

**MINUTES OF MEETING OF THE  
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE  
OF THE CITY OF LAMPASAS  
JACK CALVERT MUNICIPAL BUILDING  
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550  
THURSDAY, APRIL 18, 2024  
12:00 pm (Noon)**

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date and time:

**CIP Committee Members Present:**

Neal Leavell  
Shirley Blake  
Craig Hammett  
David Keele  
Dianna Hodges  
Robert McCauley  
Chuck Williamson

**CIP Committee Members Absent:**

Gail Long

**City Staff Present:**

Finley deGraffenried, City Manager  
Becky Sims, City Secretary  
Ryan Ward, Assistant City Manager  
Robyn White, PW Secretary  
Kayleigh Stanley, Executive Secretary  
Jody Cummings, Police Chief  
Tim Davis, Deputy Fire Chief  
Joe Adams, Interim Fire Chief  
Bart Baker, Fire Marshal  
Monica Wright, IT Director  
Wayne Sanders, Electric Superintendent  
Brandon Kepler, Utilities Supervisor  
Carlos Garcia, Street Supervisor

**REGULAR MEETING**

**I. Call to Order**

*Finley deGraffenried, City Manager called the meeting to order at 12:00 pm*

**II. Open forum for citizen comments and questions (limited to five (5) minutes per person)**

*There were no citizen comments.*

**III. Discussion and possible action concerning approval of the minutes dated April 4, 2024.**

*Board member Keele moved to approve the minutes as presented, the motion was seconded by Board member Hodges and with a unanimous vote, the motion carried. (Long absent)*

**IV. Review CIP Schedule.**

Street Department

- *White Street Construction*
  - *Contractor completed work obligation for subdivision*
  - *City to pave up to E FM 580*
    - *1<sup>st</sup> phase estimated at \$150,000.00*
    - *ROW will have to be defined*

Live Oak Widening Project- Awaiting Funding

Campbell Park Parking-Awaiting Funding

- *Partial In-House Project*
- *Eco-Flex Fencing*

Paving Improvements

- Ridge to Walnut/ 5<sup>th</sup> to 9<sup>th</sup>
  - Planned for Summer 2024

Fairview Drainage Study-Awaiting Funding

WWW Generator (Spring Street and Animal Shelter)

- Estimated Completion- December 2024

Electric

- Tree Trimming- 2023/2024- Complete
- Ruth Eakin- underground electric (priority)
- Electric System Engineering Assessment-\$175,000.00 (priority)

Golf

- Irrigation Management System

Parks

- Turner Field Lighting Package
  - Not able to repair/replace existing lights
  - Need to move electric underground
    - Estimated Cost \$850,000.00
    - LCRA donating poles will cut costs.

IT

- Incode Version 9 or 10 Cloud Update
  - Waiting on a quote
  - More effective to move to 10
    - More apps, function & features
    - Cuts down on staff times
    - More secure than current version
- Neptune 360 Software
  - Will have to migrate over- current program will no longer be offered

**V. Discussion regarding Major Maintenance Schedule**

*Postponed to the next meeting*

**VI. Items that the Board Members may request to be placed on the next agenda**

*N/A*

**VII. Schedule next meeting**

- May 9, 2024 @ noon

**VIII. Business concluded at 1:07 pm and the meeting was adjourned.**

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Finley deGraffenried, City Manager

ATTEST:

\_\_\_\_\_  
Becky Sims, City Secretary