

**NOTICE OF SPECIAL CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Friday, March 8, 2024
12:00 p.m. (noon) Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Friday, March 8, 2024 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

| | PUBLIC HEARINGS/CITIZEN COMMENTS | PAGES |
|-----|---|--------------|
| 1.1 | Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item. | N/A |
| 1.2 | Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time. | N/A |
| 1.3 | Public hearing to receive citizen comments for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as Lot 8, Block 31, LSC 1 st Addition, commonly known as 107 W 5 th Street. Lampasas, Texas Lampasas County. | 3-6 |

| | MINUTES | PAGES |
|-----|--|--------------|
| 2.1 | Discussion and possible action concerning approval of minutes of the Regular Meeting held on February 26, 2024 | 7-16 |

| | CONSENT AGENDA | PAGES |
|-----|--|--------------|
| 3.1 | Discussion and possible action regarding purchases and charges in excess of \$4,000 from February 1, 2024- February 29, 2024 | 17-24 |

| | BOARDS/DEPARTMENT REPORTS | PAGES |
|--|----------------------------------|--------------|
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| | ROUTINE MATTERS | PAGES |
|-----|--|--------------|
| 5.1 | CITY MANAGER’S OPERATIONAL REPORT <ul style="list-style-type: none"> • Rural Transportation | N/A |

| | | |
|-----|---|-----|
| | <ul style="list-style-type: none"> • Ground Water Study • Eclipse Town Hall • KWSC Meeting Debrief | |
| 5.2 | MAYOR'S COMMENTS | N/A |

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|-----|----------------------------|-----|
| 6.0 | UNFINISHED BUSINESS | N/A |
|-----|----------------------------|-----|

| | NEW BUSINESS | PAGES |
|-----|--|-------|
| 7.1 | Discussion and possible action to approve the first reading of an Ordinance for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as Lot 8, Block 31, LSC 1 st Addition, commonly known as 107 W 5 th Street. Lampasas, Texas Lampasas County. | 25-26 |
| 7.2 | Discussion and acceptance of Certification of Unopposed Candidates for May 4, 2024 General Election for the City of Lampasas | 27-28 |
| 7.3 | Discussion and possible action regarding the Order of Cancellation of the May 4, 2024 General Election for the City of Lampasas | 29-30 |
| 7.4 | Discussion and acceptance of Notice of Rescission from Brant Martin regarding Industrial Park Property located at 1203 McLean Street. | 31-34 |
| 7.5 | Discussion and consideration to fill vacancy on CIP committee. | 35-36 |

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 5 day of March 2024 at 2:00pm



 Becky Sims, City Secretary



City Manager

ITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments to consider approval, denial, or approval with modifications a request for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as Lot 8, Block 31, LSC 1st Addition, commonly known as 107 W 5th Street. Lampasas, Texas Lampasas County.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 5, 2024

For the Agenda of: March 8, 2024

Procurement and Funding Statement:

N/A

Attachments: P&Z Packet

Summary Statement:

The applicant, Melody McCartney is asking for consideration for a Specific Use Permit (SUP) to allow for a daycare facility in an area zoned Retail.

The property is zoned Retail "R", the area surrounding the property is Retail "R" and Two-Family (Duplex).

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-four (24) notices to property owners within 200 feet of the applicant's property, to date Staff has received two (2) in favor of the request and non in protest.

This is area is defined as Urban Residential in the Comprehensive Plan; which is intended for areas to be developed primarily to conserve, and in some cases, transition, the already residential areas developed with an urban character. Along collector or arterial roadways, new neighborhood serving retail and personal services.

The Planning Commission met on Thursday, March 7, 2024

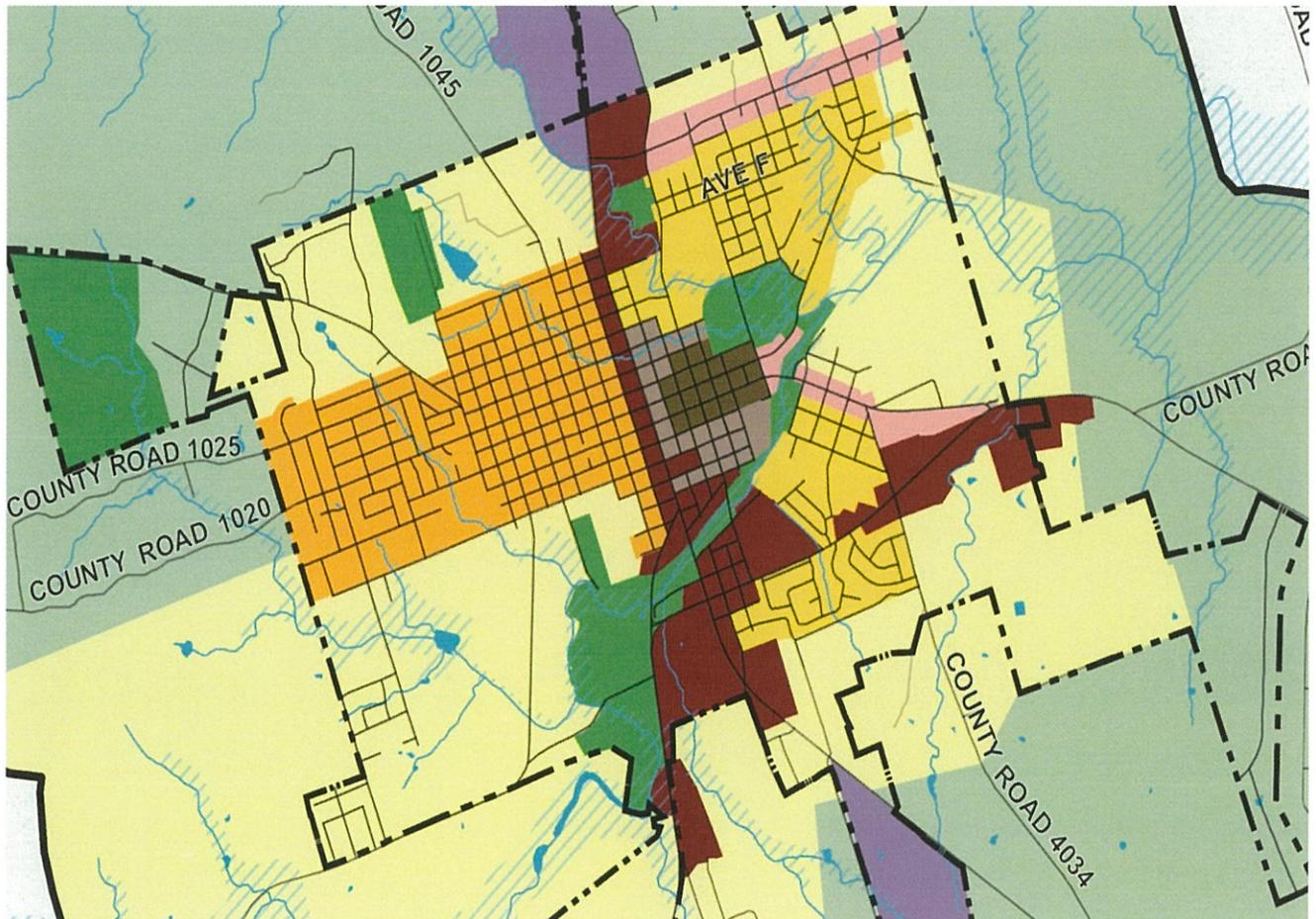
Recommendation:

Discussion only

City of Lampasas
Planning and Zoning Board
Staff Report
(Shell/McCartney- SUP)

