

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, March 24, 2025
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, February 24, 2025 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion regarding the HVAC unit at the Calvert Municipal Building. *(pgs.5-8)*
3. Discussion regarding the proposed Lampasas and Burnet County Rail Line. *(pgs. 9-20)*
4. Discussion regarding economic development directives, specific to downtown revitalization, business retention and becoming Texas Main Street Community. *(pgs. 21-26)*
5. Discussion regarding any item on the regular agenda
6. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
 - Service Recognition
 - Bessie White- 10 years
 - Pamela Torrez- 5 years

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments to amend Appendix A (Fee Schedule), Chapter 62 (Solid Waste), Article III, Billing, Rates and Fees related to the collection of Solid Waste	27-28
1.4	Public hearing to receive citizen comments regarding increase in Golf Fees at Hancock Park Golf Course, specific to green fees, memberships fees, trail fees and golf cart shed rental fees.	29-32
2.0	MINUTES	PAGES
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on March 17, 2025	33-42
3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the February 2025 Investment Report	43-62
3.2	Discussion and possible action regarding the second reading of an Ordinance to approve a rezone request for the 79.04 acres Northington Creek Estates, commonly known as 1206 Mills Street, and 1705 E 4th Street as follows: <ul style="list-style-type: none"> • 49 Single Family Residential-6 “SF-6” lots to 118 lots • 119 Single Family Residential-8 “SF-8” lots to 65 lots • 75 Single Family Residential-10 “SF-10” lots to 16 lots • 30 Single Family Attached (Townhomes) lots to 68 lots <ul style="list-style-type: none"> • 20.51 acres to Agriculture (green space) from Single Family Residential-10 “SF-10” 	63-66
3.3	Discussion and possible action regarding the second reading of an Ordinance to approve a request to rezone property from Retail “R” to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County.	67-70
3.4	Discussion and possible action to approve the second reading of an Ordinance for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential -10 “SF-10”, described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6 th Street Lampasas, Texas, Lampasas County.	71-74
3.5	Discussion and possible action regarding the second reading of an Ordinance to abandon the 16’ wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County.	75-78

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Municipal Court Monthly Report 2. City Secretary Monthly Report 3. Utility Billing and Collections Monthly Report 4. Public Works Monthly Report for Electric, Streets, Water/Wastewater 5. Police Department Monthly Report 6. Building Official Monthly Report 7. Economic Development Monthly 8. Fire Department Monthly Report 	79-100

	9. Parks and Recreation Monthly Report 10. Information Systems Monthly Report 11. Library Monthly Report 12. Golf Course Monthly Report	
5.0	ROUTINE MATTERS	PAGES
5.1	CITY MANAGER'S OPERATIONAL REPORT <ul style="list-style-type: none"> • Public Works Director • Project Updates <ul style="list-style-type: none"> ○ Water ○ Streets ○ Parks/Airport ○ Wayfinding ○ Solid Waste • EDC • Audit 	101-104
5.2	MAYOR'S COMMENTS	N/A
6.0	UNFINISHED BUSINESS	N/A
7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the approval of funding to repair the Daikan HVAC Unit at the Jack Calvert Municipal Building.	105-106
7.2	Discussion and possible action regarding the first reading of an Ordinance to receive citizen comments to amend Appendix A (Fee Schedule), Chapter 62 (Solid Waste), Article III, Billing, Rates and Fees related to the collection of Solid Waste	107-110
7.3	Discussion and possible action to approve the first reading of an Ordinance amending Lampasas Code of Ordinances, Appendix A -Fee Schedule Chapter 54 Parks and Recreation, G. Golf Course Fees.	111-114
7.4	Discussion and possible action regarding use of Guthrie Funds for Lego kits and tablets, wifi hotspots, and Dolly Parton's Imagination Library.	115-128
7.5	Discuss and consider approval of the first reading of a resolution approving a Lampasas Economic Development Corporation ("LEDC") Workforce Development Training Grant for Lampasas County Higher Education Center in the amount of \$20,000.	129-132
7.6	Discussion and possible action regarding the approval of the City of Lampasas contribution to Lampasas County regarding EMS services provided by Hamilton Emergency Medical Services.	133-134
7.7	Discussion, consideration and possible action awarding lowest responsive bid for replacement of the AWOS system at the Lampasas Municipal Airport and upgrade to Thunder Strike alert and Ultra Sonic Wind sensor.	135-136
7.8	Discussion and possible action regarding the proposed Lampasas and Burnet County Rail Line.	137-138
7.9	Discussion, consideration and possible action awarding a proposal for structural engineering services for existing structural review for the Hostess House.	139-144
7.10	Discussion, consideration and possible action amending FY25 Lampasas EDC budget in the amount of \$220,019.00.	145-146

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

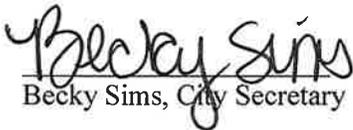
8.1	Section 551.087 (economic development)- (1) to receive and evaluate information received regarding the Brodie Estates Development Agreement, that include agreement terms, financial responsibility and any other matters pertaining to the development.
8.2	Section 551.071 (1) (A) and 551.07 (2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; and/or other matters posted on the regular agenda
8.3	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.4	Adjourn Executive Session and Reconvene Regular Session

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 21 day of March 2025 at 4:25pm


Becky Sims, City Secretary


City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding the HVAC unit at the Calvert Municipal Building

Requested By: City Council

Submitted By: Becky Sims, City Secretary

Date Submitted: March 19, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This item has been placed on the agenda to discuss the repairs and replacement options for the Daikin HVAC Unit at the Jack Calvert Municipal Building.

Recommendation:

Discussion and recommendations only

Interoffice Memorandum

To: City Council

Through: Erin Corbell, City Manager

From: Becky Sims, City Secretary

Date: March 12, 2025

Re: Jack Calvert Municipal Building HVAC System.

This interoffice memorandum is to provide you with an update to the HVAC system at the Jack Calvert Municipal Building. During the first week in February, it was found that the HVAC system was not operating properly on both floors. All Seasons, who provides regular monthly preventive maintenance, responded to a service call and found that due to the complexity of the system, they would not be able to repair the system. Staff also had Tex-Air look at the system and they were not able to assist. There are Daikin certified service techs in town, just not to the skill level required for the model that services the Calvert Building.

Staff reached out to VRF Services, who was the contractor who worked with Canales Sheetmetal when the Calvert Building was being remodeled. A tech was on site February 14, 2025, and identified the following:

- The technician noted that the ITM needs to be replaced. The ITM (Intelligent Touch Manager) is the software that is used to run the unit. The cost to replace is \$6,378, not including labor. Labor is estimated at \$2,000. The software only has a one-year warranty.
- The ground level system is showing to possibly have a refrigerant leak which would require a leak search. The quote for a leak search on a system of this size would be \$9,400 as it would require 2 technicians for a full day plus drive time and up to 100 lbs. of refrigerant. Upon service there is no guarantee that there would not be additional costs associated with findings from leak search.

The service supervisor cannot guarantee there will not be other issues with the air handler or condenser, etc. in the future. We do have a 10-year parts warranty that does not include labor or refrigerant.

The unit itself is 7 years old; typically, commercial systems last 10-15 years.

Staff has worked with John Stokes, All Seasons to validate findings and to look into possible alternatives. He has spoken with several Daikin suppliers and met onsite to look at the system. At the present time, VRF Services is the sole provider available to make the necessary repairs due to the complexity of the unit; specifically, the software, changes in freon (from R-410A to R-32) and replacement units not being available until the end of 2025.

Mr. Stokes recommends that once the equipment is out of warranty, the city install a new unit without the software so that the units can run independently from each other with a more simplified approach for future repairs.

With the initial service bill of \$2,418.75 and the estimated costs to repair, the overall is estimated at \$20,196.75.

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding the proposed Lampasas and Burnet County Rail Line.

Requested By: Cathy Kuehne, Council Member

Submitted By: Becky Sims, City Secretary

Date Submitted: March 21, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

Attachments:

Summary Statement:

Council member Kuehne has asked for the proposed new rail line in Burnet and Lampasas Counties be placed on the workshop agenda to discuss the proposed project. The Office of Environmental Analysis sent notice on March 4, 2025 to City, County and State Representatives advising of the project facilitated by Texas Materials Group, who will be seeking authority from the Surface Transportation Board to construct and operate the rail line. The Office of Environmental Analysis is seeking comment and concerns from various agencies to determine the appropriate scope and level of environmental review for the project. They have asked that all agencies respond by April 14th.

CM Corbell has prepared the attached memo regarding information received from Adam Assenza, representative from the Surface Transportation Board. There is a corresponding item on the regular agenda should council like to take action or direct staff to provide environmental concerns or comments to STB.

Recommendation:

Discussion only



SURFACE TRANSPORTATION BOARD
Washington, DC 20423

Office of Environmental Analysis

March 14, 2025

RE: Docket No. FD 36815, Texas Materials Group, Inc. – Construction and Operation Exemption – Line of Railroad in Burnet and Lampasas Counties, Texas; Preliminary Consultation Update

To Agency Representatives:

The Surface Transportation Board’s (Board) Office of Environmental Analysis (OEA) is writing to inform you of an update to the preliminary consultation letter sent on March 4, 2025, for the above-referenced project. As explained in the March 4, 2025 letter, Texas Materials Group, Inc. (Texas Materials) is planning to seek authority from the Board to construct and operate a new rail line in Burnet and Lampasas Counties, Texas. The rail line would involve the reconstruction of track on the right-of-way of a previously abandoned rail line¹ and the construction of track on a new right-of-way. Pursuant to the National Environmental Policy Act (42 U.S.C. 4321-4370m-11), Section 106 of the National Historic Preservation Act (54 U.S.C. 306108), and the Board’s environmental rules at 49 C.F.R. Part 1105, OEA will prepare an environmental document that evaluates the potential environmental impacts of the proposed rail construction and operation.

In the March 4, 2025 letter, OEA requested comments on the proposed project and included a map of the project area. On March 11, 2025, Texas Materials informed OEA that the geographic data that it had previously provided to OEA for the map was incorrect and that it was submitting updated geographic data reflecting a change to the southern portion of its alternative alignment. Accordingly, an updated map is attached to this letter showing the updated alternative alignment.

Request for Comments

Please submit any comments that you may have **by April 14, 2025** so that OEA may begin the process of identifying the appropriate scope of the environmental review for the Project. To submit a response, select “File an Environmental Comment” on the Board’s website at www.stb.gov (below the “Need Assistance?” button). Please make sure to refer to Docket No. FD 36815 in all correspondence, including e-filings, addressed to the Board. Brief comments

¹ Finance Docket No. 16604, *Texas & New Orleans Railway Abandonment*, 282 I.C.C. 1 (1951)

can be typed in the comment field provided, and lengthier comments can be attached as Word, Adobe Acrobat, or other file formats.

You may also send written comments to Adam Assenza, OEA's Project Manager for the environmental review by mail to:

Adam Assenza
Surface Transportation Board
Docket No. FD 36815
395 E Street SW
Washington, DC 20423

We look forward to your participation in the environmental review process. If you have any questions or would like to arrange a call, please feel free to contact Adam Assenza of my staff at 202-245-0301 or by email at Adam.Assenza@stb.gov.

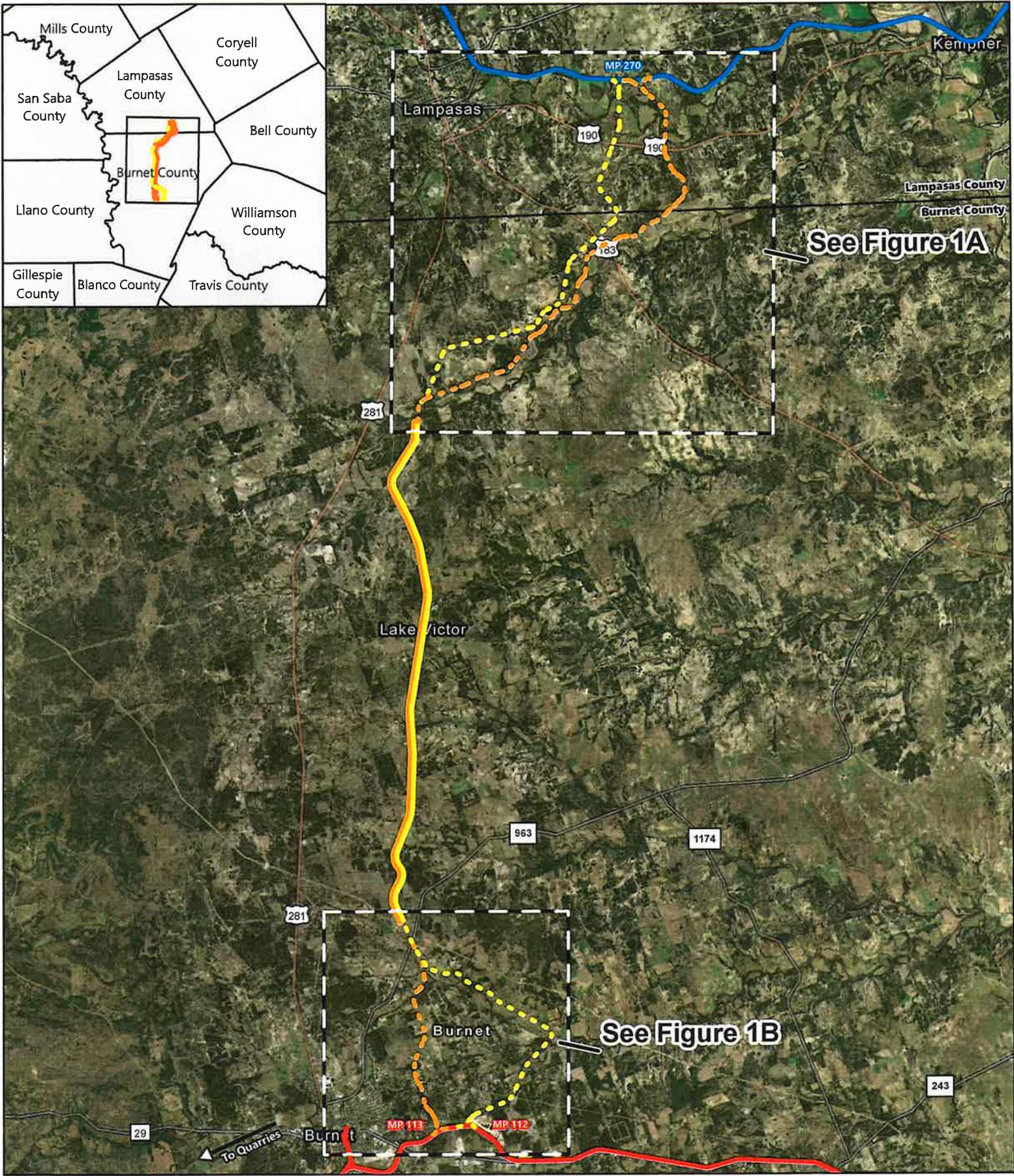
Sincerely,



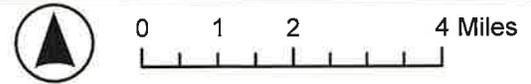
Danielle Gosselin
Director
Office of Environmental Analysis

Enclosures:

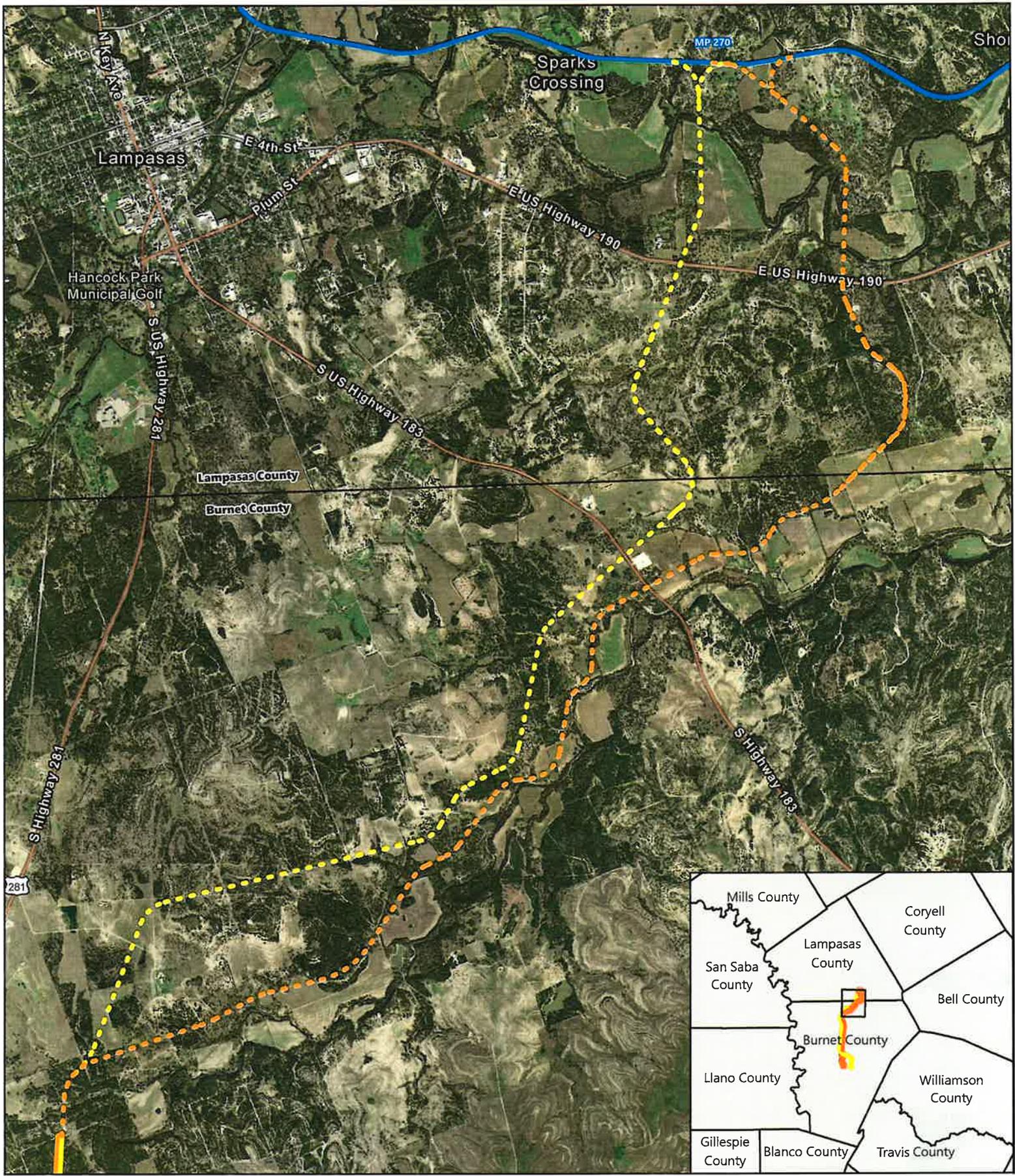
- Attachment 1: Updated Proposed Rail Line Location Map
- Attachment 2: Agency and Tribal Distribution List



- | | | |
|-----------------------------------|-----------------------------------|-------------|
| New Right-of-Way | Existing Right-of-Way | AWRR |
| Applicant's Preferred Alignment | Applicant's Preferred Alignment | BNSF |
| Applicant's Alternative Alignment | Applicant's Alternative Alignment | |



**Attachment 1 Figure 1: Texas Materials
Proposed Rail Line - FD 36815**



New Right-of-Way

- - - Applicant's Preferred Alignment
- - - Applicant's Alternative Alignment

Existing Right-of-Way

- Applicant's Preferred Alignment
- Applicant's Alternative Alignment

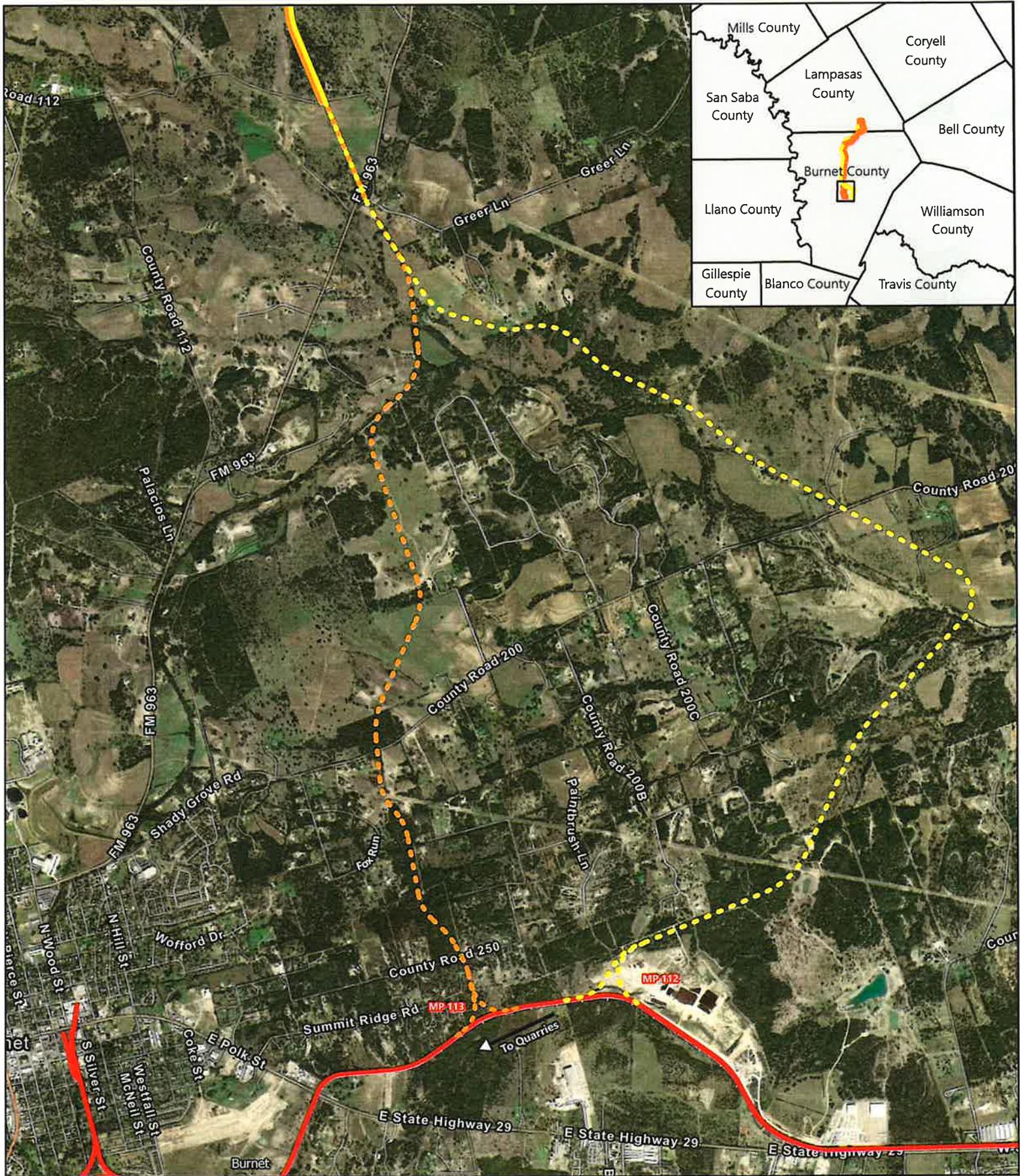
— AWRR

— BNSF



0 0.5 1 1.5 Miles

**Attachment 1 Figure 1A: Texas Materials
Proposed Rail Line - FD 36815**



New Right-of-Way

- Applicant's Preferred Alignment
- Applicant's Alternative Alignment

Existing Right-of-Way

- Applicant's Preferred Alignment
- Applicant's Alternative Alignment

AWRR



0 0.5 1 Mile

**Attachment 1 Figure 1B: Texas Materials
Proposed Rail Line - FD 36815**



SURFACE TRANSPORTATION BOARD
Washington, DC 20423

Office of Environmental Analysis

Attachment 2: Initial Agency and Tribal Distribution List

RE: Docket No. FD 36815, Texas Materials Group, Inc. – Construction and Operation Exemption – Line of Railroad in Burnet and Lampasas Counties, Texas; Preliminary Consultation

The below lists all federal, state, and local elected officials; federal, state and local agencies; tribal nations; and school districts contacted by the Office of Environmental Analysis (OEA) in connection with the above referenced Docket No. FD 36815.

Federal, State, and Local Elected Officials

- United States Senator John Cornyn
- United States Senator Ted Cruz
- United States Congressman John Carter
- United States Congressman August Pfluger
- State Representative Ellen Troxclair
- State Representative David Spiller
- State Senator Pete Flores
- State Governor Greg Abbott
- Bryan Wilson, County Judge, Burnet County, Texas
- Randall Hoyer, County Judge, Lampasas County, Texas
- Herb Pearce, Mayor, City of Lampasas, Texas
- Gary Wideman, Mayor, City of Burnet, Texas
- City of Lampasas City Council
- Jim Luther, Jr., Burnet County Commissioners Court Precinct 1
- Damon Beierle, Burnet County Commissioners Court Precinct 2
- Chad Collier, Burnet County Commissioners Court Precinct 3
- Joe Don Dockery, Burnet County Commissioners Court Precinct 4
- Bobby Carroll, Lampasas County Commissioners Court Precinct 1
- Jamie Smart, Lampasas County Commissioners Court Precinct 2
- Shad Hill, Lampasas County Commissioners Court Precinct 3
- Mark Rainwater, Lampasas County Commissioners Court Precinct 4

Federal Agencies

- Eunice Varughese, Director, Environmental Justice, Community Engagement, and Environmental Review Division, EPA - Region 6 (South Central),
- Amy Lueders, Regional Director, USFWS - Southwest Region

- Christina Williams, USFWS - Austin Ecological Services Field Office
- Brandon Mobley, Chief, Compliance Branch, Regulatory Division, USACE - Fort Worth Military District
- Robert Morgan, Deputy Regional Director, Trust Services, BIA - Southern Plains Region
- Terry Bruner, Deputy Regional Director, Indian Services, BIA - Southern Plains Region
- Zuleika Morales-Romero, Field Office Director, HUD - San Antonio Field Office
- Earl Redrick, Field Office Director, HUD - Fort Worth Regional Office
- Tony Robinson, Administrator, FEMA - Region 6
- Dr. Shachak Pe'eri, Acting Director, NOAA - National Geodetic Survey
- Kristy Oates, State Conservationist, NRCS - Texas State Office

State Agencies

- Doug Booher, Division Director, Texas Department of Transportation - Environmental Affairs
- Greg Cedillo, P.E., District Engineer, Texas Department of Transportation - Brownwood District
- Christi Craddick, Chairman, The Railroad Commission of Texas
- Tucker Ferguson, P.E., District Engineer, Texas Department of Transportation - Austin District
- Joseph Bell, Executive Director and SHPO, Texas Historical Commission
- Mark Lambert, Deputy Director, Texas General Land Office (GLO) - Archives & Records
- Alan Cain, Director, Texas Parks and Wildlife Department - Wildlife Division
- Jim Reed, Executive Director, Texas Association of Regional Councils - Central Texas Council of Governments
- Chris Miller, Executive Director, Texas Association of Regional Councils - Capital Area Council of Governments
- Ryan Vise, Director, Texas Commission on Environmental Quality - External Relations

Local Agencies

- Erin Corbell, City Manager, City of Lampasas - Administration
- Jody Cummings, Police Chief, City of Lampasas
- Joe Adams, Fire Chief, City of Lampasas
- Frank Ellett, Building Official, City of Lampasas - Building & Planning
- Becky Sims, Zoning Administrator, City of Lampasas - Building & Planning
- Mark Ingram, Fire Chief, City of Burnet
- Brian Lee, Police Chief, City of Burnet
- Eric Belaj, City Engineer, City of Burnet - Engineering
- Leslie Kimbler, Planning Manager, City of Burnet - Planning Department
- David Vaughn, City Manager, City of Burnet - Administration

Tribal Nations

- Durell Cooper, Chairman, Apache Tribe of Oklahoma
- Martina Minthorn, THPO, Comanche Nation of Oklahoma
- Forrest Tahdooahnippah, Chairman, Comanche Nation of Oklahoma

- David Sickey, Chairman, Coushatta Tribe of Louisiana
- Kristian Poncho, THPO, Coushatta Tribe of Louisiana
- Russell Martin, President, Tonkawa Tribe of Oklahoma
- Lauren Norman-Brown, THPO, Tonkawa Tribe of Oklahoma
- Gary McAdams, THPO, Wichita and Affiliated Tribes (Wichita, Keechi, Waco & Tawakonie) of Oklahoma
- Amber Silverhorn-Wolfe, President, Wichita and Affiliated Tribes (Wichita, Keechi, Waco & Tawakonie) of Oklahoma

School Districts

- Dr. Aaron Peña, Superintendent, Burnet Consolidated ISD
- Dr. Jeff Gasaway, Superintendent, Marble Falls ISD
- Chane Rascoe, Ed.D., Superintendent, Lampasas ISD



To: Mayor and Council
From: Erin Corbell
Re: Proposed Lampasas/Burnet County Rail Line
Date: March 21, 2025

On March 4, 2025, City Council and Staff were in receipt of an email from the Surface Transportation Board (STB) regarding a proposed rail line that would stretch from a portion of Lampasas County into Burnet County. The proposed 26.9-mile line would connect the Austin Western Railroad (AWRR) near Burnet to the BNSF Railway near Lampasas, reconstructing 12.5 miles of line on the right-of-way on a former rail line and 14.4 miles of new rail line. The stated intent of the new rail line is to reduce congestion on the AWRR system in the Austin metropolitan area, due to anticipated increase in volumes of aggregate being shipped from Burnet-area quarries over the next ten years. A modified letter extending the environmental comment date was received on March 14, 2025.

On March 21, I contacted Adam Assenza with STB regarding the proposed project and anticipated timeline for review. Of note from the conversation:

- The project is currently in very preliminary stages with STB, and is not currently in front of the board itself for consideration or approval.
- Neither STB, nor their Office of Environmental Analysis (OEA) has conducted an on-site visit; however, it is scheduled for April 2025.
- The project is “new” enough that it has not been fully opened for public comment on the proposed project; however, STB is requesting any *environmental* comments on the project by **April 14, 2025**, so that OEA may begin the process of identifying the appropriate scope of environmental review for the project. This date was confirmed by STB staff.
- Each project has to undergo an environmental review prior to any recommendation to the Board under the National Environmental Policy Act of 1969 (NEPA) to examine any potential environmental impacts of the project to include: endangered species, noise, traffic patterns, and historic preservation. Complete details can be found at www.stb.gov/resources/environmental/environmental-overview
- The project is currently classified for an EIS (Environmental Impact Statement), which is the type of environmental review assigned for the project. An EIS carries a completion timeline of one to two years, meaning the initial review has to be completed in two years. Depending on the length of the rail and initial reviews and public feedback, a project can potentially be reclassified for an EA (Environmental Assessment), which reduces the review timeline to one year; however, STB indicated that was unlikely for this project due to the amount of feedback being received.
- The public can submit their environmental comments to the STB on their website www.stb.gov under the “Need Assistance?” section of the website.

- There will be several opportunities for public comment on the project as it moves through the STB's review process.

SURFACE TRANSPORTATION BOARD

PROCEEDINGS & ACTIONS | REPORTS & DATA | RESOURCES | NEWS & COMMUNICATIONS | ABOUT STB

The Surface Transportation Board is the federal agency that is charged with the economic regulation of various modes of surface transportation, primarily freight rail. The STB exercises its statutory authority and resolves disputes in support of an efficient, competitive and economically viable surface transportation network that meets the needs of its users. For more about the Board's mission, click here.

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March 14, 2025 | [Chairman Ficht Provides Updates on Declaratory Order](#)

March 14, 2025 | [STB Determines Norfolk Southern's Proposed Acquisition of NPBEL is a Significant Transaction](#)

March 14, 2025 | [STB Issues Draft EIS for Green Eagle Railroad in Havertown County, TX](#)

February 21, 2025 | [STB Takes Action on Long-Standing Proceedings](#)

Recent Decisions | [Recent Filings](#)

Recent Decisions

DECISION - FD 36822
Mar 21, 2025
OHIO RAIL DEVELOPMENT COMMISSION - PETITION FOR DECLARATORY ORDER
Attachment(s): [32402.pdf](#)

DECISION - SP 290 5
Mar 21, 2025
QUARTERLY RAIL COST ADJUSTMENT FACTOR
Attachment(s): [52913.pdf](#)

DECISION - FD 35844
Mar 20, 2025
COMMUTER RAIL DIVISION OF THE REGIONAL TRANSPORTATION AUTHORITY D. D. A METRA - TERMINAL TRACKAGE RIGHTS - UNION PACIFIC RAILROAD COMPANY
Attachment(s): [22520.pdf](#)

[View all Decisions](#)

Need Assistance?

- [File a Reclamation](#)
- [File a Formal Filing](#)
- [File an Other Filing](#)
- [File an Environmental Comment](#)
- [File a FOIA Request](#)

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EC
City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding economic development directives, specific to downtown revitalization, business retention and becoming Texas Main Street Community.

Requested By: Erin Corbell, City Manager

Submitted By: Becky Sims, City Secretary

Date Submitted: March 21, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

N/A

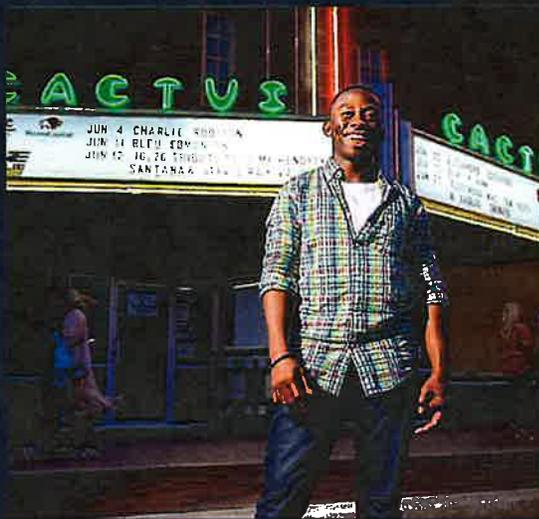
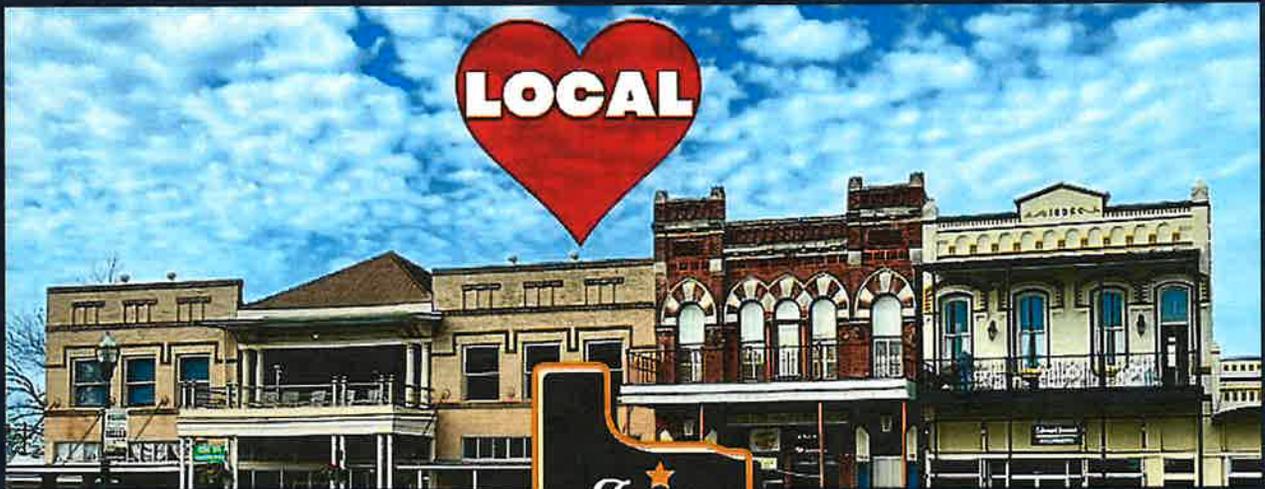
Attachments:

Summary Statement:

This item has been placed on the agenda to discuss specific initiatives geared towards Downtown Revitalization, Business Retention and Vacant Building Registrations/Beautification Program.

Recommendation:

Discussion Only



Mission-Driven:

Texas Downtown (TXD) provides members with: resources, advocacy, education, and connections to develop vibrant districts.

Membership Perks:

- ✓ Email Listserve
- ✓ Annual Conference
- ✓ Anice Read Grants
- ✓ Regional Roundtables
- ✓ Free Webinars
- ✓ Downtown Assessments
- ✓ Legislative Advocacy
- ✓ Semi-monthly Newsletter with Funding Opportunities
- ✓ Board/Volunteer Training and Strategic Planning
- ✓ President's Awards
- ✓ Banner Program



TexasDowntown.org

Tania Moody
Executive Director
512-472-7832
tania@texasdowntown.org



What is the First Street Initiative?

The Texas Historical Commission (THC) recently broadened its reach to provide free education and networking services to communities interested in the revitalization of historic commercial districts. This educational effort is called the **First Street Initiative**.

First Street enables communities to learn more about downtown revitalization, and is the first step for communities that plan to apply to the Texas Main Street Program.

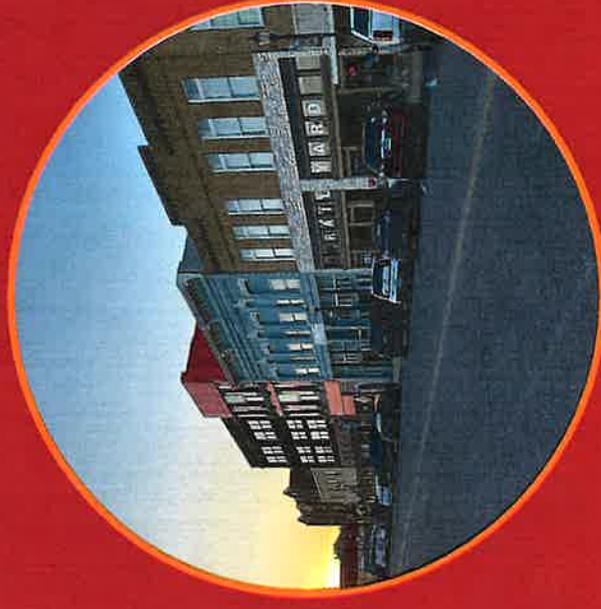
What will participation in the First Street Initiative be like?

The First Street Initiative cohort will attend quarterly educational sessions that explore topics related to historic preservation, revitalization best practices, and sustainable programming for commercial historic cores.

First Street communities will accomplish the following:

- Connect to THC programs and services
- Develop a network of peer communities
- Identify opportunities and challenges
- Learn best practices for revitalization

Texas First Street Initiative



If you have any questions, please email firststreet@thc.texas.gov

TEXAS!
HISTORICAL
COMMISSION
REAL PLACES TELLING REAL STORIES

TEXAS!
HISTORICAL
COMMISSION
REAL PLACES TELLING REAL STORIES

The Texas Main Street Program

The Texas Main Street Program (TMSP) is part of Main Street America's nationwide network of state coordinating programs that support local communities as they implement the Main Street Approach™ to establish revitalization initiatives that transform downtown historic commercial cores. Main Street America reports an \$18 return for every \$1 invested in Main Street districts.

Since 1981, the TMSP has welcomed more than 180 communities into its network. Over time, these communities have rehabilitated more than 800 downtown buildings and have reported reinvestment of more than \$550 million in Main Street districts. For this reason, Main Street communities have become synonymous with preservation-driven economic development.



First & Main: what's the difference?

First Street Initiative is the first stop for communities that want to learn more about revitalization as well as the first step for communities that plan to apply to the TMSP.

Texas First Street Initiative

1. No cost to join
2. Minimal time commitment
3. Education is focused on best practices to establish a solid foundation for preservation and revitalization success
4. Minimal reporting due annually to continue participation
5. Movement into the Main Street program is optional

Texas Main Street Program

1. Fees required by TMSP and MSA
2. Program requires fulltime manager
3. Education and services focused on maintaining a local Main Street program
4. Reporting occurs quarterly, annually, and bi-annually
5. Contractual obligations such as full-time manager, attend training, and a dedicated budget

Visit our website for more info:
thc.texas.gov/firststreet

How to register:

- 1 **Attend a virtual info session.** TMSP staff will review First Street Initiative parameters, go over the registration form, and answer questions. Virtual "office hours" will be provided to assist individuals with questions related to First Street and its registration process.
- 2 **Register online.** The registration form will be open annually each fall. To complete the form, communities will need to designate a point of contact to participate in the quarterly meetings, provide information about the current conditions of the community's downtown, and secure a signature from the city manager/administrator.
- 3 **Await confirmation.** THC staff will review registration for completeness and follow-up with questions as needed. Confirmation emails will be issued to the indicated points of contact by the end of January.



The City of Lampasas, Texas would like to establish a Vacant Structure Registration Program for vacant buildings in the Lampasas Central Business Historic Overlay District. The program's goals include:

- Revitalizing Downtown
- Attracting New Businesses
- Preserving Historic Architecture
- To encourage property owners to repair and maintain general upkeep of historically significant buildings.

How to register a vacant building

- Complete the vacant structure registration application form
- Register within 90 days of receiving the City of Lampasas notification letter
- Pay the registration fee by cash or check, made payable to the City of Lampasas

Registration fee

- \$500 for the first year the structure is vacant
- \$50 per additional year the structure is vacant
- \$150 late fee if submitted after February 1st

Who should register:

Property owners of vacant structures in the Lampasas Central Business District must register with the City of Lampasas.

Dangerous buildings-A building or structure is considered dangerous if it's abandoned, unsecured, dilapidated, structurally damaged, or has substandard construction. Dangerous buildings must be repaired, demolished, or removed.

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive comments regarding amending Appendix A (Fee Schedule) of the City of Lampasas Code of Ordinances, Chapter 62, Solid Waste, Article III; Billing Rates and Fees related to the collection of Solid Waste.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 20, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

Attachments:

Summary Statement:

The City will begin a new contract with Frontier Waste Solutions for solid waste services beginning May 1, 2025. The fees for the new contract are included in the attached ordinance.

Recommendation:

Discussion only

Frontier Garbage Rates: Beginning May 1, 2025

Residential Rate \$ 26.31

Commercial Hand pick up \$ 24.56

Dumpsters:			3Y3	3Y4	3Y1	3YL	3YO
3yd	1 x week	\$ 82.34	\$ 247.02	\$ 329.36	\$ 82.34	\$ 92.34	\$ 164.68
	2 x week	\$ 189.33	\$ 567.99	\$ 757.32	\$ 189.33	\$ 199.33	\$ 378.66
	3 x week	\$ 283.96	\$ 851.88	\$ 1,135.84	\$ 283.96	\$ 293.96	\$ 567.92
	4 x week	\$ 378.68	\$ 1,136.04	\$ 1,514.72	\$ 378.68	\$ 388.68	\$ 757.36
	5 x week	\$ 473.31	\$ 1,419.93	\$ 1,893.24	\$ 473.31	\$ 483.31	\$ 946.62
Extra Dump		\$ 42.73					

Dumpsters:			6Y2	6Y3	6Y1	6YL
6yd	1 x week	\$ 189.33	\$ 378.66	\$ 567.99	\$ 189.33	\$ 199.33
	2 x week	\$ 378.57	\$ 757.14	\$ 1,135.71	\$ 378.57	\$ 388.57
	3 x week	\$ 567.97	\$ 1,135.94	\$ 1,703.91	\$ 567.97	\$ 577.97
	4 x week	\$ 757.29	\$ 1,514.58	\$ 2,271.87	\$ 757.29	\$ 767.29
	5 x week	\$ 946.65	\$ 1,893.30	\$ 2,839.95	\$ 946.65	\$ 956.65
Extra Dump		\$ 84.39				

Dumpsters:			8Y1	8YL
8yd	1 x week	\$ 252.44	\$ 252.44	\$ 262.44
	2 x week	\$ 503.54	\$ 503.54	\$ 513.54
	3 x week	\$ 757.29	\$ 757.29	\$ 767.29
	4 x week	\$ 1,009.72	\$ 1,009.72	\$ 1,019.72
	5 x week	\$ 1,262.19	\$ 1,262.19	\$ 1,272.19
Extra Dump		\$ 99.34		

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding an increase to Golf Course Fees at Hancock Park Golf Course.

Requested By: Kris Morin, Golf Course Manager

Submitted by: Kris Morin, Golf Course Manager

Date Submitted: March 7, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

At the March, 3, 2025 Golf Course Advisory Board Meeting, the board recommended changes to Green Fees, Memberships Fees, Trail Fees and Golf Cart Shed Rental Fees. The proposed changes are shown on the attached Lampasas Code of Ordinances Fee Schedule. The recommended effective date for the green fees, based on public notification would be April 15, 2025 and the July 1, 2025 for membership, trail fees and shed rental fees.

Recommendation:

Discussion only

PART II - CODE OF ORDINANCES
APPENDIX A FEE SCHEDULE

APPENDIX A FEE SCHEDULE

Description		Amount	Section this Code
(g)	Golf course fees:		
	Weekday fees are Monday-Thursday Weekend fees are Friday-Sunday		
(1)	Weekday green fee	24.00	32.00
(1)	Weekday green fee W/½ cart	39.00	52.00
(3)	Weekday, 9 holes green fee	16.00	20.00
(4)	Weekday, 9 holes green fee W/½ cart	23.50	30.00
(5)	Weekend green fee	29.00	37.00
(6)	Weekend, green fee W/½cart	44.00	57.00
(7)	Weekend, 9 holes green fee	19.00	24.00
(8)	Weekend, 9 holes green fee W/½ cart	26.50	34.00
(9)	Golf cart rental, 9 holes	15.00	20.00
(10)	Golf cart rental, 18 holes (½ cart)	15.00	20.00
(11)	Golf cart rental, 18 holes	30.00	40.00
(12)	a)	Golf cart shed: 6-month rental	175.00
		Cart shed renters must have a cart and be a member of Hancock Park Golf Course.	
		All non-members who have personal Carts must pay a non-member trail fee.	
	b)	Late fee of 10% of the total membership fee will be assessed on memberships not paid by the 15th of the month in which it is due, and if the membership is not paid by the last day of the month the members cart and belongings will be removed and stored at the owners expense and the shed will be rented to the next person on the waiting list.	
(13)	Trail fee (non-member)	15.00	20.00
(14)	Trail fee (member), 6-month membership	75.00	85.00
(15)	Membership requirements:		
	Golf course memberships run from January 1 through June 30 and July 1 through December 31, with the exception of student memberships, which run on a monthly basis.		
	Single, 6-month membership	385.00	405.00
	Single membership consists of one person		
	Couple, 6-month membership	475.00	500.00
	Couples membership consists of a husband and wife, a parent and child, with the child being 18 years of age and		

PART II - CODE OF ORDINANCES
APPENDIX A FEE SCHEDULE

		under, living at the same residence as the parent, or a couple comprised of significant others living at the same residence.		
		Family, 3 members, 6-month membership	550.00	575.00
		First additional family member	125.00	130.00
		Each additional family member	125.00	130.00
		Family membership consists of three immediate family members with the children being 18 years of age and under, all living in the same residence.		
		Student fee, per month, with certain rules	30.00	No Change
		Student membership consists of children who are students, enrolled in the Lampasas Independent School District (Middle and high school golf team members will play free during the season from January 1 through the end of all tournaments.)		
		School tourneys, per player	5.00	15.00
	(16)	Jr. Green Fee	10.00	15.00
		(Child must be 12 yrs. of age and under)		
	(17)	Senior (55 years of age and older)		\$3.00 off
		Weekday green fee	21.00	\$29.00
		Weekday green fee W/½ cart	36.00	\$49.00
		Weekend green fee	26.00	\$34.00
		Weekend green fee W/½ cart	41.00	\$54.00
	(18)	Active duty military		\$3.00 off
		Weekday green fee	18.00	\$29.00
		Weekend green fee	23.00	\$34.00

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**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, March 17, 2025
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Zachary Morris
Charlie Pratus
Davis Keele
Myles Haider
Cathy Kuehne
Eric Hernandez

Council Members Absent

N/A

City Staff Present:

Erin Corbell, City Manager
Becky Sims, City Secretary
Kristy Acevedo, Systems Admin
Yvonne Moreno, Finance Director
Jody Cummings, Police Chief
Joe Adams, Fire Chief
Van Sims, WWW Operations Manager
Charlie Boswell, Asst Police Chief
Kayleigh Stanley, Executive Secretary

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session

Mayor Pearce called the workshop session to order at 5:30 p.m.

2. Discussion and presentation of Lampasas Central Appraisal District proposed 2025 Budget Amendments.

Staff received notice from the Lampasas Central Appraisal District Chief Appraiser, Juan Saucedo of the proposed amendments to their 2025 Budget. The appraisal district has unforeseen expenditures in the current budget year causing a change in budgetary needs for the 2025 fiscal year. They are proposing the following, moving \$140,484.00 of 2024 unspent budget amounts, \$57,602.00 LCAD fund balance and amending the 2025 budget in the categories listed below. LCAD is not asking the taxing units for more funds they are asking the LCAD Board of Directors to move funds from prior year budget and LCAD fund balance.

The summary of 2024/2025 amendments are as follows:

- *Appraisal Firm Assistance-Capitol Appraisal Group*
- *Additional Education and Training for (4) four employees*
- *Additional Mapping and Deeds Maintenance*
- *Salary and Benefits-Employee Retention*
- *Commercial Appraisal Contract*
- *Ratio Study Software*
- *Cyber Security and IT Maintenance*
- *Record Management (clean up)*

The board meeting is scheduled for March 27, 2025 @ 5:30 p.m.

Council member Kuehne inquired about staff salary adjustments, specifically Chief Appraiser. Mr. Harrison, LCAD Board Member advised that recommended salary adjustments are based on experience and expertise in the field.

3. Discussion regarding any item on the regular agenda.

There were no items discussed.

4. Adjourn Workshop Session-

Council member Hernandez moved to adjourn workshop at 5:36 pm, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

REGULAR SESSION

ANNOUNCEMENTS

- A. **Call to Order-**Mayor Pearce called the regular session to order at 5:36 pm.
- B. **Invocation and Pledge of Allegiance-** Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited
- C. **Presentations and Proclamations**

1.1	Citizen comments- Any citizen who desires to address the City Council on a matter that is not included on the Agenda may do so at this time.
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There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

1.3	Public hearing to receive citizen comments regarding a rezone request for Northington Creek Estates, commonly known as 1206 Mills Street, and 1705 E 4th Street as follows: <ul style="list-style-type: none">• 49 Single Family Residential-6 “SF-6” lots to 118 lots• 119 Single Family Residential-8 “SF-8” lots to 65 lots• 75 Single Family Residential-10 “SF-10” lots to 16 lots• 30 Single Family Attached (Townhomes) lots to 68 lots• 20.51 acres to Agriculture (green space) from Single Family Residential-10 “SF-10”.
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Mayor Pearce opened the public hearing.

Mrs. Sims, City Secretary presented the following:

Tri-Cru Ventures is asking City Council to consider granting a rezone request for Northington Creek Estates as follows:

- *49 Single Family Residential-6 “SF-6” lots to 118 lots*
- *119 Single Family Residential-8 “SF-8” lots to 65 lots*
- *75 Single Family Residential-10 “SF-10” lots to 16 lots*
- *30 Single Family Attached (Townhomes) lots to 68 lots*
- *20.51 acres to Agriculture (green space) from Single Family Residential-10 “SF-10”*

The requested rezone fits within the existing character of the neighborhood and within the community as outlined in the Comprehensive Plan as Suburban Residential, Suburban Mixed-Use, Corridor Commercial.

The case was heard before the Planning Commission on March 6, 2025 and they recommended approval with approximately 20 townhomes being replaced with single family homes. This would decrease the townhome lots from 68 to approximately 48 and increase the SF-6 lots from 118 to approximately 138 lots.

Mayor Pearce opened the floor for public testimony:

Jimmy Torres, Tri-Cru Ventures, addressed questions brought by Council and the public. Mr. Torres briefly discussed proposed drainage plan; however, without a complete civil plan it is hard to address specifics. Mr. Torres is aware of the fill required and the current condition of the terrain. Mr. Torres stated that this meeting is specific to zoning and if approved he will move forward with the civil plan set; which will address everyone’s concerns.

BJ Little, Turley Engineer, advised that the TCEQ standards and other state law regarding runoff, such as Floodplain Management will be adhered to. They will work with staff during the Civil Review regarding water, sewer and electric needs, as well as, TxDOT regarding the Traffic Impact Analysis.

Betsy Kemp, David Matthews and Thomas Crawford all shared their concerns relating to drainage, density, infrastructure, schools and traffic congestion.

Chris Harrison spoke to the fact that the request is only for zoning and actually getting a civil set of plans will be costly. He stated the council should be reviewing this strictly based on zoning and nothing additional.

With no additional citizen comments, the public hearing was closed.

1.4	Public hearing to receive citizen comments regarding a request to rezone property from Retail “R” to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County
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Mayor Pearce opened the public hearing.

Mrs. Sims, City Secretary, presented the following:

Hardin Interests, Inc, Rick Hardin, property owner is asking the commission to consider approval, denial, or approval with modification(s) a request to rezone property from Retail “R” to Two-Family

Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County

The area around this property is zoned Single Family Residential-6 "SF-6", Retail "R", and Central Business District "CBD"

The Comprehensive Plan defines this area as Downtown Traditional and Downtown Core and this requested zoning fits in with both districts.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed thirty-three (33) notices to property owners within 200 feet of the applicant's property, as of the date of this report one letter in favor has been received and none in opposition.

With no citizen comments, the public hearing was closed.

1.5	Public hearing to receive citizen comments regarding a request for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential -10 "SF-10", described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6 th Street Lampasas, Texas, Lampasas County.
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Mayor Pearce opened the public hearing.

Mrs. Sims, City Secretary presented the following:

The property owner is applying for a Specific Use Permit (SUP) to allow for an accessory dwelling to the main structure commonly referred to as a guesthouse. The property owner would like to make improvements and upgrades to a stand-alone 240 sq ft shop that would create a useable living space with kitchenette. This accessory dwelling will be used at the pleasure of the homeowner.

With no citizen comments, the public hearing was closed.

1.6	Public hearing to receive citizen comments regarding a request to abandon the 16' wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County
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Mayor Pearce opened the public hearing.

Mrs. Sims, City Secretary, presented the following:

The property owner is applying for an abandonment of the 16' wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County.

Staff has verified that there are no city conflicts regarding water, sewer or electric for this alleyway. Staff sent notices to ATMOS, Suddenlink, AT&T and Nextlink as required, with no opposition to the request. The requestor has made contact with the neighbor, who has agreed to sharing ownership of the alley. Staff mailed seventeen (17) letters to adjacent property owners, with none returned in favor or opposition of the request.

With no citizen comments, the public hearing was closed.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Joint Meeting between City Council and Lampasas Economic Development Corporation held on January 22, 2025

Council member Keele moved to approve the minutes as presented, the motion was seconded by Council member Hernandez, with a unanimous vote, the motion carried.

2.2	Discussion and possible action concerning approval of minutes of the Special Called Meeting held on February 18, 2025
-----	---

Council member Keele moved to approve the minutes as presented, the motion was seconded by Council member Kuehne, with a unanimous vote, the motion carried.

2.3	Discussion and possible action regarding the approval of minutes of the Regular City Council Meeting held on February 24, 2025
-----	--

Council member Hernandez moved to approve the minutes as presented, the motion was seconded by Council member Keele, with Mayor Pro Tem Morris abstaining, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from February 1, 2025- February 28, 2025
3.2	Discussion and possible action regarding the January 2025 Investment Report.

Mayor Pro Tem Morris moved to approve the consent agenda, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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5.0	ROUTINE MATTERS
5.1	CITY MANAGER'S OPERATIONAL REPORT
	<p><i>HR John McElroy with the City of Liberty Hill will be joining staff on Tuesday, April 1 as our new Director of Public Works. Prior to the joining the City of Liberty Hill, Mr. McElroy spent over twenty years with the City of Georgetown in Water Utility Operations. John brings a strong background in regulatory compliance, implementation of policies and procedures and a strong desire to train for succession planning.</i></p> <p><i>Second Street The Second Street repaving project is complete and the roadway is re-opened.</i></p> <p><i>IT- Phones Recently, phone lines servicing the animal control facility went down. AT&T informed the city that they will not be repairing/replacing copper phone lines. The facility is currently using mobile phones for service. Staff is concerned about future failure potential as copper lines continue to age. Staff is looking into replacement options that will allow for more functionality and connectivity across city facilities utilizing more modern technologies and</i></p>

	<p><i>phone systems, for similar charges to what the city is paying currently for service.</i></p> <p><i>Calvert- HVAC</i></p> <p><i>Technicians have been on site to identify issues with the current HVAC system at the Calvert Building. The software used to run the system (Intelligent Touch Manager) has failed and will cost \$6,378 to replace, not including labor. No local technicians are able to service that portion of the system. There appears to be an almost one-year lead time on replacement units. Staff recommends having a more user- and service-friendly until installed in the future.</i></p>
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5.2	MAYOR’S COMMENTS
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6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and selection of website photo contest winner.
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Council member Kuehne moved to select option 1 for the website photo contest, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

7.2	<p>Discussion and possible action to approve, deny, or approve with modifications a rezone request for Northington Creek Estates, commonly known as 1206 Mills Street, and 1705 E 4th Street as follows:</p> <ul style="list-style-type: none"> • 49 Single Family Residential-6 “SF-6” lots to 118 lots • 119 Single Family Residential-8 “SF-8” lots to 65 lots • 75 Single Family Residential-10 “SF-10” lots to 16 lots • 30 Single Family Attached (Townhomes) lots to 68 lots <p>20.51 acres to Agriculture (green space) from Single Family Residential-10 “SF-10”</p>
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Council member Keele moved to approve the rezone request for Northington Creek Estates, commonly known as 1206 Mills Street, and 1705 E 4th Street as presented, the motion was seconded by Council member Pratus, with three members in opposition and four in favor, the motion carried.

7.3	Discussion and possible action to approve, deny, or approve with modifications a request to rezone property from Retail “R” to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County.
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Council member Kuehne moved to approve the request to rezone property from Retail “R” to Two-Family Residential District (Duplex), the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.4	Discussion and possible action to approve, deny, or approve with modifications a request for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential - 10 "SF-10", described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6 th Street Lampasas, Texas, Lampasas County.
-----	--

Council member Keele moved to approve a request for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential – 10, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding a request to abandon the 16’ wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County.
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Mayor Pro-Tem Morris moved to abandon the 16’ wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding the Kids Art in the Park event held at Campbell Park on April 5, 2025, from 10 am to 2 pm.
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Mayor Pro Tem Morris moved to approve the Kids Art in the Park event held at Campbell Park on April 5, 2025 from 10am to 2pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding the Project Graduation Class of 2029 Game Night to be held May 2, 2025, from 6-9 pm at the 580 Sports Complex.
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Mayor Pro Tem Morris moved to approve Project Graduation Class of 2029 Game Night to be held May 2, 2025 from 6-9pm at the 580 Sports Complex, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.8	Discussion and acknowledgement of the 2025 Annual City Events
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Council member Hernandez moved to acknowledge the 2025 Annual City Events, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.9	Discussion and possible action regarding approval to declare a 2009 Chevrolet 3500 work truck. as surplus fleet and allow staff to dispose of according to State law.
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Council member Pratus moved to approve the declaration of a 2009 Chevrolet 3500 work truck as surplus fleet and allow staff to dispose of according to State law, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.10	Discussion and possible action regarding approval to declare a 1986 Napa 240 Air Compressor as surplus equipment and dispose as State Law allows
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Council member Hernandez moved to declare a 1986 Napa 240 Air Compressor as surplus equipment and allow staff to dispose of according to State law, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.11	Discussion and possible action regarding approval to declare a 2004 Asphalt Zipper Milling Machine as surplus equipment and allow staff to dispose of as State Law allows.
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Council member Pratus moved to declare a 2004 Asphalt Zipper Milling Machine as surplus equipment and allow staff to dispose of according to State law, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.12	Discussion and possible action regarding approval to declare a 2000 Ford F250 work truck as surplus fleet and allow staff to dispose of as State Law allows.
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Council member Pratus moved to declare a 2000 Ford F250 work truck as surplus fleet and allow staff to dispose of according to State law, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

7.13	Discussion and possible action regarding approval to declare a 2005 John Deere 777 Zero Turn Mower as surplus equipment and allow staff to dispose of according to State law.
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Mayor Pro Tem Morris moved to declare a 2005 John Deere 777 Zero Turn Mower as surplus equipment and allow staff to dispose of according to State law, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

7.14	Discussion and possible action regarding 2025 Consumer Price Index (CPI), adjustment to Municipal Telecommunications Right-of-Way access line rates.
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Council member Keele moved to take no action regarding 2025 Consumer Price Index (CPI), adjustment to Municipal Telecommunications Right-of-Way access line rates, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

7.15	Discussion and possible action regarding approval of a standard professional services agreement between Bureau Veritas North America, Inc. and the City of Lampasas.
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Mayor Pro Tem Morris moved to approve the agreement between Bureau Veritas North America, Inc and the City of Lampasas, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

7.16	Discussion and possible action regarding the first and final reading of an Ordinance amending the Lampasas Code of Ordinances, Appendix A- Fee Schedule, Chapter 18 Buildings and Building Regulations.
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Council member Pratus moved to approve the first and final reading of an Ordinance amending the Lampasas Code of Ordinances, Appendix A-Fee Schedule, Chapter 18 Buildings and Building Regulations, the motion was seconded by Council member Haider and with a unanimous vote, the motion carried.

Adjourn into Executive Session

Council member Pratus moved to adjourn into executive session at 6:48 pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

- Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551

Adjourn executive session and reconvene Regular Session

Council reconvened Regular Session at 7:26 p.m.

REGULAR SESSION	
9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken out of Executive Session.

Adjourn

Council member Pratus moved to adjourn at 7:27 p.m., the motion was seconded by Council member Haider and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2025.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary

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City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for February 2025

Requested By: Yvonne Moreno, Finance Director
Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 17, 2025 For the Agenda of: March 24, 2025

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 1 day(s).

The City's yield to maturity is 4.05

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$8,421,048.74	34.64%
TexStar	\$1,842,368.79	7.58%
Cadence Bank	\$10,529,899.37	43.32%
Money Market	\$3,442,551.70	14.16%
Frost Bank	\$72,056.31	0.30 %

Recommendation: Motion to approve by consent.

City of Lampasas

Investment Report

As of February 28, 2025



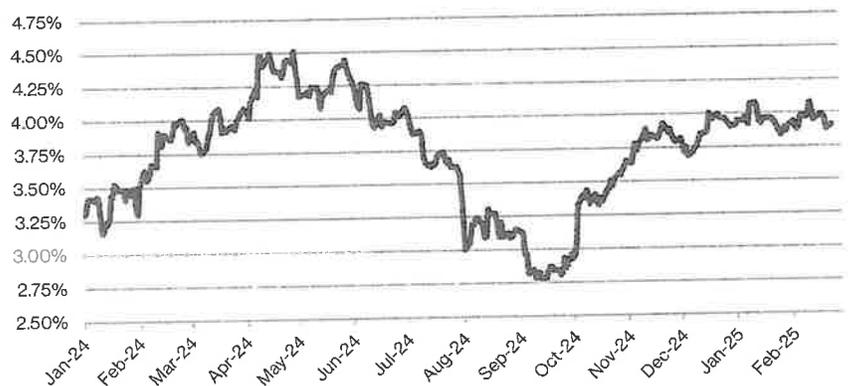
MEEDER
PUBLIC FUNDS

OBSERVATIONS AND EXPECTATIONS

- Market participants are expecting about two Federal Reserve rate cuts for 2025
- Fed Chair Powell recently stated that the labor market is in balance
- Consumer prices have been trending higher the past few months
- Both 2Y and 5Y U.S. Treasury rates are below Oct 2023 cycle highs but have rebounded materially since last September

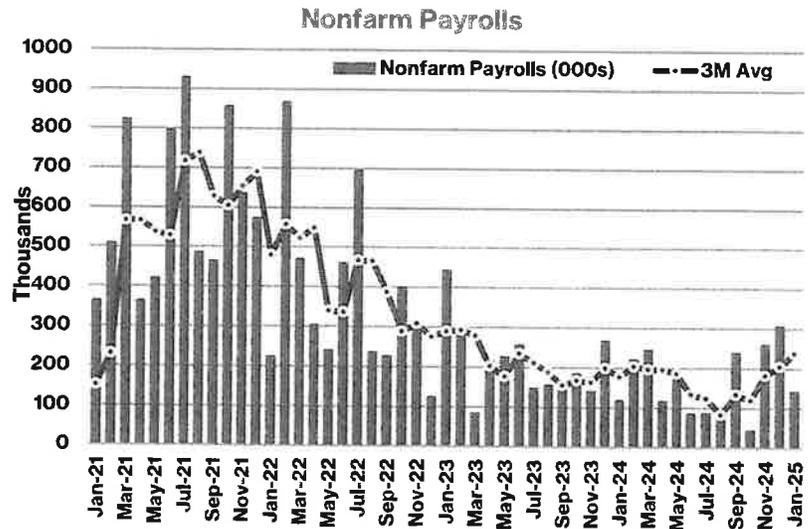
- The Fed Funds futures market continually prices where it expects the Funds rate to be heading.
- At the end of February, the futures market was showing about two 0.25% Fed cuts in 2025, with the rate ending at approximately 3.9%.

Dec 2025 Expected Fed Funds Rate

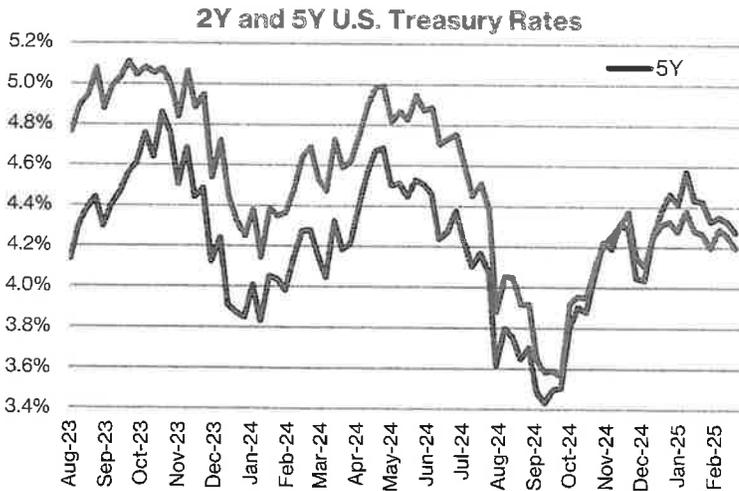


SOURCE: BLOOMBERG, CME AS OF 2/24/25

- The 3-month average for job creation has been climbing since last September.
- Unemployment remains low with a rate of 4.0% for January.



SOURCE: BLOOMBERG, DEPARTMENT OF LABOR



- Inflation has been trending higher since September of last year.
- Grocery prices climbed 0.5% in January, compared with 0.3% in December, as egg prices surged more than 15% amid shortages caused by outbreak of avian flu.

SOURCE: BLOOMBERG, 2025* RATE AS OF 2/24/25

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Transaction Statement	13
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Portfolio Summary

3.98

Weighted Average Yield to Maturity

0.00

Weighted Average Maturity (Years)

0.00

Portfolio Effective Duration (Years)

0.00

Weighted Average Life (Years)

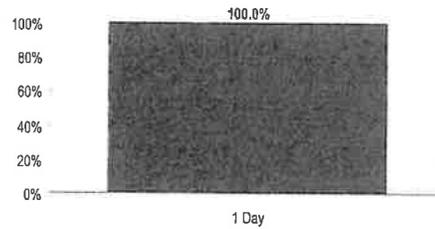
AAA

Average Credit Rating

Portfolio Position

Par Value	\$24,307,925
Principal Cost	\$24,307,925
Book Value	\$24,307,925
Market Value	\$24,307,925
Unrealized Gain/Loss	\$0
Accrued Interest	\$0

Maturity Distribution



Sector Allocation



● Bank Deposits	57.78%
● LGIP	42.22%



Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	14,044,507.38	14,044,507.38	14,044,507.38	57.78%	1	3.70
LGIP	10,263,417.53	10,263,417.53	10,263,417.53	42.22%	1	4.37
TOTAL	24,307,924.91	24,307,924.91	24,307,924.91	100.00%	1	3.98
CASH AND ACCRUED INTEREST						
Purchased Accrued Interest		0.00	0.00			
TOTAL CASH AND INVESTMENTS	24,307,924.91	24,307,924.91	24,307,924.91		1	3.98
TOTAL EARNINGS						
	CURRENT MONTH					
	74,015.18					



Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
CASH						
Bank Deposits	4	11,536,382.47	11,536,382.47	47.46	3.82	1
LGIP	1	8,387,686.77	8,387,686.77	34.51	4.37	1
TOTAL	5	19,924,069.24	19,924,069.24	81.97	4.05	1
CERT OF OBLIGATION 2016						
LGIP	1	33,361.97	33,361.97	0.14	4.49	1
TOTAL	1	33,361.97	33,361.97	0.14	4.49	1
ELECTRIC						
Bank Deposits	2	551,660.73	551,660.73	2.27	3.26	1
LGIP	1	1,842,368.79	1,842,368.79	7.58	4.38	1
TOTAL	3	2,394,029.52	2,394,029.52	9.85	4.12	1
LEDC						
Bank Deposits	2	1,584,813.09	1,584,813.09	6.52	2.94	1
TOTAL	2	1,584,813.09	1,584,813.09	6.52	2.94	1
SEIZURES						
Bank Deposits	2	41,912.49	41,912.49	0.17	3.75	1
TOTAL	2	41,912.49	41,912.49	0.17	3.75	1
TRUST						
Bank Deposits	2	82,433.43	82,433.43	0.34	3.75	1
TOTAL	2	82,433.43	82,433.43	0.34	3.75	1
WATER						



Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
Bank Deposits	2	247,305.17	247,305.17	1.02	3.75	1
TOTAL	2	247,305.17	247,305.17	1.02	3.75	1
GRAND TOTAL	17	24,307,924.91	24,307,924.91	100.00	3.98	1



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
CASH												
BANK DEPOSITS												
700-047-4	Cadence Bank Account	02/28/2025 02/28/2025	8,060,496.46	8,060,496.46 0.00	8,060,496.46	3.75		1	100 8,060,496.46	0.00 8,060,496.46	33.16	NA NA
700-321-3	Cadence Bank Account	02/28/2025 02/28/2025	507.03	507.03 0.00	507.03	3.75		1	100 507.03	0.00 507.03	0.00	NA NA
700-418-7	Cadence Bank Account	02/28/2025 02/28/2025	32,827.28	32,827.28 0.00	32,827.28	3.75		1	100 32,827.28	0.00 32,827.28	0.14	NA NA
4001579	Lone Star Capital Bank IntraFi Cash Service	02/28/2025 02/28/2025	3,442,551.70	3,442,551.70 0.00	3,442,551.70	4.00		1	100 3,442,551.70	0.00 3,442,551.70	14.16	NA NA
BANK DEPOSITS TOTAL			11,536,382.47	11,536,382.47 0.00	11,536,382.47	3.82		1	100 11,536,382.47	0.00 11,536,382.47	47.46	NA
LGIP												
TEXPOOL	TexPool	02/28/2025 02/28/2025	8,387,686.77	8,387,686.77 0.00	8,387,686.77	4.37		1	100 8,387,686.77	0.00 8,387,686.77	34.51	AAA
LGIP TOTAL			8,387,686.77	8,387,686.77 0.00	8,387,686.77	4.37		1	100 8,387,686.77	0.00 8,387,686.77	34.51	AAA
CASH TOTAL			19,924,069.24	19,924,069.24 0.00	19,924,069.24	4.05		1	0.00 19,924,069.24	0.00 19,924,069.24	81.97	AAA
CERT OF OBLIGATION 2016												
LGIP												
TEXPRIME	TexPool Prime	02/28/2025 02/28/2025	33,361.97	33,361.97 0.00	33,361.97	4.49		1	100 33,361.97	0.00 33,361.97	0.14	AAA
LGIP TOTAL			33,361.97	33,361.97 0.00	33,361.97	4.49		1	100 33,361.97	0.00 33,361.97	0.14	AAA
CERT OF OBLIGATION 2016 TOTAL			33,361.97	33,361.97 0.00	33,361.97	4.49		1	0.00 33,361.97	0.00 33,361.97	0.14	AAA
ELECTRIC												
BANK DEPOSITS												
700-067-2	Cadence Bank Account	02/28/2025 02/28/2025	479,604.42	479,604.42 0.00	479,604.42	3.75		1	100 479,604.42	0.00 479,604.42	1.97	NA NA
591732110	Frost Bank Public Fund Checking Account	02/28/2025 02/28/2025	72,056.31	72,056.31 0.00	72,056.31	0.00		1	100 72,056.31	0.00 72,056.31	0.30	NA NA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
BANK DEPOSITS TOTAL			551,660.73	551,660.73 0.00	551,660.73	3.26		1	1.00 551,660.73	0.00 551,660.73	2.27	NA
LGIP												
TEXSTAR	TexSTAR	02/28/2025 02/28/2025	1,842,368.79	1,842,368.79 0.00	1,842,368.79	4.38		1	1.00 1,842,368.79	0.00 1,842,368.79	7.58	AAA
LGIP TOTAL			1,842,368.79	1,842,368.79 0.00	1,842,368.79	4.38		1	1.00 1,842,368.79	0.00 1,842,368.79	7.58	AAA
ELECTRIC TOTAL			2,394,029.52	2,394,029.52 0.00	2,394,029.52	4.12		1	1.00 2,394,029.52	0.00 2,394,029.52	9.85	AAA

LEDC												
BANK DEPOSITS												
700-236-3	Cadence Bank Account	02/28/2025 02/28/2025	160,503.63	160,503.63 0.00	160,503.63	2.94		1	1.00 160,503.63	0.00 160,503.63	0.66	NA NA
700-109-2	Cadence Bank Account	02/28/2025 02/28/2025	1,424,309.46	1,424,309.46 0.00	1,424,309.46	2.94		1	1.00 1,424,309.46	0.00 1,424,309.46	5.86	NA NA
BANK DEPOSITS TOTAL			1,584,813.09	1,584,813.09 0.00	1,584,813.09	2.94		1	1.00 1,584,813.09	0.00 1,584,813.09	6.52	NA
LEDC TOTAL			1,584,813.09	1,584,813.09 0.00	1,584,813.09	2.94		1	1.00 1,584,813.09	0.00 1,584,813.09	6.52	NA

SEIZURES												
BANK DEPOSITS												
700-076-3	Cadence Bank Account	02/28/2025 02/28/2025	41,909.51	41,909.51 0.00	41,909.51	3.75		1	1.00 41,909.51	0.00 41,909.51	0.17	NA NA
201001999	Cadence Bank Account	02/28/2025 02/28/2025	2.98	2.98 0.00	2.98	4.50		1	1.00 2.98	0.00 2.98	0.00	NA NA
BANK DEPOSITS TOTAL			41,912.49	41,912.49 0.00	41,912.49	3.75		1	1.00 41,912.49	0.00 41,912.49	0.17	NA
SEIZURES TOTAL			41,912.49	41,912.49 0.00	41,912.49	3.75		1	1.00 41,912.49	0.00 41,912.49	0.17	NA

TRUST												
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Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
BANK DEPOSITS												
000-634-8	Cadence Bank Account	02/28/2025 02/28/2025	33,584.45	33,584.45 0.00	33,584.45	3.75		1	1.00 33,584.45	0.00 33,584.45	0.14	NA NA
000-634-9	Cadence Bank Account	02/28/2025 02/28/2025	48,848.98	48,848.98 0.00	48,848.98	3.75		1	1.00 48,848.98	0.00 48,848.98	0.20	NA NA
BANK DEPOSITS TOTAL			82,433.43	82,433.43 0.00	82,433.43	3.75		1	1.00 82,433.43	0.00 82,433.43	0.34	NA
TRUST TOTAL			82,433.43	82,433.43 0.00	82,433.43	3.75		1	82,433.43	82,433.43	0.34	NA
WATER												
BANK DEPOSITS												
700-048-2	Cadence Bank Account	02/28/2025 02/28/2025	142.39	142.39 0.00	142.39	3.75		1	1.00 142.39	0.00 142.39	0.00	NA NA
700-163-9	Cadence Bank Account	02/28/2025 02/28/2025	247,162.78	247,162.78 0.00	247,162.78	3.75		1	1.00 247,162.78	0.00 247,162.78	1.02	NA NA
BANK DEPOSITS TOTAL			247,305.17	247,305.17 0.00	247,305.17	3.75		1	1.00 247,305.17	0.00 247,305.17	1.02	NA
WATER TOTAL			247,305.17	247,305.17 0.00	247,305.17	3.75		1	247,305.17	247,305.17	1.02	NA
GRAND TOTAL			24,307,924.91	24,307,924.91 0.00	24,307,924.91	3.98		1	24,307,924.91	24,307,924.91	100.00	AAA

CITY OF LAMPASAS | FEBRUARY 28, 2025



Cash Reconciliation Report



Transaction Statement

NO ACTIVITY DURING
CURRENT PERIOD



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
CASH									
700-321-3	Cadence Bank Account	2025-02-28	507.03	507.03	0.00	0.00	1.48	1.48	0.00
700-047-4	Cadence Bank Account	2025-02-28	8,060,496.46	8,060,496.46	0.00	0.00	23,159.38	23,159.38	0.00
700-418-7	Cadence Bank Account	2025-02-28	32,827.28	32,827.28	0.00	0.00	95.15	95.15	0.00
4001579	Lone Star Capital Bank IntraFi Cash Service	2025-02-28	3,442,551.70	3,442,551.70	0.00	0.00	10,546.58	10,546.58	0.00
TEXPOOL	TexPool	2025-02-28	8,387,686.77	8,387,686.77	0.00	0.00	27,931.40	27,931.40	0.00
TOTAL			19,924,069.24	19,924,069.24	0.00	0.00	61,733.99	61,733.99	0.00
CERT OF OBLIGATION 2016									
TEXPRIME	TexPool Prime	2025-02-28	33,361.97	33,361.97	0.00	0.00	132.55	132.55	0.00
TOTAL			33,361.97	33,361.97	0.00	0.00	132.55	132.55	0.00
ELECTRIC									
700-067-2	Cadence Bank Account	2025-02-28	479,604.42	479,604.42	0.00	0.00	1,374.06	1,374.06	0.00
591732110	Frost Bank Public Fund Checking Account	2025-02-28	72,056.31	72,056.31	0.00	0.00	0.00	0.00	0.00
TEXSTAR	TexSTAR	2025-02-28	1,842,368.79	1,842,368.79	0.00	0.00	6,143.45	6,143.45	0.00
TOTAL			2,394,029.52	2,394,029.52	0.00	0.00	7,517.51	7,517.51	0.00
LEGG									
700-109-2	Cadence Bank Account	2025-02-28	1,424,309.46	1,424,309.46	0.00	0.00	3,204.83	3,204.83	0.00
700-236-3	Cadence Bank Account	2025-02-28	160,503.63	160,503.63	0.00	0.00	361.12	361.12	0.00
TOTAL			1,584,813.09	1,584,813.09	0.00	0.00	3,565.95	3,565.95	0.00
SEIZURES									
201001999	Cadence Bank Account	2025-02-28	2.98	2.98	0.00	0.00	0.00	0.00	0.00
700-076-3	Cadence Bank Account	2025-02-28	41,909.51	41,909.51	0.00	0.00	120.22	120.22	0.00
TOTAL			41,912.49	41,912.49	0.00	0.00	120.22	120.22	0.00
TRUST									



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
000-634-9	Cadence Bank Account	2025-02-28	48,848.98	48,848.98	0.00	0.00	140.12	140.12	0.00
000-634-8	Cadence Bank Account	2025-02-28	33,584.45	33,584.45	0.00	0.00	96.34	96.34	0.00
TOTAL			82,433.43	82,433.43	0.00	0.00	236.46	236.46	0.00
WATER									
700-163-9	Cadence Bank Account	2025-02-28	247,162.78	247,162.78	0.00	0.00	708.09	708.09	0.00
700-048-2	Cadence Bank Account	2025-02-28	142.39	142.39	0.00	0.00	0.41	0.41	0.00
TOTAL			247,305.17	247,305.17	0.00	0.00	708.50	708.50	0.00
GRAND TOTAL			24,307,924.91	24,307,924.91	0.00	0.00	74,015.18	74,015.18	0.00



Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
CASH											
4001579	Lone Star Capital Bank IntraFi Cash Service	3,442,551.70	3,432,005.12	3,442,551.70	02/28/2025	3.23	4.00	10,546.58	0.00	0.00	10,546.58
700-047-4	Cadence Bank Account	8,060,496.46	8,186,906.90	8,060,496.46	02/28/2025	5.25	3.75	23,159.38	0.00	0.00	23,159.38
700-321-3	Cadence Bank Account	507.03	555.55	507.03	02/28/2025	5.25	3.75	1.48	0.00	0.00	1.48
700-418-7	Cadence Bank Account	32,827.28	33,411.50	32,827.28	02/28/2025	5.25	3.75	95.15	0.00	0.00	95.15
TEXPOOL	TexPool	8,387,686.77	8,359,755.37	8,387,686.77	02/28/2025	5.34	4.37	27,931.40	0.00	0.00	27,931.40
TOTAL		19,924,069.24	20,012,634.44	19,924,069.24		4.94	4.05	61,733.99	0.00	0.00	61,733.99
CERT OF OBLIGATION 2016											
TEXPRIME	TexPool Prime	33,361.97	39,679.42	33,361.97	02/28/2025	4.50	4.49	132.55	0.00	0.00	132.55
TOTAL		33,361.97	39,679.42	33,361.97		4.50	4.49	132.55	0.00	0.00	132.55
ELECTRIC											
591732110	Frost Bank Public Fund Checking Account	72,056.31	72,056.31	72,056.31	02/28/2025	0.00	0.00	0.00	0.00	0.00	0.00
700-067-2	Cadence Bank Account	479,604.42	477,230.36	479,604.42	02/28/2025	5.25	3.75	1,374.06	0.00	0.00	1,374.06
TEXSTAR	TexSTAR	1,842,368.79	1,836,225.34	1,842,368.79	02/28/2025	5.30	4.38	6,143.45	0.00	0.00	6,143.45
TOTAL		2,394,029.52	2,385,512.01	2,394,029.52		5.13	4.12	7,517.51	0.00	0.00	7,517.51
LEDC											
700-109-2	Cadence Bank Account	1,424,309.46	1,421,322.84	1,424,309.46	02/28/2025	3.88	2.94	3,204.83	0.00	0.00	3,204.83
700-236-3	Cadence Bank Account	160,503.63	160,142.51	160,503.63	02/28/2025	3.88	2.94	361.12	0.00	0.00	361.12
TOTAL		1,584,813.09	1,581,465.35	1,584,813.09		3.88	2.94	3,565.95	0.00	0.00	3,565.95
SEIZURES											
201001999	Cadence Bank Account	2.98	2.98	2.98	02/28/2025	0.45	4.50	0.00	0.00	0.00	0.00
700-076-3	Cadence Bank Account	41,909.51	41,789.29	41,909.51	02/28/2025	5.25	3.75	120.22	0.00	0.00	120.22
TOTAL		41,912.49	41,792.27	41,912.49		5.25	3.75	120.22	0.00	0.00	120.22



Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
TRUST											
000-634-8	Cadence Bank Account	33,584.45	33,488.11	33,584.45	02/28/2025	5.25	3.75	96.34	0.00	0.00	96.34
000-634-9	Cadence Bank Account	48,848.98	48,708.86	48,848.98	02/28/2025	5.25	3.75	140.12	0.00	0.00	140.12
TOTAL		82,433.43	82,196.97	82,433.43		5.25	3.75	236.46	0.00	0.00	236.46
WATER											
700-048-2	Cadence Bank Account	142.39	141.98	142.39	02/28/2025	5.25	3.75	0.41	0.00	0.00	0.41
700-163-9	Cadence Bank Account	247,162.78	245,854.69	247,162.78	02/28/2025	5.25	3.75	708.09	0.00	0.00	708.09
TOTAL		247,305.17	245,996.67	247,305.17		5.25	3.75	708.50	0.00	0.00	708.50
GRAND TOTAL		24,307,924.91	24,389,277.13	24,307,924.91		4.89	3.98	74,015.18	0.00	0.00	74,015.18

Disclosure

Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

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City Manager

ITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve the second reading of an Ordinance to rezone Northington Creek Estates, 79.04 acres, commonly known as 1206 Mills Street, and 1705 E 4th Street as follows:

Changing 20.51 acres from Single Family Residential-10 to Agriculture "AG", *increasing* Single Residential Family-6 from 49 lots to 118, *decreasing* Single Residential Family-8 from 119 lots to 65 lots, *decreasing* Single Residential Family-10 from 75 lots to 16 lots and *increasing* Single Residential Family Attached (Townhomes) from 30 lots to 68 lots.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 5, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This is the second reading of an Ordinance.

Recommendation:

To consider a motion to approve the second reading of an Ordinance to rezone Northington Creek Estates.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO MODIFY THE NUMBER OF LOTS CLASSIFIED AS SINGLE RESIDENTIAL FAMILY-6 “SF-6”, SINGLE FAMILY ATTACHED-“SFA” (TOWNHOMES), SINGLE FAMILY RESIDENTIAL-8 “SF-8” AND SINGLE FAMILY RESIDENTIAL-10 “SF-10” FOR THE NORTHINGTON CREEK ESTATES PROPERTY DESCRIBED AS PARCEL 8121 48.19 ACRES, ABSTRACT 0042, JOHN BURLESON SURVEY, COMMONLY KNOWN AS 1206 MILLS STREET AND PARCEL 8246, 8247, 8248, 30.85 ACRES, ABSTRACT 0042, JOHN BURLESON SURVEY, COMMONLY KNOWN AS 1705 E 4TH STREET LAMPASAS, TEXAS LAMPASAS COUNTY. DETAILING RESTRICTIONS RELATED THERETO; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Tri-Cru Ventures, LLC (owner) is asking the City of Lampasas Planning and Zoning Commission and City Council to consider rezoning property parcel 8121, **48.19** acres, abstract 0042, John Burleson Survey, commonly known as 1206 Mills Street and parcel 8246, 8247, 8248, **30.85** acres, abstract 0042, John Burleson Survey, commonly known as 1705 E 4th Street as designed on the attached zoning plat and described below:

- Rezone 20.51 acres from Single Family Residential-10 to Agriculture “AG” (green space/detention)
- From 49 Single Family Residential-6 “SF-6” lots to 118 lots
- From 119 Single Family Residential-8 “SF-8” lots to 65 lots
- From 75 Single Family Residential-10 “SF-10” lots to 16 lots
- From 30 Single Family Attached (Townhomes) lots to 68 lots

No change to the 2.175 acres zoned Commercial “C”

WHEREAS, pursuant to Section 10 of the City’s Zoning Ordinance, notice of the request to rezone property was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 6, 2025 by the Planning & Zoning Commission regarding the request for a rezone by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 17, 2025 by the City Council regarding the request for a rezone by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to rezone the property from as follows:

- Rezone 20.51 acres from Single Family Residential-10 to Agriculture “AG” (green space/detention)
- From 49 Single Family Residential-6 “SF-6” lots to 118 lots
- From 119 Single Family Residential-8 “SF-8” lots to 65 lots
- From 75 Single Family Residential-10 “SF-10” lots to 16 lots
- From 30 Single Family Attached (Townhomes) lots to 68 lots

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the rezone requested by Tri-Cru Ventures, LLC (owner) for property described as parcel 8121, **48.19** acres, abstract 0042, John Burleson Survey, commonly known as 1206 Mills Street and parcel 8246, 8247, 8248, **30.85** acres, abstract 0042, John Burleson Survey, commonly known as 1705 E 4th Street as described is hereby approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City’s Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED THE FIRST READING ON THE 17th DAY OF MARCH 2025

PASSED AND ADOPTED ON THE SECOND READING ON THE 24th DAY OF MARCH 2025.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

DATE	DESCRIPTION	BY
10/25	Project P&I Comments	LSR

NO.	DATE	DESCRIPTION
1	10/25	Issue for Review

22-3283-01

ZONING LEGEND

- SINGLE FAMILY RESIDENTIAL, SF-6(118 LOTS)
- SINGLE FAMILY RESIDENTIAL, SF-8(65 LOTS)
- SINGLE FAMILY RESIDENTIAL, SF-10(16 LOTS)
- COMMERCIAL, C(2 LOTS)
- SINGLE FAMILY ATTACHED, SFA(68 LOTS)

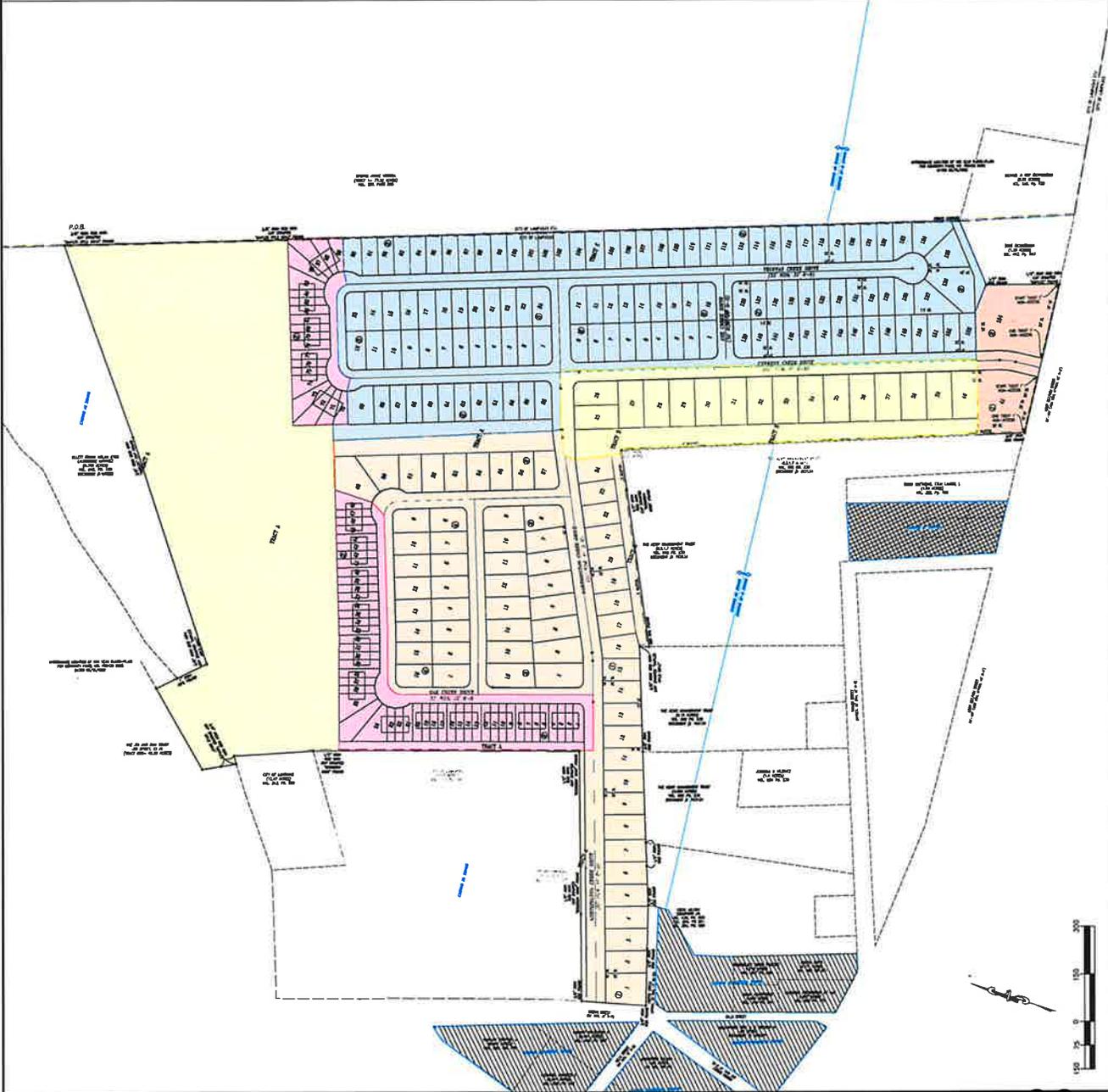


VICINITY MAP - Not To Scale

PRELIMINARY PLAT OF:
NORTHINGTON CREEK ESTATES
269 LOTS, 6 BLOCKS
78.917 ACRES

OUT OF AND A PART OF JOHN D. BURLESON SURVEY,
A SUBDIVISION IN THE
CITY OF LAMPASAS, LAMPASAS COUNTY, TEXAS

78.917 ACRES MORE FULLY DESCRIBED BY METES AND BOUNDS BY SEPARATE FIELD NOTES



**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve the second reading of an Ordinance to rezone property from Retail "R" to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 5, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance to rezone property from Retail "R" to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM RETAIL “R” TO TWO-FAMILY RESIDENTIAL DISTRICT (DUPLEX) FOR PROPERTY DESCRIBED AS LOTS 1A AND 2A, BLOCK 18, OLD TOWN ADDITION, COMMONLY KNOWN AS 406 AND 408 EAST FIRST STREET LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Rick Hardin, Hardin Interest (property owner) is asking the City of Lampasas Planning & Zoning Commission and the City Council to consider a request to rezone property from Retail “R” to Two-Family Residential District (Duplex) for property described as lots 1a and 2a, block 18, Old Town Addition, commonly known as 406 and 408 East First Street Lampasas, Texas Lampasas County; and

WHEREAS, pursuant to Section 10 of the City’s Zoning Ordinance, notice of the request to rezone property was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 6, 2025 by the Planning & Zoning Commission regarding the zoning request; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 17, 2025 by the City Council regarding the zoning request; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to change the zoning classification from Retail “R” to Two-Family Residential District (Duplex); and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the request to rezone property described as Lots 1A and 2A, Block 18, Old Town Addition, commonly known as 406 and 408 East First Street Lampasas, Texas Lampasas County asked of the City of Lampasas Planning & Zoning Commission and the City Council to consider a request to rezone property from Retail “R” to Two-Family Residential District (Duplex) is hereby approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED THE FIRST READING ON THE 17th DAY OF MARCH 2025

PASSED AND ADOPTED ON THE SECOND READING ON THE 24TH DAY OF MARCH 2025.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve the second reading of an Ordinance for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential - 10 "SF-10", described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6th Street Lampasas, Texas, Lampasas County.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 5, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential -10 "SF-10", described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6th Street Lampasas, Texas, Lampasas County.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR AN ACCESSORY DWELLING IN AN AREA ZONED SINGLE RESIDENTIAL FAMILY-10 "SF-10" FJ HARRIS SUBDIVISION, DESCRIBED AS LOT 7A, BLOCK 3, COMMONLY KNOWN AS 907 WEST 6TH STREET LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Shari Valentine, property owner, filed a request for a Specific Use Permit for property zoned Single Residential Family-10 "SF-10" described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 West 6th Street Lampasas, Texas, Lampasas County; and

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 6, 2025, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 17, 2025, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit to allow for an "Accessory Dwelling" located in an area zoned Single Family Residential-10 "SF-10".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Shari Valentine, property owner, for property zoned Single Family Residential-10, "SF-10" described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 West 6th Street Lampasas, Texas, Lampasas County is hereby approved.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and Approved the First Reading on the 17th day of March 2025.

Passed and Adopted on the Second Reading on the 24th day of March 2025.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 3.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance to abandon the 16' wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County and to direct staff to execute a quit claim deed for the abandonment, vacation and conveyance of said alleyway.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 5, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance to abandon the 16' wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County and to direct staff to execute a quit claim deed for the abandonment, vacation and conveyance of said alleyway.

An Ordinance providing for the Close, Abandon, Vacate and Convey of the 16' wide unimproved alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County and the closing of such as a public thoroughfare; authorizing the City Manager to execute a Quit Claim Deed, providing for the terms and conditions of such abandonment, closing and transfer; and, calling a public hearing.

WHEREAS, Christopher Kurzon, property owner has requested that the City of Lampasas close, abandon, vacate and convey the 16' wide unimproved alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County, being Exhibit "A," attached hereto, and

WHEREAS, written notice of this request for abandonment and a public hearing on same was provided in accordance with State laws; and

WHEREAS, upon considering the request a public hearing was held on **March 6, 2025** before the Planning Commission of the City of Lampasas, and on **March 17, 2025** before the City Council of the City of Lampasas and upon consideration of additional information pertaining to this request, the City Council now finds that the City and other utilities existing in the area of the street, and/or public right-of-way, will be sufficiently protected.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

Part 1: That the street and/or public right-of-way in the town and County of Lampasas, being the 16' wide unimproved alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas, Texas is hereby abandoned, vacated and closed insofar as the right or title is concerned.

Part 2: That said street and/or public right-of-way is not needed for public purposes, and it is in the public interest of the City of Lampasas to abandon said described street, and/or public right-of-way.

Part 3: That the abandonment provided for herein shall extend only to the public right and title in and to the tracts of land described in PART 1 of this Ordinance, and shall be construed only to that interest the governing body of the City of Lampasas may legally and lawfully abandon.

Part 4: That the City Manager be authorized to convey the closed, abandoned, and vacated portion of the street as described and to execute any and all documents related to the conveyance.

PASSED AND APPROVED on the First Reading, on this the 17th day of March 2025.
PASSED AND ADOPTED on the Second Reading on this the 24th day of March 2025.

APPROVED:

ATTEST:

Herb Pearce, Mayor

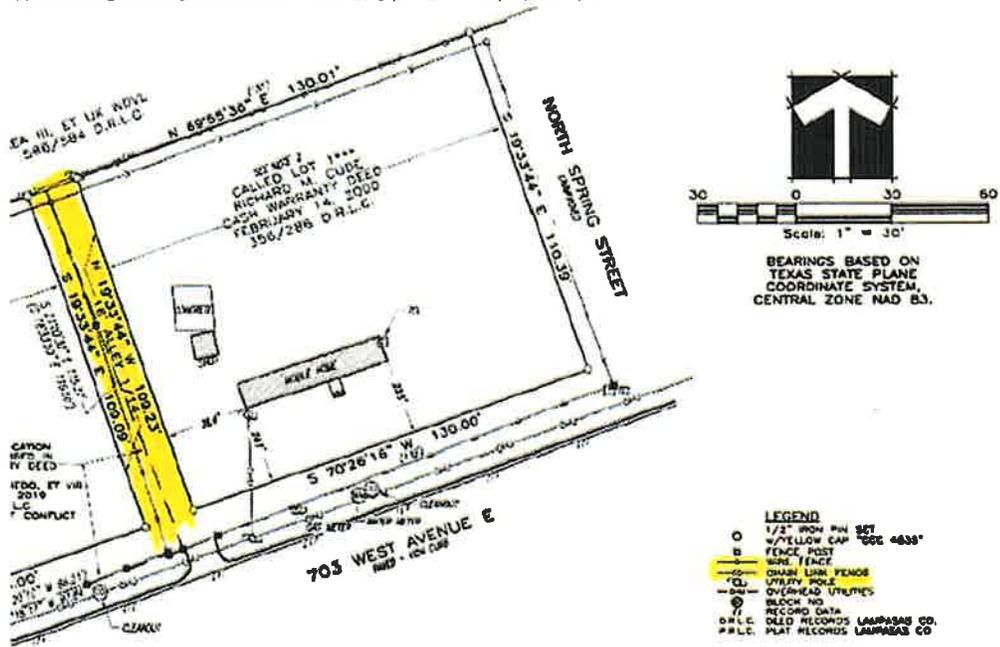
Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

EXHIBIT "A"
 (Description of Property to be conveyed)

Plan Depicting Portion of Alleyway to be abandoned.



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Memo



To: Erin Corbell, City Manager, Honorable Mayor and City Council

Municipal Court

From: Lewann Turner, Court Clerk I

Date: Friday, March 21, 2025

Re: Monthly Report February 2025

The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city's police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	119
Convictions	90
Compliance Dismissals	39
Hrs. Community Service Completed	106
Total Dollar Amount CS	\$1,321.00
Waived for Indigency	\$334.00
Total Collected	\$29,977.48
Total kept by City	\$20,998.41



CITY SECRETARY DEPARTMENT/ FEBRUARY 2025 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

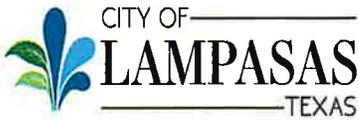
Becky Sims, City Secretary/Zoning Administrator

- Assisted the City Manager and Building Official with daily operations.
- Attended a pre-construction meeting with a developer for 604 S. Key Ave on February 4, 2025.
- Prepared and posted packet, attended and took minutes for the Planning Meeting on February 6, 2025.
- Attended AICP Workshop I in Austin on February 8, 2025.
- Prepared and posted packet, attended and took minutes for the February 10th, February 18th and February 24th City Council Meetings
- Attended a development meeting for Crider Lane on February 14, 2025.
- Attended AICP Workshop II in Arlington on February 15, 2025.
- Posted packet, attended and took minutes for the LEDC Meeting February 19, 2024.
- Prepared and hosted CYSA meeting on February 20, 2025.
- Attended a Hill Country Chapter meeting on February 20, 2025.
- Attended a CenTex Sustainability meeting on February 27, 2025.
- Worked with RCI for records retention.
- Submitted Commercial Plan Sets to ICC for Third Party Review
- Attend and assist with Hostess House Rehabilitation meeting updates and deliverables.
- Worked on updating MYGOV with developer.
- Worked on TML Risk Pool claims
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

Kayleigh Stanley- Executive Secretary/Permit Technician

(During Mrs. Stanley's absence the following duties are being handed by Mrs. Sims, City Secretary)

- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits through My Government Portal/ Assigned Inspections
- Maintained vehicle inspection/registration process
- Prepared Cemetery Deeds and filed with County
- Handled Waste Connections Inquiries



Finance/Utility Billing & Collection

MEMO

Date: March 17, 2025

To: Erin Corbell, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for February 2025

Finance Department:

- * Auditors were in the office preparing for the final audit for FYE 2024.
- * Pulled numerous reports and items to assist auditors. All departmental staff assisted with gathering information and putting all reports back in their respective places.
- * Prepared various reports and spreadsheets for City Manager.
- * Worked on payroll to update information in Time and Attendance.
- * Reviewed monthly A/R invoices for Airport, Cemetery, and Dumping at the WWTP.
- * Continue working with staff on organization of files.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Reviewed purchases for correct GL posting. Correct any posting errors.
- * Recorded various Journal entries for sales tax, bank reconciliations, etc.
- * Sales Tax for February was \$319,896 which is an increase of 14.0% from February 2024. This is the first time the City has ever received over \$300,000 ever. This is from December sales.
- * Reconciled 18 bank accounts
 - Processed 398 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for February 2025 was 3% higher than what was billed in February 2024. The Water billing for February 2025 was 5% higher than what was billed in February 2024.
- February Statistics for the department:

Total Water Customers	3,634
Total Wastewater Customers	2,897
Total Electric Customers	5,138
Residential Garbage Customers	2,790
Connects:	26
Disconnects:	28
Read In/Read Out:	31
Disconnects for Non-Pay:	20 (14 reconnected)
(days over 100 degrees/below 32 degrees we will not disconnect)	

Memo



To: Becky Sims
From: Wayne Sanders
Date: Friday, March 21, 2025
Re: Monthly Report – February 2025

Electric Department

Brief Monthly Overview – Electric Department

136 Work Order completed (190 Hrs.)

5 Tree Trimming (16 Hrs.)

112 Locates

1 New Service

2 Temp

3 service upgrades

Projects (242.5 Hrs.)

Hwy 190 W TxDOT relocation meeting and stake line for approval

Tree Trimming (103 Hrs. including workorders)

Electric System Information (68 Hrs.) Pole tag electric system project

Assist I.T. - Campbell Park URD for cameras

Operations and Maintenance (463.5 Hrs.)

21 Lights changed to LED

3 Poles replaced in system

3 New poles

Annual dielectric testing of trucks and line tools

Repaired service to Soccer Field lights

Replaced feeder line connection in Lampasas Sub Station LP 60

Overtime Callouts 1 (1 Hr.)

1 Emergency locate for a gas leak

Sub Station Feeder Line Repair



Tree Branch Removal from Electric Line

To: Becky Sims
 From: Carlos Garcia
 Date: Friday, March 21, 2025
 Re: February monthly

Street Department

Line of Sights	EA	45
Pot Holes	EA	88
Utility Cuts	EA	5
Street Name/Sign Replacement	EA	10
Street Sweeping	MILES	30
Tree Trimming	EA	10
Miscellaneous	EA	15
Traffic Control/Sign Replacement	EA	6
Mowing/Weed Eating	DAY	0
Equipment/Truck Maintenance	EA	4

Projects

Percent Complete

2nd Street	99%
Fairview Drainage Study	99%
Surplus Drainage Study	95%
Western St. Culvert	100%
3rd St. Bridge Construction	25%
March Brush Chipping	50%



Memo

To: City Manager Erin Corbell

From: Police Chief Jody Cummings

Date: March 3, 2025

Re: Police Department Monthly Report – January 2025

1. Chief of Police Jody Cummings attended two regular City Council Workshops and the Regular Meeting.
2. Chief of Police Jody Cummings attended one special City Council Meeting.
3. Chief Cummings attended one Directors' meeting.
4. Assistant Chief Charlie Boswell attended one Directors' meeting.
5. Chief Cummings and Patrol Lieutenant Chuck Montgomery were interviewed by news Ch 25 about police pursuits.
6. Patrol Sergeant Jacob Hummer completed his second of a two-week Patrol Sergeant training.
7. The Department conducted interviews for two patrol officer openings. The board chose Caitlyn Rodriguez who's a currently-enrolled CTC Police Academy Cadet. The board also chose Victoria Box who will begin the CTC Police Academy in March.
8. The Department supported Casino Night at the Lampasas Show Barn.
9. Chief Cummings and Patrol Lieutenant Charlie Boswell attended a lunch with the Burnet Police Chief and Patrol Captain.
10. Patrol Sergeant Jon Rinehart attended Intoxilyzer training.
11. Lt. Montgomery celebrated his 23-year anniversary with the department.
12. Lampasas Animal Shelter Director Kasey Schwartzer attended and was a presenter at a grant-paid out of state training.
13. Chief Cummings was interviewed by news Ch 25 about crime trends.
14. School Resource Officer Sergeant Steve Sheldon and the SRO's participated in a school sponsored reunification drill along with the Texas DPS and Lampasas Co SO.

Lampasas Fire Department

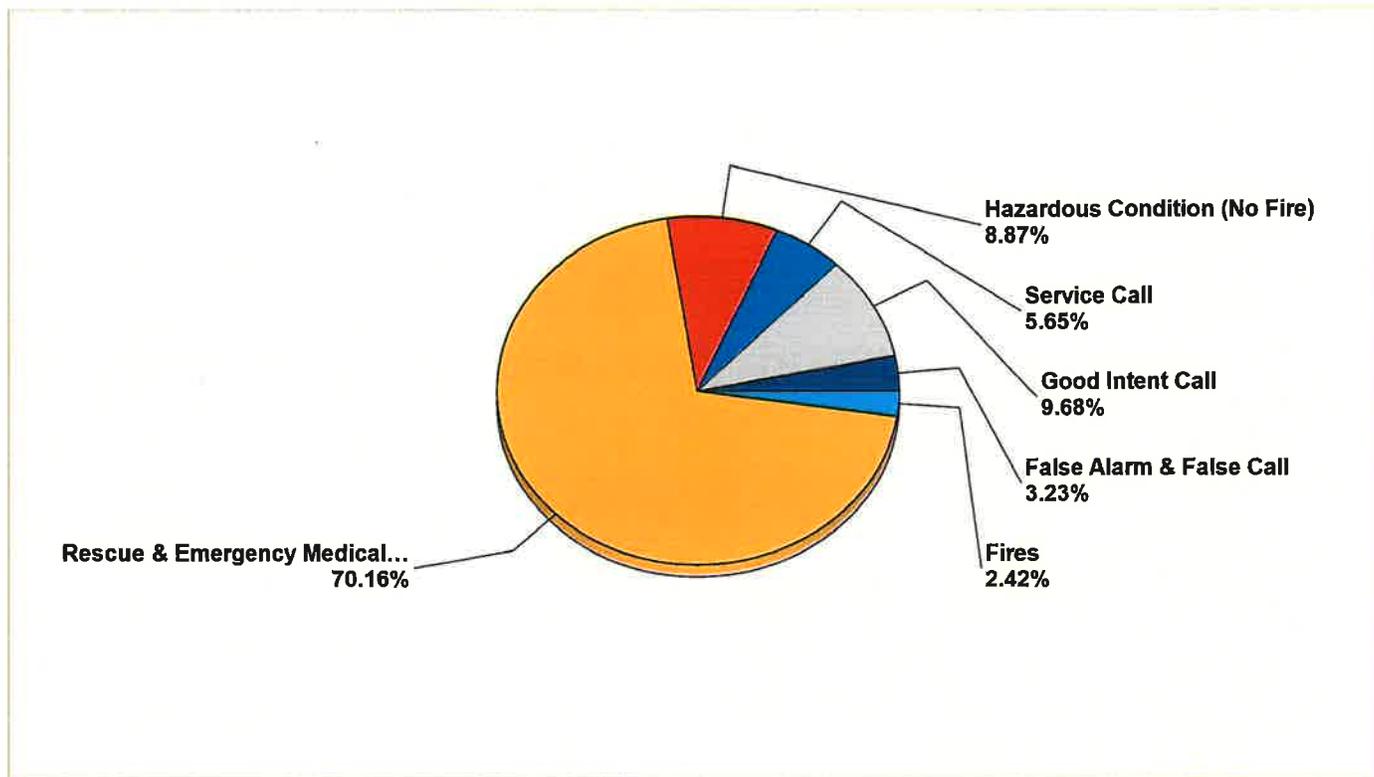


Lampasas, TX

This report was generated on 3/13/2025 1:10:27 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2025 | End Date: 02/28/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	2.42%
Rescue & Emergency Medical Service	87	70.16%
Hazardous Condition (No Fire)	11	8.87%
Service Call	7	5.65%
Good Intent Call	12	9.68%
False Alarm & False Call	4	3.23%
TOTAL	124	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	1	0.81%
140 - Natural vegetation fire, other	1	0.81%
142 - Brush or brush-and-grass mixture fire	1	0.81%
311 - Medical assist, assist EMS crew	85	68.55%
322 - Motor vehicle accident with injuries	2	1.61%
410 - Combustible/flammable gas/liquid condition, other	2	1.61%
412 - Gas leak (natural gas or LPG)	9	7.26%
500 - Service Call, other	1	0.81%
511 - Lock-out	1	0.81%
531 - Smoke or odor removal	1	0.81%
551 - Assist police or other governmental agency	2	1.61%
553 - Public service	1	0.81%
561 - Unauthorized burning	1	0.81%
600 - Good intent call, other	1	0.81%
611 - Dispatched & cancelled en route	6	4.84%
631 - Authorized controlled burning	5	4.03%
700 - False alarm or false call, other	2	1.61%
711 - Municipal alarm system, malicious false alarm	1	0.81%
735 - Alarm system sounded due to malfunction	1	0.81%
TOTAL INCIDENTS:	124	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Memo



To: Chris Eicher
From: Steven Knowlton
Date: March 19, 2025
Re: Monthly Report – February, 2025

Sports Facilities

Brief Monthly Overview – Sports Facilities

Weekly Activities

- Weekly/Monthly reports, Weekly work schedules, and Employee timesheets
- Sports Parks maintenance & irrigation systems inspection
- Clean all Sports Parks and public restrooms daily

Service, Maintenance

- Installed cutting units and changed oil/filter on turf mower
- Replaced tractor battery
- Winterized all buildings
- Rotated teeth on nail dragger

