

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, July 22, 2024  
5:30 p.m. Special Session  
6:00 p.m. Regular Session**

***(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)***

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, July 22, 2024 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**SPECIAL SESSION  
5:30 p.m.**

- I. Call to order Special Session

Adjourn into Executive Session

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

- II. Section 551.071 (1), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body

Adjourn executive session and reconvene Special Session

**SPECIAL SESSION**

Action on Executive Session Items

- III. Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn Special Session

**WORKSHOP SESSION**

1. Call to order Workshop Session
2. Discussion regarding FY 2025 Budget. *pgs. 5-6*
3. Discussion regarding the bid of the 2<sup>nd</sup> Street Roadway Improvements Project. *pgs.7-12*
4. Discussion regarding Short Term Rentals. *pgs.13-14*

5. Discussion regarding Wayfinding Sign Project Bids *pgs. 15-20*
6. Discussion regarding any item on the regular agenda
7. Adjourn Workshop Session

<b>REGULAR SESSION</b>
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**ANNOUNCEMENTS**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	<b>PUBLIC HEARINGS/CITIZEN COMMENTS</b>	<b>PAGES</b>
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments to consider approval, denial, or approval with modifications to consider granting a replat with variances for lots 1 and 2; for properties generally located at 703 W. Avenue C and 408 N. Spring Street, Lampasas, Texas Lampasas County.	21-24
1.4	Public hearing to receive citizen comments to consider approval, denial, or approval with modifications a specific use permit for an accessory dwelling in an area zoned Single Residential Family-20 “SF-20” described as .94 acres, LHW Johnson survey; commonly known as 17 Deb Lynn.	25-28

2.0	<b>MINUTES</b>	<b>PAGES</b>
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on June 24, 2024	29-36

3.0	<b>CONSENT AGENDA</b>	<b>PAGES</b>
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from June 1, 2024-June 30, 2024.	37-46
3.2	Discussion and possible action regarding the May 2024 Investment report.	47-66

4.0	<b>BOARDS/DEPARTMENT REPORTS</b>	<b>PAGES</b>
4.1	<ol style="list-style-type: none"> <li>1. Parks and Recreation Monthly Report (August)</li> <li>2. Information Systems Monthly Report</li> <li>3. Library Monthly Report</li> <li>4. Golf Course Monthly Report</li> <li>5. Municipal Court Monthly Report</li> <li>6. City Secretary Monthly Report</li> <li>7. Utility Billing and Collections Monthly Report</li> </ol>	67-90

	8. Public Works Monthly Report for Electric, Streets, Water/Wastewater 9. Police Department Monthly Report 10. Building Official Monthly Report 11. Economic Development Monthly Report 12. Fire Department Monthly Report	
5.0	<b>ROUTINE MATTERS</b>	PAGES
5.1	<b>CITY MANAGER'S OPERATIONAL REPORT</b> <ul style="list-style-type: none"> <li>• Cyber-Security</li> <li>• Golf Course</li> <li>• WWTF Funding</li> <li>• AFNA</li> <li>• Western Culvert</li> <li>• Hamilton EMS</li> <li>• Food Trucks</li> <li>• TDEM Funding</li> <li>• Campbell Park</li> <li>• Gateway Signage</li> </ul>	91-94
5.2	<b>MAYOR'S COMMENTS</b>	N/A

6.0	<b>UNFINISHED BUSINESS</b>	N/A
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7.0	<b>NEW BUSINESS</b>	PAGES
7.1	Discuss and consider the selection of winner of the website photo contest entry	95-100
7.2	Discussion and possible action regarding the ratification of purchase to repair 48 strands of damaged fiber optic cable that runs aerial on City owned utility poles to W/WW, Animal Shelter, Collection Center and Public Works Barn in the amount of \$10,560.00.	101-102
7.3	Discussion and possible action to approve a Culpepper and Meriwether Circus, sponsored by the Lampasas Kiwanis Club to be held on October 7, 2024.	103-112
7.4	Discussion and possible action to reappoint Mayor Pro Tem Morris to the Golf Course Advisory Board.	113-114
7.5	Discussion and possible action regarding the award of the 2 <sup>nd</sup> Street Roadway Improvements Project to the lowest bidder, JHL Construction, in the amount of \$653,451.64 for the base bid and \$178,257.55 for the additional alternate bid, for a total of \$831,709.19.	115-116
7.6	Discussion and possible action regarding selection of contractor for Solid Waste Contract beginning in May 2025.	117-122
7.7	Discussion and possible action to consider approval, denial, or approval with modifications in granting a replat with variances for lots 1 and 2; for properties generally located at 703 W. Avenue C and 408 N. Spring Street, Lampasas, Texas Lampasas County.	123-124
7.8	Discussion and possible action to consider approval, denial, or approval with modifications the first reading of an Ordinance for a specific use permit for an accessory dwelling in an area zoned Single Residential Family-20 "SF-20" described as .94 acres, LHW Johnson survey; commonly known as 17 Deb Lynn	125-126
7.9	Discussion and possible action to consider an Interlocal Cooperation Agreement between the City of Lampasas Fire Department and the City of Lometa to provide fire protection, inspection and investigation services.	127-134

7.10	Discussion and possible action to consider closing Western Street from Second to Third from 8:00 am Saturday, September 21, 2024-Sunday, September 22, 2024 through noon for set-up, breakdown and cleanup and to close Second for through traffic during the Western-on-Western Street fundraising event for the Lampasas County Museum on Saturday, September 21, 2024 from 5:00 pm – 10:00 pm.	135-140
7.11	Discussion and possible action regarding the renewal of the City’s Health Insurance Coverage for City Employees with Scott & White Health Plan for October 1, 2024-September 30, 2025 and authorize the City Manager to execute related documents.	141-144
7.12	Discussion and possible action regarding the renewal of the City’s Dental and Vision Insurance Coverage for City’s Employees with Principal for October 1, 2024-September 30, 2025and authorize the City Manager to execute related documents.	145-148
7.13	Discussion and possible action to consider testing services provided by Rock Engineering and Testing Laboratory, LLC for the third-party testing for the Hostess House Renovation Project in an amount not to exceed \$14,774.00.	149-158
7.14	Discussion and possible action regarding the Lampasas Central Appraisal District (LCAD) FY 24/25 Budget.	159-172

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 19 day of July 2024 at 3:15

Becky Sims  
Becky Sims, City Secretary



City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding FY 2025 Budget

**Requested By:** Finley deGraffenried, City Manager

**Submitted By:** Finley deGraffenried, City Manager

**Date Submitted:** July 16, 2024

**For the Agenda of:** July 22, 2024

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

This item has been placed on the Workshop agenda to provide Council with the initial budget numbers and to possibly discuss tentative dates for budget workshops and departmental presentations.

**Recommendation:**

Discussion Only

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City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion regarding the bid of the 2<sup>nd</sup> Street Roadway Improvements Project. The lowest bidder was JHL Construction, in the amount of \$653,451.64 for the base bid and \$178,257.55 for the additional alternate bid, for a total of \$831,709.19.

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: July 2, 2024

For the Agenda of: July 8, 2024

**Procurement and Funding Statement:**

The funds for this Project will be partially paid from the GL account 10-551-5545 Streets (Capital Outlay) in the amount of \$653,451.64 and GL account 35 (Cares Act) in the amount of \$178,257.55. Funding will possibly require an increase in 551-5545 budget amount depending on the timing of the project initiation.

Attachments: Engineer's Letter of Recommendation and Bidder List

**Summary Statement:**

The 2<sup>nd</sup> Street Roadway Improvements Project is a complete rebuild of 2<sup>nd</sup> Street, from Main Street to Pecan Street. This project includes ADA accessibility, sidewalk, new curb and gutter, and redesign of the actual roadway. This project will address the drainage concerns, as they relate to the failing concrete drainage structure on the north side of the roadway. The additional alternate design will add a needed waterline connection from 2<sup>nd</sup> Street to North St., within the Live Oak Street ROW. This is a water looping project that had previously been identified, with the opportunity to reduce installation costs by including this as an item in the project.

This project had 5 bidders, with the low bidder being JHL Construction, operating from Gatesville, Texas. The Engineer of Record has reviewed all bids and recommends JHL Construction for award of the project, based on item costs and review of positive references.

**Recommendation:**

Discussion Only

CITY OF LAMPASAS

BID OPENING DATE: 6/25/2024

TIME: 2:00 P.M.

LOCATION: CITY HALL

PROJECT CONSULTANTS: ECKERMANN ENGINEERING, INC.

LIQUIDATED DAMAGES: \$500.00 PER CALENDAR DAY

PROJECT: E. 2ND STREET ROADWAY IMPROVEMENTS

DURATION: 180 CALENDAR DAYS

RESPONSES: 5

BIDDER(S):		JHL CONSTRUCTION	GAGE & CADE CONSTRUCTION, LLC	JR WEST TEXAS CONCRETE, LLC			
LOCATION:		Gatesville, TX	Bertram, TX	Rice, TX			
GUARANTEE: BB-Bid Bond		BB	BB	BB			
CC-Cashiers Check		0	0	0			
CTC-Cert. Chk.							
ADDENDA ACKNOWLEDGED							
BASE BID							
ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	5160	SY	REMOVE EXISTING ASPHALT AND BASE	\$9.76	\$ 50,361.60	\$12.50	\$ 64,500.00
2	475	SY	REMOVE EXISTING CONCRETE PAVEMENT/VALLEY GUTTER	\$17.00	\$ 8,075.00	\$21.60	\$ 10,260.00
3	784	SY	REMOVE EXISTING CONCRETE SIDEWALK	\$21.60	\$ 16,934.40	\$39.00	\$ 30,576.00
4	30	SY	REMOVE GRAVEL DRIVE	\$5.00	\$ 150.00	\$41.50	\$ 1,245.00
5	1329	LF	REMOVE CURB AND GUTTER	\$8.80	\$ 11,695.20	\$19.75	\$ 26,247.75
6	392	LF	REMOVE/ABANDON EXISTING STORM DRAIN CULVERT	\$30.00	\$ 11,760.00	\$12.00	\$ 4,704.00
7	1	EA	REMOVE STORM DRAIN INLET	\$2,000.00	\$ 2,000.00	\$2,140.00	\$ 2,140.00
8	6056	SY	REWORK EXISTING SUBGRADE (6" MINIMUM DEPTH)	\$2.50	\$ 15,140.00	\$3.00	\$ 18,168.00
9	6056	SY	8" CRUSHED LIMESTONE BASE (TXDOT ITEM 247, TYPE A, GRADE 1-2)	\$16.00	\$ 98,896.00	\$15.00	\$ 90,840.00
10	6056	SY	TENSAR TX-5 GEOGRID	\$5.80	\$ 35,124.80	\$3.00	\$ 18,168.00
11	5049	SY	3" HMAC PAVEMENT (TXDOT ITEM 340, TYPE D)	\$25.36	\$ 128,042.64	\$27.50	\$ 138,847.50
12	1553	LF	CONCRETE CURB AND GUTTER	\$37.00	\$ 57,461.00	\$35.80	\$ 55,597.40
13	704	SY	CONCRETE SIDEWALKS (4")	\$67.50	\$ 47,520.00	\$74.00	\$ 52,096.00
14	12	SY	CONCRETE DRIVEWAYS (6")	\$147.00	\$ 1,764.00	\$222.25	\$ 2,667.00
15	264	SY	CONCRETE DRIVEWAYS (7")	\$124.00	\$ 32,736.00	\$126.75	\$ 33,462.00
16	213	SY	CONCRETE VALLEY GUTTER	\$82.00	\$ 17,466.00	\$72.50	\$ 15,442.50
17	1	EA	5' CURB INLET	\$5,000.00	\$ 5,000.00	\$3,640.00	\$ 3,640.00
18	1	EA	10' CURB INLET	\$7,500.00	\$ 7,500.00	\$4,930.00	\$ 4,930.00
19	31	LF	18" RCP STORM DRAIN	\$175.00	\$ 5,425.00	\$152.00	\$ 4,712.00
20	2	EA	SIDEWALK CURB RAMP (TYPE 1)	\$1,800.00	\$ 3,600.00	\$2,495.00	\$ 4,990.00
21	13	EA	SIDEWALK CURB RAMP (TYPE 7)	\$1,800.00	\$ 23,400.00	\$2,530.00	\$ 32,890.00
22	7	EA	SIDEWALK CURB RAMP (TYPE 10)	\$2,000.00	\$ 14,000.00	\$2,535.00	\$ 17,745.00
23	5	EA	ADJUST EXISTING MANHOLE TO FINISHED PAVEMENT ELEVATION	\$1,800.00	\$ 9,000.00	\$680.00	\$ 3,400.00
24	1	EA	ADJUST EXISTING MANHOLE TO FINISHED PAVEMENT ELEVATION	\$1,000.00	\$ 1,000.00	\$680.00	\$ 680.00
25	1	EA	ADJUST EXIST WATER VALVE TO FINISHED PAVEMENT ELEVATION	\$1,000.00	\$ 1,000.00	\$680.00	\$ 680.00
26	2	EA	REMOVE EXISTING STREET SIGN	\$250.00	\$ 500.00	\$680.00	\$ 1,360.00
27	3	EA	RELOCATE EXISTING STREET SIGN	\$400.00	\$ 1,200.00	\$680.00	\$ 2,040.00

BIDDER(S):		JHL CONSTRUCTION		GAGE & CADE CONSTRUCTION, LLC		JR WEST TEXAS CONCRETE, LLC								
28	2	EA	STREET SIGN (POZ-LOC SOCKET SYSTEM BASE)	\$400.00	\$	800.00	\$	\$2,300.00	\$	4,600.00				
29	1	LS	EROSION CONTROLS AND TREE PROTECTION FENCING	\$6,000.00	\$	6,000.00	\$	\$2,400.00	\$	2,400.00				
30	1	LS	SIGNS, BARRICADES, AND TRAFFIC CONTROL DEVICES	\$9,900.00	\$	9,900.00	\$	\$39,500.00	\$	39,500.00				
31	1	LS	MOBILIZATION	\$32,000.00	\$	32,000.00	\$	\$25,000.00	\$	25,000.00				
SUBTOTAL BASE BID				\$	\$	653,451.64	\$	\$	\$	713,328.15				
ADD ALTERNATE 1														
1	785	LF	6" C-900 (DR 18) PVC WATER PIPE BY OPEN CUT	\$142.50	\$	111,862.50	\$	\$121.00	\$	94,885.00	\$	\$85.00	\$	66,725.00
2	3	EA	6" GATE VALVES	\$2,080.00	\$	6,240.00	\$	\$2,900.00	\$	8,700.00	\$	\$2,500.00	\$	7,500.00
3	1	EA	8" GATE VALVES	\$3,250.00	\$	3,250.00	\$	\$3,800.00	\$	3,800.00	\$	\$3,500.00	\$	3,500.00
4	1	EA	REMOVE EXISTING FIRE HYDRANT ASSEMBLY	\$1,785.00	\$	1,785.00	\$	\$1,900.00	\$	1,900.00	\$	\$3,500.00	\$	3,500.00
5	3	EA	FIRE HYDRANT ASSEMBLY	\$10,800.00	\$	32,400.00	\$	\$8,700.00	\$	26,100.00	\$	\$7,500.00	\$	22,500.00
6	0.25	EA	DI FITTINGS	\$25,557.00	\$	6,389.25	\$	\$13,300.00	\$	3,325.00	\$	\$20,000.00	\$	5,000.00
7	785	LF	TRENCH SAFETY	\$4.88	\$	3,830.80	\$	\$2.40	\$	1,884.00	\$	\$1.63	\$	1,279.55
8	1	LS	EROSION CONTROLS AND TREE PROTECTION FENCING	\$3,600.00	\$	3,600.00	\$	\$3,500.00	\$	3,500.00	\$	\$3,500.00	\$	3,500.00
9	1	LS	MOBILIZATION	\$8,900.00	\$	8,900.00	\$	\$7,200.00	\$	7,200.00	\$	\$12,500.00	\$	12,500.00
SUBTOTAL ADD ALTERNATE 1				\$	\$	178,257.55	\$	\$	\$	151,394.00	\$	\$	\$	126,004.55
TOTAL AMOUNT BID				\$	\$	831,709.19	\$	\$	\$	864,722.15	\$	\$	\$	1,009,417.95

**CITY OF LAMPASAS**  
**BID OPENING DATE: 6/25/2024**  
**TIME: 2:00 P.M.**  
**LOCATION: CITY HALL**

**PROJECT CONSULTANTS: ECKERMANN ENGINEERING, INC.**

**LIQUIDATED DAMAGES: \$500.00 PER CALENDAR DAY**

**PROJECT: E. 2ND STREET ROADWAY IMPROVEMENTS**  
**DURATION: 180 CALENDAR DAYS**  
**RESPONSES: 5**

<b>BIDDER(S):</b>	JERDON ENTERPRISE, LP Stafford, TX	CENTRAL TEXAS SITE PREP, LLC Buda, TX
<b>LOCATION:</b>	BB	BB
<b>GUARANTEE:</b> BB-Bid Bond CC-Cashiers Check CTC-Cert. Chk.	0	0

**ADDENDA ACKNOWLEDGED**

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	JERDON ENTERPRISE, LP		CENTRAL TEXAS SITE PREP, LLC	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	5160	SY	REMOVE EXISTING ASPHALT AND BASE	\$20.00	\$ 103,200.00	\$14.00	\$ 72,240.00
2	475	SY	REMOVE EXISTING CONCRETE PAVEMENT/VALLEY GUTTER	\$14.00	\$ 6,650.00	\$29.00	\$ 13,775.00
3	784	SY	REMOVE EXISTING CONCRETE SIDEWALK	\$13.75	\$ 10,780.00	\$29.00	\$ 22,736.00
4	30	SY	REMOVE GRAVEL DRIVE	\$5.50	\$ 165.00	\$50.00	\$ 1,500.00
5	1329	LF	REMOVE CURB AND GUTTER	\$3.00	\$ 3,987.00	\$18.00	\$ 23,922.00
6	392	LF	REMOVE/ABANDON EXISTING STORM DRAIN CULVERT	\$25.50	\$ 9,996.00	\$30.00	\$ 11,760.00
7	1	EA	REMOVE STORM DRAIN INLET	\$2,100.00	\$ 2,100.00	\$3,200.00	\$ 3,200.00
8	6056	SY	REWORK EXISTING SUBGRADE (6" MINIMUM DEPTH)	\$4.40	\$ 26,646.40	\$6.00	\$ 36,336.00
9	6056	SY	8" CRUSHED LIMESTONE BASE (TXDOT ITEM 247, TYPE A, GRADE 1-2)	\$37.00	\$ 224,072.00	\$48.00	\$ 290,688.00
10	6056	SY	TENSAR TX-5 GEOGRID	\$4.40	\$ 26,646.40	\$5.00	\$ 30,280.00
11	5049	SY	3" HMAC PAVEMENT (TXDOT ITEM 340, TYPE D)	\$33.00	\$ 166,617.00	\$28.00	\$ 141,372.00
12	1553	LF	CONCRETE CURB AND GUTTER	\$32.00	\$ 49,696.00	\$38.00	\$ 59,014.00
13	704	SY	CONCRETE SIDEWALKS (4")	\$99.00	\$ 69,696.00	\$56.00	\$ 39,424.00
14	12	SY	CONCRETE DRIVEWAYS (6")	\$151.00	\$ 1,812.00	\$150.00	\$ 1,800.00
15	264	SY	CONCRETE DRIVEWAYS (7")	\$159.00	\$ 41,976.00	\$90.00	\$ 23,760.00
16	213	SY	CONCRETE VALLEY GUTTER	\$125.00	\$ 26,625.00	\$85.00	\$ 18,105.00
17	1	EA	5' CURB INLET	\$9,700.00	\$ 9,700.00	\$5,000.00	\$ 5,000.00
18	1	EA	10' CURB INLET	\$7,190.00	\$ 7,190.00	\$5,000.00	\$ 5,000.00
19	31	LF	18" RCP STORM DRAIN	\$150.00	\$ 4,650.00	\$80.00	\$ 2,480.00
20	2	EA	SIDEWALK CURB RAMP (TYPE 1)	\$1,220.00	\$ 2,440.00	\$1,950.00	\$ 3,900.00
21	13	EA	SIDEWALK CURB RAMP (TYPE 7)	\$1,750.00	\$ 22,750.00	\$1,950.00	\$ 25,350.00
22	7	EA	SIDEWALK CURB RAMP (TYPE 10)	\$1,875.00	\$ 13,125.00	\$1,950.00	\$ 13,650.00
23	5	EA	ADJUST EXISTING MANHOLE TO FINISHED PAVEMENT ELEVATION	\$305.00	\$ 1,525.00	\$1,700.00	\$ 8,500.00
24	1	EA	ADJUST EXISTING MANHOLE TO FINISHED PAVEMENT ELEVATION	\$110.00	\$ 110.00	\$1,600.00	\$ 1,600.00
25	1	EA	ADJUST EXIST WATER VALVE TO FINISHED PAVEMENT ELEVATION	\$95.00	\$ 95.00	\$1,600.00	\$ 1,600.00
26	2	EA	REMOVE EXISTING STREET SIGN	\$280.00	\$ 560.00	\$250.00	\$ 500.00
27	3	EA	RELOCATE EXISTING STREET SIGN	\$620.00	\$ 1,860.00	\$275.00	\$ 825.00

BIDDER(S):		JERDON ENTERPRISE, LP		CENTRAL TEXAS SITE PREP, LLC	
28	2	EA	\$112.00	\$224.00	\$2,000.00
29	1	LS	\$30,981.00	\$30,981.00	\$15,960.00
30	1	LS	\$12,500.00	\$12,500.00	\$14,500.00
31	1	LS	\$56,500.00	\$56,500.00	\$37,500.00
SUBTOTAL BASE BID			\$934,874.80		\$928,277.00
ADD ALTERNATE 1					
1	785	LF	\$98.00	\$76,930.00	\$74,575.00
2	3	EA	\$3,075.00	\$9,225.00	\$9,000.00
3	1	EA	\$3,750.00	\$3,750.00	\$4,000.00
4	1	EA	\$875.00	\$875.00	\$6,500.00
5	3	EA	\$13,200.00	\$39,600.00	\$12,000.00
6	0.25	EA	\$17,750.00	\$4,437.50	\$18,496.00
7	785	LF	\$6.00	\$4,710.00	\$22.00
8	1	LS	\$500.00	\$500.00	\$15,960.00
9	1	LS	\$5,646.00	\$5,646.00	\$37,500.00
SUBTOTAL ADD ALTERNATE 1			\$145,673.50		\$205,429.00
TOTAL AMOUNT BID			\$1,080,548.30		\$1,133,706.00



July 1, 2024

Mr. Ryan Ward  
Assistant City Manager  
City of Lampasas  
312 E. 3<sup>rd</sup> Street  
Lampasas, Texas 76550

RE: **East 2nd Street Roadway Improvements  
Recommendation of Award Letter**

Dear Mr. Ward:

We have reviewed the bid and checked references provided by the apparent low bidder, JHL Construction.

JHL Construction has not previously performed any work for the City of Lampasas to my knowledge. In checking references, I contacted Donald Wetzel who is a Project Manager with the City of Killeen. Mr. Wetzel indicated that JHL Construction performed quality work and worked very efficiently in completing the project. He would not hesitate to use them again if given the opportunity.

Based on my review of JHL's project experience and in speaking with the above-mentioned reference, we recommend acceptance of the low bidder.

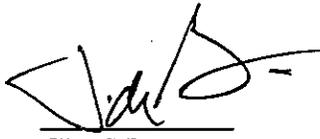
Prior to proceeding with this project, it is recommended that the City of Lampasas seek legal review of the contract between the client and the construction contractor, including review of the bonding company's qualifications, financial status, and ability to provide bonding services in the project's jurisdiction.

Sincerely,

**ECKERMANN ENGINEERING, INC.**

A handwritten signature in blue ink that reads 'Derrek Eckermann'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Derrek Eckermann, P.E.  
President

  
City ManagerITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding Short Term Rentals.

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** July 16, 2024

**For the Agenda of:** July 22, 2024

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

At the June 2, 2024 Council Meeting, Staff advised of letters being prepared to send to owners of STR to inform about Hotel Occupancy Tax payment requirements. Council directed Staff to work on regulatory requirements for Short Term Rentals in lieu of stand-alone letter. Between September 2022 and January 2024 Staff identified approximately 6 short term rentals located inside the city limits of Lampasas, as of today there are approximately 13 short term rentals. This item has been placed on the agenda to discuss details of proposed Ordinance to include registration fees, parking, noise etc. as well as proposed HB 2665.

**Recommendation:**

Discussion and direction only.

*Things to consider about Short-Term Rentals, VRBO, Airbnb*

- What constitutes a short-term rental?
  - Less than 30 days
- Property owners registering property with the City
  - 30-45 days from adoption of Ordinance
  - Enforcement
  - Penalties for non-compliance
- Location/Zoning Districts
  - Residential
  - Commercial
  - Central Business District
  - STR Overlays
- Max Occupancy
  - Square Footage
  - Bedrooms/Sleeping areas (Life Safety)
- Parking
  - Available spaces
- Floor Plan
  - Egress/Ingress
  - Fire/Life Safety
  - ADA
- Site Plan
  - Amenities
  - Pools/Hot Tub (safety fencing)
- Fees
  - Registration Fees
    - \$100 max
- Available Rooftops
- Neighbors
  - Courtesy notice upon registration?
- Nuisance/Noise Consideration
- Quiet Time
- Enforcement
  - Staff Time/Resources
    - Track time and resources
- HOT Funds- *Example*
  - 7% of revenue
  - \$150 per night avg.
    - \$450.00 Fri, Sat & Sun
    - 7%=\$126.00 a month (\$1,512 annually per property)
- Contractor/Vendor- Annual Fees (\$7,500) *One example (in house- depending on volume)*

  
City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion regarding Wayfinding Sign Project Bids

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** January 3, 2024

**For the Agenda of:** January 22, 2024

**Procurement and Funding Statement:**

N/A

**Attachments: Bid Tab**

**Summary Statement:**

At the direction of Council at the January 22, 2024 meeting, staff moved forward with Studio 16:19 in preparation of bid package. The bid package was broken into phases with an overall cost for the entire project; which consists of (2) Gateway Signs, (3) Secondary Gateway Signs, (21) Wayfinding Signs and (8) TxDOT Mast Arm signs. The estimated cost presented by Studio 16:19 for the overall project based on similar projects and market costs was just under \$170,000; which included a 15% contingency.

The bid opening took place on July 9, with the overall project costs from \$455,000 to \$575,000. There were two bidders, one from Ratliff Hardscape out of Lewisville, Texas and one from Southwest Monument and Signs out of Cedar Park, Texas. Jonathan Wagner, Studio 16:19 and his team reviewed the bid packages and reached out to bidders to get a better understanding on the bid prices. The feedback included material and labor costs, general contractor services, mobilization costs, distance to install, hauling material, number of sites, mast arms and solar lighting. Staff, with recommendations from Studio 16:19, would like to redefine scope; prepare bid package for wayfinding signs only, then solicit quotations from local businesses for gateway signage. There may be some in house opportunities, as well, such as demo and ground prep. Staff will review bids in detail and seek Council direction on how to move forward.

**Recommendation:**

Discussion and direction only.

City of Lampasas

Wayfinding Project

July 9, 2024  
2:00 pm

Contractor Name	Total Project Amount	Phase 1	Phase 2	Phase 3	Addenda Acknowledged	Bid Bond
Rattiff hardscape	\$455,450	\$220,400	\$91,700	\$143,350	✓	✓
Fazzone Southwestmonument + sign	<del>\$194,500</del> ↳ \$571,600	\$194,500	\$218,630	\$163,470	✓	✓

**BID TAB**

PROJECT NAME: City of Lampasas - Signage Master Plan  
 PROJECT LOCATION: Lampasas, TX  
 OWNER: City of Lampasas  
 DATE: July 2024



**Base Bid**

Southwest Monument & Sign	Ratliff Hardscapes	Studio 16:19
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Bid Item	Approx Quantity	Unit	Item Description and Written Unit Price	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.01	1	LS	<u>Mobilization/General Conditions -</u>	\$ 15,930.00	\$ 15,930.00	\$ 75,600.00	\$ 75,600.00	\$ 10,000.00	\$ 10,000.00
1.02	1	LS	<u>Site Clearing/ Site Grading -</u>	\$ 4,520.00	\$ 4,520.00	\$ 1,300.00	\$ 1,300.00	\$ 10,000.00	\$ 10,000.00
1.03	1	LS	<u>Selective Demolition and Haul Off -</u>	\$ 4,860.00	\$ 4,860.00	\$ 1,950.00	\$ 1,950.00	\$ 10,000.00	\$ 10,000.00
1.04	1	MO	<u>Traffic Control -</u>	\$ 4,970.00	\$ 4,970.00	\$ 4,550.00	\$ 4,550.00	\$ 5,000.00	\$ 5,000.00
1.05	1	EA	<u>Primary Gateway Monument Sign @ HWY 190 -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 36,360.00	\$ 36,360.00	\$ 44,000.00	\$ 44,000.00	\$ 13,450.00	\$ 13,450.00
1.06	1	EA	<u>Downtown Gateway Monument Sign @ HWY 190 &amp; Western Ave. -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 30,040.00	\$ 30,040.00	\$ 34,000.00	\$ 34,000.00	\$ 17,410.00	\$ 17,410.00
1.07	8	EA	<u>TxDOT Wayfinding Signage (Signs #4-11), Including associated potential demolition/replacement of existing concrete, concrete base per TxDOT standards -</u> Turn-key with all related costs. No engineering and permitting required.	\$ 7,830.00	\$ 62,640.00	\$ 3,450.00	\$ 27,600.00	\$ 1,200.00	\$ 9,600.00
1.08	2	EA	<u>Illuminated Mast-Arm Signage (4th St. &amp; Key Ave.), Including associated mounting fixtures -</u> Turn-key with all related costs. Permitting Required. No engineering required.	\$ 15,460.00	\$ 30,920.00	\$ 1,570.00	\$ 3,140.00	\$ 2,000.00	\$ 4,000.00
1.09	1	LS	<u>Revegetation of all disturbed areas w/ bermuda sod and temporary irrigation -</u>	\$ 4,340.00	\$ 4,340.00	\$ 5,850.00	\$ 5,850.00	\$ -	\$ -
<b>Subtotal Base Bid</b>				\$	<b>194,580.00</b>	\$	<b>197,990.00</b>	\$	<b>75,460.00</b>
				\$	96,780.00	\$	182,180.00		
				\$	97,800.00	\$	273,270.00		
<b>Total Base Bid</b>				\$	<b>194,580.00</b>	\$	<b>197,990.00</b>	\$	<b>83,006.00</b>
Notes									

- VE Options
- Items of Concern
- Low Bid Item
- High Bid Item

**BID TAB**

PROJECT NAME: **City of Lampasas - Signage Master Plan**  
 PROJECT LOCATION: **Lampasas, TX**  
 OWNER: **City of Lampasas**  
 DATE: **July 2024**



**Add Alternate 1: Phase 2**

Southwest Monument & Sign	Ratliff Hardscapes	Studio 16:19
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Bid Item	Approx Quantity	Unit	Item Description and Written Unit Price	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
2.01	1	LS	<u>Mobilization/General Conditions -</u>	\$ 16,210.00	\$ 16,210.00	\$ 41,400.00	\$ 41,400.00	\$ 10,000.00	\$ 10,000.00
2.02	1	LS	<u>Site Clearing/ Site Grading -</u>	\$ 3,360.00	\$ 3,360.00	\$ 1,300.00	\$ 1,300.00	\$ 10,000.00	\$ 10,000.00
2.03	1	MO	<u>Traffic Control -</u>	\$ 5,320.00	\$ 5,320.00	\$ 4,550.00	\$ 4,550.00	\$ 2,500.00	\$ 2,500.00
2.04	1	EA	<u>Downtown Gateway Monument Sign @ Creek St. -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 22,680.00	\$ 22,680.00	\$ 21,000.00	\$ 21,000.00	\$ 11,450.00	\$ 11,450.00
2.05	5	EA	<u>Downtown Wayfinding Signage (Signs #16-20), Including associated potential demolition/replacement of existing concrete, concrete base per TxDOT standards -</u> Turn-key with all related costs. No engineering and permitting required.	\$ 14,160.00	\$ 70,800.00	\$ 1,600.00	\$ 8,000.00	\$ 4,250.00	\$ 21,250.00
2.06	6	EA	<u>Illuminated Mast-Arm Signage (Key Ave. @ 3rd St. - North Ave.), Including associated mounting fixtures -</u> Turn-key with all related costs. Permitting Required. No engineering required.	\$ 15,460.00	\$ 92,760.00	\$ 1,600.00	\$ 9,600.00	\$ 2,000.00	\$ 12,000.00
2.07	1	LS	<u>Revegetation of all disturbed areas w/ bermuda sod and temporary irrigation -</u>	\$ 3,500.00	\$ 3,500.00	\$ 5,850.00	\$ 5,850.00	\$ -	\$ -
<b>Subtotal Add Alt 1</b>					\$ 214,630.00		\$ 91,700.00		\$ 55,200.00
Materials									
All Other Charges									
<b>Total Add Alt 1</b>					\$ 214,630.00		\$ 91,700.00		\$ 60,720.00
Notes									

- VE Options
- Items of Concern
- Low Bid Item
- High Bid Item

# BID TAB

PROJECT NAME: City of Lampasas - Signage Master Plan  
 PROJECT LOCATION: Lampasas, TX  
 OWNER: City of Lampasas  
 DATE: July 2024



## Add Alternate 2: Phase 3

Southwest Monument & Sign	Ratliff Hardscapes	Studio 16:19
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Bid Item	Approx Quantity	Unit	Item Description and Written Unit Price	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
3.01	1	LS	<u>Mobilization/General Conditions -</u>	\$ 15,080.00	\$ 15,080.00	\$ 40,000.00	\$ 40,000.00	\$ 10,000.00	\$ 10,000.00
3.02	1	LS	<u>Site Clearing/ Site Grading -</u>	\$ 4,520.00	\$ 4,520.00	\$ 1,300.00	\$ 1,300.00	\$ 10,000.00	\$ 10,000.00
3.03	1	MO	<u>Traffic Control -</u>	\$ 4,200.00	\$ 4,200.00	\$ 4,550.00	\$ 4,550.00	\$ 5,000.00	\$ 5,000.00
3.04	1	EA	<u>Primary Gateway Monument Sign @ HWY 281 -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 36,360.00	\$ 36,360.00	\$ 20,600.00	\$ 20,600.00	\$ 13,450.00	\$ 13,450.00
3.05	1	EA	<u>Secondary Gateway Monument Sign @ Sports Complex -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 28,500.00	\$ 28,500.00	\$ 40,000.00	\$ 40,000.00	\$ 16,450.00	\$ 16,450.00
3.06	9	EA	<u>TxDOT Wayfinding Signage (Signs #A1-A2; 1-3; 12-15). Including associated potential demolition/replacement of existing concrete, concrete base per TxDOT standards -</u> Turn-key with all related costs. No engineering and permitting required.	\$ 7,830.00	\$ 70,470.00	\$ 3,450.00	\$ 31,050.00	\$ 1,200.00	\$ 10,800.00
3.07	1	LS	<u>Revegetation of all disturbed areas w/ bermuda sod and temporary irrigation -</u>	\$ 4,340.00	\$ 4,340.00	\$ 5,850.00	\$ 5,850.00	\$ -	\$ -
<b>Subtotal Add Alt 2</b>					\$ 163,470.00		\$ 143,350.00		\$ 65,700.00
Materials									
All Other Charges									
<b>Total Add Alt 2</b>					\$ 163,470.00		\$ 143,350.00		\$ 72,270.00
				Notes					

- VE Options
- Items of Concern
- Low Bid Item
- High Bid Item

**BID TAB**

PROJECT NAME: City of Lampasas - Signage Master Plan

PROJECT LOCATION: Lampasas, TX

OWNER: City of Lampasas

DATE: July 2024



**Individual Pricing Alternate: For Budgeting Only**

Southwest Monument & Sign

Ratliff Hardscape

Studio 16:19

Bid Item	Approx Quantity	Unit	Item Description and Written Unit Price	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
A.01	1	EA	<u>Primary Gateway Monument Sign -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 36,360.00	\$ 36,360.00	\$ 43,805.00	\$ 43,805.00	\$ 13,450.00	\$ 13,450.00
3.05	1	EA	<u>Secondary Gateway Monument Sign @ Sports Complex -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 28,500.00	\$ 28,500.00	\$ 39,200.00	\$ 39,200.00	\$ 16,450.00	\$ 16,450.00
3.05	1	EA	<u>Downtown Gateway Monument Sign @ HWY 190 &amp; Western Ave. -</u> Turn-key with all related costs. Engineering and permitting required.	\$ 30,400.00	\$ 30,400.00	\$ 33,500.00	\$ 33,500.00	\$ 17,410.00	\$ 17,410.00
3.05	1	EA	<u>Downtown Gateway Monument Sign-</u> Turn-key with all related costs. Engineering and permitting required.	\$ 22,680.00	\$ 22,680.00	\$ 21,000.00	\$ 21,000.00	\$ 11,450.00	\$ 11,450.00
3.06	1	EA	<u>TxDOT Wayfinding Signage, Including associated potential demolition/replacement of existing concrete, concrete base per TxDOT standards -</u> Turn-key with all related costs. No engineering and permitting required.	\$ 7,830.00	\$ 7,830.00	\$ 3,500.00	\$ 3,500.00	\$ 1,200.00	\$ 1,200.00
3.06	1	EA	<u>Downtown Wayfinding Signage, Including associated potential demolition/replacement of existing concrete, concrete base per TxDOT standards -</u> Turn-key with all related costs. No engineering and permitting required.	\$ 14,160.00	\$ 14,160.00	\$ 3,500.00	\$ 3,500.00	\$ 4,250.00	\$ 4,250.00
3.06	1	EA	<u>Illuminated Mast-Arm Signage, Including associated mounting fixtures -</u> Turn-key with all related costs. Permitting Required. No engineering required.	\$ 15,460.00	\$ 15,460.00	\$ 1,600.00	\$ 1,600.00	\$ 2,000.00	\$ 2,000.00
<b>Subtotal IPA</b>				\$	155,390.00	\$	146,105.00	\$	59,960.00
Materials									
All Other Charges									
<b>Total IPA</b>				\$	155,390.00	\$	146,105.00	\$	65,956.00
Notes									

- VE Options
- Items of Concern
- Low Bid Item
- High Bid Item

  
City Manager

ITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Public hearing to receive citizen comments to consider approval, denial, or approval with modifications to consider granting a replat with variances for lots 1 and 2; for properties generally located at 703 W. Avenue C and 408 N. Spring Street, Lampasas, Texas Lampasas County.

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** July 18, 2024

**For the Agenda of:** July 22, 2024

**Procurement and Funding Statement:**

N/A

**Attachments: Plat**

**Summary Statement:**

Mr. Victor Felan is asking for consideration of a replat with variances to the Single Residential Family-10 "SF-10" Zoning Regulation. The Zoning Board of Adjustment approved the requested variances at the June 25, 2024 meeting, with the condition that if the storage building or carport were to be removed, the new build would conform to the 6' setback.

The variances are as follows:

**Lot 1B (closest to alley)**

- Reduction in lot width from 80' to 65'
- Reduction in front yard setback from 25' to 2' to accommodate house & carport
- Reduction in side yard setback from 6' to 0' to accommodate shed and carport

**Lot 1A (closest to Spring Street)**

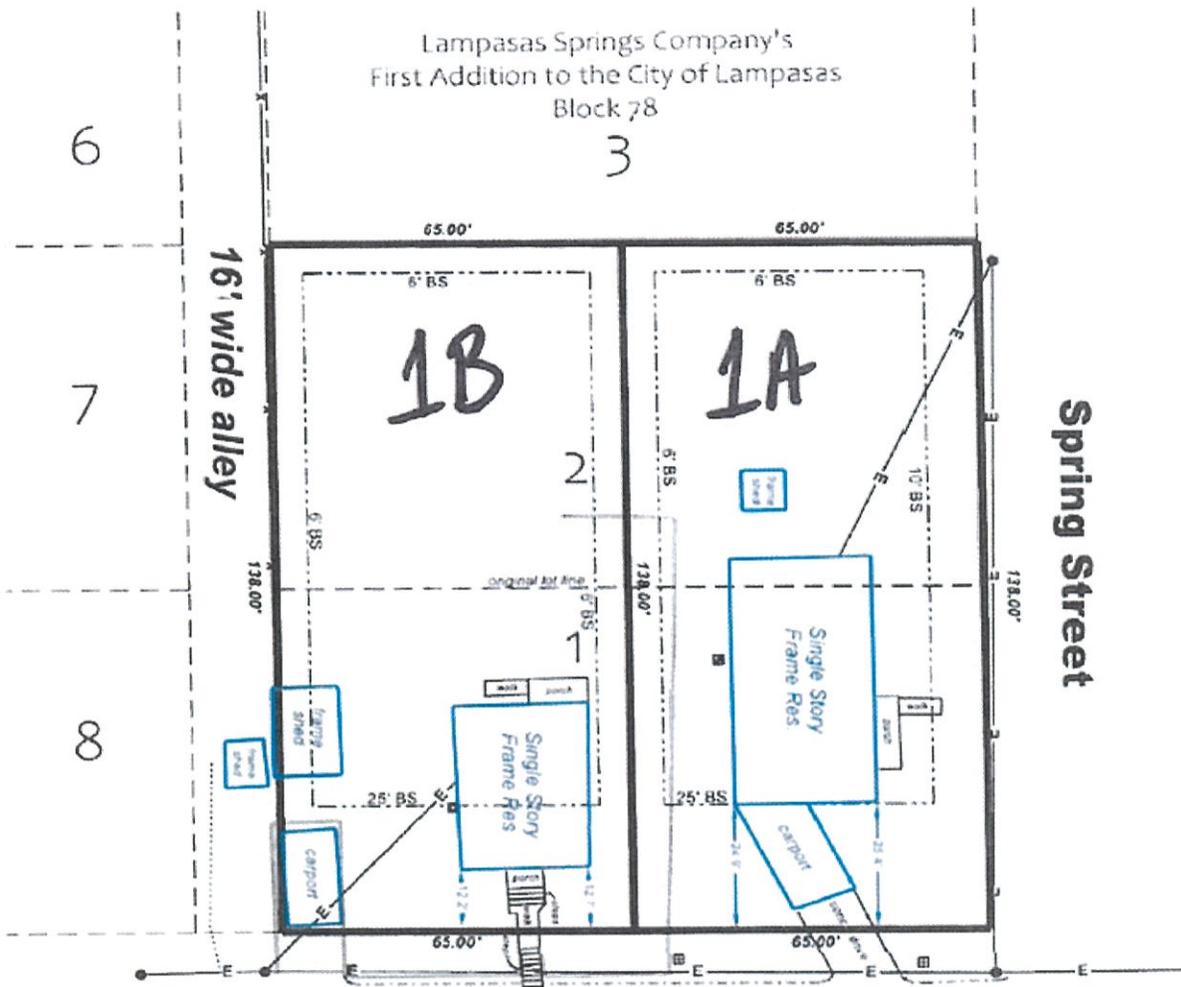
- Reduction in lot width from 80' to 65'
- Reduction in front yard setback from 25' to 4' to accommodate carport

The Planning Commission recommended approval of the replat at the July 11, 2024 meeting.

**Recommendation:**

Discussion Only

Lampasas Springs Company's  
 First Addition to the City of Lampasas  
 Block 78



6

3

7

8

16' wide alley

Spring Street

1B

1A

Single Story  
 Frame Res

Single Story  
 Frame Res

GARAGE

CARPORT

**A REPLAT OF  
LOT 1 AND LOT 2, BLOCK 78 OF LAMPASAS SPRINGS  
COMPANY'S FIRST ADDITION TO THE CITY OF LAMPASAS  
A SUBDIVISION IN THE CITY OF LAMPASAS, LAMPASAS COUNTY, TEXAS.**

STATE OF TEXAS §  
COUNTY OF LAMPASAS §

This is to certify that I, N. Victor Felan, Authorized Representative for NOEL TEXAS, LLC, the undersigned owner of the land shown on this plat, and designated herein as A REPLAT OF LOT 1 AND LOT 2, BLOCK 78 OF LAMPASAS SPRINGS COMPANY'S FIRST ADDITION TO THE CITY OF LAMPASAS, a subdivision in the City of Lampasas, Lampasas County, Texas, as recorded in Plat Cabinet 1, Slide 14 of the Plat Records of Lampasas County, Texas, and further described in a deed recorded under Document No. 207123 of the Official Public Records of Lampasas County, Texas, and whose name is subscribed hereto, hereby devised to the use of the City of Lampasas, Texas, for the purpose of creating, laying, parks, watercourses, drains, easements, and public places as shown on this plat for the purpose and consideration therein expressed.

N. Victor Felan, Authorized Representative  
for NOEL TEXAS, LLC  
Date: \_\_\_\_\_

STATE OF TEXAS §  
COUNTY OF LAMPASAS §

BEFORE ME, the undersigned authority, on this day personally appeared N. Victor Felan, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purpose and consideration therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Notary Public for the State of Texas  
Date: \_\_\_\_\_

**SURVEYORS CERTIFICATE:**

I, the undersigned, Registered Professional Land Surveyor, in the State of Texas, do hereby certify to the best of my knowledge and belief that the plat is true and correct in accordance with the information furnished to me from an actual survey of the property made on the ground, and that all necessary survey monuments are correctly shown thereon.

Paul W. Magales, RPLS No. 5043  
Date: \_\_\_\_\_

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by the City Manager of the City of Lampasas, Lampasas County, Texas, under authority of Section 70-102, Code of Ordinances, City of Lampasas, Texas.

Friley De Grifflened  
City Manager, City of Lampasas  
Date: \_\_\_\_\_

Becky Sans  
Attest: City Secretary  
Date: \_\_\_\_\_

**TAX CERTIFICATE:**

The LAMPASAS CENTRAL APPRAISAL DISTRICT, the taxing authority for all entities in Lampasas County, Texas, does hereby certify that there are currently no delinquent taxes due or owing on the property depicted by this plat.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

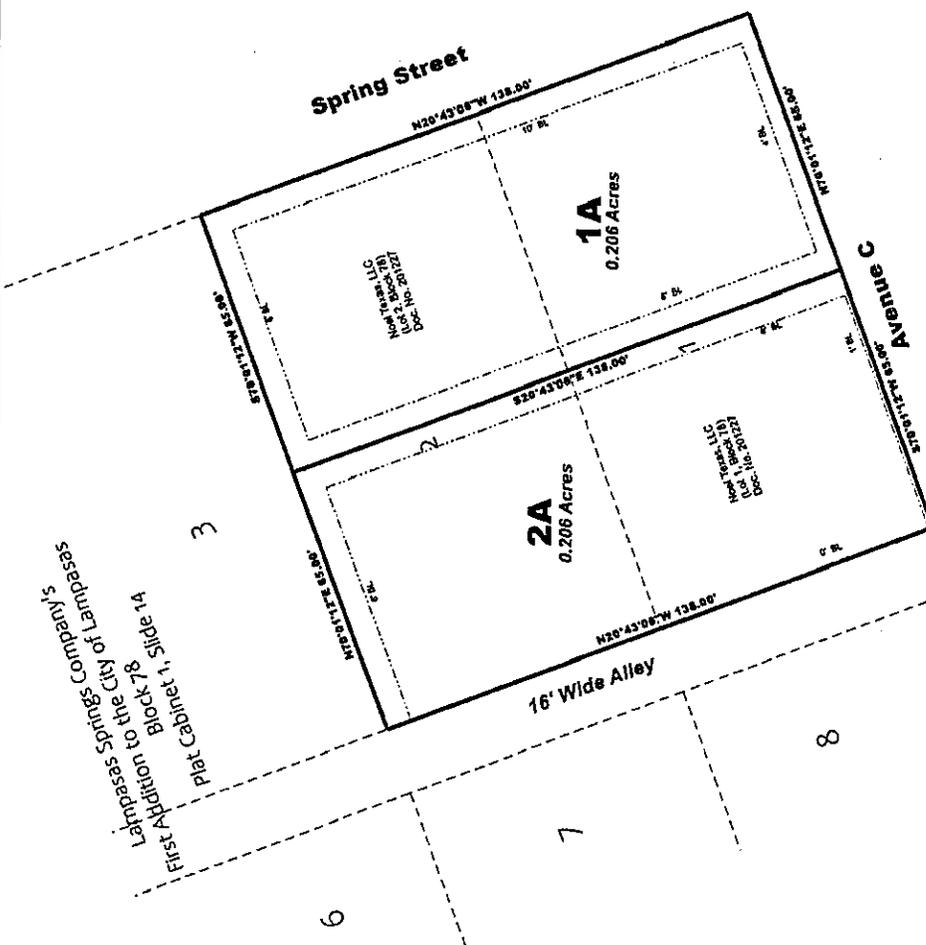
LAMPASAS CENTRAL APPRAISAL DISTRICT  
BY: \_\_\_\_\_

STATE OF TEXAS §  
COUNTY OF LAMPASAS §

I, Diana Miller, Clerk of the County Court of said County do hereby certify that this instrument in writing with its conditions and covenants recorded in this the \_\_\_\_\_ day of \_\_\_\_\_, 2024, at \_\_\_\_\_ M., in Plat Cabinet \_\_\_\_\_, Subplot \_\_\_\_\_ of the Plat Records of Lampasas County, Texas.

Witness my hand and seal at the County Court of said County, the last date written above.

Diana Miller, County Court Clerk  
Lampasas County, Texas.



**PRELIMINARY COPY**

**LOCATION MAP  
(NOT TO SCALE)**



**GENERAL NOTES:**  
 PLAT DATE: June 6, 2024  
 NUMBER OF LOTS: 2  
 TOTAL ACREAGE: 0.412 acres  
 USE: Residential  
 Base of Easement: Texas State Plane Coordinate System, NAD83 Texas Central Zone  
 No portion of this land is encumbered by a special flood hazard area identified by the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map, Rev. 11/03/03, No. 480450003B, (Zone C) Effective Date: June 15, 1982  
 Wastewater services provided by the City of Lampasas  
 Water services provided by the City of Lampasas  
 Electric services provided by the City of Lampasas  
 All easements shown herein are subject to the zoning and subdivision ordinances in place at the time of this plat.

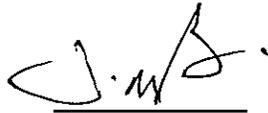
**LEGEND**  
 ○ 1/2" Iron Pin Set with cap marked "MAPLES RALS 5043"  
 ⊗ CALCULATED POINT  
 ⊙ 3/8" Iron Pin Found  
 --- Original Lot Lines  
 ( ) Record Data

**Maples & Associates**  
 400 S. Lincoln, Ste 200  
 P.O. Box 893  
 Lampasas, Texas 76550  
 Firm No. 10287700

**Maples & Associates**  
 Tel: (817) 558-2018  
 Fax: (817) 558-0500  
 Job No: 240407-220110

**PAGE  
1 OF 1**

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City ManagerITEM NO. 14

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public hearing to receive citizen comments to consider approval, denial, or approval with modifications a specific use permit for an accessory dwelling in an area zoned Single Residential Family-20 "SF-20" described as .94 acres, LHW Johnson survey; commonly known as 17 Deb Lynn.

**Requested By:** Becky Sims, City Secretary**Submitted By:** Becky Sims, City Secretary**Date Submitted:** July 18, 2024**For the Agenda of:** July 22, 2024**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

The property owner is applying for a Specific Use Permit (SUP) to allow for an accessory dwelling to the main structure commonly referred to as a guesthouse. The property owner would like to make improvements and upgrades to a stand-alone 400 sq ft garage that would include a living area, bedroom, bathroom and kitchen area. This accessory dwelling will be used at the pleasure of the homeowner.

The Comprehensive Plan, action step 3.1.3 does call out the need for life cycle housing to accommodate multiple generations, similar to mother-in-law suites and accessory units.

The planning commission did recommend approval at the July 11, 2024 meeting.

**Recommendation:**

Discussion only

City of Lampasas  
Planning Commission  
Staff Report (Herring)

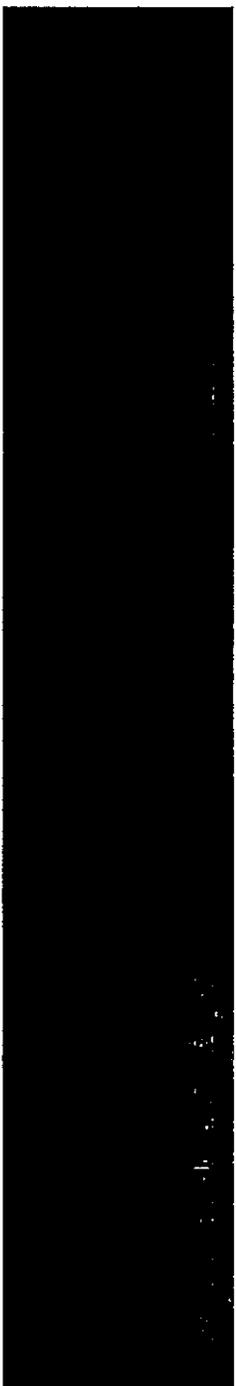
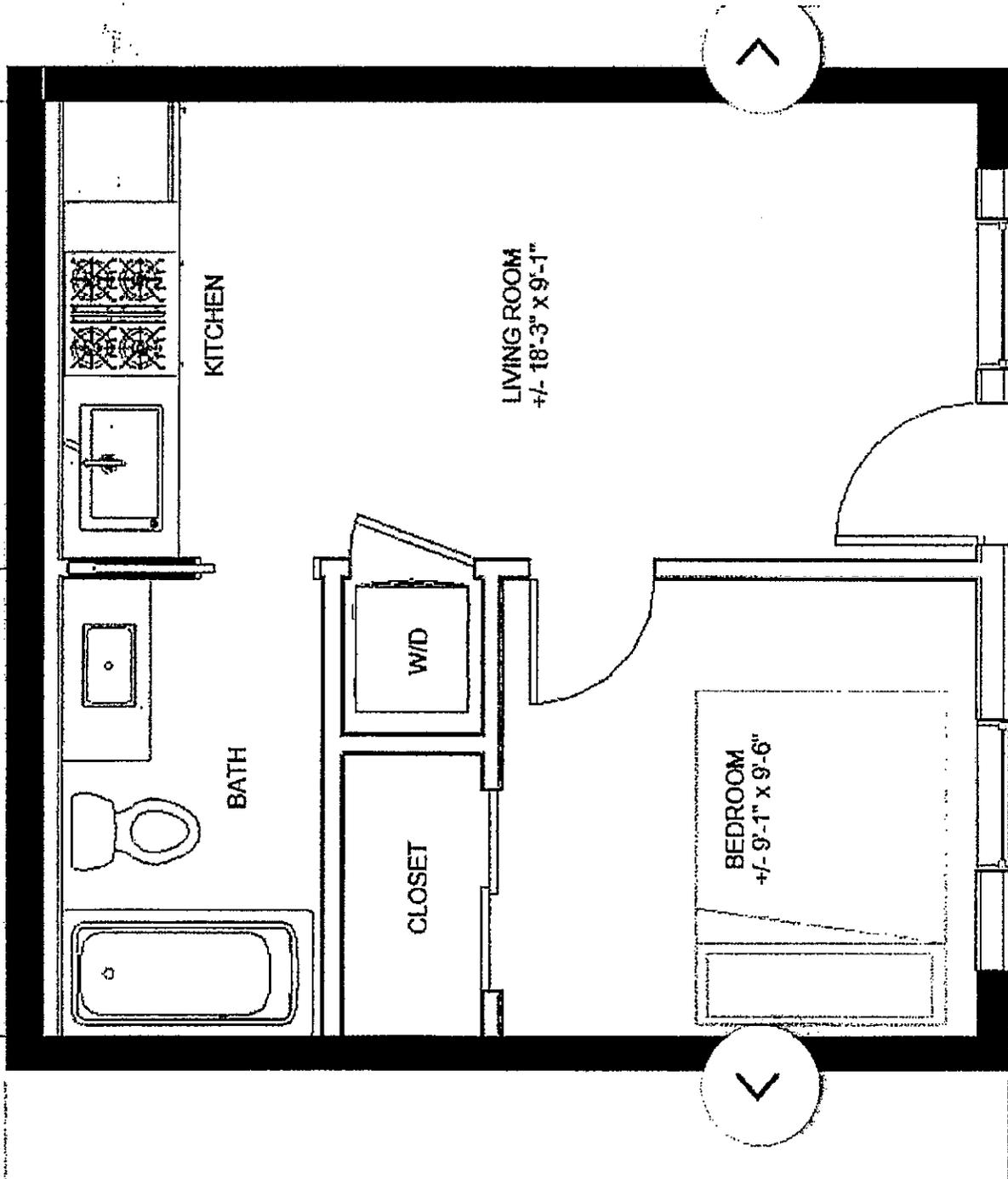
**Subject Property** The lot is zoned Single Residential Family-20 “SF-20”. The property is described as .94 acres, LHW Johnson, commonly known at 17 Deb Lynn. Parcel 10824



**Request** The property owner is applying for a Specific Use Permit (SUP) to allow for an accessory dwelling to the main structure commonly referred to as a guesthouse. The property owner would like to make improvements and upgrades to a stand-alone 400 sq ft garage that would include a living area, bedroom, bathroom and kitchen area. This accessory dwelling will be used at the pleasure of the homeowner.

**Notification** All notifications and publications, as required by Ordinance and Statute, have been made. The City sent a total of eight (8) notices to property owners within 200 feet of the applicant’s property. At the time of preparing this report, the city has not received any notices in favor or in opposition of the request.

**Comprehensive Plan** Action 3.1.3- To review and amend the zoning and subdivision regulations to allow a greater mix of housing types in each neighborhood. Encourage the development of a wider variety of housing types at varying price points to offer “life cycle” housing and achieve a broader housing and income mix across the City. In a community like Lampasas, where multiple generations of a family often express the desire to return to the community where they were raised, mixed-income and mixed-housing type neighborhoods can strengthen the social capital of the area. Other options to expand housing types include providing locations where “Mother in Law” or Accessory Units, can house a family member or a tenant



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**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, June 24, 2024  
5:30 pm Workshop Session  
6:00 pm Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

**Council Members Present:**

Charlie Pratus  
Eric Hernandez  
Davis Keele  
Zachary Morris

**Council Members Absent:**

Cathy Kuehne

**City Staff Present:**

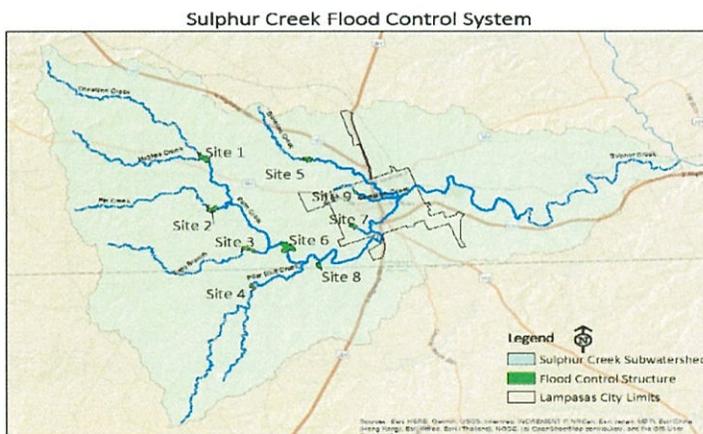
Finley deGraffenried, City Manager  
Becky Sims, City Secretary  
Kayleigh Stanley, Executive Secretary  
Jody Cummings, Police Chief  
Yvonne Moreno, Finance Director  
Joe Adams, Fire Chief  
Chuck Montgomery, Patrol LT.  
Gene Drake, Police Officer  
Robert Gradel, Municipal Judge

**WORKSHOP SESSION**

**1. Call to order Workshop Session**

*Mayor Pearce called the workshop session to order at 5:30 p.m.*

**2. Discussion and presentation from Paul Wilborn, WCID**



*Highlights from WCID presentation are as follows:*

- *May 12, 1957- 400 acres Lampasas flooded, water on the courthouse square was 10 feet deep.*
- *Sulfur Creek flooding caused eleven (11) deaths, six in 1873 and five in 1957.*
- *Total damage from flooding in 1957 was estimated @ \$15,000,000*
- *In 1957, damage was extreme in 68 blocks.*
- *430 families suffered damage*
  - *50 homes were destroyed*
  - *The other 380 had considerable damage to home and personal property*
- *In 1958 the average annual flooding and sediment damage was estimated @ \$69,767.00*
- *The nine dams retard the rain runoff for 47,850 acres into the Sulfur Creek Watershed.*
- *The combine flood pool for all nine dams is 8,473,400,00.00 gallons of water.*
- *Routine annual maintenance of the dams was neglected for several years until 2014.*

- *From 2014-2020, \$480,000.00 was spent to get the dams back into original design condition. (brush removal and fence repair)*
- *Engineering design in 1958 was for an estimated fifty-year lifespan*
- *Currently all nine dams need upgrading to meet today's standards. Some dams have changed classification due to population growth within the watershed.*

*Current Needs:*

- *Funding assistance for Operations and Maintenance of dams*
  - *PT Employee to assist with maintenance of dams.*
- *Assistance with web page to improve public communication*
- *Secretarial assistance with correspondence.*
- *Renew/refile easements of record.*

**3. Discussion and presentation of the Lampasas Central Appraisal District (LCAD) FY 24/25 Budget.**

*Susan Jones presented the LCAD FY 24/25 Budget; she highlighted amendments made since the initial public hearing held on June 20, they decreased the budget from 1.1 million to 890,000.00 which does not include health insurance. She reviewed goals and priorities, taxing units, staffing needs, salaries, software, annual reviews, state continuing education requirements and workload. The next public hearing will be held on July 11, 2024 at 5:30pm.*

*Council inquired about new software costs; Mrs. Jones advised \$86,000.00, 7-year term.*

*Mayor Pro Tem Morris inquired about deficiencies with data on website, including parcel ownership. Mrs. Jones advised they have engaged services of BIS Consulting to assist with getting the mapping updated.*

*Mayor Pearce commented on the budget worksheet not adding up correctly in several columns. Mrs. Jones advised she had made a lot of changes over the last couple of days and it was an oversight. She advised she will get it updated.*

**4. Discussion regarding the draft lease agreement between the County of Lampasas Rodeo Association and City of Lampasas regarding use of the 580 Sports Complex Rodeo Arena.**

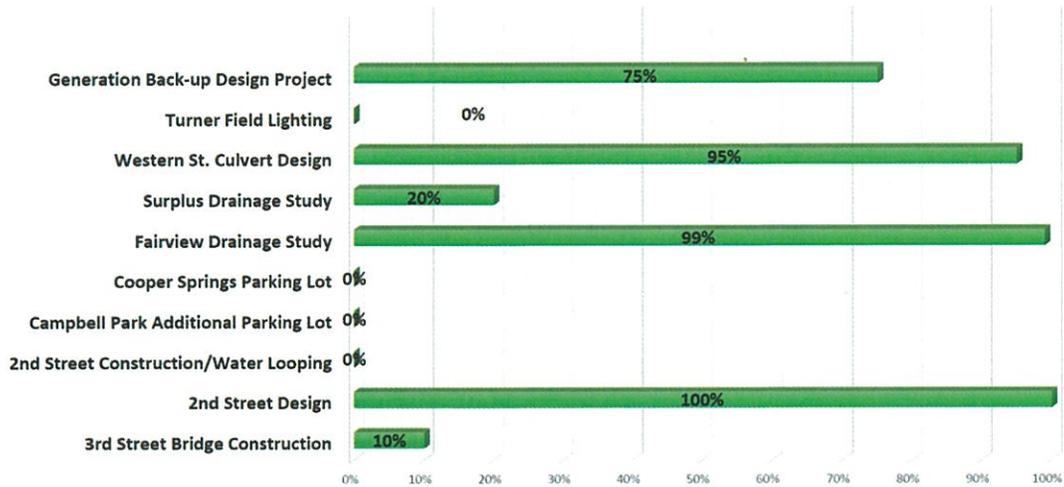
*Ryan Ward, ACM reviewed the final draft lease agreement; highlighting the areas that had been updated since the May 28, 2024 meeting that includes the proposed fee schedule by the association.*

*Council had no comments regarding the updated lease agreement.*

**5. Discussion and progress updates regarding 2024 City Projects.**

*Mr. Ward reviewed the updated list of projects.*

## CIP Project Progress Update



### 6. Discussion regarding Community Recognition.

*Mrs. Sims presented this item at the direction of Council to discuss opportunities and criteria for Community Recognition.*

Discussion included:

*Community Champion criteria:*

- *To honor anyone/any organization*
- *Leadership. volunteer work, community involvement*
- *Willingness to support and improve quality of life.*
- *Nominee should set the example/effective agent for change*
- *Strives mightily and selflessly towards a goal*

*Areas of focus:*

- *Revise the Resolution to remove name, it takes away from the individual receiving the award.*
- *Community Champion has recently been recognized too often and creates more of a participation ribbon rather than recognition for being an outstanding member of the community.*
- *Offer quarterly; preferably to one individual; but willing to offer more depending on the attributes of the nominee*
- *Move away from recognizing those individuals for doing their job or benefitting from their actions.*

### 7. Discussion regarding FY 2025 Budget.

*Mr. deGraffenried is still in the process of scrubbing data. Goal is to bring a solid, balanced starting point. Over the next few weeks focus will be on budget workshops, department presentations with emphasis on water/wastewater costs and fees.*

### 8. Discussion regarding any item on the regular agenda

*There was no discussion regarding any item on the regular agenda.*

**9. Adjourn Workshop Session**

*The workshop session adjourned at 7:00 pm. Without objection, Council took a 10-minute break.*

**REGULAR SESSION**

**ANNOUNCEMENTS**

**A. Call to Order**

*Mayor Pearce called the Regular Session to order at 7:10 p.m.*

**B. Invocation and Pledge of Allegiance**

*Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited*

**C. Presentations and Proclamations**

*Swearing in of Officer Gene Drake by Judge Gradel*



PUBLIC HEARINGS/CITIZEN COMMENT	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

*There were no citizens comments*

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
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*Mr. Randy Bean took the opportunity to address Council regarding the Lampasas Central Appraisal District. He discussed the software not being up to par. The difficulty in meeting with the Chief Appraiser and Board of Directors. He has noted numerous mistakes with appraised values, over ½ of residential properties are over appraised. He would to see LCAD be held responsible. At a property seminar meeting hosted by himself and other property owners they came up with three goals to address issues with LCAD: Equality, Transparency and Accountability.*

Mayor Pearce thanked Mr. Bean for his presentation.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular City Council Meeting held on June 10 2024

Council member Pratus moved to approve the minutes as presented, the motion was seconded by Council member Keele, with a unanimous vote, the motion carried. (Kuehne absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance to amend Appendix A “Fee Schedule” Chapter 38 Fire Prevention and Protection, Article I, Mitigation Rates, repealing any inconsistent provisions; providing and establishing an effective date

Mayor Pro Tem Morris moved to approve the consent agenda as presented, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne absent)

4.0	BOARDS/DEPARTMENT REPORT
4.1	<p>Monica Wright, IT Director (17 years) presented the annual Information Systems Report</p> <p><b>Staff:</b>            Kristy Acevedo, System Administrator (7 years)            TSM Consulting Services, Inc. Technology Consultant (16 years)</p> <ul style="list-style-type: none"> <li>➤ The IT department strives to provide complete information technology-based support for all city departments, in the most cost-effective manner to facilitate reliability, availability and security of the city’s technology.</li> <li>➤ Presented an overview of System Management</li> <li>➤ Presented an FY comparison of helpdesk tickets, social media and website followers and views.</li> <li>➤ IT Annual Budget breakdown</li> <li>➤ Highlighted FY 23-24 Major Projects Completed</li> <li>➤ Presented City of Lampasas Internet improvements (fiber routes, dedicated and secondary)</li> </ul>
5.0	ROUTINE MATTERS
5.1	City Manager Operational Report

281 Ryan reports that although TxDOT contractors have made good progress on the intersection of US 281 and EE Ohnmeiss, the opening of Business 281 will be delayed by approximately 2 weeks. The delay is primarily due to weather in May and June, which will push the opening of the intersection to the first part of July. The City will also be relocating some electric feeds and transformer locations in Brook Park as a result of the project, as well as modification to the water feature in the Ruth Eakin Amphitheater.

Hostess House As a reminder, the ground breaking ceremony for the Hostess House renovation will be held on June 26<sup>th</sup> at 9:00 a.m. Staff and consultants have been meeting with the contractor every two weeks and reviewing and approving material and construction submittals and Requests for Information (“RFI”). As reported, the Notice to Proceed (“NTP”) is still on schedule for July 1, 2024 with a contracted time for substantial completion at 180 days.

- Water** The disinfection conversion to free chlorine has been less than effective initially due to reduced pumping from Central Texas Water Supply Corporation (“CTWSC”) due to fouled raw water screens, and lack of chlorine inputs and flushing by Kempner Water Supply Corporation (“KWSC”). Previous burns, that ultimately benefited distribution lines and TTHM levels, were only possible due to the coordinated efforts of all systems. The City is hopeful efforts by CTWSC and KWSC will match the City’s for a successful and effective burn. Staff remains in close contact with our partners to the east and is hopeful the burn will have positive results.
- Rural Transportation** Judge Hoyer advised City staff that the recent request from the more urban areas of the Transportation District (Bell, Coryell, and Milam Counties) to form a separate district has been vetted by TxDOT and may proceed. After consultation with the City, the urban district will also include Lampasas County and the City of Lampasas. Staff did advocate for inclusion due to the importance of the US 190 corridor, and the link between Lampasas (contractors, healthcare, services and employment) and communities to the east. In FY 2024 the City did participate financially with the County to maintain service levels, however; current requests for funding have not been requested nor determined.
- LEDC** The Lampasas Economic Development Corporation met on June 19<sup>th</sup> to discuss their FY 2025 budget, strategies for marketing the Business Park, and the current Board vacancy. Additionally, the Board discussed the postponed joint meeting with City Council and based on availability, requested consideration for July 15<sup>th</sup>. The Board is hopeful the budget will be prepared and available for Council consideration after their July 17<sup>th</sup> regular meeting.
- Trash** The City conducted a Solid Waste pre-bid meeting on June 18<sup>th</sup> with three potential bidders in attendance. The City reviewed basic conditions of a potential contract and provided answers to Requests for Information (“RFI”) including number and frequency of commercial services and general terms. There was a request for changing the date for submittal of proposal from July 2<sup>nd</sup> to July 9<sup>th</sup>, and staff is currently assessing the request and will make notification to all potential bidders if there is a date change. Staff should be prepared to have Council consider bids and award on July 22<sup>nd</sup>. The current contract for Solid Waste Services expires in May 2025.

**5.2 | MAYOR’S COMMENTS**

*Mayor Pearce spoke about the loss of Council member Williamson and how he loved this community. Mr. Williamson served on the Park and Recreation Advisory Board from 1992 until he was elected to serve on City Council in 2014. He was a member of the Capital Improvement Program Committee (CIP) since 2007, he volunteered regularly at the Cemetery, was instrumental in the creation of the CERT Committee and spent many years on the Downtown Square Association Board. He set the bar high, fought for the citizens and knew the importance of responsible fiscal spending. We are all better off just from knowing Chuck Williamson. Prayers to his family and loved ones.*

**6.0 | UNFINISHED BUSINESS**

*There was no unfinished business.*

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding a lease agreement between the County of Lampasas Rodeo Association and City of Lampasas regarding use of the 580 Sports Complex Rodeo Arena
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*Mayor Pro Tem Morris moved to approve the lease agreement between the County of Lampasas Rodeo Association and City of Lampasas regarding use of the 580 Sports Complex Rodeo Arena, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne absent)*

7.2	Discussion and acceptance of the FY 2025-2029 CIP Report
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*Council member Keele moved to accept the FY 2025-2029 CIP Report, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne absent)*

7.3	Discussion and possible action regarding the final payment of the APCO IntelliComm Guidecard System & EMD Program as defined in the Interlocal Agreement with Lampasas County in the amount of \$11,358.61.
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*Mayor Pro Tem Morris moved to approve the final payment of the APCO IntelliComm Guidecard System & EMD Program as defined in the Interlocal Agreement with Lampasas County in the amount of \$11,358.61, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Kuehne absent)*

7.4	Discussion and possible action regarding the Lampasas Central Appraisal District (LCAD) FY 24/25 Budget.
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*There was no action taken on this item. The next public hearing is scheduled for July 11, 2024.*

7.5	Discussion and possible action to upgrade from the current Xerox V180 Printer/Copier to a new Canon Image Press Lite C270 Office Printer/Copier for the City Administration Building.
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*Mayor Pro Tem Morris moved to approve the upgrade from the current Xerox V180 Printer/Copier to a new Canon Image Press Lite C270 Office Printer/Copier for the City Administration Building, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Kuehne absent)*

7.6	Discussion and possible action to consider appointment to fill vacancy on LEDC Board.
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*Mayor Pearce moved to appoint Council member Pratus to fill the vacancy on the LEDC board, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried. (Kuehne absent)*

*Adjourn into Executive Session- Mayor Pro Tem Morris moved to adjourn into Executive Session at 7:51 pm, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Kuehne absent)*

<b>EXECUTIVE SESSION</b>	
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The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	
8.1	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities

8.2	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.3	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Secretary; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.4	Adjourn executive session and reconvene Regular Session

*Assistant City Manager Ward left Executive Session at 8:10 pm, City Manager deGraffenried left the Executive Session at 8:30 p.m.; City Secretary Sims was called into Executive Session at that time. Mrs. Sims left Executive Session at 8:45, Mr. DeGraffenried returned until 9:25 p.m.; when Council adjourned Executive Session and returned to Regular Session.*

REGULAR SESSION	
9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

*There was no action taken on items discussed during Executive Session.*

*Adjourn – Council member Pratus moved to adjourn at 9:27 p.m., the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried. (Kuehne absent)*

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Herb Pearce, Mayor

ATTEST

\_\_\_\_\_  
Becky Sims, City Secretary

  
City ManagerITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding purchases and charges in excess of \$4,000 from June 1, 2024 to June 30, 2024.

**Requested By:** Yvonne Moreno, Finance Director

**Submitted By:** Yvonne Moreno, Finance Director

**Date Submitted:** July 18, 2024

**For the Agenda of:** July 22, 2024

**Procurement and Funding Statement:**

N/A

**Attachments:** Report

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**Summary Statement:**

The check history report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of June 1, 2024 to June 30, 2024.

**Recommendation:**

Motion to approve by consent.

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 6/01/2024 THRU 6/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
56260	LOWER COLORADO RIVER AUTHORITY I-EW710728627287 MAY ELECTRIC	E	6/21/2024	623,452.03		000127		623,452.03
84250	TEXAS MUNICIPAL RETIREMENT SYS I-TMR202405028421 RETIREMENT CONTRIBUTIONS I-TMR202405028422 RETIREMENT CONTRIBUTIONS I-TMR202405178428 RETIREMENT CONTRIBUTIONS I-TMR202405308429 RETIREMENT CONTRIBUTIONS	D	6/05/2024	63,263.34 1,413.08 63,075.24 63,245.21		000238 000238 000238 000238		190,996.87
27050	IRS-PAYROLL TAXES I-T1 202406148435 FEDERAL WITHHOLDING I-T3 202406148435 FICA TAX I-T4 202406148435 MEDICARE TAX	D	6/14/2024	23,682.52 35,292.24 8,253.84		000239 000239 000239		67,228.60
27050	IRS-PAYROLL TAXES I-T1 202406278437 FEDERAL WITHHOLDING I-T3 202406278437 FICA TAX I-T4 202406278437 MEDICARE TAX	D	6/28/2024	22,519.84 34,134.78 7,983.12		000241 000241 000241		64,637.74
02692	APSCO INC./BROWNWOOD PLUMBING I-S1420764004 2 FLG X G NUT ANGLE STP I-S1444561001 7TH ST WATER UPGADES I-S1445611001 2 IP CTS X G NUT CORP	R	6/03/2024	416.75 4,695.47 330.68		176847 176847 176847		5,442.90
01344	CORE & MAIN LP I-U816960 E AVE J WATER EXTENSION	R	6/03/2024	4,119.08		176863		4,119.08
30015	G T DISTRIBUTOR INC I-INV1001432 EARPHONECONN TACTICAL EAR I-INV2903445 AMMUNITION/TARGET CARDBOA I-UNIV0045926 DRAKE BLAUER FLEX RS SUPE	R	6/03/2024	163.95 3,682.00 155.38		176871 176871 176871		4,001.33
00983	CHRIS OLDHAM I-05202024 DODGE TRUCK BED	R	6/03/2024	5,675.00		176902		5,675.00
82300	TECHLINE, INC I-135468900 PHOTO CELL I-313175700 LINE TOOLS I-313231700 RUBBER GLOVE TEST	R	6/03/2024	4,137.70 1,402.00 302.00		176914 176914 176914		5,841.70
02976	WASTE CONNECTIONS I-3108057V165 COMMERCIAL SOLID WASTE I-3108058V165 RESIDENTIAL SOLID WASTE	R	6/03/2024	67,257.11 55,826.70		176926 176926		123,083.81

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 6/01/2024 THRU 6/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03302	WORKERS ASSISTANCE PROGRAM INC							
I-INV00087700	WORKERS ASSIST PROGRAM	R	6/03/2024	250.80		176927		
I-INV00090497	ANNUAL EAP SERVICES	R	6/03/2024	4,047.60		176927		4,298.40
00334	CDW GOVERNMENT LLC							
I-RJ22304	SYNOLOGY NAS SERVER	R	6/05/2024	3,081.66		176930		
I-RJ50705	ZOHO OPMGR SOFTWARE	R	6/05/2024	2,643.00		176930		
I-RK98378	SYNOLOGY NAS SERVER	R	6/05/2024	388.77		176930		6,113.43
03598	DIAMOND I DIESEL LLC WYATT IVE							
I-0000761	'05 FREIGHTLINER REPAIR	R	6/05/2024	6,828.62		176935		6,828.62
48720	LAMPASAS BUILDERS MART INC							
I-734721	STRIPING ATHLETIC FIELD PAINT	R	6/05/2024	30.33		176945		
I-734732	FUEL PUMP/SCREWS/PAINT	R	6/05/2024	176.40		176945		
I-734751	VALVE BOX 10" W/METER LID	R	6/05/2024	42.30		176945		
I-734752	ADAPTER/SC 40 CAP	R	6/05/2024	29.71		176945		
I-734764	SPRING SNAP/BOLT/CAP	R	6/05/2024	69.80		176945		
I-734770	WHITE MARKING PAINT/RUST	R	6/05/2024	9.19		176945		
I-734796	NUTS/BOLTS/HOSE CLAMP/TUBE	R	6/05/2024	79.58		176945		
I-734801	PLYWOOD/# 2 YP	R	6/05/2024	39.69		176945		
I-734803	SCREW/FURRING STRIP	R	6/05/2024	16.19		176945		
I-734836	# 2 YP	R	6/05/2024	20.29		176945		
I-734863	ADAPTER/SC 40 CAP/NIPPLE 3/4"	R	6/05/2024	23.76		176945		
I-734875	SP TUNE UP KIT	R	6/05/2024	44.00		176945		
I-735001	CABLE TIE 24" 10 PK	R	6/05/2024	29.40		176945		
I-735014	NYLON ROPE/ANCHOR SHACKLE	R	6/05/2024	39.17		176945		
I-735064	TUNE UP KIT	R	6/05/2024	40.00		176945		
I-735078	STRIPING PAINT/GAS CAN 5 GAL	R	6/05/2024	157.20		176945		
I-735091	MID RNG IMPACT WRENCH 20 V	R	6/05/2024	386.10		176945		
I-735138	CABLE TIES 11" 100 PK/IRON	R	6/05/2024	22.98		176945		
I-735170	GALV COUPLING 1/2"	R	6/05/2024	5.13		176945		
I-735203	SHOVEL/WELDED BOW RAKE	R	6/05/2024	27.58		176945		
I-735221	CEMENT # 12 PATCHING	R	6/05/2024	21.15		176945		
I-735241	2 GAL GARDEN SPRAYER	R	6/05/2024	22.99		176945		
I-735278	ENGINE OIL/TRIMMER 28.44 CC	R	6/05/2024	659.24		176945		
I-735287	REGULATOR 1 W/ HOSE	R	6/05/2024	24.83		176945		
I-735371	42 GAL TRASH BAGS CONTRACTOR	R	6/05/2024	46.89		176945		
I-735405	RINGS/PLIERS TOOL	R	6/05/2024	35.85		176945		
I-735406	12" CHAIN PICCO MICRO	R	6/05/2024	56.00		176945		
I-735412	WHITE MARKING PAINT	R	6/05/2024	36.76		176945		
I-735418	CONDUIT COUPLING 2 PVC	R	6/05/2024	17.59		176945		
I-735431	THREAD SEAL TAPE	R	6/05/2024	3.66		176945		
I-735443	CONDUIT/# 2 WW	R	6/05/2024	38.27		176945		
I-735454	STRIPING PAINT FIELD	R	6/05/2024	121.33		176945		
I-735574	GALV REDUCER/NIPPLE GALV	R	6/05/2024	9.36		176945		
I-735576	CAP SC 40 1/2" CC	R	6/05/2024	2.73		176945		
I-735580	4 PK BATTERY/TRUFUEL/FILTER	R	6/05/2024	113.51		176945		

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSCOUTH  
 DATE RANGE: 6/01/2024 THRU 6/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-735593	DUCT TAPE/FIRE ANT KILLER	R	6/05/2024	72.16		176945		
I-735601	NUTS/BOLTS	R	6/05/2024	7.62		176945		
I-735626	NUTS/BOLTS	R	6/05/2024	31.59		176945		
I-735708	CEMENT/ELL/PRIMER/COUPLING	R	6/05/2024	37.65		176945		
I-735709	LINE TRIMMER	R	6/05/2024	94.00		176945		
I-735711	RAFTR/CEMENT PVC	R	6/05/2024	22.06		176945		
I-735714	EXT CORD/BATTERY PK/150' CAP	R	6/05/2024	81.23		176945		
I-735794	TRIMMER/AUTCUT/DRINK MIX	R	6/05/2024	435.24		176945		
I-735796	SIMPLE GREEN 1 GAL/STRAP	R	6/05/2024	19.60		176945		
I-735817	CONDUIT/PRIMER/HOLE SAW	R	6/05/2024	61.73		176945		
I-735829	1" CONDUIT LB PVC	R	6/05/2024	6.99		176945		
I-735842	HAND HELD BLOWER	R	6/05/2024	199.99		176945		
I-735870	CONCRETE REDI MIX 80 LB SACK	R	6/05/2024	20.97		176945		
I-735871	BLOWER/MARKING PAINT/DISC	R	6/05/2024	517.96		176945		
I-735900	CHAIN SAW BAR & CHAIN 20"	R	6/05/2024	729.99		176945		
I-735935	SOCKET/NIPPLE/WAND/WASHER	R	6/05/2024	98.00		176945		
I-735942	ENGINE OIL/AIR FILTER/CAP	R	6/05/2024	45.67		176945		
I-735967	FIRE ANT KILLER AMDRO # 1	R	6/05/2024	33.98		176945		
I-735976	HIGH PRESSURE HOSE	R	6/05/2024	101.19		176945		
I-736111	LYSOL/TOILET BLEACH/DRINK MIX	R	6/05/2024	90.95		176945		
I-736150	RESPIRATOR PROFESSIONAL	R	6/05/2024	50.59		176945		
I-736157	ENGINE REPAIR/HD BLISTER PK	R	6/05/2024	197.00		176945		
I-736248	DRILL KIT COMPACT 1/2"	R	6/05/2024	129.00		176945		
I-736256	BLANK COVER	R	6/05/2024	2.38		176945		
I-736296	SPRING SNAP	R	6/05/2024	4.40		176945		
I-736319	90 ELBOW/ELL/COUPLING/CONNECT	R	6/05/2024	46.32		176945		
I-736370	ROPE SOL BRD NYLON WHITE	R	6/05/2024	329.98		176945		5,967.20
49400	LAMPASAS CENTRAL APPR DIST							
I-05302024	THIRD QUARTERLY PAYMENT	R	6/05/2024	13,034.32		176958		13,034.32
01717	METRO FIRE APPARATUS SPECIALIS							
I-INV0519567	ENGINE ONE	R	6/05/2024	5,298.17		176962		5,298.17
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202405178428	ACCIDENT INSURANCE	R	6/05/2024	429.57		176970		
I-AC2202405308429	ACCIDENT INSURANCE	R	6/05/2024	429.64		176970		
I-AC3202405178428	ACCIDENT INSURANCE	R	6/05/2024	791.42		176970		
I-AC3202405308429	ACCIDENT INSURANCE	R	6/05/2024	791.42		176970		
I-CN1202405178428	CANCER INSURANCE	R	6/05/2024	292.48		176970		
I-CN2202405308429	CANCER INSURANCE	R	6/05/2024	292.52		176970		
I-HO1202405178428	HOSPITAL INCOME PREMIUM	R	6/05/2024	0.01		176970		
I-HO3202405178428	HOSPITAL INCOME - PRETAX	R	6/05/2024	145.49		176970		
I-HO3202405308429	HOSPITAL INCOME - PRETAX	R	6/05/2024	145.49		176970		
I-LF3202405308429	UNIV/COL LIFE AFTER TAX	R	6/05/2024	373.42		176970		
I-LF7202405178428	NON-PRETAX LIFE INSURANCE	R	6/05/2024	373.46		176970		
I-LF8202405178428	AFTER TAX COLONIAL PRODUCTS	R	6/05/2024	1,370.77		176970		
I-LF8202405308429	AFTER TAX COLONIAL PRODUCTS	R	6/05/2024	1,370.77		176970		

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 6/01/2024 THRU 6/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-LP1202405178428	PRETAX LPSD DISABILITY	R	6/05/2024	0.01		176970		
I-LP3202405178428	LPSD DISABILITY AFTERTAX	R	6/05/2024	44.17		176970		
I-LP3202405308429	LPSD DISABILITY AFTERTAX	R	6/05/2024	44.17		176970		6,894.81
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202406048433	PRINCIPAL LIFE INSURANCE COMPA	R	6/05/2024	394.17		176979		
I-DN1202405178428	EMPLOYEE SHARE HEALTH INSUR	R	6/05/2024	767.47		176979		
I-DN2202405308429	EMPLOYEE SHARE HEALTH INSUR	R	6/05/2024	767.47		176979		
I-GDC202405308429	DENTAL INSURANCE PREMIUM	R	6/05/2024	1,158.84		176979		
I-GDE202405308429	DENTAL INSURANCE PREMIUM	R	6/05/2024	1,162.50		176979		
I-GDF202405308429	DENTAL INSURANCE PREMIUM	R	6/05/2024	1,392.48		176979		
I-GDS202405308429	DENTAL INSURANCE PREMIUM	R	6/05/2024	495.04		176979		
I-GVC202405308429	VISION INSURANCE PREMIUM	R	6/05/2024	171.50		176979		
I-GVE202405308429	VISION INSUR PREMIUM	R	6/05/2024	262.08		176979		
I-GVF202405308429	VISION INSURANCE PREMIUM	R	6/05/2024	243.88		176979		
I-GVS202405308429	VISION INSURANCE PREMIUM	R	6/05/2024	88.01		176979		
I-VS1202405178428	EMPLOYEE SHARE HEALTH PLAN	R	6/05/2024	89.84		176979		
I-VS2202405308429	EMPLOYEE SHARE HEALTH INSUR	R	6/05/2024	89.84		176979		7,083.12
74775	SCOTT & WHITE HEALTH PLAN							
I-202406048434	SCOTT & WHITE HEALTH PLAN	R	6/05/2024	10,549.68		176994		
I-CCC202405308429	HEALTH INSURANCE PREMIUM	R	6/05/2024	11,520.74		176994		
I-CCE202405308429	HEALTH INSURANCE PREMIUM	R	6/05/2024	12,558.05		176994		
I-CCF202405308429	HEALTH INSURANCE PREMIUMS	R	6/05/2024	4,111.36		176994		
I-CCS202405308429	HEALTH INSURANCE PREMIUM	R	6/05/2024	1,837.48		176994		
I-HEL202405308429	HEALTH INSURANCE PREMIUM	R	6/05/2024	5,494.45		176994		
I-HEA202405178428	EMPLOYEE SHARE HEALTH INSURANC	R	6/05/2024	12,582.10		176994		
I-HEA202405308429	EMPLOYEE SHARE HEALTH INSURANC	R	6/05/2024	101.18		176994		
I-HEC202405308429	EMPLOYEE SHARE HEALTH INSURANC	R	6/05/2024	12,683.28		176994		
I-HI1202405308429	CITY HEALTH INSURANCE	R	6/05/2024	16,552.90		176994		
I-HID202405308429	CITY HEALTH INSURANCE	R	6/05/2024	21,103.46		176994		
I-HIE202405308429	EMPLOYEE CITY HEALTH CONTRIB	R	6/05/2024	28,199.55		176994		137,294.23
49350	LAMP CHAMBER OF COMMERCE							
I-06102024	RIATA ROUNDUP RODEO REIMBURSE	R	6/14/2024	6,975.68		177061		6,975.68
52200	LAMPASAS PUBLIC UTILITIES							
I-05312024	MAY 2024	R	6/14/2024	33,852.28		177062		33,852.28
71059	RKJ CONSTRUCTION, INC.							
I-06072024	REIMBURSE EAST AVE G EXTENSIO	R	6/14/2024	21,369.35		177072		21,369.35
02860	FUELMAN							
I-NP66503245	FUELMAN	R	6/18/2024	15,031.05		177079		15,031.05

VENDOR SET: 99 CITY OF LAMPASAS  
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02209	JONES-HEROY & ASSOCIATES INC							
I-21803	SPRING ST PS UPGRADE	R	6/18/2024	240.00		177087		
I-21804	WWTP PERMIT RENEWAL '24	R	6/18/2024	626.25		177087		
I-21805	WTR CONS & DROUGHT CONTCY	R	6/18/2024	3,873.75		177087		4,740.00
47585	KEMPNER WATER SUPPLY CORP							
I-04302024+	APRIL WATER	R	6/18/2024	57,302.80		177088		57,302.80
02754	MASTERCARD							
C-04012024	OVERPAYMENT	R	6/18/2024	0.98CR		177094		
I-00146Z	FIELD PAINT	R	6/18/2024	87.92		177094		
I-00986Z	ENGINE ONE	R	6/18/2024	744.28		177094		
I-01327Z	DINNER	R	6/18/2024	194.82		177094		
I-01363Z	APPRECIATION GIFT	R	6/18/2024	25.50		177094		
I-01943Z	HOTEL FOR TRAINING-COLLIN	R	6/18/2024	134.47		177094		
I-02313Z	FOOD FOR RADAR TRAINING C	R	6/18/2024	51.22		177094		
I-02341Z	CIP LUNCH	R	6/18/2024	211.14		177094		
I-05062024	T DAVIS PRE-EMPLOYMENT SCREEN	R	6/18/2024	7.50		177094		
I-05082024	JACOB YOHO LICENSE RENEW	R	6/18/2024	111.00		177094		
I-05082024	J TORRES PRE-EMPLOYMENT SCREEN	R	6/18/2024	7.50		177094		
I-05172024	CLASS	R	6/18/2024	140.00		177094		
I-05242024	A MARIDUE PRE-EMPLOYMENT SCREEN	R	6/18/2024	7.50		177094		
I-05242024	D HEROD PRE-EMPLOYMENT SCREEN	R	6/18/2024	7.50		177094		
I-1021569	CERT PUB MGR PROGRAM	R	6/18/2024	695.00		177094		
I-11258750158943426	UNIFI CAMERAS	R	6/18/2024	838.00		177094		
I-11434883217094637	BOLTS	R	6/18/2024	36.98		177094		
I-1724290145	DOMAIN RENEWALS	R	6/18/2024	31.98		177094		
I-17733	SHERIFFS ASSOCIATION MEMB	R	6/18/2024	25.00		177094		
I-1913480	EMPLOYEE LUNCH	R	6/18/2024	143.93		177094		
I-19971060	FOOD HANDLER TRAINING	R	6/18/2024	45.00		177094		
I-200011964756617	WATER WEIGHTS	R	6/18/2024	119.77		177094		
I-246726	CERTIFICATION	R	6/18/2024	56.49		177094		
I-380951	NOTARY COMMISSION	R	6/18/2024	106.95		177094		
I-56579	DRAKE TRAINING -2ND HOTEL	R	6/18/2024	205.38		177094		
I-73452	DRAKEHOTELCLASS-1ST	R	6/18/2024	409.06		177094		
I-85829	POWELL HOTELCLASS-1STWEEK	R	6/18/2024	672.35		177094		
I-85830	POWELL HOTEL FOR TRAINING	R	6/18/2024	666.70		177094		
I-85831	POWELL HOTEL FOR TRAINING	R	6/18/2024	134.47		177094		
I-85832	COLLINSHOTELCLASS-1STWEEK	R	6/18/2024	672.35		177094		
I-85833	HOTEL FOR COLLINS -TRAINI	R	6/18/2024	666.70		177094		
I-CS04C2CB659	WEBSITE STOCK IMAGES	R	6/18/2024	29.00		177094		
I-CS26749	AWWA PFAS TRAINING	R	6/18/2024	451.00		177094		
I-DS001269725	DROPEND LITE	R	6/18/2024	45.00		177094		
I-ESXZCX	CIP LUNCH	R	6/18/2024	162.01		177094		
I-00017318255	LIFEGUARD TRAINING	R	6/18/2024	441.00		177094		
I-00017409493	PATHOGENS TRAINING	R	6/18/2024	294.00		177094		
I-V42137	FIELD PAINT	R	6/18/2024	79.90		177094		
I-WJ54591870	FLOOR BUFFER	R	6/18/2024	671.14		177094		
I-W0112721	ELEC SHIRTS-JOSE	R	6/18/2024	304.95		177094		9,733.48

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91599	VERIZON WIRELESS							
I-9964367527	TELEPHONE SERVICES	R	6/18/2024	4,105.32		177110		4,105.32
02976	WASTE CONNECTIONS							
I-3097627V165	CITIZENS CENTER	R	6/18/2024	477.18		177113		
I-3097627V165*	CITIZENS STATION	R	6/18/2024	2,684.94		177113		
I-3097628V165	RECYCLE CENTER	R	6/18/2024	380.35		177113		
I-3097628V165*	RECYCLE CENTER	R	6/18/2024	825.95		177113		
I-3108089V165	RECYCLE CENTER	R	6/18/2024	408.08		177113		4,776.50
03406	WELLS FARGO FINANCIAL LEASING							
I-5030048082	LEASE PAYMENT FOR MOWERS	R	6/18/2024	2,750.00		177115		
I-5030048083	LEASE PAYMENT FOR FAIRWAY	R	6/18/2024	1,470.00		177115		4,220.00
02692	APSCO INC./BROWNWOOD PLUMBING							
I-S1406942 005	2" FIP X MTR FLNG	R	6/19/2024	69.42		177123		
I-S1420764 005	2" CURB STOP	R	6/19/2024	1,208.64		177123		
I-S1444561 002	2" CTS COUPLING	R	6/19/2024	104.00		177123		
I-S1445264 002	2" POLY	R	6/19/2024	236.28		177123		
I-S1449850 001	AIR RELIEF VALVES	R	6/19/2024	550.08		177123		
I-S1450192 001	12" PVC PIPE	R	6/19/2024	1,013.80		177123		
I-S1450198 001	12" HYMAX COUPLING	R	6/19/2024	1,383.66		177123		
I-S1450570 001	CLA VAL CONTROL VALVE	R	6/19/2024	475.00		177123		
I-S1451079 001	GATE VALVE METER COUPL	R	6/19/2024	1,679.64		177123		
I-S1451079002	2" GATE VALVES	R	6/19/2024	1,616.88		177123		
I-S1452216 001	2" FLUSH HYDRANT	R	6/19/2024	1,912.50		177123		10,249.90
02344	BRENNTAG SOUTHWEST INC							
I-BSW551822	BLEACH 190 MTR SITE	R	6/19/2024	2,381.40		177135		
I-BSW552439	BLEACH 580 MTR SITE	R	6/19/2024	2,567.58		177135		4,948.98
00334	CDW GOVERNMENT LLC							
I-RM58732	MIC SQL	R	6/19/2024	688.00		177139		
I-RM85044	UNIFI PARK CAMS	R	6/19/2024	3,673.68		177139		
I-RN09844	CITY MGR LAPTOP	R	6/19/2024	2,211.60		177139		
I-RN61881	MICROSOFT SQL/8TB HDD	R	6/19/2024	2,051.88		177139		8,625.16
01490	CENCO, INC							
I-INV 0710	ENZYME DEGREASER	R	6/19/2024	4,580.00		177140		
I-INV 0711	WASP SPRAY DEODERIZER	R	6/19/2024	1,000.00		177140		5,580.00
01680	ECKERMANN ENGINEERING INC							
I-2325	WESTERN CULVERT	R	6/19/2024	11,000.00		177146		11,000.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
35299	HACH COMPANY							
I-14047070	WATER TESTING SUPPLIES	R	6/19/2024	1,572.20		177152		
I-14048912	SC4500 DO	R	6/19/2024	3,242.80		177152		
I-14057695	SC200 REPAIRS	R	6/19/2024	1,121.00		177152		
I-14059170	CL17 REAGENTS	R	6/19/2024	229.05		177152		6,165.05
47585	KEMPNER WATER SUPPLY CORP							
I-05312024	DEBT PAYMENTS	R	6/19/2024	19,146.97		177161		19,146.97
03591	M&S ENGINEERING LLC							
I-11101	STAND BY GENERATION	R	6/19/2024	1,890.00		177171		
I-78094	STAND BY GENERATION	R	6/19/2024	9,193.77		177171		11,083.77
03193	MCCREARY, VESELKA, BRAGG & ALL							
I-288266	COLLECTION AGENCY	R	6/19/2024	562.78		177173		
I-288267	COLLECTION AGENCY	R	6/19/2024	2,423.70		177173		
I-288268	COLLECTION AGENCY	R	6/19/2024	169.41		177173		
I-288269	COLLECTION AGENCY	R	6/19/2024	2,837.14		177173		5,993.03
00879	PHIL'S PAINT & BODY INC							
I-0613202403	UNIT 22 VEHICLE REPAIRS	R	6/19/2024	4,117.94		177184		4,117.94
82300	TECHLINE, INC							
I-134448203	LINE MATERIAL	R	6/19/2024	1,081.68		177193		
I-134448204	LINE MATERIAL	R	6/19/2024	1,442.24		177193		
I-135384901	MATERIAL	R	6/19/2024	596.88		177193		
I-1355048 00	POLE TAGS	R	6/19/2024	4,350.00		177193		
I-135507000	URD BOXES	R	6/19/2024	4,695.00		177193		
I-135577300	ELELECTRIC WIRES	R	6/19/2024	3,640.00		177193		
I-406225100	ELELECTRIC WIRES	R	6/19/2024	240.00		177193		16,045.80
02893	TEXAS MATERIALS GROUP INC							
I-201327784	COLD MIX 0.6	R	6/19/2024	3,519.60		177197		
I-201328124	COLD MIX 0.6	R	6/19/2024	1,881.60		177197		5,401.20
03744	BADGER BUILDINGS & STORAGE LLC							
I-24062001	CATTERY AT ANIMAL SHELTER	R	6/26/2024	28,699.00		177261		
I-24062002	CATTERY AT ANIMAL SHELTER	R	6/26/2024	9,900.00		177261		38,599.00
01555	COMMERCIAL SWIM MANAGEMENT, LLC							
I-253297	SODIUM HYPOCHLORITE	R	6/26/2024	1,773.57		177269		
I-253436	ACID, CAL HYPO GRANULAR	R	6/26/2024	5,617.86		177269		
I-253444	REBUILD OF STARTER CONTRO	R	6/26/2024	3,502.86		177269		10,894.29

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
30015	G T DISTRIBUTOR INC							
I-INV1005752	SX LEVEL 3A A7 MALE CARRI	R	6/26/2024	1,030.00		177273		
I-INV1006210	PRECISION GUN ST 40 SAF T	R	6/26/2024	20.99		177273		
I-INV2924854	AMMUNITION	R	6/26/2024	3,132.60		177273		
I-UNIV0047513	BLAUER FLEZRS SUPERSHIRT	R	6/26/2024	75.59		177273		4,259.18
01488	LAW OFFICES OF JO-CHRISTY BROW							
I-29870 MARCH	GENERAL MATTERS/ MARCH	R	6/26/2024	3,832.50		177283		
I-29871 APRIL	GENERAL MATTERS	R	6/26/2024	1,242.50		177283		5,075.00
01298	STUART C IRBY CO							
I-S013918039.001	2S METER	R	6/26/2024	8,509.20		177301		8,509.20
03563	STUDIO 16:19,LLC							
I-22914-14	WAYFINDING PROJECT	R	6/26/2024	943.00		177302		
I-22914-15	WAYFINDING PROJECT	R	6/26/2024	575.00		177302		
I-22914-16	WAYFINDING PROJECT	R	6/26/2024	2,793.00		177302		4,311.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	43	683,088.05	0.00	683,088.05
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	322,863.21	0.00	322,863.21
EFT:	1	623,452.03	0.00	623,452.03
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: FSB TOTALS:	47	1,629,403.29	0.00	1,629,403.29
BANK: FSB TOTALS:	47	1,629,403.29	0.00	1,629,403.29
REPORT TOTALS:	47	1,629,403.29	0.00	1,629,403.29

SELECTION CRITERIA

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VENDOR SET: 99-CITY OF LAMPASAS 99  
VENDOR: ALL  
BANK CODES: Include: FSB  
FUNDS: All  
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CHECK SELECTION

CHECK RANGE: 000000 THRU 999999  
DATE RANGE: 6/01/2024 THRU 6/30/2024  
CHECK AMOUNT RANGE: 4,000.01 THRU 999,999,999.99  
INCLUDE ALL VOIDS: NO  
-----

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All  
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**City Manager**ITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:** Discussion and possible action on the Receipt of the Monthly Investment Report for May 2024

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: July 16, 2024

For the Agenda of: July 22, 2024

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

**Summary Statement:**

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The weighted average maturity of City investments is 1 day(s).

The City's yield to maturity is 5.5

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$8,124,952.29	32.01%
TexStar	\$1,776,377.48	7.00%
Bancorp South	\$12,086,290.82	47.61%
Money Market	\$3,326,258.97	13.10%
Frost Bank	\$72,056.31	0.28 %

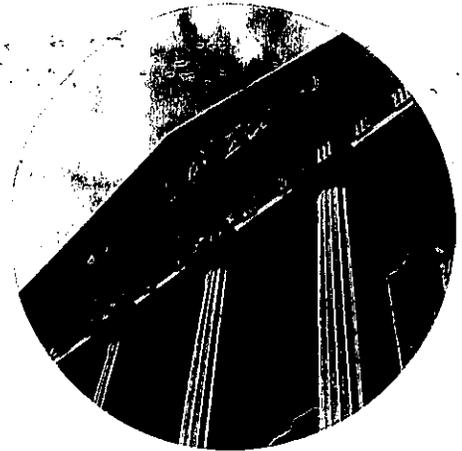
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**Recommendation:** Motion to approve by consent.

City of Lampasas

# Investment Report

As of May 31, 2024



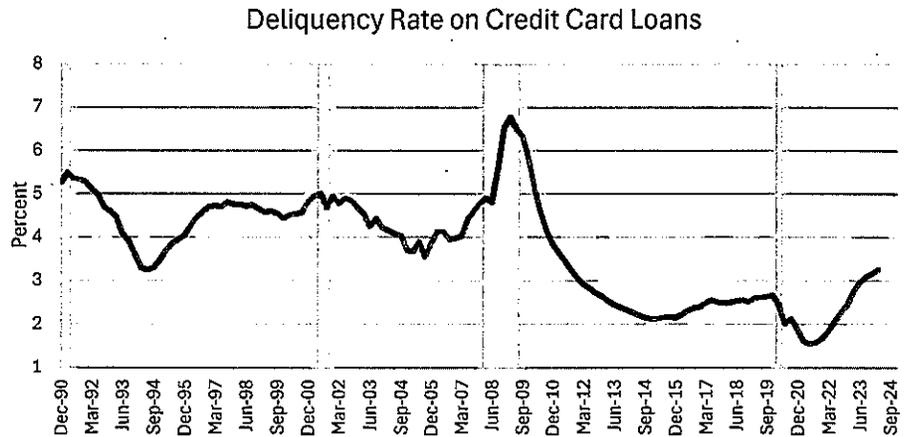
# Economic Overview

## OBSERVATIONS

- More consumers are feeling the inflation pinch
- Declining full-time employment has dampened spending
- Low housing inventory has buoyed prices
- The inverted yield curve will probably be right...eventually

## Delinquency Is Increasingly in the Cards for Maxed-Out Borrowers

- Many major retailers are offering summer deals to entice inflation-weary shoppers as credit card delinquencies rise, especially for max-out borrowers.



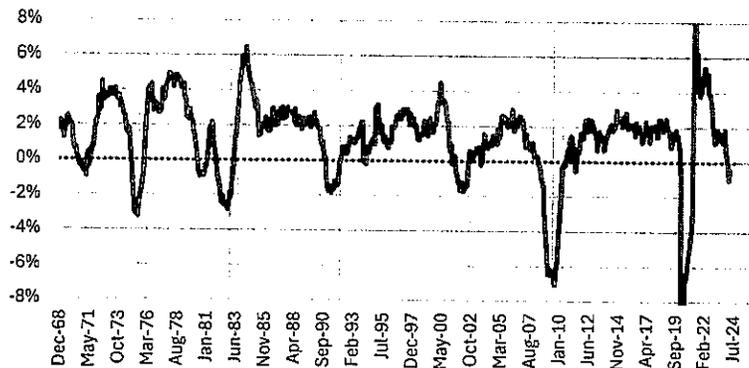
SOURCE: FEDERAL RESERVE

## Falling Full-Time Jobs May Be Pointing to an Economic Slowdown



- Often in the past, declining full-time employment has been a precursor to an economic slowdown or a recession.
- Year-over-year employment for full-time workers has been negative the past three months.

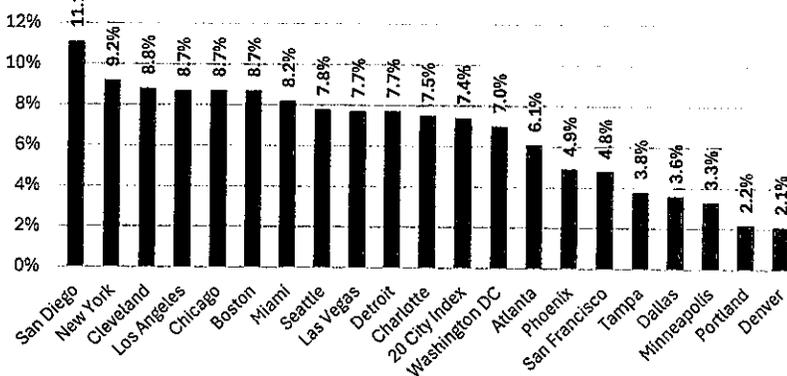
U.S. Full-Time Employment YoY % Change



SOURCE: BLOOMBERG, BUREAU OF LABOR STATISTICS

## Home Prices Hit Another Record High in March

Case-Shiller 20-City US Home Price Indices YoY % Change



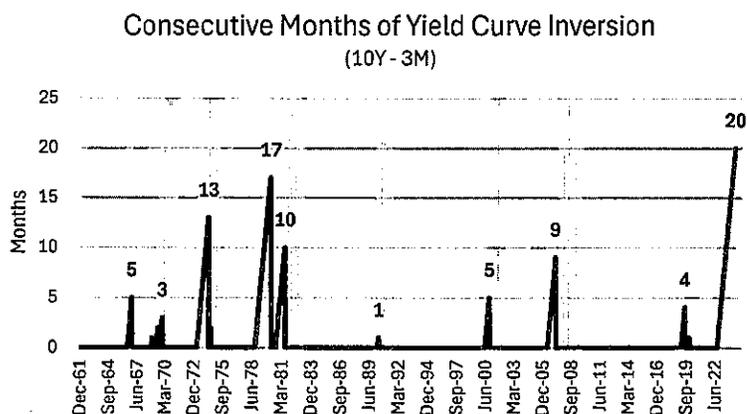
SOURCE: S&P CORELOGIC CASE-SHILLER

- Home prices in the 20 biggest U.S. metros hit another all-time high, as the housing market remains hampered by a low number of houses for sale.
- Home prices in these large markets were up 7.4% in the last 12 months ending in March, even under the burden of higher monthly mortgage payments for buyers.

## Has the Inverted Yield Curve Lost its Predictive Luster?



- The U.S. Treasury yield curve (10 year minus 3 month) has been inverted the longest on record (20 consecutive months).
- In the past, this inversion has preceded recessions. High consumer and federal government spending has helped keep the economy moving along, but we will be surprised if the yield curve will be wrong this cycle...it's just lagging.



SOURCE: BLOOMBERG

### Takeaways

- The Federal Reserve has pushed out rate cuts the futures market was expecting by now. The market is now projecting about four .25% cuts over the next 12 months.
- Often in the past, this type of market setup has proven to be an opportune time to lock in longer maturities.

## Contents

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CITY OF LAMPASAS  
MAY 31, 2024

### Portfolio Summary

**5.30**  
Average Yield

**0.00**  
Weighted Average Maturity (Years)

**0.00**  
Portfolio Effective Duration (Years)

**0.00**  
Weighted Average Life (Years)

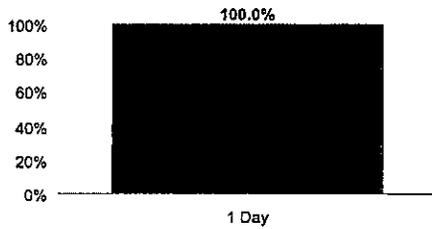
**AAA**  
Average Credit Rating



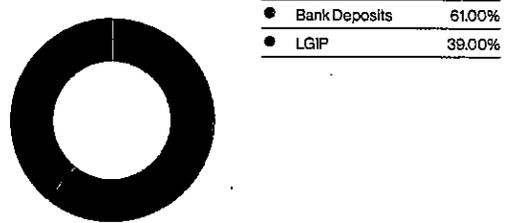
### Portfolio Position

Par Value	\$25,385,936
Principal Cost	\$25,385,936
Book Value	\$25,385,936
Market Value	\$25,385,936
Unrealized Gain/Loss	\$0
Accrued Interest	\$0

### Maturity Distribution



### Sector Allocation





# Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	15,484,606.10	15,484,606.10	15,484,606.10	61.00%	1	5.29
LGIP	9,901,329.77	9,901,329.77	9,901,329.77	39.00%	1	5.32
<b>TOTAL</b>	<b>25,385,935.87</b>	<b>25,385,935.87</b>	<b>25,385,935.87</b>	<b>100.00%</b>	<b>1</b>	<b>5.30</b>
<b>CASH AND ACCRUED INTEREST</b>						
Purchased Accrued Interest		0.00	0.00			
<b>TOTAL CASH AND INVESTMENTS</b>	<b>25,385,935.87</b>	<b>25,385,935.87</b>	<b>25,385,935.87</b>		<b>1</b>	<b>5.30</b>
<b>TOTAL EARNINGS</b>						
		CURRENT MONTH				
		115,100.32				



**Summary by Type**

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
<b>CASH</b>						
Bank Deposits	4	13,356,674.40	13,356,674.40	52.61	5.41	1
LGIP	1	8,086,601.26	8,086,601.26	31.85	5.32	1
<b>TOTAL</b>	<b>5</b>	<b>21,443,275.66</b>	<b>21,443,275.66</b>	<b>84.47</b>	<b>5.38</b>	<b>1</b>
<b>CERT OF OBLIGATION 2016</b>						
LGIP	1	38,351.03	38,351.03	0.15	5.45	1
<b>TOTAL</b>	<b>1</b>	<b>38,351.03</b>	<b>38,351.03</b>	<b>0.15</b>	<b>5.45</b>	<b>1</b>
<b>ELECTRIC</b>						
Bank Deposits	2	522,442.92	522,442.92	2.06	4.74	1
LGIP	1	1,776,377.48	1,776,377.48	7.00	5.31	1
<b>TOTAL</b>	<b>3</b>	<b>2,298,820.40</b>	<b>2,298,820.40</b>	<b>9.06</b>	<b>5.38</b>	<b>1</b>
<b>LEDC</b>						
Bank Deposits	2	1,249,071.09	1,249,071.09	4.92	4.14	1
<b>TOTAL</b>	<b>2</b>	<b>1,249,071.09</b>	<b>1,249,071.09</b>	<b>4.92</b>	<b>4.14</b>	<b>1</b>
<b>SEIZURES</b>						
Bank Deposits	2	45,866.33	45,866.33	0.18	5.50	1
<b>TOTAL</b>	<b>2</b>	<b>45,866.33</b>	<b>45,866.33</b>	<b>0.18</b>	<b>5.50</b>	<b>1</b>
<b>TRUST</b>						
Bank Deposits	2	79,792.17	79,792.17	0.31	5.50	1
<b>TOTAL</b>	<b>2</b>	<b>79,792.17</b>	<b>79,792.17</b>	<b>0.31</b>	<b>5.50</b>	<b>1</b>
<b>WATER</b>						



**Summary by Type**

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
Bank Deposits	2	230,759.19	230,759.19	0.91	5.50	1
<b>TOTAL</b>	<b>2</b>	<b>230,759.19</b>	<b>230,759.19</b>	<b>0.91</b>	<b>5.50</b>	<b>1</b>
<b>GRAND TOTAL</b>	<b>17</b>	<b>25,385,935.87</b>	<b>25,385,935.87</b>	<b>100.00</b>	<b>5.30</b>	<b>1</b>



**Position Statement**

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>CASH</b>												
<b>BANK DEPOSITS</b>												
700-047-4	Cadence Bank Account	05/31/2024 05/31/2024	9,998,268.22	9,998,268.22 0.00	9,998,268.22	5.50		1	1.00 9,998,268.22	0.00 9,998,268.22	39.39	NA
700-321-3	Cadence Bank Account	05/31/2024 05/31/2024	241.82	241.82 0.00	241.82	5.50		1	1.00 241.82	0.00 241.82	0.00	NA
700-418-7	Cadence Bank Account	05/31/2024 05/31/2024	31,905.39	31,905.39 0.00	31,905.39	5.50		1	1.00 31,905.39	0.00 31,905.39	0.13	NA
4001579	Lone Star Capital Bank IntraFI Cash Service	05/31/2024 05/31/2024	3,326,258.97	3,326,258.97 0.00	3,326,258.97	5.15		1	1.00 3,326,258.97	0.00 3,326,258.97	13.10	NA
<b>BANK DEPOSITS TOTAL</b>			<b>13,356,674.40</b>	<b>13,356,674.40</b> <b>0.00</b>	<b>13,356,674.40</b>	<b>5.41</b>		<b>1</b>	<b>1.00</b> <b>13,356,674.40</b>	<b>0.00</b> <b>13,356,674.40</b>	<b>52.61</b>	<b>NA</b>
<b>LGIP</b>												
TEXPOOL	TexPool	05/31/2024 05/31/2024	8,086,601.26	8,086,601.26 0.00	8,086,601.26	5.32		1	1.00 8,086,601.26	0.00 8,086,601.26	31.65	AAA
<b>LGIP TOTAL</b>			<b>8,086,601.26</b>	<b>8,086,601.26</b> <b>0.00</b>	<b>8,086,601.26</b>	<b>5.32</b>		<b>1</b>	<b>1.00</b> <b>8,086,601.26</b>	<b>0.00</b> <b>8,086,601.26</b>	<b>31.85</b>	<b>AAA</b>
<b>CASH TOTAL</b>			<b>21,443,275.66</b>	<b>21,443,275.66</b> <b>0.00</b>	<b>21,443,275.66</b>	<b>5.38</b>		<b>1</b>	<b>1.00</b> <b>21,443,275.66</b>	<b>0.00</b> <b>21,443,275.66</b>	<b>84.47</b>	<b>AAA</b>

<b>CERT OF OBLIGATION 2016</b>												
<b>LGIP</b>												
TEXPRIME	TexPool Prime	05/31/2024 05/31/2024	38,351.03	38,351.03 0.00	38,351.03	5.45		1	1.00 38,351.03	0.00 38,351.03	0.15	AAA
<b>LGIP TOTAL</b>			<b>38,351.03</b>	<b>38,351.03</b> <b>0.00</b>	<b>38,351.03</b>	<b>5.45</b>		<b>1</b>	<b>1.00</b> <b>38,351.03</b>	<b>0.00</b> <b>38,351.03</b>	<b>0.15</b>	<b>AAA</b>
<b>CERT OF OBLIGATION 2016 TOTAL</b>			<b>38,351.03</b>	<b>38,351.03</b> <b>0.00</b>	<b>38,351.03</b>	<b>5.45</b>		<b>1</b>	<b>1.00</b> <b>38,351.03</b>	<b>0.00</b> <b>38,351.03</b>	<b>0.15</b>	<b>AAA</b>

<b>ELECTRIC</b>												
<b>BANK DEPOSITS</b>												
700-067-2	Cadence Bank Account	05/31/2024 05/31/2024	450,386.61	450,386.61 0.00	450,386.61	5.50		1	1.00 450,386.61	0.00 450,386.61	1.77	NA
591732110	Frost Bank Public Fund Checking Account	05/31/2024 05/31/2024	72,056.31	72,056.31 0.00	72,056.31	0.00		1	1.00 72,056.31	0.00 72,056.31	0.28	NA



**Position Statement**

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>BANK DEPOSITS TOTAL</b>			522,442.92	522,442.92 0.00	522,442.92	4.74		1	1.00 522,442.92	0.00 522,442.92	2.08	NA
<b>LGIP</b>												
TEXSTAR	TexSTAR	05/31/2024 05/31/2024	1,776,377.48	1,776,377.48 0.00	1,776,377.48	5.31		1	1.00 1,776,377.48	0.00 1,776,377.48	7.00	AAA
<b>LGIP TOTAL</b>			1,776,377.48	1,776,377.48 0.00	1,776,377.48	5.31		1	1.00 1,776,377.48	0.00 1,776,377.48	7.00	AAA
<b>ELECTRIC TOTAL</b>			2,298,820.40	2,298,820.40 0.00	2,298,820.40	5.18		1	1.00 2,298,820.40	0.00 2,298,820.40	9.06	AAA

<b>LEDC</b>												
<b>BANK DEPOSITS</b>												
700-236-3	Cadence Bank Account	05/31/2024 05/31/2024	170,266.28	170,266.28 0.00	170,266.28	4.14		1	1.00 170,266.28	0.00 170,266.28	0.67	NA
700-109-2	Cadence Bank Account	05/31/2024 05/31/2024	1,078,804.81	1,078,804.81 0.00	1,078,804.81	4.14		1	1.00 1,078,804.81	0.00 1,078,804.81	4.25	NA
<b>BANK DEPOSITS TOTAL</b>			1,249,071.09	1,249,071.09 0.00	1,249,071.09	4.14		1	1.00 1,249,071.09	0.00 1,249,071.09	4.92	NA
<b>LEDC TOTAL</b>			1,249,071.09	1,249,071.09 0.00	1,249,071.09	4.14		1	1.00 1,249,071.09	0.00 1,249,071.09	4.92	NA

<b>SEIZURES</b>												
<b>BANK DEPOSITS</b>												
700-076-3	Cadence Bank Account	05/31/2024 05/31/2024	45,866.33	45,866.33 0.00	45,866.33	5.50		1	1.00 45,866.33	0.00 45,866.33	0.18	NA
201001999	Cadence Bank Account	05/31/2024 05/31/2024	2.98	2.98 0.00	2.98	4.50		1	1.00 2.98	0.00 2.98	0.00	NA
<b>BANK DEPOSITS TOTAL</b>			45,866.33	45,866.33 0.00	45,866.33	5.50		1	1.00 45,866.33	0.00 45,866.33	0.18	NA
<b>SEIZURES TOTAL</b>			45,866.33	45,866.33 0.00	45,866.33	5.50		1	1.00 45,866.33	0.00 45,866.33	0.18	NA

<b>TRUST</b>												
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**Position Statement**

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>BANK DEPOSITS</b>												
000-634-8	Cadence Bank Account	05/31/2024 05/31/2024	32,508.36	32,508.36 0.00	32,508.36	5.50		1	1.00 32,508.36	0.00 32,508.36	0.13	NA
000-634-9	Cadence Bank Account	05/31/2024 05/31/2024	47,283.81	47,283.81 0.00	47,283.81	5.50		1	1.00 47,283.81	0.00 47,283.81	0.19	NA
<b>BANK DEPOSITS TOTAL</b>			<b>79,792.17</b>	<b>79,792.17</b> <b>0.00</b>	<b>79,792.17</b>	<b>5.50</b>		<b>1</b>	<b>1.00</b> <b>79,792.17</b>	<b>0.00</b> <b>79,792.17</b>	<b>0.31</b>	<b>NA</b>
<b>TRUST TOTAL</b>			<b>79,792.17</b>	<b>79,792.17</b> <b>0.00</b>	<b>79,792.17</b>	<b>5.50</b>		<b>1</b>	<b>1.00</b> <b>79,792.17</b>	<b>0.00</b> <b>79,792.17</b>	<b>0.31</b>	<b>NA</b>
<b>WATER</b>												
<b>BANK DEPOSITS</b>												
700-048-2	Cadence Bank Account	05/31/2024 05/31/2024	13718	13718 0.00	13718	5.50		1	1.00 13718	0.00 13718	0.00	NA
700-163-9	Cadence Bank Account	05/31/2024 05/31/2024	230,622.01	230,622.01 0.00	230,622.01	5.50		1	1.00 230,622.01	0.00 230,622.01	0.91	NA
<b>BANK DEPOSITS TOTAL</b>			<b>230,759.19</b>	<b>230,759.19</b> <b>0.00</b>	<b>230,759.19</b>	<b>5.50</b>		<b>1</b>	<b>1.00</b> <b>230,759.19</b>	<b>0.00</b> <b>230,759.19</b>	<b>0.91</b>	<b>NA</b>
<b>WATER TOTAL</b>			<b>230,759.19</b>	<b>230,759.19</b> <b>0.00</b>	<b>230,759.19</b>	<b>5.50</b>		<b>1</b>	<b>1.00</b> <b>230,759.19</b>	<b>0.00</b> <b>230,759.19</b>	<b>0.91</b>	<b>NA</b>
<b>GRAND TOTAL</b>			<b>25,385,935.87</b>	<b>25,385,935.87</b> <b>0.00</b>	<b>25,385,935.87</b>	<b>5.30</b>		<b>1</b>	<b>1.00</b> <b>25,385,935.87</b>	<b>0.00</b> <b>25,385,935.87</b>	<b>100.00</b>	<b>AAA</b>

CITY OF LAMPASAS | MAY 31, 2024



## Cash Reconciliation Report

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CITY OF LAMPASAS | MAY 31, 2024



## Transaction Statement

NO ACTIVITY DURING  
CURRENT PERIOD

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**Accrued Interest Schedule**

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
<b>CASH</b>									
700-047-4	Cadence Bank Account	2024-05-31	9,998,268.22	9,998,268.22	0.00	0.00	47756.00	47756.00	0.00
700-321-3	Cadence Bank Account	2024-05-31	241.82	241.82	0.00	0.00	112	112	0.00
700-418-7	Cadence Bank Account	2024-05-31	31,805.39	31,805.39	0.00	0.00	165.26	165.26	0.00
4001579	Lone Star Capital Bank IntraFI Cash Service	2024-05-31	3,326,258.97	3,326,258.97	0.00	0.00	14,516.13	14,516.13	0.00
TEXPOOL	TexPool	2024-05-31	8,086,601.26	8,086,601.26	0.00	0.00	36,347.08	36,347.08	0.00
<b>TOTAL</b>			<b>21,443,275.66</b>	<b>21,443,275.66</b>	<b>0.00</b>	<b>0.00</b>	<b>98,785.59</b>	<b>98,785.59</b>	<b>0.00</b>
<b>CERT OF OBLIGATION 2016</b>									
TEXPRIME	TexPoolPrime	2024-05-31	38,351.03	38,351.03	0.00	0.00	230.47	230.47	0.00
<b>TOTAL</b>			<b>38,351.03</b>	<b>38,351.03</b>	<b>0.00</b>	<b>0.00</b>	<b>230.47</b>	<b>230.47</b>	<b>0.00</b>
<b>ELECTRIC</b>									
700-087-2	Cadence Bank Account	2024-05-31	450,386.61	450,386.61	0.00	0.00	2,085.83	2,085.83	0.00
591732110	Frost Bank Public Fund Checking Account	2024-05-31	72,056.31	72,056.31	0.00	0.00	0.00	0.00	0.00
TEXSTAR	TexSTAR	2024-05-31	1,776,377.48	1,776,377.48	0.00	0.00	7,971.98	7,971.98	0.00
<b>TOTAL</b>			<b>2,298,820.40</b>	<b>2,298,820.40</b>	<b>0.00</b>	<b>0.00</b>	<b>10,057.81</b>	<b>10,057.81</b>	<b>0.00</b>
<b>LEDC</b>									
700-109-2	Cadence Bank Account	2024-05-31	1,078,804.81	1,078,804.81	0.00	0.00	3,778.95	3,778.95	0.00
700-236-3	Cadence Bank Account	2024-05-31	170,266.28	170,266.28	0.00	0.00	594.96	594.96	0.00
<b>TOTAL</b>			<b>1,249,071.09</b>	<b>1,249,071.09</b>	<b>0.00</b>	<b>0.00</b>	<b>4,373.91</b>	<b>4,373.91</b>	<b>0.00</b>
<b>SEIZURES</b>									
201001999	Cadence Bank Account	2024-05-31	2.98	2.98	0.00	0.00	0.00	0.00	0.00
700-076-3	Cadence Bank Account	2024-05-31	45,863.35	45,863.35	0.00	0.00	214.01	214.01	0.00
<b>TOTAL</b>			<b>45,866.33</b>	<b>45,866.33</b>	<b>0.00</b>	<b>0.00</b>	<b>214.01</b>	<b>214.01</b>	<b>0.00</b>
<b>TRUST</b>									



**Accrued Interest Schedule**

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
000-634-8	Cadence Bank Account	2024-05-31	32,508.36	32,508.36	0.00	0.00	150.74	150.74	0.00
000-634-9	Cadence Bank Account	2024-05-31	47,283.81	47,283.81	0.00	0.00	219.25	219.25	0.00
<b>TOTAL</b>			<b>79,792.17</b>	<b>79,792.17</b>	<b>0.00</b>	<b>0.00</b>	<b>369.99</b>	<b>369.99</b>	<b>0.00</b>
<b>WATER</b>									
700-048-2	Cadence Bank Account	2024-05-31	137.18	137.18	0.00	0.00	0.64	0.64	0.00
700-163-9	Cadence Bank Account	2024-05-31	230,622.01	230,622.01	0.00	0.00	1,067.90	1,067.90	0.00
<b>TOTAL</b>			<b>230,759.19</b>	<b>230,759.19</b>	<b>0.00</b>	<b>0.00</b>	<b>1,068.54</b>	<b>1,068.54</b>	<b>0.00</b>
<b>GRAND TOTAL</b>			<b>25,385,935.87</b>	<b>25,385,935.87</b>	<b>0.00</b>	<b>0.00</b>	<b>115,100.32</b>	<b>115,100.32</b>	<b>0.00</b>



**Earnings by Fund**

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
<b>CASH</b>											
4001579	Lone Star Capital Bank IntraFi Cash Service	3,326,258.97	3,297,755.32	3,326,258.97	05/31/2024	3.23	5.15	14,516.13	0.00	0.00	14,516.13
700-047-4	Cadence Bank Account	9,998,268.22	11,295,360.65	9,998,268.22	05/31/2024	5.25	5.50	47,758.00	0.00	0.00	47,756.00
700-321-3	Cadence Bank Account	241.82	289.41	241.82	05/31/2024	5.25	5.50	1.12	0.00	0.00	1.12
700-418-7	Cadence Bank Account	31,905.39	33,681.63	31,905.39	05/31/2024	5.25	5.50	165.26	0.00	0.00	165.26
CCYUSD	Cash	0.00	(836,176.18)	0.00	05/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	8,086,601.26	8,015,244.80	8,086,601.26	05/31/2024	5.34	5.32	38,347.08	0.00	0.00	36,347.08
<b>TOTAL</b>		<b>21,443,275.66</b>	<b>21,706,155.63</b>	<b>21,443,275.66</b>		<b>4.97</b>	<b>5.38</b>	<b>98,785.59</b>	<b>0.00</b>	<b>0.00</b>	<b>98,785.59</b>
<b>CERT OF OBLIGATION 2016</b>											
TEXPRIME	TexPool Prime	38,351.03	83,120.56	38,351.03	05/31/2024	4.50	5.45	230.47	0.00	0.00	230.47
<b>TOTAL</b>		<b>38,351.03</b>	<b>83,120.56</b>	<b>38,351.03</b>		<b>4.50</b>	<b>5.45</b>	<b>230.47</b>	<b>0.00</b>	<b>0.00</b>	<b>230.47</b>
<b>ELECTRIC</b>											
591732110	Frost Bank Public Fund Checking Account	72,056.31	72,056.31	72,056.31	05/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
700-067-2	Cadence Bank Account	450,386.61	442,426.53	450,386.61	05/31/2024	5.25	5.50	2,085.83	0.00	0.00	2,085.83
CCYUSD	Cash	0.00	11,977.46	0.00	05/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
TEXSTAR	TexSTAR	1,776,377.48	1,760,727.29	1,776,377.48	05/31/2024	5.30	5.31	7,971.98	0.00	0.00	7,971.98
<b>TOTAL</b>		<b>2,298,820.40</b>	<b>2,287,187.59</b>	<b>2,298,820.40</b>		<b>5.12</b>	<b>5.18</b>	<b>10,057.81</b>	<b>0.00</b>	<b>0.00</b>	<b>10,057.81</b>
<b>LEDC</b>											
700-109-2	Cadence Bank Account	1,078,804.81	1,080,523.61	1,078,804.81	05/31/2024	3.88	4.14	3,778.95	0.00	0.00	3,778.95
700-236-3	Cadence Bank Account	170,266.28	169,671.32	170,266.28	05/31/2024	3.88	4.14	594.96	0.00	0.00	594.96
<b>TOTAL</b>		<b>1,249,071.09</b>	<b>1,250,194.83</b>	<b>1,249,071.09</b>		<b>3.88</b>	<b>4.14</b>	<b>4,373.91</b>	<b>0.00</b>	<b>0.00</b>	<b>4,373.91</b>
<b>SEIZURES</b>											
201001999	Cadence Bank Account	2.98	2.98	2.98	05/31/2024	0.45	4.50	0.00	0.00	0.00	0.00
700-076-3	Cadence Bank Account	45,863.35	46,099.34	45,863.35	05/31/2024	5.25	5.50	214.01	0.00	0.00	214.01



**Earnings by Fund**

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
<b>TOTAL</b>		<b>45,866.33</b>	<b>46,102.32</b>	<b>45,866.33</b>		<b>5.25</b>	<b>5.50</b>	<b>214.01</b>	<b>0.00</b>	<b>0.00</b>	<b>214.01</b>
<b>TRUST</b>											
000-634-8	Cadence Bank Account	32,508.36	32,357.62	32,508.36	05/31/2024	5.25	5.50	150.74	0.00	0.00	150.74
000-634-9	Cadence Bank Account	47,283.81	47,064.56	47,283.81	05/31/2024	5.25	5.50	219.25	0.00	0.00	219.25
<b>TOTAL</b>		<b>79,792.17</b>	<b>79,422.18</b>	<b>79,792.17</b>		<b>5.25</b>	<b>5.50</b>	<b>369.99</b>	<b>0.00</b>	<b>0.00</b>	<b>369.99</b>
<b>WATER</b>											
700-048-2	Cadence Bank Account	137.18	137.18	137.18	05/31/2024	5.25	5.50	0.64	0.00	0.00	0.64
700-163-9	Cadence Bank Account	230,622.01	228,629.11	230,622.01	05/31/2024	5.25	5.50	1,067.90	0.00	0.00	1,067.90
<b>TOTAL</b>		<b>230,759.19</b>	<b>228,766.29</b>	<b>230,759.19</b>		<b>5.25</b>	<b>5.50</b>	<b>1,068.54</b>	<b>0.00</b>	<b>0.00</b>	<b>1,068.54</b>
<b>GRAND TOTAL</b>		<b>25,385,935.87</b>	<b>25,680,949.40</b>	<b>25,385,935.87</b>		<b>4.93</b>	<b>5.30</b>	<b>115,100.32</b>	<b>0.00</b>	<b>0.00</b>	<b>115,100.32</b>

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**MEEDER**  
PUBLIC FUNDS

# Memo



To: Chris Eicher, Parks and Recreation Director  
 From: Jessie Acosta  
 Date: July 17, 2024  
 RE: Monthly Report-June 2024

## Parks and Recreation

### Daily Activities

- Create & submit weekly/monthly reports, weekly work schedules and update/approve employee timesheets
- Airport: Check fuel station, hangars, clean pilots lounge, inspect runway fixtures and fence lines
- Inspect, maintain, and clean all parks department properties including public restrooms daily

### Monthly Activity - Overview

- Mow & trim Brook Park (3x)
- Repair water line leak in Brook Park
- Cut up and dispose of fallen trees in Hancock Park
- Assist sports crew; trim at Turner Complex and 580 Sports Complex
- Prepare and set up for the Kid fish Event in Brook Park
- Assemble new storage shed for Hanna Springs Pool
- Mow and trim Campbell Park, Hanna Springs Pool, and Avenue A properties (2x)
- Mow and trim Head Start and Senior Center(2x)
- Cut down and remove hazardous dead trees on every park property
- Every Friday in June take 12 trash barrels to the downtown square
- Mow and trim around the City Hall complex (2x)
- Apply Herbicide on weeds in all parks properties/parking lots
- Mow and trim Library Park, mow & trim vacant lot at Library property (2x)
- Prepare and set up for the car cruise event in Brook Park
- Trim and mow four corners at Highway 190 & 183 (2x)
- Trim and mow the island at HWY 281 and Walnut Street (2x)
- Hancock pool maintenance; open valve to drain
- Mow and trim Cook Cemetery (2x)
- Address storm damage; cut up and dispose of fallen tree limbs in all parks
- Mow, and trim Airport property
- Mow & trim Hancock Park, pool and Hostess House (2x)
- Mow and trim Gavin Garrett Complex
- Mow and trim Sueann Park and drainage
- Mow and trim College Street Park, Colored School, and church property
- Prune and shape trees as needed in every park property

- Improve storm drain on the north side of Brook Park
- Trim and mow around Parks Shop (2x)
- Rake and level mulch at Brook and Sueann playgrounds; blow off sidewalks & gazebos in all parks
- Clean park shop, restroom, breakroom (weekly)

# Memo



To: Chris Eicher, Parks & Recreation Director  
From: Lupe Charping, Parks Secretary  
Date: July 17, 2024  
Re: Monthly Report – June 2024

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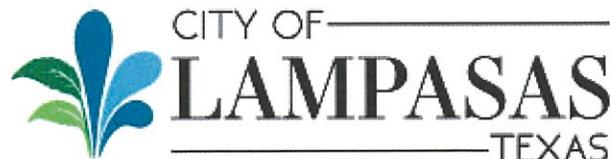
## Parks & Recreation

### Brief Monthly Overview – Parks & Recreation

Lupe Charping, Parks Secretary

- Attended meetings with Parks, Parks Facilities, and Cemetery supervisors
- Processed all Purchase orders for Parks, Parks Facilities, Cemetery, and Pools.
- Answered all inquiries regarding Airport, Parks Facilities, Parks, Cemetery and Pools
- Attended weekly Directors' meetings representing the Parks Department
- Order supplies for Parks, Cemetery, Parks Facilities, and Hanna Pool
- Took reservations for Hancock Pavilion and Campbell Pavilion
- Prepared and posted packet and took minutes for the June Parks Board meeting
- Assisted with various ongoing projects
- Followed up with vendors regarding invoices
- Worked closely with Parks, Parks Facilities, Cemetery, and Pool supervisors to help meet their needs
- Ordered and picked up concession stand items from Sam's Club for the pools (weekly)
- Attended meeting with pool employees
- Assist with monthly reports monthly report
- Reviewed time sheets for pool employees
- Helped the Parks department with Kid fish weekend
- Updated and reviewed Adult softball agreement

# Memo



## Sports Facilities

To: Chris Eicher  
From: Steven Knowlton  
Date: July 17, 2024  
Re: Monthly Report – June 2024

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### **Brief Monthly Overview – Sports Facilities**

#### **Weekly Activities**

- Weekly/Monthly reports, Weekly work schedules, and Employee timesheets
- Sports Parks maintenance & irrigation systems inspection
- Clean all Sports Parks and public restrooms daily

#### **Service, Maintenance**

- Backlapped, set cut, set reels to bed knife on John Deere 7700A
- Purchased and installed new battery for SCAG #2
- Plugged right rear tire on Chevy 2500

#### **Goodrich Tennis Courts**

- Mowed, edged, and cut grounds (3x)
- Replaced rule signs
- Cleaned concrete

#### **Gavin Garrett Soccer Complex**

- Mowed complex
- Irrigated fields
- Sprayed herbicides on the grounds
- Mowed old water plant

#### **Turner Complex**

- Edged, cut and mowed complex
- Deep cleaned restrooms
- Sprayed herbicides in parking lots, infields, and dugouts

#### **580 Sports Complex**

- Edged, cut and mowed complex (3x)
- Prepared softball fields
- Set up trash cans for Jr Rodeo and remove banners
- Dragged and raked fields for tournament
- Fertilized and irrigated soccer fields #1 and #2
- Replaced basketball net

# Memo



## Cemetery

To: Chris Eicher  
From: Jacob Rivera  
Date: July 17, 2024  
Re: Monthly Report- June 2024

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### **Brief Monthly Overview – Cemetery**

- Weekly reports
- Logged reports of death/site sales
- Sifted dirt
- Filled sunk graves
- Marked area for headstones
- Prepared for funerals
- Assisted customers with future site purchases
- Verified graves for Funeral home
- Mowed Flag area, PCA, PCB, Block 5,6,7,8,,9
- Marked and dug cremation hole for service
- Picked up debris
- Edged and cut around curves and graves
- Fixed all rock gravel graves that had sunk
- Researched grave for family
- Edged higher plots throughout the cemetery
- Repaired mower
- Leveled two graves
- Mowed Block 11, 12

**Memo**

To: Finley deGraffenried, City Manager  
From: Monica Wright, Director of Information Systems  
Date: Tuesday, July 9, 2024  
Re: June 2024 Monthly Report



Information  
Systems

**Service Tickets - Social Media - Website Stats**

IT Service Tickets	260
Facebook Followers	8,139
Twitter Followers	781
Instagram Followers	875
Website Page Views	48,052

**IT Supported Hardware & Software**

PCs	101	Wireless Access Points (WAP)	16	Servers	30
Laptops	60	Verizon Aircards	16	Firewalls	3
Printers	78	Network Attached Storage (NAS)	5	Tablets	15
Switches	22	Cell Phones	44	Software Applications	30+
CC Reader	8	Security Cameras	30	CradlePoint Routers	20
Time Clock	4	WatchGuard Dock	8		

**June Projects Completed:**

- Built out Sql Server VM for Network monitoring software
- Configured/installed network monitoring software
- Obtained quote/ordered replacement Fire Department IPAD w/ SIM
- Obtained quote/ordered (4) replacement EOL switches for IT & PD
- Obtained quote for replacement PD security cameras/NVR/ordered
- Configured/installed PD NVR for security cameras
- Assisted PD Cardinal vendor with printer problems within Badge
- Obtained quote for replacement Golf Manager Color LaserJet printer/configured/installed
- Obtained quote for Ubiquiti Unifi Dream Machine Pro security camera router/ordered/installed
- Obtained quotes for Nextlink internet service at PW injection sites
- Renewed PD CJIS certification
- Obtained quote for replacement City Manager laptop/configured/installed
- Assisted PD and vendor with Cardinal Mobile Cite installation on laptops
- Configured/installed security cameras at Hancock Springs Pool, Hanna Springs Pool, and Golf Pro Shop
- Public Works Department installed french drains at IT Building for flooding problem
- McGregor Glass onsite to look at IT Building Windows
- Attended CJIS Awareness webinars
- Replaced WWW Verizon JetPack
- Added IP addresses in firewall for Library ebook provider
- Configured/installed FD replacement printer
- Pushed out WG EPDR antivirus updates to all pcs
- Updated NetMotion server to Secure Access

**July Projected Projects:**

- Troubleshoot latency issues with AT&T on fiber circuits
- Contact AT&T regarding invoice charges/credits to account
- SW Fiber Optics onsite to repair 48 count of damaged fiber
- Re-configure Streets Department Switch/add back to Insight Cloud
- Re-configure Electric Department Switch/add back to Insight Cloud
- Configure/replace (4) replacement EOL switches at IT & PD
- Configure/replace PD security cameras
- Configure/install replacement IT Dept file server
- Continue setting up Network Monitoring software
- Purchase additional Shadow Protect licenses

- Attend CJIS Awareness training webinars
- Meeting with AT&T to discuss replacement of copper lines within the city
- Replacement desktop PCs in various departments
- Replace (2) rack mount server UPS
- Configure city phones not on MDM (mobile device management)
- Deactivate network/email user accounts for employees leaving/archive their documents/emails
- Upgrade OS on all PCs/laptops to Windows 11 OS

### **FY 2023/2024 Budgeted Projects:**

- TylerTechnology ExecuTime Time & Attendance **(completed)**
- PD Verizon phone upgrades **(completed)**
- FD Verizon phone upgrades **(completed)**
- Obtain quote/configure EDC tablet w/ eSIM **(completed)**
- Nextlink internet service at Cemetery **(completed)**
- Implement Mobile Device Management (MDM) solution **(completed)**
- Obtain quote/configure WWW Toughbook tablet w/ eSIM **(completed)**
- Obtain quote/order (15) Microsoft Office 2019 STD licenses **(completed)**
- Nextlink internet service at Parks 580 Sports Complex **(completed)**
- Nextlink internet service at Parks Barn **(completed)**
- (1) FD CradlePoint Router **(completed)**
- AT&T dedicated fiber circuit install (1GB) **(completed)**
- AT&T dedicated fiber circuit install (500MB) w/ diverse path **(completed)**
- Implement Verizon Mobile Device Management Solution **(completed)**
- Purchase/Install (10) security cameras **(completed)**
- Nextlink Internet at Parks facilities (WM Brook Park, Campbell Park) **(completed)**
- Obtain quotes/configure/replace (14) desktop PCs **(completed)**
- Configure/install (3) Ubiquiti NVR's for security cameras **(completed)**
- Obtain quotes/configure/replace (2) PD Patrol Toughbooks **(completed)**
- FY 23-24 Budget projections **(completed)**
- FY 24-25 Proposed Budget **(completed)**
- Obtain quote/configure/install replacement Golf Manager Color LaserJet printer **(completed)**
- Obtain quotes/configure/replace (1) NAS Synology file server (ordered)
- Obtain quotes/configure/replace (4) EOL switches (PD, IT Building) (ordered)
- Deploy City wide cyber security training for all employees/report to State DIR (in progress)
- Replace (2) rack mount server UPS
- Verizon JetPack upgrades (ongoing)
- Upgrade to Windows 11 OS on all desktop PCs & Servers with Windows 10 OS
- Dispose of outdated/broken technology items

### **Daily/Weekly/Monthly Tasks:**

- OS updates on all NAS devices, firewalls, WAPs
- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks
- Assist with all issues related to online payments
- Install Windows updates on City/PD servers & workstations
- Content updates to City website/social media platforms/setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices

- Update virus/spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

**Future Projects & Goals:**

- Migrate e-merchant solution to Tyler Web Payments (FY 24-25)
- Configure/replace PD security cameras (FY 24-25)
- Migrate Incode v.9 to Incode v.10 Cloud (FY 24-25)
- Deploy Library Cybrarian software/thin clients (FY 24-25)
- Replace Utility Billing Printronix printer (FY 24-25) (EOL)
- CJIS Security Audit (FY 24-25)
- Install security cameras at Parks facilities (FY 24-25)
- Obtain quote/configure/replace Utility Billing & Municipal Court chip readers (FY 24-25)
- Core & Main water meter software upgrade (Neptune 360) (FY 24-25) (EOL)
- Configure/setup Library PC/(2) receipt printers/(2) credit card readers/Incode (FY 24-25)
- Nextlink internet service at critical infrastructure sites
- Adopt future amendments to IT Computer Policy
- City Website Re-Design (FY 25-26)
- EDC Website Re-Design (FY 25-26)
- Replace (7) EOL PD Toughbooks (FY 25-26)
- Replace (10) EOL Switches (FY 25-26)

## LAMPASAS PUBLIC LIBRARY

JUNE 2024

Circulation	We circulated 5,192 items in June, which is up 17% from May (4,438), mostly due to Summer Reading.
Door Count	There were 5,465 visitors during June, which is up 53.6% from May (3,559).
Internet Usage	There were 360 Internet sessions in June, down 11.3% from May.
Wifi Usage	In June, 110 unique visitors accessed our wifi network. This is down 13.4% from last month. Our total number of visits in June was 339 (down 12.4% from May). (See attached infographics as well.)
Text Interactions	We communicated, via text messages, with 159 unique phone numbers in June, which is up 1.3% from May (157). We sent/received a total of 810 messages, which is up 8.9% from last month.
Video Streaming	We had 11 clicks in the adult collection (down 35.3% from May) and 11 clicks in the kids' collection of videos (down 8.3% from May), for a total of 22 (down 24.1% overall).
Summer Reading	Summer Reading was held June 3-28, and our theme this year was "Adventure Begins at Your Library." Total attendance at all children's programs (3 days per week) was 1,239, and total attendance at teen programs (one day per week) was 31. We had a good turnout for the programs, kids were reading, and everyone seemed to have a good time, so it's safe to say it was another successful summer reading program.
Upcoming Programs	Ladies from Beta Mu are providing story times on Wednesdays in July, except during Spring Ho week. We will, however, have ag story time on Tuesday that week. In addition, the Cornelia Key Book Club and 42 Club will meet in July. We will return to our regular programs in August, including STEAM Day and How Pinteresting.

# Lampasas Public Library

## June-2024

In June, 110 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

Change from prior month



339 ↓ -12.4%

Monthly Sessions



294 ↓ -13.53%

Total Visits



110 ↓ -13.39%

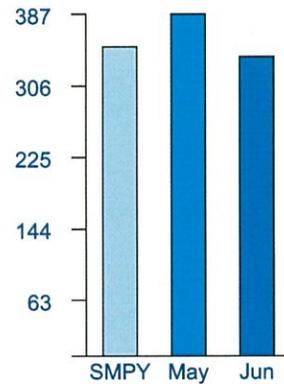
Unique Visitors



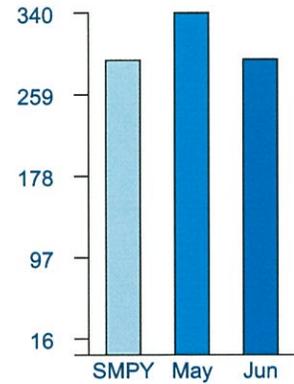
2.67 ↓ -0.37%

Average Return Rate

Total Monthly Session Count

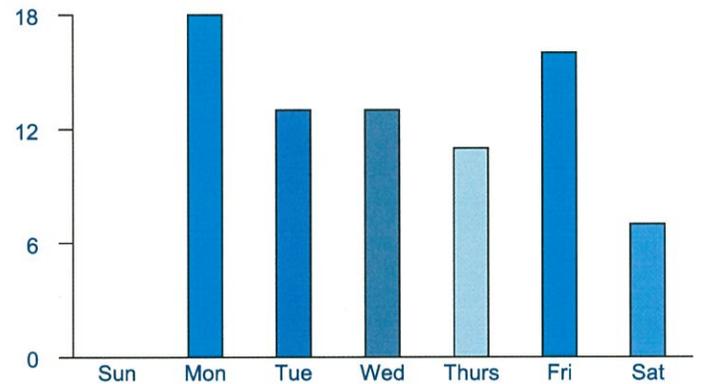


Total Monthly Visits

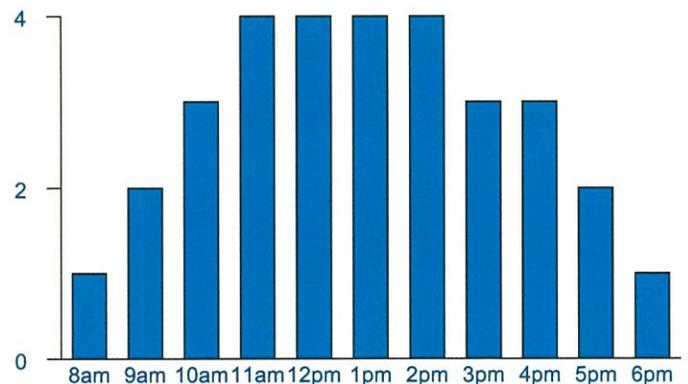


\*SMPY: Same Month Prior Year

Average Daily Visits



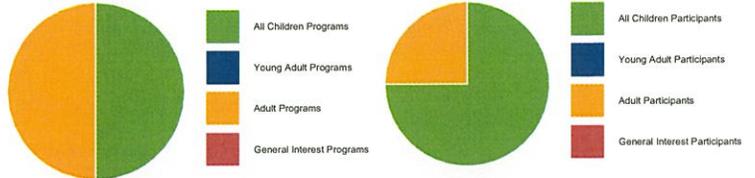
Average Peak Hourly



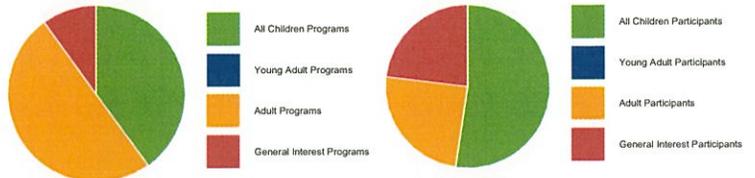
# Lampasas Public Library

## October, 2023 - June, 2024

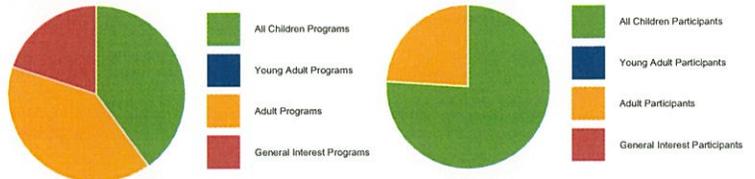
October					
Overview					
All Children Programs	4	50%	All Children Participants	57	75%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	50%	Adult Participants	19	25%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	76	



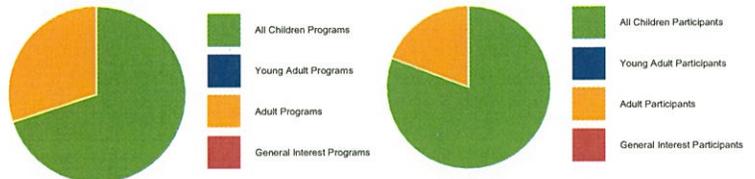
November					
Overview					
All Children Programs	4	40%	All Children Participants	68	52.31%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	5	50%	Adult Participants	32	24.62%
General Interest Programs	1	10%	General Interest Participants	30	23.08%
Total Programs	10		Total Participants	130	



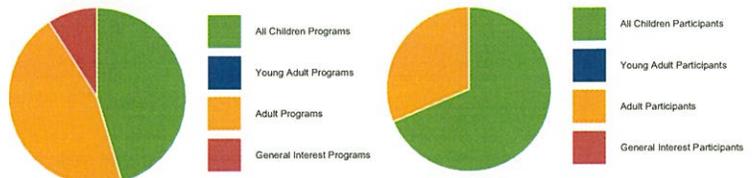
December					
Overview					
All Children Programs	2	40%	All Children Participants	38	76%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	2	40%	Adult Participants	12	24%
General Interest Programs	1	20%	General Interest Participants	0	0%
Total Programs	5		Total Participants	50	



January					
Overview					
All Children Programs	7	70%	All Children Participants	118	80.82%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	30%	Adult Participants	28	19.18%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	146	



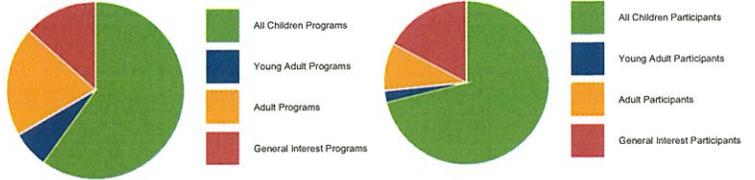
February					
Overview					
All Children Programs	5	45.45%	All Children Participants	109	68.55%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	5	45.45%	Adult Participants	50	31.45%
General Interest Programs	1	9.09%	General Interest Participants	0	0%
Total Programs	11		Total Participants	159	



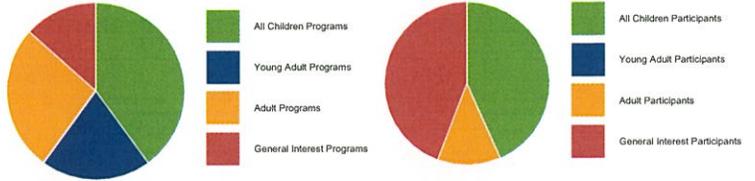
# Lampasas Public Library

## October, 2023 - June, 2024

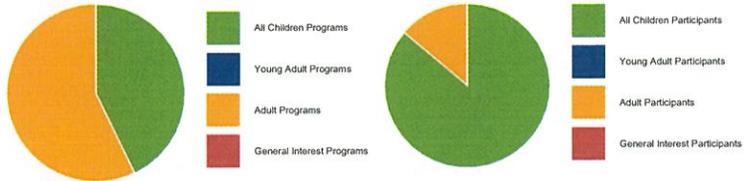
March					
Overview					
All Children Programs	9	60%	All Children Participants	158	71.17%
Young Adult Programs	1	6.67%	Young Adult Participants	5	2.25%
Adult Programs	3	20%	Adult Participants	21	9.46%
General Interest Programs	2	13.33%	General Interest Participants	38	17.12%
Total Programs	15		Total Participants	222	



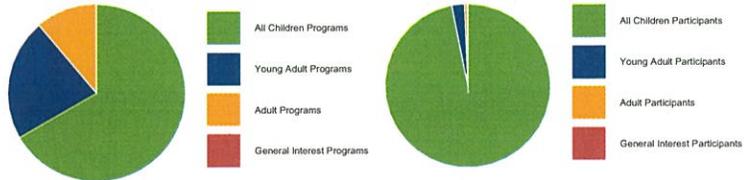
April					
Overview					
All Children Programs	6	40%	All Children Participants	97	43.3%
Young Adult Programs	3	20%	Young Adult Participants	0	0%
Adult Programs	4	26.67%	Adult Participants	28	12.5%
General Interest Programs	2	13.33%	General Interest Participants	99	44.2%
Total Programs	15		Total Participants	224	



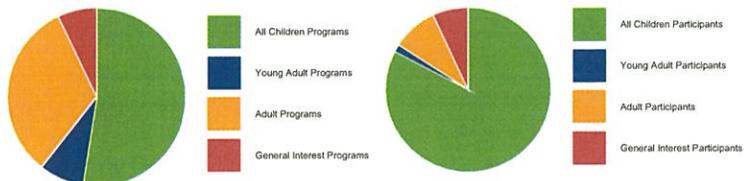
May					
Overview					
All Children Programs	3	42.86%	All Children Participants	119	86.23%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	57.14%	Adult Participants	19	13.77%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	7		Total Participants	138	



June					
Overview					
All Children Programs	12	66.67%	All Children Participants	1237	96.94%
Young Adult Programs	4	22.22%	Young Adult Participants	31	2.43%
Adult Programs	2	11.11%	Adult Participants	8	0.63%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	18		Total Participants	1276	



Year in Review					
Overview					
All Children Programs	52	52.53%	All Children Participants	2001	82.65%
Young Adult Programs	8	8.08%	Young Adult Participants	36	1.49%
Adult Programs	32	32.32%	Adult Participants	217	8.96%
General Interest Programs	7	7.07%	General Interest Participants	167	6.9%
Total Programs	99		Total Participants	2421	



## MEMO:

To: Finley deGraffenried, City Manager

From: Kris Morin, Golf Course Manager

cc: City Council Members

Date: July 1, 2024

Re: Monthly Report, June 2024

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- Weekly mowing and maintenance procedures performed on an as needed basis on the golf course
- Weekly vertical mowing of greens to aid in thatch control on the greens surface
- Weekly topdressing, and coco-mat dragging, program is continuing on a weekly basis, to aid in smoothing out greens
- Weekly greens fertility application to all greens throughout the month
  - Includes liquid fertility, fungicide, insecticide, wetting agent, and growth regulators
- Monthly Application of growth regulator (primo) and iron to fairways, tees, and approaches is continuing as part of the Agronomic plan
- Monthly application of custom slow-release fertilizer (granular) is being applied to greens and tee boxes to aid in plant health
- A monthly application of root and soil enhancer
- Applied a granular fertilizer (Harrell's 25-5-10) to all tee boxes
- Hand watering of "historical hot spots" on greens with wetting agent tablets, on an as needed basis, began this month
- Greens mower heights have continued to be dropped to find a desirable cutting height in order to achieve a smoother surface, and more desirable greens speed
- Incorporated a "brush kit" to the tri-plex greens mower to achieve a better cut on greens
- Setting of all satellite boxes, to a "summer water" program
  - NOTE: This will be adjusted on an "as needed" basis
- We attempted to "needle/solid tine" greens on June 11<sup>th</sup> to allow for more oxygen into the profile, but our aerifier went down (again)
  - NOTE: Mechanic came out on June 26<sup>th</sup> to work on and fix aerifier; Aerifier will be needed for core aerification on August 5<sup>th</sup> and 6<sup>th</sup>; may need to look into a new aerifier sooner than later, as current aerifier is constantly having issues
- Temporary greens are still in use on #2 and #13 due to severe winter kill. Hope to be back on these greens by the end of the summer
  - NOTE: #2 and #13 greens have only been used for major tournaments this year.

- Maintenance crew repaired several old irrigation heads, as the internals were worn, and the entire heads needed to be replaced
- We have seen a significant increase in outside play from players in the surrounding areas on both the weekdays, and weekends (Georgetown, Killeen, Temple, Waco, Etc)
- The course held several large tournament outings during the month of June that generated the following number of participants:
  - Badger Golf Fundraiser Tournament- 125 Players
  - West Texas Jr. Tour Tournament- 77 Players
  - Show Me the Money Tournament- 144 Players
    - NOTE: This is a 2-day tournament and reflects 144 players each day
- Weather was good in the month of June 2024; thus, we had a busy month. We had an approximate increase of 44% from 2023 to 2024.
  - June 2024 Greens Fee Totals = 1,680 Rounds (This does not include member play)
  - June 2023 Greens Fee Totals = 1,166 Rounds (This does not include member play)



## **CITY SECRETARY DEPARTMENT/ JUNE 2024 MONTHLY REPORT**

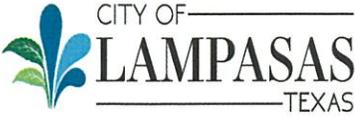
Brief Monthly Overview of Department Employees:

### **Becky Sims, City Secretary/Zoning Administrator**

- Assisted the City Manager, ACM, EDC Director and Building Official with daily operations.
- Posted packet, attended and took minutes for the LEDC Meeting on June 19, 2024.
- Prepared and posted packet, attended and took minutes for the June 10 and June 24, 2024 City Council Meeting
- Prepared agenda, packet and took minutes for the joint CIP and City Council Meeting held on June 10<sup>th</sup>.
- Facilitated and attended the joint meeting with County of Lampasas Rodeo Association and Lampasas Riding Club on June 4, 2024.
- Courtyard Square Association- Friday Night Music in June
- Met with investors regarding Northington Creek Estates, June 7, 2024.
- Finalized the Bid Package for Solid Waste Collection
- Organized and attended Hostess House Groundbreaking Event on June 26, 2024.
- Held a pre-bid meeting for Solid Waste Collection Bids, June 18, 2024.
- Held a pre-bid meeting for Wayfinding Signs Bids, June 20, 2024.
- Attended Hostess House Meeting on June 20, 2024
- Attended TMCA Hill Country Chapter Meeting on June 21, 2024
- Submitted Commercial Plan Sets to ICC for Third Party Review
- Worked on updating MYGOV with developer.
- Worked on TML Risk Pool claims
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

### **Kayleigh Stanley- Executive Secretary/Permit Technician**

- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits through My Government Portal/ Assigned Inspections
- Maintained vehicle inspection/registration process for City vehicles for June
- Worked on updating MYGOV with developer
- Attended June City Council Meetings
- Attended June CIP Meeting
- Attended June LEDC Meeting
- Prepared Cemetery Deeds and filed with County
- Handled Waste Connection Inquiries
- Cross-Training and learning about Zoning
  - Prepared map for tax cards/created labels
  - Attended ZBA & Planning & Zoning Meetings
- Attended Hostess House Groundbreaking Event
- Attended Hostess House Pre-Construction Meetings
- Attended Pre-Bid Meetings for Solid Waste and Wayfinding Bids



Finance/Utility Billing & Collection

# MEMO

Date: July 16, 2024

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for June 2024

## Finance Department:

- \* Continued working on budget numbers and adjustments.
- \* Billed out A/R invoices for the School officers, EMS dispatching, leases on McLean Street, and the Pole counts to AT&T, Optimum, and Nextlink.
- \* Worked with IT on Time and Attendance issues.
- \* Continue working with staff on organization of files.
- \* Ordered necessary supplies for the department.
- \* Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- \* Reviewed purchases for correct GL posting. Correct any posting errors.
- \* Recorded various Journal entries for sales tax, bank reconciliations, etc.
- \* Sales Tax for June was \$236,680 which is an increase of .012% from June 2023.
- \* Reconciled 18 bank accounts
  - Processed 402 Accounts Payable Checks
  - Processed Bi-Weekly Payroll and Longevity Checks

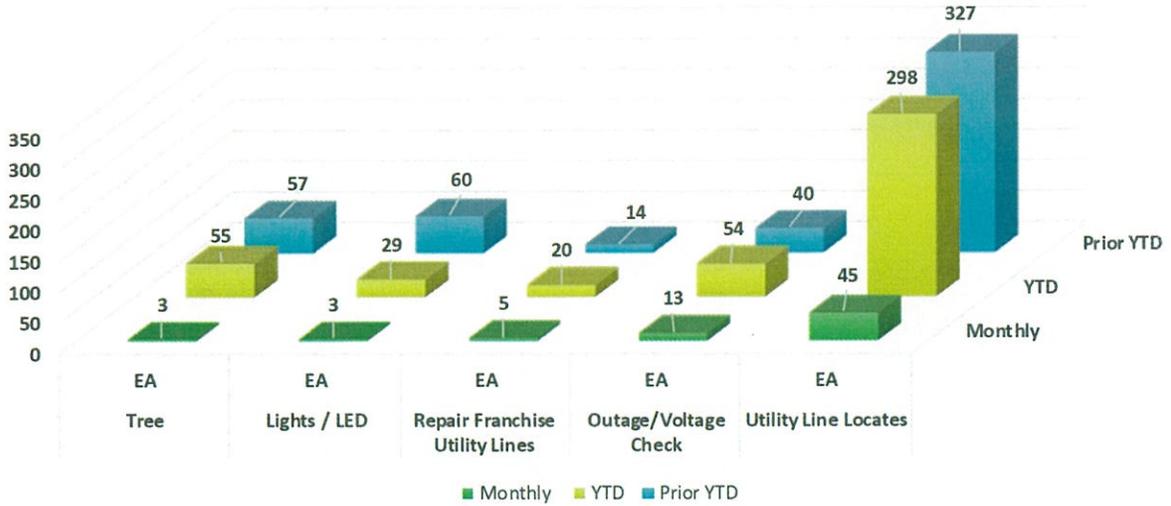
## Utility Department:

- The Electric billing for June 2024 was 6.93% higher than what was billed in June 2023. The Water billing for June 2024 was 8% less than what was billed in June 2023.
- June Statistics for the department:

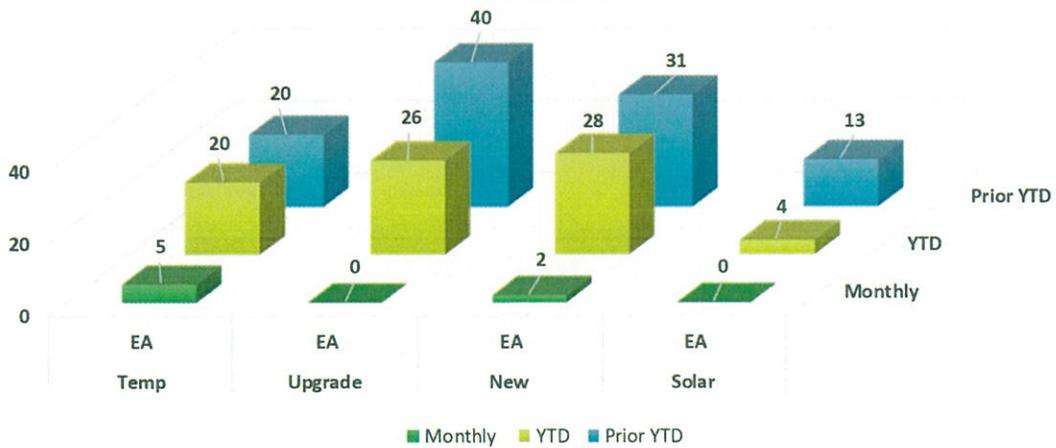
Total Water Customers	3,630
Total Wastewater Customers	2,883
Total Electric Customers	5,128
Residential Garbage Customers	2,767
Connects:	48
Disconnects:	37
Read In/Read Out:	28
Disconnects for Non-Pay:	10 (7 reconnected)
(days over 100 degrees we will not disconnect)	

# Electric Department

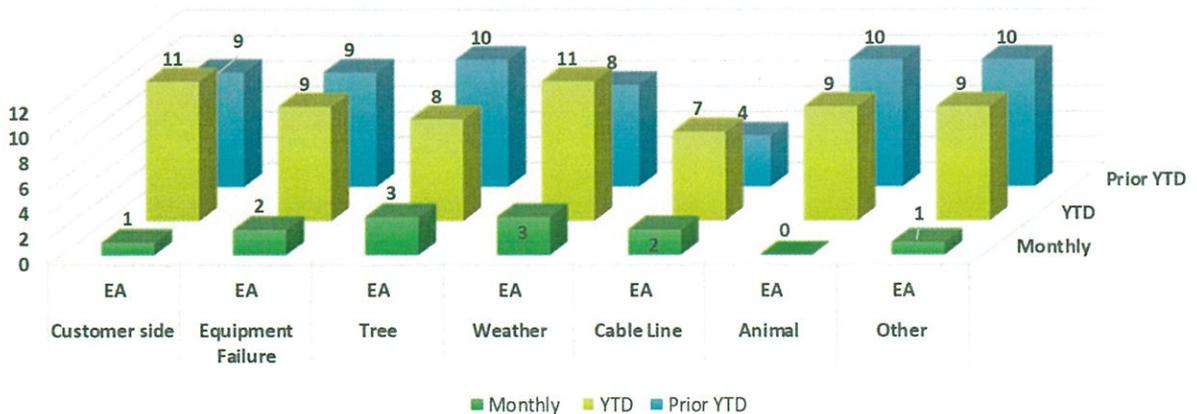
## Work Orders



## Connects

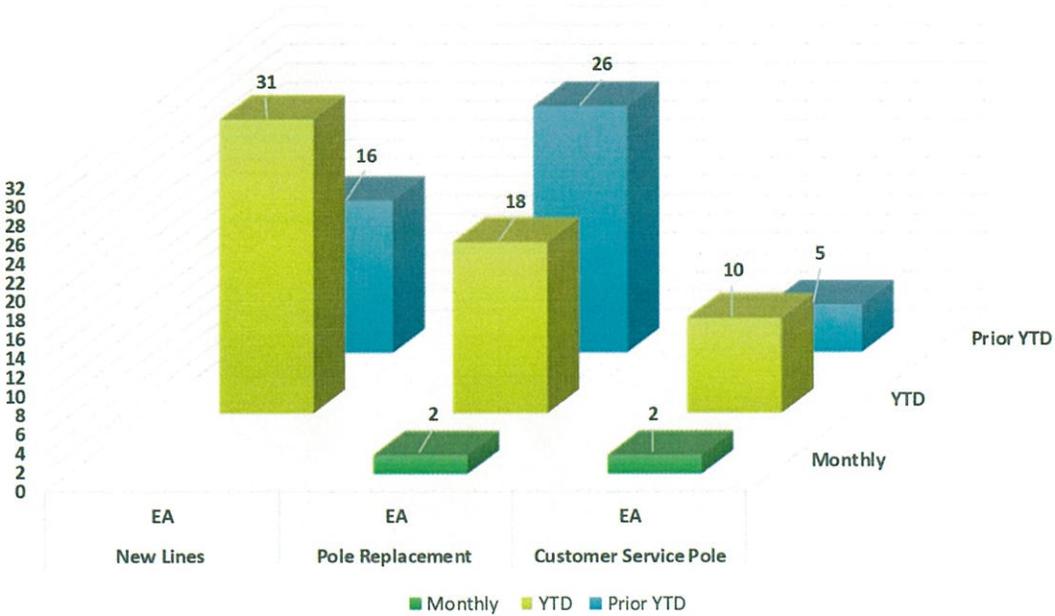


## Overtime Call-outs

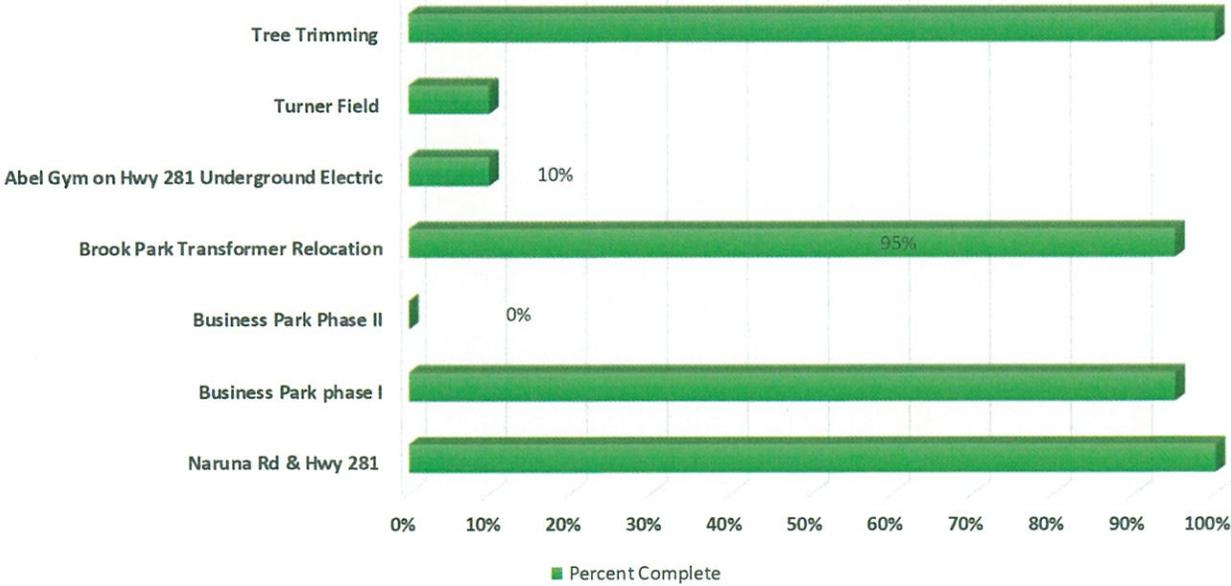


# Electric Department

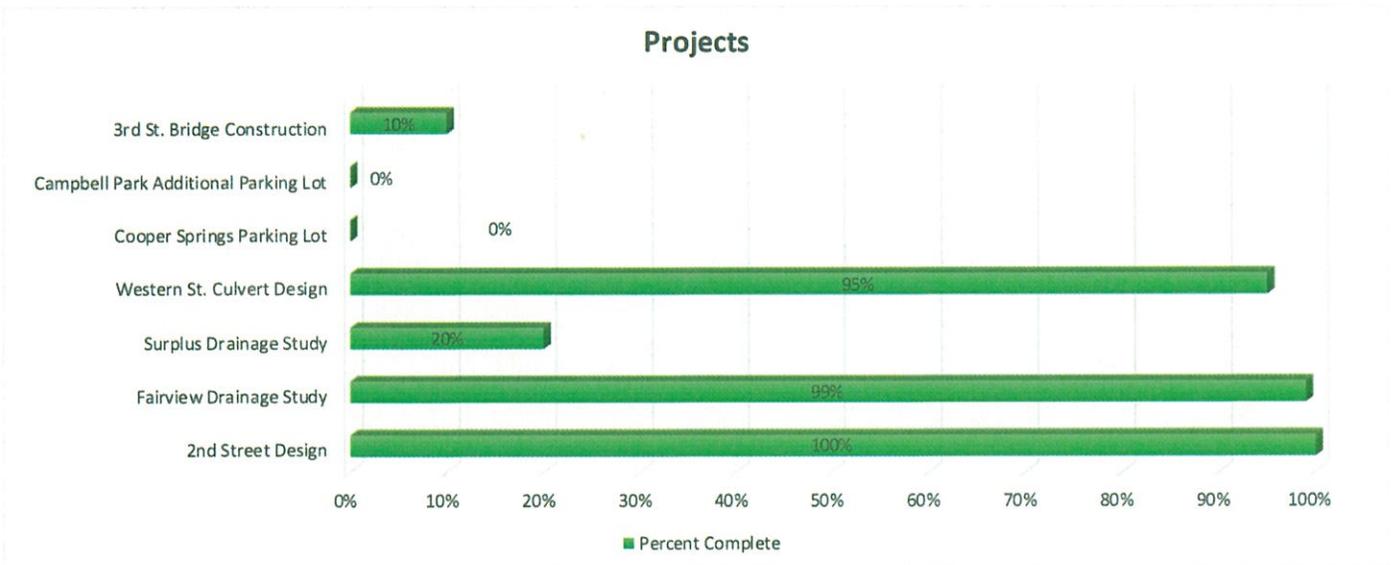
## Pole Installation



## Projects



# Street Department



# Memo



To: Finley deGraffenried, City Manager  
From: Vicki Tower, HR Coordinator  
Date: July 12, 2024  
Re: Monthly Report – June 2024

## Human Resources

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### Brief Monthly Overview - Human Resources

Vicki Tower, HR Coordinator

- New hire orientations and paperwork for 2 Full-time Firefighters on June 3<sup>rd</sup>
- Attended virtual meeting on June 6<sup>th</sup> with Leavitt Group and Ironwood Business Consultants to discuss DOT Compliance Services
- Attended Sick Pool Committee meeting on June 6<sup>th</sup>
- New hire orientation and paperwork for Police Cadet
- New hire orientation and paperwork for Seasonal Pool Position – Head Cashier
- Attended the ground-breaking ceremony at the Hostess House on June 26<sup>th</sup>
- Human Resources responsibilities including purchase orders; job postings; pre-employment screenings/background checks; scheduling and attending interviews; new hire orientations; processing new hire paperwork; processing separation paperwork; processing retirement packets; processing benefit enrollments, terminations and status changes; FMLA letters; Workers' Compensation claims; assist with payroll duties, including stuffing and distributing employee paychecks; assist the Finance Department with longevity checks; maintain personnel files.

### Personnel Information – Currently

- Current: 118 Full-time positions, 16 Part-time positions, 34 Seasonal Part-time
- Posted Vacancies:
  - Full-time: Line Worker; Athletic Field Technician
  - Part-time: Seasonal Pool Position – Head Lifeguard



## Memo

To: City Manager Finley deGraffenried

From: Police Chief Jody Cummings

Date: 07.01.24

Re: **Police Department** Monthly –June2024

1. Chief of Police Jody Cummings attended 2 regular City Council Workshop Regular Meetings.
2. Chief Cummings attended 5 Director's meetings.
3. Police Department Officers attended the Lampasas VFD's new apparatus push ceremony.
4. Police Department Investigators presented cases to the Grand Jury.
5. Assistant Chief Charlie Boswell completed an assets list for city hall.
6. Police Department Officer participated in the Lampasas Library's Vehicle Adventure Day.
7. Department Officers and Investigators participated in LCHEC's College for Kids program.
8. LPD hosted a Standardized Field Sobriety Testing class.
9. Patrol Lieutenant Chuck Montgomery hosted a patrol meeting.
10. Police Cadet Chris Nobles' began the Central Texas College Police Academy.
11. Police Department Officers supported the Sulphur Creek Car Cruise.
12. Patrol Officer Gene Drake passed the State's TCOLE test and began as a patrol officer or LPD.
13. Sgt. Inv. Fidel Morua attended a two-day child abuse investigation training
14. Police Department staff attended a City-Spring Ho meeting.
15. Chief Cummings and Lt. Montgomery attended a Hostess House rehab ceremony.
16. Asst. Chief Boswell attended a one-week Command Staff Leadership Series training in Waco.
17. The Lampasas Police Department partnered with a drag racing car team for a sponsorship.
18. The Lampasas Animal Shelter hosted an adoption event on a Saturday.
19. The Lampasas Animal Shelter hosted an extended hours adoption and doggie day out event.
20. The Lampasas Animal Shelter hosted a Volunteer/Foster Q&Q Open Meeting.
21. The Lampasas Animal Shelter hosted a Facebook Live informational about their new cattery.
22. The Lampasas Animal Shelter assisted greatly by Assistant Chief Charlie Boswell completed the grant-funded new cattery project.

<b>Summary Notes</b>	
Building permits are up from 19 in May 2024 to 49 in June 2024.	

YTD Residential Fees Collected	\$6,781.66
YTD Commercial Fees Collected	\$12,617.42

**The largest commercial project for the month:**  
 Permit #: 2024-174  
 Street: 611 N Broad  
 Value: \$11,000.00

<b>Inspections made year to date are as follows:</b>	
Building Inspections	144
Electrical Inspections	65
Gas Inspections	12
Irrigation Inspections	1
Plumbing Inspections	81
<b>Total # of Inspections</b>	<b>303</b>

<b>Major categories of permits issued y.t.d. as follows:</b>	
Commercial	44
Residential	134
<b>Total # of Permits</b>	<b>178</b>



**June, 2024**

This month's report concerning the activities of the Inspection Division is respectfully submitted. The summary is as follows:

Last Year - This Year		June, 2023	June, 2024	% Change
Number of Permits	16	49		206.25%
Total Valuation	\$45,321.51	\$221,998.26		389.83%
Total Fees	\$948.60	\$19,399.08		1,945.02%

Year to Date		January, 2023 to June, 2023	January, 2024 to June, 2024	% Change
Number of Permits	273	178		-34.80%
Total Valuation	\$2,562,704.15	\$2,648,056.21		3.33%
Total Fees	\$24,696.89	\$60,366.70		144.43%

12 Months Previous Year		July, 2022 to June, 2023	July, 2023 to June, 2024	% Change
Number of Permits	379	304		-19.79%
Total Valuation	\$3,272,004.10	\$3,502,935.52		7.06%
Total Fees	\$35,121.29	\$72,913.74		107.61%

# Lampasas Fire Department

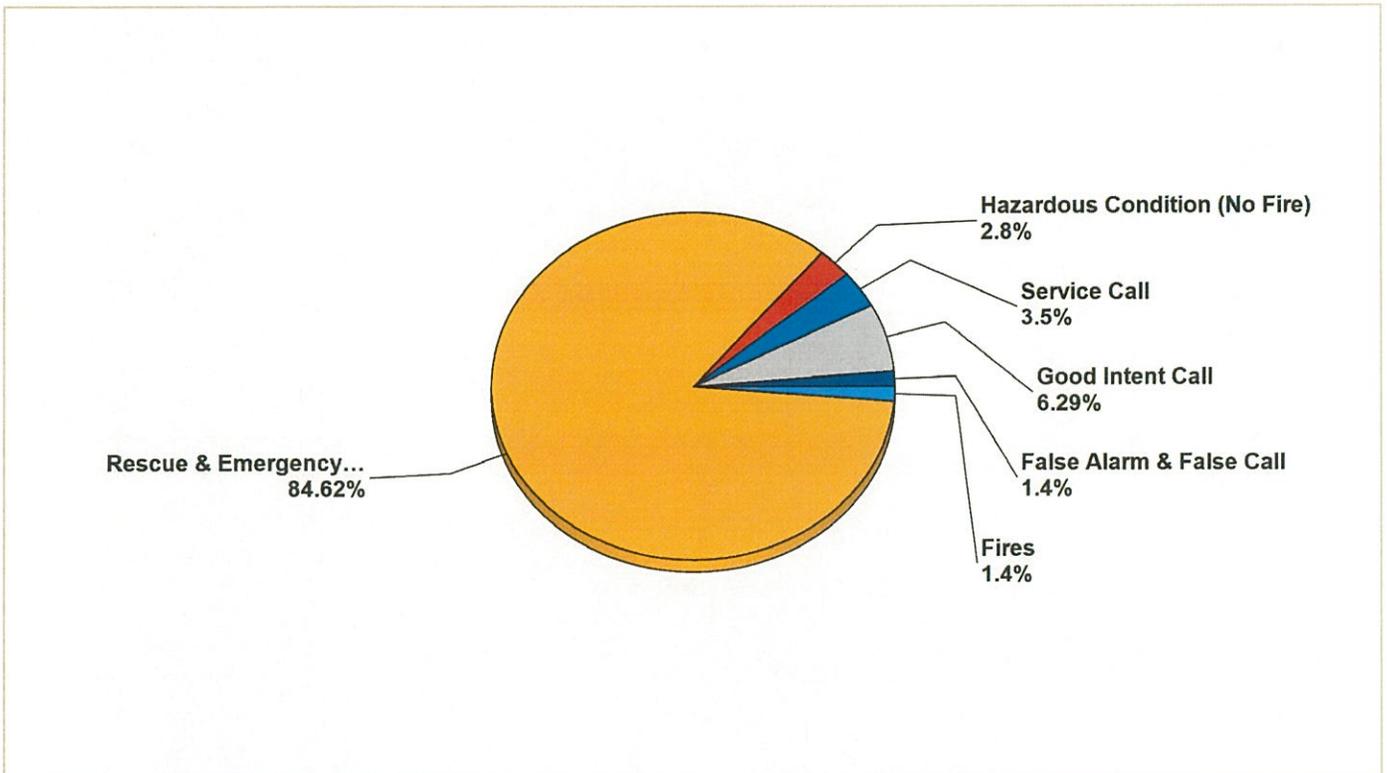
Lampasas, TX

This report was generated on 7/9/2024 11:15:11 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2024 | End Date: 06/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	1.4%
Rescue & Emergency Medical Service	121	84.62%
Hazardous Condition (No Fire)	4	2.8%
Service Call	5	3.5%
Good Intent Call	9	6.29%
False Alarm & False Call	2	1.4%
<b>TOTAL</b>	<b>143</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com  
Doc Id: 553  
Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
142 - Brush or brush-and-grass mixture fire	1	0.7%
160 - Special outside fire, other	1	0.7%
311 - Medical assist, assist EMS crew	113	79.02%
322 - Motor vehicle accident with injuries	3	2.1%
324 - Motor vehicle accident with no injuries.	5	3.5%
412 - Gas leak (natural gas or LPG)	2	1.4%
440 - Electrical wiring/equipment problem, other	1	0.7%
444 - Power line down	1	0.7%
500 - Service Call, other	1	0.7%
551 - Assist police or other governmental agency	1	0.7%
553 - Public service	3	2.1%
611 - Dispatched & cancelled en route	7	4.9%
622 - No incident found on arrival at dispatch address	2	1.4%
710 - Malicious, mischievous false call, other	1	0.7%
735 - Alarm system sounded due to malfunction	1	0.7%
<b>TOTAL INCIDENTS:</b>	<b>143</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



## City of Lampasas

## M E M O

To: Mayor and City Council  
 From: Finley deGraffenried  
 Re: Manager's Report  
 Date: 19 July 2024

- Cyber-Security** Council and staff have received notification from the I.T. Department of upcoming, annual, cyber-security training. The training is a State requirement for all local government staff and officials to address possible exposure, and reinforce best practices for working on the City's network. Training is required to be complete by August 9th. Additional information is available through Monica Wright, I.T. Director.
- Golf Course** The Golf Course Advisory Committee is scheduled to meet Monday, July 22<sup>nd</sup> at noon to review several operating policies based on a member inquiry. The Committee, made up of golf organization representatives and one Council member, meets typically as needed to review Golf Course operation and fees. Staff, and Council member Morris may provide additional updates at the Council meeting Monday evening.
- WWTF Funding** As previously reported to Council, the City has been awarded EPA funding in the amount of \$1,000,000.00 for improvements to the Wastewater Treatment Facility ("WWTF"). The funding was secured through the City's Congressional Representative as part of the FY 2024 Federal Budget process. The award will require a 20% local match. On July 17 staff met with engineering consultants and grant administrators to review required steps over the next several months including engineering and administration procurement, project identification and estimates, and environmental requirements. Initially, the submission identified solids handling, and a new belt press as a compelling need for the City at the WWTF. The City's 2019 Preliminary Engineering Report for the WWTF and Pre-Treatment was the basis for the project. The grant was researched and submitted by the City's and LEDC's Economic Development Director.
- AFNA** It has been sometime since the last report to Council on progress of Ajinomoto Foods North America's ("AFNA") efforts to improve wastewater quality. In the last several months efforts have been made by AFNA to identify and mitigate sources of high Ph, and reduction in fats, oil and grease ("FOG"). It appears, in coordination with their consulting engineers, that a comprehensive plan for treatment and mitigation may be formulated by early Fall for review by the City. Staff has indicated to AFNA that until such time as the complete plan can be drafted, phone and email updates would be adequate.

Western Culvert	Staff has previously reported that due to the age of, and stormwater damage to, the Western Street culvert, between 1 <sup>st</sup> and North, engineers had been engaged to develop plans and specifications for replacement. Deterioration of the stacked rock walls, overtime, has resulted in some damage to particularly upstream portions of the culvert. Staff is hopeful that the project may be undertaken by a contractor, in addition to awarded work on the 2 <sup>nd</sup> Street project potentially minimizing mobilization costs. Staff understands that plans are currently at 95% completion.
Hamilton EMS	Attached is the monthly report from Hamilton County Hospital District, Emergency Medical Services for Lampasas County. Of note, Hamilton EMS responded to 354 calls in the County, with 165 calls, or 47% of total calls, originating in the City of Lampasas. Additionally, 66 transfers originated from Rollins Brook Hospital. Response times are noted at 4 minutes 47 seconds in the City, and 14 minutes 15 seconds in the Lampasas VFD District.
Food Trucks	Staff takes the opportunity to relay a comment from a property owner, who wished to deploy a food truck/lemonade truck on their vacant property in the vicinity of downtown. The current ordinance includes certain sanitation requirements including access to restrooms and washing stations. In review of the Ordinance, certain language could be clarified, however; Council may wish to consider the public safety intent of the Ordinance for possible alternatives. Staff is not advocating for review without Council direction.
TDEM Funding	Ryan Ward reports that funding has been made available through the Texas Department of Emergency Management ("TDEM") for qualifying projects related to damage occurring during May storms. Carlos Garcia, Street Superintendent, notes that damage to the East Avenue H culvert, previously repaired in 2021, could be a candidate for funding. The identified portion of Ave. H is somewhat narrow and provides redundant access to approximately 6 homes.
Campbell Park	Ryan reports that parking improvements have been initiated for Campbell Park and Hanna Springs Pool. As part of the City's acquisition of two lots on North and Live Oak Streets, the City will improve the property for approximately 35 parking spaces and install a barrier wall on the south property line. Staff thanks Eco-Flex for providing material for the wall.
Gateway Signage	Council may have noticed lettering is now installed on the City's most recent Gateway sign on south US 183. The project was initiated, and administered by Vision Lampasas with leadership provided by Libby Bluntzer. Staff also wishes to thank Bumpus Family for donation of their property and Metzger Stone for providing the rock. The City's participation included moving the property fence and installing the foundation.



HAMILTON COUNTY HOSPITAL DISTRICT  
 EMERGENCY MEDICAL SERVICES  
 400 N. Brown, Hamilton, Texas 76531  
 (254) 386-1898  
 TX #097006

EMS Medical Director  
 Timothy Rudolph  
 M.D.

EMS Director  
 Patrick Cobb EMTP,  
 CEM

**Lampasas County EMS Report June 2024**

**RESPONSE TIMES:**

Lampasas County: 4 min 47 sec

City of Lampasas: 13 min 09 sec

**RUN TYPE:**

NATURE	SQ61	M11	M42	M61	M62	M63			
Emergency Interfacility Transfer				7	6	2			
Emergency Response (Mutual Aid)	1				1	6			
Emergency Response (Primary Response Area)	13	2	2	101	95	57			
Hospital to Non-Hospital Facility Transfer					6	6			
Non-Emergency Interfacility Transfer				15	16	10			
Non-Hospital Facility to Non-Hospital Facility Transfer						3			
Standby (Events)	1				1				
Support Services (Fire / Law Enforcement)	2			1					

**Total Calls: 354**

**PATIENT DISPOSITION BY UNIT:**

	SQ61	M11	M42	M61	M62	M63			
Patient Evaluated and Care Provided		2		117	101	57			
Patient Evaluated and Refused Care			2	2	8	2			
Patient Evaluated, No Care Required	4				1	4			
Patient Refused Evaluation and Care	7			3	5	2			
Patient Support Services Provided					2	2			
N/A	6			8	11	8			

**Level of Service By MICU Number:**

	SQ61	M11	M42	M61	M62	M63			
ADVANCED LIFE SUPPORT		2		74	58	49			
BASIC LIFE SUPPORT	11		2	47	57	18			
CRITICAL CARE					1				
N/A	6				12	8			

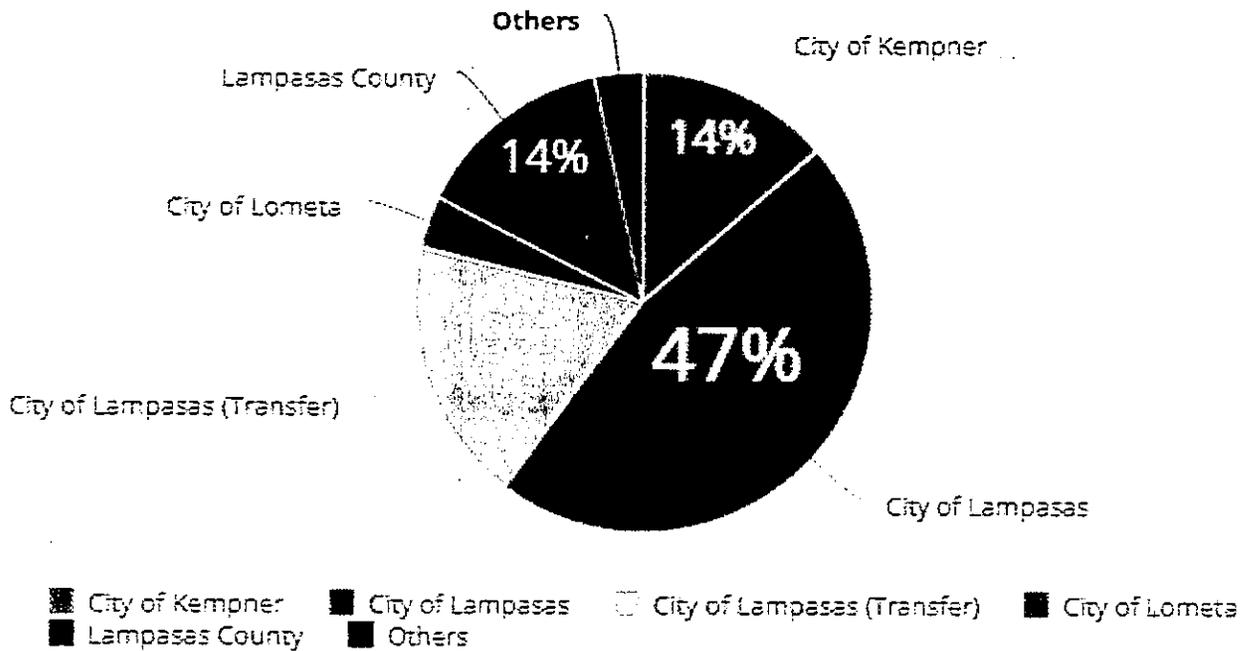
**TRANSPORT DISPOSITION BY UNIT:**

Transport Disposition	SQ61	M11	M42	M61	M62	M63			
No Transport	8			3	1	5			
Patient Refused Transport	4		2	17	15	4			
Transport by Another EMS Unit				1		2			
Transport by this EMS Unit		2		100	101	56			
Transport by This EMS Unit, with a Member of Another Crew				1					
N/A	5			8	11	8			

**CALLS FOR SERVICE BY LAMPASAS COUNTY AREAS**

AREA	# of Calls	Average Response Time by Area
City of Lampasas	165	4:47
Lampasas VFD District	50	14:15
Kempner VFD District	48	10:08
Adamsville VFD District	2	23:00
Lometa VFD District	13	17:44
Advent Health Rollins Brook Transfers	66	N/A
Mutual Aid	10	N/A

**Percent of Calls By Zone**



**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: July 18, 2024

For the Agenda of: July 22, 2024

**Procurement and Funding Statement:**

N/A

Attachments: June Photo Entries

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**Summary Statement:**

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of June, we received five entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

**Recommendation:**

To consider a motion to select one of the entries as this month's winner.

## Entry 1

Jesse Carter

[jacwooo@gmail.com](mailto:jacwooo@gmail.com)

“Sunset Walk” was taken at WM Brook Park in Lampasas, TX.



*Jesse Carter*

## Entry 2

Deborah Wintle  
[Rdwintle@yahoo.com](mailto:Rdwintle@yahoo.com)

“Backyard Beauty” was taken in my backyard at Howe Street in Lampasas, TX.



### Entry 3

Taylor Voss

[Taylormadecakes@live.com](mailto:Taylormadecakes@live.com)

“Gerald and the Onion Stalk” was taken at Chris Avenue in Lampasas, TX.



## Entry 4

Cyndee Taresh  
[Cjtaresh@gmail.com](mailto:Cjtaresh@gmail.com)

“Lampasas Horse Rescue- Rescue Rio Fundraiser at Mojos” was taken at Mojos in Lampasas, TX.



## Entry 5

**Meghan James**

[meghanmariejames@gmail.com](mailto:meghanmariejames@gmail.com)

“Summer Colors” was taken at Cooper Spring Nature Park in Lampasas, TX.



**BUSINESS FOR THE CITY COUNCIL  
OF THE CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the ratification of purchase to repair 48 strands of damaged fiber optic cable that runs aerial on City owned utility poles to W/WW, Animal Shelter, Collection Center and Public Works Barn in the amount of \$10,560.00

Requested By: Monica Wright, IT Director

Submitted By: Monica Wright, IT Director

Date Submitted: July 10, 2024

For the Agenda of: July 22, 2024

**Procurement and Funding Statement:**

Funding is available in 10-505-5265.05- Fiber Projects. The scope of this project falls under Professional Services. This vendor has been utilized for all the phased fiber optic projects throughout the City of Lampasas.

Attachments: Proposal

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**Summary Statement:**

On June 28, 2024 internet went down at the Public Works Barn, Collection Center, and the Animal Shelter. These facilities are all serviced through the same fiber optic line. Through troubleshooting it was determined that the line may have been damaged by a tree limb from one of the recent storm events.

This project entailed locating, repairing and replacement of the damaged 48 count fiber optic cable that runs aerial on city owned utility poles to W/WW, Public Works Barn, Collection Center and Animal Shelter. This is an emergency repair that took place the week of the July 15, 2024. All work performed by this vendor is guaranteed, certified, tested, and labeled. This is an unbudgeted project; however, funds are available from another fiber project that was not completed. Staff is asking for ratification of purchase due to the services provided by these facilities and the necessity to have the internet restored in a timely manner.

**Recommendation:**

Motion to approve the ratification of purchase to Southwest Fiber Optic Communications, LLC in the amount of \$10,560.00.



SOUTHWEST FIBER OPTIC COMM LLC.  
 5151 Garry Owen Dr.  
 El Paso, Texas 79903  
 915-9204810 Fax 915 565-0745  
 swfiberoptics@outlook.com

**PROPOSAL**  
**TOTAL \$10,560.00**

Date: 07/03/2024

Attention: Monica Wright, City of Lampasas

Project: City of Lampasas Fiber Repair at Waste Water Facility Pole Line

Project

Location: Lampasas, TX

**PROPOSAL**

Southwest Fiber Optic Comm. LLC is please to prepare this Proposal to Ms. Monica Wright and the City of Lampasas.

1. Southwest fiber Optic is to test from Waste water facility with visible light and OTDR and locate exactly where the damaged portion is and cut it out and replace the fiber optic cable.
2. Open up existing splice closure and test from there as well.
3. Fusion splices a new piece of ADSS outdoor 48 count fiber optic cable.
4. Re lash fiber cable back on the strand.
5. Test and Certify that all 48 fiber optic strands are in optimal performance and Lowest Db loss to restore the system.

Preparation of 2 fiber outdoor closures	\$500.00
Pull fiber cable and fusion 96 strands back together (48 strand in each splice case)	\$6,500.00
Test, Certify and Label Panel	\$960.00
Drive Time	\$1,600.00
<b>Total Labor</b>	<b>\$9,560.00</b>

1 B-Gel outdoor fiber optic enclosure	\$800.00
200ft of 48 count outdoor fiber optic cable	\$200.00
<b>Total Material</b>	<b>\$1,000</b>

**Total Project Cost \$10,560.00**

All work Performed by Southwest Fiber Optic LLC is guaranteed  
 For all fusion splices and Installation of Fiber Optic Panels.  
 Certifications from OTDR test equipment and fusion splicer all up to date.  
 All OTDR test results shall be emailed as PDF format to Ms. Monica Wright.

  
**City Manager**ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action concerning a request from the Kiwanis Club for approval of a license application to operate a Carnival, Circus and similar event within the city limits of the City of Lampasas and to grant a waiver for operations near schools, churches, and private residence.

Requested By: Tamysn Creek, Lampasas Kiwanis Club

Submitted By: Becky Sims, City Secretary

Date Submitted: July 18, 2024

For the Agenda of: July 22, 2024

**Procurement and Funding Statement:**

Attachments: Application, Insurance, LISD Facility Agreement

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**Summary Statement:**

The Kiwanis Club is requesting approval to sponsor an event by Key Equipment Co. Inc. d/b/a Culpepper & Merriweather Circus on October 7, 2024. The circus will take place at the Old Middle School Field on the corner of Western and North Avenue. The City of Lampasas Code of Ordinances prohibits this type of event within 500 feet of a school, church or private residence, the applicant is seeking a waiver to this requirement; which has been done for many years. The required fee has been paid by the Kiwanis Club.

**Recommendation:**

To consider a motion for approval of a license application submitted by the Kiwanis Club/Key Equipment Co. to operate a Circus within the city limits of the City of Lampasas and to grant a waiver for operations near schools, churches, and private residences.

4 ANU app fee

APPLICATION FOR CARNIVAL OR SHOW  
WITHIN THE CITY LIMITS OF THE CITY OF LAMPASAS

OWNER INFORMATION Key Equip

Name of carnival/show owner: Culpepper & Memmweather Circus

Address of owner (permanent): P.O. Box 813, Hugo, OK 74743

Local Telephone Number: ( ) \_\_\_\_\_ Permanent Phone No. ( ) 580 326 8833

State of Texas sales tax permit number: 1-731603787-2

Name of Corporation (full name of business entity, if different from the individual making the application): \_\_\_\_\_

KEY EQUIPMENT CO, INC

State of Incorporation: (e.g. Texas) OKLAHOMA

Please provide a copy of the Corporation's charter, if corporation incorporated under the laws of the State of Texas or a certified copy of corporation's permit to do business in the state of Texas, if a foreign cooperation.

Registered Agent: \_\_\_\_\_ Telephone No. ( ) \_\_\_\_\_

Corporate Status:  General Business  Limited Liability Corporation  
 Close Corporation  \_\_\_\_\_ (other)

Partnership/Association (If this is a partnership, all general partners and managing partner must be listed. If this is an Association, the name and address of each member of the association must be listed.) Please check one. Partnership Association

Managing Partner: \_\_\_\_\_

Address of Managing Partner/Chairperson of Association: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_

Partner/Member: \_\_\_\_\_

Address of Partner/Member: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_

Address of Partner/Member: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_

Please list any additional partners or association members along with their addresses and telephone numbers on a separate sheet and attach.

**CONTACT INFORMATION**

List all persons who will be actively present and in authority during the exhibition.

NAME	TITLE	PHONE NUMBER	<input type="checkbox"/> Local	<input type="checkbox"/> Mobile
TREY KEY	GEN. MGR.	803 917 2102	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/> Local	<input type="checkbox"/> Mobile
_____	_____	_____	<input type="checkbox"/> Local	<input type="checkbox"/> Mobile
_____	_____	_____	<input type="checkbox"/> Local	<input type="checkbox"/> Mobile
_____	_____	_____	<input type="checkbox"/> Local	<input type="checkbox"/> Mobile
_____	_____	_____	<input type="checkbox"/> Local	<input type="checkbox"/> Mobile
_____	_____	_____	<input type="checkbox"/> Local	<input type="checkbox"/> Mobile

**GENERAL INFORMATION**

Date(s) proposed for engagement: From: 10/07/24 To: 10/07/24

Location(s) of proposed engagement: S. Western Avenue & E. North  
Corner, Lampasas, TX 76550 "Old Middle School"

Contact/Owner of location for proposed engagement: Lampasas ISD

Address: 101 W 8th St, Lampasas, TX 76550

Telephone Number: 512 550-6224

Please attach copy of any agreement(s) between the owner of the property and the applicant for the engagement for the use of such property.

**ATTRACTIONS**

List all shows, rides, booths, businesses and attractions to be operated by such carnival, together with a description of the nature of each.

ATTRACTION: THIS IS A CIRCUS, IT HAS

DESCRIPTION: CIRCUS ACTS PRESENTED IN A TENT

ATTRACTION: PONY RIDE

DESCRIPTION: LIVE PONIES

ATTRACTION: SLIDE

DESCRIPTION: INFLATABLE

ATTRACTION: BOUNCE HOUSE

DESCRIPTION: INFLATABLE

ATTRACTION: \_\_\_\_\_

DESCRIPTION: \_\_\_\_\_

Please attach a list of additional shows, rides, booths, businesses and attractions.

**FINANCIAL AND INSURANCE INFORMATION**

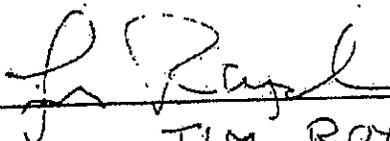
Please attach copy of liability insurance policy, or if unavailable, Affidavit of Self Insurance, financial statements and other evidence of solvency.

**REFERENCES**

At least three (3) references from prior engagements are required, one of which must be from the city where the applicant exhibited immediately prior to this application.) \*

1. Name: BRUCE BINKOWSKI  
Address: 201 CENTENNIAL ST BOULDER MT 59632  
Phone: 406 225 4039  
Date of engagements: 6/27/2024
  
2. Name: TEDDY SHROES  
Address: 316 MAIN STREET ASHTON ID 83420  
Phone: 208 515 7370  
Date of engagements: 7/1/2024
  
3. Name: PATRICK PLANTENBERG  
Address: 133 N. MAPLE ST. TOWNSEND MT  
Phone: 406 431 4615  
Date of engagements: 6/26/2023

Applicant certifies that all the information contained herein is correct to the best of their knowledge. Applicant further agrees that if the permit is granted, applicant will conduct such carnival/show in an orderly, law-abiding and decent manner, and in full compliance with all applicable local, state and federal laws, regulations and policies.

Applicant  Date 6/25/2024  
JIM ROYAL

STATE OF TEXAS §  
COUNTY OF LAMPASAS §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_, 20\_\_ by \_\_\_\_\_, an individual known to me.

\_\_\_\_\_  
Notary Public, State of Texas

[Seal]

\* AS OF THE APPLICATION DATE (6/25/2024)  
THE OCTOBER 6, 2024 ENGAGEMENT HAS  
NOT BEEN CONFIRMED



**CULPEPPER & MERRIWEATHER CIRCUS**

P.O. Box 813  
Hugo, OK 74743

Phone: (580) 326-8833

www.cmcircus.com



City: Lampasas State: TX Zip Code: 76550 Contract Date: 10/24/2024

This is an agreement between Culpepper & Merriweather Circus, hereinafter referred to as "Circus", and Kinmans Club of Lampasas, hereinafter referred to as "Sponsor", for the Circus to exhibit in or near Lampasas, TX (City & State)

Show Date(s): 10/7/2024 Show Times: 5pm & 7:30 p.m.

Lot Location: Western Ave/North Ave, Lampasas, TX 76550  
"Old Middle School"

**Ticket Prices:**

Sold by Sponsor in Advance:

Adult \$13.00  
Child (ages 2-12)/Senior (age 65+) \$8.00

Sold by Circus on Show Day:

Adult \$16.00  
Child (ages 2-12)/Senior (age 65+) \$9.00

Children under the age of 2 years do not require a ticket for admission.

There are no refunds or exchanges on any tickets sold by the Sponsor or the Circus.

**Online Will Call Ticket Sales:** The Circus will operate and advertise an online ticket outlet for Advance ticket sales. Adult tickets sold by this site will be counted as Sponsor ticket sales in accordance to the "DIVISION OF PROCEEDS" listed below and will count towards the first 100 tickets sold by the sponsor. The sponsor will receive 50% of revenue from Advance Adult tickets sold after the first 100. The Sponsor will receive 25% of the revenue from Child/Senior tickets sold through this online outlet regardless of how many Child/Senior tickets are sold by the Sponsor. *In the interest of not overselling tickets for the contracted performances, the Circus retains exclusive control over the number of tickets authorized for sale through this online ticket outlet.* This online portal is meant to serve as a convenience to the public and not as the only outlet for the sale of Advance tickets. In order to make a good faith effort to sell Advance tickets, the Sponsor is expected to find local ticket outlets for in person sales.

**Settlement:** Sponsor agrees to return all unsold tickets and bring revenue from tickets sold for settlement at 10 a.m. to the Circus office on the Show Date listed above. Failure to do so relieves the Circus of its obligation to fulfill this contract. **THE SETTLEMENT OF ADVANCE TICKET SALES MUST BE DONE IN CASH.**

No advance tickets may be sold by the sponsor on Show Day.

Settlement of gate sales will be done in cash in the Circus office at intermission of the final performance on Show Day.

**DIVISION OF PROCEEDS**

Sponsor shall retain the following shares of revenues:

- 50% of Advance \$13.00 Adult Tickets after the first 100 sold by the Sponsor
- 25% of all Advance \$8.00 Child/Senior Tickets sold by the Sponsor if less than 200 tickets
- 40% of all Advance \$8.00 Child/Senior Tickets sold by the Sponsor if more than 200 tickets
- 10% of revenue from all admission ticket sales by the Circus on Show Day

Revenue from the first 100 Advance \$13.00 Adult Tickets sold by the Sponsor will belong to the Circus. The Circus shall exclusively provide and retain all revenues from all concessions, special exhibits, inflates and animal rides on the Circus Grounds on the Show Date listed above.

**Circus Agrees to Furnish:**

1. Two 1½-hour shows on the date, times, and grounds listed above. If ticket sales warrant, an additional show may be added at the discretion of the Circus.
2. Electricity, equipment, and personnel necessary to operate Circus.
3. \$2,000,000 Public Liability insurance indemnifying the Sponsor, lot owner, municipality, and the Circus.
4. 100 Window Cards/Posters, 500 Adult Tickets, 500 Child/Senior Tickets, promotional materials and personnel to assist in advertising Circus Day.
5. Circus will collect and bag trash and place manure in receptacles provided by Sponsor.

**Sponsor Agrees to Furnish:**

1. Suitable showgrounds at least 300'x300' in size. Lot must be accessible to large vehicles, level and free of debris.
2. One running, potable water source. The Circus uses about 1,500 gallons daily.
3. Provide and arrange for the removal of refuse containers for trash and animal manure. A 4-yard dumpster is recommended for trash.
4. All permits and licenses that are required by local government agencies, any police and fire protection required by local ordinance, and to contact utilities to mark underground lines on lot.
5. Two ticket takers for each performance.
6. Contract closing fee of \$290 paid upon the signing of this agreement. This fee will be fully refunded if the Sponsor sells 200 or more Advance \$13.00 Adult tickets (\$8.00 Child/Senior tickets purchased by senior adults do not count toward this refund).

This contract cannot be cancelled or transferred and verbal agreements will not be recognized. Circus shall not be held liable to Sponsor for failure to fulfill this contract due to circumstances relating to mechanical failure or transportation breakdown, global or localized pandemic, storms, floods or other acts of Nature, terrorism, riot, mob action, war or other public disorder.

Due to the nature of live entertainment, acts, presentations, and exhibits are subject to change without notice.

*Sponsor agrees that the representative signing this contract has authority to act on Sponsor's behalf.*

For Circus (sign): \_\_\_\_\_ Contracting Agent, Culpepper & Merriweather Circus

For Sponsor (sign): *[Signature]* Address: PO BOX 1621 \_\_\_\_\_ (street)

For Sponsor (printed): KIWANIS CLUB OF LAMPASAS LAMPASAS, TX 76550 \_\_\_\_\_ (city, st, zip)

Phone: (512) 525-5780 Email: tamsyn@pratusinsurance.com

Please complete and attach a sponsor contact sheet and return to P.O. Box 813, Hugo, OK 74743





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> AssuredPartners of Minnesota LLC 2685 Long Lake Road  St. Paul MN 55113		<b>CONTACT NAME:</b> Krista Sanborn <b>PHONE (A/C, No, Ext):</b> (651) 644-7200 <b>FAX (A/C, No):</b> (651) 644-9137 <b>E-MAIL ADDRESS:</b> Krista.sanborn@assuredpartners.com	
<b>INSURED</b> Key Equipment Company, Inc., DBA: Culpepper/Merriweather Circus PO Box 813  Hugo OK 74743		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Burlington Insurance Company NAIC # 23620 <b>INSURER B:</b> National Liability & Fire Insurance Co 20052 <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES** CERTIFICATE NUMBER: 24/25 REVISION NUMBER:

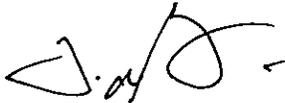
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	820BG02655-03	04/23/2024	04/23/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		73APB008512	04/23/2024	04/23/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		820BE05749-02	04/23/2024	04/23/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Event Date: Oct. 07, 2024  
Event Location: Old Middle School Lampasas, Western Ave. & N. Ave., Lampasas, TX 76550  
Kiwanis Club of Lampasas; City of Lampasas; Lampasas ISD are included as Additional Insured with respects to the General Liability when required by a written contract/agreement.

<b>CERTIFICATE HOLDER</b>  Kiwanis Club of Lampasas ATTN: Tamsyn Creek 310 E. 4th St. Lampasas TX 76550	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Stephan Alfelt</i>

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**City Manager**ITEM NO. 74

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the re-appointment of Mayor Pro Tem Zac Morris to the Golf Course Advisory Board.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: July 18, 2024

For the Agenda of: July 22, 2024

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

Mr. Morris's term runs consecutively with terms of City Council.

**Recommendation:**

To consider a motion to approve the re-appointment of Mayor Pro Tem Zac Morris to the Golf Course Advisory Board.

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City ManagerITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the award of the 2<sup>nd</sup> Street Roadway Improvements Project to the lowest bidder, JHL Construction, in the amount of \$653,451.64 for the base bid and \$178,257.55 for the additional alternate bid, for a total of \$831,709.19.

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: July 18, 2024

For the Agenda of: July 22, 2024

**Procurement and Funding Statement:**

The funds for this Project will be partially paid from the GL account 10-551-5545 Streets (Capital Outlay) in the amount of \$653,451.64 and GL account 35 (Cares Act) in the amount of \$178,257.55. Funding will possibly require an increase in 551-5545 budget amount depending on the timing of the project initiation

Attachments: Project Documents

**Summary Statement:**

The 2<sup>nd</sup> Street Roadway Improvements Project is a complete rebuild of 2<sup>nd</sup> Street, from Main Street to Pecan Street. This project includes ADA accessibility, sidewalk, new curb and gutter, and redesign of the actual roadway. This project will address the drainage concerns, as they relate to the failing concrete drainage structure on the north side of the roadway. The additional alternate design will add a needed waterline connection from 2<sup>nd</sup> Street to North St., within the Live Oak Street ROW. This is a water looping project that had previously been identified, with the opportunity to reduce installation costs by including this as an item in the project.

This project had 5 bidders, with the low bidder being JHL Construction, operating from Gatesville, Texas. The Engineer of Record has reviewed all bids and recommends JHL Construction for award of the project, based on item costs and review of positive references.

**Recommendation:**

Staff recommends award of the 2<sup>nd</sup> Street Roadway improvements Project to the low bidder JHL Construction, for a total amount of \$831,709.19, inclusive of both the base bid and additional alternate bid.

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City ManagerITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding selection and award of bid proposal for Solid Waste Services beginning in May 2025.

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** July 18, 2024

**For the Agenda of:** July 22, 2024

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

At the February 2024 meeting Council directed Staff to move forward with Request for Proposals for Solid Waste Services. The current contract with Waste Connections is up for renewal in May 2025. Invitations to bid were published in the local newspaper on June 7<sup>th</sup> and June 11<sup>th</sup>, the Request for Proposals was published on the city website June 5<sup>th</sup>. The pre-bid meeting was held on June 18<sup>th</sup>, the bid opening was originally scheduled for July 2; however, was extended until July 9, 2024. The city received proposals from three firms: Waste Connections, Waste Management and Frontier Solutions. Staff feels the proposal from Waste Management should not be considered since the proposal ignored the City's Scope of Service. Staff has provided the attached spreadsheet showing base cost of services from each provider. Staff will discuss in detail the information received in each of the three proposals received at the meeting.

**Recommendation:**

To consider a motion to direct staff to enter into negotiations with the highest rank firm to provide the best value to the citizens of Lampasas.

**Citizen Monthly Rates**

	WASTE CONNECTIONS	WASTE MANAGEMENT (Includes 96 gallon cart-automated service truck)	FRONTIER WASTE SOLUTIONS	CURRENT PRICES (No change-Waste Connections)	New City Rate with Frontier Solutions
RESIDENTIAL HAND PICK-UP	\$ 18.85	\$ 28.61	\$ 22.99	\$ 21.89	\$ 26.31
COMMERCIAL HAND PICK-UP	\$ 18.85	\$ 32.50	\$ 22.99	\$ 20.14	\$ 26.31
ONCE A WEEK ONLY					
<b>DUMPSTERS</b>					
3 CUBIC YARD (EXTRA PICK-UP)	\$ 38.26	\$ 75.00	\$ 40.00	\$ 40.87	\$ 42.73
3 YARD- 1 WEEKLY PICK UP	\$ 75.80	\$ 108.99	\$ 77.08	\$ 80.97	\$ 82.34
3 YARD- 2 WEEKLY PICK-UPS	\$ 174.29	\$ 215.63	\$ 177.24	\$ 186.18	\$ 189.33
3 YARD- 3 WEEKLY PICK-UPS	\$ 261.42	\$ 298.12	\$ 265.83	\$ 279.25	\$ 283.96
3 YARD- 4 WEEKLY PICK-UPS	\$ 348.62	\$ 374.11	\$ 354.50	\$ 372.40	\$ 378.68
3 YARD- 5 WEEKLY PICK-UPS	\$ 435.75	\$ 467.64	\$ 443.09	\$ 465.47	\$ 473.31
6 CUBIC YARD (EXTRA PICK-UP)	\$ 77.14	\$ 85.00	\$ 79.00	\$ 82.40	\$ 84.39
6 YARD- 1 WEEKLY PICK UP	\$ 174.29	\$ 217.97	\$ 177.24	\$ 186.18	\$ 189.33
6 YARD- 2 WEEKLY PICK-UPS	\$ 348.62	\$ 431.27	\$ 354.40	\$ 372.40	\$ 378.57
6 YARD- 3 WEEKLY PICK-UPS	\$ 522.89	\$ 596.24	\$ 531.71	\$ 558.55	\$ 567.97
6 YARD- 4 WEEKLY PICK-UPS	\$ 697.18	\$ 748.20	\$ 708.94	\$ 744.73	\$ 757.29
6 YARD- 5 WEEKLY PICK-UPS	\$ 871.51	\$ 935.28	\$ 886.21	\$ 930.95	\$ 946.65
8 CUBIC YARD (EXTRA PICK-UP)	\$ 95.67	\$ 95.00	\$ 93.00	\$ 102.19	\$ 99.34
8 YARD- 1 WEEKLY PICK UP	\$ 232.41	\$ 290.63	\$ 236.32	\$ 248.26	\$ 252.44
8 YARD- 2 WEEKLY PICK-UPS	\$ 463.57	\$ 575.02	\$ 471.39	\$ 495.19	\$ 503.54
8 YARD- 3 WEEKLY PICK-UPS	\$ 697.18	\$ 749.99	\$ 708.94	\$ 744.73	\$ 757.29
8 YARD- 4 WEEKLY PICK-UPS	\$ 929.57	\$ 997.63	\$ 945.25	\$ 992.97	\$ 1,009.72
8 YARD- 5 WEEKLY PICK-UPS	\$ 1,162.00	\$ 1,247.04	\$ 1,181.60	\$ 1,241.25	\$ 1,262.19
<b>ROLL-OFF PRICING</b>					
OPEN TOP ROLL-OFF RATES					
20 CUBIC YARD HAUL/SWAP OUT	\$ 420.00	\$ 914.00	\$ 575.00		
30 CUBIC YARD HAUL/SWAP OUT	\$ 420.00	\$ 914.00	\$ 575.00		
40 CUBIC YARD HAUL/SWAP OUT	\$ 420.00	\$ 914.00	\$ 575.00		
DELIVERY	\$ 220.00	\$ 335.00	\$ 250.00		
DAILY RENTAL (PERM)	\$ 20.00	\$ 4.50	\$ 4.00		
DAILY RENTAL (TEMP)	\$ 10.00	\$ 4.50	\$ 5.00		
DISPOSAL	\$ 37.83	\$ -	\$ 60.00		
<b>COMPACTOR ROLL OFF RATES</b>					
NO BID					
DELIVERY/BASIC INSTALLATION	\$ 200.00		\$ 250.00		
SWAP OUT HAUL RATE	\$ 567.40		\$ 600.00		
EMPTY AND RETURN HAUL RATE	\$ 567.40		\$ 700.00		
COMPACTOR DAILY RENTAL (perm)	\$ 42.00		\$ 27.00		
COMPACTOR MAINTENANCE/SVC	\$ 100.00		\$ 150.00		
DISPOSAL	\$ 48.00		\$ 60.00		
<b>CITY DISCOUNTED ROLL-OFF RATES</b>					
DELIVERY	\$ 150.00		\$ -		
20/30/40 CUBIC YARD HAUL RATE	\$ 365.66		\$ 475.00		
DISPOSAL	\$ 37.83		\$ 60.00		

Criteria #	Best Value Criteria	Proportional Percentage of Criteria				
				<b>WASTE CONNECTIONS</b>	<b>WASTE MANAGEMENT</b>	<b>FRONTIER WASTE SOLUTIONS</b>
1	The cost estimate for the Base Fees for the Scope of Work to be performed, for Solid Waste Service to the customers of the City.	35%		COST IS REASONABLE IN COMPARISON TO WHAT IS BEING CHARGED TO CIITIZENS TODAY	CARTS ONLY, NO BAGS. COST IS HIGH- ONLY ONE WEEKLY PICKUP AND ONE MONTHLY BULK PICK-UP (SMART TRUCK)	COST IS REASONABLE IN COMPARISON TO WHAT IS BEING CHARGED TO CIITIZENS TODAY
2	The extent to which the solid waste collection services provided by the Proposer will meet the City's needs.	20%		PROPOSAL ADDRESSES NEEDS.	PROPOSAL OUTLINES BEING ABLE TO MEET THE CITY'S NEEDS- DIFFEERENT CAPACITY	PROPOSAL IS VERY DETAILED, FOCUSES ON COMMUNICATION, PERSONALIZATION- MAINTAINING CURRENT ROUTE AND SERVICES- APPS/FLYERS/OUTREACH
3	The overall anticipated quality of the Proposer's service, including the quality of the equipment to be used by the Proposer.	10%		3 REAR LOADERS 2 FRONT END LOADERS 1 ROLL-OFF TRUCK	MARBLE FALLS SITE 8 RES TRUCKS 3 COMM TRUCKS	(2) 2025 REAR LOAD- RESI (2) 2025 REAR LOAD FOR BULK (1) 2025 FRONTLOAD FOR COMMERCIAL
4	The Proposer's past relationship with the City, including reliability, as well as successful (and prompt) resolution of issues arising during the work done.	10%		SEVERAL MECHANICAL ISSUES, PACKED OUT DAYS AND MISSED SERVICE. SERVICE IS NOT CONSISTENT	TRANSITION WAS NOT SMOOTH WHEN WASTE CONNECTIONS TOOK OVER IN 2017	NOT APPLICABLE
5	The ability of the Proposer to meet the time deadline for the provision of solid waste services to the City, i.e., May 1, 2025.	10%		NOT CLEAR- BULLET POINT LIST OF COMMUNICATION STRATEGY	VERY DETAILED DATED TIMELINE	VERY DETAILED DATED TIMELINE
6	References of the Proposer.	7.50%		CITY OF HAMILTON, CAMERON, MCGREGOR, CLIFTON AND ROGERS	ELGIN-8 YRS SMITHVILLE- 8 YRS LAGRANGE- 8 YRS BELTON-5 YRS FT WORTH- 21 YRS	PROVIDED 22 REFERENCE POC AND 4 LETTERS OF REFERENCE
7	Experience and competency of Supervisory Staff.	7.50%		6 TO OVER 30+ YEARS EXPERIENCE	11- 30+ YEARS EXPERIENCE = SALES EXECUTIVE, DISTRICT MANAGER AND ROUTE MANAGER	12-25 YEARS OF SOLID WASTE EXPEREINCE

**NOTICE TO ALL RFP RESPONDENTS:** THE CITY OF LAMPASAS WILL AWARD THIS SOLID WASTE SERVICE CONTRACT TO THE PROVIDER WHO DEMONSTRATES THROUGH ITS RESPONSE TO THIS RFP THAT IT WILL PROVIDE SERVICES AT THE **BEST VALUE** FOR THE CITY, NOT ON THE BASIS OF LOWEST RESPONSIBLE BIDDER.  
*Texas Local Government Code §252.043*

**SECTION I:  
INSTRUCTIONS TO PROPOSERS**

**1. SCOPE OF WORK**

The Proposer selected by the City using the criteria for best value noted herein shall provide, in a good workmanlike manner, the services and manpower called for and described herein which shall consist of: all labor, supervision, equipment, materials and all other items necessary to provide the City with timely and satisfactory completion of solid waste and refuse collection, removal and disposal. The City currently has 2,770 residential customer accounts and 424 commercial accounts. Residential collection is defined as regular household trash up to 5 bags/cans or combination of both not to exceed 5; which includes curbside bulky item collection once per week as capacity allows, and on-site roll off service shall be available for local projects. The Proposer selected shall also provide 'At Your Door' pick-up of special waste. The residential and commercial waste is currently collected twice-a-week and commercial dumpster collection is available up to five times per week. Residential collection occurs between the hours of 7:00 a.m. and 7:00 p.m.

Additionally, the City Operates a Citizens' Collection Station ("Station") for disposal of large items, construction debris and recyclables, which is made available for citizens' convenience. Two, 30-yard roll-off containers are required to be placed at the Station for large items and construction debris, with approximately 70 haul offs and two containers for recyclables, with approximately 50 haul offs needed by the Proposer, per year.

**2. PREPARATION OF THE CONFIDENTIAL SEALED PROPOSAL**

Formal confidential, sealed Proposals shall be received in the Office of the City Secretary on or before 2:00 p.m. on July 2, 2024. Physical address is 312 East Third Street, Lampasas, Texas 76550. Mailing address is 312 East Third Street, Lampasas Texas 76550. For any additional information regarding this RFP, call City Manager, Finley deGraffenried at 512-556-6831.

Proposals will be opened after 2:00 pm on July 2, 2024 and the City will evaluate Proposals after opening until the time that Council considers awarding the contract at the meeting on or after its regular meeting held on July 8, 2024. The successful Proposer will have until May 1, 2025 to mobilize its equipment and personnel and must begin service to the City on that date.

**ANY PROPOSAL RECEIVED AFTER THE TIME AND DATE SPECIFIED ABOVE SHALL NOT BE OPENED OR CONSIDERED BY THE CITY FOR AWARD.**

The City will conduct a Pre-Bid Meeting on June 18, 2024 at 2:00 p.m. at City Hall located at 312 East Third Street, Lampasas, Texas 76550. All Proposers are strongly encouraged to attend.

Only the services listed in this Request for Proposal and included in addenda will be considered as part of the RFP. Proposers should not submit information on other services to the City in their submissions.

All proposals must be prepared and signed by the Proposer in the form attached hereto. **THE PROPOSAL MUST BE RETURNED IN ITS ENTIRETY WITH EACH PAGE INITIALED BY THE PROPOSER.** All blank spaces in each Proposal Form, together with all applicable and appropriate schedules, must be completed in ink or in type.

If a unit price or a lump sum already entered by the Proposer on the Proposal Form is to be altered, it shall be crossed out in ink and the new unit price or lump sum bid entered above or below it, and the amended entry shall be initialed by the Proposer in ink. No amendments shall be made after submission of the Proposal.

The Proposal amount is for a 'Base Proposal' only, and or the Base Proposal with Alternates. The Proposal should illustrate the Proposer's lowest possible cost, per service class and per service offered, without regard to any potential franchise fee and/or Billing Fees. All franchise fee and/or billing fee(s) will be determined by the City and added to the Base Fee, provided by Proposer. One rate will then be established for the Customer by the City, which will include the Base Rate, Franchise Fee (if applicable) and/or Billing Fee.

**Three (3) copies** of the Proposal, together with appropriate schedules, must be submitted in a sealed envelope bearing on the outside the name of the Proposer, the address, and shall be plainly marked "CONFIDENTIAL - SOLID WASTE PROPOSAL". If Proposer is providing response by mail, the sealed envelope containing its Proposal must be enclosed in a separate cover envelope, addressed to the City as specified in this Proposal. The City may deem any Proposal not prepared and submitted in accordance with the provisions noted herein as either material or non-material defects, in its sole discretion

Further, the City reserves the right to accept or reject any bid proposal submitted, and to waive any technicalities or non-material deficiencies, as judged to be in the best interest of the City.

Any Proposal may be withdrawn by the Proposer, prior to the above-scheduled opening time.

**THE CITY MAKES NO COMMITMENT TO ANY RESPONDENT TO THIS RFP BEYOND CONSIDERATION OF THE WRITTEN RESPONSE TO THIS RFP, ON THE BASIS OF BEST VALUE TO THE CITY. *Texas Local Government Code §252.043***

**3. PROPOSAL FISCAL SECURITY**

Each Proposal must be accompanied by a bond or a certified check of the Proposer, drawn on a bank satisfactory to the City, in an amount of five hundred dollars (\$500.00) as a guarantee on the part of the Proposer that it will, if called upon to do so, accept and enter into a contract on the attached form (or such form as may mutually be agreed upon by the City and the selected Proposer which addresses all the material provisions of the Proposals and response thereto), to perform the work covered by such Proposal and at the rates stated therein and to furnish a corporate surety for its faithful and entire fulfillment. Checks and bonds will be returned promptly after the City and the selected Proposer have executed the Contract, or, if no Proposer's Proposal has been selected within sixty (60) days after the date of the opening of the Proposals, upon demand of the Proposer at any time thereafter, so long as it has not been notified of the acceptance of its Proposal.

**4. INDEMNITY AGREEMENT AND EVIDENCE OF INSURANCE**

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**City Manager**ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to consider approval, denial, or approval with modifications to consider granting a replat with variances for lots 1 and 2; for properties generally located at 703 W. Avenue C and 408 N. Spring Street, Lampasas, Texas Lampasas County.

**Requested By:** Becky Sims, City Secretary**Submitted By:** Becky Sims, City Secretary**Date Submitted:** July 18, 2024**For the Agenda of:** July 22, 2024**Procurement and Funding Statement:**

N/A

**Attachments: Plat**

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**Summary Statement:**

Mr. Victor Felan is asking for consideration of a replat with variances to the Single Residential Family-10 "SF-10" Zoning Regulation.

The Zoning Board of Adjustment approved the requested variances at the June 25, 2024 meeting, with the condition that if the storage building or carport were to be removed, the new build would conform to the 6' setback.

The Planning Commission recommended approval of the replat at the July 11, 2024 meeting.

**Recommendation:**

To consider a motion to approve the replat with variances for lots 1 and 2; for properties generally located at 703 W. Avenue C and 408 N. Spring Street, Lampasas, Texas Lampasas County.

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**City Manager****ITEM NO. 7.8**

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to consider approval, denial, or approval with modifications a specific use permit for an accessory dwelling in an area zoned Single Residential Family-20 "SF-20" described as .94 acres, LHW Johnson survey; commonly known as 17 Deb Lynn.

**Requested By:** Becky Sims, City Secretary**Submitted By:** Becky Sims, City Secretary**Date Submitted:** July 18, 2024**For the Agenda of:** July 22, 2024**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

The property owner is applying for a Specific Use Permit (SUP) to allow for an accessory dwelling to the main structure commonly referred to as a guesthouse. The property owner would like to make improvements and upgrades to a stand-alone 400 sq ft garage that would include a living area, bedroom, bathroom and kitchen area. This accessory dwelling will be used at the pleasure of the homeowner.

The Comprehensive Plan, action step 3.1.3 does call out the need for life cycle housing to accommodate multiple generations, similar to mother-in-law suites and accessory units.

The planning commission did recommend approval at the July 11, 2024 meeting.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance to approve a specific use permit for an accessory dwelling in an area zoned Single Residential Family-20 "SF-20" described as .94 acres, LHW Johnson survey; commonly known as 17 Deb Lynn.

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City ManagerITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to consider an Interlocal Cooperation Agreement between the City of Lampasas Fire Department and the City of Lometa to provide fire protection, investigation services and some inspections services.

**Requested By:** Tim Davis, Assistant Fire Chief  
Bart Baker, Fire Marshal

**Submitted By:** Tim Davis, Assistant Fire Chief  
Bart Baker, Fire Marshal

**Date Submitted:** July 18, 2024

**For the Agenda of:** July 22, 2024

**Procurement and Funding Statement:**

N/A

**Attachments:** Interlocal Agreement

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**Summary Statement:**

This item has been placed on the agenda to discuss renewal of interlocal agreement with the City of Lometa with modifications to services provided.

**Recommendation:**

To consider a motion to approve the Interlocal Cooperation Agreement between the City of Lampasas Fire Department and the City of Lometa to provide fire protection, investigation services and some inspections services.

COUNTY OF LAMPASAS §

STATE OF TEXAS §

### INTERLOCAL COOPERATION AGREEMENT

This **INTERLOCAL COOPERATION AGREEMENT** ("Agreement") is executed as of this the \_\_\_\_ day of \_\_\_\_\_, by and between the **CITY OF LAMPASAS**, State of Texas, and the **CITY OF LOMETA**, Texas, a general law municipal corporation organized under the laws of the State of Texas, acting by and through their duly authorized representatives. The City of Lampasas and the City of Lometa are sometimes referred to herein jointly as the "Parties".

**WHEREAS**, the City of Lometa has need from time to time to retain the services of individuals who are trained, qualified and/or licensed and certified to provide services related to various fire protection, inspection and investigation activities that are necessary within the City's corporate jurisdiction, pursuant to State and local law;

**WHEREAS**, the Lometa City Council and the City Council of Lampasas have each met in an open meeting held in accordance with the Texas Open Meetings Act, Tex. Gov't Code §551.001 et seq. and found that contracting for and with respect to the governmental services hereinafter described will result in increased efficiency and economy to the citizens of each such governmental entity;

**WHEREAS**, the Lometa City Council and the City Council of Lampasas are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code, as amended;

**WHEREAS**, the services made the subject of this Agreement are governmental functions and the Lometa City Council and the City Council of Lampasas desire to contract in a manner to permit the entity providing such service with latitude and discretion to determine the level, quality and funding for such service;

**WHEREAS**, the provisions for record keeping, collection of data and information, and providing reports, together with the on-going monitoring of the level and quality of services provided pursuant to this Agreement, and the continuing right to terminate this Agreement on ninety (90) days notice provide the City Council of Lampasas and the Lometa City Council with significant control and discretion to assure the level and quality of service delivery is satisfactory;

**WHEREAS**, the Lometa City Council and the City Council of Lampasas, acting separately and independently, have found and agreed that the services and consideration herein provided fairly

and adequately compensate the City of Lometa and the City of Lampasas for the fair value and cost of the services; and

**NOW, THEREFORE**, for and in consideration of the covenants, conditions and undertakings hereinafter described, and the benefits to accrue to the citizens of the City of Lometa and the City of Lampasas, the Parties contract, covenant and agree to provide certain governmental services and functions as follows:

**ARTICLE I.**  
**PURPOSES, SCOPE AND INTENT**

The purposes and intent of this Agreement to assist the City of Lometa in providing citywide services related to fire protection, inspection and investigation activities that are, from time to time, necessary with the City's corporate jurisdiction. This Agreement shall supersede and replace all prior agreements between the City of Lampasas and City of Lometa with regard to fire protection, inspection and investigation.

**ARTICLE II.**  
**SERVICES, DUTIES AND RESPONSIBILITIES**

During the term, the City of Lampasas will provide professional and volunteer services as follows:

**2.01 Services and Service Area.** The parties agree that, on an "as needed" basis, the City of Lometa may contact the City of Lampasas and request that they make available or assist in making arrangements with the Lampasas City Manager and/or the Lampasas Fire Chief to make available the services of the Lampasas Fire Personnel to perform specific services required and for which the Lampasas Qualified Fire Personnel are qualified and that if the Lampasas Qualified Fire Personnel are available, he/she/they will, as time allows, provide the requested services to the City of Lometa, which services shall be performed only within the City of Lometa jurisdiction. The types of services to be provided include inspection services and fire cause and origin determination services.

**2.02 Inspection Services:** The City of Lometa agrees to compensate the City of Lampasas for inspection services performed by the Lampasas Qualified Fire Personnel, by payment of fees, as set and amended from time to time by the City of Lampasas, and as reflected in the Exhibit "A," attached hereto and incorporated herein for all purposes. The parties agree that any inspections not specifically covered in Exhibit "A" will be charged at the then current Fire Marshal's then current "per hour" base rate of pay. All requests for Inspection services will be evaluated on a case by case basis, and Inspection services may be denied based on the scope of the inspection or the lack of applicable adopted fire codes.

**2.03 Fire Cause and Origin Determination Services:** The City of Lometa agrees to

compensate the City of Lampasas for fire cause and origin determination services and all follow-up investigation services by payment of the City of Lometa's direct costs for providing same, including costs attributable to personnel time (Fire Marshal's or Lampasas Qualified Fire Personnel cost will be at the then current "per hour" base rate of pay), equipment used (other than City of Lometa provided and outside the normal scope of an investigation, i.e. cranes, heavy equipment, etc.) and other direct costs.

The City of Lampasas agrees that if during a fire cause and origin determination performed by the Lampasas Qualified Fire Personnel, it is discovered that there is a possibility that a crime has been committed, including but not limited to the commission of arson, the Lampasas Qualified Fire Personnel will collect evidence, submit evidence to the proper forensic laboratory for analysis, photograph and complete all necessary diagrams and reports. The Qualified Fire Personnel will file with the City of Lometa Police Department and any other law enforcement agency having concurrent jurisdiction the original of all reports, test results, photographs and diagrams for pursuing charges as may be necessary. The City of Lometa Police Department, in conjunction with the Lampasas Qualified Fire Personnel, will be jointly responsible for conducting all follow-up investigation, as they determine appropriate in their judgment.

Due to the nature of a fire and cause origin determination, it is possible that additional costs may be incurred in the performance of this service by the Lampasas Qualified Fire Personnel. Any additional costs, not identified herein, and not considered to be standard for this type of work, shall be coordinated with the City of Lometa prior to incurring such costs. Any costs that are anticipated to be in excess of Five Hundred Dollars (\$500.00) will require prior approval of the City of Lometa.

**2.04 Requests for Services:** When appropriate and not a detriment to the provision of the service to be provided, requests for service from the Qualified Fire Personnel shall be made in writing, and will provide the specifics for the service requested to be performed. Notwithstanding the proceeding clause, however, the Lampasas Qualified Fire Personnel shall have the authority to conduct appropriate and necessary investigations for the City of Lometa, the City of Lampasas or any other fire department in Lampasas County that falls within the City of Lampasas's service jurisdiction, without the necessity of obtaining prior written requests if requested to do so on-scene by the Police Department or his/her designee, as circumstances dictate. Services may only be provided by the Lampasas Qualified Fire Personnel within the jurisdiction of the City of Lometa under this Agreement. However, when the services are begun prior to obtaining a written request, the Lampasas Qualified Fire Personnel will request and obtain written confirmation as to the requested and performed service, as a follow-up from the requesting entity to memorialize the work performed. It is agreed by both Parties that if a fire occurs that results in the injury or death of any person, the fire "cause and origin" determination investigation is to be initiated immediately, and on occasion will be done without a written request from the City of Lometa to the City of Lampasas to do so. However, in such event, the City of Lometa Police Department will be notified by the City of Lampasas in writing immediately and such services will only be performed within the City of Lometa jurisdiction. The City of Lometa shall notify the City of Lampasas in writing any time the City's jurisdiction is

revised.

**2.05 Invoices:** All invoices for services rendered by the Lampasas Qualified Fire Personnel shall be provided to the City of Lometa, in writing.

**ARTICLE III.**  
**TERM OF AGREEMENT, RENEWAL AND TERMINATION**

**3.01 Initial Term.** The initial term of this Agreement shall be five (5) years from the date of execution, unless dissolved pursuant to Section 3.02 below. This Agreement may be renewed for additional terms, if mutually agreed upon in writing by the City of Lampasas and City of Lometa.

**3.02 Dissolution.** Either party may dissolve this Agreement prior to the end of its term by giving thirty (30) days advance, written notice to the other party.

**ARTICLE IV.**  
**LIABILITY/IMMUNITY**

**4.01 City of Lampasas Liability.** The City of Lampasas shall have no liability whatsoever for the actions of or failure to act by, any employees, subcontractors, agents or assigns of the City of Lampasas and the City of Lometa covenants and agrees to assume liability for the Qualified Fire Personnel's performance of services under this Agreement. Nothing in this Agreement shall be construed to waive any immunity from suit or liability enjoyed by the City of Lampasas, its past or present City Council, the City of Lometa, or the City Council of Lometa, or their agents or employees under the law.

**ARTICLE V.**  
**NOTICES**

Except as otherwise specified herein, all notices and demands hereunder shall be in writing and shall be deemed to have been sufficiently given or served for all purposes when presented personally or sent by certified or registered mail, return receipt requested, to any Party hereto at the following addresses:

**CITY OF LAMPASAS**

City of Lampasas  
Attn: Mayor  
312 East 3<sup>rd</sup> Street  
Lampasas, Texas 76550

**CITY OF LOMETA**

City of Lometa  
Attn: Mayor  
P.O. Box 280  
Lometa, Texas 76853

Fire Marshal Interlocal Agreement Lampasas County

**ARTICLE VI.**  
**MISCELLANEOUS**

**6.01 Policy-Making Authority.** The contracting party providing a service pursuant to the terms of this contract shall have exclusive control, supervision and policy-making authority for and with respect to such service.

**6.02 Other Services.** Nothing in this Agreement shall be deemed to create, by implication or otherwise, any duty, responsibility or right as to either the City of Lometa or the City of Lampasas except with respect to the general provision of the services specifically set forth in this Agreement. This Agreement does not and shall not be interpreted to limit or extend any governmental or proprietary authority for or with respect to the provision of any service or the undertaking of any function or level of service except as specifically set forth herein.

**6.03 Jurisdiction.** Nothing in this Agreement shall be deemed to extend or increase the jurisdiction or authority of either the City of Lampasas or the City of Lometa except as necessary to implement and perform the services and duties provided for in this Agreement. All governmental and proprietary functions and services within the City of Lampasas and not traditionally provided by the City of Lometa, or designated by state law or this Agreement as a service to be provided by the City of Lometa, shall be and remain the sole responsibility of the City of Lampasas. All services within the City of Lometa and not designated in this Agreement as a service to be provided by the City of Lampasas shall be and remain the sole responsibility of the City of Lometa.

**6.04 Governmental Immunity.** Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to either the City of Lampasas or the City of Lometa nor to create any legal rights or claim on behalf of any third party. Neither the City of Lometa nor the City of Lampasas waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas.

**6.05 Quality of Service.** Except as specifically provided herein for and with respect to any contracted service, nothing in this Agreement is intended to nor shall be deemed to establish any requirement for, or any specific or implied standard or quality for, any level of service to be provided pursuant to this Agreement. To the extent not inconsistent with the specific terms hereof, and subject to the rights of each party pursuant to § 4.03, the level and quality of services to be provided by each party pursuant to this Agreement shall be established by the budgets, appropriations, resolutions and orders adopted by such governing body in the exercise of its legislative discretion.

**6.06 Contract Supervision and Controls.** The City of Lometa and the City of Lampasas shall each monitor, review and provide contract oversight and supervision of the performance, quality and level of services provided pursuant to this Agreement and the level and quality of services and

performance shall be subject to the continuing discretion, acceptance and satisfaction of each party. All records, data, monthly and annual reports and documentation required by this Agreement shall be timely submitted and, together with citizen comments and observations by employees and officials of the City of Lometa and the City of Lampasas, will provide each party the information required to monitor and supervise such contract services. The City of Lampasas and the City of Lometa each agree to notify the other as soon as reasonably possible in the event the level or quality of any service provided pursuant to this Agreement becomes unsatisfactory and, subject to the continuing right of each party pursuant to § 4.03, to negotiate and/or develop a performance standard reasonably calculated to resolve the issue to the satisfaction of each party.

**6.07 Amendments and Modifications.** This Agreement may not be amended or modified except by written amendment executed by the City of Lampasas and the City of Lometa and authorized by their respective governing bodies.

**6.8 Severability.** In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, but rather this entire Agreement will be construed as if not containing the particular invalid or unenforceable provision or provisions, and the rights and obligations of the Parties hereto shall be construed and enforced in accordance therewith. The Parties hereto acknowledge that if any provision of this Agreement is determined to be invalid or unenforceable, it is their desire and intention that such provision be reformed and construed on such a manner that it will, to the maximum extent practicable, be deemed to be validated and enforceable.

**6.9 Gender, Number and Headings.** Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires. The headings and section numbers are for convenience only and shall not be considered in interpreting or construing this Agreement.

**6.10 Execution in Counterparts.** This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall be considered fully executed when all Parties have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart.

**IN WITNESS WHEREOF**, the parties have executed and attested this Agreement by their officers thereunto duly authorized as of the first date written above.

**ATTEST:**

**CITY OF LOMETA, TEXAS**

By: \_\_\_\_\_  
Name: Julia Thomas  
Title: City Secretary

By: \_\_\_\_\_  
Name: Hon. Bob Butler  
Title: Mayor

**ATTEST:**

**CITY OF LAMPASAS, TEXAS**

By: \_\_\_\_\_  
Name: Becky Sims  
Title: City Secretary

By: \_\_\_\_\_  
Name: Hon. Herb Pearce  
Title: Mayor

  
**City Manager**ITEM NO. 7.10

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to consider closing Western Avenue from Second to Third from 8:00 am Saturday, September 21, 2024-Sunday, September 22, 2024 through noon for set-up, breakdown and cleanup and to close Second for through traffic during the Western-on-Western Street fundraising event for the Lampasas County Museum on Saturday, September 21, 2024 from 5:00 pm – 10:00 pm.

**Requested By:** Jody Cummings, Police Chief**Submitted By:** Jody Cummings, Police Chief**Date Submitted:** July 18, 2024**For the Agenda of:** July 22, 2024**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

This item has been placed on the agenda to discuss street closures for the Western-on-Western Street fundraising event for the Lampasas County Museum.

**Recommendation:**

To consider a motion to approve the closing of Western Avenue from Second to Third Street from 8:00 am Saturday, September 21, 2024 through noon Sunday, September 22, 2024 for set-up, breakdown and cleanup and to close Second Street (exact area TBD) for through traffic during the Western-on-Western Street fundraising event for the Lampasas County Museum on Saturday, September 21, 2024 from 5:00 pm – 10:00 pm.



## Special Events Application

Event Information			
Event Name <i>Western on Western Street Dance</i>		Application Date	
Event Starting Date <i>9-21-24</i>	Event Starting Time <i>5 pm</i>	Event Ending Date <i>9-21-24</i>	Event Ending Time <i>10 pm</i>
Sponsor Information			
Sponsor is defined as the Organization, Business or Individual who has primary responsibility for the management of this event.			
Sponsor Name / Group Name <i>Lampasas County Museum</i>			
Address <i>303 South Western</i>		Telephone <i>512 556-2</i>	
City <i>Lampasas</i>	State <i>Tx</i>	Zip <i>76550</i>	
Sponsors Primary Contact <i>Sherry Gillen</i>		Telephone <i>512 734-5378</i>	

# Special Event Requirements and Procedures

## 1. Application Submission

- a. Permit requests must be submitted at least **45 days** prior to the date of the event.

## 2. Special Considerations

- a. It shall be unlawful to consume alcoholic beverages without a permit in all areas of the public parks and sports and recreation facilities, including park roads, parking areas and restrooms. The designated playing area of the Hancock Park Golf Course (defined as the portion of the course actually used for the game of golf) shall be excluded from this requirement.
- b. If the event is being held on leased property, evidence of approval by the landlord or property manager may be required. It is strongly suggested that event sponsors provide evidence of that approval. The City of Lampasas may contact landlords to confirm approval of the event prior to issuing the permit.

## 3. Equipment Requests

- a. Event organizers are responsible for the pickup and return of all city owned equipment (ie. Cones / barricades) unless other arrangements are authorized by city staff.
- b. Sponsors may be responsible for replacing equipment that is lost, damaged or destroyed.
- c. Event sponsors are responsible for equipment set up at the designated time and tear down immediately following the event or as instructed by city staff. Event diagrams must be followed.

## 4. Conference Requirement

- a. If requested by the Police Chief or designee, the sponsor may be asked to attend a meeting with them or City Council in order to clarify or offer suggestions concerning the proposed event.

## 5. During the Event – Sponsors Must

- a. Keep fire lanes and streets accessible to emergency vehicles.
- b. Comply with all applicable laws and ordinances as well as conditions placed upon the event.
- c. Be present or have a representative who has been designated in this application be present throughout the entire course of the event.

## 6. Following the event

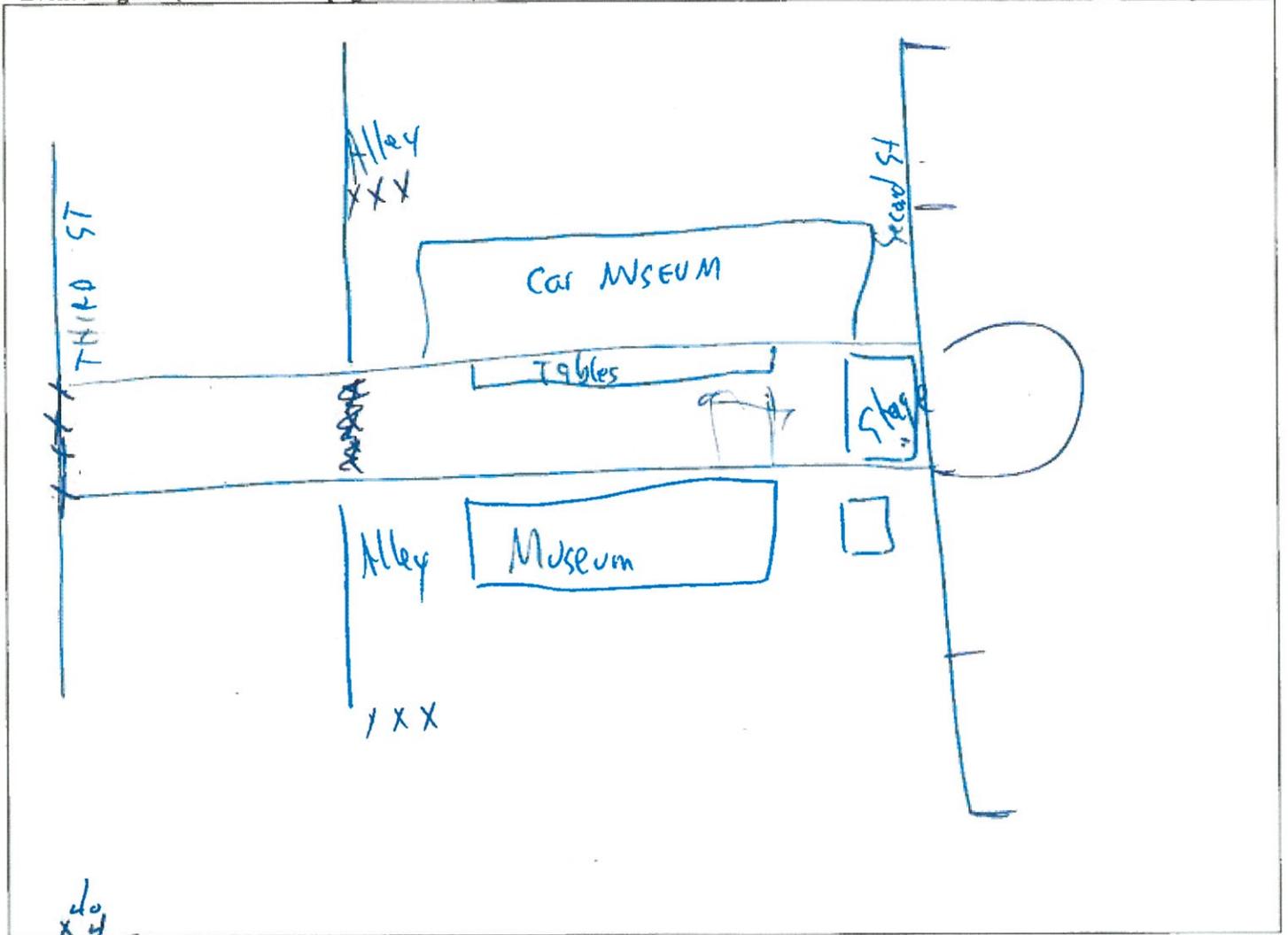
- a. Event sponsors are responsible for the removal of all trash, litter, garbage and debris from the event area as well as from any public or private property in the vicinity of the event. This clean up must be done at the conclusion of the event.,,

## 7. Permit Revocation

- a. Representatives of the city may revoke the special event permit if the event sponsors, staff or attendees violate any state laws or local ordinances, or if the event creates a risk to public safety or level of nuisance such that a breach of peace may occur.
- b. The permit may also be revoked if the event sponsor and or sponsor designees are impaired to the level that they are unable to control their guests / attendees or provide a continuing safe venue for the event.
- c. The City will not be responsible for loss of income or expenses incurred by the sponsor if the permit is revoked.

EVENT TYPE / DESCRIPTION			
<input checked="" type="checkbox"/> Street Closure Event <input type="checkbox"/> Party/Event Registration <input type="checkbox"/> Parade <input type="checkbox"/> Assembly/Outdoor Music at Ruth Eakin Theater <input type="checkbox"/> Other (describe) _____			
Event Location / Route <u>Intersection of 2<sup>nd</sup> - block between 2<sup>nd</sup> + 3<sup>rd</sup> Streets</u>			
Purpose of the Event (Describe event) <u>Fundraising Event to benefit the Lampasas County Museum.</u>			
Number expected to attend		Number of Event Staff	
SPONSOR'S REPRESENTATIVE(S)			
Name <u>Steve Cook</u>		Home Phone	
Address <u>303 South Western</u>		Work Phone	
City / State / Zip <u>Lampasas 76850</u>		Cell Phone <u>254 630-3679</u>	
Email Address <u>cookadilla@gmail.com</u>		Other Phone	
Name <u>Sherry Gillen</u>		Home Phone	
Address <u>1100 Cloud</u>		Work Phone	
City / State / Zip <u>Lampasas</u>		Cell Phone <u>512 734-5378</u>	
Email Address <u>sherry.gillen@yahoo.com</u>		Other Phone	
SERVICES/EQUIPMENT NEEDED			
My Event will have or need the following: (Check all that apply)			
Traffic Control / Other Equipment			
<input checked="" type="checkbox"/> Barricades		<input checked="" type="checkbox"/> Traffic Cones	<input checked="" type="checkbox"/> Police Officers
Tents / Temporary Structures			
Will Tents be used <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		#	Sizes
Will other Temporary Structures be used <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Describe <u>Stage</u>	
Will electricity need to be provided <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		How? <u>From museum + Andy Fish car museum</u>	
Will water need to be provided <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		How? <u>From museum water source</u>	
ALCOHOL			
Alcohol Permit Required <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <small>(Permit required if alcohol consumed or possessed in public park / sports recreational facility)</small>		Date Applied	# of Officers <u>2</u> @ \$ <u>40</u> / hour
Temporary Liquor License Applied for <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		Date Applied	
MUSIC			
Starting Time <u>7:00 AM</u>	Ending Time <u>10:00 PM</u>	# of Acts <u>1</u>	Music Type <u>Country Western</u>
# Sound Amplification Equipment to be used <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Maximum Amps Available <u>60</u>	
OTHER			
Has this event been held before <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		If Yes, when? <u>Last September 2023</u>	
I have reviewed the <b>Special Events Requirements and Procedures</b> and accept the responsibilities associated with this event. I have provided a diagram with this application. I request approval of this event.			
<u>Steve Cook</u> Signature of Representative			<u>5 July 2024</u> Date

Event Diagram (Use additional pages if needed)



40  
X 4  
700

APPROVAL						
Officers Scheduled	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	# of Officers <u>2</u>	Equipment Scheduled	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Lieutenant Signature	<u>Chuck Fontana</u>			Date	<u>7/11/2024</u>	
Chief of Police Signature				Date	<u>Tim Sunda</u>	
Comments:						
Gates open - 6pm, Road shutdown - 8 am for set up wants to prevent through traffic on 2nd for the actual event.						
FD - donation clean-up - Streets @ barrells						
Officers 6pm - 1030 pm - 2 officers \$40.00						

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**City Manager**ITEM NO. 7.11

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and Possible Action regarding the renewal of the City's Health Insurance Coverage for City Employees with Scott & White Health Plan for October 1, 2024 to September 30, 2025 and authorize the City Manager to execute related documents.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: July 18, 2024      For the Agenda of: July 22, 2024

**Procurement and Funding Statement:**

Budgeted operating expense per department.

