

**MINUTES OF MEETING OF THE
PLANNING & ZONING COMMISSION OF THE CITY OF LAMPASAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
THURSDAY, MARCH 7, 2024
6:00 P.M.**

The Planning and Zoning Commission of the City of Lampasas met in regular session on the above date with Co-Chair Taylor presiding:

P&Z Members Present:

Michael Sibberson
Bob McCauley
James Skinner
Zach Carnley

City Staff Present:

Becky Sims, City Secretary/Zoning Administration

P&Z Members Absent

Marisa Canales
Danielle Shepard

REGULAR SESSION

I. Call to order

Co- Chair Taylor called the meeting to order @6:00 p.m.

II. Discussion and possible action regarding approval of the minutes dated January 4, 2024

Commission member Skinner moved to approve the minutes as presented, the motion was seconded by Commission member Sibberson and with a unanimous vote, the motion carried. (Canales & Shepard absent)

PUBLIC HEARING

III. Public hearing to receive citizen comments to consider approval, denial, or approval with modifications a request for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as Lot 8, Block 31, LSC 1st Addition, commonly known as 107 W 5th Street. Lampasas, Texas Lampasas County.

Becky Sims, Zoning Administrator advised of the following:

- *The business owner is applying for a Specific Use Permit (SUP) to allow for a daycare facility in an area zoned Retail.*
- *The property is zoned Retail “R”, the area surrounding the property is Retail “R” and Two-Family (Duplex).*
- *All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-four (24) notices to property owners within 200 feet of the applicant’s property, to date Staff received two letters in favor of the request and none in protest.*
- *The location is designated as Urban Residential in the Comprehensive Plan. These areas are intended to conserve the existing gridded lot and block pattern of development. Along collector and arterial roadways, new neighborhood serving retail, and personal service.*

With no additional comments or discussion, the public hearing was closed.

REGULAR SESSION

IV. Discussion and possible action to consider approval, denial, or approval with modifications a request for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as Lot 8, Block 31, LSC 1st Addition, commonly known as 107 W 5th Street. Lampasas, Texas Lampasas County.

Board member Sibberson moved to approve the request for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as Lot 8, Block 31, LSC 1st Addition, commonly known as 107 W 5th Street. Lampasas, Texas Lampasas County, the motion was seconded by Board member Skinner and with a unanimous vote, the motion carried. (Canales & Shepard absent)

V. Discussion regarding General Planning and Zoning inquiries, projects, possible Zoning Amendments to be considered at future meetings and any updates to Residential and Commercial Developments.

Becky Sims, Zoning Administrator provided a brief overview of current developments, projects, and meetings:

- *Solar Eclipse Town Hall*
- *Contractor Meeting*
- *Wayfinding Projects*
- *Substandard Projects*
- *CYSA*
- *Lynch Creek Homes*
- *Village Preschool*
- *Church of Christ Sign*
- *Northington Creek Estates*
- *Abel Project*
- *Santa Fe Depot Project*

Adjourn- Commission member Skinner moved to adjourn the meeting at 6:14 pm, the motion was seconded Commission member Taylor and with a unanimous vote, the motion carried. (Canales & Shepard absent).

Passed and approved this _____ day of _____ 2024

Zachary Taylor, Commission Co-Chair

ATTEST:

Becky Sims, City Secretary/Zoning Administrator