

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, July 22, 2024
5:30 pm Special Session
6:00 pm Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Charlie Pratus
Eric Hernandez
Davis Keele
Zachary Morris
Cathy Kuehne

Council Members Absent

N/A

City Staff Present:

Finley deGraffenried, City Manager
Ryan Ward, ACM
Monica Wright, IT Director
Becky Sims, City Secretary
Yvonne Moreno, Finance Director
Jody Cummings, Police Chief
Joe Adams, Fire Chief
Bart Baker, Fire Marshal
Vicki Tower, HR Coordinator

**SPECIAL SESSION
5:30 p.m.**

- I. Call to order Special Session – *Mayor Pearce called the meeting to order at 5:30 p.m.*

Adjourn into Executive Session

Council member Hernandez moved to adjourn into Executive Session at 5:30 pm, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

- II. Section 551.071 (1), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body

Adjourn executive session and reconvene Special Session

Council adjourned Executive Session and reconvened Special Session at 7:13 pm.

SPECIAL SESSION

Action on Executive Session Items

- III. Discussion and possible action concerning items posted and discussed by Council in Executive Session

No action was taken on items discussed during Executive Session and the Special Session was adjourned.

WORKSHOP SESSION

1. **Call to order Workshop Session-** *Mayor Pearce called the workshop session to order at 7:13 pm.*
2. **Discussion regarding FY 2025 Budget.**

City Manager deGraffenried provided the following overview regarding budget preparations:

- *Projected Year End (“PYE”) and initial FY 2024-2025 (“FY 25”) Budget are balanced with slight surplus*
- *FY 25 Budget numbers given more attention than FY 2023-2024 (“FY 24”) PYE*
- *Capital items, suggested for inclusion, will be provided for Council prioritization*
- *City will maintain aggressive Capital program with use of Operating, ARPA, grant funds, and Certificate of Obligation funds.*
- *Personnel costs are budgeted flat.*
- *Previous levels of Organization funding have been included*
 - *Lampasas County WCID*
 - *Heart of Texas Defense Alliance*
 - *Hill Country 100 Club*
 - *Hill Country Children’s Advocacy Center*
 - *Lampasas County Higher Education Center*
 - *Organizations not currently funded*
 - *Cooper Spring Nature Park*
 - *Lampasas County Museum*
 - *Hamilton County EMS (through Lampasas County)*
- *Future modifications based on Council directive done by Budget Memo*
- *Reviewed budget organization/operating fund line items*
 - *Budget Notes:*
 - *Revenue from Property and Sales Tax is approximately 12% of City’s Revenue Budget*
 - *Utility revenues account for approximately 58.3% of the City’s Revenue Budget*
 - *Debt Service generally paid through Transfer to Fund 11-Debt Service, and through the Interest and Sinking (“I&S”) portion of property taxes*
 - *Salaries and Benefits are approximately 32.2% of the City’s Expense Budget*
 - *Considerations- Initial Budget Roll-Out*
 - *Conservative Revenue generally, with some increased expectations in Water and Wastewater*
 - *Capital Projects funded from Non-Operating Funds*
 - *Street Paving consistent with 2023, and before*
 - *98 Modifications from departmental submissions*

Capital Projects allocated from other Funds

- *American Rescue Plan Act (ARPA)*
 - *Upper Pressure Plane, Business Park, \$971,196*
 - *Looping Projects, Samac, 2nd, 5th, 7th, \$300,000*
 - *Water relocation Highway 281 South, \$100,000*
 - *Emergency Generation, \$450,000*
- *CDGB and Federal/Congressional Funding*
 - *Wastewater Plant-Solids Handling*
 - *Drainage-Cemetery Creek*
- *FUND 40 (HOT)*
 - *Hostess House (partial)*
 - *Way-Finding (unapproved but identified source)*

- *FUND 65, 2002 CO Issue*
 - *Wastewater Plant, Pretreatment and Belt Press, \$3,000,000*
 - *Hostess House Rehabilitation, \$800,000*
 - *Upper Pressure Plane improvements, \$1,000,000*
 - *W/WW Shop/Lab exterior improvements, \$250,000*
 - *Water Looping, Live Oak, \$250,000*
 - *Sewer Line replacement, Pecan, \$250,000*
 - *Calvert Improvements, basement, exterior, \$250,000*
- *Unfunded Capital Projects- CIP*
 - *Water Master Plan Projects*
 - *Comprehensive Assessment of Lampasas Service Center (Senior Center/Head Start)*
 - *Park Trails, Lighting and Mixed Uses*
- *FUND 82- Water Wastewater*
 - *Water Use Trends*
 - *Growth*
 - *Main Breaks*
 - *Flushing*
 - *Conservation*
 - *Consideration of rates due to costs of wholesale water including O&M, Emer. Water, Reservation Water Costs, Debt, and landscaping emphasis*
 - *Consideration of rates due to costs of retail distribution*
 - *Consideration of rates based on capital needs*
 - *Capturing expenses on a per unit basis*

Council member Hernandez questioned the Water Emergency Contract with Kempner, it is due to be renegotiated in October 2024.

- *Planning Priorities- WWW*
 - *Pre-Treatment Facility and Main WWTP*
 - *Upper Pressure Plane Water System*
 - *Supplemental Water Source Investigation*

Important Dates

- *August 5th pending Council approval*
 - *Selected Departmental Presentations*
 - *Status and possible consideration of the Proposed Tax Rate*
 - *Discussion regarding budget modifications*
- *August 12th Workshop*
 - *Discussion regarding budget status and modifications*
- *August 26th Workshop*
 - *Discussion and finalize FY 2023-2024 Budget*
- *September 9th*
 - *First Reading of Budget Ordinance and approval of Tax Rate*

3. Discussion regarding the bid of the 2nd Street Roadway Improvements Project.

Ryan ward, ACM advised that the 2nd Street Roadway Improvements Project is a complete rebuild of 2nd Street, from Main Street to Pecan Street. This project includes ADA accessibility, sidewalk, new curb and gutter, and redesign of the actual roadway. This project will address the drainage concerns, as they relate to the failing concrete drainage structure on the north side of the roadway. The additional alternate design will add a needed waterline connection from 2nd Street to North St., within the Live Oak Street ROW. This is a

water looping project that had previously been identified, with the opportunity to reduce installation costs by including this as an item in the project.

This project had 5 bidders, with the low bidder being JHL Construction, operating from Gatesville, Texas. The Engineer of Record has reviewed all bids and recommends JHL Construction for award of the project, based on item costs and review of positive references.

4. Discussion regarding Short Term Rentals

Becky Sims, City Secretary presented the following:

At the June 2, 2024 Council Meeting, Staff advised of letters being prepared to send to owners of STR to inform about Hotel Occupancy Tax payment requirements. Council directed Staff to work on regulatory requirements for Short Term Rentals in lieu of stand-alone letter. Between September 2022 and January 2024 Staff identified approximately 6 short term rentals located inside the city limits of Lampasas, as of today there are approximately 13 short term rentals. This item has been placed on the agenda to discuss details of proposed Ordinance to include registration fees, parking, noise etc. as well as proposed HB 2665.

HB 2551 provides municipalities the authority to adopt and enforce local law to regulate short-term rentals with the primary purpose to protect the public's health and safety, specifically related to:

- ❖ Fire and Building Codes
- ❖ Health and Sanitation
- ❖ Traffic Control
- ❖ Zoning
- ❖ Noise/Nuisance
- ❖ Property Maintenance

The proposed HB 2665 that did not pass; however, may in the future stipulates the following that are not included in HB 2551

- ❖ Annual fee not to exceed \$100
- ❖ Designate a local responsible party **within 50 miles** who can respond
- ❖ Comply with parking requirements
- ❖ Prohibits regulating duration or frequency

Things to consider for Ordinance/Regulations:

- ❖ Timeframe to register STR upon adoption of Ordinance
 - Recommended January 2025
- ❖ \$100 annual registration fee
- ❖ Notice to property owners within 200 ft of STR
- ❖ Zoning Considerations
- ❖ Life Safety
- ❖ Posting of Emergency Contact Information
- ❖ Noise Ordinance/Quite Time
- ❖ Floor Plan
- ❖ Parking Allowances
- ❖ Available Rooftops/Market

Mrs. Sims will move forward with creating Ordinance and present to Council at a future meeting.

5. Discussion regarding Wayfinding Sign Project Bids

Becky Sims, City Secretary advised the bid opening took place on July 9, 2024 with the overall project costs being between \$455,000.00 and \$575,000.00. There were two bidders, one from Ratliff Hardscape out of Lewisville, Texas and one from Southwest Monument and Signs out of Cedar Park, Texas. Jonathan Wagner, Studio 16:19 and his team reviewed the bid packages and reached out to bidders to get a better understanding on the bid prices. The feedback included material and labor costs, general contractor services, mobilization costs, distance to install, hauling material, number of sites, mast arms and solar lighting. Staff, with recommendations from Studio 16:19, would like to redefine scope; prepare bid package for wayfinding signs only, then solicit quotations from local businesses for gateway signage. There may be some in house opportunities, as well, such as demo and ground prep.

By consensus Council was in agreement with redefining scope to seek bids for wayfinding signage only and to work locally on gateway signage.

- 6. Discussion regarding any item on the regular agenda. N/A
- 7. Adjourn Workshop Session- Council member Pratus moved to adjourn workshop at 8:32 pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

Without objection, Council took at 5-minute break.

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order- Mayor Pearce called the regular session to order at 8:39 pm.
- B. Invocation and Pledge of Allegiance- Mayor Pearce gave the invocation and the and the Pledge of Allegiance to the U.S. and Texas flags were recited
- C. Presentations and Proclamations- There were no presentations.

PUBLIC HEARINGS/CITIZEN COMMENT	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

Eddie Bowden wanted to thank Council for the joint meeting with the EDC board. He appreciated the dialogue; the meeting was therapeutic. Lampasas has lots of opportunities for growth and commerce. He invited Council to attend the next Forward Lampasas meeting on August 2, noon at the Chamber of Commerce.

Andy Fish recommended amending the zoning of the Business Park to allow for hotels and housing, He has had opportunities to host car shows but lack of lodging accommodations has made it difficult to host large events.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizens comments

1.3	Public hearing to receive citizen comments to consider approval, denial, or approval with modifications to consider granting a replat with variances for lots 1 and 2; for properties generally located at 703 W. Avenue C and 408 N. Spring Street, Lampasas, Texas Lampasas County.
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Mayor Pearce opened the public hearing.

Becky Sims, City Secretary advised of the following:

Mr. Victor Felan is asking for consideration of a replat with variances to the Single Residential Family-10 “SF-10” Zoning Regulation. The Zoning Board of Adjustment approved the requested variances at the June 25, 2024 meeting, with the condition that if the storage building or carport were to be removed, the new build would conform to the 6’ setback.

The variances are as follows:

Lot 1B (closest to alley)

- *Reduction in lot width from 80’ to 65’*
- *Reduction in front yard setback from 25’ to 2’ to accommodate house & carport*
- *Reduction in side yard setback from 6’ to 0’ to accommodate shed and carport*

Lot 1A (closest to Spring Street)

- *Reduction in lot width from 80’ to 65’*
- *Reduction in front yard setback from 25’ to 4’ to accommodate carport*

The Planning Commission recommended approval of the replat at the July 11, 2024 meeting.

With no additional comments or feedback, the public hearing was closed.

1.4	Public hearing to receive citizen comments to consider approval, denial, or approval with modifications a specific use permit for an accessory dwelling in an area zoned Single Residential Family-20 “SF-20” described as .94 acres, LHW Johnson survey; commonly known as 17 Deb Lynn.
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Mayor Pearce opened the public hearing.

Becky Sims, City Secretary advised of the following:

The property owner is applying for a Specific Use Permit (SUP) to allow for an accessory dwelling to the main structure commonly referred to as a guesthouse. The property owner would like to make improvements and upgrades to a stand-alone 400 sq ft garage that would include a living area, bedroom, bathroom and kitchen area. This accessory dwelling will be used at the pleasure of the homeowner.

The Comprehensive Plan, action step 3.1.3 does call out the need for life cycle housing to accommodate multiple generations, similar to mother-in-law suites and accessory units.

The planning commission did recommend approval at the July 11, 2024 meeting.

With no additional comments or feedback, the public hearing was closed.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular City Council Meeting held on June 24, 2024

Council member Pratus moved to approve the minutes as presented, the motion was seconded by Council member Keele, with Council member Kuehne abstaining, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from June 1, 2024- June 30, 2024.
3.2	Discussion and possible action regarding the May 2024 Investment report.

Council member Pratus moved to approve the consent agenda as presented, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORT
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5.0	ROUTINE MATTERS
5.1	City Manager Operational Report

Cyber-Security Council and staff have received notification from the I.T. Department of upcoming, annual, cyber-security training. The training is a State requirement for all local government staff and officials to address possible exposure, and reinforce best practices for working on the City’s network. Training is required to be complete by August 9th. Additional information is available through Monica Wright, I.T. Director.

Golf Course The Golf Course Advisory Committee is scheduled to meet Monday, July 22nd at noon to review several operating policies based on a member inquiry. The Committee, made up of golf organization representatives and one Council member, meets typically as needed to review Golf Course operation and fees. Staff, and Council member Morris may provide additional updates at the Council meeting Monday evening.

WWTF Funding As previously reported to Council, the City has been awarded EPA funding in the amount of \$1,000,000.00 for improvements to the Wastewater Treatment Facility (“WWTF”). The funding was secured through the City’s Congressional Representative as part of the FY 2024 Federal Budget process. The award will require a 20% local match. On July 17 staff met with engineering consultants and grant administrators to review required steps over the next several months including engineering and administration procurement, project identification and estimates, and environmental requirements. Initially, the submission identified solids handling, and a new belt press as a compelling need for the City at the WWTF. The City’s 2019 Preliminary Engineering Report for the WWTF and Pre-Treatment was the basis for the project. The grant was researched and submitted by the City’s and LEDC’s Economic Development Director.

AFNA It has been sometime since the last report to Council on progress of Ajinomoto Foods North America’s (“AFNA”) efforts to improve wastewater quality. In the last several months efforts have been made by AFNA to identify and mitigate sources of high Ph, and reduction in fats, oil and grease (“FOG”). It appears, in coordination with their consulting engineers, that a comprehensive plan for treatment and mitigation may be formulated by early Fall for review by the City. Staff has indicated to AFNA that until such time as the complete plan can be drafted, phone and email updates would be adequate.

Western Culvert	Staff has previously reported that due to the age of, and stormwater damage to, the Western Street culvert, between 1 st and North, engineers had been engaged to develop plans and specifications for replacement. Deterioration of the stacked rock walls, overtime, has resulted in some damage to particularly upstream portions of the culvert. Staff is hopeful that the project may be undertaken by a contractor, in addition to awarded work on the 2 nd Street project potentially minimizing mobilization costs. Staff understands that plans are currently at 95% completion.
Hamilton EMS	Attached is the monthly report from Hamilton County Hospital District, Emergency Medical Services for Lampasas County. Of note, Hamilton EMS responded to 354 calls in the County, with 165 calls, or 47% of total calls, originating in the City of Lampasas. Additionally, 66 transfers originated from Rollins Brook Hospital. Response times are noted at 4 minutes 47 seconds in the City, and 14 minutes 15 seconds in the Lampasas VFD District.
Food Trucks	Staff takes the opportunity to relay a comment from a property owner, who wished to deploy a food truck/lemonade truck on their vacant property in the vicinity of downtown. The current ordinance includes certain sanitation requirements including access to restrooms and washing stations. In review of the Ordinance, certain language could be clarified, however; Council may wish to consider the public safety intent of the Ordinance for possible alternatives. Staff is not advocating for review without Council direction.
TDEM Funding	Ryan Ward reports that funding has been made available through the Texas Department of Emergency Management (“TDEM”) for qualifying projects related to damage occurring during May storms. Carlos Garcia, Street Superintendent, notes that damage to the East Avenue H culvert, previously repaired in 2021, could be a candidate for funding. The identified portion of Ave. H is somewhat narrow and provides redundant access to approximately 6 homes.
Campbell Park	Ryan reports that parking improvements have been initiated for Campbell Park and Hanna Springs Pool. As part of the City’s acquisition of two lots on North and Live Oak Streets, the City will improve the property for approximately 35 parking spaces and install a barrier wall on the south property line. Staff thanks Eco-Flex for providing material for the wall.
Gateway Signage	Council may have noticed lettering is now installed on the City’s most recent Gateway sign on south US 183. The project was initiated, and administered by Vision Lampasas with leadership provided by Libby Bluntzer. Staff also wishes to thank Bumpus Family for donation of their property and Metzger Stone for providing the rock. The City’s participation included moving the property fence and installing the foundation.

5.2	MAYOR’S COMMENTS
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6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discuss and consider the selection of winner of the website photo contest entry
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Council member Pratus moved to select photo #1, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.2	Discussion and possible action regarding the ratification of purchase to repair 48 strands of damaged fiber optic cable that runs aerial on City owned utility poles to W/WW, Animal Shelter, Collection Center and Public Works Barn in the amount of \$10,560.00.
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Council member Kuehne moved to approve the ratification of purchase to repair 48 strands of damaged fiber optic cable that runs aerial on City owned utility poles to W/WW, Animal Shelter, Collection Center and Public Works Barn in the amount of \$10,560.00, the motion was seconded by Council member Keele and with a unanimous vote the motion carried.

7.3	Discussion and possible action to approve a Culpepper and Meriwether Circus, sponsored by the Lampasas Kiwanis Club to be held on October 7, 2024.
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Council member Pratus moved to approve a license for a Culpepper and Meriwether Circus, sponsored by the Lampasas Kiwanis Club to be held on October 7, 2024, granting a waiver for operations near schools, churches, and private residence, the motion as seconded by Mayor Pro Tem Morris and with a unanimous vote the motion carried.

7.4	Discussion and possible action to reappoint Mayor Pro Tem Morris to the Golf Course Advisory Board.
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Council member Keele moved to reappoint Mayor Pro Tem Morris to the Golf Course Advisory Board, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding the award of the 2 nd Street Roadway Improvements Project to the lowest bidder, JHL Construction, in the amount of \$653,451.64 for the base bid and \$178,257.55 for the additional alternate bid, for a total of \$831,709.19.
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Council member Pratus moved to approve the award of the 2nd Street Roadway Improvements Project to the lowest bidder, JHL Construction, in the amount of \$653,451.64 for the base bid and \$178,257.55 for the additional alternate bid, for a total of \$831,709.19, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding selection of contractor for Solid Waste Contract beginning in May 2025.
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Mayor Pro Tem Morris moved to award contract to Frontier Solutions for the Solid Waste Contract beginning in May 2025, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.7	Discussion and possible action to consider approval, denial, or approval with modifications in granting a replat with variances for lots 1 and 2; for properties generally located at 703 W. Avenue C and 408 N. Spring Street, Lampasas, Texas Lampasas County.
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Mayor Pro Tem Morris moved to approve the replat with variances for lots 1 and 2; for properties generally located at 703 W. Avenue C and 408 N. Spring Street, Lampasas, Texas Lampasas County, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.8	Discussion and possible action to consider approval, denial, or approval with modifications the first reading of an Ordinance for a specific use permit for an accessory dwelling in an area zoned Single Residential Family-20 “SF-20” described as .94 acres, LHW Johnson survey; commonly known as 17 Deb Lynn
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Council member Hernandez moved to approve the first reading of an Ordinance for a specific use permit for an accessory dwelling in an area zoned Single Residential Family-20 “SF-20” described as .94 acres, LHW Johnson survey; commonly known as 17 Deb Lynn, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.9	Discussion and possible action to consider an Interlocal Cooperation Agreement between the City of Lampasas Fire Department and the City of Lometa to provide fire protection, inspection and investigation services.
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Council member Keele moved to approve the Interlocal Cooperation Agreement between the City of Lampasas Fire Department and the City of Lometa to provide fire protection, limited inspection services upon review and investigation services, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.10	Discussion and possible action to consider closing Western Street from Second to Third from 8:00 am Saturday, September 21, 2024-Sunday, September 22, 2024 through noon for set-up, breakdown and cleanup and to close Second for through traffic during the Western-on-Western Street fundraising event for the Lampasas County Museum on Saturday, September 21, 2024 from 5:00 pm – 10:00 pm.
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Mayor Pro Tem Morris moved to approve closing Western Street from Second to Third from 8:00 am Saturday, September 21, 2024-Sunday, September 22, 2024 through noon for set-up, breakdown and cleanup and to close Second for through traffic during the Western-on-Western Street fundraising event for the Lampasas County Museum on Saturday, September 21, 2024 from 5:00 pm –10:00 pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.11	Discussion and possible action regarding the renewal of the City’s Health Insurance Coverage for City Employees with Scott & White Health Plan for October 1, 2024-September 30, 2025 and authorize the City Manager to execute related documents
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Council member Hernandez moved to approve the renewal of the City’s Health Insurance Coverage for City Employees with Scott & White Health Plan for October 1, 2024-September 30, 2025 and authorize the City Manager to execute related documents, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.12	Discussion and possible action regarding the renewal of the City’s Dental and Vision Insurance Coverage for City’s Employees with Principal for October 1, 2024-September 30, 2025and authorize the City Manager to execute related documents.
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Council member Hernandez moved to approve the renewal of the City’s Dental and Vision Insurance Coverage for City’s Employees with Principal for October 1, 2024-September 30, 2025and authorize the City Manager to execute related documents, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

7.13	Discussion and possible action to consider testing services provided by Rock Engineering and Testing Laboratory, LLC for the third-party testing for the Hostess House Renovation Project in an amount not to exceed \$14,774.00.
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Council member Keele moved to approve testing services provided by Rock Engineering and Testing Laboratory, LLC for the third-party testing for the Hostess House Renovation Project in an amount not to exceed \$14,774.00, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.14	Discussion and possible action regarding the Lampasas Central Appraisal District (LCAD) FY 24/25 Budget
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Council member Keele moved to approve the Lampasas Central Appraisal District (LCAD) FY24/25 Budget, the motion was seconded by Mayor Pro Tem Morris and with unanimous vote, the motion carried.

Adjourn – Mayor Pro Tem Morris moved to adjourn at 9:42 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2024.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary