

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, January 27, 2025
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Zac Morris
Charlie Pratus
Davis Keele
Myles Haider
Eric Hernandez
Cathy Kuehne-(arrived at 5:50)

Council Members Absent

N/A

City Staff Present:

Erin Corbell, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Yvonne Moreno, Finance Director
Jody Cummings, Police Chief
Joe Adams, Fire Chief
Frank Ellett, Building Official
Bart Baker, Fire Marshal
Chris Eicher, Parks Director

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Pearce called the workshop session to order at 5:30 p.m.

2. Discussion regarding Building and Code Enforcement.

Mike Olson, Regional Director of Operations, took the opportunity to discuss services provided by Bureau Veritas. Mr. Olson highlighted plan review and inspection services. Residential plan review takes 3-5 days, Commercial takes 10-14 days. The cost for plan review is included in the inspection costs. The inspector deals directly with the contractor throughout the inspection process. Inspections are generally completed within 24 hours. Mr. Olson touched on Certificate of Occupancy vs. Certificate of Completion, life safety, and inspector availability

Mr. Ellett spoke about future growth and development and the need for a Development Services Department.

Mayor Pearce thanked Mr. Olson for his presentation. He addressed the need to review processes periodically.

Local contractors commented on the positive interactions from both Bureau Veritas staff, City of Lampasas Building Official and Fire Marshal.

3. Discussion regarding City Pavilion near Cooper Springs Nature Park.

Mrs. Bluntzer, Mr. Eicher and Ms. Corbell presented Council the proposal presented to staff regarding improvements and use of pavilion by Christmas on the Creek Organization to store

materials, decorations and supplies. Currently they use three storage units throughout town to store materials for their annual events. This location is a more central area that would accommodate their needs. The committee would bear the cost for the improvements, and would enter into a lease agreement including utilities with the city.

Council member Haider would prefer the land be sold.

By consensus, Council would like other viable land options presented for consideration of a storage building for Christmas on the Creek.

4. **Discussion regarding any item on the regular agenda.** N/A

5. **Adjourn Workshop Session-** Workshop adjourned at 6:16 pm.

REGULAR SESSION

ANNOUNCEMENTS

A. **Call to Order-**Mayor Pearce called the regular session to order at 6:17 pm.

B. **Invocation and Pledge of Allegiance-** Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited

C. **Presentations and Proclamations-** There were no presentations at tonight's meeting.

1.1	Citizen comments- Any citizen who desires to address the City Council on a matter that is not included on the Agenda may do so at this time.
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There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes from the Regular City Council Meeting held on January 13, 2025.

Council member Pratus moved to approve the minutes as presented, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.2	Discussion and possible action regarding December 2024 Investment Report

7.2	Discuss and consider nominating candidate for election to the Central Texas Water Supply Corporation Board of Directors.
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Mayor Pro-Tem Morris moved to nominate Erin Corbell, City Manager to the CTWSC Board of Directors, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding the purchase of two John Deere Mowers in the amount of \$26,378.04 for the Parks and Recreation Department
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Mayor Pro Tem Morris moved to approve the ratification of the budgeted amount by \$6,378.04 and to approve the purchase of two mowers in the amount of \$26,378.04, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.4	Discussion and consideration of approval of the second reading of a Resolution for a Lampasas Economic Development Project related to a Life Safety Grant for improvements made to an existing Commercial Building located at 410 E Third Street
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Council member Hernandez moved to approve the second reading of a Resolution for a Lampasas Economic Development Project related to a Life Safety Grant for improvements made to an existing Commercial Building located at 410 E Third Street, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.5	Discussion, consideration and possible action regarding proposed Change Order for roof of Hostess House Renovation & Addition.
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There was no action taken on this item. Staff will work with Texas Municipal League Risk Pool to have the roof inspected and report back to Council on the findings.

7.6	Discussion, consideration and possible action regarding Change Order 4 for structural changes, electrical power study upgrades, structural & architectural changes, fire department connection and sheetrock demo in the amount of \$62,457.43.
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Council member Keele moved to approve Change Order 4 for structural changes, electrical power study upgrades, structural & architectural changes, fire department connection and sheetrock demo in the amount of \$62,457.43, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Adjourn into Executive Session

Council member Haider moved to adjourn into executive session at 6:52 pm, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

CM Corbell asked Frank Ellett, Building Official and Bart Baker, Fire Marshal to join.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551

Adjourn executive session and reconvene Regular Session

Mr. Ellett and Mr. Baker left executive session at 7:30 p.m.

Council reconvened Regular Session at 8:27 p.m.

REGULAR SESSION	
9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action concerning items discussed during Executive Session.

Adjourn

Council member Hernandez moved to adjourn at 8:30 p.m., the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2025.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary