

**MINUTES OF MEETING OF THE  
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE  
OF THE CITY OF LAMPASAS  
JACK CALVERT MUNICIPAL BUILDING  
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550  
THURSDAY, MARCH 7, 2024  
12:00 p.m. (noon)**

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date and time:

**CIP Committee Members Present:**

Chuck Williamson  
Shirley Blake  
Craig Hammett  
Dianna Hodges  
Neal Leavell

**City Staff Present:**

Finley deGraffenried, City Manager  
Becky Sims, City Secretary  
Ryan Ward, Assistant City Manager  
Joe Adams, Interim Fire Chief  
Tim Davis, Deputy Fire Chief  
Robyn White, PW Secretary  
Wayne Sanders, Electric Superintendent  
Van Sims, WWW Operations Manager  
Stacey Ybarra, EDC Director

**CIP Committee Members Absent:**

Herb Pearce  
Gail Long  
Robert McCauley

**REGULAR MEETING  
12:00 NOON**

**I. Call to Order**

*Finley deGraffenried, City Manager called the meeting to order at 12:00 p.m.*

**II. Open forum for citizen comments and questions (limited to five (5) minutes per person)**

*There were no citizen comments.*

**III. Discussion and possible action concerning approval of the minutes dated May 18, 2023.**

*Board member Williamson moved to approve the minutes as presented dated May 18, 2023, the motion was seconded by Board member Blake and with a unanimous vote, the motion carried. (Pearce, Long and McCauley absent)*

**IV. Discussion and possible action concerning approval of the minutes dated February 22, 2024.**

*Board member Williamson moved to approve the minutes as presented dated February 22, 2024, the motion was seconded by Board member Blake and with a unanimous vote, the motion carried. (Pearce, Long and McCauley absent)*

**V. Presentation by Jason Jones, Jones-Heroy and Associates.**

*Jason Jones presented the following highlights from the Upper Pressure Plane Water Preliminary Engineering Report.*

- *Study Objectives and Existing Conditions*
- *Service Area Boundary and Projected Growth within service area*
  - *Currently at 45% build out in water service*
  - *System growth by 450 water connections or 14% since 2009*
  - *Assuming 2% growth, 60/70 connections per year*
- *Water Delivery Capacity and Supply Limits*
  - *30+ miles from Stillhouse to Lampasas, 20” & 18” lines feed Lampasas from Kempner*
  - *Per KWSC contract, the City’s reserved delivery capacity in the existing KWSC transmission pipelines is limited to 6.9 MGD*
  - *Sulphur Creek Water Rights*
    - *City is currently investigating alternative/supplemental resources*
    - *1914 Water Rights*
  - *Brazos River Authority (BRA)*
    - *Reserved water storage at Stillhouse Lake*
    - *Renewal in 2051*
- *Discussed 5-year and 10-year CIP needs*

Table 4.5  
Capital Project Cost Summary

CIP No.	Project Description	Project Cost Estimate
<b>5-Year Capital Project Recommendations (4,060 LUE Capacity Limit)</b>		
1.1	Spring Street Pump Station Conversion to Inline Booster Station	\$ 175,000
1.2	Hwy 190 and FM 580 Entry Point Improvements	\$ 712,000
1.3	Willis GST, Old Convent GST, and Spring Street PS Site Maintenance	\$ 476,000
1.4	Georgetown Pump Station and Pressure Tank	\$ 3,146,000
1.5	Business Park Waterline Extension	\$ 1,368,000
1.6	Sunrise Hills Waterline Extension	\$ 1,238,000
1.7	Nix Pump Station and Pressure Reducing Valves	\$ 1,746,000
<b>Total:</b>		<b>\$ 8,861,000</b>
<b>10-Year Capital Project Recommendations (5,600 LUE Capacity Limit)</b>		
2.1	KWSC Hwy 195 Pump Station Upgrades (Current 3.51 MGD, Max 6.9 MGD)	TBD
2.2	KWSC 2.0 MG Hewgley GST Rehabilitation	TBD
2.3	KWSC Transmission Main Condition Assessment and Valve Repairs	TBD
2.4	Business Park Elevated Storage Tank	TBD
2.5	South Hwy 281 16-inch Waterline Loop (14,130 LF)	TBD
2.6	Western Service Area 12-inch Waterline Loop (8,800 LF)	TBD
2.7	Old Convent Road 12-inch Waterline Replacement (8,220 LF)	TBD
2.8	8-inch Waterline Extension to Airport for Fire Flows (5,550 LF)	TBD

**VI. Discussion regarding Priority Scoring Sheets.**

*Ryan Ward, ACM reviewed the questions relating to each priority definition and how to score each based-on priority ranking for projects. This item will be placed on the next agenda to discuss more in detail.*

**VII. Discussion regarding Priority Definitions and Funding Statements**

*Mr. deGraffenried reviewed the priority definitions and funding statements. He advised that projects are determined by priorities and funding, the highest rank project may not be funded during the current fiscal year. This item will be reviewed at the next meeting for consideration of amendments to definitions and funding statements.*

**VIII. Items that the Board Members may request to be placed on the next agenda**

- *Priority Scoring Sheets*
- *Priority Definitions and Funding Statements*

**IX. Schedule next meeting**

- *March 21, 2024 @ 1:30 pm*

**X. Business concluded at 1:12 pm and the meeting was adjourned.**

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Finley deGraffenried, City Manager

ATTEST:

\_\_\_\_\_  
Becky Sims, City Secretary