

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, March 17, 2025  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

*(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)*

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, March 17, 2025 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION**

1. Call to order Workshop Session
2. Discussion and presentation of Lampasas Central Appraisal District proposed 2025 Budget Amendments. *(pgs. 5-12)*
3. Discussion regarding any item on the regular agenda.
4. Adjourn Workshop Session.

**REGULAR SESSION**

**ANNOUNCEMENTS**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	<b>PUBLIC HEARINGS/CITIZEN COMMENTS</b>	<b>PAGES</b>
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments regarding a rezone request for Northington Creek Estates, commonly known as 1206 Mills Street, and 1705 E 4th Street as follows: <ul style="list-style-type: none"> <li>• 49 Single Family Residential-6 “SF-6” lots to 118 lots</li> <li>• 119 Single Family Residential-8 “SF-8” lots to 65 lots</li> <li>• 75 Single Family Residential-10 “SF-10” lots to 16 lots</li> <li>• 30 Single Family Attached (Townhomes) lots to 68 lots</li> </ul>	13-26

	<ul style="list-style-type: none"> <li>• 20.51 acres to Agriculture (green space) from Single Family Residential-10 “SF-10”</li> </ul>	
1.4	Public hearing to receive citizen comments regarding a request to rezone property from Retail “R” to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County	27-32
1.5	Public hearing to receive citizen comments regarding a request for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential -10 “SF-10”, described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6 <sup>th</sup> Street Lampasas, Texas, Lampasas County.	33-36
1.6	Public hearing to receive citizen comments regarding a request to abandon the 16’ wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County	37-42

2.0	<b>MINUTES</b>	PAGES
2.1	Discussion and possible action concerning the approval of minutes of the Joint Meeting between City Council and Lampasas Economic Development Corporation held on January 22, 2025	43-44
2.2	Discussion and possible action concerning approval of minutes of the Special Called Meeting held on February 18, 2025	45-46
2.3	Discussion and possible action regarding the approval of minutes of the Regular City Council Meeting held on February 24, 2025	47-52

3.0	<b>CONSENT AGENDA</b>	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from February 1, 2025- February 28, 2025	53-62
3.2	Discussion and possible action regarding the January 2025 Investment Report.	63-82

4.0	<b>BOARDS/DEPARTMENT REPORTS</b>	PAGES
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5.0	<b>ROUTINE MATTERS</b>	PAGES
5.1	<b>CITY MANAGER’S OPERATIONAL REPORT</b> <ul style="list-style-type: none"> <li>• HR- Public Works</li> <li>• 2nd Street Project</li> <li>• IT- Phone Project</li> <li>• Calvert HVAC System</li> </ul>	N/A
5.2	<b>MAYOR’S COMMENTS</b>	N/A

6.0	<b>UNFINISHED BUSINESS</b>	N/A
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	<b>NEW BUSINESS</b>	PAGES
7.1	Discussion and selection of website photo contest winner.	83-84

7.2	Discussion and possible action to approve, deny, or approve with modifications a rezone request for Northington Creek Estates, commonly known as 1206 Mills Street, and 1705 E 4th Street as follows: <ul style="list-style-type: none"> <li>• 49 Single Family Residential-6 “SF-6” lots to 118 lots</li> <li>• 119 Single Family Residential-8 “SF-8” lots to 65 lots</li> <li>• 75 Single Family Residential-10 “SF-10” lots to 16 lots</li> <li>• 30 Single Family Attached (Townhomes) lots to 68 lots</li> <li>• 20.51 acres to Agriculture (green space) from Single Family Residential-10 “SF-10”</li> </ul>	85-86
7.3	Discussion and possible action to approve, deny, or approve with modifications a request to rezone property from Retail “R” to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County.	87-88
7.4	Discussion and possible action to approve, deny, or approve with modifications a request for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential -10 “SF-10”, described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6 <sup>th</sup> Street Lampasas, Texas, Lampasas County.	89-90
7.5	Discussion and possible action regarding a request to abandon the 16’ wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County.	91-92
7.6	Discussion and possible action regarding the Kids Art in the Park event held at Campbell Park on April 5, 2025, from 10 am to 2 pm.	93-98
7.7	Discussion and possible action regarding the Project Graduation Class of 2029 Game Night to be held May 2, 2025, from 6-9 pm at the 580 Sports Complex.	99-104
7.8	Discussion and acknowledgement of the 2025 Annual City Events.	105-106
7.9	Discussion and possible action regarding approval to declare a 2009 Chevrolet 3500 work truck. as surplus fleet and allow staff to dispose of according to State law.	107-110
7.10	Discussion and possible action regarding approval to declare a 1986 Napa 240 Air Compressor as surplus equipment and dispose as State Law allows.	111-114
7.11	Discussion and possible action regarding approval to declare a 2004 Asphalt Zipper Milling Machine as surplus equipment and allow staff to dispose of as State Law allows.	115-118
7.12	Discussion and possible action regarding approval to declare a 2000 Ford F250 work truck as surplus fleet and allow staff to dispose of as State Law allows.	119-122
7.13	Discussion and possible action regarding approval to declare a 2005 John Deere 777 Zero Turn Mower as surplus equipment and allow staff to dispose of according to State law.	123-126
7.14	Discussion and possible action regarding 2025 Consumer Price Index (CPI), adjustment to Municipal Telecommunications Right-of-Way access line rates	127-130
7.15	Discussion and possible action regarding approval of a standard professional services agreement between Bureau Veritas North America, Inc. and the City of Lampasas.	131-162
7.16	Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, Appendix A- Fee Schedule, Chapter 18 Buildings and Building Regulations.	163-168

Adjourn into Executive Session

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.4	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551.
8.4	Adjourn Executive Session and Reconvene Regular Session

**REGULAR SESSION**

9.0	<b>ACTION ON EXECUTIVE SESSION</b>
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

**Adjourn**

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 13 day of March 2025 at 5:52pm

Becky Sims  
Becky Sims, City Secretary

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and presentation of Lampasas Central Appraisal District proposed 2025 Budget Amendments.

**Requested By:** Lampasas Central Appraisal District

**Submitted By:** Erin Corbell, City Manager

**Date Submitted:** March 5, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

Staff received notice from the Lampasas Central Appraisal District Chief Appraiser, Juan Saucedo of the proposed amendments to their 2025 Budget. The appraisal district has unforeseen expenditures in the current budget year causing a change in budgetary needs for the 2025 fiscal year. They are proposing the following, moving \$140,484.00 of 2024 unspent budget amounts, \$57,602.00 LCAD fund balance and amending the 2025 budget in the categories listed below. LCAD is not asking the taxing units for more funds they are asking the LCAD Board of Directors to move funds from prior year budget and LCAD fund balance.

The summary of 2024/2025 amendments are as follows:

- Appraisal Firm Assistance-Capitol Appraisal Group
- Additional Education and Training for (4) four employees
- Additional Mapping and Deeds Maintenance
- Salary and Benefits-Employee Retention
- Commercial Appraisal Contract
- Ratio Study Software
- Cyber Security and IT Maintenance
- Record Management (clean up)

The board meeting is scheduled for March 27, 2025 @ 5:30 p.m.

**Recommendation:**

Discussion only

LAMPASAS CENTRAL APPRAISAL DISTRICT  
Proposed Amended 2025 BUDGET

	2022 Actual	2023 Actual	2024 Budget	2025 Approved	2024 Under Budget	2025 Budget Adjustments needed
<b>INCOME</b>						
Income from Tax Units	\$ 587,268.00	\$ 749,125.00	\$ 839,723.68	\$ 879,470.79		
Interest Income	\$ 230.00	\$ 5,932.00	\$ 5,000.00	\$ 5,000.00		
Tax Certificate Income	\$ 1,310.00	\$ 8,558.00	\$ 6,000.00	\$ 6,000.00		
Miscellaneous Income	\$	\$ 376.00				
Total Income	\$ 588,808.00	\$ 763,991.00	\$ 850,723.68	\$ 890,470.79		
<b>EXPENSES</b>						
Appraisal Firm Assistance-Capitol Appraisal Group	\$ 35,711.00	\$ 13,500.00	\$ 18,500.00	\$ 15,000.00		\$ 250.00
Audit	\$ 10,000.00	\$ 11,075.00	\$ 12,000.00	\$ 12,000.00		
Appraisal Review Board	\$ 6,750.00	\$ 11,100.00	\$ 10,000.00	\$ 7,500.00	\$ (7,937.50)	
Dues and Memberships	\$ 5,326.00	\$ 1,976.00	\$ 5,000.00	\$ 5,000.00	\$ (1,248.27)	\$ 2,500.00
Insurance-Bond, Liability, Bldg, Texas Employment Commission Payroll-Workers Comp-Unemployment	\$ 6,274.00	\$ 6,871.00	\$ 6,500.00	\$ 7,000.00		
Legal Services	\$ 600.00	\$ 2,113.00	\$ 10,000.00	\$ 5,000.00	\$ (8,303.95)	
Mapping-Pictometry	\$ 29,759.00	\$ 35,181.00	\$ 35,200.00	\$ 35,200.00	\$ (18.66)	\$ 83,288.00
Notices and Advertisements	\$ 994.00	\$ 1,208.00	\$ 2,500.00	\$ 1,500.00	\$ (1,037.00)	
Payroll-Salaries	\$ 279,915.00	\$ 299,650.00	\$ 341,400.00	\$ 387,979.00	\$ (22,289.44)	\$ 15,121.00
Payroll-Medicare & SS	\$ 21,257.00	\$ 22,394.00	\$ 25,352.10	\$ 29,680.39	\$ (36,862.00)	\$ 1,157.00
Payroll-Retirement	\$ 24,541.00	\$ 24,472.00	\$ 34,697.58	\$ 40,621.40	\$ (7,030.49)	\$ 1,583.00
Payroll-Medical Insurance	\$ 38,398.00	\$ 45,792.00	\$ 61,800.00	\$ 80,000.00		\$ 3,566.00
Payroll-Workers Comp--Unemployment		\$ 1,750.00	\$ 1,750.00	\$ 10,000.00	\$ (791.43)	\$ 1,750.00
Contract Labor				\$ 10,000.00		\$ 30,000.00
Postage-Mailings	\$ 38,092.00	\$ 18,575.00	\$ 43,000.00	\$ 35,000.00	\$ (8,567.56)	
Vehicle Expense	\$ 1,521.00	\$ 732.00	\$ 3,500.00	\$ 3,500.00	\$ (1,822.14)	
Education Expenses-Tuition/Registration Fees	\$ 3,107.00	\$ 956.00	\$ 5,500.00	\$ 5,500.00	\$ (2,695.00)	\$ 2,000.00
Service Contracts-(PACS/Mobile)	\$ 51,483.00	\$ 78,187.00	\$ 46,600.00	\$ 54,120.00		
Office Supplies, Office Equipment Maintenance	\$ 15,442.00	\$ 20,383.00	\$ 16,000.00	\$ 16,000.00	\$ (11,847.85)	
Travel Expense		\$ 850.00	\$ 6,000.00	\$ 4,000.00	\$ (3,871.92)	\$ 3,500.00
Utilities-Phone-Internet	\$ 7,782.00	\$ 7,883.00	\$ 12,000.00	\$ 10,000.00	\$ (4,569.23)	
Contingency			\$ 10,000.00	\$ -	\$ (10,000.00)	
Computer Equipment-Copier and Supplies	\$ 4,441.00	\$ 6,274.00	\$ 10,000.00	\$ 7,500.00		
Accounting Services	\$ 3,300.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00		
Building Cleaning, Maintenance, Repairs	\$ 708.00	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	\$ (6,555.88)	
No New Revenue Website and Mailings, Notices on Website, ARB Database	\$ 2,400.00	\$ 2,472.00	\$ 8,500.00	\$ 5,000.00	\$ (5,400.00)	
Professional Services		\$ 10,749.00				\$ 16,500.00
Software Principle and Interest			\$ 86,124.00	\$ 86,124.00		
Homestead Exemption True Roll			\$25,300.00	\$ 21,246.00		
Mobile Devices						
Principal on long term debt	\$ 3,293.00	\$ 65,088.00				

Interest on long term debt	\$ 377.00	\$ 24,182.00					
Capital Outlay	\$ 30,265.00						
Computer hardware software maintenance	\$ 2,335.00						25,015.00
Records management	\$ 600.00						12,220.00
<b>Total Expense</b>	<b>\$ 620,663.00</b>	<b>\$ 715,671.00</b>	<b>\$ 850,723.68</b>	<b>\$ 890,470.79</b>	<b>\$ (140,847.72)</b>	<b>\$</b>	<b>1,088,920.79</b>

Texas Property Tax Code 6.06 - 6.06(c)  
 Lampasas CAD is recommending a \$140,847.72 budget adjustment from 2024 budget amending LCAD 2025 Budget  
 Lampasas CAD is recommending a \$57,602.28 budget adjustment from LCAD fund balance amending LCAD 2025 Budget  
 Amended 2025 Budget \$1,088,920.79

**PAYROLL AND BENEFITS AMNEDED**

	Salary	Hospital Ins	Employee Taxes	SS-Medicare	Retirement
Chief Appraiser RPA RTA	\$ 125,000.00	\$ 11,938.00	\$ 250.00	\$ 9,562.50	\$ 13,087.50
Appraiser-Supervisor RPA III	\$ 65,000.00	\$ 11,938.00	\$ 250.00	\$ 4,972.50	\$ 6,805.50
Appraiser-RPA II	\$ 52,000.00	\$ 11,938.00	\$ 250.00	\$ 3,978.00	\$ 5,444.40
Appraiser RPA I	\$ 35,000.00	\$ 11,938.00	\$ 250.00	\$ 2,677.50	\$ 3,664.50
Collection-Supervisor Clerical RTA I	\$ 50,000.00	\$ 11,938.00	\$ 250.00	\$ 3,825.00	\$ 5,235.00
Collections-Clerical	\$ 46,000.00	\$ 11,938.00	\$ 250.00	\$ 3,519.00	\$ 4,816.20
Collections-Appraisal BPP Clerical	\$ 30,100.00	\$ 11,938.00	\$ 250.00	\$ 2,302.65	\$ 3,151.47
Appraiser					
Totals	\$ 403,100.00	\$ 83,566.00	\$ 1,750.00	\$ 30,837.15	\$ 42,204.57
	\$ 15,121.00	\$ 3,566.00	\$ (250.00)	\$ 1,156.76	\$ 1,583.17

Summary of 2025 Budget Amendments  
 Appraisal Firm Assistance-Capitol Appraisal Group  
 Additional Education and Training needed for 3 appraisal employees and 1 collection employee  
 Additional mapping and deeds maintenance  
 Salary & Benefits Employee Retentions  
 Commercial Appraisal Contract  
 Ratio Study Software  
 Cyber Security and IT Maintenance  
 Record management clean up back room

**Original Budget  
 PAYROLL AND BENEFITS PROVIDED**

	Salary	Hospital Ins	Employee Taxes	SS-Medicare	Retirement
Chief Appraiser	\$ 84,460.00	\$ 10,000.00	\$ 250.00	\$ 6,461.19	\$ 8,842.96
Mapping-Deeds Clerk	\$ 46,350.00	\$ 10,000.00	\$ 250.00	\$ 3,545.78	\$ 4,852.85
Appraiser-Supervisor	\$ 50,000.00	\$ 10,000.00	\$ 250.00	\$ 3,825.00	\$ 5,235.00
Appraiser	\$ 44,084.00	\$ 10,000.00	\$ 250.00	\$ 3,372.43	\$ 4,615.59
Collection-Supervisor Clerical	\$ 40,994.00	\$ 10,000.00	\$ 250.00	\$ 3,136.04	\$ 4,292.07
Collections-Clerical	\$ 38,007.00	\$ 10,000.00	\$ 250.00	\$ 2,907.54	\$ 3,979.33
Collections-Appraisal BPP Clerical	\$ 40,000.00	\$ 10,000.00	\$ 250.00	\$ 3,060.00	\$ 4,188.00
Appraiser					
Totals	\$ 387,979.00	\$ 80,000.00	\$ 2,000.00	\$ 29,680.39	\$ 40,621.40



**DETAILED EXPLANATION OF EXPENDITURES**

**Appraisal Firm Assistance** \$ 95,711.00 \$ 13,500.00 \$ 18,500.00 \$ 15,000.00

This account is to provide expertise in the appraisal of minerals and utilities (Capitol Appraisal Group)

**Audit** \$ 10,000.00 \$ 11,075.00 \$ 12,000.00 \$ 12,000.00

An audit of the financial records of the district is required by state law and must be completed in the first 150 days of the year. Roberts & McGee, CPA conducts the audit.

**Appraisal Review Board** \$ 6,750.00 \$ 11,100.00 \$ 10,000.00 \$ 7,500.00

The Appraisal Review Board is a citizens group appointed to hear taxpayer appeals of value. They are paid \$75 per day of service.

**Dues and Memberships** \$ 5,326.00 \$ 1,976.00 \$ 5,000.00 \$ 5,000.00

The District is a member of the Texas Association of Appraisal Districts which provides updated information on law as well as discounted education for staff. Also included is the license fees for staff required by the Texas Department of Licensing and Regulation

**Insurance-Building, Contents, Bonds** \$ 6,274.00 \$ 6,871.00 \$ 6,500.00 \$ 7,000.00

Employees of the District are bonded to protect the tax units from financial losses. Also, building and contents are insured.

**Legal Services** \$ 600.00 \$ 2,113.00 \$ 10,000.00 \$ 5,000.00

The District has the potential of getting sued on value as well as the preparation of arbitration. If the District loses a case of arbitration, then we are required to pay arbitrator's fee. Also, we provide legal assistance to the ARB

**Mapping-Eagleview** \$ 29,759.00 \$ 35,200.00 \$ 35,200.00 \$ 35,200.00

The District contracts for oblique aerial photography from Eagleview, a national company providing that service. This service enables the district staff to find improvements behind locked gates and hidden by trees.

**Notices and Advertisements** \$ 994.00 \$ 1,208.00 \$ 2,500.00 \$ 1,500.00

The appraisal district is required to publish various taxpayer information in the newspaper about taxpayer rights, homesteads and other exemption information and budget information

**Payroll-Salaries** \$ 279,915.00 \$ 299,650.00 \$ 341,400.00 \$ 387,979.00

The salaries requested are more in line with other appraisal districts in the area. Salaries have previously been low resulting in high turnover. The cost to educate staff is significant and the increases will help retain competent staff members. The budgeted amounts may not be paid fully, but will allow the chief appraiser to pay staff based on education steps achieved and excellent performance. Increase in cost of living.

Three additional staff are necessary due to the growth in the county.



**Utilities** \$ 7,782.00 \$ 7,883.00 \$ 12,000.00 \$ 10,000.00

Electric usage, water, sewer, trash pickup, and phone service is provided by this account.

**Contingency** \$ - \$ - \$ 10,000.00 \$ -

This account is a Board restricted account that will be used if needed for additional legal expense, or other unforeseen expenses. The necessary increases in value may result in litigation or other unforeseen circumstances.

**Computer Equipment** \$ 4,441.00 \$ 6,274.00 \$ 10,000.00 \$ 7,500.00

This account includes computer supplies for printers, and updates of PCs as needed. The District may need to upgrade computers in order support the new software.

**Accounting Services** \$ - \$ 3,300.00 \$ 3,500.00 \$ 3,500.00

The Board approved transferring the payroll and general ledger accounting to a local accountant to ensure separation of authority and responsibility in financial matters. The accounting firm also reconciles bank statements and prepares financial reports monthly.

**Building Maintenance and Repairs** \$ - \$ 708.00 \$ 10,000.00 \$ 2,500.00

This amount covers cleaning, other repairs, and mowing of back lot.

**No New Revenue Website and Mailings/Value Notices on Website** \$ 2,400.00 \$ 2,472.00 \$ 8,500.00 \$ 5,000.00

The 2019 State Legislature passed legislation requiring the creation of this website and the mailing of postcards to all taxpayers in the district. That mailing is done in August and gives taxpayers information on the proposed tax rates for all tax units and when budget hearings will be held for the entities. New law: Districts must publish all appraisal notices on the website (25.19n) House Bill 796 requires districts to create an online database containing information on hearings conducted by the ARB.

**Software Principle & Interest** \$ - \$ - \$ 86,124.00 \$ 86,124.00

This is payment for the installation of the new software from Harris Govern.

**Homestead Exemption** \$ - \$ - \$ - \$ 21,246.00

SB 1801 requires appraisal districts to review each homestead exemption at least once every five years to confirm that the property still qualifies for the exemption. LCAD will be using True Roll to assist with this.

**New Items: Homestead Exemption, ARB Website, iPad Serv-Connection & Svc Contract if we add new employees: Salaries, insurance, retirement, new computers, rewire building, new telephone lines, 3 new licenses for PACS**

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public hearing to receive citizen comments regarding a rezone request for Northington Creek Estates, commonly known as 1206 Mills Street, and 1705 E 4th Street.

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** March 5, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

N/A

**Attachments: P&Z**

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**Summary Statement:**

Tri-Cru Ventures, LLC, is asking City Council to consider granting a *rezone request* for Northington Creek Estates. The existing zoning was approved in May 2023. It consists of Single Residential Family-6, Single Residential Family-8, Single Residential Family-10, Single Family Attached (Townhomes) and Commercial.

The proposed rezone consists of changing 20.51 acres from Single Family Residential-10 to Agriculture "AG", *increasing* Single Residential Family-6 from 49 lots to 118, *decreasing* Single Residential Family-8 from 119 lots to 65 lots, *decreasing* Single Residential Family-10 from 75 lots to 16 lots and *increasing* Single Residential Family Attached (Townhomes) from 30 lots to 68 lots.

This case was heard before the Planning Commission on March 6, 2025 with the recommendation to modify the request to replace approximately 20 Town Home lots with Single Family Residential-6 lots. This would decrease the townhome lots from 68 to approximately 48 and increase the SF-6 lots from 118 to approximately 138 lots.

**Recommendation:**

Discussion only



February 13<sup>th</sup>, 2025

Becky Sims, TRMC  
City of Lampasas  
312 E. Third St.  
Lampasas, Tx 76550

**RE: Letter to Lampasas City Council**

Dear Ms. Sims,

On behalf of our client, Turley Associates, Inc has written a statement for the new zoning request, and provided some additional information regarding the project. The new zoning will incorporate all the zonings from the existing zoning, and add those larger lots to the picture.

Starting with transportation on the project, I've took the conclusion from the TIA that was provided and summarized a little more, so you can see what the traffic engineers are saying needs to be done at the intersection of 4<sup>th</sup> Street (loop 257) and our proposed main entrance. TIA suggest that a left turn lane and right turn deceleration lane be added to our intersection. No signal is required at our intersection. Note that TxDOT still has to confirm this TIA, and they will give the final say on what is actually required at this intersection. Our subdivision plans to have a neighborhood collector street through to Brown Street from 4<sup>th</sup> Street, with all other roads being local. We expect with TxDOT's guidance that this will be enough to safely maneuver traffic in and out of the subdivision.

Next, I'll move onto Drainage. There has been a lot of concern in this area at the previous meetings, so we wanted to look into this a little deeper, and provide a little more information. Currently we have offsite drainage runoff that comes onto our property from the Cefco Property and from the Kemp property. This runoff along with our site runoff currently flows through our property to the Richardson property to Sulfer Creek. Since the slopes are very low, this site does experience a build up of water on the site with continuous rainfall. This is because the slopes can't convey the runoff fast enough. Our plan for the site is to take all that runoff from our site and offsite and pond it up at the back of our property with a small outflow structure that will release all this runoff straight to Sulfer Creek where our property has access. Since this is not where this water was currently going, we have to either reduce it down to what is currently going to that outlet point, or we would have to do a flood plain/floodway study. Our initial plan is to build a pond big enough to slow it down to existing run conditions. We've done a rough calculation, and we are taking about 300 CFS down to about 50 CFS into Sulfer Creek with the size of this large pond in the back, which we believe will be sufficient to accomplish the drainage problem.



Next, is the water/sewer capacity and cost. We've met with city staff and with Jones-Heroy the cities engineer and they have preformed a study on the property and determined that there is a water shortage for the property, and gave us options to fix that. So we will be tapping the 18" waterline that is along US 190 with a 12" water line and boring across US 190 and then to and through the subdivision to Brown street where the 12" will tie into the existing 6" along Brown. This will increase the pressure of the existing residents, but also allow us to build our out our subdivision with sufficient pressure. For the sewer line, we will have to put in a lift station, and also plan on tying a separate lift station for the existing Duplex lots on 4<sup>th</sup> street on the adjacent property. They have assured us that the treatment plant has capacity for our subdivision. Lastly the cost, everything within our subdivision will be payed for by the developer. We'd like the city to help on the offsite waterline or wastewater since this will benefit more than just our subdivision, but that will be up to the city decide if they want to cost share.

Lastly, we've reached out to the LISD superintendent, Chance Rascoe, planning and zoning members, and city council members to discuss this development. We're looking to make a positive impact to the Lampasas community. Looking at the Lampasas Comprehensive Plan that was adopted in April of 2021, I think our development fits right within what this community is wanting. We are providing many traditional single family homes which is top priority, and then also adding townhomes which aligns with the second need of cottages/tiny homes. These were housing that the community voted on, and we can provide these housing options to the community. This is why we want to invest in Lampasas, to fill a need that the community needs, and what the overall community is wanting.

Sincerely,

A handwritten signature in black ink that reads 'Kendell J. Wimberly'.

Kendell Wimberly, P.E.

City of Lampasas  
Staff Report  
(Northington Creek Estates)

**Subject Property** The property is described as parcel 8121, **48.19** acres, abstract 0042, John Burleson Survey, commonly known as 1206 Mills Street and parcel 8246, 8247, 8248, **30.85** acres, abstract 0042, John Burleson Survey, commonly known as 1705 E 4<sup>th</sup> Street.

**79.04 acres overall. Proposing to develop 267 lots on 60 acres**

**Request** Tri-Cru Ventures, LLC<sub>1</sub> is asking the City’s Planning Commission to consider granting a **rezone request** for Northington Creek Estates.

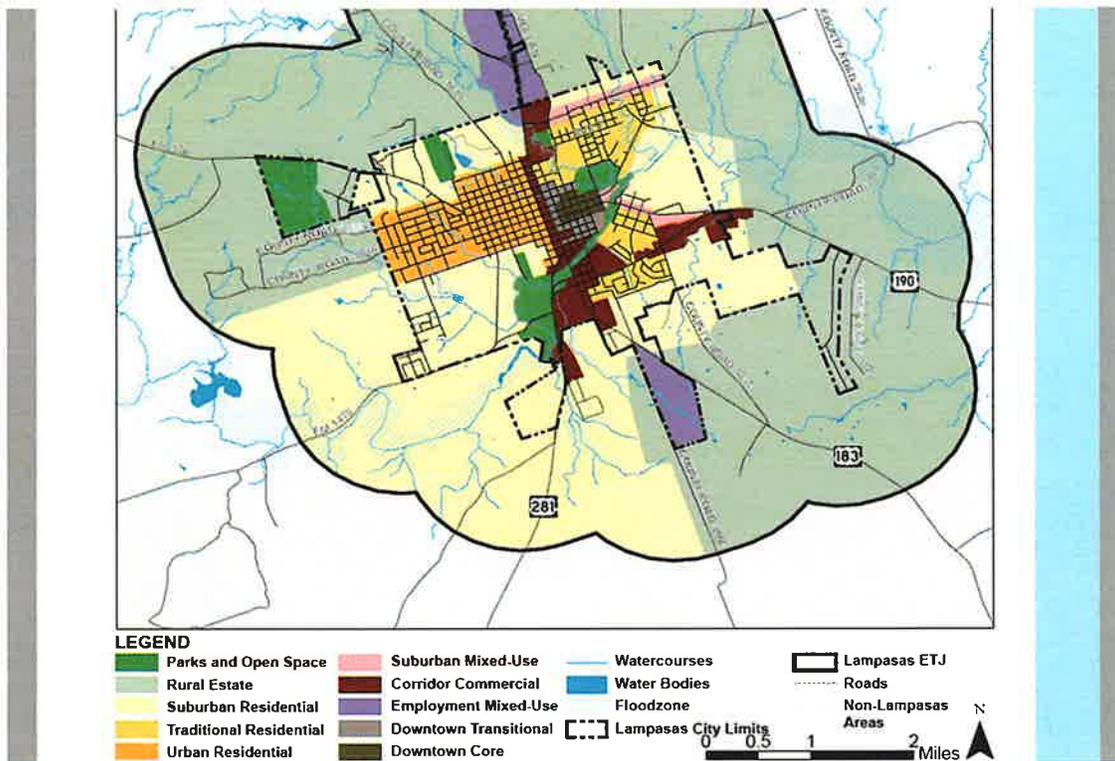
**The 79 acres was zoned as shown below in May 2023.**

- 3.046 acres to Single Family Attached- SFA-(Townhomes)
- 10.141 acres to Single Family Residential-6 “SF-6”
- 35.195 acres to Single Family Residential-8 “SF-8”
- 29.360 acres to Single Family Residential-10 “SF-10”
- 2.175 acres to Commercial “C”

**The new zoning request is as follows:**

- Rezone 20.51 acres from Single Family Residential-10 to Agriculture “AG” (green space/detention)
- From 49 Single Family Residential-6 “SF-6” lots to 118 lots
- From 119 Single Family Residential-8 “SF-8” lots to 65 lots
- From 75 Single Family Residential-10 “SF-10” lots to 16 lots
- From 30 Single Family Attached (Townhomes) lots to 68 lots

**Consideration** The requested rezone fits within the existing character of the neighborhood and within the community as outlined in the Comprehensive Plan as Suburban Residential, Suburban Mixed-Use, Corridor Commercial.



**SUBURBAN RESIDENTIAL (SR)**

The Suburban Residential (SR) future development category is intended for areas to be developed primarily as new single-family detached residential subdivisions and associated amenities, including parks, trails, open space areas, and elementary schools. These areas are intended to have a mix of suburban and auto-oriented development character in which a central driveway and garage are the dominant features for residential lots. Some larger lots with a side driveway and rear detached garages are also appropriate in these developments.

**APPROPRIATE LAND USE TYPES**

Representative primary and secondary uses allowed in areas identified as SR include:

- Residential Uses: single-family detached dwellings; industrialized housing; and in some cases, single-family attached (i.e., duplexes, twins). Manufactured homes may be appropriate provided that they are located in a new manufactured home subdivision.
- Recreational and Entertainment Uses: private parks and amenities; trails and connections to public parks and trails.
- Utility, Service, and Other Uses: public facilities and infrastructure.
- Educational, Institutional and Special Uses: elementary schools; secondary schools provided that they take access from a collector roadway or greater; institutional uses (e.g., places of public assembly).
- Retail and Service Type Uses: neighborhood retail may be allowed. \*
- Other: home occupations.

**COMPATIBLE ZONING DISTRICTS**

Current zoning districts that may be appropriate to implement the Suburban Residential (SR) future development category include single-family detached (SF-20, SF10, SF8, SF 6.5, SF-PH); two-family (2F, SF-A); and planned development (PD). Manufactured home parks and subdivisions may be compatible depending on site design and location.

**LOCATION & DECISION-MAKING CRITERIA**

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- Appropriate residential dwelling types could include a mix of lot sizes provided that the performance standards achieve the envisioned suburban character of the area (i.e., as lot size goes down, open space goes up).
- New single-family attached uses (i.e., duplexes, twins) are allowed provided that they are located on and take access from a collector or greater street classification and are considered for areas that provide for a transition between single-family detached residential uses and other more intensive uses (e.g., more intensive zoning districts and future development areas).
- New neighborhood retail may be provided that is developed as part of an overall master planned community development
- Areas of differing compatibility should be screened by buffer yards.

### **SUBURBAN MIXED - USE (SM)**

The Suburban Mixed-Use (SM) future development category is intended for mixed-use areas to be developed at a higher density/intensity and for uses not allowed in the Suburban Residential classification. These areas, predominantly along higher trafficked arterial or collector corridors within Suburban Residential areas, are intended to provide the opportunity for transitioning residential to commercial uses, designed in a manner that is more appropriate to the character of the surrounding areas.

### **APPROPRIATE LAND USE TYPES**

Representative primary and secondary uses allowed in areas identified as SM include:

- Residential Uses: single-family detached dwellings; industrialized housing; single-family attached (i.e., duplexes and twins, triplexes, and quadriplexes).
- Recreational and Entertainment Uses: private recreational and entertainment uses where operations are primarily contained indoors (e.g., amusement, commercial indoor); private parks and amenities; trails and connections to public parks and trails.
- Utility, Service, and Other Uses: public facilities and infrastructure.
- Educational, Institutional and Special Uses: elementary schools; secondary schools provided that they take access from a collector roadway or greater; institutional uses (e.g., places of public assembly); assisted living and skilled nursing facilities.
- Office and Professional Uses. general and professional offices provided that they comply with neighborhood-scale design standards.
- Retail and Service Type Uses: neighborhood retail and service type use that comply with neighborhood-scale design standards and do not include drive-throughs. These could be stand-alone or as part of a multi-building strip center.
- Other: home occupations.

### **COMPATIBLE ZONING DISTRICTS**

The current zoning districts that may be appropriate to implement the Suburban Mixed-Use (SM) future development category include single-family detached (SF10, SF8, SF 6.5); two-family (2F, SF-A); multi-family (MF-1); office (O); neighborhood retail (NR); and planned development (PD). Manufactured home parks may be compatible depending on site design and location.

### **LOCATION & DECISION-MAKING CRITERIA**

The following decision-making criteria should be considered as part of rezoning and other City decisions, as may be applicable.

- New nonresidential development should be located on and take access from a collector or greater street classification and may not include drive-throughs.

- New nonresidential development should be subject to scale limitations and design considerations (e.g., screened parking; residential appearance, etc.) which may vary depending upon the functional classification of roadway.

### **CORRIDOR COMMERCIAL (CC)**

The Corridor Commercial (CC) future development category is intended for areas to be developed to primarily support local and regionally-serving businesses that rely on higher traffic volumes and the visibility that is associated with being located along a major roadway (e.g., U.S. Highway 281). In these areas, the predominant character of development is focused on serving the automobile.

### **APPROPRIATE LAND USE TYPES**

Representative primary and secondary uses allowed in areas identified as CC include:

- Residential Uses: existing single-family; multi-family.
- Recreational and Entertainment Uses: All recreational and entertainment uses.
- Utility, Service, and Other Uses: public facilities and infrastructure.
- Educational, Institutional and Special Uses: schools; colleges, and universities; institutional uses (e.g., places of public assembly); assisted living and skilled nursing facilities.
- Office and Professional Uses. All office and professional uses.
- Retail and Service Type Uses: all retail and service type uses.
- Commercial Uses. Some commercial uses provided that it requires no federal permits and consists of indoor operations with no external nuisances (e.g., bakery, H-VAC sales; kennel (indoor pens); print shops; hotels and motels; etc.).
- Automobile and Related Uses. automobile services and repair, excluding sales.

### **COMPATIBLE ZONING DISTRICTS**

The current zoning districts that may be appropriate to implement the Corridor Commercial (CC) future development category include general retail (GR); general commercial (GC); office (O); neighborhood retail (NR); multi-family (MF-1); and planned development (PD).

### **LOCATION & DECISION-MAKING CRITERIA**

The following decision-making criteria should be considered as part of rezoning and other City decisions, as may be applicable.

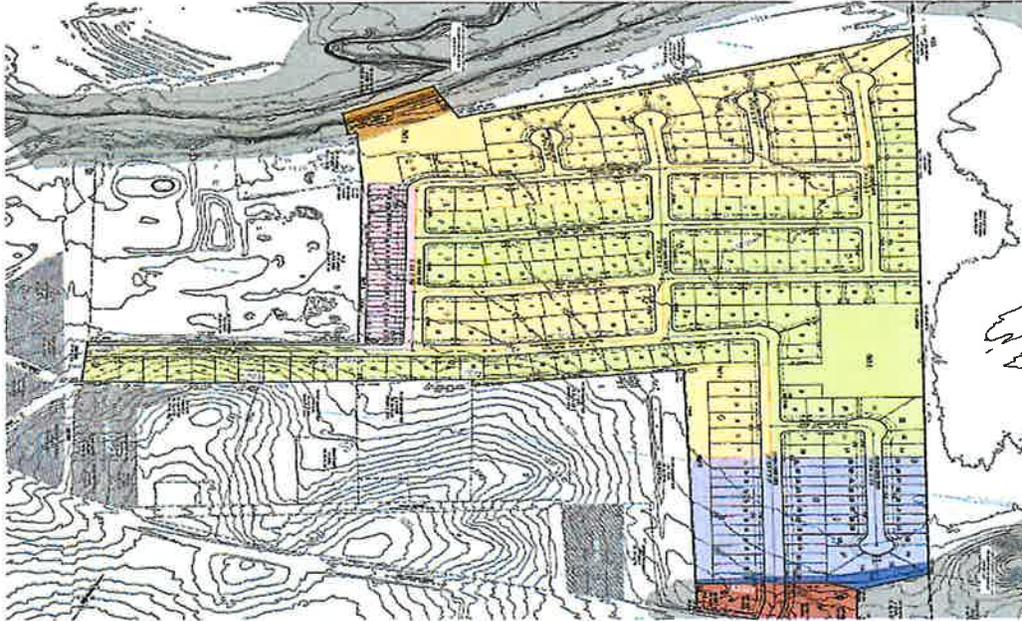
- New nonresidential development should be located on and take access from an arterial or greater street classification, or an internal street network designed as part of a larger center.
- While accommodating the automobile will continue to be the predominant focus, improved street-side and parking lot landscaping, buffers, appropriately designed and scaled signage, higher quality development standards and landscaping, and access management techniques (e.g., limited access points and inter-parcel connectivity) can soften the impact and improve overall quality and appearance of the City's main economic spines.

#### **Notification**

All notifications and publications, as required by Ordinance and Statute, have been made. The City sent a total of eighteen (18) notices to property owners within 200 feet of the applicant's property. As of the date of this report no letters in opposition or in favor have been received.

## Current Zoning

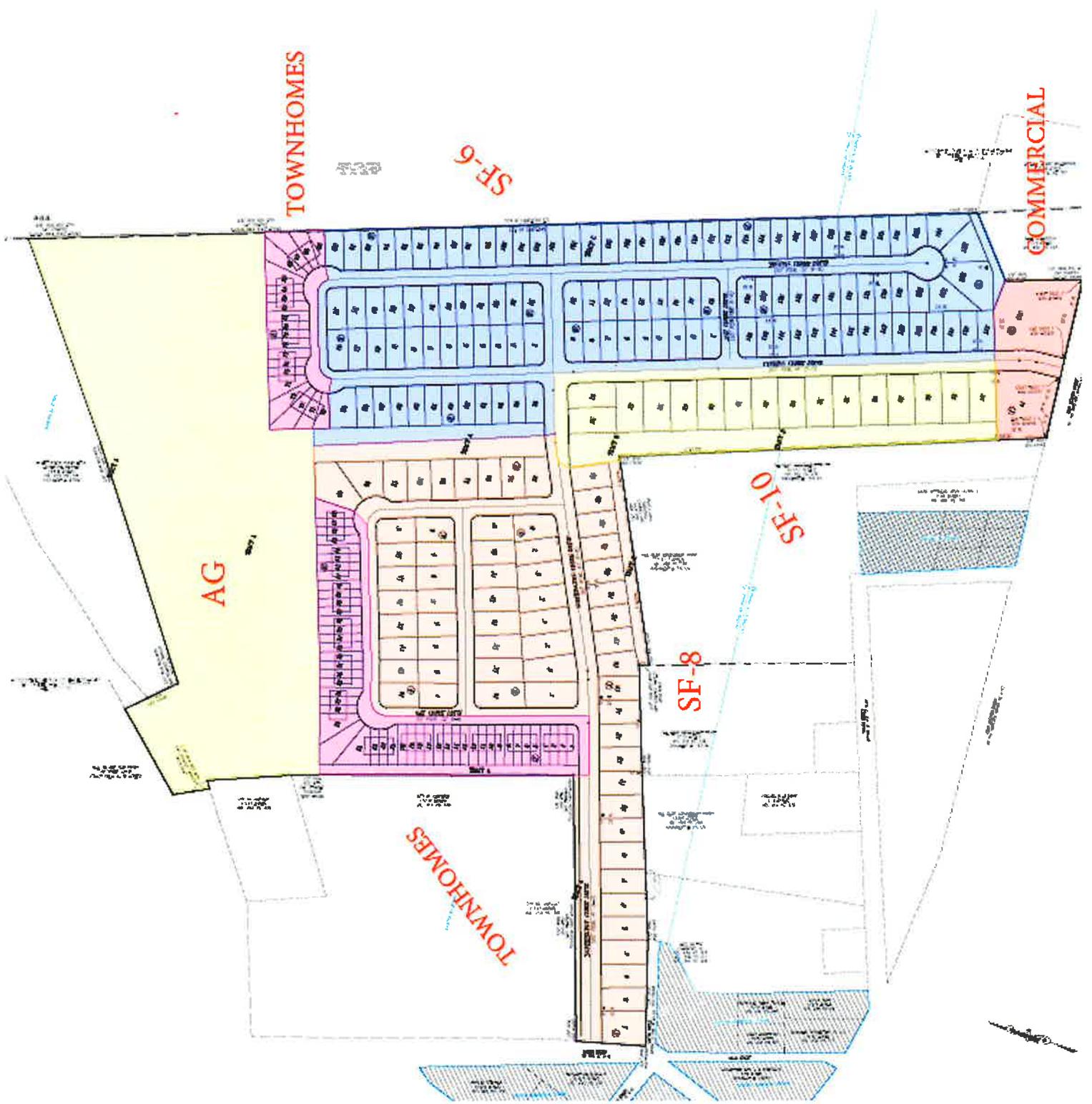
- 3.046 acres- (30 lots) Single Family Residential Attached (Townhomes) (pink)
- 10.141 acres- (49 lots) Single Family Residential-6 (purple)
- 35.195 acres- (119 lots) Single Family Residential -8 (green)
- 29.360 acres-(75 lots) Single Family Residential-10 (yellow)
- 2.175 acres- Commercial (dark pink)



## Proposed Zoning

- Change 20.51 of the 29.36 acres from Single Family Residential-10 to **Agriculture**
- **Increase** Single Residential Family-6 from **49 lots to 118 lots.**
- **Decrease** Single Residential Family-8 from **119 lots to 65 lots.**
- **Decrease** Single Residential Family-10 from **75 lots to 16 lots**
- **Increase** Single Residential Family Attached (Townhomes) from **30 lots to 68 lots.**





## **Speech Against the Northington Creek Estate Proposal**

My husband and I have consistently and strongly opposed the Northington Creek Estate proposal at multiple Planning & Zoning (P&Z) and City Council meetings. Time and again, we have voiced serious concerns about density, traffic congestion, flooding risks, and the strain this development will place on Lampasas' already overburdened infrastructure. While I won't repeat every detail today, the facts remain unchanged.

Since January 2023, this proposal has appeared before the P&Z Committee five times and the City Council twice. At every stage, committee members have raised valid concerns and critical questions. In response, engineers have offered little more than vague assurances, failing to provide reliable explanations. Meanwhile, the developers have been notably absent from many of these meetings, yet they continue to push their agenda behind the scenes, lobbying individual committee members for approval.

In May 2023, after the City Council sent the proposal back to P&Z, a special meeting was hastily arranged. It appeared that city management was pressuring the council into approving this deeply flawed plan. Once approval was granted, the developers wasted no time putting the land up for sale. Now, nearly a year later, they have returned with an even worse proposal—packing even more homes into a smaller space. The number of units has increased from 265 to 269, while the housing area has been slashed from 80 acres to about 50 acres. This drastic increase in density will have devastating consequences for our community.

Let's be clear: this property sits in a floodplain at a low elevation. Replacing natural vegetation with impervious surfaces will significantly worsen drainage issues, leading to more surface runoff and inevitable flooding. The risks to residents and infrastructure cannot be ignored.

The people of Lampasas deserve transparency. The city must hold a public meeting to properly inform residents about the Northington Creek Estate proposal. This meeting should be well-publicized—announced in the newspaper, the Radiogram, and across online platforms—to ensure the public has full access to the facts.

After seven meetings, this proposal still lacks unconditional approval—and for good reason. Moving forward without addressing the long-term consequences for our residents, our environment, and our economy is a disservice to this community. The City of Lampasas has a duty to pursue responsible, sustainable growth—growth that enhances our quality of life, not reckless overdevelopment that threatens it.

We urge our city leaders to put Lampasas first. Reject this flawed proposal. Demand real solutions, not empty promises.

Thank you.

**Dale & Elizabeth Kemp**

**[kempcasa2308@gmail.com](mailto:kempcasa2308@gmail.com)**

**1613 Taylor St, Lampasas**

**512-868-7678-dale cell**

**512-966-7678-elizabeth cell**

**To the Lampasas Planning and Zoning Commission and the City council**

**27 Feb 2025**

We, David and Laural Matthews reject the latest Plat from Turley and Associates for the Northington Estates For the following reasons:

**Density** is still a big problem to me and others. What is proposed for buildings on the 68 SFA lots Duplexes or 4-Plexes. If 4-plexes, that would be 272 residences. The duplexes would be 136. This adds up to as many as 471 residences total. The last proposal was rejected at 269 residences. This heavy density of small homes (SF6) and multifamily homes (SFA) will attract too many investors in rentals instead of individual homeowners.

**Drainage.** As noted, this is a flood plain and the center area of the acreage of the 1705 east 4<sup>th</sup> tract regularly holds deep water from moderate rains. The buildup of these acres will force water to surrounding property. How is the drainage ditches and ponds going to be accomplished, the letter from Turley is not very specific. The drainage plans are not even shown as such on proposed Plat that Turley proposed on the 13 Feb 2025 letter to the City Council?

Furthermore, who is the Turley letter referring to when they say city staff.

I see one name, Jones-Heroy, who are the other city staff and are they willing to put their comments in writing or speak in front of the City Council or the P&Z board members and go on record to include the school superintendent they claim supports this.

Turley also comments that the plan is what the “overall community is wanting”. That may be true in very general terms, but I don’t think the residents want this. I must have missed the poll or survey on Northington Estates. I didn’t see it in the newspaper, nor did anyone call me to get my opinion or that of anyone else that I know of.

My final thoughts are this. We have been only addressed by Turley Associates, not the current owners or investors of Tri Crue Ventures LLC. Why is that? I would assume they don’t want to speak to us or be put in a position where they must answer or dodge questions from us. They don’t seem to want to speak on the public record. They only want to manipulate us to allow them to make the maximum profit from this investment. I am not against profit, but this plan will have a negative impact on this city in the future.

Neither Tri Crue nor Turley will be the developers of this subdivision. I suggest the P&Z board and the City Council reject this proposal. The Lampsas Zoning and the City Council should lay out the specific requirements specifying who will pay for what, the acceptable density, and the minimum standards that the city will accept to address the drainage issue.

If these requirements are not made clear the City and the adjoining property owners will go through this countless times with the new owner/developer once the property is sold to the company that will develop this property.

This action would let any potential buyers / developers pay a fair price for the property and know what the city will accept and what they are getting into.

Thank you for your consideration,

David and Laural Matthews

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Public hearing to receive citizen comments regarding a request to rezone property from Retail "R" to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** March 5, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

N/A

**Attachments:**

**Summary Statement:**

Rick Hardin, Hardin Interests is asking for City Council consideration to approve, deny, or approve with modifications a request to rezone property described as lots 1A and 2A, Block 18, Old Town Addition, located in the 400 block of East First Street at the corner of Live Oak, from Retail "R" to Two-Family Residential (Duplex).

**Recommendation:**

Discussion only



**City of Lampasas  
Staff Report (Hardin)  
Planning and Zoning Board**

**Subject Property**      The property is described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County

**Summary**                 Hardin Interests, Inc, Rick Hardin, property owner is asking the Commission to consider approval, denial, or approval with modification(s) a request to rezone property from Retail “R” to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County

**Characteristics**        The area around this property is zoned Single Family Residential-6 “SF-6”, Retail “R”, and Central Business District “CBD”

**Parcels 2237 and 2238**

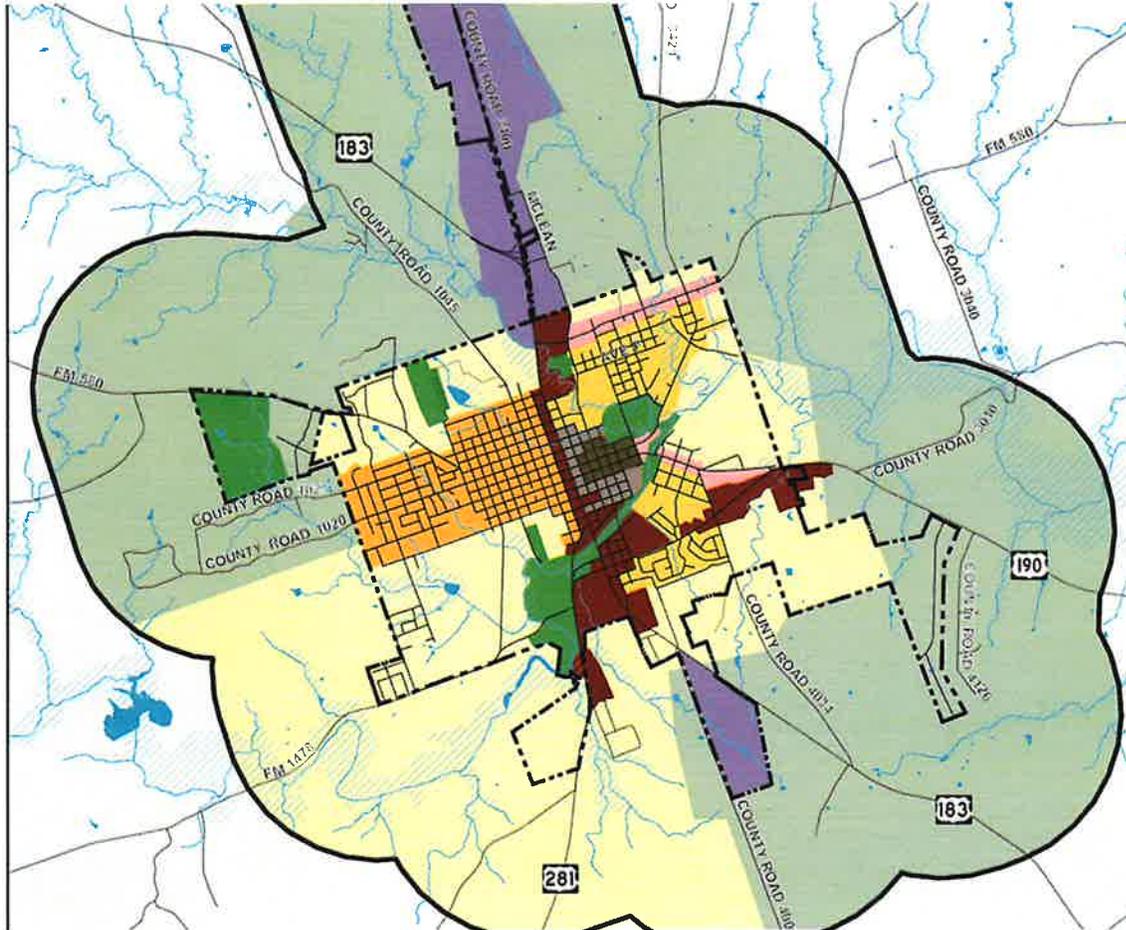


**Definition**                 The 2F, Two-Family Residential, district is intended to promote stable, quality multiple-occupancy residential development at slightly increased densities. Individual ownership of each of the two-family or duplex units is encouraged. This district may be included within single-family neighborhoods or, when in accordance with the intent of the Comprehensive Plan, may provide a "buffer" or transition district between lower density residential areas and higher density or non-residential areas or major thoroughfares.

**AREA REGULATIONS:**

**Size of Lots for Two-Family/Duplex Homes:**

1. **Minimum Lot Area** - Ten thousand (10,000) square feet per duplex lot (i.e., five thousand (5,000) square feet of lot area per dwelling unit)
2. **Minimum Lot Width** - Eighty feet (80') for each duplex lot (i.e., forty feet (40') of lot width per dwelling unit)
3. **Minimum Lot Depth** - One hundred ten feet (110')



**LEGEND**

Parks and Open Space	Suburban Mixed-Use	Watercourses	Lampasas ETJ
Rural Estate	Corridor Commercial	Water Bodies	Roads
Suburban Residential	Employment Mixed-Use	Floodzone	Non-Lampasas Areas
Traditional Residential	Downtown Transitional	Lampasas City Limits	
Urban Residential	Downtown Core		



Note: A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.

**The Comprehensive Plan defines this area as Downtown Traditional and Downtown Core**

**DOWNTOWN TRANSITIONAL**

The Downtown Transitional future development category consists of the areas immediately surrounding the Downtown Core and is intended to provide an area that transitions from the higher density/intensity uses found in the Downtown Core to the abutting Urban Residential areas. These areas are intended to conserve the existing gridded lot and block pattern of development. These areas are intended to be developed with an urban character, meaning redevelopment requires a build-to line, on-street parking, and a focus on walkability.

#### APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as UR include:

- Residential Uses: single-family detached dwellings; industrialized housing; single-family attached (i.e., triplexes); mixed-use urban lofts; and multi-family apartments.
- Recreational and Entertainment Uses: private parks and amenities; trails and connections to public parks and trails.
- Utility, Service, and Other Uses: public facilities and infrastructure.
- Retail and Service Type Uses: neighborhood retail and restaurants may be allowed
- Other: home occupations.

#### COMPATIBLE ZONING DISTRICTS

The current zoning districts that may be appropriate to implement the Downtown Transitional (DT) future development category includes single-family detached (SF-6); two-family (2F, SF-A); multi-family (MF-1, MF-2); neighborhood retail (NR); and planned development (PD).

#### DOWNTOWN CORE (DC)

The Downtown Core future (DC) development category consists of the Lampasas city center. This area is intended to be highly walkable, to promote a “sense of place” and should represent the “heart of the city.” This is the traditional city center and contains various institutional, commercial, and residential uses. This area is intended to be developed with an urban character, meaning redevelopment requires a build-to line, on-street parking, and a focus on pedestrian walkability. Features that would contribute to the area’s character includes larger buildings set at sidewalk edge that occupy a majority of the lot, creating a sense of enclosure. Parking is typically located on-street or on off-site public parking lots or garages. Vehicular circulation occurs along gridded-based streets with wider sidewalks scaled for higher volumes of pedestrians

Notification All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed thirty-three (33) notices to property owners within 200 feet of the applicant’s property, as of the date of this report one letter in favor has been received and none in opposition.

Attachments Rezone Application, Plat, Map and Pictures

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City Manager

ITEM NO. 1.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public hearing to receive citizen comments regarding a request for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential -10 "SF-10", described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6<sup>th</sup> Street Lampasas, Texas, Lampasas County.

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** March 5, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

Mrs. Valentine applied for a Specific Use Permit (SUP) to allow for an accessory dwelling commonly referred to as a guesthouse. The property owner would like to make improvements and upgrades to a stand-alone 240 sq ft shop that would create a useable living space with kitchenette. This accessory dwelling will be used at the pleasure of the homeowner.

The Planning Commission did recommend approval at the March 6, 2025 meeting.

**Recommendation:**

Discussion only

City of Lampasas  
Planning Commission  
Staff Report (Valentine)

Subject Property	The property is described Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6th Street Lampasas, Texas, Lampasas County.
Request	The property owner is applying for a Specific Use Permit (SUP) to allow for an accessory dwelling to the main structure commonly referred to as a guesthouse. The property owner would like to make improvements and upgrades to a stand-alone 240 sq ft shop that would create a useable living space with kitchenette. This accessory dwelling will be used at the pleasure of the homeowner.
Characteristics	The area around this property is zoned Single Family Residential
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. The City sent a total of twenty-one (21) notices to property owners within 200 feet of the applicant's property. At the time of preparing this report, the city has not received any notices in favor or in opposition of the request.

#### Comprehensive Plan

##### Element 3: Land Use & Development

Goal- Expand opportunities for high-quality growth in Lampasas, while preserving the small-town character and distinct natural resources of the community.

Action 3.1.3- To review and amend the zoning and subdivision regulations to allow a greater mix of housing types in each neighborhood. Encourage the development of a wider variety of housing types at varying price points to offer "life cycle" housing and achieve a broader housing and income mix across the city. In a community like Lampasas, where multiple generations of a family often express the desire to return to the community where they were raised, mixed-income and mixed-housing type neighborhoods can strengthen the social capital of the area. Other options to expand housing types include providing locations where "Mother in Law" or Accessory Units, can house a family member.



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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public hearing to receive citizen comments regarding a request to abandon the 16' wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County.

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** March 5, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

Staff has verified that there are no city conflicts regarding water, sewer or electric for this alleyway. Staff sent notices to ATMOS, Suddenlink, AT&T and Nextlink as required, with no opposition to the request. The requestor has made contact with the neighbor, who has agreed to sharing ownership of the alley. Staff mailed seventeen (17) letters to adjacent property owners, with none returned in favor or opposition of the request.

**Recommendation:**

Discussion only

**APPLICATION FOR ABANDONMENT  
OF A PUBLIC STREET, ALLEY,  
AND/OR PUBLIC RIGHT OF WAY  
IN THE CITY OF LAMPASAS**

OWNER/NAME: Christopher Kurzon

ADDRESS: 801 Reynolds, Goldthwaite, TX, 76844

CONTACT INFORMATION: Home: 213-841-5201 Work: N/A

STREET, ALLEY OR PUBLIC RIGHT OF WAY TO BE ABANDONED:

Right of way adjoining the applicant's property at 703 Avenue E West, Lampasas, TX 76550, area to be abandoned or vacated consists of portions of the Lampasas Springs CO's first addition to the town of Lampasas as recorded:

- Entire 16' wide alleyway north of Avenue E between the easterly and westerly sections of lot 80
- ~~Entire 80' portion of undeveloped Spring Street, North of Avenue E between lots 60 and 80~~

DATE OF REQUESTED ACTION: As reasonable as can be scheduled accounting for notices to be published and abutters to be contacted along with availability of scheduled meeting dates for boards or commissions that have jurisdiction over this matter.

[Completed application must be submitted at least 45 days before requested action.]

**ALL EXHIBITS AND STATEMENTS BELOW MUST BE ATTACHED.  
INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

**EXHIBIT NO. 1:** The written consent of all abutting property owners. If consent from all owners is not obtained, this exhibit must include a brief statement of efforts made to obtain consent, including dates and types of contact attempted and results, and objections to vacation, if any. -

**STATEMENT NO. 1:** A statement why the applicant is requesting that the street, alley and/or public right-of-way, or portion thereof, be abandoned - **Applicant;** and

**STATEMENT NO. 2:** A statement describing the current and past uses of the street, alley, and/or public right-of-way - **City;** and

By completing this application, attaching all the required exhibits and statements and submitting the **nonrefundable** filing fee (TBD) equal to the cost to cover the expense of the Public Hearing publication in the newspaper, plus cost of notifications sent to all property owners located within 200' of the subject property with return receipt requested, I am requesting the MAYOR and the CITY COUNCIL of the CITY OF LAMPASAS consider the vacation and abandonment of the street, alley, and/or public right-of-way described above.

Further, I agree that I will hold the CITY OF LAMPASAS harmless, and indemnify it against all suits, costs, expenses and damages that may arise or grow out of such vacation and abandonment.

Finally, I swear that all of the information provided and referenced in the attached Exhibits and Statements are true and correct, to the best of my knowledge and belief and that the proposed right-of-way abandonment is in compliance with the CITY OF LAMPASAS' Comprehensive Plan and all rules and regulations at the time of application.

*Christopher Kurzon*  
\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Applicant

*12/05/24*  
\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Date Submitted

*For City Department Use Only:*

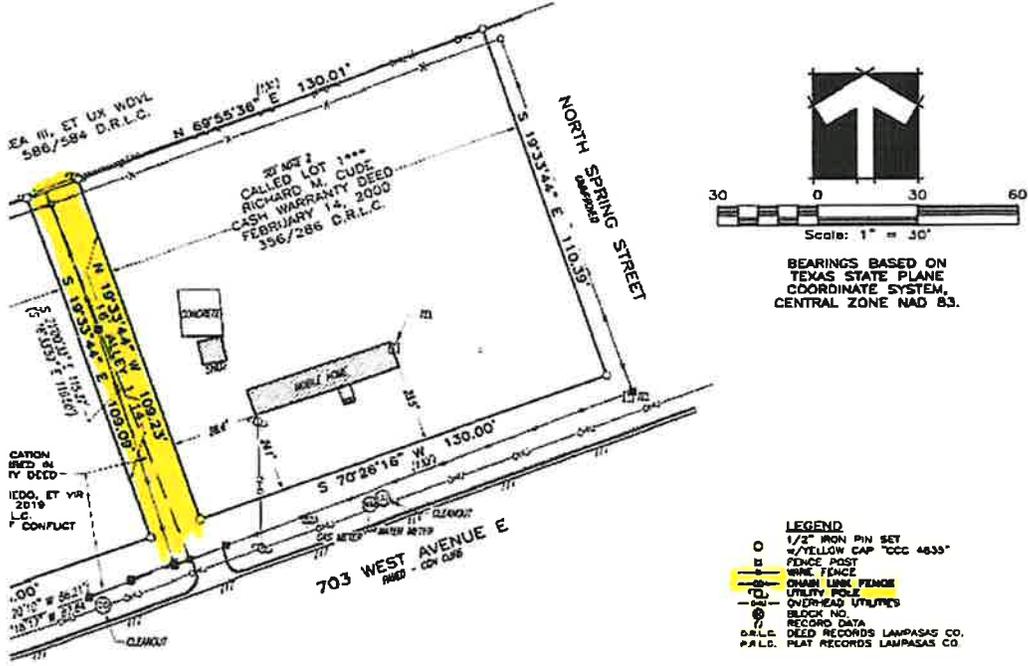
Date Application Received: \_\_\_\_\_

Is Application complete?    Yes    No

If not complete, missing Exhibit(s) No. \_\_\_\_\_; Statement(s) No. \_\_\_\_\_; Fee \_\_\_\_\_.

This historical shift in use underscores the feasibility and appropriateness of abandoning this section to better serve the needs of the community through redevelopment or integration into private parcels for constructive purposes.

**Plan Depicting Portion of Alleyway to be abandoned.**





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**MINUTES OF SPECIAL JOINT MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS WITH LAMPASAS ECONOMIC DEVELOPMENT  
CORPORATION BOARD OF THE CITY OF LAMPASAS  
JACK CALVERT MUNICIPAL BUILDING  
302 E THIRD STREET  
Wednesday, January 22, 2025  
5:30 p.m. Special Session**

The City Council of the City of Lampasas met in a Special Called Meeting on the above date and time with Mayor Pearce presiding.

**Council Members Present:**

Zachary Morris  
Charlie Pratus  
Eric Hernandez  
Davis Keele  
Cathy Kuehne

**City Staff Present:**

Erin Corbell, City Manager  
Becky Sims, City Secretary  
Charlie Boswell, Asst. Police Chief

**Council Members Absent:**

N/A

**LEDC Members Present:**

Misti Talbert, President  
Steve Hudson, Vice President  
Roland Schaub, Secretary  
Sid Ball  
Fin Erwin  
Charlie Pratus  
Bobby Carroll- Ex-Officio-County  
Randy Morris- Ex-Officio- LISD

Over 20 citizens, business owners, and community stakeholders were present

**JOINT WORKSHOP SESSION**

- I. Call to order Joint Workshop Session with the Lampasas Economic Development Board (LEDC).

*Mayor Pearce and President Talbert called the joint meeting to order at 5:30 p.m.*

- II. Discussion, consideration and possible action regarding Business Park.
- III. Discussion, consideration and possible action regarding Economic Development Strategies.

*The above two items were discussed by City Council and LEDC together.*

*Mrs. Corbell reported on Business Park Expenditures from the date of land purchase. To date expenses have totaled \$6,928,439.74.*

*Board member Hudson provided background and history of the business park to include recommendations from various economic impact studies on community needs to fit the vision and goals of the board and City Council.*

*Group discussion included:*

- *No improvements for 20 years*

*Council Agenda January 22, 2025*

- *Marketing*
  - *Land is not appealing to developers*
- *Focus on other areas for Economic Development*
  - *Business incubators*
  - *LCHEC*
  - *Small Business Loans*
  - *Downtown Revitalization*
- *Lack of confidence of board offering/promoting incentives or grants*
- *Business vs. Industrial*
- *Possible Residential Development*
  - *Need for rooftops, infrastructure*
  - *School impacts*
  - *Expand tax base*
- *Need for hospitality/hotels*
- *Historic downtown not used to capacity*
- *Invest in community, small businesses to succeed*
- *Beautification Projects*
- *Office Spaces for temporary/short term uses*
- *Main Street Program*
- *Refocus on new direction for Business Park*
- *Tourism efforts*
- *Recommendation to focus more on residential than commercial*
  - *Multi-use development*
  - *Remove restrictions*
  - *Remove zoning on lot 4*

*Board member Ball advised that he has some history on the board. He spoke on behalf of the board and how they vet any potential prospects for a long term, viable fit for the community. Considerations and decisions are personal, how will the community benefit, what is the return on the investment.*

*Board member Pratus moved to have lot 4 appraised, and to remove zoning and restrictions, the motion was seconded by Board member Erwin and with a unanimous vote, the motion carried.*

*Adjourn- Mayor Pro Tem Morris moved to adjourn at 7:25 pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.*

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Herb Pearce, Mayor

ATTEST

\_\_\_\_\_  
Becky Sims, City Secretary

**MINUTES OF SPECIAL CALLED MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Tuesday, February 18, 2025  
4:00 p.m. Special Session**

The City Council of the City of Lampasas met in a Special Called Meeting on the above date and time with Mayor Pearce presiding

**Council Members Present:**

Zachary Morris  
Davis Keele  
Eric Hernandez  
Charlie Pratus  
Cathy Kuehne  
Myles Haider

**City Staff Present:**

Erin Corbell, City Manager  
Becky Sims, City Secretary  
Monica Wright, IT Director  
Jody Cummings, Police Chief  
Joe Adams, Fire Chief  
Van Sims, WWW Operations Manager  
Bart Baker, Fire Marshal

**Council Members Absent:**

N/A

**SPECIAL SESSION  
4:00 P.M.**

## I. Call to order Special Session

*Mayor Pearce called the special meeting to order at 4:00 p.m.*

## Adjourn in to Executive Session

*Council member Pratus moved to adjourn at 4:01p.m. the motion was seconded by Council member Haider and with a unanimous vote, the motion carried.*

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

- Section 551.071 (1), Consultation with Attorney by telephone and/or in person concerning matters upon with the attorney has a duty and/or responsibility to report to the governmental body.

*Council adjourned executive session and reconvened special session at 5:49 p.m.*

**SPECIAL SESSION**

## Action on Executive Session Items

## II. Discussion and possible action concerning items posted and discussed by Council in Executive Session

- Discussion and possible action concerning engagement of Special Counsel for utility purposes.

*Mayor Pro Tem Morris moved to engage DNRBSZ as special counsel for Ajinomoto Foods North America and the Hostess House Project, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.*

- Discussion and possible action regarding the Hostess House Rehabilitation Project.

*Mayor Pro Tem Morris moved to issue a stop work order on the existing structure pending a structural review for life/public safety compliance allowing for work to continue on the new addition and to direct the city manager to pursue contract with structural engineer, the motion was seconded by Council member hernandez and with a unanimous vote, the motion carried.*

### III. Adjourn Special Session

*Council member Keele moved to adjourn at 5:50 p.m., the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.*

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Herb Pearce, Mayor

ATTEST

\_\_\_\_\_  
Becky Sims, City Secretary

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, February 24, 2025  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

**Council Members Present:**

Charlie Pratus  
Eric Hernandez  
Davis Keele  
Myles Haider  
Cathy Kuehne

**City Staff Present:**

Erin Corbell, City Manager  
Becky Sims, City Secretary  
Kristy Acevedo, Systems Admin  
Yvonne Moreno, Finance Director  
Jody Cummings, Police Chief  
Joe Adams, Fire Chief  
Van Sims, WWW Operations Manager

**Council Members Absent**

Zachary Morris

**WORKSHOP SESSION  
5:30 p.m.**

**1. Call to order Workshop Session**

*Mayor Pearce called the workshop session to order at 5:30 p.m.*

**2. Discussion and updates from the County of Lampasas Rodeo Association**

*Chris Harrison, President and Alexis Thompson, Secretary reported on events, volunteer hours, maintenance, facility use and improvements made to the Rodeo Arena over this past year. They hosted seven (7) events in 2024, and they have four (4) scheduled this spring. The CLRA will host the Riata Rodeo this year and have made it a four (4) day event and in September they will host a PRCA Rodeo. The public has reserved 137 hours of ride time and the association put in 245 hours of maintenance time.*

**3. Discussion regarding any item on the regular agenda.**

*There were no items discussed.*

**4. Adjourn Workshop Session-**

*Council member Pratus moved to adjourn workshop at 5:42 pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.*

**REGULAR SESSION**

**ANNOUNCEMENTS**

- A. **Call to Order**-*Mayor Pearce called the regular session to order at 5:42 pm.*
- B. **Invocation and Pledge of Allegiance**-*Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited*
- C. **Presentations and Proclamations**

1.1	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is not included</b> on the Agenda may do so at this time.
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*There were no citizen comments.*

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
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*Mike Watson took the opportunity to thank City Council for their support and invited all to attend The Stars at Night event on Saturday, March 1, 2025 from 5-9, hosted by the Friends of the Night Sky.*

2.0	<b>MINUTES</b>
2.1	Discussion and possible action concerning approval of minutes from the Regular City Council Meeting held on February 10, 2025.

*Council member Pratus moved to approve the minutes as presented, the motion was seconded by Council member Hernandez, with Council member Kuehne abstaining, the motion carried. (Morris absent)*

3.0	<b>CONSENT AGENDA</b>
3.1	Discussion and possible action regarding the second reading of an Ordinance calling the May 3, 2025 General Election for the City of Lampasas to elect the expired terms of the Mayor, Council Member Places One, Place Two, and Place Six and the unexpired term of Place Three; providing for early voting, polling times and places and bilingual election materials
3.2	Discussion and possible action to consider the second reading of an ordinance to approve, deny, or approve with modifications a request to rezone property from Single Family Residential-6 “SF-6” to Two-Family Residential District (Duplex) for property described as PT of Lots 3-4-5, Block 6, Matthews and Wilkes Addition; commonly known as 1704 E Third Street, Lampasas, Texas Lampasas County.
3.3	Discussion and possible action to consider the second reading of an ordinance to approve, deny, or approve with modifications a request to rezone property from Single Family Residential-10 “SF-10” to Two-Family Residential District (Duplex) for property described as Lot 5, Block 37 LSC First Addition, commonly known as 207 N Ridge Street, Lampasas Texas Lampasas County.
3.4	Discussion and possible action to consider the second reading of an ordinance to approve, deny, or approve with modifications a request to rezone property from Single Family Residential-6 “SF-6” to Commercial “C” with a Specific Use Permit to allow for a Welding or Machine Shop for property described as Lots 5 & 8 Block 1, East Lampasas Addition, commonly known as 605 College Street Lampasas, Texas, Lampasas County.



	<i>Hostess House</i>	<i>A stop work order has been issued for the existing portion of the Hostess House, pending structural review and staff is working on securing a proposal for a structural review of that section of the building.</i>
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<b>5.2</b>	<b>MAYOR’S COMMENTS</b>
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<b>6.0</b>	<b>UNFINISHED BUSINESS</b>
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*There was no unfinished business.*

<b>7.0</b>	<b>NEW BUSINESS</b>
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<b>7.1</b>	Discussion and possible action regarding a service agreement with Wastewater Transport Services, WWTS, for the amount of \$47,812.88 to remove sludge from the digester basin during the month of January while repairs to the belt filter press were being conducted.
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*Council member Pratus moved to approve a service agreement with Wastewater Transport Services, WWTS, for the amount of \$47,812.88 to remove sludge from the digester basin during the month of January while repairs to the belt filter press were being conducted, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Morris absent)*

<b>7.2</b>	Discussion and possible action regarding request from the Lampasas County of Lampasas Rodeo Association for Hotel Occupancy Tax funds in the amount of \$10,000.00 for event expenses related to the Riata Roundup Rodeo on April 23-26, 2025.
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*Council member Hernandez moved to approve a request from the Lampasas County of Lampasas Rodeo Association for Hotel Occupancy Tax funds in the amount of \$10,000.00 for event expenses related to the Riata Roundup Rodeo on April 23-26, 2025, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Morris absent)*

**Adjourn into Executive Session**

*Council member Pratus moved to adjourn into executive session at 6:07 pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Morris absent)*

<b>EXECUTIVE SESSION</b>
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The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

- Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.

- Section 551.072 (deliberations about real property) –Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.
- Section 551.071 (1) (A) and 551.07 (2), Consultation with Attorney by telephone and/or in person concerning matters upon with the attorney has a duty and/or responsibility to report to the governmental body; and/or other matters posted on the regular agenda
- Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Secretary; and other personnel matters as allowed by Texas Government Code, Chapter 551

**Adjourn executive session and reconvene Regular Session**

*Council reconvened Regular Session at 8:00 p.m.*

REGULAR SESSION	
9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

*Council member Haider moved to authorize the City Manager to obtain an appraisal of the 5.61 acres, parcel 679 in Lampasas, Texas, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Morris absent)*

Adjourn

*Council member Pratus moved to adjourn at 8:02 p.m., the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Morris absent)*

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Herb Pearce, Mayor

ATTEST

\_\_\_\_\_  
Becky Sims, City Secretary

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 for February 2025.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 6, 2025

For the Agenda of: March 10, 2025

**Procurement and Funding Statement:**

N/A

Attachments: A/P History Check Report

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**Summary Statement:**

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of February 2025.

**Recommendation:**

Motion to approve by consent.

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
56260	LOWER COLORADO RIVER AUTHORITY LCRA ELECTRIC	E	2/19/2025	698,332.59		000135		698,332.59
84250	TEXAS MUNICIPAL RETIREMENT SYS							
	I-TMR202501038507 RETIREMENT CONTRIBUTIONS	D	2/03/2025	389.74		000274		
	I-TMR202501098508 RETIREMENT CONTRIBUTIONS	D	2/03/2025	73,290.10		000274		
	I-TMR202501248510 RETIREMENT CONTRIBUTIONS	D	2/03/2025	66,644.89		000274		140,324.73
27050	IRS-PAYROLL TAXES							
	I-T1 202502068516 FEDERAL WITHHOLDING	D	2/07/2025	23,528.20		000275		
	I-T3 202502068516 FICA TAX	D	2/07/2025	33,723.30		000275		
	I-T4 202502068516 MEDICARE TAX	D	2/07/2025	7,886.90		000275		65,138.40
27050	IRS-PAYROLL TAXES							
	I-T1 202502208517 FEDERAL WITHHOLDING	D	2/21/2025	20,639.87		000276		
	I-T3 202502208517 FICA TAX	D	2/21/2025	31,116.26		000276		
	I-T4 202502208517 MEDICARE TAX	D	2/21/2025	7,277.20		000276		59,033.33
84250	TEXAS MUNICIPAL RETIREMENT SYS							
	I-TMR202502038515 RETIREMENT CONTRIBUTIONS	D	2/25/2025	808.34		000277		
	I-TMR202502068516 RETIREMENT CONTRIBUTIONS	D	2/25/2025	71,474.56		000277		
	I-TMR202502208517 RETIREMENT CONTRIBUTIONS	D	2/25/2025	66,309.34		000277		138,592.24
17865	COLONIAL LIFE & ACCIDENT							
	C-202502018511 S TURNER CORRECTION	R	2/03/2025	83.41CR		180223		
	I-AC1202501098508 ACCIDENT INSURANCE	R	2/03/2025	586.96		180223		
	I-AC2202501248510 ACCIDENT INSURANCE	R	2/03/2025	587.09		180223		
	I-AC3202501098508 ACCIDENT INSURANCE	R	2/03/2025	771.98		180223		
	I-AC3202501248510 ACCIDENT INSURANCE	R	2/03/2025	771.98		180223		
	I-CN1202501098508 CANCER INSURANCE	R	2/03/2025	412.91		180223		
	I-CN2202501248510 CANCER INSURANCE	R	2/03/2025	412.98		180223		
	I-HO1202501098508 HOSPITAL INCOME PREMIUM	R	2/03/2025	79.76		180223		
	I-HO3202501098508 HOSPITAL INCOME - PRETAX	R	2/03/2025	98.02		180223		
	I-HO3202501248510 HOSPITAL INCOME - PRETAX	R	2/03/2025	98.02		180223		
	I-HOS202501248510 HOSPITAL INCOME - PRETAX	R	2/03/2025	79.79		180223		
	I-LF3202501248510 UNIV/COL LIFE AFTER TAX	R	2/03/2025	643.38		180223		
	I-LF7202501098508 NON-PRETAX LIFE INSURANCE	R	2/03/2025	726.80		180223		
	I-LF8202501098508 AFTER TAX COLONIAL PRODUCTS	R	2/03/2025	1,457.00		180223		
	I-LF8202501248510 AFTER TAX COLONIAL PRODUCTS	R	2/03/2025	1,457.00		180223		
	I-LP1202501098508 PRETAX LPSD DISABILITY	R	2/03/2025	0.01		180223		
	I-LP3202501098508 LPSD DISABILITY AFTERTAX	R	2/03/2025	44.17		180223		
	I-LP3202501248510 LPSD DISABILITY AFTERTAX	R	2/03/2025	44.17		180223		8,188.61

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202502018513	PRINCIPAL LIFE INSURANCE COMPA	R	2/03/2025	474.52		180232		
I-DN1202501098508	EMPLOYEE SHARE HEALTH INSUR	R	2/03/2025	887.39		180232		
I-DN2202501248510	EMPLOYEE SHARE HEALTH INSUR	R	2/03/2025	866.45		180232		
I-GDC202501248510	DENTAL INSURANCE PREMIUM	R	2/03/2025	1,188.46		180232		
I-GDE202501248510	DENTAL INSURANCE PREMIUM	R	2/03/2025	1,287.52		180232		
I-GDF202501248510	DENTAL INSURANCE PREMIUM	R	2/03/2025	1,668.60		180232		
I-GDS202501248510	DENTAL INSURANCE PREMIUM	R	2/03/2025	451.92		180232		
I-GVC202501248510	VISION INSURANCE PREMIUM	R	2/03/2025	164.64		180232		
I-GVE202501248510	VISION INSURANCE PREMIUM	R	2/03/2025	287.28		180232		
I-GVF202501248510	VISION INSURANCE PREMIUM	R	2/03/2025	253.26		180232		
I-GVS202501248510	VISION INSURANCE PREMIUM	R	2/03/2025	60.93		180232		
I-VS1202501098508	EMPLOYEE SHARE HEALTH PLAN	R	2/03/2025	90.36		180232		
I-VS2202501248510	EMPLOYEE SHARE HEALTH INSUR	R	2/03/2025	88.56		180232		7,769.89
74775	SCOTT & WHITE HEALTH PLAN							
C-HEA202501248510	EMPLOYEE SHARE HEALTH INSURANC	R	2/03/2025	56.88CR		180247		
I-202502018514	SCOTT & WHITE HEALTH PLAN	R	2/03/2025	13,589.28		180247		
I-CCC202501248510	HEALTH INSURANCE PREMIUM	R	2/03/2025	11,102.64		180247		
I-CCE202501248510	HEALTH INSURANCE PREMIUM	R	2/03/2025	14,119.47		180247		
I-CCF202501248510	HEALTH INSURANCE PREMIUMS	R	2/03/2025	4,622.56		180247		
I-CCS202501248510	HEALTH INSURANCE PREMIUM	R	2/03/2025	2,065.94		180247		
I-HE1202501248510	HEALTH INSURANCE PREMIUM	R	2/03/2025	6,177.65		180247		
I-HEA202501098508	EMPLOYEE SHARE HEALTH INSURANC	R	2/03/2025	14,634.91		180247		
I-HEC202501248510	EMPLOYEE SHARE HEALTH INSURANC	R	2/03/2025	14,486.99		180247		
I-HI1202501248510	CITY HEALTH INSURANCE	R	2/03/2025	21,895.00		180247		
I-HID202501248510	CITY HEALTH INSURANCE	R	2/03/2025	23,727.07		180247		
I-HIE202501248510	EMPLOYEE CITY HEALTH CONTRIB	R	2/03/2025	32,562.58		180247		158,927.21
8740	BRAZOS RIVER AUTHORITY							
I-29949	REPLACEMENT WATER	R	2/05/2025	7,690.00		180260		7,690.00
67791	ETCON, INC							
I-2ND ST PAY APP # 5	2ND ST RDWY IMPRVMTS	R	2/05/2025	80,099.26		180269		80,099.26
03828	IMPACT PROMOTIONAL SERVICES LL							
I-INV116714	UNIFORM SHIRTS	R	2/05/2025	7,147.10		180274		7,147.10
48720	LAMPASAS BUILDERS MART INC							
I-748342	TOP SOIL 40 # ACE	R	2/05/2025	123.69		180283		
I-748346	ELECT TAPE/WRAP/OC MINI	R	2/05/2025	94.38		180283		
I-748397	B&C GALLON/ENGINE OIL	R	2/05/2025	59.08		180283		
I-748410	DUCT TAPE/INSUL PIPE TUNDRA	R	2/05/2025	9.91		180283		
I-748486	PREMIUM SPRAY CAN HANDLE	R	2/05/2025	9.18		180283		
I-748508	STRP SRV CBL	R	2/05/2025	1.45		180283		
I-748519	SC40/ADAPTER/PVC CUTTER/NIPPLE	R	2/05/2025	43.53		180283		
I-748521	HAMMER/CONCRETE REDI MIX	R	2/05/2025	36.97		180283		
I-748666	PRUNING PAINT SPRAY 13 OZ	R	2/05/2025	36.76		180283		

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-748697	HEATER/LYSOL CLEANER BOWEL	R	2/05/2025	180.93		180283		
I-748746	PVC/MARKER/BUSHING/BLADE	R	2/05/2025	78.96		180283		
I-748889	CATALYST PENETRRT 11 OZ	R	2/05/2025	8.82		180283		
I-748925	CLEVIS HOOK 5/16" RED	R	2/05/2025	16.54		180283		
I-748952	JERSEY GLOVES SMALL BROWN	R	2/05/2025	3.29		180283		
I-748979	FENCE SAFETY ORG	R	2/05/2025	67.14		180283		
I-749057	HANGER/WIRE TIE	R	2/05/2025	28.77		180283		
I-749068	35" GEL/RED ORANGE MARKING PT	R	2/05/2025	51.49		180283		
I-749069	GREEN BLUE MARKING PAINT	R	2/05/2025	110.30		180283		
I-749086	BRASS NIPPLE/BALL VALVE	R	2/05/2025	13.78		180283		
I-749177	2X2 8' WW	R	2/05/2025	19.96		180283		
I-749229	INSUL PIPE/TUBE CUTTER RED	R	2/05/2025	22.06		180283		
I-749246	TOWER HEATER CERAMIC	R	2/05/2025	79.99		180283		
I-749278	METAL HANDLE THRD 60"	R	2/05/2025	18.38		180283		
I-749370	COUPLER/FLAT WASHER C PAK	R	2/05/2025	39.44		180283		
I-749388	TWINE NYLON/ZNC STL SLV 660#	R	2/05/2025	33.82		180283		
I-749404	SHOVEL/RAKE BOW	R	2/05/2025	71.73		180283		
I-749423	12OZ SPRAY/HOSE CLAMP/FLEX	R	2/05/2025	32.84		180283		
I-749424	CONCRETE REDI MIX 80 LB SACK	R	2/05/2025	27.96		180283		
I-749441	SPRAY PAINT WHT RUST STOP	R	2/05/2025	12.86		180283		
I-749499	MASKING TAPE 1 YD	R	2/05/2025	12.86		180283		
I-749515	SAND BAG W/ TIE 50 LB CAP	R	2/05/2025	63.50		180283		
I-749526	SASH CHAIN/GREAT FOAM	R	2/05/2025	55.83		180283		
I-749536	COUPLING/SC 40 ELL/PVC PIPE	R	2/05/2025	25.96		180283		
I-749543	TEE/PVC/ADAPTER/BUSHING/PIPE	R	2/05/2025	39.95		180283		
I-749545	HWH SDS W/ NEO 1 LB	R	2/05/2025	15.03		180283		
I-749572	FURNITURE DOLLY	R	2/05/2025	57.94		180283		
I-749596	16" CHAIN	R	2/05/2025	52.00		180283		
I-749671	SPRING	R	2/05/2025	4.00		180283		
I-749686	GATE VALVE/SC 40/BUSHING/PVC	R	2/05/2025	36.07		180283		
I-749688	WRENCH COMBO	R	2/05/2025	30.90		180283		
I-749692	CONNECT/COUPLING BRASS/HOSE	R	2/05/2025	29.22		180283		
I-749693	TRUFUEL/CHAIN/RESCUE SAW	R	2/05/2025	1,840.65		180283		
I-749696	MASKING TAPE PRO 1 YD	R	2/05/2025	9.18		180283		
I-749715	CABLE TIES BLK	R	2/05/2025	37.67		180283		
I-749752	2X2 - 8' WW	R	2/05/2025	29.94		180283		
I-749781	BTHM BATTERY 12 PK	R	2/05/2025	41.39		180283		
I-749815	BLK HVY PAD/BLK SOLID PALLET	R	2/05/2025	19.30		180283		
I-749816	BLK SOLID/BLK HVY	R	2/05/2025	5.70		180283		
I-749817	CONCRETE REDI MIX 80 LB SACK	R	2/05/2025	14.98		180283		
I-749818	FOAM/NUTS/BOLTS	R	2/05/2025	22.39		180283		
I-749888	LYSOL CLEANER/CLOROX 32 OZ	R	2/05/2025	204.59		180283		
I-749896	RECIP BLADE 5 PK	R	2/05/2025	43.22		180283		
I-749935	ENGINE OIL ULTRA 6 PK	R	2/05/2025	59.26		180283		4,085.54

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
52200	LAMPASAS PUBLIC UTILITIES							
I-01312025	JANUARY 2025	R	2/05/2025	34,462.46		180294		34,462.46
01050	MCCOY TREE SURGERY COMPANY							
I-9661	TREE TRIMMING	R	2/05/2025	3,051.20		180303		
I-9662	TREE TRIMMING	R	2/05/2025	4,647.20		180303		
I-9663	TREE TRIMMING	R	2/05/2025	6,340.00		180303		
I-9664	TREE TRIMMING	R	2/05/2025	3,170.00		180303		17,208.40
82300	TECHLINE, INC							
I-1358786-01	LIGHT POLES	R	2/05/2025	16,456.00		180315		16,456.00
03785	THE HUNTINGTON NATIONAL BANK							
I-1476801	CLUB CAR LEASE	R	2/05/2025	5,668.36		180316		5,668.36
02976	WASTE CONNECTIONS							
I-3368968V165	COMMERCIAL SOLID WASTE	R	2/05/2025	67,715.15		180319		
I-3368969V165	RESIDENTIAL SOLID WASTE	R	2/05/2025	56,243.60		180319		123,958.75
56210	ATMOS							
I-303593819001032025	1107 E 4TH ST	R	2/12/2025	1,012.72		180343		
I-303593856501042025	302 E 3RD ST	R	2/12/2025	260.58		180343		
I-303593877001042025	500 E 8TH ST	R	2/12/2025	669.81		180343		
I-303593915301042025	312 E 3RD ST	R	2/12/2025	456.16		180343		
I-303593933101042025	201 S MAIN ST	R	2/12/2025	396.99		180343		
I-303593961701032025	201 BROWN ST	R	2/12/2025	1,862.17		180343		4,658.43
02754	MASTERCARD							
I-01022025	RESILIENCY TRAINING	R	2/12/2025	50.00		180375		
I-01032025	CONST. CONT., CRICUT	R	2/12/2025	408.80		180375		
I-01072025	LICENSE RENEWAL	R	2/12/2025	111.00		180375		
I-01152025 T ZIMPEL	TCEQ LICENSE RENEWAL TZ	R	2/12/2025	111.00		180375		
I-01382G	COUNCIL DINNER	R	2/12/2025	101.66		180375		
I-02220J	LUNCH	R	2/12/2025	43.69		180375		
I-02247J	COUNCIL DINNER	R	2/12/2025	223.98		180375		
I-1105MCBPI23F2	HOTEL-B SIMS ELEC LAW SEM	R	2/12/2025	245.70		180375		
I-12312024	PRE-EMPLOYMENT SCREEN	R	2/12/2025	7.50		180375		
I-153007360	CONST. CONT., CRICUT	R	2/12/2025	101.87		180375		
I-157913	TWUA LEADERSHIP CONFER	R	2/12/2025	330.00		180375		
I-1787393340	DOMAIN RENEWAL	R	2/12/2025	214.95		180375		
I-2000125-13789870	AMERICAN MAIN GALLON BOTT	R	2/12/2025	87.55		180375		
I-24723257	HOTEL FOR KEELING TRAININ	R	2/12/2025	227.87		180375		
I-459056456	BEN BROWN SHIRTS	R	2/12/2025	146.07		180375		
I-46867585	U/5 FRONT FLOORLINER BLK	R	2/12/2025	146.95		180375		
I-641	CENTEX RAC	R	2/12/2025	391.95		180375		
I-681	CENTEX RAC	R	2/12/2025	175.00		180375		
I-736255	HOTEL- TML CONF - HAIDER	R	2/12/2025	168.43		180375		
I-AC1A5ECA593	24TH TX SERGENT ACADEMY	R	2/12/2025	600.00		180375		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-CS04E1E3080	WEBSITE STOCK IMAGES	R	2/12/2025	29.00		180375		
I-DS001303777	DROPSEND LITE	R	2/12/2025	45.00		180375		
I-I058923-IN	MEDICAL SUPPLIES	R	2/12/2025	1,584.00		180375		
I-W6957353	ANNUAL GIFTS FOR COUNCIL	R	2/12/2025	259.98		180375		5,811.95
01050	MCCOY TREE SURGERY COMPANY							
I-9657	TREE TRIMMING	R	2/12/2025	3,051.20		180380		
I-9658	TREE TRIMMING	R	2/12/2025	4,647.20		180380		
I-9659	TREE TRIMMING	R	2/12/2025	6,340.00		180380		
I-9660	TREE TRIMMING	R	2/12/2025	6,086.08		180380		
I-9665	TREE TRIMMING	R	2/12/2025	3,051.20		180380		
I-9666	TREE TRIMMING	R	2/12/2025	6,340.00		180380		
I-9667	TREE TRIMMING	R	2/12/2025	6,340.00		180380		
I-9668	TREE TRIMMING	R	2/12/2025	6,340.00		180380		42,195.68
00983	CHRIS OLDHAM							
I-02052025	ROAD PLATE REPAIRS	R	2/12/2025	2,400.00		180387		
I-02052025*	EQUIP JACK STAND	R	2/12/2025	450.00		180387		
I-02062025	SKID STEER REPAIRS	R	2/12/2025	375.00		180387		
I-02062025*	ROAD PLATES	R	2/12/2025	3,206.00		180387		6,431.00
03406	WELLS FARGO FINANCIAL LEASING							
I-5033099583	JOHN DEERE LEASE	R	2/12/2025	2,750.00		180407		
I-5033099584	JOHN DEERE LEASE	R	2/12/2025	1,470.00		180407		4,220.00
02908	GABRIEL, ROEDER SMITH & COMPAN							
I-491855	ANNUAL GASB75 VALUATION	R	2/13/2025	8,092.00		180417		8,092.00
01050	MCCOY TREE SURGERY COMPANY							
I-9669	TREE TRIMMING	R	2/13/2025	3,051.20		180426		
I-9670	TREE TRIMMING	R	2/13/2025	6,132.40		180426		
I-9671	TREE TRIMMING	R	2/13/2025	6,340.00		180426		
I-9672	TREE TRIMMING	R	2/13/2025	6,340.00		180426		21,863.60
82300	TECHLINE, INC							
I-1367712-00	LED LIGHTS	R	2/13/2025	6,375.00		180428		
I-1367712-00*	LED LIGHTS	R	2/13/2025	1,640.00		180428		
I-1367712-00**	LED LIGHTS	R	2/13/2025	762.00		180428		
I-1367762-00	LINE MATERIAL	R	2/13/2025	1,002.00		180428		
I-1367762-00**	LINE MATERIAL	R	2/13/2025	57.60		180428		
I-1367762-00****	LINE MATERIAL	R	2/13/2025	106.42		180428		
I-1367770-00	LINE MATERIAL	R	2/13/2025	1,220.00		180428		
I-1367770-00*	LINE MATERIAL	R	2/13/2025	241.80		180428		
I-1367770-00**	LINE MATERIAL	R	2/13/2025	333.00		180428		
I-1367770-00****	LINE MATERIAL	R	2/13/2025	348.50		180428		
I-1367770-00*****	LINE MATERIAL	R	2/13/2025	106.42		180428		
I-1367882-00	LINE MATERIAL	R	2/13/2025	1,220.00		180428		13,412.74

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03723	COUNTY OF LAMPASAS RODEO ASSOC							
I-02122025	BLOCKS FOR RODEO ARENA	R	2/20/2025	6,450.00		180463		6,450.00
03254	EMERALD TRANSFORMER PPM LLC							
I-142022365	TRANSFORMER REPAIR	R	2/20/2025	11,092.88		180465		11,092.88
01050	MCCOY TREE SURGERY COMPANY							
I-9673	TREE TRIMMING	R	2/20/2025	3,051.20		180480		
I-9674	TREE TRIMMING	R	2/20/2025	4,370.40		180480		
I-9675	TREE TRIMMING	R	2/20/2025	6,340.00		180480		
I-9676	TREE TRIMMING	R	2/20/2025	6,340.00		180480		20,101.60
82300	TECHLINE, INC							
I-1900715-00	EPR WIRE	R	2/20/2025	19,896.00		180490		19,896.00
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202502068516	ACCIDENT INSURANCE	R	2/25/2025	586.96		180500		
I-AC2202502208517	ACCIDENT INSURANCE	R	2/25/2025	587.08		180500		
I-AC3202502068516	ACCIDENT INSURANCE	R	2/25/2025	749.90		180500		
I-AC3202502208517	ACCIDENT INSURANCE	R	2/25/2025	749.90		180500		
I-CN1202502068516	CANCER INSURANCE	R	2/25/2025	391.46		180500		
I-CN2202502208517	CANCER INSURANCE	R	2/25/2025	391.53		180500		
I-HO1202502068516	HOSPITAL INCOME PREMIUM	R	2/25/2025	79.76		180500		
I-HO3202502068516	HOSPITAL INCOME - PRETAX	R	2/25/2025	98.02		180500		
I-HO3202502208517	HOSPITAL INCOME - PRETAX	R	2/25/2025	98.02		180500		
I-HOS202502208517	HOSPITAL INCOME - PRETAX	R	2/25/2025	79.79		180500		
I-LF3202502208517	UNIV/COL LIFE AFTER TAX	R	2/25/2025	643.38		180500		
I-LF7202502068516	NON-PRETAX LIFE INSURANCE	R	2/25/2025	643.38		180500		
I-LF8202502068516	AFTER TAX COLONIAL PRODUCTS	R	2/25/2025	1,424.23		180500		
I-LF8202502208517	AFTER TAX COLONIAL PRODUCTS	R	2/25/2025	1,424.23		180500		
I-LP1202502068516	PRETAX LPSD DISABILITY	R	2/25/2025	0.01		180500		
I-LP3202502068516	LPSD DISABILITY AFTERTAX	R	2/25/2025	44.17		180500		
I-LP3202502208517	LPSD DISABILITY AFTERTAX	R	2/25/2025	44.17		180500		8,035.99
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202502248519	PRINCIPAL LIFE INSURANCE COMPA	R	2/25/2025	474.52		180508		
I-DN1202502068516	EMPLOYEE SHARE HEALTH INSUR	R	2/25/2025	849.54		180508		
I-DN1202502208517	EMPLOYEE SHARE HEALTH INSUR	R	2/25/2025	10.47		180508		
I-DN2202502208517	EMPLOYEE SHARE HEALTH INSUR	R	2/25/2025	860.01		180508		
I-GDC202502208517	DENTAL INSURANCE PREMIUM	R	2/25/2025	1,234.17		180508		
I-GDE202502208517	DENTAL INSURANCE PREMIUM	R	2/25/2025	1,238.00		180508		
I-GDF202502208517	DENTAL INSURANCE PREMIUM	R	2/25/2025	1,668.60		180508		
I-GDS202502208517	DENTAL INSURANCE PREMIUM	R	2/25/2025	451.92		180508		
I-GVC202502208517	VISION INSURANCE PREMIUM	R	2/25/2025	171.50		180508		
I-GVE202502208517	VISION INSUR PREMIUM	R	2/25/2025	277.20		180508		
I-GVF202502208517	VISION INSURANCE PREMIUM	R	2/25/2025	253.26		180508		
I-GVS202502208517	VISION INSURANCE PREMIUM	R	2/25/2025	60.93		180508		
I-VS1202502068516	EMPLOYEE SHARE HEALTH PLAN	R	2/25/2025	87.66		180508		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-VS1202502208517	EMPLOYEE SHARE HEALTH PLAN	R	2/25/2025	0.90		180508		
I-VS2202502208517	EMPLOYEE SHARE HEALTH INSUR	R	2/25/2025	88.56		180508		7,727.24
74775	SCOTT & WHITE HEALTH PLAN							
I-202502248520	SCOTT & WHITE HEALTH PLAN	R	2/25/2025	13,589.28		180523		
I-202502258521	SCOTT & WHITE HEALTH PLAN	R	2/25/2025	970.67		180523		
I-CCC202502208517	HEALTH INSURANCE PREMIUM	R	2/25/2025	11,102.64		180523		
I-CCE202502208517	HEALTH INSURANCE PREMIUM	R	2/25/2025	14,119.47		180523		
I-CCF202502208517	HEALTH INSURANCE PREMIUMS	R	2/25/2025	4,622.56		180523		
I-CCS202502208517	HEALTH INSURANCE PREMIUM	R	2/25/2025	2,065.94		180523		
I-HE1202502208517	HEALTH INSURANCE PREMIUM	R	2/25/2025	6,177.65		180523		
I-HEA202502068516	EMPLOYEE SHARE HEALTH INSURANC	R	2/25/2025	14,605.92		180523		
I-HEA202502208517	EMPLOYEE SHARE HEALTH INSURANC	R	2/25/2025	294.74		180523		
I-HEC202502068516	EMPLOYEE SHARE HEALTH INSURANC	R	2/25/2025	175.81		180523		
I-HEC202502208517	EMPLOYEE SHARE HEALTH INSURANC	R	2/25/2025	14,724.85		180523		
I-HI1202502208517	CITY HEALTH INSURANCE	R	2/25/2025	22,989.75		180523		
I-HID202502208517	CITY HEALTH INSURANCE	R	2/25/2025	23,727.07		180523		
I-HIE202502208517	EMPLOYEE CITY HEALTH CONTRIB	R	2/25/2025	30,848.76		180523		160,015.11
02860	FUELMAN							
I-NP67971495	FUELMAN 1/27-2/23	R	2/28/2025	11,275.87		180546		11,275.87
47585	KEMPNER WATER SUPPLY CORP							
I-01312025	DEBT 91-06 91-07	R	2/28/2025	19,146.97		180559		19,146.97
47585	KEMPNER WATER SUPPLY CORP							
I-01312025*	WATER JANUARY 2025	R	2/28/2025	67,567.04		180560		67,567.04
49400	LAMPASAS CENTRAL APPR DIST							
I-02242025	QUARTER 2 PAYMENT	R	2/28/2025	14,382.82		180562		14,382.82
01050	MCCOY TREE SURGERY COMPANY							
I-9677	TREE TRIMMING	R	2/28/2025	3,051.20		180570		
I-9678	TREE TRIMMING	R	2/28/2025	6,340.00		180570		
I-9679	TREE TRIMMING	R	2/28/2025	6,340.00		180570		
I-9680	TREE TRIMMING	R	2/28/2025	6,340.00		180570		22,071.20
03808	PIONEER SUPPLY LLC							
I-INV74305	4' FIRE HYDRANT	R	2/28/2025	2,635.00		180574		
I-INV75600	5' FIRE HYDRANT	R	2/28/2025	2,910.40		180574		
I-INV75602	FIRE HYD APPURTENANCES	R	2/28/2025	574.20		180574		
I-INV75938	WATER APPURTENANCES	R	2/28/2025	1,105.45		180574		
I-INV77223	2" HDPE PIPE	R	2/28/2025	610.00		180574		
I-INV77905	SEWER APPURTENANCES	R	2/28/2025	956.70		180574		
I-INV77912	2" SS INSERT	R	2/28/2025	16.50		180574		8,808.25

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02483	STALKER RADAR							
I-452379	DSR 2X RADAR W/ FAST LOCK	R	2/28/2025	7,426.00		180579		7,426.00
82300	TECHLINE, INC							
I-1368745-00	25 KVA	R	2/28/2025	4,671.00		180581		4,671.00
02893	TEXAS MATERIALS GROUP INC							
I-201452823	COLD MIX D 0.6	R	2/28/2025	4,726.05		180584		4,726.05
03785	THE HUNTINGTON NATIONAL BANK							
I-1586578	LEASE FOR CARTS	R	2/28/2025	5,668.36		180585		5,668.36
02976	WASTE CONNECTIONS							
I-3391086V165	CITIZENS CENTER	R	2/28/2025	3,620.97		180592		
I-3391086V165*	CITIZENS STATION	R	2/28/2025	918.96		180592		
I-3391087V165	RECYCLE CENTER	R	2/28/2025	864.77		180592		5,404.70
02697	WASTEWATER TRANSPORT SERVICES							
I-11131564	DIGESTOR SLUDGE HAUL	R	2/28/2025	47,812.88		180594		47,812.88

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	39	1,030,626.94	0.00	1,030,626.94
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	403,088.70	0.00	403,088.70
EFT:	1	698,332.59	0.00	698,332.59
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: FSB TOTALS:	44	2,132,048.23	0.00	2,132,048.23
BANK: FSB TOTALS:	44	2,132,048.23	0.00	2,132,048.23
REPORT TOTALS:	44	2,132,048.23	0.00	2,132,048.23

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City Manager

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:** Discussion and possible action on the Receipt of the Monthly Investment Report for January 2025

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 6, 2025

For the Agenda of: March 10, 2025

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

**Summary Statement:**

The weighted average maturity of City investments is 1 day(s).

The City's yield to maturity is 3.99

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$8,399,434.79	34.44%
TexStar	\$1,836,225.34	7.53%
Cadence Bank	\$10,649,555.57	43.66%
Money Market	\$3,432,005.12	14.07%
Frost Bank	\$72,056.31	0.30 %

**Recommendation:** Motion to approve by consent.

City of Lampasas

# Investment Report

As of January 31, 2025

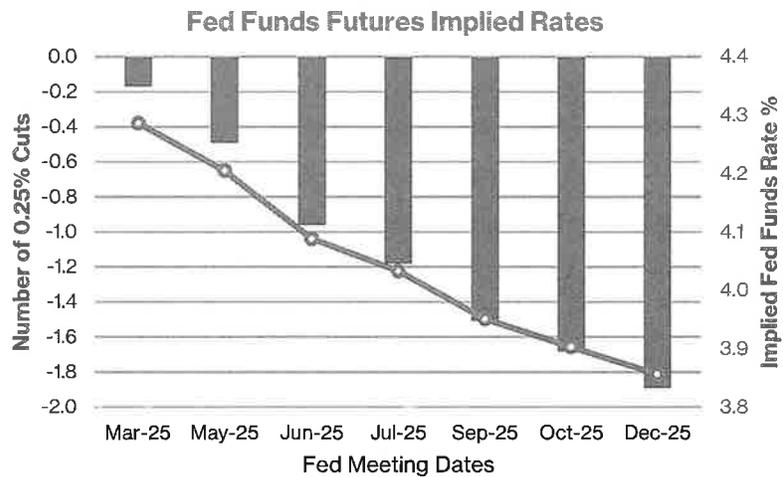


**MEEDER**  
PUBLIC FUNDS

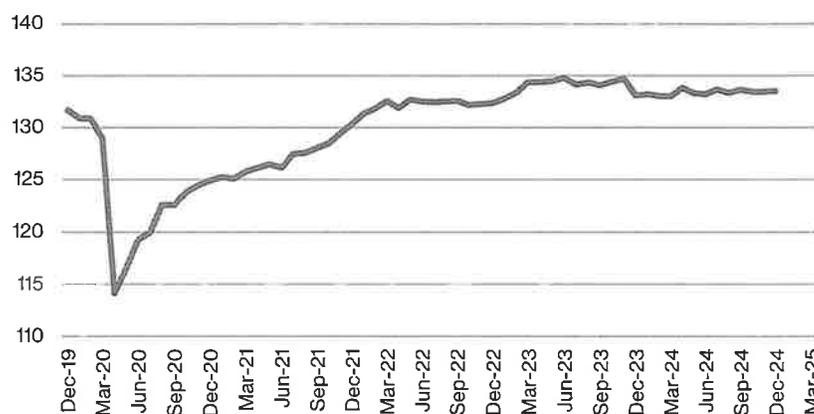
# OBSERVATIONS AND EXPECTATIONS

- Market participants are expecting about two Federal Reserve rate cuts for 2025
- Full-time U.S. job growth has been stagnant over the past few years
- Consumer prices have been trending higher the past two months
- It looks to be a favorable time to lock in longer rates

- The Fed Funds futures market is ever changing with the release of new economic and market data.
- At the end of January, the futures market and the Fed were pricing in about two .25% Fed cuts in 2025.



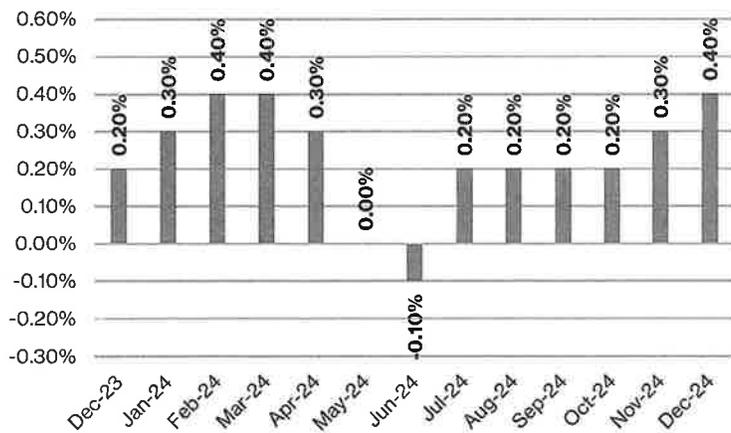
**U.S. Full-Time Workers**  
(millions)



- After a sharp increase of full-time workers in 2021 and 2022, the growth rate has slowed.
- The pandemic caused more than three million adults to retire early.
- Recently Fed Chair Powell said the labor market is balanced.

SOURCE: BLOOMBERG, DEPARTMENT OF LABOR

**CPI MoM Changes**

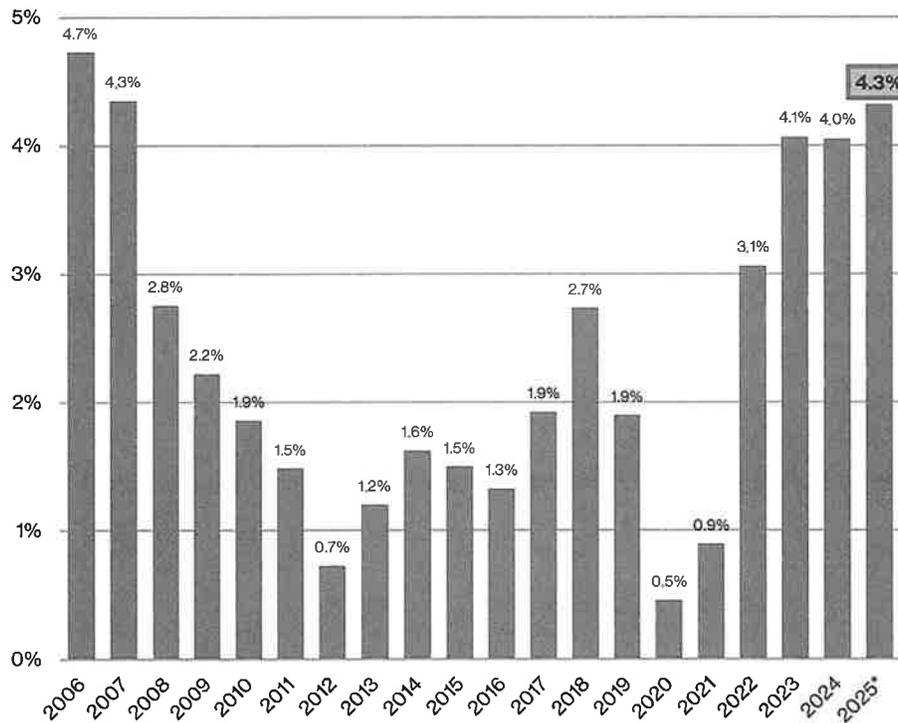


- Inflation has been trending higher the past two months.
- Housing and auto insurance prices have pushed inflation higher recently.
- Due to the California fires and other events, home insurance is expected to continue its accelerated increase.

SOURCE: BLOOMBERG, BUREAU OF LABOR STATISTICS

- Is it a good time to lock in longer maturities?
- The 5 Yr U.S. Treasury note's yield is currently near the highest level in the past 20 years as compared to its average annual yields over that period.

5Yr Treasury Yields: Avg Annual Yields



SOURCE: BLOOMBERG, 2025\* RATE AS OF 1/31/25

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### Portfolio Summary

**3.99**

Weighted Average Yield to Maturity

**0.00**

Weighted Average Maturity (Years)

**0.00**

Portfolio Effective Duration (Years)

**0.00**

Weighted Average Life (Years)

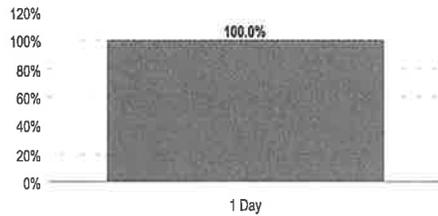
**AAA**

Average Credit Rating

### Portfolio Position

<b>Par Value</b>	\$24,389,277
<b>Principal Cost</b>	\$24,389,277
<b>Book Value</b>	\$24,389,277
<b>Market Value</b>	\$24,389,277
<b>Unrealized Gain/Loss</b>	\$0
<b>Accrued Interest</b>	\$0

### Maturity Distribution



### Sector Allocation



● Bank Deposits	58.03%
● LGIP	41.97%

# Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	14,153,617.00	14,153,617.00	14,153,617.00	58.03%	1	3.70
LGIP	10,235,660.13	10,235,660.13	10,235,660.13	41.97%	1	4.39
<b>TOTAL</b>	<b>24,389,277.13</b>	<b>24,389,277.13</b>	<b>24,389,277.13</b>	<b>100.00%</b>	<b>1</b>	<b>3.99</b>
<b>CASH AND ACCRUED INTEREST</b>						
Purchased Accrued Interest		0.00	0.00			
<b>TOTAL CASH AND INVESTMENTS</b>	<b>24,389,277.13</b>	<b>24,389,277.13</b>	<b>24,389,277.13</b>		<b>1</b>	<b>3.99</b>
<b>TOTAL EARNINGS</b>						
	<b>CURRENT MONTH</b>					
	83,146.64					

**Summary by Type**

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
<b>CASH</b>						
Bank Deposits	4	11,652,879.07	11,652,879.07	47.78	3.82	1
LGIP	1	8,359,755.37	8,359,755.37	34.28	4.39	1
<b>TOTAL</b>	<b>5</b>	<b>20,012,634.44</b>	<b>20,012,634.44</b>	<b>82.06</b>	<b>4.06</b>	<b>1</b>
<b>CERT OF OBLIGATION 2016</b>						
LGIP	1	39,679.42	39,679.42	0.16	4.51	1
<b>TOTAL</b>	<b>1</b>	<b>39,679.42</b>	<b>39,679.42</b>	<b>0.16</b>	<b>4.51</b>	<b>1</b>
<b>ELECTRIC</b>						
Bank Deposits	2	549,286.67	549,286.67	2.25	3.26	1
LGIP	1	1,836,225.34	1,836,225.34	7.53	4.39	1
<b>TOTAL</b>	<b>3</b>	<b>2,385,512.01</b>	<b>2,385,512.01</b>	<b>9.78</b>	<b>4.13</b>	<b>1</b>
<b>LEDG</b>						
Bank Deposits	2	1,581,465.35	1,581,465.35	6.48	2.97	1
<b>TOTAL</b>	<b>2</b>	<b>1,581,465.35</b>	<b>1,581,465.35</b>	<b>6.48</b>	<b>2.97</b>	<b>1</b>
<b>SEIZURES</b>						
Bank Deposits	2	41,792.27	41,792.27	0.17	3.75	1
<b>TOTAL</b>	<b>2</b>	<b>41,792.27</b>	<b>41,792.27</b>	<b>0.17</b>	<b>3.75</b>	<b>1</b>
<b>TRUST</b>						
Bank Deposits	2	82,196.97	82,196.97	0.34	3.75	1
<b>TOTAL</b>	<b>2</b>	<b>82,196.97</b>	<b>82,196.97</b>	<b>0.34</b>	<b>3.75</b>	<b>1</b>
<b>WATER</b>						



**Summary by Type**

<b>SECURITY TYPE</b>	<b># OF SECURITIES</b>	<b>PAR VALUE</b>	<b>BOOK VALUE</b>	<b>% OF PORTFOLIO</b>	<b>YIELD</b>	<b>DAYS TO FINAL MATURITY</b>
Bank Deposits	2	245,996.67	245,996.67	1.01	3.75	1
<b>TOTAL</b>	<b>2</b>	<b>245,996.67</b>	<b>245,996.67</b>	<b>1.01</b>	<b>3.75</b>	<b>1</b>
<hr/>						
<b>GRAND TOTAL</b>	<b>17</b>	<b>24,389,277.13</b>	<b>24,389,277.13</b>	<b>100.00</b>	<b>3.99</b>	<b>1</b>



**Position Statement**

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>CASH</b>												
<b>BANK DEPOSITS</b>												
700-047-4	Cadence Bank Account	01/31/2025 01/31/2025	8,186,906.90	8,186,906.90 0.00	8,186,906.90	3.75			100 8,186,906.90	0.00 8,186,906.90	33.57	NA NA
700-321-3	Cadence Bank Account	01/31/2025 01/31/2025	555.55	555.55 0.00	555.55	3.75			100 555.55	0.00 555.55	0.00	NA NA
700-418-7	Cadence Bank Account	01/31/2025 01/31/2025	33,411.50	33,411.50 0.00	33,411.50	3.75			100 33,411.50	0.00 33,411.50	0.14	NA NA
4001579	Lone Star Capital Bank IntraFi Cash Service	01/31/2025 01/31/2025	3,432,005.12	3,432,005.12 0.00	3,432,005.12	4.00			100 3,432,005.12	0.00 3,432,005.12	14.07	NA NA
<b>BANK DEPOSITS TOTAL</b>			<b>11,652,879.07</b>	<b>11,652,879.07 0.00</b>	<b>11,652,879.07</b>	<b>3.82</b>			<b>100 11,652,879.07</b>	<b>0.00 11,652,879.07</b>	<b>47.78</b>	<b>NA</b>
<b>LGIP</b>												
TEXPOOL	TexPool	01/31/2025 01/31/2025	8,359,755.37	8,359,755.37 0.00	8,359,755.37	4.39			100 8,359,755.37	0.00 8,359,755.37	34.28	AAA
<b>LGIP TOTAL</b>			<b>8,359,755.37</b>	<b>8,359,755.37 0.00</b>	<b>8,359,755.37</b>	<b>4.39</b>			<b>100 8,359,755.37</b>	<b>0.00 8,359,755.37</b>	<b>34.28</b>	<b>AAA</b>
<b>CASH TOTAL</b>			<b>20,012,634.44</b>	<b>20,012,634.44 0.00</b>	<b>20,012,634.44</b>	<b>4.06</b>			<b>100 20,012,634.44</b>	<b>0.00 20,012,634.44</b>	<b>82.06</b>	<b>AAA</b>
<b>CERT OF OBLIGATION 2016</b>												
<b>LGIP</b>												
TEXPRIME	TexPool Prime	01/31/2025 01/31/2025	39,679.42	39,679.42 0.00	39,679.42	4.51			100 39,679.42	0.00 39,679.42	0.16	AAA
<b>LGIP TOTAL</b>			<b>39,679.42</b>	<b>39,679.42 0.00</b>	<b>39,679.42</b>	<b>4.51</b>			<b>100 39,679.42</b>	<b>0.00 39,679.42</b>	<b>0.16</b>	<b>AAA</b>
<b>CERT OF OBLIGATION 2016 TOTAL</b>			<b>39,679.42</b>	<b>39,679.42 0.00</b>	<b>39,679.42</b>	<b>4.51</b>			<b>100 39,679.42</b>	<b>0.00 39,679.42</b>	<b>0.16</b>	<b>AAA</b>
<b>ELECTRIC</b>												
<b>BANK DEPOSITS</b>												
700-067-2	Cadence Bank Account	01/31/2025 01/31/2025	477,230.36	477,230.36 0.00	477,230.36	3.75			100 477,230.36	0.00 477,230.36	1.96	NA NA
591732110	Frost Bank Public Fund Checking Account	01/31/2025 01/31/2025	72,056.31	72,056.31 0.00	72,056.31	0.00			100 72,056.31	0.00 72,056.31	0.30	NA NA



**Position Statement**

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>BANK DEPOSITS</b>									1.00	0.00		
<b>TOTAL</b>			549,286.67	549,286.67 0.00	549,286.67	3.26		1	549,286.67	549,286.67	2.25	NA
<b>LGIP</b>												
TEXSTAR	TexSTAR	01/31/2025 01/31/2025	1,836,225.34	1,836,225.34 0.00	1,836,225.34	4.39		1	100 1,836,225.34	0.00 1,836,225.34	7.53	AAA
<b>LGIP TOTAL</b>			1,836,225.34	1,836,225.34 0.00	1,836,225.34	4.39		1	1.00 1,836,225.34	0.00 1,836,225.34	7.53	AAA
<b>ELECTRIC TOTAL</b>			2,385,512.01	2,385,512.01 0.00	2,385,512.01	4.13		1	2,385,512.01	2,385,512.01	9.78	AAA

<b>LEDC</b>												
<b>BANK DEPOSITS</b>												
700-236-3	Cadence Bank Account	01/31/2025 01/31/2025	160,142.51	160,142.51 0.00	160,142.51	2.97		1	100 160,142.51	0.00 160,142.51	0.66	NA NA
700-109-2	Cadence Bank Account	01/31/2025 01/31/2025	1,421,322.84	1,421,322.84 0.00	1,421,322.84	2.97		1	100 1,421,322.84	0.00 1,421,322.84	5.83	NA NA
<b>BANK DEPOSITS</b>			1,581,465.35	1,581,465.35 0.00	1,581,465.35	2.97		1	1.00	0.00	6.48	NA
<b>TOTAL</b>			1,581,465.35	1,581,465.35 0.00	1,581,465.35	2.97		1	1,581,465.35	1,581,465.35	6.48	NA
<b>LEDC TOTAL</b>			1,581,465.35	1,581,465.35 0.00	1,581,465.35	2.97		1	1,581,465.35	1,581,465.35	6.48	NA

<b>SEIZURES</b>												
<b>BANK DEPOSITS</b>												
700-076-3	Cadence Bank Account	01/31/2025 01/31/2025	41,789.29	41,789.29 0.00	41,789.29	3.75		1	100 41,789.29	0.00 41,789.29	0.17	NA NA
201001999	Cadence Bank Account	01/31/2025 01/31/2025	2.98	2.98 0.00	2.98	4.50		1	100 2.98	0.00 2.98	0.00	NA NA
<b>BANK DEPOSITS</b>			41,792.27	41,792.27 0.00	41,792.27	3.75		1	1.00	0.00	0.17	NA
<b>TOTAL</b>			41,792.27	41,792.27 0.00	41,792.27	3.75		1	41,792.27	41,792.27	0.17	NA
<b>SEIZURES TOTAL</b>			41,792.27	41,792.27 0.00	41,792.27	3.75		1	41,792.27	41,792.27	0.37	NA

<b>TRUST</b>												
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**Position Statement**

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>BANK DEPOSITS</b>												
000-634-8	Cadence Bank Account	01/31/2025 01/31/2025	33,488.11	33,488.11 0.00	33,488.11	3.75		1	1.00 33,488.11	0.00 33,488.11	0.14	NA NA
000-634-9	Cadence Bank Account	01/31/2025 01/31/2025	48,708.86	48,708.86 0.00	48,708.86	3.75		1	1.00 48,708.86	0.00 48,708.86	0.20	NA NA
<b>BANK DEPOSITS TOTAL</b>			<b>82,196.97</b>	<b>82,196.97 0.00</b>	<b>82,196.97</b>	<b>3.75</b>		<b>1</b>	<b>1.00 82,196.97</b>	<b>0.00 82,196.97</b>	<b>0.34</b>	<b>NA</b>
<b>TRUST TOTAL</b>			<b>82,196.97</b>	<b>82,196.97 0.00</b>	<b>82,196.97</b>	<b>3.75</b>		<b>1</b>	<b>82,196.97</b>	<b>82,196.97</b>	<b>0.34</b>	<b>NA</b>

**WATER**

<b>BANK DEPOSITS</b>												
700-048-2	Cadence Bank Account	01/31/2025 01/31/2025	141.98	141.98 0.00	141.98	3.75		1	1.00 141.98	0.00 141.98	0.00	NA NA
700-163-9	Cadence Bank Account	01/31/2025 01/31/2025	245,854.69	245,854.69 0.00	245,854.69	3.75		1	1.00 245,854.69	0.00 245,854.69	1.01	NA NA
<b>BANK DEPOSITS TOTAL</b>			<b>245,996.67</b>	<b>245,996.67 0.00</b>	<b>245,996.67</b>	<b>3.75</b>		<b>1</b>	<b>1.00 245,996.67</b>	<b>0.00 245,996.67</b>	<b>1.01</b>	<b>NA</b>
<b>WATER TOTAL</b>			<b>245,996.67</b>	<b>245,996.67 0.00</b>	<b>245,996.67</b>	<b>3.75</b>		<b>1</b>	<b>245,996.67</b>	<b>245,996.67</b>	<b>1.01</b>	<b>NA</b>
<b>GRAND TOTAL</b>			<b>24,389,277.13</b>	<b>24,389,277.13 0.00</b>	<b>24,389,277.13</b>	<b>3.99</b>		<b>1</b>	<b>24,389,277.13</b>	<b>0.00 24,389,277.13</b>	<b>100.00</b>	<b>AAA</b>

CITY OF LAMPASAS | JANUARY 31, 2025



## Cash Reconciliation Report

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CITY OF LAMPASAS | JANUARY 31, 2025



## Transaction Statement

NO ACTIVITY DURING  
CURRENT PERIOD

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### Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
<b>CASH</b>									
700-047-4	Cadence Bank Account	2025-01-31	8,186,906.90	8,186,906.90	0.00	0.00	26,686.29	26,686.29	0.00
700-321-3	Cadence Bank Account	2025-01-31	555.55	555.55	0.00	0.00	1.76	1.76	0.00
700-418-7	Cadence Bank Account	2025-01-31	33,411.50	33,411.50	0.00	0.00	111.91	111.91	0.00
4001579	Lone Star Capital Bank IntraFi Cash Service	2025-01-31	3,432,005.12	3,432,005.12	0.00	0.00	11,638.93	11,638.93	0.00
TEXPOOL	TexPool	2025-01-31	8,359,755.37	8,359,755.37	0.00	0.00	31,066.70	31,066.70	0.00
<b>TOTAL</b>			<b>20,012,634.44</b>	<b>20,012,634.44</b>	<b>0.00</b>	<b>0.00</b>	<b>69,505.59</b>	<b>69,505.59</b>	<b>0.00</b>
<b>CERT. OF OBLIGATION 2016</b>									
TEXPRIME	TexPool Prime	2025-01-31	39,679.42	39,679.42	0.00	0.00	151.73	151.73	0.00
<b>TOTAL</b>			<b>39,679.42</b>	<b>39,679.42</b>	<b>0.00</b>	<b>0.00</b>	<b>151.73</b>	<b>151.73</b>	<b>0.00</b>
<b>ELECTRIC</b>									
700-067-2	Cadence Bank Account	2025-01-31	477,230.36	477,230.36	0.00	0.00	1,513.43	1,513.43	0.00
591732110	Frost Bank Public Fund Checking Account	2025-01-31	72,056.31	72,056.31	0.00	0.00	0.00	0.00	0.00
TEXSTAR	TexSTAR	2025-01-31	1,836,225.34	1,836,225.34	0.00	0.00	6,819.41	6,819.41	0.00
<b>TOTAL</b>			<b>2,385,512.01</b>	<b>2,385,512.01</b>	<b>0.00</b>	<b>0.00</b>	<b>8,332.84</b>	<b>8,332.84</b>	<b>0.00</b>
<b>LEDC</b>									
700-109-2	Cadence Bank Account	2025-01-31	1,421,322.84	1,421,322.84	0.00	0.00	3,579.38	3,579.38	0.00
700-236-3	Cadence Bank Account	2025-01-31	160,142.51	160,142.51	0.00	0.00	403.16	403.16	0.00
<b>TOTAL</b>			<b>1,581,465.35</b>	<b>1,581,465.35</b>	<b>0.00</b>	<b>0.00</b>	<b>3,982.54</b>	<b>3,982.54</b>	<b>0.00</b>
<b>SEIZURES</b>									
700-076-3	Cadence Bank Account	2025-01-31	41,789.29	41,789.29	0.00	0.00	132.89	132.89	0.00
201001999	Cadence Bank Account	2025-01-31	2.98	2.98	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>			<b>41,792.27</b>	<b>41,792.27</b>	<b>0.00</b>	<b>0.00</b>	<b>132.89</b>	<b>132.89</b>	<b>0.00</b>
<b>TRUST</b>									



**Accrued Interest Schedule**

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
000-634-8	Cadence Bank Account	2025-01-31	33,488.11	33,488.11	0.00	0.00	106.32	106.32	0.00
000-634-9	Cadence Bank Account	2025-01-31	48,708.86	48,708.86	0.00	0.00	154.64	154.64	0.00
<b>TOTAL</b>			<b>82,196.97</b>	<b>82,196.97</b>	<b>0.00</b>	<b>0.00</b>	<b>260.96</b>	<b>260.96</b>	<b>0.00</b>
<b>WATER:</b>									
700-048-2	Cadence Bank Account	2025-01-31	141.98	141.98	0.00	0.00	0.45	0.45	0.00
700-163-9	Cadence Bank Account	2025-01-31	245,854.69	245,854.69	0.00	0.00	779.64	779.64	0.00
<b>TOTAL</b>			<b>245,996.67</b>	<b>245,996.67</b>	<b>0.00</b>	<b>0.00</b>	<b>780.09</b>	<b>780.09</b>	<b>0.00</b>
<b>GRAND TOTAL</b>			<b>24,389,277.13</b>	<b>24,389,277.13</b>	<b>0.00</b>	<b>0.00</b>	<b>83,146.64</b>	<b>83,146.64</b>	<b>0.00</b>

**Earnings by Fund**

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
<b>CASH</b>											
4001579	Lone Star Capital Bank IntraFi Cash Service	3,432,005.12	3,420,366.19	3,432,005.12	01/31/2025	3.23	4.00	11,638.93	0.00	0.00	11,638.93
700-047-4	Cadence Bank Account	8,186,906.90	8,067,915.68	8,186,906.90	01/31/2025	5.25	3.75	26,686.29	0.00	0.00	26,686.29
700-321-3	Cadence Bank Account	555.55	553.79	555.55	01/31/2025	5.25	3.75	1.76	0.00	0.00	1.76
700-418-7	Cadence Bank Account	33,411.50	35,588.62	33,411.50	01/31/2025	5.25	3.75	111.91	0.00	0.00	111.91
TEXPOOL	TexPool	8,359,755.37	8,328,688.67	8,359,755.37	01/31/2025	5.34	4.39	31,066.70	0.00	0.00	31,066.70
<b>TOTAL</b>		<b>20,012,634.44</b>	<b>19,853,112.95</b>	<b>20,012,634.44</b>		<b>4.94</b>	<b>4.06</b>	<b>69,505.59</b>	<b>0.00</b>	<b>0.00</b>	<b>69,505.59</b>
<b>CERT OF OBLIGATION 2016</b>											
TEXPRIME	TexPool Prime	39,679.42	39,527.69	39,679.42	01/31/2025	4.50	4.51	151.73	0.00	0.00	151.73
<b>TOTAL</b>		<b>39,679.42</b>	<b>39,527.69</b>	<b>39,679.42</b>		<b>4.50</b>	<b>4.51</b>	<b>151.73</b>	<b>0.00</b>	<b>0.00</b>	<b>151.73</b>
<b>ELECTRIC</b>											
591732110	Frost Bank Public Fund Checking Account	72,056.31	72,056.31	72,056.31	01/31/2025	0.00	0.00	0.00	0.00	0.00	0.00
700-067-2	Cadence Bank Account	477,230.36	474,341.93	477,230.36	01/31/2025	5.25	3.75	1,513.43	0.00	0.00	1,513.43
TEXSTAR	TexSTAR	1,836,225.34	1,829,405.93	1,836,225.34	01/31/2025	5.30	4.39	6,819.41	0.00	0.00	6,819.41
<b>TOTAL</b>		<b>2,385,512.01</b>	<b>2,375,804.17</b>	<b>2,385,512.01</b>		<b>5.13</b>	<b>4.13</b>	<b>8,332.84</b>	<b>0.00</b>	<b>0.00</b>	<b>8,332.84</b>
<b>LEDC</b>											
700-109-2	Cadence Bank Account	1,421,322.84	1,418,475.34	1,421,322.84	01/31/2025	3.88	2.97	3,579.38	0.00	0.00	3,579.38
700-236-3	Cadence Bank Account	160,142.51	159,739.35	160,142.51	01/31/2025	3.88	2.97	403.16	0.00	0.00	403.16
<b>TOTAL</b>		<b>1,581,465.35</b>	<b>1,578,214.69</b>	<b>1,581,465.35</b>		<b>3.88</b>	<b>2.97</b>	<b>3,982.54</b>	<b>0.00</b>	<b>0.00</b>	<b>3,982.54</b>
<b>SEIZURES</b>											
201001999	Cadence Bank Account	2.98	2.98	2.98	01/31/2025	0.45	4.50	0.00	0.00	0.00	0.00
700-076-3	Cadence Bank Account	41,789.29	41,125.15	41,789.29	01/31/2025	5.25	3.75	132.89	0.00	0.00	132.89
<b>TOTAL</b>		<b>41,792.27</b>	<b>41,128.13</b>	<b>41,792.27</b>		<b>5.25</b>	<b>3.75</b>	<b>132.89</b>	<b>0.00</b>	<b>0.00</b>	<b>132.89</b>



**Earnings by Fund**

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
<b>TRUST</b>											
000-634-8	Cadence Bank Account	33,488.11	33,381.79	33,488.11	01/31/2025	5.25	3.75	106.32	0.00	0.00	106.32
000-634-9	Cadence Bank Account	48,708.86	48,554.22	48,708.86	01/31/2025	5.25	3.75	154.64	0.00	0.00	154.64
<b>TOTAL</b>		<b>82,196.97</b>	<b>81,936.01</b>	<b>82,196.97</b>		<b>5.25</b>	<b>3.75</b>	<b>260.96</b>	<b>0.00</b>	<b>0.00</b>	<b>260.96</b>
<b>WATER</b>											
700-048-2	Cadence Bank Account	141.98	141.53	141.98	01/31/2025	5.25	3.75	0.45	0.00	0.00	0.45
700-163-9	Cadence Bank Account	245,854.69	244,325.05	245,854.69	01/31/2025	5.25	3.75	779.64	0.00	0.00	779.64
<b>TOTAL</b>		<b>245,996.67</b>	<b>244,466.58</b>	<b>245,996.67</b>		<b>5.25</b>	<b>3.75</b>	<b>780.09</b>	<b>0.00</b>	<b>0.00</b>	<b>780.09</b>
<b>GRAND TOTAL</b>		<b>24,389,277.13</b>	<b>24,214,190.22</b>	<b>24,389,277.13</b>		<b>4.89</b>	<b>3.99</b>	<b>83,146.64</b>	<b>0.00</b>	<b>0.00</b>	<b>83,146.64</b>

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**MEEDER**  
PUBLIC FUNDS

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: March 3, 2025

For the Agenda of: March 17, 2025

**Procurement and Funding Statement:**

N/A

Attachments: February Photo Entries

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**Summary Statement:**

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. One photo entry per person per month. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of February, we received one entry.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

**Recommendation:**

To consider a motion to select one of the entries as this month's winner.

## Entry 1

Gregory Wilson  
[evo20g@aol.com](mailto:evo20g@aol.com)

“Lampasas County Farmers Market & Crafts” was taken at the Courthouse in Lampasas, TX.



**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion and possible action to consider, approval, denial or approval with modifications a request to rezone Northington Creek Estates, 79.04 acres, commonly known as 1206 Mills Street, and 1705 E 4th Street as follows:

Changing 20.51 acres from Single Family Residential-10 to Agriculture “AG”, *increasing* Single Residential Family-6 from 49 lots to 118, *decreasing* Single Residential Family-8 from 119 lots to 65 lots, *decreasing* Single Residential Family-10 from 75 lots to 16 lots and *increasing* Single Residential Family Attached (Townhomes) from 30 lots to 68 lots.

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** March 5, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

N/A

**Attachments: P&Z Packet**

**Summary Statement:**

This item was discussed during public hearing.

Tri-Cru Ventures, LLC, is asking City Council to consider granting a *rezone request* for Northington Creek Estates. The existing zoning was approved in May 2023. It consists of Single Residential Family-6, Single Residential Family-8, Single Residential Family-10, Single Family Attached (Townhomes) and Commercial.

The proposed rezone consists of changing 20.51 acres from Single Family Residential-10 to Agriculture “AG”, *increasing* Single Residential Family-6 from 49 lots to 118, *decreasing* Single Residential Family-8 from 119 lots to 65 lots, *decreasing* Single Residential Family-10 from 75 lots to 16 lots and *increasing* Single Residential Family Attached (Townhomes) from 30 lots to 68 lots.

This case was heard before the Planning Commission on March 6, 2025 with the recommendation to modify the request to replace approximately 20 Town Home lots with Single Family Residential-6 lots. This would decrease the townhome lots from 68 to approximately 48 and increase the SF-6 lots from 118 to approximately 138 lots.

**Recommendation:**

To consider a motion to approve, deny or approve with modifications the first reading of an Ordinance to rezone Northington Creek Estates.

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to approve the first reading of an Ordinance to rezone property from Retail "R" to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** March 5, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

N/A

**Attachments:** P&Z Packet

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**Summary Statement:**

Rick Hardin, Hardin Interests is asking for City Council consideration to approve, deny, or approve with modifications a request to rezone property described as lots 1A and 2A, Block 18, Old Town Addition, located in the 400 block of East First Street at the corner of Live Oak, from Retail "R" to Two-Family Residential (Duplex).

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance to rezone property from Retail "R" to Two-Family Residential District (Duplex) for property described as Lots 1A and 2A, Block 18, Old Town Addition, located at the corner of East First Street and Live Oak, Lampasas, Texas Lampasas County.

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion and possible action to approve the first reading of an Ordinance for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential - 10 "SF-10", described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6<sup>th</sup> Street Lampasas, Texas, Lampasas County.

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** March 5, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

N/A

**Attachments:** P&Z Packet

**Summary Statement:**

Mrs. Valentine applied for a Specific Use Permit (SUP) to allow for an accessory dwelling commonly referred to as a guesthouse. The property owner would like to make improvements and upgrades to a stand-alone 240 sq ft shop that would create a useable living space with kitchenette. This accessory dwelling will be used at the pleasure of the homeowner.

The Planning Commission did recommend approval at the March 6, 2025 meeting.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance for a Specific Use Permit to allow for an accessory dwelling in an area zoned Single Family Residential -10 "SF-10", described as Lot 7A (replat of lots 7 & 8) Block 3, FJ Harris Subdivision, commonly known as 907 W 6<sup>th</sup> Street Lampasas, Texas, Lampasas County.

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the first reading of an Ordinance to abandon the 16' wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County and to direct staff to execute a quit claim deed for the abandonment, vacation and conveyance of said alleyway.

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** March 5, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

Staff has verified that there are no city conflicts regarding water, sewer or electric for this alleyway. Staff sent notices to ATMOS, Suddenlink, AT&T and Nextlink as required, with no opposition to the request. The requestor has made contact with the neighbor, who has agreed to sharing ownership of the alley. Staff mailed seventeen (17) letters to adjacent property owners, with none returned in favor or opposition of the request.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance to abandon the 16' wide alleyway north of Avenue E, between the easterly and westerly sections of lot 80, commonly known as 703 W Avenue E Lampasas, Texas, Lampasas County and to direct staff to execute a quit claim deed for the abandonment, vacation and conveyance of said alleyway.

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the Kids Art in the Park event held at Campbell Park on April 5, 2025, from 10 am to 2 pm

**Requested By:** Tina Matney

**Submitted By:** Chris Eicher, Parks & Recreation Director

**Date Submitted:** March 3, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

**Attachments:** Event Application, Art Project list

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**Summary Statement:**

This item has been placed on the agenda for the Council consideration in approving the Kids Art in the Park event to be held on April 5, 2025, from 10 am to 2 pm. This is an annual event.

**Recommendation:**

To consider a motion to approve Kids Art in the Park event at Campbell Park held on April 5, 2025, from 10 am to 2 pm

## 2025 Art Projects for April 5

### ART IN THE PARK

1. Bean Mosaic Art-  
(Ladonna)



Materials Needed:  
Cardboard/ Cardstock,  
White Glue, Assorted Beans, Stencils, Marker

2. Coloring Station- (Robert) (Popular  
Anime and Asian Cartoon Characters)



Materials Needed:  
Coloring Pages of characters, markers

3. Pocket Journals and Gelli Printing-  
(Lynn)- Materials Needed:

Pocket Journals, Gel (Gelli) plates, Acrylic Paint,  
Brayers, Assortment of Textural Items and  
examples of patterns for use on pages, wipes/  
water, extra paper



4. Bejeweled Foil Creations

(Wade) Materials Needed:

Cardboard Base, scissors, string,  
foil, Sharpie Markers



5. Mini Wood Scrap Assemblages

(Boyce) Materials Needed:

Wooden shadow boxes, wood  
scraps, glue, paint brushes,  
water container, wipes...(endless  
Possibilities with decorating wood)



6. Yarn Painting with no Paint!

(Laura) (Tiffany) Materials Needed:

4" 6" White Cardstock, Black 5" x 7" Frames,  
Multicolored Yarn, White Glue, Popsicle sticks,



7. Model Magic Clay Ornaments

(Keitha) (Nikki)

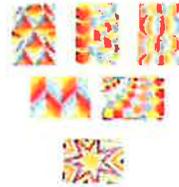
Materials Needed:

Model Magic Clay, Cookie Cutters,  
Cording/String,



8. Sand Painting- (Ben)

Materials Needed:  
various colors of sand,  
funnels, bottles, paper  
for sand painting



9. Bunny Portraits- (Robin)

Materials Needed: Egg  
Cartons, markers, paint,  
Glue, fabric (optional),  
Cardboard base



9. Greeter and Box Distribution- (Tina) (Tom) Organize  
Table Setup & Sub (Mark)

10. Hot Dog Cook- (Chris)

11. *LHS Student Coordinator and Manager- Cathy*

11. *Friendship Bracelets & Bead Necklaces* -Girl Scouts

12. *Nail Painting*-Marsha Turner (Nails By Marsha)

13. *Garden Club*

14. *Hesters Book Store*

15. *Cherry On Top*

16. *Friends of the Night Sky*

17. *Vision*- Bluebonnet Handprints

18. *Mural Artist*- (Clayton Beaver)

19. *Wings of Eagles*- Mother's Day Cards

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding Project Graduation Class of 2029 game night to be held May 2, 2025, from 6-9 pm at the 580 sports complex

**Requested By:** Jennifer Walker

**Submitted By:** Chris Eicher, Parks & Recreation Director

**Date Submitted:** March 3, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

**Attachments:** Event Application

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**Summary Statement:**

Project Graduating class of 2029 is requesting to use the 580 sports complex for a game night  
This item was presented and approved by the Parks Board on February 25, 2025

**Recommendation:**

To consider a motion to approve Project Graduation Class of 2029 game night at 580 Sports Complex on May 2, 2025, from 6-9 pm



## Special Events Application

<b>Event Information</b>			
<b>Event Name</b> Project Graduation Class of 2029 Game Night		<b>Application Date</b> 1/13/2025	
<b>Event Starting Date</b> Friday, 05/02/2025	<b>Event Starting Time</b> 6pm	<b>Event Ending Date</b> Friday, 05/02/2025	<b>Event Ending Time</b> 9pm
<b>Sponsor Information</b>			
Sponsor is defined as the Organization, Business or Individual who has primary responsibility for the management of this event.			
<b>Sponsor Name / Group Name</b> Project Graduation Class of 2029 (Organization) C/O Jennifer Walker			
<b>Address</b> PO Box 1687		<b>Telephone</b> (214) 924 - 9149	
<b>City</b> Lampasas	<b>State</b> Texas		<b>Zip</b> 76550
<b>Sponsors Primary Contact</b> Jennifer Walker		<b>Telephone</b> (214) 924-9149	

## Special Event Requirements and Procedures

1. **Application Submission**
  - a. Permit requests must be submitted at least **45 days** prior to the date of the event.
  
2. **Special Considerations**
  - a. It shall be unlawful to consume alcoholic beverages without a permit in all areas of the public parks and sports and recreation facilities, including park roads, parking areas, and restrooms. The designated playing area of the Hancock Park Golf Course (defined as the portion of the course actually used for the game of golf) shall be excluded from this requirement.
  - b. If the event is being held on leased property, evidence of approval by the landlord or property manager may be required. It is strongly suggested that event sponsors provide evidence of that approval. The City of Lampasas may contact landlords to confirm approval of the event prior to issuing the permit.
  
3. **Equipment Requests**
  - a. Event organizers are responsible for the pickup and return of all city-owned equipment (ie. Cones/barricades) unless other arrangements are authorized by city staff.
  - b. Sponsors may be responsible for replacing equipment that is lost, damaged or destroyed.
  - c. Event sponsors are responsible for equipment set up at the designated time and tear down immediately following the event or as instructed by city staff. Event diagrams must be followed.
  
4. **Conference Requirement**
  - a. If requested by the Police Chief or designee, the sponsor may be asked to attend a meeting with them or City Council in order to clarify or offer suggestions concerning the proposed event.
  
5. **During the Event – Sponsors Must**
  - a. Keep fire lanes and streets accessible to emergency vehicles.
  - b. Comply with all applicable laws and ordinances as well as conditions placed upon the event.
  - c. Be present or have a representative who has been designated in this application be present throughout the entire course of the event.
  
6. **Following the event**
  - a. Event sponsors are responsible for the removal of all trash, litter, garbage, and debris from the event area as well as from any public or private property in the vicinity of the event. This clean-up must be done at the conclusion of the event.
  
7. **Permit Revocation**
  - a. Representatives of the city may revoke the special event permit if the event sponsors, staff or attendees violate any state laws or local ordinances, or if the event creates a risk to public safety or level of nuisance such that a breach of peace may occur.
  - b. The permit may also be revoked if the event sponsor and or sponsor designees are impaired to the level that they are unable to control their guests / attendees or provide a continuing safe venue for the event.
  - c. The City will not be responsible for loss of income or expenses incurred by the sponsor if the permit is revoked.

**Event Diagram (Use additional pages if needed)**

APPROVAL			
<b>Officers Scheduled</b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<b># of Officers</b> _____
	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<b>Equipment Scheduled</b>
<b>Lieutenant Signature</b> _____			<b>Date</b> _____
<b>Chief of Police Signature</b> _____			<b>Date</b> _____
<b>Comments:</b>			
_____			
_____			
_____			
_____			

EVENT TYPE / DESCRIPTION			
<input type="checkbox"/> Street Closure Event <input type="checkbox"/> Party/Event Registration <input type="checkbox"/> Parade <input type="checkbox"/> Assembly/Outdoor Music at Ruth Eakin Theater <input checked="" type="checkbox"/> Other (describe) <u>Game Night for the Class of 2029 - stations will be set up around the park for games such as kickball, dodgeball</u> <p style="margin-left: 40px;">pickle ball, etc.</p>			
Event Location / Route    580 Park complex			
Purpose of the Event (Describe event)    Event will be to benefit Project Graduation Class of 2029. Game night will be open to middle schoolers who attend LMS only			
Number expected to attend 200 max		Number of Event Staff 50	
SPONSOR'S REPRESENTATIVE(S)			
Name Jennifer Walker		Home Phone	
Address PO Box 1687		Work Phone	
City / State / Zip Lampasas, TX 76550		Cell Phone 214-924-9149	
Email Address badgersclassof2029@gmail.com		Other Phone	
Name Katrina Kothmann		Home Phone	
Address 702 Antelope Lane		Work Phone	
City / State / Zip Lampasas, TX 76550		Cell Phone 512-734-9037	
Email Address kothmannk@yahoo.com		Other Phone	
SERVICES/EQUIPMENT NEEDED			
My Event will have or need the following: (Check all that apply)			
Traffic Control / Other Equipment			
<input type="checkbox"/> Barricades	<input type="checkbox"/> Traffic Cones	<input type="checkbox"/> Police Officers	
Tents / Temporary Structures			
Will Tents be used <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		#	Sizes
Will other Temporary Structures be used <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		Describe	
Will electricity need to be provided <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		How? Park lighting	
Will water need to be provided <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		How?	
ALCOHOL			
Alcohol Permit Required <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <small>(Permit required if alcohol consumed or possessed in public park / sports recreational facility)</small>		Date Applied	# of Officers _____ @ \$ _____ / hour
Temporary Liquor License Applied for <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		Date Applied	
MUSIC			
Starting Time 6pm	Ending Time 9pm	# of Acts	Music Type Variety - No explicit
# Sound Amplification Equipment to be used <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		Maximum Amps Available	
OTHER			
Has this event been held before <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		If Yes, when? Previous Project Graduations	
I have reviewed the <b>Special Events Requirements and Procedures</b> and accept the responsibilities associated with this event. I have provided a diagram with this application. I request approval of this event.			
 Signature of Representative			1/15/2025 Date

PROJECT GRADUATION CLASS OF 2029

# GAME NIGHT

TIE UP YOUR SNEAKERS AND BRING YOUR GAME FACE  
JOIN US FOR A FUN NIGHT OF GAMES

FRIDAY, MAY 2ND

6PM - 9PM

580 SPORTS COMPLEX

*Parents must sign out children if leaving early*

Kickball, Dodgeball, Pickle Ball,  
Cornhole

Food Truck & Concessions,  
Raffles, & More

LMS STUDENTS ONLY  
ADMISSION SALES DURING CLASS  
LUNCH - DATES TO BE ANNOUNCED

Proceeds benefit Project  
Graduation Class of 2029



**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and request for approval for the 2025 Annual Community Events

Requested By: Jody Cummings, Police Chief

Submitted By: Jody Cummings, Police Chief

Date Submitted: March 7, 2025

For the Agenda of: March 10, 2025

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

This item has been placed on the agenda for Council consideration to approve the 2025 Community Events supported by the Lampasas Police Department. These events often require Staff to attend meetings, facilitate street closures, provide traffic control, crowd control, provide effective communication among entities working the events, police escort and/or police presence for the safety of the event.

**Recommendation:**

To consider a motion to approve the list of 2025 Community Events as presented.

## Special Events for the City of Lampasas 2025

1. **Martins Rod and Customs Annual Open House** – April 5<sup>th</sup> 10:30 am-3:30 pm – Shutdown half block of N. McLean St. They have added a location across the street from the original location, and want to shut down the road for the event to allow patrons to come from one location to the other.
2. **Art in the Park for Kids** – April 5<sup>th</sup>, 2025– Sculpture Garden
3. **Riata Round-Up & LTX – BBQ Fest:** April 24 to April 26, 2025, Sports Complex
4. **City Wide Garage Sale** – April 26, 2025– Shut down the 500 blk of E. 3<sup>rd</sup> at 5am
5. **Lampasas HS Graduation 2025:** May 16, 2025 (Contact Tricia Sneed)
6. **Movie Night on the Square** – May 30, 2025 – details to TBD (Contact Becky Sims)
7. **Music on the Square:** Every Friday night in June, 2025, except a Saturday night event on June 14<sup>th</sup>, 2025 from 8pm to 10pm (No Street Closures / however if large crowds, we may shut down E 3<sup>rd</sup> Street) (Becky Sims)
8. **Sulphur Creek Car Cruise:** June 28<sup>th</sup>, 2025 from 8am-4pm (POC Mike White) – WM Brook Park, with a police escort car cruise at approximately 3pm.
9. **Toughest 10K in Texas:** Saturday July 12<sup>th</sup>, 2025, route will be the same as last year. 10K Starts at the Middle School and remains on city streets.
10. **Spring Ho Festival:** July 7<sup>th</sup>-13<sup>th</sup>, 2025.
  - a. **Monday July 7<sup>th</sup>** – Spring Ho Beauty Pageant at Lampasas High School
  - b. **Wednesday July 9<sup>th</sup>** – Spring Ho **Fireworks:** South Hwy 281 from Key Ave to EE Ohnmeiss Drive will be closed from 8:30pm to 10:00pm
  - c. **Friday July 11<sup>th</sup>** – Close the Downtown Square area for annual **Pet Parade** from 8am-10am. Close the Down Town Square area for Annual **Spring Ho Dance** from 6pm-2am.
  - d. **Saturday July 12<sup>th</sup>** – The **Spring Ho Grand Parade** will take the same route as in 2019, starting at the Old Middle School at North Avenue & Western Street, and ending at Avenue G & Hackberry. Streets in the Down Town area will be closed for the parade from 9:15am to 11:30am. The Down Town area will be closed from 6pm-2am for the **Saturday night Dance**.
11. **Lampasas Badger Friday Night Home Football Games:** East Avenue B, from Chestnut Street to Western Street will be closed from 5pm-11pm throughout the 2025 Badger Football season. (Contact Cathy Hooper 512.564.2316)
12. **Badger Homecoming Parade:** (Date TBD) Parade will start at E Avenue B and Western Street. Parade will travel West on Ave B to Chestnut Street. Parade will turn South on Chestnut to East 3<sup>rd</sup> Street. Turn east on 3<sup>rd</sup> Street and travel to the square. PD & FD units will escort the parade. (Contact Elma Garnett at LHS)
13. **Classics at the Classic:** September 13<sup>th</sup>, 2025 Storm’s Drive In; PD will close Chestnut Street from Ave A to Ave B from 9a-3p (Contact Sharon Carrigan 512.734.5180) – if rained out they would do a make-up event on Sept. 20<sup>th</sup>, 2025
14. **Love Thy Neighbor** – October 3-5<sup>th</sup>, 2025 – Love Thy Neighbor – details to TBD (POC Becky Sims)
15. **Boots & Blazers Ball:** Oct 11<sup>th</sup>, 2025 @ Hanna Springs Sculpture Garden - PD will provide security (Contact Robin Gradel)
16. **BBQ for Books:** Monday October 20<sup>th</sup>, 2025 - South bound lane only of Main Street from 1<sup>st</sup> Street to 2<sup>nd</sup> Street will be closed from 10am – 2 pm for the safety of those handing out plates.
17. **Squared Silly:** Saturday Oct 25<sup>th</sup>, 2025. Down-town area will be closed from 3pm-9m. (This does not include East 4<sup>th</sup> Street) – POC Sonja Morris (512) 734-1411
18. **City Wide Garage Sale** – November 1<sup>st</sup>, 2025 – event is tentatively set at this point – shutdown the 500 blk of E. 3<sup>rd</sup> St.
19. **Go Texan BBQ Cook-Off** – November 7<sup>th</sup> and 8<sup>th</sup> 2025– 580 Sports Complex
20. **Small Business Saturday/Tree Light** – November 29<sup>th</sup>, 2025 – details TBD (POC Becky Sims)
21. **Carol of Lights & Parade of Lights:** Dec 6<sup>th</sup>, 2025 @ 5:30am-10pm. Streets to be closed are the Down Town Square area. The parade starts 6:30pm at North Ave & Western Street, going West on North to Chestnut Street. Turn South on Chestnut to 3<sup>rd</sup> Street. Turn East on 3<sup>rd</sup> Street to Pecan Street. Parade ends at this point.
22. **Christmas on the Creek:** Dec 13<sup>th</sup>, 2025; WM Brook Park

Red = road closure

  
City Manager

ITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding approval to declare a 2009 Chevrolet 3500 work truck. as surplus fleet and allow staff to dispose of according to State law.

Requested By: Carlos Garcia, Street Superintendent

Submitted By: Carlos Garcia, Street Superintendent

Date Submitted: March 5, 2025

For the Agenda of: March 17, 2025

**Procurement and Funding Statement:**

N/A

Attachments: Photos

**Summary Statement:**

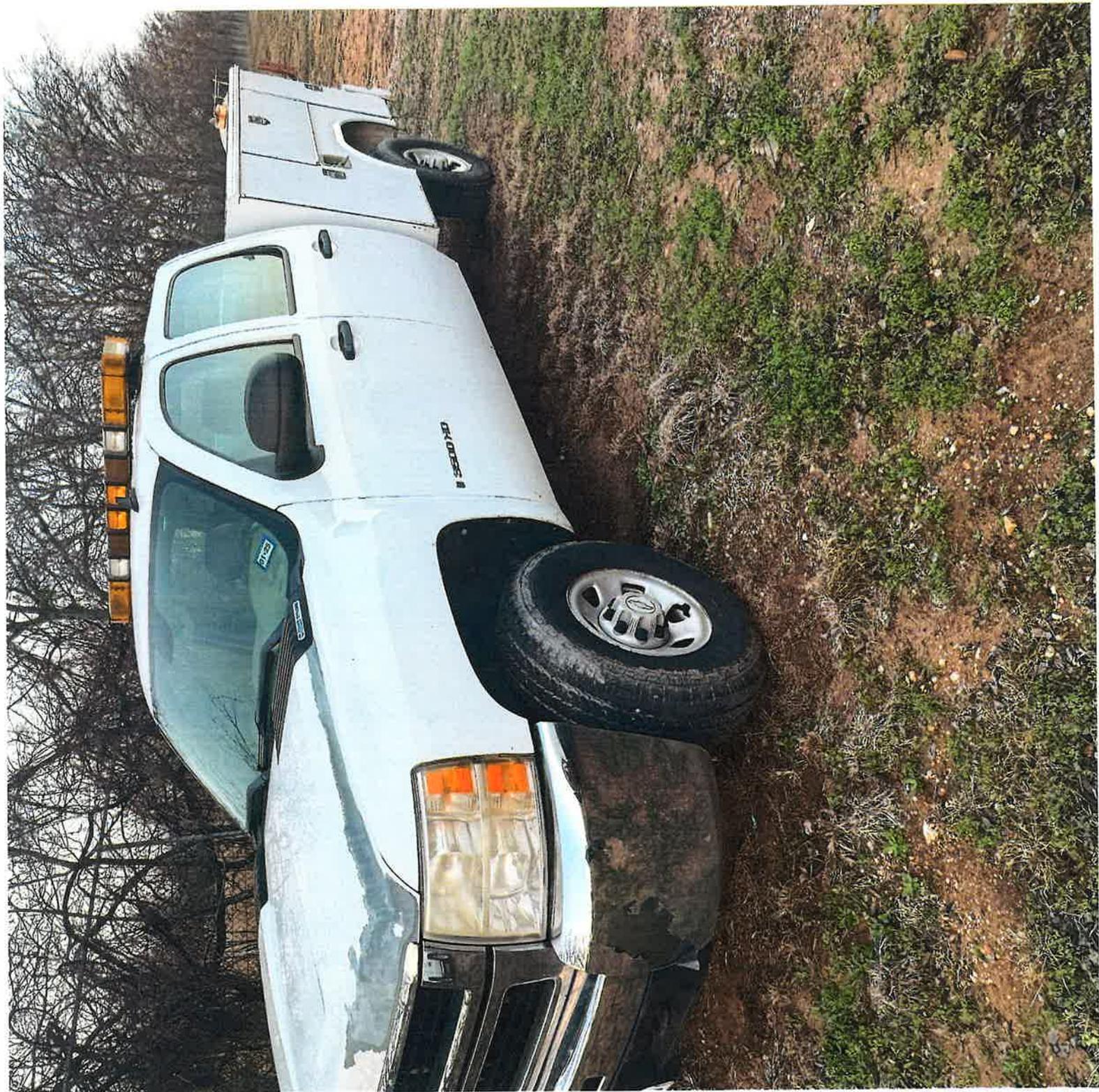
The truck was removed from service in 2024. The engine needs to be serviced and brake system needs to be redone. The truck has 160,000 miles. There is damage to the front seat and several dings and scratches on the exterior.

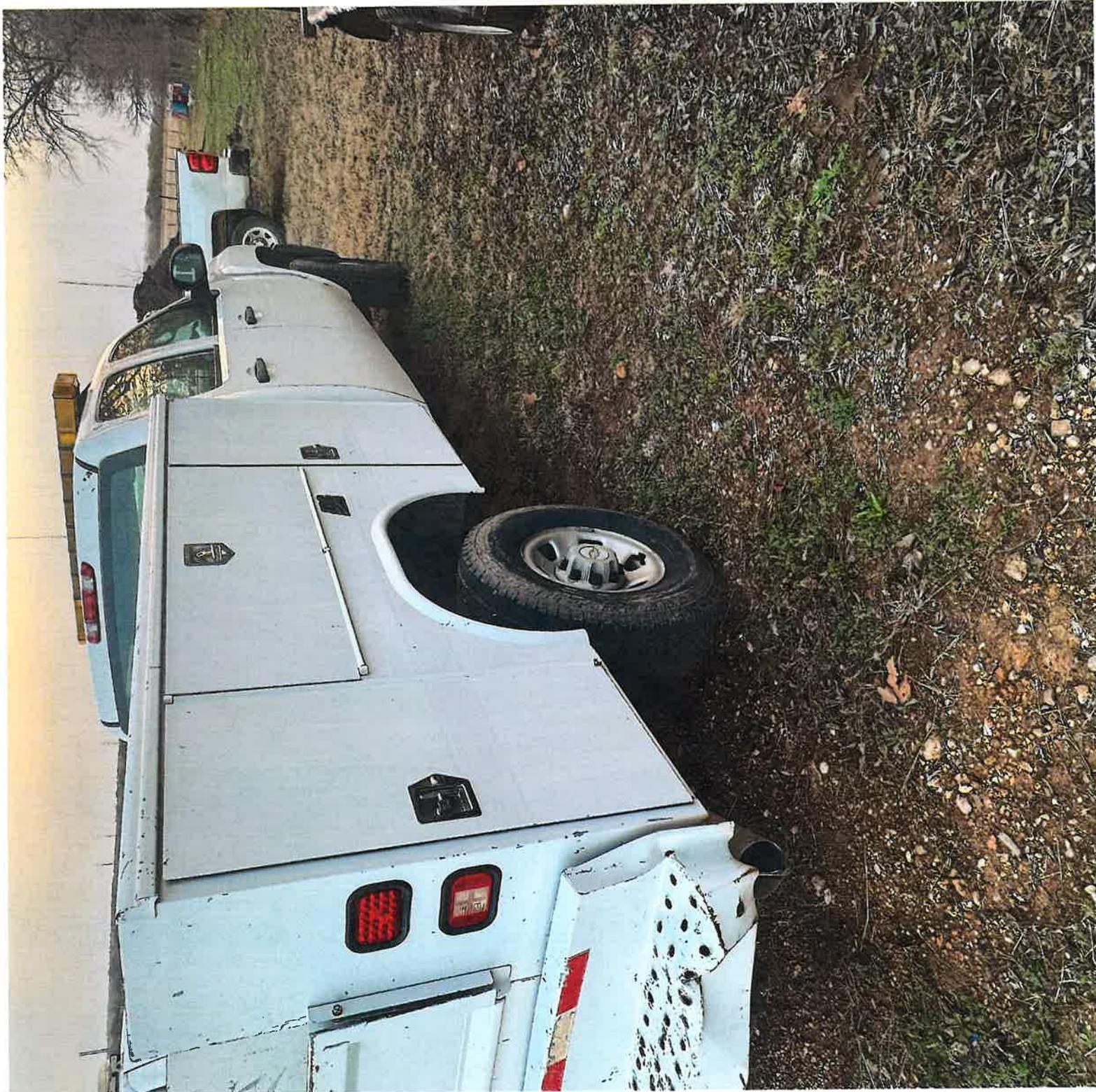
**Recommendation:**

To consider a motion to declare the 2009 Chevrolet 3500 work truck as surplus fleet and allow staff to dispose of as State Law allows.

## Heavy Truck Inspection Form

<b>Inventory ID:</b> _____	<b>Asset Number:</b> _____	<b>Fair Market Value:</b> _____																	
<b>Short Description:</b> Year <u>2009</u> Manufacturer <u>CHEVROLET</u> Model <u>3500</u>																			
<b>VIN:</b> <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20px; height: 20px;">1</td> <td style="width: 20px; height: 20px;">G</td> <td style="width: 20px; height: 20px;">B</td> <td style="width: 20px; height: 20px;">H</td> <td style="width: 20px; height: 20px;">C</td> <td style="width: 20px; height: 20px;">7</td> <td style="width: 20px; height: 20px;">3</td> <td style="width: 20px; height: 20px;">6</td> <td style="width: 20px; height: 20px;">8</td> <td style="width: 20px; height: 20px;">9</td> <td style="width: 20px; height: 20px;">F</td> <td style="width: 20px; height: 20px;">1</td> <td style="width: 20px; height: 20px;">3</td> <td style="width: 20px; height: 20px;">9</td> <td style="width: 20px; height: 20px;">7</td> <td style="width: 20px; height: 20px;">1</td> <td style="width: 20px; height: 20px;">5</td> </tr> </table> Title Restriction: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N			1	G	B	H	C	7	3	6	8	9	F	1	3	9	7	1	5
1	G	B	H	C	7	3	6	8	9	F	1	3	9	7	1	5			
<b>Mileage/Odometer:</b> <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20px; height: 20px;">1</td> <td style="width: 20px; height: 20px;">6</td> <td style="width: 20px; height: 20px;">0</td> </tr> </table> Odometer Accurate <input type="checkbox"/> Y <input checked="" type="checkbox"/> N: <u>MAY BE MORE OR LESS</u>			1	6	0	0	0	0											
1	6	0	0	0	0														
<b>Long Description:</b> Primary Use for Vehicle: <u>WORK TRUCK</u> GVW: <u>1 TON</u>																			
This Vehicle: <input type="checkbox"/> Starts <input checked="" type="checkbox"/> Starts with a Boost & <input checked="" type="checkbox"/> Is Operable <input checked="" type="checkbox"/> Is Not Operable <input type="checkbox"/> For Parts Only																			
Date Removed From Service: <u>2024</u> Maintenance Records: <input checked="" type="checkbox"/> Available <input type="checkbox"/> Not Available For Inspection																			
<b>Engine Manufacture:</b> <u>DURAMAK</u> <b>Engine:</b> <u>6.6</u> L, V <input type="checkbox"/> Gas <input checked="" type="checkbox"/> Diesel																			
This vehicle was maintained every <u>5000</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles      # of Axles <u>2</u>																			
<b>Engine Condition:</b> <input checked="" type="checkbox"/> Is operable <input checked="" type="checkbox"/> Needs repair <input type="checkbox"/> Is in Unknown Condition      Jake Brake: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																			
Engine Repairs needed: <u>NEEDS TO BE SERVICE, DOES NEED THE BRAKE SYSTEM RE DONE</u>																			
<b>Transmission Manufacture:</b> <u>ALLISON</u> <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual ___ Speed																			
<b>Transmission Condition</b> is: <input checked="" type="checkbox"/> Operable <input type="checkbox"/> Needs Repair <input type="checkbox"/> Unknown <input type="checkbox"/> Rebuilt (Date: _____)																			
Transmission Repairs Needed: <u>NONE</u>																			
<b>Exterior:</b> Color <u>WHITE</u> <b>Windows:</b> <input checked="" type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked _____																			
Minor: <input checked="" type="checkbox"/> Dents <input checked="" type="checkbox"/> Scratches <input checked="" type="checkbox"/> Dings <b>Tire Condition:</b> <input type="checkbox"/> Low _____ <input type="checkbox"/> Flat _____																			
Damage to: <u>BACK BUMPER, AND PAINT IS CHIPPED ON HOOD.</u>																			
Additional Damage to: <u>OTHER MINOR DINGS AND SCRATCHES, WILL BE IN PICTURES</u>																			
Decals: <input checked="" type="checkbox"/> None <input type="checkbox"/> Have been sprayed <input checked="" type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input checked="" type="checkbox"/> No Impressions																			
Capacity: <u>4 DOOR</u> Loader: <input type="checkbox"/> Front <input type="checkbox"/> Side      Electronic Tarp: <input type="checkbox"/> Yes <input type="checkbox"/> No      Condition: _____																			
<b>Interior:</b> Color <u>GRAY</u> <input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather																			
Damage to Seats: <u>DRIVER FRONT SEAT</u>																			
Damage to Dash/Floor: <u>NONE</u>																			
Radio: Brand _____ <input type="checkbox"/> AM <input checked="" type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD																			
<input checked="" type="checkbox"/> Cruise Control <input checked="" type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <b>Airbags:</b> <input checked="" type="checkbox"/> Driver's Side <input checked="" type="checkbox"/> Dual																			
<input checked="" type="checkbox"/> AC <input type="checkbox"/> No AC      AC Condition: <input checked="" type="checkbox"/> Cold <input type="checkbox"/> Unknown <b>Power:</b> <input checked="" type="checkbox"/> Windows <input checked="" type="checkbox"/> Doorlocks <input checked="" type="checkbox"/> Steering <input type="checkbox"/> Seats																			
<b>Additional Equipment:</b> Manufacturer: _____ Model: _____																			
Serial # _____ Description: _____																			
Equipment Condition: <input type="checkbox"/> Is operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is in Unknown Condition																			
Other Equipment: _____																			
<b>Location of Asset:</b> _____																			
<b>For more information contact:</b> _____																			





**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding approval to declare a 1986 Napa 240 Air Compressor as surplus equipment and dispose as State Law allows.

Requested By: Carlos Garcia, Street Superintendent

Submitted By: Carlos Garcia, Street Superintendent

Date Submitted: March 5, 2025

For the Agenda of: March 10, 2025

**Procurement and Funding Statement:**

N/A

Attachments: Inspection Report and Photos

**Summary Statement:**

The compressor was removed from service in January 2025. The compressor needs new wiring and a new air line.

**Recommendation:**

To consider a motion to declare 1986 Napa 240 Air Compressor as surplus equipment and dispose as State Law allows.

# Generic Inspection Form

<b>Inventory ID:</b> _____	<b>Asset Number</b> _____	<b>Anticipated Sale Price:</b> _____
<b>Short Description:</b> AIR COMPRESSOR		
Year 1986 _____	Manufacturer NAPA _____	Model 240 _____
<b><u>Please fill in or check if apply</u></b> <span style="float:right;"><b>Long Description:</b></span>		
This Equipment: <input checked="" type="checkbox"/> Is Operable <input type="checkbox"/> Is Not Operable <input type="checkbox"/> For Parts Only <input checked="" type="checkbox"/> Needs Repair <input type="checkbox"/> The Condition is Unknown		
<input type="checkbox"/> Hours: _____ This equipment was maintained every _____ <input type="checkbox"/> Hours <input type="checkbox"/> Days		
Serial # _____		
Repairs needed: NEW AIR LINE, NEW WIRING, MAY NEED MORE _____		
<b><u>Description of Use</u></b>		
1 PHASE 100 GALLON AIR COMPRESSER		
PULLED OUT OF SERVICE JAN 2025		
Color _____ <input type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather <input type="checkbox"/> Metal <input type="checkbox"/> Plastic <input type="checkbox"/> Wood <input type="checkbox"/> Rubber		
Minor damage to: _____		
Major damage to: _____		
Size: Length: Feet: _____ Inches: _____ Width/Depth: Feet: _____ Inches: _____ Height: Feet: _____ Inches: _____		
Men's Size: _____ Women's Size: _____		
<b>Additional Equipment:</b> Manufacturer _____ Model _____		
Serial # _____ Condition: <input type="checkbox"/> Is Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Unknown Condition		
Description: _____		
<b>Additional Equipment:</b> Manufacturer _____ Model _____		
Serial # _____ Condition: <input type="checkbox"/> Is Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Unknown Condition		
Description: _____		
<b>Additional Equipment:</b> Manufacturer _____ Model _____		
Serial # _____ Condition: <input type="checkbox"/> Is Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Unknown Condition		
Description: _____		
<b>Comments:</b>		
_____		
_____		
<b>Location of Asset:</b> _____		
<b>For more information contact:</b> _____		



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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding approval to declare a 2004 Asphalt Zipper Milling Machine as surplus equipment and allow staff to dispose of as State Law allows.

Requested By: Carlos Garcia, Street Superintendent

Submitted By: Carlos Garcia, Street Superintendent

Date Submitted: March 5, 2025

For the Agenda of: March 10, 2025

**Procurement and Funding Statement:**

N/A

Attachments: Inspection Report and Photos

**Summary Statement:**

The milling machine attaches to the bucket on the front-end loader. The motor to the zipper is operable, however, it does need a new battery. The machine sits on a Williamson trailer.

**Recommendation:**

To consider a motion to declare a 2004 Asphalt Zipper Milling Machine as surplus equipment and allow staff to dispose of as State Law allows.

# Generic Inspection Form

Inventory ID: \_\_\_\_\_

Asset Number \_\_\_\_\_

Anticipated Sale Price: **15,000**

Short Description: MILLING MACHINE

Year 2004

Manufacturer ASHPALT ZIPPER

Model AZ 480

**Please fill in or check if apply**

**Long Description:**

This Equipment:  Is Operable  Is Not Operable  For Parts Only  Needs Repair  The Condition is Unknown

Hours: N/A This equipment was maintained every \_\_\_\_\_  Hours  Days

Serial # 48000181

Repairs needed: BATTERY

**Description of Use**

ATTACHES TO BUCKET ON FRONT END LOADER

Color \_\_\_\_\_  Cloth  Vinyl  Leather  Metal  Plastic  Wood  Rubber

Minor damage to: \_\_\_\_\_

Major damage to: \_\_\_\_\_

Size: Length: Feet: \_\_\_\_\_ Inches: \_\_\_\_\_ Width/Depth: Feet: \_\_\_\_\_ Inches: \_\_\_\_\_ Height: Feet: \_\_\_\_\_ Inches: \_\_\_\_\_

Men's Size: \_\_\_\_\_ Women's Size: \_\_\_\_\_

**Additional Equipment:** Manufacturer JD Model \_\_\_\_\_

Serial # 504850 JD Condition:  Is Operable  Needs repair  Unknown Condition

Description: MOTOR TO ZIPPER

**Additional Equipment:** Manufacturer WILLIAMSON Model BT0006

Serial # 109FS06114U22707 Condition:  Is Operable  Needs repair  Unknown Condition

Description: TRAILER FOR ASPHALT MACHINE

**Additional Equipment:** Manufacturer \_\_\_\_\_ Model \_\_\_\_\_

Serial # \_\_\_\_\_ Condition:  Is Operable  Needs repair  Unknown Condition

Description: \_\_\_\_\_

**Comments:**

Location of Asset: \_\_\_\_\_

For more information contact: \_\_\_\_\_



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City Manager

ITEM NO. 7.12

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding approval to declare a 2000 Ford F250 work truck as surplus fleet and allow staff to dispose of according to State law.

Requested By: Carlos Garcia, Street Superintendent

Submitted By: Carlos Garcia, Street Superintendent

Date Submitted: March 5, 2025

For the Agenda of: March 10, 2025

**Procurement and Funding Statement:**

N/A

Attachments: Inspection Report/ Photos

**Summary Statement:**

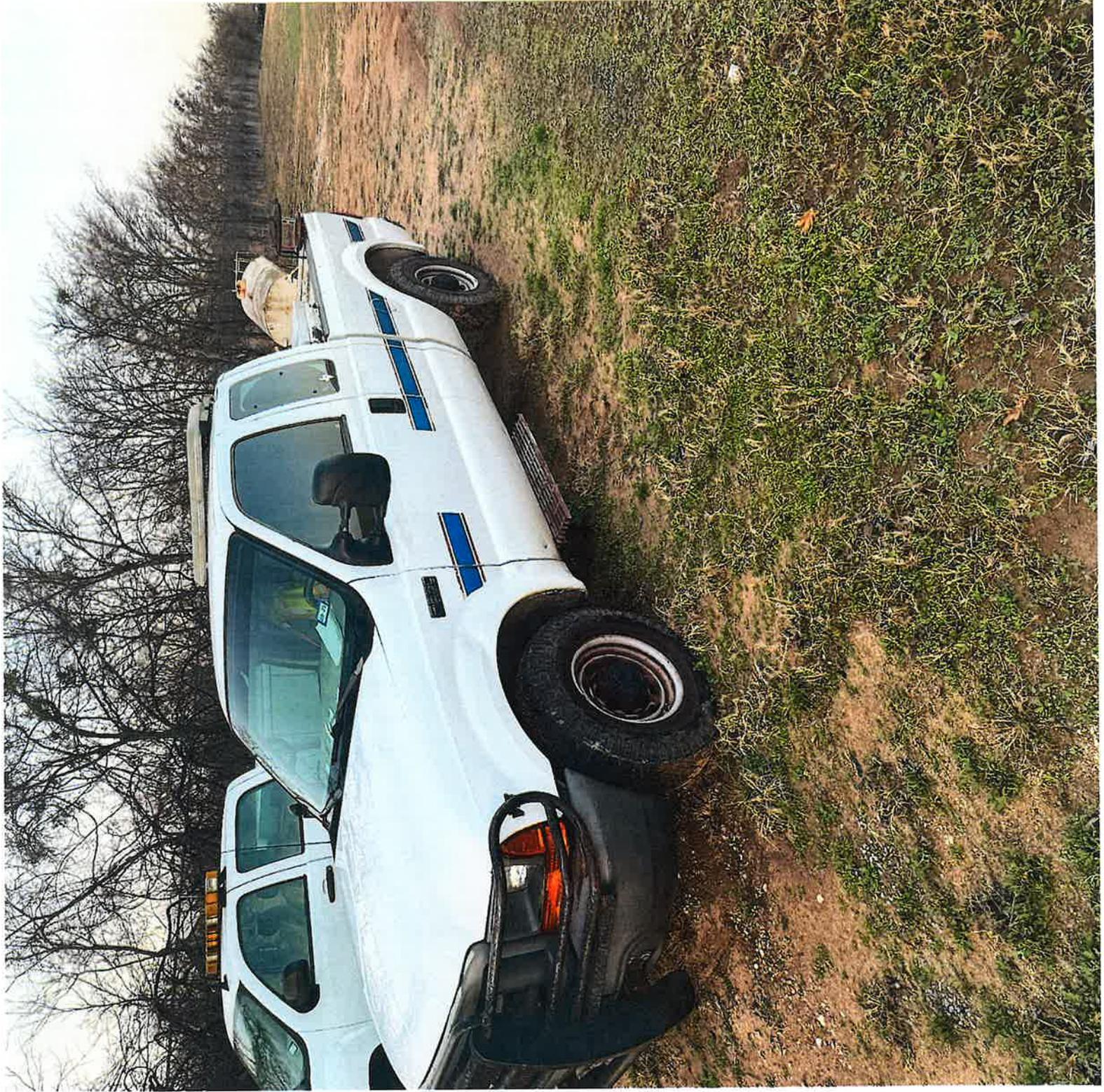
This truck was removed from service in December 2024. The truck is operable, there is an oil leak that needs repaired. Transmission needs to be repaired. The truck will not shift into park, but will start in neutral. There is interior damage, exterior dings, dents and the truck A/C unit is not working.

**Recommendation:**

To consider a motion to declare a 2000 Ford F250 work truck as surplus fleet and allow staff to dispose of as State Law allows.

## Heavy Truck Inspection Form

<b>Inventory ID:</b> _____	<b>Asset Number:</b> _____	<b>Fair Market Value:</b> _____																	
<b>Short Description:</b> Year <u>2000</u> Manufacturer <u>FORD</u> Model <u>F 250 V10</u>																			
<b>VIN:</b> <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td>1</td><td>F</td><td>T</td><td>N</td><td>X</td><td>2</td><td>0</td><td>S</td><td>6</td><td>Y</td><td>E</td><td>D</td><td>9</td><td>4</td><td>5</td><td>3</td><td>6</td> </tr> </table> Title Restriction: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N			1	F	T	N	X	2	0	S	6	Y	E	D	9	4	5	3	6
1	F	T	N	X	2	0	S	6	Y	E	D	9	4	5	3	6			
<b>Mileage/Odometer:</b> <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td>1</td><td>4</td><td>4</td><td>8</td><td>4</td><td>1</td> </tr> </table> Odometer Accurate <input checked="" type="checkbox"/> Y <input type="checkbox"/> N: _____			1	4	4	8	4	1											
1	4	4	8	4	1														
<b>Long Description:</b> Primary Use for Vehicle: <u>WORK TRUCK</u> GVW: <u>6800</u> This Vehicle: <input checked="" type="checkbox"/> Starts <input type="checkbox"/> Starts with a Boost & <input checked="" type="checkbox"/> Is Operable <input type="checkbox"/> Is Not Operable <input type="checkbox"/> <b>For Parts Only</b> Date Removed From Service: <u>DEC 2024</u> Maintenance Records: <input type="checkbox"/> Available <input type="checkbox"/> Not Available For Inspection <b>Engine Manufacture:</b> <u>V10 TRITON</u> <b>Engine:</b> <u>6.8</u> L, V _____ <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel This vehicle was maintained every _____ <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles      # of Axles <u>2</u> <b>Engine Condition:</b> <input checked="" type="checkbox"/> Is operable <input checked="" type="checkbox"/> Needs repair <input type="checkbox"/> Is in Unknown Condition      Jake Brake: <input type="checkbox"/> Yes <input type="checkbox"/> No Engine Repairs needed: <u>OIL LEAK</u> <b>Transmission Manufacture:</b> _____ <input type="checkbox"/> Automatic <input type="checkbox"/> Manual _____ Speed <b>Transmission Condition</b> is: <input type="checkbox"/> Operable <input checked="" type="checkbox"/> Needs Repair <input type="checkbox"/> Unknown <input type="checkbox"/> Rebuilt (Date: _____) Transmission Repairs Needed: <u>WONT SHIFT INTO PARK , WILL START IN NEUTRAL.</u>																			
<b>Exterior:</b> Color <u>WHITE</u> <b>Windows:</b> <input checked="" type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked _____ Minor: <input checked="" type="checkbox"/> Dents <input checked="" type="checkbox"/> Scratches <input checked="" type="checkbox"/> Dings <b>Tire Condition:</b> <input type="checkbox"/> Low _____ <input type="checkbox"/> Flat _____ Damage to: <u>TAIL GATE, FRONT DRIVER QUARTER PANEL</u> Additional Damage to: _____ Decals: <input checked="" type="checkbox"/> None <input type="checkbox"/> Have been sprayed <input checked="" type="checkbox"/> Have been Removed & <input checked="" type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions Capacity: _____    Loader: <input type="checkbox"/> Front <input type="checkbox"/> Side    Electronic Tarp: <input type="checkbox"/> Yes <input type="checkbox"/> No    Condition: _____																			
<b>Interior:</b> Color <u>GRAY</u> <input type="checkbox"/> Cloth <input checked="" type="checkbox"/> Vinyl <input type="checkbox"/> Leather Damage to Seats: <u>NONE</u> Damage to Dash/Floor: <u>BOTTOM OF DASH, PICTURES TO SHOW</u> Radio: Brand _____ <input type="checkbox"/> AM <input checked="" type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD <input type="checkbox"/> Cruise Control <input type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <b>Airbags:</b> <input type="checkbox"/> Driver's Side <input type="checkbox"/> Dual <input type="checkbox"/> AC <input checked="" type="checkbox"/> No AC    AC Condition: <input type="checkbox"/> Cold <input type="checkbox"/> Unknown <b>Power:</b> <input type="checkbox"/> Windows <input type="checkbox"/> Doorlocks <input type="checkbox"/> Steering <input type="checkbox"/> Seats <b>Additional Equipment:</b> Manufacturer: _____    Model: _____ Serial # _____    Description: _____ Equipment Condition: <input type="checkbox"/> Is operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is in Unknown Condition Other Equipment: _____																			
<b>Location of Asset:</b> _____ <b>For more information contact:</b> _____																			



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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding approval to declare a 2005 John Deere 777 Zero Turn Mower as surplus equipment and allow staff to dispose of according to State law.

Requested By: Carlos Garcia, Street Superintendent

Submitted By: Carlos Garcia, Street Superintendent

Date Submitted: March 5, 2025

For the Agenda of: March 10, 2025

**Procurement and Funding Statement:**

N/A

Attachments: Inspection Report/ Photos

**Summary Statement:**

This mower was removed from service in 2020. The mower is not operable, it needs a battery and the carburetor needs to be repaired.

**Recommendation:**

To consider a motion to declare a 2005 John Deere 777 Zero Turn Mower as surplus equipment and allow staff to dispose of according to State law.

# Generic Inspection Form

Inventory ID: \_\_\_\_\_

Asset Number \_\_\_\_\_

Anticipated Sale Price: \_\_\_\_\_

Short Description: 72 INCH JOHN DEERE

Year 2005

Manufacturer JOHN DEERE

Model 777

**Please fill in or check if apply**

**Long Description:**

This Equipment:  Is Operable  Is Not Operable  For Parts Only  Needs Repair  The Condition is Unknown

Hours: N/A This equipment was maintained every \_\_\_\_\_  Hours  Days

Serial # \_\_\_\_\_

Repairs needed: BATTERY, CARBURETOR,

**Description of Use**

ZERO TURN MOWER LAST USED IN 2020

Color \_\_\_\_\_  Cloth  Vinyl  Leather  Metal  Plastic  Wood  Rubber

Minor damage to: \_\_\_\_\_

Major damage to: \_\_\_\_\_

Size: Length: Feet: \_\_\_\_\_ Inches: \_\_\_\_\_ Width/Depth: Feet: \_\_\_\_\_ Inches: \_\_\_\_\_ Height: Feet: \_\_\_\_\_ Inches: \_\_\_\_\_

Men's Size: \_\_\_\_\_ Women's Size: \_\_\_\_\_

**Additional Equipment:** Manufacturer \_\_\_\_\_ Model \_\_\_\_\_

Serial # \_\_\_\_\_ Condition:  Is Operable  Needs repair  Unknown Condition

Description: \_\_\_\_\_

**Additional Equipment:** Manufacturer \_\_\_\_\_ Model \_\_\_\_\_

Serial # \_\_\_\_\_ Condition:  Is Operable  Needs repair  Unknown Condition

Description: \_\_\_\_\_

**Additional Equipment:** Manufacturer \_\_\_\_\_ Model \_\_\_\_\_

Serial # \_\_\_\_\_ Condition:  Is Operable  Needs repair  Unknown Condition

Description: \_\_\_\_\_

**Comments:**

Location of Asset: \_\_\_\_\_

For more information contact: \_\_\_\_\_



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gc  
City Manager

ITEM NO. 7.14

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding 2025 Consumer Price Index (CPI), adjustment to Municipal Telecommunications Right-of-Way access line rates.

**Requested By:** Yvonne Moreno, Finance Director

**Submitted By:** Yvonne Moreno, Finance Director

**Date Submitted:** March 12, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

N/A

**Attachments:** CPI Adjustment Sheet

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**Summary Statement:**

This item is considered annually by Council as a pass-through rate to telephone customers. For the past twelve years the City has opted not to increase access line rates to consumers and due to the relatively small impact, staff recommends Council take no action.

**Recommendation:**

To consider taking no action or to consider a motion to not raise the Right-of-Way access line rates.



# Public Utility Commission of Texas

1701 N. Congress Ave., PO Box 13326, Austin, TX 78711-3326

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## 2025 CONSUMER PRICE INDEX (CPI) ADJUSTMENT TO MUNICIPAL TELECOMMUNICATIONS RIGHT-OF-WAY ACCESS LINE RATES

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February 28, 2025

### PURPOSE

This letter is to notify you that your city's 2025 maximum access line rates have increased by 1.4785% due to inflation, as measured by the CPI. This adjustment has been made pursuant to Chapter 283 of the Local Government Code (House Bill 1777).

### DEFAULT RATES FOR 2025: NO CHANGE

Based on the choice made by your city in April 2024, your city's 2025 rate will either be adjusted for inflation, or will remain the same as your 2024 rate. According to our records, when similar CPI adjustments were made in April 2024, you opted NOT to adjust your rates for inflation, (i.e. you chose LESS than the maximum allowable CPI-adjusted rates). Therefore, your 2025 rates will REMAIN at your 2024 level and your rates will NOT increase. You have the option to refuse this default rate and request an increase in rates by taking the action explained below.

### ACTION BY CITY: TO REQUEST AN INCREASE

(1) You do not have to respond if you desire to keep your 2025 rates at the 2024 levels. (2) Respond ONLY if you want an INCREASE from the 2024 rates. (3) To request an increase, notify the PUC using page 2 of this letter no later than April 30, 2025. (4) The PUC does not require City council authorization; however, if your city charter requires it, please do so immediately. (5) Verify your contact information and highlight any changes. (6) Make a copy of this document.

### WHAT HAPPENS IF A CITY DOES NOT RESPOND BY APRIL 30, 2025?

If a city does not respond by April 30, 2025, the rates for your city will remain at the 2024 levels. The next opportunity to adjust your rates will be September 1, 2025.

### WHAT HAPPENS NEXT?

The PUC will notify telephone companies of your desired rates and your city will be compensated accordingly no later than July 1, 2025.

### FUTURE REVISIONS TO CPI

The access line rates will be revised annually in March depending on whether the CPI changes for the previous year. If the CPI changes for the year 2025, you will receive a similar letter in 2026.

See over...

**City of Lampasas**

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**SECTION 1: Your new 2025 CPI adjusted maximum rates are as follows:**

**Residential:** \_\_\_\_\_ \$1.99      **Non-Residential:** \_\_\_\_\_ \$4.49      **Point-to-Point:** \_\_\_\_\_ \$6.74

**SECTION 2: Your default rates for 2025 are as follows and are the same as your 2024 rates.**

**Note: This is lower because you have chosen to do so previously.**

**Residential:** \_\_\_\_\_ \$1.23      **Non-Residential:** \_\_\_\_\_ \$2.83      **Point-to-Point:** \_\_\_\_\_ \$4.31

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**To increase your default rates by any amount up to your 2025 maximum rates shown in SECTION 1, notify the PUC by completing the section below. You can mail or fax this page to the PUC. To accept rates in SECTION 2, no action is required.**

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I \_\_\_\_\_, Title \_\_\_\_\_, am an authorized representative for the City/Town/Village of \_\_\_\_\_. The City declines to accept the default rates indicated in SECTION 2 above. Instead, we choose the following rates: Residential \_\_\_\_\_; Non-Residential \_\_\_\_\_; Point-to-Point \_\_\_\_\_.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Other Comments:

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**HOW TO RESPOND**

Mail: Stephen Mendoza  
Public Utility Commission  
P.O. Box 13326  
Austin, TX 78711-3326

**INQUIRIES**

Inquiries only. NOT for sending your response.  
HB1777@puc.texas.gov  
Phone No: 512-936-7394

Or FAX to Stephen Mendoza at: 512-936-7428;  
EMAIL to stephen.mendoza@puc.texas.gov

**CITY CONTACT INFORMATION**

Please notify us if the contact information we have on file for your city has changed. Thank you.

Phone No. 1: \_\_\_\_\_ (512) 556-6831  
Phone No. 2: \_\_\_\_\_  
Fax No: \_\_\_\_\_ (512) 556-2074  
Email: \_\_\_\_\_ yvonne@cityoflampasas.com

**Address**

YVONNE MORENO FINANCE DIRECTOR  
or current city official responsible for right-of-way issues  
CITY OF LAMPASAS  
312 EAST THIRD ST  
LAMPASAS TX 76550

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding approval of a standard professional services agreement between Bureau Veritas North America, Inc. and the City of Lampasas.

**Requested By:** Erin Corbell, City Manager

**Submitted By:** Erin Corbell, City Manager

**Date Submitted:** March 13, 2025

**For the Agenda of:** March 17, 2025

**Procurement and Funding Statement:**

Fees will be collected by the City of Lampasas in accordance with the Bureau Veritas Fee Schedule and paid through monthly billing.

**Attachments:**

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**Summary Statement:**

The City of Lampasas currently has a contract with Bureau Veritas for services dated January 29, 2013. In the absence of a Building Official, Bureau Veritas can continue permitting, inspection, plan review and additional services.

This is an updated Professional Services Agreement and Fee Schedule for Third Party Services.

**Recommendation:**

Staff recommends approving the Professional Services Agreement with Bureau Veritas.



**BUREAU VERITAS NORTH AMERICA, INC.  
STANDARD PROFESSIONAL SERVICES AGREEMENT**

This STANDARD PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between Bureau Veritas North America, Inc., (“BVNA”), and the City of Lampasas, Texas, (“Client”).

These Terms and Conditions govern the work to be performed by Bureau Veritas North America, Inc. (“BVNA”), as specified in the proposal prepared by BVNA of which these Terms and Conditions are a part thereof.

WHEREAS, the Client desires that BVNA provide independent professional services for Client under the terms of a Standard Professional Services Agreement;

WHEREAS, BVNA represents that it is a professional independent consulting firm and is willing and able to perform such services upon terms and conditions hereinafter set forth;

WHEREAS, all services will be conducted in accordance with these terms and conditions and the agreed upon Scope of Services and Fee Schedule the forms of which are attached as Attachments “A” and “B” respectively.

NOW, THEREFORE, in consideration of the foregoing and of the benefits to each of the parties accruing, the parties hereto do mutually agree as follows:

**AGREEMENT**

**1. Initiation of Services:** During the term of this Agreement, Client may call upon BVNA to perform specific work from the scope to be defined per project in accordance with the agreed upon fees. Individual projects may be delineated via a specific proposal in accordance with the terms and conditions set forth in this Agreement. BVNA agrees to furnish services in conformity with the terms hereof and the following documents which are incorporated by reference and made a part hereof. No subsequent amendment to this Agreement shall be binding on either BVNA or Client unless reduced to writing and signed by an authorized Representative of BVNA and Client. Any pre-printed forms including, but not limited to: purchase orders, shipping instructions, or sales acknowledgment forms of either party containing terms or conditions at variance with or in addition to those set forth herein shall not in any event be deemed to modify or vary the terms of this Agreement.

**2. Scope of Services:** BVNA shall provide its services at the time, place, and in the manner specified in the proposal.

**3. Term.** This Agreement shall remain in effect from the effective date of the Agreement unless terminated by written notice to the other party at least thirty (30) days prior to termination. Fees may be adjusted annually.

**4. Time of Performance:** The services of BVNA are to commence upon execution of this Agreement and shall continue until all authorized work is completed. BVNA shall use commercially reasonable best efforts

in performing services under these Terms and Conditions, and the Companion Documents ("Agreement"). Companion Documents shall mean any documents accompanying BVNA's Proposal, including but not limited to the Scope of Work, Fee Schedules or any other Exhibits specific to the project. BVNA shall not be responsible for failure to perform its services if i) there is a failure or delay by Client or its contractors in providing BVNA with the necessary access to properties, documentation, information, or materials; ii) Client or its contractors fail to approve or disapprove BVNA's work; or iii) if Client causes delays in any way whatsoever. In any of these events, BVNA's time for completion of its service shall be extended accordingly. BVNA shall not be responsible for failure to perform if such failure is due to any act of God, labor trouble, fire, inclement weather, act of governmental authority, failure of transportation, accident, power failure or interruption, or any other cause reasonably beyond BVNA's control. In any of these events, BVNA's time for completion of its services shall be extended accordingly.

**5. Compensation:** Compensation to be paid to BVNA shall be in accordance with the Schedule of Fees set forth in accordance with the agreed upon fee schedule per project.

**6. Method of Payment:** BVNA shall submit monthly billings to Client describing the work performed during the preceding month. Client shall pay BVNA no later than thirty (30) days after receipt of the monthly invoice by Client's staff. If the invoice is not paid within such period, Client shall be liable to BVNA for a late charge accruing from the date of such invoice to the date of payment at the lower of eighteen (18) percent per annum or the maximum rate allowed by law. Further, if the invoice is not paid within such period, BVNA may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of services immediately following written notice from BVNA to Client. Notwithstanding any such termination of services, Client shall pay BVNA for all services rendered by BVNA up to the date of termination of services plus all interest, termination costs and expenses incurred by BVNA. Client shall reimburse BVNA for all costs and expenses of collection, including reasonable attorney's fees. For work requiring a construction permit to be issued, the total fee will be billed when the permit is issued by the Jurisdiction.

**7. Construction Monitoring:** If BVNA is engaged by Client to provide a site representative for the purpose of monitoring specific portions of any construction work, as set forth in the proposal, then this Section 7 shall apply. If BVNA's engagement does not include such construction monitoring, then this Section shall be null and void. In connection with construction monitoring, BVNA will report observations and professional opinions to Client. BVNA shall report to Client any observed work which, in BVNA's opinion, does not conform to plans and specifications. BVNA shall have no authority to reject or terminate the work of any agent or contractor of Client. No action, statements, or communications of BVNA, or BVNA's site representative, can be construed as modifying any agreement between Client and others. BVNA's presence on the Project site in no way guarantees the completion or quality of the performance of the work of any party retained by Client to provide construction related services. Neither the professional activities of BVNA, nor the presence of BVNA or its employees, representatives, or subcontractors on the Project Site, shall be construed to impose upon BVNA any responsibility for methods of work performance, superintendence, sequencing of construction, or safety conditions at the Project site. Client acknowledges that Client or its general contractor is solely responsible for job site safety, and warrants and agrees that such responsibility shall be made evident in any Project owner's agreement with the general contractor. Client also agrees to make BVNA an additional insured under any general contractor's General Liability insurance policy. Prior to the commencement of the Work, Client shall provide BVNA with a certificate of insurance evidencing the required insurance. Such certificates shall be issued by an insurance carrier(s) acceptable to BVNA and shall be endorsed to include: (1) BVNA as additional insured; (2) thirty (30) days prior written notice of cancellation or material change in any of the coverages; and (3) a waiver of subrogation as to BVNA. Each policy of insurance required shall be written by an insurance company with a minimum rating by A.M. Bests & Company of A-VI. This insurance shall be primary to any insurance available to BVNA. In the event BVNA expressly assumes any health and safety responsibilities for hazardous materials or other items specified in this Agreement, the acceptance of such responsibility does not and shall not be deemed an acceptance of responsibility for any other

health and safety requirements, such as, but not limited to, those relating to excavation, trenching, drilling or backfilling.

**8. Ownership of Documents:** All plans, studies, documents and other writings prepared by BVNA, its officers, employees and agents and subcontractors in the course of implementing this Agreement shall remain the property of BVNA. The Client acknowledges that all intellectual property rights related to the performance of the Agreement, including but not limited to the names, service marks, trademarks, inventions, logos and copyrights of BVNA and its affiliates, (collectively, the “**Rights**”) are and shall remain the sole property of BVNA or its affiliates and shall not be used by the Client, except solely to the extent that the Client obtains the prior written approval of BVNA and then only in the manner prescribed by BVNA. If BVNA terminates the Agreement in accordance with the provisions of Article 29 below, any such license granted by BVNA to the Client shall automatically terminate.

**9. Use of Data or Services:** BVNA shall not be responsible for any loss, liability, damage, expense or cost arising from any use of BVNA’s analyses, reports, certifications, advice or reliance upon BVNA’s services, which is contrary to, or inconsistent with, or beyond the provisions and purposes set forth therein or included in these Terms and Conditions, or in the Companion Documents. Client understands and agrees that BVNA’s analyses, reports, certifications and services shall be used solely by the Client, and only Client is allowed to rely on such work product. If a third party relies on the services, analyses, reports or certifications without BVNA’s written permission, then Client agrees to defend and indemnify BVNA from any claims or actions that are brought as a result of such reliance.

**10. Independent Contractor:** It is understood that BVNA, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the Client. BVNA shall obtain no rights to retirement benefits or other benefits which accrue to Client’s employees, and BVNA hereby expressly waives any claim it may have to any such rights.

**11. Standard of Care:** **BVNA REPRESENTS THAT THE SERVICES, FINDINGS, RECOMMENDATIONS AND/OR ADVICE PROVIDED TO CLIENT WILL BE PREPARED, PERFORMED, AND RENDERED IN ACCORDANCE WITH PROCEDURES, PROTOCOLS AND PRACTICES ORDINARILY EXERCISED BY PROFESSIONALS IN BVNA’S PROFESSION FOR USE IN SIMILAR ASSIGNMENTS AND PREPARED UNDER SIMILAR CONDITIONS AT THE SAME TIME AND LOCALITY. CLIENT ACKNOWLEDGES AND AGREES THAT BVNA HAS MADE NO OTHER IMPLIED OR EXPRESSED REPRESENTATION, WARRANTY OR CONDITION WITH RESPECT TO THE SERVICES, FINDINGS, RECOMMENDATIONS OR ADVICE TO BE PROVIDED BY BVNA PURSUANT TO THIS AGREEMENT.**

**12. Indemnity:** Subject to the Limitation of Liability included in this Agreement, **BVNA** shall indemnify and hold harmless Client from and against losses, liabilities, and reasonable costs and expenses (for property damage and bodily injury, including reasonable attorney’s fees), to the extent directly and proximately caused by BVNA’s negligent performance of services or breach of warranty under this Agreement.

BVNA shall not be obligated to defend the Client until there is an actual finding of negligence or if the parties agree otherwise. Client shall defend, indemnify and hold harmless BVNA, its employees, directors, officers, and agents, from and against claims, losses, liabilities, and reasonable costs and expenses (including reasonable attorney’s fees) that are: i) related to, or caused by the negligence or willful misconduct of Client, its employees, or agents; ii) related to this Agreement or the work to be performed by BVNA for which BVNA is not expressly responsible; or iii) the expressed responsibility of the Client under this Agreement.

**13. Limitation of Liability:** To the fullest extent permitted by law and notwithstanding anything else in this Agreement to the contrary, the total aggregate liability of BVNA, its affiliates, employees, officers, directors and agents (Collectively referred to in this paragraph as “BVNA”) for all claims for negligent

professional acts, errors or omissions arising out of this Agreement is limited to \$50,000 or the amount of the total fees hereunder, whichever is greater.

14. **Insurance:** BVNA, at BVNA's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies with insurers possessing a Best's rating of no less than A:VII:

- a. **Workers' Compensation Coverage:** BVNA shall maintain Workers' Compensation and Employer's Liability Insurance for its employees in accordance with the laws of the state where the services are being performed. Any notice of cancellation or non-renewal of all Workers' Compensation policies will be sent to the Client in accordance with the policy provisions.
- b. **General Liability Coverage:** BVNA shall maintain Commercial General Liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage.
- c. **Automobile Liability Coverage:** BVNA shall maintain Automobile Liability insurance covering bodily injury and property damage for activities of BVNA employee arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired and non-owned vehicles, in an amount not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
- d. **Professional Liability Coverage:** BVNA shall maintain Professional Errors and Omissions Liability for protection against claims alleging negligent acts, errors or omissions which may arise from BVNA's services under this Agreement. The amount of this insurance shall not be less than one million dollars (\$1,000,000) on a claims-made annual aggregate basis.

BVNA shall name Client as additional insured and other parties that it deems appropriate to be additionally insured under BVNA's Commercial General Liability policy and Automobile Liability policy, if requested to do so by Client. The Client, on its own behalf and on the behalf of any others that are named as additionally insured at Client's request, agrees that providing such insurance or the additional insured endorsement shall in no way be construed as an assumption by BVNA of any liability for the negligence or willful misconduct or any wrongful behavior on the part of Client or others that are named additionally insured.

15. **Consequential and Punitive Damages:** Neither BVNA nor Client shall be liable under any circumstances for loss of profits, loss of product, consequential damages of any kind, indirect damages of any kind or special damages of any kind to the other party, or to any third party. No punitive or exemplary damages of any kind shall be recoverable against either party under any circumstances.

16. **Cause of Action:** If Client makes a claim against BVNA, for any alleged error, omission, or other act arising out of the performance of its professional services and to the extent the Client fails to prove such claim, then the Client shall pay all costs including attorney's fees incurred by BVNA in defending the claim. Any cause of action brought against BVNA shall be brought within one (1) year of the work or services performed under this Agreement.

17. **Compliance with Laws:** BVNA shall use the standard of care in its profession to comply with all applicable federal, state and local laws, codes, ordinance and regulations in effect as of the date services are provided.

18. **Resolution of Disputes:** All claims, disputes, controversies or matters in question arising out of, or relating to, this Agreement or any breach thereof, including but not limited to disputes arising out of alleged design defects, breaches of contract, errors, omissions, or acts of professional negligence, except

those disputes which arise out of or are related to collection matters or fees alone under this Agreement, (collectively "Disputes") shall be submitted to mediation before and as a condition precedent to pursuing any other remedy. Upon written request by either party to this Agreement for mediation of any dispute, Client and BVNA shall select a neutral mediator by mutual agreement. Such selection shall be made within ten (10) calendar days of the date of receipt by the other party of the written request for mediation. In the event of failure to reach such agreement or in any instance when the selected mediator is unable or unwilling to serve and a replacement mediator cannot be agreed upon by Client and BVNA within ten (10) calendar days, a mediator shall be chosen as specified in the Mediation Rules of the American Arbitration Association then in effect, or any other appropriate rules upon which the parties may agree.

Should either party to this Agreement commence any legal action against the other party arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorney's fees.

**19. Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the state where the BVNA office originating the work or proposal is located.

**20. Releases:** All lien releases will be limited to payment issues; no additional terms and conditions may be added to a release of lien.

**21. Waiver of Jury Trial:** Each party waives its right to a jury trial in any court action arising between the parties, whether under this Agreement or otherwise related to the work being performed under this Agreement.

**22. Third Party Beneficiary:** It is expressly understood and agreed that the enforcement of these terms and conditions shall be reserved to the Client and BVNA. Nothing contained in the Agreement shall give or allow any claim or right of action whatsoever by any third person. It is the express intent of the Client and BVNA that any such person or entity, other than Client or BVNA, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary.

**23. Written Notification:** Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent prepaid, first class mail. Any such notice, demand, etc., shall be addressed to the other party at the address set forth in the proposal. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

*If to Client:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*If to BVNA:*

Bureau Veritas North America, Inc.  
Attn: Contract Processing  
1000 Jupiter Road, Suite 900  
Plano, TX 75074

*With cc to:*

Bureau Veritas North America, Inc.  
Attention: Legal Department  
1601 Sawgrass Corporate Parkway, Suite 400  
Fort Lauderdale, FL 33323

**24. Confidential Information:** Neither party shall disclose information identified as confidential to anyone except those individuals who need such information to perform the Services; nor should either party use such confidential information, except in connection with the Work, the performance of the Services or as authorized by the other party in writing. Regardless of the term of this Agreement, each party shall be bound by this obligation until such time as the confidential information shall become part of the public domain. Confidential information shall not include information which is either: (i) known to the public; (ii) was known to the receiving party prior to its disclosure; or (iii) received in good faith from a third party. If either party is required to produce information by valid subpoena or Court order, parties agree to first provide prompt notice to other party in order to allow the party to seek a protective order or other appropriate remedy. This shall not prevent either party from disclosing information to the extent reasonably necessary to substantiate a claim or defense in any adjudicatory proceeding. Client agrees that BVNA shall be permitted to use Client's name and logos in BVNA's marketing materials unless advised or prohibited against it by the Client in writing. The technical and pricing information contained in any proposal or other documents submitted to the Client by BVNA shall be considered confidential and proprietary and shall not be released or disclosed to a third party without BVNA's written consent.

**25. Assignment:** Neither party may assign this Agreement or any right or obligation hereunder without the prior written consent of the other party, which shall not be unreasonably withheld or delayed; provided, however, that no consent shall be necessary in the event of an assignment to a successor entity resulting from a merger, acquisition or consolidation by either party or an assignment to an Affiliate of either party if such successor or Affiliate assumes all obligations under this Agreement. Any attempted assignment, which requires consent hereunder, shall be void and shall constitute a material breach of this Agreement if such consent is not obtained.

**26. Non-Solicitation/Hiring of Employees:**

(a) To promote an optimum working relationship, the Client agrees in good faith that for the term of this Agreement and one year after the completion or termination of the Agreement not to directly or indirectly employ or otherwise engage any current employee of BVNA or any former employee of BVNA who left the employ of BVNA within the six (6) months prior to and including the date of the execution of the Agreement. The loss of any such employee would involve considerable financial loss of an amount that could not be readily established by BVNA. Therefore, in the event that Client should breach this provision and without limiting any other remedy that may be available to BVNA, the Client shall pay to BVNA a sum equal to the employee's current annual salary plus twelve (12) additional months of the employee's current annual salary for training of a new employee as liquidated damages.

(b) BVNA's employees shall not be retained as expert witnesses except by separate written agreement. Client agrees to pay BVNA's legal expenses, administrative costs and fees pursuant to BVNA's then current fee schedule for BVNA to respond to any subpoena.

**27. Prevailing Wage:** This Agreement and any proposals hereunder specifically exclude compliance with any project labor agreement or other union or apprenticeship requirements. In addition, unless explicitly agreed to in the body of the proposal, this Agreement and any proposals hereunder specifically exclude compliance with any State or Federal prevailing wage law or associated requirements, including the Davis Bacon Act. Due to the professional nature of its services BVNA is generally exempt from the Davis Bacon Act and other prevailing wage schemes. It is agreed that no applicable prevailing wage classification or wage rate has been provided to BVNA, and that all wages and cost estimates contained herein are based solely upon standard, no-prevailing wage rates. Should it later be determined by the Client or any applicable agency that in fact prevailing wage applies, then it is agreed that the contract value of this agreement shall be equitably adjusted to account for such changed circumstance. These exclusions shall survive the completion of the project and shall be merged into any subsequently executed documents between the parties, regardless of the terms of such agreement. Client will reimburse, defend, indemnify and hold

harmless BVNA from any liability resulting from a subsequent determination that prevailing wage regulations cover the Projects, including all costs, fines and reasonable attorney's fees.

**28. Waiver:** No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder.

**29. Amendments:** This Agreement may be modified or amended only by a written document executed by both BVNA and Client.

**30. Entire Agreement:** This Agreement constitutes the complete and exclusive statement of Agreement between the Client and BVNA. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.

**31. Termination:** This Agreement may be terminated immediately for cause or by either party without cause upon fifteen (15) days written notice of termination. Upon termination, BVNA shall be entitled to compensation for services performed up to the effective date of termination.

(a) Termination by Client: If the Client terminates this agreement without cause, the Client shall have two options concerning work and assignments that are in-progress. The Client shall select from: (1) Allowing BVNA the opportunity to complete all work and assignments in-progress that may be completed by another provider after the effective date of BVNA's termination; or (2) Providing BVNA with a complete and unconditional release from any and all liability and indemnification requirements regarding all work and assignments that remain in-progress upon BVNA's termination effective date. In the event that Client is silent on termination or does not make an affirmative selection, option (2) providing BVNA with a complete and unconditional release from any and all liability and indemnification requirements will be the default and active selection.

(b) Termination by BVNA: If BVNA terminates without cause, BVNA will provide client with a thirty (30) day transition period from the notice of termination to allow Client sufficient time to secure a new Service Provider. During this transition period, BVNA and Client's responsibilities under this agreement will remain in full force and effect. At the end of the thirty (30) day transition period BVNA will cease all activities. In the event Client shall request BVNA to continue to provide any Services beyond the expiration of the transition period, including any extensions, then BVNA and Client may negotiate in good faith terms of any such extension, including the pricing of Services.

**32. Interpretation of Agreement:** This Agreement shall be interpreted as though prepared by all parties and shall not be construed unfavorably against either party.

**33. Severability of Agreement:** If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with the laws of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be effected and shall remain in full force and effect.

[signatures on following page]

IN WITNESS WHEREOF, the parties hereby execute this agreement upon the terms and conditions stated above and the Attachments following the signatures below.

**BUREAU VERITAS NORTH AMERICA, INC.**

**CLIENT**

Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date:
Address:	Address:
Telephone:	Telephone:
Email:	Email:
DTQR	
Date	

## **ATTACHMENT A SCOPE OF SERVICES**

### **CONSTRUCTION CODE SERVICES**

BVNA and the representatives of BVNA are charged with the enforcement of the provisions of the Jurisdiction's Building Code, Residential Code, Mechanical Code, Electrical Code, Plumbing Code, Fuel Gas Code and Energy Code, acting in good faith and without malice in the discharge of the duties required by these codes or other pertinent law or ordinance shall not thereby be rendered personally liable for damages that may accrue to persons or property as a result of an act or by reason of an act or omission in the discharge of such duties.

#### **Plan Review**

Non-Structural Plan Review services shall be conducted as required by the Jurisdiction's Building Code, Residential Code, Mechanical Code, Electrical Code, Plumbing Code, Fuel Gas Code and Energy Code, and other provided code related documents, as approved by the Jurisdiction. Applicants will be notified of Plan Review Comments and are responsible for addressing comments to the satisfaction of the Jurisdiction. The Jurisdiction has final interpretive authority over all plans and specifications. Permits are issued by the Jurisdiction.

#### **Inspections**

Inspection services shall be conducted as required by the Jurisdiction's Building Code, Residential Code, Mechanical Code, Electrical Code, Plumbing Code, Fuel Gas Code and Energy Code. Special inspections as specified in chapter 17 and non-prescriptive structural inspections of the adopted International Building Code are not included and may be required as specified in the International Building Code. Any violations of the Jurisdiction's codes or concealment of any work prior to approval by BVNA will be reported to the Building Official of the Jurisdiction. The Building Official of the Jurisdiction is the final interpretive authority, and the Certificate of Occupancy will be issued at the discretion of the Jurisdiction.

### **FIRE SERVICES**

#### **Fire Services Plan Review**

Commercial, Multi-Family and Single Family Fire Sprinkler System Plan Review, Commercial Fire Alarm Plan Review, Commercial Underground Fire Sprinkler System Plan Review, Commercial Alternative Fire Extinguishing Systems (includes Kitchen Fire Suppression System, Clean Agent Systems, and CO2 Systems) Plan Review and Commercial Above and Below Ground Fuel Storage Tank Plan Review shall be conducted as required by the Jurisdiction's Fire Code, and other provided code related documents, as approved by the Jurisdiction. Applicants will be notified of Plan Review Comments and are responsible for addressing comments to the satisfaction of the Jurisdiction. The Jurisdiction has final interpretive authority over all plans and specifications. Permits are issued by the Jurisdiction. The State of Texas requires the design and installation of Underground Fire Sprinkler Supply Line plans to be performed by a properly licensed contractor.

#### **Fire Services Inspections**

Commercial, Multi-Family and Single Family Fire Sprinkler System Inspection, Commercial Fire Alarm Inspection, Commercial Underground Fire Sprinkler System Inspection, Commercial Alternative Fire Extinguishing Systems (includes Kitchen Fire Suppression System, Clean Agent Systems, and CO2 Systems) Inspection, Commercial Above and Below Ground Fuel Storage Tank Inspection and Commercial Fire Certificate of Occupancy Inspection services shall be conducted as required by the Jurisdiction's Fire Code. Any violations of the Jurisdiction's codes or concealment of any work prior to approval by BVNA will be reported to the Building Official of the Jurisdiction. The Building Official of the

Jurisdiction is the final interpretive authority. The State of Texas requires the design and installation of Underground Fire Sprinkler Supply Line plans to be performed by a properly licensed contractor.

### **Annual Fire Safety Inspections**

Annual Fire Safety Inspections will be conducted in accordance with the Jurisdiction's Fire Code for commercial establishments and public buildings subject to an annual operation permit.

### **Fire Code Plan Review Services and Inspection Services**

Site and building Plan Review and Inspection services shall be conducted as required by the Jurisdiction's Fire Code. Any violations of the Jurisdiction's codes or concealment of any work prior to approval by BVNA will be reported to the Building Official of the Jurisdiction. The Building Official of the Jurisdiction is the final interpretive authority.

## **HEALTH SERVICES**

BVNA will have an exclusive agreement with Client to ensure compliance with the provisions of the Jurisdiction's Adopted Food Establishment Ordinance. In absence of said ordinance, the provisions of Title 25 Texas Administrative Code Chapter 228, regarding the regulation of food establishments, known as the Texas Food Establishment Rules (TFER), will be enforced. The Texas Administrative Code (TAC), Standards for Public Pools and Spas, Chapter 265, Subchapter L will be enforced for public swimming pools and spas and Subchapter M for Public Interactive Water Features.

BVNA services include the following per permitted installation:

- Review plans for compliance with the applicable laws and rules required.
- Perform inspections to determine compliance with the applicable laws and rules required.
- Inspections will be performed by a Texas Registered Sanitarian
- Swimming pool inspections will be performed by trained, Certified Pool Operators.
- Update or create the required Health forms.
- Web-based project tracking of Health permits.
- Provide written report of any deficiencies.
- Investigation of complaints on permitted facilities.

The Client will have final interpretive authority over all plans, specifications and inspections and is charged with the issuance of all permits and certificates of occupancy.

## **PUBLIC WORKS SERVICES**

Upon receipt of written Notice to Proceed from Client, BVNA will provide Inspection services relative to Public Works Services as outlined below to verify conformance with approved plans, specifications and local ordinances provided by Client.

### **Inspections**

Inspection services include, but are not limited to making site observations, writing correction notices and field reports, attending meetings and answering inquiries in person or by telephone.

### **Plan Review**

Plan Review services include but are not limited to verification of plan compliance with adopted public works standards, attendance at pre-plan design meetings and follow up on design issues.

## **Technical Support**

BVNA will be available for pre-construction or field site meetings and will provide field staff for observation purposes as needed.

## **PLANNING AND MAPPING SERVICES**

**Comprehensive Planning and Mapping services shall be provided as outlined below.**

### **Base Mapping**

- BVNA shall prepare a corporate area base map, which shall show at least the features (a) through (k) below:
  - a) Highway and street rights-of-way;
  - b) Highway designations and street names;
  - c) All major drainage ways;
  - d) Major bodies of water;
  - e) Block and lot lines for all platted subdivisions as available;
  - f) Property lines within unplatted subdivisions as available;
  - g) The width of all major utility easements;
  - h) Railroad rights-of-way;
  - i) All subdivisions and their names;
  - j) Corporate limits;
  - k) Other major facilities or features to include but not necessarily limited to:
    1. Major park and recreation areas and facilities;
    2. Water Treatment plants;
    3. Sewage Treatment plants;
    4. Extraterritorial jurisdiction line, as appropriate; and
    5. Other significant features.

### **Housing Inventory, Analysis and Plan**

- BVNA shall prepare a housing conditions inventory, analysis and plan.
- BVNA shall develop criteria to be used in the classification of building conditions and formulate definitions for each classification. As a minimum, the four following classifications shall be utilized within the study:
  - a) Standard,
  - b) Minor Deteriorating,
  - c) Major Deteriorating, and
  - d) Dilapidated.
- BVNA shall perform an assessment of the exterior of all residential buildings within the city to determine the physical condition of each building or structure. BVNA will record vacant and abandoned residential units as the assessment is being made.
- BVNA shall use the base map to create a Housing Conditions Map depicting all housing conditions as inventoried and showing all housing and its classification as defined by the developed criteria.
- BVNA shall conduct an analysis of housing data to determine problems and housing needs of the current and prospective population.
- BVNA shall prepare a goal(s) statement and annual housing related objectives. To the extent possible, objectives shall be stated in quantifiable terms and target dates set for their achievement.
- BVNA shall identify future implementation actions and probable costs, both public and private, to be taken annually over the next three to five years. These activities shall result in the preparation of an overall program design for housing related activities.

## Population

- BVNA shall compare census data of the locality from 1960 to present. BVNA will provide number of persons in each of the sex, race and Hispanic origin categories.
- BVNA shall determine existing population estimates of the locality by occupied dwelling units. A realistic assessment of the locality's existing population shall be made by reliable methods.
- BVNA shall estimate the locality's future population by five-year increments for the next fifteen to twenty years based on existing trends.
- BVNA will use the base map for illustrative purposes a Population Distribution Map showing the existing and projected population distribution for the planning period.

## Land Use Inventory, Analysis and Plan

- BVNA shall assess and inspect each plot, tract and parcel of land within the project area to determine its use. The project area should include the city's extraterritorial jurisdiction (ETJ).
- BVNA shall use categories in classifying land uses shall include, as a minimum, the following:
  - a) Vacant (vacant developed or vacant undeveloped);
  - b) Agriculture (cultivated and range land - five or more acres);
  - c) Residential (single family, two family, multi-family, manufactured and mobile homes);
  - d) Commercial; (retail and services);
  - e) Industrial; (light and heavy);
  - f) Public and Semi-Public (schools, parks and public buildings); and
  - g) Other such additional or subcategories as may be deemed necessary to accurately reflect the existing pattern of land areas.
- BVNA shall prepare a color-coded Existing Land Use Map of the corporate and ETJ area using the base map. Colors should conform to standard code.
- BVNA shall make a tabulation of the existing land uses to show:
  - a) Total acreage by use;
  - b) Percentage of acreage in each land use;
  - c) Acres per 100 persons, or other standard for comparison purposes; and
  - d) Developed and undeveloped land as a percent of the total land.
- BVNA will make an analysis of the community regarding past and potential developments and will report on factors affecting the development of land, such as those below:
  - a) Occupied dwelling units;
  - b) Existing land use;
  - c) Thoroughfares
  - d) Existing and anticipated population;
  - e) Soil characteristics as related to developments;
  - f) Adequacy of public utilities;
  - g) Adequacy of public facilities;
  - h) Storm drainage problem areas;
  - i) Natural and man-made constraints.
- BVNA shall prepare a goal(s) statement and annual land use related objectives and, using the base map at, BVNA shall prepare a color-coded Future Land Use Map to illustrate the future physical development of the locality during the planning period.

## B. Economic Development

### 1. Historic Development And General Characteristics

- Studies and plans being prepared under this contract should be coordinated with previously developed studies and plans, including any available with the appropriate state office, the regional planning council, etc.
- BVNA shall make a review and analysis of the factors which have contributed to the present development of the planning area to include the following:
  - Development of the economy;
  - Physical growth of the community;
  - The relationship of the community to the region.

## 2. Economic Base, "Barrier Analysis"

- BVNA will prepare an inventory of the social, economic, governmental, and industrial elements of the area's development and potential. The inventory shall, to the extent possible, examine the number of people employed in the retail trade, manufacturing, construction and government, the dollar volume of various local employers, and employee income levels. The inventory shall, as a minimum, include, but need not be limited to, the following, as available and appropriate:
  - a) Retail facilities;
  - b) Wholesale facilities;
  - c) Service facilities;
  - d) Financial facilities;
  - e) Manufacturing facilities;
  - f) The physical facilities and rates for the following utilities and communication services:
    - 1. Electric;
    - 2. Water;
    - 3. Natural gas;
    - 4. Sewage and garbage disposal;
  - g) Transportation;
  - h) Quantity, quality and availability of raw materials;
  - i) Labor supply by sex, industry, and skills;
  - j) Available industrial sites and buildings to include:
    - 1. Location;
    - 2. Utility connections;
    - 3. Transportation;
    - 4. Availability.
- BVNA will determine to the extent possible the relationship of the elements inventoried to economic development potential.
- A "barrier analysis" shall be prepared which rates the following cost factors and operating condition factors, as appropriate. The ratings shall be assigned based on a comparison with regional, state, and/or national standards.
  - a) Cost Factors:
    - 1. Wage levels (g) Land/site costs
    - 2. Electricity costs (h) Local property taxes
    - 3. Fuel costs (i) Financing costs
    - 4. Water costs (j) State costs
    - 5. Sewer costs (k) Other(s), as appropriate
    - 6. Building costs
  - b) Operating Condition Factors:
    - 1. Unskilled labor supply (k) Availability of air service
    - 2. Skilled labor (l) Vocational education facilities
    - 3. Productivity (m) Site availability
    - 4. Unionization (n) School facilities
    - 5. Labor-management relations (o) Medical services
    - 6. Electric power availability (p) Natural features, resources, geography, etc.
    - 7. Water and sewer availability (q) Others, such as, telecommunications,
    - 8. Gas availability aesthetics, community receptivity, laws,
    - 9. Common motor carrier service community organizations, debt, etc.
    - 10. Rail/freight service
  - c) BVNA shall determine whether the city should use other standards and analysis tools in addition to those above to derive an alternative comparison.
  - d) BVNA shall coordinate with community leaders and draw some conclusions as a result of the inventory and analysis required above; and,

- e) Determine whether the pattern of economic growth should be altered.
- f) BVNA shall suggest what type of policies and/or codes should be implemented to improve conditions for the encouragement of economic opportunities and local business expansion and attraction.

### **3. PLAN**

- BVNA shall develop an economic development plan with goals and objectives. To the extent possible, objectives shall be stated in quantifiable terms and target dates set for their achievement.
- The implementation strategy should focus on private and public investment and resources.
- The plan shall include graphics, if appropriate, and shall suggest a response to the inventory and analysis above and provide appropriate or possible:
  - a) Public/private sector projects and their costs;
  - b) Financing sources and incentives; and
  - c) Changes to policies, codes and ordinances that could improve the economic climate.

## **C. Central Business District**

### **1. Commercial Area Inventory**

- BVNA shall make an assessment of the Central Business District (CBD) that should include its area of immediately adjacent influence to include but not necessarily limited to the following:
  - a) The existing land use of the Central Business District;
  - b) Street rights-of-way and pavement widths, where applicable;
  - c) Locations and condition of sidewalks, curbs and gutters;
  - d) On and off-street parking;
  - e) Condition of buildings;
  - f) Location of traffic controls by types; and
  - g) Traffic volumes and turning movements for major streets, where available;
  - h) Physical geographic features of the community that could have a positive or negative effect on the integrity of the CBD.
- BVNA shall show the above inventory on a symbol-coded map.
- BVNA shall prepare a drawing to show the relationship of the CBD to other supportive and competitive development within the community.

### **2. Analysis**

- BVNA shall analyze the findings above and should determine:
  - a) The Central Business District and its relationship to community development to determine if improvements or rearrangement of commercial facilities are needed;
  - b) A ratio of existing and projected commercial acreage;
  - c) A ratio of used and vacant commercial floor area in the central business district; and
  - d) Other significant details and their impact on the vitality of the central business district as they become evident during the course of the study.

### **3. Central Business District Plan**

- BVNA shall prepare a goal(s) statement and annual Central Business District related objectives.
- To the extent possible, objectives shall be stated in quantifiable terms and target dates set for their achievement.
- In relation to recognized problems, goals and objectives, BVNA shall prepare recommendations that could improve the aesthetic values and physical integrity of the Central Business District considering possible:
  - a) Improvement to facades and alleyways;
  - b) Pedestrian walkways;
  - c) Landscape treatment of street medians, pedestrian ways and rest areas; and/or
  - d) Removal of obsolete buildings and overhead utility lines.

- BVNA shall prepare a Central Business District Plan to graphically illustrate the redevelopment of the area in relation to the formulated goals and objectives. The Central Business District
- Plan map(s) shall, as a minimum include but not necessarily be limited to:
  - a) Any necessary rearrangement of land uses to improve compatibility;
  - b) Any necessary building relocation or reorientation in order to improve their usefulness; and
  - c) On and off-street parking areas.
- BVNA shall present phased improvements, estimated costs and sources of funding.

#### **D. Street System**

##### **1. Street Study**

- BVNA shall make an inventory of the physical characteristics of the street system to record, but not necessarily be limited to the following:
  - a) Rights-of-way widths, as available;
  - b) Paving widths, types and condition of pavement;
  - c) Curb and gutter and/or borrow (roadside) ditches;
  - d) Other information concerning configuration, traffic flow, and street conditions, including possible impediments to traffic flow, particularly in an emergency situation, as appropriate and/or available.
- Data and information from the Texas Department of Transportation shall be used to the maximum extent feasible.
- Using the base map for illustrative purposes, BVNA shall prepare a Street Conditions Map showing the existing street system inventory.

##### **2. Street System Analysis**

- BVNA shall make an analysis of the street system and list and rank problems and should present possible alternative actions and costs in providing solutions.
- BVNA shall determine the adequacy of the system to meet existing and forecasted needs, including during emergency situations, and make recommendations for any needed improvements concerning configuration, traffic flow, and street conditions. Recommendation should prepare for contingencies, including planning evacuation routes.

##### **3. Street Plan**

- BVNA shall prepare a goal(s) statement and street-related objectives for the planning period and should include construction-related and policy-related recommendations regarding streets' improvements. To the extent possible, objectives shall be stated in quantifiable terms and target dates set for their achievement. General improvements to meet standards and disaster resiliency needs for at least the first five to ten years shall be stated and include:
  - a) Priorities;
  - b) Estimated costs; and
  - c) Sources of possible funding.
- Using the base map BVNA shall prepare a Future Street Conditions Map.
- The plan shall provide for the elimination of deficiencies and recommended improvements to meet forecasted needs. Improvements shall be in accordance with accepted municipal standards and shall be shown by phases.

#### **E. Thoroughfare System**

##### **1. Inventory Of Major And Collector Streets**

- BVNA shall prepare standards or criteria to determine the definition for major and collector streets and shall include the information in the narrative section of the study.
- BVNA shall conduct a study of major and collector streets to determine the present condition of these streets within the planning area. The study should include but not necessarily be limited to:
  - a) Peak hour and average daily traffic counts, where available;
  - b) Right-of-way widths;

- c) Paving widths, types and condition of pavement;
- d) Traffic control data;
- e) Parking restrictions;
- f) Curb and gutter;
- g) Origin and destination information, where available;
- h) Land use and traffic generator information;
- i) Truck routes; and,
- j) Emergency routes.
- Information from prior studies, the county, Texas Department of Transportation and other available sources shall be used to the maximum extent feasible.
- Using the base map for illustrative purposes, BVNA shall prepare a Thoroughfare Conditions Map to show b. (1) through (9), above, as applicable.

## **2. Thoroughfare Analysis**

- BVNA shall list and rank problems related to the thoroughfares system.
- To determine the size and quality of streets needed in the project area, an analysis shall be made for all major and collector streets, their locations, adequacy or inadequacy for existing and forecasted population, land uses, etc. As a minimum, the following should be considered, where appropriate:
  - a) Texas Department of Transportation traffic counts, local traffic habits, and other factors;
  - b) Circulation studies prepared previously; and
  - c) Street standards approved by the locality and State.

## **3. Thoroughfare Plan**

- BVNA shall prepare a goal(s) statement and thoroughfare system-related objectives for the planning period and should include construction-related and policy-related recommendations regarding thoroughfare system improvements. To the extent possible, objectives shall be stated in quantifiable terms and target dates set for their achievement. General improvements to meet standards and disaster resiliency needs for at least the first five to ten years shall be stated and include:
  - a) Priorities;
  - b) Estimated costs; and
  - c) Sources of possible funding.
- In relation to the analysis of existing and anticipated land use, school and park locations, travel habits, employment centers, traffic generators, traffic volumes; and in coordination with plans of the Texas Department of Transportation, and other available studies, BVNA shall prepare a plan for a system of thoroughfares, major and collector streets to meet the future circulation needs of the planning area.
- Using the base map at its contracted scale for illustrative purposes, BVNA shall show phased improvements on a Future Thoroughfares Map.
- BVNA will prepare sketch plans for improved channeling of traffic at intersections where problems exist or are anticipated during if needed.

## **F. Water System**

### **1. Water System Inventory**

- BVNA shall make a review of all prior studies and other available data on the existing water system.
- BVNA shall make an inventory of the physical characteristics of the system to include, but not necessarily be limited to the following:
  - a) Location of lines, valves, fire hydrants, and line sizes;
  - b) location and capacity of ground and elevated storage facilities;
  - c) Location and capacity of wells and pumps;
  - d) Location and capacity of water treatment facilities, as appropriate;
  - e) Location and capacity of generators;

- f) Condition of system elements and other system data, as available.
- Using the base map for illustrative purposes, BVNA shall prepare a Water System Map showing existing facilities as specified in the inventory required above. Mapping shall show all facilities and illustrate the entire area that the facilities serve.
- BVNA shall report appropriate standards and criteria used to determine the water system needs and include them in the narrative section of the report, including the name of publications where standards can be found. Reference shall be made to the existing and required Drought Contingency and Water Conservation Plan.

## **2. Water System Analysis**

- BVNA shall make an analysis of the water system and list and rank problems and should present possible alternative actions and costs in providing solutions, while particularly considering the water system's ability to provide reliable service, including fire protection within state standards during drought conditions. As a minimum, the following should be considered in determining problems connected with the water system:
  - a) Water quality;
  - b) Storage facilities;
  - c) Availability of water; future needs;
  - d) Water pressure;
  - e) Water costs to city;
  - f) Water cost to customers and review of current and
  - g) Operation procedures.
- Distribution lines;
- Ability to function under disaster situations, such as, flood, fire, tornado, power outages, etc.
- BVNA shall determine the adequacy of the system to meet existing and forecasted needs.
- BVNA shall evaluate the local system's capability to provide water under drought and other disaster-related conditions and in regard to its drought contingency and water conservation plan and accepted conservation practices.
- BVNA shall evaluate the local system's capability to provide water, including during drought and other disaster-related conditions, and coordinate with the Regional Water Plan and the State Water Plan, where applicable.

## **3. Water System Plan**

- BVNA shall prepare a goal(s) statement and water system-related objectives for the planning period and should include construction-related and policy-related recommendations regarding water system improvements. To the extent possible, objectives shall be stated in quantifiable terms and target dates set for their achievement. General improvements to meet standards and disaster resiliency needs for at least the first five to ten years shall be stated and include:
  - a) Priorities;
  - b) Estimated costs; and
  - c) Sources of possible funding.
- The studies and plans developed shall be in strict accord with criteria established by the Texas Commission on Environmental Quality (TCEQ), Texas Water Development Board (TWDB), and the Texas Department of Insurance.
- As much as is applicable, appropriate and possible during the contract period and in coordination with TCEQ, which requires drought management plans, BVNA shall include drought and conservation plans in its overall water system plan. The plans should also include consideration of water provision during other disaster situations, such as flood, fire, tornado, power outages, etc.
- Using the base map for illustrative purposes, BVNA shall illustrate the existing and proposed water system and findings on a Future Water System Map. Recommended improvements shall be shown by phases.

## **G. Wastewater System**

### **1. Wastewater System Inventory**

- BVNA shall make a review of all information regarding the existing wastewater system.
- BVNA shall make an inventory of the physical characteristics of the system to include, but not necessarily limited to the following:
  - a) Location, condition, and size of lines as available;
  - b) Location of manholes and cleanouts;
  - c) Location and capacities of lift stations;
  - d) Location and capacity of generators;
  - e) Treatment facility and operation arrangement.
- Using the base map for illustrative purposes, BVNA shall prepare a Wastewater System Map showing the existing facilities in relation to topographic features.
- BVNA shall report standards or criteria used to determine wastewater system needs and include the criteria in the narrative section of the report with the name of the publication(s) where standards can be found.

### **2. Wastewater System Analysis**

- BVNA shall list and rank problems related to the wastewater system and should present possible alternative actions and costs in providing solutions. As a minimum, the following should be considered in determining problems of the wastewater system:
  - a) Infiltration;
  - b) Industrial waste and special treatment facilities;
  - c) Operational procedures;
  - d) Unserved areas;
  - e) Characteristics of the soil and terrain affecting collection treatment;
  - f) Ability to function under disaster situations, (flood, fire, tornado, power outages, etc.).

### **3. Wastewater System Plan**

- BVNA shall prepare a goal(s) statement and wastewater system-related objectives for the planning period and should include construction-related and policy-related recommendations regarding wastewater system improvements. To the extent possible, objectives shall be stated in quantifiable terms and target dates set for their achievement. General improvements to meet standards and disaster resiliency needs for at least the first five to ten years shall be stated and include:
  - a) Priorities;
  - b) Estimated costs; and
  - c) Sources of possible funding.
- Using the base map for illustrative purposes, BVNA shall prepare a Future Wastewater System Map illustrating phased improvements to the wastewater system in relation to the existing system and topographic features.
- Such prepared plan shall be done in accordance with criteria and standards established by the Texas Commission on Environmental Quality (TCEQ).

## **H. Storm Drainage System**

### **1. Storm Drainage Inventory**

- BVNA shall conduct an assessment of the project area for any existing storm drainage facilities and all natural drainage courses to include as a minimum:
  - a) Location and condition of drainage ways;
  - b) Location and condition of curb and gutter, borrow (roadside) ditches, culverts, and storm sewers;
  - c) Location of 100 years flood hazard areas; and
  - d) Identification of areas within the community where local flooding has occurred.
- Using the base map for illustrative purposes, BVNA shall prepare a Storm Drainage Map showing the existing facilities in relation to topographic features.

## **2. Storm Drainage Analysis**

- BVNA shall list and rank problems related to storm drainage and should present possible alternative actions and costs in providing solutions.
- BVNA shall prepare an analysis of the existing drainage system for both natural and man-made facilities. Major and minor drainage areas and areas that have experienced flooding shall be delineated.
- Drainage characteristics of the areas shall be briefly described and analysis shall be made to determine methods of eliminating local flooding and eroding of local streets. Data, as available through the National Flood Insurance Program of the Federal Emergency Management Agency, shall be utilized to the fullest extent possible.

## **3. Storm Drainage Plan**

- BVNA shall prepare a goal(s) statement and storm drainage-related objectives for the planning period and should include construction-related and policy-related recommendations regarding storm drainage improvements. To the extent possible, objectives shall be stated in quantifiable terms and target dates set for their achievement. General improvements to meet standards and disaster resiliency needs for at least the first five to ten years shall be stated and include:
  - a) Priorities;
  - b) Estimated costs; and
  - c) Sources of possible funding.
- Using the base map for illustrative purposes, BVNA shall prepare a Future Storm Drainage Map illustrating phased improvements related to storm drainage in relation to the existing conditions and topographic features.

## **I. Recreation And Open Space**

### **1. Recreation And Open Space Inventory**

- BVNA shall take an inventory of the community's existing parks, recreation facilities and open spaces to include but not necessarily be limited to the following:
  - a) Location, type and use of public parks;
  - b) Location and type of public recreation facilities, including public school facilities;
  - c) Open spaces of all types including boulevards, parkways, floodplains, conservation areas, etc.
- BVNA shall identify the service area of the parks and recreational opportunities it provides.
- Review and report on recreational facilities and open spaces serving the community's population, but outside the municipality's jurisdiction.
- Review and report on major recreational facilities serving the community's population that are privately or semi-publicly owned and operated.

### **2. Recreation And Open Space Analysis**

- In coordination with city officials, BVNA shall establish level of service standards and criteria for determining adequacy of existing parks, recreational facilities and open space and future requirements.
- BVNA shall utilize workshops, hearings and/or canvasses to maximize opportunities to solicit public input on needs and document the dates of the methods used.
- BVNA shall describe the legitimate method for assessing needs. Explain how public input was used to assess needs.
- In consonance with the recommended standards, BVNA shall make a study and analysis to determine the adequacy of the existing parks and recreational facilities to meet the needs of the present and forecasted population, considering population growth, and change in composition.
- BVNA shall prepare a listing and priority ranking of problems relating to recreation facilities and open spaces. Explain how priorities were determined.

### **3. Recreation Facilities And Open Space Plan**

- In cooperation with municipal agencies, BVNA shall determine specific goals relating to recreation and open space requirements and prepare short and long-range (five and ten years') objectives to accomplish the stated goals.
- In relation of existing facilities, recognized problems, and in consonance with goals and objectives, BVNA shall prepare a parks and open space plan. The plan shall contain appropriate text and mapping and shall, as a minimum, include:
  - a) Recommendations for improvements and expansion to existing facilities;
  - b) Recommendations for the general location of new facilities;
  - c) Recommendations for the development and protection of open space areas to include conservation areas and other areas endorsed with natural beauty; and
  - d) Recommendations toward coordinating municipal programs and facilities with other overlapping services within the community, such as school facilities, etc.
  - e) Population projections for the period of the plan and demographics on ethnicity, age, and income.
  - f) The existing and proposed parks (and facilities, as appropriate), greenbelts and open spaces illustrated on the base map at its contracted scale.
- Recommended community improvements for the first five years shall be programmed and shall, as a minimum, include the following:
  - a) Phasing of clear and measurable priorities;
  - b) Timeline for completion;
  - c) Estimated cost by project; and
  - d) Possible sources of funding.

### **J. Capital Improvements Program**

#### **1. Financial Analysis**

- BVNA shall make a financial analysis of the municipality to the extent possible to determine the municipality's approximate ability to finance present and future capital improvements. The study should include, but not be limited to the following:
  - a) Past, present, and anticipated sources and amounts of income;
  - b) Annual budgets;
  - c) Operating costs;
  - d) Direct and overlapping public debt;
  - e) Outstanding municipal bonds and their schedule of retirement;
  - f) Public improvements financing practices; and
  - g) Recommended standards concerning debt limitations.

#### **2. Capital Needs List**

- Based on the previous studies, and all capital needs, BVNA shall prepare a capital needs list of projects by category with general priorities for improvements to be accomplished during the planning period through workshop meetings with local officials. BVNA shall classify the type of capital improvements according to guidelines, such as:
  - a) Mandatory: Those which protect life or health.
  - b) Necessary: Those which are important public services.
  - c) Desirable: Those which replace obsolete facilities.
  - d) Acceptable: Those which reduce operating costs.

#### **3. Capital Improvements Program**

- In consonance with the capital needs list and in coordination with the city's budget, BVNA shall prepare a schedule of projects recommended for the municipality for the first five (5) to six (6) years of the planning period. The schedule shall list projects by category together with estimated cost, sources of funds and year of construction.
- A map shall be prepared to show the projects by type and year of construction.

## **K. Subdivision Ordinance**

### **1. Ordinance Development**

- BVNA shall prepare technical material necessary for the drafting and/or updating of a subdivision ordinance that will best be adapted to direct the platting of land consistent with proposals of the previously prepared Land Use Plan.
- The technical material prepared shall be based on sound platting and planning principles and not be inconsistent with all applicable laws.

### **2. Ordinance Review**

- Following development of the technical material and prior to adoption, BVNA shall seek counsel and advice from the city's attorney regarding the legal aspects and implications of subdivision controls.
- BVNA shall prepare the technical material for the subdivision ordinance in a form suitable for its adoption and submit it in report form to the Department as provided herein.

## **L. Zoning Ordinance**

### **1. Ordinance Development**

- BVNA shall prepare technical material necessary for the drafting of zoning ordinance that will best be adapted to direct the use of land consistent with proposals of the city's previously prepared Land Use Plan.
- Technical material on zoning shall be based on sound zoning principles and not be inconsistent with all applicable laws,
- Based on the Land Use Plan and other plans related to physical development of the municipality, BVNA shall have prepared a Zoning District Map using the base map.

### **2. Ordinance Review**

- Following development of the technical material and prior to adoption, BVNA shall seek counsel and advice from the city's attorney regarding the legal aspects and implications of zoning.
- The technical material on zoning and the recommended zoning district map shall be prepared in report form suitable for adoption.

## **Current Planning Activities**

### **Zoning Application and request reviews and analysis**

- Property owner information within 200 feet of site application can be mapped and mailing labels provided.
- Public notice can be submitted to the newspaper of record for publication and necessary documentation for agenda item posting can be provided.
- Letters of notification with map can be mailed and site signage (By City) can be placed on the property 15 days prior to the Commission meeting date.
- Zoning Ordinance based upon owner request will be prepared. (Recommended ordinance wording can be provided).
- An analysis/staff report can be prepared for city from a planning perspective.
- Presentations for the Planning and Zoning Commission can be prepared and presented.
- Presentations for the City Council can be prepared and presented.
- Adjustments to the Comprehensive Plan and zoning map can be made if approved.

### **Site Plan Applications and request reviews and analysis\***

- Review of application for general completeness for accepting site plan for review.\*
- Review for compliance with appropriate general zoning district or planned development. A copy of the document to be reviewed will be red lined and a written report provided itemizing each deficiency noted and returned to city. If the city desires a direct line of communication with applicant can be facilitated.
- Review for compliance with landscape requirements.
- Review of circulation/fire lanes.

- An analysis/staff report can be prepared for city from a planning design perspective.
- Presentations for the Planning and Zoning Commission can be prepared and presented.
- Presentations for the City Council can be prepared and presented.

#### **Preliminary Plat Applications and reviews**

- Review of application for general completeness for accepting for review. \*\* Rejection letter if necessary to stop 30-day clock for automatic approval.
- Review for compliance with appropriate general zoning district or planned development guidelines. A copy of the document to be reviewed will be red lined and a written report provided itemizing each deficiency noted and returned to city. If the city desires a direct line of communication with applicant can be facilitated.
- An analysis/staff report can be prepared for city approval/denial recommendation.
- Presentations for the Planning and Zoning Commission can be prepared and presented.
- Presentations for the City Council can be prepared and presented.

#### **Final Plat Applications and reviews**

- Review of application for general completeness for accepting for review. \*\* Rejection letter if necessary to stop 30-day clock for automatic approval.
- Review of conformance to preliminary plat.
- Review for compliance with appropriate general zoning district or planned development guidelines. A copy of the document to be reviewed will be red lined and a written report provided itemizing each deficiency noted and returned to city. If the city desires a direct line of communication between applicant and BVNA can be facilitated.
- An analysis/staff report can be prepared for city approval/denial recommendation.
- Presentations for the Planning and Zoning Commission can be prepared and presented.
- Presentations for the City Council can be prepared and presented.

#### **Base Map/Zoning Map Updating:**

- Preparation of new digital base map.
- Updating existing base map.
- Updating or preparing zoning maps.

#### **911 Addressing**

- Development of a 911 addressing system (Digital base map to be provided by city or prepared by BV).
- Address all new developments

\*Preliminary consultations can be provided to an applicant upon request to assist and guide them in the plan preparation process.

\*\*If not available BVNA will develop checklists for each type of development to be used to check for minimum submittal requirements of an application.

## **ADA SERVICES**

### **PHASE 1 ADA Services**

#### **Phase 1A: ADA Coordinator and Department Liaison Selection and Training**

- **Scope:** Assist City with identifying an ADA Coordinator if not already done so. Work with appointed ADA Coordinator to identify ADA Liaisons, at a minimum, for all public facing departments (i.e. Permitting, Water Utility, Library, Parks & Rec., Police, Fire, etc...). Help ADA Coordinator develop training material for distribution to all ADA Liaisons. Also assist ADA Coordinator to develop a master schedule for quarterly, bi-annual or annual meetings between ADA Coordinator and ADA Liaisons (ADA Task Force).

## **Phase 1B: ADA Notice Development and Distribution**

- **Scope:** Assist appointed ADA Coordinator with development of ADA Notice specific to the City represented. Ensure that all ADA notices are displayed at public facing and internal facing areas. Ensure that ADA notice is also placed on city website.

## **Phase 1C: ADA Grievance Procedure Development and Distribution**

- **Scope:** Assist appointed ADA Coordinator with development of ADA Grievance Procedure. Develop complaint form and make complaint form accessible. Ensure that procedure includes ability for complainants to access and file complaints easily. Ensure that grievance procedure is available on city website and accessible.

## **Phase 1D: ADA Training at Staff Level Public Facing Departments**

- **Scope:** Once ADA Coordinator and ADA Liaisons are identified, develop a training schedule to allow public facing department staff to attend ADA training. Assist ADA Coordinator with one training session. Assist with development of training materials.

### **PHASE 2 ADA Services**

#### **IMPORTANT: Sample of Tasks & Costs Only – Client Specific Tasks & Costs TBD**

## **Phase 2A: ADA Self-Evaluation**

- **Scope:**
  - **Task 1 – Project Management:** Bureau Veritas (BV) will maintain project records, budgets, and communication during the project duration. BVNA will provide weekly project update calls to assigned City staff (ADA Coordinator) to keep schedule current.
  - **Task 2 – Project Kickoff: Meet** with City staff to introduce the proposed project tasks, schedule, and method of prioritizing barrier removals. Coordinate with City staff to identify and collect necessary documents to support Self-evaluation process and facilities survey.
  - **Task 3 – Initiate Self-evaluation:**
    - **3A:** Meet with major public facing departments ADA Liaisons (Parks & Rec., Police, Fire, Codes & Permitting, Public Works, Library, Health) to begin review ordinances, policies, and procedures of programs, services, and activities.
    - **3B:** Provide instructions and handouts to ADA Liaisons and describe how they can perform reviews of item 3A and by what scheduled date the reviews are due back to BVNA for compiling.
    - **3C:** Work with ADA Liaisons to ensure they understand their responsibilities to update the final ADA Transition Plan in future years.
  - **Task 4 – Facilities Survey:**
    - **4A: Public buildings** – Survey three (3) City buildings (City Hall, Court House, and Library) to determine compliance and non-compliance with ADA regulations.
    - **4B: Public parking lots** – Survey three (3) public parking lots (City Hall, Court House, and Library) to determine compliance and non-compliance with ADA regulations.
    - **4C: City parks** – Survey up to three (3) city parks to review shelters, restrooms, sport courts, fields, pools, concession stands, playground equipment, pedestrian and bicycle trails.
    - **4D: Signalized intersections** – Survey up to fifteen (15) city owned and maintained signalized intersections. BVNA will evaluate curb ramps and sidewalks leading to each

intersection. Signage at each intersection will also be reviewed. Which intersections to survey depends on City staff input, traffic volumes, and adjacent land uses.

- **4E:** Sidewalks – Survey up to four (4) miles of City sidewalks, curb ramps, and path of travel along arterial roadways. Which City sidewalks, curb ramps, and path of travel to survey depends on City staff input, traffic volumes, pedestrian use, and adjacent land uses.
- **Task 5 – Survey Data Reporting:**
  - **5A:** BVNA will create a survey and cost reporting for each facility noted in Task 4. Each survey report will note compliance status with ADA and State standards and include the following:
    - Listing of facilities in compliance.
    - Listing of facilities not in compliance.
    - Recommended actions to resolve non-compliance elements.
    - Prioritize list of recommended actions based on agreed upon methodologies between BVNA and City staff.
    - Assign conceptual costs and budget based on prioritized list of recommended actions.
    - Provide photo log of each facility surveyed.
    - Provide listing of sidewalks, curb ramps, and signalized intersections data for compiling into City GIS system.
  - **5B:** Review City Boards and Commissions policies and procedures for compliance with ADA regulations.

## **Phase 2B: ADA Transition Plan**

- Scope:
  - **Task 1** – Coordinate with ADA Coordinator on strategy for developing Transition Plan including review of City ordinances, design standards relating to sidewalks, curb ramps, Identify policies and procedures for compliance with ADA regulations.
  - **Task 2** – Develop **survey** process to assist ADA Coordinator with evaluating accessibility improvements identified in Phase 2A: ADA Self-evaluation. Utilize prioritization methodology developed within Phase 2A for recommended improvements.
  - **Task 3** – **Assist** ADA Coordinator in creating an implementation schedule for accessibility improvements. Prioritize improvements by facility type, severity, and cost estimates.
  - **Task 4** – **Review** and recommend exceptions and exemptions that may apply under ADA regulations such as historic significance, alteration affecting fundamental nature of programs, services, and activities, structural feasibility, and programs affected by financial and administrative burden.
  - **Task 5** – **Assist** ADA Coordinator with defining on-going budget needed to implement the Transition Plan and bring non-compliance elements into compliance. Help identify possible external funding sources if applicable.

## **Phase 2C: Public Participation, Outreach, and City Staff Training**

- Scope: The Department of Justice requires public entities to engage with the public during the ADA Transition Plan development including appropriate consultation with individuals with disabilities.

- **Task 1** – BVNA will **facilitate** one (1) public workshop for the City to review draft ADA Self-evaluation and ADA Transition Plan.
- **Task 2** – BVNA will **prepare** outreach materials and prepare brief summary of the workshop and highlight actions items.
- **Task 3** – Conduct ADA Coordinator and Liaisons training relating to disabilities etiquette, technologies, and procedures that can assist City staff in providing services to people with disabilities.

**Phase 2D: Meetings, Presentation to Council, and Documentation**

- Scope:
  - **Task 1 – Progress Meetings:** BVNA will conduct up to three (3) on-site meetings during the project period. Other meetings can be conducted by conference calls with ADA Coordinator and Liaisons.
  - **Task 2 – City Council Meeting:** BVNA will conduct one (1) meeting to introduce the project to Council and present the final ADA Self-evaluation and ADA Transition Plan.
  - **Task 3 – Summary Documents:** Provide meeting minutes after on-site meetings or conference calls to help guide ADA Coordinator and Liaisons.
  - **Task 4 – Draft ADA Self-evaluation and ADA Transition Plan:** Based on the ADA Self-evaluation process as detailed on Phase 2A, the documents will include the following:
    - **4A:** Executive summary describing the project purpose, process, and significant findings.
    - **4B:** Review of policies, procedures, and recommendations for improvement as noted in Phase 2A.
    - **4C:** A schedule that is developed in phases with cost estimates for the removal of accessibility barriers that cannot be resolved through changes to program or services by relocating, using auxiliary aides, or providing equivalent facilitation.
    - **4D:** BVNA will provide reproducible hard copies of the ADA Self-evaluation and ADA Transition Plan and electronic PDF format to the City ADA Coordinator for use and distribution.
  - **Task 5 – Final ADA Self-evaluation and ADA Transition Plan:** Following the review of the draft plans as noted in Task 5, BVNA will incorporate comments and prepare final plans for ADA Coordinator use and distribution.
  - **Task 6 – Final Deliverables:**
    - **6A:** Two (2) paper copies each of Draft ADA Self-evaluation and ADA Transition Plan.
    - **6B:** Two (2) paper copies of Final ADA Transition Plan and one (1) PDF copy including any appendices.
    - **6C:** One (1) electronic GIS copy of all field data compatible with City GIS system.

**ATTACHMENT B  
FEE SCHEDULE**

**CONSTRUCTION CODE SERVICES**

**Fee Table 1 - Commercial and Multi-Family construction plan review**

<b>Valuation</b>	<b>Fee</b>
\$1. <sup>00</sup> to \$10,000. <sup>00</sup>	\$50. <sup>00</sup>
\$10,001. <sup>00</sup> to \$25,000. <sup>00</sup>	\$70.69 for the first \$10,000. <sup>00</sup> plus \$5.46 for each additional \$1000. <sup>00</sup>
\$25,001. <sup>00</sup> to \$50,000. <sup>00</sup>	\$152.59 for the first \$25,000. <sup>00</sup> plus \$3.94 for each additional \$1000. <sup>00</sup>
\$50,001. <sup>00</sup> to \$100,000. <sup>00</sup>	\$251.09 for the first \$50,000. <sup>00</sup> plus \$2.73 for each additional \$1000. <sup>00</sup>
\$100,001. <sup>00</sup> to \$500,000. <sup>00</sup>	\$387.59 for the first \$100,000. <sup>00</sup> plus \$2.19 for each additional \$1000. <sup>00</sup>
\$500,001. <sup>00</sup> to \$1,000,000. <sup>00</sup>	\$1,263.59 for the first \$500,000. <sup>00</sup> plus \$1.85 for each additional \$1000. <sup>00</sup>
\$1,000,001. <sup>00</sup> and up	\$2,188.59 for the first \$1,000,000. <sup>00</sup> plus \$1.23 for each additional \$1000. <sup>00</sup>

**Fee Table 2 - Commercial and Multi-Family construction inspection**

<b>Valuation</b>	<b>Fee</b>
\$1. <sup>00</sup> to \$10,000. <sup>00</sup>	\$76. <sup>92</sup>
\$10,001. <sup>00</sup> to \$25,000. <sup>00</sup>	\$108.75 for the first \$10,000. <sup>00</sup> plus \$8.40 for each additional \$1000. <sup>00</sup>
\$25,001. <sup>00</sup> to \$50,000. <sup>00</sup>	\$234.75 for the first \$25,000. <sup>00</sup> plus \$6.06 for each additional \$1000. <sup>00</sup>
\$50,001. <sup>00</sup> to \$100,000. <sup>00</sup>	\$386.25 for the first \$50,000. <sup>00</sup> plus \$4.20 for each additional \$1000. <sup>00</sup>
\$100,001. <sup>00</sup> to \$500,000. <sup>00</sup>	\$596.25 for the first \$100,000. <sup>00</sup> plus \$3.36 for each additional \$1000. <sup>00</sup>
\$500,001. <sup>00</sup> to \$1,000,000. <sup>00</sup>	\$1,940.25 for the first \$500,000. <sup>00</sup> plus \$2.85 for each additional \$1000. <sup>00</sup>
\$1,000,001. <sup>00</sup> and up	\$3,365.25 for the first \$1,000,000. <sup>00</sup> plus \$1.89 for each additional \$1000. <sup>00</sup>

**Fee Table 3 - Construction or Improvement of a Residential Dwelling**

<b>New Residential Construction</b>	
<b>Plan Review and Inspection Fee</b>	
<b>Square Footage (S.F.)</b>	<b>Fee</b>
0 - 1,500 S.F.	\$785.00
1,501 - 10,000 S.F.	\$785.00 for the first 1,500 S.F. plus \$0.35 for each additional S.F. to and including 10,000 S.F.
Over 10,000 S.F.	\$3,760.00 for the first 10,000 S.F. plus \$0.15 for each additional S.F. over 10,000 S.F.

<b>Plan Review Only</b>	
Plan Review Fee Only Per Dwelling Unit, a new plan for previously reviewed plan or Master Plan	\$200.00 per Plan or per Address
Plan review fee when a permit has been issued for the dwelling and the construction plans are altered such that an additional plan review is required (excludes new plan)	\$150.00 per Plan or per Address
<b>Alterations / Additions / Improvements for Residential Construction</b>	
<b>Trade Permits</b>	<b>Fee</b>
Building, Mechanical, Electrical, Plumbing, Fuel Gas and similar	\$100.00 per trade
Other project types not listed above	\$160.00 per trade
Miscellaneous residential projects such as, but not limited to, Accessory Structures, Fences, Pools, etc.	See Fee Table 2

\* All fees billed upon issuance of the permit by the jurisdiction

#### **Back-up inspections**

\* Backup inspections will be performed during times of inspector absence due to illness, vacation or training at the listed rates. All other project activity will utilize the tables above.

Single Family Residential	\$76.92 per address/building
Commercial and non-Single Family Residential	\$125.00 per address/building/unit

### **FIRE SERVICES**

#### **Single Family Residential Fire Services**

Fire Code Plan Review Services	\$175.00
Fire Code Inspection Services	\$400.00

#### **Fire Code Plan Review Services - Commercial and Multi-Family construction (Fire Alarm System & Fire Sprinkler System)**

<b>Construction Valuation of Project *</b>	<b>Fee, Each System</b>
Less than \$6,250	\$200.00
\$6,250 to \$250,000	\$300.00
\$251,000 to \$500,000	\$425.00
\$501,000 to \$1,000,000	\$550.00
\$1,001,000 to \$3,000,000	\$800.00
\$3,001,000 to \$6,000,000	\$1,200.00
\$6,000,000 and up	\$1,200.00 plus \$0.10 for each additional \$1,000.00

#### **Fire Code Inspection Services - Commercial and Multi-Family construction (Fire Alarm System & Fire Sprinkler System)**

<b>Construction Valuation of Project *</b>	<b>Fee, Each System</b>
Less than \$6,250	\$300.00
\$6,250 to \$250,000	\$425.00

\$251,000 to \$500,000	\$525.00
\$501,000 to \$1,000,000	\$675.00
\$1,001,000 to \$3,000,000	\$950.00
\$3,001,000 to \$6,000,000	\$1,425.00
\$6,000,000 and up	\$1,425.00 plus \$0.20 for each additional \$1,000.00

\* Valuation is based on construction valuation for project

**Underground Fire Sprinkler Supply Line**

Fire Code Plan Review	\$150.00
Fire Code Inspection (Sprinkler supply and FDC lines only)	\$350.00
Fire Code Inspection (Private Fire Main)	\$450.00

**Alternative Fire Suppression System**

Fire Code Plan Review	\$150.00
Fire Code Inspection	\$200.00

**Fire Certificate of Occupancy Inspections**

Fire Certificate of Occupancy inspections	\$150.00
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**Annual Fire Safety Inspections**

Day Care, Foster Home, Commercial Business (each inspection and re-inspection per location)	\$100.00
Nursing Home / Assisted Living / School (each inspection and re-inspection per location)	\$250.00

**Underground / Aboveground Fuel Storage Tanks**

Fire Code Plan Review	\$150.00
Fire Code Inspection (Tank Only)	\$250.00
Fire Code Inspection (Piping and Dispensers)	\$450.00

**Site Plan**

Fire Code Plan Review	\$250.00
Fire Code Plan Inspection	\$250.00

The construction valuation is determined by the greater of the declared valuation of the project or the valuation calculated using the International Code Council Building Valuation Data table, first update of each calendar year.

Example:

**Square Foot Construction Costs**

Group (2018 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
B Business	200.26	192.96	186.54	177.38	161.90	155.84	170.40	142.43	136.08

The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof.

structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

**New Building**

Group B occupancy

Type VB construction

10,000 square feet total building area

Declared construction valuation \$1,200,000.

Calculated construction valuation - 10,000 square feet X \$136.08 per square foot = \$1,360,800.

The calculated construction valuation is greater than the declared construction valuation so \$1,360,800 is used to calculate the Bureau Veritas fee for the project.

\* Note: BVNA fees do not include any taxes, licensing or other fees imposed by governmental or outside agencies.

**HEALTH SERVICES**

**PER INSPECTION ONLY:**

Food Service Inspections - Per each inspection	\$150.00
<ul style="list-style-type: none"> <li>• Permanent Food Establishment Inspection</li> <li>• Mobile Food Vendor (Hot and Cold Truck) Inspection</li> <li>• Seasonal Vendor Inspection</li> <li>• Public Swimming Pool Inspection</li> </ul>	
Temporary Event Inspection - Per each permit	\$100.00
Complaint Investigation - Per each complaint	\$150.00
Consultation outside of the aforementioned scope of services: Health Plan review, Health Final and CO inspections and/or for each re-inspection.	\$150.00 per hour
* Minimum one hour	

**PUBLIC WORKS SERVICES**

Public Works Plan Review Only	1.0% of the cost of construction
Public Works Inspection Only	2.5% of the cost of construction
Public Works Plan Review & Inspection	3.0% of the cost of construction
Temporary Back Up Inspection	\$150/hour, minimum 4 hours.

**PLANNING AND MAPPING SERVICES**

**Fixed Fees (Based on estimated population in \$/1,000 people, minimum 5,000 people)**

<b>Comprehensive Planning and Mapping</b>			
Item	Elements	Cost / 100 people	Min. Hours
1	Base Planning a. Base Map* b. Land Use c. Population d. Housing+D45	\$2,000	67
2	Parks & Recreation	\$750	25
3	Thoroughfare Plan	\$750	25
4	Central Business District Planning	\$1,250	42
5	Zoning Ordinance	(fixed fee) \$6,500	43

		(fixed fee)	
6	Subdivision Ordinance	\$6,500	43
7	Streets Condition Study	\$700	23
8	Water Study Distribution and Supply	\$1,000	33
9	Wastewater Collection and Treatment	\$1,000	33
10	Capital Improvement Plan	\$300	10
11	Digital Map preparation*	\$1,000	33
12	Citizen Participation	\$1,250	42
As a minimum Item 1 and 12 must be included in any study except Item 11 which is a standalone element			
* Assume easy access to documents - additional research listed under additional services			

### Hourly Fees

Available Planning Services	
Element	Cost
Site Plan Review	\$150 per hour (1 hour minimum)
Site Plan Preparation	\$150 per hour (1 hour minimum)
Zoning Application Review	\$150 per hour (1 hour minimum)
SUP Application Review	\$150 per hour (1 hour minimum)
Zoning Board of Adjustment Application Review	\$150 per hour (1 hour minimum)
Sign Application Review	\$150 per hour (1 hour minimum)
Zoning Case Ordinance Preparation	\$150 per hour (1 hour minimum)
Plat Review - Planning Perspective	\$150 per hour (1 hour minimum)
Public Hearing Notice map and ownership list (City Mails)	\$150 per hour (1 hour minimum)
Zoning Map Updates	\$150 per hour (1 hour minimum)
911 Address mapping (First Time)	\$1,000 per person Min. 33 hours
911 Address mapping updates	\$150 per hour (1 hour minimum)
City Council/Planning and Zoning Meeting	\$225 per hour (1 hour minimum)
Contract Planning Director	\$175 per hour (1 hour minimum)
Contract Planner	\$150 per hour (1 hour minimum)
Contract work for Developer interests	\$150 per hour (1 hour minimum)
Easement Acquisition Negotiator	\$150 per hour (1 hour minimum)
Additional Services	\$150 per hour (1 hour minimum)
* Assume easy access to documents - additional research listed under additional services	

### Reimbursable Expenses (\$150 per hour)

Reimbursable expenses shall include, but not be limited to, the following:

Mileage (Per current IRS rate)

Domestic Travel Per Diem (Per current GSA rate plus lodging)

Other Direct Project Expenses (at cost plus 15%) including:

- Printing, graphics, photography and reproduction
- Special shipping

**ADA SERVICES**

**Grand Total for Phase 1 Scope of Work**

<b>Phase 2 Details</b>	<b>Number of Hours</b>	<b>Rate per Hour</b>	<b>Sub-total</b>
1A – ADA Coordinator & Liaisons Selection & Training	40	\$150.00	\$6,000.00
1B – ADA Notice Development & Distribution	40	\$150.00	\$6,000.00
1C – ADA Grievance Procedure Development & Distribution	40	\$150.00	\$6,000.00
1D – ADA Training of City Staff of Public Facing Depts.	56	\$150.00	\$8,400.00
<b>Grand Total:</b>	<b>176 (1.5 wks)</b>		<b>\$26,400.00</b>

**Grand Total for Phase 2 Scope of Work**

<b>Phase 2 Details</b>	<b>Number of Hours</b>	<b>Rate per Hour</b>	<b>Sub-total</b>
2A – ADA Self-evaluation	576	\$150.00	\$86,400.00
2B – ADA Transition Plan	96	\$150.00	\$14,400.00
2C – Public Participation, Outreach, and City Staff Training	40	\$150.00	\$6,000.00
2D – Meetings, Presentation to Council, and Documentation	168	\$150.00	\$25,200.00
<b>Grand Total:</b>	<b>880 (5.5 mos.)</b>		<b>\$132,000.00</b>

Note that any additional services above and beyond the scope of work noted above will incur additional fees which BVNA can review and provide cost estimates to accommodate the City.

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the first and final reading of an Ordinance amending the Lampasas Code of Ordinances, Appendix A- Fee Schedule, Chapter 18 Buildings and Building Regulations.

Requested By: Erin Corbell, City Manager

Submitted by: Becky Sims, City Manager

Date Submitted: March 13, 2025

For the Agenda of: March 17, 2025

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

This item has been placed on the agenda to review and approve building fees relates to services provided by Bureau Veritas. The Professional Services Agreement was discussed under separate cover.

**Recommendation:**

To consider a motion to approve the first and final reading of an Ordinance amending the Lampasas Code of Ordinances, Appendix A- Fee Schedule, Chapter 18 Buildings and Building Regulations with an effective date of April 1, 2025

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF LAMPASAS, TEXAS AMENDING ORDINANCE \_\_\_\_\_ FEE APPENDIX TO THE CODE OF ORDINANCES RELATIVE TO BUILDING, DEVELOPMENT & ZONING; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lampasas, Texas; and

**WHEREAS**, the City Council of the City of Lampasas desires to adopt and establish certain fees for services to set forth in the Fee Appendix to the Code of Ordinances, adopted and established by separate ordinance relative to the specific topics referenced herein; and

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS LAMPASAS COUNTY, TEXAS, AS FOLLOWS:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative findings of the City and are hereby approved and incorporated herein into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The Fee Appendix of the City of Lampasas Code of Ordinances is hereby amended to add to table as set forth in Exhibit "A," attached hereto and incorporated herein for all purposes.

**SECTION 3.** The Fee Appendix, as amended shall apply to all services provided to residential and commercial users within the corporate limits and extraterritorial jurisdiction of the City.

**SECTION 4.** All ordinances, orders and resolutions heretofore passed and adopted by the City Council of the City of Lampasas, Texas are hereby repealed to the extent said ordinances, orders or resolutions, or parts thereof, are in conflict herewith.

**SECTION 5.** If any section, article, paragraph, sentence, clause, phrase or work in this Ordinance or application thereto any person or circumstances is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**SECTION 6.** This Ordinance shall become effective from and after the date of its passage in accordance with law.

**PASSED and ADOPTED** on this the 17 day of March 2025.

**CITY OF LAMPASAS, TEXAS**

**By:** \_\_\_\_\_

**Herb Pearce, Mayor**

**ATTEST:**

\_\_\_\_\_

**Becky Sims, City Secretary**

## **EXHIBIT "A"**

### SCHEDULE III BUILDING, DEVELOPMENT & ZONING

All fees listed in the tables below shall be applied to all commercial and multi-family construction plan review, commercial and multi-family construction inspection, construction or improvement of a residential dwelling plan review and inspection, alterations / additions / improvements for residential construction and backup inspections that the City outsources to a third-party company. All fees calculated using the following tables will have a 15% added fee of the total cost for administrative services.

**Fee Table 1 - Commercial and Multi-Family construction plan review**

Projected Construction Cost	Fee
\$1. <sup>00</sup> to \$10,000. <sup>00</sup>	\$50. <sup>00</sup>
\$10,001. <sup>00</sup> to \$25,000. <sup>00</sup>	\$70.69 for the first \$10,000. <sup>00</sup> plus \$5.46 for each additional \$1000. <sup>00</sup>
\$25,001. <sup>00</sup> to \$50,000. <sup>00</sup>	\$152.59 for the first \$25,000. <sup>00</sup> plus \$3.94 for each additional \$1000. <sup>00</sup>
\$50,001. <sup>00</sup> to \$100,000. <sup>00</sup>	\$251.09 for the first \$50,000. <sup>00</sup> plus \$2.73 for each additional \$1000. <sup>00</sup>
\$100,001. <sup>00</sup> to \$500,000. <sup>00</sup>	\$387.59 for the first \$100,000. <sup>00</sup> plus \$2.19 for each additional \$1000. <sup>00</sup>
\$500,001. <sup>00</sup> to \$1,000,000. <sup>00</sup>	\$1,263.59 for the first \$500,000. <sup>00</sup> plus \$1.85 for each additional \$1000. <sup>00</sup>
\$1,000,001. <sup>00</sup> and up	\$2,188.59 for the first \$1,000,000. <sup>00</sup> plus \$1.23 for each additional \$1000. <sup>00</sup>

**Fee Table 2 - Commercial and Multi-Family construction inspection**

Projected Construction Cost	Fee
\$1. <sup>00</sup> to \$10,000. <sup>00</sup>	\$76. <sup>92</sup>
\$10,001. <sup>00</sup> to \$25,000. <sup>00</sup>	\$108.75 for the first \$10,000. <sup>00</sup> plus \$8.40 for each additional \$1000. <sup>00</sup>
\$25,001. <sup>00</sup> to \$50,000. <sup>00</sup>	\$234.75 for the first \$25,000. <sup>00</sup> plus \$6.06 for each additional \$1000. <sup>00</sup>
\$50,001. <sup>00</sup> to \$100,000. <sup>00</sup>	\$386.25 for the first \$50,000. <sup>00</sup> plus \$4.20 for each additional \$1000. <sup>00</sup>
\$100,001. <sup>00</sup> to \$500,000. <sup>00</sup>	\$596.25 for the first \$100,000. <sup>00</sup> plus \$3.36 for each additional \$1000. <sup>00</sup>
\$500,001. <sup>00</sup> to \$1,000,000. <sup>00</sup>	\$1,940.25 for the first \$500,000. <sup>00</sup> plus \$2.85 for each additional \$1000. <sup>00</sup>
\$1,000,001. <sup>00</sup> and up	\$3,365.25 for the first \$1,000,000. <sup>00</sup> plus \$1.89 for each additional \$1000. <sup>00</sup>

**Fee Table 3 - Construction or Improvement of a Residential Dwelling**

New Residential Construction	
Plan Review and Inspection Fee	
Square Footage (S.F.)	Fee
0 - 1,500 S.F.	\$785.00
1,501 - 10,000 S.F.	\$785.00 for the first 1,500 S.F. plus \$0.35 for each additional S.F. to and including 10,000 S.F.

Over 10,000 S.F.	\$3,760.00 for the first 10,000 S.F. plus \$0.15 for each additional S.F. over 10,000 S.F.
<b>Plan Review Only</b>	
Plan Review Fee Only Per Dwelling Unit, a new plan for previously reviewed plan or Master Plan	\$200.00 per Plan or per Address
Plan review fee when a permit has been issued for the dwelling and the construction plans are altered such that an additional plan review is required (excludes new plan)	\$150.00 per Plan or per Address
<b>Alterations / Additions / Improvements for Residential Construction</b>	
<b>Trade Permits</b>	<b>Fee</b>
Building, Mechanical, Electrical, Plumbing, Fuel Gas and similar	\$100.00 per trade
Other project types not listed above	\$160.00 per trade
Miscellaneous residential projects such as, but not limited to, Accessory Structures, Fences, Pools, etc.	See Fee Table 2

\* All fees billed upon issuance of the permit by the jurisdiction

**Back-up inspections**

\* Backup inspections will be performed during times of inspector absence due to illness, vacation or training at the listed rates. All other project activity will utilize the tables above.

Single Family Residential	\$76.92 per address/building
Commercial and non-Single Family Residential	\$125.00 per address/building/unit

The construction valuation is determined by the greater of the declared valuation of the project or the valuation calculated using the International Code Council Building Valuation Data table, first update of each calendar year.

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Chris Felan  
Vice President  
Rates & Regulatory Affairs

February 26, 2025

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the March 2025 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Chris Felan".

Chris Felan  
Vice President, Rates and Regulatory Affairs  
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION  
MID-TEX DIVISION  
STATEMENT OF RIDER GCR  
**March, 2025**  
PREPARED IN ACCORDANCE WITH  
GAS UTILITIES DOCKET NO. 10170

**Part (a) - Mid-Tex Commodity Costs**

Line	(a)	(b)
1	Estimated Gas Cost per Unit:	\$0.56004
2	Estimated City Gate Deliveries:	112,300,020
3	Estimated Gas Cost:	<u>\$62,892,503</u>
4	Lost and Unaccounted For Gas %	2.5932%
5	Estimated Lost and Unaccounted for Gas	\$1,630,928
6	Total Estimated City Gate Gas Cost:	<u>\$64,523,431</u>
7	Estimated Sales Volume:	<u>201,637,200</u>
8	Estimated Gas Cost Factor - (EGCF)	<u>0.32000</u>
9	Reconciliation Factor - (RF):	(0.00206)
10	Taxes (TXS):	0.00000
11	Adjustment - (ADJ):	0.00000
12	Gas Cost Recovery Factor - (GCRF) (Taxable)	0.31794 per Ccf
13	Customer Rate Relief - (CRR) (Non-Taxable)	0.11800 per Ccf

**Part (b) - Pipeline Services Costs**

Line	(a)	(b)	(c)	(d)	(e)
	<b>Fixed Costs</b>		<b>Rate R - Residential</b>	<b>Rate C - Commercial</b>	<b>Rate I - Industrial Service</b>
14	Fixed Costs Allocation Factors [Set by GUD 10170]	100.0000%	64.3027%	30.5476%	5.1497%
15	a. Current Month Fixed Costs of Pipeline Services	\$61,519,289	39,558,564	18,792,666	3,168,059
16	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
17	Net Fixed Costs	<u>\$61,519,289</u>	<u>\$39,558,564</u>	<u>\$18,792,666</u>	<u>\$3,168,059</u>
	<b>Commodity Costs</b>				
18	a. Estimated Commodity Cost of Pipeline Services	\$5,428,621	3,383,440	1,650,329	394,852
19	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
20	Net Commodity Cost of Pipeline Services	<u>\$5,428,621</u>	<u>\$3,383,440</u>	<u>\$1,650,329</u>	<u>\$394,852</u>
21	<b>Total Estimated Pipeline Costs (Line 16 + Line 19)</b>	\$66,947,910	\$42,942,004	\$20,442,995	\$3,562,911
22	Estimated Billed Volumes		68,490,440 Ccf	47,636,350 Ccf	4,895,225 MMBtu
23	Pipeline Cost Factor (PCF) [Line 20 / Line 21] (Taxable)		0.62700 Ccf	0.42910 Ccf	\$0.7278 MMBtu
24	Gas Cost Recovery Factor - (GCRF) [Line 12] (Taxable)		0.31794 Ccf	0.31794 Ccf	\$3.1731 MMBtu
25	Customer Rate Relief - (CRR) (Non-Taxable)		0.11800 Ccf	0.11800 Ccf	\$1.1776 MMBtu
26	<b>Rider GCR</b>		<u>1.06294 Ccf</u>	<u>0.86504 Ccf</u>	<u>\$5.0785 MMBtu</u>
27					<u>\$0.7278 MMBtu</u>

<sup>1</sup> Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1002 is used to convert from Ccf.