

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Tuesday, November 25, 2024
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pro Tem Morris presiding.

Council Members Present:

Charlie Pratus
Eric Hernandez
Davis Keele
Myles Haider
Cathy Kuehne

City Staff Present:

Erin Corbell, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Kayleigh Stanley, Executive Secretary
Yvonne Moreno, Finance Director
Jody Cummings, Police Chief
Joe Adams, Fire Chief
Van Sims, WWW Operations Manager
Wayne Sanders, Electric Superintendent
Chris Eicher, Parks Director
Frank Ellett, Building Official
Mary Poche, EDC Director
Micah Harry, Electric Dept.
Stephen Sewell, Plant Supervisor

Council Members Absent

Mayor Pearce

WORKSHOP SESSION

5:30 p.m.

1. Call to order Workshop Session

Mayor Pro-Tem Morris called the meeting to order at 5:30 p.m.

2. Discussion regarding lighting at Turner Field

Wayne Sanders, Electric Superintendent and Chris Eicher, Parks Director presented the following:

As reported previously, the lighting at Turner Field needs a complete overhaul. There are several poles that need replacing and all the lighting fixtures are at end of life with several not working. It is Staff's recommendation that we update all fields with underground electric and rebuild the park with new LED lighting. Techline Sports Lighting has engineered the park to meet field lighting requirements and can help with the installation of the poles and lights. The project is expected to begin at the end of the season to allow the Parks Facilities Department the time to repair the fields prior to the start of the next season.

The Turner Lighting Package was included in the FY 24/25 Budget. The cost of this project including the partial install is \$356,850.00. Staff would also ask that an additional \$20,000.00 be approved for breakers, conduit and wire to be installed by the Electric Department. The all-in cost for this project is \$376,850.00, the amount budgeted for this project is \$440,000.00

3. Discussion regarding any item on the regular agenda

There were no questions regarding items on the regular agenda.

4. Adjourn Workshop Session

Council member Hernandez moved to adjourn workshop at 5:36 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

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| REGULAR SESSION |
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ANNOUNCEMENTS

A. Call to Order

Mayor Pro Tem Morris called the regular session to order at 5:37 p.m.

B. Invocation and Pledge of Allegiance- *Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited*

C. Presentations and Proclamations

Council recognized Micah Harry for 10 years of service.



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| 1.1 | Citizen comments- Any citizen who desires to address the City Council on a matter that is not included on the Agenda may do so at this time. |
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There were no citizen comments.

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| 1.2 | Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time. |
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There were no citizen comments.

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| 2.0 | MINUTES |
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| 2.1 | Discussion and possible action concerning approval of minutes of the Regular Meeting held on November 12, 2024 |
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Council member Keele moved to approve the minutes of the Regular Meeting held on November 12, 2024, the motion was seconded by Council member Hernandez, with a unanimous vote, the motion carried. (Mayor Pearce absent)

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| 3.0 | CONSENT AGENDA |
| 3.1 | Discussion and possible action regarding the October 2024 Investment Report. |

Council member Hernandez moved to approve the consent agenda, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Mayor Pearce absent)

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| 4.0 | BOARDS/DEPARTMENT REPORTS |
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Jody Cummings, Police Chief presented his annual report:

This is Us

- Chief of Police
- Assistant Chief
 - 1 Animal Control Officer
 - 1 Animal Shelter Director
 - 2 Animal Shelter Technicians
- Patrol Lieutenant
 - 2 Patrol Sergeants & 1 SRO Sergeant
 - 9 Patrol Officers & 4 SRO Officers
 - 1 Code Enforcement Officer
- Lieutenant Investigator
 - 2 Sergeant Investigators
- Communications Supervisor
 - 1 Assistant Communications Supervisor
 - 8 Communications Operators
- 11 Citizen Police Academy Alumni
- 2 Firemen/Police Officers
- 37 Total Paid Employees
 - 23 Officers
 - 10 Dispatchers
 - 3 Animal Shelter
 - 1 Animal Control

Some Yearly Numbers

- Police
 - 49,291 Phone Calls (4,124 911-Calls)
 - 14,860 Calls for Service
 - 676 Arrests
 - 1,733 Traffic Citations
 - 4,460 Traffic Warnings
 - 167,410 Miles with 26 Vehicles
- CPAAA
 - 524 Volunteer Hours
- Code Enforcement
 - 366 calls
- Emergency Medical Dispatch
 - 1,980 City
 - 1,472 County
 - 3,452 Total
- Animal Shelter
 - 484 Dogs
 - 312 Cats
 - 34 Other Animals
- Animal Control (City)
 - 1,845 Calls for Service

Additional Duties Assigned

- Unlock Vehicles
- Jump Start Vehicles
- Council Youth
- Bank Escorts
- Speaking Engagements
- Dignitary Security
- Paid Security
- Funeral Escorts
- Traffic Escorts
- Courtesy Rides
- Animal Control After Hours
- Civil Standby's
- Fingerprints
- Safety & Security planning

Events & Programs

- LCHEC College for Kids
- DEA Drug Take Back
- Spring Ho
- National Night Out
- PD & FD Luncheon and Toy Drive
- 25 Various Events with Street Closures
- Half Dozen Yearly Scheduled Events

Notable Happenings

- 5 SROs
- 10 EMD's
- Best Friends Grant
- Policies and Procedures
 - Police
 - Dispatch
- Retirements & Promotions



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| 5.0 | ROUTINE MATTERS |
| 5.1 | <i>CITY MANAGER'S OPERATIONAL REPORT</i> |
| <i>Water</i> | <i>Notice was sent this week to utility customers notifying them of the EPA's Lead and Copper Rule. In 2021, the EPA issued a ruling that all community and non-transient noncommunity water systems were required to conduct and submit an inventory of service lines by October 16, 2024. The EPA's goal is to replace all lead service lines over a ten-year period. Water staff has completed their initial inventory of service lines and have found that there does not appear to be any lead service lines within the Lampasas water system. However, the rule also expands to galvanized lines requiring replacement or unknown lines. Staff has currently identified approximately 40 service lines that will require replacement and expect that number to grow. Staff is implementing targeted testing on galvanized or unknown lines to determine if those lines will require replacement, and expect that many of them will be exempted from replacement requirements. The Federal government has made allocations of funding available through the Bipartisan Infrastructure Law to help accommodate expense required with the line replacements.</i> |
| <i>Defense Alliance</i> | <i>Attended meeting of the Heart of Texas Defense Alliance on November 19 with surrounding municipalities, counties and area elected State officials to discuss bills they have filed or are planning to file to provide relief to cities and counties heavily impacted by property tax exemptions for disabled veterans. Staff will monitor through upcoming legislative cycle.</i> |
| <i>Streets</i> | <i>Staff reports that the 2nd Street project is currently 40% complete with crews getting ready to start pouring sidewalks. Once sidewalks are finished, the project is at roughly 60% completion. Staff reports that crews are forming out the top of the Western Street improvement and that work is also nearing 60% completion.</i> |

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| | <i>LEDC</i> | <i>LEDC met on November 20 to approve cost-share participation in the City's wayfinding sign project, improvements to the Business Park signage and to discuss incentive programs for businesses.</i> |
| | <i>CIP</i> | <i>The Capital Improvements Program Committee met on November 21 to review projects that had been approved during the FY25 budgeting process. The committee will begin meeting in the spring to plan for the FY 26 budget cycle.</i> |
| | <i>Library</i> | <i>Staff reported a great turnout for their BBQ fundraiser. Proceeds look to be roughly \$8,000. The library is currently hosting a Stuffed Backpack giveaway until January 3. Children ages 7-17 can come to the library, fill out a ticket and be entered for a chance to win a backpack filled with goodies. Winners are drawn twice a week and a ticket can be filled out each time a child goes to the library.</i> |
| | <i>Sulphur Creek</i> | <i>As a follow up to the stakeholder meeting earlier this month, a group of citizens met on November 22nd to discuss efforts and resources to clean up sections of Sulphur Creek.</i> |
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| 5.2 | MAYOR'S COMMENTS |
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Mayor Pro Tem Morris wished everyone a Happy Thanksgiving

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| 6.0 | UNFINISHED BUSINESS |
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There was no unfinished business.

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| 7.0 | NEW BUSINESS |
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| 7.1 | Discussion and possible action regarding canceling the December 23, 2024 City Council Meeting |
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Council member Hernandez moved to cancel the December 23, 2024 City Council Meeting, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Mayor Pearce absent)

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| 7.2 | Discussion and possible action to award Wayfinding Sign Contract to Fazzone Builders, Inc. dba Southwest Monument and Sign in an amount not to exceed \$133,740.00. |
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Council member Keele moved to approve the award of the Wayfinding Sign Contract to Fazzone Builders, Inc. dba Southwest Monument and Sign in an amount not to exceed \$133,740.00, with the Lampasas Economic Development Corporation contributing \$26,748.00, the motion was seconded by Council member Pratus, with Council member Hernandez in opposition, the motion carried. (Mayor Pearce absent)

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| 7.3 | Discussion and possible action regarding a request to close Briggs Street from East Fourth Street to Mills Street on December 21, 2024 from 7:00 am to 11:00 am for the Community Toy Drive to help mitigate traffic congestion. |
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Council member Kuehne moved to approve the closure of Briggs Street from East Fourth Street to Mills Street on December 21, 2024 from 7:00 am to 11:00 am for the Community Toy Drive to help mitigate traffic congestion, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Mayor Pearce absent)

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| 7.4 | Discussion and possible action regarding reappointments of members to the Parks and Recreation Advisory Board. |
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Council member Kuehne moved to approve the reappointment of Diane Davis, Clay Harrington, Shirley Blake, Harvey Stinnett, and Mindi Pratus to the Parks and Recreation Advisory Board, the motion was seconded by Council member Pratus and with a unanimous vote the motion carried. (Mayor Pearce absent)

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| 7.5 | Discussion and possible action regarding the first reading of an Ordinance to amend the City’s Information Technology Policies and Procedures referred to and adopted by Ordinance in the City of Lampasas Personnel Policy; specifically prohibiting the installation of TikTok or another covered application on any device owned by the City of Lampasas. |
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Council member Pratus moved to approve the first reading of an Ordinance to amend the City’s Information Technology Policies and Procedures referred to and adopted by Ordinance in the City of Lampasas Personnel Policy; specifically prohibiting the installation of TikTok or another covered application on any device owned by the City of Lampasas, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Mayor Pearce absent)

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| 7.6 | Discussion and possible action regarding lighting improvements at the Turner Complex in the amount of \$376,850.00. |
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Council member Pratus moved to approve lighting improvements at the Turner Complex in the amount of \$376,850.00, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Mayor Pearce absent)

Adjourn into Executive Session

Council member Haider moved to adjourn into Executive Session at 6:16 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Mayor Pearce absent)

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| EXECUTIVE SESSION |
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The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

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| 8.0 | . |
| 8.1 | Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551. |
| 8.2 | Adjourn Executive Session and Reconvene Regular Session |

Council reconvened Regular Session at 6:52 p.m.

| REGULAR SESSION | |
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| 9.0 | ACTION ON EXECUTIVE SESSION |
| 9.1 | Discussion and possible action concerning items posted and discussed by Council in Executive Session |

There was no action taken out of Executive Session.

Adjourn

Council member Hernandez moved to adjourn at 6:53 p.m., the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2024.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary