

**MINUTES OF MEETING OF THE
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE
OF THE CITY OF LAMPASAS
JACK CALVERT MUNICIPAL BUILDING
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550
THURSDAY, APRIL 24, 2025
12:00 pm (Noon)**

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date and time:

CIP Committee Members Present:

Janet Crozier
Craig Hammett
Robert McCauley
Dianna Hodges
Shirley Blake

City Staff Present:

Erin Corbell, City Manager
Kayleigh Stanley, Executive Secretary
Wayne Sanders, Electric Superintendent

CIP Committee Members Absent:

Gail Long
Davis Keele
Neal Leavell

REGULAR MEETING

I. Call to Order

Erin Corbell, City Manager, called the meeting to order at 12:02 P.M.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

N/A

III. Discussion and possible action concerning approval of the minutes dated November 21, 2024

Board member Hodges moved to approve the minutes dated November 21, 2024. The motion was seconded by Board member Blake, and with a unanimous vote, the motion carried.

IV. Discussion regarding 5-year roll-out of forecasted Capital Improvement Projects.

City Manager, Erin Corbell, shared that going forward the board will receive individual spreadsheets for each fiscal year instead of a five-year glance. Ms. Corbell has requested justification forms from each department head and the board is in agreeance that it helps simplify each project.

Board member Crozier inquired about funding for the Community Garden. Ms. Corbell advised that it was not listed as a priority during the previous budgetary meeting, with the direction to complete a supplemental request for funding and obtain quotes.

A few project updates:

- *Second Street Rebuild is complete*
- *Injection Site Upgrades are in progress*
- *Turner Field lighting will begin following the completion of youth sports for the Spring*
- *Bid for the AWOS System at the Airport has been awarded, it will be installed before October 1, 2025*

V. Discussion regarding meeting schedule, format, location and content.

The board agreed to continue meeting every other week, on Thursday at noon.

VI. Discussion regarding Priority Definitions and Funding Statements

Board member Hodges made a motion to switch priority 3 and priority 4, the motion was seconded by Board member Blake, and with a unanimous vote, the motion carried.

Updated Priorities:

3. Items that may be considered major maintenance or repair of existing facilities.

4. Items that improve public perception; Cultural or recreational enhancements; or have a positive visual impact for the city.

VII. Items that the Board Members may request to be placed on the next agenda

- *Grant Opportunities*

VIII. Schedule next meeting

May 8, 2025 at 12:00PM

IX. Business concluded at 12:50 pm and the meeting was adjourned.

PASSED AND APPROVED this _____ day of _____, 2025.

Erin Corbell, City Manager

ATTEST:

Becky Sims, City Secretary