

**MINUTES OF SPECIAL MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, October 16, 2023
5:30 p.m. Special Session**

The City Council of the City of Lampasas met in Special Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Zac Morris
Eric Hernandez
Davis Keele
Charlie Pratus
Cathy Kuehne
Chuck Williamson

City Staff Present:

Finley deGraffenried, City Manager
Ryan Ward, ACM
Jody Cummings, Police Chief
Frank Ellett, Building Official
Jo-Christy Brown, City Attorney
Becky Sims, City Secretary arrived at 5:50pm

Council Members Absent:

N/A

**SPECIAL SESSION
5:30 p.m.**

1. Call to order Special Session

Mayor Pearce called to order the Special Session at 5:30 p.m.

2. Training Presentation by Jo-Christy Brown, City Attorney that may include Parliamentary Procedures, Governance Policy, Decorum, City Charter and other training tools and resources for the governing body.

Mrs. Brown took this opportunity to review Parliamentary Procedures as defined in Roberts Rules of Order, City Governance Policy as approved and adopted by City Council, City of Lampasas Home Rule Charter as adopted by the voters in 1986 and amended by the voters in 2016, which outlines Council responsibilities.

Mrs. Brown highlighted the following areas:

- *Basic Principles of Parliamentary Procedures*
- *Informal vs Formal Meetings*
- *Attendance of Council Members*
- *Meeting Preparation*
- *Mayor Role*
- *Agenda Management*
- *Meeting Management*
- *Council Decorum*
- *Main Motions, Secondary Motions, Subsidiary Motions & Privileged Motions*
- *Debate Protocol*
- *Public Comments*

3. Adjourn Special Session into Executive Session

Mayor Pro Tem Morris moved to adjourn into Executive Session at 7:39 p.m., the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Mayor Pearce advised the governing body will meet in closed session to discuss item 8.2 only.

- Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	
8.1	Section 551.071 (1) (A) and 551.071(2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; and other legal matters related to items posted on the Council’s agenda, if any.
8.2	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities
8.3	Adjourn executive session and reconvene Special Session

Council adjourned Executive Session and reconvened Special Session at 7:45 p.m.

SPECIAL SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken on items discussed during Executive Session.

Adjourn- The meeting concluded at 7:46 p.m.

PASSED AND APPROVED this _____ day of _____, 2023.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary