

**MINUTES OF MEETING OF THE
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE
OF THE CITY OF LAMPASAS
JACK CALVERT MUNICIPAL BUILDING
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550
THURSDAY, NOVEMBER 21, 2024
12:00 pm (Noon)**

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date and time:

CIP Committee Members Present:

Neal Leavell
Craig Hammett
Robert McCauley
Dianna Hodges
Shirley Blake
Janet Crozier

CIP Committee Members Absent:

Gail Long
Davis Keele

City Staff Present:

Erin Corbell, City Manager
Mary Poche, EDC Coordinator
Robyn White, PW Secretary
Kayleigh Stanley, Executive Secretary
Jody Cummings, Police Chief
Joe Adams, Fire Chief
Wayne Sanders, Electric Superintendent
Becky Sims, City Secretary
Carlos Garcia, Streets Superintendent
Van Sims, W/WW Superintendent
Finley DeGraffenried, Project Specialist

REGULAR MEETING

I. Call to Order

Finley deGraffenried, Project Specialist, called the meeting to order at 12:00 pm

II. Open forum for citizen comments and questions (limited to five (5) minutes per person) N/A

III. Discussion and possible action concerning approval of the minutes dated May 23, 2024.

Board member Blake moved to approve the minutes as presented, the motion was seconded by Board member Hammett and with a unanimous vote, the motion carried. (Long and Keele absent)

IV. Discussion relating to CIP Projects identified and funded in FY 24/25 Budget.

A memo provided by Project Specialist, Finley DeGraffenried, provided some insight stating the FY 25-29 CIP Project Report highlighted the need for public facilities including Senior Center assessment, exterior improvements to the Water/Wastewater Shop & Lab, and exterior and interior improvements to the Calvert Building. The City's Senior Center was also identified in the report within the Areas of Emphasis.

The Report identified 96 CIP projects, including 16 new projects. Projects included in the Committee's Areas of Emphasis included initiation of Injection Site Improvements; planning for future growth; ongoing implementation of the City's Comprehensive Plan including Zoning Updates, Code Enforcement and night sky compliance; and the need to develop a comprehensive scope for an updated Parks Master Plan.

Implementation for identified Fleet and Major Maintenance was budgeted and has been addressed as a routine matter including vehicle replacements, tree trimming, street paving maintenance, water looping and electric system upgrades and extensions.

Projects identified in the Areas of Emphasis that did not receive allocation were limited to assessment of the Senior Center.

The Board requested an update on wayfinding signage and the Historic Colored School/New Hope Church.

Top concerns are water, projections and growth and the effect these have on our water system.

V. Discussion and comments regarding projects, priorities and future meetings

Hostess House and TXDOT updates

VI. Business concluded at 12:50 pm and the meeting was adjourned.

PASSED AND APPROVED this _____ day of _____, 2025.

Erin Corbell, City Manager

ATTEST:

Becky Sims, City Secretary