

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, December 9, 2024  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

**Council Members Present:**

Charlie Pratus  
Davis Keele  
Myles Haider  
Cathy Kuehne

**City Staff Present:**

Erin Corbell, City Manager  
Becky Sims, City Secretary  
Monica Wright, IT Director  
Yvonne Moreno, Finance Director  
Jody Cummings, Police Chief  
Joe Adams, Fire Chief  
Mary Poche, EDC Director

**Council Members Absent**

Mayor Pro Tem Morris  
Eric Hernandez

**WORKSHOP SESSION  
5:30 p.m.**

**1. Call to order Workshop Session**

*Mayor Pearce called the meeting to order at 5:33 p.m.*

**2. Discussion and progress updates regarding 2024 City Projects**

*CM Corbell provided the following updates to 2024 City Projects.*

*Hostess House Remodel*

*Staff has been meeting bi-weekly at the Hostess House for project updates. The most recent completed milestones include installation of all environmental, fire line, new framing on ground floor, existing flooring patched, mechanical pads and plumbing in the new building. Current work includes roof demolition, framing and underlayment installation, framing of riser room walls, new build plumbing rough in, new build electrical rough in and mechanical rough in. Contractors have completed a mock-up of the stone to be used for the exterior of the new build and have done a good job in replicating the look of the existing stone. Staff will continue bi-weekly meetings at the Hostess House and currently look for completion in late summer 2025.*

*Streets Projects*

*The first phase of the Second Street reconstruction project is estimated to be 80% complete, with an anticipated completion date in March 2025. The Western Street culvert replacement project is also 80% complete, with completion scheduled for end of December 2024.*



1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
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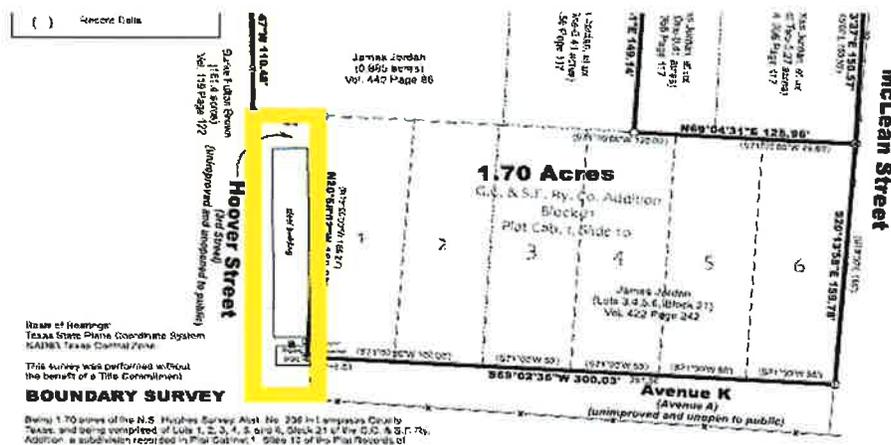
*Mr. Eddie Bowden thanked Council for the Stakeholder Community Meeting held on November 13, 2024. He would like to see the Council continue to explore methods for Lampasas to not only move forward but to thrive. He proposes that all city meetings be held in the Council Chambers, use audio visual system and be live streamed.*

1.3	Public hearing to receive citizen comments to consider a request to vacate, abandon, and convey Hoover Street (unimproved and unopened to the public) located to the west of Lot 1, Block 21 of the N.S Hughes Survey, Abstract 299, G.C. & S.F Addition to include the North ROW of Avenue K (unimproved and unopen to the public), this area is commonly known as 1204 McLean, Lampasas, Texas.
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*Mayor Pearce opened the public hearing.*

*Mrs. Sims advised of the following:*

- *The Hill's purchased the property (almost 2 acres) in August 2023 from Mr. Jordan.*
- *The Hill's planned to convert the existing lean-to into a barndominium, the City issued a building permit to the Hills in December 2023, the project completed and CO issued in June 2024.*
- *In August/September 2024 timeframe during some survey/title work it was found that the Hill's newly renovated home was outside of lot 1. This was not captured by the previous survey/deed work that was done in August 2023.*



- *Staff worked with Maples regarding the survey, field notes and warranty deeds.*
- *Staff has reached out to the various utility companies to verify that the abandonment will not affect any utilities in ROW, and have received no conflicts.*
- *The four property owners, including the Hills' have been notified of the request to vacate, abandon and convey and to date Staff has not received any opposition.*

*With no additional discussion the public hearing was closed.*

2.0	MINUTES
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2.1	Discussion and possible action concerning approval of minutes from the Community Stakeholder Meeting held on November 13, 2024.
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*Council member Keele moved to approve the minutes from the Community Stakeholder Meeting held on November 13, 2024, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris and Hernandez absent)*

2.2	Discussion and possible action concerning approval of minutes of the Regular Meeting held on November 25, 2024
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*Council member Kuehne moved to approve the minutes of the Regular Meeting held on November 25, 2024, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Morris and Hernandez absent)*

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from November 1, 2024-November 30, 20234
3.2	Discussion and possible action regarding the second reading of an Ordinance to amend the City’s Information Technology Policies and Procedures referred to and adopted by Ordinance in the City of Lampasas Personnel Policy; specifically prohibiting the installation of TikTok or another covered application on any device owned by the City of Lampasas.

*Council member Pratus moved to approve the consent agenda, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris and Hernandez absent)*

4.0	<b>BOARDS/DEPARTMENT REPORTS</b>
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5.0	<b>ROUTINE MATTERS</b>
5.1	<p><b>CITY MANAGER’S OPERATIONAL REPORT</b></p> <p><b>Public Works</b>                      <i>The streets division is wrapping up brush chipping for the year. Water division has been fielding phone calls for the Lead Copper Line Ruling and communicating well with customers.</i></p> <p>   <i>Tree trimming for the electric division is scheduled to begin December 16<sup>th</sup> in the northeast section of town.</i></p> <p><b>Hiring</b>                                      <i>The electric department has hired a new employee as an apprentice line worker. The Assistant City Manager position is still open and active on the TML career website with a few interviews scheduled to be held in the near future.</i></p> <p><b>Golf Course</b>                              <i>The Course Manager reported that play picked up in November thanks to the fair weather that we experienced. Maintenance has slowed slightly due to seasonal changes but staff is busy with pre-emerge, spot treatments and a planned small water line extension at the shop.</i></p>

	<p><b>Public Safety</b></p> <p><i>PD and Fire were pleased to announce a great turnout for the annual toy drive and community meal that is held in conjunction with the Volunteer Fire Department.</i></p> <p><i>PD reported another successful Tri-County motorcycle run with no incidents reported</i></p> <p><i>Fire reports a steady, ongoing increase in volume of calls for service over the prior fiscal years.</i></p>
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5.2	<b>MAYOR’S COMMENTS</b>
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*Mayor Pearce thanked City Council and Staff for their service and wished everyone a Merry Christmas.*

6.0	<b>UNFINISHED BUSINESS</b>
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*There was no unfinished business.*

7.0	<b>NEW BUSINESS</b>
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7.1	Discussion and selection of website photo contest
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*Council member Kuehne selected entry #5, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris and Hernandez absent)*

7.2	Discussion and possible action regarding the first reading of an Ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the FY 23/24.
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*Council member Kuehne moved to approve first reading of an Ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the FY 23/24, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris and Hernandez absent)*

7.3	Discussion and possible action to consider a request to vacate, abandon, and convey Hoover Street (unimproved and unopened to the public) located to the west of Lot 1, Block 21 of the N.S Hughes Survey, Abstract 299, G.C. & S.F Addition to include the North ROW of Avenue K (unimproved and unopen to the public), this area is commonly known as 1204 McLean, Lampasas, Texas.
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*Council member Keele moved to approve the first and final reading to vacate, abandon, and convey Hoover Street (unimproved and unopened to the public) located to the west of Lot 1, Block 21 of the N.S Hughes Survey, Abstract 299, G.C. & S.F Addition to include the North ROW of Avenue K (unimproved and unopen to the public), this area is commonly known as 1204 McLean, Lampasas, Texas, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Morris and Hernandez absent)*

7.4	Discussion and possible action to approve a Solid Waste Exclusive Franchise Agreement between the City of Lampasas and Frontier Texas Ventures for services to begin in May 2025
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*Council member Pratus moved to approve the Solid Waste Exclusive Franchise Agreement between the City of Lampasas and Frontier Texas Ventures for services to begin in May 2025, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris and Hernandez absent)*

Adjourn

*Council member Pratus moved to adjourn at 6:05 p.m., the motion was seconded by Council member Haider and with a unanimous vote, the motion carried. ((Morris and Hernandez absent)*

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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Herb Pearce, Mayor

ATTEST

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Becky Sims, City Secretary