

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS**

302 E THIRD STREET

Monday, May 12, 2025

5:30 p.m. Special Session

6:00 p.m. Regular Session

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, May 12, 2025 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

SPECIAL SESSION

5:30 pm

- I. Call to Order
- II. Conduct and accept Canvass of Votes for the City of Lampasas City Council General Election held on May 3, 2025. *(pgs. 5-8)*
- III. Administer Oath of Office to the newly elected and re-elected Council Members.
- IV. Present outgoing Council members with appreciation gift.
- V. Administer Oath of Office to the Municipal Court Judge, Robert Gradel.
- VI. Discussion and possible action concerning the appointment of the Mayor Pro-Tem for the 2025-2026 term
- VII. Adjourn Special Session

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion regarding Chamber of Commerce Bi-Annual Report. *(pgs. 9-22)*
3. Discussion regarding Hostess House Structural Report provided by LOC Consultants. *(pgs. 23-34)*
4. Discussion regarding FY 2026 Budget rollout. *(pgs. 35-36)*
5. Discussion regarding any item on the regular agenda
6. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

B. Invocation and Pledge of Allegiance

C. Presentations and Proclamations (*pgs. 37-42*)

- *Tourism Designation Recognition- Travel Texas*
- *International Firefighter Day May 4th*
- *National Police Week May 11th-May 17th 2025*
- *National Public Works Week May 18th - May 24th 2025*
- *National EMS Week May 18th-24th 2025*

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments regarding a request to rezone property described as lots 1-6, Block 5, Whites Addition, from Commercial to Single Residential Family-6 “SF-6”, commonly known as East Avenue I.	43-48
1.4	Public hearing to receive citizen comments regarding a request to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance.	49-50

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on April 28, 2025	51-56

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from April 1, 2025- April 30, 2025.	57-62
3.2	Discussion and possible action regarding the March 2025 Investment Report	63-82

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
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5.0	ROUTINE MATTERS	PAGES
5.1	CITY MANAGER’S OPERATIONAL REPORT <ul style="list-style-type: none"> • Hostess House • Airport 	83-84

	<ul style="list-style-type: none"> • CYSA • Budget • Municipal Buildings 	
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discuss and consider the selection of winner of the website photo contest entry	85-86
7.2	Discussion and possible action to select a member of Council to sit on the Capital Improvement Program Committee (CIP) Board.	87-88
7.2	Discussion and acceptance of the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report.	89-90
7.3	Discuss and consider a Resolution of the City Council to support the Spring Ho Festival to be held July 7-13, 2025	91-92
7.4	Discussion and possible action regarding HOT Fund request by the Spring Ho Committee in an amount not to exceed \$7,500.00 for the Annual Spring Ho Festival July 7-13, 2025.	93-106
7.5	Discussion and possible action regarding approval of Spring Ho Fireworks Event coordinated by Pyrotecnico Fireworks, Inc. to be held during Spring Ho week at Gavin Garrett Soccer Field on July 9, 2025.	107-118
7.6	Discussion and possible action to move the Monday, May 26, 2025 City Council meeting to Tuesday, May 27, 2025 due to the Memorial Day holiday.	119-120
7.7	Discussion and possible action to consider approval, denial or approval with modification a request to rezone property described as lots 1-6, Block 5, Whites Addition, from Commercial to Single Residential Family-6 "SF-6", commonly known as East Avenue I.	121-124
7.8	Discussion and possible action regarding the first reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance.	125-128
7.9	Discussion and possible action regarding consideration of approval of option 1 as defined in the Structural Assessment provided by LOC Consultants for the Hostess House.	129-130
7.10	Discussion and possible action to purchase electrical service poles from Techline, Inc. in the amount of \$18,000.00.	131-132
7.11	Discussion and possible action regarding the closure of third street from Live Oak to Pecan on May 30, 2025 from 7:00 p.m.-11:00 p.m. for movie night on the square hosted by Pretty Little Things.	133-134

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

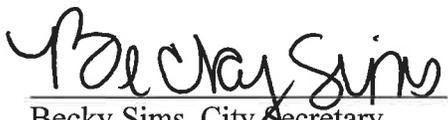
8.1	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.2	Adjourn Executive Session and Reconvene Regular Session

REGULAR SESSION	
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9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 9 day of May 2025 at 12:45pm


 Becky Sims, City Secretary

Summary Results Report
 TX Lampasas 250503 Municipal 6110
 May 03, 2025

Canvass Report
 City of Lampasas

Mayor Lampasas

Vote For 1	TOTAL	Absentee	Early Voting	Election Day
Herb Pearce	333	5	221	107

Councilperson Place One Lampasas

Vote For 1	TOTAL	Absentee	Early Voting	Election Day
Danielle Tucker Shepard	192	6	123	63
Dorothy Person	197	1	135	61

Councilperson Place Two Lampasas

Vote For 1	TOTAL	Absentee	Early Voting	Election Day
Eric Hernandez	325	6	217	102

Councilperson Place Three Lampasas

Vote For 1	TOTAL	Absentee	Early Voting	Election Day
Edward Gold	248	5	177	66
Myles Haider	128	0	75	53

Councilperson Place Six Lampasas

Vote For 1	TOTAL	Absentee	Early Voting	Election Day
Charlie Pratus	231	3	157	71
Alexis Thompson	141	2	94	45



Mark Bishop

SUMMARY OF PRECINCT RETURNS

I, the undersigned, the presiding officer of the canvassing authority for General Election, held on the 3th day of May 2025, Lampasas, Texas, do hereby certify that the following is a total of all votes received by each candidate as shown by the precinct returns. I further certify that the following vote totals include early voting votes by precinct received under Section 87.1231 of the Texas Election Code.

Name of Office/ Or Proposition	Name of Candidate	Total Votes Received
<u>Mayor</u>	<u>Herb Pearce</u> Early 221 / Absentee 5 Election Day 107	<u>333</u>
<u>Councilmember, Place 1</u>	<u>Danielle Tucker Shepard</u> Early 123 / Absentee 6 Election Day 63	<u>192</u>
<u>Councilmember, Place 1</u>	<u>Dorothy Person</u> Early 135 / Absentee 1 Election Day 61	<u>197</u>
<u>Councilmember, Place 2</u>	<u>Eric Hernandez</u> Early 217 / Absentee 6 Election Day 102	<u>325</u>
<u>Councilmember, Place 3</u>	<u>Edward Gold</u> Early 177 / Absentee 5 Election Day 66	<u>248</u>
<u>Councilmember, Place 3</u>	<u>Myles Haider</u> Early 75 / Absentee 0 Election Day 53	<u>128</u>
<u>Councilmember, Place 6</u>	<u>Charlie Pratus</u> Early 157 / Absentee 3 Election Day 71	<u>231</u>
<u>Councilmember, Place 6</u>	<u>Alexis Thompson</u> Early 94 / Absentee 2 Election Day 45	<u>141</u>

Dated, this 12th day of May, 2025.

Presiding Officer

CANVASS OF GENERAL ELECTION

I, Herb Pearce, Mayor
(name) (office)
of City of Lampasas, Texas, met with the City Council
(political subdivision holding election) (body acting as canvassing board)
sitting as the canvassing board to canvass the general election of May 3, 2025
on May 12, 2025 at Lampasas Texas.

I certify that the figures on the tally sheets correspond with the figures on the returns.

Witness my hand this _____ day of _____, 20____.

Presiding Officer of Canvassing Authority

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City Manager

ITEM NO. WORKSHOP-2-

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding the Lampasas County Chamber of Commerce & Visitor Center Bi-Annual Report (Q1 & Q2).

Requested By: Melissa Unger, Chamber Executive Director

Submitted By: Becky Sims, City Secretary

Date Submitted: May 7, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Chamber of Commerce Bi-Annual Report

Summary Statement:

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$30,310.30 for their Bi-Annual Report, which contains both 1st and 2nd Quarter expenditures. Melissa Unger will be in attendance to present the bi-annual report and answer any questions Council may have regarding the report.

Recommendation:

Discussion only

Lampasas County Chamber of Commerce & Visitor Center Hotel Motel Budget & Bi-Annual Report- Budget Submitted & Approved- July 2024 Oct. 1, 2024- Mar. 31, 2025 (Q1 & Q2)		2024-2025 Proj. Budget		2024-2025 Fund Request		Oct-Mar. 2024/25 (Submit May 2025)		Apr. - Sept. 2025 (Submit Oct. 2025)	
Expense	Description	2024-2025 Proj. Budget	2024-2025 Fund Request	1st & 2nd Quart. Req.	Balance	3rd & 4th Quart. Req.	Balance		
(A) Administrative Fee 40%	Portion of budget to be used for staff annual salaries. Including SS, MC, & UI taxes	\$122,500.00	\$49,000.00	\$ 23,534.71	\$25,465.29				
(BDG) Building 40%	Building Maintenance/Rent & Insurance Premiums	\$10,000.00	\$4,000.00	\$ 145.20	\$3,854.80				
(C) Copier / Copies 40%	Used for producing printed materials to promote the Lampasas Community.	\$4,250.00	\$1,700.00	\$ 776.27	\$923.73				
(E) General Supplies 40%	Labels, paper, envelopes, etc. to be used for the distribution of tourism materials and information. Supplies used to maintain visitor center.	\$1,000.00	\$400.00	\$99.74	\$300.26				
(F) Phones & Internet 40%	Phone & Internet Monthly charges, email accts. - annually, used for tourism and visitor center communications.	\$2,200.00	\$860.00	\$ 435.86	\$444.14				
(G) Tourism Conferences 100%	Registration fees/expenses for director & visitor center staff training. To attend conferences & events related to tourism & economic development	\$1,500.00	\$1,500.00 Added to the 2024/25 Budget	\$ 451.40	\$1,048.60				
(I) Annual VC/Assoc. Dues 100%	Texas Assoc./Org. Dues (TTA/TCCETH/LATACVB...)	\$750.00	\$750.00	\$ 500.00	\$250.00				
(LP) Lampasas Promotions 100%	Tourism Ads placed in publications outside immediate zip codes (76550, 76539, 76853); Visitor/Travel Guides (Distributed to various TX centers) Distribution of Brochures/Promo items: including an inviting description with photos, annual events, and etc... distributed to visitors, travel centers, chambers, CVB's, and DMO's. Attached Travel & Tourism Statistics for Lampasas Visitor Center	\$8,000.00	\$6,000.00	\$ 1,216.60	\$4,783.40				
(P) Postage 40%	PO Box, Postage to mail relocation packets, travel information, and other material requests.	\$1,000.00	\$400.00	\$ 112.81	\$287.19				
(VC) VCenter Seasonal Staff 100%	April 1st through September 30th on Saturday's, 10am-4pm.	\$1,500.00	\$1,500.00	\$ -	\$1,500.00				
(W) Website 40%	Visitor Center/Tourism/Chamber of Commerce website, database, mobile app., & merchant processing service hosted by Chamber/Master/GrowthZone. - See Attached Reports for metrics	\$5,550.00	\$2,220.00	\$ 2,381.84	-\$161.84				
(X) Utilities 40%	Electric, water, and trash to operate the Visitor Center	\$3,300.00	\$1,320.00	\$ 655.87	\$664.13				
OPERATING HOT FUNDING REQUEST:		\$159,550.00	\$69,670.00	\$ 30,310.30	\$39,359.70	\$ -	\$ -	\$ -	\$ -
EVENT HOT FUNDING TOTAL:			\$5,000.00						
TOTAL FUNDING REQUEST:			\$74,670.00						

Lampasas County Chamber of Commerce & Visitor Center
Oct. 1, 2024- Mar. 31, 2025 (Q1 & Q2)- Reimbursement Breakdown

Expense	Description	Date	Expense	Reimb.
	Staff Payroll & Taxes	10/1/24 - 3/31/25	\$58,836.78	\$23,534.71
(A) Administrative Fee (40%)		TOTAL	\$58,836.78	\$23,534.71
	Pest Control	10/8/2024	\$313.00	\$125.20
	Fire Safety Inspection	12/13/2024	\$50.00	\$20.00
(BDG) Building (40%)		TOTAL	\$363.00	\$145.20
	Copier Lease Monthly Payment	10/30/2024	\$290.42	\$116.17
	Copier Lease Monthly Payment	11/30/2024	\$290.42	\$116.17
	Copier Lease Monthly Payment	12/30/2024	\$290.42	\$116.17
	Copier Lease Monthly Payment	1/30/2025	\$290.42	\$116.17
	Copier Lease Monthly Payment & Prop. Taxes	2/28/2025	\$488.57	\$195.43
	Copier Lease Monthly Payment	3/30/2025	\$290.42	\$116.17
(C) Copier / Copies (40%)		TOTAL	\$1,940.67	\$776.27
	Office Supplies- H2O	10/12/2024	\$14.48	\$5.79
	Office Supplies- Cleaning	10/17/2024	\$10.55	\$4.22
	Office Supplies- H2O	11/5/2024	\$14.48	\$5.79
	Office Supplies- Paper	12/16/2025	\$42.20	\$16.88
	Office Supplies- Technology	12/17/2024	\$146.60	\$58.64
	Office Supplies- H2O	12/24/2024	\$7.28	\$2.91
	Office Supplies- Administrative	1/2/2025	\$13.77	\$5.51
(E) General Supplies (40%)		TOTAL	\$249.36	\$99.74
	Transfer Fees/Pro-rated Amt. & Phone/Int. Monthly Bill	10/29/2024	\$333.51	\$133.40
	Phone/Int. Monthly Bill	11/29/2024	\$151.37	\$60.55
	Phone/Int. Monthly Bill	12/29/2024	\$151.37	\$60.55
	Phone/Int. Monthly Bill	1/29/2025	\$151.13	\$60.45
	Phone/Int. Monthly Bill	2/28/2025	\$151.13	\$60.45
	Phone/Int. Monthly Bill	3/29/2025	\$151.13	\$60.45
(F) Phones & Internet (40%)		TOTAL	\$1,089.64	\$435.86
	TTA Conference Expenses/Transportation & Food	10-13 & 10-16	\$314.72	\$314.72
	Brownwood Travel TACVB Conf. Transportation	12/16/2024	\$136.68	\$136.68
(G) Tourism Conferences (100%)		TOTAL	\$451.40	\$451.40
	Texas Travel Alliance Assoc. Annual Dues	10/1/2024	\$500.00	\$500.00
(I) Annual Visitor Center Dues (100%)		TOTAL	\$500.00	\$500.00
	Business Cards/VC Cards	10/8/2024	\$39.00	\$39.00
	Signage	12/16/2024	\$200.00	\$200.00
	Print Ad for Businesses/VC	2/19/2025	\$226.80	\$226.80
	Signage	3/11/2025	\$690.80	\$690.80
	Newspaper Subscription	3/17/2025	\$60.00	\$60.00
(LP) Lampasas Promotions (100%)		TOTAL	\$1,216.60	\$1,216.60
	Stamps/Tourism Mailings	10/28/2024	\$73.73	\$29.49
	Tourism Mailing	11/8/2024	\$1.65	\$0.66
	Tourism Mailings	12/16/2024	\$18.65	\$7.46
	PO Box Renewal	12/17/2024	\$188.00	\$75.20
(P) Postage (40%)		TOTAL	\$282.03	\$112.81
(VC) VC Staff (100%)	Not used in Q1 & Q2	TOTAL	\$0.00	\$0.00
	Microsoft- email accts. & One Drive	10/7/2024	\$399.48	\$159.79
	Computers- DELL upgraded from 2016	10/11/2024	\$1,139.98	\$455.99
	Website Host/Database Software	3/31/2025	\$4,415.14	\$1,766.06
(W) Website (40%)		TOTAL	\$5,954.60	\$2,381.84
	Monthly Utility/H2O/Trash Bill	10/2/2024	\$313.16	\$125.26
	Monthly Utility/H2O/Trash Bill	11/5/2024	\$270.14	\$108.06
	Monthly Utility/H2O/Trash Bill	12/2/2024	\$276.15	\$110.46
	Monthly Utility/H2O/Trash Bill	1/6/2025	\$231.10	\$92.44
	Monthly Utility/H2O/Trash Bill	2/6/2025	\$260.46	\$104.18
	Monthly Utility/H2O/Trash Bill	3/5/2025	\$288.67	\$115.47
(X) Utilities (40%)		TOTAL	\$1,639.68	\$655.87
OVERALL HOT FUNDS REIMBURSEMENT			\$30,310.30	

BI-ANNUAL STATUS REPORT

Lampasas County Chamber of Commerce & Visitor Center

205 South Hwy 281

PO Box 627

Lampasas, Texas 76550

CHAMBER OF COMMERCE & VISITOR CENTER OVERVIEW (OCTOBER 1, 2024 – MARCH 31, 2025)

WEBSITE VIEWS

BUSINESS DIRECTORY: **92888** EVENTS: **238956** COUPONS: **1150** JOBS: **1580**

PER MODULE

INFO. REQUESTS: **3319** NEWS: **1120**

WEATHER: **0** MEMBER SIGNUP: **2485** MARKETPLACE: **12** SPONSORS: **0**

SOCIAL MEDIA

FACEBOOK: **4.8K** LINKEDIN: **503**

MEMBERSHIP

CURRENT: /GROWTH RATE: **(Gained 27)** DECLINE: **5.24%-(Lost 14)**

REFERRALS/RELOCATION

MEMBER REFERRALS: **198** RELOCATION PACKETS/BROCHURE REQUESTS: **58**

VISITOR CENTER BUDGET

SEE ATTACHED STATEMENTS

VISITOR CENTER TRAFFIC

INSTATE: **4955** OUT OF STATE: **25**

OCCUPANCY RATES

HOTELS: **Not reported** BED & BREAKFASTS: **Not recorded** RV PARKS/CAMPGROUNDS: **Not recorded**

EVENTS OVERVIEW

CHAMBER EVENTS Highlighted on Calendar of Events Listing in **Yellow**

COLLABORATIVE EVENTS Highlighted on Calendar of Events Listing in **Green**

WHAT'S NEXT?

Farmer's Markets	Every Saturday- Downtown
Art in the Park w/ LAFTA	4/5- Sculpture Garden
Moon's Clothing Ribbon Cutting	4/9- Downtown
Various Easter Events	4/19-20
Riata Roundup Rodeo & LTX BBQ Fest	4/23-26- 580 Sports Complex
Social Media Summit	5/8- Chamber Hosted @ 1 st Texas Bank
45 th Annual Toughest 10k Packet Pick-up	7/11- Chamber of Commerce & Visitor Center
45 th Annual Toughest 10k	7/12- Lampasas Middle School (Outside/Gym)
TBD Event- Business Expo or Festival	August or September
Hunters Welcome Expo	First Weekend in November
Member Events	Around town/April-Sept.
Conference Room Meetings/Events	Chamber/Visitor Center Conference Room

Website Statistics: Views by Module (SEO modules only)

Views By Module (SEO modules only)									
Directory	Events	Coupons	Jobs	InfoReq	News	Weather	Member Signup	Marketplace	Sponsor Ads
92888	238956	1150	1580	3319	1120	0	2485	12	0

Calender of Events (Oct. 2024-Mar.2025)

October 2024
National Night Out 10/1/2024
Lampasas ISD Greenhouse Ribbon Cutting 10/2/2024
Wings Of Eagles-Meeting 10/3/2024 Canceled
Anniversary 10/4 & 10/5/2024
VET-Fest 10/5/2024
Fill the Humvee 10/5/2024
Lampasas County Farmers Market & Crafts
LOVE Thy Neighbor Day 10/5/2024
HOG Roast 10/5/2024
Magical Night 10/5/2024
Culpepper Meriweather Circus 10/7/2024
More Women's Event 10/7/2024
Texas Farm Bureau meeting/dinner 10/8/2024
Elisa Grace Medspa Ribbon Cutting 10/10/2024
X39 Launch Event 10/10/2024
BBQ State Championship 10/11 & 10/12 2024 - <i>Go Tevan</i>
Boots & Blazers 10/12/2024
Lampasas County Farmers Market & Crafts
Live Music! 10/12/2024
The Ranches at 580 Ribbon Cutting 10/12/2024
Sulphur Creek Market 10/13/2024
Country Market 10/13/2024
T-Shirt with a Twist 10/13/2024
Lampasas County Young Life Banquet 10/13/2024
HEB-Meeting 10/15/2024
Chamber of Commerce Day 10/16/2024
Lampasas Texas Title Ribbon Cutting 10/16/2024
CMG Ribbon Cutting 10/18/2024
Reverse Raffle 10/19/2024
Lampasas County Farmers Market & Crafts
OKTOBERFEST 10/19/2024
Wine Crystals & Fossils 10/19/2024
Date Night 10/19/2024
BBQ for Books 10/21/2024
Lampasas County Chamber of Commerce -Foundation Board Meeting 10/23/2024
Hill Country Business Connections
Casino Night Committee Meeting 10/24/2024
Trick or Treat at the Hut 11/24/2024
First Texas Bank 140 Years 10/25/2024
Walmart-Open House 10/25/2024
Walmart Ribbon Cutting 10/25/2024
Forward Lampasas 10/25/2024
Meet & Greet Square Foot Gardening 10/26/2024
Shred Day 10/26/2024
Movie Night 10/26/2024
Lampasas County Farmers Market & Crafts
Squared Silly 10/26/2024
Trunk or Treat 10/26/2024
GOSPEL LUNCH 10/27/2024
Drive-Boo Pumpkin 10/25/2024
Trunk or Treat 10/31/2024
Trunk or Treat 10/31/2024
Lily Springs Trunk or Treat 10/31/2024

Trunk or Treat 10/31/2024
November 2024
Antique Airplane Fly-In 11/1-11/3 2024
25th Annual Hunters Welcome 11/1/2024
Garage Sale 11/2/2024
Lampasas County Farmers Market & Crafts
Stargazing 11/2/2024
Sip & Shop 11/4/2024
Art In The Park 4/5/2025
Women Entrepreneurs Conference 11/5/2024
Pizza Hut Fundraiser 11/6/2024
Lampasas County Friends of the Night Sky Meeting
Wine Tasting & Pairing 11/7/2024
Movie Night 11/8/2024
Providence Christian Academy Banquet 11/8/2024
Horseless Roundup 11/9/2024
Second Saturday 11/9/2024
Lampasas County Farmers Market & Crafts
Veterans Day Ceremony 11/11/2024
Coming Home For Christmas 11/11/2024
Community Stakeholders Meeting 11/13/2024
Live Blues Fall Music Event 11/15/2024
Sour Dough Class 11/16/2024
Lampasas County Farmers Market & Crafts
Sip n Shop 11/16/2024
Kempner Feed & Supply Ribbon Cutting 11/16/2024
Happy Thanksgiving Potluck 11/17/2024
Wings of Eagles Outreach Meeting 11/18/2024
Lampasas County Chamber of Commerce-Board of Directors Meeting-11/19/2024
Solaris Hospice Meeting 11/20/2024
Food Preservation Class 11/21/2024
Hill Country Healthcare Interagency Meeting 11/21/2024
Casino Night Committee Meeting 11/21/24
Pretty Little Things Ribbon Cutting 11/21/24
T-Shirt With A Twist 11/21/2024
First State Bank-Ribbon Cutting/Open House 11/22/2024
Forward Lampasas Meeting 11/22/24
Used Tack Sale 11/23/2024
Lampasas County Farmers Market & Crafts
Blood Draw Clinic 11/23/2024
Hill Country Business Connections
Thanksgiving Day Dinner 11/28/2024
Annual Black Friday Pajama Party 11/28 2024
Fiesta After Your Feast 11/29/2024
Small Business Saturday BINGO 11/30/2024
Gear Up for Giving on Small Business Saturday
Lampasas County Farmers Market & Crafts
December 2024
32nd Annual TriCounty Toy Run 12/1/2024
Holiday Lunch & Toy Drive 12/2/2024
Lampasas County Friends of the Night Sky Meeting
Solaris Hospice Meeting 12/4/2024
City of Kempner-Christmas in the Park 12/6/2024
Silent Book Club 12/6/2024
Isenhour/Clark Municipal Building Dedication 12/7/2024

Growth/Decline Rate (10/1/2024 - 3/31/2025)

Current Membership: 283 active/courtesy members
Membership Growth: 8.90% (26 members)
Membership Decline: 15.41% (45 members)
Cumulative Growth Rate: -6.51% (-19 members)

**#s are higher for Dropped members due to Jan. - Mar. being member renewal period*

Membership Growth Report
10/1/2024 - 3/31/2025

<u>Member Name</u>	<u>Primary Contact</u>	<u>Join Date</u>	<u>Drop Date</u>	<u>Sales Rep</u>
<u>World Finance</u>	Michelle Blankenship	3/28/2025		
<u>Dwelling Place Home & Heart</u>	Maddie Whitten	3/24/2025		
<u>Heart of Texas Propane</u>	Holly Stewart	3/20/2025		
<u>Texas Tech Highland Lakes</u>	Mary Rist	3/19/2025		
<u>Creekside Coach Park</u>	Leah Caruthers	3/19/2025		
<u>Moon?s Clothing Co.</u>	Khloe Dalton	3/12/2025		
<u>Forward Lampasas</u>	Martha Noell	3/12/2025		
<u>Lampasas Economic Development Corporation</u>	Becky Sims	2/26/2025		
<u>goodtogo.dev</u>	Jason Phillips	2/12/2025		
<u>Home Instead</u>	Shannon Davis	2/11/2025		
<u>Martins Auto Care</u>	Jennifer Centunzi	2/5/2025		
<u>GW Aerial Cinematography LLC</u>	Gregory Wilson	1/27/2025		
<u>Warnco Air LLC</u>	Erica Warner	1/24/2025		
<u>Rock Ranch Designs</u>	Brandi Thigpen	1/22/2025		
<u>Diversified Insurance Brokerage Services</u>	Gerald Adams	1/9/2025		
<u>Septic Pumping & Maintenance By Cody Young</u>	Cody Young	1/8/2025		
<u>Solaris Hospice</u>	Delta Dodd	12/4/2024		
<u>All About Steel, LLC</u>	David McCarville	12/2/2024		
<u>Kempner Feed & Supply</u>	Matt Farmer	11/7/2024		
<u>Gringo Gardens</u>	Ellis Baty	11/4/2024		
<u>Pretty Little Things by Kayla</u>	Kayla Jordan	10/29/2024		
<u>Amy McDaniel, Independent Pampered Chef Consultant</u>	Amy McDaniel	10/25/2024		
<u>All Season Tires</u>	Felecia Perez	10/23/2024		
<u>Advanced Pain Care</u>	Natasha Izaguirre	10/23/2024		
<u>Lampasas Texas Title</u>	Ellie Orlando	10/9/2024		
<u>The Ranches at 580</u>	Jarrod Bowen	10/4/2024		
<u>Sloan Carpe Diem Ranch, LLC</u>	Karen Sloan	7/24/2024	3/24/2025	
<u>Adobe</u>	Ellen Sartin	7/3/2024	3/21/2025	CA Bus.
<u>Magnolia Hospice</u>	Amy Pearce	5/31/2024	3/24/2025	Re-joined
<u>Getworkdunn Digital Marketing</u>	Lexi Newkirk	5/13/2024	1/13/2025	
<u>R&B Water Store, LLC</u>	Bobbi Bradshaw	3/11/2024	3/24/2025	
<u>Anytime Fitness Lampasas</u>	Logan Chamberlain	3/8/2024	3/21/2025	
<u>Greenwood Acres Cottage of Lampasas</u>	Dee Johnson	1/4/2024	3/21/2025	
<u>Badger Bounce Houses</u>	Jason Glass	12/8/2023	1/2/2025	Closed
<u>Tuscan Springs Apartment Homes (Formerly Tanglewood Apartments)</u>	Bailey Yates	11/13/2023	1/2/2025	
<u>Blindpros of Texas</u>	Donna Mcelvaine	10/26/2023	10/31/2024	
<u>Wedding Oak Winery/San Saba</u>	Heidi Coats	10/10/2023	3/7/2025	
<u>All In One Equipment Service LLC</u>	Robert Brooks	9/13/2023	1/2/2025	
<u>DM Brooks Solutions, LLC</u>	Diane Brooks	9/13/2023	1/2/2025	
<u>4D Services</u>	Chad Williams	8/28/2023	1/2/2025	
<u>Turquoise in Texas Boutique</u>	Jennifer Collins	7/24/2023	3/17/2025	Closed
<u>Deyo, Ted</u>	Ted Deyo	6/2/2023	3/21/2025	
<u>Rustico Homes, LLC</u>	Ren Henry	4/6/2023	3/13/2025	
<u>Market Place At Sulphur Creek</u>	Sandra Irvin	3/15/2023	1/17/2025	
<u>Hodges, Cherie</u>	Cherie Hodges	3/3/2023	3/17/2025	moved
<u>Precision Seamless Gutter</u>	Layton Irvin	12/8/2022	3/24/2025	
<u>Edward Jones - Krysta Huckabee</u>	Krysta Huckabee	9/28/2022	3/10/2025	
<u>Lampasas Heating & Air</u>	David Burgess	9/26/2022	3/31/2025	
<u>Providence Christian Academy Of Lampasas</u>	April Dwamena	5/9/2022	3/10/2025	
<u>Bar T Excavation, LLC</u>	Alexis Thompson	3/16/2022	3/19/2025	
<u>Willow's Bend Therapeutic Massage</u>	Heather Stevens	3/9/2022	3/3/2025	

<u>Liberty For All, Service Dogs</u>	Rebecca Clayton	2/2/2022	3/10/2025	- Closed
<u>Brand Financial Services - Allstate</u>	Ira Brand	12/22/2021	2/26/2025	
<u>Lacy Davidson - Roden, REALTOR Bear Real Estate</u>	Lacy Davidson	9/20/2021	3/10/2025	- Didn't do additional membership / Falls under Bear Real Estate
<u>Bunce, Jackie</u>	Jackie Bunce	9/20/2021	3/17/2025	- moved
<u>Kindred Spirit Ranch, LLC</u>	Rebecca Clayton	8/18/2021	3/10/2025	- Closed
<u>Blessed and Pressed Designz</u>	Georgette Mielke	8/16/2021	3/21/2025	- moved
<u>Built for the Trades</u>	Dan Dowdy	7/30/2021	3/21/2025	
<u>North Texas Fire Academy</u>	Michale Simmons	5/17/2021	3/24/2025	
<u>Alexis Thompson-Texas Ranch Sales LLC</u>	Alexis Thompson	1/1/2020	3/19/2025	- No longer works there.
<u>Lee Health Care</u>	Pam Parsons	9/16/2019	2/24/2025	- Closed Lampasas office
<u>Travel Gal</u>	Robin England	9/19/2018	2/26/2025	
<u>The Estates of Lampasas</u>	Kelsey Herr	7/10/2018	3/24/2025	
<u>Torr Na Lochs Vineyard & Winery</u>	Karen DeBerry	7/17/2017	3/24/2025	
<u>Hooten Plumbing Inc.</u>	Nathan Hooten	6/14/2017	3/21/2025	
<u>Rusty Spur</u>	LEAH CARUTHERS	1/3/2017	3/7/2025	
<u>Pecan Creek Village Apartments</u>	Belinda Ott	9/15/2015	3/24/2025	
<u>Marigold's Estate Sales</u>	Barbara Postel	8/3/2015	10/29/2024	
<u>Millie Rott</u>	Millie Rott	3/1/2009	3/24/2025	
<u>Pecan Grove Apartments</u>	Belinda Ott	11/1/1989	3/24/2025	
<u>SCORE Austin</u>	Shannon Black		3/31/2025	

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AgroTech Toy Drive 12/7/2024
Carol of Lights 12/7/2024
Lampasas County Farmers Market & Crafts
Carol of Lights
Yoga & Mimosas 12/7/2024
Carol of Lights Bake Sale 12/7/2024
Pumpkin Chucking 12/8/2024
Jigsaw Junkies Challenge 12/8/2024
2024 Candlelight Remembrance Service 12/8/2024
Holiday Tour of Homes 12/8/2024
Sulphur Creek Market 12/8/2024
Pictures with Santa 12/8/2024
Christmas Shopping 12/9-12/11 2024
The Governor's Small Business Initiatives 12/10/2024
Business After Hours 12/11/2024
PT Solutions Ribbon Cutting 12/12/24
Essential Oils Workshop 12/12/2024
Wheelchair Inspection Clinic & Food Drive 12/13/2024
Radiance Clinical Research 12/13/2024 <i>RC</i>
Vintage Garage Sale 12/14/2024
Second Saturday 12/14/2024
Lampasas County Farmers Market & Crafts
Pickup Party 12/14/2024
Santa is Coming 12/14/2024
San Saba Sip n' Stroll 12/14/2024
Christmas on the Creek 12/14/2024
2024 Candlelight Remembrance Service 12/15/2024
Pizza Hut Fundraiser 12/18/2024
Solaris Hospice Meeting 12/18/2024
Casino Night Committee Meeting 12/19/2024
Parents Night Out 12/19/2024
Jingle & Mingle/Lometa 12/21/2024
Movie Dinner 12/21/2024
Toy Drive 12/21/2024
Lampasas County Farmers Market & Crafts
Santa Is Coming 12/21/2024
Eve's Café Christmas Dinner 12/23/2024
Holiday Mixer 12/23/2024
Christmas Eve Candlelight Service 12/24/2024
Gospel Night 12/29/2024
New Year's Eve Bash 12/31/2024
January 2025
Solaris Hospice Meeting
Telescope Clinic 1/4/2025
Lampasas County Friends of the Night Sky Meeting 1/8/2025
Pizza Hut Fundraiser 1/9/2025
HEALTHCARE Hiring Event 1/9/2025
Music Trivia Night 1/10/2025
Second Saturday 1/11/2025
Lampasas County Farmers Market & Crafts
Tree Class 1/11/2025
Solaris Hospice Meeting
Pancake Supper 1/17/2024
Music Trivia Night 1/17/2025
Lampasas County Farmers Market & Crafts

Texas Legato Star Party 1/18/2025
Midnight Release 1/20/2025
Amy's Pampered Chef Fundraiser for St. Jude Children's Research Hospital 1/21 - 1/31 2025
Mural Unveiling 1/21/2025
Lampasas County Chamber of Commerce-Board of Directors Meeting 1/21/2025
Foundation Board Meeting 1/22/2025
Hill Country Business Connections
Lampasas Realtor Group 1/23/2025
Casino Night Committee Meeting 1/23/2025
Wings of Eagle Outreach Board Meeting 1/23/2025
Forward Lampasas 1/24/2025
Lampasas County Farmers Market & Crafts
Spring Garden Class 1/25/2025
Chili Cook-Off 1/26/2025
GOSPEL LUNCH 1/26/2025
Pizza Hut Fundraiser 1/29/2025
Casino Night Committee Meeting 1/30/2025
Amy's Pampered Chef Fundraiser for St. Jude Children's Research Hospital 1/21 - 1/31 2025
Anytime Fitness Birthday Bash 1/31/2025
February 2025
Galentine's Party 2/1/2025
Lampasas County Farmers Market & Crafts
Polar Plunge 02/01/2025
Lampasas County Friends of the Night Sky Meeting
Torr Na Lochs Vineyard & Winery 2/7/2025
Silent Book Club 2/7/2025
Lampasas County Farmers Market & Crafts
Galentine's Day Celebration 2/8/2025
Sip & Shop 2/8/2025
Galentines Brunch 2/8/2025
Wine & Chocolate Pairing 2/8/2025
Self Love Valentine's Party 2/8/2025
Floral Workshop 2/9/2025
Pizza Hut Fundraiser 2/12/2025
Solaris Hospice Meeting
Galentine's Day Event 2/13/2025
Bullothon Bulls & Broncs 2/15/2025
Wild West Casino Night 2/15/2025
Lampasas County Farmers Market & Crafts
Food Preservation Class 2/15/2025
AdventHealth Rollins Brook - Open House & Tour 2/17/2025
Amy's Valentine's Day Share the Love Pampered Chef Shared Rewards Party 2/16/2025 - 2/21/2025
Rodeo & BBQ Committee Meeting 2/19/2025
Amy's Valentine's Day Share the Love Pampered Chef Shared Rewards Party 2/16/2025 - 2/21/2025
Skin Clique Event 2/22/2025
Lampasas County Farmers Market & Crafts Canceled
Salt Works #2353 Feb meeting
Pizza Hut Fundraiser 2/26/2025
Hill Country Business Connections 2/26/2025
Job Fair 2/26/2025
Solaris Hospice Meeting
Casino Night Follow Up Meeting 2/27/2025
Sound Healing 2/27/2025
Denim & Boots 2/28/2025
Lampasas County Farmers Market & Crafts

March 2025
Yoga then Mimosas 3/1/2025
Mardi Gras Hors d'oeuvres & Wine Pairing 3/1/2025
Blends Ribbon Cutting 03/01/2025
Stars At Night 3/1/2025
Jigsaw Junkies Challenge 3/2/2025
Tea Party 3/2/2025
Young Life Dinner 3/3/2025
Host a Pampered Chef Party with me! 3/3-3/31/2025
Lampasas County Friends of the Night Sky Meeting
Pizza Hut Fundraiser 3/6/2025
Silent Book Club 3/7/2025
Lampasas County Farmers Market & Crafts
Springtime Small Business Bash 3/8/2025
March Pickup Party 3/8/2025
Skateboard Competition 3/8/2025
Solaris Hospice Meeting
Car Seat Safety Check - 3/13/2025
Ladies Night 3/13/2025
Treasure Sale 3/15/2025
Lampasas County Farmers Market & Crafts
Taste of Ireland Dinner 3/15/2025
St. Patty's Community Bingo 3/17/2025
Lampasas County Chamber of Commerce-Board of Directors Meeting 3/18/2025
Spring Market Buzz 3/20/2025
National Goof-Off Day at The Lampasas County Farmers Market 3/22/2025
Lampasas County Farmers Market & Crafts
Coffee with CASA 3/25/2025
Salt Works Camp #2353 Meeting 3/25/2025
Paint Your Pony 3/30/2025
Hill Country Business Connections
Solaris Hospice Meeting
Senior Bingo 3/27/2025
Lometa Diamondback Jubilee & Rodeo March 28-29, 2025
Forward Lampasas 3/28/2025 (March Meeting)
Pre-Prom Spray Tan Marathon 3/28/2025
Lampasas County Farmers Market & Crafts
Round Table Discussion 90th Anniversary of Rollins Brook Hospital 3/29/2025
Paint Your Pony Party 3/30/2025
Host a Pampered Chef Party with me! 3/3-3/31/2025

Lampasas County Chamber of Commerce & Visitor Center

(name of center/city)

TRAVEL INFORMATION CENTER

VISITATION TOTALS

YEAR <u>2024-2025</u>	VISITOR TOTALS PER MONTH	IN-STATE AND OUT- OF-STATE MONTHLY VISITOR TOTALS	QUARTERLY TOTALS
JANUARY	606	# In-State <u>602</u> # Out-of-State <u>4</u>	TOTALS: Jan/Feb/Mar # Visitors <u>1,748</u> # In-State <u>1,731</u> # Out-of-State <u>11</u>
FEBRUARY	556	# In-State <u>554</u> # Out-of-State <u>2</u>	
MARCH	586	# In-State <u>581</u> # Out-of-State <u>5</u>	
APRIL		# In-State _____ # Out-of-State _____	TOTALS: Apr/May/Jun # Visitors _____ # In-State _____ # Out-of-State _____
MAY		# In-State _____ # Out-of-State _____	
JUNE		# In-State _____ # Out-of-State _____	
JULY		# In-State _____ # Out-of-State _____	TOTALS: Jul/Aug/Sep # Visitors _____ # In-State _____ # Out-of-State _____
AUGUST		# In-State _____ # Out-of-State _____	
SEPTEMBER		# In-State _____ # Out-of-State _____	
OCTOBER	788	# In-State <u>783</u> # Out-of-State <u>5</u>	TOTALS: Oct/Nov/Dec # Visitors <u>1,626</u> # In-State <u>1,612</u> # Out-of-State <u>14</u>
NOVEMBER	438	# In-State <u>434</u> # Out-of-State <u>4</u>	
DECEMBER	400	# In-State <u>395</u> # Out-of-State <u>5</u>	

Texas Department of Transportation D16-062194

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Hostess House Structural Report provided by LOC Consultants

Requested By: Erin Corbell, City Manager

Submitted By: Erin Corbell, City Manager

Date Submitted: May 7, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This item has been placed on the agenda to discuss the structural report provided by LOC Consultants for the Hostess House.

Option 1: Perform incidental building upgrades to improve the building's exterior lateral wall bracing systems where is feasible and practical. This would include a retrofit of the 2nd level beam and column system supporting the roof structure, repairing the minor stone veneer defect, and upgrading exterior wood framed wall systems by adding plywood sheathing at the interior where feasible.

Option 2: Total comprehensive structural upgrade of the entire building in an attempt to comply with current IBC requirements. These retrofit items in an attempt to meet current code compliance would be very invasive, impractical, and cost prohibitive because this work would go beyond the value of the building.

Option 3. Demolition of the entire building and rebuild to current code if there are resources for this recommendation.

Based on the assessment, the engineer recommends option 1.

Recommendation:

Discussion Only

STRUCTURAL ASSESSMENT

HOSTESS HOUSE
1406 US 281
LAMPASAS, TEXAS 76550

SUBMITTED TO:

ANTONIO NAYLOR
RELIANCE ARCHITECTURE, LLC.
1406 US 28
LAMPASAS, TX 76550
(512) 758-7660

SUBMITTED BY:

LOC CONSULTANTS
STRUCTURAL DIVISION INC
1707 B KINNEY AVE
AUSTIN, TX 78704
(512) 499-0908



ISSUED: May 2, 2025

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cc, file,
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May 2, 2025

Mr. Antonio Naylor
Reliance Architecture, LLC.
12 Chisholm Tr.
Round Rock, TX 78681
(512) 758-7660

RE: Structural Review: Hostess House: 1406 US 281 – Lampasas, TX 76550

Dear Mr. Naylor,

As requested, we performed a preliminary limited structural review of the existing lateral wall bracing systems of the existing facility which consisted of available previous construction documents, and site observations at the existing original building in its current state. LOC was not involved with the design of construction of the existing original main building. However, we did perform engineering services for a renovation and addition to this building, and this construction is in progress and nearing completion. Our structural engineering scope of work for the renovation portion of the existing main building did not include a review of the existing lateral walls systems since the renovations to the main building did not alter the existing lateral wall bracing systems.

DESCRIPTION:

The original building consisted of a two-story wood framed structure with a hipped roof and the second level was an open air structure with a covered roof. The foundation for this building consisted of shallow concrete spot and strip footings supporting wood platform framed posts, beams, and floor joists. The occupancy use category has always been public assembly. The building has historic status by the Texas Historical Commission, and the building has undergone several renovations and additions over its lifetime and a general construction timeline is summarized thus:

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1930's original construction: The original two story framed building was constructed in the early 1930's. The second level was an open air dance platform according to the Texas Historical Commission marker on site. The City of Lampasas acquired the building in 1936.

1947, 1948 improvements: Per the THC historical marker, improvements consisted of adding the existing limestone veneer at both levels and other additional renovations.

1990's renovation and restoration: A local chapter of the Daughter's of the Republic of Texas raised funds to renovate and restore the historic building. The 1990's renovation was based on construction documents issued by the architectural firm, Architexas, dated 4/6/1995. The structural engineer for this renovation was William D Walker, P.E. with Walker Structural Engineering. The building has been in service off and on for about ninety years as of date.

A review of the 1995 construction documents showed that the project generally consisted of interior renovations to include architectural, and associated structural and MEP engineering and the addition of the two-story porches on the North and South sides, and the East end elevator addition.

Structural engineering design by Walker Structural Engineering included engineering for the new exterior porches, and interior floor framing upgrades in order to achieve the public assembly live load requirements at both the first and second levels (which did not meet IBC//EBC code requirements), and the addition of the elevator and mechanical rooms at the East end. **A structural review of these framing upgrades confirmed the 100 PSF live load capacity to meet code.**

It is important to note that the structural engineering scope of work for this 1990's historic building renovation should have included an evaluation of the existing structural system to identify and remedy any unsafe condition. The floor systems did not meet code requirements, and were upgraded per the Walker Engineering construction documents. The structural construction documents did not specify an upgrade to the exterior lateral wall bracing systems, so a reasonable assumption would be that Walker Engineering did not observe any unsafe conditions for the exterior wall systems, which remain unchanged to date.

EXISTING LATERAL WALL SYSTEMS:

According to the existing construction documents, the existing lateral bracing wall systems of the existing building consists of 2x4 stud wall framing at the lower level perimeter exterior walls and also at the East and West end walls and part of the North and South walls at the building ends at the serving area (West) and bathroom areas (East). The drawings show the 2x4 stud walls with board sheathing. However, several exposed isolated areas of the exterior of this wall revealed that the wall is only partially sheathed. The extent of this existing condition is unknown since the majority of the exterior walls are covered up with the Gypsum wall board finish. In addition to the original exterior perimeter walls, there are several interior stud walls which provide some incidental lateral bracing to the building. However, there are many unknowns with the existing lateral bracing wall system since they are concealed with the current wall finishes.

At the second level, large segments of the North and South walls do not have 2x4 framed exterior stud walls. At these areas the exterior wall system consists only of the existing stone veneer. Inspection of this limestone stone veneer did not reveal any significant structural defects. The stone veneer is 6 inches thick and installed with a hard cementitious mortar and is considered very robust. There are some incidental mortar joint cracks located at the 2nd level deck at the South West corner of the building. These mortar joint defects are considered minor and can be easily repaired. This limestone wall is a stiff element and probably contributes to lateral stability of the building. However, this is hard to quantify since it is unknown how the wall is anchored to the exterior wall systems and the perimeter beam and column system at the second level. Also, stone veneers are not typically considered a part of the lateral wall bracing systems.

As mentioned before the second level North and South walls have large segments which do not have stud walls which is considered typical for platformed framed construction. At these areas, the roof structure consisting of rafters and scissor trusses are supported by a series of 4x6 wood columns and 2x12 beams. The columns have knee braces that was part of the original open air framing structure of the original building built in the 1930's. This column and beam system is leaning slightly out 1" to 2" +/- at the top of the column. The cause of the outward lean is likely due

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to the reaction to the thrust of the scissor trusses at the roof level. This outward lean condition appears to be stable at this time and it is likely that this condition developed shortly after the original 1930's construction about 90 years ago. However, this condition is considered a minor structural defect, but with the potential to get worse and remediation is recommended for this item.

Overall, my site observations did not reveal and defects that would be considered unsafe conditions. However, a cursory structural review of the existing architectural and engineering construction documents along with my on site observation leads me to conclude the following:

1. The existing upgraded first and second floor structure generally meets the 2021 IBC live load requirement of 100 PSF.
2. The existing building lateral wall bracing systems do not comply with the current IBC 2021 code. However, the existing lateral wall systems appear to have performed adequately to date. For historical buildings, the 2021 international existing building code (2021 IEBC) allows for options for controlled departure from full compliance with the 2021 IBC due to the IEBC code provision defined as "technically infeasible".

Under limited circumstances, the international existing building code (2021 IEBC), an existing building can be made to comply with the laws under which the building was originally built as long as there has been no substantial structural damage and there is limited structural alteration. Such is the case with the Hostess House original building 1990's renovation.

Therefore, the following options are as follows:

Option 1: Perform incidental building upgrades to improve the building's exterior lateral wall bracing systems where it feasible and practical. This would include a retrofit of the 2nd level beam and column system supporting the roof structure, repairing the minor stone veneer defect, and upgrading exterior wood framed wall systems by adding plywood sheathing at the interior where feasible. **(See sheets SR1-SR4.)**

Option 2: This option would target a total comprehensive structural upgrade of the entire original building in an attempt to comply with current 2021 IBC requirements.

1. Removal of all exterior wood wall finishes and removal of the first and second flooring for review and comprehensive remediation as required.
2. The second level exterior stone wall system may require a new back up stud wall system with a retrofit anchor system to the new back up stud wall system.
3. The lateral wall systems if found to be code deficient to any degree might require additional wall bracing systems within the interior of the building to include interior stud wall retrofit upgrades at both levels and perhaps strategically placed structural steel braced frame systems from the roof to the foundation level.

These retrofit items in an attempt to meet current code compliance would be very invasive, impractical, and cost prohibitive because this work would go well beyond the value of the building.

Option 3: Demolition of the entire building and rebuild to current code if there are resources for this. It is my opinion that option 3 would probably be more economical than option 2 given the requirements.

Based on the above assessment, I recommend that option 1 be implemented as the optimal solution to the exterior wall systems. LOC is available to perform this task immediately upon request.

CONCLUSION:

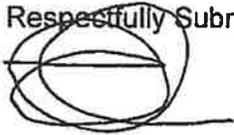
The review consisted of an on-site review only and is intended to cover only the aforementioned items. Neither the review nor the report is intended to cover comprehensive architectural,

Page 5 of 6

structural, mechanical or electrical issues. Furthermore, the client shall agree to limit LOC Consultant's liability to the client and to all parties involved with the referenced project due to hidden conditions except for negligent acts, due to Professional Engineer's errors, omissions and opinions, such that the total aggregate liability to all those named shall not exceed the Professional Engineer's total fee for services rendered on this review.

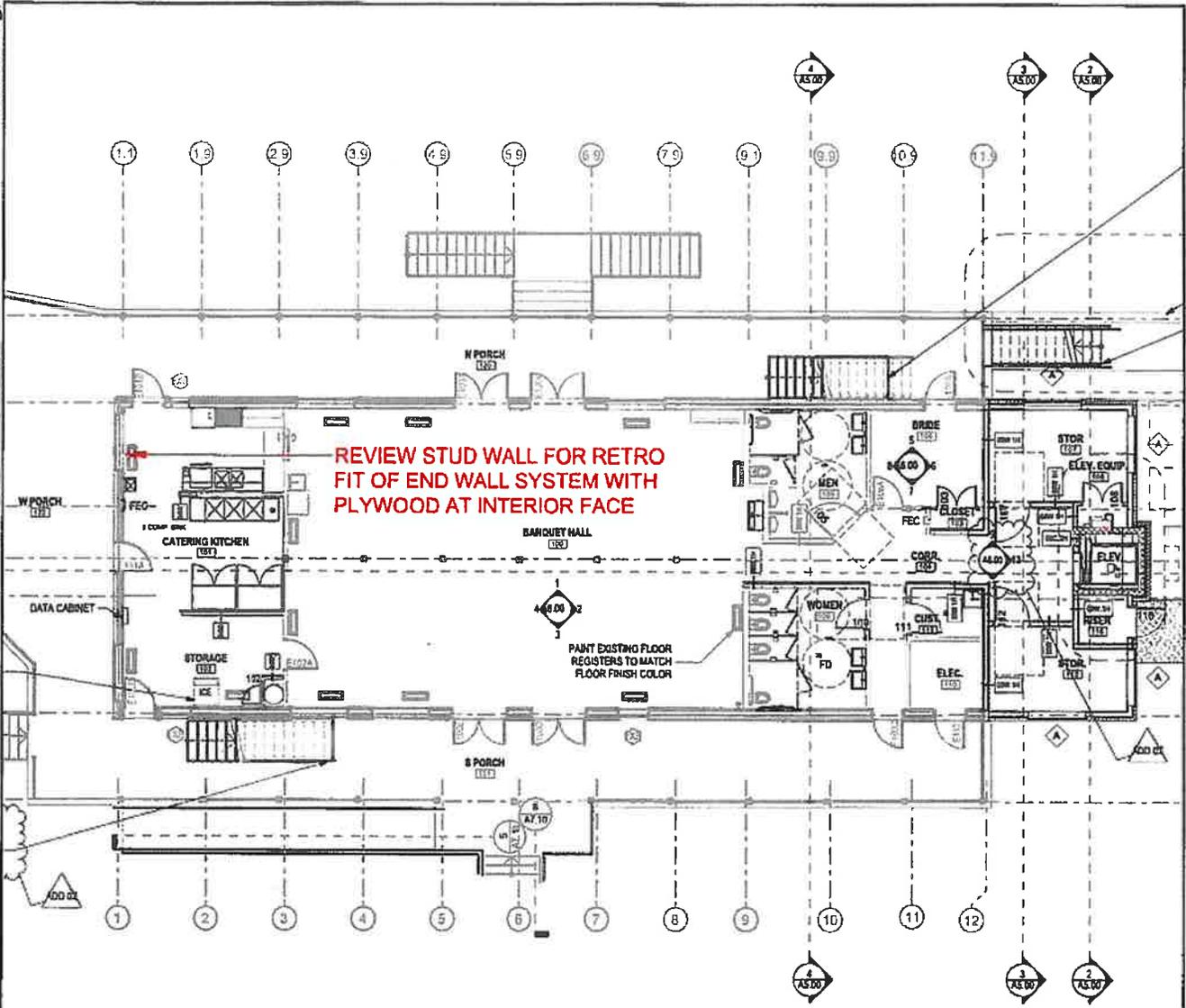
Please notify LOC by registered letter within two weeks of this date stating objections to or questions regarding the information contained in this letter. If none are received, it is concluded that no exceptions are taken regarding the professional opinion rendered or the liability statement. If there are any questions or if I can be of further assistance, please call.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "Terrence Ortiz", written over the text "Respectfully Submitted,".

Terrence Ortiz P.E.
President
LOC Structural Division, Inc.

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GROUND LEVEL FLOOR PLAN - NEW

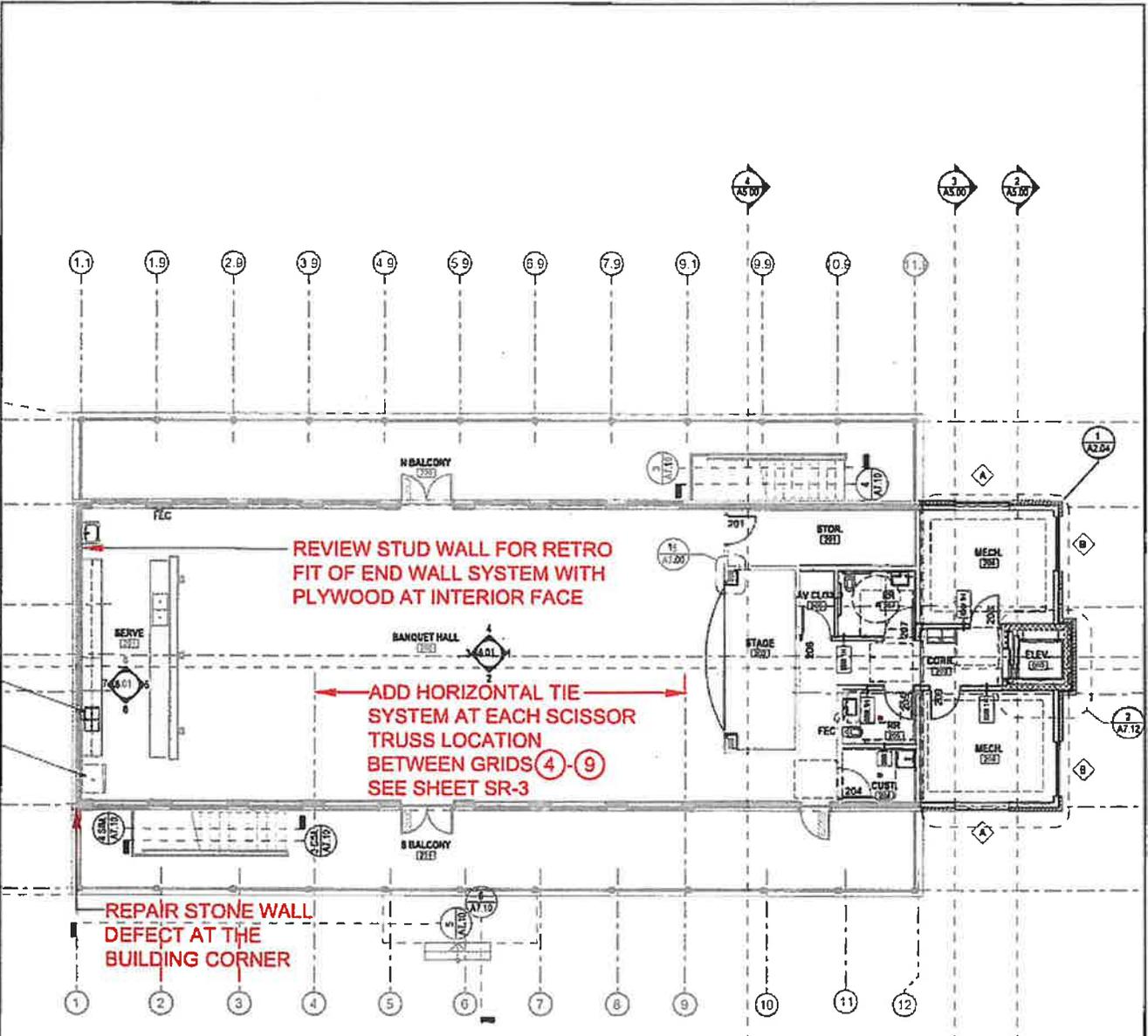
LOC Structural
 Structural Engineers
 Texas Registered Engineering Firm F-23527
 1707B KINNEY AVE. Ph. (512) 499-0908
 AUSTIN TEXAS 78704 terry@locstructural.com

HOSTESS HOUSE EXT. WALL REVIEW
 1406 US-281 LAMPASAS, TEXAS

DATE:
 5-2-25
 DRAWN BY:
 DD
 CHECKED BY:
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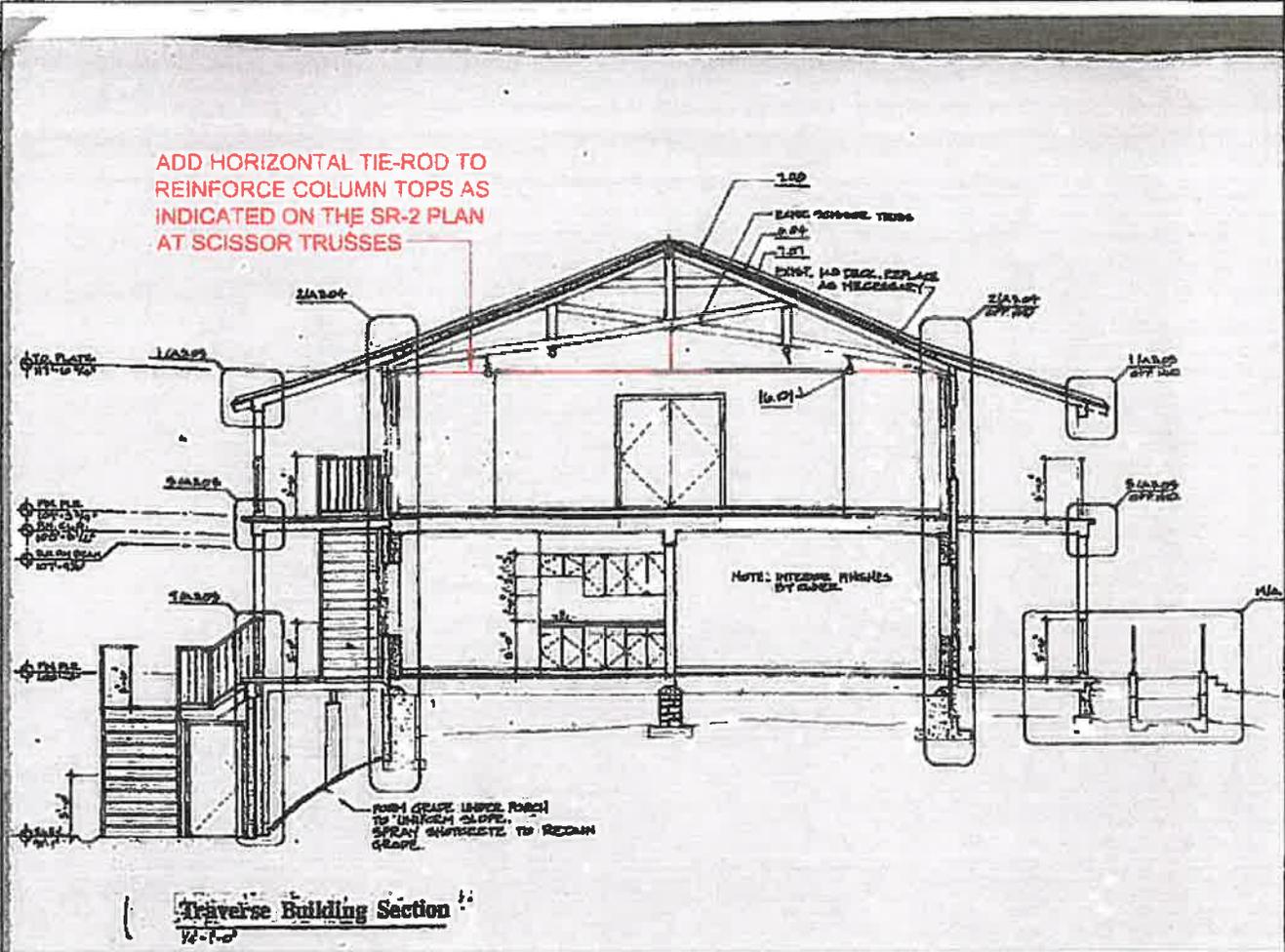
UPPER LEVEL FLOOR PLAN - NEW

LOC Structural
 Structural Engineers
 Texas Registered Engineering Firm F-23527
 1707B KINNEY AVE. Ph. (512) 499-0908
 AUSTIN TEXAS 78704 ferry@locstructural.com

HOSTESS HOUSE EXT. WALL REVIEW
 1406 US-281 LAMPASAS, TEXAS

DATE: 5-2-25	SHEET SR-2
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LOC Structural
Structural Engineers
Texas Registered Engineering Firm F-23527
17078 KINNEY AVE. Ph. (512) 499-0908
AUSTIN TEXAS 78704 terry@locstructural.com

HOSTESS HOUSE EXT. WALL REVIEW
1406 US-281 LAMPASAS, TEXAS

DATE:
5-2-25
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OF 3



STONE WALL DEFECT CORNER

LOC Structural
Structural Engineers
Texas Registered Engineering Firm F-23527
1707B KINNEY AVE.
AUSTIN TEXAS 78704
Ph. (512) 499-0908
lerry@locstructural.com

HOSTESS HOUSE EXT. WALL REVIEW
1406 US-281 LAMPASAS, TEXAS

DATE:
5-2-25

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T.O.

SHEET

SR-4

OF 4

CC
City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding FY 2026 Budget rollout.

Requested By: Erin Corbell, City Manager

Submitted By: Erin Corbell, City Manager

Date Submitted: May 7, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Staff will seek Council input and direction regarding the budget process, including timing, identification of Council priorities, and items in need of additional study.

Recommendation:

Discussion Only

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TOURISM FRIENDLY PROCLAMATION

WHEREAS, the City of Lampasas has long been renowned for its rich history, vibrant culture, and unique attractions that draw visitors to our community; and

WHEREAS, the Lampasas County Chamber of Commerce and Visitors Center has been instrumental in promoting and supporting tourism, offering invaluable information, resources, and services to enhance the experience of visitors to our city; and

WHEREAS, it is with great pride and excitement that we announce Lampasas has been designated as Tourism Friendly by the State of Texas recognizing our city’s outstanding qualities and contributions to tourism; and

WHEREAS, this esteemed designation reflects our commitment to providing exceptional experiences, preserving our heritage, and fostering a welcoming environment for all who come to explore our city;

WHEREAS, this proclamation serves as a testament to the collaborative efforts of our city officials, community members, and the dedicated team at the Lampasas County Chamber of Commerce and Visitor Center whose collective efforts have contributed to this significant achievement;

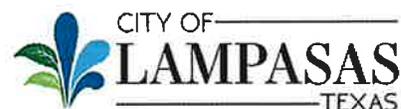
NOW, THEREFORE, I Herb Pearce, Mayor of the City of Lampasas, in recognition of this distinguished honor and in celebration of our collective success, do hereby proclaim Lampasas, Texas as a Tourism Friendly City. I encourage all residents and visitors to join in celebrating this remarkable milestone and to continue supporting our vibrant community and thriving tourism sector.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Lampasas to be affixed this the 12th day of May 2025 .

Herb Pearce, Mayor
City of Lampasas, Texas

ATTEST:

Becky Sims, City Secretary





WHEREAS, we recognize and honor the selfless and heroic service provided by the men and women of the Lampasas Fire Department; and

WHEREAS, Firefighters dedicate their lives to the protection of life and property; and sometimes that dedication is in the form of countless hours volunteered over many years, others it is many selfless years working in the industry; in all cases it risks the ultimate sacrifice of a firefighter's life; and

WHEREAS, International Firefighters' Day (IFFD) is a time where the community can recognize and honor the sacrifices that firefighters make to ensure that their communities and environment are as safe as possible; it is also a day in which current and past firefighters can be thanked for their contributions; and

WHEREAS, International Firefighters' Day is observed each year on the 4th of May on where we remember the past firefighters who have dedicated their lives to protecting the safety of us all; and show our support and appreciation to the firefighters worldwide who continue to protect us so well throughout the year; and

WHEREAS, hailing from all walks of life, they are our mothers, fathers brothers, sisters, aunts, uncles, grandparents, neighbors, and friends. They protect us without wanting of recognition or reward. In our time of need they are there with courage, compassion and loyalty. They are the essence of the true meaning of community.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and City Council of the City of Lampasas that, **May 4, 2025** is International Firefighters' Day.

Herb Pearce, Mayor

Attest:

Becky Sims, City Secretary

National Police Week Proclamation

Whereas, the Congress and President of the United States have designated May 15th as Peace Officer Memorial Day, and the week in which it falls as Police Week; and

Whereas, the members of the Lampasas Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Lampasas; and

Whereas, it is important that all citizens know and understand the problems; duties and responsibilities of their Police Department, and that members of our Police Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the week against oppression or intimidation; and

Whereas, the Lampasas Police Department has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service:

NOW, THEREFORE, BE IT RESOLVED that I, Mayor Herb Pearce, call upon all citizens to observe the week of **May 11-17, 2025** as **National Police Week** by commemorating and thanking our police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER wish to extend appreciation to Chief Jody Cummings and the Lampasas Police Department for the vital services they perform and their exemplary dedication our community.

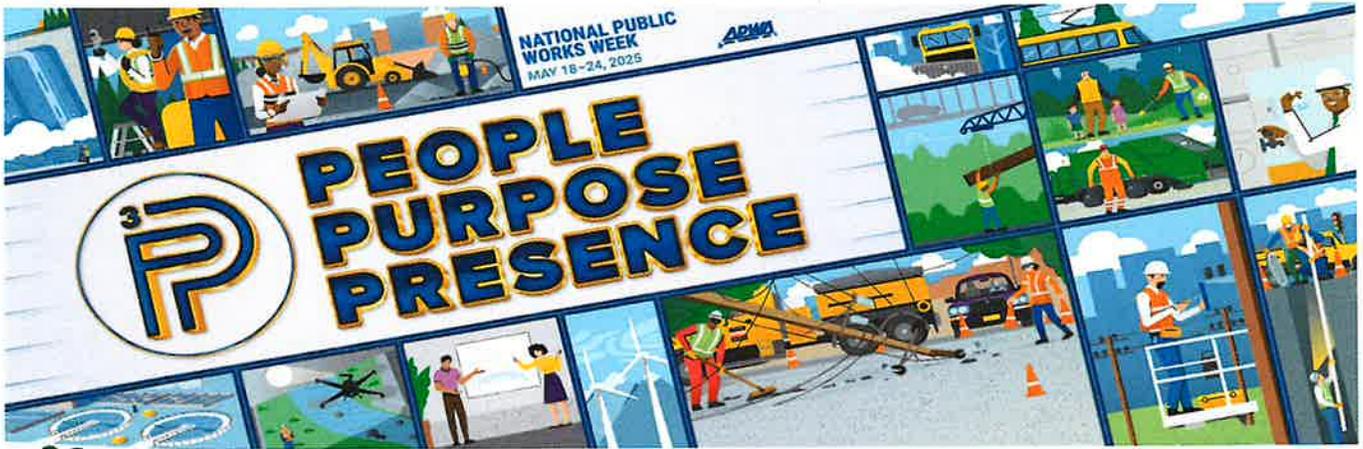
IN WITNESS WHEREOF I have hereunto set my hand this the 12th day of May 2025.



Mayor Herb Pearce

ATTEST:

Becky Sims, City Secretary



National Public Works Week Proclamation

May 18–24, 2025

“People, Purpose, Presence”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of Lampasas, Texas; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Lampasas, Texas to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **Herb Pearce, Mayor**, do hereby designate the week of

May 18–24, 2025, as National Public Works Week.

I urge all citizens to join with representatives of the *American Public Works Association* and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the State to be affixed, at the *City of Lampasas, Lampasas, Texas* this 12 day of May 2025.

ATTEST:

Herb Pearce, Mayor

Becky Sims, City Secretary



To designate the Week of May 18 - 24, 2025, as Emergency Medical Services Week

WHEREAS, emergency medical service is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide life-saving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services have grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their life-saving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I Herb Pearce, Mayor, City of Lampasas, Texas in recognition of this event do hereby proclaim the week of May 18 - 24, 2025, as EMERGENCY MEDICAL SERVICES WEEK

The 51st anniversary of EMS Week theme is **EMS WEEK: We Care. For Everyone.** I encourage the community to observe this week with appropriate programs, ceremonies, and activities in honor of the EMS profession and the essential service it provides.

Herb Pearce, Mayor

Becky Sims, City Secretary

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request to rezone property described as lots 1-6, Block 5, Whites Addition, from Commercial to Single Residential Family-6 “SF-6”, commonly known as East Avenue I

Requested By: Becky Sims, City Secretary

Submitted by: Becky Sims, City Secretary

Date Submitted: May 8, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Mr. Sixto Rocha, property owner is asking for consideration of approval to rezone property from Commercial “C” to Single Family Residential-10 “SF-10”. The area is characterized as suburban mixed use as defined in the comprehensive plan. The property is surrounded by single family homes and commercial property. All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed (18) eighteen notices to property owners within 200 feet of the applicant’s property, no letters in favor and one in opposition has been received. This request was heard by the Planning Commission at the May 1, 2025 meeting with recommendation to approve with a 5-0 vote.

