

**MINUTES OF MEETING OF THE
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE
OF THE CITY OF LAMPASAS
JACK CALVERT MUNICIPAL BUILDING
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550
THURSDAY, February 22, 2024
12:00 p.m. (noon)**

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date and time:

CIP Committee Members Present:

Chuck Williamson
Shirley Blake
Craig Hammett
Robert McCauley (arrived at 12:18 pm)

CIP Committee Members Absent:

Neal Leavell
Gail Long
Diana Hodges
Herb Pearce

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Ryan Ward, Assistant City Manager
Jody Cummings, Police Chief
Joe Adams, Interim Fire Chief
Tim Davis, Deputy Fire Chief
Robyn White, PW Secretary
Carlos Garcia, Street Superintendent
Wayne Sanders, Electric Superintendent

**REGULAR MEETING
12:00 NOON**

I. Call to Order

Finley deGraffenried, City Manager called the meeting to order at 12:00 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated May 18, 2023.

Approval of minutes will be postponed until the next meeting when a quorum is present.

IV. Review and update on Capital Projects initiated in FY 23-24 and previous CIP Projects.

Ryan Ward, ACM provided progress updates on the following projects:

- *Fairview Drainage Study*
- *Sunrise Hills Approach*
- *Cemetery Creek Culvert Replacement on Western*
- *Second Street Rebuild*
- *Upper Pressure Plan Study*
- *Samac Water Looping*
- *Live Oak Looping*
- *Pre-Treatment Upgrades*
- *Mobile Generation*
- *Plant Generation*
- *UV Intensifier*

- *Airport Fuel Farm*
- *Trail Enhancement*
- *Trail Extensions*
- *Turner Complex Lighting*
- *SCADA*
- *Wayfinding*
- *Body Cameras*
- *Tactical Equipment*
- *Loader*
- *25 HP Tractor-Parks*
- *Golf Carts- Parks*
- *Airport Terminal Area Plan*
- *Eclipse Public Safety Plan*
- *Utility Mapping, Street Assessment*
- *Document Management*
- *Office 365 Plan 2, Archive and Research*

V. Discussion regarding meeting schedule, format, location and content.

Mr. deGraffenried reviewed the current meeting format and offered opportunities to tour buildings, meet at various locations and to invite guests to present on specific topics.

By consensus of those present the following areas were of interest to the committee:

- *Water*
- *Cemetery*
- *Electric Capacity*

Mr. Ward presented a scoring sheet to rate questions relating to priority definitions

VI. Items that the Board Members may request to be placed on the next agenda

- *May 18, 2023 Minutes*
- *Invite Jason Jones, Jones-Heroy and Associates*
- *Scoring Sheets/Priority Statements*

VII. Schedule next meeting

- *March 7, 2024 @ noon*

VIII. Business concluded at 1:12 pm and the meeting was adjourned.

PASSED AND APPROVED this _____ day of _____, 2024.

Finley deGraffenried, City Manager

ATTEST:

Becky Sims, City Secretary