Goodrich Tennis Courts

- Cleaned mud and leaves from concrete after rain storm

Gavin Garrett Soccer Complex

- Locate nails, string and paint all soccer fields
- Irrigated fields

Turner Complex

- Replaced sink in concession stand, installed two paper towel and soap dispensers
- Painted batter cage red iron to blue
- Installed trim in the bathroom
- Dug out drainage with tractor and shovels
- Bug-bombed concession stand
- Mowed WEAKS infield, removed grass/weeds from Campbell infield and home plate
- Applied 600 lbs. of infield conditioner
- Matt dragged and installed 300 lbs. of clay on 3rd base
- Removed grass/weeds from running lanes at the GYCO field and applied 200 lbs. of infield conditioner
- Nail dragged the turner field multiple times and matt dragged
- Replaced rotor on turner field and adjusted irrigation
- Rake up rocks in WEAKS field

580 Sports Complex

- Aerated all Sports fields
- Mowed all sports fields with a turf mower
- Prepared softball fields for the tournament
- Partnered with Chris Harrison to help with the installation of the rock wall at the rodeo arena

Memo



To: Chris Eicher
From: Jacob Rivera
Date: March 19, 2025
Re: Monthly Report- February, 2025

Cemetery

Brief Monthly Overview – Cemetery

- Weekly reports
- Trimmed trees on EAST/hailed limbs (4X)
- Walked block 5 for fallen limbs and hauled off
- Edged block 5 for services/picked up debris and flowers
- Marked graves for services
- Cyber security training
- OHCA Meeting
- Sprayed for ants on PCA stones
- Trimmed Oak trees by the office and hauled off limbs
- Sold sites for upcoming services
- Cleaned and sanitized office and trucks
- Logged reports of death/site sales
- Sifted dirt
- Filled in sunken graves
- Walked PCA and PCB for fallen vases and blown away flowers
- Cleaned trash and old flowers in the PCA area
- Dig/clean funeral area for services
- Marked area for headstones
- Prepared for funerals
- Assisted customers with future site purchases
- Verified graves for funeral home
- Picked up debris
- Researched grave for family

Memo



Parks & Recreation

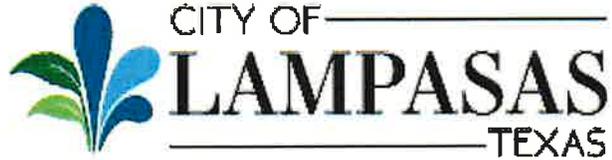
To: Chris Eicher, Parks & Recreation Director
From: Lupe Charping, Parks Secretary
Date: March 19, 2025
Re: Monthly Report – February, 2025

Brief Monthly Overview – Parks & Recreation

Lupe Charping, Parks Secretary

- Attended meetings with Parks, Parks Facilities, and Cemetery supervisors
- Processed all Purchase orders for Parks, Parks Facilities, Cemetery
- Answered all inquiries regarding Airport, Parks Facilities, Parks, Cemetery
- Created and posted the February 12, 2025 agenda for the Airport advisory meeting
- Attended and took minutes for the Airport Advisory meeting held on February 12, 2025
- Created and posted the February 25, 2025 agenda for the Parks Advisory Board
- Attended and took minutes for the Parks Board Meeting on February 25, 2025
- Order supplies for Parks, Cemetery, and Parks Facilities
- Accepted reservations for Campbell Pavilion
- Managed all special event requests
- Managed event calendars for Parks facilities and Parks
- Assisted with various ongoing projects
- Followed up with vendors regarding invoices
- Followed up with BGIS regarding Airport fuel tank (weekly basis)
- Filled out forms for AWOS grant from TxDOT
- Posted bid for AWOS in newspaper and City website
- Assisted with monthly reports
- Reviewed time and attendance
- Continued updating Airport Lease Agreements
- Contacted everyone on the Airport waiting list to update it
- Provided budget report balances to Park, Cemetery, and Parks Facilities supervisors

Memo



To: Chris Eicher, Parks and Recreation Director
From: Jessie Acosta
Date: March 19, 2025
RE: Monthly Report-February, 2025

Parks and Recreation

Daily Activities

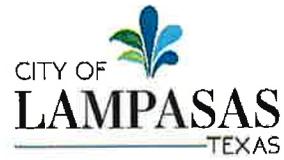
- Create & submit weekly/monthly reports, weekly work schedules and update/approve employee timesheets
- Airport: Check hangars, clean pilots lounge, inspect runway fixtures and fence lines
- Inspect, maintain, and clean all parks department properties including public restrooms daily

Monthly Activity - Overview

- Broadcast ant bait in all grassy areas around the City Hall complex
- Remove weeds in the outdoor break area at City Hall
- Remove/replace restroom sink and drain at Parks shop
- Push mow and mulch leaves at library park
- Wash and detail all parks department vehicles
- Mow, trim, and edge WM Brook Park
- Cut down and dispose of river cane at Highway 281 in Brook Park
- Check all parks department properties and prepare for freezing weather
- Assist street department load and dispose of cut river cane at the old water plant
- Mow, trim, and edge College Street Park, colored school, and church properties
- Pick up and dispose of fallen tree branches in all parks
- Mow, trim, and edge Cook Cemetery
- Mow, trim, and edge Sueann Park and drainage
- Cut up and dispose of fallen trees on the North side of Brook Park
- Rake and level mulch at Brook and Sueann playgrounds
- Blow off sidewalks and gazebos in all parks

Memo

To: Erin Corbell, City Manager
From: Monica Wright, Director of Information Systems
Date: Wednesday, March 5, 2025
Re: February Monthly Report



Information Systems

Service Tickets - Social Media - Website Stats

IT Service Tickets	184
Facebook Followers	8,662
Twitter Followers	810
Instagram Followers	439
Website Page Views	34,954

IT Supported Hardware & Software

PCs	101	Wireless Access Points (WAP)	16	Servers	30
Laptops	60	Verizon Aircards	16	Firewalls	3
Printers	78	Network Attached Storage (NAS)	5	Tablets	15
Switches	22	Cell Phones	54	Software Applications	30+
CC Reader	8	Security Cameras	35	CradlePoint Routers	20
Time Clock	4	WatchGuard Dock	8		

February Projects Completed:

- Attended CJIS Awareness training monthly chat webinars
- Reviewed CJIS changes/plan for compliance
- Configured/installed security cameras at Golf maintenance shop
- Animal Shelter AT&T phone line problems / moved over to cellular service
- Obtained quotes for (10) replacement PCs/ordered
- Obtained quotes for (3) replacement laptops/ordered
- Nextlink onsite at Campbell Park pavilion to install point-to-point wifi
- Replacement PCs at various departments
- Replacement printers at various departments
- Deployed cyber security training campaigns to all Departments

March Projected Projects:

- Attend CJIS Awareness training monthly chat webinars
- Register for annual TAGITM conference
- Configure/install (2) security cameras at Campbell Park pavilion
- Meeting with AT&T to discuss VOIP transition
- Obtain quotes for VOIP project
- Obtain quote for replacement EOL switches/order
- Work with PD vendor on software issues
- Work with W/MW SCADA vendor on software issues
- Upgrade Meter Reader software
- Configure/replace (2) replacement EOL switches at IT
- Configure/install WatchGuard AuthPoint software on PD PC's
- Terminate (13) network cables at PD
- Configure/install (13) security cameras at PD
- Configure/install (10) replacement PCs
- Configure/issue out (2) replacement laptops
- Configure/install replacement Unifi NVR
- Configure/install replacement IT Dept file server
- Work with vendor and staff to prepare CJIS audit documents
- Upgrade OS on all PCs/laptops to Windows 11 OS

FY 2024/2025 Budgeted Projects:

- Configure/install (4) replacement PCs at W/WW *(completed)*
- Configure/install security camera at Cemetery *(completed)*
- Obtain quote/configure (2) W/WW Toughbook tablet w/ eSIM *(completed)*
- Configure/install (13) Library patron PCs *(completed)*
- Configure/install Cybrarian software on (13) Library Patron PCs *(completed)*
- Obtain quote (7) Council Ipads *(completed)*
- Motorola License Plate Reader (LPR) software install on PD PCs *(completed)*
- Configure/replace (1) EOL switches at City Hall *(completed)*
- Obtain quote/order (15) Microsoft Office 2024 STD licenses *(completed)*
- Configure/replace (2) EOL switches at PD *(completed)*
- Obtain quotes/configure/replace (2) PD Patrol Toughbooks *(completed)*
- Configure/install License Plate Reader software on patrol toughbooks *(completed)*
- Configure/install security camera at Golf maintenance shop *(completed)*
- Migrate Windows 10 desktop PCs to Windows 11 *(completed)*
- Migrate Windows 10 tablets to Windows to Windows 11 *(completed)*
- Configure/install WatchGuard AuthPoint software on PD PC's *(in progress)*
- Configure/replace (2) EOL switches at IT Building *(in progress)*
- Nextlink internet service at Parks 580 Sports Complex *(in progress)*
- Obtain quotes/configure/replace (10) desktop PCs *(in progress)*
- Obtain quotes/configure/replace (3) laptops *(in progress)*
- Terminate (13) network cables at PD for security cameras
- Configure/install (13) security cameras at Police Department
- Configure/install (4) security cameras at City Hall
- Configure/install (1) Ubiquiti NVR for security cameras
- Configure/install replacement IT Dept file server
- Configure/install security cameras at Parks facilities
- FY 24-25 Budget projections
- FY 25-26 Proposed Budget
- Migrate Windows 10 VM server to Windows 11
- Deploy City wide cyber security training for all employees/report to State DIR
- Dispose of outdated/broken technology items
- CJIS Security Audit (FY 24-25)

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks
- Assist with all issues related to online payments
- Install Windows updates on City/PD servers & workstations
- Content updates to City website/social media platforms/setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus/spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats

- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

Future Projects & Goals:

- Replace (7) Library Laptops (EOL) (FY 25-26)
- Migrate Incode v.9 to Incode v.10 Cloud (FY 25-26)
- Migrate e-merchant solution to Tyler Web Payments (FY 25-26)
- Obtain quote/configure/replace Utility Billing & Municipal Court chip readers (FY 25-26)
- Core & Main water meter software upgrade (Neptune 360) (FY 25-26) (EOL)
- Replace Utility Billing Printronix printer (FY 25-26) (EOL)
- Replace City Watchguard Firewall (FY 25-26) EOL
- Replace PD Watchguard Firewall (FY 25-26) EOL
- Configure/setup Library PC/(2) receipt printers/(2) credit card readers/Incode (FY 25-26)
- City Website Re-Design (FY 25-26)
- Replace (10) EOL Switches (FY 25-26)
- Replace IT Building Mini Split (FY 25-26)
- Migrate AT&T land lines over to digital (FY 25-26)

LAMPASAS PUBLIC LIBRARY

FEBRUARY 2025

Circulation	We circulated 3,616 items in February, which is down 6.9% from January (3,883). The library was closed on February 17 for Presidents' Day.
Door Count	There were 2,690 visitors during February, which is up 1.1% from January (2,660).
Internet Usage	There were 224 Internet sessions in February, down 12.5% from January.
Wifi Usage	In February, 121 unique visitors accessed our wifi network. This is down 4% from last month. Our total number of sessions in February was 331, down 3.2% from January. (See attached infographics as well.)
Text Interactions	We communicated, via text messages, with 128 unique phone numbers in February, which is up 19.6% from January (107). We sent/received a total of 554 messages, which is up 9.9% from last month (504).
February Programs	We had two staff story times, ag story time, How Pinteresting! (jewelry making), 4-H STEM, Cornelia Key Book Club, STEAM Day (fort building), and two days of 42 Club.
Upcoming Programs	In March, we will have two staff story times, ag story time, 4-H STEM, Cornelia Key Book Club, STEAM Day, and two days of 42 Club. We are also partnering with the animal shelter to start a new program, PAW PALS, where kids read to shelter dogs at the library (15 minutes per child); we will offer this twice during Spring Break but hope to make this a permanent program. Also, on March 20, Tom Goodman, author of <u>The Last Man: a Novel of the 1927 Santa Claus Bank Robbery</u> , will be at the library at 5pm to talk about that event.
Amnesty Week	In honor of Return Borrowed Books Week, we are waiving fines for items returned March 3-8.
Staff	Our new part-time clerk, Jessica Class, started on February 11 and is doing well. We are very glad to have her on board.

Lampasas Public Library

February-2025

In February, 121 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

Change from prior month



331 ↓ -3.22%

Monthly Sessions



267 ↓ -11.88%

Total Visits



121 ↓ -3.97%

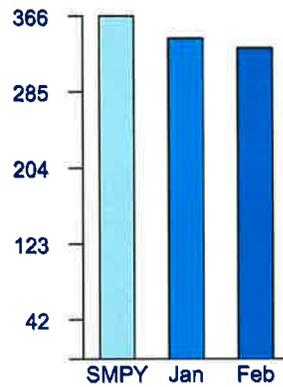
Unique Visitors



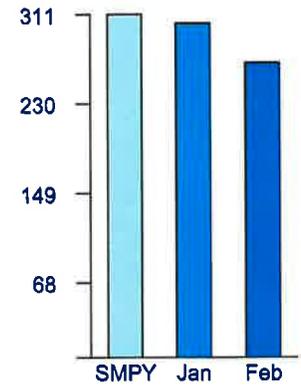
2.21 ↓ -7.92%

Average Return Rate

Total Monthly Session Count

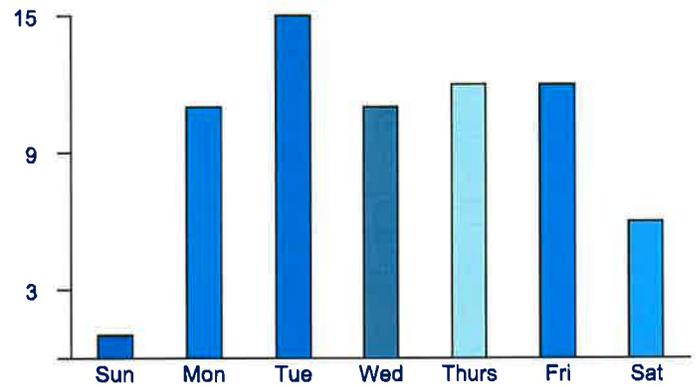


Total Monthly Visits

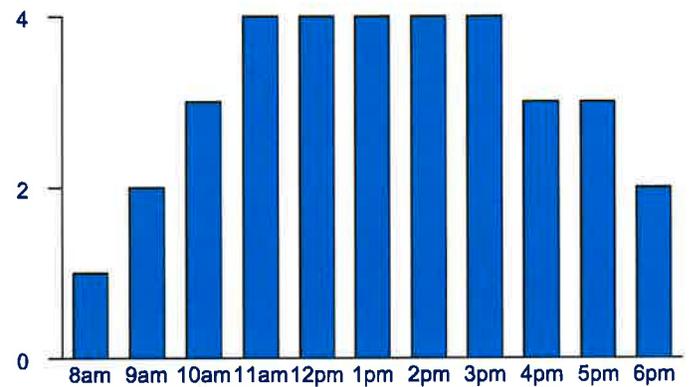


*SMPY: Same Month Prior Year

Average Daily Visits



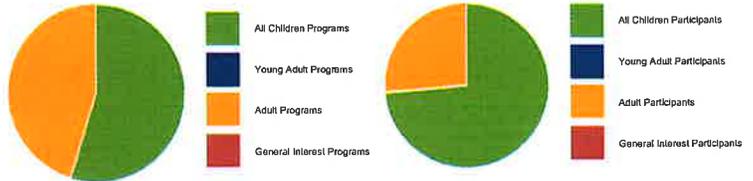
Average Peak Hourly



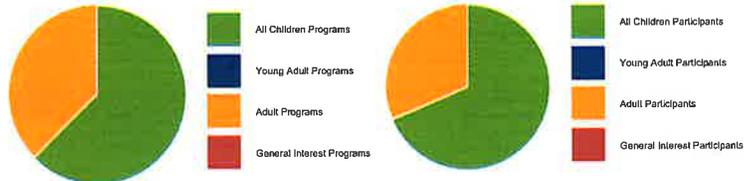
Lampasas Public Library

October, 2024 - February, 2025

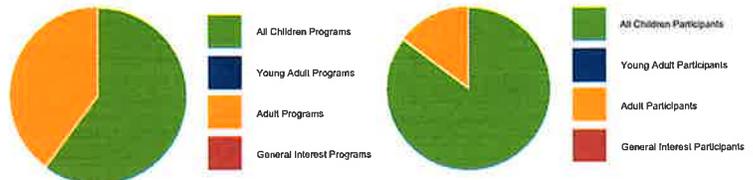
October					
Overview					
All Children Programs	6	54.55%	All Children Participants	67	73.63%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	5	45.45%	Adult Participants	24	26.37%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	11		Total Participants	91	



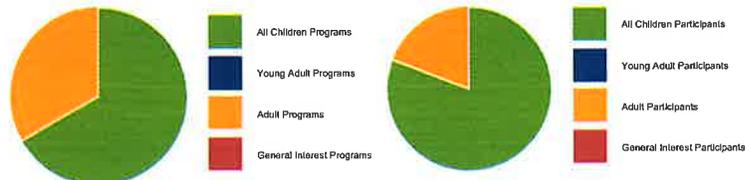
November					
Overview					
All Children Programs	5	62.5%	All Children Participants	72	68.57%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	37.5%	Adult Participants	33	31.43%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	105	



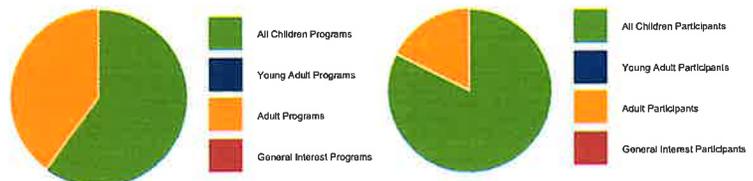
December					
Overview					
All Children Programs	3	60%	All Children Participants	104	65.25%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	2	40%	Adult Participants	18	14.75%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	5		Total Participants	122	



January					
Overview					
All Children Programs	6	66.67%	All Children Participants	80	80.81%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	33.33%	Adult Participants	19	19.19%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	9		Total Participants	99	

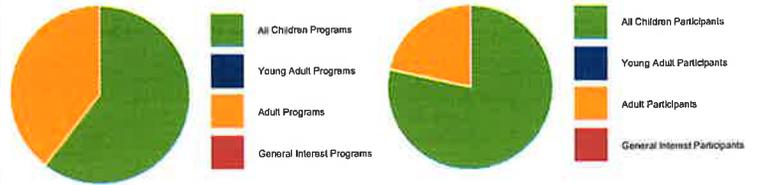


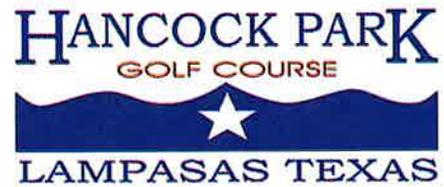
February					
Overview					
All Children Programs	6	60%	All Children Participants	89	82.41%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	19	17.59%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	108	



Lampasas Public Library October, 2024 - February, 2025

Year in Review					
Overview					
All Children Programs	26	60.47%	All Children Participants	412	78.48%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	17	39.53%	Adult Participants	113	21.52%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	43		Total Participants	525	





MEMO:

To: Erin Corbell, City Manager
From: Kris Morin, Golf Course Manager
cc: City Council Members
Date: March 5, 2025
Re: Monthly Report, February 2025

- Weekly mowing and maintenance procedures performed on an as needed basis on the golf course
 - Down to once due to freezing temps
 - We are basically completely dormant with the exception of tee boxes
- Vertical mowing was performed this month during the week we had 80-degree temps
- A light topdressing was performed this month during the week we had 80-degree temps
- We continue to adjust irrigation run times for a winter program
- Monthly Application of turf pigment (PAR SC) to greens, fairways, and approaches is being implemented
 - Pigment retains heat, therefore gives the grass (in fairways and approaches) a “greener” appearance
- Monthly Application of Dormant Green SC to ONLY GREENS
 - This is a stronger pigment retains heat longer, and gives the greens a much deeper green appearance
- Monthly application of custom slow-release fertilizer (granular) tee boxes to aid in plant health for the overseeded areas
- Application of Ammonium sulfate (21-0-0) quick release fertilizer in conjunction with the custom fertilizer on tee boxes only
- A monthly application of root and soil enhancer
- Application of Mancozeb (fungicide) in conjunction with monthly fungicide applications, to aid in winter borne disease prevention
- Watering of Perennial Ryegrass has been adjusted to an as needed basis
 - We are currently 4 times per week
- Blowing of fairways is being performed on a regular basis with the newly purchased Buffalo Blower; due to the number of trees throughout the course, this is essential to help with playability and aesthetics
- Applied sand to bad areas on the edges of greens to aid in recovery before winter dormancy

- Maintenance crew did a thorough “leaf cleaning” and “leaf mulching” throughout the course
- Maintenance crew repaired several old irrigation heads, as the internals were worn, and the entire heads needed to be replaced
- Maintenance crew made a repair to the main pump station intake line, as it froze up the week, we encountered single digit temperatures
- Maintenance crew repaired several satellite boxes as they are becoming outdated, and circuit boards and breakers are starting to wear out
- Maintenance crew is continuing preventative maintenance on all equipment this winter, so that all equipment is “ready to go” this spring.
- Greens covers were used this month on THREE different occasions on #2 and #13 greens
 - This will protect these two greens during the freezing temperatures this winter
 - These two greens have been historically tough to manage greens in previous years
- The maintenance crew began our winter “tree project” which included the removal of several dead trees on the course, as well as the selective removal of numerous large limbs around 14, 15, 16, and 17 greens.
 - The goal of this tree and limb removal, is to promote the overall health of the grass on the greens that were being affected in a negative manner due to the shade the trees were causing.
- Weather was a bit unpredictable during the month of February; we had some days where we had 70–80-degree temperatures, but we had several days that were below freezing, and the golf course had to be closed to protect the overseeded tees, as well as the greens themselves as they were frozen solid during that time. We had to close the course a total of 6 days due to the freezing temperatures during the month of February. Thus, it definitely reflected on our number of Rounds in 2025 vs the number of rounds in February 2024. We are also currently waiting on a check from the Lampasas High School, for TWO tournaments that we hosted, for a total of 156 rounds. Those number of rounds are NOT reflected on the numbers below. That being said, we had a decrease in 2025 compared to 2024 of approximately 31%, but again this does not include the 156 rounds not yet logged, or the 6 days we were closed.
 - February 2025 Greens Fee Totals = 593 Rounds (This does not include member play)
 - February 2024 Greens Fee Totals = 808 Rounds (This does not include member play)



To: Mayor and Council
 From: Erin Corbell
 Re: Manager's Report
 Date: March 21, 2025

Public Works John McElroy introduction.

Project Updates Water:

Projects completed to date include

- Western and 2nd water line replacement
- Live Oak Water Line North to 2nd Street installation
- Hostess House domestic and fireline installation and hydrant installation
- Brown St @ 4th Street water main installation and lead service line replacement
- Live Oak 5th to 7th water main looping project
- 7th Street dead end main tie in project
- Ave A Broad to Walnut waterline looping
- Western drainage culvert waterline replacement
- Broad St water line replacement
- Hoffpauir water line bore
- Remove water line from 3rd St. bridge project
- Demolition of old office building at Spring St. and WWTP for future generator installation

In progress

- Entry Point Improvement Project
- Solids Handling Project

Streets:

- Second Street repaving finalized
- Western drainage 100% complete

Parks/Airport:

- Fuel tank replacement in progress, estimated completion first week of April
- AWOS replacement bids received for council approval
- All youth sports scheduled to begin in near future, ongoing sports field prep and maintenance

January Service Anniversaries		
Emily Stone	Library	12 years
Shaka Powell	Police Dept	1 year
JD Wilks	WWW	7 years
Kris Morin	Golf Course	1 year
Jonathan Rinehart	Police Dept	1 year
John Reza	Police Dept	3 years
Jameson Varnado	Police Dept	3 years
Ricky Haynie	Golf Course	9 years
Issac Alford	Police Dept	2 years
February Service Anniversaries		
Felecia Vallejo	Utility Dept	13 years
Tim Davis	Fire Dept	1 year
Bessie White	Accountant	10 years
Jacob Yoho	WWW	2 years
Chuck Montgomery	Police Dept	23 years
Carlos Garcia	Street Dept.	21 years
William Schmidt	Street Dept.	1 year
March Service Anniversaries		
Hunter Sanguinet	Fire Dept	7 years
Emily Collins	Police Dept	1 year
James Oden	Golf Course	2 years
Richard Cox	WWW	9 years
Frank Potter	Fire Dept	3 years
Chris Eicher	Parks Dept	18 years
Glen Chism	WWW	3 years
Kelli Sanguinet	Fire Dept	22 years
Pam Torrez	Custodian	5 years

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding contracting with VRF Services to diagnose and repair the unit at the Jack Calvert Municipal Building

Requested By: City Council

Submitted By: Becky Sims, City Secretary

Date Submitted: March 19, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

During the first week in February, it was found that the HVAC system was not operating properly on both floors. A technician from VRF Services who installed the system, found that the ITM needs to be replaced. The ITM (Intelligent Touch Manager) is the software that is used to run the unit. The cost to replace is \$6,378, not including labor. Labor is estimated at \$2,000. The software only has a one-year warranty. The ground level system is showing to possibly have a refrigerant leak which would require a leak search. The quote for a leak search on a system of this size would be \$9,400 as it would require 2 technicians for a full day plus drive time and up to 100 lbs. of refrigerant. Upon service there is no guarantee that there would not be additional costs associated with findings from leak search. At the present time, VRF Services is the sole provider available to make the necessary repairs due to the complexity of the unit; specifically, the software, changes in freon (from R-410A to R-32) and replacement units not being available until the end of 2025. Once the equipment is out of warranty, it is recommended that the system be replaced without the software so that the units can run independently from each other with a more simplified approach for future repairs.

Recommendation:

To consider a motion to engage services from VRF to diagnose and repair the HVAC unit at the Jack Calvert Municipal Building in an amount not to exceed \$25,000.00.

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CC
City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding the first reading to adopt an ordinance amending Appendix A of the City of Lampasas, Texas Code of Ordinances, Chapter 62, Solid Waste, Article III; Billing Rates and Fees related to the collection of Solid Waste; providing for severability and repealer clauses; and providing an effective date.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 11, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

The City will begin a new contract with Frontier for solid waste services May 1, 2025. The fees for the new contract are included in the attached ordinance.

Recommendation:

Motion to adopt the Ordinance to implement new rates set by contract with Frontier.

ORDINANCE NO. _____

AN ORDINANCE AMENDING APPENDIX A OF THE CITY OF LAMPASAS CODE OF ORDINANCES, CHAPTER 62, SOLID WASTE, ARTICLE III – BILLING, RATES AND FEES RELATED TO THE COLLECTION OF SOLID WASTE; PROVIDING SEVERABILITY AND REPEALER CLAUSES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas, as a home-rule municipal corporation legally authorized by the State of Texas to regulate the solid waste collection rates for services provided to the various classes of customers in its municipal waste collection system; and

WHEREAS, the City Council, the City Manager and the City Staff have recognized the need for a change in the fees regarding all collection in the City; and

WHEREAS, as a result of this effort by the City Council, its City Manager and its Staff, the new rates will begin with the first billing in May 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, Texas:

SECTION I. THAT matters and facts recited in the preamble hereof are hereby found and determined to be true and correct.

SECTION II. THAT Appendix A of the Code of Ordinances, Chapter 62, City of Lampasas, Texas is hereby amended to read as follows:

Appendix A – Fee Schedule

Chapter 62. Solid Waste

Article III. Billing; Rates and Fees

(a) Collection service fees (minimum monthly)

(1) Industrial and commercial units:

Effective for the City's Billing Cycles, beginning on or after the final approval of this Ordinance and fulfillment of applicable publication requirements.		NUMBER OF PICKUPS PER WEEK					
		ONE (1)	TWO (2)	THREE (3)	FOUR (4)	FIVE (5)	Each Extra Pick Up
SIZE OF DUMPSTER	QUANTITY						
(a) THREE CUBIC YDS	1	82.34	189.33	283.96	378.68	473.31	42.73
(b) SIX CUBIC YDS	1	189.33	378.57	567.97	757.29	946.65	84.39
(c) EIGHT CUBIC YDS	1	252.44	503.54	757.29	1009.72	1262.19	99.34

(Description)

(Amount)

(1a) Commercial Hand Pick Up \$24.56

(2) (No Change in this item.)

(3) Residential units (monthly collection fees) \$26.31

(4) (No change in this item.)

SECTION III. PROVIDING FOR SEVERABILITY. If any section or part of a section of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of a section of this Ordinance.

SECTION IV. CONFLICTING ORDINANCES. This ordinance supersedes and repeals all ordinances or parts of ordinances, if any, in conflict herewith; however, such present ordinances shall remain in full force and effect until the effective date of this ordinance.

SECTION V. EFFECTIVE DATE. This ordinance shall be effective upon the 1st billing of the month following the final passage and publication as provided in Section 2:12 of the City Charter of the City of Lampasas, Texas.

READ and APPROVED on First Reading on the _____ day of March 2025.

READ and ADOPTED on Second Reading on the _____ day of April 2025.

Herb Pearce, Mayor

ATTEST:

Becky Sims, City Secretary

Approved in Form by the City Attorney:

Jo-Christy Brown, Esq.Executed on a Separate page to be Attached hereto

Frontier Garbage Rates: Beginning May 1, 2025

Residential Rate \$ 26.31

Commercial Hand pick up \$24.56

			3Y3	3Y4	3Y1	3YL	3YO	
3yd	1 x week	\$	82.34	\$ 247.02	\$ 329.36	\$ 82.34	\$ 92.34	\$ 164.68
	2 x week	\$	189.33	\$ 567.99	\$ 757.32	\$ 189.33	\$ 199.33	\$ 378.66
	3 x week	\$	283.96	\$ 851.88	\$ 1,135.84	\$ 283.96	\$ 293.96	\$ 567.92
	4 x week	\$	378.68	\$ 1,136.04	\$ 1,514.72	\$ 378.68	\$ 388.68	\$ 757.36
	5 x week	\$	473.31	\$ 1,419.93	\$ 1,893.24	\$ 473.31	\$ 483.31	\$ 946.62
Extra Dump		\$	42.73					
			6Y2	6Y3	6Y1	6YL		
6yd	1 x week	\$	189.33	\$ 378.66	\$ 567.99	\$ 189.33	\$ 199.33	
	2 x week	\$	378.57	\$ 757.14	\$ 1,135.71	\$ 378.57	\$ 388.57	
	3 x week	\$	567.97	\$ 1,135.94	\$ 1,703.91	\$ 567.97	\$ 577.97	
	4 x week	\$	757.29	\$ 1,514.58	\$ 2,271.87	\$ 757.29	\$ 767.29	
	5 x week	\$	946.65	\$ 1,893.30	\$ 2,839.95	\$ 946.65	\$ 956.65	
Extra Dump		\$	84.39					
			8Y1	8YL				
8yd	1 x week	\$	252.44	\$ 252.44	\$ 262.44			
	2 x week	\$	503.54	\$ 503.54	\$ 513.54			
	3 x week	\$	757.29	\$ 757.29	\$ 767.29			
	4 x week	\$	1,009.72	\$ 1,009.72	\$ 1,019.72			
	5 x week	\$	1,262.19	\$ 1,262.19	\$ 1,272.19			
Extra Dump		\$	99.34					

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the approval of increase to Golf Course Fees at Hancock Park Golf Course

Requested By: Kris Morin, Golf Course Manager

Submitted by: Kris Morin, Golf Course Manager

Date Submitted: March 7, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

At the March, 3, 2025 Golf Course Advisory Board Meeting, the board recommended changes to Green Fees, Memberships Fees, Trail Fees and Golf Cart Shed Rental Fees. The proposed changes are shown on the attached Lampasas Code of Ordinances Fee Schedule. The recommended effective date for the green fees, based on public notification would be April 15, 2025 and the July 1, 2025 for membership, trail fees and shed rental fees.

Recommendation:

To consider a motion to approve the first reading of an Ordinance amending Lampasas Code of Ordinances, Appendix A -Fee Schedule Chapter 54 Parks and Recreation, G. Golf Course Fees.

PART II - CODE OF ORDINANCES
APPENDIX A FEE SCHEDULE

APPENDIX A FEE SCHEDULE

Description		Amount	Section this Code
(g)	Golf course fees:		
	Weekday fees are Monday-Thursday Weekend fees are Friday-Sunday		
(1)	Weekday green fee	24.00	32.00
(1)	Weekday green fee W/½ cart	39.00	52.00
(3)	Weekday, 9 holes green fee	16.00	20.00
(4)	Weekday, 9 holes green fee W/½ cart	23.50	30.00
(5)	Weekend green fee	29.00	37.00
(6)	Weekend, green fee W/½cart	44.00	57.00
(7)	Weekend, 9 holes green fee	19.00	24.00
(8)	Weekend, 9 holes green fee W/½ cart	26.50	34.00
(9)	Golf cart rental, 9 holes	15.00	20.00
(10)	Golf cart rental, 18 holes (½ cart)	15.00	20.00
(11)	Golf cart rental, 18 holes	30.00	40.00
(12)	a)	Golf cart shed: 6-month rental	175.00 200.00
		Cart shed renters must have a cart and be a member of Hancock Park Golf Course.	
		All non-members who have personal Carts must pay a non-member trail fee.	
	b)	Late fee of 10% of the total membership fee will be assessed on memberships not paid by the 15th of the month in which it is due, and if the membership is not paid by the last day of the month the members cart and belongings will be removed and stored at the owners expense and the shed will be rented to the next person on the waiting list.	
(13)	Trail fee (non-member)	15.00	20.00
(14)	Trail fee (member), 6-month membership	75.00	85.00
(15)	Membership requirements:		
	Golf course memberships run from January 1 through June 30 and July 1 through December 31, with the exception of student memberships, which run on a monthly basis.		
	Single, 6-month membership	385.00	405.00
	Single membership consists of one person		
	Couple, 6-month membership	475.00	500.00
	Couples membership consists of a husband and wife, a parent and child, with the child being 18 years of age and		

PART II - CODE OF ORDINANCES
APPENDIX A FEE SCHEDULE

		under, living at the same residence as the parent, or a couple comprised of significant others living at the same residence.		
		Family, 3 members, 6-month membership	550.00	575.00
		First additional family member	125.00	130.00
		Each additional family member	125.00	130.00
		Family membership consists of three immediate family members with the children being 18 years of age and under, all living in the same residence.		
		Student fee, per month, with certain rules	30.00	No Change
		Student membership consists of children who are students, enrolled in the Lampasas Independent School District (Middle and high school golf team members will play free during the season from January 1 through the end of all tournaments.)		
		School tourneys, per player	5.00	15.00
	(16)	Jr. Green Fee	10.00	15.00
		(Child must be 12 yrs. of age and under)		
	(17)	Senior (55 years of age and older)		\$3.00 off
		Weekday green fee	21.00	\$29.00
		Weekday green fee W/½ cart	36.00	\$49.00
		Weekend green fee	26.00	\$34.00
		Weekend green fee W/½ cart	41.00	\$54.00
	(18)	Active duty military		\$3.00 off
		Weekday green fee	18.00	\$29.00
		Weekend green fee	23.00	\$34.00

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding use of Guthrie Funds for Lego kits and tablets, wifi hotspots, and Dolly Parton's Imagination Library.

Requested By: Shanda Subia, Library Director

Submitted By: Shanda Subia, Library Director

Date Submitted: March 18, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

We are requesting \$31,800 of the \$200,000+ available in the Guthrie fund.

Attachments: Info on Lego robotics kits, Samsung tablets, and wifi hotspots.

Summary Statement:

The 14 Lego robotics kits and 14 tablets we received in 2016 as part of a grant are now outdated; the tablets will not support the new app. So we are requesting \$15,000 for 15 of the new generation Lego robotics kits for elementary age (grades 1-5) and 15 kits for middle grades (grades 6-8), as well as 15 tablets to use with the kits. Also, we are requesting \$800 for 5 new wifi hotspots. We have older versions that are failing, so we need to replace them, as they are very popular. Finally, we are requesting \$16,000 for Dolly Parton's Imagination Library; we are quickly approaching the 1,000-child milestone, and we want to make sure we can continue to offer this program for children under 5 years of age.

Recommendation:

To consider a motion to approve the transfer of \$15,800 to the library for the purchase of Lego kits, tablets, and hotspots; and the transfer of \$16,000 to the Library Foundation of Lampasas, Texas, for Dolly Parton's Imagination Library.

THE GUTHRIE COMMITTEE
LAMPASAS PUBLIC LIBRARY
March 18, 2025
Foundation Room of the Library

Minutes

The Guthrie Committee met March 18, 2025, at 12 p.m. at the Foundation Room of the Lampasas Public Library. Those present were Jennifer Walker and Sarah Watson representing the Lampasas Library Foundation of Lampasas, TX, Kristin Gerety and Libby Lansford representing the Library Advisory Board, Cathy Kuehne, Lampasas City Council member, and Shanda Subia, Librarian. Jennifer confirmed a quorum was present.

No prior minutes were read.

No citizen comments were made.

Jennifer Walker provided an update from the City on the Guthrie fund balance. As of 3/5/2025 the balance was \$200,848.72. The funds are combined with other City funds in an investment fund and a % is allocated to calculate the current balance.

This meeting was called to discuss funding needs for the library.

1. The first item was a request for new Lego Robotics kits and accompanying tablets. The estimated cost for the Elementary age kits was \$4949 and the Middle School age kits are \$6000. The tablets normally run \$220 but are on sale for \$164.75 for a total cost estimate of \$2471. Cathy made a motion to release a portion of the Guthrie fund for \$15,000 to purchase the kits and tablets and Kristin seconded. The motion passed unanimously.
2. The second item was a request for 5 replacement hot spots. These are essential items for the Lampasas community to help provide internet access to those who don't have it at home. The current hot spots are aging and several have quit working. Shanda reported the cost was \$155 admin fee per replacement hot spot. T Mobile provides the service and the device

comes from Tech Soup. Sarah made a motion to release \$800 to replace 5 of the hot spots and Libby seconded. The motion passed unanimously.

3. The third and final item was to continue the support of the Dolly Parton's Imagination Library. The program is fast approaching the 1000 child mark for enrollments. Currently around 510 children are provided a monthly book at a cost of \$31.20/year. The estimated annual cost to continue the program is around 15,912 annually. Kristin made a motion to release \$16,000 to support another year of the program and Cathy seconded the motion. The motion passed unanimously.

The meeting adjourned at 12:32 p.m.



SALES QUOTATION

March 16, 2025

Quoted To:
Shanda Subia
shanda@cityoflampasas.com

Sold To:
Customer Number: 481899
Lampasas Public Library
201 S Main St
Lampasas, TX 76550

Quotation ID: QUO-90698-Z15328 / 0
E-mail: orders@legoeducation.us

Ship-To:
Lampasas Public Library
201 S Main St
Lampasas, TX 76550

Item No.	Description	QTY	Price	Total
45345	LEGO® Education SPIKE™ Essential Set	15	\$329.95	\$4,949.25
				
45678	LEGO® Education SPIKE™ Prime Set	15	\$399.95	\$5,999.25
				

Net Amount:	\$10,948.50
Shipping & Handling:	\$0.00
Tax:	\$0.00
Total:	\$10,948.50

To guarantee pricing, please attach a copy of this proposal / quote to your purchase order or include the Quote ID listed above. Prices are valid through December 31, 2025. Prices based upon total purchase.

If you are tax exempt, please send a valid copy of your certificate with your purchase order to Orders@legoeducation.us. If applicable, tax above is an estimate. Actual tax will be calculated at time of order.

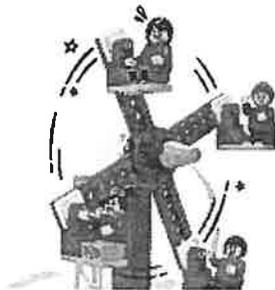
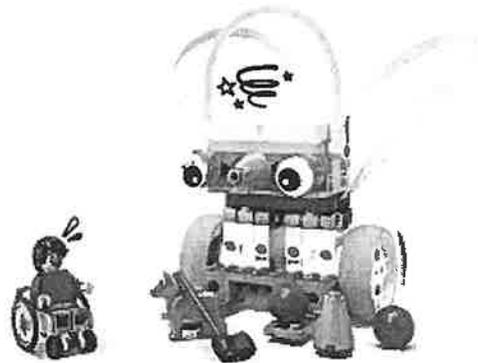
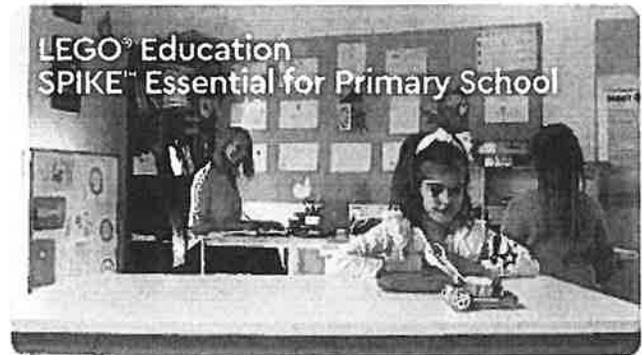
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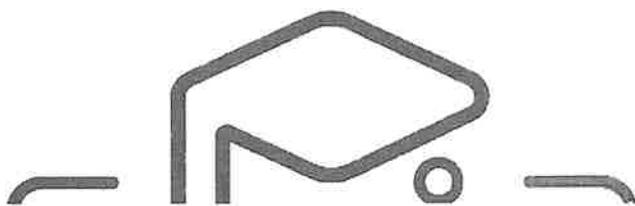
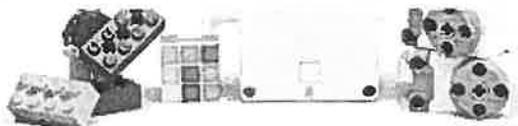
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Grades 1-5

LEGO® Education

LEGO® Education SPIKE™ Essential Set

45345

\$329.95

- 1 +

Each set supports 2 students in the classroom.

ADD TO CART / QUOTE

What's included:

+

Product description

—

LEGO® Education SPIKE™ Essential, part of the LEGO® Learning System, is the cross-curricular STEAM solution for elementary education. SPIKE Essential engages students in hands-on investigation of STEAM concepts while contributing to literacy, math, and social-emotional development. Standards-aligned STEAM learning units use everyday themes, relatable Minifigures with different personalities and familiar LEGO® building elements to solve problems through storytelling.

SPIKE Essential consists of a main elementary classroom brick set with a wide variety of LEGO® elements and intelligent hardware, along with the intuitive SPIKE™ App, all of which is accompanied by a selection of unit plans and comprehensive online and in-app support.

SPIKE Essential excites students and delivers strong STEAM learning outcomes for elementary classrooms, developing their STEAM knowledge and practices, and 21st century skills.

SPIKE Essential lessons are aligned to NGSS, ISTE, and CSTA standards with the extensions aligned to CCSS.

Explore grant and funding opportunities and resources by visiting our [guide](#)

Lesson Plans

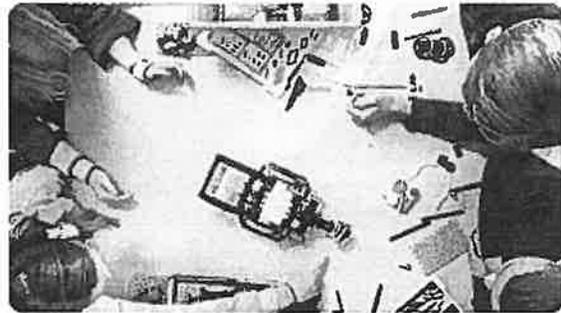
Standards-aligned STEAM Lessons

LEGO® Education SPIKE™ Essential STEAM curriculum units for elementary are designed around playful narrative-based problem-solving with relatable themes that can develop young students into independent STEAM thinkers.

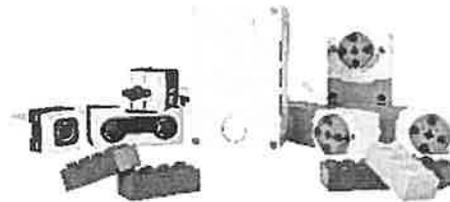
SPIKE Essential includes 10 units that focus on national standards for both lower and upper elementary grades. Each unit is comprised of five to eight 45-minute STEAM lessons for elementary classrooms, plus language arts and math extensions for each lesson. This is 100+ hours of classroom content in total!

During each lesson, students brainstorm and develop creative solutions through trial and error while collaborating with their peers.

SPINNING FERRIS WHEEL LESSON PLAN



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2020 SIIA CODiE WINNER





Grades 6-8

LEGO® Education

LEGO® Education SPIKE™ Prime Set

45678

\$399.95

- 1 +

Each set supports 2 students in the classroom.

ADD TO CART / QUOTE

What's included:



Product description



The LEGO® Education SPIKE™ Prime Set, part of the LEGO® Learning System, is the go-to STEAM learning kit for grade 6-8 students. Combining colorful LEGO building elements, easy-to-use hardware, and an intuitive drag-and-drop coding language based on Scratch, the SPIKE Prime STEAM set continuously engages students through playful learning activities to think critically and solve complex problems, regardless of their learning level. From easy-entry projects to limitless creative design possibilities, including the option to explore text-based coding with Python, SPIKE Prime helps students learn the essential STEAM and 21st century skills needed to become the innovative minds of tomorrow... while having fun!

SPIKE™ Prime lessons are aligned to NGSS, ISTE and CSTA standards with the extensions aligned to CCSS literacy and CCSS math.

Explore grant and funding opportunities and resources by visiting our [guide](#)

Lesson Plans

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Lampasas 76550

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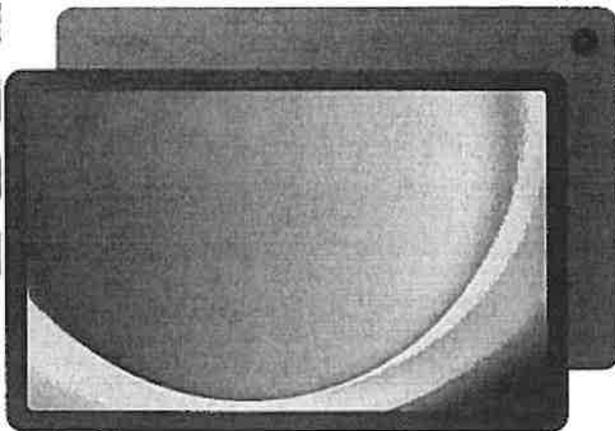
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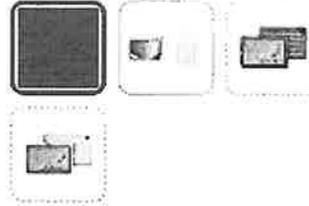
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Color: Graphite



Size: 64 GB



Style: Tablet



Kids Edition

Wifi Tablet + BookCover

Pattern Name: Blue Book Cover



Black Book Cover

Blue Book Cover

T-Mobile Network

US Cellular Network

Verizon Network

White Book Cover

Brand SAMSUNG

Model A9+
Name

Memory 64 GB
Storage Capacity

Screen 11 Inches
Size

Display 1920 X 1200 (WUXGA)
Resolution Pixels
Maximum

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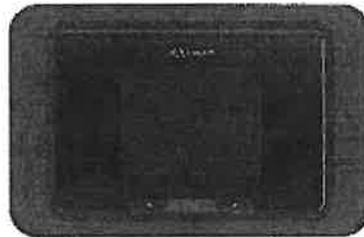
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engaging screen; great for videos, games or fun time for the kids (11" 1920 x 1200, 90Hz, 480 nits, TFT LCD)

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- **SEE and USE MULTIPLE APPS AT ONCE:** Open multiple apps at once with Galaxy Tab A9+ and accomplish more seamlessly; Bounce between the things like a multitasking pro — browse the internet, check email and jot down notes all on one screen
- **LOVED BY KIDS. TRUSTED BY PARENTS:** Give your kids a safe place to learn and play with the Samsung Kids app[®]; Kids will love a wide variety of playful, colorful content that keeps them entertained while stimulating their young minds
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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider approval of the first reading of a resolution approving a Lampasas Economic Development Corporation (“LEDC”) Workforce Development Training Grant for Lampasas County Higher Education Center in the amount of \$20,000.

Requested By: Erin Corbell, City Manager

Submitted By: Erin Corbell, City Manager

Date Submitted: March 19, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

LEDC has budgeted \$60,000 for Economic Development Programs. This grant is fully covered by budgeted funds.

Attachments: Resolution

Summary Statement:

LEDC approved a grant request for Lampasas County Higher Education Center at its February 2025 board meeting. A public hearing was held for the project on March 19, 2025, as required by Chapter 505.159 Texas Local Government Code, Hearing Required to Undertake Project.

Per Chapter 505.158 Texas Local Government Code, Economic Development Projects exceeding \$10,000 in cities with populations under 20,000 require Council approval, by Resolution, on two separate readings.

Recommendation:

To consider a motion to approve the first reading of a Resolution for a Lampasas Economic Development Corporation Workforce Training Grant in the amount of \$20,000 for Lampasas County Higher Education Center.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF LAMPASAS, TEXAS, APPROVING A WORKFORCE DEVELOPMENT GRANT FROM THE LAMPASAS ECONOMIC DEVELOPMENT CORPORATION TO THE LAMPASAS COUNTY HIGHER EDUCATION CENTER, FOR WORKFORCE DEVELOPMENT TRAINING; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

RECITALS

WHEREAS, the Lampasas Economic Development Corporation (“EDC”) is a Type B Economic Development Corporation, organized and operated pursuant to Chapters 501, 502, and 505, Texas Local Government Code (the “LGC”); and

WHEREAS, LGC §505.158 requires that a Type B Corporation authorized by a city with a population of 20,000 or less that approves a project requiring an expenditure of \$10,000 or more may not undertake the project until the governing body of the city adopts a resolution authorizing the project after at least two (2) separate readings of the resolution by the municipality’s governing body; and

WHEREAS, LGC §505.158(a) defines an authorized “project” for a Type B Economic Development Corporation created by a city with a population of 20,000 or less to include expenditures found by the Type B corporation’s board of directors to support ‘primary job training facilities for use by institutions of higher education’ in the municipality; and

WHEREAS, on or about February 19, 2025, the EDC’s Board of Directors approved a grant to Lampasas County Higher Education Center for Workforce Development Training, in an amount not to exceed \$20,000; and

WHEREAS, on March 19, 2025, the EDC Board of Director held the public hearing for the project as required by per LGC §505.159; and

WHEREAS, the City Council finds that the action authorized by this Resolution is in furtherance of the public interest, for the good government, peace, order, trade and commerce of the City and is, thus, necessary and proper for carrying out the authority granted by the City’s Home Rule Charter and Texas Statutes to the City and the EDC;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, THAT:

PART I. The City Council hereby finds that the statements set forth in the above Recitals are true and correct and the Council, hereby, incorporates all Recitals set forth above as part of this Resolution of the City of Lampasas, Texas.

PART II. A Workforce Development Training grant in a total amount of \$20,000 (“Grant Funds”) is approved and authorized by the City, as granted by the EDC pursuant to its ongoing Program for same, to applicant Lampasas County Higher Education Center, for continuation and in support of ongoing workforce development training at their facility located at 208 E. Avenue B, Lampasas, Texas 76550.

PART III. Lampasas County Higher Education Center shall provide the EDC with written certification that the requirements of its Grant have been met, in all regards, and that all Grant Funds were expended solely for its Grant approved Workforce Development Training.

PART IV. This Resolution shall be and is hereby cumulative of all other resolutions of the City of Lampasas, Texas, and this Resolution shall not operate to repeal or affect any such other resolutions except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Resolution, in which event such conflicting provisions, if any, in such other resolution or resolutions are hereby repealed without further action by the City Council.

PART V. If any section, subsection, sentence, clause or phrase of this Resolution shall for any reason be held to invalid by an entity or agency with jurisdiction over same, then the invalidating action shall not affect the validity of the remaining portions of this Resolution.

PART VI. This Resolution shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council of the City of Lampasas, Texas, and upon approval thereof by the Mayor of the City of Lampasas, Texas, and publication hereof as prescribed by law.

PASSED AND APPROVED by the Lampasas City Council on the First Reading this the ____ day of March, 2025.

PASSED AND ADOPTED by the Lampasas City Council on the Second Reading this the ____ day of April, 2025.

ADOPTED:

Herb Pearce, Mayor

ATTEST:

Becky Sims, City Secretary

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City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action regarding the approval of the City of Lampasas' contribution to the County of Lampasas regarding EMS services provided by Hamilton Emergency Medical Services

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 20, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

This expenditure of \$100,000 was included in budget discussions during the budget process and was included in the approved budget for FY 2024-2025.

Attachments: Request letter from the County of Lampasas

Summary Statement:

During budget discussions, the County had requested that the City consider participating in the costs of the Emergency Medical Services. The County has requested the monies from the City to assist with the payment of the contract for Hamilton Emergency Medical Services.

Recommendation: Motion to approve City's contribution.



LAMPASAS COUNTY AUDITOR

Tragina Tallant, CPA

409 S Pecan Street Suite 207
Lampasas, TX 76550
(512) 556-8271 • (512) 556-4820 (fax)

March 14, 2025

City of Lampasas
Attn.: Yvonne Moreno
312 East Third Street
Lampasas Texas 76550

Ref: Hamilton Emergency Medical Service

Please accept this notice as a request for reimbursement from the City of Lampasas for Hamilton Emergency Medical Services in the amount of \$ 100,000.00.

Please remit to: Lampasas County Auditor
 409 South Pecan Ste 207
 Lampasas Texas 76550.

Please let me know if you have any questions.

Thank you,

Tragina Tallant
Lampasas County Auditor

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion, consideration and possible action awarding lowest responsive bid for replacement of the AWOS system at the Lampasas Municipal Airport and upgrade to Thunder Strike alert and Ultra Sonic Wind sensor.

Requested By: Chris Eicher, Director of Parks and Recreation

Submitted By: Erin Corbell, City Manager

Date Submitted: March 21, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

No matching funds for 90/10 participation were allocated in this fiscal year. However, sufficient funding exists in fund 25- Aviation Fund 510-5240-Cost Resale Items to transfer \$12,614.50 to 25-510-5515-Equipment to fund the City's matching portion of the project.

Attachments:

Summary Statement:

On February 7, 2025, City Staff released a notice to bidders for replacement, relocation and/or upgrades to the airport's current AWOS system. Sealed competitive bids were accepted and opened on March 7, 2025, at 3:00 p.m. Bids were accepted for replacement, for replacement and relocation, and for replacement and upgrade for thunder strike alerts and ultra sonic wind sensor.

The City received two bids:

	Base Bid	Replace/Relocate	Add Alt.
Mesotech International Inc., California	\$97,495	\$224,420	\$126,145
DBT Transportation Services, LLC., Texas	\$101,750	\$144,835	\$126,500

Recommendation:

Staff recommends awarding the lowest responsive bid for replacement and upgrade (Additive Alternate bid 1-2) to Mesotech International in an amount not to exceed \$126,145 and to authorize the city manager to execute all related contract documents for the project.

City of Lampasas

Public Bid Recording form

Project: 24A WLMPPAS

Date: March 7 2025

Time: 3:00 PM Location: 312 E Third Street

Contractor Name	Base Bid Replace in existing location	Replace and relocate	Additive Alternate bid 1-2	Bid Security	Qualification Statement	Other
Mesotech International Inc 2731 Citrus Road, Suite D Rancho Cordova, California 95741	\$97,495.00	\$224,420.00	\$126,145.00 Thunder Strike alert Upgrade to Ultra Sonic Wind sensor	Two percent of amount bid	Received	
DBT Transportation Services LLC 1500 CityWest Blvd, Ste 550 Houston, Texas 77042	\$101,750.00	\$144,835.00	\$126,500.00 Thunder Strike alert Upgrade to Ultra Sonic Wind sensor	Two Percent of amount bid	Received	


City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the proposed Lampasas and Burnet County Rail Line.

Requested By: Cathy Kuehne, Council Member

Submitted By: Becky Sims, City Secretary

Date Submitted: March 21, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

Attachments:

Summary Statement:

Council member Kuehne has asked for the proposed new rail line in Burnet and Lampasas Counties be placed on the agenda to discuss the proposed project. The Office of Environmental Analysis sent notice on March 4, 2025 to City, County and State Representatives advising of the project facilitated by Texas Materials Group, who will be seeking authority from the Surface Transportation Board to construct and operate the rail line. The Office of Environmental Analysis is seeking comment and concerns from various agencies to determine the appropriate scope and level of environmental review for the project. They have asked that all agencies respond by April 14th.

Recommendation:

To consider environmental concerns and comments to present to STB on behalf of the City of Lampasas.

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion, consideration and possible action awarding a proposal for structural engineering services for existing structural review for the Hostess House.

Requested By: Erin Corbell, City Manager

Submitted By: Erin Corbell, City Manager

Date Submitted: March 21, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

Funds for the structural review will be allocated to Fund 65- 2022 CO Issue.

Attachments: LOC Proposal, WJE Proposal, LOC Preliminary

Summary Statement:

On February 18, 2025, City Council requested a stop work order be issued for the existing portion of the Hostess House renovation project and staff solicit proposals for a more thorough structural review of the existing building prior to work moving forward.

Staff had conversations with several engineering firms and received the following proposals:

- LOC Consultants, Structural Division, Inc.-\$5,950.00 (Current engineer of record for the project)
- Wiss, Janney, Elstner Associates, Inc. (WJE)- \$25,000
- MLAW- no response received at time of submittal

The Professional Services Procurement Act (Government Code 2254) exempts certain professional services (vii. Professional engineering) from traditional procurement procedures and allows a governmental entity to select a provider of professional services based on:

- 1) the basis of demonstrated competence and qualifications to perform the services; and
- 2) for a fair and reasonable price.

Recommendation:

Select engineering firm for structural review of Hostess House, as desired.

PROJECT PROPOSAL

LOC Consultants Structural Division, Inc.
1707 B Kinney Avenue, Austin, TX 78704
admin@locstructural.com (512) 499-0908

Project Name: Hostess House **Project No.:** S25006
Address: 1406 US-281 in Hancock Springs Park
Lampasas, TX 76550

Date: 2/21/25

Client: Reliance Architecture, LLC **Phone:** (512)758-7660
Mailing Address: 12 Chisholm Tr., #200
Round Rock, TX 78681

Contact Name: Antonio Naylor **Email:** antonio@reliancearchitecture.com
Kimberly Thompson kimberly@reliancearchitecture.com

Scope of Work:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Structural Condition Assessment | <input type="checkbox"/> Foundation Construction Documents |
| <input type="checkbox"/> 3 rd Party Inspection | <input type="checkbox"/> Framing Construction Documents |
| <input type="checkbox"/> CWI Inspection/Testing | <input type="checkbox"/> Feasibility Study |
| <input type="checkbox"/> Construction Administration | <input type="checkbox"/> Expert Witness Litigation Services |
| <input type="checkbox"/> Drafting/CAD Services | <input type="checkbox"/> Project Management: |
| <input type="checkbox"/> Consulting Engineering Design | <input checked="" type="checkbox"/> Describe Below: |

Provide structural engineering services for a Basic Fee of \$5,950.00 to include the following scope of work:

1. Perform an initial and up to two additional site visits to observe and document existing exterior lateral wall systems.
2. Review of the existing wall systems of the original architectural and engineering drawings.
(The general contractor will remove wall and building finish systems as required.)
3. Perform a structural condition assessment of the lateral structural wall systems and issue an issue an engineer's summary report based on observations of exposed lateral wall structural systems and the original architectural and engineering drawings review.

Note: The engineer's report will not include construction documents for remediation of lateral wall systems if required based on the lateral wall system review. LOC can provide a proposal for the lateral wall systems remediation if required.

Invoicing for Basic Fee Services will be submitted based on the percentage of completion per phase in accordance with the following schedule:

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Invoicing of Additional Services will be on basis of time and materials expended with hourly rate as follows:

Principal	\$250.00/hr
Project Manager	\$195.00/hr
Project Engineer	\$150.00/hr
Engineer in Training	\$125.00/hr
Engineering Tech	\$105.00/hr
Draftsman	\$105.00/hr
Clerical	\$75.00/hr

Additional Services shall include but not be limited to the following:

- A. Assistance to the contractor for the correction of a field error.
- B. Project design changes requiring revisions to the project contract documents and not included in the original project scope.
- C. Incidental structural design of miscellaneous structures not included in the original scope of work.
- D. Structural inspections to verify conformance to structural plans and specifications and corresponding inspection reports can be performed at \$350.00 per inspection.
- E. Production printing, reproduction, and delivery services will be billed as reimbursable expenses with a 20% handling fee and hourly clerical rates to expedite the printing or delivery.

If this proposal is acceptable, please sign and return one copy to our office. Please see Terms and Conditions attached for additional provisions, clarifications and requirements. We are prepared to start this project immediately as your schedule demands. I appreciate your consideration and look forward to working with you.

Respectfully Submitted,



Terrence Ortiz, P.E.
President
LOC Structural Division, Inc.

THIS AGREEMENT ACKNOWLEDGED AND ACCEPTED:

By: _____ Date: _____
Mr. Antonio Naylor or Agent for the project

TERMS AND CONDITIONS

1. **Compensation:** Client agrees to pay LOC Consultants for the above-described services in the amount listed above.
 2. **Retainer:** Client agrees to pay Engineer a 0% retainer in the amount of \$0.00 when this Agreement is signed by Client. Engineer shall hold this retainer until completion or termination of this Agreement. At the time of completion or termination of this Agreement, Client authorizes Engineer to apply the retainer to any unpaid invoices on this Agreement and return the balance, if any, of the retainer to Client at Client's address of record as set out above.
 3. **Access to Site:** LOC Consultants will be allowed access to the site for activities necessary for the performance of the services. Client agrees to obtain for LOC Consultants the authorization of the owner to enter upon the property for the purpose of performing the services thereon. LOC Consultants will take precautions to minimize damage due to these activities, but have not included in the fee the cost of restoration of any resulting damage.
 4. **Documents Provided by Client:** Client agrees to provide LOC Consultants with any and all documents known to the Client which will be necessary to perform the services, including, but not limited to, plans, maps, reports, and permits.
 5. **No Warranties or Guaranties:** Client understands that no warranties or guaranties have been either expressed or implied by LOC regarding the actions of any government agency, including local tax appraisal districts, or local, state, or federal agencies, in connection with the project for which the services are performed.
 6. **Certifications:** LOC shall not be required to execute any documents that would result in their certifying the existence of conditions whose existence LOC Consultants cannot ascertain.
 7. **No Reuse of Engineer's Work Products:** All documents, including electronic files, drawings and specifications, prepared by Engineer pursuant to this Agreement, are instruments of service in respect of the Project and remain property of the Engineer. No one other than Client is entitled to rely on such document without the previous written consent of Engineer. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other Project. Any reuse without written verification or adaptation by Engineer for the specific purpose intended will be at Client's sole risk and without liability or legal exposure to Engineer. Furthermore, the Client shall indemnify and hold harmless Engineer from all claims, damages, losses and expenses including attorney's fees arising out of or resulting there from. Any such verification or adaptation will entitle Engineer to further compensation as an Additional Service.
 8. **Client's Obligation to Pay:** Client's obligation to pay is solely that of Client, and the acts or omissions of any third party shall not affect that obligation. All sums due and not received on the original date of invoice shall be construed as past due. To cover the cost of collection, all past-due amounts will incur a late charge of two percent (2%) per month until paid. The Client shall pay any attorney's fees or court cost incurred in collecting any past-due amounts.
- In the event that Client fails to pay LOC Consultants per contract requirements after invoices are rendered, then Client agrees that LOC shall have the right to stop or suspend work and consider the non-payment grounds for a total breach of this Agreement.
9. **Termination of Services:** This Agreement may be terminated by either party upon thirty (30) days written notice, by mutual consent, or in the event of persistent failures of performance of material terms and conditions of this Agreement by the other party through no fault of the termination party. LOC shall then be paid for the services completed up to the time of the termination date.

10. Contractual Lien to Secure Payment: Client grants to LOC a contractual lien in addition to all constitutional, statutory, and equitable liens that may exist, on the property and all improvements there on to secure payment of all compensation due LOC by Client as provided herein. Client grants LOC the authority and right to file a copy of this Agreement in the Records of the County where the property is located to give notice of LOC's lien rights.

11. Dispute Resolution: Claims or disputes in connection with the services provided under this agreement between Client and LOC shall be submitted to non-binding mediation. Client and LOC agree to include a similar mediation agreement with all contractors, subcontractors, sub consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

12. Governing Law: This Agreement shall be construed and enforced in accordance with the laws of Texas.

13. Indemnification: The Client shall, to the fullest extent permitted by law, indemnify and hold harmless LOC its officers, directors, employees, agents, and sub consultants from and against all damage, liability and cost, including reasonable attorney's fees and defense cost, arising out of or in any way connected with the performance by any of the parties above named of the services under this agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of LOC Consultants.

14. Limitation of Liability: The owner agrees to limit the Engineer's liability to the Owner and to all construction Contractors and Subcontractors on the project, due to the Engineer's negligent acts, errors or omissions, such that the total aggregate liability of the Engineer's to all those named shall not exceed the Engineer's total fee for services rendered on this project.

15. Validity of Proposal Agreement: This proposal is only valid if executed within a period of 30 (30) calendar days from the heading date. Any delay in the project of six (6) months or longer duration shall be considered grounds for renegotiation of the basic fee and hourly rates cited herein.

16. Rejection of Work: The Consultant shall have the authority recommend to the Client and Owner the rejection of work that is not, in the judgment of the Consultant, in conformance with the Construction Documents or work plans. Neither this authority nor the Consultant's good faith judgment to reject or not reject any Work shall subject the Consultant to any liability or cause of action to the Contractor, subcontractor, or any other suppliers or persons performing work on this project.

17. Construction Observation: The Consultant shall visit the site at intervals appropriate to the stage of construction or as otherwise agreed to in writing by the Client and the Consultant, in order to observe the progress and quality of the Work completed by the Contractor. Such site visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work, but rather are to allow the Consultant, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the Consultant shall keep the Client informed about the progress of the Work and shall endeavor to guard the Client against deficiencies in the Work. If the Client desires more extensive project observations or fulltime project representation, the Client shall request that such services be provided by the Consultant as Additional Services in accordance with the terms of this Agreement.

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The Consultant shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequence or procedures selected neither by the Contractor

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nor for the Contractor's safety precautions or programs in connection with the work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

The Consultants shall not be responsible for any acts or omissions of the Contractor, sub-contractor, any entity performing any portions of the Construction Work, or any agents or employees of any of them. If the Contractor, sub-contractor, or any entity performing any portions of the Construction Work do not perform the Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations, the Consultant shall not be responsible for the Contractor's failure.

18. Authority: Client affirmatively represents and states that he/she/it is authorized to enter into this Agreement, either as the owner of the project for which the services described herein are to be performed, or as the owner's duly authorized agent, trustee or receiver for the purpose of entering into this Agreement on behalf of the project.

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion, consideration and possible action amending FY25 Lampasas EDC budget in the amount of \$220,019.00.

Requested By: Erin Corbell, City Manager

Submitted By: Erin Corbell, City Manager

Date Submitted: March 21, 2025

For the Agenda of: March 24, 2025

Procurement and Funding Statement:

75-1020 FSB Checking to 75-2284 Bonds Payable

Attachments:

Summary Statement:

At their February 2025 board meeting, the Lampasas EDC voted to pay off their Bond Payable in full, in the amount of \$220,019.00.

As the payoff was not recognized during budgeting, a budget amendment is required prior to making the expenditure.

Recommendation:

Approve amending the FY25 LEDC Budget in the amount of \$220,019.00 to pay off COL line item 75-2284 Bonds Payable.

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