

**MINUTES OF REGULAR MEETING OF THE  
AIRPORT ADVISORY BOARD  
OF THE CITY OF LAMPASAS,  
WEDNESDAY JANUARY 8, 2025  
JACK CALVERT MUNICIPAL BUILDING  
302 EAST THIRD STREET LAMPASAS, TEXAS  
6:00 P.M.**

The Airport Advisory Board of the City of Lampasas met in regular session on the above date with Chairperson Ken Cattles presiding:

**Airport Advisory Board Members Present:**

Ken Cattles  
John Fingerhut  
Robert Lansford  
Mike Watson  
Kevin Smith  
Dale Kemp

**Airport Advisory Board Members Absent:**

George Elsea

**City Staff Present:**

Chris Eicher, Parks & Recreation Director  
Lupe Charping, Parks Secretary  
Erin Corbell, City Manager  
Finley deGraffenried, Special Projects/Analyst

**REGULAR SESSION**

**I. Call to order**

*Chairperson Cattles called the meeting to order at 6:00 p.m.*

**II. Open forum for citizen comments and questions (limited to five (5) minutes per person)**

*Citizens commented on the future need for electrical chargers at the Airport.*

**III. Discussion and possible action concerning approval of minutes dated December 11, 2024.**

*Board Member Smith moved to approve the minutes dated December 11, 2024. The motion was seconded by Board Member Lansford with Board Member Watson in opposition the motion carried.(Elsea Absent)*

**IV. Discussion and possible action regarding the Airport Layout Plan**

*Mr. Finley deGraffenried discussed the ALP Alternatives. Parkhill Consultants, Bijan Jamalabad, Perry Havenar, and Rodrigo answered questions regarding*

- *Runway options*
- *Phasing out project*
- *Requirements for RPZ*
- *Acquiring property*
- *Possible options for easement or zoning to meet requirements*
- *Funding, discretionary funds*
- *Fuel farm*
- *Grants*
- *Purpose of ALP*

*Board Member Smith made a motion to approve,*

***Runway alternate 1*** *improve/strengthen pavement; extend to 5000' usable pavement; without displacement.*

***Hanger alternate 3*** *improvements with corporate hangers and additional nested hangers as well as an area for future development*

***Terminal Alternate 2*** *Provides a new terminal building, provides a new relocated fuel farm, keeps fueling trucks off the apron; adds parking and 4-tie-downs.*

*As well as extra development on the west side of the airport, future aeronautics to the south of the nested T's, and areas for future development to the north side of the existing T., also include fuel delivery stub out, additional fuel tank for unleaded aviation fuel. The motion was seconded by board member Fingerhut and with a unanimous vote, the motion carried. (Elsea absent)*

#### V. Discussion and updates regarding AWOS

*Chris Eicher provided an update on the AWOS*

- *The Radio license was renewed by DBT*
- *Quote to repair AWOS went up in price*
- *Fixing gate*
- *Revamping AOS*
- *AWOS could qualify for 100 percent in funds*

#### VI. Discussion and updates regarding fuel installation

*Chris Eicher reported that he met with BGIS for an onsite visit, they have all the parts and could start the project next week. It will be on skids with containment and it will be 3 weeks before the completion.*

#### VII. Discussion and updates regarding Airport maintenance and daily operations

*Chris stated that the fence would need to be fixed before we could replace the dumpster. Erin Corbell, City Manager said she is looking into some operation software tracking devices.*

#### VIII. Any item the Board would like to have placed on the next agenda

*Updates on maintenance, airport manager*

#### IX. Adjourn

*Board Member Fingerhut moved to adjourn the meeting at 8:06 p.m. The motion was seconded by Board Member Smith and with a unanimous vote, the motion carried. (Elsea absent)*

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Ken Cattles, Chairperson**

**ATTEST:**

\_\_\_\_\_  
**Lupe Charping, Parks Secretary**