

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, October 23, 2023  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

***(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)***

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, October 23, 2023 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION  
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion and presentation of the Lampasas County Chamber of Commerce Third and Fourth Quarter Reports. *(pgs. 5-38)*
3. Discussion and recap from the Development Meeting. *(pgs. 39-42)*
4. Discussion and recap from training session with Jo-Christy Brown, City Attorney. *(pgs. 43-46)*
5. Discussion regarding Request for Qualifications for Calvert Municipal Building for Landscape Design, Irrigation and Landscape Installation. *(pgs. 47-52)*
6. Discussion and updates related to Water Supply Emergency Agreements, possible request for Wholesale Water Contract Amendments and possible conveyance of Water Infrastructure/Ground Storage Tank. *(pgs. 53-68)*
7. Discussion regarding any item on the regular agenda
8. Adjourn Workshop Session

**REGULAR SESSION  
6:00 p.m.**

**ANNOUNCEMENTS**

- Call to Order
- Invocation and Pledge of Allegiance
- Presentations and Proclamations

- Service Recognition
  - William McYoung- 5 years
  - Dustin Roscoe- 5 years
  - Tyler Gillis- 10 years
  - JP Harris- 25 years
  
- Municipal Courts Week November 6-10, 2023 (pgs. 69-70)
  
- Community Champion Recognition

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments to consider a request to rezone .038 acres of land out of the Hillcrest Addition, Lot 1, Block 5 Lampasas, Texas Lampasas County from Two-Family Residential District (Duplex) “SF-2” to Commercial “C”.	71-74

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on October 9, 2023.	75-82
2.2	Discussion and possible action concerning the approval of minutes of the Special Meeting held on October 16, 2023.	83-84

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the second reading of an Ordinance to repeal Ordinance 1696 of the City of Lampasas Code of Ordinances, Chapter 50, Article II “Curfew for Minors”, repealing any inconsistent provisions; and providing an effective date per H.B 1819, Sec. 370.007. Juvenile Curfews Prohibited.	85-86

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> <li>1. Building Official Monthly Report</li> <li>2. Economic Development Monthly Report</li> <li>3. Fire Department Monthly Report</li> <li>4. Parks and Recreation Monthly Report</li> <li>5. Information Systems Monthly Report</li> <li>6. Library Monthly Report</li> <li>7. Golf Course Monthly Report</li> <li>8. Municipal Court Monthly Report</li> <li>9. City Secretary Monthly Report</li> <li>10. Utility Billing and Collections Monthly Report</li> <li>11. Public Works Monthly Report for Electric, Streets, Water/Wastewater</li> </ol>	87-110

	12. Police Department Monthly Report	
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5.0	ROUTINE MATTERS	
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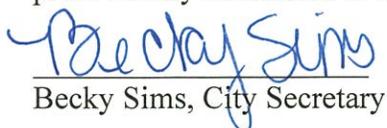
5.1	City Manager's Operational Report <ul style="list-style-type: none"> <li>• LEDC</li> <li>• EMD Training</li> <li>• Fire Prevention</li> <li>• Brush Chipping</li> <li>• LCRA Grants</li> <li>• Eclipse</li> <li>• AFNA</li> <li>• TxDOT</li> <li>• Staff</li> </ul>	111-120
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the award of contract for utility line tree trimming to LCRA and McCoy Tree Surgery in an amount not to exceed \$186,000.00	121-124
7.2	Discuss and consider the selection of winner of website photo contest.	125-126
7.3	Discussion and acceptance of the third and fourth quarter Lampasas County Chamber of Commerce and Visitor Center Reports.	127-128
7.4	Discussion and possible action regarding Request for Qualifications for Calvert Municipal Building for Landscape Design, Irrigation and Landscape Installation.	129-130
7.5	Discussion and possible action related to the approval of the Resolution to direct Staff to negotiate and finalize terms of the Water Supply Emergency Agreement.	131-132
7.6	Discussion and possible action to consider approval, denial or approval with modifications to consider a request to rezone .038 acres of land out of the Hillcrest Addition, Lot 1, Block 5 Lampasas, Texas Lampasas County from Two-Family Residential District (Duplex) "SF-2" to Commercial "C".	133-134
7.7	Discussion and possible action to reappoint Roland Schaub, Ryan Shahan, Steve Hudson and Sid Ball to the Lampasas Economic Development Corporation.	135-136
7.8	Discussion and acknowledgment the utilization of seized and awarded funds to purchase Police Department Equipment	137-138

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 20 day of October 2023 at 12:30pm

  
Becky Sims, City Secretary

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**City Manager**ITEM NO. WORKSHOP-

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and presentation of the Lampasas County Chamber of Commerce and Visitor Center Bi Annual Report (Third and Fourth Quarter).

**Requested By:** Melissa Unger, Chamber Executive Director

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** October 18, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

**Attachments:** Q3 & Q4 Report

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**Summary Statement:**

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$24, 904.35 for their Bi-Annual Report, which contains both 3<sup>rd</sup> and 4<sup>th</sup> Quarter. Melissa Unger will be in attendance to present the bi-annual report and answer any questions.

**Recommendation:**

Discussion and presentation only

Lampasas County Chamber of Commerce & Visitor Center  
 Hotel Motel Budget & Bi-Annual Report- Budget submitted each July  
 April 1, 2023- September 30, 2023

		Submitted & Approved- July 2022		Oct.-Mar. 2022/23 (Submit May 2nd)		Apr. - Sept. 2023 (Submit Oct. 18th)	
		2022-2023 Proj. Budget		2022-2023 Fund Request		3rd & 4th Quarter	
Expense	Description			Balance	Balance	Balance	Balance
Administrative Fee 40%	Portion of budget to be used for staff annual salaries. Including SS, MC, & UI taxes	\$	95,000.00 \$	\$	22,146.98 \$	\$	17,786.48 \$ (1,933.46)
Visitor Center Seasonal Staff 100%	March through Sept. on Saturday's, 10am-4pm.	\$	1,800.00 \$	\$	333.00 \$	\$	410.00 \$ 1,057.00
Lampasas Promotions 100%	Tourism Ads Placed In Publications Outside The immediate zip codes (76550,76539,76853). Visitor & Travel Guides	\$	3,750.00 \$	\$	1,348.83 \$	\$	1,750.00 \$ 651.17
Visitor Center Brochures 100%	Distribution of Brochures/Promo Items: including an inviting description with photos, annual events and etc....distributed to visitors, travel centers, chambers, CVB's and DMO's. Attached Texas Travel & Tourism Statistics	\$	Budgeted amt. for both LP & VCB -	\$			
Copier / Copies 40%	Used for producing printed materials to promote the Lampasas Community.	\$	4,505.00 \$	\$	856.53 \$	\$	826.21 \$ 119.26
Postage 40%	PO Box. Postage to mail relocation packets, travel information and other material requests.	\$	1,484.00 \$	\$	153.74 \$	\$	64.80 \$ 375.06
General Supplies 40%	Bags, paper, envelopes, etc. to be used for the distribution of tourism and information. Supplies used to maintain visitor center.	\$	1,060.00 \$	\$	\$202.30 \$	\$	79.54 \$ 142.16
Website 40%	Visitor Center and Chamber of Commerce website and mobile app. hosted by ChamberMaster/GrowthZone.- See Attached Reports	\$	4,250.00 \$	\$	1,757.82 \$	\$	- \$ (57.82)
Phones & Internet 40%	Phone, Software & Internet Monthly charges which are tourism and visitor center related.	\$	3,763.00 \$	\$	310.08 \$	\$	387.84 \$ 807.28
Utilities 40%	Electric, water, and trash to operate the VC.	\$	3,233.00 \$	\$	618.19 \$	\$	655.83 \$ 19.18
Building 40%	Building Maintenance & Insurance Premiums	\$	5,830.00 \$	\$	108.40 \$	\$	2,943.65 \$ (720.05)
Annual Visitor Center Dues 100%	Texas Assoc. Dues (TTIAT/CCE/THLA/TACVB)	\$	400.00 \$	\$	- \$	\$	- \$ -
Hill Country Trail Region 100%	Membership Dues in the Hill Country Trail Region and travel to meetings.	\$	400.00 \$	\$	- \$	\$	- \$ -
Tourism Conferences Apply for funding	Registration for Texas Travel Tourism Seminars and the TACVB Tourism, Marketing Seminar and Visitor Bureau training.	\$	Submit Application for Attendance	\$		\$	
<b>TOTAL FUNDING REQUEST:</b>		\$	125,475.00 \$	\$	27,835.87 \$	\$	24,904.35 \$ 1,259.78

# QUARTERLY STATUS REPORT

Lampasas County Chamber of Commerce & Visitor Center  
 205 South Hwy 281  
 PO Box 627  
 Lampasas, Texas 76550

## CHAMBER OF COMMERCE & VISITOR CENTER OVERVIEW (APRIL 1, 2023– SEPTEMBER 30, 2023)

<b>WEBSITE VIEWS</b>	
<b>PER MODULE</b>	BUSINESS DIRECTORY: <b>39594</b> EVENTS: <b>97743</b> COUPONS: <b>494</b> JOBS: <b>1804</b> INFO. REQUESTS: <b>1706</b> NEWS: <b>598</b> WEATHER: <b>329</b> MEMBER SIGNUP: <b>815</b> MARKETPLACE: <b>0</b> SPONSORS: <b>0</b>
<b>SOCIAL MEDIA</b>	FACEBOOK: <b>4.5k</b> LINKEDIN: <b>438</b>
<b>MEMBERSHIP REFERRALS/RELOCATION</b>	CURRENT: <b>308</b> /GROWTH RATE: <b>9.93 % (Gained 30)</b> DECLINE: <b>7.95% (Lost 24)</b> MEMBER REFERRALS: <b>289</b> RELOCATION PACKETS/BROCHURE REQUESTS: <b>204</b>
<b>VISITOR CENTER BUDGET</b>	SEE ATTACHED STATEMENTS
<b>VISITOR CENTER TRAFFIC</b>	INSTATE: <b>3141</b> OUT OF STATE: <b>34</b>
<b>OCCUPANCY RATES</b>	HOTELS: <b>Do not supply</b> BED & BREAKFASTS: <b>Not recorded</b> RV PARKS/CAMPGROUNDS: <b>Not recorded</b>

## EVENTS OVERVIEW

<b>CHAMBER EVENTS</b>	<i>Please see the attached</i> event calendars from April 1, 2023-Sept. 30, 2023. Chamber events hosted, attended, or those taking place at the chamber are highlighted in yellow. Other events listed are supported through website, weekly newsletter, posted on social media, and displayed in the visitor center. Additional marketing may have been done to promote what is going on in the Lampasas community monthly through presenting upcoming events at meetings.
<b>COLLABORATIVE EVENTS</b>	Working with the City and other groups giving Eclipse Presentations and roundtables (Some exposure and marketing done for and given to events beyond just Chamber members for tourism exposure.)

## WHAT'S NEXT?

Information is posted to the online tourism website/event calendar as it becomes available. It is also listed in the weekly newsletter and on social media channels.

See Oct., Nov. & Dec. event calendars attached

Eclipse Events coming up in April 2024

Supporting Various Events: Crawfish Boils, Races, Fundraisers  
 Ribbon Cuttings & Open House events booking for Oct.-Mar.

Wine Events, Festivals, Concerts, Promotions & (Member events)  
 Information to be reported on next 6-month report.

## Website Statistics: Views by Module (SEO modules only)

Views By Module (SEO modules only)									
Directory	Events	Coupons	Jobs	InfoReq	News	Weather	Member Signup	Marketplace	Sponsor Ads
39594	97743	494	1804	1706	598	329	815	0	0

Growth/Decline Rate (4/1/2023 - 9/30/2023)

Current Membership: 308 active/courtesy members  
 Membership Growth: 9.93% (30 members)  
 Membership Decline: 7.95% (24 members)  
 Cumulative Growth Rate: 1.99% (6 members)

**Membership Growth Report**  
 4/1/2023 - 9/30/2023

<u>Member Name</u>	<u>Primary Contact</u>	<u>Join Date</u>	<u>Drop Date</u>	<u>Sales Rep</u>
<u>All In One Equipment Service LLC</u>	Robert Brooks	9/13/2023		
<u>DM Brooks Solutions, LLC</u>	Diane Brooks	9/13/2023		
<u>4D Services</u>	Chad Williams	8/28/2023		
<u>Debbie Garrett</u>	Debbie Garrett	8/21/2023		
<u>Cheyenne Minick, Attorney At Law</u>	Lou Minick	8/16/2023		
<u>Luxe Lash by Kenya</u>	Kenya Martin	8/8/2023		
<u>Gillen House / Shell &amp; Shell</u>	Kaili Rose	8/8/2023		
<u>Turquoise in Texas Boutique</u>	Jennifer Collins	7/24/2023		
<u>TriCounty Toy Run of Central Texas</u>	Bruce Raymond	7/24/2023		
<u>Lynch Creek Home</u>		7/24/2023		
<u>Leigh Ann Boone - CMG Home Loans</u>	Leigh Ann Boone	7/19/2023		
<u>NMLS 1687733</u>				
<u>Log Cabin Cafe</u>	Ken Shirley	7/18/2023		
<u>EXPRESS Employment Professional</u>	Trevor Coots	7/11/2023		
<u>Oak and Ash Cigar Co.</u>	Dan Dowdy	7/10/2023		
<u>BHR Timber</u>	Herb Pearce	6/30/2023		
<u>512 Vape - 512 Hemp</u>	Garett Kates	6/21/2023		
<u>Blue Rose Spa &amp; Salon</u>	Sandra Irvin	6/21/2023		
<u>Western Avenue Dawgs</u>	Douglas Ingraffia	6/16/2023		
<u>Onsite Disposal LLC Bertram</u>	Lance Besancon	6/15/2023		
<u>Axiom Digital Promotions</u>	Cassidy Maceyra	6/15/2023		
<u>Matthew Grupp - Circle G Ranch Group</u>	Matthew Grupp	6/14/2023		
<u>Lampasas Steel and Supply</u>	Charlie Pratus	6/9/2023		
<u>Jere Gnader-Grit Realty</u>	Jere Gnader	6/8/2023		
<u>Ted Deyo</u>	Ted Deyo	6/2/2023		
<u>Fort Hood Association of REALTORS</u>	Michael DeHart	5/25/2023		
<u>Integrity Nail Bar</u>	Marc Coley	5/16/2023		
<u>LTX Welding, Inc.</u>	Tera Hall	5/9/2023		
<u>Bar 17 Arena</u>	Mike Linder	5/8/2023		
<u>Rustico Homes, LLC</u>	Ren Henry	4/6/2023		
<u>Brian Vaughan</u>	Brian Vaughan	4/6/2023		
<u>Blue Sky Health &amp; Horses</u>	Dr. J S Leonard	10/5/2022	4/13/2023	
<u>Dallas Ferguson Real Estate Group - Keller Williams</u>	Dallas Ferguson	9/28/2022	4/13/2023	
<u>Diamonds and Diesels</u>	Amanda Carswell	9/8/2022	4/13/2023	<i>moved</i>
<u>Garden of Hope of Central Texas</u>	Tina Caprio	7/18/2022	4/13/2023	
<u>Robert Lee</u>	Robert Lee	7/11/2022	8/11/2023	
<u>Basic Automotive</u>	Rich Drettwan	6/2/2022	5/31/2023	
<u>Technique Flooring &amp; Restoration</u>	Jacob Flores	3/23/2022	4/13/2023	
<u>Tallent Mobile Diesel &amp; Auto Repair</u>	Nolan Tallent	3/17/2022	4/13/2023	
<u>First Command Financial Services</u>				
<u>Tanner Dane</u>	Tanner Dane	3/16/2022	4/13/2023	
<u>Outerspace Self Storage</u>	Margaret Riley	3/16/2022	4/13/2023	
<u>Rob The Realtor, LLC</u>	Robert Kahn	1/3/2022	4/13/2023	
<u>Stephen Miller Insurance</u>	Stephen Miller	12/8/2021	4/13/2023	Ross Oliver
<u>Photos After Five</u>	Meghan James	11/18/2021	4/13/2023	
<u>Peaceful Pastures Photography</u>	Amanda Nelson	9/3/2021	4/13/2023	
<u>Rotary Club of Copperas Cove</u>	Eric Armstrong	6/30/2021	4/13/2023	
<u>Cleaton's 4E Farms</u>	Damon Cleaton	6/10/2021	4/13/2023	
<u>Lonestar Social Services</u>	James Mercer	2/4/2021	4/13/2023	<i>Closed</i>
<u>Heritage Funeral Home</u>	Dr. James Mercer	6/3/2020	4/13/2023	
<u>The Rolling Pin Bakery LLC</u>	Amar Sureta	5/6/2020	4/25/2023	<i>Closed</i>
<u>Heart of Forgiveness, Inc.</u>	Jolene McCord	2/11/2020	4/13/2023	
<u>Lampasas Trucking and Redi-Mix</u>	Audra Taylor	9/15/2017	4/25/2023	
<u>Builder Homesite, Inc.</u>	null	5/9/2016	4/25/2023	
<u>A1-Dental</u>	Susannah Bommer	3/16/2016	4/25/2023	

# TxDOT TRAVEL LITERATURE PROGRAM

Lampasas County Chamber of Commerce

\_\_\_\_\_  
(name of center/city)

## TRAVEL INFORMATION CENTER

### VISITATION TOTALS

YEAR 2023	VISITOR TOTALS PER MONTH	IN-STATE AND OUT- OF-STATE MONTHLY VISITOR TOTALS	QUARTERLY TOTALS
JANUARY		# In-State _____ # Out-of-State _____	TOTALS: Jan/Feb/Mar
FEBRUARY		# In-State _____ # Out-of-State _____	# Visitors _____ # In-State _____
MARCH		# In-State _____ # Out-of-State _____	# Out-of-State _____
APRIL	595	# In-State <u>683</u> # Out-of-State <u>12</u>	TOTALS: Apr/May/Jun
MAY	622	# In-State <u>619</u> # Out-of-State <u>3</u>	# Visitors <u>1,791</u> # In-State <u>1,770</u>
JUNE	574	# In-State <u>568</u> # Out-of-State <u>6</u>	# Out-of-State <u>21</u>
JULY	452	# In-State <u>447</u> # Out-of-State <u>5</u>	TOTALS: Jul/Aug/Sep
AUGUST	468	# In-State <u>465</u> # Out-of-State <u>3</u>	# Visitors <u>1,384</u> # In-State <u>1,371</u>
SEPTEMBER	464	# In-State <u>459</u> # Out-of-State <u>5</u>	# Out-of-State <u>13</u>
OCTOBER		# In-State _____ # Out-of-State _____	TOTALS: Oct/Nov/Dec
NOVEMBER		# In-State _____ # Out-of-State _____	# Visitors _____ # In-State _____
DECEMBER		# In-State _____ # Out-of-State _____	# Out-of-State _____

Texas Department of Transportation D16-062194

**MAIL TO: TRAVEL LITERATURE/FULFILLMENT BRANCH  
TxDOT, TRAVEL INFORMATION DIVISION  
PO BOX 149249  
AUSTIN, TEXAS 78714-9248**

**OR FAX TO: (512) 486-5944  
ATTN: LaKena Cooks (512) 486-5927**

# Events Calendar

Keyword

Category...

October

Q Search

Results Found: 35



Community Events Chamber Conference Room Chamber Events

April 2023

*Chamber Hosted Events*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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						<p>1</p> <p>Lamparas County Friends of The Night Sky Sponsor-Telescope Clinic Saturday, April 1, 2023</p> <p>Fiesta Winery Host-Yoga then Mimosas &amp; Hat Party Saturday, April 1, 2023</p> <p>Blessed &amp; Pressed Designz and The Wild Bunch Homestead Host-Makers Market Saturday, April 1, 2023</p>
2	3		4	5	6	7
	Lamparas Area Go Texan Meeting-Monday, April 3, 2023		Hill Country Business Connections Lamparas County Friends of the Night Sky Meeting Town Hall Meeting-Solar Eclipse Wednesday, April 5, 2023	Riata Roundup Rodeo & LTX BBQ Fest Meeting-Thursday, April 6, 2023	Lily Springs Rehabilitation & Healthcare Center Host-Easter Egg Hunt Friday, April 7, 2023	<p>8</p> <p>Open Gate Cowboy Church Host-4th Annual Community Easter Egg Festival Saturday, April 8, 2023</p> <p>Fiesta Winery Host-5K Run/Walk Saturday, April 8, 2022</p> <p>Putters &amp; Gutters Lamparas Host-Easter Egg Hunt Saturday, April 8, 2023</p>
9	10	11	12	13	14	15
		Hill Country Business Connections	Lamparas County Chamber Music Festival-Thursday, April 13, 2023	Riata Roundup Rodeo & LTX BBQ Fest Meeting-Thursday, April 13, 2023	That 1 Painter Marble Falls Host-Ribbon Cutting Friday, April 14, 2023	<p>15</p> <p>LAFTA Host-Art In The Park Saturday, April 15, 2023</p> <p>Portraits by Candace Host-April Showers Minis Saturday, April 15, 2023</p> <p>Lamparas Skate Park-Ribbon Cutting Saturday, April 15, 2023</p> <p>Lawsons Implement Host-83rd John Deere Day &amp; Billy Lawson's Retirement Party Saturday, April 15, 2023</p> <p>Benny Boyd Fundraiser Benefiting Lamparas Mission Saturday, April 15, 2023</p> <p>Harth Foundation's Spring Feed Raiser</p>
16	17	18	19	20	21	22
	Lamparas County Chamber of Commerce-Board of Director's Meeting 2023 Lamparas City Council & Mayoral Candidate Forum	Hill Country Business Connections	Riata Roundup Rodeo & LTX BBQ Fest Meeting-Thursday, April 20, 2023	Lamparas County Museum Host-Kickoff the 150th Birthday of the City of Lamparas Friday, April 21, 2023	Texas A&M AgriLife Extension Host-Alzheimer's Caregiver Support Group 2023	<p>22</p> <p>First Texas Banks Host-Community Shred Day Saturday, April 22, 2023</p> <p>Texas Legato Winery Host-Crawfish Boil Saturday, April 22, 2023</p>

# Events Calendar

Keyword

Category...

October

Q Search

Results Found: 35



Community Events Chamber Conference Room Chamber Events

May 2023

*Chamber Hosted Events*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
	Lampasas Beer Market- It's Been A Heck Of A Year May 1-May 5, 2023	Lampasas Beer Market- It's Been A Heck Of A Year May 1-May 5, 2023	Lampasas Beer Market- It's Been A Heck Of A Year May 1-May 5, 2023 Hill Country Business Connections Lampasas County Friends of the Night Sky Meeting	Lampasas Beer Market- It's Been A Heck Of A Year May 1-May 5, 2023 Texas A&M AgriLife Extension Service Lampasas County Host-QPR Training Thursday, May 4, 2023	Lampasas Beer Market- It's Been A Heck Of A Year May 1-May 5, 2023 Business Roundtable for 2024 Eclipse Friday, May 5, 2023 Lampasas County Abstract Host Ribbon Cutting & Mix and Mingle Friday, May 5th, 2023	Lampasas County Museum Host-Teddy Bear Tea Party Saturday, May 6, 2023 Blessed & Pressed Designz and The Wild Bunch Homestead Host-Makers Market Saturday, May 6, 2023 Texas Legato Winery Host Kentucky Derby Party-Saturday, May 6, 2023 Fiesta Winery Host-Dueling Planos Saturday, May 6, 2023
7	8	9	10	11	12	13
	WHATABURGER Celebrates Teacher Appreciation Week - May 8-May 12, 2023	WHATABURGER Celebrates Teacher Appreciation Week - May 8-May 12, 2023	WHATABURGER Celebrates Teacher Appreciation Week - May 8-May 12, 2023 Hill Country Business Connections Lampasas County Chamber of Commerce Foundation Board Meeting-Wednesday May 10, 2023	WHATABURGER Celebrates Teacher Appreciation Week - May 8-May 12, 2023 Lampasas Community Gardens Host-Happy Hour At The Gardens Thursday, May 11, 2023 Vision Lampasas Hosts-Volunteer Appreciation and Recruitment Thursday, May 11, 2023 Providence Christian Academy Presents-The Lion, the Witch, and the Wardrobe May 11 & 12, 2023	WHATABURGER Celebrates Teacher Appreciation Week - May 8-May 12, 2023 Providence Christian Academy Presents-The Lion, the Witch, and the Wardrobe May 11 & 12, 2023 Vista Real Estate Host-1st Annual Lampasas Golf Tournament Friday, May 12, 2023	Colorado Bend State Park Host-"A Day in the Life of a Cedar Chopper" Cedar Chopper Loop Trailhead Saturday, May 13, 2023 Texas Legato Host-Mother's Day Brunch Saturday, May 13, 2023
14	15	16	17	18	19	20
	Lampasas County Chamber of Commerce-Board of Director's Meeting	Hill Country Business Connections	The Wild Bunch Homestead Host-First Responders Appreciation Night Thursday, May 18, 2023	Texas A&M AgriLife Extension Host-Alzheimer's Caregiver Support Group 2023	Texas 4000 Atlas Ride-Saturday, May 20, 2023 Wings Of Eagles Outreach Host-SKATEPART Grand Opening Saturday, May 20, 2023	
21	22	23	24	25	26	27
	Whataburger Training-Tuesday, May 23, 2023	Mobile Vet Center Rural Tour-Lampasas Wednesday, May 24, 2023 Hill Country Business Connections LOTUS Beauty Spa & Salon Host-Ribbon Cutting Wednesday, May 24, 2023	Interagency Health Group-On the 4th Thursday every month		Open Gate Cowboy Church Host-Youth Horseless Ranch Rodeo Saturday, May 27, 2023 LJD Sales & Rentals Host-Grand Opening/Ribbon Cutting Saturday, May 27, 2023	
28	29	30	31			
The Beer Market Host-Crawfish Boil Sunday, May 28, 2023	Lampasas VFW Post 8539 Host-Memorial Day BBQ Monday, May 29, 2023	Hill Country Business Connection-May 31, 2023 Canceled				

# Events Calendar

Keyword

Category...

October

Q Search

Results Found: 31



Community Events Chamber Conference Room Chamber Events

June 2023

*Hosted Chamber Events*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
				Lampapas County Chamber Music Festival-Thursdays, June 1-4, 2023	Lampapas County Chamber Music Festival-Thursdays, June 1-4, 2023	Lampapas County Chamber Music Festival-Thursdays, June 1-4, 2023
					Security Finance Lampapas Host-Customer Appreciation Day Friday, June 2, 2023	Blessed & Pressed Designz & The Wild Bunch Homestead Host-Makers Market Saturday, June 3, 2023
					Courtyard Square Association Host-Little Night Music-Every Friday Night In June 2023	
	4	5	6	7	8	9
Lampapas County Chamber Music Festival-Thursdays, June 1-4, 2023			Central Texas College Host-College for Kids June 6-9, 2023	Central Texas College Host-College for Kids June 6-9, 2023	Central Texas College Host-College for Kids June 6-9, 2023	Liberty For All Dog Wash-Saturday, June 10, 2023
Fiesta Winery Host-Patio Puzzle Challenge Sunday, June 4, 2023		Lampapas County Higher Education Center Host-College for Kids Junior Crime Scene Investigator/Jr. Police Academy	Lampapas County Higher Education Center Host-College for Kids Junior Crime Scene Investigator/Jr. Police Academy	Lampapas County Friends of the Night Sky Meeting	Central Texas College Host-College for Kids June 6-9, 2023	Fiesta Winery Host-June Release Party Saturday, June 10, 2023
					Courtyard Square Association Host-Little Night Music-Every Friday Night In June 2023	
11	12	13	14	15	16	17
			Hill Country Business Connections		Texas A&M AgriLife Extension Host-Alzheimer's Caregive Support Group 2023	Stoneledge Winer Host-Richard Harrison Saturda, June 17, 2023
			The Annual Lampapas Hiring Event-Wednesday, June 14, 2023		Courtyard Square Association Host-Little Night Music-Every Friday Night In June 2023	Texas Legato Winery Host-Father's Day Port & Cigars Saturday, June 17, 2023
18	19	20	21	22	23	24
	Lampapas County Chamber of Commerce-Board of Director's Meeting			Lampapas County Higher Education Center Host-College for Kids Out of This World Fun! Thursday, June 22, 2023	Courtyard Square Association Host-Little Night Music-Every Friday Night In June 2023	Sulphur Creek Car Cruise 37th Annual- June 24, 2023
25	26	27	28	29	30	
	Integrity Nail Bar of Killeen-Ribbon Cutting Monday, June 26, 2023		Hill Country Business Connections	Lampapas County Higher Education Center Host-College for Kids Junior Firefighters Academy Thursday, June 29, 2023	Cookout at Ace Hardware Lampapas-Sponsored by Ranchman Properties Team Friday, June 30, 2023	
	SOLAR ECLIPSE 2024-Roundtable For Lampapas Businesses Monday, June 26, 2023			Interagency Health Group	Courtyard Square Association Host-Little Night Music-Every Friday Night In June 2023	

# Events Calendar

Keyword

Category...

October

Q Search

Results Found: 22



Community Events Chamber Conference Room Chamber Events

July 2023

*Chamber Hosted Events*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						<p>1</p> <p>Kiwanis Club of Lampasas- Peach Sale Pickup Saturday, July 1, 2023</p> <p>Blessed &amp; Pressed Designz &amp; The Wild Bunch Homestead Host-Makers Market Saturday, July 1, 2023</p> <p>Fiesta Winery Host-Yoga &amp; Mimosas Saturday, July 1, 2023</p>
	2	3	4	5	6	7
<p>Spring Ho-Mural Reveal Celebration-Sunday, July 2, 2023</p>	Spring Ho Festival 2023	Spring Ho Festival 2023	<p>Spring Ho Festival 2023</p> <p>Lampasas County Friends of the Night Sky Meeting</p> <p>Putters &amp; Gutters Host-Spring Ho Permanent Jewelry &amp; Hat Decorating Party Wednesday, July 5, 2023</p>	Spring Ho Festival 2023	<p>Spring Ho Festival 2023</p> <p>Toughest 10K Packet Pick-up &amp; Carb Load Dinner-Friday, July 7, 2023</p>	<p>Spring Ho Festival 2023</p> <p>Toughest 10K in Texas 5K &amp; 1-Mile Fun Run 2023</p> <p>Grit Realty Host-Ranches at Blackbuck Ridge Open House/Land Event Saturday, July 8, 2023</p>
	9	10	11	12	13	14
<p>Spring Ho Festival 2023</p> <p>Lampasas Heritage Foundation Presents-Rockin' Rides and Smokin' Swing Car Show Sunday, July 9, 2023</p>			<p>Hill Country Business Connections</p>		<p>Pizza Hut Lampasas Host-Senior Bingo Thursday, July 13, 2023</p>	
	16	17	18	19	20	21
		<p>Lampasas County Chamber of Commerce-Board of Director's Meeting-Canceled</p>		<p>Saloon 37 Host-Doak Hensley &amp; Friends Thursday, July 20, 2023</p>	<p>Texas A&amp;M AgriLife Extension Host-Alzheimer's Caregiver Support Group 2023</p>	
	23	24	25	26	27	28
	<p>Udderly Creative Host-4th Year Anniversary Monday, July 24, 2023</p>	<p>Jeré Gnader-Grit Realty Host-Ribbon Cutting Tuesday, July 25, 2023</p>	<p>Hill Country Business Connections</p>	<p>Interagency Health Group-On the 4th Thursday every month</p>	<p>Saloon 37 Host-New Outlaws Of Texas Comedy Friday, July 28, 2023</p>	
	30	31				
	<p>City of Kempner Host-School Supply Drive July 31-August 4, 2023</p>					

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# Events Calendar

Keyword

Category...

October

Q Search

Results Found: 24



Community Events Chamber Conference Room Chamber Events

August 2023

*Chamber Hosted Events*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
		<p>City of Kempner Host-School Supply Drive July 31-August 4, 2023</p> <p>The Wild Bunch Homestead Host-Grand Opening Tuesday, August 1, 2023</p> <p>The Blue Rose Salon &amp; Spa Host-Ribbon Cutting Tuesday, August 1, 2023</p>	<p>City of Kempner Host-School Supply Drive July 31-August 4, 2023</p> <p>Lampasas ISD Host-Back To School Bash Wednesday, August 2, 2023</p> <p>Lampasas County Friends of the Night Sky Meeting-August Meeting Canceled</p>	<p>City of Kempner Host-School Supply Drive July 31-August 4, 2023</p>	<p>City of Kempner Host-School Supply Drive July 31-August 4, 2023</p>	<p>Old Brown's Store Country Market @ Blessed and Pressed Designz</p> <p>Fiesta Winery Host-YOGA then MIMOSAS Saturday, August 5, 2023</p>
6	7	8	9	10	11	12
			<p>Hill Country Business Connections</p>	<p>Pizza Hut Lampasas Host-Senior Bingo Thursday, August 10, 2023</p>		<p>Lampasas County Friends of The Night Sky &amp; Stoneledge Winery Host- Star Party Saturday, August 12, 2023</p> <p>Community Kitchen &amp; Lampasas VFW Host-Porkchop Dinner Saturday, August 12, 2023</p>
13	14	15	16	17	18	19
	<p>Western Ave Dawgs Host-Grand Opening &amp; Ribbon Cutting Tuesday, August 15, 2023</p>	<p>CASA For The Highland Lakes Area Host-Information Meeting Wednesday, August 16, 2023</p>			<p>Hill Country Radio LLC Host-1-Year Birthday Party Friday, August 18, 2023</p> <p>Texas A&amp;M AgriLife Extension Host-Alzheimer's Caregiver Support Group 2023</p>	<p>Lampasas Community Garden Host-Square Foot Gardening Fall Class Saturday, August 19, 2023</p>
20	21	22	23	24	25	26
		<p>Hill Country Business Connections</p>		<p>Wild West Casino Night 2024-Meeting</p>	<p>Whataburger Meeting-Friday, August 25, 2023</p>	<p>Central Texas College Host-Adult Education Orientation and CASA Assessment Saturday, August 26, 2023</p>
27	28	29	30	31		
	<p>Lampasas County Chamber of Commerce-Board of Director's Meeting</p>		<p>CASA For The Highland Lakes Area Host-Information Meeting Wednesday, August 30, 2023</p> <p>Bar 17 Ranch &amp; Arena Host-John's Adrenaline Circus Wednesday, August 30, 2023</p>	<p>Interagency Health Group-On the 4th Thursday every month (Rescheduled to Thursday, August 31, 2023)</p>		

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# Events Calendar

Keyword

Category...

October

Q Search

Results Found: 32



Community Events Chamber Conference Room Chamber Events

September 2023

*Chamber Hosted Events*

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Lampasas VFW Post 8539 Host-Spaghetti Dinner Friday, September 1, 2023
						2 Old Brown's Store Country Market @ Blessed and Pressed Designz Fiesta Winery Host- Yoga & Mimosas Saturday, September 2, 2023
3 Fiesta Winery Host- Patio Puzzle Challenge Sunday, September 3, 2023	4	5	6	7 Gillen House Lampasas Host-Grand Opening & Ribbon Cutting Thursday, September 7, 2023	8	9 Kiwans Club of Lampasas- Peach Sale Pickup Saturday, September 9, 2023 Luxe Lash by Kenya Host-Grand Opening EverLink Permanent Jewelry Saturday, September 9, 2023
10	11	12 Hill Country Business Connections Lampasas County Friends of the Night Sky Meeting	13	14	15 Texas A&M AgriLife Extension Host- Alzheimer's Caregive Support Group 2023	16 CMG Financial Host- Home Buyers Seminar- Canceled The Wild Bunch Homestead Host-Shawn of 20 West Saturday, Septmeber 16, 2023 Lampasas County Museum Host-Western Night on Western Street Dance Saturday, September 16, 2023
17 Lily Springs Rehabilitation & HealthCare Center Host-Grandparents Day Celebration Sunday, September 17, 2023 Fiesta Winery Host- Member Happy Hour September, 17, 2023	18 Lampasas County Chamber of Commerce- Board of Director's Meeting	19 Canceled Lampasas County Chamber of Commerce Foundation Board Meeting- Wednesday, September 20, 2023	20 LOTUS Beauty SPA and Salon Host-Grand Opening Wednesday, September 20, 2023	21 Putters & Gutters Family Fun Center Lampasas Host-The Kentucky Head Hunters with The Guadalupe Pirates Thursday, September 21, 2023 Lampasas County Farm Bureau Host-Wildfire Preparedness Workshop Thursday, September 21, 2023	22	23 Lampasas County Area Go Texas Host-Street Dance Saturday, September 23, 2023 Lampasas County Chamber of Commerce Host-12th Annual Lampasas County Wine Tour Saturday, September 23, 2023 VISION Lampasas Host-Indian Artifact Show-Saturday, September 23, 2023
24 Luxe Lash by Kenya Host Self Care Sunday, September 24, 2023	25 Canceled/Texas A&M AgriLife Extension Host- Emergency Preparedness Monday, September 25, 2023	26 Hill Country Business Connections The Steele Magnolia Host-Ribbon Cutting Wednesday, September 27, 2023	27	28 Canceled/Interagency Health Group-On the 4th Thursday every month Merk & Tilley's Host- Ladies Night Out Thursday, September 28, 2023 2023 Farm Bureau Liquid Feed Meeting	29 Lometa Lions Club Host-Oran Potts Memorial Pancake Supper Friday, September 29, 2023	30 Lampasas Community Garden Presents-Fall Y'all Festival Fundraiser Event Saturday, September 30, 2023

Date	Ref No.	Transaction	Details				Debit	Credit
<b>Balance Forward:</b>								
4/30/2023	48843	Invoice		April 2023		\$2,200.00	\$0.00	
		4/18/2023 LDR	3 x 9			\$150.00		
		Display Ad: Riata Roundup/LTX BBQ Fest						
		4/21/2023 LDR	3 x 9			\$150.00		
		Display Ad: Riata Roundup/LTX BBQ Fest						
		4/25/2023 LDR	3 x 9			\$150.00		
		Display Ad: Riata Roundup/LTX BBQ Fest						
		4/28/2023 LDR	1 x 1			\$1,750.00		
		Display Ad: Visitors Guide: Guide to Lampasas Ad + Directory						
<b>AGING</b>								
Current	1 - 30	31 - 60	61 - 90	91+				
\$2,200.00	\$0.00	\$0.00	\$0.00	\$0.00				
<b>Balance Forward:</b>						\$0.00		
<b>Debits:</b>						\$2,200.00		
<b>Credits:</b>						\$0.00		
<b>Amount Due:</b>						\$2,200.00		

LAMPASAS CHAMBER OF CO  
 Advertiser No: 242  
 No. of TearSheets: 1

*pd. ck# 13407*

*Rodeo - \$450.00*

*16-1,750.00*

*HOT FUNDS*

*pd. ck#*

*13408*

*100% = \$1,750.00*

TLC Office Systems

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831

Remittance Section

231

Invoice Number: 33615700  
Agreement Number: 015-1421841-000  
Invoice Print Date: 03/09/2023  
**Due Date: 04/03/2023**  
Total Due: **\$332.35**

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:

ATTN: ACCOUNTS PAYABLE  
LAMPASAS COUNTY CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831



0000151421841000000000033615700000000000332355

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831

Invoice Number: 33615700  
**Due Date: 04/03/2023**  
Total Due: **\$332.35**

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 015-1421841-000: Sharp MX-3050V system		Amount	Tax	Total
1	Standard Payment	307.00	25.35	332.35
				<b>\$332.35</b>

To pay online, visit [www.accountservicing.com/payment](http://www.accountservicing.com/payment)

For more information about your invoice, please:

- Email us at [customersupport-07@accountservicing.com](mailto:customersupport-07@accountservicing.com)
- Visit [www.accountservicing.com](http://www.accountservicing.com)
- Call us at 844-360-3877



**Total Due \$332.35**

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

*HOT FUNDS 40% = \$132.94*

TLC Office Systems

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831

Remittance Section



Invoice Number: 33820665  
Agreement Number: 015-1421841-000  
Invoice Print Date: 04/10/2023  
**Due Date: 05/03/2023**  
Total Due: \$426.01

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:

ATTN: ACCOUNTS PAYABLE  
LAMPASAS COUNTY CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831



000015142184100000000000338206650000000000426013

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems  
PO Box 660831  
Dallas, TX 75266-0831

Invoice Number: 33820665  
**Due Date: 05/03/2023**  
Total Due: \$426.01

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 015-1421841-000: Sharp MX-3050V system		Amount	Tax	Total
1	Standard Payment	307.00	25.35	332.35
2	Usage For Color Images	86.52	7.14	93.66
				\$426.01

To pay online, visit [www.accountservicing.com/payment](http://www.accountservicing.com/payment)

- For more information about your invoice, please:
- Email us at [customersupport-19@accountservicing.com](mailto:customersupport-19@accountservicing.com)
  - Visit [www.accountservicing.com](http://www.accountservicing.com)
  - Call us at 866-803-2659



Total Due

\$426.01

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

*HOT FUNDS 40% = \$170.40*

Visual Edge IT

Visual Edge IT  
PO Box 660831  
Dallas, TX 75266-0831

**Remittance Section**

292

Invoice Number: 34614849  
Agreement Number: 003-1862303-000  
Invoice Print Date: 08/07/2023  
**Due Date: 08/30/2023**  
Current Charges: \$363.82  
Past Due Amount: \$724.41  
**Total Due: \$1,088.23**

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:

ATTN: ACCOUNTS PAYABLE  
LAMPASAS COUNTY CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

Visual Edge IT  
PO Box 660831  
Dallas, TX 75266-0831



00000318623030000000000346148490000000001088233

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT

Visual Edge IT  
PO Box 660831  
Dallas, TX 75266-0831

Invoice Number: 34614849  
**Due Date: 08/30/2023**  
**Total Due: \$1,088.23**

**Important Messages**

Your payment is past due. To avoid additional late charges, please remit total due immediately.  
If you wish to complete a check-by-phone payment, please call the customer support number on this invoice. This option is provided to you for a nominal fee.

**Invoice Detail**

Agreement 003-1862303-000: Sharp BP-50C31 Copier			
	Amount	Tax	Total
1 Late Charges For 07/05/2023	43.30	0.00	43.30
2 Late Charges For 08/04/2023	29.14	0.00	29.14
3 Standard Payment	283.03	0.00	283.03
4 Insurance Charge	8.35	0.00	8.35
			<b>\$363.82</b>

Subtotal of Current Charges \$363.82

**Summary of Past Due Charges**

Invoice 34398341 - Due 07/30/2023	291.38
Invoice 34188625 - Due 06/30/2023	433.03
	<b>\$724.41</b>

Subtotal of Past Due Charges \$724.41

Visit [www.accountservicing.com/payment](http://www.accountservicing.com/payment) to pay online  
or [www.accountservicing.com/invoice](http://www.accountservicing.com/invoice) for more  
information about your invoice.



**Total Due \$1,088.23**

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of 3%

New Total = \$1,015.79

HUT FUNDS 40% = \$406.32

Invoice #  
34614849

Call 866-803-2659 or visit [www.accountservicing.com/invoice](http://www.accountservicing.com/invoice) for additional assistance.

Visual Edge IT

Visual Edge IT  
PO Box 660831  
Dallas, TX 75266-0831

**Remittance Section**

292

Invoice Number: 34804867  
Agreement Number: 003-1862303-000  
Invoice Print Date: 09/04/2023  
**Due Date: 09/30/2023**  
**Total Due: \$291.38**

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:

ATTN: ACCOUNTS PAYABLE  
LAMPASAS COUNTY CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

Visual Edge IT  
PO Box 660831  
Dallas, TX 75266-0831



00000318623030000000000003480486700000000000291384

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT

Visual Edge IT  
PO Box 660831  
Dallas, TX 75266-0831

Invoice Number: 34804867  
**Due Date: 09/30/2023**  
**Total Due: \$291.38**

**Important Messages**

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

**Invoice Detail**

Agreement 003-1862303-000: Sharp BP-50C31 Copier		Amount	Tax	Total
1	Standard Payment	283.03	0.00	283.03
2	Insurance Charge	8.35	0.00	8.35
				<b>\$291.38</b>

Visit [www.accountservicing.com/payment](http://www.accountservicing.com/payment) to pay online  
or [www.accountservicing.com/invoice](http://www.accountservicing.com/invoice) for more  
information about your invoice.



**Total Due \$291.38**

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

*HOT FUNDS 40% = \$116.55*



LAMPASAS  
1700 E 4TH ST  
LAMPASAS, TX 76550-9998  
(800)275-8777

04/24/2023 08:37 AM

Product Qty Unit Price  
First-Class Mail® 1 \$12.60  
Letter Winnie, TX 77665  
Weight: 0 lb 1.80 oz  
Estimated Delivery Date  
Thu 04/27/2023

US Flag Bklt/20 1 \$12.60 \$12.60

Grand Total: \$13.47

Debit Card Remit \$13.47  
Card Name: MasterCard  
Account #: XXXXXXXXXXXX0765  
Approval #: 002371  
Transaction #: 010  
Receipt #: 031085  
Debit Card Purchase: \$13.47 Chip  
AID: A0000000042203  
AL: US Debit  
PIN: Verified



LAMPASAS  
1700 E 4TH ST  
LAMPASAS, TX 76550-9998  
(800)275-8777

05/02/2023 01:49 PM

Product Qty Unit Price  
First-Class Mail® 1 \$1.11  
Letter Killieen, TX 76549  
Weight: 0 lb 2.10 oz  
Estimated Delivery Date  
Thu 05/04/2023

Grand Total: \$1.11

Debit Card Remit \$1.11  
Card Name: MasterCard  
Account #: XXXXXXXXXXXX0765  
Approval #: 006484  
Transaction #: 122  
Receipt #: 031204  
Debit Card Purchase: \$1.11 Chip  
AID: A0000000042203  
AL: US Debit  
PIN: Verified



LAMPASAS  
1700 E 4TH ST  
LAMPASAS, TX 76550-9998  
(800)275-8777

05/31/2023 09:49 AM

Product Qty Unit Price  
First-Class Mail® 1 \$1.11  
Letter Baytown, TX 77523  
Weight: 0 lb 2.10 oz  
Estimated Delivery Date  
Sat 06/03/2023

U.S. Flag Coil 1 \$63.00 \$63.00

Grand Total: \$64.11

Debit Card Remit \$64.11  
Card Name: MasterCard  
Account #: XXXXXXXXXXXX0765  
Approval #: 007272  
Transaction #: 475  
Receipt #: 031581  
Debit Card Purchase: \$64.11 Chip  
AID: A0000000042203  
AL: US Debit  
PIN: Verified

Hot Funds 40%

31.48



LAMPASAS  
1700 E 4TH ST  
LAMPASAS, TX 76550-9998  
(800)275-8777

✓ 05/29/2023 12:33 PM

Product Qty Unit Price

First-Class Mail® 1 \$0.87  
Letter  
Richardson, TX 75080  
Weight: 0 lb 2.00 oz  
Estimated Delivery Date  
Mon 07/03/2023

First-Class Mail® 1 \$0.87  
Letter  
Opelousas, LA 70570  
Weight: 0 lb 1.90 oz  
Estimated Delivery Date  
Mon 07/03/2023

US Flag Bklt/20 1 \$12.60 \$12.60

Grand Total: \$14.34  
\$14.34

Debit Card Remit  
Card Name: MasterCard  
Account #: XXXXXXXXXXXX0765  
Approval #: 011411  
Transaction #: 140  
Receipt #: 029268  
Debit Card Purchase: \$14.34  
AID: A0000000042203  
AL: US Debit  
PIN: Verified

Chip



LAMPASAS  
1700 E 4TH ST  
LAMPASAS, TX 76550-9998  
(800)275-8777

✓ 07/31/2023 09:31 AM

Product Qty Unit Price

First-Class Mail® 1 \$1.83  
Large Envelope  
Austin, TX 78759  
Weight: 0 lb 2.10 oz  
Estimated Delivery Date  
Wed 08/02/2023

Grand Total: \$1.83

Debit Card Remit \$1.83

Card Name: MasterCard  
Account #: XXXXXXXXXXXX0765  
Approval #: 002559  
Transaction #: 200  
Receipt #: 02238  
Debit Card Purchase: \$1.83  
AID: A0000000042203  
AL: US Debit  
PIN Verified

Chip



LAMPASAS  
1700 E 4TH ST  
LAMPASAS, TX 76550-9998  
(800)275-8777

✓ 09/19/2023 10:51 AM

Product Qty Unit Price

First-Class Mail® 1 \$1.14  
Letter  
Lorena, TX 76655  
Weight: 0 lb 2.10 oz  
Estimated Delivery Date  
Fri 09/22/2023

U.S. Flag Coil 1 \$66.00 \$66.00

Grand Total: \$67.14

Debit Card Remit \$67.14

Card Name: MasterCard  
Account #: XXXXXXXXXXXX0765  
Approval #: 003522  
Transaction #: 736  
Receipt #: 032932  
Debit Card Purchase: \$67.14  
AID: A0000000042203  
AL: US Debit  
PIN: Verified

Chip

~~HOT FUNDS 40%~~

~~\$33.32~~

*Office Supplies*

Order Placed: June 15, 2023  
 Amazon.com order number: 114-8021405-2743414  
 Order Total: \$109.33

Shipped on June 16, 2023

Items Ordered	Price
1 of: American Flag 3x5 FT, hogardeck Outdoor Indoor US Flag, Heavy Duty Nylon USA Flags, Embroidered Stars, Brass Grommets, Sewn Stripes, Vivid Color, Doub Sold by: HOGARDECK ( <a href="#">seller profile</a> ) Condition: New	\$11.99
1 of: State of Texas 3x5 Feet Flag - Embroidered Sewn Heavy Duty 210D Oxford Nylon Flag Vivid Color - Brass Grommets and 4 Stitch Hemming USA Flag Sold by: flyingflags ( <a href="#">seller profile</a> )   Product question? ( <a href="#">Ask Seller</a> ) Condition: New	\$16.14
1 of: Electronic Organizer Bag, Waterproof Portable Electronic Organizer Travel Accessories Cable Bag Universal Cord Storage Case for Cable/Cord Storage, Ch Sold by: Aisweet ( <a href="#">seller profile</a> ) Condition: New	\$7.00

*Total = \$28.13*

**Shipping Address:**  
 Melissa Unger  
 2150 CR 111  
 Lampasas, TX 76550  
 United States

**Shipping Speed:**  
 FREE Shipping

*HOT FUNDS*  
*40% = \$11.25*

Item(s) Subtotal:	\$35.13
Shipping & Handling:	\$1.89
Free Shipping:	-\$1.89
	----
Total before tax:	\$35.13
Sales Tax:	\$2.37
	----
<b>Total for This Shipment:</b>	<b>\$37.50</b>
	----

*General Manager*



sam's club

**Self Checkout**

CLUB MANAGER JERRY GARCIA  
(254) 415 - 4885

04/15/23 13:35 9528 06245 095 9095

0ASIS

90003337 #32R5ERBAND 3.91 T  
98024586 HH H TOOLS 19.98 T  
SUBTOTAL 23.89

TAX 1 8.250 % 1.97  
TOTAL 25.86  
MCARD TEND 25.86 ✓

Mastercard # 06603P  
APPROVAL # 10754P  
AID A000000041010  
ARC 902F1132605B2A01  
TERMINAL # SC120991  
\*NO SIGNATURE REQUIRED  
CHANGE DUE 0.00

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Visit [samsclub.com](http://samsclub.com) to see your savings

**# ITEMS SOLD 2**

TC# 2055 5516 3000 9672 8685



\*\*\* MEMBER COPY \*\*\*

*General Manager*



sam's club

**Self Checkout**

CLUB MANAGER JERRY GARCIA  
(254) 415 - 4885

04/25/23 11:31 1143 06245 095 9095

0ASIS

900044949 FEBREZE 9.98 T  
990003931 HH WIPES 10.94 T  
988335 336AL P6 17.48 T  
567334 HH FACIAL 13.98 T  
SUBTOTAL 52.38

TAX 1 8.250 % 4.32  
TOTAL 56.70  
MCARD TEND 56.70

Mastercard # 10754P  
APPROVAL # 10754P  
AID A000000041010  
ARC D99550693A7D52EA  
TERMINAL # SC120991  
\*NO SIGNATURE REQUIRED  
CHANGE DUE 0.00

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**# ITEMS SOLD 4**

TC# 2110 4066 6671 2805 1334



\*\*\* MEMBER COPY \*\*\*

Give us feedback @ [survey.walmart.com](http://survey.walmart.com)  
Thank you! ID #: 7SK6H6CM8H6



WM Supercenter  
512-556-8217 Mgr. DEBBIE  
1710 CENTRAL TEXAS, EXPY  
LAMPASAS TX 76550

ST# 01073 OP# 009045 TE# 45 TR# 02919

# ITEMS SOLD 1

IC# 0775 5350.5579.9440 8301



10PK PAPER 842356061570 49.97 N

SUBTOTAL 49.97  
TOTAL 49.97  
MCARD TEND 49.97  
CHANGE DUE 0.00

MASTERCARD- 1991 I 1 APPR#53523P  
49.97 TOTAL PURCHASE

REF # 322500263803  
AID A000000041010

TC 4B1E6C54885810F0  
TERMINAL # 26449583

No Signature Required  
08/12/23 19:15:57

*Hot Funds 4076 = \$53.01*



sam's club

*Office Supplies*

### Self Checkout

08/29/23 18:45 7401 06245 094 9094

08518

662360 PGM ISSUE 27.98 T  
SUBTOTAL 27.98

TAX 1 8.250 % 2.31

TOTAL 30.29

MCARD TEND 30.29

\*\*\*\* \* 1991 I I

Mastercard APPROVAL # 15470P

AID A000000041010

AAC AAA903F88D206B2C

TERMINAL # 28190285

\*NO SIGNATURE REQUIRED

CHANGE DUE 0.00

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Visit [samsclub.com](http://samsclub.com) to see your savings

\*\*\* MEMBER COPY \*\*\*

TC# 4401 2611 2983 0812 1562



# ITEMS SOLD 1

\*\*\* MEMBER COPY \*\*\*

TC# 4401 2611 2983 0812 1562



\*\*\* MEMBER COPY \*\*\*

TC# 4401 2611 2983 0812 1562



\*\*\* MEMBER COPY \*\*\*

TC# 4401 2611 2983 0812 1562



\*\*\* MEMBER COPY \*\*\*

Give us feedback @ [survey.walmart.com](http://survey.walmart.com)  
Thank you! ID #: 79KJZG8B2P



WM Supercenter  
830-693-4461 Mgr. PRISCILLA  
2700 US HIGHWAY 281  
MARBLE FALLS TX 78654

ST# 00781 0P# 009028 TE# 28 TR# 04935

# ITEMS SOLD 4  
TC# 4207 7843 7679 8118 1500



RIBBON 813275021030 2.42 X  
RIBBON 813275021030 2.42 X  
EXPO STARTER 071641806750 7.64 X  
MICROWAVE 190873011610 59.00 X

SUBTOTAL 71.48  
TAX1 8.2500 % 5.90  
TOTAL 77.38  
MCARD TEND 77.38  
CHANGE DUE 0.00

MASTERCARD- 1991 I 1 APPR#77907P

77.38 TOTAL PURCHASE

REF # 325600410159

AID A000000041010

TC 22AA9C856A70089A

TERMINAL # 26936180

\*No Signature Required

09/13/23 14:31:21



Become a member today  
Scan for 30-day free trial.

Low prices You Can Trust. Every Day.  
09/13/23 14:31:27

*HOT FUNDS*  
*4092 = \$15.28*



MELISSA UNGER  
 LAMPASAS CHAMBER OF COMMERCE  
 PO BOX 627  
 LAMPASAS TX 76550-0005

Page: 1 of 3  
 Issue Date: Apr 03, 2023  
 Account Number: 133110940

Want to stop receiving paper bills and enjoy the convenience of paperless billing? Enroll at [att.com/paperless](http://att.com/paperless)

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to [att.com/myatt](http://att.com/myatt) to sign in or sign up.



**Account summary**

Your last bill	\$129.91
Payment, Mar 26 - Thank you!	-\$129.91
<b>Remaining balance</b>	<b>\$0.00</b>

*HOT FUNDS*  
~~40% = \$51.41~~

**Service summary**

Internet	Page 2	\$53.76
Phone	Page 2	\$74.77
<b>Total services</b>		<b>\$128.53</b>

**Total due** **\$128.53**

AutoPay is scheduled to debit your bank account on Apr 26, 2023

**Ways to pay and manage your account:**

**myAT&T app**  
 iPhone and Android

**att.com/pay**

**Ordering, billing or support**  
**800.321.2000**  
 TTY: 800.651.5111



MELISSA UNGER  
 LAMPASAS CHAMBER OF COMMERCE  
 PO BOX 627  
 LAMPASAS TX 76550-0005

Page: 1 of 3  
 Issue Date: May 03, 2023  
 Account Number: 133110940

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**Account summary**

Your last bill	\$128.53
Payment, Apr 26 - Thank you!	-\$128.53
Remaining balance	\$0.00

*HOT FUNDS*  
~~40% = \$51.41~~

**Service summary**

Internet	Page 2	\$53.76
Phone	Page 2	\$74.77
<b>Total services</b>		<b>\$128.53</b>

**Total due** **\$128.53**

AutoPay is scheduled to debit your bank account on May 25, 2023

**Ways to pay and manage your account:**

myAT&T app  
 iPhone and Android

[att.com/pay](http://att.com/pay)

Ordering, billing or support  
**800.321.2000**  
 TTY: 800.651.5111



MELISSA UNGER  
 LAMPASAS CHAMBER OF COMMERCE  
 PO BOX 627  
 LAMPASAS TX 76550-0005

Page: 1 of 3  
 Issue Date: Jun 03, 2023  
 Account Number: 133110940

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*HOT FUNDS*  
*40% = 45.41*

**Account summary**

Your last bill	\$128.53
Payment, May 25 - Thank you!	-\$128.53
Remaining balance	\$0.00

**Service summary**

Internet	\$53.76
Phone	\$74.77
<b>Total services</b>	<b>\$128.53</b>

**Total due** **\$128.53**

AutoPay is scheduled to debit your bank account on Jun 25, 2023

**Ways to pay and manage your account:**

**myAT&T app**  
 iPhone and Android

**att.com/pay**

**Ordering, billing or support**  
**800.321.2000**  
 TTY: 800.651.5111



MELISSA UNGER  
LAMPASAS CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

Page: 1 of 3  
Issue Date: Jul 03, 2023  
Account Number: 133110940

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**Account summary**

Your last bill	\$128.53
Payment, Jun 25 - Thank you!	-\$128.53
Remaining balance	\$0.00

**Service summary**

Internet <small>Page 2</small>	\$53.76
Phone <small>Page 2</small>	\$74.86
<b>Total services</b>	<b>\$128.62</b>

*HOT FUNDS*  
*40% = \$51.46*

**Total due** **\$128.62**  
AutoPay is scheduled to debit your bank account on Jul 25, 2023

**Ways to pay and manage your account:**

**myAT&T app**  
iPhone and Android

**att.com/pay**

**Ordering, billing or support**  
**800.321.2000**  
TTY: 800.651.5111



MELISSA UNGER  
LAMPASAS CHAMBER OF COMMERCE  
PO BOX 627  
LAMPASAS TX 76550-0005

**AutoPay of \$128.62 is scheduled for Jul 25, 2023**

Account number: 133110940

AT&T  
PO BOX 5014  
CAROL STREAM, IL 60197-5014



MELISSA UNGER  
 LAMPASAS CHAMBER OF COMMERCE  
 PO BOX 627  
 LAMPASAS TX 76550-0005

Page: 1 of 3  
 Issue Date: Aug 03, 2023  
 Account Number: 133110940

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*HOT FUNDS*  
~~4090 = \$75.10~~

**Account summary**

Your last bill	\$128.62
Payment, Jul 25 - Thank you!	-\$128.62
Remaining balance	\$0.00

**Service summary**

Internet	\$112.90
	Last bill \$53.76, Difference +\$59.14
Phone	\$74.86
	Last bill \$74.86
<b>Total services</b>	<b>\$187.76</b>

What's changed?

< Monthly charges, Service changes

**Total due** **\$187.76**

AutoPay is scheduled to debit your bank account on Aug 25, 2023

**Ways to pay and manage your account:**

myAT&T app  
 iPhone and Android

[att.com/pay](http://att.com/pay)

Ordering, billing or support  
 800.321.2000  
 TTY: 800.651.5111



MELISSA UNGER  
 LAMPASAS CHAMBER OF COMMERCE  
 PO BOX 627  
 LAMPASAS TX 76550-0005

Page: 1 of 3  
 Issue Date: Sep 03, 2023  
 Account Number: 133110940

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Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to [att.com/myatt](http://att.com/myatt) to sign in or sign up.



**Account summary**

Your last bill	\$187.76
Payment, Aug 25 - Thank you!	-\$187.76
Remaining balance	\$0.00

*HOT FUNDS*  
~~40% = \$64.35~~

**Service summary**

Internet	Page 2	\$86.02
Phone	Page 2	\$74.86
<b>Total services</b>		<b>\$160.88</b>

**Total due** **\$160.88**

AutoPay is scheduled to debit your bank account on Sep 25, 2023

**Ways to pay and manage your account:**

myAT&T app  
 iPhone and Android

[att.com/pay](http://att.com/pay)

Ordering, billing or support  
 800.321.2000  
 TTY: 800.651.5111

We're here to help: there's no problem too big and no question too small.

View: [Web](#)



## If you need help, we're standing by.

Melissa, the plan(s) listed below have been renewed with the credit card you have on file.

Your bank statement will show the charge as:

- Best Buy Renewal 888-BESTBUY

For more information about your plan, please visit our [Terms & Conditions](#) page. Thank you for choosing Best Buy® and Geek Squad®.

### Your Renewal Details



#### Microsoft 365 Family Yearly Subscription

Member Number:  
MS6GQ01029024625124

Next Renewal Date:  
05/12/2024

### Payment Details

Your Price:	\$99.99
Tax:	\$6.75
<b>Total Paid:</b>	<b>\$106.74</b>

Payment Date: 5/12/2023

Credit Card:  
(last 4 digits) 0765

HOT FUNDS 40% =

\$42.70

### CUSTOMERS ARE SAYING:

*"The value for the peace of mind you get is unbeatable."*

– Phil G., MN

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**LAMPASAS PUBLIC UTILITIES**  
 312 E. 3rd  
 Lampasas, Texas 76550-2820  
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	2/22/23	3/27/23	4/15/23	19097	19108	11	39.42
WA				90622	91059	437	65.01
EL				SEWER			31.20
SW				GARBAGE			73.41
GR				STREET			7.00
SM				TAX			11.42
TX							

*pd. ck # 13376*

NET	AFTER THIS DATE PAY GROSS	GROSS
227.45	4/15/23	247.00

10% PENALTY IF NOT PAID BY THE DUE DATE

SERVICE ADDRESS: 205 281 HWY 5

**LAMPASAS PUBLIC UTILITIES**  
 312 E. 3rd  
 Lampasas, Texas 76550-2820  
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	3/27/23	4/21/23	5/15/23	19108	19118	10	38.95
WA				91059	91457	398	60.50
EL				SEWER			31.20
SW				GARBAGE			73.41
GR				STREET			7.00
SM				TAX			11.05
TX							

*pd. ck # 13398*

NET	AFTER THIS DATE PAY GROSS	GROSS
222.11	5/15/23	243.22

10% PENALTY IF NOT PAID BY THE DUE DATE

SERVICE ADDRESS: 205 281 HWY 5

**LAMPASAS PUBLIC UTILITIES**  
 312 E. 3rd  
 Lampasas, Texas 76550-2820  
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	4/21/23	5/19/23	6/15/23	19118	19128	10	38.95
WA				91457	91947	490	71.13
EL				SEWER			31.20
SW				GARBAGE			73.41
GR				STREET			7.00
SM				TAX			11.93
TX							

*pd. ck # 13430*

NET	AFTER THIS DATE PAY GROSS	GROSS
233.52	6/15/23	255.79

10% PENALTY IF NOT PAID BY THE DUE DATE

SERVICE ADDRESS: 205 281 HWY 5

**LAMPASAS PUBLIC UTILITIES**  
 312 E. 3rd  
 Lampasas, Texas 76550-2820  
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	5/19/23	6/21/23	7/15/23	19128	19142	14	38.48
WA				91947	92615	668	91.71
EL				SEWER			31.20
SW				GARBAGE			73.41
GR				STREET			7.00
SM				TAX			13.63
TX							

*pd. ck # 3442*

NET	AFTER THIS DATE PAY GROSS	GROSS
227.45	7/15/23	247.00

10% PENALTY IF NOT PAID BY THE DUE DATE

SERVICE ADDRESS: 205 281 HWY 5

**LAMPASAS PUBLIC UTILITIES**  
 312 E. 3rd  
 Lampasas, Texas 76550-2820  
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	7/20/23	8/21/23	9/15/23	19142	19151	9	40.89
WA				93811	95210	1399	185.59
EL				SEWER			31.20
SW				GARBAGE			73.41
GR				STREET			7.00
SM				TAX			12.73
TX							

*pd. ck # 13465*

NET	AFTER THIS DATE PAY GROSS	GROSS
222.11	8/15/23	243.22

10% PENALTY IF NOT PAID BY THE DUE DATE

SERVICE ADDRESS: 205 281 HWY 5

**LAMPASAS PUBLIC UTILITIES**  
 312 E. 3rd  
 Lampasas, Texas 76550-2820  
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	8/21/23	9/21/23	10/15/23	19142	19151	9	40.89
WA				93811	95210	1399	185.59
EL				SEWER			31.20
SW				GARBAGE			73.41
GR				STREET			7.00
SM				TAX			11.93
TX							

*pd. ck # 13470*

NET	AFTER THIS DATE PAY GROSS	GROSS
234.90	9/15/23	255.79

10% PENALTY IF NOT PAID BY THE DUE DATE

SERVICE ADDRESS: 205 281 HWY 5

**LAMPASAS PUBLIC UTILITIES**  
 312 E. 3rd  
 Lampasas, Texas 76550-2820  
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	9/15/23	10/15/23	11/15/23	19151	19151	0	40.89
WA				95210	95210	0	185.59
EL				SEWER			31.20
SW				GARBAGE			73.41
GR				STREET			7.00
SM				TAX			12.73
TX							

*pd. ck # 3442*

NET	AFTER THIS DATE PAY GROSS	GROSS
234.90	11/15/23	255.79

10% PENALTY IF NOT PAID BY THE DUE DATE

SERVICE ADDRESS: 205 281 HWY 5

**LAMPASAS PUBLIC UTILITIES**  
 312 E. 3rd  
 Lampasas, Texas 76550-2820  
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	10/15/23	11/15/23	12/15/23	19151	19151	0	40.89
WA				95210	95210	0	185.59
EL				SEWER			31.20
SW				GARBAGE			73.41
GR				STREET			7.00
SM				TAX			12.73
TX							

*pd. ck # 13465*

NET	AFTER THIS DATE PAY GROSS	GROSS
234.90	12/15/23	255.79

10% PENALTY IF NOT PAID BY THE DUE DATE

SERVICE ADDRESS: 205 281 HWY 5

**LAMPASAS PUBLIC UTILITIES**  
 312 E. 3rd  
 Lampasas, Texas 76550-2820  
 (512) 556-3641

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	METER READING		USAGE	AMOUNT
				PREVIOUS	PRESENT		
05-7955-02	11/15/23	12/15/23	1/15/24	19151	19151	0	40.89
WA				95210	95210	0	185.59
EL				SEWER			31.20
SW				GARBAGE			73.41
GR				STREET			7.00
SM				TAX			12.73
TX							

*pd. ck # 13470*

NET	AFTER THIS DATE PAY GROSS	GROSS
234.90	1/15/24	255.79

10% PENALTY IF NOT PAID BY THE DUE DATE

SERVICE ADDRESS: 205 281 HWY 5

Handwritten notes and utility company information at the bottom of the page.

# Lampasas Appliance Repair



# Invoice

Prior Service: \_\_\_\_\_  
 Job Date: 7-24-02

"It's Not Just Business With Us, It's Personal"

102 E. 4th Street Lampasas, TX 76550  
 Phone: 512-556-8780  
 lampasasapplianceplus@yahoo.com

Technician: C. Dwyer  
 Name: Chamber of Commerce  
 Address: 305 W. 3rd  
 City, State, Zip: Lampasas  
 Phone Number:  
 Note: paid ck # 1346D

Quan.	Description	Price	Amount
1	Cleared defrost drain		105.00
2	and supply & labor		
3	90 day warranty		
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
Sub-Total			105.00
Tax			
Final Total			105.00

**HOT FUNDS**  
 4090 = 442.00

Signature X  
 www.lampasasapplianceplus.com  
 "Thank you for supporting our Troops"

Miller's Service Company  
 AIR CONDITIONING • HEATING • ELECTRICAL  
 Mailing Address: 405 North Key  
 LAMPASAS, TEXAS 76550  
 (512) 556-6585  
 millerserviceco@sbcglobal.net

NAME: Lampasas Chamber  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_  
 MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ SERIAL NO.: \_\_\_\_\_  
 NATURE OF SERVICE: Chamber Sale  
 PHONE: \_\_\_\_\_  
 C.O.D.  CHARGE

QUAN.	PART NO.	DESCRIPTION	PRICE	AMOUNT
1		Contractor		57.50
2		for A/C Unit		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

COMMENTS: Lic. #Taclb012442c Elect. Lic. #20451  
 Reg. By Texas Dpt. of Lic. And Registration  
 P. O. Box 12157 Austin, TX 78711  
 (800) 803-9202

DATE COMPLETED: / /  
 CASH ON COMPLETION: \_\_\_\_\_  
 TAX: 40.59  
 TOTAL: \_\_\_\_\_

**INVOICE**  
 Signature below constitutes acceptance of above service performed as being satisfactory - and that equipment has been left in good condition.  
 Thank You  
 95237  
**HOT FUNDS 4090 = 442.24**  
 See reverse side for Guaranty

RLH, INC.  
P O BOX 1211  
LAMPASAS, TEXAS 76550

Telephone  
512/556-3535

Fax  
512/556-8622

May 11, 2023

Melissa Unger  
Chamber of Commerce  
Lampasas, TX

Re: INVOICE  
205 S. Hwy 281- Chamber of Commerce  
Lampasas, TX

We have completed the work at the above referenced job. We hereby invoice you in the total amount of \$9,740.00. Please forward payment in the total amount to the address mentioned above.

Thank you for the opportunity.

Sincerely,

RLH, Inc.

*R Hill*  
Ryan Hill  
Vice President

*Pd. CK #13422*

*Supplies - \$8,135.18 (Paid by Chamber)*  

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*Labor - \$1,604.82 (split w/ City & Chamber)*

*HOT FUNDS 40%*

*of Labor = \$641.93*

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER



THE NITSCHKE GROUP  
 143 E. Austin St. Giddings, TX 78942  
 www.TheNitscheGroup.com  
 1.800.258.8302

# INVOICE

Lampasas County Chamber of Commerce  
 P O Box 627  
 Lampasas, TX 76550

Account #: LAMPACOU1

Date:

Amount Remitted: \$ 5,608.69

Make Check Payable to:  
 The Nitsche Group

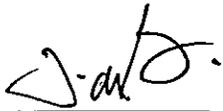
CK# 13479

Effective Date	Policy Period	Policy Number/Coverage Description	Transaction Amount
08/22/2023	2023-2024	Renewal of Directors & Officers	\$758.00
08/22/2023	2023-2024	Fine Arts Policy for sculpture	\$393.47
08/22/2023	2023-2024	Renewal of Package Policy	\$4,457.22
<b>TOTAL BALANCE DUE</b>			<b>\$5,608.69</b>

## Premiums Due Upon Receipt

HOT FUNDS 40% = 2,243.48

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City Manager

ITEM NO. WORKSHOP-

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and recap from the Development Meeting

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** October 18, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:** Meeting Minutes

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**Summary Statement:**

The Building and Planning Department facilitated a Community Development Meeting that was held on October 11, 2023. The intent of the meeting was to discuss new processes, expectations, importance of pre-development and pre-construction and to obtain feedback from the community on how to strengthen our partnership. This item has been placed on the workshop agenda to provide Council an overview of discussion topics, takeaways and next steps.

**Recommendation:**

Discussion only

Discussion points of the 2023 Development Meeting  
held on Wednesday, October 11, 2023  
Jack Calvert Municipal Building  
302 E Third Street  
Lampasas, Texas 76550

*Approximately 20 attendees that included council members, contractors, surveyor, chamber representative, realtors, City advisory board members, and developers.*

***Ryan Ward, ACM***

- ***Welcome everyone –***
  - Setting expectations for this meeting
  - Planning for Future Growth
- ***Staff Introductions***
- ***Stormwater Pollution Prevention – Residential***
  - Texas Commission on Environmental Quality (TCEQ) requirements
  - City expectation is to manage even small sites (infill)
    - Stock Piles- Fencing
  - Possible future plan
- ***ROW Permit Process***
  - Reason for the permit is Traffic Safety required by the Texas Manual of Uniform Traffic Control Device (TMUTCD)
  - Protect the City’s assets and infrastructure
  - Cost \$150 per street with minimum \$250 fine daily
  - <https://www.lampasas.org/FormCenter/Public-Works-27/Row-Use-Application-96>
- ***Streamlining our processes***
  - Utilizing My Government Online Portal
  - Development Checklist

***Becky Sims, City Secretary/Zoning Administrator***

- Planning for continued growth
  - Avg 800 permits per year
  - Nov/Dec 2022- over 300 roof permits were issued
  - Since January 2020- issued 162 new res/comm bldg. permits
- Streamline/Improve Processes
- Encourage Pre-Development Meeting
- Development Checklist (In design phase)
  - Complete Plan Set
    - Site Plan with set-backs
      - Form Survey
    - Parking (commercial)
    - Landscape (commercial)
    - Irrigation Plan
    - Drainage Plan/Calcs (Infill)
      - Impact to neighbors
- Architectural Plan Set when required
- Engineered Plan Set when required

- Architectural Barrier- Texas Department of Licensing AND Regulation (TDLR) Registration # when required
- Meter Boxes/Water Meter (protecting/replacing)
- My Gov Portal
  - Convenience
    - Future work area at City Hall
  - Complete Documents/Plan Sets
  - Issuance of Permit
  - Payment of Permits
  - Inspection/Communication/Notes
    - 12–24-hour turnaround
- Pre-Construction Meeting

***Frank Ellett, Building Official***

- Code Cycles- ISO Rating
- Plan Review
  - 3<sup>rd</sup> Party- Commercial
  - 2–4-week turnaround time depending on project scope
- Inspection Process
  - 3<sup>rd</sup> party inspections (reciprocate)
- Redlined /Approved Plan Set Onsite
  - Any changes must be approved
- Reiterate Importance of Pre-Development Meetings
- Reiterate Importance of Pre-Construction Meetings

***JP Harris- Fire Marshal***

- Fire Code Requirements
- Life Safety
- 24 hours advance notice- No inspections on Friday

**Meeting Takeaways**

- **Positive Community Engagement**
- **Schedule Quarterly Meetings**
- **Strengthen Partnerships**
- **Continued Education on FEMA Guidelines, FFE Certificate (baseline & overall flood plain management)**
- **Continued Education on Historic Building Codes**

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**City Manager**ITEM NO. WORKSHOP-

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and recap from the Training Session with Jo-Christy Brown, City Attorney

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** October 18, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:** Meeting Minutes

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**Summary Statement:**

This item has been placed on the workshop agenda to allow Council the opportunity to discuss any proposed changes to the Governance Policy, implement new meeting processes as defined in Roberts Rules of Order that might not be a standard practice, refresh on Open Meetings Act and/or any other Parliamentary Procedure that may benefit the governing body in meeting management.

**Recommendation:**

Discussion only

**MINUTES OF SPECIAL MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, October 16, 2023  
5:30 p.m. Special Session**

The City Council of the City of Lampasas met in Special Session on the above date and time with Mayor Pearce presiding.

**Council Members Present:**

Zac Morris  
Eric Hernandez  
Davis Keele  
Charlie Pratus  
Cathy Kuehne  
Chuck Williamson

**City Staff Present:**

Finley deGraffenried, City Manager  
Ryan Ward, ACM  
Jody Cummings, Police Chief  
Frank Ellett, Building Official  
Jo-Christy Brown, City Attorney  
Becky Sims, City Secretary arrived at 5:50pm

**Council Members Absent:**

N/A

**SPECIAL SESSION  
5:30 p.m.**

**1. Call to order Special Session**

*Mayor Pearce called to order the Special Session at 5:30 p.m.*

**2. Training Presentation by Jo-Christy Brown, City Attorney that may include Parliamentary Procedures, Governance Policy, Decorum, City Charter and other training tools and resources for the governing body.**

*Mrs. Brown took this opportunity to review Parliamentary Procedures as defined in Roberts Rules of Order, City Governance Policy as approved and adopted by City Council, City of Lampasas Home Rule Charter as adopted by the voters in 1986 and amended by the voters in 2016, which outlines Council responsibilities.*

*Mrs. Brown highlighted the following areas:*

- *Basic Principles of Parliamentary Procedures*
- *Informal vs Formal Meetings*
- *Attendance of Council Members*
- *Meeting Preparation*
- *Mayor Role*
- *Agenda Management*
- *Meeting Management*
- *Council Decorum*
- *Main Motions, Secondary Motions, Subsidiary Motions & Privileged Motions*
- *Debate Protocol*
- *Public Comments*

**3. Adjourn Special Session into Executive Session**

Mayor Pro Tem Morris moved to adjourn into Executive Session at 7:39 p.m., the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Mayor Pearce advised the governing body will meet in closed session to discuss item 8.2 only.

- Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	
8.1	Section 551.071 (1) (A) and 551.071(2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; and other legal matters related to items posted on the Council’s agenda, if any.
8.2	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities
8.3	Adjourn executive session and reconvene Special Session

Council adjourned Executive Session and reconvened Special Session at 7:45 p.m.

**SPECIAL SESSION**

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken on items discussed during Executive Session.

Adjourn- The meeting concluded at 7:46 p.m.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Herb Pearce, Mayor

ATTEST

\_\_\_\_\_  
Becky Sims, City Secretary

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**City Manager**ITEM NO. WORKSHOP-

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding Request for Qualifications for Calvert Municipal Building for Landscape Design, Irrigation and Landscape Installation.

**Requested By:** Finley deGraffenried, City Manager

**Submitted By:** Finley deGraffenried, City Manager

**Date Submitted:** October 18, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

Fund 65, 2022 CO- \$250,000.00 has been earmarked for Calvert Municipal Building Improvements; which includes exterior improvements such as Landscaping and Irrigation Design and Installation.

**Attachments:** RFQ

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**Summary Statement:**

Since the completion of the interior rehabilitation of the Calvert Municipal Building, staff has been researching exterior improvement options along with the appropriate timing in moving this project forward. This item has been placed on the agenda to review the Request for Qualifications to seek contractor to design and install landscaping and irrigation to the grounds surrounding the Calvert Municipal Building, including Municipal Court. Staff is seeking Council consent on a corresponding agenda item during the Regular Session to proceed with advertising for qualified firms.

**Recommendation:**

Discussion only



*City of Lampasas, Texas*

# *Request for Qualifications*

*Calvert Municipal Building*

*Landscape Design, Irrigation, Landscaping Installation*

October 23, 2023

**Qualifications due November 22, 2023 at 2:00 p.m.**

This Request for Qualifications is prepared by the City of Lampasas, Texas ("Owner"), a Municipal Corporation formed under the Laws of the State of Texas for Landscaping Services by a Landscaping Firm or Company ("Contractor"), on the north and west yards of the City's Calvert Municipal Building.

The Contractor represents that they shall be engaged in, and now does such work and is fully equipped, competent, and capable of performing such work as described herein.

Potential Contractors are encouraged to contact Finley deGraffenried, City Manager at 512-734-6375 to personally inspect the project site prior to submitting qualifications.

### **Project Scope**

Since rehabilitating the 1931 City Hall, now dedicated as the Calvert Municipal Building, the Owner has anticipated improvements to the exterior landscaping including, but not limited to, grading and shaping; and installation of turf, irrigation, trees, and shrubbery. The Owner also wishes to seek options for low maintenance, drought resistant, plantings. The approximate area of the project is highlighted on the attached Exhibit A. Please note that conditions have changed since the exhibit was prepared, and potential Contractors are encouraged to personally inspect the site.

The Contractor shall be qualified to review, identify, design, and install irrigation and landscape features. The Contractor, in consultation with Owner, shall prepare conceptual plans for the installation of systems.

Owner will negotiate project scope and fees with the number 1 selected Contractor, however; Owner anticipates the following possible schedule and deliverables:

- One, on-site visit for evaluation, review, and pre-design consultation
- Preparation and presentation of conceptual plan by Contractor, including cultivars and alternatives
- Design of irrigation system(s) by Contractor
- Collaboration with Owner regarding final design
- Negotiation and agreement to contract and payment terms
- Installation of irrigation and landscape features based on design and contract terms

In the event Owner and Number 1 selected Contractor cannot agree on project scope and fees, the Owner, at their sole discretion, may terminate negotiations and begin negotiations with the Number 2 selected Contractor.

### **Design Phase (Evaluating, Planning and Designing)**

Contractor shall meet with the Owner to ascertain the requirements of the project and shall verify requirements with Owner. The Contractor shall provide Owner a preliminary evaluation with regard to viable cultivars and alternatives.

Contractor shall prepare, for Owner's approval, related schematics, plans and specifications for installation.

**Construction Phase (Inspection, Testing, Acceptance)**

Contractor shall contact all applicable utilities to verify the location of any utilities on the project site.

Contractor and Owner shall meet as needed at a mutually acceptable time to review progress, workmanship and schedule. Payment shall be made per progress on a mutually agreed schedule.

**Proposals (Contents, Basis for Selection)**

All Proposals shall include the following information:

1. Completed Company Information Form
2. Specified Attachments as noted on the Company Information Form

**Basis for Selection**

Proposals will be evaluated on the following:

1. Successful experience with similar projects
2. Reputation of Firm
3. Knowledge and understanding of landscaping and suitable plantings based on climate and soil conditions
4. Positive references from clients
5. Ability to meet schedule of design and deliverables

Proposals will be reviewed and scored by the City of Lampasas on or about November 23, 2023. All Contractor submissions will be notified regarding the results, and the highest ranked proposal will be selected to enter into a contract for Landscaping Design and Installation Services. If a Contract cannot be negotiated, for any reason, the Owner may opt to cease negotiations with the number one ranked Contractor and begin negotiation with the number two ranked Contractor, without any repercussions, liability or threat from the Contractor that was unable to negotiate said Contract.

Proposal Form  
Company Information Form

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

Company Phone Numbers \_\_\_\_\_

Contact Name \_\_\_\_\_

- Please attach a list of similar projects your Firm has worked on including client contact information, total project budget, and total project duration.
- Please provide Firm history, length of time in business, and Principals
- Please provide examples of projects your Firm has worked on that required value engineering and collaboration with owners
- Please attach a list of Team members with brief qualifications and certifications
- Please provide a list of any anticipated sub-contractors
- Please provide a copy of Firm's umbrella Liability Insurance

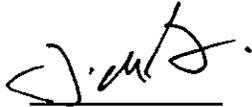
I have fully read and understand the contents of this Request for Qualifications and certify that I am authorized to execute this proposal on behalf of \_\_\_\_\_ (company name). I further certify that I am willing, able and competent to complete the tasks as outlined.

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Printed Name

Qualifications should be delivered to the City of Lampasas, 312 East Third Street, Lampasas, Texas 76550, marked "Calvert Building Landscaping Proposal," no later than 2:00 p.m. November 22, 2023



  
City Manager

ITEM NO. WORKSHOP-

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and updates related to Water Supply Emergency Agreements, possible request for Wholesale Water Contract Amendments and possible conveyance of Water Infrastructure/Ground Storage Tank.

**Requested By:** Finley deGraffenried, City Manager

**Submitted By:** Finley deGraffenried, City Manager

**Date Submitted:** October 18, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

This item is placed on the agenda to discuss and update Council on several items related to the City's Water Supply including the status of the Emergency Water Agreement with Kempner Water Supply Corporation ("KWSC"), discussion on a possible amendment to the 2006 Water Contract with KWSC; and the possible conveyance of water storage infrastructure to the City. The attached memo provides additional background on these items.

**Recommendation:**

Discussion only

City of Lampasas

M E M O

To: Mayor and City Council  
From: Finley deGraffenried  
Re: Water Updates-Workshop  
Date: 20 October 2023  
Enc: Draft Emergency Water Supply Agreement, Draft 2012 Contract Amendment

Staff offers this MEMO as an update to various water related items that are too diverse for allowance in the Manager's Report. Staff will also seek Council direction for negotiating and finalizing the Emergency Water Supply Agreement with Kempner Water Supply Corporation ("KWSC"), as described in this MEMO, on the regular agenda.

**Water Study** As previously reported the City Manager has met with Water/Wastewater staff, and Jones-Heroy Engineers regarding a study or white paper Scope of Work to assess alternative and supplemental water sources and treatment options. Jason Jones, Jones-Heroy, indicated he would formalize the Scope, as was discussed with staff, and prepare a Proposal for Council consideration. Staff is hopeful to have the Proposal prior to the November 13<sup>th</sup> meeting. As a reminder the Scope will include current conditions, alternatives related to surface and ground water, available capacities, and the pro's and con's of treatment technologies.

**Emergency Agreement** Staff previously reported that an Emergency Water Agreement with KWSC was being discussed and negotiated. The City's counsel on this Matter, Natasha Martin of Graves, Dougherty, Hearon & Moody, prepared a draft Agreement that was reviewed and edited by staff and forwarded to KWSC on October 11<sup>th</sup>. On October 19<sup>th</sup> staff received KWSC redline of our submitted draft, and was pleased that comments were generally non-substantive or formatting corrections.

Staff reminds Council that the Agreement is one of several contingencies the City and our water partners to the east are putting in place to provide an uninterrupted supply to the City and their other customers. The clean draft is attached.

**Contract Amendment** Another item that has surfaced due, in part, to drought conditions and lake levels, is the discussion of an amendment to the 2006 Wholesale Water Contract by and between the City and KWSC. The amendment was originally proposed by the City in 2012, however was, at that time, rejected by KWSC because they believed this type of amendment was not necessary, and that KWSC already had the ability to charge the City for water from the KWSC plant. That was the main issue litigated beginning in 2013, and eventually settled, in the City's favor, in 2019. The amendment provides for the City to purchase, within parameters, water from KWSC. By the letter of the current contract, the City pays for water from the CTWSC plant, delivered to the City's point of

impossible to match water, gallon for gallon, between what was delivered to KWSC from CTWSC at the 195 Pump Station, and what was delivered to the City.

Staff believes it is reasonable, particularly with new management and governance at KWSC, to once again discuss the amendment, as it may also be of benefit to the City in the event water quality issues exist from either KWSC or CTWSC.

Conservation

The City's and KWSC's conservation efforts have been very effective, resulting in reductions of 30%-40% for the same periods a year ago. The efforts do, unfortunately, also have the side effect of lower disinfection residuals due to increased water time in pipe and storage. The increased reliance on flushing, to keep water fresh, seems to be counter to our residents' conservation efforts, and the condition exists with both KWSC and the City. Staff has had initial discussions with KWSC about the allowance for some irrigation to hopefully move more water through the system and maintain higher residuals. Staff believes that KWSC will also be dusting off their previous plans for an injection site at the Ivy Mountain tank.

Georgetown Tank

Over the past 10 years the subject of conveyance of the Georgetown Tank to the City has been discussed on several occasions. The Tank is off 183 South, directly across 183 from the LEDC Business Park. The Tank is owned by KWSC, and is considered a "Covered," joint use Tank, that is maintained by both the City and KWSC, however; KWSC does not have any contractual water storage capacity in the Tank. The Tank was rehabilitated in 2021 with new mixing influent piping overseen by Jason Jones. Based on the City's recent long-term water plan and western pressure plane study, staff believes the City should begin discussion and investigation regarding the possible conveyance of the Tank to the City. KWSC has also indicated their openness to discussion on the matter.

Future Meeting

Up until the heat of the litigation, in 2013, the City and KWSC held annual meetings, Board and Council, to true-up and correct any invoice discrepancies, and to review specific accounts and plans as identified in the 2006 Wholesale Contract. Staff has suggested the time might be right, in January or February, to consider a meeting with the KWSC Board.

**EMERGENCY WATER SUPPLY AGREEMENT**  
**BETWEEN THE CITY OF LAMPASAS, TEXAS AND**  
**KEMPNER SUPPLY CORPORATION**

This Emergency Water Supply Agreement (“Emergency Agreement”) is entered into as of October 1, 2023, (the “Effective Date”), by and between Kempner Water Supply Corporation (“KWSC”), a nonprofit water supply corporation acting pursuant to Chapter 67 of the Texas Water Code, and the City of Lampasas, Texas (the “City”) a municipal corporation of the State of Texas (collectively herein, the “Parties”), for the purpose of providing an emergency water supply to the City.

**RECITALS**

**WHEREAS**, KWSC is a Texas non-profit corporation, organized and established under Chapter 67, Texas Water Code, and KWSC independently owns and operates its potable water treatment plant, storage, transmission, and distribution system in order to provide potable water to its customers; and

**WHEREAS**, the City is a Texas municipal corporation chartered under Article XI, § 5 of the Texas Constitution, and the City independently owns and operates its potable water distribution system in order to provide potable water to its customers; and

**WHEREAS**, KWSC and City each have and intend to continue operating their respective public water supply systems; and

**WHEREAS**, both the City and KWSC have contracted with the Brazos River Authority (“BRA”) to reserve raw water in Stillhouse Hollow Reservoir (“Stillhouse”) in order to have a water supply to provide water to their customers; and

**WHEREAS**, the Parties entered into a Water Sale and Purchase Contract dated December 19, 1979 (“1979 Contract”) and a First Amendment to Water Sale and Purchase Contract dated July 22, 1985 (“1985 Contract”), whereby the City contracted with KWSC for KWSC to (i) have constructed by Central Texas Water Supply Corporation (“CTWSC”) a water treatment plant and (ii) construct and operate a water transmission system designed, in part, to transport water from Stillhouse and deliver it to KWSC and the City; and

**WHEREAS**, KWSC entered into a Wholesale Water Supply Contract with CTWSC dated May 16, 2000 (“2000 Contract”), pursuant to which CTWSC agreed to withdraw, treat and transmit treated water reserved by KWSC and the City in Stillhouse to Kempner in accordance with the terms of that Contract, which Kempner and CTWSC amended, modified and replaced by a Wholesale Water Supply Contract signed October 27, 2005 (“2005 Kempner-CTWSC Contract”); and

**WHEREAS**, in settlement of litigation, the City and KWSC entered into a Wholesale Water Supply Contract on August 28, 2006 (“the 2006 Contract”) by which KWSC agrees to transmit the City’s reserved and treated water to the City in accordance with requirements therein; and

**WHEREAS**, the 2006 Contract was amended on April 30, 2020, by terms which do not impact any provisions in the 2006 Contract referenced in this Emergency Agreement; and

**WHEREAS**, under the 2006 Contract, KWSC delivers treated water at the meters located on F. M. 580 northeast of the City (“580 Meter”) and on U.S. Highway 190 east of the City (“190 Meter”), into the City’s transmission and distribution system (the “City System”), as shown on Exhibit A; and

**WHEREAS**, under the 2006 Contract, KWSC bills the City monthly, and the City pays KWSC, for the City’s portion of the CTWSC costs billed monthly to KWSC under the 2005 Kempner-CTWSC Contract for treated water which KWSC delivers at the 580 Meter and 190 Meter; and

**WHEREAS**, KWSC and City each intend to continue meeting all currently existing contractual obligations which support operation of their respective public water supply systems; and

**WHEREAS**, the Parties each desire for the terms and conditions of the 2006 Contract and the 2005 Kempner-CTWSC Contract to be unchanged by this Emergency Agreement and for each Parties’ contractual obligations within those agreements to continue for the Term of this Emergency Agreement;

**WHEREAS**, the Parties desire to develop an alternative source of potable water for the City in the event of an emergency disrupting the City’s capability to provide potable water to its customers; and

**WHEREAS**, KWSC entered into a contract with Bell County Water Control and Improvement District (“BCWCID”) dated \_\_\_\_\_ (“Bell County Interconnect Contract”), pursuant to which BCWCID agreed to withdraw, treat and transmit treated water reserved by KWSC in Stillhouse to KWSC on an emergency basis in accordance with the terms of that contract; and

**WHEREAS**, the amount of water reserved for delivery to KWSC under the Bell County Interconnect Contract is adequate to supply the City with its reserved capacity in Stillhouse, and the water to be treated and delivered under the 2006 Contract, on an emergency basis; and

**WHEREAS**, the governing bodies of KWSC and the City have determined it would serve the public interest for the Parties to provide such alternate water service to the City in the event of an emergency and in accordance with the terms and conditions set forth in this Emergency Agreement; and

**WHEREAS**, the Parties desire to agree to the terms and conditions for providing water service in the event of an emergency as more particularly defined below.

**NOW, THEREFORE**, in consideration of the foregoing promises and the mutual agreements, covenants, and conditions hereinafter set forth, KWSC and the City agree as follows:

ARTICLE I.  
Definitions

As utilized herein, the following terms shall have these meanings:

- A. Water: means potable water meeting applicable requirements of the Texas Commission on Environmental Quality (TCEQ) or any successor agency of competent jurisdiction delivered at the operating pressure required by the TCEQ.
- B. Emergency: means an act of God or similar unforeseen and unpreventable catastrophic circumstance or disaster, or any other event that renders CTWSC unable to provide the amount of water contracted for under the 2005 Kempner-CTWSC Contract and the 2006 Contract to KWSC and the City.
- C. Points of Delivery: means the points of connection between the Parties' respective water systems as shown on Exhibit "A" at which KWSC can deliver water to the City.
- D. Appropriate Representative: means the General Manager for KWSC and the City Manager for Lampasas.

## ARTICLE II.

### General Conditions for Provision of Emergency Water Service

- A. Provision of Service During an Emergency. Subject to the terms and conditions stated herein, in the event of an Emergency, KWSC agrees to provide water service required for operation of the City's water system in the event of an Emergency.
- B. 2005 Kempner-CTWSC Contract. To the extent CTWSC can provide any portion of the City's water demand, KWSC shall ensure that each covenant and representation made by CTWSC in the 2005 Kempner-CTWSC Contract is performed. If KWSC fails to enforce the terms of the 2005 Kempner-CTWSC Contract against CTWSC, the City has a remedy under the 2006 Contract to require KWSC to enforce the terms of the 2005 Kempner-CTWSC Contract against CTWSC at KWSC's expense, including any legal or engineering fees.
- C. Volume. The amount of water KWSC delivers to the City during an Emergency must be at least the volume of water delivered to the City under the 2006 Contract.
- D. Duration of Service. KWSC agrees to provide emergency water service to the City in accordance with this Emergency Agreement for the shorter of the following periods:
  - 1. for the reasonable duration of the Emergency giving rise to the request for emergency service, which shall not be more than sixty (60) days; or
  - 2. the reasonable duration needed for CTWSC to make the necessary repairs to its water system to provide water to KWSC and the City under the 2005 Kempner-CTWSC Contract.
- E. Procedure for Commencement of Service. If, upon the occurrence of an Emergency, the following protocol shall be utilized to confirm the existence of an emergency and to commence emergency water service to the City:

(1) KWSC's General Manager shall notify the City's City Manager of the fact and nature of the Emergency and the reason why the CTWSC is unable to provide water service to KWSC under the 2005 Kempner-CTWSC Contract. Such notification, if given verbally, shall be confirmed in writing and addressed to the City's City Manager within twenty-four (24) hours of the verbal notification.

(2) The following persons are authorized to confirm the existence of an Emergency:

- a. Kempner Water Supply Corporation: The General Manager or designee
- b. City of Lampasas: The City Manager or designee.

(3) Once the existence of an Emergency is confirmed, KWSC's General Manager shall determine the volume of water not delivered during the Emergency by CTWSC to KWSC under the 2005 Kempner-CTWSC Contract, and authorize KWSC's water system to commence water service to the City to meet the full volume of water authorized under the 2006 Contract within twenty-four (24) hours of the City's written notification.

(4) The City shall cooperate at all times with KWSC to ensure the safe and efficient delivery of emergency water service.

- F. Ingress and Egress. The Parties agree to ensure the ingress and egress of each Party to the Points of Delivery for all reasonable purposes incident to this Emergency Agreement including, without limitation, inspection, installation, operation, maintenance, or repair of all valves, meters and other equipment utilized.
- G. Conservation Restrictions. The City agrees to impose on its customers all voluntary and mandatory conservation and use restrictions imposed by KWSC on its customers in such instances provided, however, that the City shall not be required to impose more stringent controls than the KWSC imposes on its own customers in such instances.
- H. Water Quality. KWSC shall provide potable water through Point of Delivery of the same quality provided to its own customers and such water must meet minimum State of Texas drinking water standards. Any water delivered pursuant to this Agreement shall be measured at the Points of Delivery, and the proper conveyance and distribution of water taken on the City's side of the meter shall be the sole responsibility of the City.
- I. Discontinuance of Emergency Service. KWSC shall promptly notify the City's City Manager of the abatement of the Emergency and KWSC will then discontinue providing water to City pursuant to this Emergency Agreement within a reasonable time of such notice not to exceed twenty-four (24) hours.

ARTICLE III.  
Delivery

- A. Points of Delivery. Emergency water service provided shall be delivered from the KWSC to the City to the Points of Delivery described in the 2006 Contract as the the locations of the 190 Meter and 580 Meter (collectively, the "Meters"). The location of the Points of Delivery may be

modified, at the sole expense of the party requesting the modification, by agreement between the Parties.

- B. Meters. The meters for measuring deliveries to the City are located at the existing 190 Meter and 580 Meter. The bills and payments hereunder shall be calculated using the quantities reported on the 190 Meter and the 580 Meter.

ARTICLE IV.  
Rates and Payment

- A. Rates. The City agrees to pay KWSC for emergency water service delivered under this Emergency Agreement at the rate of \$2.00 per 1,000 gallons (the "Rate"), for the difference of the City's delivered amounts of water at their points of delivery and the amount of water delivered to KWSC at the 195 Pump Station. The Rate will remain in effect unless the rate that KWSC pays BCWCID under the Bell County Interconnect Agreement is adjusted. The City agrees to pay the same amount for water delivered under this Emergency Agreement that KWSC pays BCWCID under the Bell County Interconnect Agreement. Notice from KWSC of any price change shall be given to the City at least fifteen (15) days prior to the same going into effect.
- B. Operation and Maintenance. If the City is receiving water from CTWSC under the 2006 Contract, its share of the operation and maintenance costs pursuant to the Bell County Interconnect Agreement will be reduced to be proportional to the amount of water originating from the BCWCID.
- C. Billing Protocol. KWSC shall bill the City in a monthly itemized bill for water service based on the readings from the Meters, as defined herein, at the Points of Delivery. Should the City request that the metering equipment be calibrated to determine any error in accuracy, KWSC shall pay calibration cost if the inaccuracy is found to be in excess of plus or minus 3%. If inaccuracy is less than 3%, the City shall pay cost of calibration. If either Party is due a refund or entitled to additional payment, the same shall be invoiced by the Party claiming same as above, and failure to pay or refund same shall be subject to the same provisions as are applicable to the usual sale of water as provided above.
- D. Payment. Payment shall be made by the City no later than thirty (30) days following the date of the bill for water consumed by the City in the previous billing cycle. Payments not made within the period provided shall be subject to a service charge of 10%.
- E. Suspension of Payment under 2006 Contract. The Parties agree that KWSC will not invoice the City for any water pursuant to the 2006 Contract that the City receives under this Emergency Agreement. Any invoices sent to the City under the 2006 Contract shall not include or shall deduct from it any fees for water received by the City during the Term of this Emergency Agreement.

ARTICLE V.  
Remedies

- A. If any Party fails to comply with its obligations in accordance with the notice and opportunity to cure provisions set forth hereunder, the other Party shall have the right to request any court, agency,

or other governmental authority of appropriate jurisdiction to grant any and all remedies which are appropriate to assure conformance to the provisions of this Agreement. The Defaulting Party shall be liable to the other for all costs actually incurred in pursuing such remedies, including reasonable attorneys' fees, and for any penalties or fines as a result of the failure to comply with the terms.

- B. If either Party at any time disputes the amount to be paid by it to the other Party, the Party shall nevertheless promptly make the disputed payment or payments, but the disputing Party shall have the right to seek a determination from a mediator selected by both Parties whether the amount charged by the other Party is in accordance with the terms of this Agreement.
- C. Notwithstanding any provision in this Agreement to the contrary, if either party (referred to herein as the "Defaulting Party") fails to comply with its obligations under this Agreement or is otherwise in breach or default under this Agreement (collectively, a "Default") then the other party (referred to herein as the "Non-Defaulting Party") shall not have any right to invoke any rights or remedies with respect to any Default until and unless: (i) the Non-Defaulting Party delivers to the Defaulting Party a written notice (the "Default Notice") which specifies all of the particulars of the Default and specifies the actions necessary to cure the Default; and (ii) the Defaulting Party fails to cure, within fifteen (15) days after the Defaulting Party's receipt of the Default Notice, any matters specified in the Default Notice which may be cured solely by the payment of money or the Defaulting Party fails to commence, within a reasonable period of time after receipt of the Default Notice (to be determined according to the nature of the breach or default), the cure of any matters specified in the Default Notice which cannot be cured solely by the payment of money, or fails to thereafter pursue curative action with reasonable diligence to completion.

ARTICLE VI.  
Miscellaneous

- A. Term. This Agreement shall continue in effect until December 31, 2023, with subsequent calendar year renewals for no more than 3 periods of thirty (30) days unless terminated by either party in accordance with Paragraph B below.
- B. Termination. Either party may terminate this Agreement upon thirty (30) days written notice to the other.
- C. No Effect on Customer Contracts. This Agreement shall not affect contracts between a Party and its customers.
- D. No Effect on Water Supply Contracts. This Agreement shall not affect contracts between a Party and its wholesale or retail water supply providers, including any contracts with CTWSC and BCWCID.
- E. Cooperation. The parties hereto agree to cooperate at all times in good faith to effectuate the purposes and intent of this Agreement.
- F. Entire Agreement. This Agreement contains the entire agreement of the parties and supersedes all prior or contemporaneous understandings or representations, whether oral or written, respecting the subject matter hereof

- G. Amendments. Any amendment hereof must be in writing and signed by the authorized representative of each party hereto.
- H. No Amendment of Other Agreements. Unless otherwise expressly stipulated herein, this Agreement is separate from and shall not constitute an amendment or modification of any other agreement between the parties.
- I. No Third-Party Beneficiaries. This Agreement shall inure only to the benefit of the parties hereto and third persons not privy hereto shall not, in any form or manner, be considered a third-party beneficiary of this Agreement. Each party hereto shall be solely responsible for the fulfillment of its customer contracts or commitments.
- J. Applicable Law. This Agreement shall be construed under and in accordance with the laws of the State of Texas.
- J. Venue. Venue for any action arising hereunder shall be in Lampasas County, Texas.
- K. Effective Date. This Agreement shall be effective from and after October 1, 2023 upon due execution hereof by all parties.

AGREED:

CITY OF LAMPASAS:

\_\_\_\_\_  
 Finley deGraffenried, City Manager

Date: \_\_\_\_\_

KEMPNER WATER SUPPLY CORPORATION

\_\_\_\_\_  
 Denise Kliza, President, Board of Directors

Date: \_\_\_\_\_

**FIRST AMENDMENT TO 2006 WHOLESALE WATER SUPPLY CONTRACT  
BETWEEN KEMPNER WATER SUPPLY CORPORATION AND THE  
CITY OF LAMPASAS**

The First Amendment (“Amendment”), executed to be effective as of April 29, 2001 by and between KEMPNER WATER SUPPLY CORPORATION (“KWSC”), a Texas water supply corporation, and the CITY OF LAMPASAS, TEXAS, a Texas municipal corporation (the “City”) (collectively called herein the “Parties”), is intended to amend and supplement that certain 206 WHOESALE WATER SUPPLY CONTRACT BETWEEN KEMPNER WATER SUPPLY CORPORATION AND THE CITY OF LAMPASAS (the “Contract”).

**RECITALS**

WHEREAS, the Contract requires KWSC to deliver treated water to the City at the metered outlet at the Ivy Mountain Tank Site in amounts up to the City’s reserved pipeline capacity (6.9 MGD); and

WHEREAS, the Contract requires the City to pay KWSC for treated water, on a monthly basis, the amount per 1000 gallons that KWSC pays to Central Texas Water Supply Corporation (“CTWSC”) as CTWSC Treated Water Cost pursuant to the Wholesale Water Supply Contract executed between CTWSC and KWSC on October 27, 2005 (“CTWSC Contract”); and

WHEREAS, the Contract also requires the City to pay KWSC a percentage of CTWSC O&M Expense based on the defined City Percentage, and further provides that, if KWSC agrees in the CTWSC Contract to a “floor” or take-or-pay percentage of CTWSC O&M Expense, the City and KWSC will pay that floor increment based on the ratio of their respective capacities in their 7.68 MGD of CTWSC Water Treatment Plant Capacity, or 63% for the City and 37% for KWSC, which ratio is not to be adjusted even if KWSC relinquishes its capacity in the CTWSC Water Treatment Plant; and

WHEREAS, under the Contract, 4.84 MGD of CTWSC Water Treatment Plant Capacity was reserved to the City, and 2.84 MGD was reserved to KWSC; and

WHEREAS, since 2006 KWSC has constructed its own water treatment plant (“KWSC Plant”); and

WHEREAS, as of January 1, 2011, KWSC relinquished to CTWSC its reserved 2.84 MGD (but not the City’s reserved 4.84 MGD) in the reserved CTWSC Water Treatment Plant Capacity; and

WHEREAS, KWSC uses the KWSC Existing System to deliver treated water to both the City and KWSC retail customers; and

WHEREAS, KWSC desires to deliver treated water from the KWSC Plant to its retail customers and to minimize purchase of CTWSC treated water in excess of the City's requirements; and

WHEREAS, when KWSC has occasionally encountered difficulty in predicting with precision and City's requirements for CTWSC treated water during a particular billing period, KWSC has either supplied the City with treated water from the KWSC Plant or purchased CTWSC water in excess of the City's requirements; and

WHEREAS, under the CTWSC Contract CTWSC is obligated to deliver to KWSC treated water of a quality sufficient to meet the requirements for potable water established by the Texas Commission on Environmental Quality and the United States Environmental Protection Agency; and

WHEREAS, the Contract does not currently provide expressly for payment to KWSC for treated water from the KWSC Plant; and

WHEREAS, the City desires to preserve and maintain its 4.84 MGD in reserved CTWSC Water Treatment Plant Capacity, to continue to receive the bulk of its treated water from CTWSC, and for KWSC to continue to enforce the terms of the CTWSC Contract, while providing for payment to KWSC for amounts of treated water from the KWSC Plant not to exceed 5% of the City's annual requirements or 25% of the City's monthly requirements for any month; and

WHEREAS, the parties desire to provide for payment to KWSC for treated water from the KWSC Plant, not to exceed 5% of the City's annual requirements or 25% of the City's monthly requirements for any month, (i) of the same amount of treated water cost per 1000 gallons for electricity and chemicals that the City would pay if all its treated water in that month came from CTWSC, and (ii) by calculating City payment of the CTWSC O&M Expense as if all treated water in that month came from CTWSC, subject to the limitations and other conditions set forth herein, including that this amendment shall not result in the City paying a larger floor increment in any month than if all of its treated water for the month came from CTWSC.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, KWSC and the City hereby agree to amend and supplement the Contract as follows:

SECTION I  
PROVISION FOR PAYMENT FOR CERTAIN AMOUNTS OF KWSC TREATED  
WATER

1.1 The following paragraph is added at the end of Section 3.5.A, Treated Water Cost:

Upon delivery to the City of treated water from the KWSC Plant, KWSC may bill for and the City shall pay KWSC as "KWSC Treated Water Cost" the same amount per 1000 gallons for volumes of KWSC Plant treated water, that CTWSC has charged KWSC as CTWSC Treated Water Cost (i.e., chemicals and energy) for the same usage month. KWSC Treated Water Cost shall not exceed 25% of the City's requirements for the month billed nor 5% of the City's annual requirements, measured for convenience from December 1 to November 30. In consideration of the City's agreements herein, KWSC agrees that it will reflect on City bills the cumulative percentage of the City's annual requirements billed for KWSC Treated Water Cost and that it will not bill for amounts in excess of the limits agreed herein. The parties intend that the City will not pay more for KWSC Treated Water Cost plus CTWSC Treated Water Cost in a particular month than it would have paid if all treated water had come from CTWSC. An example is attached as **Exhibit A**. For purposes of the City's payment for KWSC Treated Water Cost under this section, City usage will be based on the metered delivery at the City Delivery Points (adjusted for outflow), less the metered usage of treated water from CTWSC at the KWSC Point of Delivery. KWSC will verify and correct the City usage for KWSC Treated Water Cost at the end of the fiscal year of KWSC. Within thirty days of the end of its fiscal year, KWSC shall report the results of this verification to the City, providing a refund or bill if indicated, and providing such explanatory notes and backup documentation as may be required in order to support the annual correction.

1.2 The following paragraph is added at the end of Section 3.5.B.1., City Payment of CTWSC O&M Expense:

In the event KWSC delivers treated water from the KWSC Plant to the City in a particular month, in calculating the City Payment and "floor" increment of CTWSC O&M Expense for that month, the City Payment of CTWSC O&M Expense and "floor" for a month shall be modified. The City Percentage shall be applied to the amount of "Base CTWSC O&M Expense" which is calculated by applying to CTWSC O&M Expense the percentage created by dividing the volume of treated water delivered to KWSC by CTWSC for City requirements, plus the volume of KWSC Plant treated water delivered to the City (but not to exceed 5% of the City's requirements for that month), by the total volume of treated water delivered to all customers of CTWSC plus the volume of KWSC Plant treated water delivered to the City (but not to exceed 5% of the City's requirements for that month) and multiplying by 100. The "floor" increment shall be calculated by subtracting the percentage described above from the then-current contract floor percentage. If the difference is zero or a negative number, there is no "floor" increment for the month. An example is attached as **Exhibit B**.

SECTION II  
TERM OF AMENDMENT

Section 2.0 Term of Amendment. The initial term of this Amendment shall end two years after the date on which this Amendment is executed by both parties ("Effective Date"). However, the parties may mutually agree in writing before the end of the initial term to extend the Amendment for an additional five (5) year term, and (prior to expiration of that five-year term) may mutually agree in writing to extend the Amendment for a second five (5) year term. During the initial or any subsequent term, either party may terminate this Amendment on 90 days' written notice.

SECTION III  
MISCELLANEOUS

Section 3.1. Each capitalized term used herein has the definition given to it in the Contract, unless it is otherwise specifically defined herein.

Section 3.2 The terms and provisions of the Contract not specifically amended hereby are ratified and confirmed and remain in full force and effect as supplemented hereby. **By entering into this Amendment, neither party waives any rights under the Contract, including the right to insist upon full and complete performance of the Contract, including with respect to billing.**

Section 3.3. This amendment shall become effective upon execution by both parties.

In WITNESS WHEREOF, this First Amendment has been executed on behalf of the City of Lampasas and Kempner Water Supply Corporation by their duly authorized representatives.

**KEMPNER WATER SUPPLY CORPORATION**

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

**CITY OF LAMPASAS, TEXAS:**

By: \_\_\_\_\_  
Jerry Grayson, Mayor

Attest: \_\_\_\_\_

Date: \_\_\_\_\_

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**RESOLUTION NO. 23-13**

**IN RECOGNITION OF MUNICIPAL COURT WEEK**

**November 6-10, 2023**

**A RESOLUTION RECOGNIZING THE IMPORTANCE OF MUNICIPAL COURTS, THE  
RULE OF LAW, AND THE FAIR AND IMPARTIAL ADMINISTRATION OF JUSTICE**

*WHEREAS*, municipal courts play a significant role in preserving public safety and promoting quality of life in Texas;

*WHEREAS*, more people come in contact with municipal courts than all other Texas courts combined and public impression of the Texas judicial system is largely dependent upon the public's experience in municipal court;

*WHEREAS*, the City of Lampasas is committed to the notion that our legal system is based on the principle that an independent, fair, and competent judiciary will interpret and apply the laws that govern us and that judges and court personnel should comply with the law and act in a manner that promotes public confidence in the integrity and impartiality of the judiciary;

*WHEREAS*, Municipal Judges are bound by the law and the Canons of Judicial Conduct and are required to make decisions independent of the governing body of the City Council, city officials, and employees;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT THE WEEK OF NOVEMBER 6-10, 2023 IS HEREBY RECOGNIZED AS MUNICIPAL COURT WEEK IN RECOGNITION OF THE FAIR AND IMPARTIAL JUSTICE OFFERED TO OUR CITIZENS BY THE MUNICIPAL COURT OF LAMPASAS.

***PASSED AND APPROVED ON THIS THE 23<sup>RD</sup> DAY OF OCTOBER 2023.***

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*Herb Pearce, Mayor*

ATTEST:

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*Becky Sims, City Secretary*

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City ManagerITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public hearing to receive citizen comments to consider a request to rezone .038 acres of land out of the Hillcrest Addition, Lot 1, Block 5 Lampasas, Texas Lampasas County from Two-Family Residential District (Duplex) "SF-2" to Commercial "C".

**Requested By:** Becky Sims, City Secretary/Zoning Administrator

**Submitted By:** Becky Sims, City Secretary/Zoning Administrator

**Date Submitted:** October 18, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:** Planning Packet

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**Summary Statement:**

The property owner is asking for consideration in rezoning property from Two-Family Residential District (Duplex) "SF-2" to Commercial "C".

The area is characterized as mixed use. The property is surrounded by Retail "R", Single Family Residential-6 "SF-6", and Single Family Residential-10 "SF-10."

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant's property, to date no letters in favor or in protest have been received.

The area is identified as Traditional Residential (Neighborhood Retail) & Corridor Commercial (Office, Professional, Retail and Service Type Use) in the Comprehensive Plan

This request was brought before the Planning Commission at the October 12, 2023 meeting and they did recommend approval.

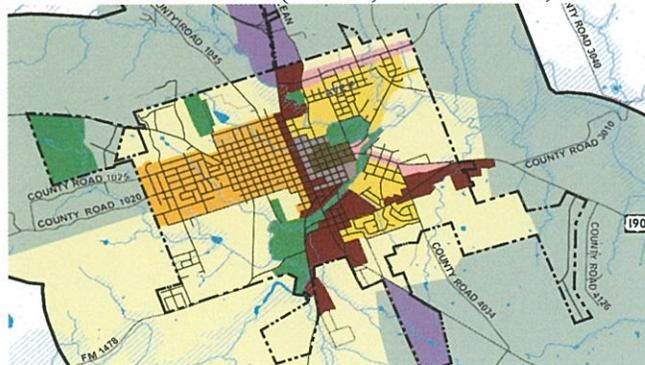
**Recommendation:**

Discussion only



City of Lampasas  
 Planning and Zoning Board  
 Staff Report  
 (Irvin- Rezone)

- Subject Property** The property is described as .038 acres of land out of the Hillcrest Addition, Lot 1, Block 5 Lampasas, Texas Lampasas County.
- Request** The property owner is asking for consideration in rezoning property from Two-Family Residential District (Duplex) “SF-2” to Commercial “C”.
- Character** The area is characterized as mixed use. The property is surrounded by Retail “R”, Single Family Residential-6 “SF-6”, and Single Family Residential-10 “SF-10.”
- Notification** All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant’s property, to date no letters in favor or in protest have been received.
- Consideration** In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 10, City of Lampasas Zoning Regulations.
- Recommendation** If the Planning and Zoning Board and the City Council find the request in compliance with Section 10, City of Lampasas Zoning Regulations and, that there will be no adverse impact to the neighborhood; the zoning of the tract is currently unsuitable; and that the change of zoning bears a relationship to public health, safety, morals or general welfare of the community, then a motion to approve the change of zoning may be made.
- If the Planning and Zoning Board and the City Council find that the request is not in compliance with Section 10, City of Lampasas Zoning Regulations, then a motion to deny the request may be made. The Planning and Zoning Board should also consider adverse impacts of any other permitted land use in the Commercial District.
- Comprehensive Plan** Area is identified as Traditional Residential (Neighborhood Retail) & Corridor Commercial (Office, Professional, Retail and Service Type Use)



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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, October 9, 2023  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

ITEM 2.1

*(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)*

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

**Council Members Present:**

Zac Morris  
Eric Hernandez  
Davis Keele  
Charlie Pratus  
Cathy Kuehne arrived at 5:36 pm

**Council Members Absent:**

Chuck Williamson

**City Staff Present:**

Finley deGraffenried, City Manager  
Becky Sims, City Secretary  
Yvonne Moreno, Finance Director  
Monica Wright, IT Director  
Ryan Ward, ACM  
Jody Cummings, Police Chief  
Charlie Boswell, Asst. Police Chief  
Jeff Smith, Fire Chief  
Stacey Ybarra, EDC Director  
Chuck Montgomery, Patrol Lt.  
Megan Hale, Police Officer

**WORKSHOP SESSION**

**5:30 p.m.**

**1. Call to order Workshop Session**

*Mayor Pearce opened the workshop session at 5:30 p.m.*

**2. Discussion regarding Memorandum of Understanding with Lampasas Trails, regarding establishment and maintenance of the trails at the 580 Complex.**

*Ryan Ward, ACM advised the draft Memorandum of Understanding (MOU) is to establish a general framework of cooperation between the City of Lampasas and the Lampasas Trails Mountain Bike Organization, a 501(c) nonprofit organization in Lampasas, Texas, for the purpose of establishment, improvement and maintenance of multi-purpose trails on City owner property located at the 580 Sports Complex in Lampasas, Texas. Establishing responsibilities between the City and the Lampasas Trails organization will ensure success and allow for obtainable expectations between both parties. Legal counsel is reviewing this document.*

*Staff will bring final draft to Council for consideration.*

**3. Discussion regarding any item on the regular agenda**

*There was no discussion*

**4. Adjourn Workshop Session**

*Council member Pratus moved to adjourn the workshop session at 5:35p.m. the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried. (Williamson absent)*

**REGULAR SESSION**

**ANNOUNCEMENTS**

**A. Call to Order**

*Mayor Pearce called the Regular Session to order at 5:36 p.m.*

**B. Invocation and Pledge of Allegiance**

*Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited*

**C. Presentations and Proclamations**

*Swearing in of Officer Megan Hale*



<b>PUBLIC HEARINGS/CITIZEN COMMENT</b>	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

*There were no citizen comments*

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
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*There were no citizen comments*

1.3	Public hearing to receive citizen comments relating to repealing Ordinance 1696, Lampasas Code of Ordinances, Chapter 50, Offenses, Article II “Curfew for Minors”, Lampasas Texas, Lampasas County repealing any inconsistent provisions; providing an effective date per H.B 1819, Sec. 370.007. Juvenile Curfews Prohibited.
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*Mayor Pearce opened the public hearing.*

*Becky Sims, City Secretary advised opportunity to hear citizen comments relating to the repeal of Ordinance 1696, Lampasas Code of Ordinances, Chapter 50, Offenses, Article II “Curfew for Minors” per House Bill (H.B.) 1819, Sec 370.007, Juveniles Curfew Prohibited.*

*With no citizen comments, Mayor Pearce closed the public hearing.*

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on September 25, 2023.

*Council member Pratus moved to approve the minutes as presented; the motion was seconded by Council member Hernandez; with Council member Keele and Council member Kuehne abstaining, the motion carried. (Williamson absent)*

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from September 1, 2023-September 30, 2023.
3.2	Discussion and possible action regarding August 2023 Investment Report

*Mayor Pro Tem Morris moved to approve the consent agenda as presented; the motion was seconded by Council member Pratus, and with a unanimous vote, the motion carried. (Williamson absent)*

4.0	BOARDS/DEPARTMENT REPORTS
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5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

*City Manager deGraffenried reviewed his report:*

**Airport**                    The Kick-off Meeting for the Airport Layout and Master Plan was conducted on September 27<sup>th</sup> with all City appointed stakeholders in attendance. The Consultants, Parkhill and Centurion Planning, reviewed the background of their firms, the planning timeline and strengths of the Airport. After the meeting, staff did discuss ways to improve the delivery of information and engage in more productive discussion with consultants. The next meeting has been tentatively targeted for the end of November.

**Police Update**            Council will have the opportunity to meet the City's newest Patrol Officer on October 9<sup>th</sup>, but Chief Cummings didn't mind that staff introduce Megan Hale through this report. Feedback on her performance at the Academy was very positive, and she brings 7 years of previous experience with Bell County Juvenile Probation.

Community Lunch Chief Cummings reports that the date for the Police and Fire Department Community Lunch and Toy Drive has been scheduled for Monday December 4<sup>th</sup> at the Fire Station. The annual event provides the opportunity for fellowship and the collection of toys for distribution by the Lampasas Volunteer Fire Department. The lunch is well worth the price of a toy or your generous donation.

Year End Yvonne reports that auditors have requested and pulled their initial audit documents, primarily related to revenue and payroll, for review. Auditors will return on site in late January to complete their review of finance documentation. Inventory was completed by City departments last week and forwarded the Finance Department for auditor review. Staff will run some preliminary year-end statements from the City's General Ledger software, particularly related to performance of Water/Wastewater and Electric Departments, however; staff reminds Council full year-end close-out may take 60 to 90 days.

Hostess House Staff received a preliminary timeline for architectural design for the Hostess House from Reliance Architecture. The timeline indicates an initial plan set, for City review, should be available in 6 to 8 weeks. Mr. Naylor suggested the timeline represents a conservative estimate, and was hopeful the timeline could be compressed. Staff review will include the Building Department, Fire Department and Parks Department.

5.2	MAYOR'S COMMENTS
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*The Mayor had no comments at this evening's meeting.*

6.0	UNFINISHED BUSINESS
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*There was no unfinished business.*

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding the first reading of an Ordinance to repeal Ordinance 1696 of the City of Lampasas Code of Ordinances, Chapter 50, Article II "Curfew for Minors", repealing any inconsistent provisions; and providing an effective date per H.B 1819, Sec. 370.007. Juvenile Curfews Prohibited.
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*Council member Hernandez moved to approve the first reading of an Ordinance to repeal Ordinance 1696 of the City of Lampasas Code of Ordinances, Chapter 50, Article II "Curfew for Minors", repealing any inconsistent provisions; and providing an effective date per H.B 1819, Sec. 370.007. Juvenile Curfews Prohibited, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried. (Williamson absent)*

7.2	Discussion and possible action regarding Memorandum of Agreement between the City of Lampasas and Lampasas County Chamber of Commerce and Visitor Center for the Solar Eclipse Event in April 2024.
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*Stacey Ybarra, EDC Director advised at the August 28, 2023 Council meeting, Council agreed to provide cost recovery to the Chamber for reservation and collection services. The Chamber has agreed to manage reservations, handle public inquiries, and payment collection for the Eclipse Events in April 2024. In return, the Chamber of Commerce Visitor Center will keep 15% of the fees from these reservations as payment for their work, and after the event, will give the remaining 85% of the total collected fees to the City of Lampasas. The attached memorandum has been reviewed by Counsel.*

*Council member Kuehne moved to approve the Memorandum of Agreement between the City of Lampasas and Lampasas County Chamber of Commerce and Visitor Center for the Solar Eclipse Event in April 2024, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Williamson absent)*

7.3	Discussion and possible action regarding Resolution to nominate individuals for Lampasas Central Appraisal District (LCAD) Board of Directors.
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*Council member Pratus moved to nominate Chris Harrison, Bill Peterson, Marshal Brewer, David Barclay and Phillip Garrett to the LCAD Board of Directors, the motion was seconded by Mayor Pro Tem Morris, and with Council member Kuehne in opposition, the motion carried. (Williamson absent)*

7.4	Discussion and possible action regarding approval of agreement with H & H Tree Service to install and remove Christmas lights at WM Brook Park in the amount of \$30,000.00 to be disbursed in three (3) installments.
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*Mayor Pro Tem Morris moved to approve the agreement with H & H Tree Service to install and remove Christmas lights at WM Brook Park in the amount of \$30,000.00 to be disbursed in three (3) installments, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Williamson absent)*

7.5	Discussion and possible action concerning the approval of a bid from Silsbee Toyota in the amount of \$49,751.00 for a 2024 Toyota Tundra Crew Max SR 4x2 to replace a 2004 Chevrolet 1500 pickup for the Water/Wastewater Operations Supervisor.
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*Council member Keele moved to approve the bid from Silsbee Toyota in the amount of \$49,751.00 for a 2024 Toyota Tundra Crew Max SR 4x2 to replace a 2004 Chevrolet 1500 pickup for the Water/Wastewater Operations Supervisor, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried, (Williamson absent)*

7.6	Discussion and possible action to consider a variance as defined in the City of Lampasas Code of Ordinances, Chapter 22 Businesses, Article II, Alcoholic Beverages, Sec. 22-33, sales near churches, schools or hospitals, for Alamo Coffee, at the proposed location of 401 S. Key Avenue to sell beer and wine within 300 ft of a church, private school, public school, or public hospital
-----	--

**Becky Sims, City Secretary advised of the following:**

- *This provision is a safety measure for each municipality. TABC granted the authority to each municipality to enforce and/or to grant a variance based on what is in the best interest of the Community.*
- *The proposed location has been vacant since 2018 and has been in need of rehabilitation for many years. This location is on the main retail strip and is a focal point for citizens, as well as, travelers into our community. This is in line with the vision of the Comprehensive Plan on rehabilitating substandard structures and to improve the Key Avenue corridor with attractive destinations and services*
- *Mr. Cornish started his coffee business in January 2020, as a wholesaler. In November 2020, he expanded his services and opened Alamo Coffee Café. Over the years, they have expanded their food items to provide more variety and beverage options that include teas, energy drinks and smoothies. This new opportunity and location will allow Mr. Cornish to expand his business plan, allow for easier access to his establishment and to benefit from Key Avenue traffic. He opened a Round Rock location in the summer of 2022 with the same business plan as what is being proposed at this new*

location. This new location will provide room for outside seating, green space and outdoor games for patrons to enjoy.

- Staff believes the investment at this location is in the best interest of the Community.

Mayor Pro Tem Morris moved to approve a variance as defined in the City of Lampasas Code of Ordinances, Chapter 22 Businesses, Article II, Alcoholic Beverages, Sec. 22-33, sales near churches, schools or hospitals, for Alamo Coffee, at the proposed location of 401 S. Key Avenue to sell beer and wine within 300 ft. of a church, private school, public school, or public hospital, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Williamson absent)

7.7	Discussion and possible action regarding the reappointment of Bob Caughron and Danielle Shepard to the Zoning Board of Adjustment Board.
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Council member Keele moved to reappoint Bob Caughron and Danielle Shepard to the Zoning Board of Adjustment Board, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Williamson absent)

7.8	Discussion and possible action to reappoint Robin Gradel, Shane Jones and Tasha Bates to the Parks and Recreation Advisory Board.
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Council member Kuehne moved to reappoint Robin Gradel, Shane Jones and Tasha Bates to the Parks and Recreation Advisory Board, the motion was seconded by Mayor Pro Tem Morris, and with a unanimous vote, the motion carried. (Williamson absent)

7.9	Discussion and possible action to reappoint Sheryl Hausmann, Lucy Walker, Judy Lansford and Susan Browder to the Library Advisory Board.
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Mayor Pro Tem Morris moved to reappoint Sheryl Hausmann, Lucy Walker, Judy Lansford and Susan Browder to the Library Advisory Board, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried (Williamson absent)

7.10	Discussion and possible action to reappoint Richard Procter to the Construction Board of Adjustment and Appeal Board.
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Council member Hernandez moved to reappoint Richard Procter to the Construction Board of Adjustment and Appeal Board, the motion was seconded by Mayor Pro Tem Morris, with a unanimous vote, the motion carried. (Williamson absent)

Adjourn- Mayor Pro Tem Morris moved to adjourn at 6:10 p.m., the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Williamson absent)

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Herb Pearce, Mayor

ATTEST

\_\_\_\_\_  
Becky Sims, City Secretary

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**MINUTES OF SPECIAL MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, October 16, 2023  
5:30 p.m. Special Session**

ITEM 2.2

The City Council of the City of Lampasas met in Special Session on the above date and time with Mayor Pearce presiding.

**Council Members Present:**

Zac Morris  
Eric Hernandez  
Davis Keele  
Charlie Pratus  
Cathy Kuehne  
Chuck Williamson

**City Staff Present:**

Finley deGraffenried, City Manager  
Ryan Ward, ACM  
Jody Cummings, Police Chief  
Frank Ellett, Building Official  
Jo-Christy Brown, City Attorney  
Becky Sims, City Secretary arrived at 5:50pm

**Council Members Absent:**

N/A

**SPECIAL SESSION  
5:30 p.m.**

**1. Call to order Special Session**

*Mayor Pearce called to order the Special Session at 5:30 p.m.*

**2. Training Presentation by Jo-Christy Brown, City Attorney that may include Parliamentary Procedures, Governance Policy, Decorum, City Charter and other training tools and resources for the governing body.**

*Mrs. Brown took this opportunity to review Parliamentary Procedures as defined in Roberts Rules of Order, City Governance Policy as approved and adopted by City Council, City of Lampasas Home Rule Charter as adopted by the voters in 1986 and amended by the voters in 2016, which outlines Council responsibilities.*

*Mrs. Brown highlighted the following areas:*

- *Basic Principles of Parliamentary Procedures*
- *Informal vs Formal Meetings*
- *Attendance of Council Members*
- *Meeting Preparation*
- *Mayor Role*
- *Agenda Management*
- *Meeting Management*
- *Council Decorum*
- *Main Motions, Secondary Motions, Subsidiary Motions & Privileged Motions*
- *Debate Protocol*
- *Public Comments*

**3. Adjourn Special Session into Executive Session**

Mayor Pro Tem Morris moved to adjourn into Executive Session at 7:39 p.m., the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Mayor Pearce advised the governing body will meet in closed session to discuss item 8.2 only.

- Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities

**EXECUTIVE SESSION**

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	
8.1	Section 551.071 (1) (A) and 551.071(2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; and other legal matters related to items posted on the Council’s agenda, if any.
8.2	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities
8.3	Adjourn executive session and reconvene Special Session

Council adjourned Executive Session and reconvened Special Session at 7:45 p.m.

**SPECIAL SESSION**

9.0	<b>ACTION ON EXECUTIVE SESSION</b>
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken on items discussed during Executive Session.

Adjourn- The meeting concluded at 7:46 p.m.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Herb Pearce, Mayor

ATTEST

\_\_\_\_\_  
Becky Sims, City Secretary

  
City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the second reading of an Ordinance *repealing* Ordinance 1696, Lampasas Code of Ordinances, Chapter 50, Offenses, Article II “Curfew for Minors”, Lampasas Texas, Lampasas County repealing any inconsistent provisions; providing an effective date per H.B 1819, Sec. 370.007. Juvenile Curfews Prohibited.

**Requested By:** Becky Sims, City Secretary

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** October 2, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

**Attachments:** HB 1819 Data

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**Summary Statement:**

This is the second reading of an Ordinance

**Recommendation:**

To consider a motion to approve the second reading of an Ordinance *repealing* Ordinance 1696, Lampasas Code of Ordinances, Chapter 50, Offenses, Article II “Curfew for Minors”, Lampasas Texas, Lampasas County repealing any inconsistent provisions; providing an effective date per H.B 1819, Sec. 370.007. Juvenile Curfews Prohibited.

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE OF THE CITY COUNCIL OF LAMPASAS, TEXAS, REPEALING ORDINANCE NO. 1696; WHICH AMENDED CITY OF LAMPASAS CODE OF ORDINANCES, CHAPTER 50 OFFENSES, ARTICLE II, "CURFEW FOR JUVENILES" REPEALING ANY INCONSISTENT PROVISIONS; AND PROVIDING AN EFFECTIVE DATE PER H.B. 1819, SEC 370.007, JUVENILE CURFEWS PROHIBITED.**

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**RECITALS**

*WHEREAS*, the governing body of a Texas home-rule municipality, the Lampasas City Council is legally authorized and empowered by its Home Rule Charter and the Statutes of the State to adopt and enforce local rules and regulations related to health, safety and well-being of its citizens; and

*WHEREAS*, previously, the Lampasas City Council enacted Ordinances establishing a curfew for juveniles, and while it has proven to be effective and renewed every three years as defined by law, and

*WHEREAS*, H.B 1819 that was signed by the Governor; has amended Family Code, Section 6, Chapter 370; Local Government Code; adding Section 370.007 Juvenile Curfews Prohibited by all political subdivisions; and

*WHEREAS*, All ordinances and resolutions, or parts thereof, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect.

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, THAT:**

This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

*PASSED AND APPROVED on the First Reading, on this the 9<sup>th</sup> Day of October, 2023*

*PASSED AND ADOPTED on the Second Reading on this the 23<sup>rd</sup> Day of October, 2023*

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Herb Pearce, Mayor

\_\_\_\_\_  
Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney  
[Signature of Attorney Provided on Separate Page, to be Attached]

**LAMPASAS ECONOMIC DEVELOPMENT CORPORATION – October 23' REPORT**

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Brief Monthly Overview of LEDC - Stacey Ybarra, Economic Development Director

- Attended the Courtyard Square Meeting on September 21.
- Attended a Mineral Wells Recap discussion on September 25<sup>th</sup> to determine next steps.
- Met with the Chamber of Commerce to discuss Lampasas Economic Development Strategic Plan, Tourism Strategic Plan, and next steps regarding establishing a brand for Lampasas.
- Launched the Business Meeting survey on Facebook and promoted it on the radio.
- Analyzed analytics for the business meetings and started to put together marketing materials and a plan for launching the Business Meetings.
- Attended the TML conference from October 3-6<sup>th</sup> with staff and Council Members.
- Imbedded the Local Intel widgets onto the Lampasas EDC website which provides in-depth information about the Quality of Life, Logistics, and Economic Advantages in Lampasas.
- I imbedded the newly updated Available Properties software onto the Lampasas EDC website. The software is provided by Resimplifi.
- Worked a lot on updating a lot of the information on the Lampasas EDC website, including taking away old data and linking to free resources on the web such as a Site Selection Tool.
- Worked with Courtyard Square members regarding an action plan going forward.
- Attended a meeting with Chabin Concepts regarding and Economic Development Strategic Plan on October 10.
- Worked with Alamo Coffee to pass a variance for the sale of alcohol so they can continue to relocate and expand.
- Worked with Bill Mezger and Libby Bluntzer regarding a sign for the Business Park.
- Received quotes for a real estate sign for the Business Park.
- Attended the Developer Meeting on October 11.
- Attended a meeting with the Night Sky to discuss the implementation of Night Sky regulations at the Business Park.
- Presented to the first graders at Kline Whitis Elementary with Cathy Kuehne about local government.
- Attended a meeting with Cobblestone Hotels regarding their franchise model.
- Met with Work Force Solutions regarding their “We Hire Vets” initiative.
- Worked on confirming speakers for the Central Texas Entrepreneur Event.
- Presented my Economic Development Annual Report to City Council on September 25.
- Worked on updating the LEDC Guidelines and Incentives Policy.
- Worked with Angelou Economics regarding an updated Economic Development Strategic Plan.
- Gathered materials and information for potential business prospects.
- Worked with contractor to create and confirm marketing materials for the Solar Eclipse Event.
- Put together informational and marketing material for the Solar Eclipse Event.
- Worked with City Attorney to put together the Hold Harmless Agreement for the Solar Eclipse Event.
- Worked with City Attorney to put together the MOA between the Chamber and the City for the Solar Eclipse Event.
- Worked on putting together a plan for a regional marketing plan for the Solar Eclipse Event.
- Worked with FlyerView to create a site map for each of the parks included in the Solar Eclipse Event.

# Memo



To: Honorable Mayor and City Council Members  
CC: Finley deGraffenried, City Manager  
From: Vicki Tower, Parks Secretary/HR Coordinator  
Date: October 18, 2023  
Re: Monthly Report – September 2023

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**Parks & Recreation  
&  
Human Resources**

## **Brief Monthly Overview – Parks & Recreation**

Vicki Tower, Parks Secretary/HR Coordinator

- Attended the City Council meeting on September 6<sup>th</sup>
- Prepared Airport Board agenda and attended Airport Board meeting on September 13<sup>th</sup>
- Attended Eclipse meeting on September 20<sup>th</sup>
- Parks Secretary responsibilities including purchase orders, Airport Hangar waiting list, Airport Hangar vacancies, Hostess House inquiries, Ruth Eakin Theatre reservations, Pavilion reservations, coordinating events and assisting with various ongoing projects.

## **Brief Monthly Overview - Human Resources**

Vicki Tower, Parks Secretary/HR Coordinator

- Scheduled and attended interview for Utility Clerk position on September 7<sup>th</sup>
- New hire paperwork and orientation for Utility Clerk on September 11<sup>th</sup>
- Input Open Enrollment selections for Medical, Dental, Vision insurance and FSA benefits for FY 23-24
- Scheduled and attended interview for Apprentice Line Worker position on September 15<sup>th</sup>
- Created ID badges for employees to use to clock-in/clock-out on timeclocks
- Prepared personnel action forms for the FY23-24 COLA
- New hire paperwork and orientation for Police Communications Officer on September 25<sup>th</sup>
- Pre-employment screenings / background check(s)
- Assisted the Finance Dept. with Longevity checks
- Continue to work on filing and organizing HR files

## **Personnel Information – Currently**

- Current: 118 Full-time positions, 15 Part-time positions, 1 Seasonal Part-time position
- Posted Vacancies:
  - Full-time: Police Officer or Police Cadet

**Department: Parks  
Monthly Activity Report  
MONTH OF SEPTEMBER 2023**

I) Regular Personnel Hours Available: 1008.00

LESS:

A)	Vacation Leave	58.50
B)	Sick Leave	29.00
C)	Supervision / Training	84.00
D)	Holiday	48.00
E)	Personal Business Day (1)	8.00

SUB-TOTAL 227.50

PLUS:

A)	Over Time	30.50
B)	On-Call / Standby	30.00
C)	Part Time	
D)	Transfer	

SUB-TOTAL 60.50

TOTAL HOURS AVAILABLE FOR THE MONTH: 841.00

II) Department Summary of Work Orders for the Month.				
<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.			
<u>Refurbish Metal Picnic Tables for Campebell Pavilion</u>		90.00	
<u>Fabricate &amp; Install 2 Trash Can Stands at Brook Park</u>		24.00	
<u> </u>			
<u> </u>			
<u> </u>			
<u>On Call / Standby</u>		30.00	
Sub-total Hours on Projects:			144.00

IV) Department Operations and Maintenance for the Month.			
<u>Cleaning Parks</u>		147.00	
<u>Airport Maint.</u>		20.00	
<u>Mowing/Weed eating</u>		288.00	
<u>Building and Grounds</u>		124.00	
<u>Equipment/Vehicles/Shop</u>		78.00	
<u>Office/Meetings</u>		40.00	
Sub-total Hours on Projects:			697.00

TOTAL HOURS FOR DEPARTMENT 841.00

V) Department's Proposed Projects for next Month			
<u>Fabricate &amp; Install Trash Can Stands</u>		60.00	
<u>Improve Park Grills in Brook Park</u>		60.00	
<u> </u>			
Total Estimated Hours on Proposed Projects:			120.00



DEPARTMENT: CEMETERY  
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: Sept. 2023

Regular Personnel Hours Available:

504

LESS:

A)	Vacation Leave/Personal Day	24
B)	Sick Leave	24
C)	Jury Duty	0
D)	Other (holiday/bad weather)	24
E)	Supervision	40
SUB-TOTAL		112

PLUS:

A)	Transfer from Parks	0
B)	Seasonal Labor/Temp	0
C)	Other (Community service)	0
D)	Overtime	12
SUB-TOTAL		12

TOTAL HOURS AVAILABLE FOR THE MONTH: 404

**Department Projects for the Month**

0	0
0	0
0	0

Sub-total Hours on Special Projects: 0

**Department Operations and Maintenance for the Month**

Mowing & W/E	218
Equip & Veh Maint	18
Buildings & Grounds	143
Office Operations	25

Sub-total Hours on OM Projects: 404

**OTHER**

Maintenance Conference	0
OHCA Mtg	
0	0

Sub-total Other 0

TOTAL HOURS FOR DEPARTMENT 404

**Department's Proposed Projects for next Month**

	0
	0

Total Estimated Hours on Proposed Projects: 0

# Memo

To: Chris Eicher, Parks & Rec. Director  
From: Duane Griffith Cemetery Crew Leader  
Date: 10/16/2023  
Re: End of the month report September

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Oak Hill Cemetery

Interments	8(3) cremation
Fee's for over site	\$575.00
Sites sold	13 / \$6,600.00
Visitors Assisted	4
Level & Backfill sites	5
Meetings Attended	0
Niche Sales	1/ \$550.00

**Memo**

To: Finley deGraffenried, City Manager  
From: Monica Wright, Director of Information Systems  
Date: Friday, October 13, 2023  
Re: September 2023 Monthly Report



Information Systems

**Service Tickets - Social Media - Website Stats**

IT Service Tickets	351
Facebook Followers	7,762
Twitter Followers	744
Instagram Followers	818
Website Page Views	33,390

**IT Supported Hardware & Software**

PCs	97	Wireless Access Points (WAP)	16	Servers	30
Laptops	50	Verizon Aircards	26	Firewalls	3
Printers	72	Network Attached Storage (NAS)	5	Tablets	14
Switches	22	Apple iPhones	36	Software Applications	30+
CC Reader	8	Security Cameras	20	CradlePoint Routers	18

**September Projects Completed:**

- Attended TylerTechnology ExecuTime meetings/status calls
- Assisted HR with employee ID badges for ExecuTime badge users
- Provided employees with ExecuTime videos/documentation
- Added job codes in Incode for PW work orders
- Setup/configured ExecuTime Badge software on HR PC
- Setup/configured ExecuTime ID badge printer on HR PC
- Installed ExecuTime timeclocks at Golf Course, Parks, and Public Works
- Troubleshooted timeclock problems/made configuration's
- Worked with Motorola on PD WatchGuard video problems
- Assisted PD with OpenFox errors/replacement cable
- Obtained quote for replacement Animal Shelter printer/purchased/installed
- Obtained quote for Animal Shelter ipad/Created PO
- Obtained quote for October WatchGuard Renewals
- Requested IT inventory disposal report/updated inventory
- Configured/installed Streets Dept mini pc at PW Barn
- OS upgrades on all desktop PCs
- Upgraded RAM on City laptops in various departments
- Configured/setup WWW tablet for SCADA access
- Updated Solar Eclipse content on website
- Attended Solar Eclipse meetings
- Built out pc for Sports 580 for TylerTech ExecuTime user access/Setup local user accounts
- Built out pc for Cemetery for TylerTech ExecuTime user access/Setup local user accounts
- Installed Nextlink internet service at Golf Maintenance Shop
- Work with PD RMS/CAD vendor on remote printing issues/interface with Active 911
- Contacted Nextlink regarding internet availability at Cemetery/scheduled install date

**October Projected Projects:**

- Attend Tyler Tech ExecuTime meetings/testing/status calls
- TylerTech ExecuTime Pilot 1 & Pilot 2/work with implementation consultant on changes that need to be made
- Install Nextlink internet service at Cemetery
- Meeting with AT&T to discuss proposed 1GB ADI fiber circuit/500MB ADI fiber circuit contract terms
- Review AT&T fiber contract w/ City Manager/execute
- Configure/issue out FD Toughbook/add to inventory
- Activate/configure FD iphone upgrades/document

- Activate/configure PD iphone upgrades/document
- Obtain quote for EDC tablet/order
- Obtain quote for replacement W/WWW tablet/order
- Obtain quote for (2) IT tablets/order
- Obtain quote for Golf Course ExecuTime Timeclock
- Meeting with Verizon representative to discuss Mobile Device Management software
- IBM MaaS 360 MDM software demonstration/obtain quote
- Process remote software renewal
- Process WatchGuard firewall renewals/apply feature keys
- Process antivirus renewals
- Process helpdesk software renewal
- Process Civic Plus renewals
- Update Solar Eclipse content on website/registration links for event to Chamber of Commerce website
- Create Solar Eclipse eventwaiver form for website
- Upgrade OS on all PCs/Laptops to Windows 11 OS
- Configure laptop for MyGov at City Hall
- Configure/install (1) 52-port replacement Netgear switch at W/WWW/add to inventory

### FY 2022/2023 Budgeted Projects:

- Work with staff/vendor on PD EMD software solution (completed)
- Configure/install new anti-virus software on client pcs/servers (completed)
- Configure/install (3) security cameras at PW City Barn (completed)
- Nextlink internet service at Golf Course (completed)
- Obtain quote for replacement HelpDesk software solution/configure (completed)
- Obtain quotes/configure/replace (2) PD SRO Toughbooks (completed)
- Obtain quotes/configure/replace (3) Animal Shelter replacement PCs (completed)
- Obtain quotes/configure/install Citrix remote management solution on staff pcs/tablets/phones (completed)
- Configure/build out (4) VM servers for Citrix (completed)
- Obtain quotes/configure/replace PD Host 1 & Host 2 Server (completed)
- Obtain quotes/configure/replace (2) 24 port switches (completed)
- Work with staff and vendor on Electric SCADA remote management project/OnSolve cellular service (completed)
- Obtain quote/order (15) Microsoft Office 2019 STD licenses (completed)
- Install Epanic software on (40) PCs (completed)
- Obtain quotes/configure/replace (15) desktop PCs (completed)
- Obtain quotes/configure/replace (2) Panasonic PD Patrol Toughbooks (completed)
- Obtain quotes/configure/replace (3) 16 port switches (completed)
- Work with AV vendor to install ceiling microphones in Council Chambers (completed)
- Golf point of sale software vendor on hardware & software upgrade (completed)
- Obtain quotes/configure/replace (2) 52 port switches (completed)
- Dispose of outdated/broken technology items (completed)
- FY 22-23 Budget projections (completed)
- FY 23-24 Proposed Budget (completed)
- Built out PD WatchGuard Video Virtual Machine (VM) server/Migrate data (completed)
- Work with vendor/pd staff on configuration/implementation of PD CradlePoint routers (completed)
- City wide cyber security training for all employees/report to State DIR (completed)
- Configure/Install ExecuTime software/employee id badge printer (completed)
- Configure/Install ExecuTime timeclocks at Golf, Public Works, and Parks (completed)
- Work with staff and vendor to implement Tyler Technologies ExecuTime time management software *(in progress)*

**Daily/Weekly/Monthly Tasks:**

- OS updates on all NAS devices, firewalls, WAPs
- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks
- Assist with all issues related to online payments
- Install Windows updates on City/PD servers & workstations
- Content updates to City website/social media platforms/Setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

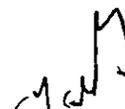
**Future Projects & Goals:**

- Adopt future amendments to IT Computer Policy *(FY 23-24)*
- Core & Main water meter software upgrade/EOL solution *(FY 23-24)*
- Printronix utility billing printer EOL *(FY 23-24)*
- Migrate Incode v.9 to Incode Cloud solution *(FY 23-24)*
- Replace (20) security cameras due to EOL *(FY 23-24)*
- Increase AT&T internet speeds to 1GB *(FY 23-24)*
- Establish a backup internet solution for redundancy *(FY 23-24)*
- Improvements/added security to IT Building Server Room *(FY 23-24)*
- Point to Point wireless Internet solution for locations not on fiber network *(FY 23-24)*
- City Website Re-Design *(FY 24-25)*
- EDC Website Re-Design *(FY 24-25)*

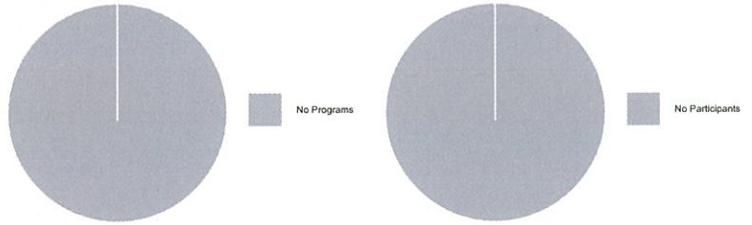
## LAMPASAS PUBLIC LIBRARY

### SEPTEMBER 2023

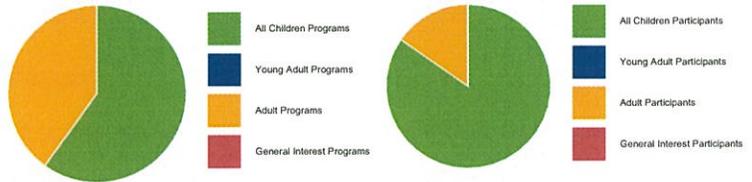
Circulation	We circulated 4,491 items in September, which is down 5.4% from August (4,745).
Door Count	There were 2,989 visitors during September, which is down 9% from August (3,284).
Internet Usage	There were 302 Internet sessions in September, compared to 324 in August (down 6.8%).
Wifi Usage	In September, 94 unique visitors accessed our wifi network. This is down 11.3% from last month. Our total number of visits in September was 258 (down 25.2% from August). (See attached infographics as well.)
Text Interactions	We communicated, via text messages, with 154 unique phone numbers in September, which is up 2% from August (151). We sent/received a total of 673 messages, which is down 6.3% from last month.
Video Streaming	We had 8 clicks in the adult collection (down 46.7% from August) and 7 clicks in the kids' collection of videos (down 50% from August), for a total of 15 (down 48.3% overall).
Sept. Programs	In September, we had two staff story times, How Pinteresting! (floral canvas painting), Cornelia Key Book Club, STEAM Day (pirate adventure), 42 Club, and our "Just Dewey It" program on slang words (400s section). September was also National Library Card Sign-Up Month.
Upcoming Programs	In October, we will have two staff story times, How Pinteresting! (spooky magnets), Cornelia Key Book Club, Just Dewey It (Coding/Lego Robotics), 42 Club, and STEAM Day (movie special effects).
BBQ for Books	We will also be having our BBQ for Books Drive-Thru Lunch fundraiser on Monday, October 16. We've sold out again this year, and we appreciate everyone who purchased meals. We are very grateful for the community's support of the Library Foundation and the library.



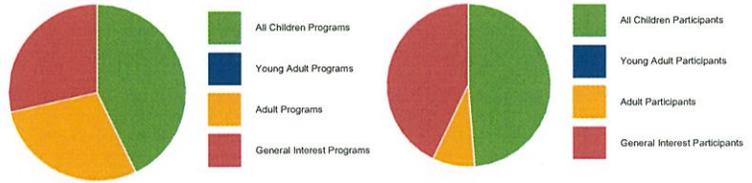
October					
Overview					
All Children Programs	0	0%	All Children Participants	0	0%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	0	0%	Adult Participants	0	0%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	0		Total Participants	0	



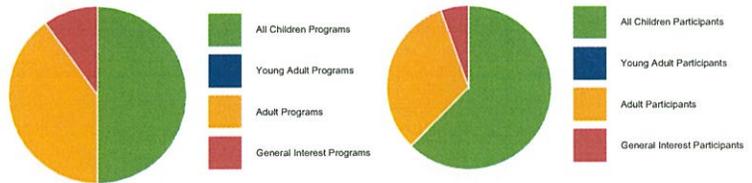
November					
Overview					
All Children Programs	6	60%	All Children Participants	83	84.69%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	15	15.31%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	98	



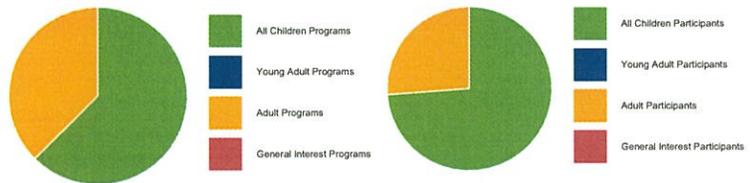
December					
Overview					
All Children Programs	3	42.86%	All Children Participants	58	48.74%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	2	28.57%	Adult Participants	10	8.4%
General Interest Programs	2	28.57%	General Interest Participants	51	42.86%
Total Programs	7		Total Participants	119	



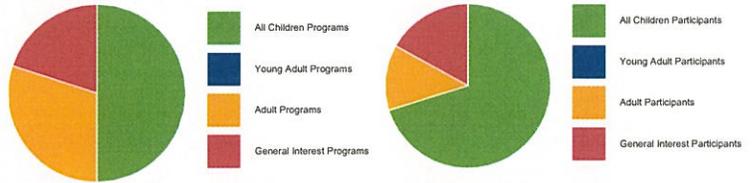
January					
Overview					
All Children Programs	5	50%	All Children Participants	68	62.39%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	35	32.11%
General Interest Programs	1	10%	General Interest Participants	6	5.5%
Total Programs	10		Total Participants	109	



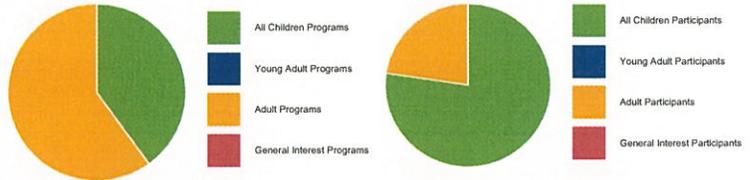
February					
Overview					
All Children Programs	5	62.5%	All Children Participants	62	73.81%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	37.5%	Adult Participants	22	26.19%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	84	



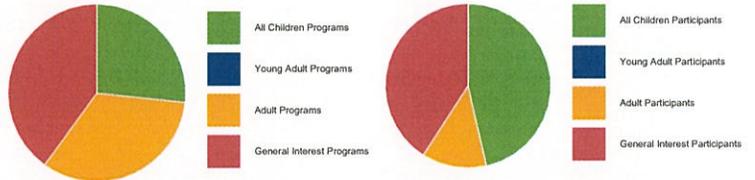
March					
Overview					
All Children Programs	5	50%	All Children Participants	108	70.13%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	30%	Adult Participants	20	12.99%
General Interest Programs	2	20%	General Interest Participants	26	16.88%
Total Programs	10		Total Participants	154	



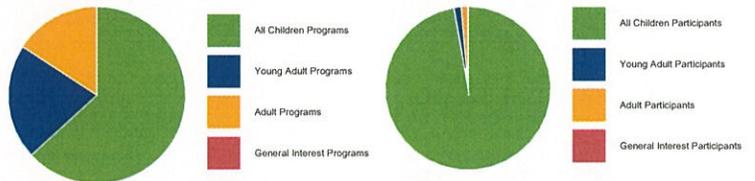
April					
Overview					
All Children Programs	4	40%	All Children Participants	89	77.39%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	6	60%	Adult Participants	26	22.61%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	115	



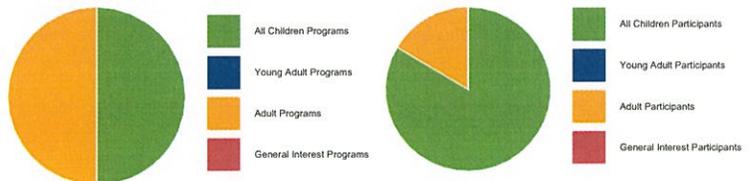
May					
Overview					
All Children Programs	4	26.67%	All Children Participants	102	46.36%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	5	33.33%	Adult Participants	28	12.73%
General Interest Programs	6	40%	General Interest Participants	90	40.91%
Total Programs	15		Total Participants	220	



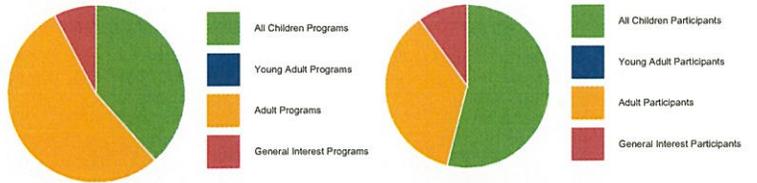
June					
Overview					
All Children Programs	12	63.16%	All Children Participants	1248	97.27%
Young Adult Programs	4	21.05%	Young Adult Participants	18	1.4%
Adult Programs	3	15.79%	Adult Participants	17	1.33%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	19		Total Participants	1283	



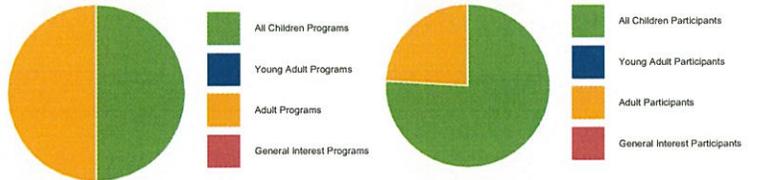
July					
Overview					
All Children Programs	3	50%	All Children Participants	112	83.58%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	50%	Adult Participants	22	16.42%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	6		Total Participants	134	



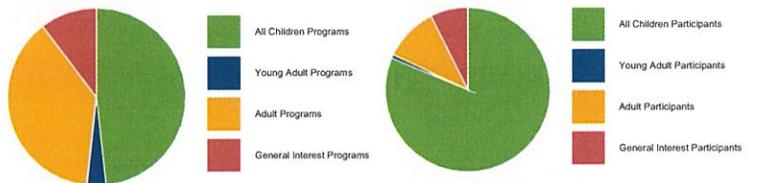
August					
Overview					
All Children Programs	5	38.46%	All Children Participants	82	53.95%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	7	53.85%	Adult Participants	55	36.18%
General Interest Programs	1	7.69%	General Interest Participants	15	9.87%
Total Programs	13		Total Participants	152	



September					
Overview					
All Children Programs	4	50%	All Children Participants	82	75.93%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	50%	Adult Participants	26	24.07%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	108	



Year in Review					
Overview					
All Children Programs	56	48.28%	All Children Participants	2094	81.29%
Young Adult Programs	4	3.45%	Young Adult Participants	18	0.7%
Adult Programs	44	37.93%	Adult Participants	276	10.71%
General Interest Programs	12	10.34%	General Interest Participants	188	7.3%
Total Programs	116		Total Participants	2576	



In September, 94 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.



Change from prior month  
**258** ↓ **-25.22%**

Monthly Sessions



**231** ↓ **-18.66%**

Total Visits



**94** ↓ **-11.32%**

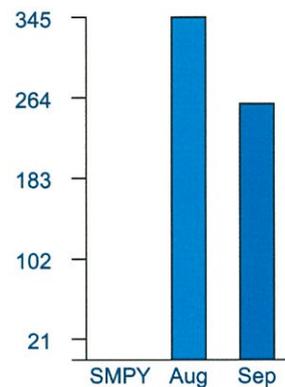
Unique Visitors



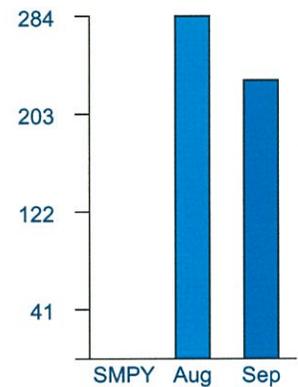
**2.46** ↓ **-8.21%**

Average Return Rate

Total Monthly Session Count

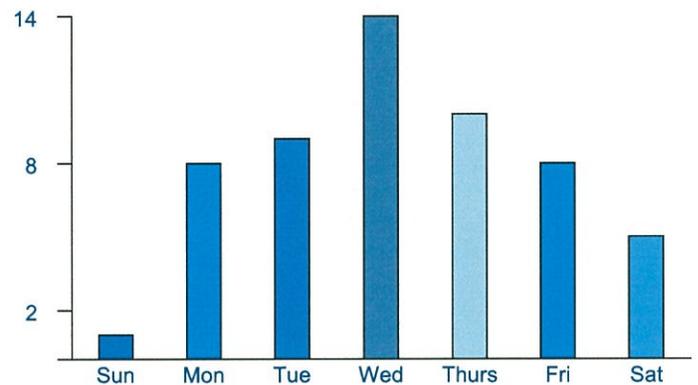


Total Monthly Visits

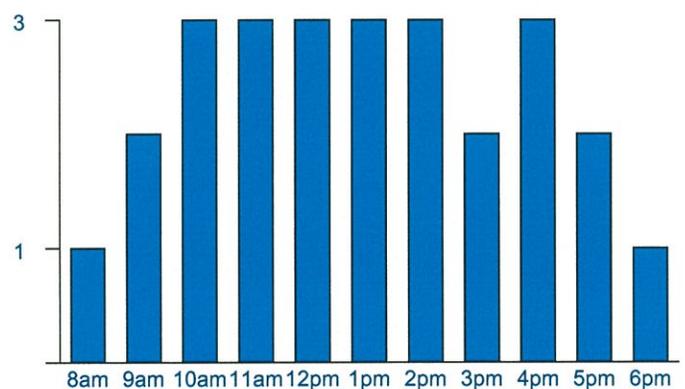


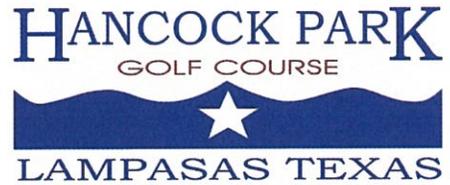
\*SMPY: Same Month Prior Year

Average Daily Visits



Average Peak Hourly





# Memo

**To:** Finley deGraffenied, City Manager

**From:** Van Berry, Golf Course Manager

**cc:** City Council Members

**Date:** October 11, 2023

**Re:** Monthly Report, September 2023

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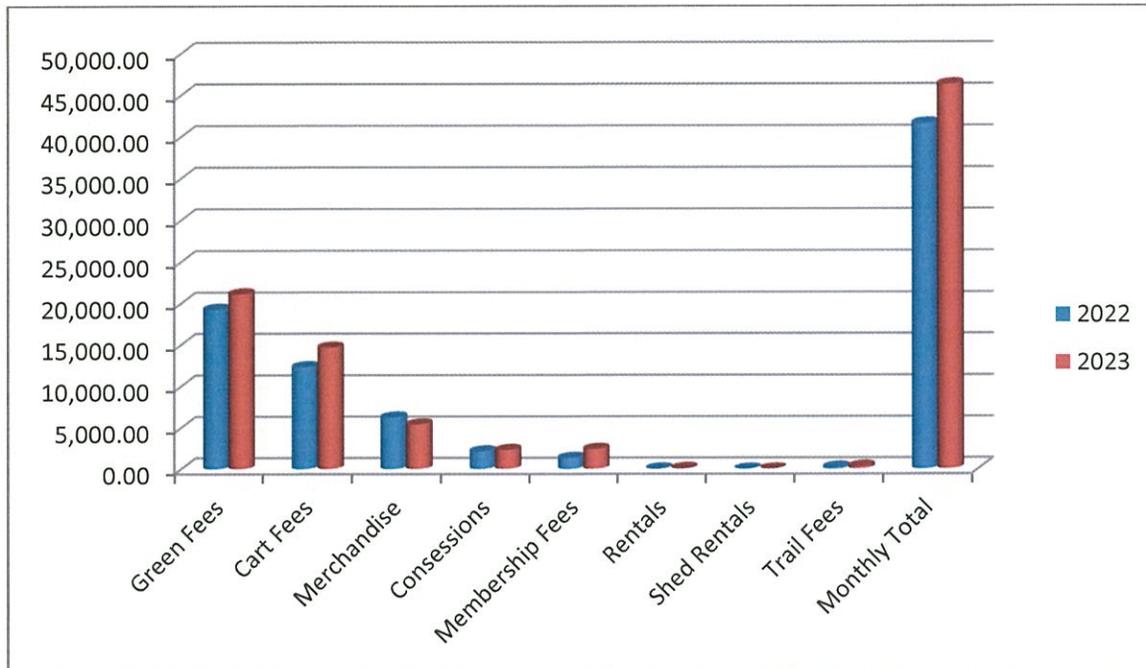
- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Sprayed Firm-Up (soil conditioner) on the greens.
- Applied 400 lbs. of fertilizer and the greens.
- Applied 20,000 lbs. of pre-emerge and fertilizer to the fairways, tee boxes and rough.
- Cleaned up the edges of the sand traps and added sand.
- Normal everyday mowing and maintenance of the golf course.
- We had the electrical dept. come out and help us remove a large elm tree that uprooted and fell in the creek. The tree was located behind #2 tee box and was partially blocking Travis Clark's low water crossing going to his house.
- The street dept. came out and cleaned out a lot of debris next to Travis Clark's crossing that had piled up over the years. The creek was low enough for them to get in and remove a lot of it.
- With the hot and dry conditions, the golf course is in very good shape, play has not slowed down.
- Removed two elm trees that died due to the dry weather.

- Still having a few random pecan limbs that are breaking off, I am assuming from the dry weather.
- Installed two new sets of batteries in member's golf carts.
- Spent the last week of September doing inventory in preparation for the Auditors.

#### **September 2023 Tournaments**

- September 24 – Club Championship, 96 golfers.

# Hancock Park G.C. September Revenue Comparison 2022 and 2023



Finance/Utility Billing & Collection

## MEMO

Date: October 18, 2023

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for September 2023

### Finance Department:

- \* Worked with Appraisal District on final tax rate figures and ordinance.
- \* Prepared ordinance for adoption of the 2023-2024 budget.
- \* Prepared ordinance for adoption of 2023-2024 tax rate.
- \* Ran end of fiscal year reports on September 30<sup>th</sup>.
- \* Prepared inventory sheets for auditors for physical inventory done on Sept. 29<sup>th</sup>.
- \* Pulled information of preliminary audit done the week of September 25<sup>th</sup>.
- \* Worked with billing clerk on water usage and notifying customers of water leaks.
- \* Worked on Fixed assets getting them ready for end of year.
- \* Working through old Purchase Orders to clean them up for year end.
- \* Input new salary figures in system for employees.
- \* Made payroll changes to insurances resulting from open enrollment.
- \* Made payroll changes to Flexible Spending accounts for employees.
- \* Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- \* Reviewed capital purchases for correct GL posting.
- \* Corrected general ledger posting errors in system.
- \* Recorded various Journal entries for sales tax, bank reconciliations, etc.
- \* Sales Tax for September was \$227,121 which is a decrease of 9.84% from September 2022.
- \* Reconciled 18 bank accounts
  - Processed 398 Accounts Payable Checks
  - Processed Bi-Weekly Payroll and Longevity Checks

### Utility Department:

- The Electric billing for September 2023 was 25.4% higher than what was billed in September 2022. The Water billing for September 2023 was 1.2% lower than what was billed in September 2022.
- September Statistics for the department:

Total Water Customers	3,649
Total Wastewater Customers	2,914
Total Electric Customers	5,150
Residential Garbage Customers	2,787
Connects:	39
Disconnects:	34
Read In/Read Out:	43
Disconnects for Non-Pay:	14 (7 reconnected)
(days over 100 degrees we will not disconnect)	

# Memo



To: Ryan Ward, Assistant City Manager  
From: Van Sims, W/WW Operations Manager  
Date: October 18, 2023  
Re: September 2023 Monthly Report

## Water/Wastewater & Plant Operations

- **Operation of Water Distribution System**
  1. Collected 9 routine Bac T samples.
  2. Repaired 6 water leaks.
  3. Installed 1 new water tap
  4. Set 2 water meters.
  5. 180 disinfection residual monitoring samples.
  6. 195 nitrification action plan monitoring samples.
  
- **Operation of Wastewater Collection System**
  1. Completed all monthly lift station checks. Maintenance on 2 lift station pumps.
  2. Resolved 5 sewer stoppages.
  3. Completed Turner Field wastewater line extension and lift station abandonment.
  
- **Operation of Municipal and AFNA Treatment Facilities**
  1. Treated 41,400 gallons of septic waste.
  2. Performed all routine maintenance on scheduled equipment.
  3. Removed 60 cubic yds of cake.
  4. Collected and analyzed 98 samples for municipal wwtp.
  5. Collected and analyzed 54 samples for AFNA treatment plant.
  6. Collected 67 samples for 3<sup>rd</sup> party analyzation.
  
- Total Work Orders Completed – 51
- Utility Locates – 20
- Customer Service Calls – 9



To: Ryan Ward  
From: Carlos Garcia  
Date: Thursday, October 19, 2023  
Re: September, Monthly

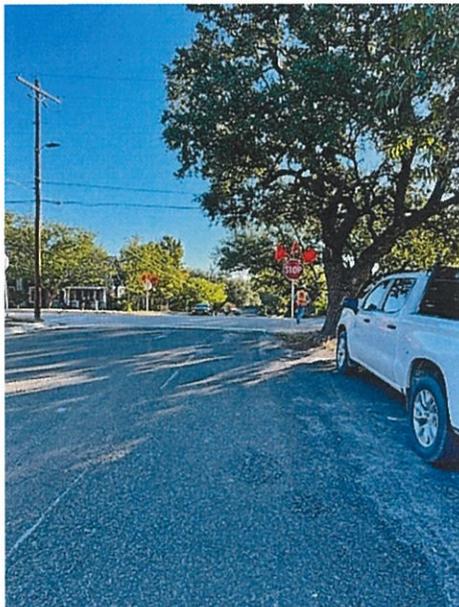
Street Department

Mr. Ward,

For the month of September, the Streets Department worked on;

- 1) Street work orders consisting of Street Repair -5, Trim Trees/Haul Brush-14, Street Clean Up-2, Misc. -2, Street Signs-2
- 2) Line of Sights
- 3) Pot Hole Patching
- 4) The Street Department worked with the Police Department in installing a 4-way stop at Spring and W 4<sup>th</sup> St.

For the month of October, we will continue street sweeping, tree trimming, patching streets, general maintenance throughout the city, and taking care of work orders as they are issued. We are prepping for the November Brush Chipping Program scheduled to start October 30<sup>th</sup>.



Pictured: 4-Way Stop at Spring & W 4th

# Memo



To: Ryan Ward  
From: Wayne sanders  
Date: October 19, 2023  
Re: September

Electric Department

This month's activities involved

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- Operations and Maintenance
  - 88 Total Work Orders
  - 4 Street lights to replace to LED
  - 51 Line Locates
  - 6 work orders for trees
- Set poles: total
  - 0 Service poles
  - 0 New lines extensions
  - 7 Replaced -
- Services Connected:
  - 0 Disconnected
  - 0 Solar meter
  - 4 Upgrades
  - 7 Permanent
  - 1 Temps
- Overtime: 6 call outs = 10hrs. OT
  - 1 On customer side
  - 2 Equipment failure
  - 0 Tree
  - 1 Animal Contact
  - House fire
  - Weather
  - Cable Line Down
  - Auto Accident
  - Connect /Disconnect
  - 1 Assist other Dept
- Operation and maintenance
  - Barns St completed 7 pole line upgrade
  - Inventoried Warehouse
  - Assisted other Departments 42 Hrs
    - Golf course removed tree
    - Streets Dept helped with tree and signs
    - IT Department helped with time clocks



DATA PROCESSING WEEKLY REPORT (continued)

- Activities for the Year
  - Osmos Pole Inspection replacement: have replaced 353 poles of 389 total
  - Naruna Rd & Hwy 281 Moved 3 poles, rerouted lines on Hwy 281, waiting on material estimated June
  - Hillside Acres Complete , will build tap lines as house are built
  - Brodie Estates Subdivision: complete will set transformers as houses are built
  - Stone Valley: complete will connect house as built
  - Hidden Oaks: complete will connect new houses as they are built
  - Lampasas Substation SCADA is 95% complete , need to add SCADA to Business Park Breaker
  - **Lampasas Substation Upgrade: Panels are complete**

Barnes Street upgrade



Golf Course Tree



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## City of Lampasas

## M E M O

To: Mayor and City Council  
 From: Finley deGraffenried  
 Re: Manager's Report  
 Date: 20 October 2023

- LEDC** The Lampasas Economic Development Corporation ("LEDC") met on October 18<sup>th</sup> with an agenda that included Business Park signage, the Economic Development Strategic plan, and Incentive Guidelines and Principles. Stacey Ybarra, EDC Director, reviewed previous Strategic Plans, commissioned by previous Boards in 2001 and 2007, and opportunities the Board might take to review and update any plans or action steps. The LEDC Incentive Guidelines and Principals, last updated in May 2018, were reviewed with draft quantifiable prospect ratings. Generally, the Board was asked to provide input on the weight of various economic indicators when grading prospects for possible incentives, distilled to *what is important*. The Board also received reports on Alamo Coffee, various Business meetings and surveys, and the Courtyard Square Association.
- EMD Training** Chief Cummings reports that one half of Police and Emergency Medical dispatchers have completed their Emergency Medical Dispatch certification. The designation will provide a higher level of service and care for individuals requiring emergency medical care by providing over the phone instructions prior to the arrival of first responders. Due to the time and commitment required to complete the certification, the Police Department opted to train Dispatchers one half at a time.
- Fire Prevention** Chief Smith reports a busy Fire Prevention Month with City personnel visiting not only elementary schools, but also various day care, and child care facilities. Chief was particularly pleased with the cooperation and enthusiasm for the event at Taylor Creek Elementary where personnel and apparatus from Copperas Cove and Kempner also attended.
- Brush Chipping** The City's Brush collection and chipping program will commence October 30<sup>th</sup> and conclude December 1<sup>st</sup>. As in year's past, brush, in lengths 4 foot or under, will be collected on curbside of residences during the month based on geographic area. Additionally, there will be no charge for brush drop-off at the Citizens' Collection Station during November.

LCRA Grants

The City was notified this week that two Lampasas organizations would be receiving funding for their projects. On November 8<sup>th</sup> the Lions Club and Community Garden will receive recognition and ceremonial checks for their community enhancement projects. LCRA staff, organization representatives, and invited elected officials and staff will meet at the Community Gardens at 1:15 p.m., and reconvene at 2:00 p.m. at the 580 Sports Complex to recognize the projects and document the award. The Community Gardens will use the funds to improve accessibility; and the Lions Club will install body weight exercise equipment at the 580 Complex.

Eclipse

Council may have noticed additional information being pushed out to the website regarding the Eclipse including viewing and camping information. Notifications and links have been established and staff reports, even prior to the push, registrations have been received for the City's viewing sites. Staff is also planning to conduct a table top exercise, primarily for public safety and public works staff, on November 15<sup>th</sup>, and a Town Hall meeting has been tentatively set for December 13<sup>th</sup>.

AFNA

Staff continues to meet with representatives from Ajinomoto Foods North America ("AFNA") regarding on-site improvements to their grease interceptors. Sampling and monitoring continues to assess the effectiveness of improvements. Staff is hopeful AFNA consultants can formulate recommendations for a long-term solution to their processing waste stream within the next 30 to 60 days.

TxDOT

The City has received notification from TxDOT regarding a public meeting on improvements to US 281 north, from Lampasas to Evant. The closest meeting will be in Lampasas on November 14<sup>th</sup> from 5:30 to 7:30 p.m. at the New Covenant Church, however; meeting materials will be available on line by November 6<sup>th</sup>. The project proposes to widen 281 with two lanes in both directions, separated by a grass median. Additional Right of Way ("ROW") acquisition has not been determined pending final design.

Staff

Staff recognizes the following employees who began their City of Lampasas careers in October: Brandon Kepler, 13 years; Mike Blair, 13 years; Tom Zimpel, 13 years; Tyler Gillis, 10 years; Sawyer Smith, 7 years; Jessie Acosta, 17 years; Larry Wilson, 11 years; Jared Payne, 7 years; Van Sims, 13 years; William McYoung, 5 years; Becky Sims, 13 years; JP Harris, 25 years; Bryan Hall, 11 years; Dustin Roscoe, 5 years.

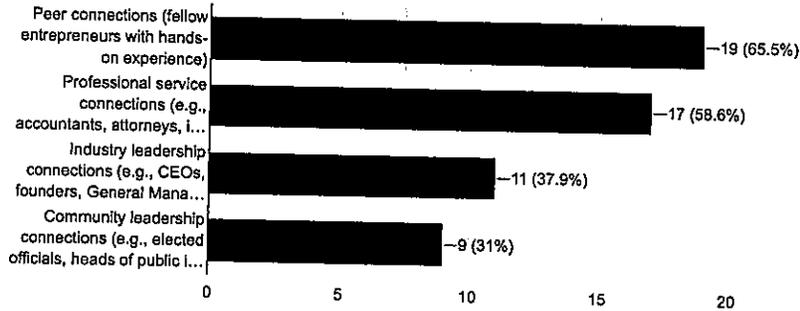
# LAMPASAS NETWORKING AND LEARNING OPPORTUNITIES SURVEY

29 responses

**Business Connections Ranking:** Check all of the following business connections that are most important to you in terms of their value to your current business growth or startup phase.

 Copy

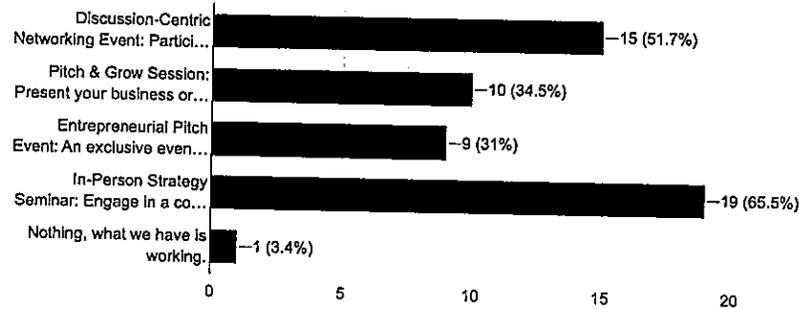
29 responses



**Event Preferences:** Considering your business's current stage, which type of event would you be most interested in attending? Check all that are most important to you.

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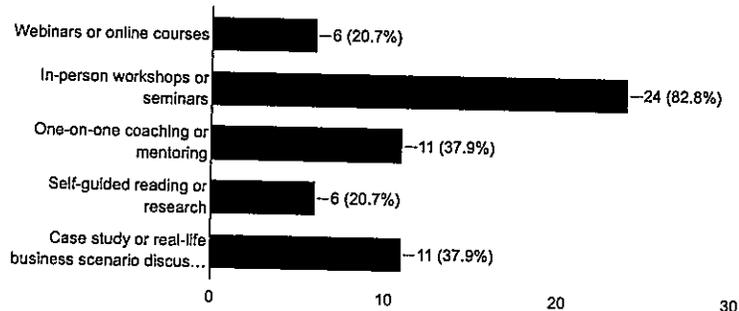
29 responses



**Learning Preferences:** How do you prefer to learn new busin strategies or skills? Check all that are most important to you.

 Copy

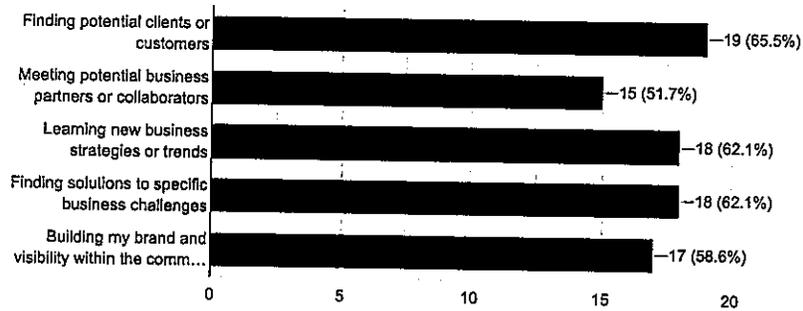
29 responses





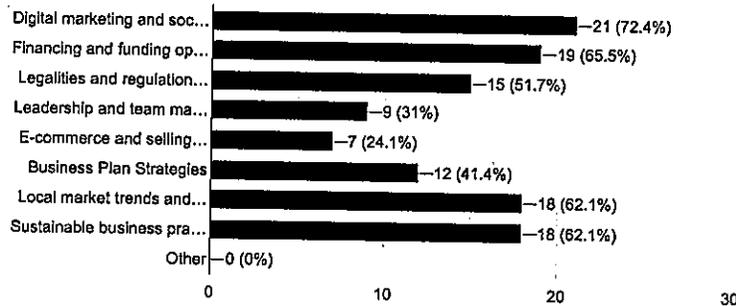
**Networking Goals:** When attending networking events, what is your primary goal? *Check all that are most important to you.*

29 responses



**Topics of Interest:** Which of the following topics would you be most interested in exploring during a networking or learning event? *Check all that are most important to you.*

29 responses



**Topics of Interest (CONTINUED):** Are there any additional topics you would like to discuss?

29 responses

N.A.

No

None

I think you covered all

NA



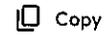
Social media advertising, community networking that is effective, how to get advertising out to school district, how to get our name out to Lampasas govt and businesses (overcome firewalls, employee turnover - we make great connection then that person leaves and we are not notified and new person does not let us know they have taken position ).

I am unsure at this time

Advanced tax strategies for small businesses.  
Best business structure.

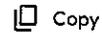
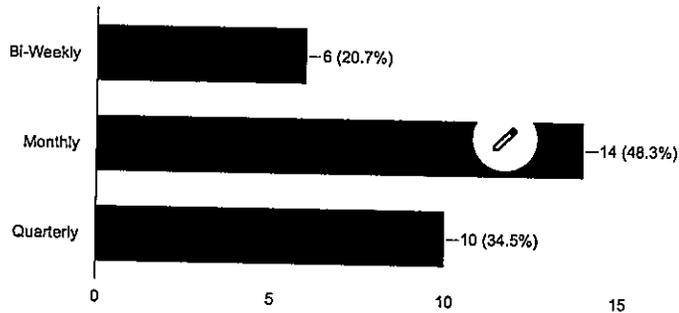
All have been covered

None



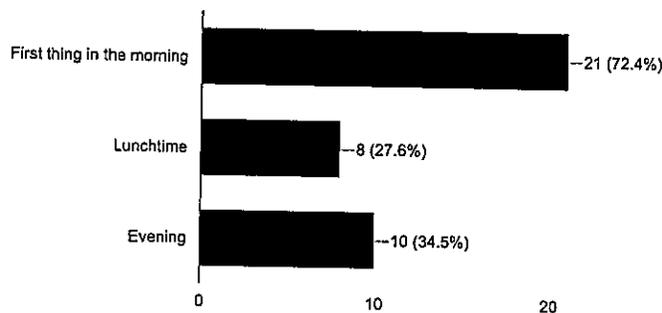
**Frequency:** How often would you like to have networking or learning events in the community? *Check the one you prefer most.*

29 responses



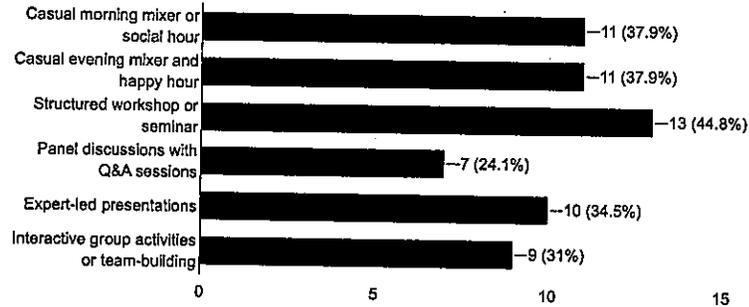
**Time Preferences:** What time would you like to have networking or learning events in the community? *Check the one you prefer most.*

29 responses



**Format Preferences:** Which of these event formats do you find most effective? (Rank order, with 1 being the most preferred) *Check all that are most important to you.*

29 responses



**Feedback and Past Experiences:** Have you attended any networking or learning events in other communities? If so, what did you like or dislike about them? Do you have any additional feedback?

29 responses

N.A.

No

Georgetown has a number of events that run rather well. At their Business Networking Lunch (BNL) they have an update on local events for the month. Bringing politicians in to give updates on local and state stuff going on.

Having time to visit/network via gatherings or via "webinar" or another networking media after!

I prefer structure - so making my time management useful...I like meetings to run on time.

Yes, keynote speakers are cool

Hope y'all can get something going!!

The meeting of other business owners



Belton/Temple areas. Large collection of business owners from many different backgrounds with mixed years of experience.

Thank you for doing this. 😊

Quarterly Business Owner Seminar led by an expert at Putters. Which I found helpful because it had great information and was a great opportunity to meet other business leaders in the community.

No

No.

None

# CITY OF LAMPASAS PUBLIC INFORMATION NOTICE

## BRUSH CHIPPING PROGRAM

The City will begin its brush chipping program at the end of October, leading into November. The pick-up dates, areas and rules for the brush chipping program are as follows:

<b>DATES</b>	<b>AREAS</b>
October 30, 2023 - November 3, 2023	Northwest section of the city. West of Key Avenue and north of First Street.
November 6, 2023 - November 9, 2023	Southwest section of the city. West of Key Avenue and south of First Street.
November 13, 2023 - November 17, 2023	Southeast section of the city. East of Key Avenue and south of First Street.
November 20, 2023 - November 22, 2023	Northeast section of the city. East of Key Avenue and north of First Street.
November 23, 2023 - November 24, 2023	City of Lampasas will be closed for Holidays
November 27, 2023 - December 1, 2023	Continue Northeast section of the city. Finish up all sections of city brush chipping.

NOTE: City sponsored brush chipping will occur only during designated weeks and designated areas. The following are the guidelines for the City's Brush Chipping Program.

*There will be no charge for Brush drop off at the Collection Station for the Month of November*

- **The brush is no longer than four feet in length;**
- **No lumber or trash will be picked up; and**
- **The bundle must be out by the curb, no alley pick up.**

*"Friendly service...  
From people who care"*



2495 HIGHWAY 183 NORTH, BROWNWOOD, TEXAS 76802 | 325.646.2591 | WWW.TXDOT.GOV

Oct. 12, 2023

Finley deGraffenried  
City Manager, City of Lampasas  
312 E Third St  
Lampasas, Texas 76550

**RE: US 281 Lampasas to Evant - Lampasas and Coryell Counties, Texas**

Dear Mr. deGraffenried:

The Texas Department of Transportation (TxDOT) invites you to participate in a virtual open house with the option of two in-person meetings regarding the proposed project to enhance safety and improve mobility along US 281 between US 183 (Lampasas) and the Hamilton County Line (Evant) in Lampasas and Coryell Counties. This is the second series of open houses for this project. Participants will be able to view the latest route options (which have been refined since the first open houses held in February 2023), review the preliminary evaluation of the options, ask questions of project staff, and provide input.

The virtual open house is scheduled to begin on **Monday, Nov. 6, 2023**. To participate in the virtual open house, visit [www.txdot.gov](http://www.txdot.gov), keyword search "US 281 Lampasas to Evant." **Meeting materials and a pre-recorded presentation will be available online by noon.** Two in-person options are also available for attendees. The first in-person meeting is on **Monday, Nov. 6, 2023, from 5:30 – 7:30 p.m. at the Evant ISD, 339 Memory Lane, Evant, Texas 76525**, and the second is on **Tuesday, Nov. 14, 2023, from 5:30 – 7:30 p.m. at the New Covenant Church, 1604 Central Expressway, Suite A, Lampasas, Texas 76550**. Identical information will be presented at each meeting and attendance at only one meeting is necessary to receive information about the project. TxDOT staff will deliver a short presentation at 6 p.m. followed by a live question and answer period. Staff will be available throughout the open house to answer questions.

If you would like additional information on the project or have any questions, please contact Jodie Kelly, TxDOT Planner, at (325) 643-0416 or [Jodie.Kelly@txdot.gov](mailto:Jodie.Kelly@txdot.gov).

Sincerely,

DocuSigned by:

Gregory W. Cedillo, P.E.  
Brownwood District Engineer

*The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried out by TxDOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated Dec. 9, 2019, and executed by FHWA and TxDOT.*



**Notice**  
**Virtual Open House with Two In-Person Options**  
**US 281 LAMPASAS TO EVANT**  
**From US 183 (Lampasas) to Hamilton County Line (Evant)**  
**CSJs: 0251-05-054, 0251-04-023, 0251-03-022**  
**Lampasas and Coryell Counties, Texas**

The Texas Department of Transportation (TxDOT) is proposing to widen US 281 from US 183 (Lampasas) to the Hamilton County Line (Evant) in Lampasas and Coryell Counties, Texas. This notice advises the public that TxDOT will be conducting an online virtual open house on the proposed project with two in-person options. **The virtual open house will consist of a pre-recorded video presentation and will include both audio and visual components. The presentation will be posted online by Monday, Nov. 6, 2023 at noon.** To log onto the virtual open house, go to the following web address at the date and time indicated above: [www.txdot.gov](http://www.txdot.gov), keyword search "US 281 Lampasas to Evant". The presentation will be available for viewing and commenting at the web address indicated above. Comments must be received by Friday, Dec. 1, 2023 at 11:59 p.m. to be part of the official open house records. If you do not have internet access, you may call Jodie Kelly at (325) 643-0416 between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, to ask questions and access project materials during the project development process.

Additionally, TxDOT is providing two in-person meeting options for individuals who would like to participate in person instead of online. TxDOT staff will deliver a presentation at 6 p.m. followed by a live question-and-answer session. In-person attendees will be able to review hard copies of project materials, ask questions of TxDOT staff and/or consultants, and leave written comments. **The in-person options will be held on Monday, Nov. 6, 2023 from 5:30 p.m. to 7:30 p.m. at the Evant ISD Gym, 339 Memory Lane, Evant, TX 76525 and on Tuesday, Nov. 14, 2023 from 5:30 p.m. to 7:30 p.m. at New Covenant Church, 1604 Central Texas Expressway, Suite A, Lampasas, TX 76550. Both meetings will present identical information and materials. You only need to attend one of the meetings to receive information regarding the project. The Nov. 6 and Nov. 14 meetings replace the open houses originally scheduled in July.**

The project proposes to widen US 281 between US 183 (Lampasas) and the Hamilton County Line (Evant) with two additional travel lanes for a total of four lanes (two lanes in each direction), improve safety by separating traffic with a grassy median, and add median crossovers to facilitate access to and from both sides of the highway. Exact median crossover locations have not yet been determined. A narrower roadway section may be considered at specific locations with significant existing constraints. The total length of the project is approximately 28 miles.

The proposed project would require additional right of way adjacent to the existing corridor and may require some displacements that have not yet been identified. The acreage for proposed right-of-way acquisition has not yet been determined and is pending completion of the final design. Relocation assistance is available for displaced persons and businesses. Information about the TxDOT Relocation Assistance Program and services and benefits for those displaced and other affected property owners, as well as information about the tentative schedule for right-of-way acquisition and construction, can be obtained from the TxDOT district office by calling (325) 646-2591.

The virtual open house and in-person options will be conducted in English. If you need an interpreter or document translator because English is not your primary language or you have difficulty communicating effectively in English, one will be provided to you. If you have a disability and need assistance, special arrangements can be made to accommodate most needs. If you need interpretation or translation services or you are a person with a disability who requires an accommodation to attend and participate in the virtual open house or in-person options, please contact Lisa Tipton, at (325) 643-0413 no later than 4 p.m. CT, Wednesday, Nov. 1, 2023. Please be aware that advance notice is required as some services and accommodations may require time for the Texas Department of Transportation to arrange.

Written comments from the public regarding the proposed project are requested and may be submitted by mail to the TxDOT Brownwood District Office, 2495 HWY 183 N, Brownwood, TX 76802; email to [Jodie.Kelly@txdot.gov](mailto:Jodie.Kelly@txdot.gov); or by comment cards at both in-person open house options. To leave a verbal comment, you may call the project voicemail hotline at (512) 270-0284 between Monday, Nov. 6, 2023 at noon and Friday, Dec. 1, 2023 at 11:59 p.m. All comments must be received on or before Friday, Dec. 1, 2023 to be included in the official open house record. Responses to comments received will be available online at [www.txdot.gov](http://www.txdot.gov), keyword search "US 281 Lampasas to Evant" once they have been prepared.

If you have any general questions or concerns regarding the proposed project, virtual open house, or in-person options, please contact Jodie Kelly, TxDOT Planner at [Jodie.Kelly@txdot.gov](mailto:Jodie.Kelly@txdot.gov) or (325) 643-0416.

The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried-out by TxDOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated December 9, 2019, and executed by FHWA and TxDOT.

  
City ManagerITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the award of contract for utility line tree trimming to LCRA and McCoy Tree Surgery in an amount not to exceed \$185,398.08

Requested By: Wayne Sanders, Electric Superintendent

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: October 18, 2023

For the Agenda of: October 23, 2023

**Procurement and Funding Statement:**

The electric department requested a quote from LCRA through our Cooperative Purchasing Agreement with LCRA. We received a quote from LCRA for a total amount of \$185,398.08. The funding is secured by the budgeted amount in the 2023-2024 annual budget for Tree Trimming Services (81-510-5350).

Attachments: Customer Service Contract

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**Summary Statement:**

The City of Lampasas has a Cooperative Purchasing Agreement with LCRA which McCoy Tree Surgery participates in. The City Of Lampasas has been using the LCRA contractors to trim our trees out of the power lines since 2005 and have had good success with their work and dealing with the public. This program also increases the reliability of our system and reduces outages.

**Recommendation:**

To consider a motion to award the bid to McCoy Tree Surgery and LCRA to trim trees out of the power lines in an amount not to exceed \$186,000.00 and to allow the City Manager to execute any required documents.

**CUSTOMER  
SERVICES CONTRACT**

**CUSTOMER:** City of Lampasas  
312 East Third Street  
Lampasas, Texas 76550  
Attn: Ryan Ward

**DATE SUBMITTED:** September 20, 2023

**SCOPE OF SERVICES:**

**JOB NUMBER:**

The Lower Colorado River Authority ("LCRA") will provide the Customer access to LCRA's tree trimming services contract (the "Agreement") with McCoy Tree Surgery ("McCoy"). The City will specify which lines McCoy is to clear prior to the start of work.

Per hour rates will depend on individual classification of each employee. (See attached rate schedule). McCoy will bill Customer directly, on a weekly basis, and Customer will pay invoices directly to McCoy in accordance with the terms and conditions of the Agreement.

<b>Scope of Tree Trimming:</b>	Estimated at 8 crew-weeks of trimming
<b>Estimated Services Value:</b>	\$ 176,569.60 per year (direct charge from McCoy)
<b>Total Amount of Services (includes LCRA Fee):</b>	\$ 185,398.08 Estimate

See Attached Terms and Conditions.

**SCHEDULE:**

Customer and McCoy will determine a mutually acceptable time for the start of services. Services have a targeted start date of December 11, 2023 with a 10 week completion.

**CONTRACT PRICE:**

LCRA Administration Fee:	\$ 8,828.48
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The Administration Fee will be invoiced upon execution of contract.  
(or invoiced direct as applicable).

Customer and the Lower Colorado River Authority agree that the work described above shall be performed in accordance with the terms and conditions on the front and *reverse* (or attached) sides of this form.

City of Lampasas

Lower Colorado River Authority

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: Sam Woolard  
VP,  
Trans Construction and Maintenance  
Date: \_\_\_\_\_

**OFFICE USE ONLY**

Accounting: \_\_\_\_\_

Approved By: \_\_\_\_\_  
Completion Date: \_\_\_\_\_

Personnel Level	Rates	1	Rate
Supervisor/General Foreperson	\$ 61.46	1 \$	61.46
Foreperson	\$ 47.95	1 \$	47.95
Trimmer	\$ 41.40	1 \$	41.40

**Equipment**

Chain Saws (each)	0.92	0.9 \$	0.83
Bucket Truck with Chip bed	18.07	15 \$	271.05
Chipper	6.92	5.71 \$	39.51
GF PickUp	14.82	1 \$	14.82

**Crew Rate (using Max Rates)**

Supervisor/General Foreperson	\$ 61.46	1 \$	61.46
GF PickUp	\$ 14.82	1 \$	14.82
Foreperson	\$ 47.95	3 \$	143.85
Trimmer	\$ 41.40	6 \$	248.40
Chain Saws (each)	\$ 0.92	9 \$	8.28
Bucket Truck with Chip bed	\$ 18.07	3 \$	54.21
Chipper	\$ 6.92	3 \$	20.76

Total Hourly Crew Rate		\$	551.78
Total Weekly Crew Rate		\$	22,071.20
Total weeks (estimated)	<b>8.00</b>	\$	176,569.60
Total Trimmers		10	
Includes per diem costs for Lodging and meals			

Total (using max rates)	\$	176,569.60	Note: This is the estimated direct
Average/week	\$	22,071.20	charge from McCoy

Actual Charges according to the rate schedule will be billed.

LCRA will bill a fee to cover the cost of scheduling and administering the program

The Administration fee is: \$ 8,828.48

**FOR BUDGETING PURPOSES ONLY**

Total (LCRA and McCoy)	\$	185,398.08	7 PERSON CREW
Total (LCRA and McCoy) weekly avg.	\$	23,174.76	

## Terms and Conditions

The services under this Customer Services Contract are provided pursuant to the Technical Services Agreement between LCRA and the City, dated November 12, 1979 and under the authority of Chapter 791 of the Texas Government Code, Chapter 271 of the Texas Local Government Code, and in furtherance of LCRA's statutory and constitutional authority to provide electric utility services. The purpose of this Customer Services Contract is to increase the reliability of electric service within Customer's service territory, and to realize savings and efficiencies by cooperatively procuring services.

Customer will purchase services from McCoy under the same terms and conditions and pricing contained in the Agreement. All orders and payments for such purchases will be issued directly from Customer to McCoy, and McCoy will provide the services and associated invoices directly to Customer. LCRA is not a party to, and will in no way be responsible to either Customer or McCoy for, such orders, including without limitation any payments, performance, costs, expenses, losses or damages arising from such transactions between McCoy and Customer. Customer releases LCRA from any liability associated with Customer's transactions under the Agreement.

Customer represents that (i) all payments made pursuant to this Customer Services Contract will be paid from current revenues and (ii) it has the authority to enter into this Customer Services Contract.

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: October 4, 2023

For the Agenda of: October 23, 2023

**Procurement and Funding Statement:**

N/A

Attachments: September Photo Entries

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**Summary Statement:**

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of September, we received one entry.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

**Recommendation:**

To consider a motion to select one of the entries as this month's winner.

## Entry 1

Meghan James

[meghanmariejames@gmail.com](mailto:meghanmariejames@gmail.com)

“Healing Sulphur Springs” was taken at Sulphur Springs in Lampasas, TX.



  
**City Manager**ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and acceptance of the Lampasas County Chamber of Commerce and Visitor Center Bi Annual Report (Third and Fourth Quarter).

**Requested By:** Melissa Unger, Chamber Executive Director

**Submitted By:** Becky Sims, City Secretary

**Date Submitted:** October 18, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

**Attachments:** Q3 & Q4 Report

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**Summary Statement:**

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$24,904.35 for their Bi-Annual Report, which contains both 3<sup>rd</sup> and 4<sup>th</sup> Quarter. Melissa Unger will be in attendance to present the bi-annual report and answer any questions.

**Recommendation:**

To consider a motion to accept the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report as presented.

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**City Manager**ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding Request for Qualifications for the Calvert Municipal Building for Landscape Design, Irrigation and Landscape Installation.

**Requested By:** Finley deGraffenried, City Manager

**Submitted By:** Finley deGraffenried, City Manager

**Date Submitted:** October 18, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

Fund 65, 2022 CO- \$250,000.00 has been earmarked for Calvert Municipal Building Improvements; which includes exterior improvements such as Landscaping and Irrigation Design and Installation.

**Attachments:** RFQ

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**Summary Statement:**

Since the completion of the interior rehabilitation of the Calvert Municipal Building, staff has been researching exterior improvement options along with the appropriate timing in moving this project forward. This item has been placed on the agenda to review the Request for Qualifications to seek contractor to design and install landscaping and irrigation to the grounds surrounding the Calvert Municipal Building, including Municipal Court.

**Recommendation:**

To consider a motion to direct Staff to advertise Request for Qualifications related to landscaping services for the Calvert Building.

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**City Manager**ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action related to the approval of the Resolution to direct Staff to negotiate and finalize terms of the Water Supply Emergency Agreement.

**Requested By:** Finley deGraffenried, City Manager

**Submitted By:** Finley deGraffenried, City Manager

**Date Submitted:** October 18, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

This item was discussed during workshop. Staff provided updates on several items related to the City's Water Supply including the status of the Emergency Water Agreement with Kempner Water Supply Corporation ("KWSC").

**Recommendation:**

To consider a motion to direct Staff by Resolution to negotiate and finalize terms of the Water Supply Emergency Agreement and to allow the City Manager to execute any related documents.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS APPROVING AN EMERGENCY WATER SUPPLY AGREEMENT BETWEEN THE CITY OF LAMPASAS AND KEMPNER WATER SUPPLY CORPORATION; AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS; AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, The City Council has appointed the City Manager as the Chief Administrative Officer of the City; and

**WHEREAS**, The City Manager is responsible for the proper administration of all affairs of the City; and

**WHEREAS**, The City of Lampasas has an interest in protecting the health and safety of the citizens of Lampasas in Lampasas County; and

**WHEREAS**, The City of Lampasas has recognized the need to have an emergency water supply readily available in the event of a disruption of service rendering the City unable to provide its citizens with potable water; and

**WHEREAS**, the City Council finds that a very significant public interest is served by the completion of an Emergency Water Supply Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:**

**Section 1:** That the City Manager is hereby authorized to execute an Emergency Water Supply Agreement between the City of Lampasas and Kempner Water Supply Corporation and all other documents necessary in Lampasas, Texas.

**Section 2:** All orders, ordinances, and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

**Section 3:** That this Resolution shall take effect immediately upon its passage, and it is so resolved.

PASSED AND APPROVED this \_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF LAMPASAS**

\_\_\_\_\_  
Herb Pearce, Mayor

**ATTEST:**

\_\_\_\_\_  
Becky Sims, City Secretary

  
**City Manager**ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to consider approval, denial or approval with modifications to consider a request to rezone .038 acres of land out of the Hillcrest Addition, Lot 1, Block 5 Lampasas, Texas Lampasas County from Two-Family Residential District (Duplex) "SF-2" to Commercial "C".

**Requested By:** Becky Sims, City Secretary/Zoning Administrator

**Submitted By:** Becky Sims, City Secretary/Zoning Administrator

**Date Submitted:** October 18, 2023

**For the Agenda of:** October 23, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:** Planning Packet

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**Summary Statement:**

The property owner is asking for consideration in rezoning property from Two-Family Residential District (Duplex) "SF-2" to Commercial "C".

The area is characterized as mixed use. The property is surrounded by Retail "R", Single Family Residential-6 "SF-6", and Single Family Residential-10 "SF-10."

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant's property, to date no letters in favor or in protest have been received.

The area is identified as Traditional Residential (Neighborhood Retail) & Corridor Commercial (Office, Professional, Retail and Service Type Use) in the Comprehensive Plan

This request was brought before the Planning Commission at the October 12, 2023 meeting and they did recommend approval.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance to rezone .038 acres of land out of the Hillcrest Addition, Lot 1, Block 5 Lampasas, Texas Lampasas County from Two-Family Residential District (Duplex) "SF-2" to Commercial "C".

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ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to reappoint Roland Schaub, Ryan Shahan, Steve Hudson and Sid Ball to the Lampasas Economic Development Corporation.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: October 18, 2023

For the Agenda of: October 23, 2023

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

This item has been placed on the agenda to reappoint Roland Schaub, Ryan Shahan, Steve Hudson and Sid Ball to the Lampasas Economic Development Corporation.

**Recommendation:**

To consider a motion to reappoint Roland Schaub, Ryan Shahan, Steve Hudson and Sid Ball to the Lampasas Economic Development Corporation.

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City ManagerITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and acknowledgment the utilization of seized and awarded funds to purchase Police Department Equipment.

**Requested By:** Jody Cummings, Police Chief**Submitted By:** Jody Cummings, Police Chief**Date Submitted:** October 19, 2023**For the Agenda of:** October 23, 2023**Procurement and Funding Statement:**

Buyboard Vendor

**Attachments:**

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**Summary Statement:**

This item has been placed on the agenda to advise of the purchase of 32 Glock Model 22 .40 Caliber Generation 5 duty pistols in the amount of \$6,430.00 and the purchase of 26 new holsters in the amount of \$3,423.40 for a total purchase amount of \$9,853.40 from GT Distributers in Austin a buyboard vendor with seized and awarded funds.

(Note: The purchase price of the 32 Glock Model 22 .40 Caliber Generation 5 Pistols is \$13,696.00, however due to a buy back program they bought 28 used duty pistols in the amount of \$ 7,266.00, leaving the balance owed at \$6,430.00.)

**Recommendation:**

To consider a motion to acknowledge the purchase 32 Glock Model 22 .40 Caliber Generation 5 duty pistols in the amount of \$6,430.00 and the purchase of 26 new holsters in the amount of \$3,423.40 for a total purchase amount of \$9,853.40 from GT Distributers in Austin a buyboard vendor with seized and awarded funds.

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