

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, June 24, 2024
5:30 pm Workshop Session
6:00 pm Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Charlie Pratus
Eric Hernandez
Davis Keele
Zachary Morris

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Kayleigh Stanley, Executive Secretary
Jody Cummings, Police Chief
Yvonne Moreno, Finance Director
Joe Adams, Fire Chief
Chuck Montgomery, Patrol LT.
Gene Drake, Police Officer
Robert Gradel, Municipal Judge

Council Members Absent:

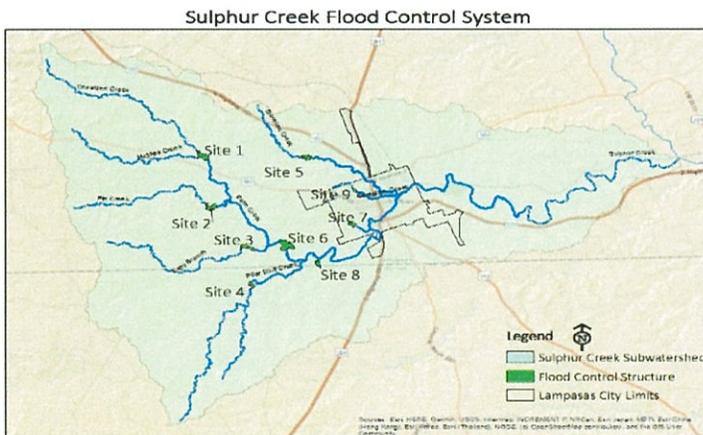
Cathy Kuehne

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Pearce called the workshop session to order at 5:30 p.m.

2. Discussion and presentation from Paul Wilborn, WCID



Highlights from WCID presentation are as follows:

- *May 12, 1957- 400 acres Lampasas flooded, water on the courthouse square was 10 feet deep.*
- *Sulfur Creek flooding caused eleven (11) deaths, six in 1873 and five in 1957.*
- *Total damage from flooding in 1957 was estimated @ \$15,000,000*
- *In 1957, damage was extreme in 68 blocks.*
- *430 families suffered damage*
 - *50 homes were destroyed*
 - *The other 380 had considerable damage to home and personal property*
- *In 1958 the average annual flooding and sediment damage was estimated @ \$69,767.00*
- *The nine dams retard the rain runoff for 47,850 acres into the Sulfur Creek Watershed.*
- *The combine flood pool for all nine dams is 8,473,400,00.00 gallons of water.*
- *Routine annual maintenance of the dams was neglected for several years until 2014.*

- *From 2014-2020, \$480,000.00 was spent to get the dams back into original design condition. (brush removal and fence repair)*
- *Engineering design in 1958 was for an estimated fifty-year lifespan*
- *Currently all nine dams need upgrading to meet today's standards. Some dams have changed classification due to population growth within the watershed.*

Current Needs:

- *Funding assistance for Operations and Maintenance of dams*
 - *PT Employee to assist with maintenance of dams.*
- *Assistance with web page to improve public communication*
- *Secretarial assistance with correspondence.*
- *Renew/refile easements of record.*

3. Discussion and presentation of the Lampasas Central Appraisal District (LCAD) FY 24/25 Budget.

Susan Jones presented the LCAD FY 24/25 Budget; she highlighted amendments made since the initial public hearing held on June 20, they decreased the budget from 1.1 million to 890,000.00 which does not include health insurance. She reviewed goals and priorities, taxing units, staffing needs, salaries, software, annual reviews, state continuing education requirements and workload. The next public hearing will be held on July 11, 2024 at 5:30pm.

Council inquired about new software costs; Mrs. Jones advised \$86,000.00, 7-year term.

Mayor Pro Tem Morris inquired about deficiencies with data on website, including parcel ownership. Mrs. Jones advised they have engaged services of BIS Consulting to assist with getting the mapping updated.

Mayor Pearce commented on the budget worksheet not adding up correctly in several columns. Mrs. Jones advised she had made a lot of changes over the last couple of days and it was an oversight. She advised she will get it updated.

4. Discussion regarding the draft lease agreement between the County of Lampasas Rodeo Association and City of Lampasas regarding use of the 580 Sports Complex Rodeo Arena.

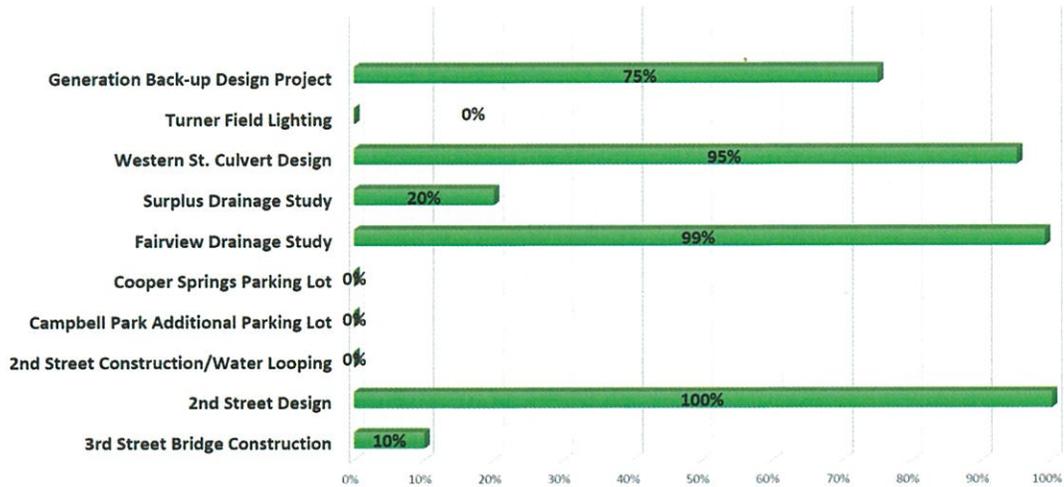
Ryan Ward, ACM reviewed the final draft lease agreement; highlighting the areas that had been updated since the May 28, 2024 meeting that includes the proposed fee schedule by the association.

Council had no comments regarding the updated lease agreement.

5. Discussion and progress updates regarding 2024 City Projects.

Mr. Ward reviewed the updated list of projects.

CIP Project Progress Update



6. Discussion regarding Community Recognition.

Mrs. Sims presented this item at the direction of Council to discuss opportunities and criteria for Community Recognition.

Discussion included:

Community Champion criteria:

- *To honor anyone/any organization*
- *Leadership. volunteer work, community involvement*
- *Willingness to support and improve quality of life.*
- *Nominee should set the example/effective agent for change*
- *Strives mightily and selflessly towards a goal*

Areas of focus:

- *Revise the Resolution to remove name, it takes away from the individual receiving the award.*
- *Community Champion has recently been recognized too often and creates more of a participation ribbon rather than recognition for being an outstanding member of the community.*
- *Offer quarterly; preferably to one individual; but willing to offer more depending on the attributes of the nominee*
- *Move away from recognizing those individuals for doing their job or benefitting from their actions.*

7. Discussion regarding FY 2025 Budget.

Mr. deGraffenried is still in the process of scrubbing data. Goal is to bring a solid, balanced starting point. Over the next few weeks focus will be on budget workshops, department presentations with emphasis on water/wastewater costs and fees.

8. Discussion regarding any item on the regular agenda

There was no discussion regarding any item on the regular agenda.

9. Adjourn Workshop Session

The workshop session adjourned at 7:00 pm. Without objection, Council took a 10-minute break.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Pearce called the Regular Session to order at 7:10 p.m.

B. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited

C. Presentations and Proclamations

Swearing in of Officer Gene Drake by Judge Gradel



PUBLIC HEARINGS/CITIZEN COMMENT	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizens comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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Mr. Randy Bean took the opportunity to address Council regarding the Lampasas Central Appraisal District. He discussed the software not being up to par. The difficulty in meeting with the Chief Appraiser and Board of Directors. He has noted numerous mistakes with appraised values, over ½ of residential properties are over appraised. He would to see LCAD be held responsible. At a property seminar meeting hosted by himself and other property owners they came up with three goals to address issues with LCAD: Equality, Transparency and Accountability.

Mayor Pearce thanked Mr. Bean for his presentation.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular City Council Meeting held on June 10 2024

Council member Pratus moved to approve the minutes as presented, the motion was seconded by Council member Keele, with a unanimous vote, the motion carried. (Kuehne absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance to amend Appendix A “Fee Schedule” Chapter 38 Fire Prevention and Protection, Article I, Mitigation Rates, repealing any inconsistent provisions; providing and establishing an effective date

Mayor Pro Tem Morris moved to approve the consent agenda as presented, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne absent)

4.0	BOARDS/DEPARTMENT REPORT
4.1	<p>Monica Wright, IT Director (17 years) presented the annual Information Systems Report</p> <p>Staff: Kristy Acevedo, System Administrator (7 years) TSM Consulting Services, Inc. Technology Consultant (16 years)</p> <ul style="list-style-type: none"> ➤ The IT department strives to provide complete information technology-based support for all city departments, in the most cost-effective manner to facilitate reliability, availability and security of the city’s technology. ➤ Presented an overview of System Management ➤ Presented an FY comparison of helpdesk tickets, social media and website followers and views. ➤ IT Annual Budget breakdown ➤ Highlighted FY 23-24 Major Projects Completed ➤ Presented City of Lampasas Internet improvements (fiber routes, dedicated and secondary)
5.0	ROUTINE MATTERS
5.1	City Manager Operational Report

281 Ryan reports that although TxDOT contractors have made good progress on the intersection of US 281 and EE Ohnmeiss, the opening of Business 281 will be delayed by approximately 2 weeks. The delay is primarily due to weather in May and June, which will push the opening of the intersection to the first part of July. The City will also be relocating some electric feeds and transformer locations in Brook Park as a result of the project, as well as modification to the water feature in the Ruth Eakin Amphitheater.

Hostess House As a reminder, the ground breaking ceremony for the Hostess House renovation will be held on June 26th at 9:00 a.m. Staff and consultants have been meeting with the contractor every two weeks and reviewing and approving material and construction submittals and Requests for Information (“RFI”). As reported, the Notice to Proceed (“NTP”) is still on schedule for July 1, 2024 with a contracted time for substantial completion at 180 days.

Water	The disinfection conversion to free chlorine has been less than effective initially due to reduced pumping from Central Texas Water Supply Corporation (“CTWSC”) due to fouled raw water screens, and lack of chlorine inputs and flushing by Kempner Water Supply Corporation (“KWSC”). Previous burns, that ultimately benefited distribution lines and TTHM levels, were only possible due to the coordinated efforts of all systems. The City is hopeful efforts by CTWSC and KWSC will match the City’s for a successful and effective burn. Staff remains in close contact with our partners to the east and is hopeful the burn will have positive results.
Rural Transportation	Judge Hoyer advised City staff that the recent request from the more urban areas of the Transportation District (Bell, Coryell, and Milam Counties) to form a separate district has been vetted by TxDOT and may proceed. After consultation with the City, the urban district will also include Lampasas County and the City of Lampasas. Staff did advocate for inclusion due to the importance of the US 190 corridor, and the link between Lampasas (contractors, healthcare, services and employment) and communities to the east. In FY 2024 the City did participate financially with the County to maintain service levels, however; current requests for funding have not been requested nor determined.
LEDC	The Lampasas Economic Development Corporation met on June 19 th to discuss their FY 2025 budget, strategies for marketing the Business Park, and the current Board vacancy. Additionally, the Board discussed the postponed joint meeting with City Council and based on availability, requested consideration for July 15 th . The Board is hopeful the budget will be prepared and available for Council consideration after their July 17 th regular meeting.
Trash	The City conducted a Solid Waste pre-bid meeting on June 18 th with three potential bidders in attendance. The City reviewed basic conditions of a potential contract and provided answers to Requests for Information (“RFI”) including number and frequency of commercial services and general terms. There was a request for changing the date for submittal of proposal from July 2 nd to July 9 th , and staff is currently assessing the request and will make notification to all potential bidders if there is a date change. Staff should be prepared to have Council consider bids and award on July 22 nd . The current contract for Solid Waste Services expires in May 2025.

5.2	MAYOR’S COMMENTS
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Mayor Pearce spoke about the loss of Council member Williamson and how he loved this community. Mr. Williamson served on the Park and Recreation Advisory Board from 1992 until he was elected to serve on City Council in 2014. He was a member of the Capital Improvement Program Committee (CIP) since 2007, he volunteered regularly at the Cemetery, was instrumental in the creation of the CERT Committee and spent many years on the Downtown Square Association Board. He set the bar high, fought for the citizens and knew the importance of responsible fiscal spending. We are all better off just from knowing Chuck Williamson. Prayers to his family and loved ones.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding a lease agreement between the County of Lampasas Rodeo Association and City of Lampasas regarding use of the 580 Sports Complex Rodeo Arena
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Mayor Pro Tem Morris moved to approve the lease agreement between the County of Lampasas Rodeo Association and City of Lampasas regarding use of the 580 Sports Complex Rodeo Arena, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne absent)

7.2	Discussion and acceptance of the FY 2025-2029 CIP Report
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Council member Keele moved to accept the FY 2025-2029 CIP Report, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne absent)

7.3	Discussion and possible action regarding the final payment of the APCO IntelliComm Guidecard System & EMD Program as defined in the Interlocal Agreement with Lampasas County in the amount of \$11,358.61.
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Mayor Pro Tem Morris moved to approve the final payment of the APCO IntelliComm Guidecard System & EMD Program as defined in the Interlocal Agreement with Lampasas County in the amount of \$11,358.61, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Kuehne absent)

7.4	Discussion and possible action regarding the Lampasas Central Appraisal District (LCAD) FY 24/25 Budget.
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There was no action taken on this item. The next public hearing is scheduled for July 11, 2024.

7.5	Discussion and possible action to upgrade from the current Xerox V180 Printer/Copier to a new Canon Image Press Lite C270 Office Printer/Copier for the City Administration Building.
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Mayor Pro Tem Morris moved to approve the upgrade from the current Xerox V180 Printer/Copier to a new Canon Image Press Lite C270 Office Printer/Copier for the City Administration Building, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne absent)

7.6	Discussion and possible action to consider appointment to fill vacancy on LEDC Board.
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Mayor Pearce moved to appoint Council member Pratus to fill the vacancy on the LEDC board, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried. (Kuehne absent)

Adjourn into Executive Session- Mayor Pro Tem Morris moved to adjourn into Executive Session at 7:51 pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Kuehne absent)

EXECUTIVE SESSION	
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The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	
8.1	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities

8.2	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.3	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Secretary; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.4	Adjourn executive session and reconvene Regular Session

Assistant City Manager Ward left Executive Session at 8:10 pm, City Manager deGraffenried left the Executive Session at 8:30 p.m.; City Secretary Sims was called into Executive Session at that time. Mrs. Sims left Executive Session at 8:45, Mr. DeGraffenried returned until 9:25 p.m.; when Council adjourned Executive Session and returned to Regular Session.

REGULAR SESSION	
9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken on items discussed during Executive Session.

Adjourn – Council member Pratus moved to adjourn at 9:27 p.m., the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Kuehne absent)

PASSED AND APPROVED this _____ day of _____, 2024.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary