

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, May 13, 2024
5:30 pm Special Session
6:00 pm Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Chuck Williamson
Eric Hernandez
Davis Keele
Zachary Morris
Charlie Pratus
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Jody Cummings, Police Chief
Ryan Ward, ACM
Joe Adams, Fire Chief
Kayleigh Stanley, Executive Secretary
Yvonne Moreno, Finance Director
Bart Baker, Fire Marshal
Van Sims, WWW Operations Manager

Council Members Absent:

N/A

**SPECIAL SESSION
5:30 pm**

- I. Call to Order- *Mayor Pearce called the Special Session to order at 5:30 pm*
- II. Administer Oath of Office to the re-elected Council Members.



- III. Discussion and possible action concerning the appointment of the Mayor Pro Tem for the 2024-2025 term.

Council member Keele moved to nominate Council member Morris, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

- IV. Adjourn Special Session – *Without objection, Mayor Pearce adjourned the Special Session and moved to the Workshop Session at 5:37 pm.*

WORKSHOP SESSION

1. **Call to order Workshop Session**

Mayor Pearce called the workshop session to order at 5:38 p.m.

2. Discussion and Water Study Presentation by Jason Jones, Jones-Heroy & Associates.

Jason Jones provided an update to the water study; focusing on the following areas:

- *Groundwater Aquifers*
 - *Ellenburger-San Saba*
 - *Hickory Aquifer*
 - *Marble Falls*
 - *Trinity Aquifers*
- *TDS Levels*
- *Well Yields*
- *Sulphur Creek Water Rights*
- *Holistic Approach to City's Future Water Supply*
 - *Coordination with KWSC and CTWSC*
 - *Involvement in Brazos G Regional State Water Planning Process*
 - *Active participation and possible support of the Saratoga Underground Water Conservation District*

3. Discussion regarding Chamber of Commerce Bi-Annual Report.

Melissa Unger, Chamber Executive Director presented the bi-annual report to Council. Mrs. Sims advised that the expenditures have been vetted and approved by staff per the agreement. Mrs. Unger was available to answer any questions that Council may have.

4. Discussion regarding City of Lampasas Personnel Policy; Section 8.15 Sick Pool Policy.

Mr. Ryan Ward, ACM presented the following proposed changes to the Sick Leave Pool Policy:

- *define severe medical condition*
- *amend the number of hours from 160 to 80 for employee eligibility to use due to illness*
- *increase available hours from 80 hours to 160 hours*
- *amend to change City Council appointment of committee to City Manager.*

5. Discussion regarding additional baseball fields at the 580 Sports Complex.

Mr. Ward advised the Parks Master Plan that was adopted in 2004 identified the need for a multi-sport complex. In 2011, the initial phase was developed that included two softball fields, soccer fields, basketball court, concession stand and bathrooms.

Cody Leech, LCYLA addressed Council on the need and impact of adding additional fields to the 580 Complex. The additional fields would allow for more team play and larger tournaments. The proposed fields are pre-graded. Potential revenue from families and attendees of tournaments could be substantial. There were 37 teams on opening day with 12 players per team. Surrounding cities have anywhere from 50-70 teams for the season and/or tournaments.

Council member Keele asked if it would be more beneficial to upgrade Turner Complex or add additional fields at the 580 Sports Complex. Mr. Leech advised adding additional fields at the 580 Sports Complex. Turner Complex would need additional parking, larger bathrooms and drainage improvements.

6. Discussion and possible action regarding lighting upgrades at the Turner Complex.

Mr. Ward advised that Staff has been using available parts to maintain lighting at Turner for several years. The initial estimate to upgrade lighting was \$850,000.00. Techline Sports Lighting proposed a lighting package in the amount of \$249,000.00 for materials, and \$107,850.00 for partial installation with in-house assistance. Although requests have been made to consider adding fields to the 580 Sports Complex, Turner Field will continue to be used by Little League and the current lighting will not last much longer. Techline Sports has offered a finance option to allow the city to make payments in lieu of paying at delivery of material and installation.

7. Discussion regarding FY 2025 Budget.

Mr. deGraffenried advised that Staff is currently working on year end projections. Capital Improvement Committee meetings are wrapping up. Budget Workshop meetings will be scheduled to discuss Capital Improvement Items and Personnel needs. Two dates have been identified for a Joint Meeting with Lampasas Economic Development Corporation, June 3rd or June 17th.

Council priorities include Water Needs, Recreational Fields, Turner Lighting Upgrades with consideration to Community Impact and Return on Investment.

8. Discussion regarding any item on the regular agenda

There was no discussion regarding any item on the regular agenda.

9. Adjourn Workshop Session

The workshop session adjourned at 6:50 p.m.; without objection Council took a 10-minute break.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Pearce called the Regular Session to order at 7:00 p.m.

B. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited

C. Presentations and Proclamations

- *National Police Week May 12th-May 18th 2024*
- *National Public Works Week May 19th - May 25th 2024*

Service Recognition

- *April 2024*
 - *Kyle Harrison – 5 years*
 - *John Grantland- 15 years*

Michael White- 15 years



May 2024

Marisa Smith- 5 years



○ *Rodney Kepler- 5 years*

Community Champion

The **Special Olympics** program provides opportunity for our local athletes to compete in bowling, basketball, & track and field. Through SO, athletes develop healthy activity habits and get to shine in ways they could not otherwise. Special Olympics brings together athletes and their families creating a supportive community and lifelong friendships. Our local community members also get involved by coming out to support the athletes. These athletes practice hard and are dedicated to their competitions. They love being part of a team and learn many life lessons. While the athletes work hard, the volunteers make it possible for these students to compete and learn the value of team work. This organization deserves to be labeled “Community Champion”



Mr. **Brandon Hummel** is a caring and selfless person. He is a hard-working family man that goes above and beyond to help others. He has a giving heart and will stop to help anyone at any time of the day, whether they are having car trouble, a flat tire or even if there is a motor vehicle accident; he is quick to jump into action to do what he can. Brandon displays integrity, perseverance, and is committed to making a difference in the community. While Brandon is a veteran and currently works for TDCJ as a Sergeant, he has a small engine repair business where he has on more than one occasion made repairs at no charge. He and his family have also provided window units and dinners to those in need. He is a true Community Champion and deserves this recognition.



- Sulphur Creek* Staff took the opportunity on May 2nd to tour property adjoining Sulphur Creek between 8th and 4th Street. As Council may be aware, portions of the Creek are in pristine condition, with some areas, particularly between 5th and 4th Street in need of Code and Sub-standard building enforcement. The property, and its connectivity, represent both commercial and public-use development opportunities staff would like to continue to explore without objection. Its certainly been talked about for the past 20 years. At least one property owner is excited about the prospect of a possible public/private partnership for the benefit of both parties.
- EMS* Attached is the monthly report from Hamilton County Hospital District, Emergency Medical Services. Of the 378 total calls for service, 186, or 49% were generated within the City of Lampasas. Additionally, another 20% of total calls, 77, were generated by transfers from Rollins Brook Hospital. Average response time in the City for April was 5 minutes 23 seconds.
- Hostess House* A pre-construction conference was held for the renovation of the Hostess House on May 10th with staff, contractor representatives, and Reliance Architecture staff. The agenda included scheduling, communication, contract requirements and submittals, and inspections. The Meeting also included the opportunity to discuss any value engineering for cost savings. Typically, contractors are issued Notice to Proceed (“NTP”) within about 30 days, after all insurance, bonding, and required submittals are received. Staff will also phone verify all coverage.
- WCID* A regular meeting of the Lampasas County Water Control and Improvement District #1 (“WCID”) was held on May 9th with discussion primarily related to the maintenance, funding and protection of the flood control dams that protect property in the City and within the Sulphur Creek drainage area. In addition to brush control and other Operating and Maintenance (“O&M”) needs, that are being addressed, the Board also discussed supplementing their application for funding for dam upgrade for site #6 to high hazard status. Staff also took the opportunity to tour dams on April 15th, and generally was impressed by the capacity and scope of the dam structures. The Board is also considering additional public information opportunities to emphasize the importance of the dams to residents.
- CIP* The Capital Improvement Program Committee (“CIP”) met on May 9th to discuss the final two planning schedules of the report: Major Maintenance and Fleet replacement. The Committee will utilize their next meeting to review highlights of the Report as well as provide input regarding projects of emphasis. Typically, the Committee will reference projects that Council may consider within the budget process, acknowledging that Council ultimately will determine implementation based on funding. The Committee plans to present the Report to Council at the June 10th.

5.2	MAYOR’S COMMENTS
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The Mayor had no comments this evening.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1 Discuss and select website photo contest winner.

Council member Hernandez moved to approve select option 4, the motion was seconded by Mayor Pro-Tem Morris, with Council member Keele in opposition, the motion carried.

7.2 Discussion and acceptance of the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report.

Council member Kuehne moved to accept the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report and to authorize reimbursement in the amount of \$26,753.36, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

7.3 Discuss and consider a Resolution of the City Council to support the Spring Ho Festival to be held July 8-14, 2024.

Mayor Pro Tem Morris moved to approve a Resolution of the City Council to support the Spring Ho Festival to be held July 8-14, 2024, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

7.4 Discussion and possible action regarding HOT Fund request by the Spring Ho Committee in an amount not to exceed \$7,500.00 for the Annual Spring Ho Festival July 8-14, 2024.

Council member Kuehne moved to approve the HOT Fund request by the Spring Ho Committee in an amount not to exceed \$7,500.00 for the Annual Spring Ho Festival July 8-14, 2024, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

7.5 Discussion and possible action regarding approval of Spring Ho Fireworks Event coordinated by Pyrotecnico Fireworks, Inc. to be held during Spring Ho week at Gavin Garrett Soccer Field on July 10, 2024.

Mayor Pro-Tem Morris moved to approve the Spring Ho Fireworks Event coordinated by Pyrotecnico Fireworks, Inc. to be held during Spring Ho week at Gavin Garrett Soccer Field on July 10, 2024, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.6 Discussion and possible action regarding placement and construction of a storage building by the Cooper Spring Nature Park Board at the Cooper Spring Nature Park located at 101 Hackberry.

Council member Hernandez moved to approve the placement and construction of a storage building by the Cooper Spring Nature Park Board at the Cooper Spring Nature Park located at 101 Hackberry, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.7 Discussion and possible action regarding the first reading of an Ordinance to amend the City of Lampasas Personnel Policy, Section 8.15 Sick Pool Policy.

Mayor Pro Tem Morris moved to approve the first reading of an Ordinance to amend the City of Lampasas Personnel Policy, Section 8.15 Sick Leave Pool Policy, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.8	Discussion and possible action to move the Monday, May 27, 2024 City Council meeting to Tuesday, May 28, 2024 in observance of the Memorial Day holiday
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Council member Pratus motioned to move the Monday, May 27, 2024 City Council meeting to Tuesday, May 28, 2024 in observance of the Memorial Day holiday, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

Adjourn into Executive Session- Mayor Pro Tem Morris moved to adjourn into Executive Session at 7:43 p.m., the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	
8.1	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Secretary; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.2	Adjourn executive session and reconvene Regular Session

Council adjourned Executive Session and reconvened Regular Session at 8:45 pm.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken on items discussed during Executive Session

Adjourn- Mayor Pro Tem Morris moved to adjourn at 8:45, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2024.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary