

**MINUTES OF THE
AIRPORT ADVISORY BOARD FOR THE CITY OF LAMPASAS
WEDNESDAY, SEPTEMBER 13, 2023
JACK CALVERT MUNICIPAL BUILDING
302 E. THIRD STREET, LAMPASAS, TEXAS
6:00 P.M.**

The Airport Advisory Board for the City of Lampasas met in regular session on the above date with Chairperson Ken Cattles presiding:

Airport Advisory Board Members Present:

Ken Cattles
George Elsea
John Fingerhut
Robert Lansford
Mike Watson

Airport Advisory Board Members Absent:

Kevin Smith

City Staff Present:

Chris Eicher, Parks & Recreation Director
Vicki Tower, Parks Secretary/HR Coordinator

REGULAR SESSION

I. Call to order

Chairperson Cattles called the meeting to order at 6:00 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

Dale Kemp told the Board that there needs to be a faucet at the airport so pilots can wash their airplanes.

Chris Eicher, Parks & Recreation Director, suggested maybe adding a wash bay to the airport master plan. The water from a wash bay would need to be captured and maybe even re-purposed.

III. Discussion and updates concerning 2024 Total Solar Eclipse

Chris Eicher, Parks & Recreation Director, discussed the 2024 Total Solar Eclipse with the Board.

Topics of discussion included:

- City Council is not in favor of using the airport as a designated viewing site for the 2024 Total Solar Eclipse
- There will be a NOTAM issued – runway will be for emergency use only during the 2024 Total Solar Eclipse
- Need to at least have someone at the airport to direct traffic
- Chris will follow up with TxDOT to see if they have any plans for the Eclipse

IV. Discussion and possible action concerning Board vacancy

Chris Eicher, Parks & Recreation Director, told the Board that this vacancy is an alternate position and doesn't have to be filled. Eicher told the Board that the City has received two applications for this vacancy; Dale Kemp and Randall McGuire.

Board member Lansford moved to appoint Dale Kemp as an alternate on the Airport Advisory Board. The motion was seconded by Board member Elsea and with a unanimous vote, the motion carried. (Smith absent)

V. Discussion and possible action concerning appointment of two Airport Advisory Board members to the ALP committee

Chris Eicher, Parks & Recreation Director, discussed with the Board, the appointment of two Airport Advisory Board members to the ALP committee.

Board member Cattles and Board member Lansford volunteered to serve on the committee.

Board member Elsea moved to appoint Board member Cattles and Board member Lansford to serve on the ALP Committee. The motion was seconded by Board member Fingerhut and with a unanimous vote, the motion carried. (Smith absent)

VI. Discussion and possible action concerning Airport funding and projects

Chris Eicher, Parks & Recreation Director, discussed Airport funding and projects with the Board.

- Topics of discussion included:
- FAA & TxDOT has signed off on some funding for airport projects
 - IJA funds will be for AIP eligible projects with 90/10 grants
 - Lampasas currently has been allotted FY23 \$113,000.00 and FY24 \$113,000.00
- Replacing AWOS system is first project on the list

VII. Discussion and possible action concerning approval of minutes dated July 12, 2023

Board member Lansford moved to approve the minutes. The motion was seconded by Board member Watson and with a unanimous vote, the motion carried. (Smith absent)

VIII. Discussion and updates regarding Airport Maintenance and Daily Operations

Chris Eicher, Parks & Recreation Director, discussed Airport Maintenance and Daily Operations with the Board.

Topics of discussion included:

- Working with BGIS to repair fuel pump – fuel pump is running extremely slow
- Fuel pump is only running on low output
- Need parking spaces for people to be able to leave their vehicles when they fly in/out

IX. Any item the Board would like to have placed on the next agenda

There were no items requested to be placed on the next agenda.

X. Adjourn

Board member Lansford moved to adjourn the meeting at 6:47 p.m. The motion was seconded by Board member Elsea and with a unanimous vote, the motion carried. (Smith absent)

PASSED AND APPROVED this _____ day of _____, 2024.

Ken Cattles, Chairman

ATTEST:

Vicki Tower, Parks Secretary/HR Coordinator