

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET**

Monday, June 9, 2025

5:30 p.m. Workshop/Regular Session

(regular session will begin immediately following workshop)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, June 9, 2025 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

5:30 p.m.

1. Call to order Workshop Session
2. Discussion regarding Lampasas County Appraisal District FY 2025/2026 Proposed Budget.
(Pages 5-12)
3. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS <i>3-Minute Time Limit</i>	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments regarding a request to consider a Specific Use Permit for property described as W 62 of lots 7-8, Block 47 of the A.H. Barnes addition commonly known as 501 A S. Key Avenue, Lampasas Texas Lampasas County to allow for a smoke shop.	13-16
2.0	MINUTES	PAGES
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on May 27, 2025, and Special Meeting held on June 2, 2025.	17-24

6

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from May 1, 2025- May 31, 2025.	25-34

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1		N/A
5.0	ROUTINE MATTERS	PAGES
5.1	CITY MANAGER’S OPERATIONAL REPORT <ul style="list-style-type: none"> • Wayfinding • CIP • Library 	35
5.2	MAYOR’S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the selection of a winner of the website photo contest entry.	37-40
7.2	Discussion and possible action regarding approval of award of quote to Miller’s Service Company for the installation Daikin Mini Split unit in the Jack Calvert Municipal Building Server Room.	41-46
7.3	Discussion and possible action regarding the approval to proceed with a structural review of the slide at Hanna Springs Pool.	47-50
7.4	Discussion and possible action regarding the purchase of two new soccer goals to be used at the 580 Sports Complex.	51-52
7.5	Discussion and possible action to consider approval, denial or approval with modifications a request to consider a Specific Use Permit for property described as W 62 of lots 7-8, Block 47 of the A.H. Barnes addition commonly known as 501 A S. Key Avenue, Lampasas Texas Lampasas County to allow for a smoke shop.	53-56
7.6	Discussion and possible action regarding reimbursement for HOT Fund request by County of Lampasas Rodeo Association in the amount of \$10,000 for event expenses related to the Riata Roundup Rodeo on April 23-26, 2025.	57-82
7.7	Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, Appendix A- Fee Schedule, Chapter 18 Buildings and Building Regulations.	83-88

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.1	Section 551.071 Consultation with City Attorney (To seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Texas Open Meetings Act).
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	<ul style="list-style-type: none"> Ajinomoto Foods North America, Inc. (AFNA) compliance with ordinance
8.2	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Secretary and other personnel matters as allowed by Texas Government Code, Chapter 551
8.3	Adjourn Executive Session and Reconvene Regular Session

REGULAR SESSION	
9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Erin Corbell, Interim City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 10th day of June 2025 at 4:00pm


 Erin Corbell, City Manager

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City Manager

ITEM NO. WORKSHOP 2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Lampasas County Appraisal District FY 2025/2026 Proposed Budget.

Requested By: Lampasas Central Appraisal District

Submitted By: Erin Corbell, City Manager

Date Submitted: June 6, 2025

For the Agenda of: June 9, 2025

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This item has been placed on the workshop to report that the budget was presented to the Board of Directors for review and approval on May 29, 2025 at 2:30PM.

The 2026 LCAD Budget and 2026 LCAD Budget Cost Allocations by Taxing Unit are included for your review.

As a reminder, as reported earlier this year by Mr. Saucedo, Chief Appraiser, this budget may be on the higher end of prior budgets, the LCAD had a budgetary short fall in 2024 and is expecting budgetary short fall in 2025. Planning for well qualified staff is key to the success of Lampasas Central Appraisal District.

Recommendation:

Discussion only

2026 ALLOCATION OF COST OF LAMPASAS CENTRAL APPRAISAL DISTRICT										
Cost allocation is based on 2025 Preliminary Values as 5.16.2025										
									80%	20%
Tax Unit	Levy in Lamp. Co	% Appraisal	Budget Allocation	Appraisal Allocation	Levy Collected by LCAD	% Collections	Collections Allocation	Total Allocation	Quarterly Payment	
1 Lampasas County	\$ 11,187,219	0.275141595	\$ 437,278	\$ 349,823	\$ 11,187,219	0.287587004	\$ 91,411	\$ 441,234	\$ 110,308.50	
2 Lampasas County R&B	\$ 3,792,702	0.093278774	\$ 148,246	\$ 118,597	\$ 3,792,702	0.097498029	\$ 30,990	\$ 149,588	\$ 37,396.90	
3 Lampasas ISD	\$ 18,853,793	0.463695461	\$ 736,944	\$ 589,555	\$ 18,853,793	0.484669679	\$ 154,056	\$ 743,611	\$ 185,902.64	
4 Lampasas City	\$ 2,520,913	0.06200004	\$ 98,536	\$ 78,829	\$ 2,520,913	0.064804472	\$ 20,599	\$ 99,427	\$ 24,856.77	
5 Lometa ISD	\$ 2,057,633	0.050606002	\$ 80,427	\$ 64,342	\$ 2,057,633	0.05289505	\$ 16,813	\$ 81,155	\$ 20,288.72	
6 Copperas Cove City	\$ 1,195,686	0.029407036	\$ 46,736	\$ 37,389		0	\$ -	\$ 37,389	\$ 9,347.23	
7 Kempner City	\$ 337,968	0.00831208	\$ 13,210	\$ 10,568	\$ 337,968	0.008688058	\$ 2,762	\$ 13,330	\$ 3,332.44	
8 Evant ISD	\$ 124,155	0.003053503	\$ 4,853	\$ 3,882		0	\$ -	\$ 3,882	\$ 970.58	
9 Lometa City	\$ 150,066	0.003690765	\$ 5,866	\$ 4,693	\$ 150,066	0.003857709	\$ 1,226	\$ 5,919	\$ 1,479.68	
10 Goldthwaite CISD	\$ 435,357	0.010707292	\$ 17,017	\$ 13,614		0	\$ -	\$ 13,614	\$ 3,403.39	
11 San Saba ISD	\$ 4,369	0.000107452	\$ 171	\$ 137		0	\$ -	\$ 137	\$ 34.15	
	\$ 40,659,861	1	\$ 1,589,284	\$ 1,271,427	\$ 38,900,294	1	\$ 317,857	\$ 1,589,284	\$ 397,321.00	

Merit/Certification Pay				\$9,827.58	
Employee retention and certification pay for passing state exams.					
Contract Labor					
The District contracts with Eagle Appraisal Group to appraise commercial properties.		\$10,000.00		\$30,000.00	
Medicare and Social Security					
This account covers the employer contributions for each employee to social security and Medicare.		\$29,680.39		\$42,870.98	
Retirement					
The Board of Directors moved the retirement system from a private system to Texas County and District Retirement system in December, 2019. This system provides a more stable retirement program than the private one at a similar cost.		\$40,621.40		\$58,674.40	
Medical Insurance					
10% increase is budgeted based on typical increases in insurance programs.		\$80,000.00		\$130,116.00	
Workers' Compensation					
This District provides workers' compensation insurance through the Texas Municipal League.		\$-		\$2,500.00	
Postage					
The District mails notices to all accounts that increase more than \$1000 in value, all business personal property 12,500 notices and 20,500 tax statements. Additionally, there are numerous other mailings required by law. 1,100 accounts @ \$9.89 these mailings are required to be sent via certified mail. 1,139 mail outs to 249 Tax Agents 4,500 mail outs to 90 Mortgage Companies		\$35,000.00		\$43,000.00	
Vehicle Expense					
The District owns two older vehicles, but plans to discontinue it's use in the near future.		\$3,500.00		\$3,500.00	
Education Dues and Memberships Expenses-Tuition/Registration Fees Travel Expense					
Classes are required for all employees registered with the Texas Department of Licensing and Regulation. Basic classes are provided to all employees on law and the property tax system. This account covers mileage paid for travel to schools and conferences, meal costs, and hotel expenses.		\$14,500.00		\$24,000.00	
Service Contracts					
The District has a (CAMA) computer assisted mass appraisal computer system and a collection software that requires annual maintenance fees. The main increase is for the installation of the new CAMA software. The increase in pricing, includes the required website to be in compliance with SB 2 passed during the 2019 legislative session. This increase would also allow our collection only accounts to be accessible online as well. Also, we have an annual license cost with ESRI for our mapping software.		\$54,120.00		\$68,439.00	
Supplies					
Paper, envelopes, and other office supplies are paid from this account.		\$16,000.00		\$16,000.00	
Utilities					
Electric usage, water, sewer, trash pickup, and phone service is provided by this account.		\$10,000.00		\$10,000.00	
Contingency					
This account is a Board restricted account that will be used if needed for additional legal expense, or other unforeseen expenses. The necessary increases in value may result in litigation or other unforeseen circumstances.		\$-		\$15,000.00	

Computer Equipment	\$ 7,500.00	\$7,500.00	
This account includes computer supplies for printers, and updates of PCs as needed. The District may need to upgrade computers in order support the new software.			
Accounting Services	\$ 3,500.00	\$4,500.00	
The Board approved transferring the payroll and general ledger accounting to a local accountant to ensure separation of authority and responsibility in financial matters. The accounting firm also reconciles bank statements and prepares financial reports monthly.			
Building Maintenance and Repairs	\$ 2,500.00	\$4,500.00	
This amount covers cleaning, other repairs, and mowing of back lot.			
No New Revenue Website and Mailings/Value Notices on Website	\$ 5,000.00	\$5,000.00	
The 2019 State Legislature passed legislation requiring the creation of this website and the mailing of postcards to all taxpayers in the district. That mailing is done in August and gives taxpayer's information on the proposed tax rates for all tax units and when budget hearings will be held for the entities. New law: Districts must publish all appraisal notices on the website (25.19n) House Bill 796 requires districts to create an online database containing information on hearings conducted by the ARB.			
Professional Services (Ratio Study Software Carahsoft)	\$ -	\$5,000.00	
Professional Services (Ratio Study Software)	\$ -	\$15,000.00	
The District needs to perform ratio study county wide for SDPVS Tax Code Section 5.10 Government Code Sec10			
Homestead Exemption	\$ 21,246.00	\$32,746.00	
SB 1801 requires appraisal districts to review each homestead exemption at least once every five years to confirm that the property still qualifies for the exemption. LCAD will be using True Roll to assist with this.			
Mobile Devices (New Purchases)		\$44,218.00	
Mobil Device Software (New Purchases) This will enable the appraisers to expedite the workload they face in the field.			
Software Principle & Interest	\$ 86,124.00	\$86,124.00	
This is payment for the installation from the 2023 CAMA software conversion.			
Office Furniture		\$10,000.00	
CAD Office Furniture - Most all furniture is in excess of 20 years old and falling apart. Some employees are buying their own furniture and chairs. The CAD needs new furniture to accommodate new employees and future growth.			
PTAD MAP Software (\$6,500/Year 2 year contract)		\$6,500.00	
The (PTAD) Property Tax Assistance Division of the Texas Comptroller's office, oversees and audits appraisal districts every years to ensure proper performance, compliance and governance. The tools will assist with keeping track of MAP review questions insuring compliance and safe keeping of CAD records.			
Air Conditioner Repair & Install Mini Split		\$8,600.00	
The District needs two AC mini splits for both back rooms. Currently one back office has two appraisers and will hold one new appraiser, the AC unit in this office had to be removed due to water damaged from our leaky roof. The other back room will be converted into a back office for future employees.			
Building Roof Repair		\$49,000.00	
The District building is over 40 years old and has not had regular Maintenance, the CAD building leaks on the south east of the building every time it rains, we need to prevent structural and interior damages. We also need to check for mold and/or interior wall damage.			

City Manager

ITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request to consider a Specific Use Permit for property described as W 62 of lots 7-8, Block 47 of the A.H. Barnes addition commonly known as 501 A S. Key Avenue, Lampasas Texas Lampasas County to allow for a smoke shop.

Requested By: Kayleigh Stanley, Executive Secretary

Submitted by: Kayleigh Stanley, Executive Secretary

Date Submitted: June 6, 2025

For the Agenda of: June 9, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Mr. Eddie Shell, property owner, and Rashid Saleem, business owner is asking the Commission to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for a smoke shop to be located at property described as W 62 of lots 7-8, Block 47, A H Barnes Addition commonly known as 501 A S. Key Avenue, Lampasas Texas Lampasas County. The area is characterized as downtown traditional as defined in the comprehensive plan. The property is surrounded by retail zoned properties. All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed (21) twenty-one notices to property owners within 200 feet of the applicant's property, no letters in favor and one in opposition has been received. This request was heard by the Planning Commission at the June 5, 2025 meeting with recommendation to approve with a 6-1 vote.

Recommendation:

Discussion only

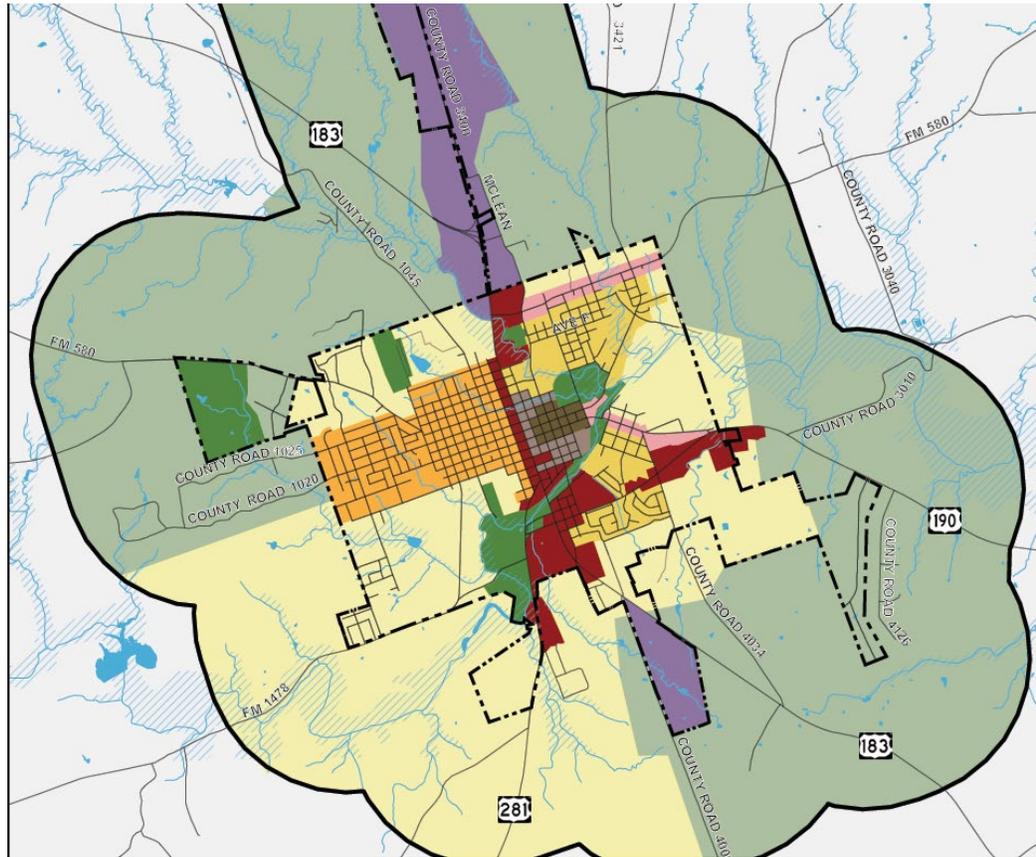
**City of Lampasas
Staff Report (Shell)
Planning and Zoning Board**

Subject Property The property is described as W 62 of lots 7-8, Block 47, A H Barnes Addition commonly known as 501 A S. Key Avenue, Lampasas Texas Lampasas County

Summary Mr. Eddie Shell, property owner, and Rashid Saleem, business owner is asking the Commission to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit (SUP) to allow for a smoke shop to be located at property described as W 62 of lots 7-8, Block 47, A H Barnes Addition commonly known as 501 A S. Key Avenue, Lampasas Texas Lampasas County

Characteristics The property is zoned Retail “R” and the area surrounding this property is zoned Retail “R”.





The Comprehensive Plan defines this area as Downtown Traditional.

DOWNTOWN TRADITIONAL (DT)

The Downtown Transitional future development category consists of the areas immediately surrounding the Downtown Core and is intended to provide an area that transitions from the higher density/intensity uses found in the Downtown Core to the abutting Urban Residential areas. These areas are intended to conserve the existing gridded lot and block pattern of development. These areas are intended to be developed with an urban character, meaning redevelopment requires a build-to line, on-street parking, and a focus on walkability.

Notification All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-one (21) notices to property owners within 200 feet of the applicant’s property, as of the date of this report no letters in favor and one in opposition has been received.

Attachments Rezoning Application, Plat, Map and Pictures

**WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Saleem Specific Use Permit)**

I own 402 S. Key Avenue, [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) We protest the promotion/sale of smoking and vaping products
- (2) so close to our weekday preschool and church campus
- (3) because of well-documented health hazards

(Further information may be written on back of this sheet, if additional space is needed.)

Signed  Date June 3, 2025

Rick Willis, Pastor

FIRST BAPTIST CHURCH OF
LAMPASAS
402 S KEY AVE
LAMPASAS, TX 76550

Written Form Received by City Staff on: _____, 20____ by _____.

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Tuesday, May 27, 2025
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Eric Hernandez
Charlie Pratus
Davis Keele
Edward Gold
Cathy Kuehne
Dorothy Person

City Staff Present:

Erin Corbell, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Kayleigh Stanley, Executive Secretary
Jody Cummings, Police Chief
Yvonne Moreno, Finance Director
Wayne Sanders, Electric Superintendent
Van Sims, W/WW Director
Charlie Boswell, Assistant Police Chief
Robyn White, Public Works Secretary
Shanda Subia, Library Director
Tim Davis, Asst Fire Chief
Kasey Schwartzter, Animal Shelter Supervisor

Council Members Absent**WORKSHOP SESSION****5:30 pm****1. Call to order Workshop Session**

Mayor Pearce called the workshop session to order at 5:30 p.m.

2. Discussion regarding Lampasas County Appraisal District FY 2025/2026 Proposed Budget.

CM Corbell summarized LCAD's proposed FY2025/2026 budget, and the anticipated increase in the City's contribution to LCAD's budget. The City is anticipated to receive additional property tax revenues based on parcels that have been identified and added to the tax roll. Council member Kuehne questioned the large increase in expenditures in LCAD's proposed budget. Council member Hernandez asked about the new technology that was being implemented, which CM Corbell summarized based on the presented budget. Council member Pratus questioned the personnel costs relating to the rest of the proposed budget.

3. Discussion regarding 2022 CO Issue Projects and Prioritization.

CM Corbell presented a summary of the projects that were proposed at the time that the 2022 Certificates of Obligation were issued. Included in the presentation were Hostess House expenditures to date, along with anticipated costs to completion. CM Corbell also outlined the Waste Water Treatment Plant's belt press project, for which the City has received a \$1 million federal grant. Anticipated City matching funds

to complete the project will be \$2.55 million. CM Corbell outlined the remaining 2022 CO projects and expressed to council that staff's remaining priority project would be the water system injection sites, which will encumber the remaining funds from the 2022 CO Issue.

4. Discussion regarding Tentative Budget Workshop Dates and Times.

Staff is proposing July 7th, 14th and 21st at 3 p.m. for budget workshops with council. Council member Hernandez proposed July 16th, rather than the 14th. July 7th, 16th, and 21st will stand as budget workshops.

5. Discussion regarding WWTP Solids Handling Project and Funding.

W/WW Operations Manager Van Sims and CM Corbell introduced the belt press replacement project to City Council. The City has been awarded a \$1 million federal grant that can be used to replace the aging and failing belt press at the waste water treatment plant. The project is estimated to cost a total of \$3,544,455, including the \$1 million grant. Costs include replacement of the belt press, a new building to house both the new press and the old press for back up functionality, engineering, construction and grant administration.

6. Discussion regarding any item on the regular agenda

N/A

7. Adjourn Workshop Session

Council member Keele made a motion to adjourn workshop session at 6:04 p.m, the motion was seconded by Council member Hernandez, and with a unanimous vote, the motion carried.

REGULAR SESSION

A. Call to Order

Mayor Pearce called the Regular Session to order at 6:04 p.m

1.1	Citizen comments- Any citizen who desires to address the City Council on a matter that is not included on the agenda may do so at this time.
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There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the agenda may do so at this time.
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There were no citizen comments.

2.0	MINUTES
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on May 12, 2025

Council member Keele moved to approve the minutes as presented, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Pratus abstained) **17-24-**

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance to rezone property described as lots 1-6, Block 5, Whites Addition, from Commercial to Single Residential Family-6 “SF-6”, commonly known as East Avenue I.
3.2	Discussion and possible action regarding the second reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance.
3.3	Discussion and possible action regarding the April 2025 Investment Report

Council member Pratus moved to approve the consent agenda, the motion was seconded by Mayor Pro-Tem Kuehne and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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Library Director, Shanda Subia, presented her annual report.

5.0	ROUTINE MATTERS
5.1	<p><i>City Manager Operational Report</i></p> <p><i>Airport</i> <i>Robert Lansford has been hired as the manager for Lampasas Municipal Airport. Contractor is working on punch list items for installed fuel tank to begin selling fuel.</i></p> <p><i>CIP</i> <i>CIP Committee has met twice with their next scheduled meeting on June 5th at noon. The 5-year capital improvement plan will be complete in June for council’s review during budget workshops.</i></p> <p><i>Upcoming Dates</i> <i>LEDC has requested a joint workshop with council on June 4, 2025 at 5:30 pm. Kempner Water Supply has requested a joint workshop with council on June 30, 2025 at 6 pm.</i></p> <p><i>Fire Department</i> <i>As a reminder, Chief Joe Adams is retiring effective May 30, 2025. Assistant Chief Timothy Davis will be the Interim Fire Chief while the city is accepting applications for the position.</i></p> <p><i>Appreciation</i> <i>A big thank you from the City of Lampasas to Mike Roden, who donated a 2025 C&M utility trailer to the cemetery. Another big thank you to Jennifer Gall for donating a bench to Campbell Park.</i></p>

5.2	MAYOR’S COMMENTS
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N/A

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding approval of a contract for grant administration services with Langford Community Management Services (LCMS) for U.S. Environmental Protection Agency (EPA) \$1,000,000 grant for the City of Lampasas Wastewater Treatment Solids Handling Project.
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Council member Keele moved to approve a contract for grant administration services with Langford Community Management Services (LCMS) for U.S. Environmental Protection Agency (EPA) \$1,000,000 grant for the City of Lampasas Wastewater Treatment Solids Handling Project. The motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.2	Discussion and possible action regarding approval of a contract for engineering services with Jones Heroy & Associates, Inc. for U.S. Environmental Protection Agency (EPA) \$1,000,000 grant for the City of Lampasas Wastewater Treatment Solids Handling Project.
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Council member Pratus moved to approve a contract for engineering services with Jones Heroy & Associates, Inc. for U.S. Environmental Protection Agency (EPA) \$1,000,000 grant for the City of Lampasas Wastewater Treatment Solids Handling Project. The motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding authorization of funding in the amount of \$3,554,455.00 for the Wastewater Treatment Plant Solids Handling Project.
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Council member Keele moved to approve authorization of funding in the amount of \$3,554,455.00 for the Wastewater Treatment Plant Solids Handling Project. The motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding 2022 CO Issue Projects and Prioritization
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Council member Pratus moved to prioritize Injection Site Upgrades regarding 2022 CO Issue Projects, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding the Stars at Night event to be held at Campbell Park Pavilion on March 7, 2026, from 8:00 a.m. to 10:00 p.m.
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Council member Pratus moved to approve the Stars at Night event to be held at Campbell Park Pavilion on March 7, 2026, from 8:00 a.m. to 10:00 p.m., the motion was seconded by Council member Person and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding the construction of a 1400 sq ft concrete slab at the Animal Shelter in the amount of \$15,800.00 to expand the existing dog run with additional chain link fence
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Council member Hernandez moved to award the bid to C3 Construction in the amount of \$15,800 to expand the existing dog run with additional chain link fence, the motion was seconded by Council member Person and with a unanimous vote, the motion carried.

7.7	Discussion and possible action to approve the budgeted repair expenses for the Fire Department Ladder Truck in the amount of \$149,992.08.
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Council member Hernandez moved to approve the budgeted repair expenses for the Fire Department Ladder Truck in the amount of \$149,992.08, the motion was seconded by Mayor Pro-Tem Kuehne and with a unanimous vote, the motion carried.

7.8	Discussion and possible action to consider approval of funds in the amount of \$31,140.00 to cover the cost to replace rescue tools (jaws of life) for the City of Lampasas Fire Department.
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Mayor Pro-Tem Kuehne moved to approve of funds in the amount of \$31,140.00 to cover the cost to replace rescue tools (jaws of life) for the City of Lampasas Fire Department, the motion was seconded by Council member Gold and with a unanimous vote, the motion carried.

7.9	Discussion, consideration and possible action regarding engineering proposal from Eckermann Engineering, Inc. for ADA Parking Improvements at Hostess House.
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Council member Person moved to approve the engineering proposal from Eckermann Engineering, Inc. for ADA Parking Improvements at Hostess House, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

Adjourn into Executive Session

Council member Hernandez moved to adjourn into Executive Session at 6:47 pm, the motion was seconded by Council member Pratus, and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

<i>Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551</i>
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<i>Section 551.071 (1) (A) and 551.07 (2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; and/or other matters posted on the regular agenda</i>

Van Sims and Jason Jones were asked to join Executive Session, they came out of Executive Session at 8:40.

Adjourn executive session and reconvene Regular Session

Council reconvened Regular Session at 8:58 pm

REGULAR SESSION

ACTION ON EXECUTIVE SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session

Upon reconvening Mayor Pearce read Erin Corbell’s letter of resignation from the City of Lampasas. CM Corbell indicated that she will work through the end of her contract, but that she would prefer to leave the City’s employment by September 30, 2025. Additionally, CM Corbell thanked the council for the opportunity to serve in Lampasas.

Council member Hernandez made a motion to accept the letter of resignation of the City Manager and allow Staff to post the City Manager position and start taking applications. The motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

Adjourn

Council member Pratus moved to adjourn at 9:00pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2025.

Herb Pearce, Mayor

ATTEST

Erin Corbell, City Manager

**MINUTES OF SPECIAL CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, June 2, 2025
8:30 a.m. Special Session**

The City Council of the City of Lampasas met in a Special Called Meeting on the above date and time with Mayor Pearce presiding

Council Members Present:

Dorothy Person
Davis Keele
Eric Hernandez
Charlie Pratus
Cathy Kuehne
Edward Gold

City Staff Present:

Erin Corbell, City Manager
Becky Sims, City Secretary
Stephen Sewell, WW Plant Supervisor
John McElroy, Public Works Director
Van Sims, WWW Operations Manager

Council Members Absent:

N/A

**SPECIAL SESSION
8:30 A.M.**

I. Call to order Special Session

Mayor Pearce called the special meeting to order at 8:30 a.m.

Adjourn in to Executive Session

Council member Hernandez moved to adjourn at 8:31a.m. the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

- Section 551.071 Consultation with City Attorney (To seek the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Texas Open Meetings Act).
 - Ajinomoto Foods North America, Inc. (AFNA) compliance with ordinance
- Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Secretary and other personnel matters as allowed by Texas Government Code, Chapter 551

*Van Sims, Stephen Sewell, Jason Jones and John McElroy left at 9:50 a.m.
Erin Corbell left at 9:58 a.m.*

Becky Sims entered at 10:10 a.m.

Council adjourned executive session and reconvened special session at 10:24 a.m.

SPECIAL SESSION

Action on Executive Session Items

II. Discussion and possible action concerning items posted and discussed by Council in Executive Session

- Discussion and possible action concerning engagement of Special Counsel for utility purposes.

Council member Person moved to terminate the employment of City Secretary, Becky Sims, effective immediately and appoint Erin Corbell as interim City Secretary, the motion was seconded by Mayor Pro Tem Kuehne and with a unanimous vote, the motion carried.

III. Adjourn Special Session

Council member Pratus moved to adjourn at 10:25 a.m., the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2025.

Herb Pearce, Mayor

ATTEST

Kayleigh Stanley, Executive Secretary

City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 for May 2025.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: June 4, 2025

For the Agenda of: June 9, 2025

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of May 2025

Recommendation:

Motion to approve by consent.

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 5/01/2025 THRU 5/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
56260	LOWER COLORADO RIVER AUTHORITY APRIL LCRA	E	5/21/2025	570,806.79		000138		570,806.79
27050	IRS-PAYROLL TAXES							
I-T1 202505018539	FEDERAL WITHHOLDING	D	5/02/2025	21,442.89		000285		
I-T3 202505018539	FICA TAX	D	5/02/2025	32,296.90		000285		
I-T4 202505018539	MEDICARE TAX	D	5/02/2025	7,553.32		000285		61,293.11
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR202504018536	RETIREMENT CONTRIBUTIONS	D	5/06/2025	880.51		000287		
I-TMR202504048537	RETIREMENT CONTRIBUTIONS	D	5/06/2025	66,850.67		000287		
I-TMR202504178538	RETIREMENT CONTRIBUTIONS	D	5/06/2025	68,326.72		000287		136,057.90
27050	IRS-PAYROLL TAXES							
I-T1 202505158545	FEDERAL WITHHOLDING	D	5/16/2025	24,682.61		000288		
I-T3 202505158545	FICA TAX	D	5/16/2025	34,432.78		000288		
I-T4 202505158545	MEDICARE TAX	D	5/16/2025	8,052.86		000288		67,168.25
27050	IRS-PAYROLL TAXES							
I-T1 202505308546	FEDERAL WITHHOLDING	D	5/30/2025	20,732.22		000289		
I-T3 202505308546	FICA TAX	D	5/30/2025	32,309.56		000289		
I-T4 202505308546	MEDICARE TAX	D	5/30/2025	7,556.32		000289		60,598.10
52200	LAMPASAS PUBLIC UTILITIES							
I-04302025	APRIL 2025	R	5/02/2025	36,338.36		181386		36,338.36
02976	WASTE CONNECTIONS							
I-3466233V165	COMMERCIAL SOLID WASTE	R	5/02/2025	67,826.26		181409		
I-3466234V165	RESIDENTIAL SOLID WASTE	R	5/02/2025	56,243.60		181409		
I-3466253V165	CITIZENS STATION	R	5/02/2025	2,822.32		181409		
I-3466263V165	RECYCLE CENTER	R	5/02/2025	822.76		181409		127,714.94
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202504178538	ACCIDENT INSURANCE	R	5/06/2025	586.96		181414		
I-AC2202505018539	ACCIDENT INSURANCE	R	5/06/2025	587.07		181414		
I-AC3202504178538	ACCIDENT INSURANCE	R	5/06/2025	728.63		181414		
I-AC3202505018539	ACCIDENT INSURANCE	R	5/06/2025	728.63		181414		
I-CN1202504178538	CANCER INSURANCE	R	5/06/2025	391.46		181414		
I-CN2202505018539	CANCER INSURANCE	R	5/06/2025	391.53		181414		
I-HO1202504178538	HOSPITAL INCOME PREMIUM	R	5/06/2025	79.76		181414		
I-HO3202504178538	HOSPITAL INCOME - PRETAX	R	5/06/2025	98.02		181414		
I-HO3202505018539	HOSPITAL INCOME - PRETAX	R	5/06/2025	98.02		181414		
I-HOS202505018539	HOSPITAL INCOME - PRETAX	R	5/06/2025	79.79		181414		
I-LF3202505018539	UNIV/COL LIFE AFTER TAX	R	5/06/2025	643.38		181414		
I-LF7202504178538	NON-PRETAX LIFE INSURANCE	R	5/06/2025	643.37		181414		
I-LF8202504178538	AFTER TAX COLONIAL PRODUCTS	R	5/06/2025	1,399.51		181414		
I-LF8202505018539	AFTER TAX COLONIAL PRODUCTS	R	5/06/2025	1,399.51		181414		
I-LP1202504178538	PRETAX LPSD DISABILITY	R	5/06/2025	0.01		181414		

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	I-LP3202504178538	LPSD DISABILITY AFTERTAX	R	5/06/2025	44.17		181414		
	I-LP3202505018539	LPSD DISABILITY AFTERTAX	R	5/06/2025	44.17		181414		7,943.99
03376		PRINCIPAL LIFE INSURANCE COMPA							
	I-202505058542	PRINCIPAL LIFE INSURANCE COMPA	R	5/06/2025	474.52		181422		
	I-DN1202504178538	EMPLOYEE SHARE HEALTH INSUR	R	5/06/2025	823.77		181422		
	I-DN1202505018539	EMPLOYEE SHARE HEALTH INSUR	R	5/06/2025	6.44		181422		
	I-DN2202504178538	EMPLOYEE SHARE HEALTH INSUR	R	5/06/2025	6.44		181422		
	I-DN2202505018539	EMPLOYEE SHARE HEALTH INSUR	R	5/06/2025	823.77		181422		
	I-GDC202505018539	DENTAL INSURANCE PREMIUM	R	5/06/2025	1,234.17		181422		
	I-GDE202505018539	DENTAL INSURANCE PREMIUM	R	5/06/2025	1,262.76		181422		
	I-GDF202505018539	DENTAL INSURANCE PREMIUM	R	5/06/2025	1,483.20		181422		
	I-GDS202505018539	DENTAL INSURANCE PREMIUM	R	5/06/2025	564.90		181422		
	I-GVC202505018539	VISION INSURANCE PREMIUM	R	5/06/2025	171.50		181422		
	I-GVE202505018539	VISION INSURANCE PREMIUM	R	5/06/2025	282.24		181422		
	I-GVF202505018539	VISION INSURANCE PREMIUM	R	5/06/2025	225.12		181422		
	I-GVS202505018539	VISION INSURANCE PREMIUM	R	5/06/2025	81.24		181422		
	I-VS1202504178538	EMPLOYEE SHARE HEALTH PLAN	R	5/06/2025	84.66		181422		
	I-VS1202505018539	EMPLOYEE SHARE HEALTH PLAN	R	5/06/2025	0.86		181422		
	I-VS2202504178538	EMPLOYEE SHARE HEALTH INSUR	R	5/06/2025	0.86		181422		
	I-VS2202505018539	EMPLOYEE SHARE HEALTH INSUR	R	5/06/2025	84.66		181422		7,611.11
74775		SCOTT & WHITE HEALTH PLAN							
	I-202505058543	SCOTT & WHITE HEALTH PLAN	R	5/06/2025	13,589.28		181438		
	I-202505058544	V BALADEZ-BOX	R	5/06/2025	1,235.53		181438		
	I-CCC202505018539	HEALTH INSURANCE PREMIUM	R	5/06/2025	11,102.64		181438		
	I-CCE202505018539	HEALTH INSURANCE PREMIUM	R	5/06/2025	14,119.47		181438		
	I-CCF202505018539	HEALTH INSURANCE PREMIUMS	R	5/06/2025	4,622.56		181438		
	I-CCS202505018539	HEALTH INSURANCE PREMIUM	R	5/06/2025	2,065.94		181438		
	I-HE1202505018539	HEALTH INSURANCE PREMIUM	R	5/06/2025	9,884.24		181438		
	I-HEA202504178538	EMPLOYEE SHARE HEALTH INSURANC	R	5/06/2025	14,541.43		181438		
	I-HEA202505018539	EMPLOYEE SHARE HEALTH INSURANC	R	5/06/2025	246.19		181438		
	I-HEC202504178538	EMPLOYEE SHARE HEALTH INSURANC	R	5/06/2025	246.19		181438		
	I-HEC202505018539	EMPLOYEE SHARE HEALTH INSURANC	R	5/06/2025	14,541.43		181438		
	I-HI1202505018539	CITY HEALTH INSURANCE	R	5/06/2025	22,989.75		181438		
	I-HID202505018539	CITY HEALTH INSURANCE	R	5/06/2025	19,539.94		181438		
	I-HIE202505018539	EMPLOYEE CITY HEALTH CONTRIB	R	5/06/2025	31,705.67		181438		160,430.26
4100		AVFUEL INC							
	I-022428410	AIRPORT FUEL	R	5/08/2025	23,645.02		181493		23,645.02
48720		LAMPASAS BUILDERS MART INC							
	I-753089	CONCRETE REDI MIX 80 LB SACK	R	5/08/2025	37.45		181510		
	I-753108	PRO OIL/TROWEL/FILLER/RSTP	R	5/08/2025	269.49		181510		
	I-753178	GATORLINE MAGNUM ROUND	R	5/08/2025	79.99		181510		
	I-753186	CARBURETOR/SAFETY GLASSES	R	5/08/2025	126.27		181510		
	I-753230	CONCRETE REDI MIX 80 LB SACK	R	5/08/2025	44.94		181510		
	I-753244	METAL/BYPASS GEL COMFORT	R	5/08/2025	56.10		181510		

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I-753247	HANDLE/GRABBER TOOL 42"	R	5/08/2025	58.85		181510		
I-753254	PAINT TRAY/PRIMER	R	5/08/2025	40.89		181510		
I-753313	DRINK MIX LIQUID IV/NOZZLE	R	5/08/2025	125.79		181510		
I-753351	GRABBER TOOL/5 GAL PAIL	R	5/08/2025	98.74		181510		
I-753352	RECTORSEAL BRUSH/BLUE TAPE	R	5/08/2025	19.30		181510		
I-753377	FINE DUST FILTER	R	5/08/2025	38.63		181510		
I-753412	ULTRA ENGINE OIL 6 PK	R	5/08/2025	29.62		181510		
I-753443	LUBRICANT/PICCO/STONE PK 3	R	5/08/2025	89.99		181510		
I-753449	16" BAR PICCO LA	R	5/08/2025	52.00		181510		
I-753532	SCREWDRIVER/ADAPTER SC40	R	5/08/2025	24.42		181510		
I-753555	MINERAL/GLOVES/CUTOFF WHEEL	R	5/08/2025	35.27		181510		
I-753619	BLUE/GREEN MARKING PAINT	R	5/08/2025	110.30		181510		
I-753626	LAWN BAGS/PAINT/COUPLING	R	5/08/2025	88.96		181510		
I-753650	NOZZLE ASSEMBLY NOSPILL	R	5/08/2025	23.90		181510		
I-753718	20' EXT LADDER FIBER 300# MAX	R	5/08/2025	329.99		181510		
I-753900	COUPLE FLEX	R	5/08/2025	36.76		181510		
I-753918	CEMENT/PRIMER/MARKING PAINT	R	5/08/2025	87.33		181510		
I-754021	PLUG HEX BRASS	R	5/08/2025	7.70		181510		
I-754022	CRCUT BK LCTR	R	5/08/2025	59.79		181510		
I-754087	GARDEN HOSE/NOZZLE	R	5/08/2025	38.62		181510		
I-754090	FLANGE/COUPLE UNIV	R	5/08/2025	20.22		181510		
I-754091	PADLOCK MASTER	R	5/08/2025	17.47		181510		
I-754231	CITRI-STRIP/PAINT REMOVER	R	5/08/2025	28.50		181510		
I-754239	CONCRETE/PLASTIC PAIL	R	5/08/2025	81.32		181510		
I-754269	STIFF POLY PUSHBROOM	R	5/08/2025	62.54		181510		
I-754316	CABLE/CHARGER/8-PIN	R	5/08/2025	34.94		181510		
I-754324	NUTS/BOLTS	R	5/08/2025	37.44		181510		
I-754326	GAS CAN/PAINT SPRY/LUBRICANT	R	5/08/2025	108.43		181510		
I-754344	BULB FLUOR/18 W LED BULB	R	5/08/2025	138.89		181510		
I-754351	LONG LIFE SPOOL AUTOCUT	R	5/08/2025	76.00		181510		
I-754387	SC 40 ELL/COUPLING 2"	R	5/08/2025	19.65		181510		
I-754407	FLASHING/HEX SCREW ROOF 80 PK	R	5/08/2025	41.38		181510		
I-754450	1/4" PLUG HEX BRASS	R	5/08/2025	2.57		181510		
I-754583	TRICHLOR TABLETS 3" # 25	R	5/08/2025	719.96		181510		
I-754589	CLIP/LYSOL CLEANER	R	5/08/2025	40.44		181510		
I-754592	NUTS/BOLTS	R	5/08/2025	18.26		181510		
I-754693	AIR FILTER/ELECTROLYTE/MOWER	R	5/08/2025	444.71		181510		
I-754717	PVC PIPE/HOSE BIRB/BUSHINGS	R	5/08/2025	30.10		181510		
I-754721	COLLAR/SHAFT COLLAR	R	5/08/2025	6.47		181510		
I-754738	GLOVES/BRASS PADLOCK	R	5/08/2025	46.90		181510		
I-754740	TRASH BAG 33/42 GAL CONTRACTOR	R	5/08/2025	45.05		181510		
I-754741	LEF 60 W DIM LIGHTS	R	5/08/2025	15.98		181510		
I-754744	PLUG	R	5/08/2025	5.13		181510		4,053.44

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03193	MCCREARY, VESELKA, BRAGG & ALL							
I-302619	COLLECTION AGENCY	R	5/08/2025	178.27		181526		
I-302620	COLLECTION AGENCY	R	5/08/2025	3,854.30		181526		4,032.57
82300	TECHLINE, INC							
I-1373145-00	LINE MATERIAL	R	5/08/2025	11,725.95		181531		11,725.95
01490	CENCO, INC							
I-INV-0833	DEGREASER	R	5/13/2025	4,860.00		181546		4,860.00
01344	CORE & MAIN LP							
I-W769062	MS LOOP PROJECT	R	5/13/2025	2,176.97		181550		
I-W840725	MISC PARTS	R	5/13/2025	2,227.91		181550		4,404.88
02754	MASTERCARD							
C-04142025 CREDIT	IDRIVE RENEWAL CREDIT	R	5/13/2025	32.97CR		181566		
C-04152025	APP TAX CREDIT	R	5/13/2025	0.82CR		181566		
C-04152025*	APP TAX CREDIT	R	5/13/2025	0.82CR		181566		
C-04152025**	APP TAX CREDIT	R	5/13/2025	0.82CR		181566		
C-04152025***	APP TAX CREDIT	R	5/13/2025	0.82CR		181566		
C-04152025****	APP TAX CREDIT	R	5/13/2025	0.82CR		181566		
C-04242025 CREDIT	CLOUD BADGING SOFTWARE	R	5/13/2025	15.83CR		181566		
I-000001525J	LICENSE REGS FEE	R	5/13/2025	113.75		181566		
I-000001564J	LICENSE REGS FEE	R	5/13/2025	113.75		181566		
I-02389J	ADMIN PROF DAY LUNCH	R	5/13/2025	136.21		181566		
I-02422J	LUNCH FOR CIP	R	5/13/2025	82.26		181566		
I-03178J	CONSTRUCTION EXAM CHARGES	R	5/13/2025	36.00		181566		
I-04012025	EMPLOYEE LUNCH	R	5/13/2025	77.32		181566		
I-04032025	PIZZA	R	5/13/2025	46.53		181566		
I-04052025	IDRIVE RENEWAL	R	5/13/2025	532.47		181566		
I-04112025	POLICE ASSOCIATION MEMBER	R	5/13/2025	30.00		181566		
I-04152025 AFNA	LUNCH	R	5/13/2025	86.58		181566		
I-04162025	LUNCH FOR CREW	R	5/13/2025	144.79		181566		
I-04172025 TX CODE	TX CODE ENFORCEMENT TEST	R	5/13/2025	50.00		181566		
I-04192025 NETGEAR	INSIGHT MGMT	R	5/13/2025	159.84		181566		
I-04212025 LUNCH	UTILITY DEPT LUNCH	R	5/13/2025	45.26		181566		
I-04212025 ZOOM MTG	HYBRIDS VIRTUAL TRAINING	R	5/13/2025	30.00		181566		
I-04222025	BACKFOW GAUGE CALIBRATE	R	5/13/2025	85.00		181566		
I-1805611981	DOMAIN RENEWAL	R	5/13/2025	214.95		181566		
I-383548	1" FLASHLIGHT RING	R	5/13/2025	389.00		181566		
I-412250	TRAINING- B.BAKER	R	5/13/2025	1,000.00		181566		
I-456975	CONSTRUCTION EXAM CHARGES	R	5/13/2025	750.60		181566		
I-456976	CONSTRUCTION EXAM CHARGES	R	5/13/2025	750.60		181566		
I-61878	RETIREMENT PLAQUE	R	5/13/2025	527.00		181566		
I-814793348	HOTEL	R	5/13/2025	151.42		181566		
I-85744	CYLINDER ASY	R	5/13/2025	1,801.82		181566		
I-96633670	HOTEL STAY	R	5/13/2025	670.23		181566		
I-CB23108	CLOUD BADGING ANNUAL	R	5/13/2025	255.71		181566		

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VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-CS-04B99-6C23	WEBSITE STOCK IMAGES	R	5/13/2025	29.00		181566		
	I-DS001315719	DROP SEND LITE	R	5/13/2025	45.00		181566		
	I-ML4JFN7Q9H	COUNCIL IPAD APP	R	5/13/2025	10.81		181566		
	I-MMGF0D76BW	APPLE APP FOR COUNCIL	R	5/13/2025	10.81		181566		
	I-MQVN9QJQTY	COUNCIL IPAD APP	R	5/13/2025	10.81		181566		
	I-MVGL2K78ZS	IPAD APP	R	5/13/2025	10.81		181566		
	I-MX9NSGJWFEM	COUNCIL IPAD APP	R	5/13/2025	10.81		181566		8,356.24
01357	I-2591	SINGLETON, CLARK & COMPANY, PC FINAL PHASE OF AUDIT	R	5/13/2025	4,800.00		181580		4,800.00
03864	I-NO 1 COL SIGNAGE	FAZZONE BUILDERS, INC WAYFINDING SIGN INSTALL	R	5/14/2025	36,738.00		181612		36,738.00
02110	I-706785	ITRON, INC. ANNUAL FCS MAINTENANCE	R	5/14/2025	4,737.09		181623		4,737.09
47585	I-04302025	KEMPNER WATER SUPPLY CORP DEBT SERVICE PAYMENTS	R	5/14/2025	19,146.97		181624		19,146.97
47585	I-04302025*	KEMPNER WATER SUPPLY CORP WATER PURCHASE	R	5/14/2025	56,460.87		181625		56,460.87
49350	I-05132025	LAMP CHAMBER OF COMMERCE 1ST & 2ND QUARTER EXPENSE	R	5/14/2025	30,010.30		181629		30,010.30
01488	I-29879	LAW OFFICES OF JO-CHRISTY BROW GENERAL MATTERS JANUARY	R	5/14/2025	3,185.00		181631		
	I-29881	GENERAL MATTERS	R	5/14/2025	3,867.50		181631		7,052.50
02469	I-RI25019793	BUREAU VERITAS NORTH AMERICA I APRIL INSPECTIONS	R	5/21/2025	5,653.68		181680		5,653.68
67791	I-2ND ST PAY APP # 8	ETCON, INC 2ND ST PAY APP #8 FINAL	R	5/21/2025	49,084.15		181684		49,084.15
02209	I-24801	JONES-HEROY & ASSOCIATES INC GENERAL	R	5/21/2025	1,920.00		181687		
	I-24802	AFNA CONTRACT	R	5/21/2025	3,000.00		181687		
	I-24803	WWTP PERMIT RENEWAL	R	5/21/2025	757.50		181687		5,677.50
82300	I-1374431-00	TECHLINE, INC TRANSFORMER	R	5/21/2025	4,605.00		181696		
	I-3137431-01	TOOLS	R	5/21/2025	939.00		181696		
	I-3137643-00	LINE TOOL	R	5/21/2025	818.00		181696		6,362.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03776	ASD CONSULTANTS, INC							
	I-PAY APP # 11							
	HOSTESS HOUSE PAY APP #11	R	5/30/2025	46,783.41		181745		46,783.41

*** TOTALS ***

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	24	673,623.23	0.00	673,623.23
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	325,117.36	0.00	325,117.36
EFT:	1	570,806.79	0.00	570,806.79
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
VOID DEBITS:		0.00		
VOID CREDITS:		0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: FSB TOTALS:	29	1,569,547.38	0.00	1,569,547.38
BANK: FSB TOTALS:	29	1,569,547.38	0.00	1,569,547.38
REPORT TOTALS:	29	1,569,547.38	0.00	1,569,547.38



To: Mayor and Council

From: Erin Corbell

Re: Manager's Report

Date: June 6, 2025

- Wayfinding Update** To date, fifteen wayfinding signs have been installed. Two signs are awaiting the completion of 281S reconstruction. The downtown wayfinding signs (signs 18-22) are waiting on the decorative posts and brackets to be delivered, with anticipated arrival end of July.
- CIP** The final Capital Improvement meeting before presentation to council will be Thursday, June 12th at noon in the Calvert Building. CIP members are currently prioritizing proposed capital improvement projects.
- Library** The Lampasas Public Library is in full swing with summer programming. On the 9th, they hosted a celebration in recognition of having 1,000 children sign up for Dolly Parton's Imagination Library. On Friday, June 13th at 10 am, they will be hosting their Touch-a-Truck event. On June 30th, they will host a summer reading finale Foam Party from 10:30-11:30 a.m. for children and teens.

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: June 2, 2025

For the Agenda of: June 9, 2025

Procurement and Funding Statement:

N/A

Attachments: May Photo Entries

Summary Statement:

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. One photo entry per person per month. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of May, we received three entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

Recommendation:

To consider a motion to select one of the entries as this month's winner.

Entry 1

Caitlyn Jessica
cjverrillo@yahoo.com

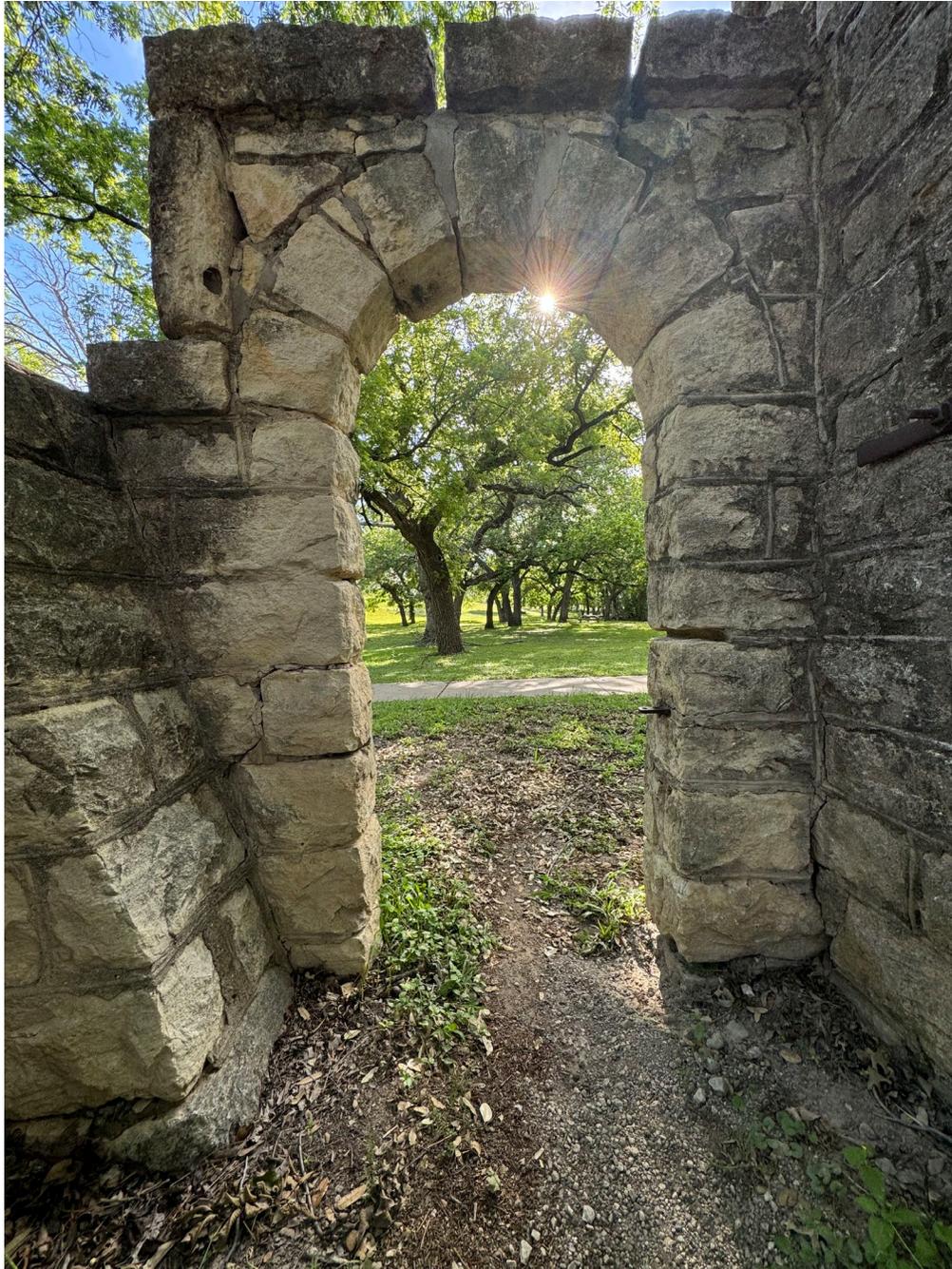
“580 Sunset” was taken at 580 Sports Complex in Lampasas, TX.



Entry 2

Scott Sterba Sr.
sterba70@gmail.com

“Gateway to Serenity” was taken at entry to Bison Springs Park behind Hanna Springs Elementary in Lampasas, TX.



Entry 3

Chiara Buchanan

Buchanankeke@icloud.com

This photo was taken at Sulphur Creek in Lampasas, TX.



**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval of award of quote to Miller’s Service Company for the installation Daikin Mini Split unit in the Jack Calvert Municipal Building Server Room.

Requested By: Erin Corbell, City Manager

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: June 5, 2025

For the Agenda of: June 9, 2025

Procurement and Funding Statement:

65-500-5405 – 2022 CO Issue

Attachments: Quotes

Summary Statement:

The current HVAC mini split in the server room at the Jack Calvert Municipal Building is tied into the existing HVAC for the entire building. When the HVAC was recently broken for an extended period, the server room with all of the technology equipment overheated and caused system failure and shutdown.

It is staff’s recommendation to have an independent mini split added to that server room, in the event that the HVAC equipment fails again, to keep existing equipment safe and operable.

This is an unbudgeted item, however; staff recommends approval to prevent further loss and damage of technology equipment.

Quote includes line set, drain line, condenser pad, and labor. The unit will have a 1-year labor warranty from Miller’s Service Company and a factory warranty of 7 years on the unit. The quote does not cover the removal of the existing HVAC mini split.

Recommendation:

To consider and approve the award of quote for installation of Daikin Mini Split unit in the server room at the Jack Calvert Municipal Building to Miller’s Service Company in the amount of \$2,980.00.

ALL SEASONS SERVICE, INC.

P.O. BOX 1491
 LAMPASAS, TX 76550
 512-556-4000

Estimate ⁰

Date	Estimate #
4/17/2025	8958

Name / Address
City of Lampasas 312 East Third Lampasas, Tx. 76550

P.O. No.	Terms	Other
Municiple Bldg a/c	Due on receipt	add to server room

Description	Qty
Daikin/Ductless System/24,000 BTU/Heat Pump/R-32 Freon	1
Copper line set/75'	1
Drain line, tie into existing drain	1
30 Amp Circuit/to panel/220Volt	1
Communication wire	75
Pad, condenser	1
Cover, copper line set	40
Labor - Add a/c system to server room	1
Warranty/7 yr compressor/1 yr labor/7 yr parts	1
Metal Bracket	1

TACLB023160E	Sales Tax (8.25%)	\$0.00
	Total	\$3,595.00

Signature _____

Phone #
512-556-4000



TexAir

107 N Key Ave
Lampasas, TX 76550

ESTIMATE	#915
ESTIMATE DATE	May 5, 2025
EXPIRATION DATE	Jun 1, 2025
TOTAL	\$3,200.00

Monica Wright

(512) 734-0240
mwright@cityoflampasas.com

CONTACT US

(512) 556-8695
texairhvac@att.net

ESTIMATE

Services	amount
HVAC / Mini split Install	\$3,200.00
24,000 BTU Daikin Mini Split	
Condenser / Wall Hang Air handler	
Copper line set	
Drain line	
Communication wire	
Line set cover	
Condenser pad	
7YR part warranty	
2Yr labor warranty	

Services subtotal: \$3,200.00

Total \$3,200.00

Texas Department of Licensing And Regulation

Air Conditioning and Refrigeration Contractors

Po Box 12157 Austin, TX 78711

(800) 803-9202 [in state only]

(512) 463-6599

Fax: (512) 463-9468

Relay Texas-TDD: (800) 735-2989

WWW.TDLR.TEXAS.GOV

license# TACLA22546C

Licensed and regulated by the Texas department of agriculture PO Box 12847, Austin, Texas, 78711-2847 phone 866 -918-4481, fax 888-232-2567

TPCL 0955095

NOTE: IN ALL HOUSES THAT ARE SPRAY FOAM, IT IS RECOMMENDED TO HAVE A DEHUMIDIFIER, TWO STAGE, OR INVERTER SYSTEM.

NOTE: ALL ESTIMATES HOLD PRICE FOR 30 DAYS.

Thank you for your business!!!!

Miller's Service Company

405 North Key Ave
Lampasas, Texas 76550
(512) 556-6585

City Of Lampasas Municipal Building/Server Room

Lampasas, TX
512-734-0240
mwright@cityoflampasas.com

Price to install a 24,000 BTU Daikin Mini Split equipment, this price will include the line set, drain line, condenser pad, and labor: \$2,980.00

- The unit will have a 1-year labor warranty from Miller Service Co, and a factory warranty of 7 years on the unit.
- This price does not include removing the existing mini split that is currently installed in the server room.

Thank You,

Tim Miller 04/24/25

Estimate valid for 30 days and is subject to change due to material price increases.

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the approval to proceed with a structural review of the slide at Hanna Springs Pool.

Requested By: Lupe Charping

Submitted By: Lupe Charping, Parks and Recreation Administrative Assistant

Date Submitted: June 5, 2025

For the Agenda of: June 9, 2025

Attachments: Quote

Summary Statement:

This item has been placed on Council agenda for consideration to approve the structural inspection of the slide at Hanna Springs Pool. This slide is inspected yearly by TML for an operating and safety inspection; however, beginning with the 2025 inspection cycle on January 1, 2025, the Risk Pool requires proof of a documented, comprehensive evaluation of each waterslide by the manufacturer or other third-party service provider, to assess the overall condition of a slide, structure, and other components to ensure that no changes, damage, or degradation impacts structural integrity or rider safety. This is in addition to the TML Risk Pool inspection completed each year.

Recommendation:

To consider a motion to approve staff to initiate a structural inspection by a third-party on the Hanna Springs Pool slide, not to exceed \$5,680.

LANDMARK AQUATIC

TO: Lupe Charping
Parks Secretary

05/30/25

RE: City of Lampasas – Waterslide Flume and Tower Assessments

Landmark Aquatic appreciates the opportunity to further discussions concerning the vision for the Aquatic Facility in Lampasas, TX. We have prepared this proposal for your team as you contemplate a waterslide flume and tower assessment. Our goal is to provide you with visual observations and critiques of your waterslide flumes, tower and associated support structure(s), plunge zone, ride conditions, and general operations conditions to conform with requirements set forth by the Texas Municipal League (TML). If known, the manufacturer(s) of your waterslide(s) will also be consulted.

Scope of Services

- ✓ Assessment of the existing conditions of the waterslides, support structures, and associated mechanical systems. Reports to include:
 - Review of health code issues related to public safety, ADA compliance, and operation.
 - Recommendations for correction.
 - Measurements of critical areas of the feature/attraction.
- ✓ Review appropriate documentation, records, and any existing reports regarding the condition of the waterslide(s).
- ✓ Conduct inspection of associated waterslide piping, pumps, filters and other mechanical systems. Inspection to be performed by Landmark Aquatic and Service staff members.
- ✓ Review any and all construction drawings of the existing facility.
- ✓ Interviews with staff as necessary.

Schedule

- ✓ Draft report to be issued within three weeks of site assessment.
- ✓ Final report to be issued within one week after comments have been received from The City of Lampasas.

Fee

Waterslide Assessment, includes travel expenses **\$5,680.00**

Final Report

- ✓ Provide summary of findings and recommendations.
- ✓ Provide a digital copy and up to five printed copies of the final report.

LANDMARK AQUATIC

Our team appreciates the opportunity and welcome the opportunity to assist your team and serve The City of Lampasas. Please do not hesitate to reach out to us should you have any questions.

ACCEPTED

LANDMARK AQUATIC

CITY OF LAMPASAS

BY: Stephen Seliskar

BY: _____

Stephen Seliskar
Aquatic Engineer
832.919.8418

Lupe Charping
Parks Secretary

sseliskar@landmarkaquatic.com

DATE: 05/30/25

Date: _____

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City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the purchase of two new soccer goals to be used at the 580 Sports Complex.

Requested By: Steven Knowlton

Submitted By: John McElroy, Public Works Director

Date Submitted: June 3, 2025

For the Agenda of: June 9, 2025

Procurement and Funding Statement:

10-518-5405 - \$14,000 in the existing budget

Attachments:

Goals to be purchased

Summary Statement:

This item has been placed on Council agenda for consideration in approving the purchase of two new soccer goals not to exceed \$6,500 to be used at the 580 Sports Complex. The existing goals need to be repaired and the estimated cost for the repair is over \$3,000. The new goals are removable, allowing them to be taken down when not in use to prevent damage and continuous wear and tear from the elements. Vendor is a Buy Board vendor.

Recommendation:

To consider a motion to approve the purchase of two new soccer goals not to exceed \$6,500 to be used at the 580 Sports Complex.

Home > Alumagoal 4" Round Classic Soccer Goal (Sold in pairs)

Alumagoal 4" Round Classic Soccer Goal (Sold in pairs)



SKU SGA400

\$6,499.99

Qty

Add to Cart

Details

- Official size 8'H x 24'W x 3'D x 9'B
- Meets NCAA, NFSA and FIFA specs
- Front face is 4" round, powder coated aluminum



City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve the first reading of an Ordinance for a specific use permit for property described as W 62 of lots 7-8, Block 47 of the A.H. Barnes addition commonly known as 501 A S. Key Avenue, Lampasas Texas Lampasas County to allow for a smoke shop.

Requested By: Kayleigh Stanley, Executive Secretary

Submitted by: Kayleigh Stanley, Executive Secretary

Date Submitted: June 6, 2025

For the Agenda of: June 9, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

First reading of the Ordinance.

Recommendation:

To consider a motion to approve the first reading of an Ordinance to approve the first reading of an Ordinance for a specific use permit for property described as W 62 of lots 7-8, Block 47 of the A.H. Barnes addition commonly known as 501 A S. Key Avenue, Lampasas Texas Lampasas County to allow for a smoke shop.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A SMOKE/TOBACCO SHOP; IN AN AREA ZONED RETAIL “R”; W 62 OF LOTS 7-8, BLOCK 47, A.H. BARNES ADDITION COMMONLY KNOWN AS 501 A S. KEY AVENUE, LAMPASAS, TEXAS, LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Eddie Shell, property owner and Rashis Saleem, business owner have filed a request for a Specific Use Permit for property being W 62 of Lots 7-8, Block 47, A. H. Barnes Addition commonly known as 501 A S. Key Avenue, Lampasas Texas, Lampasas County, to allow for a “Smoke Shop” located in an area zoned Retail “R”

WHEREAS, pursuant to Section 10.4 of the City’s Zoning Ordinance, notice of the Specific Use Permit request was provided to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on June 5, 2025, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on May 14, 2018 by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit to allow for “Smoke Shop” located in an area zoned Retail “R”

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Eddie Shell, property owner and Rashis Saleem, business owner related to the property W 62 of Lots 7-8, Block 47, A. H. Barnes Addition commonly known as 501 A S. Key Avenue, Lampasas Texas, Lampasas County, to allow for a “Smoke Shop” located in an area zoned Retail “R” to be approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City’s Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED ON FIRST READING ON THIS 9th DAY of June, 2025
PASSED AND ADOPTED ON SECOND READING ON THE 23rd DAY of June, 2025.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Erin Corbell, Interim City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding reimbursement for HOT Fund request by County of Lampasas Rodeo Association in the amount of \$10,000 for event expenses related to the Riata Roundup Rodeo on April 23-26, 2025.

Requested By: Alexis Thompson

Submitted by: Kayleigh Stanley, Executive Secretary

Date Submitted: June 6, 2025

For the Agenda of: June 9, 2025

Procurement and Funding Statement:

Funds are available in HOT Fund 40 in the City of Lampasas FY 2024/2025 Budget.

Attachments: HOT Fund Post Event Report and expense receipts attached.

Summary Statement:

In February 2025 this request was approved by Council to utilize HOT funds. This year the County of Lampasas Rodeo Association asked for \$10,000 to assist with expenses relating to promotional advertising, staffing, restrooms, lighting and power and hotel rooms. The County of Lampasas Rodeo Association is asking for reimbursement in the amount of \$10,000 for the April 23-26, 2025 Riata Rodeo Roundup.

Recommendation:

Consider a motion to reimburse the County of Lampasas Rodeo Association in the amount of \$10,000 from HOT funds.

City of Lampasas, Texas

POST EVENT REPORT FORM

HOTEL OCCUPANCY TAX FUNDING

By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfast inns. The revenue from the HOT may be used only to directly promote tourism and the convention and hotel industry. The use of HOT funds is limited to:

- i) the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing operation and maintenance of convention center facilities or visitor information centers, or both;
- ii) the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;
- iii) advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity;
- iv) the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms, and
- v) historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
- vi) Sporting related expenses if the majority of the participants are tourists and if the event substantially increases economic activity at area hotels.

The City of Lampasas, City Council accepts applications from groups and businesses meeting the above criteria and wishing to receive HOT funds. **All entities that are approved for such funds must submit a Post Event Report Form within 60 days of each funded event.** The report will be reviewed by City Council to determine how well the entity met its goals and be used in consideration of future hotel occupancy tax funding requests. Priority will be given to those events that demonstrate an ability to generate overnight visitors to Lampasas.

Post Event Report Form

ORGANIZATION INFORMATION

Date: 05/22/2023

Name of Organization: County of Lampasas Rodeo Association

Address: P.O. Box 1571

City, State, Zip: Lampasas Tx 76550

Contact Name: Alexis Thompson

Contact Phone Number: 210-897-9263

PROJECT OR EVENT

Name of Event or Project: Ricita Roundup Rodeo

Date of Event or Project: April 23-26, 2025

Primary Location of Event or Project: 580 Sports Complex

Primary Purpose of Funded Event/Project: To Increase out of 1

Amount Received (Approved) from Hotel Occupancy Tax Funds: \$10,000.00

Amount Used from Hotel Occupancy Tax Funds: \$10,000.00

How Were the Funds Actually Used? Advertising, staffing, restrooms, lighting and power, hotel rooms.

Actual percentage of funded Event costs covered by hotel occupancy tax: 25%

Actual percentage of Facility costs covered by hotel occupancy tax (if applicable): _____

Actual percentage of Staff costs covered by hotel occupancy tax (if applicable): —

If staff costs were covered, estimate of actual hours staff spent on funded Event: —

How many years have you held this Event or Project? This was the first year

How many people did you predict would attend this Event? (number submitted in application for hotel occupancy tax funds): 5k + people

What would you estimate was the actual attendance at the Event? 5k people

How many room nights were generated at City of Lampasas (fill in name of your city or entity overseeing use of hotel tax) hotels, motels or bed & breakfasts by attendees of this Event or Project? min of 5 rooms

Did your promotional materials and website note area lodging facilities that could host participants? NO

Did you have a negotiated lodging rate at any hotels for participants of your event? NO

If this Event has been funded by hotel occupancy tax in the last three years, how many room nights were generated in Lampasas hotels, motels, or bed & breakfasts by attendees of this Event or Project?

Last Year _____

Two Years Ago _____

Three Years Ago _____

What method did you use to determine the number of people who booked rooms at City of Lampasas (fill in name of your city or entity overseeing use of hotel tax) hotels, motels, or bed & breakfasts (e.g.; room block usage information, survey of hoteliers, etc.)?

The video production staff had a minimum of five rooms booked between Quality Inn & Best Western. After speaking with hotel staff they were booked out that weekend.

Was a room block established for this Event at an area hotel (hotels), and if so, did the room block fill? NO
If the room block did not fill, how many rooms were picked up? —

Please check all efforts your organization actually used to promote this Event and how much was actually spent in each category:

X Newspaper \$ 150.00
Radio \$ 200.00
TV \$ _____
Press Releases \$ _____

Direct Mail \$ _____

X Other \$ 750.00

Y social media ~~market~~ flight

What new marketing initiatives did you utilize to promote hotel and convention activity for this Event?

Social media groups and pages

**Please attach samples of documents showing how Lampasas was recognized in your advertising/promotional campaign

****Please attach at least one sample of all forms of advertising/promoting used in your campaign. If the sample itself does not indicate the medium (radio, tv, print, or mail) used or where the advertising took place (e.g. a city's newspaper, or a radio spot that does not indicate the city where the spot was played), please include other information that would show location of the advertising and medium utilized.**

What Lampasas businesses did you utilize for food, supplies, materials, printing, etc?

Lampasas Beer market (Alcohol), Uddeny creative (wristbands), Area-wide Locksmith (banners), Elizabeth Kayde / Dalampasas (marketing)

If the Event funded by hotel occupancy tax was a sporting-related function/facility, how many individuals actually participated in this event? _____

If the event was a sporting-related function/facility, how many of the participants were from another city or county? _____

If the event was a sporting-related function/facility, quantify how the activity substantially increased economic activity at hotel and motels within the city or its vicinity?

Please return form, and direct any questions to:

Becky Sims, City Secretary
312 E. Third
Lampasas, TX 76550
bsims@cityoflampasas.com
(512) 556-6831

Tr	2025 Riata Rodeo HOT Fund	Category	Budget	Cost	Paid
	Restrooms	Expense	\$2,100.00	\$2,100.00	see Invoice
	Light Towers & Generator	Expense	\$3,100.00	\$3,191.88	ACH
	Tents (1-20x40: \$400, 2-15x20: \$100)	Expense	\$600.00	\$620.00	Chk #1038
	Hotel Rooms	Expense	\$600.00	\$1,359.97	See receipts
	Portable Stands	Expense	\$3,000.00	\$2,450.00	See receipts
	Social Media	Advertising	\$200.00	\$614.00	cc
	Newspaper & Magaize	Advertising	\$1,250.00	\$150.00	chk #1039
	Radio	Advertising	\$160.00	\$xx	
	Elizabeth Kayde Designs	Advertising	\$750.00	\$750.00	see receipt
	Security	Expense	\$1,000.00	\$960.00	see email
	Rodeo Contractor	Expense	\$27,000.00	\$17,500.00	chk #1025
	CPRA Added Money	Expense	\$xx	\$15,000.00	Cash
	Total Expense		\$39,760.00	\$44,695.85	

INVOICE

Elizabeth Kayde
202 E. Fifth Street
Lampasas, TX 76550

ashleigh@elizabethkayde.com
+1 (512) 658-5904
www.elizabethkayde.com

elizabeth
KAYDE

County of Lampasas Rodeo Association

Ship to
County of Lampasas Rodeo Association
PO Box 1571
Lampasas, TX 76550 US

Invoice details

Invoice no.: 2408
Terms: Net 15
Invoice date: 03/12/2025
Due date: 03/27/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Design	Posters (Roundup and Crawfish) customization	2	\$125.00	\$250.00
2.		Design	Video, Photo & marketing online	1	\$500.00	\$500.00
					Total	\$750.00
					Payment	-\$750.00
					Balance due	\$0.00

Paid in Full



Meta Platforms, Inc.
 1 Meta Way
 Menlo Park, CA 94025
 United States

Account: 1056457406295225
 Business: County of Lampasas Rodeo Association
 46 Samac Ln
 Lampasas, TX 76550
 United States

Billing Report: 03/01/2025 - 05/01/2025

Meta Ads payment
 Payment Method: MasterCard · 3215

Date	Transaction ID	Amount	Payment Status
04/24/2025	9461748200602008-9460178984092259	\$72.00 USD	Paid
04/23/2025	9437984152978412-9437984176311743	\$65.00 USD	Paid
04/21/2025	9380894422020721-9332191176891050	\$59.00 USD	Paid
04/20/2025	9416685455108285-9416685461774951	\$53.00 USD	Paid
04/19/2025	9410534025723428-9367971203313043	\$48.00 USD	Paid
04/18/2025	9404245233018974-9361642050612625	\$43.00 USD	Paid
04/17/2025	9391857307591095-9415746535202175	\$39.00 USD	Paid
04/17/2025	9593093454134152-9397834100326751	\$35.00 USD	Paid
04/16/2025	9366217353488425-9406784612765034	\$31.00 USD	Paid
04/15/2025	9401441819965980-9360706964039464	\$28.00 USD	Paid
04/15/2025	9379629068813924-9356286464481514	\$25.00 USD	Paid
04/14/2025	9353182384791922-9353182388125255	\$22.00 USD	Paid
04/14/2025	9573109479465883-9282311921878976	\$20.00 USD	Paid
04/13/2025	9384348328341992-9386654231444739	\$18.00 USD	Paid
04/12/2025	9364105447032953-9368066499970178	\$18.00 USD	Paid
04/12/2025	9559292680847563-9378419802268182	\$12.00 USD	Paid
04/11/2025	9374450965998399-9356798714430293	\$8.00 USD	Paid

04/11/2025	9784752288301599-9312311805545650	\$5.00 USD	Paid
04/11/2025	9551990178244480-9260590534051115	\$3.00 USD	Paid
04/10/2025	9351287681648063-9308572869252877	\$2.00 USD	Paid
04/10/2025	9326756824101145-9549253585184806	\$2.00 USD	Paid
04/10/2025	9257414261035409-9365465216896970	\$2.00 USD	Paid
04/10/2025	9307540609356103-9326156624161165	\$2.00 USD	Paid
04/10/2025	9364915563618602-9779615545481940	\$2.00 USD	Paid
		Total Amount Billed	\$614.00 USD
		Total Funds Added	\$0.00 USD



Your recent stay at Best Western Plus Lampasas Inn & Suites

Your Recent Best Western Stay <info@myreservation_bestwestern.com>
To: clrodeoassociation@gmail.com



Good Morning, ALEXIS!

Thank you for choosing our hotel for your recent stay. We hope you enjoyed your visit and experience. If you have any questions, please contact our hotel at the phone number

Thank you,
Best Western Plus Lampasas Inn & Suites Staff

STAY OVERVIEW

3 4 2
Nights Rooms Guests

Confirmation Number: 309720844
Check-In: 04/24/2025
Check-Out: 04/27/2025
Room Number: 104

FOLIO:

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT
04/24/2025	ROOM CHRG REVENUE	Rebeka 515885		139.00	
04/24/2025	CITY TAX	Rebeka 515886		9.73	
04/25/2025	ROOM CHRG REVENUE	Rebeka 516178		139.00	
04/25/2025	CITY TAX	Rebeka 516179		9.73	
04/26/2025	ROOM CHRG REVENUE	Rebeka 516253		139.00	
04/26/2025	CITY TAX	Rebeka 516254		9.73	

BALANCE 0.00

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VALUE

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Your Recent Best Western Stay <info@myreservation.bestwestern.com>
To: clrodeoassociation@gmail.com



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Thank you for choosing our hotel for your recent stay. We hope you enjoyed your visit and experience. If you have any questions, please contact our hotel at the phone number

Thank you,
Best Western Plus Lampasas Inn & Suites Staff

STAY OVERVIEW

3 4 2
Nights Rooms Guests

Confirmation Number: 409720144
Check-In: 04/24/2025
Check-Out: 04/27/2025
Room Number: 106

FOLIO:

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT
04/24/2025	ROOM CHRG REVENUE	Rebeka 515883		139.00	
04/24/2025	CITY TAX	Rebeka 515884		9.73	
04/25/2025	ROOM CHRG REVENUE	Rebeka 516180		139.00	
04/25/2025	CITY TAX	Rebeka 516181		9.73	
04/26/2025	ROOM CHRG REVENUE	Rebeka 516251		139.00	
04/26/2025	CITY TAX	Rebeka 516252		9.73	

04/27/2025 PAYMENT VISA/MC Rebeka 516397 (446.19)

BALANCE 0.00

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SPECIALTY
COLLECTION
by BEST WESTERN

Vib

TIMELESS

VALUE

EXTENDED STAY

Premier
by BEST WESTERN

Best Western PLUS

Best Western

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SureStay PLUS
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To: clrodeoassociation@gmail.com



Good Morning, ALEXIS!

Thank you for choosing our hotel for your recent stay. We hope you enjoyed your visit and experience. If you have any questions, please contact our hotel at the phone number

Thank you,
Best Western Plus Lampasas Inn & Suites Staff

STAY OVERVIEW

3 4 2
Nights Rooms Guests

Confirmation Number: 609720344
Check-In: 04/24/2025
Check-Out: 04/27/2025
Room Number: 210

FOLIO:

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT
04/24/2025	ROOM CHRG REVENUE	Rebeka	515887	139.00	
04/24/2025	CITY TAX	Rebeka	515888	9.73	
04/25/2025	ROOM CHRG REVENUE	Rebeka	516176	139.00	
04/25/2025	CITY TAX	Rebeka	516177	9.73	
04/26/2025	ROOM CHRG REVENUE	Rebeka	516255	139.00	
04/26/2025	CITY TAX	Rebeka	516256	9.73	

04/27/2025 PAYMENT VISA/MC

Rebeka 516410

(446.19)

BALANCE

0.00

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WORLDHOTELSSM
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CRAFTED

WORLDHOTELSSM
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BW Premier
COLLECTION
by BEST WESTERN



TIMELESS



VALUE

EXTENDED STAY

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Quality Inn & Suites (TXJ27)

1200 Central Texas Expy
Lampasas, TX 76550
(512) 556-9292
TXJ27@stayatchoice.com

Account: 984085549

Date: 4/24/25

Room: BAR

Arrival Date: 4/24/25

Departure Date: 4/27/25

Check In Time:

Check Out Time:

Rewards Program ID:

You were checked in by:

You were checked out by:

Total Balance Due: (\$456.89)

THOMASON, ALEXIS
UPDATE
Lampasas, TX 76550

Post Date	Description	Comment	Amount
4/24/25	Master Card	XXXXXXXXXXXX3215	(\$456.89)
Folio Summary 4/24/25 - 4/24/25			
	Master Card		(\$456.89)
		Balance Due:	(\$456.89)

With this rate you are able to earn Choice Privileges points to redeem for free nights and other rewards!

Thank you for your business!
I acknowledge that this reservation and payment is non refundable.

X _____



Earn reward nights at Choice Hotels. Join Choice Privileges today at www.choicehotels.com/choice-privileges. Earn reward nights faster with the Choice Privileges Mastercard. Learn more at www.choicehotels.com/cardoffer.



Quality Inn & Suites (TXJ27)

1200 Central Texas Expy
 Lampasas, TX 76550
 (512) 556-9292
 TXJ27@stayatchoice.com

Account: 984085508
 Date: 4/24/25
 Room: BAR
 Arrival Date: 4/24/25
 Departure Date: 4/27/25
 Check In Time:
 Check Out Time:
 Rewards Program ID:
 You were checked in by:
 You were checked out by:
Total Balance Due: (\$456.89)

THOMPSON, ALEXIS
 46 SAMAC LN
 Lampasas, TX 76550

Post Date	Description	Comment	Amount
4/24/25	Master Card	XXXXXXXXXXXX3215	(\$456.89)
Folio Summary 4/24/25 - 4/24/25			
	Master Card		(\$456.89)
		Balance Due:	(\$456.89)

With this rate you are able to earn Choice Privileges points to redeem for free nights and other rewards!

Thank you for your business!
 I acknowledge that this reservation and payment is non refundable.

X _____



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Your recent stay at Best Western Plus Lampasas Inn & Suites

Your Recent Best Western Stay <info@myreservation.bestwestern.com>
To: clrodeoassociation@gmail.com



Good Morning, ALEXIS!

Thank you for choosing our hotel for your recent stay. We hope you enjoyed your visit and experience. If you have any questions, please contact our hotel at the phone number

Thank you,
Best Western Plus Lampasas Inn & Suites Staff

STAY OVERVIEW

3 4 2
Nights Rooms Guests

Confirmation Number: 109720644
Check-In: 04/24/2025
Check-Out: 04/27/2025
Room Number: 120

FOLIO:

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT
04/24/2025	ROOM CHRG REVENUE	Rebeka 515881		139.00	
04/24/2025	CITY TAX	Rebeka 515882		9.73	
04/25/2025	ROOM CHRG REVENUE	Rebeka 516182		139.00	
04/25/2025	CITY TAX	Rebeka 516183		9.73	
04/26/2025	ROOM CHRG REVENUE	Rebeka 516249		139.00	
04/26/2025	CITY TAX	Rebeka 516250		9.73	

04/27/2025 PAYMENT VISA/MC

Rebeka 516400

(446.19)

BALANCE 0.00

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SIGNATURE
COLLECTION
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VIB

TIMELESS

VALUE

EXTENDED STAY

BWP
PREMIER
BEST WESTERN

BIW Best Western
PLUS

BIW
Best Western

GL

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PLUS
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Hill Country Publishing Co., Inc

P.O. Box 631
Lampasas, TX 76550
Phone: 512-556-6262

Statement

4/30/2025

COUNTY OF LAMPASAS RODEO ASSN
PO BOX 1571
LAMPASAS TX 76550

Due Date
5/25/2025

Sales Rep	Account #	Amount Due
TCT		\$150.00

Date	Description	Amount	Balance												
03/31/2025	Balance forward		0.00												
04/22/2025	INV #12330. RETAIL-RIATA ROUNDUP RODEO --- 01 RETAIL, 27 @ \$5.55556 = 150.00	150.00	150.00												
<table border="1"> <tr> <th>CURRENT</th> <th>1-30 DAYS PAST DUE</th> <th>31-60 DAYS PAST DUE</th> <th>61-90 DAYS PAST DUE</th> <th>OVER 90 DAYS PAST DUE</th> <th>Amount Due</th> </tr> <tr> <td>150.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>\$150.00</td> </tr> </table>		CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due	150.00	0.00	0.00	0.00	0.00	\$150.00		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due										
150.00	0.00	0.00	0.00	0.00	\$150.00										

Phone # 512-556-6262 carrie.walker@granitemediapartners.com

*pd
ack#
1039*



County of Lampasas Rodeo Association <clrodeoassociation@gmail.com>

Riata Round-up

2 messages

Charles Montgomery <cmontgomery@cityoflampasas.com>
To: "clrodeoassociation@gmail.com" <clrodeoassociation@gmail.com>

Wed, Apr 16, 2025 at 7:50 AM

Good morning

With Riata Round-Up less than two weeks away, I wanted to confirm the security arrangements based on our previous discussion.

As I understand it, the Rodeo Association will cover the cost of security for both nights, and I will bill the Chamber for the Saturday day shift. Here's what I have scheduled:

Friday, April 25

Time: 5:30 PM – 10:30 PM (5 hours)

Rate: \$40/hour per officer – **\$200 per officer****Assigned Officers:**

- John Reza *chk # 1027*
- Brandon English *chk # 1028*

Saturday, April 26

Time: 5:00 PM – 12:00 AM (7 hours)

Rate: \$40/hour per officer – **\$280 per officer****Assigned Officers:**

- Gene Drake *chk # 1029*
- Garrett Bradley *chk # 1030*

Please remit payment directly to each officer. You may drop it off at the Police Department, or contact me and I'll be happy to arrange pickup.

Let me know if any part of this doesn't match your understanding. Otherwise, we look forward to seeing you next weekend. Thank you again for the opportunity to partner with your organization to help ensure a safe and successful event. If there's anything else we can assist with, don't hesitate to reach out.

Thank you,

Chuck Montgomery

Patrol Lieutenant

Lampasas Police Department

301 E. 4th St.

Lampasas, TX 76550

(512) 556-3644

cmontgomery@cityoflampasas.com



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County of Lampasas Rodeo Association <clrodeoassociation@gmail.com>
To: Charles Montgomery <cmontgomery@cityoflampasas.com>

Wed, Apr 16, 2025 at 7:54 AM

Thank you so much!

Thank you,
Alexis Thompson
CLRA Secretary
[Quoted text hidden]



Client View

Approved Quote

Signed Contract

3 Pay Invoice

No Payment Due

[Click to Add PO Number](#)

Invoice Summary

Contract Total	\$2,450.00
Total Paid	\$2,450.00
Remaining Balance	\$0.00

Make checks payable to:

Bleacher Rentals Florida LLC
7901 4th St N 25767, St. Petersburg, FL 33702

Memo: Invoice #230405070

Questions? Contact [Christine Ogle](#) at (210) 775-2276 or christine@bleacherrentals.com

Not Protected

615 VANISHING OAKS DRIVE
 CRAWFORD, TX 76638
 (254)640-0844

Professional Tent Services

“You can’t top our tents”

OWNER – GARY & TERESA BOWDOIN SINCE 1987

Billed To: LAMPASAS CHAMBER OF COMMERCE
 Address: 205 US 281
 LAMPASAS, TX 76550
 SETUP DATE: 04/19/2025
 REMOVE DATE: 04/27/2025

*12d
 CNT-#
 1036*

Qty.	DESCRIPTION	INDIVIDUAL PRICE	Net Price
1	20 X 40	\$400.00	\$400.00
1	15 X 20	\$150.00	\$150.00
	TRANSPORTATION		\$ 70.00
		SUBTOTAL	\$620.00
		TAX	\$
		TOTAL	\$620.00

Please pay from this invoice

TEXASFIRSTRENTALS

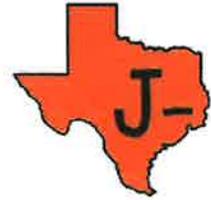
Your payment details can be found below.

CONFIRMATION #	325455645
ACCOUNT #	1028957
PAYMENT METHOD	ACH - 7862
PAYMENT DATE	May 22, 2025
SUBTOTAL AMOUNT	4,895.35 USD
CREDIT MEMO AMOUNT	(1,703.47) USD
TOTAL PAYMENT AMOUNT	3,191.88 USD

DOCUMENT	PO #	DOCUMENT DATE	PAYMENT AMOUNT
1524668-0003	LAMPASAS RODEO	May 06, 2025	(1,131.00) USD
1524668-0002	LAMPASAS RODEO	May 05, 2025	(572.47) USD
1524668-0001	LAMPASAS RODEO	May 02, 2025	4,895.35 USD

J BAR ENTERPRISES

2105 SOUTH WATER STREET
 BURNET, TEXAS (US), 78611
 PH: (830) 598-5227
 EMAIL: ACCOUNTING@GOJBAR.COM
 WEBSITE: HTTP://GOJBAR.COM



BILLING ADDRESS
COUNTY OF LAMPASAS RODEO ASSOCIATION PO BOX 1501 LAMPASAS LAMPASAS, TEXAS (US), 76550

SERVICE ADDRESS
COUNTY OF LAMPASAS RODEO ASSOCIATION 2351 FARM TO MARKET 580 LAMPASAS, TEXAS (US), 76550

CUST #	SITE #	DATE	DUE DATE	PAYMENT TERM	PO#	INVOICE #
		04/25/2025	05/10/2025	NET 15		INV/2025/6027

DESCRIPTION	WO#	SERVICE DATE	WO REF	PRICE	QTY	AMOUNT
- SPECIAL EVENT ELITE				120.00	4.000	\$ 480.00
- SANITARY RESTROOM - HANDICAP LIGHTED SPECIAL EVENT WITH BABY CHANGER				130.00	2.000	\$ 260.00
- HAND WASH - SPECIAL EVENT				130.00	2.000	\$ 260.00
- LONESTAR				1,100.00	1.000	\$ 1,100.00
- IN KIND DONATION				-2,100.00	1.000	\$ -2,100.00

SUBTOTAL	\$ 0.00
TOTAL	\$ 0.00

DID YOU REMEMBER TO INCLUDE THE INVOICE NUMBER ON YOUR CHECK?

PLEASE DETACH HERE AND RETURN BOTTOM PORTION WITH YOUR REMITTANCE.

FROM COUNTY OF LAMPASAS RODEO ASSOCIATION
 PO BOX 1501 LAMPASAS
 LAMPASAS, TEXAS (US), 76550

SITE LOCATION: COUNTY OF LAMPASAS RODEO ASSOCIATION
INVOICE #: INV/2025/6027
BILLING EMAIL CLRODEOASSOCIATION@GMAIL.COM

TO J BAR ENTERPRISES
 2105 SOUTH WATER STREET
 BURNET, TEXAS (US), 78611

NOTES

City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, Appendix A- Fee Schedule, Chapter 18 Buildings and Building Regulations.

Requested By: Erin Corbell, City Manager

Submitted by: Kayleigh Stanley, Executive Secretary

Date Submitted: June 6, 2025

For the Agenda of: June 9, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This is the second reading of the Ordinance.

Recommendation:

To consider a motion to approve the second reading of an Ordinance amending the Lampasas Code of Ordinances, Appendix A- Fee Schedule, Chapter 18 Buildings and Building Regulations with an effective date of April 1, 2025.

ORDINANCE NO. 1752

AN ORDINANCE OF THE CITY OF LAMPASAS, TEXAS AMENDING THE CITY'S CODE OF ORDINANCES, APPENDIX "A"- ADDING AND ADOPTING CERTAIN FEES IN THE CODE'S FEE SCHEDULE PERTAINING TO BUILDING, DEVELOPMENT & ZONING; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas, Texas; is a Texas municipal governing body, authorized by the State of Texas to enact its ordinances and regulations consistent with State Law and its Home Rule Charter, and

WHEREAS, the City Council of the City of Lampasas has determined that the fees and charges approved and adopted in this Ordinance will promote the health, safety and welfare of the citizens of Lampasas, and therefore, are in the best interest of the City; and

WHEREAS, the City Council of the City of Lampasas has determined that it is necessary and appropriate to adopt and establish fees that shall be applied to all commercial and multi-family construction plan review(s), commercial and multi-family construction inspection(s) and for construction or improvement of residential dwelling plan review(s) and inspection(s), alteration(s) / addition(s) / improvement(s) for residential construction and backup inspections that the City outsources to third-parties; and

WHEREAS, the City Council of Lampasas hereby approves and adopts the new fees, as detailed in the Table, attached hereto, which fees shall also be reflected as new Fees in the City's Code of Ordinances Appendix "A".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, AS FOLLOWS:

SECTION 1. Fees, Rates and Rates Imposed. All the above recitals are hereby found to be true and correct and are hereby approved and incorporated herein into the body of this Ordinance, as if copied in their entirety.

SECTION 2. The Fee Schedule. Appendix "A" of the City of Lampasas Code of Ordinances is hereby amended to add to the fees and rates shown on the Table, attached hereto, which shall be applied to all commercial and multi-family construction plan review, commercial and multi-family construction inspection, and for construction or improvement of a residential dwelling plan review and inspection, alterations / additions / improvements for residential construction and backup inspections that the City outsources to a third-parties. The Table detailing the newly adopted fees, attached hereto and made a part hereof for all purposes, are approved and adopted by the City Council.

SECTION 3. Newly adopted fees, reflected herein, shall apply to all third-party service, outsourced by the City, that are performed on residential and commercial properties, or for the benefit of residential and commercial users that are located within the City's jurisdiction, including the municipal corporate limits and the City's extraterritorial jurisdiction, as it may be amended from time to time.

SECTION 4. Conflicting Ordinances. All ordinances, orders and resolutions heretofore passed and adopted by the City Council of the City of Lampasas, Texas are hereby repealed to the extent said ordinances, orders or resolutions, or parts thereof, are in conflict herewith.

SECTION 5. Providing for Severability. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance or the application of same is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 6. Effective Date. This Ordinance shall become effective on the later of: (1) the date of its passage on Second Reading by the City Council, or (2) the date following its passage by Council and the publication of its caption, in the *Lampasas Dispatch*, as required by State Law and/or the City's Home Rule Charter.

READ and APPROVED on its First Reading on the ____ of June, 2025.

PASSED and ADOPTED on this its Second Reading on the ____ day of June 2025.

CITY OF LAMPASAS, TEXAS

By: _____

Herb Pearce, Mayor

ATTEST:

Erin Corbell, City Manager

EXHIBIT "A"

SCHEDULE III BUILDING, DEVELOPMENT & ZONING

All fees listed in the tables below shall be applied to all commercial and multi-family construction plan review, commercial and multi-family construction inspection, construction or improvement of a residential dwelling plan review and inspection, alterations / additions / improvements for residential construction and backup inspections that the City outsources to a third-party company. All fees calculated using the following tables will have a 15% added fee of the total cost for administrative services.

Fee Table 1 - Commercial and Multi-Family construction plan review

Projected Construction Cost	Fee
\$1. ⁰⁰ to \$10,000. ⁰⁰	\$50. ⁰⁰
\$10,001. ⁰⁰ to \$25,000. ⁰⁰	\$70.69 for the first \$10,000. ⁰⁰ plus \$5.46 for each additional \$1000. ⁰⁰
\$25,001. ⁰⁰ to \$50,000. ⁰⁰	\$152.59 for the first \$25,000. ⁰⁰ plus \$3.94 for each additional \$1000. ⁰⁰
\$50,001. ⁰⁰ to \$100,000. ⁰⁰	\$251.09 for the first \$50,000. ⁰⁰ plus \$2.73 for each additional \$1000. ⁰⁰
\$100,001. ⁰⁰ to \$500,000. ⁰⁰	\$387.59 for the first \$100,000. ⁰⁰ plus \$2.19 for each additional \$1000. ⁰⁰
\$500,001. ⁰⁰ to \$1,000,000. ⁰⁰	\$1,263.59 for the first \$500,000. ⁰⁰ plus \$1.85 for each additional \$1000. ⁰⁰
\$1,000,001. ⁰⁰ and up	\$2,188.59 for the first \$1,000,000. ⁰⁰ plus \$1.23 for each additional \$1000. ⁰⁰

Fee Table 2 - Commercial and Multi-Family construction inspection

Projected Construction Cost	Fee
\$1. ⁰⁰ to \$10,000. ⁰⁰	\$76. ⁹²
\$10,001. ⁰⁰ to \$25,000. ⁰⁰	\$108.75 for the first \$10,000. ⁰⁰ plus \$8.40 for each additional \$1000. ⁰⁰
\$25,001. ⁰⁰ to \$50,000. ⁰⁰	\$234.75 for the first \$25,000. ⁰⁰ plus \$6.06 for each additional \$1000. ⁰⁰
\$50,001. ⁰⁰ to \$100,000. ⁰⁰	\$386.25 for the first \$50,000. ⁰⁰ plus \$4.20 for each additional \$1000. ⁰⁰
\$100,001. ⁰⁰ to \$500,000. ⁰⁰	\$596.25 for the first \$100,000. ⁰⁰ plus \$3.36 for each additional \$1000. ⁰⁰
\$500,001. ⁰⁰ to \$1,000,000. ⁰⁰	\$1,940.25 for the first \$500,000. ⁰⁰ plus \$2.85 for each additional \$1000. ⁰⁰
\$1,000,001. ⁰⁰ and up	\$3,365.25 for the first \$1,000,000. ⁰⁰ plus \$1.89 for each additional \$1000. ⁰⁰

Fee Table 3 - Construction or Improvement of a Residential Dwelling

New Residential Construction	
Plan Review and Inspection Fee	
Square Footage (S.F.)	Fee
0 - 1,500 S.F.	\$785.00
1,501 - 10,000 S.F.	\$785.00 for the first 1,500 S.F. plus \$0.35 for each additional S.F. to and including 10,000 S.F.
Over 10,000 S.F.	\$3,760.00 for the first 10,000 S.F. plus \$0.15 for each additional S.F. over 10,000 S.F.
Plan Review Only	