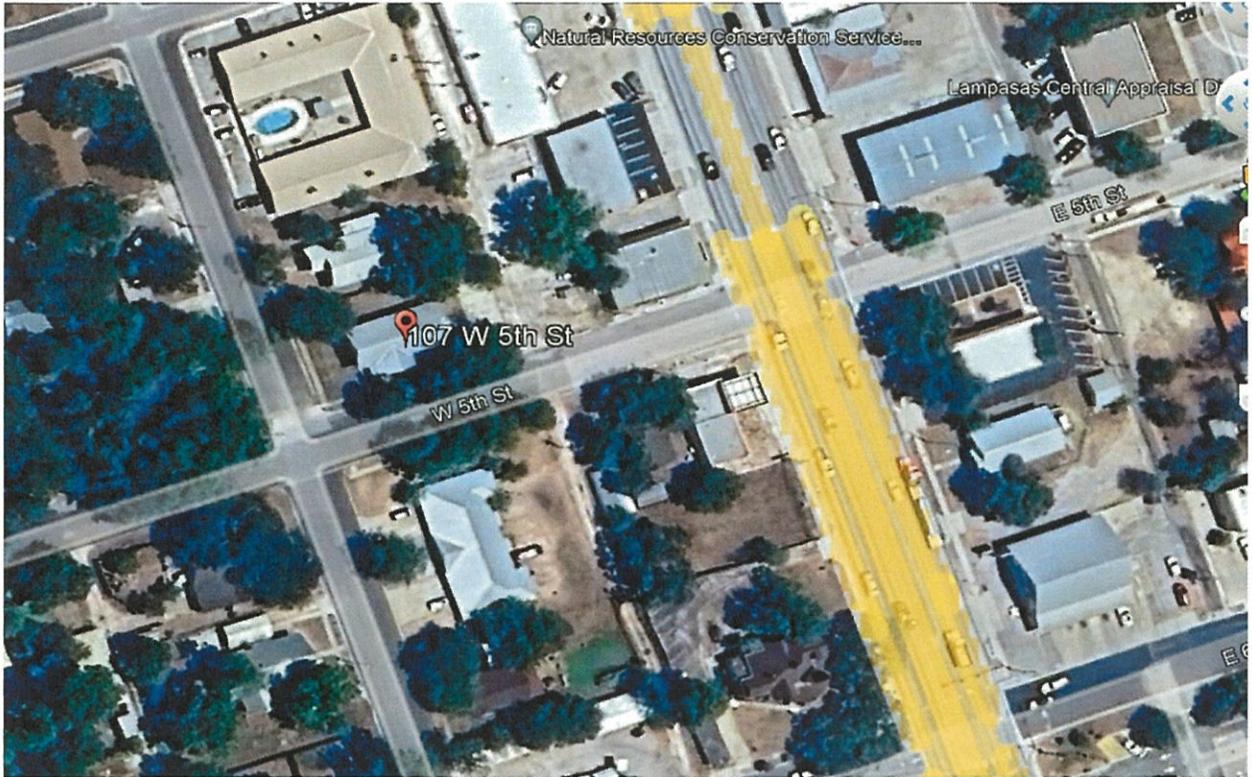
| | |
|------------------|---|
| Subject Property | The property is described as Lot 8, Block 31, LSC 1 st Addition, commonly known as 107 W 5 th Street. Lampasas, Texas Lampasas County. |
| Request | The business owner is applying for a Specific Use Permit (SUP) to allow for a daycare facility in an area zoned Retail. |
| Current Zoning | The property is zoned Retail “R”, the area surrounding the property is Retail “R” and Two-Family (Duplex). |
| Notification | All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-four (24) notices to property owners within 200 feet of the applicant’s property, to date Staff has not received any letters in favor of the request or in protest. |
| Consideration | In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 34, City of Lampasas Zoning Regulations. |
| Recommendation | <p>In approving a requested SUP, the Planning and Zoning Commission and City Council may consider the following:</p> <p>The use is in conformance with the intent of the Comprehensive Plan and with general objectives of the City; and containing such requirements and safeguards as are necessary to protect adjoining property;</p> <p>The use is harmonious and compatible with surrounding existing uses or proposed uses;</p> <p>The activities requested by the applicant are normally associated with the permitted uses in the base district;</p> <p>The nature of the use is reasonable;</p> <p>Any negative impact on the surrounding area has been mitigated;</p> <p>That any additional conditions specified ensure that the intent of the district purposes are being upheld.</p> |

This location is designated as Urban Residential in the Comprehensive Plan



URBAN RESIDENTIAL (UR)

The Urban Residential (UR) future development category is intended for areas to be developed primarily to conserve, and in some cases, transition, the already existing residential areas developed with an urban character. These areas are intended to conserve the existing gridded lot and block pattern of development. Along collector and arterial roadways, new neighborhood serving retail, personal service, and restaurant uses may be appropriate, provided that they adhere to the predominant urban character of the area.



107 W 5th Street



MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, February 26, 2024
5:30 p.m. Workshop Session
6:00 p.m. Regular Session

ITEM 2.1

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Chuck Williamson
Eric Hernandez
Davis Keele
Zachary Morris
Ryan Ward, ACM
Cathy Kuehne- arrived at 5:35
Charlie Pratus

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Jody Cummings, Police Chief
Joe Adams, Interim FD Chief
Stacey Ybarra, EDC Director
Van Berry, GC Manager
Kris Morin, GC Manager
Carlos Garcia, Street Superintendent

Council Members Absent:

N/A

WORKSHOP SESSION

5:30 p.m.

1. Call to order Workshop Session

Mayor Pearce opened the workshop session at 5:30 p.m.

2. Discussion regarding Memorandum of Agreement between United States Army Garrison (USAG) and Central Texas Surrounding Cities for Cen-Tex Sustainable Communities Partnership.

Becky Sims, City Secretary advised that this document represents a partnership between Fort Cavazos and neighboring communities to support and enhance environmental goals and projects that improve the quality of life in each of the surrounding cities. The Memorandum of Understanding is set to be renewed for a 10-year term; with the stipulation that at any time either party can terminate the agreement. The City of Lampasas has been part of this partnership since 2015. This partnership is an invaluable resource and effective collaborative effort to bring neighboring communities together and spotlight their individual ambassadors who make a difference in their community.

Council member Pratus inquired about events, Mrs. Sims advised of annual ceremonies for proclamation signing and community ambassador recognition.

3. Discussion regarding any item on the regular agenda

There was no discussion

4. Adjourn Workshop Session

Without objection, Mayor Pearce adjourned workshop at 5:34 pm and went directly into the regular session.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Pearce called the Regular Session to order at 5:35 pm

B. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited

C. Presentations and Proclamations

- Service Recognition- Carlos Garcia- 20 years



D. Recognition of the Misti Talbert Community Champions

- Lorelai Dressell & Abigail Justice

These two girls are girl scouts from local troop 6005 and they have completed all their service hours at the Lampasas Animal Shelter. Combined they have completed 800 hours in 2023. They are at every event we host and have spent many weekends/evenings helping the staff do whatever is needed to make the shelter animal's lives better. I am so proud of them as their troop leader and even more proud as the Shelter Supervisor to see these girls putting in so many hours for something they believe in and love.



- Janet Crozier

I'm nominating my mom, Janet Crozier, who is the founder and President of the Lampasas Community Garden. She has worked tirelessly for four years cultivating, building community awareness and installing accessible gardens for all to enjoy and more importantly, grow their own food and gain invaluable knowledge from fellow experts and gardeners. Her recent efforts in seeing her vision of having an ADA compliant garden for people with mobility issues has been a labor of love. Before becoming President, she had never written a grant, or fundraised in her life. She figured out how to do both, and has received thousands of dollars to make this patch of land more than a dream for the citizens of Lampasas. She has spent her entire life serving others and her community, wherever she has lived, and I just feel she deserves the recognition by the City as it is so well earned, and not expected. I know she would be so honored to receive it. Thank you for your consideration



- Brenda Smith

Although Brenda Smith passed away on Friday, Feb. 2, members of the community who came into our office were asking for her by name for days afterward and will likely continue to do so for weeks, proving that she was not only an integral part of the Lampasas Dispatch Record staff, but also of the community that she loved. Brenda was a kind, warm person who looked for ways to brighten people's days, and would often be touched by the personal stories she heard from those who walked through our door. In the 30 years she worked for the Dispatch Record, she greeted tourists, newcomers and long-time Lampasans alike with information and help. She went above and beyond in customer service and was often a shoulder to cry on for those struggling and with a need to be heard. Even on the very day she died, she brought in desserts she had made for one of our office staff members who was celebrating a birthday. That was just Brenda's way of showing love. I am asking that you consider awarding Community Champion posthumously to a woman who was the face of our office and, in many ways, of the Lampasas community.



E. Annual recognition to the Mayor & City Council.



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| | PUBLIC HEARINGS/CITIZEN COMMENT |
| 1.1 | Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item. |

There were no citizen comments

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| 1.2 | Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time. |
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There were no citizen comments

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| 2.0 | MINUTES |
| 2.1 | Discussion and possible action concerning the approval of minutes of the Regular Meeting held on February 12, 2024 |

Council member Williamson moved to approve the minutes of the Regular Meeting held on February 12, 2024, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

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| 3.0 | CONSENT AGENDA |
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| 4.0 | BOARDS/DEPARTMENT REPORTS |
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Becky Sims, City Secretary presented the following annual report:

- Reviewed Administrative and Regulatory Responsibilities
- Reviewed Administrative Support for Various Boards
- Reviewed Planning & Zoning and ZBA Meetings
- Reviewed Building Department Support
- Reviewed Misc. Meetings
- Reviewed Training and Recertification

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| 5.0 | ROUTINE MATTERS |
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| 5.1 | City Manager’s Operational Report |
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City Manager deGraffenried reviewed his report:

KWSC Staff have confirmed a date for a joint meeting with the Board of Directors for the Kempner Water Supply Corporation (“KWSC”) based on Council input. The meeting, subject to Council confirmation, will be scheduled for March 4, 2024 at 6:00 p.m. at the Calvert Building. The agenda will be formatted based on the 2006 Water Contract requirements for true-up, but will also include discussion on the Georgetown Tank and an Amendment to the Contract for the allowance of a defined amount of water purchase from KWSC. Staff have also discussed these subjects with the City’s consulting engineers.

Hostess House Staff participated in a productive meeting on February 15th to review, and provide input on the 95% plan set for the renovation of the Hostess House. As Council may recall, the revised scope eliminates virtually all add alternates, and refines the square footage for expansion, however; still provides updates to the kitchen, storage and bathrooms. The bidding documents will be advertised beginning February 27th with a pre-bid meeting scheduled for March 13th. Bid opening is scheduled for March 28th.

Eclipse Staff and our partners continue to meet in preparation of the upcoming Solar Eclipse on April 8th. The focus of our recent meetings included specific plans for the deployment of staff, resources and equipment. Site Managers and staging areas have been identified including local schools and parks. Ryan, with TxDOT, will be refining and finalizing the City’s Traffic Control Plan (“TCP”), and Stacey and Chris have toured sites with vendors for placement of restrooms. Staff have also asked Public Works and Public Safety staff to develop concise protocols for varying situations including traffic disruptions, utility emergencies, and requests for emergency services. All information will be included in an Event Playbook, that will be helpful to responders, and staff receiving calls for assistance. The next, and last, Town Hall meeting on the Eclipse will be held on March 20th at 6:00 p.m. at the Old Middle School.

Developers’ Meeting Staff has targeted March 21st as the date for a lunch meeting with a small group of residential and commercial builders and developers. Staff will also include utility staff, and perhaps consultants, to provide input on the City’s utility conditions and plans. Through

the meeting, staff hopes that the City's alignment or deficiencies in utility planning can be identified with needs of builders and future growth patterns in mind.

CIP The City held the first Capital Improvement Program Committee meeting of the Fiscal Year 2025 budget cycle on February 22nd. The meetings are timed to identify and assess capital needs for the City for the next 5 years prior to the City's annual budget process. Typical for the first meeting, staff reviewed progress to the previous plan, including the status of projects programmed and funded. Staff also notes that a current vacancy exists on the Committee.

Rural Transportation At the request of the County Judge, the Mayor and staff met to discuss the City and County participation in, and status of, the Rural Transportation District. Previously, through the budget process, the County, with City participation, allocated funds to maintain the current level of service provided by the District. In early February the Judge indicated discussion among Bell and Coryell County officials participating on the Rural/Urban Transportation Board included the possibility of pulling participation and resources from the District in deference to an Urban solution. The Urban position, currently undefined, does place some uncertainty for the future level of service and funding of the Rural component. Staff will attend the upcoming Transportation Board meeting on February 29th and report any action.

LEDC The Lampasas Economic Development Corporation met on February 21st to continue the discussion on strategic action steps, updated demographic information, and possible prospecting opportunities. Stacey also provided reports on recent retention work in cooperation with the Chamber of Commerce, the successful Entrepreneurial Summit, and City related economic development activity.

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| 5.2 | MAYOR'S COMMENTS |
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Mayor Pearce recognized Finley deGraffenried, City Manager for his leadership and relationship with LCRA and recognized City Council and Staff for a positive year-end financial report.

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| 6.0 | UNFINISHED BUSINESS |
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There was no unfinished business.

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| 7.0 | NEW BUSINESS |
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| 7.1 | Discussion and acceptance of the Fiscal Year 2022-2023 Year-End Financial Report |
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Council member Kuehne moved to accept the FY 2022-2023 year-end financial report, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

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| 7.2 | Discussion and possible action regarding the Memorandum of Understanding between the City of Lampasas and Lampasas Trails regarding the Hike and Bike Trail at the 580 Sports Complex |
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Council member Hernandez moved to approve the Memorandum of Understanding between the City of Lampasas and Lampasas Trails regarding the Hike and Bike Trail at the 580 Sports Complex, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

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| 7.3 | Discussion and possible action regarding the approval of the Memorandum of Agreement between United States Army Garrison (USAG) and Central Texas Surrounding Cities for Cen-Tex Sustainable Communities Partnership |
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Council member Keele moved to approve the Memorandum of Agreement between United States Army Garrison (USAG) and Central Texas Surrounding Cities for Cen-Tex Sustainable Communities Partnership, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

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| 7.4 | Discussion and possible action to reappoint Gordon Thornton to the Airport Zoning Board of Adjustments |
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Mayor Pro-Tem Morris moved to reappoint Gordon Thornton to the Airport Zoning Board of Adjustments, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

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| 7.5 | Discussion and possible action regarding generation design, to include assistance with bid and construction phase by M&S Engineering Firm for WWTP, Spring Street Plant and the Animal Shelter in an amount not to exceed \$70,000, to be funded with American Rescue Plan Act (ARPA) Funds. |
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Council discussed terminated contract with Schneider, engineering costs in the amount of \$15,900.00 paid to Schneider, and if any data presented by Schneider could assist M&S Engineering to offset any design costs.

Mayor Pro-Tem Morris moved to approve engaging services with M&S Engineering for generation design for the WWTP, Spring Street Pump Station, and the Animal Shelter in the amount not to exceed \$30,000.00, with additional itemized costs to be negotiated for consideration, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

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| 7.6 | Discussion and possible action to allow staff to purchase a new 2024 Ford Explorer Interceptor in an amount not to exceed \$80,000.00 for the police department to replace a 2016 Ford Interceptor that was totaled in January 2024. |
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Council member Pratus moved to approve the purchase of a new 2024 Ford Explorer Interceptor in an amount not to exceed \$80,000.00 for the police department to replace a 2016 Ford Interceptor that was totaled in January 2024, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

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| 7.7 | Discussion and possible action to approve the purchase of two new police department vehicles to replace one 2014 Ford F-150 animal control truck and one 2014 Chevrolet Tahoe that are budgeted for FY 2023/2024. |
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Council member Keele moved to approve the purchase of two new police department vehicles to replace one 2014 Ford F-150 animal control truck and one 2014 Chevrolet Tahoe that are budgeted for FY 2023/2024, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

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| 7.8 | Discussion and possible action to approve 2018 General Engineering Services Contract, Task Order 44, Western Avenue Culvert Replacement with Eckermann Engineering, Inc, in the amount of \$28,250.00, with latitude to negotiate easement documents with property owners if needed, in the amount of \$1,500.00 each |
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Mayor Pro-Tem Morris moved to approve 2018 General Engineering Services Contract, Task Order 44, Western Avenue Culvert Replacement with Eckermann Engineering, Inc, in the amount of \$28,250.00, with latitude to negotiate easement documents with property owners if needed, in the amount of \$1,500.00 each, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

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| 7.9 | Discussion and possible action to close Third Street between Live Oak and Pecan beginning at 5:30 a.m.-4:00 p.m. on Saturday, April 27, 2024 for the Courtyard Square Association (CYSA) City Wide Garage Sale to be held from 9:00 am-2:00 pm. |
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Council member Davis moved to approve the street closure on Third Street between Live Oak and Pecan beginning at 5:30 a.m.-4:00 p.m. on Saturday, April 27, 2024 for the Courtyard Square Association (CYSA) City Wide Garage Sale to be held from 9:00 am-2:00 pm, the motion was seconded by Council member Hernandez, with Mayor Pro Tem Morris abstaining, the motion carried.

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| 7.10 | Discussion and possible action regarding the lease of (40) 2024 Club Car Tempo Lithium Fleet Rental Carts and (2) 2024 Club Car CA500 Gas Utility Work Carts at Hancock Park Golf Course. |
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Mayor Pro Tem Morris moved to approve the lease of (40) 2024 Club Car Tempo Lithium Fleet Rental Carts and (2) 2024 Club Car CA500 Gas Utility Work Carts for the Hancock Park Golf Course, the motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

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| 7.11 | Discussion and possible action to approve placement of a sign in a residential zoning district for First Street Church of Christ |
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Council member Hernandez moved to approve placement of a sign in a residential zoning district for First Street Church of Christ, the motion was seconded by Council member Williamson, with Council member Keele abstaining the motion carried.

Adjourn into Executive Session

Council member Keele moved to adjourn into Executive Session at 7:06 pm, the motion was seconded by Mayor Pro Tem Morris and noted he would recuse himself on one of the items discussed due to a conflict of interest, with a unanimous vote, the motion carried.

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| EXECUTIVE SESSION |
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The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

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| 8.0 | |
| 8.1 | Section 551.071 (1) (A) and 551.071(2), Consultation with Attorney by telephone and/or in person concerning matters upon with the attorney has a duty and/or responsibility to report to the governmental body; and other legal matters related to items posted on the Council’s agenda, if any. |
| 8.2 | Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above. |
| 8.3 | Section 551.072 (deliberations about real property) - Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property. |

Mayor Pro Tem Morris left Executive Session at 8:05 pm and returned at 8:30 pm; Mr. deGraffenried, Mr. Ward and Ms. Ybarra left Executive Session at this time as well.

Council adjourned Executive Session at 9:00 pm returned to the dais and reconvened Regular Session

| REGULAR SESSION | |
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| 9.0 | ACTION ON EXECUTIVE SESSION |
| 9.1 | Discussion and possible action concerning items posted and discussed by Council in Executive Session |

Council member Keele moved to direct City Attorney and City Manager to negotiate and finalize contract for purchase of real property within the parameters discussed in closed session, Mayor Pro-Tem Morris seconded the motion and with a unanimous vote, the motion carried.

Council member Hernandez moved to direct City Manager to negotiate and finalize Economic Development Agreement for public improvements within parameters discussed in closed session, Council member Keele seconded the motion and with a unanimous vote, the motion carried.

Adjourn- Council member Keele moved to adjourn the meeting at 9:05 pm, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2024.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary

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City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from February 1, 2024 to February 29, 2024.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 5, 2024

For the Agenda of: March 8, 2024

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of February 1, 2024 to February 29, 2024.

Recommendation:

Motion to approve by consent.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|--------------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 56260 | LOWER COLORADO RIVER AUTHORITY | | | | | | | |
| I-EW710721622939 | JANUARY ELECTRIC | E | 2/22/2024 | 702,787.58 | | 000123 | | 702,787.58 |
| 84250 | TEXAS MUNICIPAL RETIREMENT SYS | | | | | | | |
| I-TMR202401028391 | RETIREMENT CONTRIBUTIONS | D | 2/01/2024 | 720.65 | | 000220 | | |
| I-TMR202401128392 | RETIREMENT CONTRIBUTIONS | D | 2/01/2024 | 68,523.40 | | 000220 | | |
| I-TMR202401268393 | RETIREMENT CONTRIBUTIONS | D | 2/01/2024 | 66,088.14 | | 000220 | | 135,332.19 |
| 27050 | IRS-PAYROLL TAXES | | | | | | | |
| I-T1 202402098400 | FEDERAL WITHHOLDING | D | 2/09/2024 | 28,166.01 | | 000222 | | |
| I-T3 202402098400 | FICA TAX | D | 2/09/2024 | 34,434.56 | | 000222 | | |
| I-T4 202402098400 | MEDICARE TAX | D | 2/09/2024 | 8,053.30 | | 000222 | | 70,653.87 |
| 27050 | IRS-PAYROLL TAXES | | | | | | | |
| I-T1 202402228406 | FEDERAL WITHHOLDING | D | 2/23/2024 | 20,461.46 | | 000223 | | |
| I-T3 202402228406 | FICA TAX | D | 2/23/2024 | 30,388.10 | | 000223 | | |
| I-T4 202402228406 | MEDICARE TAX | D | 2/23/2024 | 7,106.96 | | 000223 | | 57,956.52 |
| 17865 | COLONIAL LIFE & ACCIDENT | | | | | | | |
| I-AC1202401128392 | ACCIDENT INSURANCE | R | 2/01/2024 | 446.57 | | 175174 | | |
| I-AC2202401268393 | ACCIDENT INSURANCE | R | 2/01/2024 | 446.63 | | 175174 | | |
| I-AC3202401128392 | ACCIDENT INSURANCE | R | 2/01/2024 | 826.58 | | 175174 | | |
| I-AC3202401268393 | ACCIDENT INSURANCE | R | 2/01/2024 | 826.58 | | 175174 | | |
| I-CN1202401128392 | CANCER INSURANCE | R | 2/01/2024 | 292.48 | | 175174 | | |
| I-CN2202401268393 | CANCER INSURANCE | R | 2/01/2024 | 292.52 | | 175174 | | |
| I-HO1202401128392 | HOSPITAL INCOME PREMIUM | R | 2/01/2024 | 0.01 | | 175174 | | |
| I-HO3202401128392 | HOSPITAL INCOME - PRETAX | R | 2/01/2024 | 145.49 | | 175174 | | |
| I-HO3202401268393 | HOSPITAL INCOME - PRETAX | R | 2/01/2024 | 145.49 | | 175174 | | |
| I-LF3202401268393 | UNIV/COL LIFE AFTER TAX | R | 2/01/2024 | 373.42 | | 175174 | | |
| I-LF7202401128392 | NON-PRETAX LIFE INSURANCE | R | 2/01/2024 | 373.47 | | 175174 | | |
| I-LF82024011268392 | AFTER TAX COLONIAL PRODUCTS | R | 2/01/2024 | 1,466.14 | | 175174 | | |
| I-LF8202401268393 | AFTER TAX COLONIAL PRODUCTS | R | 2/01/2024 | 1,466.14 | | 175174 | | |
| I-LF12024011268392 | PRETAX LPSD DISABILITY | R | 2/01/2024 | 0.01 | | 175174 | | |
| I-LP3202401128392 | LPSD DISABILITY AFTERTAX | R | 2/01/2024 | 44.17 | | 175174 | | |
| I-LP3202401268393 | LPSD DISABILITY AFTERTAX | R | 2/01/2024 | 44.17 | | 175174 | | 7,189.87 |
| 03376 | PRINCIPAL LIFE INSURANCE COMPA | | | | | | | |
| I-202401308394 | PRINCIPAL LIFE INSURANCE COMPA | R | 2/01/2024 | 309.30 | | 175182 | | |
| I-202401318396 | PRINCIPAL LIFE INSURANCE COMPA | R | 2/01/2024 | 56.58 | | 175182 | | |
| I-DN1202401128392 | EMPLOYEE SHARE HEALTH INSUR | R | 2/01/2024 | 772.76 | | 175182 | | |
| I-DN1202401268393 | EMPLOYEE SHARE HEALTH INSUR | R | 2/01/2024 | 9.83 | | 175182 | | |
| I-DN2202401128392 | EMPLOYEE SHARE HEALTH INSUR | R | 2/01/2024 | 22.68 | | 175182 | | |
| I-DN2202401268393 | EMPLOYEE SHARE HEALTH INSUR | R | 2/01/2024 | 747.81 | | 175182 | | |
| I-GDC202401268393 | DENTAL INSURANCE PREMIUM | R | 2/01/2024 | 1,073.00 | | 175182 | | |
| I-GDE202401268393 | DENTAL INSURANCE PREMIUM | R | 2/01/2024 | 1,092.75 | | 175182 | | |
| I-GDF202401268393 | DENTAL INSURANCE PREMIUM | R | 2/01/2024 | 1,450.75 | | 175182 | | |
| I-GDS202401268393 | DENTAL INSURANCE PREMIUM | R | 2/01/2024 | 495.04 | | 175182 | | |
| I-GVC202401268393 | VISION INSURANCE PREMIUM | R | 2/01/2024 | 157.78 | | 175182 | | |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| I-GVE202401268393 | VISION INSUR PREMIUM | R | 2/01/2024 | 241.92 | | 175182 | | |
| I-GVF202401268393 | VISION INSURANCE PREMIUM | R | 2/01/2024 | 243.88 | | 175182 | | |
| I-GVS202401268393 | VISION INSURANCE PREMIUM | R | 2/01/2024 | 94.78 | | 175182 | | |
| I-VS1202401128392 | EMPLOYEE SHARE HEALTH PLAN | R | 2/01/2024 | 90.16 | | 175182 | | |
| I-VS1202401268393 | EMPLOYEE SHARE HEALTH PLAN | R | 2/01/2024 | 0.90 | | 175182 | | |
| I-VS2202401128392 | EMPLOYEE SHARE HEALTH INSUR | R | 2/01/2024 | 2.60 | | 175182 | | |
| I-VS2202401268393 | EMPLOYEE SHARE HEALTH INSUR | R | 2/01/2024 | 86.74 | | 175182 | | 6,949.26 |
| 74775 | SCOTT & WHITE HEALTH PLAN | | | | | | | |
| I-202401308395 | SCOTT & WHITE HEALTH PLAN | R | 2/01/2024 | 9,025.40 | | 175198 | | |
| I-202401318397 | SCOTT & WHITE HEALTH PLAN | R | 2/01/2024 | 660.95 | | 175198 | | |
| I-202401318398 | SCOTT & WHITE HEALTH PLAN | R | 2/01/2024 | 142.49 | | 175198 | | |
| I-CCC202401268393 | HEALTH INSURANCE PREMIUM | R | 2/01/2024 | 9,052.01 | | 175198 | | |
| I-CCE202401268393 | HEALTH INSURANCE PREMIUM | R | 2/01/2024 | 11,897.10 | | 175198 | | |
| I-CCF202401268393 | HEALTH INSURANCE PREMIUMS | R | 2/01/2024 | 4,111.36 | | 175198 | | |
| I-CCS202401268393 | HEALTH INSURANCE PREMIUM | R | 2/01/2024 | 2,756.22 | | 175198 | | |
| I-HE1202401268393 | HEALTH INSURANCE PREMIUM | R | 2/01/2024 | 5,494.45 | | 175198 | | |
| I-HEA202401128392 | EMPLOYEE SHARE HEALTH INSURANC | R | 2/01/2024 | 12,727.90 | | 175198 | | |
| I-HEA202401268393 | EMPLOYEE SHARE HEALTH INSURANC | R | 2/01/2024 | 80.97 | | 175198 | | |
| I-HEC202401128392 | EMPLOYEE SHARE HEALTH INSURANC | R | 2/01/2024 | 142.46 | | 175198 | | |
| I-HEC202401268393 | EMPLOYEE SHARE HEALTH INSURANC | R | 2/01/2024 | 12,228.47 | | 175198 | | |
| I-HI1202401268393 | CITY HEALTH INSURANCE | R | 2/01/2024 | 16,552.90 | | 175198 | | |
| I-HID202401268393 | CITY HEALTH INSURANCE | R | 2/01/2024 | 21,103.46 | | 175198 | | |
| I-HIE202401268393 | EMPLOYEE CITY HEALTH CONTRIB | R | 2/01/2024 | 27,437.40 | | 175198 | | 133,413.54 |
| 03127 | ASJ CONSTRUCTION | | | | | | | |
| I-01312024 | CALVERT BUILDING | R | 2/01/2024 | 7,750.00 | | 175210 | | 7,750.00 |
| 02860 | FUELMAN | | | | | | | |
| I-NP65833359 | FUELMAN | R | 2/01/2024 | 12,706.62 | | 175217 | | 12,706.62 |
| 47585 | KEMPNER WATER SUPPLY CORP | | | | | | | |
| I-12312023* | WATER USAGE DEC 2023 | R | 2/01/2024 | 77,045.63 | | 175227 | | 77,045.63 |
| 52200 | LAMPASAS PUBLIC UTILITIES | | | | | | | |
| I-01302024 | JANUARY 2024 | R | 2/01/2024 | 33,038.85 | | 175228 | | 33,038.85 |
| 01050 | MCCOY TREE SURGERY COMPANY | | | | | | | |
| I-9631 | TREE TRIMMING | R | 2/01/2024 | 3,051.20 | | 175237 | | |
| I-9632 | TREE TRIMMING | R | 2/01/2024 | 7,996.00 | | 175237 | | 11,047.20 |
| 00933 | MOMAR INC | | | | | | | |
| I-PSI539457 | ORANGE DEGREASER | R | 2/01/2024 | 2,545.80 | | 175238 | | |
| I-PSI539458 | ORANGE DEGREASER | R | 2/01/2024 | 2,545.80 | | 175238 | | 5,091.60 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|----------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 8740 | BRAZOS RIVER AUTHORITY | | | | | | | |
| I-21532 | REPLACEMENT WATER SUPPLY | R | 2/02/2024 | 7,590.00 | | 175254 | | 7,590.00 |
| 01050 | MCCOY TREE SURGERY COMPANY | | | | | | | |
| I-9621 | TREE TRIMMING | R | 2/02/2024 | 2,288.40 | | 175268 | | |
| I-9622 | TREE TRIMMING | R | 2/02/2024 | 3,485.40 | | 175268 | | |
| I-9623 | TREE TRIMMING | R | 2/02/2024 | 3,485.40 | | 175268 | | |
| I-9624 | TREE TRIMMING | R | 2/02/2024 | 3,908.60 | | 175268 | | |
| I-9625 | TREE TRIMMING | R | 2/02/2024 | 3,485.40 | | 175268 | | |
| I-9629 | TREE TRIMMING | R | 2/02/2024 | 4,647.20 | | 175268 | | |
| I-9630 | TREE TRIMMING | R | 2/02/2024 | 6,340.00 | | 175268 | | |
| I-9633 | TREE TRIMMING | R | 2/02/2024 | 3,051.20 | | 175268 | | |
| I-9634 | TREE TRIMMING | R | 2/02/2024 | 6,340.00 | | 175268 | | |
| I-9635 | TREE TRIMMING | R | 2/02/2024 | 6,340.00 | | 175268 | | |
| I-9636 | TREE TRIMMING | R | 2/02/2024 | 4,547.40 | | 175268 | | 47,919.00 |
| 02976 | WASTE CONNECTIONS | | | | | | | |
| I-2973459V165 | COMMERCIAL SOLID WASTE | R | 2/02/2024 | 64,557.56 | | 175273 | | |
| I-2973460V165 | RESIDENTIAL SOLID WASTE | R | 2/02/2024 | 53,889.44 | | 175273 | | |
| I-2973479V165 | CITIZENS STATION | R | 2/02/2024 | 2,083.77 | | 175273 | | |
| I-2973490V165 | RECYCLE CENTER | R | 2/02/2024 | 824.98 | | 175273 | | 121,355.75 |
| 03650 | SILSBEE TOYOTA | | | | | | | |
| I-29948F | PLANT OPS TRUCK | R | 2/06/2024 | 49,751.00 | | 175275 | | 49,751.00 |
| 56210 | ATMOS | | | | | | | |
| I-202402138402 | ATMOS | R | 2/14/2024 | 4,015.92 | | 175307 | | 4,015.92 |
| 01050 | MCCOY TREE SURGERY COMPANY | | | | | | | |
| I-9637 | TREE TRIMMING | R | 2/14/2024 | 3,051.20 | | 175349 | | |
| I-9638 | TREE TRIMMING | R | 2/14/2024 | 5,916.80 | | 175349 | | |
| I-9639 | TREE TRIMMING | R | 2/14/2024 | 6,340.00 | | 175349 | | |
| I-9640 | TREE TRIMMING | R | 2/14/2024 | 6,340.00 | | 175349 | | 21,648.00 |
| 03372 | S2M2 INC | | | | | | | |
| I-24013001 | DRIVEWAY 1416 4TH | R | 2/14/2024 | 4,250.00 | | 175361 | | 4,250.00 |
| 01357 | SINGLETON, CLARK & COMPANY, PC | | | | | | | |
| I-2341 | FINAL FIELDWORK AUDIT | R | 2/14/2024 | 22,500.00 | | 175364 | | 22,500.00 |
| 82300 | TECHLINE, INC | | | | | | | |
| I-135001400 | TRANSFORMER | R | 2/14/2024 | 3,473.00 | | 175366 | | |
| I-312954400 | EV40 STICK | R | 2/14/2024 | 682.00 | | 175366 | | 4,155.00 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
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| 03584 | TWILIGHT DIESEL N EQUIPMENT SE | | | | | | | |
| I-2110 | ENGINE ONE | R | 2/14/2024 | 6,537.96 | | 175375 | | 6,537.96 |
| 90400 | UNITED STATES POST OFFICE | | | | | | | |
| I-02132024 | PERMIT 81 POSTAGE | R | 2/14/2024 | 5,000.00 | | 175378 | | 5,000.00 |
| 47585 | KEMPNER WATER SUPPLY CORP | | | | | | | |
| I-9106910701312024 | DEBT PAYMENTS | R | 2/15/2024 | 19,146.97 | | 175384 | | 19,146.97 |
| 02754 | MASTERCARD | | | | | | | |
| C-30405510 | REFUND FOR TGL TRAINING | R | 2/15/2024 | 125.00CR | | 175385 | | |
| C-C7J68Y1QA6K6 | LIBRARY REFUND | R | 2/15/2024 | 25.00CR | | 175385 | | |
| C-W1101475701R | CREDIT FOR FR JACKETS | R | 2/15/2024 | 561.58CR | | 175385 | | |
| I-010220243851 | BREATH TEST OPERATOR COUR | R | 2/15/2024 | 175.00 | | 175385 | | |
| I-01032024 | CONTINUING EDUCATION | R | 2/15/2024 | 220.00 | | 175385 | | |
| I-010824101300432 | SNACKS & DRINKS | R | 2/15/2024 | 162.32 | | 175385 | | |
| I-01222024 | COUNCIL DINNER | R | 2/15/2024 | 103.69 | | 175385 | | |
| I-0265102268 | FACE COVERINGS/BEANIES | R | 2/15/2024 | 346.32 | | 175385 | | |
| I-1164784745 | KRIS MORIN CEU'S | R | 2/15/2024 | 50.00 | | 175385 | | |
| I-122923081300432 | BILL'S LAST DAY LUNCH | R | 2/15/2024 | 165.88 | | 175385 | | |
| I-13259 | 24 PERFORMANCE APPRAISALS | R | 2/15/2024 | 295.00 | | 175385 | | |
| I-1363050707 | CITY SECRETARY TRAVEL | R | 2/15/2024 | 222.67 | | 175385 | | |
| I-1363050707BLUE | CITY SECRETARY TRAVEL | R | 2/15/2024 | 378.38 | | 175385 | | |
| I-1517576 | LUNCH DURING WATER LEAK | R | 2/15/2024 | 148.79 | | 175385 | | |
| I-15512272023 | FINANCE LUNCH PAYROLL | R | 2/15/2024 | 16.81 | | 175385 | | |
| I-1561111 | NETGEAR INSIGHT PREMIUM | R | 2/15/2024 | 4.96 | | 175385 | | |
| I-1645537 | TRAINING-TOM | R | 2/15/2024 | 395.00 | | 175385 | | |
| I-1687139 | TRAINING - JR | R | 2/15/2024 | 395.00 | | 175385 | | |
| I-1704918351416 | INSULATED BIBS | R | 2/15/2024 | 179.98 | | 175385 | | |
| I-200015682 | TSPSYMPOSIUM 2024 | R | 2/15/2024 | 235.00 | | 175385 | | |
| I-26452884 | LOGO STICKIE NOTES | R | 2/15/2024 | 244.13 | | 175385 | | |
| I-344128 | PARKING TAGS/WRIST BANDS | R | 2/15/2024 | 849.57 | | 175385 | | |
| I-3455832595 | VARNADO HOTEL FOR TRAININ | R | 2/15/2024 | 460.72 | | 175385 | | |
| I-5641K2 | RINEHART FINGERPRINTS | R | 2/15/2024 | 10.21 | | 175385 | | |
| I-6587 | CONF REG, TLA MEMB, LBLS | R | 2/15/2024 | 147.00 | | 175385 | | |
| I-676287302 | PLUMBERS BOARD FEE | R | 2/15/2024 | 55.00 | | 175385 | | |
| I-6957224 | BINS FOR BENCH | R | 2/15/2024 | 99.98 | | 175385 | | |
| I-CS-057F0-1817 | WEBSITE STOCK | R | 2/15/2024 | 29.00 | | 175385 | | |
| I-DS01251657 | DROPSEND LITE | R | 2/15/2024 | 45.00 | | 175385 | | |
| I-Q BBWXULA2 | FACEBOOK AD | R | 2/15/2024 | 42.00 | | 175385 | | 4,765.83 |
| 35299 | HACH COMPANY | | | | | | | |
| I-13905504 | SC4500 CONTROLLER | R | 2/21/2024 | 3,458.00 | | 175420 | | |
| I-13905779 | 5500 AMC REAGENTS | R | 2/21/2024 | 1,194.10 | | 175420 | | |
| I-13905852 | CL17 FLOW METER | R | 2/21/2024 | 436.00 | | 175420 | | 5,088.10 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
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| 02209 | JONES-HEROY & ASSOCIATES INC | | | | | | | |
| I-20913 | NORTHINGTON CRK ESTATES | R | 2/21/2024 | 1,200.00 | | 175432 | | |
| I-20914 | WWTP PERMIT RENEWAL | R | 2/21/2024 | 3,041.25 | | 175432 | | |
| I-20915 | WATER STUDY | R | 2/21/2024 | 16,500.00 | | 175432 | | 20,741.25 |
| 01050 | MCCOY TREE SURGERY COMPANY | | | | | | | |
| I-9641 | TREE TRIMMING | R | 2/21/2024 | 3,051.20 | | 175439 | | |
| I-9642 | TREE TRIMMING | R | 2/21/2024 | 6,340.00 | | 175439 | | |
| I-9643 | TREE TRIMMING | R | 2/21/2024 | 6,340.00 | | 175439 | | |
| I-9644 | TREE TRIMMING | R | 2/21/2024 | 6,340.00 | | 175439 | | 22,071.20 |
| 03563 | STUDIO 16:19,LLC | | | | | | | |
| I-22 914 12 | WAYFINDING | R | 2/21/2024 | 5,237.50 | | 175453 | | 5,237.50 |
| 82300 | TECHLINE, INC | | | | | | | |
| I-134448202 | LINE MATERIAL | R | 2/21/2024 | 6,400.00 | | 175455 | | |
| I-135028500 | LINE MATERIAL | R | 2/21/2024 | 1,937.50 | | 175455 | | 8,337.50 |
| 47585 | KEMPNER WATER SUPPLY CORP | | | | | | | |
| I-01312024 | WATER FOR JANUARY | R | 2/23/2024 | 77,738.33 | | 175479 | | 77,738.33 |
| 03678 | HARRELL'S INC | | | | | | | |
| I-INVO1851165 | HARRELLS MAX 12-0-12 | R | 2/27/2024 | 1,237.44 | | 175504 | | |
| I-INVO1851169 | PRIMO MAX | R | 2/27/2024 | 634.00 | | 175504 | | |
| I-INVO1851560 | RESOLUTE | R | 2/27/2024 | 2,310.00 | | 175504 | | |
| I-INVO1851563 | DACONIL ACTION | R | 2/27/2024 | 265.00 | | 175504 | | |
| I-INVO1852077 | PROTECT MAX FLUOXASTROBIN | R | 2/27/2024 | 1,275.08 | | 175504 | | |
| I-INVO1852836 | MONUMENT | R | 2/27/2024 | 300.00 | | 175504 | | 6,021.52 |
| 03406 | WELLS FARGO FINANCIAL LEASING | | | | | | | |
| I-5028548052 | MOWER LEASE | R | 2/27/2024 | 2,750.00 | | 175525 | | |
| I-5028548053 | MOWER LEASE | R | 2/27/2024 | 1,470.00 | | 175525 | | 4,220.00 |
| 02584 | SILSBEE FORD INC | | | | | | | |
| I-01070F | FORD UTILITY VEH POLICE | R | 2/27/2024 | 61,111.50 | | 175529 | | |
| I-73617F | ANIMAL CONTROL PICKUP | R | 2/27/2024 | 45,084.25 | | 175529 | | |
| I-73750F | VEHICLES | R | 2/27/2024 | 5,785.00 | | 175529 | | |
| I-73750F* | F150 CREW CAB | R | 2/27/2024 | 44,716.00 | | 175529 | | 156,696.75 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
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| * * T O T A L S * * | | | | | | | | |
| | | NO | | INVOICE AMOUNT | | DISCOUNTS | | CHECK AMOUNT |
| | REGULAR CHECKS: | 31 | | 919,020.15 | | 0.00 | | 919,020.15 |
| | HAND CHECKS: | 0 | | 0.00 | | 0.00 | | 0.00 |
| | DRAFTS: | 3 | | 263,942.58 | | 0.00 | | 263,942.58 |
| | EFT: | 1 | | 702,787.58 | | 0.00 | | 702,787.58 |
| | NON CHECKS: | 0 | | 0.00 | | 0.00 | | 0.00 |
| | VOID CHECKS: | 0 | VOID DEBITS | 0.00 | | | | |
| | | | VOID CREDITS | 0.00 | 0.00 | 0.00 | | |
| TOTAL ERRORS: 0 | | | | | | | | |
| | | NO | | INVOICE AMOUNT | | DISCOUNTS | | CHECK AMOUNT |
| VENDOR SET: 99 | BANK: FSB | TOTALS: | 35 | 1,885,750.31 | | 0.00 | | 1,885,750.31 |
| BANK: FSB | TOTALS: | 35 | | 1,885,750.31 | | 0.00 | | 1,885,750.31 |
| REPORT TOTALS: | | 35 | | 1,885,750.31 | | 0.00 | | 1,885,750.31 |

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible to conder approval, denial or approval with modifications of a Specific Use Permit to allow for a daycare in an area zoned Retail, described as Lot 8, Block 31, LSC 1st Addition, commonly known as 107 W 5th Street. Lampasas, Texas Lampasas County.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 5, 2024

For the Agenda of: March 8, 2024

Procurement and Funding Statement:

N/A

Attachments: P&Z Packet

Summary Statement:

The applicant, Melody McCartney is asking for consideration for a Specific Use Permit (SUP) to allow for a daycare facility in an area zoned Retail.

The property is zoned Retail "R", the area surrounding the property is Retail "R" and Two-Family (Duplex).

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-four (24) notices to property owners within 200 feet of the applicant's property, to date Staff has received two (2) in favor of the request and non in protest.

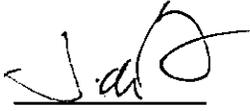
This is area is defined as Urban Residential in the Comprehensive Plan; which is intended for areas to be developed primarily to conserve, and in some cases, transition, the already residential areas developed with an urban character. Along collector or arterial roadways, new neighborhood serving retail and personal services.

The Planning Commission met on Thursday, March 7, 2024

Recommendation:

To consider a motion to approve, deny or approve with modifications the first reading of an Ordinance for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as Lot 8, Block 31, LSC 1st Addition, commonly known as 107 W 5th Street. Lampasas, Texas

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City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and acceptance of Certification of Unopposed Candidates for May 4, 2024
General Election for the City of Lampasas

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 5, 2024

For the Agenda of: March 5, 2024

Procurement and Funding Statement:

Attachments: Certification of Unopposed Candidates

Summary Statement:

The attached document is to certify that the candidates filed to renew their term as City Council Members were unopposed. This is the first step in cancelling the May 2024, City of Lampasas General Election.

Recommendation:

To consider a motion to accept the Certification of Unopposed Candidates as presented by the authority responsible, Becky Sims, City Secretary and to issue an Order of Cancellation declaring the election cancelled and the unopposed candidates elected.

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER
POLITICAL SUBDIVISIONS (NOT COUNTY) CERTIFICACIÓN DE
CANDIDATOS ÚNICOS
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 4, 2024.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 04 de Mayo de 2024.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) Cargo(s)

Place 3
(Miembro del Concilio Lugar Tres)

Place 4
(Miembro del Concilio Lugar Cuatro)

Place 5
(Miembro del Concilio Lugar Cinco)

Candidate(s) Candidato(s)

Chuck Williamson

Cathy Kuehne

Davis Keele

Becky Sims

Signature (Firma)

Becky Sims

Printed name (Nombre en letra de molde)

(Seal) (sello)

City Secretary

Title (Puesto)

March 5, 2024

Date of signing (Fecha de firma)

*See reverse side for instructions
(Instrucciones en el reverso)*


City ManagerITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the Order of Cancellation to cancel the May 4, 2024 General Election for the City of Lampasas.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 5, 2024

For the Agenda of: March 5, 2024

Procurement and Funding Statement:

Attachments: Order of Cancellation

Summary Statement:

The attached document is to order the election cancelled. This is the next step in cancelling the May 2024, City of Lampasas General Election. At the March 25, 2024 meeting you will be presented with an Ordinance to finalize the cancellation of the May 2024 City of Lampasas General Election. Council Places 3,4 & 5 will be issued a certificate of election and sworn in at the meeting following the May 4, 2024 Election date; tentatively scheduled for May 13, 2024.

Recommendation:

To consider a motion to approve the Order of Cancellation per the acceptance of the Certification of Unopposed Candidates as presented by the authority responsible, Becky Sims, City Secretary as required by the Texas Secretary of State.

**ORDER OF CANCELLATION
DE ORDEN DE CANCELACIÓN**

The City of Lampasas City Council hereby cancels the election scheduled to be held on
(official name of governing body)
May 4, 2024 in accordance with Section 2.053(a) of the Texas
(date on which election was scheduled to be held)

Election Code. The following candidates have been certified as unopposed and are hereby

elected as follows: Place 3 (Miembro del Concilio Lugar Tres) Chuck Williamson, Place 4 (Miembro del Concilio Lugar Cuatro) Cathy Kuehne, Place 5 (Miembro del Concilio Lugar Cinco) Davis Keele

El ciudad de Lampasas ciudad concilio *por la presente cancela la elección que, de lo contrario,*
(nombre oficial de la entidad gobernante)

se hubiera celebrado el 04 de Mayo de 2024 *de conformidad, con*
(fecha en que se hubiera celebrado la elección)

la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

| Candidate (Candidato) | Office Sought (Cargo al que presenta candidatura) |
|------------------------------|--|
| Chuck Williamson | Place 3 (Miembro del Concilio Lugar Tres) |
| Cathy Kuehne | Place 4 (Miembro del Concilio Lugar Cuatro) |
| Davis Keele | Place 5 (Miembro del Concilio Lugar Cinco) |

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

President (Presidente) City of Lampasas Mayor

Secretary (Secretario) City of Lampasas City Secretary

(seal) (sello)

March 8, 2024
Date of adoption (Fecha de adopción)

See reverse side for instructions
Instrucciones en el reverso


City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and acceptance of Notice of Rescission from Brant Martin regarding Industrial Park Property located at 1203 McLean Street.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: March 5, 2024

For the Agenda of: March 8, 2024

Procurement and Funding Statement:**Attachments:**

Summary Statement:

This item has been placed on the agenda to accept Mr. Martin's Notice of Rescission regarding opportunity to extend lease.

Recommendation:

To consider a motion to accept Notice of Rescission from Brant Martin regarding Industrial Park Property located at 1203 McLean Street.

Becky Sims

From: Brant Martin <brantmartin80@gmail.com>
Sent: Tuesday, February 27, 2024 3:12 PM
To: Becky Sims; Stacey Ybarra; Ryan Ward
Subject: NOTICE OF RESCISION OF REQUEST TO EXTEND LEASE

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Lessee, Brant Martin, hereby provides notice to Lessor, City of Lampasas, that Lessee is rescinding its previously submitted request to extend the lease pursuant to paragraph 3.02 of the Lease Agreement signed on January 20, 2023 and will remove all personal property belonging to Lessee within forty-five (45) days.

Signed,

Brant Martin,

Individually and as President of Connected Entities.

3.02 Term of Lease. The term of this Lease for the Property described in Exhibit "A", shall commence on the Lease Initiation Date and shall continue on a month-to-month basis, for a term of 12 months after the City's initial clearing of the Property as described in 9.01. ("Phase 1 Term"). City may, at its sole discretion, approve (if requested in writing by Lessee), subsequent extensions of the Lease for up to twelve (12) additional months, if City and Martin agree that adequate progress toward completion of Phase 1 obligations, in preparation for Phase 2 of the Project has been made, and the Parties agree that Phase 2 will be implemented by Martin at the expiration of Phase 1 Term (and any extension thereto permitted by the City), for the completion of the Project, as proposed. ("Phase 1 Extension Term(s)"), which Extension Terms shall commence on the day following the expiration of the Phase 1 Term or the preceding Phase 1 Extension Term. Any Phase 1 Extension Term shall be based upon: (i) the conditions specified herein, (ii) any additional or amended requirements set by the Lessor for the Phase 1 Extension Term(s), and (iii) the rental schedule, as stated herein, unless otherwise agreed to by the Parties at the time of approval of an Extension hereto. Lessee shall give to City notice of its intention to request any Extension, in writing, on or before sixty (60) days prior to the end of the Phase 1 Term or any subsequently approved Extension Term(s).

The Parties acknowledge and agree that at the time of the initiation of the Lease, all permanent Improvements and appurtenances thereto located on the Leased Premises, as well as the Leased Premises itself, are owned exclusively by City.

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to fill vacancy on the Capital Improvement Program Committee (CIP) Board.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 5, 2024

For the Agenda of: March 8, 2024

Procurement and Funding Statement:

Attachments:

Summary Statement:

Mayor Pearce was appointed to the CIP board to fill a vacancy and the remaining term in April 2021. The board terms are for three years and his current term is up in September. Mayor Pearce would like to resign and Staff would like Council consideration to appoint a new member to fill his remaining term. The committee had its second meeting Thursday, March 7th and will meet 4 or 5 more times in preparation for the FY 24/25 Budget. The committee typically meets every other Thursday at noon for a working lunch with Staff.

Recommendation:

To consider a motion to fill vacancy on the Capital Improvement Program Committee (CIP) Board.

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