

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, October 28, 2024
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Charlie Pratus
Eric Hernandez
Davis Keele
Myles Haider
Zachary Morris
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Kayleigh Stanley, Executive Secretary
Yvonne Moreno, Finance Director
Jody Cummings, Police Chief
Joe Adams, Fire Chief

Council Members Absent

N/A

**WORKSHOP SESSION
5:30 p.m.**

1. **Call to order Workshop Session-** *Mayor Pearce called the meeting to order at 5:30 p.m.*
2. **Discussion regarding increasing capital contribution to Central Texas Water Supply Corporation as defined in the 2006 Wholesale Contract.**

Mr. deGraffenried, City Manager, advised this item is a follow up to Mr. Kelley's public comments at the previous council meeting. Mr. Kelley seeks capital contribution above the current contractual amount of \$0.107058 per 1,000 gallons. Mr. Kelley's discussion included reference to contractual increases that have lagged well behind CPI and inflation; as well as the need to fund critical infrastructure particularly at the Lakecliffe Plant. Staff does not disagree. Based on FY 2022, Use (564,137,320 gallons) a \$0.10 increase above the current allocation would equal additional expense of \$56,413.73 per year. If Council wished to continue the discussion on the matter, either a separate agreement with Central Texas, or an amendment to the KWSC/CTWSC contract would be required.

Mr. Kelley advised Council that the method does not meet inflation, they are about \$1.5 million behind. What once cost \$30,000 to repair now cost over \$100,000. There was substantial damage due to the flooding this past Spring. Mr. Kelley would like double the per gallon rate effective immediately to .23 cents beginning October 2024-2027, then an increase to .25 cents beginning in 2027-2030.

Council member Kuehne inquired about insurance due to the damage. Mr. Kelley advised they did receive some; however, it did not cover all expenses. They are also waiting on Kempner Water Supply Corporation to pay their portion of O&M based on their contractual obligation.

Council would like to tour facility and discuss needs at a later time.

3. **Discussion regarding possible cost share of ADA sidewalks and alley approach at 410 E. Third Street.**

Mr. deGraffenried advised staff met with Mr. Dean Tomme, DNT Investments LP, regarding his desired improvements to the ROW adjacent to his renovation at 410 East Third Street. The improvements consist of ADA sidewalks, with continuation to the east, alley approach, and tie-in with sidewalk to the east. The improvement provides for ADA access, from corner intersections, from Western Street to Live Oak Street. Alley approach would also repair water line cut for fire protection by the City. The City had sought funding through CDBG programs for a more extensive improvement from Western to Live Oak, but was not awarded based on previous improvement on the north side of East Third Street. Based on improvement and ADA Access, staff and Mr. Tomme discussed possible 50/50 cost share. The current project is estimated at \$22,900 and at 50%, the City share would be \$11,450.00.

Council reviewed site and grading exhibit. There is an action item for council consideration on the regular agenda.

4. Discussion regarding additional findings related to the Second Street Project and consideration of estimate related to installation of 42” culvert.

Mr. deGraffenried advised as previously reported, the second street project contractor, while working within the original limit of construction, located a collapsed, stacked stone, culvert approximately 4’x 6’. The structure had once captured storm water from downtown to outfall, north of Ajinomoto Foods, between Pecan and Hackberry. The failing road surface at the limit of construction, which prompted change order at the previous council meeting, was thought to be failing extension of the outfall from inlet storm box approximately 30 ft west. As Mr. Eckermann’s email points out, the increase in scope includes increased RCP culvert for greater drainage area, bedding and flowable fill, a 6’x 6’ CIP Junction Box, and demolition. The increase represents a long-term solution to failed drainage infrastructure.

The \$100,000 that was approved at the last meeting will be funded out of the Street Capital Budget, with the additional \$60,000. There is an action item on the regular agenda for council consideration.

5. Discussion regarding interlocal agreement between the City of Lampasas and Hill Country Transit District for services in Lampasas.

At the September 23, 2024, Mr. Austin presented proposed changes to the service delivery model, as well as the proposed subsidy request. This item has been placed on the workshop agenda to discuss consideration of funding. A follow-up meeting was held on October 22 with staff from the Hill Country Transit, Judge Hoyer, the Mayor and Mayor Pro Tem. Topics discussed were level of service, without County participation; limitation of services (hours, micro and commuter services); and rider usage. If Council wishes to fund and receive public transportation services (micro/local, and commuter to Bell Country) an Interlocal Agreement will be necessary. Staff also reviewed ridership statistics for the city, and number of denials under the previous service model.

On behalf of the Hill Country Transit District, Ms. Tamra Casey advised that she uses the bus at least three times a week for appointments, and care for her elderly mother and has used the service for over 10 years. It is a valuable service and very accommodating.

There is an action item on the regular agenda for Council consideration.

6. Discussion regarding the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report (Q3&Q4).

Mrs. Sims has reviewed the report and validated expenses for Council consideration of reimbursement of HOT funding. With no objection, beginning with the next report, Council will be provided with an itemized ledger with expenses instead of receipts for review and consideration. Mrs. Unger was present for any questions Council may have.

With no questions, there is an action item on the regular agenda for Council consideration.

7. Discussion regarding any item on the regular agenda

There were no questions regarding items on the regular agenda.

8. Adjourn Workshop Session

Council member Pratus moved to adjourn workshop at 6:04 p.m., the motion was seconded by Council member Haider and with a unanimous vote, the motion carried.

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order- *Mayor Pearce called the regular session to order at 6:01 pm.*
- B. Invocation and Pledge of Allegiance- *Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited*
- C. Presentations and Proclamations

Council recognized National First Responders Day- October 28, 2024



Council recognized Municipal Courts Week- November 4-8, 2024

1.1	Citizen comments- Any citizen who desires to address the City Council on a matter that is not included on the Agenda may do so at this time.
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There were no citizen comments.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on October 14, 2024

Council member Keele moved to approve the minutes of the Regular Meeting held on October 14, 2024, the motion was seconded by Council member Hernandez, with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the September 2024 Investment Report

Council member Kuehne moved to approve the consent agenda, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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The Building Official Annual Report was postponed.

5.0	ROUTINE MATTERS
5.1	<p>CITY MANAGER’S OPERATIONAL REPORT</p> <p><i>Fire Dept</i> <i>Joe reports that the Department is preparing for a visit from the Texas Commission on Fire Protection at the end of this month for their biennial State inspection. Chief Adams reports that filing has been internally audited, as well as required records and incident documentation. The Department is prepared.</i></p> <p><i>Library</i> <i>Books were the big beneficiary of the Library Foundation’s Bar-B-Que for Books event. Shanda, through Emily, reported that the event was the largest since inception. Volunteers Boxed 1,096 meals and made 713 meal deliveries to local businesses.</i></p> <p><i>City Hall Roof</i> <i>In early September, staff noticed a leak in the southeast portion of City Hall after an isolated rain. Becky contacted a commercial roofing contractor, familiar with City buildings (Police Department and Calvert Building) to inspect the roof for damage. The contractor confirmed damage as a result of the November 11, 2022 hail storm that had been previously overlooked by another contractor. The City’s insurance provider, TML Intergovernmental Risk Pool, also had a representative inspect the interior and exterior of City</i></p>

	<p><i>Hall, and will be forwarding his findings for an adjustor's determination. Total initial estimate for the claim is \$151,379.92.</i></p> <p><i>Water Disruption</i> <i>The events of this week represented the first, almost complete City-wide loss in water pressure, for the last couple of years. We have certainly been close over the past 18 months in particular, but have been able to hold on based on storage and strong conservation efforts by our residents. I am pleased to report that City staff performed very well, understanding their roles in supporting and helping our residents. I also want to thank the elected officials who took their time and resources to help with water, and who came out to the site to take a look at the magnitude of the event. Attached is the Fire Chief's report on water distribution, and his comment on staff's performance.</i></p> <p><i>Hostess House</i> <i>Due to some water distractions, staff has talked with, but has been unable to follow-up with our design consultants at Reliance Architecture this week. In an earlier call, Kimberly did advise she would be happy to review changes, and in particular outstanding or pertinent RFI's. Attached is the most current listing of RFI's on the project, and staff is hopeful to have further explanation, particularly on electric changes, prior to Monday.</i></p> <p><i>Water</i> <i>Staff recently met with Jason Jones and representatives from Kempner Water Supply Corporation ("KWSC") regarding their plan to install a Cla-valve on a reducer just before the City's point of delivery. The City's concern was the loss in head pressure on the City side that would have effectively prevented the filling of Georgetown Tank by approximately 50%, according to our engineer. Staff convinced the two engineers, KWSC's and the City's, to meet and confer on the installation. KWSC's primary motive with the Cla-valve was to prevent back flow to their system. Staff is pleased to report the KWSC ultimately agreed with Jason's position, and other alternatives are being considered. Additionally, staff took the opportunity to invite Jason to a future Council meeting to discuss AFNA, progress on the Alternative Water Source study, and Injection Site Improvements. It might turn into a meeting all by itself at Council's prerogative</i></p>
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5.2	MAYOR'S COMMENTS
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Mayor Pearce, on behalf of Council, recognized staff on how the water situation was handled and organized. Staff was committed to finding a resolution, understanding the impact to the community. The mayor is looking towards a 5-10-year plan in resolving this matter to alleviate it happening so often in the future. He wishes that Kempner Water Supply Corporation would step up and do more to help the situation. He firmly believes if you fail the plan, then plan to fail.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding the award of contract for utility line tree trimming to LCRA and McCoy Tree Surgery in an amount not to exceed \$186,000.00
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Council member Kuehne moved to award the contract for utility line tree trimming to LCRA and McCoy Tree Surgery in an amount not to exceed \$186,000.00, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.2	Discussion and possible action regarding the approval and acceptance of the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report (Q3&Q4)
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Council member Pratus moved to approve and accept the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report (Q3&Q4, the motion was seconded by Council member Haider and with a unanimous vote, the motion carried.

7.3	Discussion and possible action to award Wayfinding Sign Contract to Fazzone Builders, Inc. dba Southwest Monument and Sign in an amount not to exceed \$133,740.00.
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Council did not take action on this item pending specifics related to maintenance and life expectancy of signs and possible cost share with Lampasas Economic Development Corporation.

7.4	Discussion and possible action regarding cost share for the ADA sidewalks and alley approach located at 410 E Third Street in the amount of \$11,450.00.
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Council member Hernandez moved to approve cost share for the ADA sidewalks and alley approach located at 410 E Third Street in the amount of \$11,450.00, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding additional findings related to the Second Street Project and consideration of estimate related to installation of 42” culvert in the amount of \$160,770.00.
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Council member Pratus moved to approve the additional funding in the amount of \$60,770.00 for a combined total of \$160,770.00 for the Second Street Project, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding Interlocal Agreement between the City of Lampasas, Lampasas County and Hill Country Transit District for services in Lampasas, to include cost share in the amount of \$35,000.00
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Mayor Pro Tem Morris moved to approve the Interlocal Agreement between the City of Lampasas, Lampasas County and Hill Country Transit District for services in Lampasas, to include cost share in the amount of \$35,000.00, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

7.7	Discussion and possible action to consider a Resolution authorizing the submission of a Texas Community Block Grant Program application to the Texas Department of Agriculture for the Community Development Fund.
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Council member Kuehne moved to approve a Resolution authorizing the submission of a Texas Community Block Grant Program application to the Texas Department of Agriculture for the Community Development Fund, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.8	Discussion and possible action to consider appointment to fill vacancy on the Capital Improvement Program Committee (CIP)
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Council member Kuehne moved to appoint Bob Chapman to fill vacancy on the Capital Improvement Program Committee (CIP), the motion was seconded by Council member Hernandez, with Council member Pratus, Council member Haider, Mayor Pro Tem Morris and Mayor Pearce in opposition, the motion did not carry.

Mayor Pro Tem Morris moved to appoint Janet Crozier to fill vacancy on the Capital Improvement Program Committee (CIP), the motion was seconded by Council member Haider, with Council member Pratus and Mayor Pearce in agreement, the motion carried. Council Member Hernandez, Keele and Kuehne were in opposition.

Adjourn into Executive Session

Council member Pratus moved to adjourn into Executive Session at 6:46 pm, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	.
8.1	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551.
8.2	Adjourn Executive Session and Reconvene Regular Session

Council reconvened Regular Session at 7:12 p.m.

REGULAR SESSION	
9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken on items discussed during Executive Session.

Adjourn

Council member Pratus moved to adjourn at 7:12 pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2024.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary