

**MINUTES OF MEETING OF THE
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE
OF THE CITY OF LAMPASAS
JACK CALVERT MUNICIPAL BUILDING
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550
THURSDAY, May 23, 2024
12:00 pm (Noon)**

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date and time:

CIP Committee Members Present:

Neal Leavell
Craig Hammett
Davis Keele
Dianna Hodges
Shirley Blake

City Staff Present:

Finley deGraffenried, City Manager
Ryan Ward, Assistant City Manager
Robyn White, PW Secretary
Kayleigh Stanley, Executive Secretary
Jody Cummings, Police Chief
Joe Adams, Fire Chief
Wayne Sanders, Electric Superintendent
Becky Sims, City Secretary

CIP Committee Members Absent:

Gail Long
Chuck Williamson
Robert McCauley

REGULAR MEETING

I. Call to Order

Finley deGraffenried, City Manager called the meeting to order at 12:04 pm

II. Open forum for citizen comments and questions (limited to five (5) minutes per person) N/A

III. Discussion and possible action concerning approval of the minutes dated May 9, 2024.

Board member Keele moved to approve the minutes as presented, the motion was seconded by Board member Hammett and with a unanimous vote, the motion carried. (Long, Williamson and McCauley absent)

IV. Discussion and possible action regarding approval of CIP Report and Schedules.

By consensus of the board, the CIP report and schedules were approved as presented over the last few months.

V. Discuss and review the Draft Narrative

Mr. deGraffenried reviewed the draft narrative. The narrative is broken up into the following sections:

- *Committee Statement and Summary*
 - *Purpose of CIP Committee*
 - *Overall Work of Staff and Committee*
 - *Number of meetings*
 - *Overview of agenda items, both capital and non-capital items.*
- *Areas of Emphasis*

- *CIP Committee is to identify and program projects; Council is to prioritize, fund and implement projects.*
- *Highlighted projects that Committee felt should be a Council priority*
 - *City's Water Master Plan*
 - *Assessment of Senior Center*
 - *Comprehensive plan for and to manage future growth*
- *Public Facilities*
- *CIP FY 2024-2029 Projects*
 - *96 projects identified to meet the needs of the city within the next 5 years; that included 16 new projects.*
- *Fleet Forecast and Major Maintenance*
 - *Maintenance items that have a direct impact reliability and extension of assets include tree trimming, pole inspections/change outs, radio read meters, and paving*
 - *Over the next 5 years, and beyond 2030, the city is forecasted to replace 13 police cars, 4 fire units, including a ladder apparatus, one high ranger bucket truck for the electric department and 25 pick-ups/utility vehicles.*

Overall discussion among the Committee and Staff included the following:

- *Improvements to Sports Complex and Turner Field*
 - *Economic Impact Study*
 - *Return on Investment (ROI)*
- *Parks Master Plan*
- *Land Use, Zoning, Affordable Housing*
- *Substandard Housing (rehabilitate/renovate/demolish)*
- *Walkability/Trails/Park Connectivity*
- *Public Gym*
 - *Pickle Ball Court*
 - *Volleyball Tournaments*
- *Night Skies Compliant*

The Committee approved the Draft Narrative with minor amendments based on general discussion and focus. A final draft will be sent to Committee prior to June 10, 2024 Joint Workshop with City Council.

VI. Discuss joint workshop meeting with City Council on June 10, 2024.

Committee will be present and ready to discuss projects and priorities with City Council.

VII. Business concluded at 1:08 pm and the meeting was adjourned.

PASSED AND APPROVED this _____ day of _____, 2024.

Finley deGraffenried, City Manager

ATTEST:

Becky Sims, City Secretary