

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, September 25, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, September 25, 2023 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion regarding scope of Water Assessment Project. *(pgs. 5-8)*
3. Discussion regarding any item on the regular agenda
4. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- Call to Order
- Invocation and Pledge of Allegiance
- Presentations and Proclamations *(pgs. 9-14)*
 - Proclamation recognizing “GFWC National Service Day”- September 30, 2023
 - Proclamation recognizing “Love Thy Neighbor Day”- October 5, 2023
 - Proclamation recognizing “Fire Prevention Week” October 8-14, 2023

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
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2.1	Discussion and possible action concerning the approval of minutes of the Special Meeting held on September 6, 2023.	15-16
2.2	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on September 11, 2023.	17-26

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action to approve the second reading of an Ordinance for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.	27-30
3.2	Discussion and possible action to approve the second reading of an Ordinance for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.	31-34
3.3	Discussion and possible action to approve the second reading of an Ordinance to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County.	35-38
3.4	Discussion and possible action to approve the second reading of an Ordinance to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.	39-42
3.5	Discussion and possible action to approve the second reading of an Ordinance to rezone 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments.	43-46
3.6	Discussion and possible action regarding approval of the second reading of an Ordinance to improve intersection at Fourth and Spring Street to amend City of Lampasas Code of Ordinances Chapter 78- Traffic and Vehicles, Article II. Specific Street Regulations, Division 2- Stop Intersections, Sec 78.61. by adding this intersection as an additional All-Way Stop in the City of Lampasas.	47-48

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Economic Development Monthly Report 2. Fire Department Monthly Report 3. Parks and Recreation Monthly Report 4. Information Systems Monthly Report 5. Library Monthly Report 6. Golf Course Monthly Report 7. Municipal Court Monthly Report 8. City Secretary Monthly Report 9. Utility Billing and Collections Monthly Report 10. Public Works Monthly Report for Electric, Streets, Water/Wastewater 11. Police Department Monthly Report 12. Building Official Monthly Report 	49-74

5.0	ROUTINE MATTERS	
5.1	<p>City Manager's Operational Report</p> <ul style="list-style-type: none"> • Water • LCRA Luncheon • LEDC • STR • Called Meeting • Christmas on the Creek • South 281 Pre-Con • Mineral Wells • Staff • Eclipse • Development Meeting 	75-82
5.2	MAYOR'S COMMENTS	N/A
6.0	UNFINISHED BUSINESS	N/A
7.0	NEW BUSINESS	PAGES
7.1	Discussion and appointment of Council member to serve on Airport Planning Committee.	83-84
7.2	Discussion and appointment of Airport Advisory Board Members, Staff and Community Members to Airport Planning Committee.	85-86
7.3	Discussion regarding appointment of alternate board member to the Airport Advisory Committee.	87-88
7.4	Discussion and possible action concerning the second reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning on October 1, 2023 and ending on September 30, 2024; appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal sinking fund requirements on all indebtedness; providing a severability clause; providing a repealer clause for the repeal of all Ordinances and appropriations in conflict with the provisions of this Ordinance; and establishing an effective date.	89-92
7.5	Discussion and possible action regarding the second reading of an Ordinance to approve tax rate for the City of Lampasas upon all property subject to taxation within the City of Lampasas, Texas for the 2023 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; apportioning said levy amount the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the City.	93-96
7.6	Discussion and possible action regarding Ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2023-2024 Budget.	97-98
7.7	Discussion and possible action regarding Resolution to cast votes for Lampasas Central Appraisal District (LCAD) Board of Directors.	99-104

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 22 day of September 2023 at 11:30A

Becky Sims
Becky Sims, City Secretary

City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding scope of Water Assessment Project

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 19, 2023

For the Agenda of: September 25, 2023

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

The attached memo and Council discussion represent the starting point for development of a project scope that can be shared with an identified engineer or need for preparation of a Request for Qualifications (“RFQ”)

Recommendation:

Discussion and direction only

City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Scope of Water Supply Study
Date: 22 September 2023

Staff has prepared this MEMO to seek Council input on the Project Scope for the assessment of alternative or supplemental water sources. \$50,000.00 has allocated in the City's FY 2023-2024 Budget for the assessment, however; precise costs will be identified through Proposal from the identified or procured professional consultant or engineering firm.

Staff envisions the Scope would include the investigation, and broad overview, of options the City could consider for further investigation of a new water source. In preparing the Scope, initially, staff offers questions that could be answered through the consultant's deliverable report or White Paper, to help Council understand issues, options, and that identifies possible solutions. Staff seeks Council input first on the desired end result of the White Paper:

The Report will provide City Council with viable options for alternative and supplemental water sources, and will include quantities and capacities, anecdotal costs (if available), pros and cons of sources, and outline of next steps in study or implementation.

Other considerations, and specific questions, the White Paper could answer might include:

What is the treatable quality of surface water in Sulphur Creek?

What treatment technology is available based on the water quality in Sulphur Creek?

What capacity is available, for finished water, based on the City's water rights and historical flows in Sulphur Creek?

If the treatment technology for Sulphur Creek results in a waste stream, what is the likely allowable means for disposal, land application, or reintroduction of the waste stream?

What is the anecdotal capital and O&M cost of the identified surface water treatment technology in \$/1000 gallons?

What ground water, major and minor aquifer, sources are available in the Lampasas area?

What is the capacity and treatable quality for finished water in local aquifers?

What treatment technology is available for the identified aquifer(s)?

What is the anecdotal capital and O&M cost of the identified ground water treatment technology in \$/1000 gallons?

What are the regulatory requirements and challenges of blending either surface water or ground water with our current water supply source?

Are there other sources of water the City could consider?

What are the next steps, recommendations, the City should consider in investigating and implementing an alternative and supplemental water source?

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General Federation of
WOMEN'S CLUBS
Living the Volunteer Spirit

WHEREAS, the General Federation of Women's Clubs (GFWC) is a unifying force, bringing together local women's clubs, with members dedicated to strengthening their communities and enhancing the lives of others through volunteer service;

WHEREAS, with more than 60,000 members in affiliated clubs in every state and several countries, GFWC members are community leaders who work locally to create global change by supporting the arts, preserving natural resources, advancing education, promoting healthy lifestyles, encouraging civic involvement, and working toward world peace and understanding;

WHEREAS, GFWC has established an annual National Day of Service to highlight an area of need, take action to address it, and raise public awareness about its importance;

WHEREAS, state federations and clubs will participate by organizing community service programs in their communities as a part of the National Day of Service;

WHEREAS, the first annual GFWC National Day of Service is focused on helping to end hunger in the United States by volunteering or organizing a community service project dedicated to raising awareness of and alleviating food insecurity;

WHEREAS, food insecurity is defined by the United States Department of Agriculture (USDA) as "a lack of consistent access to enough food for every person in a household to live an active, healthy life;"

WHEREAS, the first annual GFWC National Day of Service will be held on Saturday, September 30, 2023; there are two active GFWC clubs in Lampasas, the '36 Club and the Pierian Club;

NOW, THEREFORE, I, **Herb Pearce**, Mayor of the City of Lampasas do hereby proclaim Saturday, September 30, 2023, as ***GFWC NATIONAL DAY OF SERVICE***

In the City of Lampasas and encourage residents to join their local clubs in raising awareness of and helping to alleviate food insecurity in the community.

PROCLAIMED THIS 25th DAY OF SEPTEMBER 2023.

Becky Sims, City Secretary

Herb Pearce, Mayor

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LOVE THY NEIGHBOR DAY PROCLAMATION

WHEREAS, it all starts with a bracelet, *doLampasas* is gifting a distinctive blue bracelet inscribed with "Love Thy Neighbor" to the community; and

WHEREAS, it is completely your choice to wear it, imagine the sense of unity when you see someone at the local HEB or getting a church breakfast taco wearing the same bracelet. It's more than just an accessory; it's a symbol of our collective commitment to take care of each other; and

WHEREAS, we pray the bracelets inspire you when you look down at them. Whether it's for that day, that week, or a year, let them remind you to love one another; and

WHEREAS, maybe you'll forgive an old misunderstanding, share a genuine smile with a passerby, or enjoy a heartfelt chat on a porch; and

WHEREAS, the ways to express love are endless, this provides each of us the opportunity to be creative and show the world our small town big hearts; and

WHEREAS, everyone needs to feel encouraged, inspired and to be a part of something bigger and there is nothing greater than unity within the community; and

WHEREAS, next year promises a new bracelet for you to collect, but this year, let us paint the town **BLUE** on October 5, as we celebrate *Love Thy Neighbor Day*.

BLUE FOR UNITY, FOR LOVE AND FOR LAMPASAS



THEREFORE, I Herb Pearce, Mayor, City of Lampasas, Texas do hereby proclaim October 5, 2023 as Love Thy Neighbor Day in the City of Lampasas.

Herb Pearce, Mayor

Becky Sims, City Secretary

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**A PROCLAMATION TO DESIGNATE THE WEEK OF
OCTOBER 8 -14, 2023 AS “FIRE PREVENTION WEEK”**

WHEREAS, the City of Lampasas is committed to ensuring the safety and security of all those living in and visiting our city; and

WHEREAS, home fires killed more than 2,800 people in the United States in 2021 according to the National Fire Protection Association® and fire departments in the United States responded to 338,000 home fires; and

WHEREAS, cooking is the leading cause of home fires in the United States and fire departments responded to more than 166,400 annually between 2016 and 2020; and

WHEREAS, two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and

WHEREAS, children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires almost in half; and

WHEREAS, Lampasas first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, the 2023 Fire Prevention Week™ theme, “Cooking safety starts with YOU. Pay attention to fire prevention™,” effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

THEREFORE, I **Herb Pearce**, Mayor of Lampasas do hereby proclaim October 8–14, 2023, as Fire Prevention Week for the City of Lampasas, and I encourage all the people of Lampasas to check their kitchens for fire hazards and use safe cooking practices during Fire Prevention Week 2023, and to support the many public safety activities and efforts of the Lampasas Fire Department.

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MINUTES OF SPECIAL CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
WEDNESDAY, SEPTEMBER 6, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session

ITEM 2.1

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Zachary Morris
Chuck Williamson
Charlie Pratus
Eric Hernandez
Davis Keele
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Ryan Ward, ACM
Yvonne Moreno, Finance Director
Jeff Smith, Fire Chief
Jody Cummings, Police Chief
Vicki Tower, Parks Secretary

Council Members Absent:

N/A

**SPECIAL SESSION
5:30 p.m.**

I. Call to order Public Hearing

Mayor Pearce opened the public hearing at 5:30.

- II. Public Hearing concerning the Proposed Tax Rate upon all property subject to taxation within the City of Lampasas, Texas for the 2023 tax year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; Apportioning said levy among the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the City, and establishing an effective date.**

There were no citizen comments

Mayor Pearce advised per state requirements, the governing body will meet to vote on the proposed tax rate on Monday, September 11, 2023 at 6:00 p.m. at the City Council Chamber located at 302 E Third Street.

- III. Discussion and possible action regarding the approval of additional services agreement with Relance Architecture for the revised construction documents and full construction phase services for the Hostess House.**

Mr. deGraffenried advised the services agreement reflects a 15% reduction, the agreement does include Texas Department of Licensing and Regulations (TDLR) accessibility permitting, and structural services. The remaining current contract balance, including the additional services agreement is \$69,407.50. The previous bid estimates from contractors were used to determine pricing for new project scope. With the new scope, the estimated project savings from previous bids is \$400,000 to \$500,000. With the understanding that the division prices presented on the original bids left some unknowns, as well as, current material and labor costs will be factors with the new bid process. At a previous Council Meeting, Mr. Naylor did provide a floor plan option for Council consideration, if the bids come in higher than anticipated.

Council member Pratus moved to direct staff to negotiate additional services agreement with Relance Architecture for the revised construction documents and full construction phase services for the Hostess House

in an amount not to exceed \$32,400.00, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

IV. Discussion and possible action regarding funding for the Hill Country Transit District for FY 23/24 for services provided to Lampasas County Residents.

Mrs. Sims advised for 2022, a total of 187 Lampasas County residents rode the HOP bus. Those riders made a total of 6,452 trips. This equates to a little over 30 rides per person. Individuals who ride the HOP typically do not have access to a motor vehicle and use this mode of transportation to get to work, DR appts, grocery store and to run routine errands. Also, the HOP is available for children who live within 2 miles and are not eligible for school bus services. They provide rides to and from public school and for students attending the head start program.

Hill Country Transit District has reached out to all counties that they service to assist with the funding deficit. In September 2022 the HOP suspended all fees in hopes that the ridership would increase. The HOP will be extending the Fare Free initiative until the board decides to reinstate the fare as it was or increase rates. Currently for trips within City limits the fare is \$1.00, outside of City limits it is charged based on mileage.

For 2023, the rider numbers were not available. During the first three quarters the total number of trips was 7,005; which is already more than 2022. The largest population of riders that showed a significant increase was due to trips to public school, head start and the senior center. The number of educational trips has more than doubled, the same with the nutrition which is taking seniors to the Senior Center for meals. The Medical & Medicaid columns are for DR appointments and pharmacy trips, this number is pretty much the same. Lampasas has three vehicles that service Lampasas County. They are moving to a Micro Transit and Commuter Service; which they are hopeful will increase efficiencies and ridership.

Council member Pratus inquired about LISD funding. Mrs. Sims advised that they provide public school transportation and might not be able to support a secondary transportation option. Council member Hernandez inquired if the County has funded this program before. Mrs. Sims advised that this is the first year that Lampasas County has been asked to assist due to the deficit they are experiencing with lack of funding resources.

Council member Keele moved to approve funding in an amount not to exceed \$34,000.00 to support the Hill Country Transit District for FY 23/24 for services provided to Lampasas County Residents, the motion was seconded by Mayor Pro-Tem Morris and with a unanimous vote, the motion carried.

V. Adjourn - Mayor Pro Tem Morris moved to adjourn at 5:54 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2023.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary

MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, September 11, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session

ITEM 2.2

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Chuck Williamson
Davis Keele
Charlie Pratus
Eric Hernandez
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Ryan Ward, ACM
Jody Cummings, Police Chief
Jeff Smith, Fire Chief
Yvonne Moreno, Finance Director
Charlie Boswell, Assistant Police Chief
Kasey Schwartzer, Animal Shelter Supervisor

Council Members Absent:

Zac Morris

WORKSHOP SESSION

5:30 p.m.

1. Call to order Workshop Session

Mayor Pearce opened the workshop session at 5:30 p.m.

2. Discussion and updates related to Hike/Bike Trail and Disc Golf.

Ryan Ward, ACM provided Council an update on the progress with the Hike/Bike Trail and Disc Golf. As the trails continue to develop, there has been some additional conflicts between the trails and disc golf. Both parties continue to work together; however, after the trails have been completed adjustments will be made to the disc golf layout. The following dates have been identified for the hike/bike trail stakeholders:

- *September 16th-trail classes*
- *September 23rd-work party*
- *October 2nd-contractors will begin*

Council member Pratus questioned about horse riding conflicts. ACM Ward advised these trails are specific to bikes and walking, no horses or motorized vehicles. There are existing trails for horses and motorized vehicles are prohibited at the 580 Sports Complex.

3. Discussion regarding mentorship program between Lampasas Animal Shelter and Williamson County Regional Animal Shelter and funding through Best Friends Animal Society.

Kasey Schwartzer, Animal Shelter Supervisor provided updates with partnership with Williamson County and how the Best Friends Animal Society Grant Program has assisted the shelter.

The following is a list of new programs at the shelter:

- *Foster Program*
- *Doggy Day Out*
- *Tales for Tails Reading Program*
- *Barn Cat Program*

- *Community Involvement and Volunteers*
 - *Monthly Shelter Events*
- *Grants were available to send both Mrs. Schwartzer and Mrs. White to the National Conference in Houston. Mrs. Schwartzer was also able to attend training to become a Peer Support Counselor with left over funding. She is one of nine Counselors in the US. This has been valuable to support other Shelter Staff and agencies, to cope and manage the stress of career.*
- *Funding was available to provide emergency shelter for 30+cat hoarding case.*
- *Best Friends adoption weekend- able to provide limited number of microchips, waive adoption fees and provide a \$50.00 gift certificate to be used at their next appointment all because of grant funding.*

Due to these programs, the live release rate has increased from 47% last year, which was due to mostly underage kittens to 84% this year.

Mrs. Schwartzer acknowledged her staff for their hard work and dedication to these programs.

4. Discussion regarding any item on the regular agenda

There was no discussion

5. Adjourn Workshop Session

The workshop session adjourned at 5:47 p.m. and Council went directly into Regular Session.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Pearce called the Regular Session to order at 5:47 p.m.

Mayor Pearce asked for a moment of silence in remembrance of 911

B. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited

C. Presentations and Proclamations

- *Library Card Sign-Up Month Proclamation*

PUBLIC HEARINGS/CITIZEN COMMENT	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

Mr. Nathan Cairl addressed City Council regarding his thoughts on the Lampasas Central Appraisal District not following the tax code regarding Homestead Exemption.

Mrs. Janet Crozier addressed City Council regarding ADA sidewalk to Community Garden gate. She requested that funding be made available in the FY24/25 Budget.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

1.3	Public hearing to receive citizen comments to consider a request for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Burlson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.
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Mayor Pearce opened the public hearing.

Becky Sims, City Secretary/Zoning Administrator reviewed the following:

- *The business owner is applying for a Specific Use Permit (SUP) to allow for the sale of portable buildings in an area zoned Commercial.*
- *The property is zoned Commercial "C", the area surrounding the property is Commercial "C", Single Family Residential-6 "SF-6" and Single Family Residential-10 "SF-10"*
- *All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant's property, to date no letters have been received in favor or in protest of the request.*
- *This request fits within the land use defined in the Comprehensive Plan as Corridor Commercial*
- *The Planning Commission did recommend approval at the September 7, 2023 meeting.*

With no additional comments the public hearing was closed.

1.4	Public hearing to receive citizen comments to consider a request for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.
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Mayor Pearce opened the public hearing.

Becky Sims, City Secretary/Zoning Administrator reviewed the following:

- *The business owner is applying for a Specific Use Permit (SUP) to allow for a daycare facility in an area zoned Retail.*
- *The property is zoned Retail "R", the area surrounding the property is Retail "R".*
- *All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant's property, to date Staff has received one letter in favor of the request and non in protest*
- *This request fits within the land use defined in the Comprehensive Plan as Corridor Commercial and Downtown Transitional.*

- *The Planning Commission did recommend approval at the September 7, 2023 meeting.*

With no additional comments, the public hearing was closed.

1.5	Public hearing to receive citizen comments to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County.
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Mayor Pearce opened the public hearing.

Becky Sims, City Secretary/Zoning Administrator reviewed the following:

- *The subdivision is 36.76 and is platted into 26 lots.*
- *This area is defined as Rural Estate in the Comprehensive Plan*
- *The Planning Commission did recommend approval at the September 7, 2023 meeting.*

Council member Hernandez inquired about the minimum sq. ft. for "SF-10" and if the subdivision has any restrictions or covenants and what it states. Mrs. Sims advised 1200 sq. ft. for "SF-10" and 1600 minimum sq. ft. in the deed restrictions.

With no additional comments, the public hearing was closed.

1.6	Public hearing to receive citizen comments to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.
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Mayor Pearce opened the public hearing.

Becky Sims, City Secretary/Zoning Administrator reviewed the following:

- *The subdivision is 4.00 acres and is platted into 12 lots.*
- *This area is defined as Suburban Residential in the Comprehensive Plan.*
- *The Planning Commission did recommend approval at the September 7, 2023 meeting.*

With no additional comments, the public hearing was closed.

1.7	Public hearing to receive citizen comments regarding a request to rezone 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments.
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Mayor Pearce opened the public hearing.

Becky Sims, City Secretary/Zoning Administrator reviewed the following:

- *The property was voluntarily annexed into the City Limits at the August 28, 2023 City Council Meeting at the request of Ron Kuker, property owner.*
- *The property owner is asking for consideration in rezoning property from Agriculture "AG" to Multi-Family-2 (Apartments)*

- *Multi-Family- Apartments allows for apartments, duplexes, single family residential and a planned development.*
- *The area is characterized as mixed use. The property is surrounded by the Lampasas EDC Business Park, undeveloped land and residential homes.*
- *All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed six (6) notices to property owners within 200 feet of the applicant's property, to date no letters in favor or in protest have been received.*
- *The Comprehensive Plan identifies rental alternatives such as apartments are in short supply, this area is defined as Rural Estate, Suburban Residential and Employment Mixed-Use.*

With no additional comments, the public hearing was closed.

1.8	Public hearing to receive citizen comments relating to the first reading of an Ordinance to amend Chapter 78, Traffic and Vehicles, Article II, Specific Street Regulations, Division 2, Stop Intersections, Sec 78-62. Same- All-way stops, of the Code of Ordinances by adding All-way stop to the intersection of Fourth Street & Spring Street.
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Mayor Pearce opened the public hearing.

Becky Sims, City Secretary/Zoning Administrator reviewed the following:

- *This item was discussed at the August 28, City Council meeting. At that time Council was advised that based on feedback from citizens, this intersection has become an area of concern.*
- *Based on the MUTCD (Manual of Uniform Traffic Control Devices) requirement for an all-way stop, it would not meet solely based on crash data, since there has only been one reported crash within the last 2 years. However, after driving the roadway from multiple directions ("Engineering Judgement"), sight distance is a concern. Both westbound and eastbound directions of 4th Street have less than 150' of sight distance from both Spring Street approaches. Also, sight distance is limited further from left turning movements from 4th Street onto Spring Street. MUTCD requires a minimum of 270' at 30MPH, as a means of driver expectation and response time.*

With no additional comments, the public hearing was closed.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on August 28, 2023

Council member Williamson moved to approve the minutes as presented; the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Morris absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from August 1, 2023- August 31, 2023
3.2	Discussion and possible action regarding the July 2023 Investment Report.

Council member Pratus moved to approve consent item 3.1, the motion was seconded by Council member Williamson and with a unanimous vote, the motion carried. (Morris absent)

Council member Williamson moved to approve consent item 3.2, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris absent)

4.0	BOARDS/DEPARTMENT REPORTS
5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

- Airport** Staff met with representatives from Parkhill (contractor) and Centurion Planning (sub-contractor) on September 6th to discuss the TxDOT funded Airport Master Plan project. The project is approximately 6 months behind the anticipated start date due to a protracted contracting period between the contractor and TxDOT. Over the next several weeks, staff will be soliciting stakeholders for participation on the Planning Committee that will review and provide input to project documents and forecasts. As referenced previously to Council, the Committee will be made up of two members from the Airport Advisory Board, one member of the Pilots' Association, one member from the Lampasas EDC, one member from Council, and one member from the Chamber of Commerce. Over the next 12 months, the Committee will meet three to four times.

- Water** Stillhouse Hollow Lake is currently holding at 603.86 feet elevation, down slightly from previously reported 604.5 feet. Our entire area is hopeful that forecast rain in the next week will be the beginning of a wetter than normal Winter. Residents and businesses continue to do their part to conserve, and staff continue to monitor and notify high water users by personal calls, door hangers, and visits from the City's Code Enforcement Officer. To date no citations have been issued, however; several residents have received warnings. Records set this Summer include highest number of days over 100, and highest number of days over 105.

- EMS** Attached is a longer than usual Lampasas County EMS report from Hamilton County Hospital District. The Disposition of Calls indicate that of the 363 total calls in Lampasas County, 177, or 49%, originated in the City of Lampasas. The report also includes, for the first time, the destination of calls, including transfers. Chief Cummings also reports dispatch staff are receiving upgraded training and certification in Emergency Medical Dispatch.

- Hancock Pool** Council has undoubtedly heard that the Pool season ended sooner than anticipated due to mechanical issues at Hancock Pool. Normally the Pool remains open on week-ends through September, subject to available staff, however; due to the failure of the fill valve, the Pool cannot be emptied and cleaned as required. Staff from the Parks Department and Water Department will coordinate repairs this Fall.

- Developers' Meeting** At the suggestion from a couple of members of Council, staff is beginning to plan for a meeting of area developers, builders and real estate professionals. The target date for the meeting is early to mid-October. The intent of the meeting is to seek input from developers regarding the City's processes and requirements, and ways to make permitting more efficient. Over the past several years, the City has hosted similar meetings regarding Code updates and communication, with positive results. Council will be invited.

Eclipse Staff continues to prepare marketing information consistent with Council direction for the April 2024 Eclipse. The Chamber of Commerce is also prepared to accept on-line reservations and payment, and is assessing their pass-through costs to the City between 5% and 10%. Staff continues to meet to discuss event management, and also has been attending regional and local meetings to discuss planning.

5.2	MAYOR'S COMMENTS
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Mayor Pearce acknowledge Council and Staff for the work they do on a daily basis.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and selection of website photo contest.
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Council member Keele moved to approve entry #2 for lack of a second the mailed failed.

Council member Pratus moved to approve entry #4, the motion was seconded by Council member Williamson, with Council member Keele in opposition the motion carried (Morris absent)

7.2	Discussion and possible action regarding award of bid to Ryan Bales, Badger Buildings and Storage to build a Cattery at the Lampasas Animal Shelter in an amount not to exceed \$28,699.00.
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Council member Kuehne moved to approve the award of bid to Ryan Bales, Badger Buildings and Storage to build a Cattery at the Lampasas Animal Shelter in an amount not to exceed \$28,699.00, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Morris absent)

7.3	Discussion and possible action concerning the first reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning on October 1, 2023 and ending on September 30, 2024; appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal sinking fund requirements on all indebtedness; providing a severability clause; providing a repealer clause for the repeal of all Ordinances and appropriations in conflict with the provisions of this Ordinance; and establishing an effective date
-----	---

Council member Keele moved to approve the first reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning on October 1, 2023 and ending on September 30, 2024; appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal sinking fund requirements on all indebtedness; providing a severability clause; providing a repealer clause for the repeal of all Ordinances and appropriations in conflict with the provisions of this Ordinance; and establishing an effective date, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

*City Secretary Sims recorded the vote as follows:
Council member Williamson- Yea
Council member Pratus- Yea*

*Mayor Pearce- Yea
Council member Hernandez- Yea
Council member Kuehne- Yea
Council member Keele- Yea*

Mayor Pro-Tem Morris-absent

7.4	Discussion and possible action regarding the first reading of an Ordinance to approve tax rate for the City of Lampasas upon all property subject to taxation within the City of Lampasas, Texas for the 2023 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; apportioning said levy amount the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the City
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Council member Keele moved to approve the first reading of an Ordinance to approve tax rate for the City of Lampasas upon all property subject to taxation within the City of Lampasas, Texas for the 2023 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; apportioning said levy amount the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the City, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

City Secretary Sims recorded the vote as follows:

*Council member Williamson- Yea
Council member Pratus- Yea
Mayor Pearce- Yea
Council member Hernandez- Yea
Council member Kuehne- Yea
Council member Keele- Yea*

Mayor Pro-Tem Morris-absent

7.5	Discussion and possible action regarding Ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2023-2024 Budget
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Council member Keele moved to approve Ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2023-2024 Budget, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried (Morris absent)

City Secretary Sims recorded the vote as follows:

*Council member Williamson- Yea
Council member Pratus- Yea
Mayor Pearce- Yea
Council member Hernandez- Yea
Council member Kuehne- Yea
Council member Keele- Yea*

Mayor Pro-Tem Morris-absent

7.6	Discussion and possible action to consider approval, denial or approval with modifications to consider a request for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.
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Council member Keele move to approve the first reading of an Ordinance for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried (Morris absent)

7.7	Discussion and possible action to consider approval, denial or approval with modifications to consider a request for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.
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Council member Hernandez moved to approve the first reading of an Ordinance for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried (Morris absent)

7.8	Discussion and possible action to consider approval, denial or approval with modifications to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County.
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Council member Hernandez moved to approve the first reading of an Ordinance to approve the Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Morris absent)

7.9	Discussion and possible action to consider approval, denial or approval with modifications to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.
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Council member Kuehne moved to approve the first reading of an Ordinance to approve the Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Morris absent)

7.10	Discussion and possible action to consider approval, denial or approval with modifications to rezone 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments.
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Council member Hernandez moved to approve the first reading of an Ordinance to approve the rezone of 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

7.11	Discussion and possible action regarding approval of the first reading of an Ordinance to improve intersection at Fourth and Spring Street to amend City of Lampasas Code of Ordinances Chapter 78- Traffic and Vehicles, Article II. Specific Street Regulations, Division 2- Stop Intersections, Sec 78.61. by adding this intersection as an additional All-Way Stop in the City of Lampasas.
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Council member Pratus moved to approve the first reading of an Ordinance to improve intersection at Fourth and Spring Street to amend City of Lampasas Code of Ordinances Chapter 78- Traffic and Vehicles, Article II. Specific Street Regulations, Division 2- Stop Intersections, Sec 78.61 by adding this intersection as an additional All-Way Stop in the City of Lampasas, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

7.12	Discussion and possible action regarding the appointment of applicant to the Planning & Zoning Commission.
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Council member Pratus moved to appoint Zac Carnley to the Planning and Zoning Commission to fill the vacancy left by Dorothy Person, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris absent)

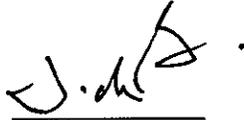
Adjourn- Council member Pratus moved to adjourn at 6:32 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris absent)

PASSED AND APPROVED this _____ day of _____, 2023.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary


City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve the second reading of an Ordinance to consider a request for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: September 7, 2023

For the Agenda of: September 25, 2023

Procurement and Funding Statement:

Attachments: Ordinance

Summary Statement:

This is the second reading of an Ordinance.

Recommendation:

To consider a motion to approve the second reading of an Ordinance for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR THE SALE OF PORTABLE BUILDINGS IN AN AREA ZONED COMMERCIAL, DESCRIBED AS ±1 ACRE, ABSTRACT 0042, JOHN BURLESON SURVEY, COMMONLY KNOWN AS 615 CENTRAL TEXAS EXPRESSWAY LAMPASAS, TEXAS LAMPASAS COUNTY. DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Dennis Johnson, business owner and Alan and Michelle Kent, property owners filed a request for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as ±1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 7, 2023 by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 11, 2023, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Dennis Johnson (business owner) and Alan and Michelle Kent (property owners), to allow for the sale of portable buildings in an area zoned Commercial, has been approved for property described as ±1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 11th day of September 2023.

Passed and Adopted on the Second Reading on the 25th day of September 2023.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City ManagerITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: September 7, 2023

For the Agenda of: September 25, 2023

Procurement and Funding Statement:

Attachments: Ordinance

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A DAYCARE IN AN AREA ZONED RETAIL, DESCRIBED AS ±3 ACRES, LOTS 1 & 2, BLOCK 58, AH BARNES ADDITION, COMMONLY KNOWN AS 808 S WESTERN AVENUE, LAMPASAS, TEXAS LAMPASAS COUNTY. DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Jacob and Tori Yoho, business owner and Mike Atkinson, property owner filed a request for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 7, 2023 by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 11, 2023, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit to allow for a daycare in an area zoned Retail; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Jacob and Tori Yoho (business owner) and Mike Atkinson (property owner) to allow for a daycare in an area zoned Retail, has been approved for property described as ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 11th day of September 2023.

Passed and Adopted on the Second Reading on the 25th day of September 2023.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 3.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: September 7, 2023

For the Agenda of: September 25, 2023

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO ASSIGN A ZONING CLASSIFICATION TO PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM AGRICULTURE TO SINGLE FAMILY RESIDENTIAL-10 “SF-10” FOR PROPERTY DESCRIBED AS HILLSIDE ACRES SUBDIVISION, 36.76 ACRES, LAMPASAS, TEXAS LAMPASAS COUNTY. DETAILING RESTRICTIONS RELATED THERETO; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City of Lampasas Planning & Zoning Commission and the City Council is being asked to consider a request to rezone property from Agricultural to Single Family Residential-10 ‘SF-10’ for property described as Hillside Acres Subdivision, 36.76 acres, Lampasas Texas, Lampasas County; and

WHEREAS, pursuant to Section 10 of the City’s Zoning Ordinance, notice of the request to rezone property was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 7, 2023 by the Planning & Zoning Commission regarding the zoning request; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 11, 2023 by the City Council regarding the zoning request; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to change the zoning classification from Agriculture “AG” to Single Family Residential-10 “SF-10”.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the zoning distinction for Hillside Acres Subdivision, 36.76 acres asked of the City of Lampasas Planning & Zoning Commission and the City Council to consider a change in classification from Agriculture to Single Family Residential-10 ‘SF-10’ is hereby approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED THE FIRST READING ON THE 11th DAY OF SEPTEMBER 2023

PASSED AND ADOPTED ON THE SECOND READING ON THE 25TH DAY OF SEPTEMBER 2023.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City ManagerITEM NO. 3.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.

Requested By: Becky Sims, City Secretary/Zoning Administrator**Submitted By:** Becky Sims, City Secretary/Zoning Administrator**Date Submitted:** September 7, 2023**For the Agenda of:** September 25, 2023**Procurement and Funding Statement:**

N/A

Attachments:

Summary Statement:

This is the second reading of an Ordinance.

Recommendation:

To consider a motion to approve the second reading of an Ordinance to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO ASSIGN A ZONING CLASSIFICATION TO PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM AGRICULTURE TO SINGLE FAMILY RESIDENTIAL-10 “SF-10” FOR PROPERTY DESCRIBED AS HIDDEN OAKS SUBDIVISION, 4.00 ACRES, LAMPASAS, TEXAS LAMPASAS COUNTY. DETAILING RESTRICTIONS RELATED THERETO; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City of Lampasas Planning & Zoning Commission and the City Council is being asked to consider a request to rezone property from Agriculture to Single Family Residential-10 ‘SF-10’ for property described as Hidden Oaks Subdivision, 4.00 acres, Lampasas Texas, Lampasas County; and

WHEREAS, pursuant to Section 10 of the City’s Zoning Ordinance, notice of the request to rezone property was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 7, 2023 by the Planning & Zoning Commission regarding the zoning request; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 11, 2023 by the City Council regarding the zoning request; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to change the zoning classification from Agriculture “AG” to Single Family Residential-10 “SF-10”.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the zoning distinction for Hidden Oaks Subdivision, 4.00 acres asked of the City of Lampasas Planning & Zoning Commission and the City Council to consider a change in classification from Agriculture to Single Family Residential-10 ‘SF-10’ is hereby approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED THE FIRST READING ON THE 11th DAY OF SEPTEMBER 2023

PASSED AND ADOPTED ON THE SECOND READING ON THE 25TH DAY OF SEPTEMBER 2023.

APPROVED:

ATTEST:

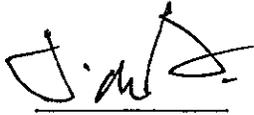
Herb Pearce, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City ManagerITEM NO. 3.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance to rezone 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: September 7, 2023

For the Agenda of: September 25, 2023

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance to rezone 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM AGRICULTURE TO MULTI-FAMILY-2 “MF-2” APARTMENTS FOR PROPERTY DESCRIBED AS 12.74 ACRES OUT OF THE JAMES EASLEY SURVEY, ABSTRACT 0185, LAMPASAS TEXAS LAMPASAS COUNTY OWNED BY RONALD AND DEBRA KUKER, DETAILING RESTRICTIONS RELATED THERETO; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Ron and Debra Kuker,(property owners) are asking the City of Lampasas Planning & Zoning Commission and the City Council to consider a request to rezone property that was annexed into the City Limits on August 28, 2023, from Agriculture “AG” to Multi-Family-MF-2” Apartments for property described as 12.74 acres of land out of the James Easley Survey, Abstract 0185, Lampasas, Texas Lampasas County; and

WHEREAS, pursuant to Section 10 of the City’s Zoning Ordinance, notice of the request to rezone property was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 7, 2023 by the Planning & Zoning Commission regarding the zoning request; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on September 11, 2023 by the City Council regarding the zoning request; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to change the zoning classification from Agriculture “AG” to Multi-Family-2 “MF-2” Apartments; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the request to rezone property described as 12.74 acres of land out of the James Easley Survey, Abstract 0185, Lampasas, Texas Lampasas County asked of the City of Lampasas Planning & Zoning Commission and the City Council to consider a change in zoning classification from Agriculture ”AG” to Multi-Family-2 “MF-2” Apartments is hereby approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED THE FIRST READING ON THE 11th DAY OF SEPTEMBER 2023

PASSED AND ADOPTED ON THE SECOND READING ON THE 25TH DAY OF SEPTEMBER 2023.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 3.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action relating to the second reading of an Ordinance to amend Chapter 78, Traffic and Vehicles, Article II, Specific Street Regulations, Division 2, Stop Intersections, Sec 78-62. Same- All-way stops, of the Code of Ordinances by adding All-way stop to the intersection of Fourth Street & Spring Street.

Requested By: Ryan Ward, ACM
Jody Cummings, Police Chief

Submitted By: Ryan Ward, ACM
Jody Cummings, Police Chief

Date Submitted: September 7, 2023

For the Agenda of: September 25, 2023

Procurement and Funding Statement:

Attachments:

Summary Statement:

This is the second reading of an Ordinance.

Recommendation:

To consider a motion to approve the second reading of an Ordinance to amend Chapter 78, Traffic and Vehicles, Article II, Specific Street Regulations, Division 2, Stop Intersections, Sec 78-62. Same- All-way stops, of the Code of Ordinances by adding All-way stop to the intersection of Fourth Street & Spring Street.

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF LAMPASAS CODE OF ORDINANCES AMENDING CHAPTER 78 TRAFFIC AND VEHICLES, ARTICLE II. SPECIFIC STREET REGULATIONS, DIVISION 2. STOP INTERSECTIONS, SEC. 78-62 SAME- ALL WAY STOPS ADDING FOURTH AND SPRING, REPEALING ANY INCONSISTENT PROVISIONS; PROVIDING FOR SEVERABILITY CLAUSE; REPEALER CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas, Texas is a Home Rule municipality incorporated and operating under the Laws of the State of Texas; and

WHEREAS, the City Council of the City of Lampasas recognizes the need to amend the current ordinance to meet the changing dynamics of our community; and

WHEREAS, the City Council understands the importance of protecting citizens by ensuring safe passage through intersections; and

WHEREAS, the City Council has determined a need to amend its Code of Ordinances, as shown herein below,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That Chapter 78, Traffic and Vehicles, Article II, Specific Street Regulations, Division 2, Stop Intersections, Sec 78-62. Same- All-way stops, of the Code of Ordinances, City of Lampasas, is hereby amended as follows:

Sec.78-62 Same- All-way stops- All traffic approaching from all directions shall come to a complete stop at the following intersections:

Adding the follow intersection

Street 1	Street 2
Fourth Street	Spring Street

READ AND APPROVED ON THE FIRST READING THIS 11th DAY OF SEPTEMBER

READ AND ADOPTED ON THE SECOND READING THIS 25TH DAY OF SEPTEMBER

APPROVED:

ATTEST:

Herb Pearce, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page to be Attached]

LAMPASAS ECONOMIC DEVELOPMENT CORPORATION – September 23' REPORT

Brief Monthly Overview of LEDC - Stacey Ybarra, Economic Development Director

- Worked with staff to complete and obtain an easement for the Business Park's electrical.
- Conducted a SWOT with the Chamber of Commerce and business leaders to further the creation of an Annual Action Plan and Tourism Marketing Plan on August 17.
- Began the creation of the Action Plan with the Chamber of Commerce and Business Leaders on August 23.
- Worked on refining the SWOT and Action Plan Objectives.
- Gathered materials and information for potential business prospects.
- Attended meetings with potential business prospects.
- Attended a meeting with REsimplifi to do a discover review regarding available properties in Lampasas on August 17.
- Imbedded the Resimplifi tool on the City's LEDC website.
- Worked with Local Intel regarding the creation of the Quality of Life Advantages, Economic Advantages, and Logistics & Accessibility Advantages tool, and imbedded on the LEDC website.
- Attended a meeting with Gillen's Candies + Wine to determine business needs and the reason why they're relocating to another community.
- Attended a meeting with CTCOG, Workforce Solutions, Veterans Commission, and Chamber of Commerce to coordinate responsibilities related to the Central Texas Entrepreneur Summit on August 24 and 29 and September 20.
- Reached out and confirmed potential speakers for the Central Texas Entrepreneur Summit.
- Attended a meeting with EDC Board Members Ryan Shahan and Fin Erwin to discuss the pricing of the business park on August 24.
- Attended a meeting with CTCOG on August 25.
- Worked with FlyerView to create the Business Park Pricing Map through meetings and discussions.
- Attended a meeting with EDC Board Members Roland Schaub and Steve Hudson regarding Business Park policies and zoning on August 25.
- Attended a meeting with an existing business regarding expansion on August 25.
- Worked with Attorney to confirm State law and local Ordinances and draft Memorandums for existing businesses.
- Attended a meeting with the Wild Bunch regarding business needs on August 25.
- Presented the LEDC Budget to City Council on August 28, and it was approved.
- Worked with Wild Bunch Homestead to provide information and clarification regarding local ordinances and requirements for the upcoming quarterly Sulphur Creek Markets.
- Attended a meeting with community members to discuss the Music Friendly Community innovative on September 5.
- Attended a meeting on September 7 with the Governor's Music Friendly Office to coordinate action steps to become a Music Friendly Community, and confirmed the Music Friendly Community workshop on October 10.
- Worked with community members to put together marketing materials for the Music Friendly Community Workshop.
- Worked on completing an RFI for the Governor's Office whose key criteria for the project aligned with Lampasas' Business Park. The RFI was submitted on September 1.
- Attended a meeting with the Chamber of Commerce to provide updates and coordinate actions for Business Meetings, Solar Eclipse, and Action Plan on September 6.
- Attended the Gillen House Tour Grand Opening on September 7.

- Created the Lampasas Networking and/or Event Survey and distributed the survey at the Chamber of Commerce Networking Meeting, Courtyard Square, and Online to gather input and direction for the launch of the Business Meetings.
- Attended the Chamber of Commerce Networking Committee Meeting on September 13.
- Attended a meeting with Fire Marshall, Building Official, and City Secretary to go over recent and ongoing developments in Lampasas on September 13.
- Attended the Courtyard Square meeting on September 14.
- Attended the Mineral Wells Tour with EDC Board Members and Community Members on September 18.
- Coordinated with Mineral Wells EDC Director, Chamber and Tourism Director, and Main Street Manager to confirm the itinerary for the Mineral Wells tour on September 18, and coordinated room blocks at the Crazy Water Hotel.
- Met with staff regarding the Solar Eclipse on August 17 and 22.
- Presented the Solar Eclipse Event Plan to Council on August 28.
- Met cities in the region to initiate a region-wide marketing plan for the Solar Eclipse Event in order to pull our resources and reach a broader audience around the country on August 24 and September 8.
- Worked with Flyer View to create a location map for public viewing spots and camping spots for the Solar Eclipse.
- Worked with the Chamber and staff to update the websites and create marketing materials for the “Total Eclipse in the Parks” events.
- Worked with Attorney to create an MOU between the Chamber and the City of Lampasas to allow the Chamber to manage the reservations for the “Total Eclipse in the Parks” events.
- Worked with Attorney to create a waiver for the “Total Eclipse in the Parks” events.
- Worked with Attorney regarding Open Records Requests.

Lampasas Fire Department

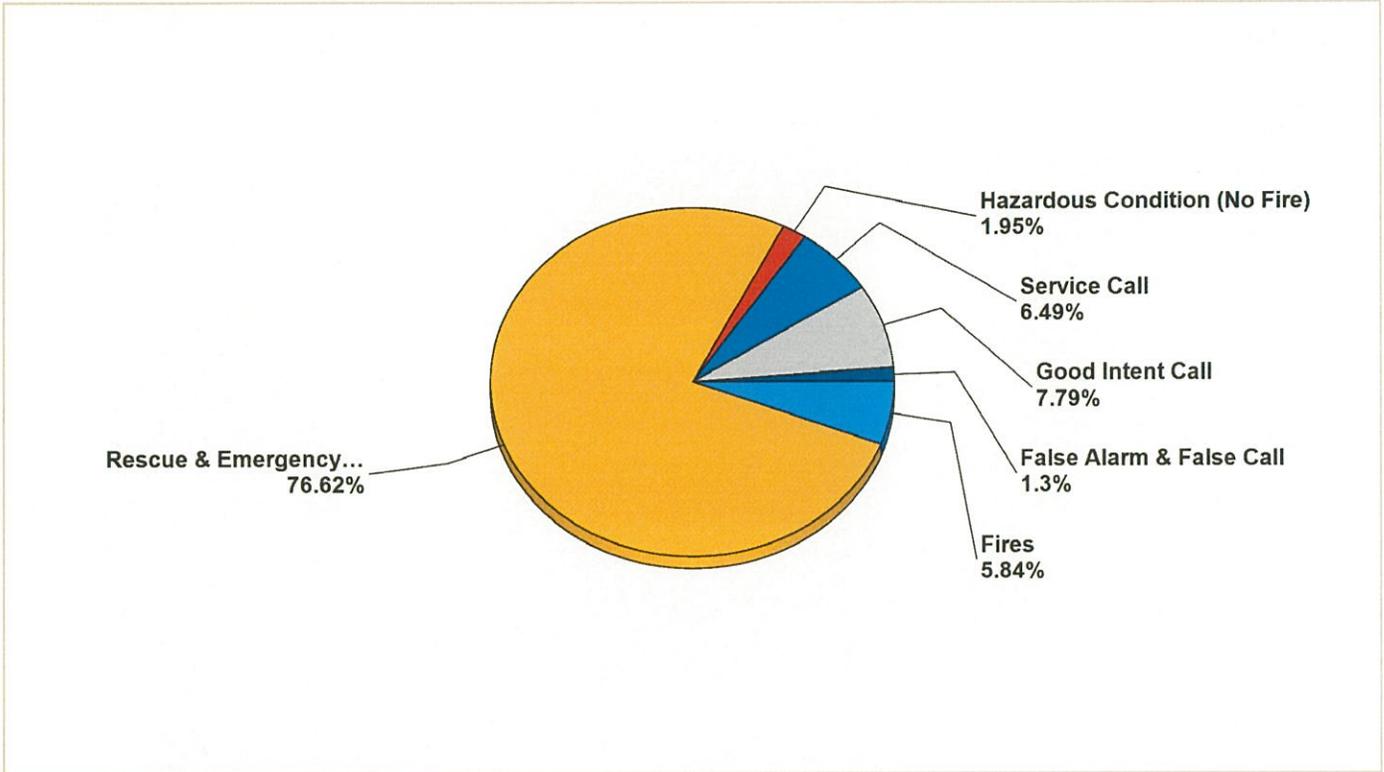
Lampasas, TX

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2023 | End Date: 08/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	5.84%
Rescue & Emergency Medical Service	118	76.62%
Hazardous Condition (No Fire)	3	1.95%
Service Call	10	6.49%
Good Intent Call	12	7.79%
False Alarm & False Call	2	1.3%
TOTAL	154	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
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Page # 1 of 2

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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
130 - Mobile property (vehicle) fire, other	1	0.65%
142 - Brush or brush-and-grass mixture fire	2	1.3%
143 - Grass fire	4	2.6%
150 - Outside rubbish fire, other	2	1.3%
311 - Medical assist, assist EMS crew	110	71.43%
321 - EMS call, excluding vehicle accident with injury	1	0.65%
322 - Motor vehicle accident with injuries	1	0.65%
324 - Motor vehicle accident with no injuries.	6	3.9%
411 - Gasoline or other flammable liquid spill	1	0.65%
412 - Gas leak (natural gas or LPG)	2	1.3%
542 - Animal rescue	1	0.65%
550 - Public service assistance, other	3	1.95%
551 - Assist police or other governmental agency	1	0.65%
553 - Public service	5	3.25%
611 - Dispatched & cancelled en route	9	5.84%
622 - No incident found on arrival at dispatch address	1	0.65%
631 - Authorized controlled burning	1	0.65%
651 - Smoke scare, odor of smoke	1	0.65%
743 - Smoke detector activation, no fire - unintentional	1	0.65%
745 - Alarm system activation, no fire - unintentional	1	0.65%
TOTAL INCIDENTS:	154	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Memo



To: Honorable Mayor and City Council Members
CC: Finley deGraffenried, City Manager
From: Vicki Tower, Parks Secretary/HR Coordinator
Date: September 19, 2023
Re: Monthly Report – August 2023

**Parks & Recreation
&
Human Resources**

Brief Monthly Overview – Parks & Recreation

Vicki Tower, Parks Secretary/HR Coordinator

- Attended City Council meeting on August 7
- Prepared Airport Board agenda and attended Airport Board meeting on August 9
- Prepared Parks Board agenda for the meeting on August 17
- Attended Eclipse meeting on August 24
- Attended City Council meeting on August 28
- Parks Secretary responsibilities including purchase orders, Airport Hangar waiting list, Airport Hangar vacancies, Hostess House inquiries, Ruth Eakin Theatre reservations, Pavilion reservations, coordinating events and assisting with various ongoing projects.

Brief Monthly Overview - Human Resources

Vicki Tower, Parks Secretary/HR Coordinator

- Prepared for and assisted with the City's annual Open Enrollment August 15th & August 16th
 - Prepared FY 23-24 enrollment forms for all full-time employees
 - Reviewed each full-time employee's enrollment forms prior to Open Enrollment
 - Assisted employees with any changes and/or questions regarding medical, dental, vision and FSA benefits
- Job postings: Police Communications Officer; Utility Clerk
- Scheduled and attended interviews for Utility Clerk position on August 24
- New hire paperwork and orientation for Utility Clerk on August 28
- Pre-employment screenings / background check(s)
- Assisted the Finance Dept. with Longevity checks
- Continue to work on filing and organizing HR files

Personnel Information – Currently

- Current: 116 Full-time positions, 15 Part-time positions, 1 Seasonal Part-time positions
- Posted Vacancies:
 - Full-time: Line Worker

Memo

To: Finley deGraffenried, City Manager
From: Monica Wright, Director of Information Systems
Date: Monday, September 11, 2023
Re: August 2023 Monthly Report



Information Systems

Service Tickets - Social Media - Website Stats

IT Service Tickets	370
Facebook Followers	7,722
Twitter Followers	744
Instagram Followers	811
Website Page Views	50,159

IT Supported Hardware & Software

PCs	97	Wireless Access Points (WAP)	16	Servers	30
Laptops	50	Verizon Aircards	26	Firewalls	3
Printers	72	Network Attached Storage (NAS)	5	Tablets	14
Switches	22	Apple iPhones	36	Software Applications	30+
CC Reader	8	Security Cameras	20	CradlePoint Routers	18

August Projects Completed:

- Attended TylerTechnology ExecuTime meetings/status calls
- Time & Attendance training /created accounts
- Assisted employees with TylerTech end user training
- Reported HB 3834 Cybersecurity training completion to State DIR
- Attended Colonial Open Enrollment
- Worked with Motorola on PD WatchGuard video problems
- Obtained quote for Adobe Pro DC subscription/ordered
- Installed Adobe Pro on FD employee PCs
- Created PW permitting form for website
- PW Department employees view access to VTSCADA
- Replaced Streets Super PC
- Obtained quotes for replacement Meter Reader FCS software/EOL handhelds (Temetra)
- Attended Solar Eclipse meetings
- Contacted Verizon to move all cellular data phone lines to unlimited data
- Upgraded TDR host sensors to WG EPDR on all pcs
- Replaced PD Communications monitor
- Posted annual community events on website/socials
- Windows 11 OS upgrades
- Activated/configured/replaced Parks Director cell phone
- Installed DSM updates to all Synology servers
- Installed windows/Firmware updates to PCs/Servers
- Installed webcam on Finance Dir PC
- Pushed out ERCOT notifications
- Installed firmware updates to PD WAP
- Contacted Motorola for RMA on PD Unit WG Camera
- Verified/Cleaned up Server backups
- Assisted PD with OpenFox errors

September Projected Projects:

- Obtain quote for replacement Animal Shelter printer/purchase/install
- Obtain quote for October WatchGuard Orenewals
- Attend Tyler Technology ExecuTime meetings/testing/status calls
- Setup/configure ExecuTime Badge software on HR PC
- Setup/configure ExecuTime Badge id badge printer on HR PC

- Install ExecuTime timeclocks at Golf Course, Parks, and Public Works
- Upgrade OS on all PCs/Laptops to Windows 11 OS
- Upgrade RAM on City laptops in various departments
- Request IT inventory disposal report/update inventory
- Configure laptop for MyGov at City Hall
- Configure/install Streets Dept mini pc at PW Barn
- Configure/setup WWW tablet for SCADA access
- Build out pc for Sports 580 for TylerTech ExecuTime user access/Setup local user accounts
- Build out pc for Cemetery for TylerTech ExecuTime user access/Setup local user accounts
- Create Eclipse Vendor form for Eclipse website
- Update Solar Eclipse content on website
- Attend Solar Eclipse meetings
- Contact Udderly Creative for Eclipse graphic for event flyer
- Configure/install (1) 52-port replacement Netgear switch at WWW/add to inventory

FY 2022/2023 Budgeted Projects:

- Work with staff/vendor on PD EMD software solution (completed)
- Configure/install new anti-virus software on client pcs/servers (completed)
- Configure/install (3) security cameras at PW City Barn (completed)
- Nextlink internet service at Golf Course (completed)
- Obtain quote for replacement HelpDesk software solution/configure (completed)
- Obtain quotes/configure/replace (2) PD SRO Toughbooks (completed)
- Obtain quotes/configure/replace (3) Animal Shelter replacement PCs (completed)
- Obtain quotes/configure/install Citrix remote management solution on staff pcs/tablets/phones (completed)
- Configure/build out (4) VM servers for Citrix (completed)
- Obtain quotes/configure/replace PD Host 1 & Host 2 Server (completed)
- Obtain quotes/configure/replace (2) 24 port switches (completed)
- Work with staff and vendor on Electric SCADA remote management project/OnSolve cellular service (completed)
- Obtain quote/order (15) Microsoft Office 2019 STD licenses (completed)
- Install Epanic software on (40) PCs (completed)
- Obtain quotes/configure/replace (15) desktop PCs (completed)
- Obtain quotes/configure/replace (2) Panasonic PD Patrol Toughbooks (completed)
- Obtain quotes/configure/replace (3) 16 port switches (completed)
- Work with AV vendor to install ceiling microphones in Council Chambers (completed)
- Golf point of sale software vendor on hardware & software upgrade (completed)
- Obtain quotes/configure/replace (2) 52 port switches (completed)
- Dispose of outdated/broken technology items (completed)
- FY 22-23 Budget projections (completed)
- FY 23-24 Proposed Budget (completed)
- Built out PD WatchGuard Video Virtual Machine (VM) server/Migrate data (completed)
- Work with vendor/pd staff on configuration/implementation of PD CradlePoint routers (completed)
- City wide cyber security training for all employees/report to State DIR (completed)
- Configure/Install ExecuTime software/employee id badge printer (completed)
- Configure/Install ExecuTime timeclocks at Golf, Public Works, and Parks *(September 2023)*
- Work with staff and vendor to implement Tyler Technologies ExecuTime time management software *(in progress)*

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks

- Assist with all issues related to online payments
- Install Windows updates on City/PD servers & workstations
- Content updates to City website/social media platforms/Setup recurring divr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

Future Projects & Goals:

- Obtain quotes for Hostess House technology needed/purchase *(FY 23-24)*
- Adopt future amendments to IT Computer Policy *(FY 23-24)*
- Core & Main water meter software upgrade/EOL solution *(FY 23-24)*
- Printronix utility billing printer EOL *(FY 23-24)*
- Migrate Incode v.9 to Incode Cloud solution *(FY 23-24)*
- Replace (20) security cameras due to EOL *(FY 23-24)*
- Increase AT&T internet speeds to 1GB *(FY 23-24)*
- Establish a backup internet solution for redundancy *(FY 23-24)*
- Improvements/added security to IT Building Server Room *(FY 23-24)*
- Point to Point wireless Internet solution for locations not on fiber network *(FY 23-24)*
- City Website Re-Design *(FY 24-25)*
- EDC Website Re-Design *(FY 24-25)*

LAMPASAS PUBLIC LIBRARY

AUGUST 2023

Circulation	We circulated 4,745 items in August, which is up .2% from July (4,734).
Door Count	There were 3,284 visitors during August, which is up 11.8% from July (2,937).
Internet Usage	There were 324 Internet sessions in August, compared to 282 in July (up 14.9%).
Wifi Usage	In August, 106 unique visitors accessed our wifi network. This is up 15.2% from last month. Our total number of visits in August was 345 (up 12.7% from July. (See attached infographics as well.)
Text Interactions	We communicated, via text messages, with 151 unique phone numbers in August, which is down 5.6% from July (160). We sent/received a total of 718 messages, which is down 5.2% from last month.
Video Streaming	We had 15 clicks in the adult collection (up 36.4% from July) and 14 clicks in the kids' collection of videos (down 30% from July), for a total of 29 (down 6.5% overall).
August Programs	In August, we had three of our regular story times, How Pinteresting!, Cornelia Key Book Club, 42 Club, STEAM Day (Lego Robotics racecar), and our monthly "Just Dewey It" program (300s); this month was "All About Money" (finance and budgeting). We also had a few special programs. In honor of National Coloring Book Day on August 2, we had Adult Coloring. In honor of National Aviation Day on August 19, Jack Shelton spoke about the history of aviation and about his life as a pilot. Then, on August 26, in honor of National Dog Day, Kasey brought some dogs from the animal shelter for an adoption event.
Upcoming Programs	In September, we will have two staff story times, How Pinteresting! (floral canvas painting), Cornelia Key Book Club, STEAM Day (pirate adventure), 42 Club, and our "Just Dewey It" program on slang words (400s section). September is also National Library Card Sign-Up Month.
Social Media	The library is now on Instagram, so be sure to follow us - @lamplib.

In August, 106 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

Change from prior month



345 ↑ 12.75%

Monthly Sessions



284 ↑ 7.58%

Total Visits



106 ↑ 15.22%

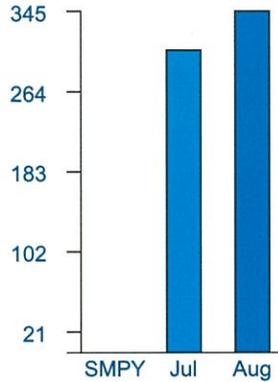
Unique Visitors



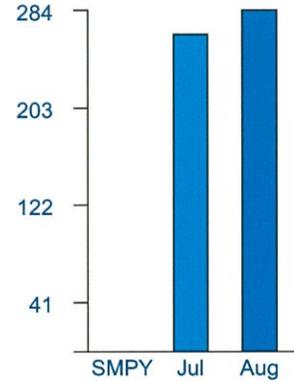
2.68 ↓ -6.62%

Average Return Rate

Total Monthly Session Count

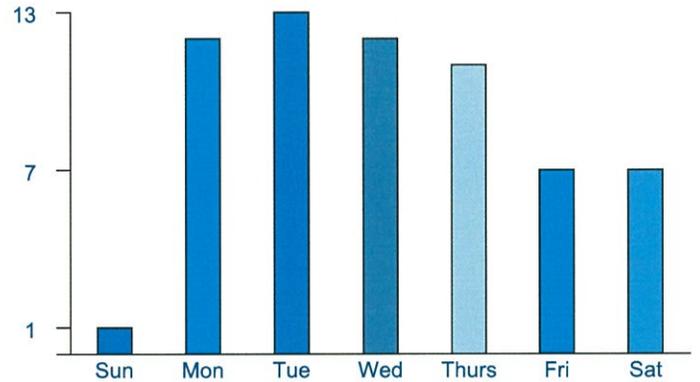


Total Monthly Visits

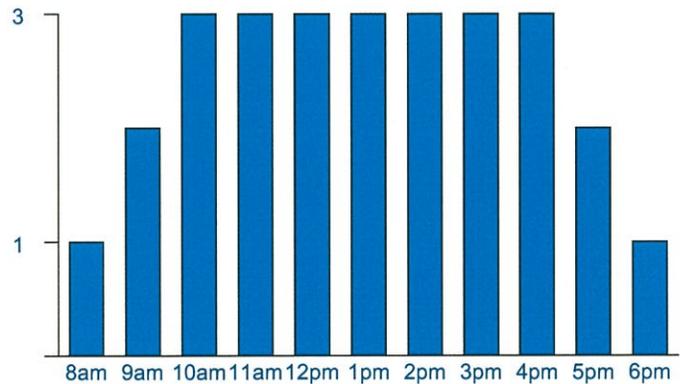


*SMPY: Same Month Prior Year

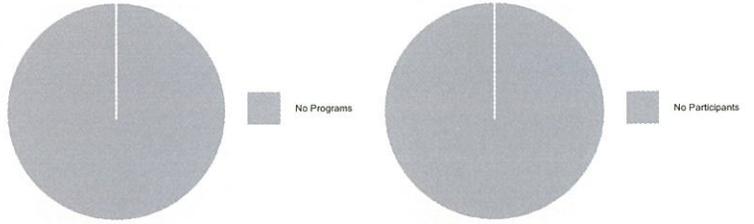
Average Daily Visits



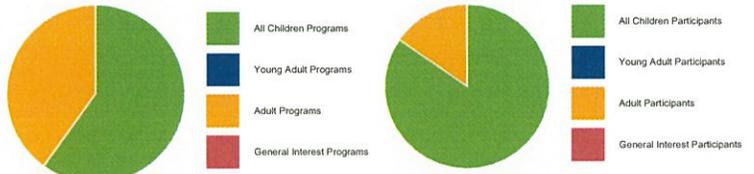
Average Peak Hourly



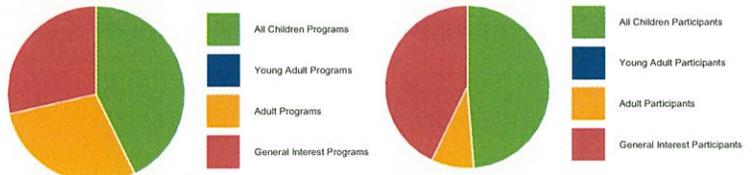
October					
Overview					
All Children Programs	0	0%	All Children Participants	0	0%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	0	0%	Adult Participants	0	0%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	0		Total Participants	0	



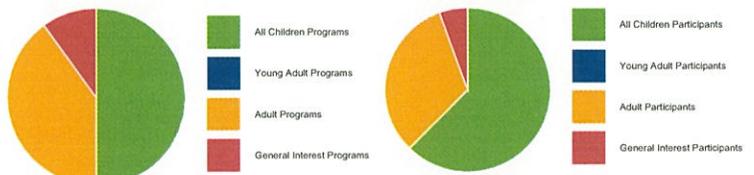
November					
Overview					
All Children Programs	6	60%	All Children Participants	83	84.69%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	15	15.31%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	98	



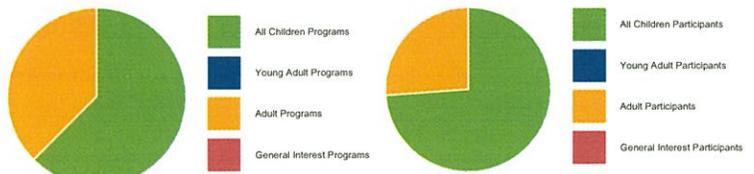
December					
Overview					
All Children Programs	3	42.86%	All Children Participants	58	48.74%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	2	28.57%	Adult Participants	10	8.4%
General Interest Programs	2	28.57%	General Interest Participants	51	42.86%
Total Programs	7		Total Participants	119	



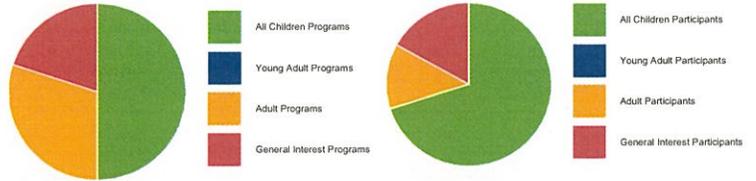
January					
Overview					
All Children Programs	5	50%	All Children Participants	68	62.39%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	35	32.11%
General Interest Programs	1	10%	General Interest Participants	6	5.5%
Total Programs	10		Total Participants	109	



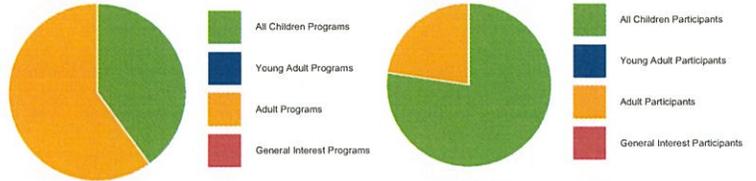
February					
Overview					
All Children Programs	5	62.5%	All Children Participants	62	73.81%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	37.5%	Adult Participants	22	26.19%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	84	



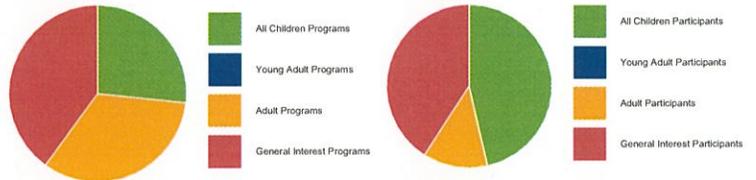
March					
Overview					
All Children Programs	5	50%	All Children Participants	108	70.13%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	30%	Adult Participants	20	12.99%
General Interest Programs	2	20%	General Interest Participants	26	16.88%
Total Programs	10		Total Participants	154	



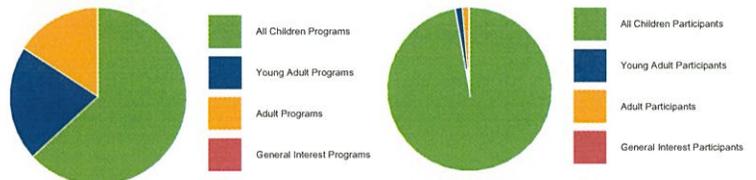
April					
Overview					
All Children Programs	4	40%	All Children Participants	89	77.39%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	6	60%	Adult Participants	26	22.61%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	115	



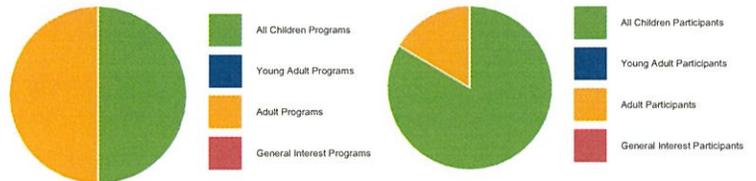
May					
Overview					
All Children Programs	4	26.67%	All Children Participants	102	46.36%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	5	33.33%	Adult Participants	28	12.73%
General Interest Programs	6	40%	General Interest Participants	90	40.91%
Total Programs	15		Total Participants	220	



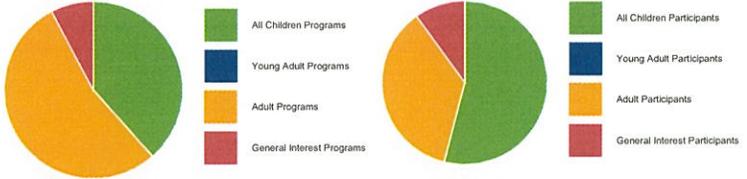
June					
Overview					
All Children Programs	12	63.16%	All Children Participants	1248	97.27%
Young Adult Programs	4	21.05%	Young Adult Participants	18	1.4%
Adult Programs	3	15.79%	Adult Participants	17	1.33%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	19		Total Participants	1283	



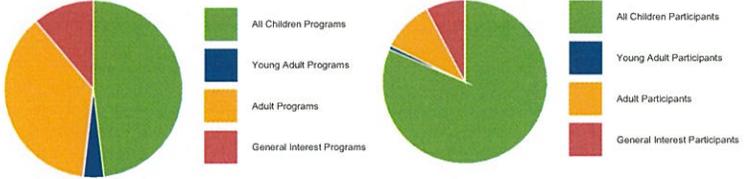
July					
Overview					
All Children Programs	3	50%	All Children Participants	112	83.58%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	50%	Adult Participants	22	16.42%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	6		Total Participants	134	



August					
Overview					
All Children Programs	5	38.46%	All Children Participants	82	53.95%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	7	53.85%	Adult Participants	55	36.18%
General Interest Programs	1	7.69%	General Interest Participants	15	9.87%
Total Programs	13		Total Participants	152	



Year in Review					
Overview					
All Children Programs	52	48.15%	All Children Participants	2012	81.52%
Young Adult Programs	4	3.7%	Young Adult Participants	18	0.73%
Adult Programs	40	30.56%	Adult Participants	250	7.9%
General Interest Programs	12	10.19%	General Interest Participants	188	7.01%
Total Programs	108		Total Participants	2468	



Memo

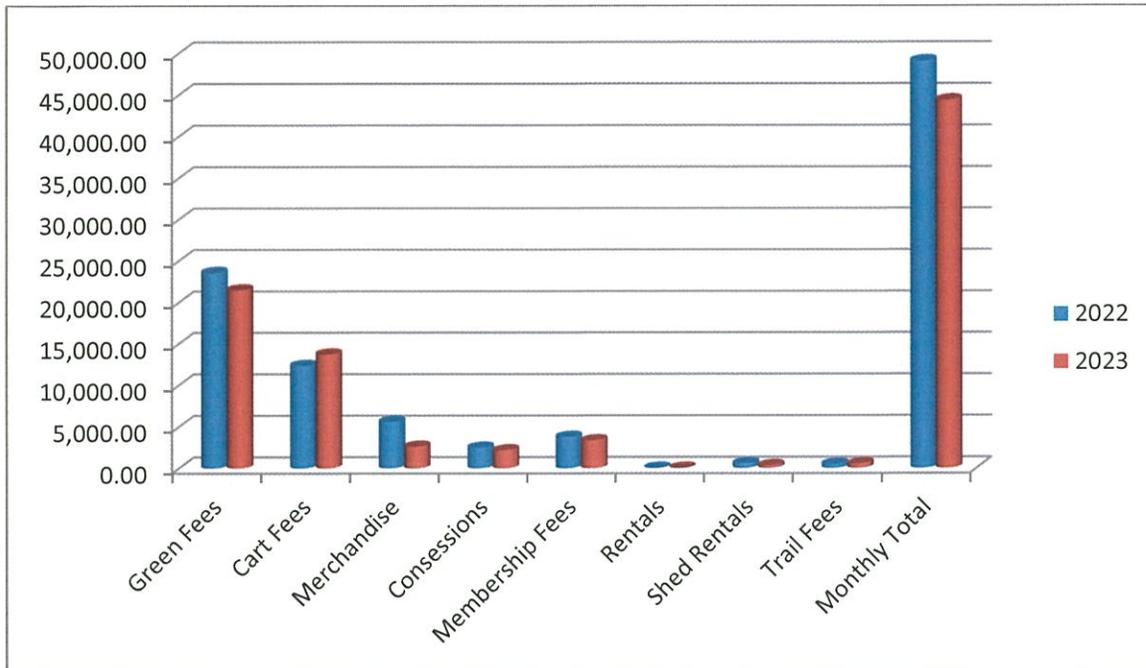
To: Finley deGraffenied, City Manager
From: Van Berry, Golf Course Manager
cc: City Council Members
Date: September 21, 2023
Re: Monthly Report, August 2023

- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Sprayed Firm-Up (soil conditioner) on the greens.
- Applied 400 lbs. of fertilizer and the greens.
- With the hot and dry weather that we have been having, the maintenance crew have been repairing numerous water lines.
- On Aug. 8th & 9th, we aerated the greens but we did not top-dress them with sand,
- Sprayed the greens with Carbaryl 4L, which is an insecticide.
- Normal everyday mowing and maintenance of the golf course.
- Hand-watered hot spots on the greens daily.
- Repaired and adjusted numerous sprinklers on the golf course.
- With the hot and dry conditions, the golf course is in very good shape, play has not slowed down.
- We have had to cut up and remove several pecan limbs that have just fallen.

August 2023 Tournaments

- August 5 – Jeff Urofsky Memorial Three Person, 114 golfers.

Hancock Park G.C. August Revenue Comparison 2022 and 2023



Memo



To: Finley deGraffenried, City Manager, Honorable Mayor and City Council Municipal Court
From: Lewann Turner, Court Clerk I
Date: Thursday, September 21, 2023
Re: Monthly Report August 2023

The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city’s police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	214
Convictions	79
Compliance Dismissals	33
Hrs. Community Service Completed	48
Total Dollar Amount CS	\$606.00
Waived for Indigency	\$4,369.70
Total Collected	\$38,460.95
Total kept by City	\$27,151.41

A handwritten signature in blue ink, appearing to be "L. Turner", is written over the page number 64.

CITY SECRETARY DEPARTMENT/ AUGUST 2023 MONTHLY REPORT

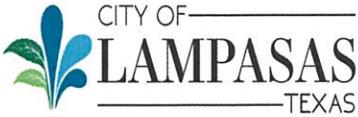
Brief Monthly Overview of Department Employees:

Becky Sims, City Secretary/Zoning Administrator

- Assisted the City Manager, ACM, EDC Director and Building Official with daily operations.
- Prepared and posted packet, facilitated and took minutes of the August 3rd Planning and Zoning Meeting
- Submitted comments and feedback to Studio 16:19 for Wayfinding Project on August 4th
- Submitted updated TML Risk Pool Inventory
- Prepared and posted packet, attended and took minutes of the August 7th, August 14th and August 28th City Council Meetings
- Prepared agenda and facilitated initial Development Meeting with Staff on August 14th
- Prepared and posted packet, facilitated and took minutes of the August 15th ZBA meeting
- Attended zoom call with Studio 16:19 to discuss renderings on August 15th
- Posted agenda/packet, attended, and took minutes for LEDC Meeting held on August 16th
- Attended call with TMCA Membership committee on August 16th
- Attended Leadership Class at CTCOG on August 17th
- Prepared Project Management and Stress Management Presentations and presented to Hill Country Chapter at our monthly meeting.
- Attended Hill Country Chapter Meeting on August 18th
- Participated with Hill Country Chapter
- Attended Athenian Dialogue- Atomic Habits- August 23rd
- Attended Legislative Updates Seminar- Georgetown- August 24 & 25th
- Submitted education and work experience data to International Institute of Municipal Clerks for Certified Registered Clerk designation.
- Facilitated Calvert Building Repairs
- Participated in Solar Eclipse Meeting and data gathering
- Worked on Advisory Board Appointments
- Submitted audit data to TDA website for CDBG
- Reached out to ICC about 3rd party Plan Review
- Worked on Substandard Inventory Project.
- Worked on TML Risk Pool claims
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

Lupe Charping, Administrative Secretary

- Assisted with issuing Building Department permits; filing for Building Department; works closely with Building Official on inspection call-ins and documentation of those inspections
- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits with minimal assistance.
- Maintain vehicle inspection/registration process for all City vehicles.
- Complete and file Cemetery Deeds
- Handles Waste Connection Inquiries.
- Continuing to cross-train and learn how to handle zoning inquiries.
- Continuing to cross-train in preparation of meeting agendas, packets and minutes
- Worked with My Government Online (MGO) to update forms and processes.



Finance/Utility Billing & Collection

MEMO

Date: September 21, 2023

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for August 2023

Finance Department:

- * Worked with Appraisal District on tax rate figures.
- * Finalized budget numbers for proposed budget.
- * Prepared Notice of Tax Rates to be published in newspaper.
- * Maintained calendar for Tax Notices and Public Hearings.
- * Worked with billing clerk on water usage and notifying customers of water leaks.
- * Worked on Fixed assets getting them ready for end of year.
- * Working through old Purchase Orders to clean them up for year end.
- * Interviewed and hired a new utility clerk.
- * Coordinated with Human Resources regarding open enrollment.
- * Processed open enrollment changes for medical, dental, and vision.
- * Met with representatives regarding the City's medical, dental, and vision rates.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Worked with various directors in assisting with budget questions.
- * Reviewed capital purchases for correct GL posting.
- * Corrected general ledger posting errors in system.
- * Recorded various Journal entries for sales tax, bank reconciliations, etc.
- * Sales Tax for August was \$257,915 which is a decrease of 2.18% from August 2022.
- * Reconciled 18 bank accounts
 - Processed 415 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for August 2023 was 8.4% higher than what was billed in August 2022. The Water billing for August 2023 was 4.6% lower than what was billed in August 2022.
- August Statistics for the department:

Total Water Customers	3,649
Total Wastewater Customers	2,901
Total Electric Customers	5,140
Residential Garbage Customers	2,784
Connects:	43
Disconnects:	32
Read In/Read Out:	41
Disconnects for Non-Pay:	3 (3 reconnected)
(days over 100 degrees we will not disconnect)	

To: Ryan Ward
From: Carlos Garcia
Date: Thursday, September 21, 2023
Re: August, Monthly

Street Department

Mr. Ward,

For the month of August, the Streets Department worked on;

- 1) Street work orders consisting of Street Repair -6, Trim Trees/ Haul Brush-5, Misc. -2
- 2) Street Patching
- 3) Line of Sights
- 4) Pot Hole Patching

For the month of September, we will continue street sweeping, tree trimming, patching streets, and general maintenance throughout the city, and taking care of work orders as they are issued.

Memo



To: Ryan Ward
From: Wayne sanders
Date: September 19, 2023
Re August

Electric Department

This month's activities involved

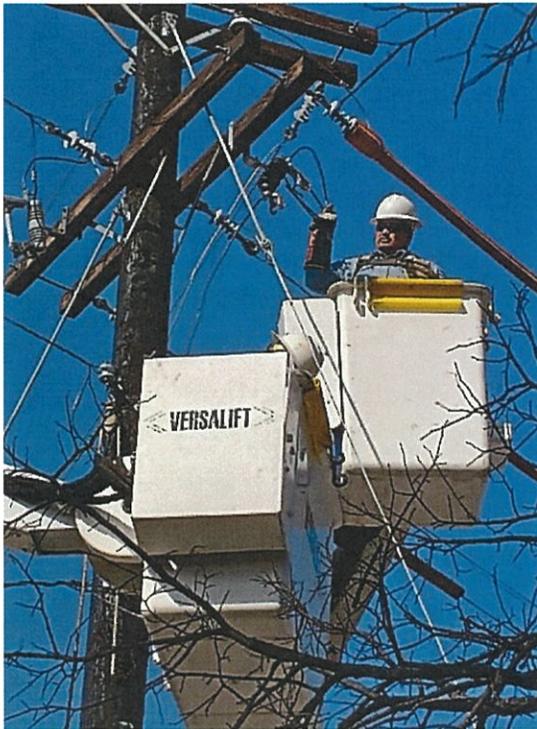
- Operations and Maintenance
Electric – 81 Total Work Orders
5 Street lights to replace to LED
32 Line Locates
10 work orders for trees
- Set poles: 11 total
5 Service poles
New lines extensions
6 Replaced
- 13 Services Connected:
Disconnected -1
Solar meter -1
Upgrades – 4
Permanent –7
Temps –2
- Overtime: 9 call outs = 18 hrs. OT
1. On customer side – 3
2. Equipment failure - 1
3. Tree – 1
4. Animal Contact -2
5. House fire –
6. Weather –
7. Cable Line Down –1
8. Auto Accident - 1
9. Connect /Disconnect -
- Operation and maintenance
Barnes St 4 pole line upgrade
286 Cr 3401 set 2 poles for new house
1400 E Ave J replaced pole
Soccer Field replaced pole
Installed Tie switch between Feeder line Na10 and Na20

A handwritten signature in blue ink, appearing to be "W. Sanders", is located in the bottom right corner of the page.

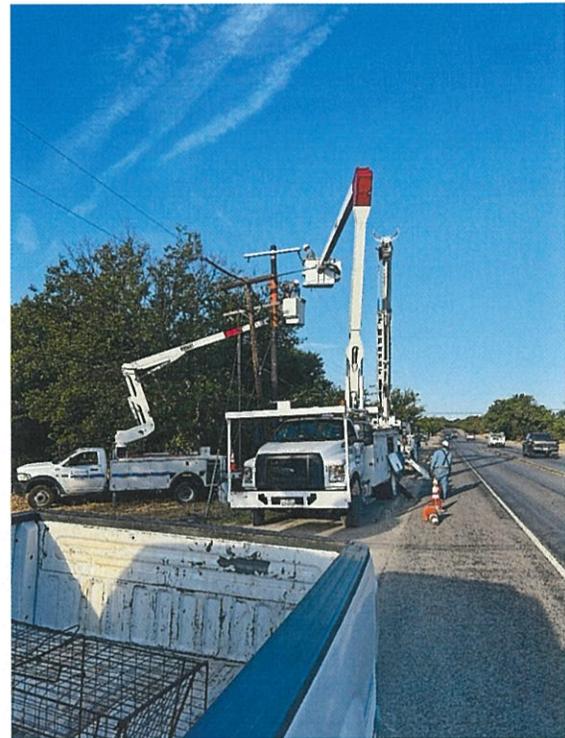
- Activities for the Year

- Osmos Pole Inspection replacement: have replaced 353 poles of 389 total
- Naruna Rd & Hwy 281 Moved 3 poles, rerouted lines on Hwy 281, waiting on material estimated June
- Hillside Acres Complete , will build tap lines as house are built
- Brodie Estates Subdivision: complete will set transformers as houses are built
- Stone Valley: complete will connect house as built
- Hidden Oaks: complete will connect new houses as they are built
- Lampasas Substation SCADA is 95% complete , need to add SCADA to Business Park Breaker
- **Lampasas Substation Upgrade: Panels are complete**

7th and Walnut



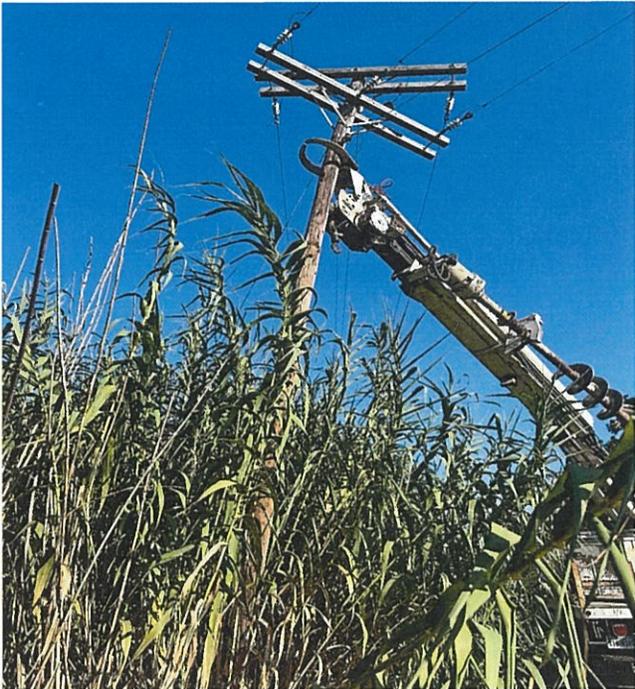
1400 E Avenue J



Barnes and S Main



Pole Breaking at Soccer Field



0

Monthly Activity Report July 2023
Department ELECTRIC DEPT. 0.00

I) Regular Personnel Hours Available: 1120.00

LESS:

A) Vacation Leave	51.00
B) Sick Leave	42.00
C) Supervision	135.50
D) Holiday	0.00
E) Comp Taken	8.00
F) Personal Business Day	0.00
G) Unpaid	0.00
H) Emergenct Leave /Jury Duty	0.00
SUB-TOTAL	<u>236.50</u>

PLUS:

A) Transfer from _____	_____
B) Temporary Labor	_____
C) Overtime	18.00
D) Other	_____
SUB-TOTAL	<u>18.00</u>

TOTAL HOURS AVAILABLE FOR THE MONTH: 901.50

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
<u>81</u>	<u>81</u>	<u>0</u>	<u>0</u>	<u>214.00</u>

III) Department Projects for the Month.

<u>TREE TRIMMING</u>	<u>164.50</u>
<u>Hwy 281 Naruna</u>	<u>0.00</u>
<u>System Imformation /pole attatchments</u>	<u>0.00</u>
<u>NextLink</u>	<u>0.00</u>
<u>BUSINESS PARK</u>	<u>0.00</u>
<u>Clean Sweep/Spring Ho</u>	<u>0.00</u>
<u>Lampasas Sub</u>	<u>0.00</u>
<u>Turner Field /580 Sports Complex/ Rodeo Arena</u>	<u>0.00</u>
<u>Christmas</u>	<u>0.00</u>
<u>1/0/1900</u>	<u>0.00</u>
<u>1/0/1900</u>	<u>0.00</u>
<u>Sub-total Hours on Projects:</u>	<u>164.50</u>

IV) Department Operations and Maintenance for the Month.	
Inventory / Stock /Clean Warehouse & Trucks	35.00
Weekly Truck Inspections /Equip Maint	55.00
SYSTEM MAINT	268.50
GENERATORS	0.00
New Lines/Services	102.50
Facilities	6.00
Meter Reading	0.00
Assist other Dept	10.00
Tailboard /SAFETY /TRAINING	30.00
Sub-total Hours on Oper&Main:	507.00
 TOTAL HOURS FOR DEPARTMENT	 885.50

V) Department's Proposed Projects for next Month	Estimated Hrs.
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Total Estimated Hours on Proposed Projects:	0.00



Memo

To: City Manager Finley deGraffenried

From: Police Chief Jody Cummings

Date: 09.21.23

Re: **Police Department** Monthly - August 2023

1. Chief of Police Jody Cummings attended 2 regular City Council workshops, 2 regular City Council meetings and 1 special called budget workshop.
2. Chief Cummings attended 5 Director's meetings.
3. Investigators presented cases to the Grand Jury.
4. Shelter Manager Kasey Schwartzer and Shelter Tech Rachael White attended the Best Friends Animal Society's National Conference in Houston.
5. The department supported LISD by posting additional staff at all the schools for the first 2 days.
6. Chief Jody Cummings attended Highway Patrol Sergeant McKitrick's monthly Chief's Meeting.
7. Cummings attended a drought/water conservation meeting.
8. Cummings met with do Lampasas representatives about an upcoming social media event.
9. Pat Lt Chuck Montgomery met with Verizon about cellular service during the 2024 Eclipse.
10. Lt Montgomery attended a Citizens Police Academy Alumni Association monthly meeting.
11. Sgt Inv's Fidel Morua and Garrett Bradley attended a 5-day homicide investigator's school.
12. Chief Cummings met with a church security team member about their church's security.
13. Lt Montgomery participated in a drone webinar hosted by Motorola.
14. Lt. Montgomery participated in a meeting with representatives of MHMR.
15. Shelter Manager Schwartzer attended a Kiawanis weekly meeting and made a presentation.
16. Chief Cummings participated in Lampasas Radio's Wednesday on air show.

Memo

To: Finley deGraffenried, City Manager
Honorable Mayor and City Council

Building and Planning
312 East Third, Lampasas TX 76550
512-556-6831, Fax 512-556-8083

From: Becky Sims, Zoning Administrator/City Secretary
Lupe Charping, Administrative Secretary
Frank Ellett, Building Official

Re: Monthly Report, August, 2023

MGO-My permit-21

AUGUST 2023

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
BUILDING	1	\$300,000.00*	\$437.80*
ELECTRICAL	11	\$12,200.00*	\$2,267.60*
FENCE	2	\$7,200.00	\$70.00
MECHANICAL	3	\$.00	\$210.00
PLUMBING	8	\$12,200.00*	\$365.00
REMODEL/ADDITION	12	\$335,184.40	\$1,340.00
SIGN	1	\$.00	\$35.00
*** TOTALS***	39	\$666,784.40	\$4,725.40

*Building-New Home
*Electrical-Solar, Poles
*New lines
*Various Remodels

AUGUST 2022

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
BUILDING	1	\$450,000.00*	\$681.00
DEMOLITION	2	\$500.00	\$50.00
ELECTRICAL	16	\$6,600.00*	\$1,217.60
FENCE	6	\$13,750.00	\$140.00
MECHANICAL	5	\$25,000.00	\$325.00
PLUMBING	5	\$1000.00	\$205.00
REMODEL/ADDITION	15	\$328,900.00*	\$1,111.30
SIGN	2	\$536.75	\$70.00
SPRINKLER	1	\$3,500.00	\$60.00
*** TOTALS***	55	\$849,786.75	\$3,859.90

*Building-New Church Activity Center
*Electrical Upgrades
*Remodel-Remodels, Additions, Garages

City of Lampasas

M E M O

To: Mayor and City Council
 From: Finley deGraffenried
 Re: Manager's Report
 Date: 22 September 2023

Water As reported previously to Council, staff is expecting a draft, temporary, agreement to review next week for the purchase of treated water from Kempner Water Supply Corporation ("KWSC"). The agreement, if approved by both parties, will provide additional contingency in the event water delivery is curtailed, in part, due to low lake levels. The agreement, one of several contingencies our water suppliers to the east are working on, would allow the direct purchase of water from KWSC, which is not allowed by our current contract. Staff have asked counsel to draft the agreement based on a specific, temporary timeframe, and that the agreement expressly not relieve any party to the Wholesale Water Contracts from their obligations *to keep facilities in good condition to deliver contracted quantities (of water) to the (City's) point of delivery*. Staff will circulate the draft after review. Staff also met with representatives from KWSC and Central Texas Water on September 21st where somewhat, more optimistic news was shared. Central Texas improvements in the next two weeks should provide additional capacity to meet the City's demand, however; until lake levels return to more normal levels, conservation is key.

LCRA Luncheon The City has received an invitation for the Annual State of LCRA Luncheon on October 24, 2023. Phil Wilson, and I assume his staff members, will provide updates to attendees on the work of LCRA. The event will be held in Horseshoe Bay at Quail Point Lodge. RSVP's and transportation can be coordinated through Becky Sims, if there is individual interest.

LEDC The Lampasas Economic Development Corporation met on September 20th with an agenda including: Business Park signage and Real Estate advertising, review of incentive guidelines and principles, and Financial Report. Staff updates included a re-cap of the Mineral Wells tour, Music Friendly designation, and a Networking and Event survey. Additionally, the LEDC recommended T.J. Monroe for appointment to the Airport Planning Committee.

STR Becky has continued to gather information on Short Term Rentals ("STR") in the event Council wishes to take a more comprehensive approach to regulation. To that end, she will also participate in a Bojorquez Municipal Law Firm's presentation specifically addressing concerns and necessary resources in order to administer regulations. The webinar, entitled, *Love, Hate or Regulate*, will be conducted November 3rd, and should provide additional information for Council assessment and consideration.

Called Meeting Staff reminds Council of a Special Called meeting on October 16th with the City Attorney to review meeting management, protocols and decorum. The meeting will begin at 5:30 in the Calvert Building. While we have JC here, if you would like to have other topics discussed, please let staff know.

Christmas on the Creek Chris reports, that after visiting with the City's installation contractor and reviewing inventory, a modified display will be required this year. Due to the condition of lights and strands, trees will be draped on the south side of the creek, with ground displays placed on the north side of the creek. This may also provide the opportunity to drape additional trees. The Christmas on the Creek Committee was briefed on the status of lighting and the plan, and have endorsed the display modification for the coming season. Staff and the Committee plan to review off-season discounts to possibly supplement inventory.

South 281 Pre-Con Ryan Ward attended the recent preconstruction meeting in Brownwood on September 14th with contractors and TxDOT staff regarding the South 281 road improvements. Ryan reports that the original kick-off date was mid-September, however; due to the timing of utility relocations, including the City and Atmos, the start of construction was postponed until mid-October. Ryan pointed out the sensitivity of the entrance, and stone monuments, at the Hostess House and reminded attendees of the total eclipse this coming April. The target date for completion is April or May 2025.

Mineral Wells Stacey and City and EDC representatives toured Mineral Wells on September 18th and had the opportunity to visit with staff and local officials regarding their tourism growth and improvements in their economic base through downtown investments. The group heard testimony regarding Mineral Wells coordinated approach, and co-location, of their EDC, Tourism Office and Chamber of Commerce. Recent capital investment, through investor groups, has also aided their improvements to the Crazy Water Hotel and the Baker Hotel. Stacey is planning to debrief the meeting with interested parties on Monday, September 25th at 10:00 a.m.

Staff Staff takes the opportunity to recognize the following employees who began their City of Lampasas careers in September: Fidel Morua, 19 years; Kristy Acevedo, 6 years; Thomas Kelley, 7 years; Bart Baker, 1 year; Garrett Bradley, 7 years; Steven Knowlton, 2 years; Christopher Coronado, 1 year; Jody Cummings, 31 years; Vicki Tower, 7 years; Carlos Rodriguez, 2 years; Monica Wright, 18 years; Trevor Johnstone, 1 year; Allyanna Corcoran, 1 year; Jacob Loeve, 1 year; Tania Baines 7 years.

Eclipse

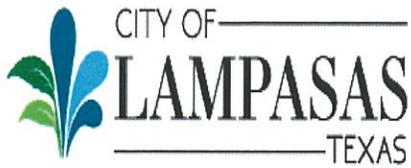
Staff continues to prepare and push marketing based on Council directive. Stacey has prepared, based on staff input, the attached information related to camping, registration, events, preparation, and safety. Staff has also discussed additional public information related to possible disruptions, congestion and retail availability. From the Town Hall meeting in April, upcoming exercises and meeting dates were identified as:

- Table Top Exercise- November 2023
- After Action Review - November 2023
- Solar Eclipse Drill - February 2024
- After Action Review - February 2024
- Town Hall - March 2024

Staff can also include an additional Town Hall meeting if Council feels that it would be helpful.

Development Meeting

Staff has determined the date for a Development meeting with area builders, real estate professionals, and professional trades as October 11th. The meeting will be held at the Calvert Building starting at 9:00 a.m. The intent of the meeting is to seek input regarding permitting, inspection and the development process with our stakeholders. Staff will also include any updates to Codes or laws impacting the process.



DEVELOPMENT MEETING

Please join us for breakfast on October 11, 2023 at 9:00 am. We will meet at the Calvert Municipal Building located at 302 E Third Street.

We want to take this opportunity to build our relationship with developers, trades, realtors, and other stakeholders in our community. With the current growth Lampasas has experienced, and will continue to experience, we want to seek your input and reinforce a more streamlined permit application, plan review and inspection process.

We also want to know what we do well and where we need to do better. We look forward to seeing you and having a productive discussion on how we can build a better partnership.

We know how valuable your time is and appreciate your dedication and commitment to our community.

Sincerely,

Building and Planning Staff
City of Lampasas

Finley deGraffenried

From: Stacey Ybarra
Sent: Thursday, September 21, 2023 3:48 PM
To: Jeff Smith; Finley deGraffenried; Ryan Ward; Becky Sims; Jody Cummings; Chris Eicher; Monica Wright; Vicki Tower; Yvonne Moreno; Melissa Unger
Subject: Updated Materials for Eclipse Website

We're in the process of developing a "Total Eclipse of the Parks" landing page. This page will serve as a comprehensive guide for attendees, offering essential information they'll need before registration and detailing each event. On this website, we'll also prompt visitors to proceed with their registration. Once they've chosen their desired event, a click will redirect them to the Chamber's dedicated event/registration platform.

Please take a moment to review the "Things You Should Know" list provided below. Please let us know if you have any suggested changes or things to add.

THINGS YOU SHOULD KNOW

1. **Choose Your Ideal Campsite:** We offer two distinctive camping experiences. When registering, decide based on your preferences, and enjoy the unique charms each site brings!
 - **Cosmic Campout at Creek's Edge at W.M. Brook Park:** Located within the town, this site offers campers the advantage of being close to local amenities, blending the beauty of nature with urban conveniences. This site only offers camping campsites.
 - **Beyond the Horizon with NASA at 580 Sports Complex:** Situated a bit further from town, this location provides a unique opportunity. Not only do you get a more immersive nature experience, but you also have the privilege of learning directly from NASA experts. Select this site if you're looking to combine your love for the outdoors with a thirst for celestial knowledge. This site offers camping and RV campsites.
2. **Campsite Provisions:** Each purchased campsite includes one parking space and a 20x20 camping area. If your tents and equipment exceed the 20x20 area, you'll need to secure an additional campsite. Do note that your parking space is about a 5-minute walk from your campsite. No water and electric hookups are provided.
3. **RV Campsite Details:** When you purchase an RV campsite, it comes with one parking spot for your vehicle and a 18x25 space for your RV. **No RVs over 25 feet long are permitted.** Tents are permitted as long as they remain inside the 18x25 area. However, please note that the RV area is located in a paved parking lot. Also, kindly note there's no on-site dumping facility for RVs, and your parking spot is approximately a 1-minute walk from the RV campsite. No water and electric hookups are provided.
4. **First Come, First Serve:** Both campsites and RV sites operate on a first-come, first-served basis. Regrettably, you cannot reserve your ideal spot in advance. Upon arrival on the event day, you're free to pick the best available spot that meets your requirements.
5. **Camping Schedule:** Camping commences at 9 a.m. on Saturday, April 6, and concludes at 10 p.m. on Monday, April 8. Campers arriving outside of these specified times risk trespassing charges.
6. **Preparation is Key:** Before you arrive, make certain you've packed all essentials: shelter, food, water, clothing, safety gear, lighting, and hygiene items. While camping offers a refreshing return to nature's simplicity, it's crucial to be self-sufficient and have everything you might need on hand. Being prepared enhances your overall experience and safety.
7. **Limited Connectivity:** Due to the large influx of attendees for the eclipse, cell towers may become overwhelmed, causing reduced service. This often happens when many people converge in a single area. Plan ahead and bring books, games, and other offline activities to ensure you remain entertained.

8. **Party Size & Identification:** When registering for your campsite, it's essential to specify the number of people in your party. This allows us to provide the appropriate number of wristbands, ensuring our staff can quickly identify authorized attendees. Wristbands play a vital role in maintaining the event's security and ensuring that only registered campers have access to the venue. Always wear your wristband throughout the event to help us create a safe and organized environment for everyone.
9. **Vehicle & Attendee Identification:** Each registered campsite is permitted only one vehicle. Upon registration, attendees will receive wristbands for their party members and a placard for their vehicle. It's crucial for both safety and organization that these are displayed prominently. The wristbands help our staff swiftly identify authorized attendees, while the placard aids in recognizing approved vehicles. Please be aware that bringing more than one vehicle per campsite is not allowed. Ensure that your wristbands are worn at all times and that the placard is clearly visible in your vehicle to streamline access and maintain the event's security.
10. **Registration & Payment Protocol:** Please note that payment for your campsite must be made during the registration process. To ensure a seamless experience for all attendees, we will not accommodate on-the-spot registration or payments at the gate on the day of the event. All registrations and associated payments must be finalized in advance. This policy helps us maintain order, streamline entry, and ensure a smooth start to your camping experience.
11. **Print Your Receipt:** Given the potential for limited cell service due to the influx of attendees, it's crucial to print out your registration receipt in advance. This ensures you have proof of registration on hand if needed.
12. **No Refund Policy:** All sales for the event are final. No refunds will be issued under any circumstances, including adverse weather conditions.
13. **Pet Protocol:** All pets must be leashed at all times for the safety and comfort of all attendees.
14. **Fire Safety:** To ensure everyone's safety, open flames are strictly prohibited. However, propane tanks for cooking purposes are permitted. Please use them responsibly and ensure they are secured when not in use.
15. **Respect Nature:** We are fortunate to experience this event in such beautiful surroundings. Please ensure you leave no trace by properly disposing of waste and respecting the environment around you.
16. **Safety First:** For the safety and well-being of all attendees, please adhere to all event rules and follow instructions from staff and security personnel.
17. **Be Considerate:** Remember, everyone is here to enjoy the celestial wonders. Please maintain a reasonable noise level, especially during nighttime hours, to ensure a pleasant experience for all.
18. **Emergency:** We anticipate a memorable and hassle-free event for everyone. However, for your safety, always remain vigilant. Should any emergency arise, our onsite security team is available for immediate notification. Yet, always bear in mind that camping inherently carries certain risks. Preparedness and prioritizing your safety are essential.
19. **No Alcohol Policy:** Alcoholic beverages are strictly prohibited at both camping sites. For the safety and enjoyment of all attendees, please respect this rule. Violation of this policy may lead to eviction from the event without a refund.
20. **Explore Lampasas:** Our beautiful town has so much to offer! From dining and shopping to historic landmarks and recreational activities, Lampasas is brimming with possibilities. For a comprehensive guide on things to do, visit the Chamber of Commerce website at <https://www.lampasaschamber.org/>. For delightful culinary adventures and vibrant nightlife, the "Do Lampasas" website is your go-to: <https://dolampasas.com/eat-and-drink/>. Dive in and discover the essence of Lampasas!
21. **Release of Liability:** All attendees are required to sign a Release of Liability before participating in the event. This document ensures that you understand and accept the inherent risks associated with camping and outdoor activities. While we prioritize your safety and have put measures in place to create a secure environment, outdoor events can be unpredictable. The release is an acknowledgment of these risks and an agreement to not hold the event organizers or property owners liable for any unforeseen incidents. It's a standard procedure that helps us ensure everyone is informed and consents to the nature of the event.

EVENT DETAILS

Beyond the Horizon with Nasa

Total Eclipse at the Parks (make this a clickable link that takes you to the Chamber's registration page)

About: Join us for a once-in-a-lifetime camping event beneath the stars! Experience the awe of a total solar eclipse alongside passionate space enthusiasts. NASA experts will be with us, sharing the wonders of the cosmos through their advanced telescope. Whether you're cozying up in tents or rolling in with RVs, it's a celestial adventure not to be missed. Rally your family and friends – let's make cosmic memories together!

Why Choose This Event?

- ✦ **Stargaze with NASA:** Join NASA for telescope views and exciting demonstrations.
- ✦ **Bond Under the Stars:** 250 camping and 50 RV spots to reconnect in nature.
- ✦ **Safe & Comfortable:** We've arranged security, restrooms, and essential amenities.
- ✦ **For the Kids (and Kids at Heart!):** A playground for downtime between celestial wonders.

Event Details:

Date: April 6-8, 2024

Location: 2351 FM 580, Lampasas, TX 76550

Camping: 250 spots available at \$200 for two days

RV Spots: 50 spots available at \$400 for two days

Note: Due to the unique nature of this event, one-day camping is not permitted.

What to Bring? Your shelter, food, water, clothing, safety gear, lighting, and hygiene essentials. No water and electric hookups will be provided.

Mark your calendars and grab your spots! Dive deep into the mysteries of the cosmos, learn from NASA's finest, and create memories that will last a lifetime. See you under the stars! 📅

[CLICK HERE TO REGISTER](#) (link this to the Chamber's registration page)

Cosmic Campout at Creek's Edge (make this a clickable link that takes you to the Chamber's registration page)

Total Eclipse at the Parks

About: Dive into a **Cosmic Campout** in downtown Lampasas! Experience the solar eclipse along the peaceful banks of Sulphur Creek. Our park, with its lively playground, is perfect for families and those new to camping. You're just steps from city delights like groceries, dining, and entertainment. It's the ideal fusion of nature's tranquility and city buzz. Grab your tents and eclipse glasses for this celestial soiree!

Why Choose This Event?

- ✦ **Urban Oasis:** A peaceful campsite with city conveniences nearby.
- ✦ **New Camper Welcome:** Delve into camping with the comforts of the city.
- ✦ **Safe & Comfy:** Regular city police patrols, restrooms, and more for your peace of mind.
- ✦ **For the Family:** A playground for fun breaks between stargazing.

Event Details:

Date: April 6-8, 2024

Location: 105 EE Ohmneiss, Lampasas, TX 76550

Camping: 80 spots available at \$200 for two days

Note: To preserve the intimate nature of this gathering, one-day camping is not permitted.

Preparation is Key: Ensure you pack your essentials – shelter, food, water, clothing, safety gear, lighting, and hygiene products. No water and electric hookups will be provided. While camping is a return to basics, remember grocery stores and restaurants are just a stroll away.

Mark those calendars and secure your spot! Dive into a blend of natural tranquility and urban convenience, making memories that will echo for years. We're excited to share this special spot with you. See you by the creek! 🌳

[CLICK HERE TO REGISTER](#) (link this to the Chamber's registration page)

Stacey Ybarra
EDC Director
City of Lampasas
(512) 556-6831 wk

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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and appointment of Council member to serve on Airport Planning Committee.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 19, 2023

For the Agenda of: September 25, 2023

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

As previously reported, Council is asked to consider the recommendation of one member to serve on the Airport Planning Committee for review of documents and forecasts for the Airport Master Plan. The committee is tentatively scheduled to meet 3-4 times over the next 12 months beginning September 27, 2023.

Recommendation:

To consider a motion to appoint Council member to serve on Airport Planning Committee.

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City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and appointment of Airport Advisory Board Members, Staff and Community Members to Airport Planning Committee.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 19, 2023

For the Agenda of: September 25, 2023

Procurement and Funding Statement:

N/A

Attachments:

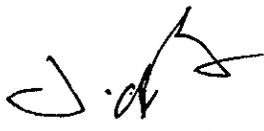
Summary Statement:

The Lampasas Airport Advisory Board recommended appointment of Ken Cattles and Robert Lansford to the ALP Committee, the Pilots Association recommended Mike Watson, and the EDC Board recommended TJ Monroe. Melissa Unger, Chamber Executive Director will reach out to her board for recommendation.

Recommendation:

To consider a motion to appoint the following individuals to the Airport Planning Committee: Ken Cattles, Robert Lansford, Mike Watson, T.J. Monroe, a City Council member, and a Chamber of Commerce representative.

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City ManagerITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the appointment of applicant to fill alternate position on Airport Advisory Board.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: September 7, 2023

For the Agenda of: September 11, 2023

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item has been placed on the agenda to appoint Dale Kemp to fill the alternate vacancy on the Airport Advisory Board. The Board recommended appointment at the September 13, 2023 meeting.

Recommendation:

To consider a motion to appoint Dale Kemp to fill the alternate vacancy on the Airport Advisory Board.

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City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

7.4
Item No.

SUBJECT:

Discussion and possible action concerning the second reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the Fiscal Year Beginning on October 1, 2023 and ending on September 30, 2024; Appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal Sinking Fund requirements on all indebtedness; Providing a severability clause; providing a repealer clause for the repeal of all Ordinances and Appropriations in conflict with the provisions of this Ordinance; and Establishing an Effective Date.

REQUESTED BY: Yvonne Moreno, Finance Director
SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: Sept. 7, 2023 FOR THE AGENDA OF: Sept 25, 2023

Expenditure Required: N/A
Available Funding: N/A
Attachments: Ordinance

SUMMARY STATEMENT:

This is the second reading of an Ordinance to formally adopt the proposed budget for the 2023-2024 Fiscal Year.

Recommendation: Please take record vote on adopting the budget.

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE FOR THE REPEAL OF ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of the City of Lampasas for the fiscal year October 1st, 2023, to September 30th, 2024, has been prepared and reviewed by City Council through a series of workshops with city staff; and

WHEREAS, opportunity for public input was provided at the Public Hearing conducted on August 28, 2023 for which notice was posted in the local newspaper; and

WHEREAS, after full and final consideration of proposed expenditures, revenues, financial condition, and comparative expenditures as presented, it is the consensus of opinion that the budget as considered and amended should be approved and adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS:

SECTION 1. That the City Council of the City of Lampasas ratifies, approves and adopts the budget as finally considered for the fiscal year of October 1, 2023, to September 30, 2024, a copy of which shall be filed with the office of the City Secretary and with the Lampasas County Clerk and which is incorporated herein for all intents and purposes.

SECTION 2. That the appropriations for the 2023-2024 fiscal year for the different administrative units and purposes of the City of Lampasas, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for the payment of the principal and interest and the retirement of the bonded debt of the City of Lampasas.

SECTION 3. That the expenditure of the budgeted items shall comply with the City's Purchasing Policy and the City Charter.

SECTION 4. That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of a section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION 5. That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

READ AND APPROVED on the First Reading this 11th day of September, 2023.

PASSED AND ADOPTED, on the Second Reading, at a regular meeting of the City Council of the City of Lampasas, Texas this 25th day of September, 2023, at which meeting a quorum was present, held in accordance with the provisions of Article 6252-17, V.A.T.S.

APPROVED

Herb Pearce, Mayor

ATTEST:

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo Christy Brown, City Attorney

(Signature of Attorney Provided on Separate Page, to be Attached)

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City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

7.5
Item No.

SUBJECT:

Discussion and possible action concerning the second reading of an Ordinance setting the Tax Rate and Levying a tax upon all property subject to taxation within the City of Lampasas, Texas for the 2023 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; Apportioning said levy among the various funds and items for which revenue must be raised including providing a Sinking Fund for the retirement of the Bonded Debt for the City of Lampasas; and establishing an Effective date.

REQUESTED BY: Yvonne Moreno, Finance Director

SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: Sept. 7, 2023 FOR THE AGENDA OF: Sept. 25, 2023

Expenditure Required: N/A

Available Funding: N/A

Attachments:

SUMMARY STATEMENT:

The attached ordinance adopts a total tax rate of \$0.304888 cents for the 2023 tax year. The tax rate is divided between \$0.239283 cents for general fund maintenance and operations and \$0.065605 cents for debt service (interest and sinking fund.)

This is the second reading of an Ordinance

The motion to adopt the ordinance that sets the tax rate must be made in the following form with a record vote:

“I move that property tax rate be decreased by the adoption of a tax rate of \$0.304888, which is effectively a 4.92 percent increase in the tax rate.”

Recommendation: Please take record vote on setting the tax rate.

ORDINANCE NO. _____

AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF LAMPASAS, TEXAS, FOR THE 2023 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser of the Lampasas County Tax Appraisal District has prepared and certified the appraisal roll for the City of Lampasas, Texas, said roll being that portion of the approved appraisal roll of the Lampasas County Tax Appraisal District which lists property taxable by the City of Lampasas, Texas; and

WHEREAS, the City has duly complied with all state requirements regarding notification of the public; and

WHEREAS, a public hearing was duly held on September 6, 2023 and all interested persons were given an opportunity to be heard; and

WHEREAS, the City Council has complied with all applicable requirements of the Texas Property Tax Code prior to setting the tax rate for said City for 2023; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS:

SECTION 1. That the tax rate of the City of Lampasas, Texas for the tax year 2023 be, and is hereby, set at \$0.304888 on each one hundred dollars (\$100) of the taxable value of real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.92 PERCENT AND WILL DECREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$7.22

SECTION 2. That there is hereby levied and there shall be collected for the tax year 2023 for the use, support, and permanent improvements of the municipal government of the City of Lampasas, Texas and to provide interest and sinking funds for the retirement of debt, upon all real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City, said tax; and said tax,

so levied and collected shall be apportioned to the specific purposes hereinafter set forth;
to wit;

- A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) \$0.239283 cents on each one hundred dollars (\$100) of the taxable value of such property; and,
- B. To pay interest and principal sinking fund requirements on all outstanding indebtedness of said City \$0.065605 Cents on each \$100 dollars (\$100) of taxable value of such property.

SECTION 3. That the Chief Appraiser is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

SECTION 4. That the Director of Finance in said City shall keep accurate and complete records of all monies collected under this Ordinance and of the purposes for which same are expended.

SECTION 5. That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Lampasas Annual Budget 2023-2024.

SECTION 6. That all monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 7. That all ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

READ AND APPROVED on the First Reading this 11th day of September, 2023.

PASSED AND ADOPTED, on the Second Reading, at a regular meeting of the City Council of the City of Lampasas, Texas this 25th day of September, 2023, at which meeting a quorum was present, held in accordance with the provisions of Article 6252-17, V.A.T.S.

APPROVED

Herb Pearce, Mayor

ATTEST:

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo Christy Brown, City Attorney

(Signature of Attorney Provided on Separate Page, to be Attached)

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City Manager

BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS

7.6
Item Number

SUBJECT:

Discussion and possible action regarding Ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2023-2024 Budget.

REQUESTED BY: Yvonne Moreno

SUBMITTED BY: Yvonne Moreno

DATE SUBMITTED: Sept. 7, 2023 FOR THE AGENDA OF: Sept. 25, 2023

Expenditure Required: N/A

Available Funding: N/A

Attachments: none

SUMMARY STATEMENT:

Local Government Code, Section 102.007 requires a separate vote of the governing body of a city to ratify the property tax revenue increase reflected in the budget. The separate vote is in addition to and separate from the vote to adopt the budget or a vote required to set the tax rate.

Recommendation: Staff recommends approval to ratify the property tax increase reflected in the budget by a Record Vote.

****Mayor, please request the City Secretary to take a Recorded Roll Call Vote.**

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City Manager

ITEM NO. 77

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding Resolution to nominate individuals for Lampasas Central Appraisal District (LCAD) Board of Directors.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 21, 2023

For the Agenda of: September 25, 2023

Procurement and Funding Statement:

Attachments:

Summary Statement:

The Appraisal District, per the attached notification, has provided information regarding the City's ability to nominate individuals to serve on the Lampasas Central Appraisal District. Nominations close October 15, 2023, and City Council may by Resolution cast up to 278 votes for candidates between October 31, 2023 and December 15, 2023.

Recommendation:

To consider a motion to nominate candidates for the Lampasas Central Appraisal District Board of Directors.

Finley deGraffenried

From: Chief <Chief@lampasascad.com>
Sent: Thursday, September 21, 2023 9:51 AM
To: Chane Rascoe; Finley deGraffenried; John 'JW' Wilkerson; Ryan Haverlah- City Manager; County Judge Randy Hoyer; Rob Moore; Elizabeth Lambert; Jennifer Ingram; Ronny Wright; Buck Gilcrease
Cc: Yvonne Moreno; Ariana Beckman- Budget Director; Jacob Flores - Budget Analyst ; SHANE JONES; Ronda Bridges; Buck Martin; Glenn Benningfield
Subject: Board of Directors Election
Attachments: Board of Directors Election.pdf

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Good morning,

Please see the attached Board of Directors election information. This information will also be snail mailed to your offices as well.

As always if you have any questions, please feel free to contact me 512-556-8058.

Respectfully,

Susan Jones
Chief Appraiser
Lampasas Central Appraisal District

LAMPASAS CENTRAL APPRAISAL DISTRICT



Board of Directors

Mike Kriegel, Chairman
Ross Oliver, Vice Chairman
Marshal Brewer, Secretary
David Barclay
Philip Garrett

P.O Box 175
Lampasas, TX 76550
Telephone:
512-556-8058
512-556-8138
Fax: 512-556-4660

September 18, 2023

It is time for the tax units of Lampasas County to elect members to the Appraisal District's Board of Directors. As the election administrator for this process, I must notify you of the timetable, each tax unit's votes based on the 2022 levies, and give your tax unit the right to nominate a member or members to the board. Please see that this is passed on to your Presiding Officer-a requirement of law.

Per state law, we have five members of the Board of Directors. There are no staggered terms so all board member positions are up for election. Your tax unit has the right to nominate, by resolution of your governing body, up to five people. There is no requirement for you to nominate anyone if you do not want to do so. Any person living in Lampasas County and who has been a resident of this county for the past two years is eligible to serve. Employees of tax units other than elected officials are not eligible for board service.

The members of the current Board are not automatically nominated. If your tax unit wishes to re-nominate them, please feel free to do so or nominate anyone else that you wish. The board members who are willing to continue to serve are:

Mike Kriegel
Ross Oliver
Marshal Brewer
David Barclay
Phillip Garrett

The nominations should be returned to me at the Lampasas Central Appraisal District, P.O. Box 175, Lampasas, TX 76550 by October 15, 2023. I will prepare a ballot and return it to your tax unit. Your tax unit will then be able to cast votes for as many nominees as they wish or cast all votes for a single nominee. The actual vote must be done by resolution of your tax unit in an open meeting between October 31 and December 15. The resolution should be returned to me as soon as it is completed. The successful board members will be announced by December 20 and will be sworn in at the first meeting in 2024.

I have enclosed a resolution that you may use for the nominations process. If you have any questions about the election process, feel free to contact me.

Respectfully,

A handwritten signature in blue ink that reads "Susan Jones".

Susan Jones
Chief Appraiser

ALLOCATION OF VOTES OF LAMPASAS CENTRAL APPRAISAL DISTRICT

Tax Unit	2022 Levy	% of Total	
Lampasas County	\$11,309,438	.3272974	1636
Lampasas ISD	\$18,483,667	.5349210	2675
Lampasas City	\$1,918,359	.0555177	278
Lometa ISD	\$1,831,687	.0530094	265
Copperas Cove City	\$518,113	.0149943	75
Kempner City	\$151,870	.0043951	22
Evant ISD	\$129,518	.0037483	19
Lometa City	\$115,436	.0033407	17
Goldthwaite CISD	\$91,401	.0026452	13
San Saba ISD	\$4,522	.0001309	0
Total Levy/Total Budget	\$34,554,011	1	5000

To guarantee the election of a board member requires a minimum of 834 votes

NOMINATION RESOLUTION

WHEREAS the Texas Property Tax Code allows tax jurisdictions to nominate up to five people to serve on the Board of the Lampasas Appraisal District for a term of office of two years beginning January 1, 2024;

AND WHEREAS, _____ desires to nominate a person or persons to said Board;

AND WHEREAS, said tax unit recognizes the importance of cost-effective operations of the Appraisal District,

NOW THEREFORE, we hereby nominate the following person or persons for a position on the Board of Directors of the Lampasas Central Appraisal District.

Approved on this the _____ day of _____, 2023.

Presiding Officer of Tax Unit

Attest, Secretary of the Tax Unit

ELECTIONS TIMETABLE

Before October 1- Deliver notice to county judge, commissioners, the presiding officer of each tax unit, city manager of each town that has one, to the city secretary, to the presiding officer and superintendent of each school district, and to the presiding officer of the board of the junior college, and the president of the college a letter giving them notice of the election for the board of directors of the appraisal district and the number of votes allocated to each tax unit.

Before October 15- receive nominations from each tax units for members of the board

Before October 30- prepare a ballot and list the names of the nominees in **alphabetical order** and send the ballot to the presiding officer of each tax unit entitled to vote.

Voting occurs in each tax unit by resolution (official action) of each tax unit. Those resolutions are due not later than December 15.

Before December 31, the chief appraiser declares the winning board members and submits the results to the tax units.