Recommendation:

Discussion only

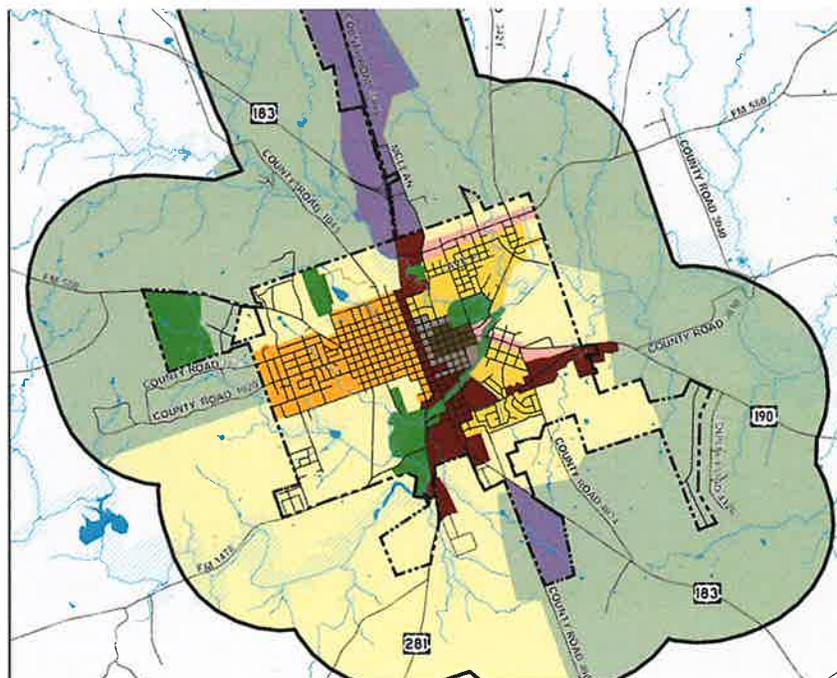
**City of Lampasas
Staff Report (Rocha)
Planning and Zoning Board**

Subject Property The property is described lots 1-6, Block 5, Whites Addition, commonly known as East Avenue I, Lampasas, Texas Lampasas County.

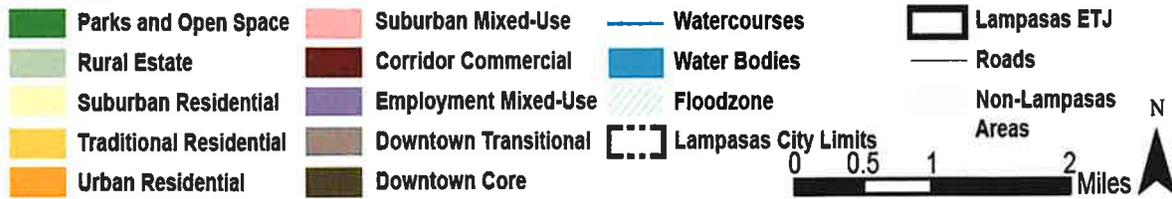
Summary Sixto Rocha, owner is asking the Commission to consider approval, denial, or approval with modification(s) a request to rezone property from Commercial “C” to Single Family Residential-6 “SF-6”



Characteristics The area is characterized as suburban mixed use as defined in the comprehensive plan. The property is surrounded by single family homes and commercial property.



LEGEND



Note: A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.

Notification

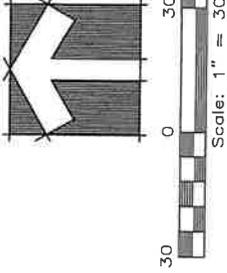
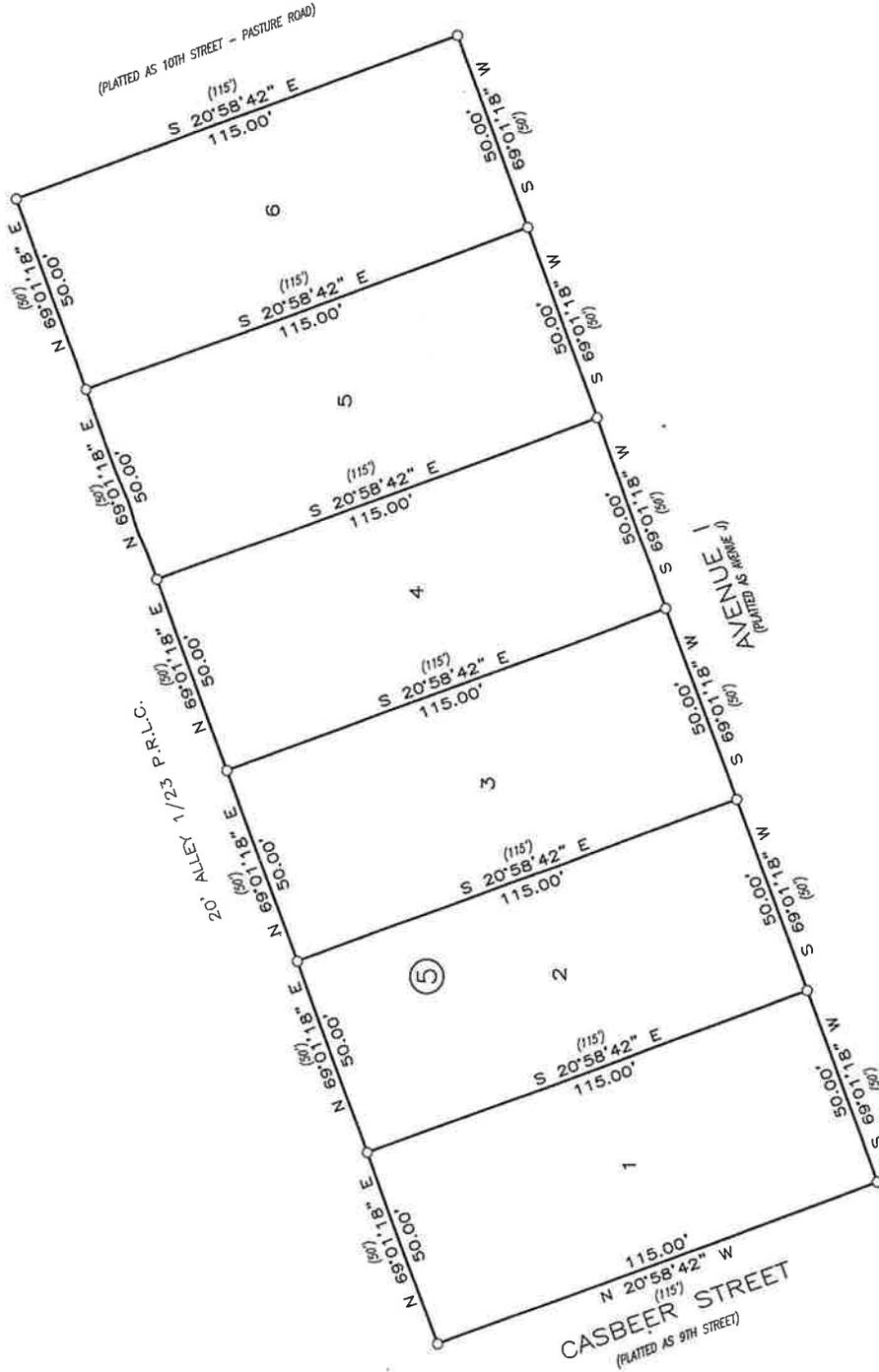
All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed eighteen (18) notices to property owners within 200 feet of the applicant's property, as of the date of this report no letters in favor and or opposition have been received.

Attachments

Rezone Application, Plat, Map and Pictures

LOTS 1-6, BLOCK 5, WHITES ADDITION, A SUBDIVISION IN LAMPASAS COUNTY, TEXAS ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN CABINET 1, SLIDE 223, PLAT RECORDS, LAMPASAS COUNTY, TEXAS,

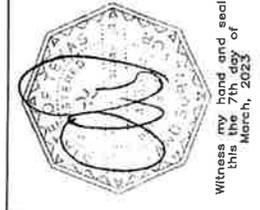
JOB No.: 230228
 DRAWN: CCC
 F.C.: DDB/DB
 PAGE 1 OF 1



BEARINGS BASED ON TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE NAD 83.

LEGEND
 ○ 1/2" IRON PIN SET
 ⊙ w/YELLOW CAP "CCC 4835"
 ⊙ BLOCK NO.
 ⊙ RECORD DATA
 P.R.L.C. PLAT RECORDS LAMPASAS CO.

THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE COMMITMENT, OTHER EXAMENS OR RESTRICTIONS NOT SHOWN HEREON MAY APPLY.



Witness my hand and seal this the 7th day of March, 2023

STATE OF TEXAS
 COUNTY OF LAMPASAS
 I, CLYDE C. CASTLEBERRY, JR., FOR TRIPLE C SURVEYING CO., HAVE THIS DATE CAUSED TO BE PERFORMED AN ON-THE-GROUND SURVEY UNDER MY BEST KNOWLEDGE AND BELIEF TO CORRECT THE DISCREPANCIES, CONFLICTS, SHORTAGES OF AREA ENCROACHMENTS, ENCUMBRANCES, ROADS IN PLACE AND THAT SAID PROPERTY HAS ACCESS TO AND FROM A DEDICATED ROADWAY EXCEPT AS SHOWN HEREON.

THIS AREA IS SHOWN TO BE IN ZONE C PER FEMA'S FLOOD INSURANCE RATE MAP #480430 0005 B DATED JUNE 15, 2012. HAVE BEEN PERFORMED AND THE INFORMATION IS BASED SOLELY ON SAID MAP/PLAT. THE SURVEYOR DOES NOT ASSUME RESPONSIBILITY AS TO ANY INFORMATION PROVIDED BY SAID MAP/PLAT. THIS FLOOD STATEMENT DOES NOT IMPLY THAT THIS PROPERTY AND/OR STRUCTURES THEREON WILL BE FREE FROM FLOODING OR FLOOD DAMAGE.

TRIPLE C SURVEYING CO.
 P.O. Box 544 - Lampasas, Texas 76850
 Phone: (817) 845-5440
 www.triplesurveying.com Firm No. 10193916

I, CLYDE C. CASTLEBERRY, JR., FOR TRIPLE C SURVEYING CO., HAVE THIS DATE CAUSED TO BE PERFORMED AN ON-THE-GROUND SURVEY UNDER MY BEST KNOWLEDGE AND BELIEF TO CORRECT THE DISCREPANCIES, CONFLICTS, SHORTAGES OF AREA ENCROACHMENTS, ENCUMBRANCES, ROADS IN PLACE AND THAT SAID PROPERTY HAS ACCESS TO AND FROM A DEDICATED ROADWAY EXCEPT AS SHOWN HEREON.

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Rocha Rezone)

I own 1807 E Ave F Lampasas, [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

Note, you are welcome to attend, even if you indicate on this form that you do not plan to do so.

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change(s) that the Applicant has asked the Board to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Board to consider in the spaces below.

My support/objection to the request is because:

- (1) See attached sheet.
- (2) _____
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Dora Harrison Date April 30, 2025

DORA L HARRISON
1807 E AVE F
LAMPASAS, TX 76550



Written Form Received by City Staff on: _____, 20____ by _____.

① Water restrictions and water rationing continue to worsen, adding more new houses could continue this trend, or worsen.

② There are currently four new single family residences in the same area (over a year) that are still not occupied, this indicates the market does not appear to support this type of development.

3. Who will be responsible for the addition infrastructure? road, sewer and water. Will city be upgrading? If so, this is not an acceptable use of tax payers money.

EC
City Manager

ITEM NO. 1.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance.

Requested By: John McElroy, PW Director

Submitted by: John McElroy, PW Director

Date Submitted: May 8, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This item has been placed on the agenda to discuss adding Sewer System Maintenance to the City of Lampasas Code of Ordinances.

Recommendation:

Discussion only

Sewer System Maintenance

- A. For properties with gravity wastewater service, the real property owner shall be responsible for the proper operation, maintenance, and repairs of the sewer system located on such real property from the structure(s) served by the sewer system to the commencement of the public street or public right-of-way that is contiguous to the real property.
- B. For properties with low pressure service, the real property owner shall be responsible for the proper operation, maintenance, and repairs of the sewer system at the building and the service lateral, lift station (grinder pump) and force main between the building and the point of connection into the public sewer main.
- C. When, as a part of sewer system testing, the City identifies a flaw in the sewer system located on private property, where a repair is necessary to prevent infiltration or inflow, the real property owner shall be responsible to cause the repairs to be made within one year of the date of notification by the City.
- D. If repairs are not complete within one year of notification by the City, City may engage the services of a contractor to make the necessary repairs with the costs for such repairs to be paid by the City and subsequently charged to property owner and utility customer.

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, April 28, 2025
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Eric Hernandez
Charlie Pratus
Davis Keele
Myles Haider
Cathy Kuehne

Council Members Absent

Zachary Morris

City Staff Present:

Erin Corbell, City Manager
Peggy Sims, City Secretary
Monica Wright, IT Director
Kayleigh Stanley, Executive Secretary
Jody Cummings, Police Chief
Joe Adams, Fire Chief
Wayne Sanders, Electric Superintendent
Van Sims, W/WW Director
John McElroy, Public Works Director
Yvonne Moreno, Finance Director
Kris Morin, Golf Course Superintendent

WORKSHOP SESSION

5:30 p.m.

1. Call to order Workshop Session

Mayor Pearce called the workshop session to order at 5:33 p.m.

2. Discussion regarding Water Conservation.

Council member Haider requested for this item to be brought to Council. John McElroy, Public Works Director and Van Sims, W/WW Director provided a few resources for more education on water conservation.

- *Shower Head Aerators*
- *Creating a city-wide Conservation Plan*
- *Utilizing an app, such as Water Smart or Water Sense, to monitor usage amounts and set up alerts*
- *Rebates for citizens who make additional efforts to conserve*
- *Grey water system installations in homes to allow for the reuse of water*

3. Discussion regarding Lampasas Economic Development Staff.

Erin Corbell, City Manager presented to Council the decision from the last EDC meeting, being that they would like to hire a new EDC Director. Council member Pratus stated they would like Ms. Corbell to be able to focus on her duties as a City Manager. They would also like for there to be a "face of the EDC and Community". Someone who focuses on Business Development, Local Business Retention and Business Visits.

Mayor Pearce brought up concerns for the EDC Board needing to focus more attention to what is currently here and not the Business Park. The Board feels there doesn't need to be another EDC Director at this moment and it needs to be a well-planned and thought-out position filled. Council member Keele recommended taking the money for the EDC Director salary and giving it to the Chamber to assist in EDC work.

4. Discussion regarding any item on the regular agenda

There were no items discussed.

5. Adjourn Workshop Session

Council member Hernandez moved to adjourn workshop at 6:02 pm, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

REGULAR SESSION

- A. Call to Order** - Mayor Pearce called the regular session to order at 6:02 pm.
- B. Invocation and Pledge of Allegiance** - Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited
- C. Presentations and Proclamations**

- *Storm's 75th Anniversary*



- *Professional Municipal Clerks Week*



1.1	Citizen comments- Any citizen who desires to address the City Council on a matter that is not included on the agenda may do so at this time.
-----	---

There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the agenda may do so at this time.
-----	---

There were no citizen comments.

2.0	MINUTES
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on April 14, 2025

Council member Keele moved to approve the minutes as presented, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Morris absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action to consider the second reading of an ordinance approving a request for a Specific Use Permit for property described as Lots 5, 6, 7, Block 79, Lampasas Springs Company 1st Addition commonly known as 505 N. Summer Street, Lampasas Texas Lampasas County to allow for a new accessory unit above the existing garage.
3.2	Discussion and possible action regarding the second reading of an ordinance to abandon, vacate and convey the 60' wide unimproved ROW north east of U.S. Hwy 183, in the S J Harrells Addition in Lampasas, Texas Lampasas County.

Council member Kuehne moved to approve the consent agenda, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Morris absent)

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<i>Kris Morin, Golf Course Manager, provided his annual report.</i>

	<ul style="list-style-type: none"> • <i>Memberships, Trail Fees, Shed Rentals, Greens Fees and Cart Fees are up from the previous year.</i> • <i>Vertical mowing and topdressing of greens was started, in May 2024, and performed on a weekly basis to aid with thatch and grain control.</i> • <i>Hancock Park Golf Association purchased greens covers for #2 and #13 greens These were used during the freezing temperatures throughout the winter We have not needed to be on temporary greens at all this year</i> • <i>Hancock Park Golf Association purchased a Buffalo Turbine Blower This was used to blow leaves out of play areas during the fall and winter months In the past, deck mowers were used to “mulch” leaves which used numerous hours of manpower and fuel</i> • <i>Applied a pigment to all greens, fairways, approaches, and collars monthly throughout the winter months</i> • <i>Installed an extension of existing water line to create a fill station behind maintenance shop</i> • <i>Re-striping of the pro shop parking lot</i> • <i>Repaved the easement road that runs between holes 2 and 3 to the Clark Residence</i>
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5.0	ROUTINE MATTERS
5.1	<p>City Manager Operational Report</p> <p><i>Hostess House</i> <i>In an email dated April 17th, Reliance Architecture indicated that a draft report on structural review would be submitted to them for internal review by April 25th at noon, with final report being submitted on May 2nd. They will present to council at the May 12th City Council meeting, providing a summary of the existing conditions assessment and multiple solution options for the City Council’s consideration. Future items outside of the contract’s scope of work for consideration include FDC completion, parking lot upgrade to meet ADA compliance, and certain furnishings.</i></p> <p><i>CIP</i> <i>The Capital Improvement Projects Committee met on April 24th to review status of current projects and to be oriented to a new format for the five-year capital improvement plan. The committee will meet again on May 8th at noon.</i></p> <p><i>Airport</i> <i>Contract for AWOS system has been executed along with associated documents. AWOS will be installed and operational before the end of the fiscal year, following various notification processes with governing bodies. Fuel tank pad has been poured, with upcoming tank installation expected to be completed within the next two weeks. System will then be ready for fuel. Airport manager applications have been reviewed with applicants narrowed down for interviews.</i></p> <p><i>Pools</i> <i>Lifeguard training has been completed and pools are being prepped for opening, anticipated Memorial Day weekend.</i></p> <p><i>Staff</i> <i>Recognition of City employees with service anniversaries in April: Kyle Harrison, Electric-6 years, Kayleigh Stanley, Administration-1 year, Nick</i></p>

	<i>Geagley, Parks, 7 years, Jason Leamons, PD-2 years, Nelson Policarpio, FD-1 year, Steven Sheldon, PD- 22 years, Brandon English, PD- 3 years, Gene Drake, PD- 1 year, Amanda Allen, Utilities- 1 year, Megan Hale, PD- 2 years, John Grantland, Parks- 16 years, Michael White, Street- 16 years, David Niere, FD- 2 years, Amy Catron, Utilities- 3 years.</i>
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5.2	MAYOR'S COMMENTS
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Mayor Pearce thanked the Council for their duties. He stated that the Council is passionate about the city and would love to hear from citizens.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding approval of Storm's 75th Anniversary Event at the 580 Sports Complex.
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Council member Hernandez moved to approve the Storm's 75th Anniversary Event at the 580 Sports Complex. The motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris absent)

7.2	Discussion and acceptance of the FY 23/24 Audit.
-----	--

Council member Keele moved to accept the FY 23/24 Audit. The motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Morris absent)

7.3	Discussion and possible action concerning the approval, denial, or approval with modification(s) the renewal of the interlocal cooperation agreement for the purpose of the City providing "fee based" Fire Inspection and Investigation Services to the County of Lampasas
-----	---

Council member Keele moved to approve the renewal of the interlocal cooperation agreement for the purpose of the city providing "fee based" Fire Inspection and Investigation Services to the County of Lampasas, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Morris absent)

Adjourn into Executive Session

Council member Pratus moved to adjourn into executive session at 6:35 pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Morris absent)

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551

Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; EDC Director; and other personnel matters as allowed by Texas Government Code, Chapter 551

Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Attorney; and other personnel matters as allowed by Texas Government Code, Chapter 551

Section 551.071 (1) (A) and 551.07 (2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; and/or other matters posted on the regular agenda

Section 551.087 (economic development) (1) to receive and evaluate information received regarding the Brodie Estates Development Agreement, that include agreement terms, financial responsibility and any other matters pertaining to the development.

Adjourn executive session and reconvene Regular Session

Council reconvened Regular Session at 7:31 pm

REGULAR SESSION	
9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Council member Haider made a motion for Staff to complete an audit on the completed number of homes within Brodie Estates and provide a credit for that amount to LAMCO, Mr. McDonald will be responsible for reimbursing the city with the remaining amount. The motion was seconded by Council member Keele and with a unanimous vote, the motion carried. Council member Pratus abstained. (Morris absent)

Adjourn

Council member Hernandez moved to adjourn at 7:33 pm, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

PASSED AND APPROVED this _____ day of _____, 2025.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary

EC
City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 for April 2025.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: May 8, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of April 2025.

Recommendation:

Motion to approve by consent.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
56260	LOWER COLORADO RIVER AUTHORITY LCRA ELECTRIC	E	4/22/2025	523,283.26		000137		523,283.26
27050	IRS-PAYROLL TAXES							
I-T1 202504048537	FEDERAL WITHHOLDING	D	4/04/2025	22,905.55		000283		
I-T3 202504048537	FICA TAX	D	4/04/2025	33,565.32		000283		
I-T4 202504048537	MEDICARE TAX	D	4/04/2025	7,849.96		000283		64,320.83
27050	IRS-PAYROLL TAXES							
I-T1 202504178538	FEDERAL WITHHOLDING	D	4/18/2025	21,422.43		000284		
I-T3 202504178538	FICA TAX	D	4/18/2025	32,392.84		000284		
I-T4 202504178538	MEDICARE TAX	D	4/18/2025	7,575.74		000284		61,391.01
02261	CIVIC PLUS AND ePOWEREDSCHOOLS CIVIC PLUS	R	4/03/2025	4,733.03		180990		4,733.03
52200	LAMPASAS PUBLIC UTILITIES MARCH 2025	R	4/03/2025	32,499.78		180999		32,499.78
59920	MILLER'S SERVICE CO BREAKERS	R	4/03/2025	4,887.00		181010		4,887.00
82300	TECHLINE, INC							
I-1358786-00	LIGHT POLES	R	4/03/2025	2,431.00		181020		
I-1371022-00	LINE MATERIAL	R	4/03/2025	2,833.50		181020		
I-1371022-01	LINE MATERIAL	R	4/03/2025	1,460.00		181020		
I-1371024-00	LED LIGHTS	R	4/03/2025	17,363.50		181020		
I-1371038-00	LINE MATERIAL	R	4/03/2025	1,641.00		181020		25,729.00
90400	UNITED STATES POST OFFICE PERMIT 81 POSTAGE	R	4/03/2025	5,000.00		181025		5,000.00
02976	WASTE CONNECTIONS							
I-3433807V165	COMMERCIAL SOLID WASTE	R	4/03/2025	67,827.06		181032		
I-3433808V165	RESIDENTIAL SOLID WASTE	R	4/03/2025	56,186.75		181032		124,013.81
03294	AMAZON CAPITAL SERVICES							
I-1171Q77N4FYN	COUNCIL IPAD CASES/PENS	R	4/10/2025	248.71		181053		
I-11WML63T3QR7	HANES WOMEN/SWEATSHIRT	R	4/10/2025	34.71		181053		
I-177WNY3WJL7N	UNIDEN SDS100 SCANNER	R	4/10/2025	699.94		181053		
I-1GT69LHRP16Q	PROG/OFC SUPP,BKS, TABLETS	R	4/10/2025	3,021.31		181053		4,004.67
03776	ASD CONSULTANTS, INC HOSTEE HOUSE PAY APP #10	R	4/10/2025	246,483.27		181057		246,483.27

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 4/01/2025 THRU 4/30/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
67791	ETCON, INC							
I-2ND ST PAY APP #7	2ND ST RDWY PAY APP #7	R	4/10/2025	140,996.04		181072		140,996.04
03849	LEGO BRAND RETAIL, INC							
I-1190651932	LEGO ROBOTICS KITS	R	4/10/2025	10,948.50		181103		10,948.50
02754	MASTERCARD							
C-03172025	TMPA CLASS CREDIT FOR TWO	R	4/10/2025	200.00CR		181106		
C-03182025	CREDIT CALENDAR FD/PD	R	4/10/2025	124.00CR		181106		
I-000001757J	B DISTRIBUTION	R	4/10/2025	113.75		181106		
I-000002505J	LICENSE APPLICATION	R	4/10/2025	113.75		181106		
I-0015 03172025	DINNER FOR COUNCIL	R	4/10/2025	112.34		181106		
I-00796J	AFNA MEETING	R	4/10/2025	10.70		181106		
I-01021J	TRAINING	R	4/10/2025	350.00		181106		
I-01222025	'19 CHEV DIAGNOSTIC	R	4/10/2025	1,230.00		181106		
I-02262025*	EB *ETHICS FOR TX CODE	R	4/10/2025	100.00		181106		
I-02416J	COUNCIL DINNER	R	4/10/2025	129.98		181106		
I-03072025	ONLINE CLASS, CANVA	R	4/10/2025	49.00		181106		
I-04082025	LODGING-TRAINING	R	4/10/2025	457.20		181106		
I-04450-44761278	ONLINE CLASS, CANVA	R	4/10/2025	119.99		181106		
I-101971994	PERMIT TECH COURSE PREP	R	4/10/2025	305.00		181106		
I-101972008	PERMIT TECH COURSE PREP	R	4/10/2025	305.00		181106		
I-101972017	PERMIT TECH COURSE PREP	R	4/10/2025	681.93		181106		
I-11845765583	EB *CITIES FREE SPEECH	R	4/10/2025	150.00		181106		
I-1800765054	HOSTESS HOUSE DOMAIN	R	4/10/2025	126.51		181106		
I-200008765	TAGITM CONFERENCE	R	4/10/2025	550.00		181106		
I-286774	INSPECTOR CERT.- B.BAKER	R	4/10/2025	87.17		181106		
I-300532	SHELDON REG TX SCHOOL	R	4/10/2025	375.00		181106		
I-300533	REZA REG TX SCHOOL CONFER	R	4/10/2025	375.00		181106		
I-7673	PERMIT TECH COURSE PREP	R	4/10/2025	795.00		181106		
I-7674	PERMIT TECH COURSE PREP	R	4/10/2025	795.00		181106		
I-8021286	HR TRAINING - V TOWER	R	4/10/2025	1,945.00		181106		
I-95177908	TRAINING	R	4/10/2025	134.55		181106		
I-CS-0E587-1EA9	WEBSITE STOCK IMAGES	R	4/10/2025	29.00		181106		
I-DS001311785	DROP SEND LITE	R	4/10/2025	45.00		181106		
I-WB6392866788	ELEC. DEPT. SHIRTS	R	4/10/2025	3,134.68		181106		12,296.55
00241	PROFESSIONAL TURF							
I-1681240-00	IRRIGATION PARTS	R	4/10/2025	4,914.84		181118		4,914.84
03853	D&MT INVESTMENTS, L.P.							
I-03282025	410 E THIRD STREET	R	4/14/2025	11,450.00		181149		11,450.00

VENDOR SET: 99 CITY OF LAMPASAS
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 DATE RANGE: 4/01/2025 THRU 4/30/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03829	DAKOTA UTILITY CONTRACTORS LLC							
I-25-1211	BORE CR 1025	R	4/14/2025	5,780.00		181150		5,780.00
02966	FORCE SERVICES LLC							
I-1697	OIL STATES PUMP	R	4/14/2025	7,418.00		181152		7,418.00
02860	FUELMAN							
I-2128656 03312025	FUELMAN	R	4/14/2025	13,499.68		181153		13,499.68
47585	KEMPNER WATER SUPPLY CORP							
I-03312025	DEBT PAYMENTS	R	4/14/2025	19,146.97		181162		19,146.97
01488	LAW OFFICES OF JO-CHRISTY BROW							
I-29878 DEC 2024	GENERAL MATTERS DECEMBER	R	4/14/2025	2,800.00		181163		
I-29880 FEB 2025	GENERAL MATTERS FEBRUARY	R	4/14/2025	1,575.00		181163		4,375.00
01222	CALLAWAY GOLF SALES COMPANY							
I-940008060	MISC GOLF BALL ORDER	R	4/21/2025	2,560.62		181213		
I-940008062	GOLF BALLS FOR RESALE	R	4/21/2025	489.36		181213		
I-940083369	GLOVES AND HATS	R	4/21/2025	1,150.02		181213		
I-940112053	GOLF BALLS FOR RESALE	R	4/21/2025	122.82		181213		4,322.82
02681	COMPOSITECH PRODUCTS MFG							
I-922715	BELT PRESS BELTS	R	4/21/2025	4,690.14		181218		4,690.14
03593	FRONT LINE MOBILE HEALTH, PLLC							
I-2194	ANNUAL PHYSICALS	R	4/21/2025	11,900.00		181225		11,900.00
82300	TECHLINE, INC							
I-1371022-03	LINE MATERIAL	R	4/21/2025	100.00		181249		
I-1372330-00	TRANSFORMER	R	4/21/2025	4,671.00		181249		
I-3136956-00	EK425LX	R	4/21/2025	1,432.00		181249		6,203.00
03785	THE HUNTINGTON NATIONAL BANK							
I-1741074	CLUB CAR LEASE	R	4/21/2025	5,668.36		181251		5,668.36
03406	WELLS FARGO FINANCIAL LEASING							
I-5033850288	MISC MOWER LEASE	R	4/21/2025	2,750.00		181254		
I-5033850289	FAIRWAY MOWER LEASE	R	4/21/2025	1,470.00		181254		4,220.00
01680	ECKERMANN ENGINEERING INC							
I-2615	CDV23-0267 DRAINAGE IMPRV	R	4/23/2025	11,250.00		181261		
I-2616	2ND ST RECON	R	4/23/2025	1,875.00		181261		13,125.00

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 4/01/2025 THRU 4/30/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01401	TSM CONSULTING SERVICES INC							
I-1525705	NETMOTION RENEWAL	R	4/23/2025	2,160.00		181278		
I-1525706	EXCHANGE ONLINE RENEWAL	R	4/23/2025	16,900.60		181278		19,060.60
00981	ACT PIPE & SUPPLY LTD							
I-S101204114.001	HYDRANT EXTENSION	R	4/30/2025	311.67		181283		
I-S101206171.001	BEHLAU RV PARK PROJECT	R	4/30/2025	7,790.59		181283		
I-S101207568.001	CEMETARY BACKFLOW PRJCT	R	4/30/2025	1,451.06		181283		
I-S101210451.001	TAPPING VALVE BALL COPR	R	4/30/2025	1,834.84		181283		11,388.16
02482	AUSTIN ARMATURE WORKS , LP							
I-NSI18354	AERATOR VFD DRIVE	R	4/30/2025	8,045.40		181289		8,045.40
01344	CORE & MAIN LP							
I-W679310	4" DOUBLE CHECK BPA	R	4/30/2025	2,610.00		181297		
I-W726909	HULK COUPLINGS	R	4/30/2025	960.00		181297		
I-W795683	METER BOXES	R	4/30/2025	841.50		181297		4,411.50
02860	FUELMAN							
I-NP68310916	FUELMAN	R	4/30/2025	12,231.97		181300		12,231.97
35299	HACH COMPANY							
I-14457253	MONO-CHLOR CHEMKEYS	R	4/30/2025	5,746.00		181304		5,746.00
03678	HARRELL'S INC							
I-INV02023787	CUSTOM BLEND FERT	R	4/30/2025	1,247.60		181305		
I-INV02023788	BULK FERTILIZER	R	4/30/2025	7,588.53		181305		
I-INV02023794	ANT BAIT	R	4/30/2025	294.56		181305		9,130.69
47585	KEMPNER WATER SUPPLY CORP							
I-03312025*	MONTHLY WATER	R	4/30/2025	63,843.44		181312		63,843.44
03815	KRPS CONTRACTORS LLC							
I-PAY # 4 WESTERN	PAY APP #4	R	4/30/2025	34,937.21		181313		34,937.21
03836	VRF SERVICES OF TEXAS							
I-V7810	CALVERT HVAC	R	4/30/2025	5,787.50		181331		
I-V7811	CALVERT HVAC	R	4/30/2025	14,871.92		181331		20,659.42
02976	WASTE CONNECTIONS							
I-3455673V165	CITIZENS STATION	R	4/30/2025	1,046.07		181332		
I-3455673V165*	CITIZENS STATION	R	4/30/2025	3,018.28		181332		
I-3455674V165	RECYCLE CENTER	R	4/30/2025	414.08		181332		
I-3455674V165*	RECYCLE CENTER	R	4/30/2025	830.56		181332		5,308.99

5/05/2025 3:14 PM
 VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 4/01/2025 THRU 4/30/2025

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	36	923,068.84	0.00	923,068.84
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	125,711.84	0.00	125,711.84
EFT:	1	523,283.26	0.00	523,283.26
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: FSB TOTALS:	39	1,572,063.94	0.00	1,572,063.94
BANK: FSB TOTALS:	39	1,572,063.94	0.00	1,572,063.94
REPORT TOTALS:	39	1,572,063.94	0.00	1,572,063.94

4C
City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for March 2025.

Requested By: Yvonne Moreno, Finance Director
Submitted By: Yvonne Moreno, Finance Director

Date Submitted: May 8, 2025 For the Agenda of: May 12, 2025

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Meeder Public Funds

Summary Statement:

The weighted average maturity of City investments is 1 day(s).

The City's yield to maturity is 4.04

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$8,452,053.52	35.24%
TexStar	\$1,849,157.38	7.71%
Cadence Bank	\$10,158,234.25	42.35%
Money Market	\$3,454,266.15	14.40%
Frost Bank	\$72,056.31	0.30 %

Recommendation: Motion to approve by consent.

City of Lampasas

Investment Report

As of March 31, 2025

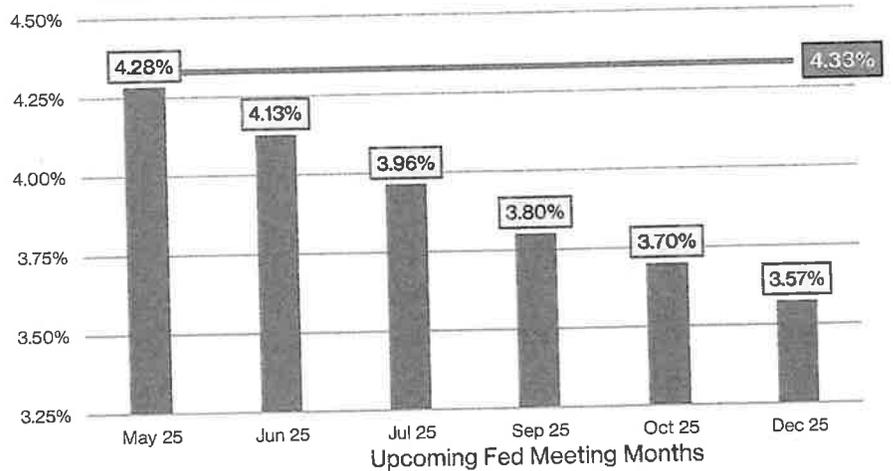


MEEDER
PUBLIC FUNDS

OBSERVATIONS AND EXPECTATIONS

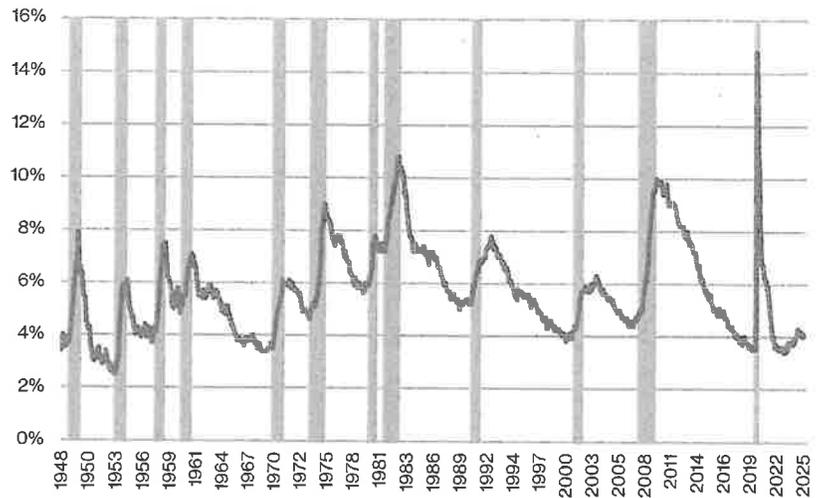
- Market participants are expecting about three Federal Reserve rate cuts for 2025
- Fed Chair Powell recently stated that the labor market is stable
- The Fed's preferred inflation gauge remains above their target
- Short-term and intermediate-term interest rates were slightly lower for March

2025 Fed Funds Rate Per Futures Market by Fed Meeting Months



- The Federal Reserve expressed at their most recent meeting (March) they plan to cut the Fed Funds rate by .50% this year.
- At the end of March, the futures market was pricing in about .75% of cuts this year.

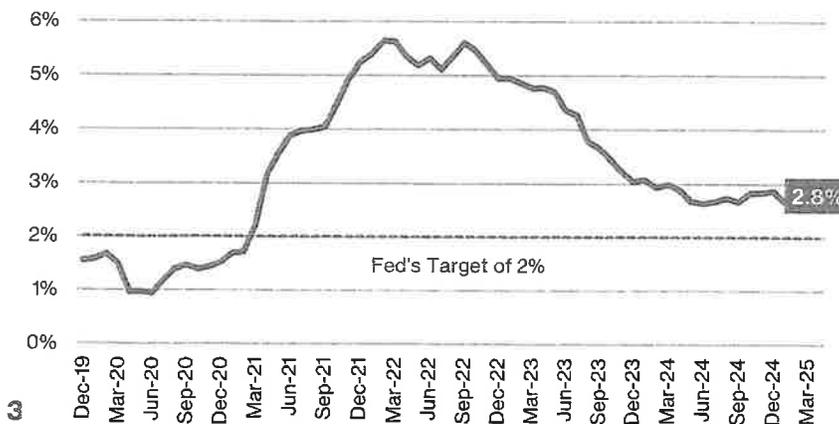
U.S. Unemployment Rate



- The current rate of 4.1% is an extremely low rate of unemployment by historical standards.
- Fed Chair Powell recently stated that the labor market remains solid, with their estimate of the unemployment rate trending only slightly higher to 4.4% this year.

SOURCES: BLOOMBERG, BUREAU OF LABOR STATISTICS

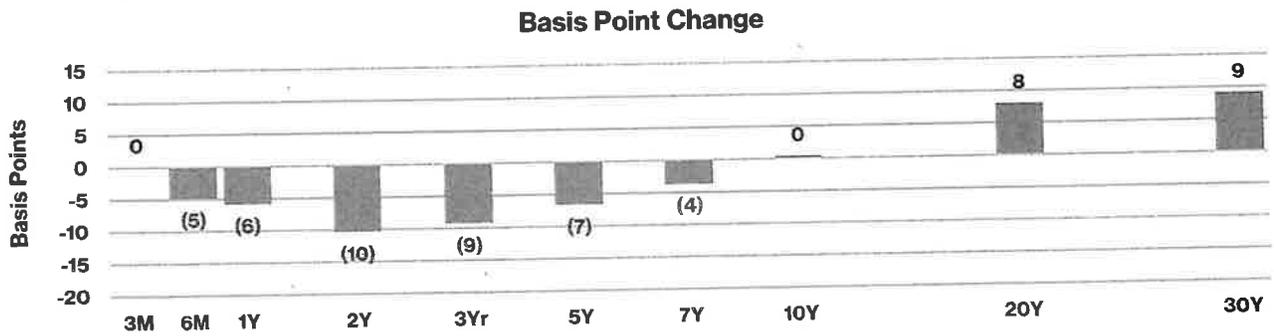
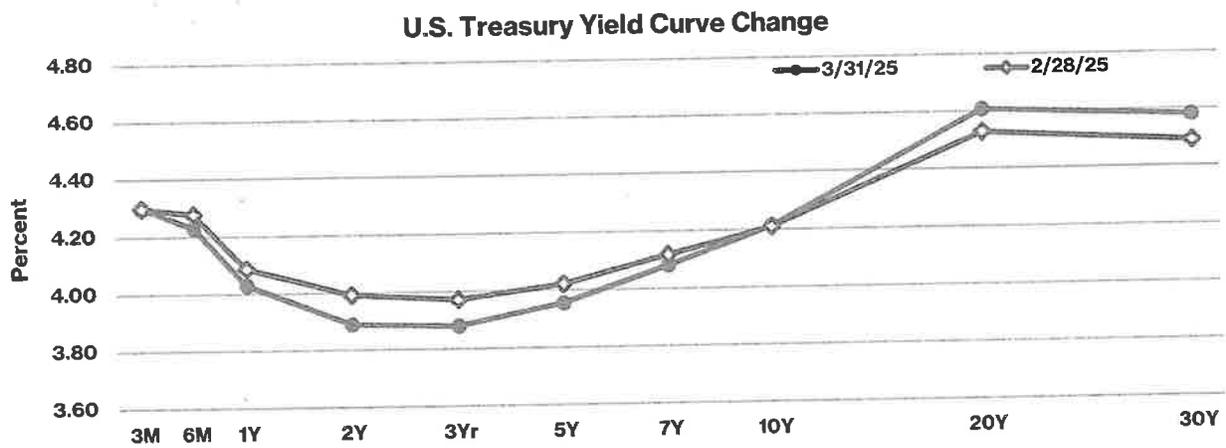
Core PCE YoY



- Core Personal Consumption Expenditure YoY is the Fed's preferred inflation gauge. Core excludes food and energy components.
- Core PCE YoY is currently at 2.8%, not quite at the Fed's 2% target, but far below the 5.6% peak in 2022.
- Economists surveyed by Bloomberg expect Core PCE YoY will stay above the Fed's target and finish the full year of 2025 at 2.5%.

SOURCES: BLOOMBERG, BUREAU OF ECONOMIC ANALYSIS

Treasury Rates Were Mixed for the Month of March



SOURCE: BLOOMBERG



Contents

Portfolio Summary	6
Portfolio Overview	7
Summary by Type	8
Position Statement	10
Cash Reconciliation Report	13
Transaction Statement	14
Accrued Interest Schedule	15
Earnings by Fund	17

CITY OF LAMPASAS
MARCH 31, 2025

Portfolio Summary

3.98

Weighted Average Yield to Maturity

0.00

Weighted Average Maturity (Years)

0.00

Portfolio Effective Duration (Years)

0.00

Weighted Average Life (Years)

AAA

Average Credit Rating

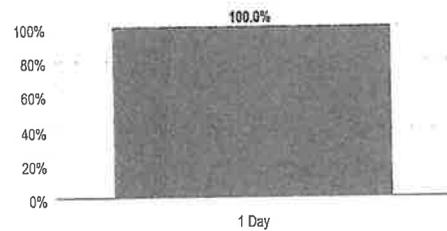


MEEDER
PUBLIC FUNDS

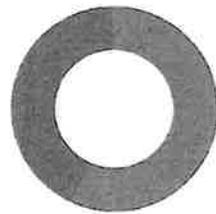
Portfolio Position

Par Value	\$23,985,768
Principal Cost	\$23,985,768
Book Value	\$23,985,768
Market Value	\$23,985,768
Unrealized Gain/Loss	\$0
Accrued Interest	\$0

Maturity Distribution



Sector Allocation



Bank Deposits	57.05%
LGIP	42.95%



Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	13,684,556.71	13,684,556.71	13,684,556.71	57.05%	1	3.71
LGIP	10,301,210.90	10,301,210.90	10,301,210.90	42.95%	1	4.35
TOTAL	23,985,767.61	23,985,767.61	23,985,767.61	100.00%	1	3.98

CASH AND ACCRUED INTEREST

Purchased Accrued Interest		0.00	0.00			
TOTAL CASH AND INVESTMENTS	23,985,767.61	23,985,767.61	23,985,767.61		1	3.98

TOTAL EARNINGS

CURRENT MONTH
81,636.90



Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
CASH						
Bank Deposits	4	11,270,438.58	11,270,438.58	46.99	3.83	1
LGIP	1	8,418,564.96	8,418,564.96	35.10	4.35	1
TOTAL	5	19,689,003.54	19,689,003.54	82.09	4.05	1
CERT OF OBLIGATION 2016						
LGIP	1	33,488.56	33,488.56	0.14	4.48	1
TOTAL	1	33,488.56	33,488.56	0.14	4.48	1
ELECTRIC						
Bank Deposits	2	554,440.75	554,440.75	2.31	3.25	1
LGIP	1	1,849,157.38	1,849,157.38	7.71	4.36	1
TOTAL	3	2,403,598.13	2,403,598.13	10.02	4.11	1
LEDC						
Bank Deposits	2	1,487,191.92	1,487,191.92	6.20	2.95	1
TOTAL	2	1,487,191.92	1,487,191.92	6.20	2.95	1
SEIZURES						
Bank Deposits	2	41,095.48	41,095.48	0.17	3.75	1
TOTAL	2	41,095.48	41,095.48	0.17	3.75	1
TRUST						
Bank Deposits	2	82,695.97	82,695.97	0.34	3.75	1
TOTAL	2	82,695.97	82,695.97	0.34	3.75	1
WATER						



Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
Bank Deposits	2	248,694.01	248,694.01	1.04	3.75	1
TOTAL	2	248,694.01	248,694.01	1.04	3.75	1
GRAND TOTAL	17	23,985,767.61	23,985,767.61	100.00	3.98	1

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
CASH												
BANK DEPOSITS												
700-047-4	Cadence Bank Account	03/31/2025 03/31/2025	7,785,703.45	7,785,703.45 0.00	7,785,703.45	3.75		1	1.00 7,785,703.45	0.00 7,785,703.45	32.46	NA NA
700-321-3	Cadence Bank Account	03/31/2025 03/31/2025	508.64	508.64 0.00	508.64	3.75		1	1.00 508.64	0.00 508.64	0.00	NA NA
700-418-7	Cadence Bank Account	03/31/2025 03/31/2025	29,960.34	29,960.34 0.00	29,960.34	3.75		1	1.00 29,960.34	0.00 29,960.34	0.12	NA NA
4001579	Lone Star Capital Bank IntraFi Cash Service	03/31/2025 03/31/2025	3,454,266.15	3,454,266.15 0.00	3,454,266.15	4.00		1	1.00 3,454,266.15	0.00 3,454,266.15	14.40	NA NA
BANK DEPOSITS TOTAL			11,270,438.58	11,270,438.58 0.00	11,270,438.58	3.83		1	1.00 11,270,438.58	0.00 11,270,438.58	46.99	NA
LGIP												
TEXPOOL	TexPool	03/31/2025 03/31/2025	8,418,564.96	8,418,564.96 0.00	8,418,564.96	4.35		1	1.00 8,418,564.96	0.00 8,418,564.96	35.10	AAA
LGIP TOTAL			8,418,564.96	8,418,564.96 0.00	8,418,564.96	4.35		1	1.00 8,418,564.96	0.00 8,418,564.96	35.10	AAA
CASH TOTAL			19,689,003.54	19,689,003.54 0.00	19,689,003.54	4.05		1	1.00 19,689,003.54	0.00 19,689,003.54	82.09	AAA
CERT OF OBLIGATION 2016												
LGIP												
TEXPRIME	TexPool Prime	03/31/2025 03/31/2025	33,488.56	33,488.56 0.00	33,488.56	4.48		1	1.00 33,488.56	0.00 33,488.56	0.14	AAA
LGIP TOTAL			33,488.56	33,488.56 0.00	33,488.56	4.48		1	1.00 33,488.56	0.00 33,488.56	0.14	AAA
CERT OF OBLIGATION 2016 TOTAL			33,488.56	33,488.56 0.00	33,488.56	4.48		1	1.00 33,488.56	0.00 33,488.56	0.14	AAA
ELECTRIC												
BANK DEPOSITS												
700-067-2	Cadence Bank Account	03/31/2025 03/31/2025	482,384.44	482,384.44 0.00	482,384.44	3.75		1	1.00 482,384.44	0.00 482,384.44	2.01	NA NA
591732110	Frost Bank Public Fund Checking Account	03/31/2025 03/31/2025	72,056.31	72,056.31 0.00	72,056.31	0.00		1	1.00 72,056.31	0.00 72,056.31	0.30	NA NA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
BANK DEPOSITS												
TOTAL			554,440.75	554,440.75 0.00	554,440.75	3.26		1	1.00 554,440.75	0.00 554,440.75	2.31	NA
LGIP												
TEXSTAR	TexSTAR	03/31/2025 03/31/2025	1,849,157.38	1,849,157.38 0.00	1,849,157.38	4.36		1	1.00 1,849,157.38	0.00 1,849,157.38	7.71	AAA
LGIP TOTAL			1,849,157.38	1,849,157.38 0.00	1,849,157.38	4.36		1	1.00 1,849,157.38	0.00 1,849,157.38	7.71	AAA
ELECTRIC TOTAL			2,403,598.13	2,403,598.13 0.00	2,403,598.13	4.11		1	1.00 2,403,598.13	0.00 2,403,598.13	10.02	AAA

LEDC												
BANK DEPOSITS												
700-236-3	Cadence Bank Account	03/31/2025 03/31/2025	160,905.34	160,905.34 0.00	160,905.34	2.95		1	1.00 160,905.34	0.00 160,905.34	0.67	NA NA
700-109-2	Cadence Bank Account	03/31/2025 03/31/2025	1,326,286.58	1,326,286.58 0.00	1,326,286.58	2.95		1	1.00 1,326,286.58	0.00 1,326,286.58	5.53	NA NA
BANK DEPOSITS TOTAL			1,487,191.92	1,487,191.92 0.00	1,487,191.92	2.95		1	1.00 1,487,191.92	0.00 1,487,191.92	6.20	NA
LEDC TOTAL			1,487,191.92	1,487,191.92 0.00	1,487,191.92	2.95		1	1.00 1,487,191.92	0.00 1,487,191.92	6.20	NA

SEIZURES												
BANK DEPOSITS												
700-076-3	Cadence Bank Account	03/31/2025 03/31/2025	41,092.50	41,092.50 0.00	41,092.50	3.75		1	1.00 41,092.50	0.00 41,092.50	0.17	NA NA
201001999	Cadence Bank Account	03/31/2025 03/31/2025	2.98	2.98 0.00	2.98	4.50		1	1.00 2.98	0.00 2.98	0.00	NA NA
BANK DEPOSITS TOTAL			41,095.48	41,095.48 0.00	41,095.48	3.75		1	1.00 41,095.48	0.00 41,095.48	0.17	NA
SEIZURES TOTAL			41,095.48	41,095.48 0.00	41,095.48	3.75		1	1.00 41,095.48	0.00 41,095.48	0.17	NA

TRUST												
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Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
BANK DEPOSITS												
000-634-8	Cadence Bank Account	03/31/2025 03/31/2025	33,691.41	33,691.41 0.00	33,691.41	3.75		1	1.00 33,691.41	0.00 33,691.41	0.14	NA NA
000-634-9	Cadence Bank Account	03/31/2025 03/31/2025	49,004.56	49,004.56 0.00	49,004.56	3.75		1	1.00 49,004.56	0.00 49,004.56	0.20	NA NA
BANK DEPOSITS TOTAL			82,695.97	82,695.97 0.00	82,695.97	3.75		1	1.00 82,695.97	0.00 82,695.97	0.34	NA
TRUST TOTAL			82,695.97	82,695.97 0.00	82,695.97	3.75		1	1.00 82,695.97	0.00 82,695.97	0.34	NA
WATER												
BANK DEPOSITS												
700-048-2	Cadence Bank Account	03/31/2025 03/31/2025	142.84	142.84 0.00	142.84	3.75		1	1.00 142.84	0.00 142.84	0.00	NA NA
700-163-9	Cadence Bank Account	03/31/2025 03/31/2025	248,551.17	248,551.17 0.00	248,551.17	3.75		1	1.00 248,551.17	0.00 248,551.17	1.04	NA NA
BANK DEPOSITS TOTAL			248,694.01	248,694.01 0.00	248,694.01	3.75		1	1.00 248,694.01	0.00 248,694.01	1.04	NA
WATER TOTAL			248,694.01	248,694.01 0.00	248,694.01	3.75		1	1.00 248,694.01	0.00 248,694.01	1.04	NA
GRAND TOTAL			23,985,767.61	23,985,767.61 0.00	23,985,767.61	3.98		1	0.00 23,985,767.61	0.00 23,985,767.61	100.00	AAA

CITY OF LAMPASAS | MARCH 31, 2025



M E E D E R
PUBLIC FUNDS

Cash Reconciliation Report

CITY OF LAMPASAS | MARCH 31, 2025



M E E D E R
PUBLIC FUNDS

Transaction Statement

NO ACTIVITY DURING
CURRENT PERIOD



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
CASH									
700-321-3	Cadence Bank Account	2025-03-31	508.64	508.64	0.00	0.00	1.61	1.61	0.00
700-047-4	Cadence Bank Account	2025-03-31	7,785,703.45	7,785,703.45	0.00	0.00	25,525.09	25,525.09	0.00
700-418-7	Cadence Bank Account	2025-03-31	29,960.34	29,960.34	0.00	0.00	99.83	99.83	0.00
4001579	Lone Star Capital Bank IntraFi Cash Service	2025-03-31	3,454,266.15	3,454,266.15	0.00	0.00	11,714.45	11,714.45	0.00
TEXPOOL	TexPool	2025-03-31	8,418,564.96	8,418,564.96	0.00	0.00	30,878.19	30,878.19	0.00
TOTAL			19,689,003.54	19,689,003.54	0.00	0.00	68,219.17	68,219.17	0.00
CERT OF OBLIGATION 2016									
TEXPRIME	TexPool Prime	2025-03-31	33,488.56	33,488.56	0.00	0.00	126.59	126.59	0.00
TOTAL			33,488.56	33,488.56	0.00	0.00	126.59	126.59	0.00
ELECTRIC									
700-067-2	Cadence Bank Account	2025-03-31	482,384.44	482,384.44	0.00	0.00	1,530.02	1,530.02	0.00
591732110	Frost Bank Public Fund Checking Account	2025-03-31	72,056.31	72,056.31	0.00	0.00	0.00	0.00	0.00
TEXSTAR	TexSTAR	2025-03-31	1,849,157.38	1,849,157.38	0.00	0.00	6,788.59	6,788.59	0.00
TOTAL			2,403,598.13	2,403,598.13	0.00	0.00	8,318.61	8,318.61	0.00
LEDIT									
700-109-2	Cadence Bank Account	2025-03-31	1,326,286.58	1,326,286.58	0.00	0.00	3,386.45	3,386.45	0.00
700-236-3	Cadence Bank Account	2025-03-31	160,905.34	160,905.34	0.00	0.00	401.71	401.71	0.00
TOTAL			1,487,191.92	1,487,191.92	0.00	0.00	3,788.16	3,788.16	0.00
SEIZURES									
700-076-3	Cadence Bank Account	2025-03-31	41,092.50	41,092.50	0.00	0.00	132.99	132.99	0.00
201001999	Cadence Bank Account	2025-03-31	2.98	2.98	0.00	0.00	0.00	0.00	0.00
TOTAL			41,095.48	41,095.48	0.00	0.00	132.99	132.99	0.00
TRUST									



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
000-634-9	Cadence Bank Account	2025-03-31	49,004.56	49,004.56	0.00	0.00	155.58	155.58	0.00
000-634-8	Cadence Bank Account	2025-03-31	33,691.41	33,691.41	0.00	0.00	106.96	106.96	0.00
TOTAL			82,695.97	82,695.97	0.00	0.00	262.54	262.54	0.00
WATER									
700-163-9	Cadence Bank Account	2025-03-31	248,551.17	248,551.17	0.00	0.00	788.39	788.39	0.00
700-048-2	Cadence Bank Account	2025-03-31	142.84	142.84	0.00	0.00	0.45	0.45	0.00
TOTAL			248,694.01	248,694.01	0.00	0.00	788.84	788.84	0.00
GRAND TOTAL			23,985,767.61	23,985,767.61	0.00	0.00	81,636.90	81,636.90	0.00



Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
CASH											
4001579	Lone Star Capital Bank IntraFi Cash Service	3,454,266.15	3,442,551.70	3,454,266.15	03/31/2025	3.23	4.00	11,714.45	0.00	0.00	11,714.45
700-047-4	Cadence Bank Account	7,785,703.45	8,060,496.46	7,785,703.45	03/31/2025	5.25	3.75	25,525.09	0.00	0.00	25,525.09
700-321-3	Cadence Bank Account	508.64	507.03	508.64	03/31/2025	5.25	3.75	161	0.00	0.00	161
700-418-7	Cadence Bank Account	29,960.34	32,827.28	29,960.34	03/31/2025	5.25	3.75	99.83	0.00	0.00	99.83
TEXPOOL	TexPool	8,418,564.96	8,387,686.77	8,418,564.96	03/31/2025	5.34	4.35	30,878.19	0.00	0.00	30,878.19
TOTAL		19,689,003.54	19,924,069.24	19,689,003.54		4.93	4.05	68,219.17	0.00	0.00	68,219.17
CERT OF OBLIGATION 2016											
TEXPRIME	TexPool Prime	33,488.56	33,361.97	33,488.56	03/31/2025	4.50	4.48	126.59	0.00	0.00	126.59
TOTAL		33,488.56	33,361.97	33,488.56		4.50	4.48	126.59	0.00	0.00	126.59
ELECTRIC											
591732110	Frost Bank Public Fund Checking Account	72,056.31	72,056.31	72,056.31	03/31/2025	0.00	0.00	0.00	0.00	0.00	0.00
700-067-2	Cadence Bank Account	482,384.44	479,604.42	482,384.44	03/31/2025	5.25	3.75	1,530.02	0.00	0.00	1,530.02
TEXSTAR	TexSTAR	1,849,157.38	1,842,368.79	1,849,157.38	03/31/2025	5.30	4.36	6,788.59	0.00	0.00	6,788.59
TOTAL		2,403,598.13	2,394,029.52	2,403,598.13		5.13	4.11	8,318.61	0.00	0.00	8,318.61
LEDC											
700-109-2	Cadence Bank Account	1,326,286.58	1,424,309.46	1,326,286.58	03/31/2025	3.88	2.95	3,386.45	0.00	0.00	3,386.45
700-236-3	Cadence Bank Account	160,905.34	160,503.63	160,905.34	03/31/2025	3.88	2.95	401.71	0.00	0.00	401.71
TOTAL		1,487,191.92	1,584,813.09	1,487,191.92		3.88	2.95	3,788.16	0.00	0.00	3,788.16
SEIZURES											
201001999	Cadence Bank Account	2.98	2.98	2.98	03/31/2025	0.45	4.50	0.00	0.00	0.00	0.00
700-076-3	Cadence Bank Account	41,092.50	41,909.51	41,092.50	03/31/2025	5.25	3.75	132.99	0.00	0.00	132.99
TOTAL		41,095.48	41,912.49	41,095.48		5.25	3.75	132.99	0.00	0.00	132.99



Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
TRUST											
000-634-8	Cadence Bank Account	33,691.41	33,584.45	33,691.41	03/31/2025	5.25	3.75	106.96	0.00	0.00	106.96
000-634-9	Cadence Bank Account	49,004.56	48,848.98	49,004.56	03/31/2025	5.25	3.75	155.58	0.00	0.00	155.58
TOTAL		82,695.97	82,433.43	82,695.97		5.25	3.75	262.54	0.00	0.00	262.54
WATER											
700-048-2	Cadence Bank Account	142.84	142.39	142.84	03/31/2025	5.25	3.75	0.45	0.00	0.00	0.45
700-163-9	Cadence Bank Account	248,551.17	247,162.78	248,551.17	03/31/2025	5.25	3.75	788.39	0.00	0.00	788.39
TOTAL		248,694.01	247,305.17	248,694.01		5.25	3.75	788.84	0.00	0.00	788.84
GRAND TOTAL		23,985,767.61	24,307,924.91	23,985,767.61		4.89	3.98	81,636.90	0.00	0.00	81,636.90

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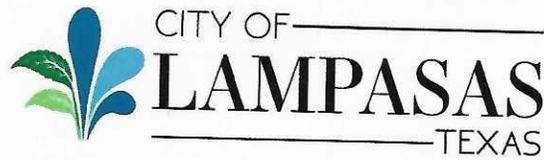
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To: Mayor and Council

From: Erin Corbell

Re: Manager's Report

Date: May 9, 2025

Hostess House

Crews anticipate completion in late June if allowed to proceed with work. Items to be completed outside of include completion of FDC, ADA compliance of parking lot and procurement of furniture (tables and chairs).

Airport

Fuel tank has been installed and fuel ordered. Tank will be programmed and will be open to fuel sales soon. This should increase airport operations, which are actively being tracked thank to the Lampasas Pilots Association. Airport manager interviews are scheduled for this week.

CYSA

The Courtyard Square Association is kicking off their summer events with a movie night on May 30th and a weekend concert series throughout June.

Budget

Staff is in full swing with budget, with each department working on their budget requests and capital improvement programs. Organizations typically receiving budgetary support from the city have been contacted with funding requests due to city staff by May 31, 2025. Budget work sessions will begin with council in July.

Municipal Buildings

Recent weather events have indicated some water leaks at both the Calvert Building and at City Hall. Staff is working with TML on potential claims. The AC repair for the Calvert Building is mostly complete with final work to be completed on May 13th. Staff will be coming to council at our next meeting to request a small, independent mini-split be installed in the AV room at the Calvert Building that would help maintain the integrity of the equipment in the room should any future failures in the AC system be experienced.

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: May 1, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments: April Photo Entries

Summary Statement:

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. One photo entry per person per month. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of April, we received one entry.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

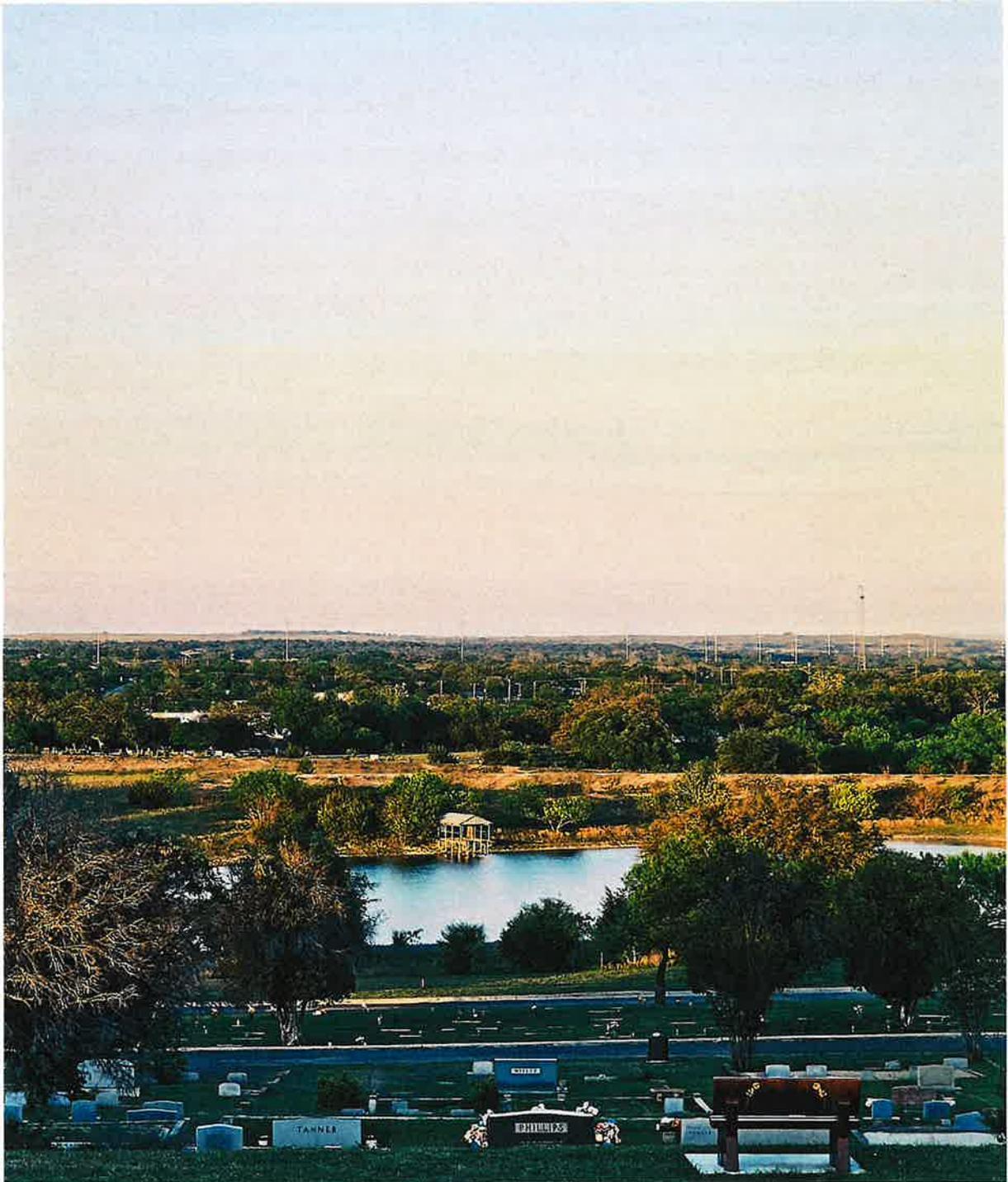
Recommendation:

To consider a motion to select one of the entries as this month's winner.

Entry 1

Amanda Redmond
Amanka6@yahoo.com

This photo was taken at Oak Hill Cemetery in Lampasas, TX.



ec
City Manager

ITEM NO. 72

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to fill vacancy on the Capital Improvement Program Committee (CIP) Board.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: May 7, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

Attachments:

Summary Statement:

Council member Keele was appointed to the CIP board to fill a vacancy and the remaining term in March 2024. Mr. Keele began to work outside the City of Lampasas and would not be able to attend the meetings during this budget cycle. The committee typically meets every other Thursday at noon for a working lunch with Staff.

Recommendation:

To consider a motion to fill vacancy on the Capital Improvement Program Committee (CIP) Board.

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City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and acceptance of the Lampasas County Chamber of Commerce & Visitor Center Bi-Annual Report (Q1 & Q2).

Requested By: Melissa Unger, Chamber Executive Director

Submitted By: Becky Sims, City Secretary

Date Submitted: May 7, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Chamber of Commerce Bi-Annual Report

Summary Statement:

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$30,310.30 for their Bi-Annual Report, which contains both 1st and 2nd Quarter expenditures.

Recommendation:

To consider a motion to accept the Lampasas County Chamber of Commerce & Visitor Center Bi-Annual Report for Q1 & Q2 and to authorize reimbursement in the amount of \$30,310.30.

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Resolution expressing support for the Annual Spring Ho Festival, establishing a time schedule and authorizing City participation

Requested By: Jason Bobo, Committee Co-Chair
Tricia Sneed, Committee Co-Chair

Submitted By: Becky Sims, City Secretary

Date Submitted: May 7, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments: Resolution

Summary Statement:

Mr. Bobo and Mrs. Sneed offer the attached resolution along with the Spring Ho Schedule of Events for 2025 for Council consideration. The Resolution is similar to resolutions Council has approved in the past.

Recommendation:

To consider a motion to approve the Resolution expressing support for the Annual Spring Ho Festival, establishing a time schedule and authorizing City participation.



WHEREAS, an annual Spring Ho festival is held in the City of Lampasas, Texas, each year, and July 7-13, has been designated as the Spring Ho Festival dates for 2025 by the Spring Ho Committee; and

WHEREAS, The City Council of the City of Lampasas has determined that activities in connection with Spring Ho serve a public interest and that certain public facilities be made available for use during Spring Ho; and

WHEREAS, The Spring Ho Committee is authorized to use certain public streets within the City of Lampasas for Spring Ho activities, and that the Hancock Park Pavilion, Hostess House lawn area, W.M. Brook Park, Gavin Garrett Soccer Fields and portions of Riverview Drive be set aside for Spring Ho activities; and

WHEREAS, That special parking and use regulations of the street, Courthouse Square, outdoor pavilions, and park lands within W.M. Brook Park and Hancock Park on the dates of July 7-13, 2025, shall be reserved for Spring Ho activities, in the manner designated by the Spring Ho Committee; and

WHEREAS, The Committee is specifically authorized to limit vehicles, groups, clubs, and vendors from City areas utilized for Spring Ho activities as the Committee may see fit to promote the health, safety, and welfare of the participants; and

WHEREAS, The Police Department of the City of Lampasas is authorized to enforce and limit the use of such areas as formally adopted by the Spring Ho Committee in connection with the Spring Ho activities.

NOW THEREFORE, I, **Herb Pearce**, Mayor of the City of Lampasas, do proclaim July 7-13, 2025 as Spring Ho Week in Lampasas, Texas, and urge all residents of Lampasas to support this annual citywide event.

Herb Pearce, Mayor

ATTEST:

Becky Sims, City Secretary

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding HOT Fund request by the Spring Ho Committee in an amount not to exceed \$7,500 for the Annual Spring Ho Festival July 7-13, 2025.

Requested By: Jason Bobo, Committee Co-Chair
Tricia Sneed, Committee Co-Chair

Submitted By: Becky Sims, City Secretary

Date Submitted: May 9, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

Funds are available in HOT Fund 40 in the City of Lampasas FY 2024/2025 Budget.

Attachments: HOT Fund Application attached.

Summary Statement:

Spring Ho is requesting funding to assist in covering advertising costs, ±4,000 brochures to be printed and distributed, 250 posters advertising the concerts, and will utilize local radio for public relations efforts, not paid advertising. The marketing plan detail is attached, below are highlights outlining advertising costs:

Hill Country Current-
KOKE-FM~Austin-
KBEY-FM~Austin-
Spring Ho Facebook, Instagram, TikTok-
Dispatch Visitors Guide
Spring Ho Brochures & Posters
Spring Ho Website

Various news interviews, exposure through press releases, media alerts and media pitching will also be done to promote Lampasas.

Recommendation:

To consider a motion to approve HOT funds in an amount not to exceed \$7,500.00 to assist with funding for marketing and advertising in support of Spring Ho Festival during the week of July 7-July 13, 2025.

HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

State Law: By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Per Chapter 351, Texas Tax Code, there is a two-part test that every expenditure must pass to be valid.

- A. The expenditure must directly enhance and promote tourism the convention and hotel industry.
- B. The expenditure must clearly fit into one of the seven statutory categories for expenditure of local hotel occupancy tax revenues:
 - 1. Convention Centers and Visitor Information Centers
 - 2. Registration of Convention Delegates,
 - 3. Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry,
 - 4. Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry
 - 5. Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry
 - 6. Sporting Event Expenses that Substantially Increase Economic Activity at Hotels
 - 7. Enhancement and upgrading of existing sport facilities or fields

City Policy: The City of Lampasas accepts applications from groups, businesses and organizations whose program fits into one or more of the above categories. All requests for funds should be submitted in writing accompanied by the official application at least 60 days prior to the event or request for funds. The application will be reviewed by the Lampasas City Council at the earliest possible regularly scheduled meeting. The applicant may be asked to be present at the meeting to answer any questions regarding the application. Applicants will be notified one week prior to the meeting of the time and place for the review. The Lampasas City Council will make the final decision regarding any requests for Hotel Occupancy expenditures.

Eligibility and Priority for Hotel Tax Funds: Priority will be given to those events and entities based on their ability to generate overnight visitors to Lampasas. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt

of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

1. *historic information on the number of room nights used during previous years of the same events;*
2. *current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;*
3. *historical information on the number of guests at hotel or other lodging facilities that attended the funded event or facility; and/or*
4. *examples of marketing of the activity, event, or facilities that are likely to generate encourage overnight visitors to local lodging properties.*

Use of Local Vendors: The City of Lampasas encourages all event organizers to patronize local businesses for food, supplies, materials, printing, etc.

Use of Revenues from Event: A portion of the revenues from any event and/or project receiving any type of funding assistance from the HOT funds should be channeled back into the future costs of operating that same event or the continued operation of the project.

Supplemental Information Required with Application:

- Proposed Marketing Plan for Funded Event
- Schedule of activities, events or facility programs relating to the request

Funded Projects or Events will be required to submit a Post Event Report with invoices for reimbursement within 60 days of the conclusion of the event.

Submit to: Becky Sims, City Secretary
312 E. Third Street
Lampasas, TX 76550
bsims@cityoflampasas.com
Phone: 512-556-6831

Application

Organization Information

Today's Date: May 8, 2025

Name of Organization: Lampasas Spring Ho Festival

Address: P.O. Box 985 City, State, Zip: Lampasas, TX 76550

Contact Name: Tricia Sneed

Contact Phone Number: 512-525-9730

Web Site Address for Event or Sponsoring Entity

www.springho.com

Is your organization: Non-Profit Private/For Profit

Tax ID # 74-2912944 Entity's Creation Date: _____

Purpose of your organization:

Week long festival held annually for the community and to drive tourism

Name of Event, Project or Facility Lampasas Spring Ho Festival

Date of Event or Project : July 7-13, 2025

Primary Location of Event or Project: Various locations throughout Lampasas

Amount Requested: \$7,500

How will the funds be used?

Online, radio, print advertising, brochures, street dance posters. Funds will be used for advertising
in Austin and Waco designated market area, other areas surrounding Lampasas County where
we will distribute posters and brochures. Additionally, we will use the funds for targeted ads on
social media and some professional expenses used to promote the week long festival.

Primary Purpose of Funded Activity/Facility:

To drive attendance and promote Lampasas to tourist and the annual festival

Percentage of Hotel Tax Support of Related Costs

5% Note Percentage of Total Event Costs Covered by Hotel Occupancy Tax

n/a Note Percentage of Total Facility Costs Covered by Hotel Occupancy Tax

n/a Note Percentage of Staff Costs Covered by Hotel Occupancy Tax

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities _____

Check Which Categories Apply to Funding Request and Amount Requested Under Each Category:

1. _____ **Convention Center or Visitor Information Center:** construction, improvement, equipping, repairing, operation and maintenance of convention center facilities or visitor information centers, or both.
2. _____ **Registration of Convention Delegates:** furnishing of facilities, personnel, and materials for the registration of convention delegates or registrant;
3. X **Advertising, Solicitations, Promotional** programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.
4. _____ **Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry:** encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;

5. _____ **Historical restoration and preservation projects or activities or advertising and conducting solicitation** and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums;
6. _____ **Expenses including promotional expenses**, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity.

Sporting Related Event Funding:

- If the event is a sporting related function/facility: How many individuals are expected to participate? _____
- If the event is a sporting related function/facility: How many of the participants are expected to be from another city or county? _____
- If the event is a sporting related function/facility: Quantify how the funded activity will substantially increase economic activity at hotel and motels within the city or its vicinity? _____

Questions for All Funding Requests:

How many years have you held this Event or Project; or how many years have you been operating the qualified facility: 53 years

Expected Attendance: 5,000-8,000 throughout the festival

How many people attending the Event or Project will use Lampasas hotels, motels or bed & breakfast? 20% (estimate)

How many nights will they stay? 1-2

Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels? Yes - for bands @ Best Western (15 rooms for Friday and Saturday nights)

Do your promotional materials and website note area lodging facilities that can host participants? yes (please attach copy if available)

Have you negotiated a lodging rate at any hotels for participants of your event? No

Please list other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

City	Month/Year	Assistance Amount	Number of Rooms Used
<i>Lampasas</i>	<i>2024</i>	<i>\$7500</i>	<i>All</i>
Lampasas	2023	\$5,000	ALL
Lampasas	2022	\$5,000	All

How will you measure the impact of your event on area hotel activity?

Business feedback, partner & sponsor feedback, hotel occupancy, and attendance at each event

Please list other organizations, government entities and grants that have offered financial support to your project: HEB, Benny Boyd, Hoffpauir, Morris Law Office, and many more

Please check all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

Paid Advertising x Newspaper x Radio x TV

Press Releases to Media Direct Mailing to out-of-town recipients

Other various social media platforms and websites

What areas does your advertising and promotion reach: Austin, Waco, Copperas Cove,

Killeen, Burnet, Marble Falls - Hill Country and Central Texas regions

What number of individuals will your proposed marketing reach that are located in another city or county? reach will exceed 1 million

If a permanent facility (e.g. museum, visitor center)

Expected Attendance Monthly/Annually:

Please note percentage of those in attendance that are staying at Area Hotels/Lodging Facilities:

Spring Ho 2025 Marketing Plan

- **PAID MEDIA: JUNE 10-14**
 - *Hill Country Current*: full page full color inside front cover ad with 250-word write up and photo distributed across Hill Country DMA, online banner ad/social media post **\$1,100**
 - 1/2 page b/w ad in all 6 of Hill Country newspapers for **\$1,928** (discounted off the regular rate) for running in the *Current*.
 - KOKE-FM Austin 99.3 *Progressive Country Radio*: Ticket giveaways and (28)-30 second Spring Ho event commercials July 1- July 14 during AM and PM drive time **\$1,770**
 - KBEY-FM Austin 103.9 *Texas Best Country Radio*: Ticket giveaways and (40)-30 second run-of-station Spring Ho event commercials June 13-July 4, some AM and PM drive time **\$800**
 - *Spring Ho Facebook, Instagram, Tik Tok*: Targeted ads promoting events throughout the week of Spring Ho with an emphasis on the Friday night and Saturday night concerts **\$1,500**
 - *Dispatch Visitors Guide*: ¼ page full color ad distributed in Mills, Burnet, Coryell and Llano counties **\$400**
 - *Spring Ho Brochures and Posters*: distributed throughout Hill County DMA **\$2,500**
 - *Spring Ho Website and marketing by doLampasas* **\$2,000**

- **EARNED MEDIA** – *These will not be paid spots, but will secure interviews and exposure through press releases, media alerts and media pitching*
 - **KXAN NBC**
 - **KVUE ABC**
 - **KEYE CBS**
 - **FOX**
 - **KWTX**
 - **KXXV**
 - **KACQ 101.9 FM**

Monday

5:00 - Live Music by Zac & Marci Morris

Grace Fellowship Church

5:30 - Opening Ceremonies

Grace Fellowship Church -

sponsored by **SNEED-CARNLEY FUNEREL CHAPEL and CREMATIONS**

5:45 - Spring Ho Beauty Pageant

Grace Fellowship Church

FREE with badge/\$5 without badge

Sponsored by **RADIANCE CLINICAL RESEARCH**

Tuesday

5:00 - 42 Tournament Registration

Putters & Gutters Fun Center

6:00 - 42 Tournament Play begins

Putters & Gutters Fun Center

Sponsored by **ISOM VETERINARY HOSPITAL**

7:00 - Hayloft Party

Ruth Eakin Outdoor Theater

Spotlighting Lampasas' Musical Talent

\$5 per person (\$4 with badge)

Produced by Lampasas Radio KACQ/KCYL

Sponsored by **ALWAYS HERE PROPERTIES**

Wednesday

8:00 - 10:00 - Kiddie Fishing Derby - Ages 5-12

WM Brook Park

Poles & worms provided - May bring own bait

Help provided by Colorado Bend State Park, Texas Game Wardens &

Lampasas Badger Fishing Team

Sponsored by **AG TRUST FARM CREDIT**

3:00 - 6:00 - Sip and Stroll

Downtown Lampasas - 3rd Street

Sponsored by **2JR Cattle**

4:00 - 7:00 - County Fair Registration

First Presbyterian Church

401 S. Chestnut Street

Hosted by 36 Club

Sponsored by **NEXLINK INTERNET**

7:00 - Gospel Night

Ruth Easkin Outdoor Theater

Hosted by Lampasas Ministerial Alliance

Sponsored by **GERBER COLLISION**

9:15 - Fireworks by Pyrotecnico
WM Brook Park
Sponsored by **HEB**

Thursday

10:00 am - 12:00 pm - Judging of County Fair Exhibits
12:00 pm - 4:00 pm - Lampasas County Museum Exhibit
303 S. Western Street
Sponsored by **HARRELL & ASSOCIATES, JAMIE GARRETT**

1:00 pm - 9:00 pm - Vendors and Concessions
WM Brook Park
Sponsored by **HOFFPAUIR RANCH & SUPPLY**

3:00 pm - 5:30 pm - County Fair Exhibits
First Presbyterian Church
401 S. Chestnut Street
Sponsored by **GRANITE BY DESIGN**

6:00 pm - 9:00 pm DJ - Marty Ybarra
Food vendor area - WM Brook Park
Sponsored by **THIRSTY PENGUIN**

7:00 pm - Dance Contest
Putters and Gutters Fun Center
Sponsored by **AM ROOFING TX**

Friday

8:30 am - Diaper Derby
Courtyard Square Bandstand
Hosted by Beta Mu
Sponsored by **RIATA ROOFING**

8:30 am - Pet Parade Registration & Judging
Corner of 2nd and Live Oak
*Proof of current vaccinations required / No hooped animal

9:00 am - 8:00 pm - Vendors and Concessions
WM Brook Park
Sponsored by **STERMER LAW, PLLC**

9:30 am - Pet Parade
Courtyard Square Bandstand
Sponsored by **GUYCO**

10:00 am - 2:00 pm County Fair Exhibits
First Presbyterian Church
401 S. Chestnut Street
Sponsored by **AWS CONTRACTORS**

10:00 am - 4:00 pm Lampasas County Museum Exhibit
303 S. Western Street

Sponsored by **UDDERLY CREATIVE**

12:00 pm - 2:00 pm Kids Day Activities - Ages 3-10

Gavin Garrett Soccer Field

Hosted by Boys and Girls Club

Sponsored by **MCDONALD'S of LAMPASAS and LCRA**

Water Polo

Hosted by Lampasas Volunteer Fire Department

Children's Barnyard

Hosted by Lampasas County Farm Bureau

12:00 pm - 11:00 pm Carnival

WM Brook Park

Sponsored by **SULPHUR CREEK URGENT CARE and BADGER**

BUILDING & STORAGE, LLC

7:30 pm Friday Night Street Dance - gates open

Lampasas Historic Downtown Courtyard Square

No glass containers / Lawn chairs welcome

Tickets \$30 -presales online at Eventbrite.com

8:30 pm Logan Ryan Band

10:30 pm Update coming soon

Sponsored by **MORRIS LAW PC**

Saturday

5:30 am - 6:30 am Toughest 10K in Texas, 5K & 1 mile run 2025 - Registration

Register online @runsignup.com/toughest10K - Race day registration by credit card only

7:00 am Races start

Lampasas Middle School-Bozarth Fowler Gym - 902 S. Broad Street

Hosted and Sponsored by **LAMPASAS COUNTY CHAMBER OF COMMERCE**

9:00 am - 8:00 pm Vendors and Concessions

WM Brook Park

Sponsored by **GOODSON SURVEYORS**

10:00 am Grand Parade

Parade Marshals: **MICKEY AND JANI EDWARDS**

Sponsored by **DNT CONSTRUCTION**

Spring Ho Float

Sponsored by **FIRST TEXAS BANK**

Spring Ho Truck

Sponsored by **HOFFPAUIR AUTO GROUP**

10:00 am - 4:00 pm - Lampasas County Museum Exhibit

303 S. Western Street

Sponsored by **TEXAIR HVAC**

11:00 am Washer Pitching & Cornhole Tournament Registration
Gavin Garrett Soccer Field
For more information and pre-registration visit www.springho.com

11:45 am Kayak Races Registration

12:00 pm Washer Pitching & Cornhole Play begins

Washer Pitching Tournament (Men's and Women's)
Sponsored by **LAUREN CONCRETE, INC.**

Cornhole Tournament
Sponsored by **TOMAHAWK ELECTRIC**

12:00 pm Kayak Races begin
Hosted by Colorado Bend State Park and Friends of Colorado Bend State
Park
Sponsored by **OWEN METAL BUILDINGS**

12:00 pm - 11: 00 pm Carnival
WM Brook Park
Sponsored by **BOBCAT of MARBLE FALLS and LUCY CREEK WATER
WELL SERVICE**

1:00 pm - 5:00 pm Born to Soar Skate Competition
Campbell Park - Hanna Springs Sculpture Garden
Hosted by Wings of Eagles Outreach

3:00 pm Water Sports & Cardboard Regatta
Hanna Springs Pool
Hosted by Lampasas City Recreation Department
Sponsored by **PRATUS INSURANCE SERVICES**

6:00 pm - midnight Spring Ho Concert - gates open
Lampasas Historic Downtown Courtyard Square
No glass containers / Lawn chairs welcome
Tickets \$40 -presales online at Eventbrite.com
Hosted by Lampasas Kiwanis Club

6:30 pm Haydon Higinton

8:30 pm Carter Faith

10:30 pm William Beckmann

Sponsored by **BENNY BOYD**

SUNDAY

9:00 am - 2:00 pm Vendors and Concessions
WM Brook Park
Sponsored by **TRASH PANDA**

1:00 pm - 4:00 pm Lampasas County Museum Exhibit
303 S. Western Street

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval for Pyrotecnico Fireworks, Inc. to conduct a Fireworks Display on July 9, 2025.

Requested By: Pyrotecnico Fireworks, Inc.
Spring Ho Committee

Submitted By: Becky Sims, City Secretary
Bart Baker, Fire Marshal

Date Submitted: May 7, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments: Packet

Summary Statement:

Staff is requesting approval from Council to allow Pyrotecnico Fireworks, Inc. to conduct the Annual Firework Display on Wednesday July 9, 2025 to begin at approximately 9:15 p.m. and last about 15 minutes. This display is part of the Spring Ho Festival Community Event. This is the same company that has been used the last seven years. The Lampasas Gavin Garrett Soccer Complex parking lot will be the site location for this event. The vendor has provided site plan, insurance policy, licensing and application to the State Fire Marshal's office. The Lampasas Fire Marshal will inspect the site and the LFD will have two (2) fire trucks on site during the event. LFD will also assist Lt. Montgomery with traffic control.

Recommendation:

To consider a motion to approve Pyrotecnico Fireworks, Inc. to conduct a Fireworks Display on July 9, 2025.



City of Lampasas, Texas
Fireworks Display Application*
(\$300 permit fee required)

Applicant Name: Diane Jones / Project Coordinator

Name of Organization: Pyrotecnico Fireworks, Inc.

Address: 299 Wilson Road, New Castle, PA 16101 Phone: 214-533-2920

Operator of Display***: Matthew Finto Phone: 512-915-1569

***Attach a copy of the qualifications of the person(s) operating the fireworks display.

Event Date/Alternate Date: 7/9/25

Time and Duration: ~ 9:15pm approx 15 minutes

Location of the display: Gavin Garrett Soccer Park, 850 Spring St., Lampasas, TX 76550

Types of fireworks to be ignited:
1.3G Aerial Fireworks

Proposed trajectory and landing site of all fireworks that will be airborne (attach map of the display area):
Please see attached

Persons transporting/setting up/storing fireworks:
Name Matthew Finto Contact Phone # 512-915-1569

Storage location: Locked Pyrotecnico truck on firewoks firing site, Pyrotecnico fireworks personnel shall not leave the fireworks unattended

Applicant's signature Martha Diane Jones Date: 4/25/25

*Application must be submitted 21 days prior to date of proposed display event!

For City use only:
Date Received: 04/24/2025 By: Bart Baker
Attachments provided? [X] Operator Qualifications [X] map of display area [X] proof of insurance
Based on the information supplied, it is the recommendation of the Fire Marshal to:
[X] Approve [] Not Approve this event. \$300 Permit Fee Paid? []
Signature of Fire Marshal Bart Baker Date 04/24/2025
City Manager: This application is: Approved Not Approved (circle one) by
Cin Cerbell, City Manager Date: 4/24/2025

Texas State Fire Marshal's Office Site Inspection Certification (required)

1. Permit holder information

Permit holder name Pyrotecnico Fireworks, Inc.

Address PO Box 149

City New Castle State PA ZIP 16103 County Lawarence

Phone (required) 863-251-3320

2. Display information

Date of display 7/9/25 Time ~9:15pm

Date of alternate display _____ Time _____

3. Location of display and/or alternate display. If no exact location, please describe the location.

Gavin Garrett Soccer Park - 850 Spring Street, Lampasas, TX 76550

4. As the fire prevention officer, I approve of the display site and have reviewed the site diagram. Yes No

5. I approve of the location and manner for storage of display fireworks before and during the display. Yes No

6. I approve of the potential landing area for fireworks debris. Yes No

7. The display is to be conducted in compliance with the Texas Occupations Code, Regulation of Fireworks and Fireworks Display, and the Fireworks Rules. Yes No

8. My approval is subject to the following conditions. List conditions, if applicable, or indicate "None."

None

9. As the fire prevention officer, I have inspected the display site(s) to determine whether this proposed display is of a nature or in a location that could be hazardous to property or dangerous to any person. This form is my notice to the Texas State Fire Marshal of the results of the inspection as required by the Texas Occupations Code, Section 2154.206.

Fire prevention officer:

Print name Bart Baker Title Fire Marshal

Signature  Date 04/24/2025

Department Lampasas Fire Department Email Firemarshal@cityoflampasas.com

Phone 512-734-3122 Cell _____



Display Information

Applicant:

Pyrotecnico Fireworks, Inc.
PO Box 149
New Castle, PA 16103

Contact:

Sam Romo, Project Manager
Direct Line: 865-951-5374
Sromo@pyrotecnico.com

Diane Jones, Project Coordinator
Direct Line: 863-251-3320
Djones@pyrotecnico.com

Jared Staph, Show Producer
Direct Line: 724-923-6632
Jstaph@pyrotecnico.com

Event Name: Lampasas Spring Ho Festival Fireworks Display
Display Location: Gavin Garrett Soccer Park
850 Spring Street
Lampasas, TX 76550

Display Date(s): July 9, 2025
Show Time: ~9:15pm
Show Duration: 15 min

Pyrotechnician(s):

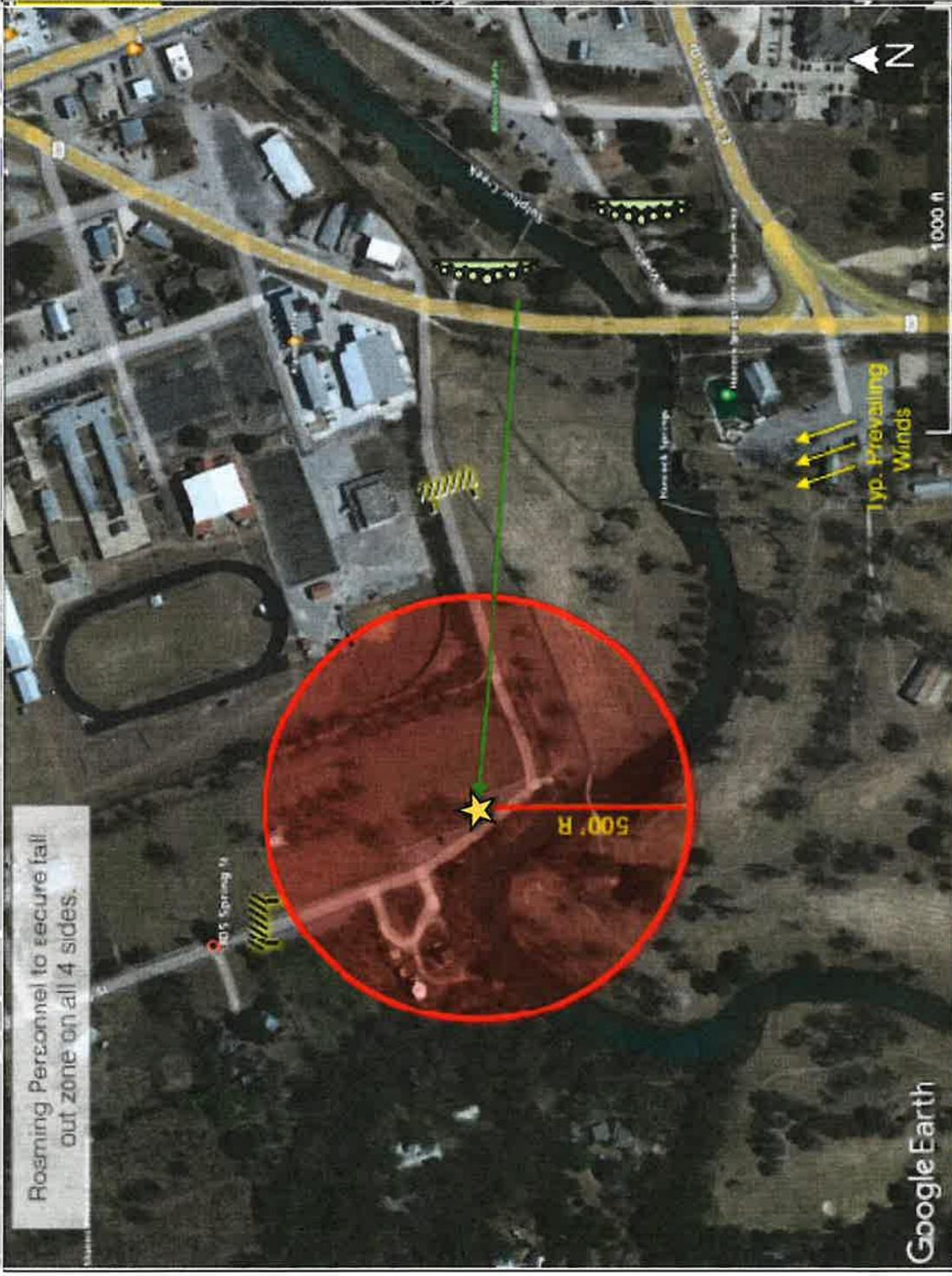
Matthew Finto | 512-915-1569 | mattfinto@yahoo.com | FPO-1949399

**Lampasas Spring
Ho Festival, Inc.
Site Plan**

July 9, 2025
Duration: 14-15 Minutes
Firing Site
30° 31' 42.80" N
97° 37' 42.99" W
Shoot Time: 9:15 pm
Gavin Garrett Soccer Park
850 Spring Street
Lampasas, TX 76550

REVISED DATE: 02.12.2025

NOTES: Site plan is drawn to an approximate scale using NFPA 1123, NFPA 1126 or NFPA 160 as applicable.
No health care, detention or correction facilities within distance required by NFPA 1126. There are no licensed day care, churches or open schools within 500' of firing site.
No Hazmat is within twice the NFPA distance of the firing site. *Max. 1.4g*
Firework Diameter: 500' Yellow Circle depicts 500' distance which exceeds



Note: There is no hazardous material storage in the area per NFPA 1123 Section 5.1.4.3 (the distance between the discharge site and bulk storage of materials that have flammability, explosive, or toxic hazard shall be twice that required by NFPA 1123 5.1.3).

- Expected Fallout Zone
- Safety Zone
- Audience
- Firing Site
- 500' Distance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	INSURER(S) AFFORDING COVERAGE NAIC #	
INSURED Pyrotecnico Fireworks Inc. 299 Wilson Road New Castle PA 16103	2299	INSURER A : Everest Denali Insurance Company 16044
		INSURER B : Arch Specialty Insurance Company 21199
		INSURER C : Continental Indemnity Company 28258
		INSURER D : James River Insurance Company 12203
		INSURER E : AXIS Surplus Insurance Company 26620
		INSURER F :

COVERAGES **CERTIFICATE NUMBER: 1366313171** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
D	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	Y	P000003353	11/14/2024	10/14/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	GCD0010016-241	11/14/2024	10/14/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	UXP1035252-05	11/14/2024	10/14/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	82-872096-04-38 (MASTER)	10/14/2024	10/14/2025	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Excess Liability #2	Y	Y	P-001-001451057-01	11/14/2024	10/14/2025	Each Occ/ Aggregate Total Limits \$5,000,000 \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Additional Insured extension of coverage is provided by above referenced liability policies where required by written agreement.
 Fireworks Display Date: July 9, 2025
 Location: Gavin Garrett Soccer Park, 850 Spring Street, Lampasas, TX 76550
 Additional Insured: Lampasas Spring Ho Festival, Inc.; City of Lampasas, TX; County of Lampasas, TX; State of Texas

CERTIFICATE HOLDER Lampasas Spring Ho Festival, Inc. PO Box 985 Lampasas TX 76550	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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DEPARTMENT OF JUSTICE

Bureau of Alcohol, Tobacco,
Firearms and Explosives

Martinsburg, WV 25405

January 16, 2025

PYROTECNICO FIREWORKS INC
PYROTECNICO
PO BOX 149
NEW CASTLE, PA 16103-0149

901090: MH/SJI
5400
File Number: 8-PA-12122

Premises Address: 299 WILSON RD NEW CASTLE, PA 16101

Dear Sir/Madam:

This letter acknowledges receipt of your timely application to renew your Federal explosives license/permit.

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is not able to process your application prior to the expiration date of your license/permit. However, Federal law allows you to continue operations under your current license/permit until such time as ATF completes processing your application. See 5 U.S.C. § 558. This letter, or as explained below, a follow-up letter, will serve as your license/permit until we complete action on your renewal. It is referred to as a Letter of Authorization (LOA).

Since we have not completed processing your application, you may supply a copy of this letter to other licensees/permittees, e.g., your distributors, for the next six months (or until we complete action on your renewal, if that occurs in less than six months) as evidence of your licensed/permitted status. If we have not completed processing your application for renewal within six months of the date of this letter, we will send you another letter, which will also be valid for six months (or until we complete action on your renewal, if that occurs in less than six months). This is of course contingent upon your remaining entitled to continue operations under your current license/permit.

Please direct questions or concerns regarding this letter to Joie Inman at 304-616-4442.

Sincerely,

Chief, Federal Explosives Licensing Center

ATF web address: www.atf.gov

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	8-PA-073-23-4J-12122
Chief, Federal Explosives Licensing Center (FELC)		Expiration Date	September 1, 2024

Name
PYROTECNICO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**299 WILSON RD
NEW CASTLE, PA 16101-**

Type of License or Permit

23-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

**PYROTECNICO FIREWORKS INC
PYROTECNICO
PO BOX 149
NEW CASTLE, PA 16103-0149**

Licensee/Permittee Responsible Person Signature

STEPHEN VITALE

Printed Name

President/CEO

Position Title

Nov. 29, 2021

Date

ATF Form 5400.14/5400.15 Part 1
Revised September 2011

Previous Edition is Obsolete PYROTECNICO FIREWORKS INC 299 WILSON RD 16101 8-PA-073-23-4J-12122 September 1, 2024 23-IMPORTER OF EXPLOSIVES

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card	
License/Permit Name: PYROTECNICO FIREWORKS INC	
Business Name:	PYROTECNICO
License/Permit Number:	8-PA-073-23-4J-12122
License/Permit Type:	23-IMPORTER OF EXPLOSIVES
Expiration:	September 1, 2024
Please Note: Not Valid for the Sale or Other Disposition of Explosives.	

WARNINGS

1. As provided in Title XI of the Organized Crime Control Act of 1970 (U.S.C. § 842(i)), it is unlawful for any person who (1) is under indictment for, or has been convicted in any court of, a crime punishable by imprisonment for a term exceeding 1 year, (2) is a fugitive from justice, (3) is an unlawful user of, or addicted to any controlled substance (as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802)), (4) has been adjudicated as a mental defective or has been committed to a mental institution, to ship, transport, or receive any explosive materials in interstate or foreign commerce, (5) is an alien, other than an alien who is lawfully admitted for permanent residence (as that term is defined in section 101(a)(20) of the Immigration and Naturalization Act), or meets any other exception under section 842(i)(5), (6) has been discharged from the armed forces under dishonorable conditions, or (7) having been a citizen of the United States, has renounced the citizenship of that person.
2. **Federal Regulation 27 CFR 555.53 - Licensees and permits issued under this part are not transferable to another person. In the event of the lease, sale, or other transfer of the business or operations covered by the license or permit, the successor must obtain the license or permit required by this part before commencing business or operations.**
3. **Alteration or Changes to the License or Permit. Alterations or changes in the original license or permit or in duplications thereof violates 18 U.S.C. 1001, an offense punishable by imprisonment for not more than 5 years and/or a fine of not more than \$250,000.**

NOTICES

1. Any change in trade name or control of this business or operations **MUST** be reported within 30 days of the change to the Chief, Federal Explosives Licensing Center (FELC), 244 Needy Road, Martinsburg, WV 25405-9431. (27 CFR 555.56-555.57). A licensee or permittee who reports a Change of Control must, upon expiration of the license or permit, file an ATF Form 5400.13/5400.16.
2. Under § 555.46, Renewal of License/Permit, if a licensee or permittee intends to continue the business or operations described on a license or permit issued under this part during any portion of the ensuing year, the licensee or permittee shall, unless otherwise notified in writing by the Chief, FELC, execute and file with ATF prior to the expiration of the license or permit an application for a license or permit renewal, ATF Form 5400.14/5400.15 Part III, in accordance with the instructions on the form, and the required fee. In the event the licensee or permittee does not timely file an ATF Form 5400.14/5400.15 Part III, the licensee or permittee must file an ATF Form 5400.13/5400.16 as required by § 555.45, and obtain the required license or permit before continuing business or operations. A renewal application will automatically be mailed by ATF to the "mailing address" on the license or permit approximately 60 days prior to the expiration date of the license or permit. If the application is not received 30 days prior to the expiration date, the licensee or permittee should contact the FELC.
Note: The user-limited permits are not renewable.
3. This license or permit is conditional upon compliance by you with the Clean Water Act (33 U.S.C. § 1341(a)).
4. **THIS LICENSE OR PERMIT MUST BE POSTED AND KEPT AVAILABLE FOR INSPECTION (27 CFR 555.101).**

ATF Form 5400.14/5400.15 Part I
Revised October 2011

Federal Explosives License (FEL) Customer Service Information (Continued from front)

Discontinuance of Business (27 CFR 555.61)(27 CFR 555.128). Where an explosives materials business or operations is succeeded by a new licensee or permittee, the records prescribed by this subpart shall appropriately reflect such facts and shall be delivered to the successor, or may be, within 30 days following business discontinuance, delivered to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located. Where discontinuance of the business is absolute, the records shall be delivered within 30 days following the business discontinuance to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located.

Explosive materials must be stored in conformance with requirements set forth in 27 CFR, Part 55. It is unlawful for any person to store any explosive materials in a manner not in conformity with these regulations.

**TO REPORT LOST OR STOLEN EXPLOSIVES, YOU MUST IMMEDIATELY NOTIFY ATF:
CALL TOLL FREE - (888) ATF-BOMB**

✂ Cut Here

Federal Explosives Licensing Center (FELC) Toll-free number: (877) 283-3352
244 Needy Road Fax number: (304) 616-4401
Martinsburg, WV 25405-9431 E-mail: FELC@atf.gov

ATF Hotline Numbers

Arson Hotline: 1-888-ATF-FIRE (1-888-283-3473)
Bomb Hotline: 1-888-ATF-BOMB (1-888-283-2662)
Report Illegal Firearms Activity: 1-800-ATF-GUNS (1-800-283-4867)
Firearms Theft Hotline: 1-888-930-9275
Report Stolen, Hijacked or Seized Cigarettes: 1-800-659-6242
Other Criminal Activity: 1-888-ATF-TIPS (1-888-283-8477)



HEADQUARTERS

P.O. Box 149
New Castle, PA 16103

OFFICE
724. 652. 9555

TOLL FREE
800. 854. 4705

FAX
724. 652. 1288

WEB
www.pyrotecnico.com

EMAIL
info@pyrotecnico.com

U.S. LOCATIONS

Atlanta, GA	Montgomery, AL
Auburn, NY	New Castle, PA
Dallas, TX	New Orleans, LA
Fort Lauderdale, FL	Saluda, SC
Jaffrey, NH	Tampa, FL
Las Vegas, NV	Vinland, NJ

Standard Operating Procedure – Safety Plan

Pyrotecnico
P.O. Box 149
New Castle, PA 16103
Office: 800 854-4705
www.pyrotecnico.com

Pyrotecnico Emergency Contacts:

Paul Gaffney	Safety Manager
Stephen Vitale	President
Chris Liberatore	Sales Manager

Cell Phone: 610.656.0385 – Email: pgaffney@pyrotecnico.com
Cell Phone: 724 510-6217 – Email: svitale@pyrotecnico.com
Cell Phone: 954.401.2677 – Email: cliberatore@pyrotecnico.com

Chem-Tel 24 Hour Emergency Response Number: 800 255-3924

Standard Guidelines:

All inspections of the firing areas as required by Authority having Jurisdiction will be arranged in advance.

Arrangements should be made by Sponsor for Fire Service and EMS to be available during fireworks displays.

Appropriate insurance with limits of \$10 Million included. (See attached certificate)

A safe perimeter of 70 feet per inch of largest shell per National Fire Protection Association (NFPA) guidelines will be maintained and secured.

The fireworks shall not be unattended at any time while loaded.

Fireworks display termination procedures:

In the event of bad weather conditions, the firing will be terminated. Weather conditions will be defined and be determined by the Fire Official from the Authority having Jurisdiction and the Lead Technician on location according to the conditions on site at firing time. Bad weather can be Winds in excess of 15 mph or wind gusts of 20 mph or more along with rain and/or thunderstorms. Other non weather related emergencies can also terminate firing.



Pre-Display Site Checklist:

All safety precautions per National Fire Protection Association code 1123 for fireworks displays will be adhered to at all times.

Security on site will be arranged with Client if needed.

We will have a minimum of (2) water pressure fire extinguishers on site during the fireworks display and will follow local and State requirements if more are required.

All fireworks and firing equipment will be protected from inclement weather at all time.

No smoking or smoking material such as matches, lighters or open flame within 50 feet of fireworks or pyrotechnic materials.

No person shall be allowed on site that are under the influence of alcohol, narcotics or medication that could adversely affect them performing their duty to safely fire the pyrotechnic effects or fireworks.

Only assigned technicians required to perform the display set-up and firing of show will be allowed on the display site.

Cell phone use and/or radios that generate radio frequencies use will be kept to a minimum within the immediate discharge area while pyrotechnics are being prepared, loaded, set-up and fired.

All personnel will protective safety equipment during set up and firing of pyrotechnics.

Any mortars and/or racks used will be made of approved materials and constructed of approved materials sufficient to provide a safe display per (NFPA) National Fire Protection Association Code 1123.

Racks will be secured as to prevent falling over during use. Inspection of all equipment and materials will be made prior to set up.

All fireworks display shells will be pre-loaded and checked for fit into mortars.



Display Checklist:

We will make sure fire service and emergency medical (EMS) units are available and ready prior to firing of display.

Good communications will be established between fireworks crew, event sponsor and fire service/EMS units.

Crowd control is imperative and must be maintained by using security personnel, monitors and barriers.

Technicians will be required to wear safety protective equipment for head, eye, hearing and feet. Also all we be required to wear long sleeved cotton or similar flame resistant material. No shorts are acceptable.

Technician will monitor the current weather and approaching weather with event sponsor and keep crowd control maintained at all time.

Post Display:

All safety and protective equipment will be worn for clean up duties as well.

Five minutes after the conclusion of display a search will be conducted by Pyrotecnico personnel of the display and fallout areas.

Search is to determine that any unfired live product or shells are accounted for, properly handled, repackaged and secure according to Federal DOT regulations

Any found unexploded shells shall be properly marked and boxed for return.

Once the all clear sign is given, then and only then will disassembly begin.

A first light search will be assigned for the following day.

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City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to move the Monday, May 26, 2025 City Council meeting to Tuesday, May 27, 2025 due to the Memorial Day holiday.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: May 7, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This item has been placed on the agenda to consider moving the second meeting in May from Monday the 26th to Tuesday the 27th in observance of the Memorial Day holiday.

Recommendation:

To consider a motion to move the Monday, May 26, 2025 Council Meeting to Tuesday, May 27, 2025 in observance of the Memorial Day holiday.

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cc
City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve the first reading of an Ordinance to rezone property described as lots 1-6, Block 5, Whites Addition, from Commercial "C" to Single Residential Family-6 "SF-6", commonly known as East Avenue I

Requested By: Becky Sims, City Secretary

Submitted by: Becky Sims, City Secretary

Date Submitted: May 8, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Mr. Sixto Rocha, property owner is asking for consideration of approval to rezone property from Commercial "C" to Single Family Residential-10 "SF-10". The area is characterized as suburban mixed use as defined in the comprehensive plan. The property is surrounded by single family homes and commercial property. All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed (18) eighteen notices to property owners within 200 feet of the applicant's property, no letters in favor and one in opposition has been received. This request was heard by the Planning Commission at the May 1, 2025 meeting with recommendation to approve with a 5-0 vote.

Recommendation:

To consider a motion to approve the first reading of an Ordinance to rezone property described as lots 1-6, Block 5, Whites Addition, from Commercial "C" to Single Residential Family-6 "SF-6", commonly known as East Avenue I.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM COMMERCIAL “C” TO SINGLE FAMILY RESIDENTIAL-6 “SF-6” FOR PROPERTY DESCRIBED AS LOT 1-6, BLOCK 5, WHITES ADDITION LAMPASAS, TEXAS LAMPASAS COUNTY COMMONLY KNOWN AS EAST AVENUE I DETAILING RESTRICTIONS RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Sixto Rocha, owner, submitted a request to rezone property legally described as lots 1-6, Block 5, Whites Addition, from Commercial “C” to Single Residential Family-6 “SF-6”, commonly known as East Avenue I Lampasas, Texas Lampasas County; and

WHEREAS, pursuant to Section 10.4 of the City’s Zoning Ordinance, notice of the rezone request was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on May 1, 2025 by the Planning & Zoning Commission regarding the request for a rezone by the applicant with a 5-0 vote recommending approval to City Council; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on May 12, 2025 by the City Council regarding the request for a rezone by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to rezone the property from Commercial “C” to Single Family Residential- 6 “SF-6”; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the rezone requested by Sixto Rocha, owner, related to the property described as Lot 1-6, Block 5, Whites Addition Lampasas, Texas, commonly known as East Avenue I, Lampasas, Texas Lampasas County is hereby approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City’s Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED ON FIRST READING ON THIS 12th DAY of MAY 2025

PASSED AND ADOPTED ON SECOND READING ON THE 27TH DAY of MAY 2025

APPROVED:

ATTEST:

Herb Pearce, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve the first reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance.

Requested By: John McElroy, PW Director

Submitted by: John McElroy, PW Director

Date Submitted: May 8, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This item has been placed on the agenda to discuss adding Sewer System Maintenance to the City of Lampasas Code of Ordinances.

Recommendation:

To consider a motion to approve first reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY OF LAMPASAS CODE OF ORDINANCES CHAPTER 82 UTILITIES, ARTICLE III, SANITARY SEWER SYSTEM, DIVISION 4. BUILDING SEWERS, ADDING SECTION 82-216. SEWER SYSTEM MAINTENANCE; PROVIDING FOR SEVERABILITY CLAUSE; REPEALER CLAUSE AND EFFECTIVE DATE

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

SECTION I. THAT the matters and facts recited in the preamble hereof are found and determined to be true and correct.

SECTION II. THAT Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance, Code of Ordinances, City of Lampasas, Texas, to read as follows:

82-416: A. For properties with gravity wastewater service, the real property owner shall be responsible for the proper operation, maintenance, and repairs of the sewer system located on such real property from the structure(s) served by the sewer system to the commencement of the public street or public right-of-way that is contiguous to the real property.

B. For properties with low pressure service, the real property owner shall be responsible for the proper operation, maintenance, and repairs of the sewer system at the building and the service lateral, lift station (grinder pump) and force main between the building and the point of connection into the public sewer main.

C. When, as a part of sewer system testing, the City identifies a flaw in the sewer system located on private property, where a repair is necessary to prevent infiltration or inflow, the real property owner shall be responsible to cause the repairs to be made within one year of the date of notification by the City.

D. If repairs are not complete within one year of notification by the City, City may engage the services of a contractor to make the necessary repairs with the costs for such repairs to be paid by the City and subsequently charged to property owner and utility customer.

SECTION III: Providing for Severability. If any section or part of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of a section of this Charter.

SECTION IV: Conflicting Ordinance. This Ordinance supersedes and repeals all ordinances or parts of ordinances, if any, in conflict herewith; however, such present ordinances shall remain in full force and

effect until the effective date of this ordinance.

SECTION V: Effective Date. This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, City of Lampasas Code of Ordinances, and the laws of the State of Texas.

Passed and Approved on First Reading on this the 12th day of May, 2025.

Passed and Approved on Second Reading on this the 27th day of May, 2025.

Herb Pearce, Mayor

ATTEST:

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown
City Attorney's Signature of Approval Provided on Separate Page

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding consideration of approval of option 1 as defined in the Structural Assessment provided by LOC Consultants for the Hostess House.

Requested By: Erin Corbell, City Manager

Submitted By: Erin Corbell, City Manager

Date Submitted: May 7, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This item has been placed on the agenda to discuss the structural report provided by LOC Consultants for the Hostess House.

Option 1: Perform incidental building upgrades to improve the building's exterior lateral wall bracing systems where is feasible and practical. This would include a retrofit of the 2nd level beam and column system supporting the roof structure, repairing the minor stone veneer defect, and upgrading exterior wood framed wall systems by adding plywood sheathing at the interior where feasible.

Option 2: Total comprehensive structural upgrade of the entire building in an attempt to comply with current IBC requirements. These retrofit items in an attempt to meet current code compliance would be very invasive, impractical, and cost prohibitive because this work would go beyond the value of the building.

Option 3. Demolition of the entire building and rebuild to current code if there are resources for this recommendation.

Based on the assessment, the engineer recommends option 1.

Recommendation:

To consider a motion to approve option 1 as defined in the Structural Assessment provided by LOC Consultants for the Hostess House.

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City Manager

ITEM NO. 7.10

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to purchase electrical service poles from Techline, Inc. in the amount of \$18,000.00.

Requested By: Wayne Sanders, Electric Superintendent

Submitted By: Wayne Sanders, Electric Superintendent

Date Submitted: May 7, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

Buyboard Vendor- Budgeted Expense- 81-510-5435 Electric Systems Maintenance -Available Funds \$44,672.00

Attachments: Cost Spreadsheet

Summary Statement:

Staff has been busy with multiple projects and supply is running low. Staff is asking council consideration to restock the electrical service poles to prepare for upcoming projects; such as relocation of poles on Highway 190 and various pole upgrades.

The current lead time is two-three weeks, this is subject to change based on supply and demand.

Recommendation:

To consider a motion to approve the purchase of electrical poles from Techline, Inc. in the amount of \$18,000.00

P U R C H A S E O R D E R

CITY OF LAMPASAS

PURCHASE ORDER # 00116154

4 / 2 9 / 2 0 2 5

SHIP TO:

LAMPASAS PUBLIC WORKS
201 BROWN
LAMPASAS TEXAS 76550

ISSUED TO:

VEND #: 99-82300 REQ #00116154
TECHLINE, INC
PO BOX 674005
DALLAS, TX 75267-4005

UNITS	DESCRIPTION	G/L ACCOUNT	PROJECT	PRICE	AMOUNT
18.00	45-3 POLES	81 -510-5435	ELECTRIC SYSTEMS MAINTENANCE -	786.00	14,148.00
6.00	40-3 POLES HWY 190 LINE AND NEXTLINK POLE UPGRADES	81 -510-5435	ELECTRIC SYSTEMS MAINTENANCE -	653.00	3,918.00

*** TOTAL *** 18,066.00

ORDERED BY : WAYNE SANDERS

DEPARTMENT APPROVAL : JOHN MCELROY

CITY MANAGER APPROVAL : ERIN CORBELL

gc
City Manager

ITEM NO. 7.11

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the closure of third street from Live Oak to Pecan on May 30, 2025 from 7:00 p.m.-11:00 p.m. for movie night on the square hosted by Pretty Little Things, presented by Courtyard Square Association.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: May 9, 2025

For the Agenda of: May 12, 2025

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This item has been placed on the agenda for consideration of a temporary street closure to host a movie on the square, May 30th from 7:00 p.m.-11:00 p.m.

Recommendation:

To consider a motion to approve the closure of third street from Live Oak to Pecan on May 30, 2025 from 7:00 p.m.-11:00 p.m. for movie night on the square hosted by Pretty Little Things, presented by Courtyard Square Association.

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