

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, November 27, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Zac Morris
Eric Hernandez
Davis Keele
Charlie Pratus
Cathy Kuehne
Chuck Williamson

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Jeff Smith, Fire Chief
Monica Wright, IT Director
Ryan Ward, ACM
Jody Cummings, Police Chief
Stacey Ybarra, EDC Director

Council Members Absent:

N/A

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session

Mayor Pearce opened the workshop session at 5:30 p.m.

2. Discussion regarding any item on the regular agenda

There was no discussion

3. Adjourn Workshop Session

Council member Pratus moved to adjourn workshop at 5:30 p.m., the motion was seconded by Mayor Pro-Tem Morris and with a unanimous vote, the motion carried.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Pearce called the Regular Session to order at 5:30 p.m.

B. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited

C. Presentations and Proclamations

The Mayor and City Council recognized the following individuals for their service and dedication to the City of Lampasas

- *Jacob Hummer- 10 years*
- *Charlie Boswell- 20 years*



The Mayor and City Council recognized two Misti Talbert Community Champions

*Officer **Dustin Roscoe** has made a huge positive impact on our community. He not only is an outstanding police officer but is an excellent SRO for the students and parents of our community. Officer Roscoe has showed great leadership and helped guide all of our students throughout their journey in school and life. I have a son with special needs who absolutely looks up to Officer Roscoe who has gone above and beyond to make sure not only my son feels special but every student he encounters. The looks on all of the students' faces as he greets them every morning is priceless. These kids know that someone cares about them and that he is there to help them through the tough times and help them celebrate the good ones! Dustin Roscoe also volunteers for many things throughout the community including many student events and also coaches for Building Badgers! Officer Dustin Roscoe is an Outstanding Community Champion. Nominated by Audrey Sanguinet*





Barbara Maier owns and operates Central Texas Serenity Caregivers LLC. She takes care of our community elders; she donates her time to assist elders with whatever medical equipment they may need to keep their independence. If a family can't afford the caregiving option but needs a wheelchair, she'll give them one. If someone in the community needs hygiene or personal care products, Barbie makes sure their needs are met. She gets a lot of gently used items returned back to the organization after her and her team take great care of their patients and the family no longer needs those items. Her husband is retired military and she is a cancer survivor. She runs her company taking care of our community elders, she sponsors different events, she inspires and motivates anyone that crosses her path. She is always willing to do more. She is a great example of what represents a Community Champion.



	PUBLIC HEARINGS/CITIZEN COMMENT
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on November 13, 2023.

Council member Williamson moved to approve the minutes as presented; the motion was seconded by Council member Pratus; with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the September 2023 Investment Report

Mayor Pro Tem Morris moved to approve the consent agenda as presented, the motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
4.1	Police Department Annual Report

Chief Cummings presented the Police Department Annual Report:

STAFF

Chief of Police

Assistant Chief

- 3 Sergeant Investigators
- 1 Code Enforcement Sergeant
- 1 Animal Control Officer
- 1 Animal Shelter Director
- 2 Animal Shelter Technicians

Patrol Lieutenant

- 2 Patrol & 1 SRO Sergeants
- 9 Patrol & 4 SRO Officers

Dispatch Supervisor & Records Clerk

- 1 Dispatcher/Data Entry Clerk
- 8 Dispatchers

11 Citizen Police Academy Alumni

3 Firemen/Police Officers

37 Total Paid Employees

YEARLY NUMBERS

Police

- 39,337 Phone Calls (4,087 911-Calls)
- 14,195 Calls for Service
- 876 Arrests
- 1,599 Traffic Citations
- 3,669 Traffic Warnings
- 180,868 Miles with 26 Vehicles

CPAAA

- 674 Volunteer Hours

Code Enforcement

- 372 calls

Emergency Medical Dispatch

- 1,791 City
- 1,294 County
- 3,085 Total

Animal Shelter

- 439 Dogs
- 479 Cats
- 18 Other Animals

Animal Control (City)

- 1,797 Calls for Service

ADDITIONAL DUTIES ASSIGNED

- Unlock Vehicles
- Jump Start Vehicles
- Council Youth
- Bank Escorts
- Speaking Engagements
- Dignitary Security
- Paid Security
- Funeral Escorts
- Traffic Escorts
- Courtesy Rides
- Animal Control after Hours
- Civil Standby's
- Fingerprints
- Car Seat Program

EVENTS AND PROGRAMS

- LCHEC College for Kids
- DEA Drug Take Back
- Spring Ho
- National Night Out
- PD & FD Luncheon and Toy Drive
- 25 Various Events with Street Closures
- Half Dozen Yearly Scheduled Events

NOTABLE HAPPENINGS

- 5 Police Academy Cadets
- 3 New SROs
- 3 EMD’s
- EMD Training Program
- Best Friends Grant
- Policies and Procedures
- Eclipse Preparations

CHALLENGES AND OPPORTUNITIES

- Growth - Population & Staff
- Recruitment & Retention
- Facilities - Police & Shelter
- Equipment
- Eclipse

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

LEDC The Lampasas Economic Development Corporation (“LEDC”) held its November meeting on the 15th, and spent a good portion of the agenda discussing the process for development of a strategic action plan. The broad categories in the Location Assessment Form, that Council may also wish to provide input on, include the City’s perceived position in Real Estate, Utilities, Transportation, Workforce and Education, Business Environment, and Quality of Life. Discussion on the topic included possible synergy with Central Texas College; additional networking opportunities; review of fiber deployment; and a possible Community Stakeholder meeting. The Board also approved proceeding with monument and real estate signage, and received some explanation on the recent flattening of sales tax.

TA Grant Council may remember the City’s submission for grant funding for a TxDOT, Transportation Accessibility (“TA”) program. The application included enhancements for pedestrian and bicycle traffic, generally from Western, downtown, to west North Avenue. Unfortunately, Ryan received word this week that the application was not selected for funding. Staff continues to review opportunities and routes that could match funding opportunities.

December 2-4 The first few days of December will be busy in Lampasas with the Carol of Lights December 2nd, the annual Temple to Lampasas motorcycle toy run December 3rd, and the Community Lunch on December 4th. The Carol of Lights, Holidazzle Lighted Christmas Parade, sponsored by Ajinomoto Foods, will begin at 6:30 p.m. with the line-up starting at 5:30 p.m. As in year’s past, the City will be well represented. Annually, a group of 800 to 1000 motorcyclists ride from Temple to Lampasas with this year’s terminus at Putters and Gutters. Some local resources are utilized for traffic control, but otherwise, the event is without incident. Finally, please mark your calendars for lunch on December 4th at the Fire Station. The longstanding event is used to provide community fellowship and to collect toys and donations for the Volunteer Fire Department distribution.

Gateway Sign Staff continues to work with volunteers from Vision Lampasas, and other local donors for the installation of an additional welcome sign on south US 183. The location will be near, and on, the property owned by Ronnie and Sue Ellen Bumpus. The City, in previous discussions with Council, will provide the foundation for the sign and relocation of a portion of the fence. The City understands that the sign will be placed as soon as the City's contribution is done.

Staff Staff would like to recognize the following employees who began their City of Lampasas careers in November: Scott Haverly, 7 years; Charlie Boswell, 20 years; Jacob Hummer, 10 years; Derrick Eicher, 8 years; Mary Mendez, 16 years; Joe Schwartz, 16 years; Mary Garcia, 6 years; Amanda Null, 1 year; Micah Harry, 9 years; Joshua Palacio, 8 years; and Duane Griffith, 14 years. Staff has also started the advertisement and hiring process for Van Berry's replacement, and the Deputy Fire Chief position.

5.2	MAYOR'S COMMENTS
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The Mayor had no comments at this evening's meeting.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding cancelling the December 25, 2023 City Council Meeting.
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Council member Kuehne moved to approve cancelling the December 25, 2023 City Council Meeting, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

7.2	Discuss and consider action on a proposal from Jones-Heroy & Associates, Inc. to study supplemental and alternative water sources in the lump sum of \$55,000.00.
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Mr. Jones provided background and project references relating to specialty firms. He advised the increase in estimated cost from \$50,000 to \$55,000 is based on the firm's expertise and experience in the field.

Council member Hernandez moved to approve the proposal from Jones-Heroy & Associates, Inc. to study supplemental and alternative water sources in the lump sum of \$55,000.00, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding a request to close Briggs Street from East Fourth Street to Mills Street on December 16, 2023 from 7:00 am to 11:00 am for the Community Toy Drive to help mitigate traffic congestion
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Council member Kuehne moved to approve the request to close Briggs Street from East Fourth Street to Mills Street on December 16, 2023 from 7:00 am to 11:00 am for the Community Toy Drive to help mitigate traffic congestion, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding the appointment of Mariah Clary to the Parks and Recreation Advisory Board.
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Council member Keele moved to approve the appointment of Mariah Clary to the Parks and Recreation Advisory Board, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

Adjourn into Executive Session Mayor Pro-Tem Morris moved to adjourn into executive session at 6:25 p.m., the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.2	Adjourn executive session and reconvene Regular Session

Mayor & Council reconvened regular session at 6:57p.m.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken from items discussed during Executive Session

Adjourn- Council member Pratus moved to adjourn the meeting at 6:58 p.m., the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2023.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary