

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, October 28, 2024
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, October 28, 2024 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion regarding increasing capital contribution to Central Texas Water Supply Corporation as defined in the 2006 Wholesale Contract. *(pgs. 5-6)*
3. Discussion regarding possible cost share of ADA sidewalks and alley approach at 410 E. Third Street. *(pgs. 7-10)*
4. Discussion regarding additional findings related to the Second Street Project and consideration of estimate related to installation of 42" culvert. *(pgs. 11-20)*
5. Discussion regarding interlocal agreement between the City of Lampasas and Hill Country Transit District for services in Lampasas. *(pgs.21-36)*
6. Discussion regarding the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report (Q3&Q4). *(pgs. 37-72)*
7. Discussion regarding any item on the regular agenda
8. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
 - National First Responders Day- October 28, 2024 *(pgs. 73-74)*
 - Municipal Courts Week- November 4-8, 2024 *(pgs.75-76)*

PUBLIC HEARINGS/CITIZEN COMMENTS

PAGES

1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
2.0	MINUTES	PAGES
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on October 14, 2024	77-84
3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the September 2024 Investment Report.	85-104

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Building Official Monthly Report- <i>Future Date</i> 2. Economic Development Monthly 3. Fire Department Monthly Report 4. Parks and Recreation Monthly Report 5. Information Systems Monthly Report 6. Library Monthly Report 7. Golf Course Monthly Report 8. Municipal Court Monthly Report 9. City Secretary Monthly Report 10. Utility Billing and Collections Monthly Report 11. Public Works Monthly Report for Electric, Streets, Water/Wastewater 12. Police Department Monthly Report 	105-120
5.0	ROUTINE MATTERS	PAGES
5.1	CITY MANAGER'S OPERATIONAL REPORT <ul style="list-style-type: none"> • Fire Department • City Hall Roof • Water Disruption • Hostess House • Water 	121-134
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the award of contract for utility line tree trimming to LCRA and McCoy Tree Surgery in an amount not to exceed \$186,000.00	135-138
7.2	Discussion and possible action regarding the approval and acceptance of the Lampasas Country Chamber of Commerce and Visitor Center Bi-Annual Report (Q3&Q4)	139-140
7.3	Discussion and possible action to award Wayfinding Sign Contract to Fazzone Builders, Inc. dba Southwest Monument and Sign in an amount not to exceed \$133,740.00.	141-150
7.4	Discussion and possible action regarding cost share for the ADA sidewalks and alley approach located at 410 E Third Street in the amount of \$11,450.00.	151-152

7.5	Discussion and possible action regarding additional findings related to the Second Street Project and consideration of estimate related to installation of 42" culvert in the amount of \$160,770.00.	153-154
7.6	Discussion and possible action regarding Interlocal Agreement between the City of Lampasas, Lampasas County and Hill Country Transit District for services in Lampasas, to include cost share in the amount of \$35,000.00	155-156
7.7	Discussion and possible action to consider a Resolution authorizing the submission of a Texas Community Block Grant Program application to the Texas Department of Agriculture for the Community Development Fund.	157-158
7.8	Discussion and possible action to consider appointment to fill vacancy on the Capital Improvement Program Committee (CIP)	159-162

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

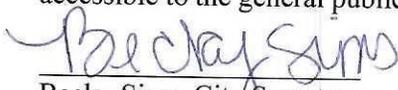
8.0	.
8.1	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551.
8.2	Adjourn Executive Session and Reconvene Regular Session

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 25 day of October 2024 at 2:45pm


 Becky Sims, City Secretary

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City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding increasing capital contribution to Central Texas Water Supply Corporation as defined in the 2006 Wholesale Contract.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

Currently there is no revenue offset to support the increased expenses. If Council wished to consider capital support, Staff would also recommend review of rates.

Attachments:

Summary Statement:

This item is placed on the agenda as a follow-up to Mr. Lee Kelley's public comments at the previous council meeting. Mr. Kelley seeks support contribution above the current contractual amount of \$0.107058 per 10000 gallons. Mr. Kelley's discussion included reference to contractual increases that have lagged well behind CPI and inflation; as well as the need to fund critical infrastructure particularly at the Lakecliffe Plant. Staff does not disagree. Based on FY 2022 Use (564,137,320 gallons) a \$0.10 increase would equal expense of \$ 56,413.73 per year. If Council wished to continue the discussion on the matter, either a separate agreement with Central Texas, or an amendment to the KWSC/CTWSC contract would be required.

Recommendation:

Discussion only

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City ManagerITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding possible cost share of ADA sidewalks and alley approach at 410 E. Third Street, in the amount of \$11,450.00.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

10-551-5445 Street Maintenance; Budget Balance \$100,000.00

Attachments: Project Proposal

Summary Statement:

Staff met with Mr. Dean Tomme, DNT Investments LP, regarding his desired improvements to the ROW adjacent to his renovation at 410 East Third Street. The improvements consist of ADA sidewalks, with continuation to the east, alley approach, and tie-in with sidewalk to the east. The improvement provides for ADA access, from corner intersections from Western Street to Live Oak Street. Alley approach would also repair water line cut for fire protection by the City. The City had sought funding through CDBG programs for a more extensive improvement from Western to Live Oak, but was not awarded based on previous improvement on the north side of East Third Street. Based on improvement and ADA Access, Staff and Mr. Tomme discussed possible 50/50 cost share. The current project is estimated at \$22,900 and at 50%, the City share would be \$11,450.00.

Recommendation:

Discussion only.

October 7, 2024

D&MT INVESTMENTS LP
PO BOX 467
LAMPASAS, TX 76550



RE: Remove and rebuild walks and alley approach @ 401 East Third Street Lampasas

We are pleased to provide a proposal for the above referenced project. The base proposal amount for this project will be bulleted below. This proposal is valid until accepted in a written contract containing mutually acceptable terms and conditions or until 30 days from the date of this proposal, whichever comes first. Pricing is based on plans provided by Eckerman Engineering. (project # 24029 dated 9/27/2024)

Sales Tax not included

The following is the proposed proposal

1. **(\$22,900.00)**

The following are included in our base bid amount.

- Project layout
- Project supervision
- Saw cut all concrete and asphalt as required
- Break up and remove old concrete
- Haul off to off sight location
- Excavate sub grade for new concrete
- Sub grade will be with base material
- Fine grade - subgrade
- Plate compact sub grade
- Set forms and expansion joints as required
- Caulk all expansion joints
- Place reinforcing steel #4 at 14" on centers in walks and approaches
- Place and finish 6-inch concrete in approach and 5-inch in walks
- Concrete to be 3000 PSI regular concrete
- Curing with Spec-Chem Spec-City White or equal
- **Owner/Engineer to approve all grades before final placement of concrete**
- Workers Compensation and General Liability
- Final Clean up as related to this scope of work

Exclusions:

- Testing and Permitting
- Road closure permits or signage/barricades
- Electrical
- Temperature control of concrete
- Termite treatment
- Rock Excavation
- Weld plates, handrails, guard rails, imbeds etc.
- Unforeseen conditions of existing could require additional costs
- **Elevations to be determined by others**
- Wet cure of concrete
- Dewatering
- Embeds and grates
- Utilities lines/water/sewer/electric/sprinkler sleeves/etc.
- Temporary structures, walks

- SWPPP and erosion control
- Colored, stained, and stamped concrete
- Wash out box/container
- Bonding
- Liquidated damages
- Night/weekend work

Qualifications:

- Adequate access to be provided for trucks, equipment and or concrete trucks.
- 40-hour work week is included in the base bid. All overtime will be an additional charge.
- A safe working environment according to OSHA requirements.
- Price is based on ONE mobilization. Any additional mobilizations will be at a rate of \$1,500.00.

Should you have any questions regarding our proposal please feel free to contact me at your earliest convenience.

Sincerely,

Mike Hail
512-556-5608

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City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding additional findings related to the Second Street Project and consideration of estimate related to installation of 42" culvert.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

10-551-5545 Streets (Capital Outlay). \$54,208.71 and Change Order #1 (\$8,616.12)

Attachments: Engineers Email and Cost Estimate

Summary Statement:

As previously reported, the second street project contractor, while working within the original limit of construction, located a collapsed, stack stone, culvert approximately 4' x 6'. The structure had once captured storm water from downtown to outfall, north of Ajinomoto Foods, between Pecan and Hackberry. The failing road surface at the limit of construction, which prompted change order at the previous council meeting, was thought to be failing extension of the outfall from inlet storm box approximately 30 ft west. As Mr. Eckermann's email points out, the increase in scope includes increased ECP culvert for greater drainage area, bedding and flowable fill, a 6' x 6' CIP Junction Box, and demolition. The increase represents a long-term solution to failed drainage infrastructure.

Recommendation:

Discussion only

Finley deGraffenried

From: Derrek Eckermann <derrek@eckermannengineering.com>
Sent: Thursday, October 24, 2024 8:33 AM
To: Carlos Garcia
Cc: Finley deGraffenried
Subject: RE: 2nd Street City of Lampasas Change Order Request
Attachments: Extend Pavement Limits - Preliminary Costs Rev 20241024.pdf

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Carlos,

Attached is the estimate for the additional improvements to remove and replace the existing culvert with new 42" RCP. The 3 unit prices highlighted in red are new items that we did not have a bid item for in the original bid. I've also added a 10% contingency and engineering and surveying fees to this. This total budget amount should be higher than actual costs once the survey and design is complete and more accurate numbers can be determined.

I think the RCP unit prices are fairly high, but they do also include bedding with flowable fill to top of pipe and installing base from there up.

Thank you,

Derrek Eckermann, P.E.
Eckermann Engineering, Inc. (F-10496)
MBE/HUB/8(a) Certified
P.O. Box 388
202 Spring Ho Avenue
Lampasas, TX 76550
Office: (512) 556-8160
Mobile: (512) 731-3629
derrek@eckermannengineering.com

From: Carlos Garcia <cgarcia@cityoflampasas.com>
Sent: Wednesday, October 23, 2024 4:46 PM
To: Derrek Eckermann <derrek@eckermannengineering.com>
Subject: Re: 2nd Street City of Lampasas Change Order Request

I will offer to the haul off if it helps lower the cost

Get [Outlook for iOS](#)

From: Derrek Eckermann <derrek@eckermannengineering.com>
Sent: Wednesday, October 23, 2024 4:41:36 PM
To: Carlos Garcia <cgarcia@cityoflampasas.com>
Subject: Fwd: 2nd Street City of Lampasas Change Order Request

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

FYI, see below for approximate unit costs from JHL. Extremely high for RCP in my opinion... I'll put together what overall costs would look like based on these numbers and then we can get together and discuss.

I've asked for costs for cmp and hdpe also just to see if there's much savings.

Thanks,
Derrek

Sent from my iPhone

Begin forwarded message:

From: David Hafer <dhafer@jhlconst.com>
Date: October 23, 2024 at 4:27:19 PM CDT
To: Derrek Eckermann <derrek@eckermannengineering.com>
Subject: RE: 2nd Street City of Lampasas Change Order Request

Derrek

Budget figures are listed below.

36" RCP	\$260.00/LF	
42" RCP	\$311.00/LF	
6 x 6 Junction Box	\$14,000/00/EA	
Removal of Existing Box	\$45.00/LF	Have to remove 1.5' of existing soil plus the top and haul off. I'm thinking this might be a little slow to make sure we don't tear anything else up. So I added some to it.

Let me know if you have any questions.

Thanks,

David E. Hafer
JHL Construction
Gatesville, Texas
Office 254-865-8489
Fax 254-865-2899
Cell 254-644-6849
DHafer@JHLConst.com

From: Derrek Eckermann <derrek@eckermannengineering.com>
Sent: Monday, October 21, 2024 10:30 AM
To: David Hafer <dhafer@jhlconst.com>
Subject: RE: 2nd Street City of Lampasas Change Order Request

Good morning, David,

As you probably know, an existing large drainage structure that has failed has been uncovered under this area where the project limits were extended last week. We met this morning to discuss possible solutions. We plan to remove/abandon the existing culvert and install a 36 or 42" RCP in its place. We will need to construct a large CIP junction box near the SE corner of 2nd and Pecan where the existing culvert and the new 18" from the curb inlets will enter and the new 36 or 42" will exit. The City will need to go back to Council to get approval for additional costs, so can you please provide me with an approximate cost for the following items?

- 36" and 42" RCP per LF (approximately 150 LF) – we are still finalizing pipe size but it will be one of these sizes. This cost should include bedding with flowable fill to above the RCP and then backfilling with base.
- 6' x 6' CIP Junction Box (approximate 6' depth)
- Removal of existing culvert – we have a unit price for this for the existing culvert on 2nd between Western and Liveoak. Will this \$30/lf work for this one also? We expect the removal will include taking the top slab off and leaving the walls.... The new storm drain pipe will be installed between the existing walls and backfilled with flowable fill to top of pipe with base over that.

I think we have unit bid prices for most everything else. I'd like to get some approximate costs together to show Council to get approval to proceed at their next meeting which is next Monday. Having unit prices for these items will help get very close to an overall cost for this addition. Once we get the drawings done, we will finalize the overall cost based on the unit prices.

Let me know if you have any questions

Thank you,

Derrek Eckermann, P.E.
Eckermann Engineering, Inc. (F-10496)
MBE/HUB/8(a) Certified
P.O. Box 388
202 Spring Ho Avenue
Lampasas, TX 76550
Office: (512) 556-8160
Mobile: (512) 731-3629
derrek@eckermannengineering.com

From: Derrek Eckermann
Sent: Wednesday, October 16, 2024 11:24 AM
To: David Hafer <dhafer@jhlconst.com>
Cc: Carlos Garcia <cgarciac@cityoflampasas.com>; finley@cityoflampasas.com; Robyn White <robyn@cityoflampasas.com>
Subject: RE: 2nd Street City of Lampasas Change Order Request

David,

I'm sending this summary email concerning the change order to extend the roadway and drainage improvements on 2nd Street to the east just to make sure everyone at the City is looped in.

JHL will proceed with the demolition of the existing pavement/base/subgrade and removal of the curb and gutter on the north side of 2nd Street. The exact limits of the demolition of each will be determined in the field and will be reflected on the drawings I will be producing. Once I obtain the additional survey information needed to complete the additional design, we will prepare an itemized cost estimate of the changes to support the change order document that will be prepared and reviewed/signed by all parties. We will utilize the unit prices provided in the bid form for the change order.

Thank you,

Derrek Eckermann, P.E.

Eckermann Engineering, Inc. (F-10496)

MBE/HUB/8(a) Certified

P.O. Box 388

202 Spring Ho Avenue

Lampasas, TX 76550

Office: (512) 556-8160

Mobile: (512) 731-3629

derrek@eckermannengineering.com

From: David Hafer <dhafer@jhlconst.com>

Sent: Wednesday, October 16, 2024 11:12 AM

To: Derrek Eckermann <derrek@eckermannengineering.com>

Subject: RE: 2nd Street City of Lampasas Change Order Request

Thank you.

David E. Hafer

JHL Construction

Gatesville, Texas

Office **254-865-8489**

Fax **254-865-2899**

Cell **254-644-6849**

DHafer@JHLConst.com

From: Derrek Eckermann <derrek@eckermannengineering.com>

Sent: Wednesday, October 16, 2024 11:08 AM

To: David Hafer <dhafer@jhlconst.com>

Subject: RE: 2nd Street City of Lampasas Change Order Request

Sounds good.

Thank you,

Derrek Eckermann, P.E.

Eckermann Engineering, Inc. (F-10496)

MBE/HUB/8(a) Certified

P.O. Box 388

202 Spring Ho Avenue

Lampasas, TX 76550

Office: (512) 556-8160

Mobile: (512) 731-3629
derrek@eckermannengineering.com

From: David Hafer <dhafer@jhlconst.com>
Sent: Wednesday, October 16, 2024 11:06 AM
To: Derrek Eckermann <derrek@eckermannengineering.com>
Subject: RE: 2nd Street City of Lampasas Change Order Request

He was planning to take curb and gutter also.

David E. Hafer
JHL Construction
Gatesville, Texas
Office **254-865-8489**
Fax **254-865-2899**
Cell **254-644-6849**
DHafer@JHLConst.com

From: Derrek Eckermann <derrek@eckermannengineering.com>
Sent: Wednesday, October 16, 2024 10:53 AM
To: David Hafer <dhafer@jhlconst.com>
Subject: RE: 2nd Street City of Lampasas Change Order Request

Yes, that is fine with me... is he also going to remove the existing curb and gutter at all or leave it for now?

Thank you,

Derrek Eckermann, P.E.
Eckermann Engineering, Inc. (F-10496)
MBE/HUB/8(a) Certified
P.O. Box 388
202 Spring Ho Avenue
Lampasas, TX 76550
Office: (512) 556-8160
Mobile: (512) 731-3629
derrek@eckermannengineering.com

From: David Hafer <dhafer@jhlconst.com>
Sent: Wednesday, October 16, 2024 9:47 AM
To: Derrek Eckermann <derrek@eckermannengineering.com>
Subject: RE: 2nd Street City of Lampasas Change Order Request

Mondo called yesterday and he wanted to start. He said he could go ahead and excavate the street 11" if that is ok with you.

Thanks,

CO - Extend Pavement Limits to East and add Curb and Gutter along Pecan to Alley

Description	Unit	Total Quantity	Unit Price	Cost
Demolition				
Remove Base and Asphalt (8")	SY	595	\$9.76	\$5,807
Remove Concrete Pavement/Valley Gutter	SY	45	\$17.00	\$765
Remove Concrete Sidewalk	SY	90	\$21.60	\$1,944
Remove Curb and Gutter	LF	70	\$8.80	\$616
Remove/Abandon Existing Storm Drain Culvert	LF	150	\$45.00	\$6,750
Proposed Improvements				
Rework Existing Subgrade (6" Minimum Depth)	SY	590	\$2.50	\$1,475
Flex Base (8")	SY	590	\$16.00	\$9,440
GEOGRID	SY	590	\$5.80	\$3,422
HMAC Pavement, Type D (3")	SY	550	\$25.36	\$13,948
Curb and Gutter	LF	355	\$37.00	\$13,135
Concrete Sidewalk (4")	SY	90	\$67.50	\$6,075
Concrete Driveways (7")	SY	45	\$124.00	\$5,580
18" RCP Storm Drain Pipe	LF	40	\$175.00	\$7,000
42" RCP Storm Drain Pipe	LF	150	\$311.00	\$46,650
6' x 6' CIP Junction Box	EA	1	\$14,000.00	\$14,000

Subtotal	\$136,610.00
Contingency (10%)	\$13,660.00
Surveying	\$2,500.00
Engineering	\$8,000.00
Total	\$160,770.00

2nd Street Change Order No. 2

Description	Credit / (Debit)
Bid Award	(\$831,709.19)
FY 2025 Budget Allocation	\$640,000.00
Add Alternate No. 1 paid from ARPA Fund	\$178,257.55
Paid in FY 2024	\$167,660.35
Change Order No. 1	\$8,616.12
Change Order No. 2	<u>(\$160,770.00)</u>
Remaining Budget Balance	<u><u>\$2,054.83</u></u>

CHANGE ORDER

No. 1

DATE OF ISSUANCE 10/17/2024

OWNER City of Lampasas
 CONTRACTOR JHL Construction
 Project: East 2nd Street Roadway Improvements
 OWNER's Contract No. 2024-01 ENGINEER's Contract No. 18009-TO36
 ENGINEER Eckermann Engineering, Inc.

You are directed to make the following changes in the Contract Documents:

Description:
 See attached change order summary for a detailed breakdown of all additions/deductions.

Total Change Order Amount – **\$ (8,616.12)**

Reason for Change Order:
 Miscellaneous changes to the water line installation based on City modifications and field conditions.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>831,709.19</u>
Net Increase (Decrease) from previous Change Orders No. <u>0</u> to <u>0</u> \$ <u>0.00</u>
Contract Price prior to this Change Order: \$ <u>831,709.19</u>
Net (increase) decrease of this Change Order: \$ <u>(8,616.12)</u>
Contract Price with all approved Change Orders: \$ <u>823,093.07</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ (days or dates)
Net change from previous Change Orders No. ___ to No. ___: Substantial Completion: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Substantial Completion Date: _____
Net increase (decrease) this Change Order: Substantial Completion: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Substantial Completion Date: _____

RECOMMENDED:

By: *Derek Eckman*
 ENGINEER (Authorized Signature)

Date: 10/17/2024

APPROVED:

By: _____
 OWNER (Authorized Signature)

Date: _____

ACCEPTED:

By: *WWE Adm*
 CONTRACTOR (Authorized Signature)

Date: 10-21-24

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America and the Construction Specifications Institute.


City ManagerITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding interlocal agreement between the City of Lampasas and Hill Country Transit District for services in Lampasas.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

Attachments: Ridership and Denial Spreadsheets, allocation of Cost Share Worksheets and Interlocal Agreement.

Summary Statement:

At the September 23, 2024, Mr. Austin presented proposed changes to the service delivery model, as well as the proposed subsidy request. This item has been placed on the workshop agenda to discuss consideration of funding. A follow-up meeting was held on October 22 with Staff from the Hill Country Transit, Judge Hoyer, and the Mayor and Mayor Pro Tem. Topics discussed were level of service, without County participation; limitation of services (hours, micro and commuter services); and rider usage. If Council wishes to fund and receive public transportation services (micro/local, and commuter to Bell Country) an Interlocal Agreement will be necessary.

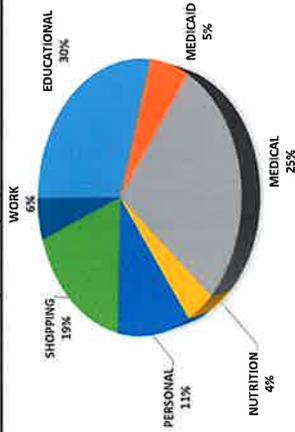
Recommendation:

Discussion only.

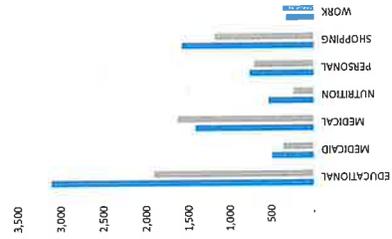
LAMPASAS COUNTY

Service Report

CY 2023		CY 2024: January 1 - October 22, 2024	
Purpose	Total	Purpose	Total
EDUCATIONAL	3,123	EDUCATIONAL	1,916
MEDICAID	496	MEDICAID	362
MEDICAL	1,430	MEDICAL	1,637
NUTRITION	539	NUTRITION	242
PERSONAL	771	PERSONAL	710
SHOPPING	1,590	SHOPPING	1,203
WORK	339	WORK	380
TOTAL	8,288	TOTAL	6,450



Lampasas County



Allocated Driver	3
Positions Available	0

City of Lampasas

Service Report

CY 2023		CY 2024: January 1 - October 22, 2024	
Purpose	Total	Purpose	Total
EDUCATIONAL	3,123	EDUCATIONAL	1,916
MEDICAID	187	MEDICAID	129
MEDICAL	655	MEDICAL	664
NUTRITION	536	NUTRITION	198
PERSONAL	613	PERSONAL	668
SHOPPING	1,469	SHOPPING	0
WORK	336	WORK	275
Total	6,919	Total	3,850

Service Report

LAMPASAS COUNTY	TRIPS	<3 MILES	>3 MILES
2023	8288	6919	1369
2024 YTD	6450	3850	2600
		63%	17%
		76%	24%

Hill Country Transit District
 Rural Division Denial
 Lampasas County

Calendar Year 2023

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL	
January	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	18	
February	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	23	
March	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	19	
April	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	11	
May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	16	
June	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	21	
July	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	28	
August	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	46	
September	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	
October	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	31	
November	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	28	
December	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	29	
TOTAL	12	14	22	13	13	10	9	9	5	7	12	16	15	20	8	6	1	1	14	10	3	9	3	4	1	10	4	5	8	2	15	12	292

Calendar Year 2024

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
January	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	24
February	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	18
March	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	7
April	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	8
May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	12
June	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	10
July	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	10
August	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	31
September	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	10
October	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	29
November	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	0
December	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	0
TOTAL	7	14	12	4	3	5	3	6	3	1	4	0	6	7	10	6	0	2	2	11	7	6	2	4	1	8	5	6	14	0	0	159

 Holiday
 Weekend

HILL COUNTRY TRANSIT DISTRICT dba THE HOP

4515 W. U.S. 190
Belton, TX 76513
Phone (254) 933-3700 | FAX (254) 933-3724
www.takethehop.com

INTERLOCAL AGREEMENT – TRANSIT SERVICES

This Interlocal Agreement (hereinafter the “Agreement”) between the **Hill Country Transit District** (hereinafter “the HCTD”) and the Local Government of the **County of Lampasas**, (hereinafter “the Local Government”), as well as the **City of Lampasas**, (hereinafter “the City”), pursuant to the provisions of the Interlocal Cooperation Act, Texas Government Code 5791.001 et seq. This Agreement includes any addendum between the Local Government, the City, and the HCTD that is attached hereto and incorporated herein by reference.

PREAMBLE

WHEREAS, the Local Governments historically created a rural transit district (RTD) under Chapter 458 of the Texas Transportation Code and entitled it Hill Country Transit District (the HCTD); and

WHEREAS, the HCTD is a political subdivision under the laws of the State of Texas as defined by Chapter 458 of the Texas Transportation Code and Chapter 791 of the Texas Government Code, under which this Agreement is made; and

WHEREAS, the HCTD is the designated recipient of both federal and state transportation funds for the Local Government of Lampasas County referred to hereafter as “the County or County” to provide public transportation services within the County of Lampasas; and

WHEREAS, the City of Lampasas referred to hereafter as “the City or City” has historically benefited from the Local Government’s transportation funds by receiving Transit Services within the City limits from the HCTD; and

WHEREAS, beginning in calendar year 2025 (CY2025), the HCTD will provide three levels of Transit Service to county governments including county-wide On-Demand Service, city-wide Microtransit Service, and a Rural Commuter Service connecting rural cities to the HCTD Urban Transit System; and

WHEREAS, the County desires to opt-out of the county-wide On-Demand Service during CY2025, but is willing to allow transportation funds to continue to be utilized on behalf of the City of Lampasas; and

WHEREAS, the City desires to continue the services of the HCTD by starting the city-wide Microtransit Service within the City boundaries; and

WHEREAS, both the County of Lampasas and the City of Lampasas are in favor of installing a Rural Commuter Service connecting the City to the HCTD Urban Transit System, and

WHEREAS, it is the sense of the Local Governments that a specialized agency of government should supervise the performance of this agreement and operate and manage the public transportation system (the "system") for the County and the City; and

WHEREAS, the HCTD is trained and experienced in the operation and management of a public transportation system, has operated the Local Government transit system since 1999, and is currently designated under Chapter 458 of the Texas Transportation Code as the sole authorized provider of public transportation services within the Local Government; and

WHEREAS, the Local Government finds that it will increase the efficiency and effectiveness of operations to contract with and designate the HCTD to provide public transportation services; and

WHEREAS, the boundaries of the Local Government and the City in effect when this Agreement is adopted may change, through expansion or annexation, realignment, or through the addition of, or withdrawal of, any governmental entities; and

WHEREAS, this Agreement is made under the authority of the Interlocal Cooperation Act of 1971, as amended and codified in Chapter 791 of the Texas Government Code; and

WHEREAS, the governing bodies of the County the City, and the HCTD have authorized their undersigned representatives to enter into this Agreement; and

WHEREAS, the Bylaws of HCTD require HCTD to enter into an interlocal agreement for transit services before transit services may be provided; and

THEREFORE, for and in consideration of the mutual promises and covenants contained in this Agreement, it is agreed that:

SECTION 1 – PURPOSE

The purpose of this Agreement is to provide for a public transportation system to be operated and managed by the HCTD for the City as provisioned by the Local Government, the County per the terms and conditions hereinafter set forth.

SECTION 2 – GOVERNANCE

The HCTD shall be exclusively governed by a Board of Directors as set forth in the HCTD By-Laws.

SECTION 3 – RIGHTS AND DUTIES

Contracting and Support Services:

The HCTD may contract with the County as Local Government and/or the City for the provision of support services such as fueling stations and for the lease of real property and use of other Local Government-owned facilities under supplemental agreements. The Local Government may contract with the HCTD for special services that are not included in the day-to-day operations of the system. The HCTD's provision of these special services shall not interfere with or reduce the quality of service offered to the public by the system and cannot violate any federal or state regulations governing the use of state or federally funded transit equipment or operations.

Management and Operation of the System:

1. The HCTD shall provide management services and operate a public transportation system which includes all properties, equipment, facilities, routes, runs, zones, and services designed for such purposes.
2. The HCTD shall employ, furnish, and supervise employees and contract for services with third parties as necessary for the operation of the system.
3. The HCTD shall assume the active direction of the system including transportation, maintenance, schedule preparation, accounting, purchasing and contracting, public relations, and human resources.
4. Management and operation of the system shall be provided at the principal office of the HCTD in Belton, Texas, and such other locations designated by the HCTD Board of Directors.
5. The use of public streets within the geographical service areas of the Local Government shall be subject to the control of such Local Governments and may require the HCTD to comply with ordinances requiring permits and certificates of necessity.

Grants:

The HCTD will apply for grants on behalf of the Local Government from the Federal Transit Administration (FTA) and Texas Department of Transportation (TxDOT) and any other grant source deemed applicable. The HCTD will serve as both the grantee and the designated recipient for the Local Government. The parties will ensure federal and state requirements for

substituting the HCTD for the Local Government in this capacity are completed and maintained.

1. The HCTD shall be solely responsible for executing grant agreements and receiving and managing grant funds.
2. The HCTD shall be responsible for complying with the obligations and responsibilities under all grants and all accompanying certifications, assurances, and agreements made or given by the FTA, or TxDOT, or other entity.
3. The HCTD shall comply with all applicable grant laws, regulations, ordinances, rules, guidelines, and requirements of the United States and the State of Texas and the Local Government within which it provides public transportation service.

Local Contributions to the HCTD:

1. The County as Local Government and/or the City may provide local funds through imposed service fees levied by HCTD, or in kind, to the HCTD for the enhancement of the system. The HCTD may use such local funds as matching funds as allowed by Federal and State law.
2. If any funds or in-kind contributions are provided by a Local Government and /or the City, said funds or in-kind contributions may be specified by the Local Government to be used to enhance and support the transportation services in the contributing entities' geographical area and may further be apportioned to fund mutually agreed upon regional transit services to enhance mobility and access to important destinations outside a specific Local Government's designated boundaries. Funding for regional services shall be approved on an annual basis as authorized by addendums to this agreement. HCTD shall maintain accounting records that will track how the funds are used to support the public transportation service in the contributing entities' geographical area. The Local Government shall have the right to inspect the financial records of the HCTD during regular business hours to assure compliance with this Agreement. Moreover, the HCTD shall comply with the Texas Open Meetings Act and Public Information Act.
3. It is understood that any locally shared funds shall constitute a "current expense" of the Local Government and/or the City during the year in which the contribution is made and shall not be considered or construed as a debt of the Local Government in contravention of a constitutional, statutory, or charter provision.

Specific Powers:

The HCTD shall have the powers to operate the system including but not limited to the authority to contract, to acquire and own real and personal property, and to accept and expend grant funds from governments, legal entities, and individuals.

The HCTD shall not have the power to tax, to obligate Local Governments, to assess Local Governments, or to adopt ordinances, laws, or regulations.

The HCTD shall provide expert management services and efficiently operate, maintain, own all assets unless stated otherwise herein, and ensure the system, including all properties, equipment, facilities including but not limited to bus shelters (shelters, signs, benches, pads), routes, and services now or hereafter existing for such purposes.

The HCTD shall employ and supervise employees and contract for services with third parties service providers as necessary for such operation of the system. The HCTD shall be responsible for transportation, maintenance, equipment purchase, schedule preparation, routing, accounting, budgeting, purchasing, contracting, human resources, safety and accident prevention, public relations and advertising, customer relations, and security necessary for the efficient operation of the system. The HCTD shall comply with all federal, state, and local laws, regulations, and ordinances that apply to its operation of the system, including those local regulations regarding the use of the Local Government's public streets and right-of-way. It is understood that the HCTD has Policies and Procedures applicable to transit operations, and that they will be made available to the Local Government for review upon request.

Emergency Services:

The transportation service provided by the HCTD in accordance with this section is for emergency evacuation services in a disaster related incident. A disaster is an occurrence such as a tornado, severe storm, flood, high water, fire, explosion, building structural collapse, commercial transportation accident, or other incident that endangers persons that require outside assistance.

The HCTD will provide vehicles and drivers to assist in evacuation of those persons as determined by emergency management administration. The HCTD management will determine the availability of transportation service based on priority of need and contractual requirements for normal service.

The HCTD staff responsibilities will be limited to operating vehicles. At no time will the HCTD staff administer medications.

To request emergency service, or the possibility of emergency services, the HCTD staff can be reached weekdays from 8 AM until 5 PM by calling 254-933-3700 in Belton. For emergency contact after the HCTD normal business hours, please call the Chief Safety Officer at 254-394-3680.

The Local Government will utilize available private charter providers before requesting assistance from the HCTD.

The Local Government will notify the HCTD, as soon as possible, of the need for emergency evacuation.

The Local Government emergency management administration will determine persons to be evacuated, a safe location to load/unload evacuees, and the destination of those evacuated. The Local Government emergency management administration will record and track evacuee manifests information and provide the HCTD with the number of evacuees transported.

The Local Government will be invoiced for emergency services by the HCTD for transportation on a minimum three (3) hour per-vehicle basis. The per hour charge will be the current HCTD cost per hour rate. The HCTD, at its sole discretion, may consider waiving these costs in catastrophic events that affect a large geographical area or a large number of people.

SECTION 4 – INDEMNIFICATION

To the extent allowed by law, the HCTD shall indemnify the Local Government and the City and hold them harmless from claims, causes of action, damages, attorney fees, costs, suits, or liability. The HCTD shall obtain and maintain industry-standard amounts of insurance sufficient to cover the maximum joint and severable liability (if any) of all parties under the Texas Tort Claims Act (as amended) for all claims, suits, causes of action, damages, attorney fees, and costs, arising out of or related to acts or omissions in the maintenance or operations for the provision of transportation services.

SECTION 5 – INSURANCE

The HCTD shall obtain and maintain industry-standard Workers' Compensation insurance in an amount sufficient to cover the statutory requirements, Commercial (Public) Liability, and Comprehensive Automobile Liability insurance. The HCTD shall provide certificates of insurance to parties upon request.

SECTION 6 – SERVICE PARAMETERS AND COSTS

1. This section defines the specific service parameters that outline the service hours, service frequency, days of operations, funding sources and uses and are included as ATTACHMENT A to this Agreement. Each local government unit shall authorize by signature the parameters and funding levels each calendar year. HCTD shall invoice for the local commitment share after October 1st of each year so that the HCTD can provision services prior to the next calendar year of service. Funds must be received by November 30 of each year to ensure continuity of transit services delivery.

2. Funds allocated to HCTD but not spent shall be reserved for each funding partner and can be used for future years.

SECTION 7 – CONFLICT OF INTEREST

1. The HCTD covenants and agrees that it, its officers and employees have no interest or contract and shall not acquire any interest or contract, direct or indirect, which conflicts with the HCTD's efficient, diligent, and faithful performance of the terms of this contract and agreement.

2. This agreement shall not be assigned or transferred by the HCTD without the prior written consent of the Local Government.

SECTION 8 – LEGAL

Legal Liability:

The HCTD is a Political Subdivision of the State of Texas performing a governmental function and service and shall have the immunities and liabilities of a district under the Texas Civil Practices and Remedies Code.

Interruption of Service:

The HCTD shall not be liable to the Local Government for any failure, delay, or interruption of service or for any failure or delay in the performance of any duties and obligations under this Agreement or similar acts beyond the control of the HCTD.

Venue:

The parties agree that in any legal action brought hereunder, venue shall lie in Bell County, Texas.

Choice of Law:

The validity of this Agreement and of its terms and provisions, as well as the rights and duties of the parties, shall be governed by the laws of the state of Texas.

SECTION 9 – CAPTIONS AND SEVERABILITY

1. The descriptive captions of this Agreement are for informational purposes only and shall not limit nor affect the terms and conditions of the paragraphs.
2. The sections, paragraphs, sentences, clauses, and phrases of this Agreement are severable and if any designated portion is declared invalid, such invalidity shall not affect any remaining portions of this Agreement.

SECTION 10 – TERMINATION AND ASSIGNMENT

Any party at any time may terminate this Agreement or any extension thereof for convenience upon ninety (90) days prior written notice to the other party. Upon termination, all obligations under this Section shall cease and HCTD shall be reimbursed for all reasonable expenses incurred to complete its obligations to the Local Government and other parties to this agreement. This Agreement shall not be assigned or transferred by the HCTD.

SECTION 11 – FORCE MAJEURE

No party shall be responsible for damages or expected to fulfill its obligations under this Agreement should an act of God or other unforeseen catastrophe occur and cause such damage or prevent the performance of such obligation.

SECTION 12 – PREVIOUS AGREEMENTS

All previous agreements regarding transportation services between the parties are superseded upon execution of this agreement.

SECTION 13 - ENTIRE AGREEMENT

This Agreement contains all commitments and obligations of the parties and represents the entire agreement of said parties. No verbal or written conditions not contained herein shall have any force or effect to alter any term of this Agreement.

SECTION 14 – EFFECTIVE DATE AND TERM

This Agreement shall take effect January 1, 2025, upon execution by the Local Government and the HCTD and shall remain in effect as authorized by the Local Government through approval of annual funding allocations by Federal, State and Local funding sources, and annual approval of service levels by the Local Government Unit as defined in Attachment A on an annual basis.

HCTD services shall be delivered without interruption to the Local Government and the City until such time that the Local Government and/or the City provides HCTD notice of cancellation at least 90 days prior to the end or service stoppage. HCTD shall commence orderly shutdown of services upon notice and will be reimbursed by the Local Government Unit for all reasonable expenses incurred for services rendered and required activities necessary to provide for orderly shutdown of service and cancellation of contracts.

Attachment A, which dictates annual Service Parameters and Cost/Revenue Assumptions for each Local Government is tied to this base Agreement but is subject to change and therefore shall be subject to annual execution by both the Local Government Unit and the HCTD.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized representatives.

SIGNED AND AGREED TO this _____ day of _____, 2024.

THE LOCAL GOVERNMENT:

For Lampasas County, TX
Mr. Randall J. Hoyer, County Judge

THE CITY OF LAMPASAS

For the City of Lampasas
Mr. Finley deGraffenried, City Manager

THE HILL COUNTRY TRANSIT DISTRICT

For Hill Country Transit District
Mr. Raymond Suarez, General Manager

ATTACHMENT: A

This attachment A is incorporated into the 2025 Interlocal Agreement Dated _____ by reference in Section 6 and is subject to annual execution by all participating Local Government members and Hill Country Transit District. The following Service Parameters and Cost / Revenue projections for CY2025 are hereby included in the Base ILA.

RURAL INTERLOCAL AGREEMENT -FY 2025
FUNDING LEVELS AND SERVICE PARAMETERS

Hours of Operations:		Weekdays Monday-Friday 8am-5pm		
Service Area: Lampasas County	State & Fed Funding Allocation	Local Funding Commitment	Local Fare Revenue	Total Federal, State & Local
Lampasas County (Lampasas)	\$ 202,881	\$ 35,000	\$ 5,000	\$ 248,678
Trip Type			Drivers	Vehicles
Two levels of Service(LOS) 2 drivers for Microtransit in the City of Lampasas and one driver for Rural Regional Commuter linking into the Urbanized Area			3	3
The micro-transit service with a mobile app with scheduling for the Same-Day Service Rural Regional Commuter will be on a 2 hour loop into Killeen TX			2 Microtransit 1 Rural Regional Commuter	

For Lampasas County, TX
Mr. Randall J. Hoyer, County Judge

For the City of Lampasas
Mr. Finley deGraffenried, City Manager

For Hill Country Transit District
Mr. Raymond Suarez, General Manager

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City Manager

ITEM NO. WORKSHOP-6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation of the Lampasas County Chamber of Commerce and Visitor Center Bi Annual Report (Third and Fourth Quarter).

Requested By: Melissa Unger, Chamber Executive Director

Submitted By: Becky Sims, City Secretary

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Q3 & Q4 Report

Summary Statement:

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement from HOT Fund in the amount of \$28,960.90 for approved expenses incurred during the third and fourth quarter. Melissa Unger will be in attendance to present the bi-annual report and answer any questions Council may have.

Recommendation:

Discussion and presentation only

Lampasas County Chamber of Commerce & Visitor Center
 Hotel Motel Budget & Bi-Annual Report - Budget Submitted & Approved - July 2023
 Apr. 1, 2024 - Sept. 30, 2024 (Q3 & Q4)

		Oct.-Mar. 2023/24 (Submitt May 2024)		2023-2024 Proj. Budget		2023-2024 Fund Request		1st & 2nd Quarter		3rd & 4th Quarter		Balance	
				\$		\$		\$		\$		\$	
Expense	Description												
(A) Administrative Fee	Portion of budget to be used for staff annual salaries, including SS, MC, & UI taxes			107,500.00		43,000.00		22,201.05		20,796.95		20,002.48	796.47
(B) Building	Building Maintenance & Insurance Premiums			6,250.00		2,500.00		21.65		2,478.35		1,702.80	775.55
(C) Copier / Copies	Used for producing printed materials to promote the Lampasas Community.			4,750.00		1,900.00		737.46		1,162.54		727.28	435.26
(D) Postage	PO Box, Postage to mail relocation packets, travel information, and other material requests.			1,550.00		620.00		184.80		435.20		42.39	392.81
(E) General Supplies	Labels, paper, envelopes, etc. to be used for the distribution of tourism and information. Supplies used to maintain visitor center.			1,250.00		500.00		\$135.15		364.85		56.68	308.17
(F) Phones & Internet	Phone & Internet Monthly charges, software- annually, used for tourism and visitor center operation.			3,250.00		1,300.00		390.98		909.02		500.22	408.80
(I) Annual Visitor Center Dues	Texas Assoc. Dues (TTIATCCE/THLATACVB)			400.00		400.00		-		400.00		167.00	233.00
(J) Hill Country Trail Region	Membership Dues in the Hill Country Trail Region and travel to meetings.												
(LP) Lampasas Promotions	Tourism Ads Placed In Publications Outside The immediate zip codes (76550,76539,76853) Visitor & Travel Guides (Distributed to various TX centers)			3,750.00		3,750.00		55.00		3,168.46		2,553.00	415.46
(B) Visitor Center Brochures	Distribution of Brochures/Promo Items: including an inviting description with photos, annual events, and etc. distributed to visitors, travel centers, chambers, CVB's, and DMO's.							258.54				200.00	
(AB) Visitor Center Signage	Attached Travel & Tourism Statistics for Lampasas Visitor Center							268.00					
(VCS) Visitor Center Seasonal Staff	April 1st through September 30th on Saturday's, 10am-4pm			1,500.00		1,500.00		47.19		1,452.81		621.45	831.36
(W) Website	Visitor Center/Tourism/Chamber of Commerce website, database, mobile app., and merchant processing service hosted by ChamberMaster/GrowthZone - See Attached Reports for metrics			4,550.00		1,820.00		1,764.66		55.34		424.30	(368.96)
Utilities	Electric, water, and trash to operate the Visitor Center			3,500.00		1,400.00		653.88		746.12		637.16	108.96
Tourism Conferences	Registration for Texas Travel Tourism Seminars and the TACVB Tourism Marketing Seminar and Visitor Bureau training.							35.00				1,326.15	
OPERATING HOT FUNDING REQUEST:				138,250.00		56,990.00		26,753.36		31,936.64		28,960.90	4,336.88
EVENT HOT FUNDING TOTAL:						11,000.00							
TOTAL FUNDING REQUEST:						69,990.00							

* Built in Conference Expenses to 2024-2025 budget.

BI-ANNUAL STATUS REPORT

Lampasas County Chamber of Commerce & Visitor Center
 205 South Hwy 281
 PO Box 627 Lampasas, Texas 76550

CHAMBER OF COMMERCE & VISITOR CENTER OVERVIEW (APRIL 1, 2024– SEPTEMBER 30, 2024)

WEBSITE VIEWS	
PER MODULE	BUSINESS DIRECTORY: 60589 EVENTS: 194980 COUPONS: 915 JOBS: 1416 INFO. REQUESTS: 3304 NEWS: 572 WEATHER: 0 MEMBER SIGNUP: 1357 MARKETPLACE: 18 SPONSORS: 0
SOCIAL MEDIA	FACEBOOK: 4.7k LINKEDIN: 492
MEMBERSHIP REFERRALS/RELOCATION	CURRENT: 292 /GROWTH RATE: 4.03% (Gained 12) DECLINE: 7.72% (Lost 23) MEMBER REFERRALS: 248 RELOCATION PACKETS/BROCHURE REQUESTS: 274
VISITOR CENTER BUDGET	SEE ATTACHED STATEMENTS
VISITOR CENTER TRAFFIC	INSTATE: 2642 OUT OF STATE: 60- Construction affected # of visitors in the center during this timeframe.
OCCUPANCY RATES	HOTELS: Do not supply BED & BREAKFASTS: Not recorded RV PARKS/CAMPGROUNDS: Not recorded <i>*Would love to obtain this information in the future</i>

EVENTS OVERVIEW*

CHAMBER EVENTS	<i>Please see the attached</i> event listings from April 1, - September 30, 2024. Chamber events hosted, attended, or those taking place at the chamber are highlighted in yellow. Other events listed are supported through website, weekly newsletter, posted on social media, and displayed in the visitor center. Additional marketing may have been done to promote what is going on in the Lampasas community monthly through presenting upcoming events at meetings.
COLLABORATIVE EVENTS	2024 Total Solar Eclipse events, city/parks camping, concerts, partner events. EDC/Chamber Monthly Networking & Training Seminars (2 x's a month) EDC, CTCOG, Workforce Solutions, & TVC - Annual Hiring Event (5/30) & Entrepreneurial Summit (7/23) Riata Roundup Rodeo & LTX BBQ Fest- Worked with the City and newly formed County of Lampasas Rodeo Assoc. Toughest 10k in Texas Run- Worked in partnership with the Spring Ho Festival committee & city parks dept. (Some exposure and marketing done for and given to events beyond just Chamber members for tourism exposure.)

WHAT'S NEXT?

<i>Information is posted to the online tourism website/event calendar as it becomes available. It is also listed in the bi-weekly newsletter and on social media channels.</i>	
Supporting Various Events: Crawfish Boils, Races, Fundraisers	Wine Events, Festivals, Concerts, Promotions & (Member events)
Ribbon Cuttings & Open House events booking for April-September	Information to be reported on next 6-month report.

Website Statistics: Views by Module (SEO modules only)

Views By Module (SEO modules only)									
Directory	Events	Coupons	Jobs	InfoReq	News	Weather	Member Signup	Marketplace	Sponsor Ads
60589	194980	915	1416	3304	572	0	1357	18	0

Lampasas County Chamber of Commerce & Visitor Center

(name of center/city)

TRAVEL INFORMATION CENTER

VISITATION TOTALS

YEAR <u>2024</u>	VISITOR TOTALS PER MONTH	IN-STATE AND OUT- OF-STATE MONTHLY VISITOR TOTALS	QUARTERLY TOTALS
JANUARY		# In-State _____ # Out-of-State _____	TOTALS: Jan/Feb/Mar
FEBRUARY		# In-State _____ # Out-of-State _____	# Visitors _____ # In-State _____
MARCH		# In-State _____ # Out-of-State _____	# Out-of-State _____
* APRIL	610	# In-State <u>565</u> # Out-of-State <u>45</u>	TOTALS: Apr/May/Jun
* MAY	285	# In-State <u>282</u> # Out-of-State <u>3</u>	# Visitors <u>1,275</u> # In-State <u>1,222</u>
* JUNE	380	# In-State <u>375</u> # Out-of-State <u>5</u>	# Out-of-State <u>53</u>
* JULY	516	# In-State <u>511</u> # Out-of-State <u>5</u>	TOTALS: Jul/Aug/Sep
* AUGUST	561	# In-State <u>559</u> # Out-of-State <u>2</u>	# Visitors <u>1,427</u> # In-State <u>1,420</u>
* SEPTEMBER	350	# In-State <u>350</u> # Out-of-State _____	# Out-of-State <u>7</u>
OCTOBER		# In-State <u>0</u> # Out-of-State _____	TOTALS: Oct/Nov/Dec
NOVEMBER		# In-State _____ # Out-of-State _____	# Visitors _____ # In-State _____
DECEMBER		# In-State _____ # Out-of-State _____	# Out-of-State _____

Texas Department of Transportation D16-062194

Growth/Decline Rate (4/1/2024 - 9/30/2024)

Current Membership **292** active/courtesy members
Membership Growth **4.03%** (12 members)
Membership Decline **7.72%** (23 members)
Cumulative Growth Rate **-3.69%** (-11 members)

Membership Growth Report

4/1/2024 - 9/30/2024

<u>Member Name</u>	<u>Primary Contact</u>	<u>Join Date</u>	<u>Drop Date</u>	<u>Sales Rep</u>
<u>Storage Near Me Texas</u>	Davelyn Brown	9/9/2024		
<u>Smile Doctors Orthodontics</u>	Meagan Stillwell	8/13/2024		
<u>Sloan Carpe Diem Ranch, LLC</u>	Karen Sloan	7/24/2024		
<u>Untamed Mane Salon & Boutique</u>	Kalee Austin	7/18/2024		
<u>Hamilton Emergency Training LLC</u>	Rhonda Hamilton	7/8/2024		
<u>LOGOTOLOGY</u>	Monica Scott	7/8/2024		
<u>Adobe</u>	Ellen Sartin	7/3/2024		
<u>The Lodge @ Bar 17</u>	Teresa Linder	7/1/2024		
<u>Lampasas RV Ranch</u>	Shele Laminack	6/26/2024		
<u>Magnolia Hospice</u>	Amy Pearce	5/31/2024		
<u>Getworkdunn Digital Marketing</u>	Lexi Newkirk	5/13/2024		
<u>Season Three Vineyard</u>	Marion Vance	4/11/2024		
<u>Wedding Oak Winery/Burnet</u>	null	10/10/2023	4/3/2024	
<u>Ever Link Permanent Jewelry by Kenya</u>	Kenya Martin	9/27/2023	4/3/2024	
<u>Luxe Lash by Kenya</u>	Kenya Martin	8/8/2023	4/3/2024	
<u>Blue Rose Spa & Salon</u>	Sandra Irvin	6/21/2023	4/3/2024	
<u>Axiom Digital Promotions</u>	Cassidy Maceyra	6/15/2023	6/12/2024	
<u>The Steele Magnolia</u>	Erika Steele	3/10/2023	4/3/2024	
<u>Starbucks Coffee Company</u>	Nikki Bariera	2/23/2023	4/3/2024	
<u>Green Clover Contracting</u>	Christine O'Connor	2/22/2023	4/3/2024	
<u>Portraits by Candace, LLC</u>	Candace Pauly	8/18/2022	4/3/2024	
<u>T-Mobile</u>	Jovanni Rodriguez	5/20/2022	4/3/2024	
<u>Scoundrels Barbershop</u>	Justin Stephens	12/1/2021	4/3/2024	
<u>Ez's Home Source</u>	Cory Humpherys	11/5/2021	4/3/2024	
<u>CEFCO Convenience Stores</u>	Reagan Francis	10/22/2021	4/3/2024	
<u>WT Excavation, LLC</u>	Warren Thornton	3/5/2021	4/3/2024	
<u>Vista Real Estate</u>	Jeff Crawford	5/15/2020	4/3/2024	<i>Closed</i>
<u>Young's BBQ & More</u>	Jeremy Young	5/12/2020	4/3/2024	
<u>Little Lucy RV Resort</u>	null	6/6/2018	4/3/2024	
<u>Hoffpaur Ranch And Supply / Hoffy's Archery</u>	Jason Hendricks	8/29/2013	4/3/2024	
<u>Tina Loeffler</u>	Tina Loeffler	2/1/2013	4/3/2024	
<u>Security Finance</u>	null	12/27/2011	4/3/2024	
<u>Russell Dixon State Farm Insurance</u>	Russell Dixon	4/1/2009	4/3/2024	
<u>Herbst Real Estate</u>	DENNIS HERBST	12/1/2000	4/3/2024	
<u>Colorado Bend State Park</u>	null	9/1/1994	4/3/2024	

Report Generated October 3, 2024 at 10:53 AM

APRIL EVENTS

Start Date	End Date	Name
4/1	4/9	Solar Eclipse Viewing at Out Land
4/4	4/9	Celestial Camping
4/5	4/10	Broken B Views
4/5	4/9	The Sun Festival-Solar Eclipse 2024 Camping & Music at Ground Zero
4/5	4/8	Solar Eclipse Event at Our Friends Camp Ground - Pet Friendly
4/5	4/8	Total Solar Eclipse 2024 Viewing Sites Available Double Horn Ranch
4/5	4/11	Lampasas County Solar Eclipse Campsites @ Goat Pen RV Community
4/5	4/8	Texas Eclipse at Traditions
4/5	4/8	Total Eclipse Fest
4/5	4/9	Naruna General Store RV and Camping Eclipse Viewing
4/5	4/9	Solar Eclipse 2024
4/5	4/8	Solar Eclipse 2024 - Dry Camping & Watch Event
4/5	4/5	NASA Scientist Dr. Nat 5/5/2024
4/6	4/9	Houston Family Solar Site
4/6	4/8	Total Eclipse at the Parks: Cosmic Campout at Creek's Edge (W.M. Brook Park)
4/6	4/8	Total Eclipse at the Parks: Beyond the Horizon with NASA (580 Sports Complex)
4/6	4/8	Donner Musik Solar Eclipse Musik Fest
4/6	4/9	Johnson Acres Eclipse Parking
4/6	4/9	Goodwin Pasture
4/6	4/10	Grady Groves Ranch Solar Eclipse Camp Out
4/6	4/8	Solar Eclipse Watch Party @ Oil States
4/6	4/6	Lampasas County Farmers Market & Crafts
4/6	4/8	The Hangar Total Solar Eclipse 2024
4/6	4/8	Total Eclipse Over Texas at Armadilloasis
4/7	4/7	Moon Trivia
4/7	4/7	Sulphur Creek Market 4/7/2024
4/7	4/7	Eclipse Events- Sunday, April 7th
4/7	4/9	2024 Eclipse RV Camping @ Fiesta Winery
4/7	4/9	Torr Na Lochs
4/7	4/8	MEMAW'S Day Parking for the 2024 Solar Eclipse
4/7	4/8	Kfire Winery and Vineyard
4/7	4/7	Lampasas County Farmers Market & Crafts-4/7/2024
4/7	4/7	Pre-Eclipse Party
4/7	4/9	Eclipse Hilltop Event
4/8	4/8	AgroTech Eclipse Viewing Party
4/8	4/8	Putters & Gutters 2024 Eclipse Package
4/8	4/8	Light Out Lometa
4/8	4/8	4S Ranch Solar Eclipse Viewing
4/10	4/10	Cafeinated Connections
4/11	4/11	Riata Roundup Rodeo & LTX BQ Fest Meeting 4/11/2024
4/13	4/13	Art In The Park 4/13/2024
4/13	4/13	Lampasas County Farmers Market & Crafts
4/13	4/13	3RD Annual Kemper Family Wellness Fair 4/13/2024
4/14	4/14	Open House 4/14/2024
4/18	4/18	Riata Roundup Rodeo & LTX BQ Fest Meeting 4/18/2024
4/20	4/20	Museum Tea Party 4/20/2024
4/20	4/20	Queen Pageant 4/20/2024
4/20	4/20	Lampasas County Farmers Market & Crafts
4/20	4/20	Foraging Class 4/20/2024
4/24	4/24	Hill Country Business Connections-CANCELLED
4/25	4/27	Riata Roundup Rodeo & LTX BBQ Cookoff 4/25 - 4/27, 2024
4/25	4/25	80's Music Bingo 4/25/2024
4/26	4/26	Pickleball Tournament 4/26/2024
4/27	4/27	BBQ & Auction 4/27/2024
4/27	4/27	Lampasas County Farmers Market & Crafts
4/27	4/27	Garage Sale 4/27/2024
4/30	4/30	TxDOT Open House-US 281 Lampasas to Evant

MAY EVENTS

Start Date	End Date	Name
5/1	5/1	ScoreAustin Lunch & Learn 5/1/2024
5/1	5/1	Lampasas County Friends Of The Night Sky Meeting-5/1/2024
5/2	5/2	Property Tour - 5/2/2024
5/4	5/4	Lampasas County Farmers Market & Crafts
5/5	5/5	Car Show 5/5/2024
5/8	5/8	Cafeinated Connections
5/9	5/10	The Fire Within-5/9 -5/10 2024
5/11	5/11	Happy Mother's Day - 5/11/2024
5/11	5/11	Spring Fling 5/11/2024
5/11	5/11	Lampasas County Farmers Market & Crafts
5/11	5/11	Music Party - 5/11/2024
5/12	5/12	Mother's Day Brunch 5/12/2024
5/14	5/14	Lampasas County Chamber of Commerce-Board of Directors Meeting-5/14/2024
5/18	5/18	Lampasas County Farmers Market & Crafts
5/18	5/18	The Ranches At Blackbuck Ridge-5/18/2024 Garage Sale
5/18	5/18	Dog Wash-5/18/2024
5/18	5/18	Music At The Museum-5/18/2024
5/22	5/22	CASA For The Highland Lakes Area-Virtual Informational Session 5/22/2024
5/22	5/22	Hill Country Business Connections-Cancelled
5/23	5/23	ScoreAustin Scaling your Business 5/23/2024
5/23	5/23	Lampasas County Realtor Group 5/30/2024 CANCELED
5/24	5/24	Movie In The Vines - 5/24/2024 Canceled
5/24	5/24	Lampasas County Chamber Music - 5/24/2024
5/24	5/24	Western Night On Western - 9/21/2024
5/25	5/25	Lampasas County Farmers Market & Crafts
5/26	5/26	Memorial Day Weekend Special Event - 5/26/2024
5/27	5/27	Community Bingo 5/27/2024
5/29	5/29	Wednesday Night Live - 5/29/2024
5/30	5/30	The Annual Lampasas Hiring Event - 5/30/2024
5/30	5/30	Lampasas County Music Festival 5/30/2024

JUNE EVENTS

Start Date	End Date	Name
6/1	6/1	Treasure Sale 6/1/2024
6/1	6/1	Central Texas Chicken Derby 6/1/2024
6/1	6/1	Lampasas County Chamber Music 6/1/2024
6/1	6/1	Lampasas County Farmers Market & Crafts
6/1	6/1	NEXTLINK Celebration 6/1/2024
6/2	6/2	JIGSAW JUNKIES CHALLENGE 6/2/2024
6/7	6/7	Little Summer Nights Music Series - June 2024
6/8	6/8	Potluck SATURDAY At The Winery-6/8/2024
6/8	6/8	Naruna General Store - Grand Opening/Ribbon Cutting 6/8/2024
6/8	6/8	Lampasas County Farmers Market & Crafts
6/9	6/9	Sulphur Creek Market - 6/9/2024
6/10	6/12	Nuts For Needlepoint - 6/10/2024 - 6/12/2024
6/12	6/12	Caffeinated Connections
6/14	6/14	Burger Basket Sale 6/14/2024
6/14	6/14	Little Summer Nights Music Series - June 2024
6/15	6/15	Father's Day Port & Cigars - 6/15/2024
6/15	6/15	Lampasas County Farmers Market & Crafts
6/15	6/15	Music At The Museum-6/15/2024
6/17	6/18	Babysitter's Trainer 6/17/2024 & 6/18/2024
6/17	6/18	Junior Crime Scene Investigator/Jr. Police Academy 6/17/2024 & 6/18/2024
6/20	6/20	Dementia Support Group - 6/20/2024
6/20	6/21	Basic Aid Training + Dog & Cat CPR 6/20/2024 & 6/21/2024
6/21	6/21	Little Summer Nights Music Series - June 2024
6/22	6/22	38th Annual Sulphur Creek Car Cruise 6/22/2024
6/22	6/22	Lampasas County Farmers Market & Crafts
6/22	6/22	Julie Lott, L.A.C & Herbalist 6/22/2024
6/26	6/26	Groundbreaking & Ribbon Cutting Ceremony Hostess House 6/26/2024
6/26	6/26	Hill Country Business Connections
6/27	6/27	Lampasas County Realtor Group Monthly Meeting 6/27/2024
6/27	6/27	Aloha! Community Bingo 6/27/2024 CANCELED
6/28	6/28	Little Summer Nights Music Series - June 2024
6/29	6/29	Family Fun Day 6/29/2024
6/29	6/29	Lampasas County Farmers Market & Crafts
6/29	6/29	Dueling Pianos 6/29/2024

JULY EVENTS

Start Date	End Date	Name
7/6	7/6	Lometa - Block Party 7/6/2024
7/6	7/6	Lampasas County Farmers Market & Crafts
7/6	7/6	Yoga & Mimosas 7/6/2024
7/8	7/14	Spring Ho July 8-14 2024
7/11	7/11	KIN FAUX 7/11/2024
7/12	7/12	Forward Lampasas 7/12/2024
7/13	7/13	2nd Saturday Potluck Dinner 7-13-2024
7/13	7/13	Toughest 10K, 5K, 1Mile Run 7/13/2024
7/15	7/15	Ribbon Cutting 7/15/2024
7/15	7/19	BigHeart Farms VBS 7/15/2024-7/19/2024
7/16	7/16	Lampasas County Chamber of Commerce-Board of Directors Meeting-7/16/2024
7/19	7/19	Corks & Dorks 7/19/2024
7/19	7/19	Rodeo & BBQ Meeting 7/19/2024
7/20	7/20	Lampasas County Farmers Market & Crafts
7/20	7/20	Central Texas College Open House 7-20-2024
7/20	7/20	Music At The Museum-7/20/2024
7/23	7/23	Central Texas Entrepreneurial Summit 7/23/2024
7/24	7/24	Udderly Creative 5-Year Celebration 7/24/2024
7/24	7/24	Hill Country Business Connections
7/25	7/25	Mining For Success 8/27/2024
7/26	7/26	First Texas Bank Celebrating Sylvia Hernandez 7/26/2024
7/27	7/27	Kick off Party 7/27/2024
7/27	7/27	American Merit Concert 7/27/2024
7/27	7/27	Lampasas County Farmers Market & Crafts
7/28	7/28	GOSPEL LUNCH 7/28/2024

AUGUST EVENTS

Start Date	End Date	Name
8/2	8/2	Lampasas ISD Back to School Bash 8/2/2024
8/2	8/2	Date Night and Fundraiser 1/2/2024
8/3	8/3	Lampasas County Farmers Market & Crafts
8/3	8/3	Yoga & Mimosas 8/3/2024
8/3	8/3	Back to School Bash 8/3/2024
8/5	8/5	Grand Opening 8/5/2024-new date coming soon
8/10	8/10	2nd Saturday Potluck 8-10-2024
8/10	8/10	Lampasas County Farmers Market & Crafts
8/10	8/10	Western Ave. DAWGS - 1st Year Anniversary 8/10/2024
8/11	8/11	National 811 Day 8/11/2024
8/11	8/11	Sulphur Creek Market 8/11/2024
8/16	8/16	Relators Meeting 8/16/2024
8/17	8/17	Tea Fit For A Queen 8-17-2024
8/17	8/17	Lampasas County Farmers Market & Crafts
8/17	8/17	Music At The Museum-8/17/2024
8/17	8/17	Youth Fishing Contest 8/17/2024
8/18	8/18	1st Annual Grape Stomp 8-18-2024
8/21	8/21	Success Saloon Hall Party 8/21/2024
8/22	8/22	Hill Country Healthcare Interagency Meeting 8/22/2024
8/23	8/24	City of Lometa Clean Up 8/23 & 8/24 2924
8/24	8/24	Lampasas County Farmers Market & Crafts
8/27	8/27	Mining For Success 8/27/2024
8/28	8/28	Casino Night Committee Meeting 8/28/2024
8/28	8/28	Hill Country Business Connections
8/29	8/29	Welcome Back Bash 8/29/2024
8/30	8/30	Forward Lampasas 8/30/2024
8/31	8/31	Lampasas County Farmers Market & Crafts

SEPTEMBER EVENTS

Start Date	End Date	Name
9/3	9/4	We're Rooting For You 9/4 & 9/5 2024
9/4	9/4	Lampasas Town Hall 9/4/2024
9/4	9/4	Lampasas County Friends of the Night Sky 9/4/2024
9/7	9/7	Sam Riggs Concert Benefit 9/7/2024
9/7	9/7	Teddy Bear Clinic 9/7/2024
9/7	9/7	Lampasas County Farmers Market & Crafts
9/7	9/7	Silent Auction 9/7/2024
9/8	9/8	Jigsaw Junkies Challenge 9/8/2024
9/12	9/12	Rodeo/BBQ Meeting 9/12/2024
9/12	9/12	Ladies Night Out 9/12/2024
9/12	9/12	Ladies Night Out 9/12/2024
9/13	9/13	Country Kitchen Ribbon Cutting 9/13/2024
9/14	9/14	September Pickup Party 9/14/2024
9/14	9/14	Fall Garden Class 9/14/2024
9/14	9/14	Lampasas County Farmers Market & Crafts
9/14	9/14	Storm's Classic At The Classic-9/14/2024
9/17	9/17	Lampasas County Chamber of Commerce-Board of Directors Meeting-9/17/2024
9/18	9/18	Casino Night Committee Meeting 9/18/2024
9/21	9/21	Museum Western Night On Western St. 9/21/2024
9/21	9/21	Lampasas County Farmers Market & Crafts
9/21	9/21	The One Year Anniversary 9/21/2024
9/21	9/21	LAGT Pork Chop Dinner 9/21/2024
9/24	9/24	2024 Central Texas Hay Workshop- Agrotech
9/25	9/25	Hill Country Business Connections Mtg.
9/27	9/27	Forward Lampasas Mtg. 9/27/2024
9/28	9/28	Fiesta Winery Movie In The Vines 9/28/2024
9/28	9/28	Indian Artifact & Mineral & Gem Show 9/28/2024
9/28	9/28	Lampasas County Farmers Market & Crafts
9/29	9/29	Season Three Winery GOSPEL LUNCH 9/29/2024



408 N Key Avenue
Lampasas, TX 76550
(580) 565-2973

Received By: Mary Ferguson

Received From: Lampasas County Chamber of Commerce
205 U.S. 281
Lampasas, TX 76550

Receipt For Payment #	
Account Number	Date
LAMPCOM00	10/10/2024
Commercial Package	
Policy Number	
NBP1571574	
Effective Date	Expiration Date
8/22/2024	8/22/2025
Company	
AmWins	
Amount Received:	\$4,157.00

This is to certify that we received payment from the above listed insured in the amount of \$4,157.00

HOT FUNDS
40% = \$1662.80

Office Cleaning

6/11/2024

Veronica Mendez

\$100.00

CK# 13606

HOT FUNDS

40% = \$40.00

Visual Edge IT

Visual Edge IT
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

292

Invoice Number: 36291199
Agreement Number: 020-1862303-000
Invoice Print Date: 04/05/2024
Due Date: 04/30/2024
Total Due: \$283.03

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:

3391-B1



ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

Visual Edge IT
PO Box 660831
Dallas, TX 75266-0831



0000201862303000000000000362911990000000000283037

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT

Visual Edge IT
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 36291199
Due Date: 04/30/2024
Total Due: \$283.03

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 020-1862303-000: Sharp BP-50C31 Copier	Amount	Tax	Total
1 Standard Payment	283.03	0.00	283.03
			\$283.03

Visit www.accountservicing.com/payment to pay online
or www.accountservicing.com/invoice for more
information about your invoice

Total Due

\$283.03

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

HOT FUNDS (6) Bills
Total = \$1,818.19

40% = \$727.28

Remittance Section

292

Visual Edge IT

Visual Edge IT
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 36499149
Agreement Number: 020-1862303-000
Invoice Print Date: 05/06/2024
Due Date: 05/30/2024
Total Due: \$283.03

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:



21458-B1
 ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

Visual Edge IT
PO Box 660831
Dallas, TX 75266-0831



0000201862303000000000036499149000000000283032

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT

Visual Edge IT
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 36499149
Due Date: 05/30/2024
Total Due: \$283.03

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 020-1862303-000: Sharp BP-50C31 Copier		Amount	Tax	Total
1	Standard Payment	283.03	0.00	283.03
				\$283.03

Visit www.accountservicing.com/payment to pay online
or www.accountservicing.com/invoice for more
information about your invoice.



Total Due \$283.03

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

292

Invoice Number: 36717171
Agreement Number: 020-1862303-000
Invoice Print Date: 06/05/2024
Due Date: 06/30/2024
Total Due: \$380.87

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:



28423-B1



ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831



000020186230300000000003671717100000000000380879

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 36717171
Due Date: 06/30/2024
Total Due: \$380.87

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 020-1862303-000: Sharp BP-50C31 Copier		Amount	Tax	Total
1	Standard Payment	290.42	0.00	290.42
2	Usage For Color Images	90.45	0.00	90.45
				\$380.87

Visit www.accountservicing.com/payment to pay online
or www.accountservicing.com/invoice for more
information about your invoice.



Total Due

\$380.87

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

Remittance Section

292

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 36932403
Agreement Number: 020-1862303-000
Invoice Print Date: 07/04/2024
Due Date: 07/30/2024
Total Due: \$290.42

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:



4198-B1



ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831



000020186230300000000000003693240300000000000290421

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 36932403
Due Date: 07/30/2024
Total Due: \$290.42

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 020-1862303-000: Sharp BP-50C31 Copier		Amount	Tax	Total
1	Standard Payment	290.42	0.00	290.42
				\$290.42

Visit www.accountservicing.com/payment to pay online or www.accountservicing.com/invoice for more information about your invoice.

Total Due \$290.42

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

Remittance Section

292

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 37146086
Agreement Number: 020-1862303-000
Invoice Print Date: 08/05/2024
Due Date: 08/30/2024
Total Due: \$290.42

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:



21773-B1



ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831



000020186230300000000000371460860000000000290424

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 37146086
Due Date: 08/30/2024
Total Due: \$290.42

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 020-1862303-000: Sharp BP-50C31 Copier		Amount	Tax	Total
1	Standard Payment	290.42	0.00	290.42
				\$290.42

Visit www.accountservicing.com/payment to pay online
or www.accountservicing.com/invoice for more
information about your invoice.

Total Due \$290.42

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

Remittance Section

292

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 37377661
Agreement Number: 020-1862303-000
Invoice Print Date: 09/05/2024
Due Date: 09/30/2024
Total Due: \$290.42

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:

002923

ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831



00002018623030000000000373776610000000000290424

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 37377661
Due Date: 09/30/2024
Total Due: \$290.42

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 020-1862303-000: Sharp BP-50C31 Copier		Amount	Tax	Total
1	Standard Payment	290.42	0.00	290.42
				\$290.42

Visit www.accountservicing.com/payment to pay online or www.accountservicing.com/invoice for more information about your invoice.



Total Due \$290.42

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

0044478T0029230101100000





LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

04/04/2024 01:27 PM

Product	Qty	Unit Price	Price
Sunflower Bqt NDN	1	\$0.92	\$0.92
US Flag Bklt/20	1	\$13.60	\$13.60
Grand Total:			\$14.52

Debit Card Remit **\$14.52**
 Card Name: MasterCard
 Account #: XXXXXXXXXXXX1896
 Approval #: 012422
 Transaction #: 453
 Receipt #: 032814
 Debit Card Purchase: \$14.52
 AID: A0000000042203 Chip
 AL: US Debit
 PIN: Verified



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

05/03/2024 09:28 AM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope	1		\$3.07
Temple City, CA 91780 Weight: 0 lb 8.00 oz Estimated Delivery Date Tue 05/07/2024			
Grand Total:			\$3.07

Debit Card Remit **\$3.07**
 Card Name: MasterCard
 Account #: XXXXXXXXXXXX0765
 Approval #: 000642
 Transaction #: 494
 Receipt #: 035877
 Debit Card Purchase: \$3.07
 AID: A0000000042203 Chip
 AL: US Debit
 PIN: Verified



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

05/04/2024 12:24 PM

Product	Qty	Unit Price	Price
Media Mail®	1		\$4.13
Freer, TX 78357 Weight: 0 lb 2.80 oz Estimated Delivery Date Fri 06/07/2024 Tracking #: 9549 0156 3556 4156 6767 06			
Grand Total:			\$4.13

Debit Card Remit **\$4.13**
 Card Name: MasterCard
 Account #: XXXXXXXXXXXX0765
 Approval #: 006480
 Transaction #: 030
 Receipt #: 033441
 Debit Card Purchase: \$4.13
 AID: A0000000042203 Chip
 AL: US Debit
 PIN: Verified



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

05/24/2024 02:06 PM

Product	Qty	Unit Price	Price
Media Mail®	1		\$4.13
Orange, TX 77632 Weight: 0 lb 10.10 oz Estimated Delivery Date Tue 05/28/2024 Tracking #: 9549 0156 3556 4145 6741 57			
Grand Total:			\$4.13

Debit Card Remit **\$4.13**
 Card Name: MasterCard
 Account #: XXXXXXXXXXXX1896
 Approval #: 015583
 Transaction #: 960
 Receipt #: 033364
 Debit Card Purchase: \$4.13
 AID: A0000000042203 Chip
 AL: US Debit
 PIN: Verified



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

06/17/2024 02:45 PM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope	1		\$4.27
El Paso, TX 79908			
Weight: 0 lb 12.30 oz			
Estimated Delivery Date			
Fri 06/21/2024			

Grand Total: \$4.27

Debit Card Remit \$4.27
Card Name: MasterCard
Account #: XXXXXXXXXXXXX0765
Approval #: 003396
Transaction #: 089
Receipt #: 036508
Debit Card Purchase: \$4.27
AID: A0000000042203 Chip
AL: US Debit
PIN: Verified



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

08/08/2024 09:47 AM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1		\$1.29
Bowie, TX 76230			
Weight: 0 lb 2.20 oz			
Estimated Delivery Date			
Mon 08/12/2024			

First-Class Mail® Letter 1 \$1.57

Wharton, TX 77438
Weight: 0 lb 3.20 oz
Estimated Delivery Date
Mon 08/12/2024

Grand Total: \$2.86

Debit Card Remit \$2.86
Card Name: MasterCard
Account #: XXXXXXXXXXXXX1896
Approval #: 007333
Transaction #: 704
Receipt #: 037166
Debit Card Purchase: \$2.86
AID: A0000000042203 Chip
AL: US Debit
PIN: Verified



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

08/20/2024 08:54 AM

Product	Qty	Unit Price	Price
Flags2024Coil/100	1	\$73.00	\$73.00

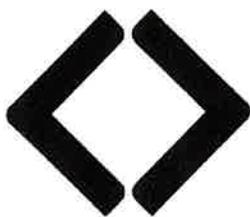
Grand Total: \$73.00

Debit Card Remit \$73.00
Card Name: MasterCard
Account #: XXXXXXXXXXXXX0765
Approval #: 005644
Transaction #: 308
Receipt #: 037230
Debit Card Purchase: \$73.00
AID: A0000000042203 Chip
AL: US Debit
PIN: Verified

HOT FUNDS
(7) Bills

Total = \$105.98

4070 = \$42.39



sam's club

CLUB MANAGER

HARKER HEIGHTS, TX

07/26/24 12:19 3480 6245 83

0980204735	MM COPY PAP	38.98	T
0000709805			
0000817504			
0990297638			
0990065861			
0000096228			
0000362153			
0980061804			
0000925833			
0980032235			
0000207253			
0000694112			
0990004002			
	INST SV		
	INST SV		

Handwritten: \$42.20

	SUBTOTAL	211.19
TAX 1	8.25 %	9.65
TAX 12	0 %	0.00
	TOTAL	220.84
MASTERCARD CREDIT TEND		220.84
MASTERCARD	**** * 1991	
	CHANGE DUE	0.00

Handwritten: HOT FUNDS
4070 = \$16.98

ITEMS SOLD 13

TC# 7517 7715 6781 4666 1825 7



07/26/24 12:19



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

**AutoPay of \$162.24 is scheduled for
 Apr 24, 2024**

Account number: 133110940

AT&T
 PO BOX 5014
 CAROL STREAM IL 60197-5014



410040330001331109406000000016293000000016224000002



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

**AutoPay of \$162.24 is scheduled for
 May 25, 2024**

Account number: 133110940

AT&T
 PO BOX 5014
 CAROL STREAM IL 60197-5014



410040330001331109406000000016224000000016224000007



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

**AutoPay of \$162.24 is scheduled for
 Jun 24, 2024**

Account number: 133110940

AT&T
 PO BOX 5014
 CAROL STREAM IL 60197-5014



410040330001331109406000000016224000000016224000007

HOT FUNDS (6) Bills

Total = \$975.30

40% = \$390.12



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

**AutoPay of \$162.86 is scheduled for
 Jul 26, 2024**

Account number: 133110940

AT&T
 PO BOX 5014
 CAROL STREAM IL 60197-5014



410040330001331109406000000016224000000016286000006



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

**AutoPay of \$162.86 is scheduled for
 Aug 25, 2024**

Account number: 133110940

AT&T
 PO BOX 5014
 CAROL STREAM IL 60197-5014



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

**AutoPay of \$162.86 is scheduled for
 Sep 24, 2024**

Account number: 133110940

AT&T
 PO BOX 5014
 CAROL STREAM IL 60197-5014



410040330001331109406000000016286000000016286000005



BILLING STATEMENT

NextLink Internet
P.O. Box 224704
Dallas, TX 75222-4704
855-698-5465
www.nextlinkinternet.com

Melissa Unger
Lampasas County Chamber of Commerce
205 S Highway 281
Lampasas, TX 76550

Billing Statement Summary

Account 125406416
Reference Billing Statement
B125406416-1
Date 08/30/2024
Beginning Balance (\$) 0.00
Amount Due (\$) 275.24
Due Date Due on Receipt
Login to your account online at
nextlinkinternet.com/my-account

SALES

Installation	150.00
FiberLINK500	109.95
Service Dates: 08/29/2024 to 09/28/2024	
Standard Router	8.99
Service Dates: 08/29/2024 to 09/28/2024	
Sub Total	268.94

TAXES AND FEES

TX Sales Tax	0.88
Parker County Sales Tax	0.07
Hudson Oaks Sales Tax	0.21
Regulatory Recovery Fee	3.12
State Cost - Recovery Fee	2.02
Sub Total	6.30

TOTAL DUE

275.24

*pd. e-check
9/3*

HOT FUNDS

40% = \$110.10

Please tear off and return the bottom portion below with your check to expedite the payment being applied to your account. Thank you.

Melissa Unger
Lampasas County Chamber of Commerce
205 S Highway 281
Lampasas, TX 76550



Payment Summary

Account 125406416
Reference Billing Statement
B125406416-1
Due Date Due on Receipt
Amount Due (\$) 275.24
Check Number

NextLink Internet
P.O. Box 224704
Dallas, TX 75222-4704

Please make checks payable to NextLink Internet
Autopay will charge your credit card for the amount owed on 08/30/2024.





9600 Escarpment Blvd.
 Suite 745-40
 Austin, Texas 78749
 (512) 328-8842

Texas Travel Alliance

Invoice

Date	Invoice #
8/9/2024	300003117

Bill To
Melissa Unger Lampasas County Chamber 205 S. US Hwy 281 Lampasas, TX 76550 United States

Member Information
Melissa Unger Lampasas County Chamber 205 S. US Hwy 281 Lampasas, TX 76550 United States

PO	Terms	Due Date
	Due on receipt	8/9/2024

Description	Amount
DMO/CVB Membership- Aug-Dec 2024	\$167.00
Total	\$167.00
Balance Due	\$167.00

912 - CK# 13635

**Dues to professional associations are normally deductible as ordinary and necessary business expenses; however, the portion of dues related to lobbying (an estimated 35%) is not deductible.*

**Life's Better Fund- Your voluntary contribution to the Life's Better Fund helps fund research and programs that benefit TTA Members by showcasing the economic importance of our industry to the public, media, and policy makers.*

Please remit payment by Check to: Texas Travel Alliance. 9600 Escarpment Blvd. Ste. 745-40, Austin, TX 78749

*HOT FUND \$ =
 100% \$167.00*

Statement

Hill Country Publishing Co. Inc.
 P.O. Box 631
 TX 76550

Date
4/30/2024

To:
LAMPASAS CHAMBER OF CO PO BOX 627 LAMPASAS TX 76550

		Amount Due	Amount Enc.		
		\$2,333.20			
Date	Transaction	Amount	Balance		
03/31/2024	Balance forward		0.00		
04/05/2024	INV #951. RODEO/BBQ --- 24 NON-PROFIT RETAIL. 27 @ \$7.20 = 194.40	194.40	194.40		
04/12/2024	INV #1240. RODEO/BBQ --- 24 NON-PROFIT RETAIL. 27 @ \$7.20 = 194.40	194.40	388.80		
04/19/2024	INV #1617 RODEO/BBQ --- 24 NON-PROFIT RETAIL. 27 @ \$7.20 = 194.40	194.40	583.20		
04/26/2024	INV #2242. VISITORS GUIDE - SPRING-AD & DIRECTORY --- 36 VISITORS GUIDE - SPRING \$1,750.00	1,750.00	2,333.20		
<p><i>HOT FUNDS</i></p> <p><i>100% = \$1,750</i></p>					
		<p><i>pd 5/8</i></p> <p><i>chk# 13594</i></p>			
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
0.00	2,333.20	0.00	0.00	0.00	\$2,333.20



Victory Media
P.O. Box 10 • 1007 Ave K
Marble Falls, Texas 78654
830.693.7152

Advertising Invoice #2024-134990
Invoice Date: 3/31/2024

Melissa Unger
Lampasas Co Chamber of Commerce
P.O. Box 627
Lampasas, TX 76550

Customer #6862

Issue Date	Publication	Ad Size	Tagline	Gross	Net
4/1/2024	101 HL Magazine	1/3 H	Spring/Fall 101 Fun Things To Do	\$803.00	\$803.00

Current Month Total: **\$803.00**

pd. CK#13593

HOT FUNDS - 100% = \$803.00

Pay online [HERE](#), or mail in your payment on or before the 4/10/2024.

Thank you for your business.

Sign up for our email newsletter The Daily with daily news and updates from DailyTrib.com or The 101 for area events and things to do from the 101HighlandLakes.com.

KBEY 103.9FM ~ Texas Best Country streamed live and on-demand at KBEYFM.com.



Tourism
Brochure / Website Photos
9/25/2024
Ray Rodriguez
\$100.00 CK#13656

HOT FUNDS
100% = \$200.00

Network Solutions, LLC
 5335 Gate Parkway
 Jacksonville, FL32256

Account Name: Lampasas County Chamber of Commerce
 Account ID:
 Address: Lampasas County Chamber of Commerce
 501 E 2ND ST
 LAMPASAS, TX76550-2962

Invoice # 95948900

Charges and Credits:

Date	Type	Product Type	Product Name	Term	Amount	Tax	Tax Type	Total Charges
06/13/24	Acquisition	Reinstatement Fee	Reinstatement Fee	One Time Fee	\$USD35.99	\$USD0.00		\$USD35.99
06/13/24	Renewal	domain .ORG	Lampasaschamber.Org	\$ Year	\$USD184.95	\$USD0.00		\$USD184.95
Total Invoice Amount					\$	\$		\$ USD220.94
					USD220.94	USD0.00		

Payments:

Date	Order Number	Payment Method	Check/Card#/PayPal ID	Total Payments
06/13/24	1732213473	CreditCard	****0765	\$220.94

Give us feedback @ survey.walmart.com
 Thank you! ID #:7TMHNQ1D795



512-528-8746 Mgr:TBD
 201 WALTON WAY
 CEDAR PARK TX 78613
 ST# 02991 OP# 002242 TE# 68 TR# 07175
 # ITEMS SOLD 1
 TC# 2676 3925 5924 5881 6099 1



PRODUCT SERIAL # SFVFMN1LV1WV
 MACBOOK SG 019425204895 649.00 T
 SUBTOTAL 649.00
 TAX 1 8.250 % 53.54
 TOTAL 702.54

VOIDED BANKCARD TRANSACTION
 US Debit **** * 0765 I 1
 AID A0000000042203
 AAC BCCE4EB1EB3D04CE
 TERMINAL # 52431354

*NO SIGNATURE REQUIRED
 DECLINED
 07/31/24 22:00:07
 DEBIT TEND 702.54
 CHANGE DUE 0.00

EFT DEBIT
 702.54 TOTAL PURCHASE
 US Debit **** * 4218 I 1
 REF # 421400122062
 NETWORK ID. 0076 APPR CODE 167281

US Debit
 AID A0000000042203
 AAC DC7F23A84C955E35
 *Pin Verified
 TERMINAL # 52431354
 07/31/24 22:01:25
 07/31/24 22:01:30

HOT FUNDS
 40% = 281.02

HOT FUNDS
 Total = 220.94
 40% = 88.38

Payment method used for each transaction, and all billing activity may not be shown here.
 Services included services from more than one account.
 Your billing information.
 Services charged reflect the jurisdiction of your business address.

Thanks, Melissa—Your benefits have been renewed.

1 message

Best Buy Notifications <BestBuyInfo@emailinfo.bestbuy.com>

Sun, May 12, 2024 at 12:02 PM

Reply-To: Best Buy <reply-1396753-31_HTML-581250499-97380-5003@emailinfo2.bestbuy.com>

To: MUNGER1978@gmail.com

We're here to help: there's no problem too big and no question too small.

View: Web



If you need help, we're standing by.

Melissa, the plan(s) listed below have been renewed with the credit card you have on file.

Your bank statement will show the charge as:

- Best Buy Renewal 888-BESTBUY (or similar)

For more information about your plan, please visit our Terms & Conditions page. Thank you for choosing Best Buy® and Geek Squad®.

Payment Details

Your Price: \$99.99

Tax: \$6.75

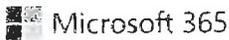
Total Paid: \$106.74

Payment Date: 5/12/2024

Credit Card: 0765 (last 4 digits)

HOT FUNDS 40% = 442.70

Your Renewal Details



Microsoft 365 Family Yearly Subscription

Member Number: MS6GQ01029024625124

Next Renewal Date: 05/12/2025

Renewal Price: \$99.99

CUSTOMERS ARE SAYING:

"The value for the peace of mind you get is unbeatable."

- Phil G., MN

Microsoft Gmail switch over fee 8/6/2024 ACH/Debit 0765 \$30.54 HOT FUNDS 40% = 12.22

LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	4/19/24	5/22/24	6/15/24	19222	19232	10	41.30
WA				71	542	471	71.76
EL							31.08
SW							78.11
GR							7.00
SM							12.36
TX							

10% PENALTY IF NOT PAID BY THE DUE DATE

NET 341.61
 AFTER THIS DATE PAY GROSS 6/15/24 264.54
 GROSS 264.54

SERVICE ADDRESS: 205 281 HWY 5

LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	7/20/24	8/17/24	8/15/24	19238	19247	9	40.82
WA				1348	2285	937	129.36
EL							31.08
SW							80.97
GR							7.00
SM							17.35
TX							

10% PENALTY IF NOT PAID BY THE DUE DATE

NET 306.58
 AFTER THIS DATE PAY GROSS 8/15/24 335.51
 GROSS 335.51

SERVICE ADDRESS: 205 281 HWY 5

LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	2/21/24	3/20/24	4/15/24	19202	19210	8	40.34
WA				99754	99754	285	49.15
EL							31.08
SW							78.11
GR							7.00
SM							10.49
TX							

10% PENALTY IF NOT PAID BY THE DUE DATE

NET 216.17
 AFTER THIS DATE PAY GROSS 4/15/24 236.74
 GROSS 236.74

SERVICE ADDRESS: 205 281 HWY 5

LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	7/20/24	8/17/24	8/15/24	19238	19247	9	40.82
WA				1348	2285	937	129.36
EL							31.08
SW							80.97
GR							7.00
SM							17.35
TX							

10% PENALTY IF NOT PAID BY THE DUE DATE

NET 306.58
 AFTER THIS DATE PAY GROSS 8/15/24 335.51
 GROSS 335.51

SERVICE ADDRESS: 205 281 HWY 5

LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	4/19/24	5/22/24	6/15/24	19222	19232	10	41.30
WA				71	542	471	71.76
EL							31.08
SW							78.11
GR							7.00
SM							12.36
TX							

10% PENALTY IF NOT PAID BY THE DUE DATE

NET 341.61
 AFTER THIS DATE PAY GROSS 6/15/24 264.54
 GROSS 264.54

SERVICE ADDRESS: 205 281 HWY 5

pd. ck # 13608614

pd. ck # 13501

pd. ck # 1359

pd. ck # 136014

LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	7/18/24	8/17/24	9/15/24	19247	19254	7	39.86
WA				2285	3334	1049	142.04
EL							31.08
SW							80.97
GR							7.00
SM							18.40
TX							

10% PENALTY IF NOT PAID BY THE DUE DATE

NET 319.35
 AFTER THIS DATE PAY GROSS 9/15/24 349.45
 GROSS 349.45

SERVICE ADDRESS: 205 281 HWY 5

pd. ck # 13613

LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	7/20/24	8/17/24	8/15/24	19238	19247	9	40.82
WA				1348	2285	937	129.36
EL							31.08
SW							80.97
GR							7.00
SM							17.35
TX							

10% PENALTY IF NOT PAID BY THE DUE DATE

NET 306.58
 AFTER THIS DATE PAY GROSS 8/15/24 335.51
 GROSS 335.51

SERVICE ADDRESS: 205 281 HWY 5

pd. ck # 13630

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 Lampasas, Texas 76550-2820
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	3/20/24	4/15/24	4/15/24	19202	19210	8	40.34
WA				99754	99754	285	49.15
EL							31.08
SW							78.11
GR							7.00
SM							10.49
TX							

10% PENALTY IF NOT PAID BY THE DUE DATE

NET 216.17
 AFTER THIS DATE PAY GROSS 4/15/24 236.74
 GROSS 236.74

SERVICE ADDRESS: 205 281 HWY 5

pd. ck # 1359

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 Lampasas, Texas 76550-2820
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 Lampasas, Texas 76550-2820
 (512) 556-3641



9600 Escarpment Blvd.
Suite 745-40
Austin, Texas 78749
(512) 328-8842

Texas Travel Alliance

Invoice

Date	Invoice #
8/9/2024	200021426

Bill To
Melissa Unger Lampasas County Chamber 205 S. US Hwy 281 Lampasas, TX 76550 United States

Ship To
Melissa Unger Lampasas County Chamber 205 S. US Hwy 281 Lampasas, TX 76550 United States

PO Number	Terms	Due Date
	Due on receipt	8/9/2024

8/12 - CK #13635

Qty	Description	Price	Totals
1	2024 Summit Attendee Registration - Melissa Unger	\$499.00	\$499.00
Sub-Total			\$499.00
Total			\$499.00
Balance Due			\$499.00

Additional Information:
Completed by Shane

HOT FUNDS
100% = \$499.00

FLIGHT # 2730	DEPARTS	ARRIVES
	AUS 06:35PM Austin	HOU 07:35PM Houston (Hobby)

FLIGHT # 2749	DEPARTS	ARRIVES
	HOU 02:20PM Houston (Hobby)	AUS 03:15PM Austin

Payment information

Total Cost

Air - 2PJEZM

Base Fare	\$	166.29
U.S. Transportation Tax	\$	12.47
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	10.00
U.S. Passenger Facility Chg	\$	9.00
Total	\$	208.96

August 20, 2024

Payment Amount
Mastercard ending in 1991

\$208.96

HOT FUNDS

100% = \$208.96

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase

Your ticket number: 5262552074496

All your perks, all in one place. (Plus a few reminders.)



Wanna Get Away® fare: Your two bags fly free®, no change or cancel fees, 6X Rapid Rewards® points, and free same-day standby (taxes and fees may apply but refunds will be provided). [Learn more.](#)



Make sure you know [when to arrive at your airport](#). Times vary by city.



If your plans change, cancel your reservation at least 10 minutes before the original scheduled departure time of your flight to receive a flight credit. If you don't cancel your reservation in time, your funds will be forfeited.

Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.





ROYAL SONESTA

HOUSTON

Melissa Unger
2150 Cr 111
Lampasas 76550

*Pre-paid
for Res.
8/20*

Room No. : 0508
Arrival : 10-13-24
Departure : 10-16-24
Folio No. :
Conf. No. : 10577416
Cashier No. : 1071
CRS # : 56925SE301387
TA Record :

Company Name: Texas Travel Alliance
Membership No:
Group Name: Texas Travel Summit
INFORMATION INVOICE

Date	Description	Charges	Credits
10-13-24	Room Charge	169.00	
10-13-24	State Occupancy Tax	10.14	
10-13-24	Local Occupancy Tax	11.83	
10-13-24	County Occupancy Tax	3.38	
10-13-24	Sports Authority Tax	3.38	
10-14-24	Room Charge	169.00	
10-14-24	State Occupancy Tax	10.14	
10-14-24	Local Occupancy Tax	11.83	
10-14-24	County Occupancy Tax	3.38	
10-14-24	Sports Authority Tax	3.38	
10-15-24	Room Charge	169.00	
10-15-24	State Occupancy Tax	10.14	
10-15-24	Local Occupancy Tax	11.83	
10-15-24	County Occupancy Tax	3.38	
10-15-24	Sports Authority Tax	3.38	

Total Charges 593.19
Total Credits 0.00

Balance **593.19**

Guest Signature: _____

HOT FUNDS
100% = \$593.19

Start earning points towards free nights with the Sonesta World Mastercard. For information about rates and fees or to apply, visit bofa.com/sonesta. Residents of the US and its territories only. See full disclosure for details.

Melissa Unger

From: info@beltonchamber.com
Sent: Wednesday, May 1, 2024 10:48 AM
Subject: Online Payment Confirmation

Your online payment request has been received by Belton Area Chamber of Commerce.

Payment Confirmation

Name: Melissa Unger
Company: Lampasas Chamber
Transaction Number: ch_2PBf05OaiKbG3VY1berKizSp
Last 4 of Acct Number: 0765
Amount: \$25.00

Description	Item(s)	Quantity	Total Amount
Registration - Central Texas AI Lunch N' Learn	Allendeas: 1	1	\$25.00
<i>Chat Gpt / Artificial Intelligence for Small Businesses</i>			Grand Total: \$25.00

This Email was automatically generated. For questions or feedback, please contact us at:
Belton Area Chamber of Commerce
412 E. Central Ave. P. O. Box 659 Belton, TX 76513
254.939.3551
info@beltonchamber.com
<https://www.beltonchamber.com/>

HOT FUNDS

18090 = \$25.00

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RESOLUTION NO. 24-06

IN RECOGNITION OF MUNICIPAL COURT WEEK

November 4-8, 2024

A RESOLUTION RECOGNIZING THE IMPORTANCE OF MUNICIPAL COURTS, THE
RULE OF LAW, AND THE FAIR AND IMPARTIAL ADMINISTRATION OF JUSTICE

WHEREAS, municipal courts play a significant role in preserving public safety and promoting quality of life in Texas;

WHEREAS, more people come in contact with municipal courts than all other Texas courts combined and public impression of the Texas judicial system is largely dependent upon the public's experience in municipal court;

WHEREAS, the City of Lampasas is committed to the notion that our legal system is based on the principle that an independent, fair, and competent judiciary will interpret and apply the laws that govern us and that judges and court personnel should comply with the law and act in a manner that promotes public confidence in the integrity and impartiality of the judiciary;

WHEREAS, Municipal Judges are bound by the law and the Canons of Judicial Conduct and are required to make decisions independent of the governing body of the City Council, city officials, and employees;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT THE WEEK OF NOVEMBER 4-8, 2024 IS HEREBY RECOGNIZED AS MUNICIPAL COURT WEEK IN RECOGNITION OF THE FAIR AND IMPARTIAL JUSTICE OFFERED TO OUR CITIZENS BY THE MUNICIPAL COURT OF LAMPASAS.

PASSED AND APPROVED ON THIS THE 28TH DAY OF OCTOBER 2024.

Herb Pearce, Mayor

ATTEST:

Becky Sims, City Secretary

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**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, October 14, 2024
5:30 p.m. Special Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Charlie Pratus
Eric Hernandez
Davis Keele
Myles Haider
Zachary Morris
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Kristy Acevedo, System Administrator
Kayleigh Stanley, Executive Secretary
Yvonne Moreno, Finance Director
Jody Cummings, Police Chief
Charlie Boswell, Asst Police Chief
Joe Adams, Fire Chief
Van Sims, WWW Operations Manager
Carlos Garcia, Street Superintendent
Wayne Sanders, Electric Superintendent

Council Members Absent

N/A

SPECIAL SESSION**5:30 p.m.**

- I. Call to Order- *Mayor Pearce called the Special Session to order at 5:30 pm.*
- II. Adjourn into Executive Session- *Council member Pratus moved to adjourn into Executive Session at 5:31 p.m., the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.*

EXECUTIVE SESSION

- III. Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551
- IV. Adjourn into Special Session- *Council adjourned Executive Session and reconvened Special Session at 5:45 p.m.*

SPECIAL SESSION

- V. Discussion and possible action regarding items discussed during Executive Session.

Mayor Pro-Tem Morris moved to appoint Erin Corbell as the new City Manager with an effective date of November 18, 2024, the motion was seconded by Council member Haider and with a unanimous vote, the motion carried.



VI. Adjourn Special Session

Mayor Pro Tem Morris moved to adjourn Special Session @ 5:48 pm, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Pearce called the workshop session to order at 5:50 p.m.

2. Presentation in honor of Chuck Williamson.

Mayor Pearce and City Council recognized late Council member Chuck Williamson for his contributions to the community with a token of appreciation presented to his family. Mr. Williamson is greatly missed and thought of often.



3. Discussion regarding Staff Monthly Reports to City Council.

Council member Haider inquired about modifying the format to remove minimal tasks that are reported by staff; such as meetings attended or supplies ordered.

Mayor Pearce inquired as to where would you start and stop with reported items. Council member Kuehne and Council member Hernandez appreciate the reporting as is from staff, it is transparent and informative.

Mr. deGraffenried offered to include more financial reporting at Council direction.

By consensus, staff reporting will not change at this time.

4. Discussion regarding any item on the regular agenda

Council member Kuehne would like to discuss agenda item 7.3. She is excited about the interest in board applicants; however, those that have put in the time, served and who are devoted and dedicated should be considered. Mayor Pro Tem Morris inquired about considering the three for reappointment together or individually. By consensus, Council would like to review them individually.

5. Adjourn Workshop Session

Mayor Pro Tem Morris moved to adjourn workshop at 6:00 p.m., the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order- *Mayor Pearce called the regular session to order at 6:01 pm.*
- B. Invocation and Pledge of Allegiance- *Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited*
- C. Presentations and Proclamations

1.1	Citizen comments- Any citizen who desires to address the City Council on a matter that is not included on the Agenda may do so at this time.
-----	---

Central Texas Water Supply Corporation General Manager, Lee Kelley addressed Council regarding capital maintenance account. The account has not increased in several years and with inflation, consideration of discussion to increase rates would be much appreciated.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
-----	---

Sid Ball, EDC board member addressed Council regarding recommendations for reappointment to the LEDC Board. He explained that all applications were considered, it was not rubber stamped as stated at the previous council meeting. The recommendation to reappoint at the EDC Board meeting was based on the members dedication to the board and the community. He advised that this is his second term on the board and there is momentum. He witnessed these very board members spend over 5 hours of their day interviewing applicants for the EDC Director. They are dedicated, good people with a heart for Lampasas.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on September 23, 2024

Council member Kuehne moved to approve the minutes of the Regular Meeting held on September 23, 2024, the motion was seconded by Council member Keele, with Mayor Pro Tem Morris abstaining, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from September 1, 2024-September 30, 2024.
3.2	Discussion and possible action regarding the August 2024 Investment Report.
3.3	Discussion and possible action regarding the second reading of an Ordinance amending Chapter 54, Parks and Recreation, Division 3 Golf Course Advisory Board, Section 54-76 Creation, Function, Composition, C Memberships.

Council member Pratus moved to approve the consent agenda, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
-----	----------------------------------

5.0	ROUTINE MATTERS
5.1	CITY MANAGER’S OPERATIONAL REPORT
	<p>Hostess House Staff was consulted regarding recent findings at the Hostess House that have resulted in several Change Order items. The most expensive was the adding of a new 800 amp, 120/208 3PH NEMA 3R Disconnect. The net for this item was \$31,036.06 and was verified for need and cost through Hendrix Consulting Engineers, the MEP of record for the project. Additionally, staff have been informed that several areas of construction, generally on the Pool side, have indicated rot and damaged structural members, which will likely result in additional Change Orders. The City maintains over half of the contractual contingency, and staff is hopeful that no increase in contract amount will be necessary. As oversight will transfer to the City Manager from the Assistant City Manager, additional information will be provided as it becomes available.</p> <p>AFNA After a lapse in several months without a scheduled meeting, staff met virtually with Ajinomoto Foods North America (“AFNA”) representatives on October 3rd regarding progress on mitigating loading of their production effluent. In addition to staff, the call also included the City’s consulting engineer on the matter, Jason Jones. Communication prior to the meeting on the 3rd had been primarily through email updates and individual phone calls. The City was informed that AFNA has engaged an additional engineering firm, Haskell, to fast track a 30% design for treatment of effluent on property AFNA currently owns. The treatment technology, Dissolved Air Floatation (“DAF”), is the method that was originally recommended in February 2021 by AFNA’s consulting engineers at the time. AFNA and Haskell are sharing all design criteria and specifications with the City for comment and recommendation. Staff and Jason have supplied Haskell with initial comments based on information received at the meeting. Haskell representatives indicated the 30% design would be finalized by the end of October, and AFNA staff indicated they would seek corporate funding after approval of the initial design.</p>

5.2	MAYOR’S COMMENTS
-----	-------------------------

6.0	UNFINISHED BUSINESS
-----	----------------------------

There was no unfinished business.

7.0	NEW BUSINESS
-----	---------------------

7.1	Discussion and possible action regarding website photo contest.
-----	---

Council member Hernandez motioned to approve entry #1, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.2	Discussion and possible action to appoint Jim Linderman and Van Berry to the Golf Course Advisory Board to replace Jane Bumpus and Patsy Greaves who chose not to apply for another term.
-----	---

Council member Kuehne moved to reappoint Chad Hamann and Andy Johnson and to appoint Jim Linderman and Van Berry to the Golf Course Advisory Board, the motion was seconded by Mayor Pro Tem Morris, with Council member Haider in opposition, the motion carried.

7.3	Discussion and possible action to consider reappointment of Misti Talbert, TJ Monroe and Fin Erwin to the Economic Development Board.
-----	---

Council member Haider inquired if a member of the LEDC would like to answer related questions to Mr. Ball's public comments.

Mr. Roland Schaub was happy to address. Council member Haider inquired about interview process for applicants. Mr. Schaub advised that all applicants have the opportunity to speak during public comments and that there has not been a formal interview process to appoint board members. The process is different between elected officials and volunteer boards. The applications are reviewed and the board recommends appointments to Council.

Mayor Pro Tem Morris moved to appoint places individually, the motion was seconded by Council member Keele, with Kuehne in opposition, the motion carried.

Council member Kuehne moved to reappoint Misti Talbert, TJ Monroe and Fin Erwin to the Economic Development Board, the motion failed for lack of a second.

Council member Kuehne moved to reappoint TJ Monroe to the Economic Development Board, the motion failed for lack of a second.

Council member Kuehne moved to reappoint Misti Talbert to the Economic Development Board, the motion was seconded by Mayor Pro Tem Morris, with Haider in opposition, the motion carried.

Council member Haider moved to reappoint Erwin to the Economic Development Board, the motion was seconded by Council member Kuehne, with Hernandez and Keele in opposition the motion carried.

Council member Hernandez moved to appoint Deorald Finney to the Economic Development board, the motion was seconded by Mayor Pro Tem Morris, with Pratus and Kuehne in opposition the motion carried.

7.4	Discussion and possible action to approve the purchase of two new FY 24/25 budgeted police patrol vehicles in an amount not to exceed \$135,559.00.
-----	---

Council member Hernandez moved to approve the purchase of two new FY 24/25 budgeted police patrol vehicles in an amount not to exceed \$135,559.00, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding engagement of services with Eckermann Engineering, Inc. for professional engineering and surveying services in connection with TxCDBG Project for drainage improvements.
-----	---

Council member Hernandez moved to approve engagement of services with Eckermann Engineering, Inc. for professional engineering and surveying services in connection with TxCDBG Project for drainage

improvements, the motion was seconded by Council member Haider and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding extending the Project Limits of the 2 nd Street Roadway Improvements Project to address existing pavement failure and drainage, in an amount not to exceed \$100,000.00.
-----	--

Council member Hernandez moved to approve extending the Project Limits of the 2nd Street Roadway Improvements Project to address existing pavement failure and drainage, in an amount not to exceed \$100,000.00, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding approval of installation and removal of Christmas lights at WM Brook Park to H & H Tree Service in the amount of \$30,000.00 to be disbursed in three (3) installments
-----	---

Mayor Pro Tem Morris moved to approve the installation and removal of Christmas lights at WM Brook Park to H & H Tree Service in the amount of \$30,000.00 to be disbursed in three (3) installments, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding the purchase of a FY 24/25 budgeted High Ranger Bucket Truck for the Electric Department.
-----	--

Council member Hernandez moved to approve the purchase of a FY 24/25 budgeted High Ranger Bucket Truck for the Electric Department in the amount of \$246,676.00, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Adjourn into Executive Session

Council member Hernandez moved to adjourn into executive session at 7:00 pm, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	.
8.1	Section 551.076 -Deliberations regarding security devices or security audits (1) the deployment, or specific occasions for implementation, of security personnel or devices; or (2) a security audit
8.2	Adjourn Executive Session and Reconvene Regular Session

Council adjourned Executive Session at 7:43 pm and reconvened Regular Session.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken on items discussed during executive session

Adjourn – Council member Hernandez moved to adjourn at 7:44 pm, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2024.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary


City Manager

**BUSINESS FOR THE CITY COUNCIL
 OF THE
 CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for September 2024

Requested By: Yvonne Moreno, Finance Director
 Submitted By: Yvonne Moreno, Finance Director

Date Submitted: October 23, 2024 For the Agenda of: October 28, 2024

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 1 day(s).

The City's yield to maturity is 4.67

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$8,269,126.87	32.58%
TexStar	\$1,807,832.48	7.12%
Bancorp South	\$11,850,533.26	46.69%
Money Market	\$3,383,011.08	13.33%
Frost Bank	\$72,056.31	0.28 %

Recommendation: Motion to approve by consent.

City of Lampasas

Investment Report

As of September 30, 2024



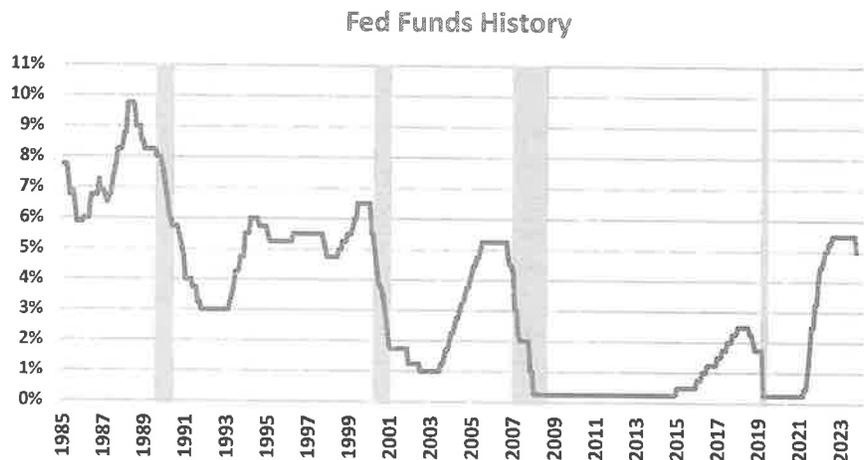
MEEDER
PUBLIC FUNDS

OBSERVATIONS AND EXPECTATIONS

- The Fed started the rate-cutting cycle with a 50-basis point cut September 18th
- Chair Powell said the Fed may slow the pace of upcoming cuts
- Fed's preferred inflation gauge rose slightly during the latest reporting period
- Job growth has been slowing in recent months
- Short-term rates declined more than longer rates during September

The September Rate Cut...What Will the Future Hold?

- Since the 1980s, the Fed's most used rate hike or cut has been .25% or 25 basis points.
- However, the Fed stated the Fed Funds rate was too restrictive and warranted a 50- basis point cut in September to start this cutting cycle.



SOURCES: FEDERAL RESERVE, BLOOMBERG

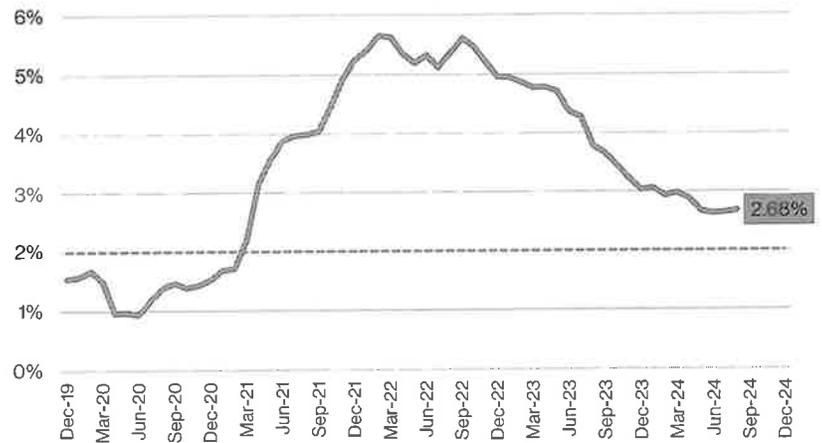
Inflation's Rate of Change is Nearing the Fed's Target



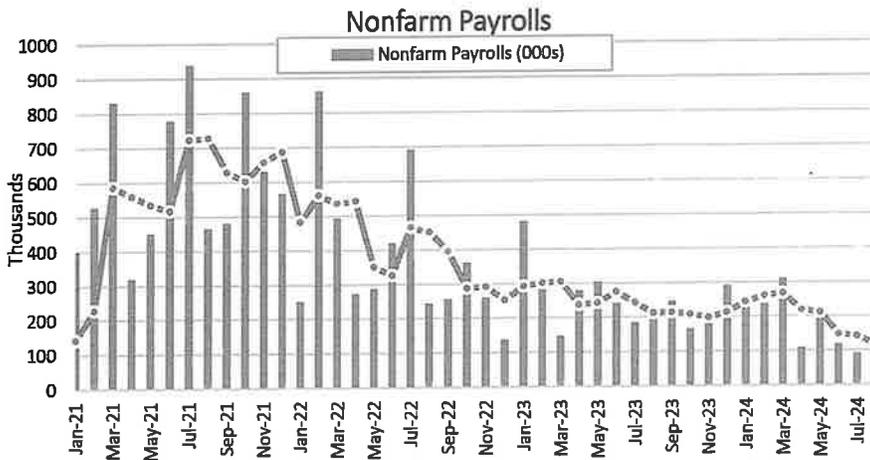
- Core Personal Consumption Expenditure YoY is the Fed's preferred inflation gauge. Core excludes food and energy components.
- Core PCE YoY is currently at 2.7%, not quite at the Fed's 2% target, but far below the 5.6% peak in 2022.
- The Fed expects Core PCE YoY will most likely get much closer to the Fed's 2% in the first half of 2025.

SOURCES: BLOOMBERG, BUREAU OF ECONOMIC ANALYSIS

Core PCE YoY



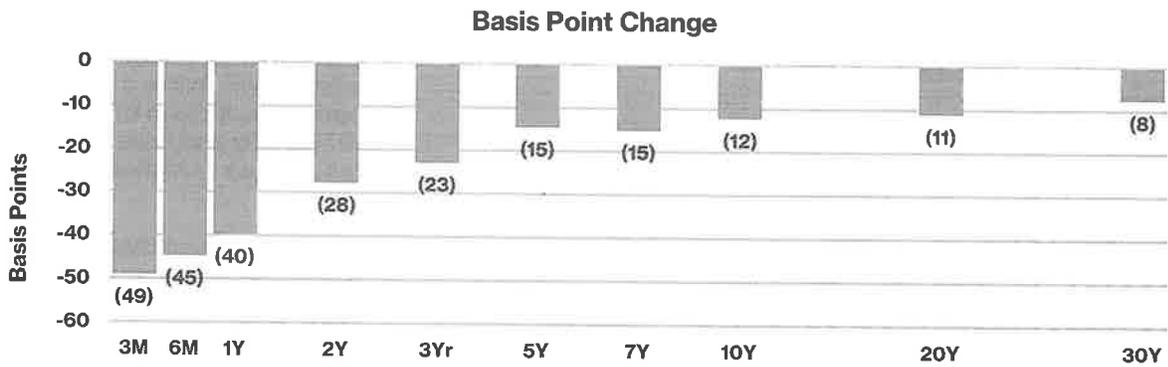
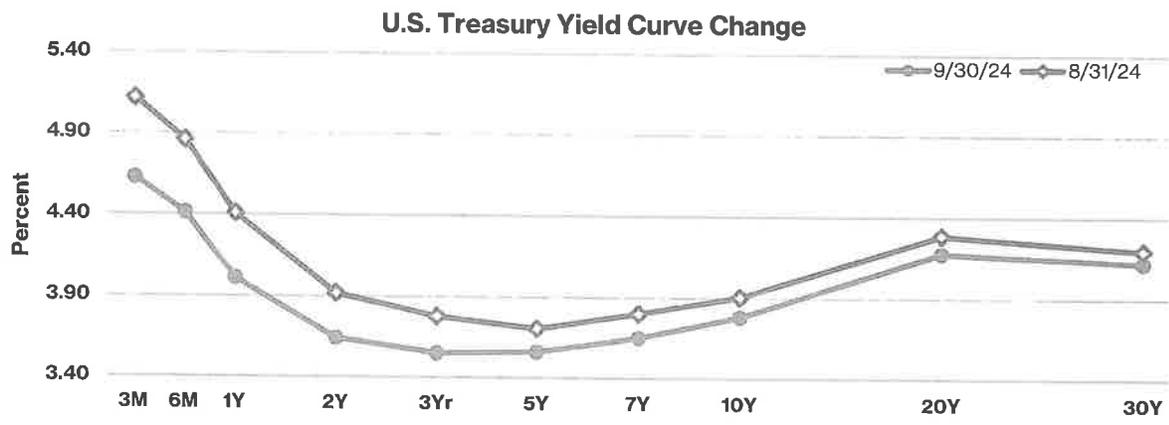
Job Growth Has Slowed in Recent Months



- Some market pundits believe inflation will follow a similar pattern as it did in the 1970s/80s and have a resurgence to higher levels.
- We don't expect that to happen due to the significantly different factors occurring now versus the 1970s/80s, such as demographics and technology.

SOURCES: BLOOMBERG, BUREAU OF LABOR STATISTICS

The Fed's September Cut Pushed Short-Term Rates Down More Than Longer Rates



SOURCE: BLOOMBERG

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Portfolio Summary	6
Portfolio Overview	7
Summary by Type	8
Position Statement	10
Cash Reconciliation Report	13
Transaction Statement	14
Accrued Interest Schedule	15
Earnings by Fund	17

Portfolio Summary

4.67

Weighted Average Yield to Maturity

0.00

Weighted Average Maturity (Years)

0.00

Portfolio Effective Duration (Years)

0.00

Weighted Average Life (Years)

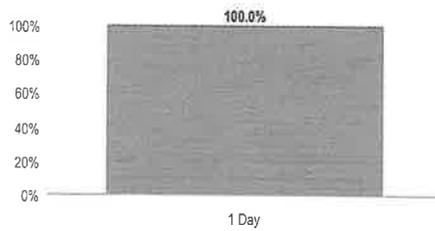
AAA

Average Credit Rating

Portfolio Position

Par Value	\$25,382,560
Principal Cost	\$25,382,560
Book Value	\$25,382,560
Market Value	\$25,382,560
Unrealized Gain/Loss	\$0
Accrued Interest	\$0

Maturity Distribution



Sector Allocation



Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	15,305,600.65	15,305,600.65	15,305,600.65	60.30%	1	4.48
LGIP	10,076,959.35	10,076,959.35	10,076,959.35	39.70%	1	4.97
TOTAL	25,382,560.00	25,382,560.00	25,382,560.00	100.00%	1	4.67
CASH AND ACCRUED INTEREST						
Purchased Accrued Interest		0.00	0.00			
TOTAL CASH AND INVESTMENTS	25,382,560.00	25,382,560.00	25,382,560.00		1	4.67
TOTAL EARNINGS						
	CURRENT MONTH					
	101,006.08					



Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
CASH						
Bank Deposits	4	12,818,021.04	12,818,021.04	50.50	4.59	1
LGIP	1	8,230,077.44	8,230,077.44	32.42	4.98	1
TOTAL	5	21,048,098.48	21,048,098.48	82.92	4.74	1
CERT OF OBLIGATION 2018						
LGIP	1	39,049.43	39,049.43	0.15	5.05	1
TOTAL	1	39,049.43	39,049.43	0.15	5.05	1
ELECTRIC						
Bank Deposits	2	537,179.52	537,179.52	2.12	4.00	1
LGIP	1	1,807,832.48	1,807,832.48	7.12	4.93	1
TOTAL	3	2,345,012.00	2,345,012.00	9.24	4.72	1
LEDC						
Bank Deposits	2	1,585,774.72	1,585,774.72	6.25	3.72	1
TOTAL	2	1,585,774.72	1,585,774.72	6.25	3.72	1
SEIZURES						
Bank Deposits	2	44,123.80	44,123.80	0.17	4.62	1
TOTAL	2	44,123.80	44,123.80	0.17	4.62	1
TRUST						
Bank Deposits	2	81,103.87	81,103.87	0.32	4.62	1
TOTAL	2	81,103.87	81,103.87	0.32	4.62	1
WATER						



Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
Bank Deposits	2	239,397.70	239,397.70	0.94	4.62	1
TOTAL	2	239,397.70	239,397.70	0.94	4.62	1
GRAND TOTAL	17	25,382,560.00	25,382,560.00	100.00	4.67	1



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
CASH												
BANK DEPOSITS												
700-047-4	Cadence Bank Account	09/30/2024 09/30/2024	9,392,002.83	9,392,002.83 0.00	9,392,002.83	4.62		1	100 9,392,002.83	0.00 9,392,002.83	37.00	NA
700-321-3	Cadence Bank Account	09/30/2024 09/30/2024	398.47	398.47 0.00	398.47	4.62		1	100 398.47	0.00 398.47	0.00	NA
700-418-7	Cadence Bank Account	09/30/2024 09/30/2024	42,608.66	42,608.66 0.00	42,608.66	4.62		1	100 42,608.66	0.00 42,608.66	0.17	NA
4001579	Lone Star Capital Bank IntraFi Cash Service	09/30/2024 09/30/2024	3,383,011.08	3,383,011.08 0.00	3,383,011.08	4.50		1	100 3,383,011.08	0.00 3,383,011.08	13.33	NA
BANK DEPOSITS TOTAL			12,818,021.04	12,818,021.04 0.00	12,818,021.04	4.59		1	100 12,818,021.04	0.00 12,818,021.04	50.50	NA
LGIP												
TEXPOOL	TexPool	09/30/2024 09/30/2024	8,230,077.44	8,230,077.44 0.00	8,230,077.44	4.98		1	100 8,230,077.44	0.00 8,230,077.44	32.42	AAA
LGIP TOTAL			8,230,077.44	8,230,077.44 0.00	8,230,077.44	4.98		1	100 8,230,077.44	0.00 8,230,077.44	32.42	AAA
CASH TOTAL			21,048,098.48	21,048,098.48 0.00	21,048,098.48	4.74		1	100 21,048,098.48	0.00 21,048,098.48	82.92	AAA
CERT OF OBLIGATION 2016												
LGIP												
TEXPRIME	TexPool Prime	09/30/2024 09/30/2024	39,049.43	39,049.43 0.00	39,049.43	5.05		1	100 39,049.43	0.00 39,049.43	0.15	AAA
LGIP TOTAL			39,049.43	39,049.43 0.00	39,049.43	5.05		1	100 39,049.43	0.00 39,049.43	0.15	AAA
CERT OF OBLIGATION 2016 TOTAL			39,049.43	39,049.43 0.00	39,049.43	5.05		1	100 39,049.43	0.00 39,049.43	0.15	AAA
ELECTRIC												
BANK DEPOSITS												
700-067-2	Cadence Bank Account	09/30/2024 09/30/2024	465,123.21	465,123.21 0.00	465,123.21	4.62		1	100 465,123.21	0.00 465,123.21	1.83	NA
591732110	Frost Bank Public Fund Checking Account	09/30/2024 09/30/2024	72,056.31	72,056.31 0.00	72,056.31	0.00		1	100 72,056.31	0.00 72,056.31	0.28	NA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
BANK DEPOSITS			537,179.52	537,179.52 0.00	537,179.52	4.00		1	1.00 537,179.52	0.00 537,179.52	2.12	NA
TOTAL												
LGIP												
TEXSTAR	TexSTAR	09/30/2024 09/30/2024	1,807,832.48	1,807,832.48 0.00	1,807,832.48	4.93		1	1.00 1,807,832.48	0.00 1,807,832.48	7.12	AAA
LGIP TOTAL			1,807,832.48	1,807,832.48 0.00	1,807,832.48	4.93		1	1.00 1,807,832.48	0.00 1,807,832.48	7.12	AAA
ELECTRIC TOTAL			2,345,012.00	2,345,012.00 0.00	2,345,012.00	4.72		1	1.00 2,345,012.00	0.00 2,345,012.00	9.24	AAA

LEDC												
BANK DEPOSITS												
700-236-3	Cadence Bank Account	09/30/2024 09/30/2024	161,964.68	161,964.68 0.00	161,964.68	3.72		1	1.00 161,964.68	0.00 161,964.68	0.64	NA
700-109-2	Cadence Bank Account	09/30/2024 09/30/2024	1,423,810.04	1,423,810.04 0.00	1,423,810.04	3.72		1	1.00 1,423,810.04	0.00 1,423,810.04	5.61	NA
BANK DEPOSITS			1,585,774.72	1,585,774.72 0.00	1,585,774.72	3.72		1	1.00 1,585,774.72	0.00 1,585,774.72	6.25	NA
TOTAL												
LEDC TOTAL			1,585,774.72	1,585,774.72 0.00	1,585,774.72	3.72		1	1.00 1,585,774.72	0.00 1,585,774.72	6.25	NA

SEIZURES												
BANK DEPOSITS												
700-076-3	Cadence Bank Account	09/30/2024 09/30/2024	44,123.80	44,123.80 0.00	44,123.80	4.62		1	1.00 44,123.80	0.00 44,123.80	0.17	NA
201001999	Cadence Bank Account	09/30/2024 09/30/2024	2.98	2.98 0.00	2.98	4.50		1	1.00 2.98	0.00 2.98	0.00	NA
BANK DEPOSITS			44,123.80	44,123.80 0.00	44,123.80	4.62		1	1.00 44,123.80	0.00 44,123.80	0.17	NA
TOTAL												
SEIZURES TOTAL			44,123.80	44,123.80 0.00	44,123.80	4.62		1	1.00 44,123.80	0.00 44,123.80	0.17	NA

TRUST												
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Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
BANK DEPOSITS												
000-634-8	Cadence Bank Account	09/30/2024 09/30/2024	33,042.77	33,042.77 0.00	33,042.77	4.62		1	100 33,042.77	0.00 33,042.77	0.13	NA
000-634-9	Cadence Bank Account	09/30/2024 09/30/2024	48,061.10	48,061.10 0.00	48,061.10	4.62		1	100 48,061.10	0.00 48,061.10	0.19	NA
BANK DEPOSITS TOTAL			81,103.87	81,103.87 0.00	81,103.87	4.62		1	100 81,103.87	0.00 81,103.87	0.32	NA
TRUST TOTAL			81,103.87	81,103.87 0.00	81,103.87	4.62		1	100 81,103.87	0.00 81,103.87	0.32	NA
WATER												
BANK DEPOSITS												
700-048-2	Cadence Bank Account	09/30/2024 09/30/2024	140.09	140.09 0.00	140.09	4.62		1	100 140.09	0.00 140.09	0.00	NA
700-163-9	Cadence Bank Account	09/30/2024 09/30/2024	239,257.61	239,257.61 0.00	239,257.61	4.62		1	100 239,257.61	0.00 239,257.61	0.94	NA
BANK DEPOSITS TOTAL			239,397.70	239,397.70 0.00	239,397.70	4.62		1	100 239,397.70	0.00 239,397.70	0.94	NA
WATER TOTAL			239,397.70	239,397.70 0.00	239,397.70	4.62		1	100 239,397.70	0.00 239,397.70	0.94	NA
GRAND TOTAL			25,382,560.00	25,382,560.00 0.00	25,382,560.00	4.67		1	100 25,382,560.00	0.00 25,382,560.00	100.00	AAA

Cash Reconciliation Report

CITY OF LAMPASAS | SEPTEMBER 30, 2024



Transaction Statement

**NO ACTIVITY DURING
CURRENT PERIOD**

Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
CASH									
700-047-4	Cadence Bank Account	2024-09-30	9,392,002.83	9,392,002.83	0.00	0.00	38,065.36	38,065.36	0.00
700-321-3	Cadence Bank Account	2024-09-30	398.47	398.47	0.00	0.00	1.50	1.50	0.00
700-418-7	Cadence Bank Account	2024-09-30	42,608.66	42,608.66	0.00	0.00	160.62	160.62	0.00
4001579	Lone Star Capital Bank IntraFi Cash Service	2024-09-30	3,383,011.08	3,383,011.08	0.00	0.00	13,504.50	13,504.50	0.00
TEXPOOL	TexPool	2024-09-30	8,230,077.44	8,230,077.44	0.00	0.00	34,782.00	34,782.00	0.00
TOTAL			21,048,098.48	21,048,098.48	0.00	0.00	86,513.98	86,513.98	0.00
CERT OF OBLIGATION 2016									
TEXPRIME	TexPool Prime	2024-09-30	39,049.43	39,049.43	0.00	0.00	168.73	168.73	0.00
TOTAL			39,049.43	39,049.43	0.00	0.00	168.73	168.73	0.00
ELECTRIC									
700-067-2	Cadence Bank Account	2024-09-30	465,123.21	465,123.21	0.00	0.00	1,750.51	1,750.51	0.00
591732110	Frost Bank Public Fund Checking Account	2024-09-30	72,056.31	72,056.31	0.00	0.00	0.00	0.00	0.00
TEXSTAR	TexSTAR	2024-09-30	1,807,832.48	1,807,832.48	0.00	0.00	7,591.87	7,591.87	0.00
TOTAL			2,345,012.00	2,345,012.00	0.00	0.00	9,342.38	9,342.38	0.00
LEDC									
700-236-3	Cadence Bank Account	2024-09-30	161,964.68	161,964.68	0.00	0.00	494.10	494.10	0.00
700-109-2	Cadence Bank Account	2024-09-30	1,423,810.04	1,423,810.04	0.00	0.00	3,124.79	3,124.79	0.00
TOTAL			1,585,774.72	1,585,774.72	0.00	0.00	3,618.89	3,618.89	0.00
SEIZURES									
700-076-3	Cadence Bank Account	2024-09-30	44,120.82	44,120.82	0.00	0.00	155.10	155.10	0.00
201001999	Cadence Bank Account	2024-09-30	2.98	2.98	0.00	0.00	0.00	0.00	0.00
TOTAL			44,123.80	44,123.80	0.00	0.00	155.10	155.10	0.00
TRUST									



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
000-634-9	Cadence Bank Account	2024-09-30	48,061.10	48,061.10	0.00	0.00	181.18	181.18	0.00
000-634-8	Cadence Bank Account	2024-09-30	33,042.77	33,042.77	0.00	0.00	124.57	124.57	0.00
TOTAL			81,103.87	81,103.87	0.00	0.00	305.75	305.75	0.00
WATER									
700-163-9	Cadence Bank Account	2024-09-30	239,257.61	239,257.61	0.00	0.00	900.72	900.72	0.00
700-048-2	Cadence Bank Account	2024-09-30	140.09	140.09	0.00	0.00	0.53	0.53	0.00
TOTAL			239,397.70	239,397.70	0.00	0.00	901.25	901.25	0.00
GRAND TOTAL			25,382,560.00	25,382,560.00	0.00	0.00	101,006.08	101,006.08	0.00

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
CASH											
4001579	Lone Star Capital Bank IntraFI Cash Service	3,383,011.08	3,369,631.61	3,383,011.08	09/30/2024	3.23	4.50	13,504.50	0.00	0.00	13,504.50
700-047-4	Cadence Bank Account	9,392,002.83	10,012,890.33	9,392,002.83	09/30/2024	5.25	4.62	38,065.36	0.00	0.00	38,065.36
700-321-3	Cadence Bank Account	398.47	396.97	398.47	09/30/2024	5.25	4.62	1.50	0.00	0.00	1.50
700-418-7	Cadence Bank Account	42,608.66	41,294.18	42,608.66	09/30/2024	5.25	4.62	160.62	0.00	0.00	160.62
TEXPOOL	TexPool	8,230,077.44	8,195,295.44	8,230,077.44	09/30/2024	5.34	4.98	34,782.00	0.00	0.00	34,782.00
TOTAL		21,048,098.48	21,619,508.53	21,048,098.48		4.96	4.74	86,513.98	0.00	0.00	86,513.98
CERT OF OBLIGATION 2016											
TEXPRIME	TexPool Prime	39,049.43	38,880.70	39,049.43	09/30/2024	4.50	5.05	168.73	0.00	0.00	168.73
TOTAL		39,049.43	38,880.70	39,049.43		4.50	5.05	168.73	0.00	0.00	168.73
ELECTRIC											
591732110	Frost Bank Public Fund Checking Account	72,056.31	72,056.31	72,056.31	09/30/2024	0.00	0.00	0.00	0.00	0.00	0.00
700-067-2	Cadence Bank Account	465,123.21	461,645.70	465,123.21	09/30/2024	5.25	4.62	1,750.51	0.00	0.00	1,750.51
TEXSTAR	TexSTAR	1,807,832.48	1,800,240.61	1,807,832.48	09/30/2024	5.30	4.93	7,591.87	0.00	0.00	7,591.87
TOTAL		2,345,012.00	2,333,942.62	2,345,012.00		5.13	4.72	9,342.38	0.00	0.00	9,342.38
LEDC											
700-109-2	Cadence Bank Account	1,423,810.04	1,061,235.52	1,423,810.04	09/30/2024	3.88	3.72	3,124.79	0.00	0.00	3,124.79
700-236-3	Cadence Bank Account	161,964.68	161,470.58	161,964.68	09/30/2024	3.88	3.72	494.10	0.00	0.00	494.10
TOTAL		1,585,774.72	1,222,706.10	1,585,774.72		3.88	3.72	3,618.89	0.00	0.00	3,618.89
SEIZURES											
201001999	Cadence Bank Account	2.98	2.98	2.98	09/30/2024	0.45	4.50	0.00	0.00	0.00	0.00
700-076-3	Cadence Bank Account	44,120.82	41,580.97	44,120.82	09/30/2024	5.25	4.62	155.10	0.00	0.00	155.10
TOTAL		44,123.80	41,583.95	44,123.80		5.25	4.62	155.10	0.00	0.00	155.10



Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
TRUST											
000-634-8	Cadence Bank Account	33,042.77	32,918.20	33,042.77	09/30/2024	5.25	4.62	124.57	0.00	0.00	124.57
000-634-9	Cadence Bank Account	48,061.10	47,879.92	48,061.10	09/30/2024	5.25	4.62	181.18	0.00	0.00	181.18
TOTAL		81,103.87	80,798.12	81,103.87		5.25	4.62	305.75	0.00	0.00	305.75
WATER											
700-048-2	Cadence Bank Account	140.09	139.56	140.09	09/30/2024	5.25	4.62	0.53	0.00	0.00	0.53
700-163-9	Cadence Bank Account	239,257.61	237,581.89	239,257.61	09/30/2024	5.25	4.62	900.72	0.00	0.00	900.72
TOTAL		239,397.70	237,721.45	239,397.70		5.25	4.62	901.25	0.00	0.00	901.25
GRAND TOTAL		25,382,560.00	25,575,141.47	25,382,560.00		4.91	4.67	101,006.08	0.00	0.00	101,006.08

Disclosure

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Summary Notes

Building permits are up from 41 in August 2024 to 66 in September 2024.

YTD Residential Fees Collected	\$4,986.69
YTD Commercial Fees Collected	\$1,506.43

The largest commercial project for the month:
 Permit #: 2024-314
 Street: 2 Alexander Lane
 Value: \$75,542.10

Inspections made year to date are as follows:

Building Inspections	232
Electrical Inspections	133
Fire Inspections	1
Gas Inspections	19
Irrigation Inspections	2
Mechanical Inspections	1
Plumbing Inspections	129
Storage Building	2
Swimming Pool	1
Total # of Inspections	520

Major categories of permits issued y.t.d. as follows:

Commercial	79
Residential	241
Total # of Permits	320

September, 2024

This month's report concerning the activities of the Inspection Division is respectfully submitted. The summary is as follows:

Last Year - This Year	September, 2023	September, 2024	% Change
Number of Permits	26	66	153.85%
Total Valuation	\$112,650.80	\$429,691.97	281.44%
Total Fees	\$1,249.50	\$6,493.12	419.66%

Year to Date	January, 2023 to September, 2023	January, 2024 to September, 2024	% Change
Number of Permits	333	320	-3.90%
Total Valuation	\$2,789,073.93	\$3,497,057.36	25.38%
Total Fees	\$28,659.75	\$94,700.73	230.43%

12 Months Previous Year	October, 2022 to September, 2023	October, 2023 to September, 2024	% Change
Number of Permits	423	386	-8.75%
Total Valuation	\$3,475,873.88	\$4,125,566.89	18.69%
Total Fees	\$36,646.35	\$103,284.91	181.84%

Lampasas Fire Department

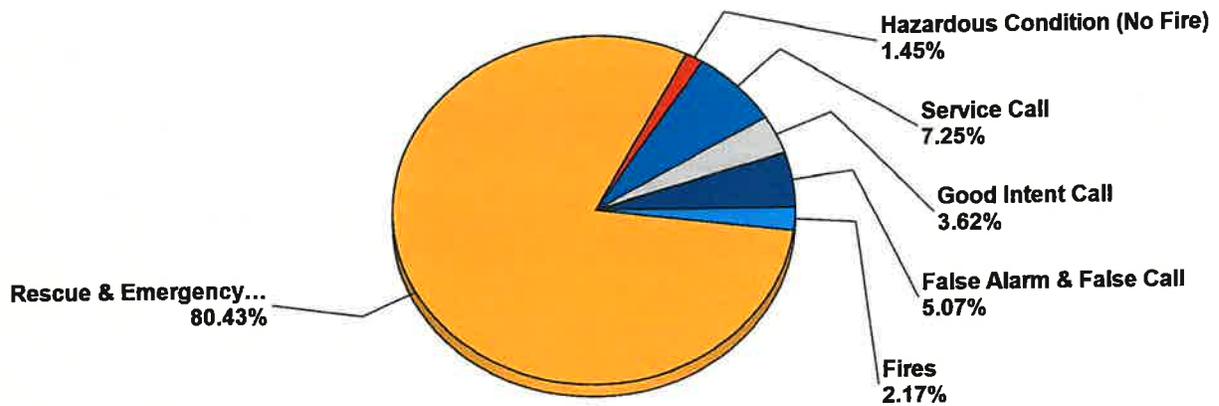
Lampasas, TX

This report was generated on 10/3/2024 11:30:07 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2024 | End Date: 09/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	2.17%
Rescue & Emergency Medical Service	111	80.43%
Hazardous Condition (No Fire)	2	1.45%
Service Call	10	7.25%
Good Intent Call	5	3.62%
False Alarm & False Call	7	5.07%
TOTAL	138	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



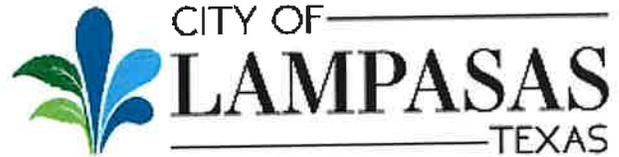
emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
112 - Fires in structure other than in a building	1	0.72%
140 - Natural vegetation fire, other	1	0.72%
143 - Grass fire	1	0.72%
311 - Medical assist, assist EMS crew	104	75.36%
322 - Motor vehicle accident with injuries	3	2.17%
324 - Motor vehicle accident with no injuries.	4	2.9%
412 - Gas leak (natural gas or LPG)	1	0.72%
440 - Electrical wiring/equipment problem, other	1	0.72%
531 - Smoke or odor removal	1	0.72%
550 - Public service assistance, other	1	0.72%
553 - Public service	2	1.45%
561 - Unauthorized burning	6	4.35%
611 - Dispatched & cancelled en route	3	2.17%
651 - Smoke scare, odor of smoke	2	1.45%
700 - False alarm or false call, other	1	0.72%
711 - Municipal alarm system, malicious false alarm	1	0.72%
735 - Alarm system sounded due to malfunction	3	2.17%
745 - Alarm system activation, no fire - unintentional	1	0.72%
746 - Carbon monoxide detector activation, no CO	1	0.72%
TOTAL INCIDENTS:	138	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Memo



Parks & Recreation

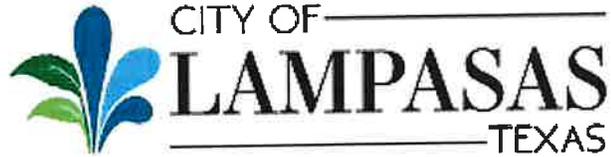
To: Chris Eicher, Parks & Recreation Director
From: Lupe Charping, Parks Secretary
Date: October 23, 2024
Re: Monthly Report – September 2024

Brief Monthly Overview – Parks & Recreation

Lupe Charping, Parks Secretary

- Attended meetings with Parks, Parks Facilities, and Cemetery supervisors
- Processed all Purchase orders for Parks, Parks Facilities, Cemetery, and Pools.
- Answered all inquiries regarding Airport, Parks Facilities, Parks, Cemetery and Pools
- Attended weekly Directors' meetings representing the Parks Department
- Order supplies for Parks, Cemetery, and Parks Facilities
- Accepted reservations for Campbell Pavilion
- Managed all special event requests
- Managed event calendars for Parks facilities and Parks
- Assisted with various ongoing projects
- Followed up with vendors regarding invoices
- Worked closely with Parks, Parks Facilities, and Cemetery to help meet their needs
- Assist with monthly reports
- Reviewed time and attendance

Memo



To: Chris Eicher, Parks and Recreation Director
From: Jessie Acosta
Date: October 23, 2024
RE: Monthly Report-September 2024

Parks and Recreation

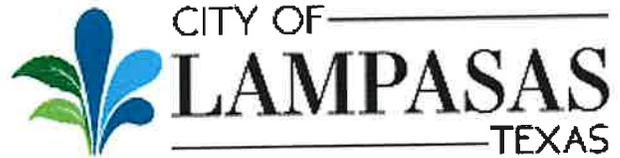
Daily Activities

- Create & submit weekly/monthly reports, weekly work schedules and update/approve employee timesheets
- Airport: Check hangars, clean pilots lounge, inspect runway fixtures and fence lines
- Inspect, maintain, and clean all parks department properties including public restrooms daily

Monthly Activity - Overview

- Mow & trim and edge Brook Park (2x)
- Mow and trim Campbell Park, Hanna Springs Pool, and Avenue A properties (2x)
- Mow and trim Head Start and Senior Center properties
- Mow and trim around the City Hall complex (3x)
- Assist the street department with concrete footing for the new wall at Skate Park
- Push mower and trim Library Park (2x)
- Trim and mow four corners at Highway 190 & 183
- Trim and mow the island at HWY 281 and Walnut Street
- Mow and trim Cook Cemetery
- Mow, shred, and trim Airport property
- Mow & trim Hancock Park, Hancock Pool and Hostess House properties
- Mow and trim Gavin Garrett Complex (4x)
- Mow and trim Sueann Park and drainage (2x)
- Mow and trim College Street Park, Colored School, and church property
- Cut up and dispose of fallen tree limbs in all parks
- Improve the "Historic Lampasas" sign at the Airport
- Trim and mow around Parks Shop
- Mow along curb line and trim islands at Business Park
- Rake and level mulch at Brook and Sueann playgrounds; blow off sidewalks & gazebos in all parks
- Vehicle & equipment maintenance as needed
- Clean park shop, restroom, breakroom (weekly)

Memo



Cemetery

To: Chris Eicher
From: Jacob Rivera
Date: October 23, 2024
Re: Monthly Report- September 2024

Brief Monthly Overview – Cemetery

- Weekly reports
- Logged reports of death/site sales
- Sifted dirt
- Filled sunk graves
- Mowed and edged PCA and PCB
- Mowed and edged flag and columbarium area
- Mowed blocks 1, 2,5,7,8,9
- Edged and mowed 3B
- Edged roadside curb line and started mowing
- Attended OHCA Meeting
- Mowed East/East Potters area
- Dig/clean funeral area
- Marked area for headstones
- Prepared for funerals
- Assisted customers with future site purchases
- Verified graves for funeral home
- Repaired broken vases
- Marked and dug cremation hole for service
- Picked up debris
- Researched grave for family
- Leveled graves
- Mowed Block 11, 12
- Marked footstone

Memo

Sports Facilities

To: Chris Eicher
From: Steven Knowlton
Date: October 23, 2024
Re: Monthly Report – September 2024

Brief Monthly Overview – Sports Facilities

Weekly Activities

- Weekly/Monthly reports, Weekly work schedules, and Employee timesheets
- Sports Parks maintenance & irrigation systems inspection
- Clean all Sports Parks and public restrooms daily

Service, Maintenance

- SCAG #1 pressured washed, lubricated, and replaced the middle spindle
- John Deere mower: pressured washed, lubricated set reels to bedknife and set cut of height
- BG86 Blower: replaced sparkplug, fuel filter and cleaned spark arrester
- Pulled spindle from SCAG #1 And installed on SCAG #2

Goodrich Tennis Courts

- Mowed, edged, and cut grounds (2x)

Gavin Garrett Soccer Complex

- Mowed complex
- Striped soccer fields (3)
- Irrigated fields
- Mowed old water plant

Turner Complex

- Edged, cut and mowed complex (2x)

580 Sports Complex

- Extra concession and restroom cleanup /cleanup due to crickets (2x)
- Cut and edged soccer #1, goalie boxes, and concrete
- Mowed, edged, and cut soccer fields and softball fields (4x)
- Striped all soccer fields (3x)

Memo
To: Finley deGraffenried, City Manager
From: Monica Wright, Director of Information Systems
Date: Tuesday, October 15, 2024
Re: September Monthly Report

Service Tickets - Social Media - Website Stats

IT Service Tickets	210
Facebook Followers	8,313
Twitter Followers	801
Instagram Followers	892
Website Page Views	47,974

IT Supported Hardware & Software

PCs	101	Wireless Access Points (WAP)	16	Servers	30
Laptops	60	Verizon Aircards	16	Firewalls	3
Printers	78	Network Attached Storage (NAS)	5	Tablets	15
Switches	22	Cell Phones	44	Software Applications	30+
CC Reader	8	Security Cameras	34	CradlePoint Routers	20
Time Clock	4	WatchGuard Dock	8		

September Projects Completed:

- Attended CJIS Awareness training monthly chat webinars
- Scheduled AT&T onsite to replace damaged fiber at IT Building
- AT&T onsite to replace damaged fiber at IT Building
- Filed dispute with AT&T for internet charges/apply credit
- Motorola License Plate Reader (LPR) software install on PD MDT's
- Nextlink fiber repair at Cemetery
- Installed security camera at WM Brook Park
- Installed security camera at Campbell Park
- Posted Fall/Winter events on website/socials
- Demo AT&T phone solution with staff – AT&T Office@Hand software solution
- Worked with Vendor and staff on Cardinal citation import errors
- Obtained quotes for (13) Library patron replacement pcs/ordered

October Projected Projects:

- Obtain quote for Civic Plus website renewals/process
- Obtain quote for WG renewals/process
- Obtain quote for SolarWinds software renewals/process
- Obtain quote for (15) replacement PCs/order
- Obtain quote for (3) W/WW mini-PCs and (1) tablet/order
- Obtain quote for Unifi Protect NVR Pro/order
- Configure/install (13) Library Cybrarian patron pcs
- Configure/install (3) replacement mini pcs at W/WW
- Configure/install security camera at Golf maintenance shop
- Configure/install security camera at Cemetery
- Quote for PD WatchGuard Authpoint software/order
- Configure/install WatchGuard Authpoint software on PD PCs
- Motorola License Plate Reader (LPR) software install on PD PCs
- Attend CJIS Awareness training monthly chat webinars
- Work with vendor and staff to prepare CJIS audit documents
- Schedule simulated CJIS audit with staff and TSM Consulting
- Demo AT&T phone solution with staff – AT&T Office@Hand software solution
- Obtain quote for PD WatchGuard AuthPoint licenses/Order
- Configure/replace (4) replacement EOL switches at IT & PD



- Configure/install replacement IT Dept file server
- Deactivate network/email user accounts for employees leaving/archive their documents/emails
- Upgrade OS on all PCs/laptops to Windows 11 OS

FY 2023/2024 Budgeted Projects:

- TylerTechnology ExecuTime Time & Attendance *(completed)*
- PD Verizon phone upgrades *(completed)*
- FD Verizon phone upgrades *(completed)*
- Obtain quote/configure EDC tablet w/ eSIM *(completed)*
- Nextlink internet service at Cemetery *(completed)*
- Implement Mobile Device Management (MDM) solution *(completed)*
- Obtain quote/configure W/WWV Toughbook tablet w/ eSIM *(completed)*
- Obtain quote/order (15) Microsoft Office 2019 STD licenses *(completed)*
- Nextlink internet service at Parks 580 Sports Complex *(completed)*
- Nextlink internet service at Parks Barn *(completed)*
- (1) FD CradlePoint Router *(completed)*
- AT&T dedicated fiber circuit install (1GB) *(completed)*
- AT&T dedicated fiber circuit install (500MB) w/ diverse path *(completed)*
- Implement Verizon Mobile Device Management Solution *(completed)*
- Purchase/Install (10) security cameras *(completed)*
- Nextlink Internet at Parks facilities (WM Brook Park, Campbell Park) *(completed)*
- Obtain quotes/configure/replace (14) desktop PCs *(completed)*
- Configure/install (3) Ubiquiti NVR's for security cameras *(completed)*
- Obtain quotes/configure/replace (2) PD Patrol Toughbooks *(completed)*
- FY 23-24 Budget projections *(completed)*
- FY 24-25 Proposed Budget *(completed)*
- Obtain quote/configure/install replacement Golf Manager Color LaserJet printer *(completed)*
- Deploy City wide cyber security training for all employees/report to State DIR *(completed)*
- Migrate Windows 10 VM server to Windows 11 *(completed)*
- Migrate Windows 10 desktop PCs to Windows 11 (ongoing)
- Migrate Windows 10 tablets to Windows to Windows 11 (ongoing)
- Obtain quotes/configure/replace (4) EOL switches (PD, IT Building) (ordered)
- Dispose of outdated/broken technology items

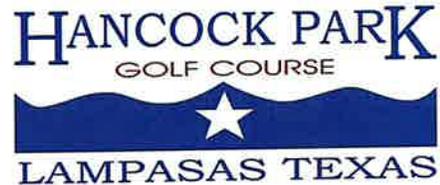
Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks
- Assist with all issues related to online payments
- Install Windows updates on City/PD servers & workstations
- Content updates to City website/social media platforms/setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus/spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations

- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

Future Projects & Goals:

- Configure/replace PD security cameras (FY 24-25)
- Deploy Library Cybrarian software/thin clients (FY 24-25)
- CJIS Security Audit (FY 24-25)
- Configure/install security cameras at Parks facilities (FY 24-25)
- Migrate AT&T copper phone lines to digital with Office@Hand software (FY 24-25)
- Replace (2) FD Laptops (EOL) (FY 25-26)
- Replace (7) Library Laptops (EOL) (FY 25-26)
- Replace (3) Electric Laptops (EOL) (FY 25-26)
- Replace (1) Muni Court Laptop (EOL) (FY 25-26)
- Replace (1) Animal Shelter Laptop (EOL) (FY 25-26)
- Replace (1) Streets Tablet (EOL) (FY 25-26)
- Replace (6) WWW Laptops/Tablets (EOL) (FY 25-26)
- Replace (10) PD Laptops (EOL) (FY 25-26)
- Migrate Incode v.9 to Incode v.10 Cloud (FY 25-26)
- Migrate e-merchant solution to Tyler Web Payments (FY 25-26)
- Obtain quote/configure/replace Utility Billing & Municipal Court chip readers (FY 25-26)
- Core & Main water meter software upgrade (Neptune 360) (FY 25-26) (EOL)
- Replace Utility Billing Printronix printer (FY 25-26) (EOL)
- Replace City Watchguard Firewall (FY 25-26) EOL
- Replace PD Watchguard Firewall (FY 25-26) EOL
- Replace FD security cameras (FY 25-26)
- Configure/setup Library PC/(2) receipt printers/(2) credit card readers/Incode (FY 25-26)
- City Website Re-Design (FY 25-26)
- EDC Website Re-Design (FY 25-26)
- Replace (7) EOL PD Toughbooks (FY 25-26)
- Replace (10) EOL Switches (FY 25-26)
- Nextlink internet service at critical infrastructure sites



MEMO:

To: Finley deGraffenried, City Manager
From: Kris Morin, Golf Course Manager
cc: City Council Members
Date: October 3, 2024
Re: Monthly Report, September 2024

- Weekly mowing and maintenance procedures performed on an as needed basis on the golf course
- Weekly double vertical mowing of greens to aid in thatch control on the greens surface
 - Some greens require quadruple vertical mowing (#10-#14 and #18)
- Topdressing, and coco-mat dragging, program is continuing on a as needed basis, to aid in smoothing out greens
- Weekly greens fertility application to all greens throughout the month
 - Includes liquid fertility, fungicide, insecticide, wetting agent, and growth regulators
- Monthly Application of growth regulator (primo) and iron to fairways, tees, and approaches is continuing as part of the Agronomic plan
- Monthly application of custom slow-release fertilizer (granular) is being applied to greens and tee boxes to aid in plant health
- A monthly application of root and soil enhancer
 - Hand watering is basically non-essential at this point with the implementation of soil wetting agents to aid in water absorption to the plant roots and leaves.
 - Saved on labor for hand watering historical hot spots, and allows maintenance staff time to focus on other duties
- Applied a post-emerge herbicide to all greens and greens surrounds to aid in eradicating goosegrass around greens
- Applied a post-emerge herbicide to all greens and greens surrounds to aid in eradicating nutsedge around greens
- Applied Perennial Ryegrass Seed to ALL Tee Boxes
 - Due to the small size of our tee boxes (approximately 69,900 sqft), in combination with the amount of play the course receives throughout the winter, this will aid in playability of tee boxes this winter
 - This should also aid with the Bermuda-grass transitioning out in the spring
- Greens mower heights are still being maintained at .125" and continues to be a good setting for greens speed and plant health

Handwritten initials

- Brush kits are still being used regularly to aid in greens speeds
 - .100" continues to be a good brush setting
- #2 and #13 Greens were opened back up for the Club Championship (September 15th); they have approximately 85% coverage, which I felt was good enough to re-open them for play.
- Some of the greens (mainly back nine greens) have some bad areas due to the winter kill we experienced this past winter. We hope to get them grown in as much as possible between now and dormancy this winter. Whatever we are unable to regrow, we will repair in the spring of 2025
- Applied sand to bad areas on the edges of greens to aid in recovery before winter dormancy
- Maintenance crew repaired several old irrigation heads, as the internals were worn, and the entire heads needed to be replaced
- Maintenance crew repaired several satellite boxes as they are becoming outdated, and circuit boards and breakers are starting to wear out
- We were significantly slower in the month of September 2024, compared to September 2023. We had a decrease of approximately 22% in 2024 compared to 2023.
 - September 2024 Greens Fee Totals = 755 Rounds (This does not include member play)
 - September 2023 Greens Fee Totals = 964 Rounds (This does not include member play)



CITY SECRETARY DEPARTMENT/ SEPTEMBER 2024 MONTHLY REPORT

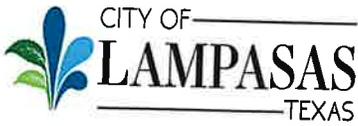
Brief Monthly Overview of Department Employees:

Becky Sims, City Secretary/Zoning Administrator

- Assisted the City Manager, ACM, EDC Director and Building Official with daily operations.
- Prepared and posted notice of the Public Hearing regarding the Tax Rate on September 3, 2024.
- Prepared and posted packet, attended and took minutes for the September 9 and September 23, 2024 City Council Meeting
- Attended the pre-bid meeting for Wayfinding Signage on September 17, 2024
- Posted packet, attended and took minutes for the LEDC Meeting September 18, 2024.
- Attended an Athenian Dialogue seminar on September 19, 2024.
- Attended a meeting with investors on September 27, 2024.
- Attended a Hill Country Chapter meeting on September 30, 2024.
- Submitted Commercial Plan Sets to ICC for Third Party Review
- Worked on updating MYGOV with developer.
- Attended MGO Connect on September 26, 2024.
- Worked on TML Risk Pool claims
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

Kayleigh Stanley- Executive Secretary/Permit Technician

- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits through My Government Portal/ Assigned Inspections
- Maintained vehicle inspection/registration process for City vehicles for September.
- Worked on updating MYGOV with developer
- Attended the pre-bid meeting for Wayfinding Signage on September 17, 2024
- Attended MGO Connect on September 26, 2024
- Attended a meeting with investors on September 27, 2024.
- Attended September City Council Meetings
- Attended August Budget Workshops with Council
- Attended September LEDC Meetings
- Prepared Cemetery Deeds and filed with County
- Handled Waste Connections Inquiries
- Cross-Training and learning about Zoning
- Attended Hostess House Bi-Weekly Meetings



Finance/Utility Billing & Collection

MEMO

Date: October 23, 2024

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for September 2024

Finance Department:

- * Worked on budget numbers and adjustments.
- * Attended budget workshops and Council meetings to finalize budgets.
- * Prepared final budget numbers for adoption of budget by ordinance.
- * Prepared final tax numbers for adoption of tax rate by ordinance.
- * Reviewed monthly A/R invoices for Airport, Cemetery, and Dumping at the WWTP.
- * Worked with IT on Time and Attendance issues.
- * Continue working with staff on organization of files.
- * Department boxed all items for fiscal year end.
- * Processed deposit and ran reports on 9-30-24 for fiscal year end.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Reviewed purchases for correct GL posting. Correct any posting errors.
- * Worked with departments to close out old Purchase orders.
- * Recorded various Journal entries for sales tax, bank reconciliations, etc.
- * Sales Tax for September was \$236,678 which is a increase of 4.9% from September 2023.
- * Reconciled 18 bank accounts

Processed 411 Accounts Payable Checks

Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for September 2024 was 6% lower than what was billed in September 2023. The Water billing for September 2024 was 26% higher than what was billed in September 2023.
- September Statistics for the department:

Total Water Customers	3,651
Total Wastewater Customers	2,908
Total Electric Customers	5,150
Residential Garbage Customers	2,790
Connects:	31
Disconnects:	29
Read In/Read Out:	30
Disconnects for Non-Pay:	12 (9 reconnected)
(days over 100 degrees we will not disconnect)	

A handwritten signature in blue ink, appearing to be "J. deGraffenried", is written over the page number.



Memo

To: City Manager Finley deGraffenried

From: Police Chief Jody Cummings

Date: 10.21.24

Re: **Police Department** Monthly –September, 2024

1. Chief of Police Jody Cummings attended 2 regular City Council Workshops and Regular Meetings.
2. Chief Cummings, Assistant Chief Charlie Boswell and Senior Patrol Lieutenant Chuck Montgomery supported a round-table meeting and a town hall meeting by US House Representative August Pfluger.
3. Chief Cummings participated in an on-air interview with Lampasas Radio.
4. Chief Cummings attended 4 Directors' meetings.
5. Senior Patrol Lieutenant Chuck Montgomery hosted a department patrol meeting.
6. Department School Resource Officers supported 3 away and 2 home football games.
7. Chief Cummings celebrated his 32-year anniversary with the Department.
8. Lt. Inv. Fidel Morua celebrated his 20-year anniversary with the Department.
9. Sgt. Inv. Garrett Bradley celebrated his 8-year anniversary with the Department.
10. Patrol Officer Carlos Rodrigues celebrated his 3-year anniversary with the Department.
11. Patrol Officer Trevor Johnstone celebrated his 2-year anniversary with the Department.
12. The Department supported the Western Night on Western street dance.
13. The Department supported the Indian Artifacts Show.
14. The Department hosted National Night Out.
15. The Department completed yearly employee evaluations.
16. The Lampasas Animal Shelter Director Kasey Schwartzer and Lampasas Police Assistant Chief Charlie Boswell participated in an on-air interview with Lampasas Radio.
17. The Lampasas Animal Shelter hosted a Doggy-Day-Out community-challenge/dog-walking event.

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City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 25 October 2024

- Fire Dept** Joe reports that the Department is preparing for a visit from the Texas Commission on Fire Protection at the end of this month for their biennial State inspection. Chief Adams reports that filing has been internally audited, as well as required records and incident documentation. The Department is prepared.
- Library** Books were the big beneficiary of the Library Foundation's Bar-B-Que for Books event. Shanda, through Emily, reported that the event was the largest since inception. Volunteers boxed 1,096 meals and made 713 meal deliveries to local businesses.
- City Hall Roof** In early September, staff noticed a leak in the southeast portion of City Hall after an isolated rain. Becky contacted a commercial roofing contractor, familiar with City buildings (Police Department and Calvert Building) to inspect the roof for damage. The contractor confirmed damage as a result of the November 11, 2022 hail storm that had been previously overlooked by another contractor. The City's insurance provider, TML Intergovernmental Risk Pool, also had a representative inspect the interior and exterior of City Hall, and will be forwarding his findings for an adjustor's determination. Total initial estimate for the claim is \$151,379.92.
- Water Disruption** The events of this week represented the first, almost complete City-wide loss in water pressure, for the last couple of years. We have certainly been close over the past 18 months in particular, but have been able to hold on based on storage and strong conservation efforts by our residents. I am pleased to report that City staff performed very well, understanding their roles in supporting and helping our residents. I also want to thank the elected officials who took their time and resources to help with water, and who came out to the site to take a look at the magnitude of the event. Attached is the Fire Chief's report on water distribution, and his comment on staff's performance.
- Hostess House** Due to some water distractions, staff has talked with, but has been unable to follow-up with our design consultants at Reliance Architecture this week. In an earlier call, Kimberly did advise she would be happy to review changes, and in particular outstanding or pertinent RFI's. Attached is the most current listing of RFI's on the project, and staff is hopeful to have further explanation, particularly on electric changes, prior to Monday.

Water

Staff recently met with Jason Jones and representatives from Kempner Water Supply Corporation ("KWSC") regarding their plan to install a Cla-valve on a reducer just before the City's point of delivery. The City's concern was the loss in head pressure on the City side that would have effectively prevented the filling of Georgetown Tank by approximately 50%, according to our engineer. Staff convinced the two engineers, KWSC's and the City's, to meet and confer on the installation. KWSC's primary motive with the Cla-valve was to prevent back flow to their system. Staff is pleased to report the KWSC ultimately agreed with Jason's position, and other alternatives are being considered. Additionally, staff took the opportunity to invite Jason to a future Council meeting to discuss AFNA, progress on the Alternative Water Source study, and Injection Site Improvements. It might turn into a meeting all by itself at Council's prerogative.



Clark Roofing

Client: City Of Lampasas
Property: 312 E 3rd St.
Lampasas, TX 76550

Business: (512) 556-6831

Operator: MIKE

Estimator: Mike Anderson
Position: General Manager
Company: Clark Roofing
Business: 221 Cotton Drive
Waco, TX 76712

Business: (254) 400-9877
E-mail: mike@clarkroofingtx.com

Type of Estimate: Hail
Date Entered: 9/6/2024 Date Assigned: 9/6/2024
Date Est. Completed: 9/6/2024 Date Job Completed:

Price List: TXBT8X_SEP24
Labor Efficiency: Restoration/Service/Remodel
Estimate: LAMPASAS

Clark Roofing is a licensed TIP's contractor (Contract Number 23010402)

This proposal meets the guidelines of TIP's, If the City of Lampasas is an active member of the TIP's program the itemized discount will be applied to this proposal.

Hail damage is present on this roof system at all levels and should be covered by insurance claim, Clark Roofing will work with your insurance carrier to process the claim if desired and will be happy to meet the adjuster on site to inspect the roof system. NOTE there are other areas of concern on the exterior walls of the building that will not be covered by the claim but should be addressed at the same time as the roof replacement to prevent future damage the building.

Mike Anderson
Thank you;
Mike Anderson
Clark Roofing

LAMPASAS
Exterior
Main Roof

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Remove Modified bitumen roof - hot mopped	68.79 SQ @	51.00 =	3,508.29
2. R&R Insulation - ISO board, 3"	68.79 SQ @	407.37 =	28,022.98
3. Remove Bitumen roof - Add. base sheet - self-adhering	68.79 SQ @	7.24 =	498.04
4. R&R Fascia - metal - 6"	507.99 LF @	6.20 =	3,149.54
5. R&R Roof drain - PVC/ABS - 2" to 6" outlet	7.00 EA @	534.45 =	3,741.15
6. Pipe jack flashing - PVC/TPO	10.00 EA @	64.38 =	643.80
7. R&R Detach & Reset Rigid conduit, 1"	133.00 LF @	18.26 =	2,428.58
8. R&R Pitch pan / pocket - up to 6" x 6" x 4" - PVC/TPO/Rubber	2.00 EA @	128.91 =	257.82
9. R&R Gutter / downspout - aluminum - 6"	155.00 LF @	12.79 =	1,982.45
10. Comb/straighten a/c cond. fins - w/trip charge - Large	5.00 EA @	206.71 =	1,033.55
11. Remove Flashing - pipe jack - lead	10.00 EA @	7.26 =	72.60
12. Pipe jack flashing - PVC/TPO - Large	1.00 EA @	116.58 =	116.58
13. R&R Curb flashing - PVC/TPO	24.00 LF @	19.56 =	469.44
14. R&R Drip edge - PVC/TPO clad metal with cleat	507.99 LF @	13.67 =	6,944.22
15. Single-ply membrane - Fully adhered system - 60 mil	68.79 SQ @	465.05 =	31,990.79
16. Apply Helix Low Rise Pro Foam Adhesive To Insulation	3.89 EA @	1,535.36 =	5,972.55
17. Digital satellite system - Detach & reset	1.00 EA @	42.19 =	42.19
18. Digital satellite system - alignment and calibration only	1.00 EA @	126.55 =	126.55
19. R&R Aluminum sidewall/endwall flashing - color finish	136.00 LF @	9.30 =	1,264.80

Drive Thru

DESCRIPTION	QTY	UNIT PRICE	TOTAL
20. Remove Modified bitumen roof - hot mopped	1.30 SQ @	51.00 =	66.30
21. R&R Insulation - ISO board, 3"	1.30 SQ @	407.37 =	529.58
22. Remove Bitumen roof - Add. base sheet - self-adhering	1.30 SQ @	7.24 =	9.41
23. R&R Fascia - metal - 6"	30.00 LF @	6.20 =	186.00
24. R&R Drip edge - PVC/TPO clad metal with cleat	30.00 LF @	13.67 =	410.10
25. Single-ply membrane - Fully adhered system - 60 mil	1.30 SQ @	465.05 =	604.57
26. Apply Helix Low Rise Pro Foam Adhesive To Insulation	0.25 EA @	1,535.36 =	383.84
27. R&R Roof scupper - PVC/TPO clad aluminum	2.00 EA @	204.26 =	408.52
28. R&R Aluminum sidewall/endwall flashing - color finish	18.00 LF @	9.30 =	167.40

HIGH ROOF

DESCRIPTION	QTY	UNIT PRICE	TOTAL
29. Remove Modified bitumen roof - hot mopped	15.05 SQ @	51.00 =	767.55
30. R&R Insulation - ISO board, 3"	15.05 SQ @	407.37 =	6,130.92
31. Remove Bitumen roof - Add. base sheet - self-adhering	15.05 SQ @	7.24 =	108.96
32. R&R Fascia - metal - 6"	160.00 LF @	6.20 =	992.00
33. R&R Gutter / downspout - aluminum - 6"	176.00 LF @	12.79 =	2,251.04
34. R&R Drip edge - PVC/TPO clad metal with cleat	160.32 LF @	13.67 =	2,191.58
35. Single-ply membrane - Fully adhered system - 60 mil	15.05 SQ @	465.05 =	6,999.00
36. Apply Helix Low Rise Pro Foam Adhesive To Insulation	1.75 EA @	1,535.36 =	2,686.88

Equipment

DESCRIPTION	QTY	UNIT PRICE	TOTAL
37. Telehandler/forklift (per month) - no operator	1.00 MO @	3,131.06 =	3,131.06
38. Temporary hand washing station (per month)	1.00 MO @	280.00 =	280.00
39. Temporary fencing - 1-4 months (per month)	120.00 LF @	1.85 =	222.00
40. Temporary toilet (per month)	1.00 MO @	174.00 =	174.00
41. Boom or spider lift - 30'-45' reach (per day)	2.00 DA @	444.47 =	888.94
42. Dumpster load - Approx. 40 yards, 7-8 tons of debris	4.00 EA @	843.00 =	3,372.00

Grand Total Areas:

0.00 SF Walls	0.00 SF Ceiling	0.00 SF Walls and Ceiling
0.00 SF Floor	0.00 SY Flooring	0.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	0.00 LF Ceil. Perimeter
0.00 Floor Area	0.00 Total Area	0.00 Interior Wall Area
0.00 Exterior Wall Area	0.00 Exterior Perimeter of Walls	
8,513.63 Surface Area	85.14 Number of Squares	718.73 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

Summary

Line Item Total	125,227.57
Permit	1,565.35
Warranty Fee	1,106.78
TIP's Discount If A Member (5%) .95 Coefficient	-7,826.73
Subtotal	120,072.97
Overhead	12,522.81
Profit	18,784.14
Replacement Cost Value	\$151,379.92
Net Claim	\$151,379.92

Mike Anderson

Mike Anderson
General Manager

Please see all attachments in addition to this proposal

Memo



To: Finley deGraffenried, City Manager
CC:
From: Joseph Adams, Fire Chief
Date: October 25, 2024
Re: Water Distribution

Finley,

The Lampasas Fire Department began procuring water resources (potable and non-potable) to establish a distribution process and point of distribution for the citizens of the city during the recent emergency event. This process was undertaken at the direction of the City Manager and with consultation of the appropriate city staff. The water distribution point was established at the fire station and the operational period for water acquisition and distribution began at 0500 on October 23rd and concluded at 1200 October 24th.

The city procured 17 pallets (816 cases) of water through direct purchase for Walmart and HEB and donations of pallets (144 cases). The Salvation Army donated 1 pallet (48 cases) and HEB donated 2 pallets (96 cases) of water.

The water distribution point distributed 540 cases of water during the operational period and there are currently 5.75 pallets (276 cases) remaining for distribution. The city distributed 66% of purchased and donated water 34% of procured water remains. The remaining pallets of water are currently staged at the fire station.

The cost incurred to city through direct purchase of water is \$3061.92. A breakdown of costs is included below.

Walmart – 10 pallets (480 cases) at \$257.28 per pallet (48 cases) for a total of \$2,572.80.
HEB – 4 pallets (192 cases) at \$257.28 per pallet (48 cases) for a total of \$1029.12.

The individual case cost is \$5.36, which is the same case cost from both grocery stores.

Yours Sincerely,

Joseph Adams
Fire Chief



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 Lampasas, Texas 76550

RFI LOG

#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Impact
50	Location of new range hood	Open	Shirley Air	Shirley, Darren (Shirley Air)	Thompson, Kimberl... Davila, Alex (Rel...)	09/24/2024	Jeremy Green	09/27/2024		Thompson, Kimberl... Davila, Alex (Rel...)			
49	Electrical Power	Closed	Williams Trinity	Williams, Terrick (Williams Trinity Electric, LLC)	Bunch, Gina (Hend...) Davila, Alex (Rel...) Thompson, Kimberl...	09/18/2024	Anthony White	09/23/2024	10/08/24			5 days	
48	Upper level Plumbing P2.03 Existing steel & LVL Beams conflict	Closed	Texas Quality Ser...	Justin, (Texas Quality Services)	Bunch, Gina (Hend...) Davila, Alex (Rel...) Thompson, Kimberl...	08/26/2024	Anthony White	08/29/2024	09/13/24			2 days	
47	RM 204 floor drain	Closed		None	Bunch, Gina (Hend...) Davila, Alex (Rel...) Thompson, Kimberl...	08/26/2024	Anthony White	08/29/2024	10/08/24			2 days	
46	Upper level plumbing vents	Closed	Texas Quality Ser...	Justin, (Texas Quality Services)	Davila, Alex (Rel...) Naylor, Antonio (...) Thompson, Kimberl... Bunch, Gina (Hend...)	08/26/2024	Anthony White	08/29/2024	10/08/24			2 days	
45	Structural footer detail	Closed	Wolff Construction	Siehamer, David (Wolff Construction)	Ortiz, Terry (LOC...) Davila, Alex (Rel...) Thompson, Kimberl... Naylor, Antonio (...)	08/26/2024	Anthony White	08/29/2024	10/08/24			2 days	
44	MDP location	Closed	Williams Trinity	Williams, Terrick (Williams Trinity Electric, LLC)	Davila, Alex (Rel...) Naylor, Antonio (...) Thompson, Kimberl... Bunch, Gina	08/23/2024	Anthony White	08/28/2024	10/09/24			3 days	



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#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
43	10/10 Duct	Closed	Shirley Air	Shirley, Darren (Shirley Air)	Thompson, Kimberl... Davila, Alex (Rel...) Naylor, Antonio (... Bunch, Gina (Hend...)	08/20/2024	Anthony White	08/23/2024	10/08/24			4 days		
42	Electrical RFIs	Closed	Williams Trinity	None	Davila, Alex (Rel...) Thompson, Kimberl... Salazar, Tony (He... Naylor, Antonio (... Bunch, Gina (Hend...)	08/20/2024	Anthony White	08/22/2024	08/23/24			5 days		
41	New Grease Interceptor	Closed	Texas Quality Ser...	Radliff, Ronnie (Texas Quality Services)	Sims, Becky (City... White, Anthony (A...) Mokili, Dileep (A... Green, Jeremy (AS... Davila, Alex (Rel...)	08/19/2024	Anthony White	08/22/2024	08/23/24			5 days		
40	Building Code information Sheet A0.01	Open	ASD Consultants, Inc	None	Davila, Alex (Rel...) Thompson, Kimberl...	08/08/2024	Anthony White	08/13/2024						White, Anthony (A...
39	Upper level Plumbing P2.03 Existing Beam conflict	Closed		None	Davila, Alex (Rel...) Thompson, Kimberl...	08/08/2024	Anthony White	08/13/2024	08/27/24			5 days		
38	Early Streamer Emission Lighting Protection	Closed		None	Davila, Alex (Rel...) Thompson, Kimberl...	08/06/2024	Anthony White	08/09/2024	08/13/24					
37	Waste Water down to floor below	Closed		None	Davila, Alex (Rel...) Thompson, Kimberl...	08/05/2024	Anthony White	08/08/2024	08/13/24					



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#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Impact
36	2-Compartment floor Sink	Closed	None	None	Davila, Alex (Rel... Thompson, Kimberl...)	07/31/2024	Anthony White	08/05/2024	08/13/24				
35	1 3/4" - 3/4" recirculating line	Closed	None	None	Thompson, Kimberl... Davila, Alex (Rel...)	07/29/2024	Anthony White	08/01/2024	10/08/24				
34	Electrical power outlets	Closed	Williams Trinity ...	Williams, Terrick (Williams Trinity Electric, LLC)	Davila, Alex (Rel... Thompson, Kimberl...)	07/29/2024	Anthony White	08/01/2024	08/05/24				
33	Grease Interceptor	Closed	None	None	Davila, Alex (Rel... Thompson, Kimberl...)	07/23/2024	Anthony White	07/26/2024	08/23/24				
32	Mortar Set Limestone Source	Closed	None	None	Davila, Alex (Rel... Thompson, Kimberl...)	07/23/2024	Anthony White	07/26/2024	08/05/24				
31	Demolition Plans / Structural Sheets	Closed	None	None	Alex, (Texas Qua... Thompson, Kimberl... Ortiz, Terry (LOC...)	07/22/2024	Anthony White	07/25/2024	08/05/24				
30	Existing hose bib	Closed	None	None	Davila, Alex (Rel... Thompson, Kimberl...)	07/19/2024	Anthony White	07/24/2024	08/05/24				
29	Ground level ceiling elevation	Closed	None	None	Davila, Alex (Rel... Thompson, Kimberl...)	07/19/2024	Anthony White	07/24/2024	08/05/24				
28	Existing A/C Unit	Closed	None	None	Davila, Alex (Rel... Thompson, Kimberl...)	07/19/2024	Anthony White	07/24/2024	08/05/24				
27	Resilient Tile Flooring	Closed	None	None	Davila, Alex (Rel... Thompson, Kimberl...)	07/18/2024	Anthony White	07/23/2024	08/05/24				
26	Elevator Pit Demo	Closed	Santils, LLC	None	Davila, Alex	07/18/2024	Anthony	07/25/2024	08/05/24				



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#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
25	Upper level MEP Demolition A2.02	Closed	None	None	(Rel... Thompson, Kimberl... Davila, Alex (Rel... Thompson, Kimberl...)	07/15/2024	White	07/18/2024	08/05/24					
24	Electrical Panels	Closed	Williams Trinity ...	Williams, Terrick (Williams Trinity Electric, LLC)	(Rel... Thompson, Kimberl...)	06/26/2024	Anthony White	07/05/2024	07/24/24					
23	Elevator Recall - Fire Alarm	Closed	None	None	(Rel... Thompson, Kimberl...)	06/19/2024	Anthony White	06/24/2024	07/09/24					
22	Signage note	Closed	None	None	(Rel... Thompson, Kimberl...)	06/18/2024	Jeremy Green	06/21/2024	07/09/24			TBD		TBD
21	Integrated Audio System	Closed	None	None	(Rel... Thompson, Kimberl...)	06/18/2024	Anthony White	06/21/2024	08/05/24					
20	Lightning Protection	Closed	None	None	(Rel... Thompson, Kimberl...)	06/18/2024	Anthony White	06/21/2024	07/09/24					
19	EXISTING FLOOR & SUBFLOOR REMOVAL	Closed	None	None	(Rel... Thompson, Kimberl...)	06/14/2024	Dileep Mokli	06/19/2024	07/24/24					
18	Existing ext. columns	Closed	None	None	(Rel... Thompson, Kimberl...)	06/14/2024	Jeremy Green	06/19/2024	07/09/24			TBD		TBD
17	Existing fascia & soffits	Closed	None	None	(Rel... Thompson, Kimberl...)	06/14/2024	Jeremy Green	06/19/2024	07/09/24			TBD		TBD
16	Existing balcony ceiling	Closed	None	None	Thompson, Kimberl... Davila, Alex (Rel...)	06/14/2024	Jeremy Green	06/19/2024	07/09/24			TBD		TBD
15	Paint Clarification	Closed	None	None	(Rel... Thompson, Kimberl...)	06/13/2024	Jeremy Green	06/18/2024	07/09/24			TBD		TBD



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#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
14	Ceramic Tiles	Closed		None	Davila, Alex (Rel... Thompson, Kimberl...	06/06/2024	Anthony White	06/11/2024	07/24/24					
13	Exterior Glazing	Closed	Killeen Glass	None	Thompson, Kimberl...	05/31/2024	Anthony White	06/05/2024	07/09/24			Yes (Unknown)		
12	Wood Slats	Closed		None	Thompson, Kimberl...	05/30/2024	Farid Wahidy	06/04/2024	06/13/24					
11	Water & Electricity	Closed		None	Thompson, Kimberl...	05/29/2024	Farid Wahidy	06/03/2024	06/13/24					
10	New Gate	Closed		None	Thompson, Kimberl...	05/28/2024	Anthony White	05/29/2024	06/13/24					
9	Existing AC Units	Closed		None	Thompson, Kimberl...	05/24/2024	Anthony White	05/29/2024	06/13/24					
8	H/M Door Frame	Closed		None	Davila, Alex (Rel... Thompson, Kimberl...	05/16/2024	Farid Wahidy	05/21/2024	05/21/24					
7	Downspouts and Gutters	Closed		None	Davila, Alex (Rel... Thompson, Kimberl...	05/09/2024	Farid Wahidy	05/14/2024	05/20/24					
6	Rigid Insulation	Closed		None	Davila, Alex (Rel... Thompson, Kimberl...	05/09/2024	Farid Wahidy	05/14/2024	05/20/24					
5	Stair Nosing	Closed		None	Davila, Alex (Rel... Thompson, Kimberl...	05/09/2024	Farid Wahidy	05/14/2024	05/20/24					
4	Door #116	Closed		None	Davila, Alex (Rel... Thompson, Kimberl...	05/09/2024	Farid Wahidy	05/14/2024	05/21/24					
3	Permitted Drawings	Closed		None	Davila, Alex (Rel... Thompson, Kimberl...	05/08/2024	Farid Wahidy	05/13/2024	06/13/24					
2	Building Permit	Closed		None	Davila, Alex (Rel... Thompson, Kimberl...	05/08/2024	Farid Wahidy	05/13/2024	06/13/24					
1	Weather Days	Closed		None	Davila, Alex	05/08/2024	Farid Wahidy	05/10/2024	05/20/24					



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#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
(None)	Plumbing - grease trap	Closed	Texas Quality Ser...	Ratiff, Ronnie (Texas Quality Services)	(Rel... Thompson, Kimberl...		Wahidy	08/13/2024	08/13/24			Yes (Unknown)		Yes (Unknown)
(None)	Elevator Recall - Fire Alarm	Closed	Impact Fire Servi...	Payne, Craig (Impact Fire Services, LLC)	Unassigned		Anthony White	08/13/2024	08/13/24			Yes (Unknown)	28-3100 - Fire Detection & Alarm	

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the award of contract for utility line tree trimming to LCRA and McCoy Tree Surgery in an amount not to exceed \$186,000.00

Requested By: Wayne Sanders, Electric Superintendent

Submitted By: Wayne Sanders, Electric Superintendent

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

The electric department requested a quote from LCRA through our Cooperative Purchasing Agreement with LCRA. We received a quote from LCRA for a total amount of \$185,398.08. The funding is secured by the budgeted amount in the 2024-2025 annual budget for Tree Trimming Services (81-510-5350).

Attachments: Customer Service Contract

Summary Statement:

The City of Lampasas has a Cooperative Purchasing Agreement with LCRA which McCoy Tree Surgery participates in. The City Of Lampasas has been using the LCRA contractors to trim our trees out of the power lines since 2005 and have had good success with their work and dealing with the public. This program also increases the reliability of our system and reduces outages.

Recommendation:

To consider a motion to award the bid to McCoy Tree Surgery and LCRA to trim trees out of the power lines in an amount not to exceed \$186,000.00 and to allow the City Manager to execute any required documents.

CUSTOMER SERVICES CONTRACT

CUSTOMER: City of Lampasas
312 East Third Street
Lampasas, Texas 76550
Attn: Ryan Ward

DATE SUBMITTED: September 18, 2024

SCOPE OF SERVICES:

JOB NUMBER:

The Lower Colorado River Authority ("LCRA") will provide the Customer access to LCRA's tree trimming services contract (the "Agreement") with McCoy Tree Surgery ("McCoy"). The City will specify which lines McCoy is to clear prior to the start of work.

Per hour rates will depend on individual classification of each employee. (See attached rate schedule). McCoy will bill Customer directly, on a weekly basis, and Customer will pay invoices directly to McCoy in accordance with the terms and conditions of the Agreement.

Scope of Tree Trimming:	Estimated at 8 crew-weeks of trimming
Estimated Services Value:	\$ 176,569.60 per year (direct charge from McCoy)
Total Amount of Services (includes LCRA Fee):	\$ 185,398.08 Estimate

See Attached Terms and Conditions.

SCHEDULE:

Customer and McCoy will determine a mutually acceptable time for the start of services. Services have a targeted start date of December 9, 2024 with a 10 week completion.

CONTRACT PRICE:

LCRA Administration Fee: \$ 8,828.48
The Administration Fee will be invoiced upon execution of contract.
(or invoiced direct as applicable).

Customer and the Lower Colorado River Authority agree that the work described above shall be performed in accordance with the terms and conditions on the front and reverse (or attached) sides of this form.

City of Lampasas		Lower Colorado River Authority	
By: _____		By: _____	Sam Woolard
Title: _____		Title: _____	VP, Trans Construction and Maintenance
Date: _____		Date: _____	

OFFICE USE ONLY

Accounting: _____

Approved By: _____
Completion Date: _____

Personnel Level	Rates	1	Rate
Supervisor/General Foreperson	\$ 61.46	1 \$	61.46
Foreperson	\$ 47.95	1 \$	47.95
Trimmer	\$ 41.40	1 \$	41.40

Equipment	Rates		Rate
Chain Saws (each)	0.92	0.9 \$	0.83
Bucket Truck with Chip bed	18.07	15 \$	271.05
Chipper	6.92	5.71 \$	39.51
GF PickUp	14.82	1 \$	14.82

Crew Rate (using Max Rates)			
Supervisor/General Foreperson	\$ 61.46	1 \$	61.46
GF PickUp	\$ 14.82	1 \$	14.82
Foreperson	\$ 47.95	3 \$	143.85
Trimmer	\$ 41.40	6 \$	248.40
Chain Saws (each)	\$ 0.92	9 \$	8.28
Bucket Truck with Chip bed	\$ 18.07	3 \$	54.21
Chipper	\$ 6.92	3 \$	20.76

Total Hourly Crew Rate		\$	551.78
Total Weekly Crew Rate		\$	22,071.20
Total weeks (estimated)	8.00	\$	176,569.60
Total Trimmers		10	
Includes per diem costs for Lodging and meals			

Total (using max rates)	\$	176,569.60	Note: This is the estimated direct
Average/week	\$	22,071.20	charge from McCoy

Actual Charges according to the rate schedule will be billed.

LCRA will bill a fee to cover the cost of scheduling and administering the program
The Administration fee is: \$ 8,828.48

FOR BUDGETING PURPOSES ONLY

Total (LCRA and McCoy)	\$	185,398.08	7 PERSON CREW
Total (LCRA and McCoy) weekly avg.	\$	23,174.76	

Terms and Conditions

The services under this Customer Services Contract are provided pursuant to the Technical Services Agreement between LCRA and the City, dated November 12, 1979 and under the authority of Chapter 791 of the Texas Government Code, Chapter 271 of the Texas Local Government Code, and in furtherance of LCRA's statutory and constitutional authority to provide electric utility services. The purpose of this Customer Services Contract is to increase the reliability of electric service within Customer's service territory, and to realize savings and efficiencies by cooperatively procuring services.

Customer will purchase services from McCoy under the same terms and conditions and pricing contained in the Agreement. All orders and payments for such purchases will be issued directly from Customer to McCoy, and McCoy will provide the services and associated invoices directly to Customer. LCRA is not a party to, and will in no way be responsible to either Customer or McCoy for, such orders, including without limitation any payments, performance, costs, expenses, losses or damages arising from such transactions between McCoy and Customer. Customer releases LCRA from any liability associated with Customer's transactions under the Agreement.

Customer represents that (i) all payments made pursuant to this Customer Services Contract will be paid from current revenues and (ii) it has the authority to enter into this Customer Services Contract.


City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and acceptance of the Lampasas County Chamber of Commerce and Visitor Center Bi Annual Report (Third and Fourth Quarter).

Requested By: Melissa Unger, Chamber Executive Director

Submitted By: Becky Sims, City Secretary

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Q3 & Q4 Report

Summary Statement:

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement from HOT Fund in the amount of \$28,960.90 for approved expenses incurred during the third and fourth quarter. Melissa Unger will be in attendance to present the bi-annual report and answer any questions Council may have.

Recommendation:

To consider a motion to accept the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report as presented

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to award Wayfinding Sign Contract to Fazzone Builders, Inc. dba Southwest Monument and Sign in an amount not to exceed \$133,740.00

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

Fund 40- Current Balance \$870,501.34

Attachments: Bid Tab

Summary Statement:

At the January 22, 2024 meeting, Council directed staff to move forward with Studio 16:19 in preparation of bid package. The bid package was broken into phases with an overall cost for the entire project; which consists of (2) Gateway Signs, (3) Secondary Gateway Signs, (22) Wayfinding Signs and (8) TxDOT Mast Arm signs. The estimated cost presented by Studio 16:19 for the overall project based on similar projects and market costs was just under \$170,000.00; which included a 15% contingency.

The bid opening took place on July 9, 2024 with the overall project costs from \$455,000 to \$575,000. Feedback included material and labor costs, general contractor services, mobilization costs, distance to install, hauling material, number of sites, mast arms and solar lighting.

At the July 22, 2024 meeting, Council approved Staff to work with Studio 16:19 to redefine scope, prepare new bid package for the (22) Wayfinding Signs only. The new bid package was advertised on September 5, 2024 with a bid opening date of October 8, 2024. Bids were received from 2B Signs, Fazzone Builders, Inc. dba Southwest Monument & Sign and SSC Signs and Lighting.

Recommendation:

With recommendations of award from Studio 16:19, Staff is asking Council to consider a motion to award the Wayfinding Sign Contract to Fazzone Builders, Inc. dba Southwest Monument and Sign in an amount not to exceed \$133,740.00, to design and install (22) Wayfinding Signs.

October 14, 2024

City of Lampasas
Ms. Becky Sims
312 E. Third Street
Lampasas, TX 76550

Re: Landscape Architect Letter of Recommendation for Award

Project Name: Lampasas Wayfinding Signage Master Plan

Dear Ms. Sims,

Studio 16:19, LLC has completed our review of the competitive sealed bid proposals for the construction of Lampasas Wayfinding Signage Master Plan project. The bidding process followed the schedule outlined below with official bid opening by the City at 2:00 PM on Tuesday, October 8th, 2024.

Bid Advertisement: September 5th, 2024
Pre-Bid Meeting: September 17th, 2024
Bid Opening: October 8th, 2024

The proposals were received containing information reflecting the offerors' proposed price; relevant experience; proper bonding; and financial capability. The three proposers were as follows:

F2B Signs
Fazzone Builders, Inc. dba / Southwest Monument & Sign
SSC Signs & Lighting, LLC

Bid Proposal Review

Bids were opened on October 8th, 2024. Studio 16:19, LLC verified that all bids contained appropriate signatures and pertinent information for best value scoring purposes. The bid prices are summarized below. A tabulation of the bids is provided in Attachment A. Attachment B provides details for each additional scoring criteria with the City staff's resulting scores for the three proposers.

Bidder	Total Bid
F2B Signs* - <i>disqualified due to non-response</i>	\$27,090.86
Fazzone Builders, Inc. dba / Southwest Monument & Sign	\$139,900.00
SSC Signs & Lighting, LLC	\$290,500.00



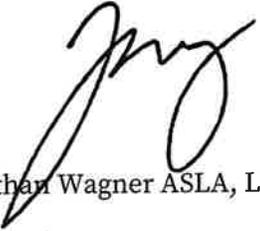
Recommendation for Award

After reviewing the proposals and interviewing each contractor, Studio 16:19, LLC – along with the City of Lampasas – recommends that the construction contract (Total Bid) be awarded to Fazzone Builders, Inc. dba / Southwest Monument & Sign in the amount of \$139,900.00. Fazzone Builders, Inc. dba / Southwest Monument & Sign provided all required bid information: Proposal Form, Qualification Statement, Tax Code, Nonresident Bidders Statement, CIQ, Non-Collusion Certificate, and Bid Bond; and demonstrated sufficient experience and qualifications.

Please feel free to contact me should you have any questions, comments, or require any additional information. You may reach me via e-mail at jwagner@studio1619.com or by phone at 512.534.8680.

Respectfully submitted,

studio 16:19, LLC


Jonathan Wagner ASLA, LI
Principal



Cc: Brent Baker, PLA – Studio 16:19

Attachments: Attachment A – Bid Summary
Attachment B – Bid Tabulations / Notes



ATTACHMENT A

City of Lampasas
 BID TABULATIONS
 received on Tuesday, October 08, 2024, at 2:00 pm
 City of Lampasas - Signage Master Plan
 Lampasas, TX

Contractor's Name	Bid Bond	Experience	Addendum Acknowledgement	Price
F2B Signs	N/A	N/A	N/A	<p style="text-align: center;">\$27,090.86 (Excluding all non signage aspects, hardware, footings, labor, engineering, permits, demolition, repair, bonds, etc.)</p>
SSC Signs & Lighting, LLC.	✓	✓	✓	\$290,500
Fazzone Builders, Inc. dba/ Southwest Monument & Sign	✓	✓	✓	\$139,900



ATTACHMENT B

BID TAB

PROJECT NAME: **City of Lampasas - Signage Master Plan**



PROJECT LOCATION: **Lampasas, TX**

OWNER: **City of Lampasas**

DATE: **October 2024**

DISQUALIFIED

Base Bid

Fazzone Builders w/ Southwest Monument & Sign

SSC Signs & Lighting

F28-Signs

Bid Item	Approx Quantity	Unit	Item Description and Written Unit Price	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.01	1	LS	<u>Mobilization/General Conditions -</u>	\$ 10,500.00	\$ 10,500.00	\$ 37,000.00	\$ 37,000.00	\$ -	\$ -
1.02	1	LS	<u>Selective Demolition -</u>	\$ 3,920.00	\$ 3,920.00	\$ 18,500.00	\$ 18,500.00	\$ -	\$ -
1.03	1	LS	<u>Traffic Control -</u>	\$ 2,100.00	\$ 2,100.00	\$ 27,000.00	\$ 27,000.00	\$ -	\$ -
1.04	17	EA	<u>TxDOT Wayfinding Signage (Signs #1-17), including footings and associated potential demolition/replacement of existing concrete, concrete base per TxDOT standards -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 4,440.00	\$ 75,480.00	\$ 9,000.00	\$ 153,000.00	\$ 1,298.97	\$ 22,082.49
1.05	1	EA	<u>Downtown Wayfinding Signage (Signs #18) -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 3,700.00	\$ 3,700.00	\$ 3,000.00	\$ 3,000.00	\$ 1,298.97	\$ 1,298.97
1.06	4	EA	<u>Downtown Wayfinding Signage (Signs #19-22), including associated potential demolition/replacement of existing concrete, concrete base per TxDOT standards -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 11,050.00	\$ 44,200.00	\$ 13,000.00	\$ 52,000.00	\$ 741.88	\$ 2,967.52
Subtotal Base Bid					\$ 139,900.00		\$ 290,500.00		\$ 26,348.98
Materials				\$	100,528.00	\$	62,400.00		
All Other Charges				\$	39,372.00	\$	228,100.00		
Total Base Bid				\$	139,900.00	\$	290,500.00	\$	27,090.86
Notes				All required forms, insurance, and experience qualifications were included and met.		All required forms, insurance, and experience qualifications were included and met.		Bid is disqualified due to non-response for required documentation.	

- VE Options
- Items of Concern
- Low Bid Item
- High Bid Item

BID TAB

PROJECT NAME: **City of Lampasas - Signage Master Plan**
 PROJECT LOCATION: **Lampasas, TX**
 OWNER: **City of Lampasas**
 DATE: **October 2024**



Value Engineering Recommendations

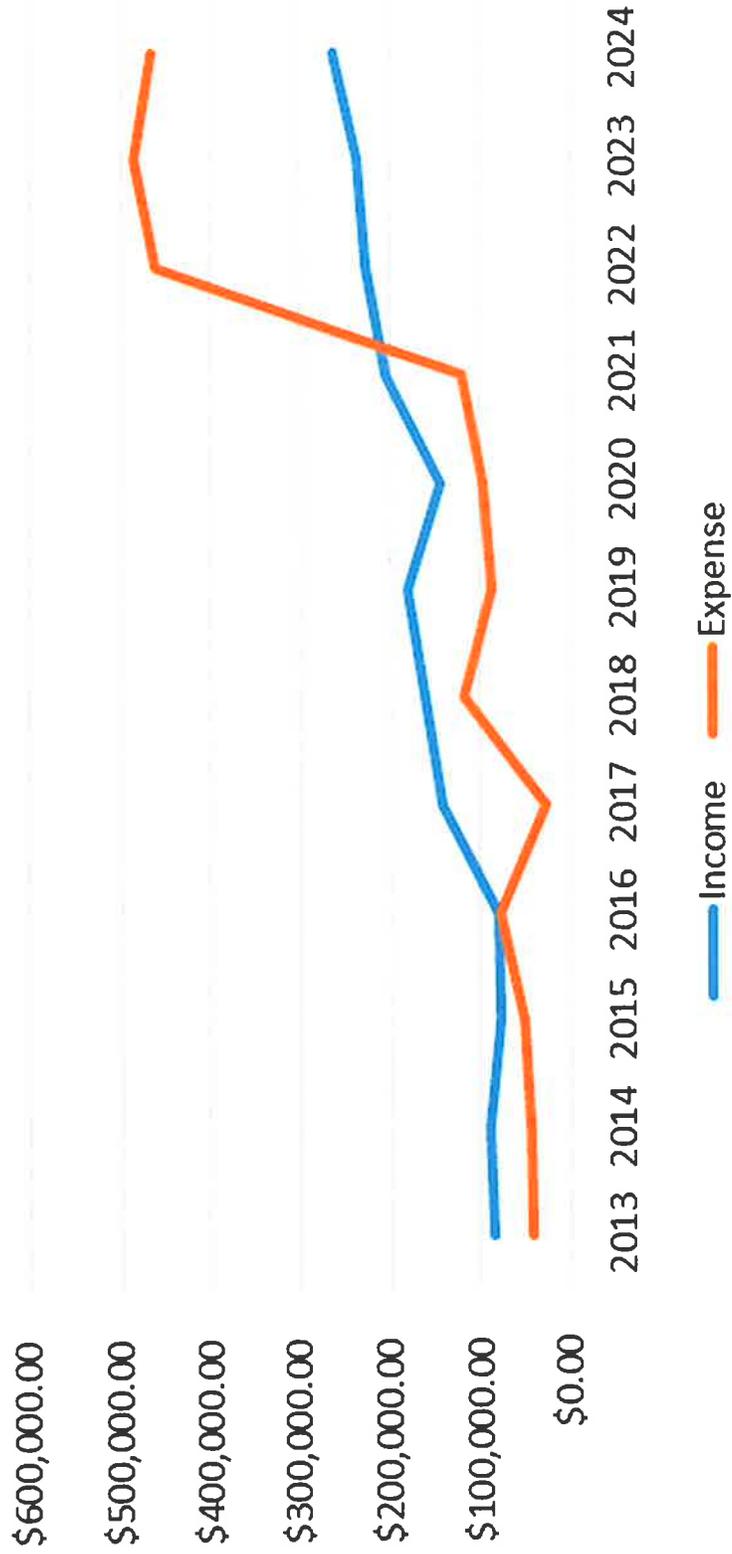
Fazzone Builders w/ Southwest Monument & Sign

SSC Signs & Lighting

Bid Item	Approx Quantity	Unit	Item Description and Written Unit Price	Unit Price	Amount	Unit Price	Amount
1	1	LS	All Signs have solid color on the back	\$ 6,160.00	\$ 6,160.00	\$ 4,061.40	\$ 4,061.40
2	1	LS	Galvanized/Powder-coated 2 1/2" Sch 80 steel supports and slip bases in lieu of the spec'd 3 Sch 80 aluminum supports detail per TXDOT specifications included with design intent documents provided.	\$ -	\$ -	\$ 12,935.49	\$ 12,935.49
Subtotal VE Savings					\$ 6,160.00		\$ 16,996.89
Total VE Savings					\$ 6,160.00		\$ 16,996.89
Cost after Savings					\$ 133,740.00		\$ 273,503.11
				Notes			

- VE Options
- Items of Concern
- Low Bid Item
- High Bid Item

Fund 40 12 year performance



	Supplies	Organ. Requests	Chamber Allocation ¹	Promo Advertising	Professional Services	Other Services	Capital Building & Grounds
Fund 40 HOT Balance September 30, 2024	\$870,501.34						
YTD Income	\$263,284.72						
YTD Expenditures	\$38,818.87	\$48,285.11	\$51,657.71	\$8,088.95	\$23,013.65	\$37,978.00	\$258,811.72
Total YTD Expenses	\$466,654.01						
Project Allocation ²	Hostess House	Wayfinding Signage					
Estimated/Actual Contract Amount ³	\$800,000.00	\$133,740.00					
Expenditures to date ⁴	\$258,811.72	\$0.00					
Amt to Completion	\$541,188.28	\$133,740.00					
Total to Completion Fund Balance	\$674,928.28						
Surplus/(deficit) ⁵	\$195,573.06						

¹ The Lampasas Chamber of Commerce payments in FY 2024

² Previous projects completed in FY 22 and 23: Hanna Springs Fencing, Campbell Park Pavilion, and Skate Park

³ Represents original earmark for Hostess House, and current bid for 22 Wayfinding signs and installation

⁴ Represents total expenditures for FY 2024

⁵ Assumes no additional net income from fund


City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding possible cost share of ADA sidewalks and alley approach at 410 E. Third Street in the amount of \$11,450.00.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

10-551-5445 Street Maintenance; Budget Balance \$100,000.00

Attachments:

Summary Statement:

This item was discussed during workshop.

Recommendation:

To consider a motion to approve cost share in the amount of \$11,450.00 for ADA sidewalks, alley approach and street cut repair.

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding additional findings related to the Second Street Project and consideration of estimate related to installation of 42" culvert.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

10-551-5545 Streets (Capital Outlay). \$54,208.71 and Change Order #1 (\$8,616.12)

Attachments: Engineers Email and Cost Estimate

Summary Statement:

As discussed during workshop, the additional cost estimate to repair failed drainage infrastructure is \$160,770.00; which includes surveying, engineering along with a 10% contingency.

Recommendation:

To consider a motion to approve repairs to failed drainage infrastructure on Second Street in an amount not to exceed \$160,770.00

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City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding Interlocal Agreement between the City of Lampasas, Lampasas County and Hill Country Transit District for services in Lampasas, to include cost share in the amount of \$35,000.00.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

The cost share has been established at \$35,000. The funding will initially be allocated from Fund 10-599-5332/Non-Departmental. Which may require a budget amendment prior to year-end.

Attachments: Interlocal Agreement

Summary Statement:

This item was discussed during workshop.

Recommendation:

To consider a motion to approve Interlocal Agreement by and between Lampasas County, Hill Country Transit District, and the City of Lampasas, for Public Transportation Services; cost share in the amount of \$35,000 and to authorize the City Manager to execute related documents.

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City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and approval of a Resolution of the City Council of the City of Lampasas authorizing the submission of a Texas Community Development Block Grant Program 2025/2026 Application to the Texas Department of Agriculture for the Community Development Fund.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: October 25, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

N/A

Attachments: Resolution

Summary Statement:

As part of the Texas Community Development Block Grant Program Application, it is a requirement that the City Council to adopt a Resolution authorizing the submission of the application. The maximum award amount is \$750,000, and the City is committed to a 10% match, if awarded which would be \$75,000.00

Recommendation:

To consider a motion to authorize staff by Resolution to submit the Texas Community Development Block Grant Program 2025/2026 Application to the Texas Department of Agriculture for the Community Development Fund.

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF LAMPASAS, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

WHEREAS, the City Council of the City of Lampasas desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Lampasas to apply for funding under the Texas Community Development Block Grant Program;
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAMPASAS, TEXAS,

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture, and to be placed in competition for funding under the Community Development Fund.
2. That the City of Lampasas commits to dedicating no less than 51% of grant funds for activities identified by the state planning region as First Priority any eligible activity improvements
3. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
4. That the City of Lampasas is committing to provide \$75,500.00 in matching funds toward the application's activities, with the specific usage and funding source to be determined prior to any award of grant funding.

Passed and approved this 28th day of October, 2024.

Herb Pearce, Mayor
City of Lampasas, Texas

Becky Sims, City Secretary
City of Lampasas, Texas



City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to consider appointment to fill vacancy on the Capital Improvement Program Committee (CIP)

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: October 24, 2024

For the Agenda of: October 28, 2024

Procurement and Funding Statement:

N/A

Attachments: Applications

Summary Statement:

This item has been placed on the agenda for council consideration of two applications received, one from Janet Crozier and one from Bob Chapman to fill vacancy left by the late Chuck Williamson on the CIP Committee.

Recommendation:

To consider a motion to appoint Janet Crozier or Bob Chapman to the Capital Improvement Program Committee (CIP) effective immediately for a term of 3 years.



City Secretary's Office
312 East Third Street
Lampasas, Texas 76550
(512) 556-6831
Fax# (512) 556-8083
Email: Becky@cityoflampasas.com
Christina@cityoflampasas.com

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Joint Airport Board of Adjustment
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment

Name(print): Robert (Bob) Chapman Email: bchapman50@msn.com

Home Address: [REDACTED] Home Phone: [REDACTED]

Business Address: N/A Business Phone: N/A

Resident of City of Lampasas 14/5 Years/Months
Resident of Lampasas County 14/5 Years/Months

Voter Registration Number: _____

Occupation: Retired Civil Engineer

Education: B.S. / C.E. Texas A&M

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:
Lifetime working as a Civil Engineer as a Private Contractor or a Municipal Engineer (Dallas Water Dept; City of Irving)

Other Information (Civic Activities, etc)
Ex President of local Salvation Army; previously on Capital Improvement Comm; volunteer for Lampasas Mission 10yrs approx.

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: Yes No

Signature: Robert (Bob) Chapman Date: 10/24/24

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL

NEW CIP
DARKS



City Secretary's Office
312 East Third Street
Lampasas, Texas 76550
(512) 556-6831
Fax# (512) 556-8083
Email: Becky@cityoflampasas.com
Christina@cityoflampasas.com

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Joint Airport Board of Adjustment
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment

Name(print): Janet Crozier

Email: janetcroziertx45@gmail.com

Home Address: [REDACTED]

Home Phone: [REDACTED]

Business Address: _____

Business Phone: _____

Resident of City of Lampasas 8 Years/Months
Resident of Lampasas County 8 Years/Months

Voter Registration Number: _____

Occupation: PRESIDENT AND SITE COORDINATOR OF LAMPASAS COMMUNITY GARDENS

Education: HIGH SCHOOL BYES COLLEGE, LICENSED INSURANCE ADJUSTER, 15 SALES 10 YRS. CERTIFIED LIFE COACH.

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:
I ATTEND MOST CITY COUNCIL FUNCTIONS, MEMBER OF LAMPASAS CHAMBER OF COMMERCE
I have an agreement with the city to use the former VOLLEY BALL COURT FOR A
Other Information (Civic Activities, etc) COMMUNITY GARDEN.
I AM A RECYCLER AND PICK UP RECYCLING FOR MY NEIGHBORS AND OTHERS.
I HAVE BEEN OFFICIALLY RETIRED SINCE 2010, ALTHOUGH I HAVE WORKED PART TIME
IN VARIOUS POSITIONS SINCE THEN. NAMELY LANDSLAPING, AFTER SCHOOL CARE AND
PLEASE ATTACH RESUME OR ADDITIONAL EXPERIENCE TO APPLICATION LIFE COACHING, BANK RECEPTIONIST CURRENTLY

I have attended one or more meetings of the board/commission/committee for which I have applied: Yes No

Signature: Janet Crozier

Date: 8-10-2024

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL

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