Attachments: Scott and White renewal sheet and rate spreadsheet

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**Summary Statement:**

The City has received its annual renewal rates from Scott & White Health Plan for FY 2024/2025. The proposed rate, based on premium to claims ratio, is 11.72% higher than the current rate. Scott & White has proposed this rate as a premiere option, which is the exact plan the City has at this time. There is no change to the network of doctors/hospitals included in this renewal. This rate is lower than the 13% increase we had for FY 2023-24. The market did provide some options; however, those premiums were higher than the one proposed by Scott and White. Staff recommends the renewal of the rates at the 11.72% increase to ensure the same level of care/benefits for all employees. Based on initial findings, the Finance Department did include a 20% increase in budgeting for this benefit.

**Recommendation:**

Staff recommends approval of the renewal rates at a 11.72% increase and authorize the City Manager to execute those documents.

## City of Lampasas Baylor Scott and White Renewal 2024

Carrier Name		Baylor Scott & White		Baylor Scott & White		Baylor Scott & White	
		2023 - Premier HMO Network		2024 Renewal		2024 Renewal REVISED	
Plan Benefits		Base Plan	Buy-Up Plan	Base Plan	Buy-Up Plan	Base Plan	Buy-Up Plan
Deductible	Individual	\$750	\$0	\$750	\$0	\$750	\$0
(Calendar Year)	Family	\$1,500	\$0	\$1,500	\$0	\$1,500	\$0
Routine Preventive Care		\$0	\$0	\$0	\$0	\$0	\$0
Primary Office Visit		\$25 Copay	\$40 Copay	\$25 Copay	\$40 Copay	\$25 Copay	\$40 Copay
Specialist Office Visit		\$50 Copay	\$40 Copay	\$50 Copay	\$40 Copay	\$50 Copay	\$40 Copay
Coinsurance		20%	0%	20%	0%	20%	0%
Out Of Pocket Maximum	Individual	\$2,250	\$3,000	\$2,250	\$3,000	\$2,250	\$3,000
	Family	\$4,500	\$6,000	\$4,500	\$6,000	\$4,500	\$6,000
Emergency Room Visit		\$250 + Coins	\$100 Copay	\$250 + Coins	\$100 Copay	\$250 + Coins	\$100 Copay
Urgent Care Visit		\$75 Copay	\$75 Copay	\$75 Copay	\$75 Copay	\$75 Copay	\$75 Copay
Outpatient Surgery		Ded/Coins	\$100 Copay	Ded/Coins	\$100 Copay	Ded/Coins	\$100 Copay
Prescription Drug Plan		Tier 1 - \$0 (Prevent)	Tier 1 - \$0 (Prevent)	Tier 1 - \$0 (Prevent)	Tier 1 - \$0 (Prevent)	Tier 1 - \$0 (Prevent)	Tier 1 - \$0 (Prevent)
		Tier 2 - \$10	Tier 2 - \$10	Tier 2 - \$10	Tier 2 - \$10	Tier 2 - \$10	Tier 2 - \$10
		Tier 3 - \$50	Tier 3 - \$50	Tier 3 - \$50	Tier 3 - \$50	Tier 3 - \$50	Tier 3 - \$50
		Tier 4 - \$95	Tier 4 - \$95	Tier 4 - \$95	Tier 4 - \$95	Tier 4 - \$95	Tier 4 - \$95
		Specialty Tier 1 - \$250	Specialty Tier 1 - \$250	Specialty Tier 1 - \$250	Specialty Tier 1 - \$250	Specialty Tier 1 - \$250	Specialty Tier 1 - \$250
		Specialty Tier 2 - \$250	Specialty Tier 2 - \$250	Specialty Tier 2 - \$250	Specialty Tier 2 - \$250	Specialty Tier 2 - \$250	Specialty Tier 2 - \$250
		Specialty Tier 3 - 20%	Specialty Tier 3 - 20%	Specialty Tier 3 - 20%	Specialty Tier 3 - 20%	Specialty Tier 3 - 20%	Specialty Tier 3 - 20%
						REVISED RENEWAL	
Employee Only	19 35	\$660.95	\$863.33	\$787.18	\$1,028.21	\$738.41	\$964.52
Employee/Spouse	6 10	\$1,176.52	\$1,536.83	\$1,401.22	\$1,830.34	\$1,314.42	\$1,716.95
Employee/Children	9 17	\$984.85	\$1,286.42	\$1,172.94	\$1,532.11	\$1,100.28	\$1,437.20
Family	5 16	\$1,394.70	\$1,821.78	\$1,661.07	\$2,169.71	\$1,558.17	\$2,035.30
Monthly Premium	39 78	\$35,454.32	\$96,602.47	\$42,225.55	\$115,051.98	\$39,609.68	\$107,924.90
	117	\$425,451.84	\$1,159,229.64	\$506,706.60	\$1,380,623.76	\$475,316.16	\$1,295,098.80
Annual Premium		\$1,584,681.48		\$1,887,330.36		\$1,770,414.96	
Rate Difference				19.10%		11.72%	

**City of Lampasas  
Proposal Effective:  
October 1, 2024 to September 30, 2025**

Proposed Plan(s)	Network	Product Type	Coins.	Ind. Ded/Max OOP	PCP / SPEC OV	Rx Plan	Rx Benefits	Employee-Only Rate	Employee-Spouse Rate	Employee-Child Rate	Employee-Family Rate
LC4HB1V2	BSW Premier HMO	CC8D	20%	\$750/\$2250	\$25/\$50	LRXHJA24	\$10/\$50/\$95	\$738.41	\$1,314.42	\$1,100.28	\$1,558.17
LM4HB2A2	BSW Premier HMO	HMO30	0%	\$0/\$3000	\$30/\$30	SMXHJA24	\$10/\$50/\$95	\$964.52	\$1,716.95	\$1,437.20	\$2,035.30
<b>Optional Vision &amp; Eyewear Rider Rates:</b>								<b>Employee-Only Rate</b>	<b>Employee-Spouse Rate</b>	<b>Employee-Child Rate</b>	<b>Employee-Family Rate</b>
								\$10.22	\$20.44	\$22.44	\$33.58

**Employee Benefit Trust - Exempt from Premium Tax**

All rates include ACA Fees (Patient Centered Outcomes (PCORI) fee).

All rates assume benefits are on a Calendar basis.

All rates include a monthly producer commission of **4.00%** per member per month.

Health Maintenance Organization (HMO) products are offered through Scott and White Health Plan dba Baylor Scott & White Health Plan, and Scott & White Care Plans dba Baylor Scott & White Care Plan. Insured PPO and EPO products are offered through Baylor Scott & White Insurance Company. Scott and White Health Plan dba Baylor Scott & White Health Plan serves as a third-party administrator for self-funded employer-sponsored plans. Baylor Scott & White Care Plan and Baylor Scott & White Insurance Company are wholly owned subsidiaries of Scott and White Health Plan. These companies are referred to collectively in this document as Baylor Scott & White Health Plan.

**Underwriting Assumptions For Sole Carrier Quotes**

- Participation of at least 70% of eligible employees is required.
- The employer contribution must be at least 50% of the single premium. Multiple option plan offerings must be at least 50% of the single premium on all plans.
- COBRA enrollees cannot exceed 10% of the total population.
- Retirees cannot exceed 15% of actives. If retirees exceed 15% of actives the group must meet the loss ratio per the rate certification or the rates may be adjusted to achieve a satisfactory loss ratio.
- If the group's enrollment and/or eligible population changes by 20% or more, we reserve the right to re-rate the group.
- This quote is intended as a single carrier, total replacement offering. If additional carriers are introduced on a renewing group, we reserve the right to review the other carriers' benefit summaries, review the contribution scheme and re-evaluate our rates. If additional carriers are introduced on a new sale, we reserve the right to review the other carriers' benefit summaries, review the contribution scheme and to withdraw our quote.
- We reserve the right to change any premium rate, including on a retrospective basis, when the terms of the policy are changed or our liability has been altered because of a change in state or federal law or a substantive change in the composition of the group.
- All rates assume NO GAP plan is in place unless otherwise indicated on this Rate Sheet.
- All rates assume no MEC plan is in place nor will one be added.

\_\_\_\_\_ I hereby accept these rates as presented.

Signed: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

**\*It is our understanding that the employer's current contribution is at least 100% toward the employee-only premium. This quote assumes that contribution will continue. If the information is incorrect, please provide us with the current contribution strategy.**

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City ManagerITEM NO. 7.12

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and Possible Action regarding the renewal of the City's Dental and Vision Insurance Coverage for City Employees with Principal for October 1, 2024 to September 30, 2025 and authorize the City Manager to execute related documents.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: July 18, 2024      For the Agenda of: July 22, 2024

**Procurement and Funding Statement:**

Budgeted operating expenses per department.

Attachments: Renewal letter from Principal and rate spreadsheet

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**Summary Statement:**

The City has received its annual renewal rates from Principal for the Dental/Vision rates for FY 2024/2025. The proposed rates include a 6% increase in dental rates and no increase in the vision rates. Other companies were researched in the market with Principal being the best rate for the City. The renewal provides the same level of benefits for the employees as the current rates.

**Recommendation:**

Staff recommends approval of the renewal rates and authorize the City Manager to execute those documents.

Account Number: 1131514

Anniversary Date: October 1, 2024



July 20, 2024

CITY OF LAMPASAS  
ATTN: Yvonne Moreno  
312 E Third Street  
Lampasas, TX 76550

J & H INSURANCE SERVICES, INC.  
510 N VALLEY MILLS DR STE 701  
WACO, TX 76710-6077

As you approach your upcoming renewal with Principal Life Insurance Company®, we would like to thank you for your continued business over the past year. Our goal is to offer competitive benefit solutions supported with exceptional service. Your business is very important to us and we look forward to supporting your business needs in the coming years!

#### **Your renewal**

Your renewal rates are on the following pages. Your coverage will renew on your policy anniversary date (October 1, 2024).

Help your renewal go smoothly by reviewing this checklist: [principal.com/groupinsurancerenewal](https://principal.com/groupinsurancerenewal)

#### **How to renew your coverage**

To renew coverage, please notify your agent and your payment of the premium due is your acceptance of the rates. We look forward to continuing our relationship with you.

#### **Available discounts**

You may be able to take advantage of the Principal Life **Multiple Product Discount** when you're paying for at least three qualifying coverages. A strong and competitive benefit offering will help you retain excellent employees.

#### **Contact Us**

If you have questions about this renewal or explore alternate benefit designs, contact your broker or local Principal Life Insurance Company® sales office at 713-781-5454.

Sincerely,

Group Benefits Underwriting  
Specialty Benefits Division

Account Number: 1131514

Anniversary Date: October 1, 2024

**Renewal rates  
Effective October 1, 2024**

**Dental**

<b>ALL MEMBERS</b>					
	<b>Lives</b>	<b>Current rates</b>	<b>Renewal rates</b>	<b>Current monthly premium</b>	<b>Renewal monthly premium</b>
Employee	55	\$23.25	\$24.76	\$1,278.75	\$1,361.80
Employee & spouse	16	\$47.46	\$50.54	\$759.36	\$808.64
Employee & child(ren)	26	\$62.58	\$66.65	\$1,627.08	\$1,732.90
Family	24	\$92.81	\$98.84	\$2,227.44	\$2,372.16
<b>Total</b>				\$5,892.63	\$6,275.50

Renewal rates are guaranteed through September 30, 2025.

<b>MBRS ELEC SCHEDULED PLAN</b>					
	<b>Lives</b>	<b>Current rates</b>	<b>Renewal rates</b>	<b>Current monthly premium</b>	<b>Renewal monthly premium</b>
Employee	0	\$21.74	\$23.15	\$0.00	\$0.00
Employee & spouse	0	\$44.15	\$47.02	\$0.00	\$0.00
Employee & child(ren)	0	\$58.81	\$62.63	\$0.00	\$0.00
Family	0	\$86.90	\$92.55	\$0.00	\$0.00
<b>Total</b>				\$0.00	\$0.00

Renewal rates are guaranteed through September 30, 2025.

Your rates aren't changing.

**Vision**

<b>ALL MEMBERS</b>					
	<b>Lives</b>	<b>Current rates</b>	<b>Renewal rates</b>	<b>Current monthly premium</b>	<b>Renewal monthly premium</b>
Employee	50	\$5.04	\$5.04	\$252.00	\$252.00
Employee & spouse	18	\$8.49	\$8.49	\$152.82	\$152.82
Employee & child(ren)	24	\$8.66	\$8.66	\$207.84	\$207.84
Family	29	\$13.70	\$13.70	\$397.30	\$397.30
<b>Total</b>				\$1,009.96	\$1,009.96

Renewal rates are guaranteed through September 30, 2025.

Your rates aren't changing.

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City Manager

ITEM NO. 7.13

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to consider testing services provided by Rock Engineering and Testing Laboratory, LLC for the third-party testing for the Hostess House Renovation Project in an amount not to exceed \$14,774.00

**Requested By:** Finley deGraffenried, City Manager

**Submitted By:** Finley deGraffenried, City Manager

**Date Submitted:** July 19, 2024

**For the Agenda of:** July 22, 2024

**Procurement and Funding Statement:**

Funding is available in Fund 40; and Fund 65 2022 CO

**Attachments:** Bid Tabulation/Project Scope

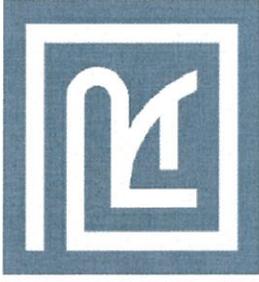
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**Summary Statement:**

Mr. Borja submitted his proposal back in February 2023 as an interested party to perform third-party inspections for the renovation project. The scope of services includes earthwork inspection and testing, reinforced steel inspections, concrete inspection and testing and structural steel inspections, masonry observation and testing. Reliance Architecture advertised for bids and received one response. Rock Engineering previously conducted geo-technical investigation at the site.

**Recommendation:**

To consider a motion to approve testing services provided by Rock Engineering and Testing Laboratory, LLC for the third-party testing for the Hostess House Renovation Project in an amount not to exceed \$14,774.00



## City of Lampasas - Hostess House Testing Services

Reliance Architecture - Bid Tabulation 2-14-23

Company Name	Base Bid	Comments
Rock Engineering & Testing	\$ 14,774.00	Did not comply with RFP delivery instructions (Received via email)
Alliance Engineering Group	\$ -	Interested but did not submit.

## **Kimberly Thompson**

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**From:** Jeff Borja <jeff.borja@rocktesting.com>  
**Sent:** Tuesday, February 14, 2023 2:08 PM  
**To:** Kimberly Thompson  
**Subject:** RETL CME Proposal - Hostess House  
**Attachments:** RCP020723C Hostess House Renovations and Additions CMT Proposal.pdf

Kimberly,

RETL is please to submit our CME proposal for the subject project. If you have any questions or need any additional information, please contact me.

Thanks,

Jeff J. Borja  
Project Manager

***Rock Engineering and Testing Laboratory, LLC  
No. 7 Roundville Lane  
Round Rock, Texas  
78664***



A UES Company

- GEOTECHNICAL ENGINEERING
- CONSTRUCTION MATERIALS ENGINEERING & TESTING
- SOILS • ASPHALT • CONCRETE

February 14, 2023

**Reliance Architecture**  
12 Chilsom Trail, Suite S200  
Round Rock, Texas 78681

Attn: Kimberly Thompson  
[kimberly@reliancearchitecture.com](mailto:kimberly@reliancearchitecture.com)

**SUBJECT: PROPOSAL –  
CONSTRUCTION MATERIALS INSPECTION AND TESTING SERVICES  
PROPOSED HOSTESS HOUSE RENOVATIONS AND ADDITIONS  
1406 US-281  
LAMPASAS, TEXAS  
RETL PROPOSAL NO.: RCP020723C**

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Dear Ms. Thompson;

### **Introduction**

Rock Engineering and Testing Laboratory, LLC (RETL) is pleased to submit this proposal to provide Construction Materials Inspection and Testing Services during construction of the proposed Hostess House Renovations and additions project located in Lampasas, Texas. RETL proposes to provide qualified personnel to perform inspection and testing services, as-requested by your designated representative, in general accordance with the project specifications and plans.

### **Background Information**

RETL has reviewed the following project information for use in the preparation of this proposal:

- Structural drawings prepared by LOC Consultants dated December 14, 2022.
- Civil drawings prepared by Civil Engineering date December 14, 2022
- Geotechnical Report prepared by RETL LLC dated January 13, 2021 (Job No. G321343).

### **Project Understanding**

Based on the referenced information, we understand that the proposed project will consist of the following:

- Construction of a two (2) story Addition with crawl space and a plan area of approximately 924 square feet
  - Wood frame construction
  - Slab-on-grade footing concrete floor system
  - Mechanical slab addition
  - New Elevator
  - New Canopy
- Mass grading operations to bring the site to the proposed grades for the building pad, stair landings and concrete sidewalks.

**ROCK ENGINEERING AND TESTING LABORATORY, LLC**  
7 Roundville Lane • Round Rock, Texas 78664  
OFFICE: (512) 284-8022 • FAX: (512) 284-7764 • [www.rocktesting.com](http://www.rocktesting.com)

## Scope of Services

RETL proposes that the scope of our services for this project consist of the following inspections and testing services. Our services will be provided for determination of the contractors work for compliance with the project plans and specifications.

- Earthwork Inspection and Testing
  - Verify of a minimum one (1) feet of select fill materials to raise the building pad area to the Design Subgrade Elevations
  - Observe placement of fill materials to bring the site to the Design Subgrade Elevations
  - Field moisture content and density testing performed on subgrade soils, common, reconditioned, and select fill soils, and soils placed as backfill
  - Laboratory testing of soils to include
    - Atterberg Limit (ASTM D4318)
    - Sieve Analysis (ASTM C136)
    - Percent Finer than No. 200 Sieve (ASTM D1140)
    - Moisture Density Relationship (ASTM D 698 and 1557)
- Reinforced Steel Inspections
  - Observe placement of reinforcing steel
    - Bar size
    - Bar spacing/lap.
- Concrete Inspection and Testing
  - Continuous inspection of the placement of structural concrete for Building foundation.
  - Periodic inspection of the placement of pavement concrete
  - Inspection and testing performed by personnel certified as ACI Concrete Field-Testing Tech, Grade 1
    - Obtain representative samples of concrete (ASTM C172)
    - Measurement of slump (ASTM C143)
    - Determination of air content (ASTM C231)
    - Measurement of temperature (ASTM C1064)
    - Preparation of compressive strength test specimens (ASTM C31) per drawings and specifications
  - Laboratory compressive strength testing of concrete test specimens (ASTM C39)
- Structural Steel Inspections
  - AWS-CWI to inspect welds and bolt up connections



- Masonry Observation and Testing
  - Observation of concrete masonry unit construction.
    - Observe mortar and grout mixing portions for compliance with mix design and placement operations
    - Obtain representative samples of grout
    - Measure grout slump (ASTM C143)
    - Measure grout temperature (ASTM C1064)
    - Prepare grout compressive strength test specimens (ASTM C1019)
  - Laboratory compressive strength testing of grout specimens (ASTM C39)
- Project Manager
  - Attending project meetings and schedule services.
- Engineering
  - Review of material testing reports.

**Unit Rates**

The type of inspections and field and laboratory tests that may be required on this project and the associated unit fees are as follows:

• Atterberg Limits	\$	55.00	each
• Moisture/Density Relationship	\$	245.00	each
• Sieve Analysis	\$	65.00	each
• Minus #200 Sieve	\$	45.00	each
• Field Density Tests- Nuclear Method	\$	25.00	each
• Concrete Test Specimens	\$	22.00	each
• Mortar Cubes- set of 3	\$	45.00	each
• Grout Prisms- set of 4	\$	65.00	each
• Engineering Technician	\$	64.00	hour (cpu,concrete)
• Sr. Engineering Technician	\$	68.00	hour (reinforced steel,soils)
• AWS-CWI Inspector	\$	135.00	hour
• Equipment Charge	\$	55.00	daily
• Transportation Charge	\$	125.00	each
• Project set-up	\$	135.00	each
• Project Manager	\$	85.00	hour
• Professional Engineer	\$	195.00	hour
• Report Preparation	\$	17.00	per report

Hourly rates will be billed at a 3-hour minimum. Overtime will be charged at a rate of 1.5 times the hourly rate for any services provided on weekdays before 8am and after 5pm and over 8 hours per day in addition to the testing fee. Weekend work to include Holidays will be billed at a 4-hour minimum in addition to the testing fee.



**Projected Budget**

Based on the information provided and our experience providing Construction Materials Inspection and Testing Services on the similar projects, RETL anticipates that the following quantities of testing may be required for this project:

- Atterberg Limits 2 (Subgrade/Select Fill)
- Moisture/Density Relationship 2 (Subgrade/Select Fill)
- Sieve Analysis 1 (Select Fill)
- Minus #200 Sieve 2 (Subgrade/Select Fill)
- Field Density Test-Nuclear Method 8 tests
- Concrete Test Specimens 35 cylinders
- Mortar Cubes 2 sets
- Grout Prisms 2 sets
- Engineering Technician 54 hours
- Sr. Engineering Technician 29 hours
- AWS-CWI Inspector 4 hours
- Equipment Charge 22
- Transportation Charge 30 trips
- Project set-up 1 each
- Project Manager 2 hours
- Professional Engineer 1 hours
- Report Preparation 41 reports

**Estimated Budget**

Using the applicable unit rates and the quantities listed in this proposal, an amount of \$14,070.00 is calculated. Based on RETL’s experience with similar type projects, testing services will be requested to be provided during overtime hours to accommodate the construction schedule. Anticipated services may include soils testing and concrete placements on weekends or during early morning hours. Taking this into consideration, RETL suggests that a Construction Materials Inspection and Testing Services budget amount of **\$14,774.00** be set aside for this project. The total fee will be dependent on the number of tests and inspections performed and number of trips made to the site. The fee does not include any testing services provided during overtime or weekend hours.

**Limitations**

Services provided by RETL under this Agreement will be performed in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. In addition, and notwithstanding any other provisions of this Agreement, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless RETL, his or her officers, directors, employees, agents and sub-consultants from and against all damage, liability or cost, including reasonable attorneys’ fees and defense costs, arising out of or in any way connected with this project or the performance by any of the above named parties of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of RETL.



The Parties to this agreement agree that if any claim is made that RETL failed to comply with any term of this agreement or that it failed to perform its work and/or duties under this agreement properly, the client, upon proof that there was some failure to comply or some mistake in the performance of the work, shall not be entitled to recover any sum greater than the amount paid by the client to RETL for the services performed by RETL.

Either the Client or RETL may terminate this Agreement at any time with or without cause upon giving the other party 10-calendar days prior written notice. The Client shall within 10 calendar days of termination pay RETL for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of this contract.

**Closing**

RETL looks forward to providing the construction materials testing and special inspections during the construction phase of this project. Copies of the construction materials testing reports will be delivered to the client via the email address provided by the client to RETL on the distribution list presented on the following page. As per International Building Code requirements, copies of the concrete break reports will also be distributed to the Ready-Mix Supplier upon request. A hard copy of the construction materials testing reports will be available through the mail only if explicitly requested by the client. If there are any questions, or if we can be of assistance, please contact our office.

Sincerely,



Jeff Borja  
CME Project Manager



Arnie K. Hammock, PE  
Vice President – Round Rock

**ACCEPTED AND APPROVED**

By: \_\_\_\_\_

Date: \_\_\_\_\_



A UES Company

**Project Information Sheet**

1. Project Manager \_\_\_\_\_

2. Telephone No. \_\_\_\_\_ Email address \_\_\_\_\_

3. Your Project No. \_\_\_\_\_ Purchase Order No. \_\_\_\_\_

4. Report Distribution (electronically):

( ) Company: \_\_\_\_\_

Attn: \_\_\_\_\_

Email: \_\_\_\_\_

( ) Company: \_\_\_\_\_

Attn: \_\_\_\_\_

Email: \_\_\_\_\_

( ) Company: \_\_\_\_\_

Attn: \_\_\_\_\_

Email: \_\_\_\_\_

5. Invoicing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attn: \_\_\_\_\_

6. Site Contact: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Email: \_\_\_\_\_

**\*\*Payment terms are 100% due upon receipt of the invoice. Please remit to:**

**Rock Engineering and Testing Laboratory, LLC  
6817 Leopard Street  
Corpus Christi, Texas 78409-1703**

**Please include the invoice number on payment.**



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**City Manager**ITEM NO. 7.14

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding Lampasas Central Appraisal District (LCAD) FY 24/25 Budget.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: July 19, 2024

For the Agenda of: July 22, 2024

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

The LCAD Budget was presented to Council at the June 24, 2024 City Council Meeting. Since that time the Lampasas Central Appraisal Board has approved the LCAD FY 24/25 Budget with recommended amendments. Council has the opportunity to review the approved budget and take action this evening at your discretion.

**Recommendation:**

To consider a motion to approve, deny or to approve by taking no action regarding the LCAD FY 2025 Budget as presented.

## Finley deGraffenried

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**From:** Chief <Chief@lampasascad.com>  
**Sent:** Friday, July 19, 2024 10:07 AM  
**To:** Chane Rascoe; Finley deGraffenried; John 'JW' Wilkerson; County Judge Randy Hoyer; Rob Moore; Bob Butler; Ryan Haverlah- City Manager; Jennifer Ingram; Ronny Wright; Buck Gilcrease  
**Cc:** Yvonne Moreno; SHANE JONES; WANDA BUNTING; Elizabeth Lambert; Ronda Bridges; Hayleigh Robello; Tragina Tallant; Ariana Beckman- Budget Director; Glenn Benningfield; Buck Martin  
**Subject:** 2025 Lampasas CAD Budget with Allocation of Cost  
**Attachments:** 2025 Lampasas CAD Budget with Allocation of Cost.pdf

**Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.**

Good morning,

Attached is a copy of the 2025 budget for Lampasas CAD along with estimates of allocation of cost approved by our board of directors on July 11, 2024. The allocations are on based on last year's levy and will be updated before the first billing in December to the 2024 levy amounts.

Please let me know if you have any questions or concerns.

Respectfully,

Susan Jones  
Chief Appraiser  
Lampasas Central Appraisal District

NOTICE OF PUBLIC HEARING ON  
LAMPASAS CENTRAL APPRAISAL DISTRICT BUDGET

The Lampasas Central Appraisal District will hold a public hearing on a proposed budget for the 2025 fiscal year.

The public hearing will be held on July 11, 2024, at 5:30 P.M. at 109 East Fifth Street, Lampasas, TX.

A summary of the appraisal district budget follows:

The total amount of the proposed budget	\$879,470.79
The total amount of increase over the current year's budget	\$39,747.11
The total percentage of increase over the current year's budget	4.73%
The number of employees compensated under the proposed budget	8
The number of employees compensated under the current budget	7

The primary reason for the increase is the addition of one staff member to keep up with new construction and inspection of reappraisal properties.

The appraisal district is supported solely by payments from the local taxing units served by the appraisal district.

If approved by the appraisal district board of directors at the public hearing, this proposed budget will take effect automatically unless disapproved by the governing bodies of the county, school districts, cities and towns served by the appraisal district.

A copy of the proposed budget is available for public inspection in the office of each of those governing bodies. A copy is also available for public inspection at the appraisal district office.

Lampasas Central Appraisal District  
109 East Fifth Street  
P.O. Box 175  
Lampasas, TX 76550  
512-556-8058

**ALLOCATION OF COST OF LAMPASAS CENTRAL APPRAISAL DISTRICT**

Tax Unit	Levy in Lamp. Co	% of Total	% Total Collections	Appraisal Allocation	Collection Allocation	Total Allocation	Quarterly Payment
Lampasas County	\$ 12,465,220	0.3649944	0.378598843	\$ 196,636	\$ 129,001	\$ 325,637	\$ 81,409.37
Lampasas ISD	\$ 16,364,666	0.4791741	0.497034437	\$ 258,149	\$ 169,357	\$ 427,505	\$ 106,876.34
Lampasas City	\$ 2,090,254	0.0612048	0.063486063	\$ 32,973	\$ 21,632	\$ 54,605	\$ 13,651.28
Lometa ISD	\$ 1,658,072	0.04855	0.050359652	\$ 26,156	\$ 17,159	\$ 43,315	\$ 10,828.74
Copperas Cove City	\$ 593,007	0.0173639		\$ 9,355	\$ -	\$ 9,355	\$ 2,338.64
Kempner City	\$ 226,421	0.0066298	0.006876953	\$ 3,572	\$ 2,343	\$ 5,915	\$ 1,478.74
Evant ISD	\$ 130,756	0.0038287		\$ 2,063	\$ -	\$ 2,063	\$ 515.66
Lometa City	\$ 119,979	0.0035131	0.003644052	\$ 1,893	\$ 1,242	\$ 3,134	\$ 783.57
Goldthwaite CISD	\$ 498,076	0.0145842		\$ 7,857	\$ -	\$ 7,857	\$ 1,964.26
San Saba ISD	\$ 5,364	0.0001571		\$ 85	\$ -	\$ 85	\$ 21.15
Total Levy/Total Budget	\$ 34,151,815	1	\$ 32,924,612	\$ 538,737	\$ 340,734	\$ 879,471	\$ 219,867.75

**NOTE: TOTAL & APPRAISAL ALLOCATIONS SHOULD MATCH FOR ENTITIES WE DO NOT COLLECT FOR**

LAMPASAS CENTRAL APPRAISAL DISTRICT				
PROPOSED BUDGET-2025				
	2022 Actual	2023 Actual	2024 Budget	2025 Proposed
<b>INCOME</b>				
Income from Tax Units	\$ 587,268.00	\$ 749,125.00	\$ 839,723.68	\$ 879,470.79
Interest Income	\$ 230.00	\$ 5,932.00	\$ 5,000.00	\$ 5,000.00
Tax Certificate Income	\$ 1,310.00	\$ 8,558.00	\$ 6,000.00	\$ 6,000.00
Miscellaneous Income		\$ 376.00		
Total Income	\$ 588,808.00	\$ 763,991.00	\$ 850,723.68	\$ 890,470.79
<b>EXPENSES</b>				
Appraisal Firm Assistance-Capitol Appraisal Group	\$ 35,711.00	\$ 13,500.00	\$ 18,500.00	\$ 15,000.00
Audit	\$ 10,000.00	\$ 11,075.00	\$ 12,000.00	\$ 12,000.00
Appraisal Review Board	\$ 6,750.00	\$ 11,100.00	\$ 10,000.00	\$ 7,500.00
Dues and Memberships	\$ 5,326.00	\$ 1,976.00	\$ 5,000.00	\$ 5,000.00
Insurance-Bond, Liability, Bldg, Texas Employment Cor	\$ 6,274.00	\$ 6,871.00	\$ 6,500.00	\$ 7,000.00
Legal Services	\$ 600.00	\$ 2,113.00	\$ 10,000.00	\$ 5,000.00
Mapping-Pictometry	\$ 29,759.00	\$ 35,181.00	\$ 35,200.00	\$ 35,200.00
Notices and Advertisements	\$ 994.00	\$ 1,208.00	\$ 2,500.00	\$ 1,500.00
Payroll-Salaries	\$ 279,915.00	\$ 299,650.00	\$ 341,400.00	\$ 387,979.00
Payroll-Medicare & SS	\$ 21,257.00	\$ 22,394.00	\$ 25,352.10	\$ 29,680.39
Payroll-Retirement	\$ 24,541.00	\$ 24,472.00	\$ 34,697.58	\$ 40,621.40
Payroll-Medical Insurance	\$ 38,398.00	\$ 45,792.00	\$ 61,800.00	\$ 80,000.00
Payroll-Workers Comp.-Unemployment			\$ 1,750.00	
Contract Labor				\$ 10,000.00
Postage-Mailings	\$ 38,092.00	\$ 18,575.00	\$ 43,000.00	\$ 35,000.00
Vehicle Expense	\$ 1,521.00	\$ 732.00	\$ 3,500.00	\$ 3,500.00
Education Expenses-Tuition/Registration Fees	\$ 3,107.00	\$ 956.00	\$ 5,500.00	\$ 5,500.00
Service Contracts-(PACS/Mobile)	\$ 51,483.00	\$ 78,187.00	\$ 46,600.00	\$ 54,120.00
Office Supplies, Office Equipment Maintenance	\$ 15,442.00	\$ 20,383.00	\$ 16,000.00	\$ 16,000.00
Travel Expense		\$ 850.00	\$ 6,000.00	\$ 4,000.00
Utilities-Phone-Internet	\$ 7,782.00	\$ 7,883.00	\$ 12,000.00	\$ 10,000.00

Contingency				\$ 10,000.00	\$	-
Computer Equipment-Copier and Supplies	\$ 4,441.00	\$ 6,274.00	\$ 10,000.00	\$	\$	7,500.00
Accounting Services		\$ 3,300.00	\$ 3,500.00	\$	\$	3,500.00
Building Cleaning, Maintenance, Repairs		\$ 708.00	\$ 10,000.00	\$	\$	2,500.00
No New Revenue Website and Mailings, Notices on W	\$ 2,400.00	\$ 2,472.00	\$ 8,500.00	\$	\$	5,000.00
Professional Services		\$ 10,749.00				
Software Principle and Interest			\$ 86,124.00	\$	\$	86,124.00
Homestead Exemption True Roll				\$	\$	21,246.00
Mobile Devices			\$25,300.00			
Principal on long term debt	\$ 3,293.00	\$ 65,088.00				

Interest on long term debt	\$ 377.00	\$ 24,182.00	
Capital Outlay	\$ 30,265.00		
Computer hardware software maintenance	\$ 2,335.00		
Records management	\$ 600.00		
Total Expense	\$ 620,663.00	\$ 715,671.00	\$ 850,723.68 \$ 890,470.79

**PAYROLL AND BENEFITS PROVIDED**

	Salary	Hospital Ins	Employee Taxes	SS-Medicare	Retirement
Chief Appraiser	\$ 84,460.00	\$ 10,000.00	\$ 250.00	\$ 6,461.19	\$ 8,842.96
Mapping-Deeds Clerk	\$ 46,350.00	\$ 10,000.00	\$ 250.00	\$ 3,545.78	\$ 4,852.85
Appraiser-Supervisor	\$ 50,000.00	\$ 10,000.00	\$ 250.00	\$ 3,825.00	\$ 5,235.00
Appraiser	\$ 44,084.00	\$ 10,000.00	\$ 250.00	\$ 3,372.43	\$ 4,615.59
Collection-Supervisor Clerical	\$ 44,084.00	\$ 10,000.00	\$ 250.00	\$ 3,372.43	\$ 4,615.59
Collections-Clerical	\$ 40,994.00	\$ 10,000.00	\$ 250.00	\$ 3,136.04	\$ 4,292.07
Collections-Appraisal BPP Clerical	\$ 38,007.00	\$ 10,000.00	\$ 250.00	\$ 2,907.54	\$ 3,979.33
Appraiser	\$40,000.00	\$ 10,000.00	\$ 250.00	\$ 3,060.00	\$ 4,188.00
Totals	\$ 387,979.00	\$ 80,000.00	\$ 2,000.00	\$ 29,680.39	\$ 40,621.40







**Medicare and Social Security**                    \$ 21,257.00    \$ 22,394.00    \$ 25,352.10    \$ 29,680.39

This account covers the employer contributions for each employee to social security and medicare.

**Retirement**    \$ 24,541.00    \$ 24,472.00    \$ 34,697.58    \$ 40,621.40

The Board of Directors moved the retirement system from a private system to Texas County and District Retirement system in December, 2019. This system provides a more stable retirement program than the private one at a similar cost

**Medical Insurance**                                \$ 38,398.00    \$ 55,534.00    \$ 60,490.00    \$ 80,000.00

Typically a 15% increase is budgeted based on typical increases in insurance programs. The district budgeted a 15% increase.

**Workers' Compensation**                        \$ -            \$ -            \$ -            \$ 10,000.00

This District provides workers' compensation insurance through the Texas Municipal League.

**Postage**    \$ 38,092.00    \$ 18,575.00    \$ 43,000.00    \$ 335,000.00

The District mails notices to all accounts that increase more than \$1000 in value, all business personal property accounts, and all tax bills. Additionally, there are numerous other mailings required by law. Many mailings are required to be sent via certified mail.

**Vehicle Expense**                                 \$ 1,521.00    \$ 732.00    \$ 3,500.00    \$ 3,500.00

The District owns an older vehicle, but plans to discontinue it's use in the near future.

**Education**    \$ 3,107.00    \$ 956.00    \$ 5,500.00    \$ 5,500.00

Classes are required for all employees registered with the Texas Department of Licensing and Regulation. Basic





Homestead Exemption

SB 1801 requires appraisal districts to review each homestead exemption at least once every five years to confirm that the property still qualifies for the exemption. LCAD will be using True Roll to assist with this.

**New Items: Homestead Exemption, ARB Website, Ipad Serv-Connection & Svc Contract**

**If we add new employees: Salaries, insurance, retirement, new computers, rewire building, new telephone lines, 3 new licenses for PACS**