



Plan Implementation

Introduction

The Comprehensive Plan draws upon the wisdom and insight of the community to set out a vision for how Lampasas should grow in the next 20 years. With this vision now in place, the City must mobilize its resources to prepare for plan implementation.

Previous chapters of this Plan discuss how to accomplish the desired vision, goals and objectives of Lampasas citizens. This chapter identifies the City's top priorities and who is responsible for them. It is through the process of implementation that actions get translated into detailed policies, operational changes, financial investments (e.g., capital improvements), further studies, and new regulations.

Partnering for Success

Implementation will require the combined efforts of a host of community leaders, from individual residents to appointed and elected officials to outside agencies. Increasingly, jurisdictions are recognizing that successful implementation of the Comprehensive Plan includes a combination of City and non-City partners, as well as elected and appointed officials, staff, community members, and property and business owners.

This also includes the acknowledgment that the City has a responsibility to partner with all local, state, and federal public and private partners that can be of assistance to Lampasas today and in the future. At a minimum, this consists of:

- Lampasas elected and appointed officials;
- City Administration and staff;
- Lampasas Economic Development Corporation (LEDC);
- Lampasas County;
- Texas Department of Transportation(TxDOT);
- Lampasas Independent School District (LISD);
- Neighboring cities (on projects that are mutually beneficial);
- Additional affected agencies and entities;
- Area property and business owners; and
- The development community, including outside developers expressing interest in Lampasas.

Implementation Action Plan

Chapters two through five contain policies and detailed implementation actions that can be accomplished at any time during the 20-year horizon of this Plan. These chapters also contain background information, analysis, and direction as to how these actions can be implemented over time.

This section of the Plan is intended to take those actions which can occur during a 20-year plan horizon and prioritize them. This section categorizes what the most significant actions are and the order that the City plans to implement them. *Table 6.1, Implementation Action Plan*, on the following page, shows the prioritized actions of this Plan in short-term (next 1-2 years), mid-term (3-10 years), and longer-term (10+ years) time frames, with those that will be ongoing marked as such. Short and mid-term actions are ranked whereas longer-term actions do not have a ranking. It also contains direction as to the entities that should be involved (with the first entity listed as lead) and the type of action required, such as policies, operational changes, financial investments, studies, or regulations (see Implementation Tools, below, for further description of the types of actions involved).

FIGURE 6.1, TYPES OF IMPLEMENTATION TOOLS

Study

A detailed study or examination required to select the most suitable resolution.

Operational Change

Different or altered plans, procedures or operational actions.

Regulation

Council adopted guidelines used to direct development of other actions in the City.

Non-Capital Investment

Smaller-scale enhancements which could more likely be funded by the annual budgeting process or a staff-led project.

Policy

Approved actions or policies to guide City decisions. Occasionally, it includes a movement in a general direction which could consist of a blend of implementation tools.

Capital Investment

Larger-scale capital improvements to be included in the City's five-year Capital Improvement Plan (CIP).

Community events are an excellent way to provide opportunities for residents to get together in their own backyard.

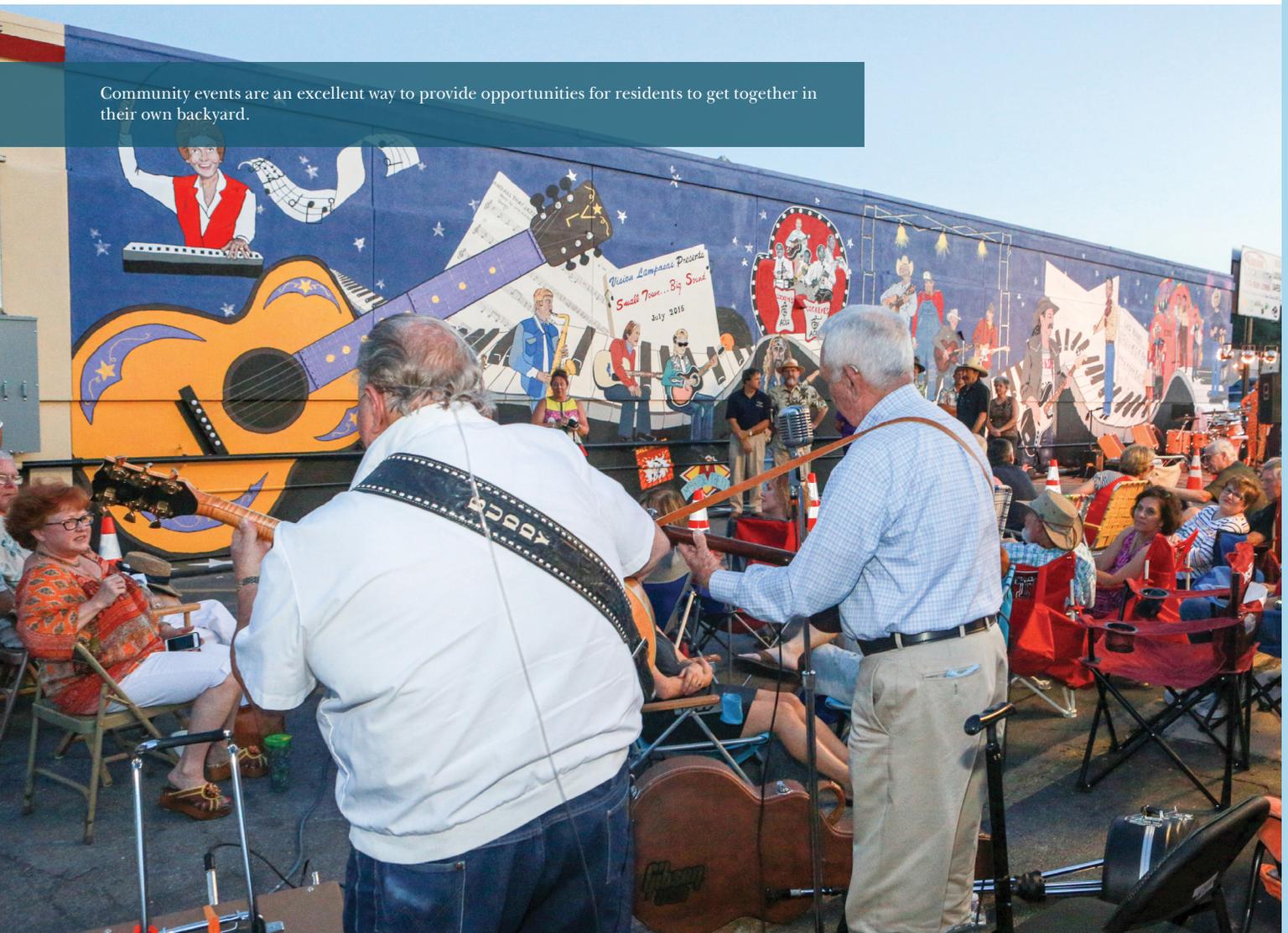


FIGURE 6.2, IMPLEMENTATION ACTION PLAN

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
Goal 1: Prepare Lampasas for growth that meets the community’s current and future needs, while preserving its unique character.							
Objective 1.1: Ensure that the Lampasas Future Land Use Plan presents a comprehensive, coherent strategy to guide growth in the face of increasing development pressures.							
1.1.1	Identify opportunities to accommodate the demand for new residential and commercial growth and to catalyze new types of investment.		■			LEDC, Building & Planning	Study
1.1.2	Provide life cycle housing for current and future residents of all ages by making it possible to offer a wider range of housing options, including tiny homes, townhomes and multifamily.		■			Building and Planning	Regulation
1.1.3	Transform Lampasas into a destination for nearby metropolitan markets to strengthen their contribution to the City’s retail and tourism economy.		■			Building and Planning	Operational Change
1.1.4	Encourage the development of new retail and entertainment uses that provide residents the services they need without having to leave the City limits.	■				Building and Planning	Operational Change
1.1.5	Focus corporate recruiting efforts on employers seeking more highly skilled labor and offering higher paying jobs.		■			LEDC	Operational Priority
1.1.6	Provide for orderly growth by Integrating the City’s CIP and Utility Master Plans.				■	Public Works	Capital Investment

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
Objective 1.2: Maintain open, transparent, and responsive relationships between City Hall and the citizens of Lampasas to clearly communicate the City's plans and how it will use its resources to achieve them.							
1.2.1	Expand the City's community outreach and engagement strategy to continue fostering dialogue, building community trust and encouraging informed civic participation.		■			City Management	Operational Change
1.2.2	Utilize the Lampasas Master Plan as an integral part of critical city decision-making processes.				■	Building and Planning	Operational Change
1.2.3	Develop specific benchmarking performance measures for each Master Plan element and share how the City's tax revenues are being used to support implementation on a yearly basis.				■	City Management	Report & Recommendation
Objective 1.3: Revitalize and enhance the character of Lampasas' historic areas and enhance the character of the City's established neighborhoods							
1.3.1	Identify opportunities to add new activity and investment by introducing mixed-use and live-work units in Downtown and surrounding neighborhoods.		■			Building and Planning	Study
1.3.2	Develop a plan to increase heritage tourism to the City's historic sites.		■			LEDC	Study
1.3.3	Make the Key Avenue corridor an attractive destination where new commercial development provides needed services while enhancing the community's character.		■			LEDC, BLG & Planning	Regulation
1.3.4	Strengthen enforcement and incentives throughout the City to maintain the quality of neighborhood character and renovate older structures in disrepair.	■				Building and Planning, Police	Operational Change

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
Goal 2: Make Lampasas a growth-ready community by providing the infrastructure required to support a 21st century economy.							
Objective 2.1: Provide reliable high-speed internet service for the whole community.							
2.1.1	Work with regional telecommunications providers to identify opportunities to provide reasonably priced high-speed internet service for Lampasas homes and businesses.				■	Public Works, LEDC	Meet, Confer, Report
2.1.2	Analyze potential for Lampasas to serve as a telecommuting hub for residents who wish to live a family-oriented lifestyle centered in Lampasas.		■			LEDC	Study
Objective 2.2: Improve the condition and character of local streets and sidewalks.							
2.2.1	Continue to develop a phased program of street repairs and improvements that incorporates public input and aligns with the CIP.				■	Public Works	Capital Investment
2.2.2	Assess the location of City sidewalks and determine where opportunities exist to expand the pedestrian network.		■			Building and Planning	Study
2.2.3	Enhance the appearance of local streets with design guidelines for landscaping, lighting and accessibility.		■			Building and Planning	Operational Change
2.2.4	Utilize scaled entrance monuments, signage, and landscaping to identify points of entry into Lampasas.		■			Building and Planning, CIP	Capital Investment
2.2.5	Consider incorporating wayfinding signage at key points around the City.		■			Building and Planning	Study

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
Objective 2.3: Continue to pursue water and wastewater improvements to ensure an efficient and sustainable infrastructure system for the future.							
2.3.1	Improve service and prepare for growth by investing in improvements to the City's water pressure planes.	■				Public Works	Capital Investment
2.3.2	Develop a comprehensive water/wastewater master plan to help identify long-term water and wastewater infrastructure needs.	■				Public Works	Study
2.3.3	Evaluate and anticipate needed extensions of the water and wastewater Certificate of Convenience and Necessity (CCN) boundaries concurrent with the City's growth and annexation program.		■			Public Works, Building & Planning	Study
2.3.4	Periodically evaluate and modify necessary utility rates and impact fees to ensure economically sustainable continuation of operations.				■	Public Works	Study
2.3.5	Evaluate the need to increase the number of staff in the Public Works Department.		■			Public Works	Study
Objective 2.4: Make Lampasas more resilient to future flooding with a program of improvements that will reduce the potential impact of future flood events on life and property.							
2.4.1	Continue to fund WCID to strengthen the City's flood protection system.				■	WCID	Capital Investment
2.4.2	Identify a funding source to rehab and upgrade the flood control dams in the Sulphur Creek watershed that protect the City of Lampasas.		■			City Management	Study
2.4.3	Develop a comprehensive Drainage Master Plan for Lampasas.		■			Building and Planning	Study

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
2.4.4	Evaluate potential modifications to the City’s drainage criteria due to recent changes in rainfall and draft and adopt a drainage manual.		■			Public Works	Study
2.4.5	Identify corridors along the City’s network of wet and dry creeks where drainage and flood control can be combined with recreational improvements.		■			Public Works	Study
2.4.6	Develop opportunities to utilize parkland for regional drainage.		■			Public Works	Study
2.4.7	Discourage new development in flood-prone areas.		■			Public Works	Regulation
Goal 3: Expand opportunities for high-quality growth in Lampasas, while preserving the small-town character and distinct natural resources of the community.							
Objective 3.1: Evaluate land use regulations to ensure quality development outcomes in Lampasas.							
3.1.1	Undertake a comprehensive analysis of the City’s zoning, subdivision, and other land use regulations, and consider opportunities for improvements to provide more consistency, clarity, and compatibility with existing uses.	■				Building and Planning	Study
3.1.2	Consider a comprehensive update to the City’s zoning, subdivision, and other development regulations to implement the recommendations identified in the Comprehensive Plan and improve the quality and character of the built environment.		■			Building and Planning	Study
3.1.3	Review and amend the zoning and subdivision regulations to allow a greater mix of housing types in each neighborhood.		■			Building and Planning	Study

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
3.1.4	Consider developing a quick reference guide which clearly specifies the development, zoning and annexation process for citizens and the development community.		■			Building and Planning	Study
3.1.5	Maintain a consistent process for codifying adopted City ordinances, and effectively communicate that process to the public.				■	City Secretary	Operational
Objective 3.2: Utilize the Lampasas Future Land Use Plan in conjunction with the rezoning process to create new opportunities for growth that enhance the character of the City, while protecting its natural resources.							
3.2.1	Identify opportunities for mixed-use activities and higher density residential uses in transitional residential areas near downtown and Silk-Stocking Row and review and amend the zoning regulations to facilitate these activities.	■				Building and Planning	Study
3.2.2	Consider developing character and context-sensitive street cross-sections as part of the next update to the City’s Thoroughfare Master Plan.		■			Public Works	Study
3.2.2	Evaluate modifications to the City’s development ordinances to establish stream setbacks and incorporate low impact development measures as part of new development near waterways.		■			Building and Planning	Policy
3.2.4	Evaluate opportunities to incentivize further protection of sensitive natural resources (e.g., steep slopes, mature trees) through the City’s zoning, subdivision, and other development regulations.		■			Building and Planning	Study

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
Objective 3.3: Expand opportunities for new commercial development and employment to serve the needs of citizens and attract residents from surrounding communities.							
3.3.1	Revise zoning and development regulations governing Key Avenue to improve the appearance of the corridor, while identifying sites to catalyze new development.		■			Building and Planning	Regulation
3.3.2	Evaluate the potential for a mixed-use district east of Sulphur Creek.		■			Building and Planning	Study
3.3.3	Provide residents with new entertainment and dining opportunities in Lampasas.		■			LEDC	Operational Change
3.3.4	Identify appropriate opportunities on highway corridors for new commercial development and employment centers.		■			Building and Planning	Study
Goal 4: Expand retail and entertainment options to serve residents and to make Lampasas a destination for visitors who will contribute to the City’s economy.							
Objective 4.1: Foster continued economic growth in Lampasas.							
4.1.1	Encourage people passing through Lampasas on their way to major metropolitan areas and Hill Country destinations to stay and visit the City’s attractions.		■			LEDC	Policy
4.1.2	Continue to support the efforts of the Lampasas Economic Development Corporation (LEDC) to promote the economic development of the community.				■	LEDC	Policy
4.1.3	Establish a Buy Local campaign.	■				LEDC	Operational Change
4.1.4	Provide incentives to encourage Key Avenue property owners to develop or improve their properties.		■			LEDC	Policy

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
4.1.5	Find opportunities for cost-sharing for infrastructure improvements.	■				Public Works	Study
Objective 4.2: Attract higher paying, high-skill employers to locate in Lampasas.							
4.2.1	Continue to prepare development sites and recruit new employers to the city's business park site				■	LEDC	Capital Investment
4.2.2	Encourage the expansion of existing businesses offering higher paying, high skill jobs.	■				LEDC	Operational Change
4.2.3	Establish a small business incubator to support local and relocating entrepreneurs.		■			LEDC	Non-Capital Investment
Objective 4.3: Revitalize Downtown and other historic properties to catalyze private investment and promote tourism.							
4.3.1	Continue to encourage a vibrant, active Downtown.				■	LEDC	Policy
4.3.2	Create Downtown environment that supports 24-7 activity all year long.		■			LEDC	Policy
4.3.3	Establish Historic Preservation Design Guidelines.	■				Building and Planning	Policy
4.3.4	Create an interpretive wayfinding signage program for Downtown that is integrated with other City signage.		■			Building and Planning	Capital Investment
Objective 4.4: Build upon community events and historic character to promote tourism.							
4.4.1	Increase the number of lodging opportunities for visitors who wish to attend Lampasas special events like Spring Ho.		■			LEDC	Operational Change
4.4.2	Develop a Historic Lampasas Tour to encourage pedestrians and motorists alike to stop and visit a wide variety of sites in the City.		■			LEDC & Chamber	Non-Capital Investment

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
4.4.3	Expand options for event space by investing in renovation of existing properties such as the Hostess House as well as the long-range demand for a new conference center.	■				LEDC & Park Dept	Capital Investment
Goal 5: Plan the City’s transportation system to reduce congestion and traffic conflicts, accommodate growing travel demand, and incorporate quality of life amenities.							
Objective 5.1: Partner with federal, state, county, and other local partners to enhance regional mobility options in the Lampasas area.							
5.1.1	Prepare a near-term update to the City’s Thoroughfare Master Plan that accounts for rapidly increasing number of cars per day traveling through Lampasas on U.S. Highways 281, 183 and 190.		■			Building and Planning	Study
5.1.2	Continue to actively participate in regional transportation planning efforts to promote funding and infrastructure improvements which benefit Lampasas.				■	Building and Planning	Staff Engagement
5.1.3	Enhance transit connections with other Central Texas communities, including Fort Hood shuttle service, to strengthen cultural and commercial relationships with the region.		■			Building and Planning	Staff Engagement
5.1.4	Consider available opportunities to establish new truck route ordinance to reroute truck traffic away from Main Street.	■				Building and Planning	Policy
5.1.5	Prepare a walkability analysis to prioritize location of new investment in sidewalks and trails.		■			Building and Planning	Study

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
Objective 5.2: Reduce conflicts between highway and local traffic.							
5.2.1	Coordinate with TxDOT to explore options for a bypass that removes truck traffic from local streets where possible.		■			Building and Planning	Study
5.2.2	Work with TxDOT to identify potential routes for the planned I-14 Forts to Ports highway corridor.		■			Building and Planning	Study
5.2.3	Improve signal timing on Key Avenue to promote safe speeds for local and pass-through traffic.		■			Public Works	Operational Change
Objective 5.3: Increase multi-modal transportation options within Lampasas.							
5.3.1	Consider the adoption of a Complete Streets policy to promote safer mobility for all users.		■			Building and Planning	Policy
5.3.2	Connect the City's network of natural springs through a citywide greenbelt.	■				Building and Planning & Parks Dept	Capital Investment
5.3.3	Fund and establish recommended improvements to key intersections to improve the safety of pedestrian crossings.		■			Public Works	Capital Investment
5.3.4	Fund and establish recommended sidewalk and trail improvements to improve pedestrian and bicycle connections throughout the City.		■			Public Works & Parks Dept	Capital Investment

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
Goal 6: Provide high quality facilities and services which create a healthy, safe, and well-educated community.							
Objective 6.1: Provide a high-quality and well-maintained parks and recreation system to support quality of life in Lampasas.							
6.1.1	Evaluate and implement priority projects identified in the 2002 Lampasas Parks, Recreation, and Open Space Master Plan as necessary.		■			Parks and Recreation	Capital Investment
6.1.2	Annually assess the need for parks and recreation project funding in the City’s 5-Year Capital Improvement Plan.				■	Parks and Recreation	Capital Investment
6.1.3	Explore the use of a Parkland Dedication Ordinance to help meet the growing need for parks and recreation as development in the community continues.		■			Parks and Recreation	Study
6.1.4	Pursue partnerships with the Lampasas ISD to best leverage City resources and maximize recreation opportunities.		■			LISD	Policy
6.1.5	Update the Lampasas Parks, Recreation, and Open Space Master Plan by 2022.	■				Parks and Recreation	Study
6.1.6	Prepare a Master Plan for Hancock Springs Pool and Hanna Springs Sculpture Garden and develop a tourism strategy for promoting visitation to these parks.		■			Parks and Recreation	Study

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
Objective 6.2: Continue to support the Lampasas Public School system and other higher education and training options to enhance the attractiveness of Lampasas to families and employers.							
6.2.1	Ensure that the Lampasas School system continues to attract highly qualified teachers by evaluating teacher pay with respect to surrounding districts.		■			LISD	Confer & Report
6.2.2	Continue to support and expand the mission of the Lampasas County Higher Educational Center (LCHEC) in order to provide additional academic, vocational and certificate training to increase the range of skills Lampasas residents can offer potential employers.	■				LCHEC	Confer & Report
Objective 6.3: Continue to support maintenance and improvements to the Lampasas Municipal Airport in order to foster economic development and promote general aviation.							
6.3.1	Review and update Terminal Area Plan.		■			Airport Advisory Committee	Study
6.3.2	Update Airport Capital Improvement Plan in City's CIP and with TxDOT.		■			Airport Advisory Committee	Study
Objective 6.4: Provide effective police services to protect the health, safety, and welfare of the community.							
6.4.1	Continue to support Police Department efforts to offer community service and educational programs (e.g., National Night Out, event fingerprinting, etc.).				■	Police	Policy
6.4.2	Establish a formal replacement and procurement program for Police Department vehicles and equipment and ensure adequate funding is allocated in the City's capital improvement program (CIP).				■	Police & CIP	Capital Investment

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
6.4.3	Evaluate near-term needs to improve operations at the City’s existing facilities (e.g., storage, desk space, meeting space, animal control facilities, etc.).		■			Police	Study
6.4.4	Evaluate Police Department staffing and increase as necessary.		■			Police	Study
6.4.5	Continue to offer quality humane care of animals for the health, safety, and welfare of the public.				■	Police	Policy
6.4.6	Support Police Department efforts in advancing the use of technology to improve the safety of the Lampasas public.		■			Police	Capital Investment
Objective 6.5: Provide effective fire and EMS services to protect the health, safety, and welfare of the community.							
6.5.1	Evaluate and identify opportunities to fund increases in Fire Department staffing to better meet accepted national fire service response and staffing standards.		■			Fire Dept.	Study
6.5.2	Continue to support Fire Department efforts to offer community service and educational programs.				■	Fire Dept.	Policy
6.5.3	Establish a formalized replacement and procurement program for Fire Department vehicles and equipment and ensure adequate funding is allocated in the City’s capital improvement program (CIP).				■	Fire Dept. & CIP	Capital Investment
6.5.4	Support Fire Department efforts to increase the amount of training for both paid and volunteer personnel (e.g., emergency response training, supervisory training, etc.).	■				Fire Dept.	Policy
6.5.5	Continue to evaluate and fund a needed expansion of Fire Department facilities.		■			Fire Dept.	Study

FIGURE 6.2, IMPLEMENTATION ACTION PLAN (CONT.)

ACTION #	ACTION RECOMMENDATION	INITIATION TIME FRAME				INVOLVED ENTITIES	ACTION TYPES
		SHORT TERM (1-2 YRS.)	MID TERM (3-10 YRS.)	LONG TERM (10+ YRS.)	ON-GOING		
6.5.6	Continue to support Fire Department efforts in advancing the use of technology to improve the safety of the Lampasas community.	■				Fire Dept.	Policy
6.5.7	Evaluate the near- and long-term needs regarding Lampasas provision of EMS response.	■				Fire Dept. & Lampasas County	Study

Plan Administration

IMPLEMENTATION ROLES AND RESPONSIBILITIES

Though implementation of this Plan will involve the efforts of the whole community of Lampasas, the City and its elected and appointed officials and staff will play an important part by initiating and managing the work of others. Therefore, the following City entities will have an important part in these implementation efforts:

- **City Council.** Through strategic direction meetings, annual budgeting, and further associated decision making, the City Council establishes general action priorities and time frames by which each action will be started and finished.
- **Planning and Zoning Commission.** The Planning and Zoning Commission, as an advisory board to the City Council, is tasked with making recommendations associated with the development and redevelopment of the City and its environs. It mainly does this through the rezoning and development process. Commission recommendations should have a basis in the vision, policies, and action of this Plan.
- **Lampasas Economic Development Corporation (LEDC).** The mission of the LEDC is to enhance economic opportunities and quality of life through strategic business retention and attraction. In this regard, the LEDC is an important strategic partner in helping execute the vision for growth, and the policies, and actions to support that growth.
- **Administration and City Staff.** As the executive branch of City government, the Administration and its staff are charged with the implementation this Plan. To varying degrees, City departments (e.g., Building and Planning, Public Works, Parks, etc.) have work programs which are essential to the success of this Plan and should ensure that their annual work programs and budgets are reflective of the vision set by the public.

CONTINUING EDUCATION

For implementation to proceed in a focused and timely manner, it is important that all affected Departments and other stakeholders understand the goals and strategic direction provided by the Comprehensive Plan. It is important to share this information with elected and appointed officials. For City Council, this can consist of an initial briefing on the Plan's content and plan for implementation, followed by staff consultation prior to important decisions. For other boards and commissions, it could consist of a comprehensive summary of the Plan itself followed by a question and answer session.

It is also important to provide education to individuals who are not part of City government, such as property and business owners, the development community, and the general public. Education should include a City webpage devoted specifically to implementation of the Comprehensive Plan. The intent of this page is to publicly state the connection between proactive planning and the City's ability to follow through with implementation. As such, the page should be updated at least yearly to update the City's accomplishments, as well as to provide a summary of the upcoming priorities for near-term action on the implementation action plan.

IMPLEMENTATION FUNDING

Between the City government and the LEDC, there are a variety of actions that can occur to implement this Plan. These consist of, but are not restricted to, offering financial incentives (for relocation, growth of staff, site and building enhancement, etc.), a reasonable and effective regulatory environment, timely capital improvements, and public/private partnerships. Funding, consequently, becomes a critical part of several of these actions. Funding for implementing the Comprehensive Plan will come from a variety of sources, including local resources such as the general fund (which is supported by property and sales taxes); voter-approved bonds; federal, state, and additional grants; among other sources.

PLAN AMENDMENT

Even though this Plan is based upon a detailed examination of existing conditions and an extensive community engagement program, it reflects a snapshot in time. A Comprehensive Plan is intended to be a living document that can be modified to accommodate changes in social, financial, physical, and political fluctuations at the local and national levels over an extended period of time. Therefore, it is suggested that the Plan be revisited on a consistent basis and updated as Lampasas deems necessary.

- **Annual Progress Report.** As a part of its work program, the City Manager, in consultation with associated boards, committees and stakeholders should prepare an annual report for submittal and discussion with the City Council. Status of implementation for the Comprehensive Plan should be contained in these annual reports. Substantial actions and accomplishments from the previous year should be documented. The progress report should also identify and recommend required actions and programs to be established and implemented in the next year. This should be coordinated with the opening phases of the City's annual budget development process.
- **Annual Updates.** After the annual progress report is complete, the Implementation Action Plan should be updated as part of an annual Plan amendment. The Implementation Action Plan update, or near-term work program, identifies near- and mid-term actions to be started in the subsequent year or shortly after. Annual Plan amendments also offer opportunities for minor Plan updates and modifications, as well as changes to the Future Land Use, Thoroughfare Plan, and related maps.
- **Five-Year Update.** A larger evaluation and update should be prepared every five years. This is usually staff driven, and includes participation from numerous departments and elected and appointed officials. Led by the Building and Planning Department, this update contains an evaluation of the current plan, the successes achieved under the plan and any deficiencies with respect to implementation of the vision, policies, and actions. The purpose is to determine which of the outstanding planned actions are still pertinent to the community. The update should consist of the following:
 - » A summary of Plan revisions and accomplishments to date;
 - » Fluctuations in trends and challenges since Plan adoption (e.g., variations in the projected growth rate and the physical limits of the City; demographic structure; public attitudes; or further community, environmental, or political matters which could affect the likelihood of implementation);

- » Conflicts between recent policy decisions and future implementation actions;
 - » Variations in law, procedures, or programs which will affect identified implementation actions; and
 - » A full re-evaluation of the Implementation Action Plan.
- **10-Year Update.** The Comprehensive Plan sets the stage for all succeeding implementation actions in the 20-year planning horizon. Circumstances, resident composition, and City trends and concerns vary over time. To ensure that the Comprehensive Plan continues to offer the best and most appropriate direction possible, a complete update of the Plan should occur every 10 years.