

**MINUTES OF SPECIAL CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, April 22, 2024
5:30 pm Workshop Session
6:00 pm Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Chuck Williamson
Eric Hernandez
Davis Keele
Zachary Morris
Charlie Pratus
Cathy Kuehne-arrived at 5:50 pm

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Jody Cummings, Police Chief
Ryan Ward, ACM
Joe Adams, Fire Chief
Timothy Davis, Deputy Fire Chief
Kayleigh Stanley, Executive Secretary
Robert Gradel, Municipal Judge
Kris Morin, Golf Course Manager

Council Members Absent:

N/A

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session

Mayor Pearce called the workshop session to order at 5:30 p.m.

2. Discussion and presentation from Chris Huffman, Nextlink on the deployment and installation progress throughout Lampasas.

Mr. Huffman provided the following:

Initial Feasibility Study

- *Rough Boundaries*
- *Design Phase*
- *Permitting Phase*

Primary and Secondary Fiber Circuits in Lampasas

- *ATT Fiber Circuit (Established Nov. 2020)*
 - *Kickstarted our wireless network as well as initial FTTH phases*
 - *Wireless Redundancy to adjacent Fiber circuits in Burnet and Killeen*
- *Fiberlight Fiber Circuit (Established Oct 2023)*
 - *Provided redundant fiber circuit for FTTH customers, used as additional fiber redundancy for wireless network*

Remaining Phases

- *Phase 5: Lampasas Spring 2nd, Sue Ann, Wildwood Acres, Business Park*
- *Phase 6: Hillcrest, East Lampasas*
- *Phase 7: Northeast Lampasas, North Lampasas Spring*
- *Phase 8: Lampasas Spring, Golf Course, Hwy 281 S*

Construction Timeline for Remaining Phases

- *Phase 5: Q3-Q4 2024*
- *Phase 6 will begin soon after Phase 5 is complete*

Highlights

- *Business Park in Phase 5*
- *Focus on some of our "hard to hit" areas where wireless service is difficult or won't reach at all due to terrain or foliage.*
- *Hwy 190 East to Walmart*

- 4th Street East of Downtown connecting to Hwy 190

Council inquired about having more than one team on install. Mr. Huffman advised that it is best not to overwhelm, but to progress slow and steady. It was also mentioned about local techs staying local, Mr. Huffman advised there are techs that travel, mainly for fiber installs but there are dedicated techs for service and assistance that remain in town.

Council thanked Mr. Huffman for the update.

3. Discussion regarding the draft Access and Use Agreement between the County of Lampasas Rodeo Association and City of Lampasas.

Ryan Ward, ACM reviewed highlights from draft agreement

Discussion included:

- *Scheduled Maintenance*
- *Scheduling Events*
- *Conflict Resolution*
- *Event Insurance*
- *Standard General Liability Coverage Amounts*
- *Coggins Testing*

Chris Harrison and Alexis Thompson from County of Lampasas Rodeo Association discussed the following:

- *Current project costs for the Announcer Stand and Arena Maintenance is over \$93,000.00, grateful for the \$45,000.00 that the City put towards this project.*
- *Announcer Stand will be ready for the Riata Rodeo.*
- *Added 60 loads of sand to arena, need to run power to booth; estimated costs for backlighting for arena is \$8,000.00.*
- *Possible future improvements as arena gets more exposure and hosts more events*
 - *Concession Stands*
 - *Grand Stand Seating*
 - *Bathrooms*

Council would like the agreement to include more detail regarding management of events, use of arena, conflict resolution procedures, insurance requirements and brought back for review at a future meeting.

4. Discussion regarding the results of the bids submitted for the Hostess House Rehabilitation.

Kimberly Thompson, Reliance Architects reviewed the bid results. References were pleased with services, experience and timelines from the two firms whose bid came in the lowest. One of the clients was Austin ISD. Based on the initial June 2023 cost estimates, the bids came in on target with inflation. The low bidder, ASD is ready to begin the project. Once bonding and insurance are vetted, pre-construction meeting will be schedule and notice to proceed will be issued. The project time frame is 180 days.

5. Discussion regarding the Wings of Eagles non-profit organization using the Historic Colored School and the New Hope Baptist Church.

Mr. deGraffenried advised that the Wings of Eagles has expressed interest in wanting to utilize the Historic Colored School and New Hope Baptist Church to host after school programs, homework and/or study groups, fellowship and volunteer planning for community events. A general inspection was completed on the New Hope Baptist Church by a local home inspector to identify any immediate concerns, the report is in the packet for Council review.

Mrs. Skiles addressed council regarding the need for the organization to have a place of their own. They are limited in the times they can meet, have minimal storage and need an area where they can provide snacks and meals to youth that participate in the activities.

Council discussed the need for improvements to both facilities and that the return on the investment would be minimal to recoup costs. While Council appreciates the purpose and work done through the organization, they are not ready to move forward with assessments and rehabilitation with other projects currently underway and not comfortable with entering into an agreement for use of buildings in their current condition.

Mrs. Skiles thanked Council for their consideration.

6. Discussion and recap from the Solar Eclipse Event that took place on Monday, April 8, 2024.

Mr. deGraffenried provided Council the opportunity to review and provide feedback regarding preparations and activities during the weekend of the eclipse. He reviewed conversations he had with visitors at the parks and viewing locations, as well as, letters received complimenting the City on preparedness and how much they enjoyed their visit. Traffic was manageable. The overall expenditures will be provided to Council at a future meeting once all invoices have been received and paid.

Mayor Pearce shared the mapping provided by HEB on where visitors were from who selected Lampasas as their viewing location.

7. Discussion regarding any item on the regular agenda

There was no discussion regarding any item on the regular agenda.

8. Adjourn Workshop Session

The workshop session adjourned at 6:50 p.m.; without objection Council took a 10-minute break.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Pearce called the Regular Session to order at 7:00 p.m.

B. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited

C. Presentations and Proclamations

- *Proclamation supporting Lineman Appreciation Day April 18, 2024*
- *Proclamation supporting National Library Workers Day as April 25, 2024*

- Proclamation supporting Professional Municipal Clerks Week May 5th-May 11th, 2024

D. Recognition of Grace Under Pressure

On the morning of April 16, 2024, at approximately 8 a.m., a 2-vehicle collision occurred at the intersection entering Lampasas High School. While for the most part everyone involved was fine, there were minor injuries sustained to some of the parties. Lampasas Police Department arrived on scene treating all parties involved appropriately, as well as conducting the collision investigation. While this situation is common for those of us who work in the fields of Law Enforcement, Fire or EMS, it is not common to work situations like these alongside a 17-year-old high school student. Upon my arrival, I, Officer Dustin Roscoe with the Lampasas Police Department observed 17 years old Charlie Freese actively rendering aide to a female occupant of one of the vehicles involved in the traffic collision. Freese was holding the victim's head stationary, while consoling them until EMS/LFD arrived and applied a neck brace to them. Now while this act may seem minimal to some, add emergency lights, sirens and abundance of first responders on scene while wreckage surrounds you, this could easily make one shaken. However, not Freese she kept poised throughout and demonstrated a level head amongst an unsettling situation. With this all being said I feel that Freese demonstrated the values needed to receive this award and that her core values are within the same sense of community first and respect for others that we as city try to demonstrate.

It is our privilege to recognize Charlie Freese for demonstrating poise and Grace Under Pressure.



E. Recognition of the Misti Talbert Community Champions

First, I do not believe you can nominate one without the other. Joey and Vickie McQueen make an incredible difference together for others every day. These two love birds met in kindergarten and have been making a positive impact for their families and communities since then. They have been in education for over 40 years and we are blessed to have them at Lampasas now and to have had them for the past several years. We are thankful that they decided to give us another chance after leaving in 2012. These two champions have had a big impact on the culture of all of our schools. Every day they get up and love and build others like no one else. The positive energy brought to Taylor Creek and Lampasas High School is unmatched. Joey and Vickie McQueen are also very involved in their church, serving on committees, volunteering to help the youth, and just plain and simply serving

others. Joey and Vickie are also a big part of Lampasas ISD FCA and have been a large part of Fellowship of Christian Athletes for many years. They are also involved with the Young Life Organization. Coach McQueen can now be seen coaching the young Badgers and Building Badgers so they will have great future success. He might even sell you some lumber or maybe even a house in the near future. We are lucky to have them in Lampasas! I can't tell you how many times I've told someone I am working in Lampasas and they ask about Coach and Mrs. McQueen and they go on to tell you about the impact they made on them and their community. They truly are builders of people with servant hearts sent out to love others and for us they are truly community champions!!



	PUBLIC HEARINGS/CITIZEN COMMENT
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizens comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

1.3	Public hearing to receive citizen comments relating to correcting the verbiage in Ordinance 920 adopted by City Council in December 2000 that abandoned a portion of West Avenue A between Block 1, Lots 9 & 10 and Block 2, Lots 4 & 5 in the Fairview Addition.
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Mayor Pearce opened the Public Hearing.

Becky Sims, City Secretary advised that the Law office of Geron Crumley found that the Ordinance description for the abandonment referred to Park Addition, which is incorrect. The portion of West Avenue A between Block 1, Lots 9 & 10 and Block 2, Lots 4 & 5 are in the Fairview Addition. This item has been brought before Council for public discussion referencing the minor change to Ordinance.

With no additional comments, the public hearing was closed.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular City Council Meeting held on March 25, 2024

Council member Williamson moved to approve the minutes of the Regular City Council Meeting held on March 25, 2024, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the over \$4,000.00 report for March 1, 2024-March 31, 2024.
3.2	Discussion and possible action regarding the January 2024 Investment Report.
3.3	Discussion and possible action to approve the second reading of an Ordinance declaring unopposed candidates in the May 4, 2024 General City Election, elected to office; canceling the Election; providing a severability clause; and providing an effective date.
3.4	Discussion and possible action to approve the second reading of an Ordinance to approve amending Appendix A Fee Schedule, Chapter 54, entitled Parks and Recreation, Article I, Golf Course Fees
3.5	Discussion and possible action to approve the second reading of an Ordinance to approve amending Appendix A Fee Schedule, Chapter 62, Solid Waste, Article III, Billing Rates and Fees related to Collection of Solid Waste.

Council member Kuehne moved to approved the consent agenda as presented, the motion was seconded by Mayor Pro-Tem Morris and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	Municipal Court Annual Report

Judge Gradel reviewed the following items for his annual report:

- *Comparison of violations and collection of fees from 2020 to present*
- *Working relationship with Collection Agency*
- *No current jury or bench trials pending*
- *Reviewed community service hours since 2019*
 - *great results with teenagers*
 - *adults generally don't show up.*
- *Positive results with texting offenders for resolution.*
- *Alternatives to Warrant Round Up; postcards vs. text, positive results.*

Kris Morin, Golf Course Manager reviewed the following items for his annual report:

- *Comparison of the following items from January-March 2023 vs. January-March 2024*
 - *memberships*
 - *trail fees*
 - *shed rental*
 - *green fee*
 - *cart rentals*
 - *merchandise sales*
 - *concession sales*
- *Agronomic Practices*
 - *Shockwave deep aerification machine*
 - *New fairway cuts*
 - *New approach cuts*

- Application of liquid pre-emerge herbicide
- Application of post-emerge herbicide to all fairways, approach and tee box cuts
- Weekly topdressing
- Monthly application of growth regulator and iron to fairways and tee boxes
- Monthly application of Root Enhancer, Wall to Wall fertilizer
- Non-Agronomic Practices
 - Tee aerification
 - Bar code scanner for pro-shop merchandise
 - New fleet of Golf Carts
 - New refurbished greens roller
- Future Goals

5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

TTHM's Staff is disappointed to report the recent testing for Total Trihalomethanes ("TTHM"), have indicated an exceedance in the maximum contaminant level ("MCL"). The MCL is based on a running annual average compared to the MCL. The City's recent test was slightly over the MCL, 82 micrograms/liter compared to the MCL of 80 micrograms/liter. The results in Q4 of 2023, which greatly exceeded the MCL, and the current result have pushed the annual average to reportable levels. TTHM include several constituents and are a byproduct of the disinfection process. The City will be required to report, by mail, to our customers regarding the exceedance in the attached format and language. Although the notification indicates the possible health ramifications of long-term exceedances in the MCL, it does not require customers to use an alternative water source. Based on the Q4 2023 results falling off the average, the City should not have to notify the public in Q2 2024. Van and Stephen have been working with TCEQ technical assistance and our partners to the east to address exceedances.

Airport Planning The Airport Planning Committee met with consultants on April 16th to review the draft Airport Action Plan, which includes Airport Inventory, Forecast, and Facility Requirements. The Committee discussed the general, draft Airport Airfield and Terminal Deficiencies and Recommendations including runway pavement to improve strength and length; hanger availability; fuel farm; and terminal building. One finding of particular interest was the overall classification of the Airport and Runway. Based on the requirement of additional width and runway/taxi spacing the Airport will likely retain a B2 classification, even if the runway is strengthened and lengthened. The B2 classification would be adequate for some business class jets (King Air, Citation class).

I-14 The City has received a copy of TxDOT's I-14 System in Texas Implementation Plan and Report. As referenced in the attached email, the I-14 Coalition has worked over 2 decades to lay the groundwork for this Plan, to connect key military facilities and seaports. The document intends to provide the map for TxDOT planning and implantation, which will likely take an additional 2 decades or more. Implementation schedules will vary based on availability of funding and District priorities. Please let staff know if you would like a hard copy of the Plan.

Hamilton EMS *Staff have received the attached Hamilton County Hospital District, Emergency Medical Services report for Lampasas County for the month of March. Of the 367 total calls for service for the month, 173 or 47% were originated in the City of Lampasas, and 63 or 17% were transfers from Rollins Brook Hospital. Response time within the City averaged 5 minutes and 19 seconds, with response time in Lampasas County averaging 9 minutes and 52 seconds.*

Calvert Building *Work will begin next week to install long overdue lettering and the Texas Historical Commission designation. Staff will also be hanging the framed enabling Council Resolution and copies of the original architectural drawings in the near future. Staff may also be seeking other options for landscaping as the time frame for contract scoping and pricing from the highest ranked submittal is overdue.*

CTCOG *The Central Texas Council of Governments, through their staff and consultants, are preparing a Roadway Safety Plan for the District to identify and mitigate traffic and pedestrian concerns. Staff attended a meeting with CTCOG representatives, with the County Judge to discuss roadway trouble spots in the City and County. The Plan will provide funding justification for Federal requests through the Safety Focused Grant Program. Lampasas needs will be included in the 7 County CTCOG District plan.*

5.2	MAYOR'S COMMENTS
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The Mayor had no comments this evening.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discuss and select website photo contest winner.
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Council member Hernandez moved to select entry #1, the motion was seconded by Mayor Pro Tem Morris, with Council member Kuehne in opposition the motion carried.

7.2	Discussion and possible action regarding Fire Department staffing changes.
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Mayor Pro Tem Morris moved to direct the City Manager to amend the Fire Department staffing structure from a 3-man engine crew to a 4-man engine crew and to authorize the reallocation of expenditures within the General Fund, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.3	Discuss and consider award of bid to ASD Contractors for the for the Hostess House Rehabilitation in the amount of \$2,212,950.00
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Council member Kuehne moved to award the bid to ASD Contractors for the Hostess House Rehabilitation in an amount not to exceed \$2,212,950.00, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding the Go Texan BBQ Cook-Off and Concert October 11-October 12, 2024 at the 580 Sports Complex.
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Council member Hernandez moved to approve the Go Texan BBQ Cook-Off and Concert October 11-October 12, 2024 at the 580 Sports Complex, the motion was seconded by Mayor Pro Tem, with Council member Kuehne in opposition the motion carried.

7.5	Discuss and consider direction to staff to prepare agreement by and between the Wings of Eagles and the City of Lampasas for use of the New Hope Baptist Church and the Historic Colored School
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Council took no action on this item

7.6	Discussion and possible action to appoint Kristy May to the Library Advisory Board to fill vacancy.
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Council member Kuehne moved to appoint Kristy May to the Library Advisory Board, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.7	Discussion and possible action to approve the first reading of an Ordinance correcting the verbiage in Ordinance 920 adopted by City Council in December 2000 that abandoned a portion of West Avenue A between Block 1, Lots 9 & 10 and Block 2, Lots 4 & 5 in the Fairview Addition.
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Council member Keele moved to approve the first reading of an Ordinance correcting the verbiage in Ordinance 920 adopted by City Council in December 2000 that abandoned a portion of West Avenue A between Block 1, Lots 9 & 10 and Block 2, Lots 4 & 5 in the Fairview Addition, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding and agreement between the City of Lampasas and M&S Engineering for the Stand-By Generator Design Project in an amount not to exceed \$35,000.00.
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Council member Pratus moved to approve the agreement between the City of Lampasas and M&S Engineering for the Stand-By Generator Design Project in an amount not to exceed \$35,000.00, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

Adjourn into Executive Session

Council member Kuehne moved to adjourn into executive session at 8:20 pm, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	
8.1	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or

	near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.
8.2	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities
8.3	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.3	Adjourn executive session and reconvene Regular Session

Council adjourned Executive Session and reconvened Regular Session at 9:17 pm.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken on items discussed during Executive Session

Adjourn- Council member Pratus moved to adjourn at 8:45, the motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2024.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary