

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, September 11, 2023  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

*(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)*

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, September 11, 2023 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION  
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion and updates related to Hike/Bike Trail and Disc Golf. *(pgs. 5-6)*
3. Discussion regarding mentorship program between Lampasas Animal Shelter and Williamson County Regional Animal Shelter and funding through Best Friends Animal Society. *(pgs. 7-8)*
4. Discussion regarding any item on the regular agenda
5. Adjourn Workshop Session

**REGULAR SESSION**

**ANNOUNCEMENTS**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
  - Library Card Sign-Up Month Proclamation *(pgs. 9-10)*

	<b>PUBLIC HEARINGS/CITIZEN COMMENTS</b>	<b>PAGES</b>
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.	N/A

1.3	Public hearing to receive citizen comments to consider a request for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Bureson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.	11-16
1.4	Public hearing to receive citizen comments to consider a request for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.	17-26
1.5	Public hearing to receive citizen comments to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County.	27-28
1.6	Public hearing to receive citizen comments to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.	29-34
1.7	Public hearing to receive citizen comments regarding a request to rezone 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments.	35-52
1.8	Public hearing to receive citizen comments relating to the first reading of an Ordinance to amend Chapter 78, Traffic and Vehicles, Article II, Specific Street Regulations, Division 2, Stop Intersections, Sec 78-62. Same- All-way stops, of the Code of Ordinances by adding All-way stop to the intersection of Fourth Street & Spring Street.	53-54

2.0	<b>MINUTES</b>	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on August 28, 2023	55-68

3.0	<b>CONSENT AGENDA</b>	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from August 1, 2023- August 31, 2023	69-78
3.2	Discussion and possible action regarding the July 2023 Investment Report.	79-98

4.0	<b>BOARDS/DEPARTMENT REPORTS</b>	PAGES
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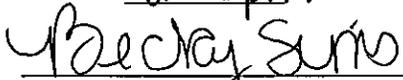
5.0	<b>ROUTINE MATTERS</b>	PAGES
5.1	CITY MANAGER'S OPERATIONAL REPORT <ul style="list-style-type: none"> <li>• Airport</li> <li>• Water</li> <li>• EMS</li> <li>• Hancock Pool</li> <li>• Developers Meeting</li> </ul>	99-106

	• Eclipse	
5.2	MAYOR'S COMMENTS	N/A
6.0	<b>UNFINISHED BUSINESS</b>	N/A
7.0	<b>NEW BUSINESS</b>	<b>PAGES</b>
7.1	Discussion and selection of website photo contest.	107-116
7.2	Discussion and possible action regarding award of bid to Ryan Bales, Badger Buildings and Storage to build a Cattery at the Lampasas Animal Shelter in an amount not to exceed \$28,699.00.	117-130
7.3	Discussion and possible action concerning the first reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning on October 1, 2023 and ending on September 30, 2024; appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal sinking fund requirements on all indebtedness; providing a severability clause; providing a repealer clause for the repeal of all Ordinances and appropriations in conflict with the provisions of this Ordinance; and establishing an effective date.	131-134
7.4	Discussion and possible action regarding the first reading of an Ordinance to approve tax rate for the City of Lampasas upon all property subject to taxation within the City of Lampasas, Texas for the 2023 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; apportioning said levy amount the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the City.	135-138
7.5	Discussion and possible action regarding Ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2023-2024 Budget.	139-140
7.6	Discussion and possible action to consider approval, denial or approval with modifications to consider a request for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Bureson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.	141-142
7.7	Discussion and possible action to consider approval, denial or approval with modifications to consider a request for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.	143-144
7.8	Discussion and possible action to consider approval, denial or approval with modifications to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County.	145-146
7.9	Discussion and possible action to consider approval, denial or approval with modifications to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.	147-148

7.10	Discussion and possible action to consider approval, denial or approval with modifications to rezone 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments.	149-150
7.11	Discussion and possible action regarding approval of the first reading of an Ordinance to improve intersection at Fourth and Spring Street to amend City of Lampasas Code of Ordinances Chapter 78- Traffic and Vehicles, Article II. Specific Street Regulations, Division 2- Stop Intersections, Sec 78.61. by adding this intersection as an additional All-Way Stop in the City of Lampasas.	151-152
7.12	Discussion and possible action regarding the appointment of applicant to the Planning & Zoning Commission.	153-156

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 8 day of September 2023 at 2:45pm

  
 \_\_\_\_\_  
 Becky Sims, City Secretary



ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding Hike and Bike Trail System and Disc Golf at the 580 Sports Complex.

Requested By: Ryan Ward, ACM

Submitted By: Ryan Ward, ACM

Date Submitted: September 7, 2023

For the Agenda of: September 11, 2023

**Procurement and Funding Statement:**

Attachments: Map

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**Summary Statement:**

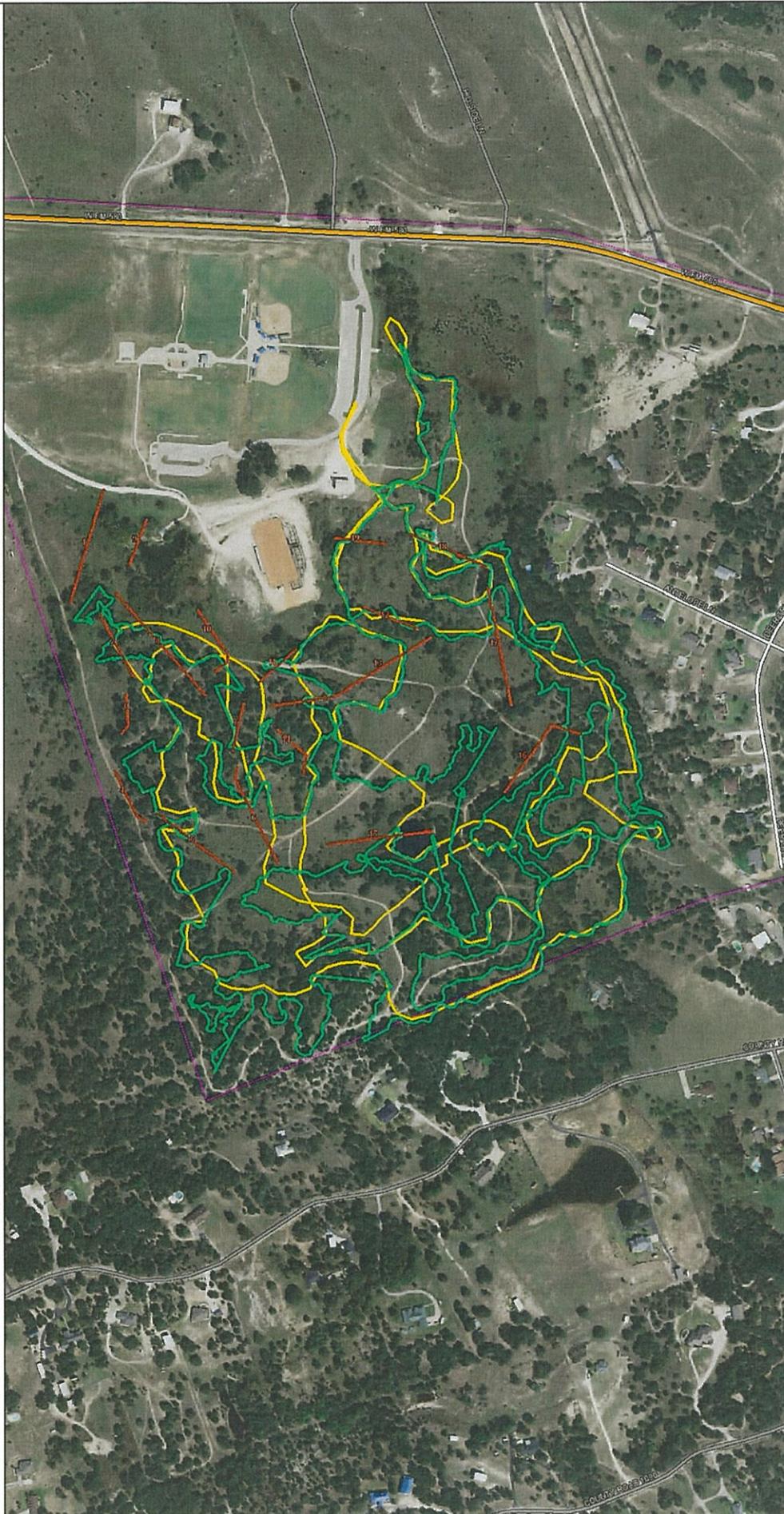
This item has been placed on the workshop agenda to provide Council a progress update to the Hike and Bike Trail System and Disc Golf.

**Recommendation:**

Discussion only

# Proposed Bike Trails and Disc Golf

- Proposed Disc Golf Holes
- Proposed Bike Trail 3/23/2023
- Proposed Bike Trail 6/28/2023
- US Hwy
- FM Road
- City Street Labels
- City Streets
- County Road
- Private Road
- TxRRC Railroad
- Extra-territorial Jurisdiction
- City Limits



Data displayed were gathered by the City of Lampasas for municipal purposes. No guarantee is made regarding suitability for any other use or purpose.



08/02/23 08:37



City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion regarding mentorship program between Lampasas Animal Shelter and Williamson County Regional Animal Shelter and funding through Best Friends Animal Society.

**Requested By:** Charlie Boswell, Assistant Police Chief  
Kasey Schwartz, Animal Shelter Supervisor

**Submitted By:** Charlie Boswell, Assistant Police Chief  
Kasey Schwartz, Animal Shelter Supervisor

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

In January 2023, Council approved the Lampasas Animal Shelter entering into an agreement with Best Friends Animal Society to provide grant funding through a mentorship program with Williamson County Regional Animal Shelter. This item has been placed on the agenda to provide Council an update to the program, benefits of mentorship, speaking engagements and how funding has been applied to support the Animal Shelter including the latest Cattery Project.

**Recommendation:**

Discussion only

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## Library Card Sign-up Month Proclamation

**WHEREAS**, libraries and librarians play a crucial role in the education and development of children;

**WHEREAS**, librarians are literacy experts, offering everything from preschool story hours to summer reading clubs that sustain school-year learning;

**WHEREAS**, libraries provide a learning environment that fosters joyful exploration, encouraging students to research subjects that they are genuinely curious about;

**WHEREAS**, librarians create welcoming and inclusive spaces for people of all backgrounds to learn together and engage with one another;

**WHEREAS**, librarians provide a variety of books and resources to serve everyone in the community, making knowledge and ideas available so that people have the freedom to choose what to read;

**WHEREAS**, a library card empowers all people to pursue their dreams, explore new passions and interests, and find their voice;

**WHEREAS**, libraries are constantly transforming to deliver new services that connect closely with community needs, even during a pandemic;

**THEREFORE**, be it resolved that I, Herb Pearce, Mayor of Lampasas, proclaim September as Library Card Sign-up Month in Lampasas, Texas, and encourage everyone to sign up for their own library card today.

**IN WITNESS WHEREOF**, I have herewith set my hand and caused the Seal of the City of Lampasas, Texas to be affixed this 11<sup>th</sup> day of September, 2023.

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Herb Pearce, Mayor

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City Manager

ITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Public hearing to receive citizen comments to consider a request for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.

**Requested By:** Becky Sims, City Secretary/Zoning Administrator

**Submitted By:** Becky Sims, City Secretary/Zoning Administrator

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:**

**Attachments:** Packet

**Summary Statement:**

Dennis Johnson, business owner is applying for a Specific Use Permit (SUP) to allow for the sale of portable buildings in an area zoned Commercial.

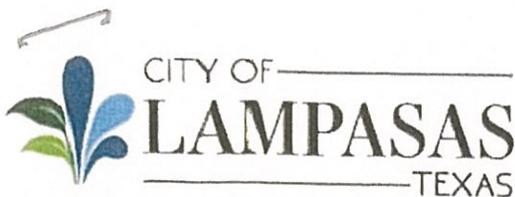
The property is zoned Commercial "C", the area surrounding the property is Commercial "C", Single Family Residential-6 "SF-6" and Single Family Residential-10 "SF-10"

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant's property, to date no letters have been received in favor or in protest of the request.

The Planning Commission did recommend approval at the September 7, 2023 meeting.

**Recommendation:**

Discussion only



## ZONING APPLICATION

ANTICIPATED MEETING DATES: P&Z: Sept 7 City Council Sept 11

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements and procedures
- Specific Use Permit (SUP) - see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: NorthStar Portable Building Sales Lot  
 Physical Location of Property: 615 Central Texas Expressway, Lampasas  
*[General Location - approximate distance to nearest existing street corner]*  
 Brief Legal Description of Property (must also attach accurate metes and bounds) \_\_\_\_\_  
 \_\_\_\_\_  
*[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]*

Acreage: 1.00 Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_

Applicant / Owner's Name: Dennis Johnson (Applicant) Allen Kent (Owner)  
 Contact Person: Dennis Johnson Title: Applicant  
 Company Name: NorthStar Portable Buildings  
 Street/Mailing Address: PO Box 340 City: Troy State: TX Zip: 76579  
 Phone: 254-394-4018 Email Address: northstarportablebuildingstx@gmail.com

Engineer / Representative's Name: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Street/Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Nature of Request/Proposed Use of the Property: Use to be for Portable Shed sales lot

**SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE.** (All zoning requirements must be advertised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property).  
**All applications must be COMPLETE before they will be scheduled for P&Z agenda** (It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements in the Zoning, Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City Staff including the number of plans to be submitted, application fees, etc).  
**All application materials (one copy) must be delivered to the Planning Department.** The City will invoice the applicant for all publication and certified letter costs. The City may also invoice the applicant for any applicable consulting, engineering or attorney fees for City review of this project.  
**Notice of Public Records-** The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: [Signature] Title: Owner Date: 7/18/23

City of Lampasas 312 East Third Street Lampasas, Texas 76550 (512) 556-6831 [bsims@cityoflampasas.com](mailto:bsims@cityoflampasas.com)

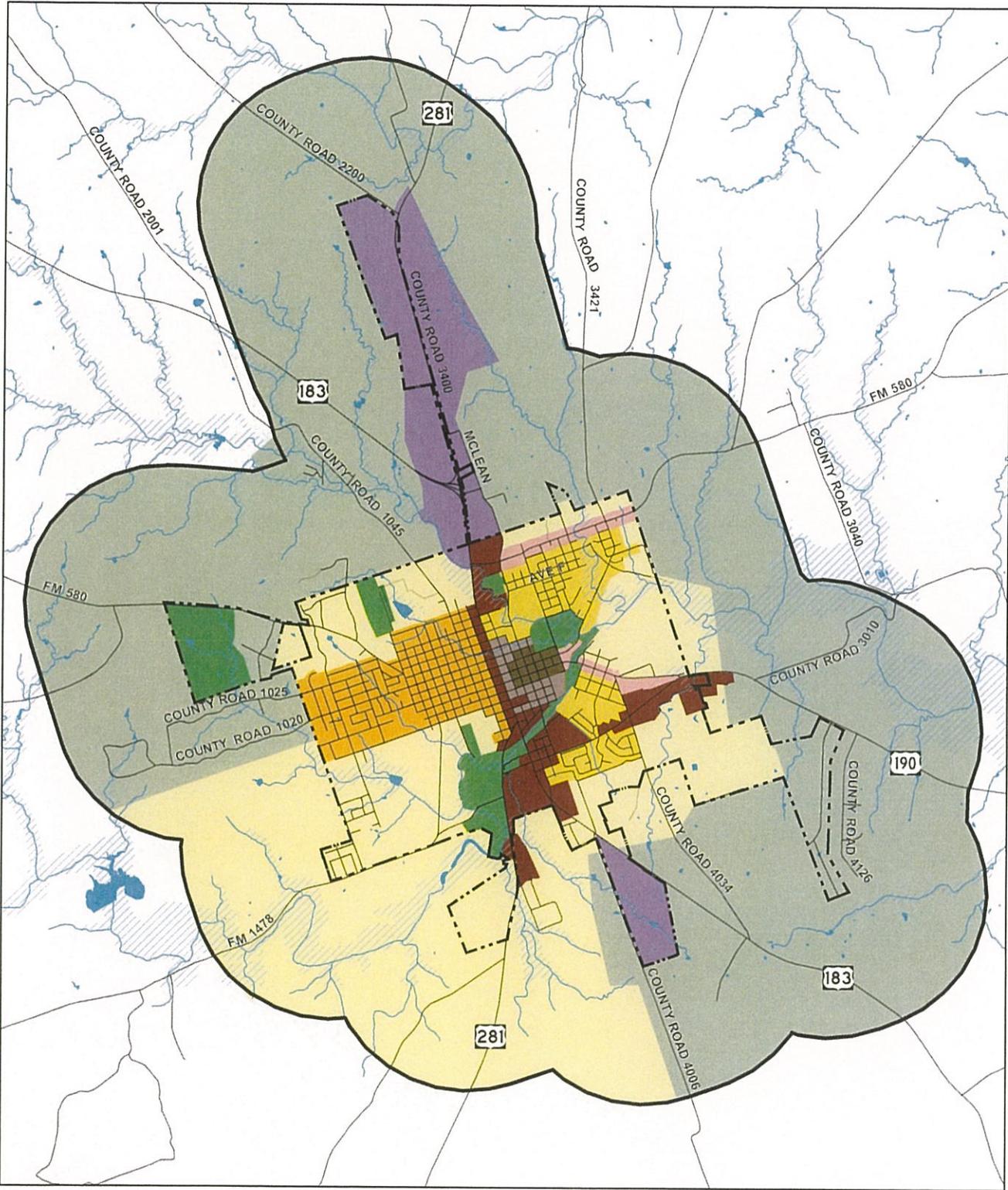
City of Lampasas  
Planning and Zoning Board  
Staff Report  
(Johnson/Kent- SUP)

Subject Property	The property is described as ±1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.
Request	The business owner is applying for a Specific Use Permit (SUP) to allow for the sale of portable buildings in an area zoned Commercial.
Current Zoning	The property is zoned Commercial “C”, the area surrounding the property is Commercial “C”, Single Family Residential-6 “SF-6” and Single Family Residential-10 “SF-10”
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant’s property, to date no letters have been received in favor or in protest of the request.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 34, City of Lampasas Zoning Regulations.
Recommendation	<p>In approving a requested SUP, the Planning and Zoning Commission and City Council may consider the following:</p> <ol style="list-style-type: none"><li>1. The use is in conformance with the intent of the Comprehensive Plan and with general objectives of the City; and containing such requirements and safeguards as are necessary to protect adjoining property;</li><li>2. The use is harmonious and compatible with surrounding existing uses or proposed uses;</li><li>3. The activities requested by the applicant are normally associated with the permitted uses in the base district;</li><li>4. The nature of the use is reasonable;</li><li>5. Any negative impact on the surrounding area has been mitigated;</li><li>6. That any additional conditions specified ensure that the intent of the district purposes are being upheld.</li></ol>

**COMMERCIAL “C”**  
Permitted in District with SUP

- AMBULANCE SERVICE
- AMUSEMENT, COMMERCIAL (OUTDOOR)
- ANIMAL HUMANE SOCIETY
- AUTO GLASS, SEAT COVER/UPHOLSTERY AND MUFFLER SHOP
- AUTO PAINTING OR BODY REBUILDING SHOP
- AUTO REPAIR, MAJOR
- BOAT SALES
- BUS STATION OR TERMINAL
- CABINET SHOP
- CEMETERY OR MAUSOLEUM
- CHILD CARE CENTER/ DAY CARE CENTER
- CLEANING PLANT (COMMERCIAL OR WHOLESALE)
- COMMUNITY CENTER (PUBLIC)
- CONTRACTOR SHOP W/OUTSIDE STORAGE YARD
- ELECTRICAL SUBSTATION (HIGH VOLTAGE BULK POWER)
- ELECTRICAL TRANSMISSION LINE (HIGH VOLTAGE)
- EQUIPMENT RENTAL (HEAVY)
- EQUIPMENT SALES (NEW OR USED)
- FLEA MARKET (INDOOR)
- FOOD PROCESSING PLANT
- FRANCHISED PRIVATE UTILITY (NOT LISTED)
- FURNITURE MANUFACTURE AND REFINISHING SHOP
- GAS LINE AND REGULATING STATION
- GOLF COURSE (COMMERCIAL)
- HAULING OR STORAGE COMPANY W/OUTSIDE STORAGE
- HEAVY MACHINERY SALES STORAGE
- HELIPORT
- HELISTOP
- INSTITUTION FOR ALCOHOLIC, NARCOTIC, OR PSYCHIATRIC PATIENTS
- KENNEL (OUTDOOR PENS)
- KIOSK
- LABORATORY EQUIPMENT MANUFACTURING
- LANDSCAPING SERVICE/CONSTRUCTION
- LIGHT MANUFACTURING AND ASSEMBLY PROCESSES
- MANUFACTURED MOBILE HOME PARK
- MANUFACTURED OR INDUSTRIALIZED HOME SALES (NEW)
- MILK DEPOT, DAIRY OR ICE CREAM PLANT
- MINI-WAREHOUSE
- MOTOR FREIGHT COMPANY
- MULTIPLE FAMILY DWELLING (APARTMENT)
- OFFICE SHOWROOM
- OPEN STORAGE, DISPLAY, OR WORK AREAS FOR MERCHANDISE OR MACHINERY
- PAINT SHOP
- PALM READER/CARD READER
- PARK OR PLAYGROUND (PRIVATE) NON COMMERCIAL
- PARKING LOT, TRUCKS & TRAILERS
- PORTABLE BUILDING SALES (OUTDOOR DISPLAY)
- PRIVATE CLUB
- RV PARK
- RV/CAMPER SALES

MAP 4.2, FUTURE LAND USE PLAN

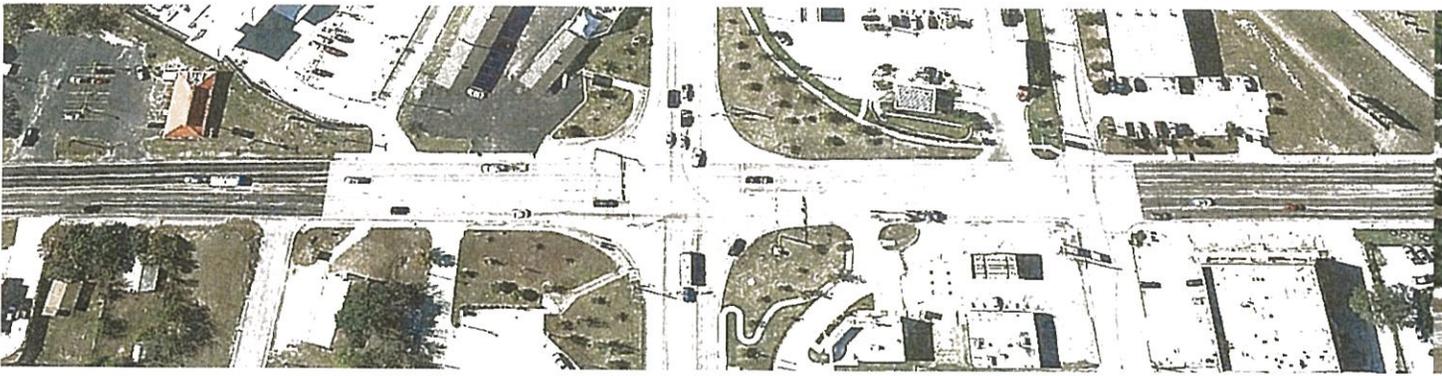


LEGEND

- |                         |                       |              |                      |
|-------------------------|-----------------------|--------------|----------------------|
| Parks and Open Space    | Suburban Mixed-Use    | Watercourses | Lampasas ETJ         |
| Rural Estate            | Corridor Commercial   | Water Bodies | Roads                |
| Suburban Residential    | Employment Mixed-Use  | Floodzone    | Lampasas City Limits |
| Traditional Residential | Downtown Transitional |              | Non-Lampasas Areas   |
| Urban Residential       | Downtown Core         |              |                      |



Note: A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.



## CORRIDOR COMMERCIAL (CC)

The Corridor Commercial (CC) future development category is intended for areas to be developed to primarily support local and regionally-serving businesses that rely on higher traffic volumes and the visibility that is associated with being located along a major roadway (e.g., U.S. Highway 281). In these areas, the predominant character of development is focused on serving the automobile.

### APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as CC include:

- *Residential Uses:* existing single-family; multi-family.
- *Recreational and Entertainment Uses:* All recreational and entertainment uses.
- *Utility, Service, and Other Uses:* public facilities and infrastructure.
- *Educational, Institutional and Special Uses:* schools; colleges, and universities; institutional uses (e.g., places of public assembly); assisted living and skilled nursing facilities.
- *Office and Professional Uses.* All office and professional uses.
- *Retail and Service Type Uses:* all retail and service type uses.
- *Commercial Uses.* Some commercial uses provided that it requires no federal permits and consists of indoor operations with no external nuisances (e.g., bakery, H-VAC sales; kennel (indoor pens); print shops; hotels and motels; etc.).
- *Automobile and Related Uses.* automobile services and repair, excluding sales.

### COMPATIBLE ZONING DISTRICTS

The current zoning districts that may be appropriate to implement the Corridor Commercial (CC) future development category include general retail (GR); general commercial (GC); office (O); neighborhood retail (NR); multi-family (MF-1); and planned development (PD).

### LOCATION & DECISION-MAKING CRITERIA

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- New nonresidential development should be located on and take access from a arterial or greater street classification, or an internal street network designed as part of a larger center.
- While accommodating the automobile will continue to be the predominant focus, improved street-side and parking lot landscaping, buffers, appropriately designed and scaled signage, higher quality development standards and landscaping, and access management techniques (e.g., limited access points and inter-parcel connectivity) can soften the impact and improve overall quality and appearance of the City's main economic spines.

  
**City Manager**ITEM NO. 1.4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public hearing to receive citizen comments to consider a request for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.

**Requested By:** Becky Sims, City Secretary/Zoning Administrator

**Submitted By:** Becky Sims, City Secretary/Zoning Administrator

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:****Attachments: Packet**

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**Summary Statement:**

The business owner is applying for a Specific Use Permit (SUP) to allow for a daycare facility in an area zoned Retail.

The property is zoned Retail “R”, the area surrounding the property is Retail “R”.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant’s property, to date Staff has received one letter in favor of the request and non in protest.

The Planning Commission did recommend approval at the September 7, 2023 meeting.

**Recommendation:**

Discussion only



# ZONING APPLICATION

ANTICIPATED MEETING DATES: P&Z: 9-7-23 City Council 9-11-23

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements and procedures
- Specific Use Permit (SUP) - see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: A. H. Barnes Addition  
 Physical Location of Property: 808 S Western Ave  
*[General Location -- approximate distance to nearest existing street corner]*  
 Brief Legal Description of Property (must also attach accurate metes and bounds Lots 1 and 2, Block 58  
A. H. Barnes Addition cabinet 1, slide 25, plat 128  
*[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]*

Acreage: \_\_\_\_\_ Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_

Applicant / Owner's Name: Mike Atkinson Family LLC  
 Contact Person: Mike Atkinson Title: \_\_\_\_\_  
 Company Name: Mike Atkinson Family LLC  
 Street/Mailing Address: 1000 CR 228 City: Lampasas State: TX Zip: 76550  
 Phone: 254-290-7023 Email Address: mikeatkinson57@gmail.com

Engineer / Representative's Name: Shawn Kirkpatrick  
 Contact Person: Shawn Kirkpatrick Title: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Street/Mailing Address: 705 South Spring City: Lampasas State: TX Zip: 76550  
 Phone: 512-540-0004 Email Address: shawn@shk3.com

Nature of Request/Proposed Use of the Property: Childcare Facility

**SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE.** (All zoning requirements must be advertised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property).  
**All applications must be COMPLETE before they will be scheduled for P&Z agenda** (It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements in the Zoning, Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City Staff including the number of plans to be submitted, application fees, etc).  
**All application materials (one copy) must be delivered to the Planning Department.** The City will invoice the applicant for all publication and certified letter costs. The City may also invoice the applicant for any applicable consulting, engineering or attorney fees for City review of this project.  
**Notice of Public Records-** The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: [Signature] Title: Partner Date: 8-15-2023  
 City of Lampasas 312 East Third Street Lampasas, Texas 76550 (512) 556-6831 [bsims@cityoflampasas.com](mailto:bsims@cityoflampasas.com)

City of Lampasas  
Planning and Zoning Board  
Staff Report  
(Atkinson/Yoho- SUP)

Subject Property	The property is described as ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.
Request	The business owner is applying for a Specific Use Permit (SUP) to allow for a daycare facility in an area zoned Retail.
Current Zoning	The property is zoned Retail “R”, the area surrounding the property is Retail “R”.
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant’s property, to date Staff has received one letter in favor of the request and non in protest.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 34, City of Lampasas Zoning Regulations.
Recommendation	<p>In approving a requested SUP, the Planning and Zoning Commission and City Council may consider the following:</p> <ol style="list-style-type: none"><li>1. The use is in conformance with the intent of the Comprehensive Plan and with general objectives of the City; and containing such requirements and safeguards as are necessary to protect adjoining property;</li><li>2. The use is harmonious and compatible with surrounding existing uses or proposed uses;</li><li>3. The activities requested by the applicant are normally associated with the permitted uses in the base district;</li><li>4. The nature of the use is reasonable;</li><li>5. Any negative impact on the surrounding area has been mitigated;</li><li>6. That any additional conditions specified ensure that the intent of the district purposes are being upheld.</li></ol>

## RETAIL "R"

Permitted in District with SUP

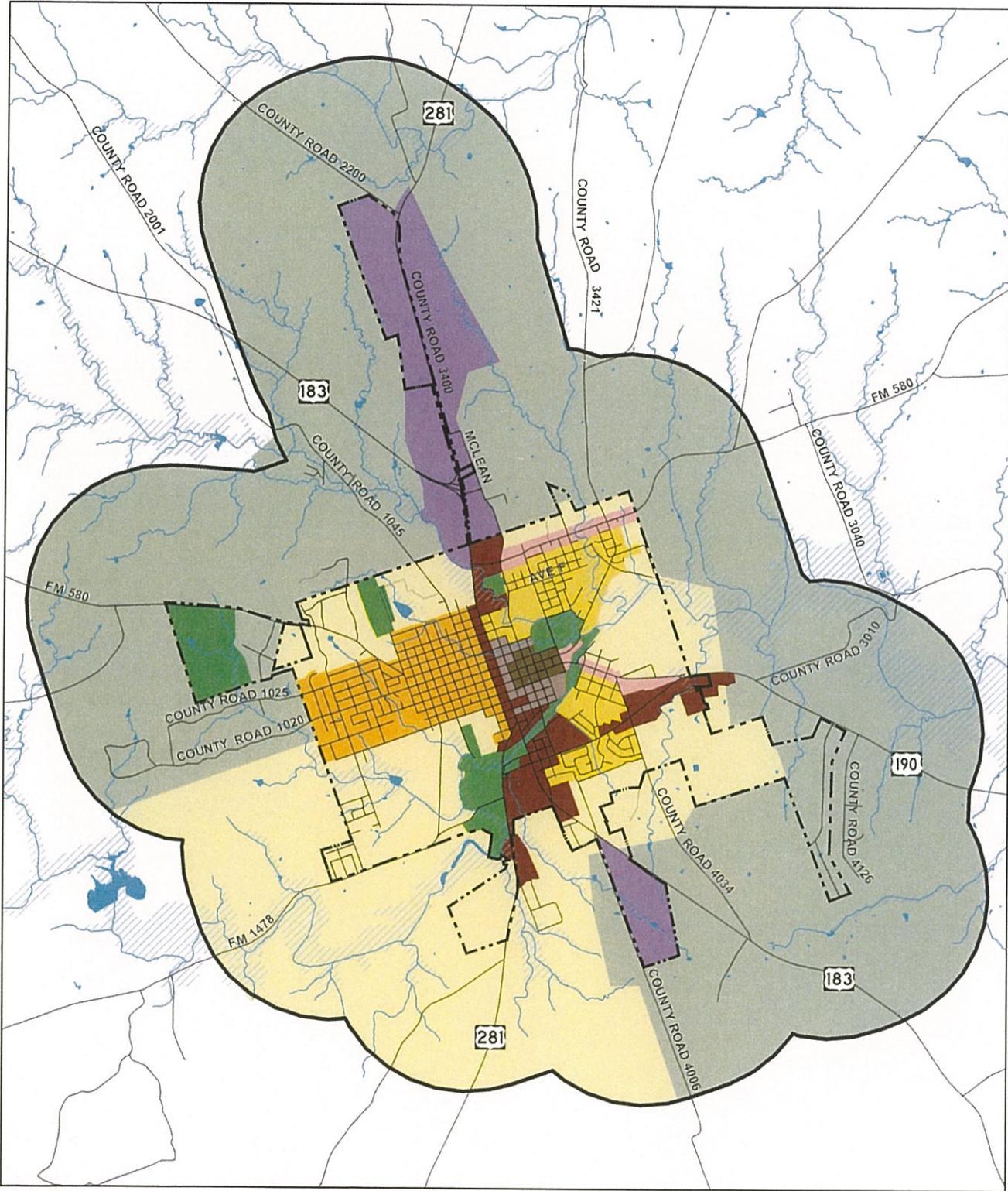
- AIRPORT OR LANDING FIELD
- AMUSEMENT, COMMERCIAL (INDOOR)
- ASSISTED LIVING FACILITY
- AUTO ACCESSORY INSTALLATION, MINOR
- AUTO REPAIR, MAJOR
- BAKERY OR CONFECTIONERY (WHOLESALE OR COMMERCIAL)
- BUILDING MATERIALS, HARDWARE OR HOME IMPROVEMENT CENTER (OUTDOOR)
- CEMETERY OR MAUSOLEUM
- CHECK CASHING SERVICE & LOAN AGENCY
- CHILD CARE CENTER/ DAY CARE CENTER
- COLLEGE OR UNIVERSITY
- COMMUNITY CENTER (PUBLIC)
- DAY CAMP FOR CHILDREN
- ELECTRICAL SUBSTATION (HIGH VOLTAGE BULK POWER)
- ELECTRICAL TRANSMISSION LINE (HIGH VOLTAGE)
- FEED AND GRAIN STORE
- FRANCHISED PRIVATE UTILITY (NOT LISTED)
- GAS LINE AND REGULATING STATION
- HELIPORT
- HELISTOP
- HOSPITAL, ACUTE CARE
- HOSPITAL, CHRONIC CARE
- HOUSING FOR THE ELDERLY/SENIOR APARTMENT/CONGREGATE HOUSING
- INSTITUTION FOR ALCOHOLIC, NARCOTIC, OR PSYCHIATRIC PATIENTS
- KIOSK
- MEDICAL LABORATORY
- MOTEL OR HOTEL (LESS THAN 30 ROOMS)
- MOTORCYCLE SALES AND REPAIR
- MULTIPLE FAMILY DWELLING (APARTMENT)
- NEW & USED AUTO SALES
- OFFICE SHOWROOM
- OPEN STORAGE, DISPLAY, OR WORK AREAS FOR MERCHANDISE OR MACHINERY
- PARK OR PLAYGROUND (PRIVATE) NON COMMERCIAL
- PARKING LOT STRUCTURE COMMERCIAL (AUTO)
- PLAYFIELD OR STADIUM (PUBLIC)
- PRINTING COMPANY
- PROPANE SALES (RETAIL)
- PUBLIC BUILDING, SHOP OR YARD OF LOCAL, STATE OR FEDERAL AGENCY
- RECYCLING KIOSK
- RETIREMENT HOUSING FOR THE ELDERLY
- RV PARK
- SCHOOL, BUSINESS
- SCHOOL, COMMERCIAL, TRADE
- SEASONAL USES (TEMPORARY)
- SMALL ENGINE REPAIR SHOP
- SMOKE/TOBACCO SHOP
- STUDIO FOR RADIO OR TELEVISION
- STUDIO TATTOO OR BODY PIERCING
- SUPPLEMENTAL RESIDENTIAL ACCOMMODATIONS
- SUPPLEMENTAL RESIDENTIAL ACCOMMODATIONS



808 S. Western



MAP 4.2, FUTURE LAND USE PLAN



**LEGEND**

- |                         |                       |              |                      |
|-------------------------|-----------------------|--------------|----------------------|
| Parks and Open Space    | Suburban Mixed-Use    | Watercourses | Lampasas ETJ         |
| Rural Estate            | Corridor Commercial   | Water Bodies | Roads                |
| Suburban Residential    | Employment Mixed-Use  | Floodzone    | Lampasas City Limits |
| Traditional Residential | Downtown Transitional |              | Non-Lampasas Areas   |
| Urban Residential       | Downtown Core         |              |                      |

Note: A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.



## DOWNTOWN TRANSITIONAL

The Downtown Transitional future development category consist of the areas immediately surrounding the Downtown Core and is intended to provide an area that transitions from the higher density/intensity uses found in the Downtown Core to the abutting Urban Residential areas. These areas are intended to conserve the existing gridded lot and block pattern of development. These areas are intended to be developed with an urban character, meaning redevelopment requires a build-to line, on-street parking, and a focus on walkability.

### APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as UR include:

- *Residential Uses:* single-family detached dwellings; industrialized housing; single-family attached (i.e., triplexes); mixed-use urban lofts; and multi-family apartments.
- *Recreational and Entertainment Uses:* private parks and amenities; trails and connections to public parks and trails.
- *Utility, Service, and Other Uses:* public facilities and infrastructure.
- *Retail and Service Type Uses:* neighborhood retail and restaurants may be allowed.\*
- *Other:* home occupations.

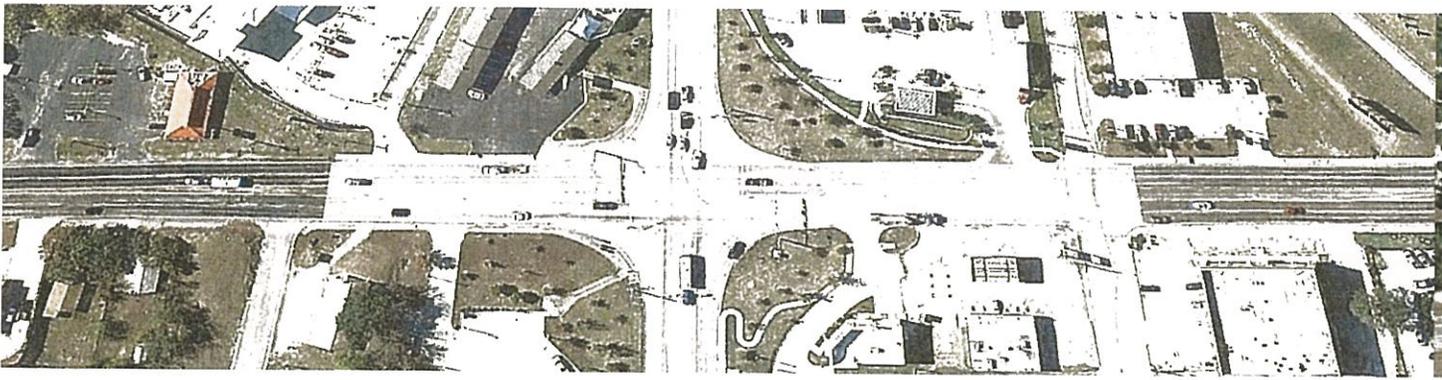
### COMPATIBLE ZONING DISTRICTS

The current zoning districts that may be appropriate to implement the Downtown Transitional (DT) future development category include single-family detached (SF-6); two-family (2F, SF-A); multi-family (MF-1, MF-2); neighborhood retail (NR); and planned development (PD).

### LOCATION & DECISION-MAKING CRITERIA

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- New nonresidential development shall not exceed or change the existing lot and block configuration, and shall be developed with an urban character that adheres to the performance standards indicative the greater area, including a build-to setback, sidewalks, and street trees. Parking shall be on-street or provided via rear alley access. No drive-throughs are permitted and signage should be appropriately scaled for an urban character environment.
- New single-family attached uses (i.e., triplexes) and mixed-use urban lofts are allowed provided that they adhere to the existing urban character of the area. Parking is to be provided via rear alley access.
- The highest priority for street improvements is on the pedestrian and maintaining the quality of the existing street character. As such, all new development and redevelopment requires the establishment of on-street parking (if needed), sidewalks (either new or replacement, if needed), and the planting of street trees between the edge of payment and the sidewalk.



## CORRIDOR COMMERCIAL (CC)

The Corridor Commercial (CC) future development category is intended for areas to be developed to primarily support local and regionally-serving businesses that rely on higher traffic volumes and the visibility that is associated with being located along a major roadway (e.g., U.S. Highway 281). In these areas, the predominant character of development is focused on serving the automobile.

### APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as CC include:

- *Residential Uses:* existing single-family; multi-family.
- *Recreational and Entertainment Uses:* All recreational and entertainment uses.
- *Utility, Service, and Other Uses:* public facilities and infrastructure.
- *Educational, Institutional and Special Uses:* schools; colleges, and universities; institutional uses (e.g., places of public assembly); assisted living and skilled nursing facilities.
- *Office and Professional Uses.* All office and professional uses.
- *Retail and Service Type Uses:* all retail and service type uses.
- *Commercial Uses.* Some commercial uses provided that it requires no federal permits and consists of indoor operations with no external nuisances (e.g., bakery, H-VAC sales; kennel (indoor pens); print shops; hotels and motels; etc.).
- *Automobile and Related Uses.* automobile services and repair, excluding sales.

### COMPATIBLE ZONING DISTRICTS

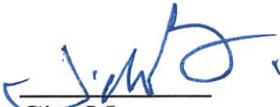
The current zoning districts that may be appropriate to implement the Corridor Commercial (CC) future development category include general retail (GR); general commercial (GC); office (O); neighborhood retail (NR); multi-family (MF-1); and planned development (PD).

### LOCATION & DECISION-MAKING CRITERIA

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- New nonresidential development should be located on and take access from a arterial or greater street classification, or an internal street network designed as part of a larger center.
- While accommodating the automobile will continue to be the predominant focus, improved street-side and parking lot landscaping, buffers, appropriately designed and scaled signage, higher quality development standards and landscaping, and access management techniques (e.g., limited access points and inter-parcel connectivity) can soften the impact and improve overall quality and appearance of the City's main economic spines.

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City Manager

ITEM NO. 1.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public hearing to receive citizen comments to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County.

**Requested By:** Becky Sims, City Secretary/Zoning Administrator

**Submitted By:** Becky Sims, City Secretary/Zoning Administrator

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

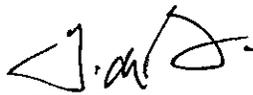
- The subdivision is 36.76 and is platted into 26 lots.
- Staff is recommending the zoning distinction as SF-10 for Hillside Acres.

The Planning Commission did recommend approval at the September 7, 2023 meeting.

**Recommendation:**

Discussion Only

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**City Manager**ITEM NO. 1.6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public hearing to receive citizen comments to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.

**Requested By:** Becky Sims, City Secretary/Zoning Administrator

**Submitted By:** Becky Sims, City Secretary/Zoning Administrator

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:** Packet

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**Summary Statement:**

- The subdivision is 4.00 acres and is platted into 12 lots.
- Staff is recommending the zoning distinction as SF-10 for Hidden Oaks as it is the closest fit to the subdivision layout.
- Staff reviewed the four (4) sets of house plans that have already been completed or in progress and they are above the minimum floor area of 1200 sq ft.
- The Planning Commission recommended approval at the September 7, 2023 meeting.

**Recommendation:**

Discussion Only

**City of Lampasas  
Planning and Zoning Board  
Staff Report  
(Hidden Oaks-Zoning Distinction)**

To consider a request to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.

- The subdivision is 4.00 acres and is platted into 12 lots.
- Staff is recommending the zoning distinction as SF-10 for Hidden Oaks as it is the closest fit to the subdivision layout.
- Staff reviewed the four (4) sets of house plans that have already been completed or in progress and they are above the minimum floor area of 1200 sq ft.

**SECTION 15 SF-10 -- SINGLE-FAMILY RESIDENTIAL-10 DISTRICT**

**15.1 GENERAL PURPOSE AND DESCRIPTION:**

The SF-10, Single-Family Residential-10, district is intended to provide for development of primarily detached, single-family residences on lots of not less than ten thousand (10,000) square feet.

**15.2 PERMITTED USES:**

- A. 1. Those uses specified in Section 35 (Use Charts).
- 2. Single-family detached dwellings.
- 3. All uses allowed in the SF-20 zoning district.
- 4. Such uses as may be permitted under the provisions of Specific Use Permits, Section 34.

**15.3 HEIGHT REGULATIONS:**

- A. **Maximum Height:**
  - 1. Two and one-half (2½) stories or thirty-five (35) feet for the main building.
  - 2. One (1) story for accessory buildings without garages.
  - 3. Other (see Section 41)

**15.4 AREA REGULATIONS:**

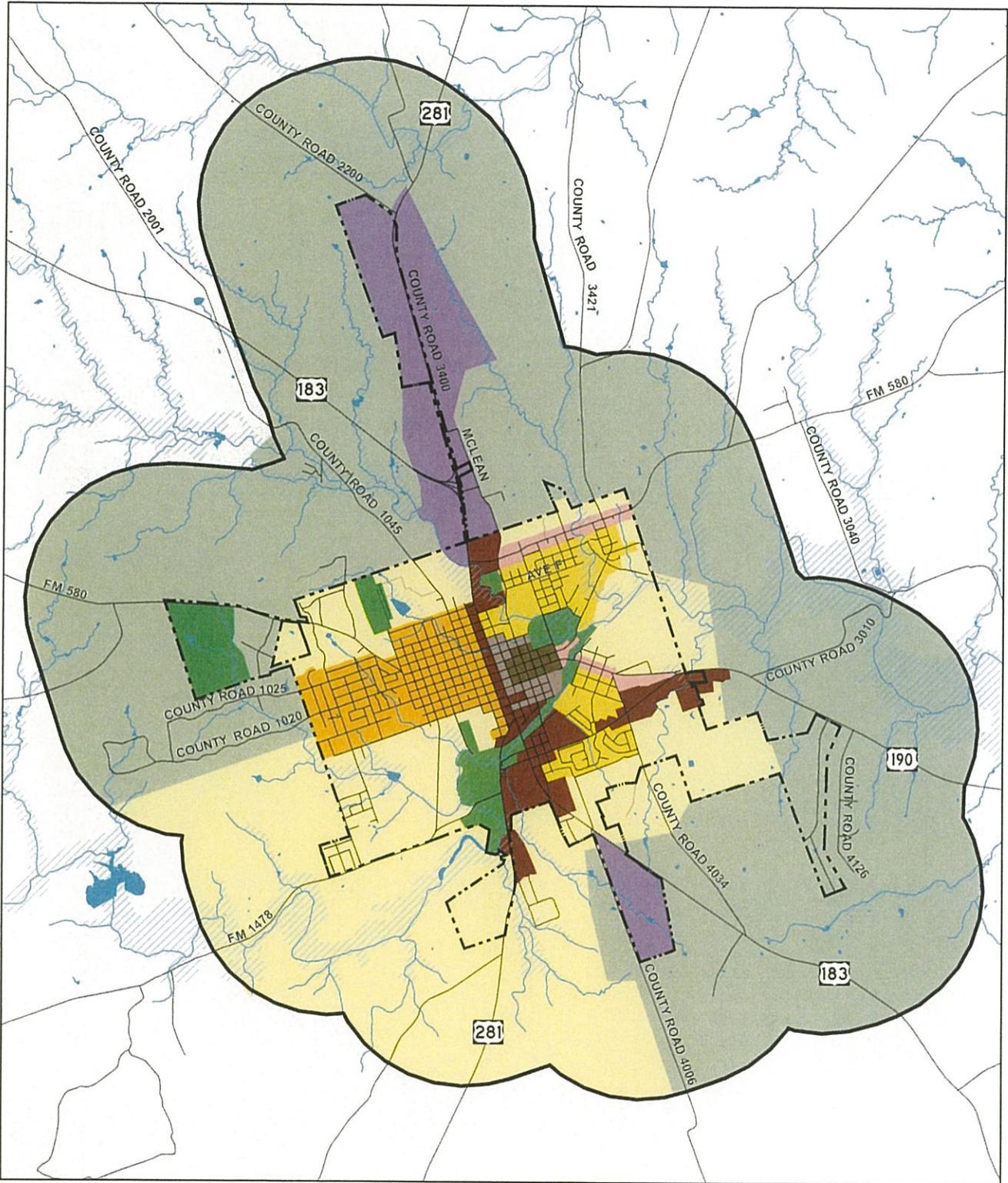
- A. **Size of Lots:**
  - 1. **Minimum Lot Area** - Ten thousand (10,000) square feet
  - 2. **Minimum Lot Width** - Eighty feet (80')
  - 3. **Minimum Lot Depth** - One hundred twenty feet (120')
- B. **Size of Yards:**
  - 1. **Minimum Front Yard** – Twenty Five feet (25')
  - 2. **Minimum Side Yard** - Six feet (6'); ten feet (10') on corner lots adjacent to a street
  - 3. **Minimum Rear Yard** - Six feet (6') for the main building; six feet (6') from a garage or carport to an alley; ten feet (10') from a main building to an accessory building
- C. **Maximum Lot Coverage:** Fifty percent (50%) by main buildings and accessory buildings
- D. **Parking Regulations:**
  - 1. **Single-Family Dwelling Unit** - A minimum of one (1) covered parking spaces behind the front building line and on the same lot as the main structure
  - 2. **Other** - (See Section 36, Off-Street Parking and Loading Requirements)
- E. **Minimum Floor Area per Dwelling Unit** - One thousand two hundred (1,200) square feet

**15.5 SPECIAL REQUIREMENTS:**

- A. Recreational vehicles, travel trailers or motor homes may not be used for on-site dwelling purposes.
- B. Electrical fencing and barbed wire is prohibited as perimeter fencing except for containment of farm animals on five (5) or more acres.

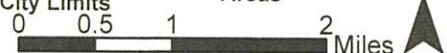
- C. Open storage is prohibited (except for materials for the resident's personal use or consumption such as firewood, gardening materials, etc.).
- D. Single-family homes with side entry garages where lot frontage is only to one street (not a corner lot) shall have a minimum of twenty five feet (25') from the door face of the garage or carport to the side property line for maneuvering.
- E. Swimming pools shall be enclosed by a security fence not less than six (6) feet in height. All swimming pool security fences shall be constructed so as not to have openings, holes or gaps larger than two (2) inches in dimension, except for doors and gates. All doors and gates shall be equipped with self-closing, self-latching devices.
- F. **Other Regulations** - As established in the Development Standards, Sections 36 through 44.

MAP 4.2, FUTURE LAND USE PLAN



**LEGEND**

- |                         |                       |                      |                    |
|-------------------------|-----------------------|----------------------|--------------------|
| Parks and Open Space    | Suburban Mixed-Use    | Watercourses         | Lampasas ETJ       |
| Rural Estate            | Corridor Commercial   | Water Bodies         | Roads              |
| Suburban Residential    | Employment Mixed-Use  | Floodzone            | Non-Lampasas Areas |
| Traditional Residential | Downtown Transitional | Lampasas City Limits |                    |
| Urban Residential       | Downtown Core         |                      |                    |



Note: A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.



## SUBURBAN RESIDENTIAL (SR)

The Suburban Residential (SR) future development category is intended for areas to be developed primarily as new single-family detached residential subdivisions and associated amenities, including parks, trails, open space areas, and elementary schools. These areas are intended to have a mix of suburban and auto-oriented development character in which a central driveway and garage are the dominant features for residential lots. Some larger lots with a side driveways and rear detached garages are also appropriate in these developments.

Hidden  
Oaks

### APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as SR include:

- *Residential Uses:* single-family detached dwellings; industrialized housing; and in some cases, single-family attached (i.e., duplexes, twins). Manufactured homes may be appropriate provided that they are located in a new manufactured home subdivision.
- *Recreational and Entertainment Uses:* private parks and amenities; trails and connections to public parks and trails.
- *Utility, Service, and Other Uses:* public facilities and infrastructure.
- *Educational, Institutional and Special Uses:* elementary schools; secondary schools provided that they take access from a collector roadway or greater; institutional uses (e.g., places of public assembly).
- *Retail and Service Type Uses:* neighborhood retail may be allowed.\*
- *Other:* home occupations.

### COMPATIBLE ZONING DISTRICTS

Current zoning districts that may be appropriate to implement the Suburban Residential (SR) future development category include single-family detached (SF-20, SF10, SF8, SF 6.5, SF-PH); two-family (2F, SF-A); and planned development (PD). Manufactured home parks and subdivisions may be compatible depending on site design and location.

### LOCATION & DECISION-MAKING CRITERIA

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- Appropriate residential dwelling types could include a mix of lot sizes provided that the performance standards achieve the envisioned suburban character of the area (i.e., as lot size goes down, open space goes up).
- New single-family attached uses (i.e., duplexes, twins) are allowed provided that they are located on and take access from a collector or greater street classification and are considered for areas that provide for a transition between single-family detached residential uses and other more intensive uses (e.g., more intensive zoning districts and future development areas).
- New neighborhood retail may be provided that is developed as part of a overall master planned community development
- Areas of differing compatibility should be screened by bufferyards.

  
**City Manager**ITEM NO. 1.7

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Public hearing to receive citizen comments regarding a request to rezone 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments.

**Requested By:** Becky Sims, City Secretary/Zoning Administrator**Submitted By:** Becky Sims, City Secretary/Zoning Administrator**Date Submitted:** September 7, 2023**For the Agenda of:** September 11, 2023**Procurement and Funding Statement:**

N/A

**Attachments:** Packet

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**Summary Statement:**

The property was voluntarily annexed into the City Limits at the August 28, 2023 City Council Meeting at the request of Ron Kuker, property owner.

The property owner is asking for consideration in rezoning property from Agriculture "AG" to Multi-Family-2 (Apartments)

The area is characterized as mixed use. The property is surrounded by the Lampasas EDC Business Park, undeveloped land and residential homes.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed six (6) notices to property owners within 200 feet of the applicant's property, to date no letters in favor or in protest have been received.

The Planning Commission recommended approval at the September 7, 2023 meeting.

**Recommendation:**

Discussion Only



# ZONING APPLICATION

ANTICIPATED MEETING DATES: P&Z: 9-7-23 City Council 9-11-23

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements and procedures
- Specific Use Permit (SUP) - see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: \_\_\_\_\_

Physical Location of Property: CR 4006, approximately 350 ft south of intersection of CR 4004

*General Location -- approximate distance to nearest existing street corner]*

Brief Legal Description of Property (must also attach accurate metes and bounds Being 12.74 acres of land out of the James Easley Survey, ABST No. 185, Lampasas County, Texas and being a part of that tract described in a Special Warranty Deed to the David and Karen Love Living Trust dated November 12, 2018 and recorded in Volume 550, page 125 of the Deed Records of Lampasas County

*[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]*

Acreage: 12.74 Existing Zoning: Agriculture Proposed Zoning: Multi-Family-2 Apartments

Applicant / Owner's Name: Ronald W Kuker

Contact Person: Ron Kuker Title: Owner

Company Name: \_\_\_\_\_

Street/Mailing Address: 611 Central Tx Expwy City: Lampasas State: TX Zip: 76550

Phone: 512-556-7270 Email Address: kukercompany@yahoo.com

Engineer / Representative's Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street/Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Nature of Request/Proposed Use of the Property: Multi-Family-2 Apartments

**SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE.** (All zoning requirements must be advertised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property).

**All applications must be COMPLETE before they will be scheduled for P&Z agenda** (It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements in the Zoning, Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City Staff including the number of plans to be submitted, application fees, etc).

**All application materials (one copy) must be delivered to the Planning Department.** The City will invoice the applicant for all publication and certified letter costs. The City may also invoice the applicant for any applicable consulting, engineering or attorney fees for City review of this project.

**Notice of Public Records-** The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: [Signature] Title: owner Date: 7/17/23

City of Lampasas 312 East Third Street Lampasas, Texas 76550 (512) 556-6831 [bsims@cityoflampasas.com](mailto:bsims@cityoflampasas.com)

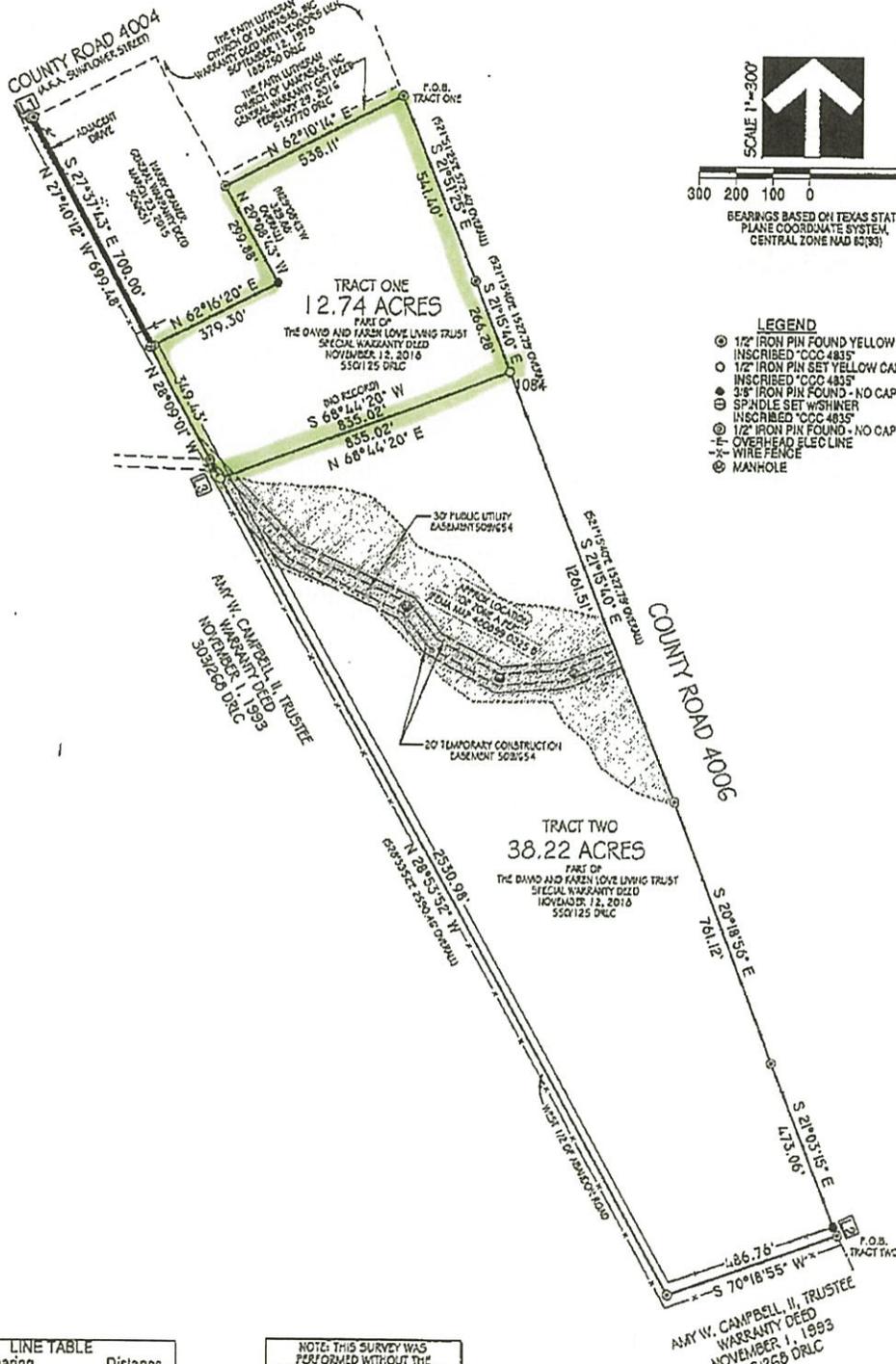


TRACT ONE: 12.74 ACRES OUT OF THE JAMES EASLEY SURVEY, ABSTRACT NO. 185, LAMPASAS COUNTY, TEXAS.  
 TRACT TWO: 38.22 ACRES OUT OF THE JAMES EASLEY SURVEY, ABSTRACT NO. 185, LAMPASAS COUNTY, TEXAS.

JOB NO. 150609  
 DRAWN BY: CCC  
 F.C.: CCC/BS

PAGE 1 OF 3  
 FIELD NOTES ATTACHED

EXHIBIT **A**



- LEGEND**
- ⊙ 1/2" IRON PIN FOUND YELLOW CAP INSCRIBED "CCC 4835"
  - 1/2" IRON PIN SET YELLOW CAP INSCRIBED "CCC 4835"
  - ⊙ 3/8" IRON PIN FOUND - NO CAP
  - ⊙ SPINDLE SET W/SHIMMER INSCRIBED "CCC 4835"
  - ⊙ 1/2" IRON PIN FOUND - NO CAP
  - - - OVERHEAD ELEC LINE
  - - - WIRE FENCE
  - ⊙ MANHOLE

LINE TABLE		
Id	Bearing	Distance
L1	N 62°18'25" E	9.38'
L2	S 25°57'48" E	26.43'
L3	N 28°53'52" W	59.46'

L3 RECORD: N28°53'52" W 2590.46' OVERALL

NOTE: THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE COMMITMENT, OTHER EASEMENTS OR RESTRICTIONS NOT SHOWN HEREON MAY APPLY.

NOTE: ALL CALLS ARE RECORD EXCEPT AS SHOWN

**Triple C Surveying Co.**  
 21214 FM 963 - Lampasas, Texas 76550  
 (512) 845-5440 email: admin@triplecsurveying.com  
 www.triplecsurveying.com Firm No. 10193916

STATE OF TEXAS KNOW ALL MEN BY THESE PRESENTS  
 COUNTY OF LAMPASAS I, CLYDE C. CASTLEBERRY, JR. FOR TRIPLE C SURVEYING CO. HAVE THIS DATE CAUSED TO BE PERFORMED AN ON-THE-GROUND SURVEY UNDER MY SUPERVISION OF THE FOREGOING PLATTED TRACT OF LAND AND TO THE BEST OF MY KNOWLEDGE AND BELIEF THERE ARE NO DISCREPANCIES, CONFLICTS, SHORTAGES OF AREA, ENCROACHMENTS, VISIBLE UTILITY LINES OR ROADS IN PLACE AND THAT SAID PROPERTY HAS ACCESS TO AND FROM A DEDICATED ROADWAY EXCEPT AS SHOWN HEREON.

THIS AREA IS SHOWN TO BE IN ZONE X & A PER FEDJA'S FLOOD INSURANCE RATE MAP #460199 0224 B DATED JANUARY 2, 1991 HOWEVER AT PRESENT TIME, NO ELEVATIONS, DRAINAGE OR FLOOD STUDIES HAVE BEEN PERFORMED AND THE INFORMATION IS BASED SOLELY ON SAID MAP/PLAT. THE SURVEYOR DOES NOT ASSUME RESPONSIBILITY AS TO ANY INFORMATION PROVIDED BY SAID MAP/PLAT. THIS FLOOD STATEMENT DOES NOT WELLY THAT THIS PROPERTY AND/OR STRUCTURES THEREON WILL BE FREE FROM FLOODING OR FLOOD DAMAGE.



Witness my hand and seal this the 25th day of January, 2023.

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### HOUSING IN LAMPASAS

Community survey results indicated that citizens believe Lampasas needs to modernize and expand its housing stock, and that the City should encourage some new types of housing that are more affordable for young professionals, families, singles and seniors. As illustrated by *Figure 3.17, Needed Housing in Lampasas*, participants in the City's open house confirmed that there is a very high demand for all types of housing in Lampasas, and that it is a challenge to provide the amount and type of housing options that new and potential residents are seeking.

Participants expressed a need to continue adding to the City's stock of traditional single family homes that offer more modern features. However, there appears to be untapped demand for housing options suited to residents at different stages of life who would prefer a smaller housing unit with fewer responsibilities for maintenance and landscape upkeep. These options are often known as the 'Missing Middle'. Residents expressed an interest in cottages and tiny houses. Rental alternatives such as duplexes and apartments are also seen to be in short supply, and participants indicated that the City's retiree population could benefit from options that cater to seniors, including assisted living.

When asked what types of housing may be needed for future populations to make Lampasas a full life-cycle community, top answers included:

- Traditional lot single family;
- Cottages and tiny homes;
- Senior, retirement, or assisted living; and
- Apartments.

### DOWNTOWN REDEVELOPMENT

Revitalizing Lampasas' historic Downtown continues to enjoy a high level of public support. At every stage of public engagement, residents expressed that Downtown and the Courthouse Square are critical to the City's distinct identity, and that the City should place a high priority on connecting residents and visitors to downtown, see *Figure 3.18, Downtown Lampasas*. The top four priorities identified for Downtown improvements were:

- Streetscape enhancements;
- Incentives for redevelopment of historic structures;
- Extended hours for businesses and restaurants; and
- Unified promotion of Downtown's Attractions.

FIGURE 3.17, NEEDED HOUSING IN LAMPASAS

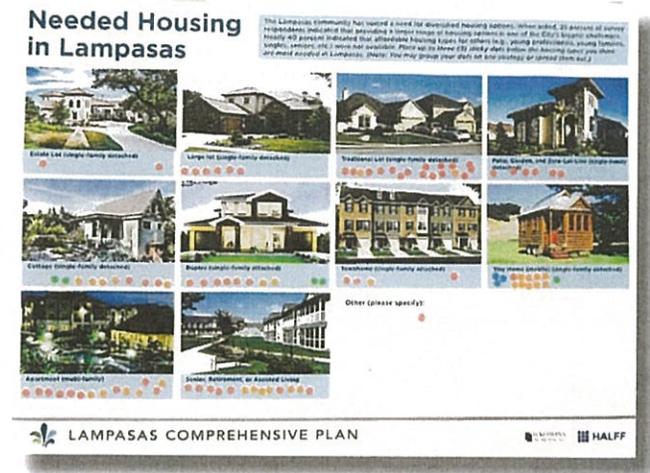
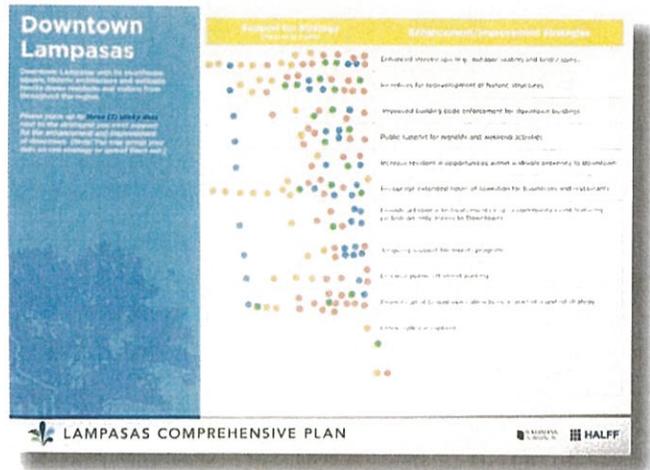
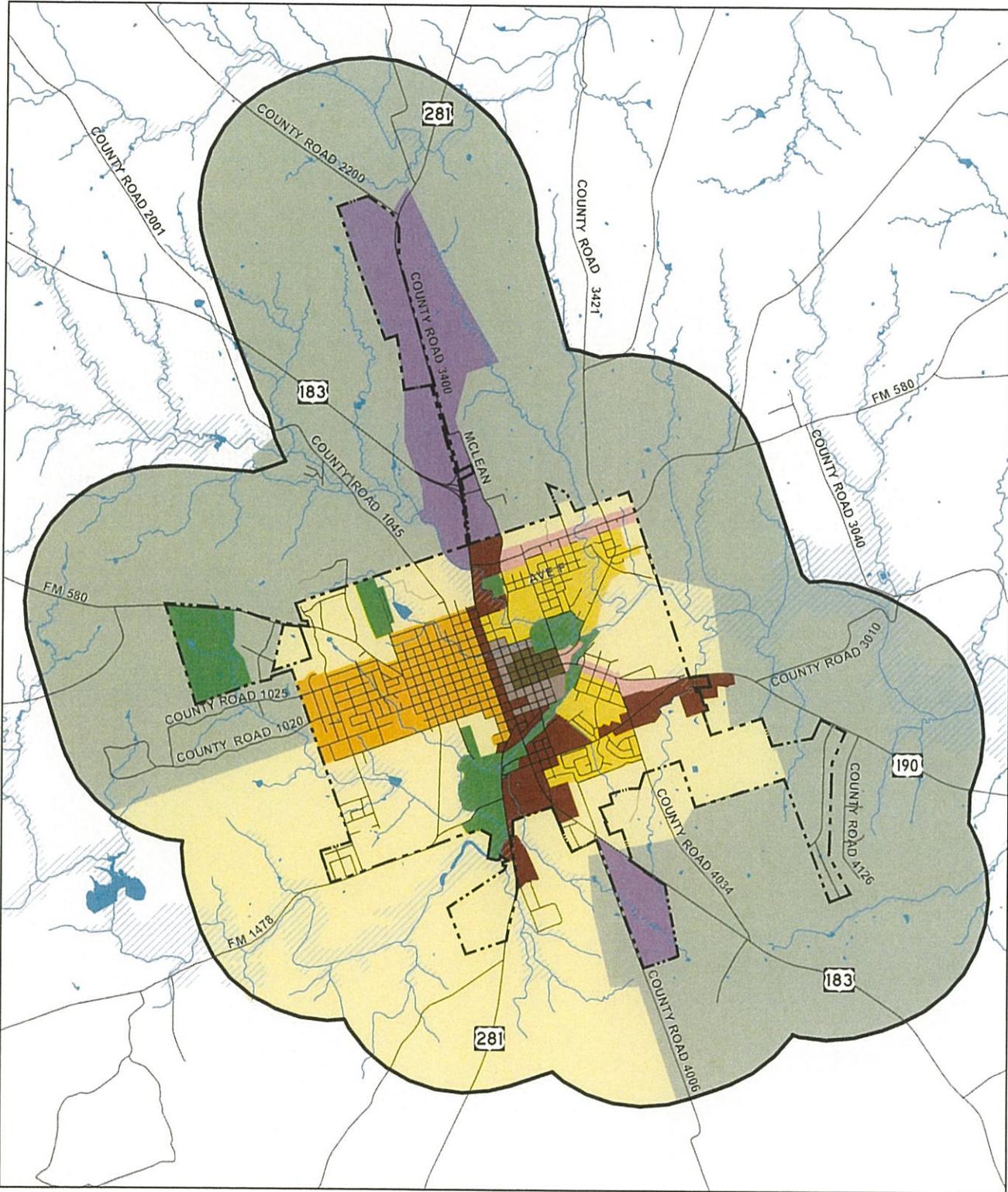


FIGURE 3.18, DOWNTOWN LAMPASAS



MAP 4.2, FUTURE LAND USE PLAN



LEGEND

- Parks and Open Space
- Rural Estate
- Suburban Residential
- Traditional Residential
- Urban Residential
- Suburban Mixed-Use
- Corridor Commercial
- Employment Mixed-Use
- Downtown Transitional
- Downtown Core
- Watercourses
- Water Bodies
- Floodzone
- Lampasas City Limits
- Lampasas ETJ
- Roads
- Non-Lampasas Areas



Note: A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.



## RURAL ESTATE (RE)

The Rural / Estate future development category is intended for land areas that are and will continue to be comprised of a rural character during the plan horizon. These areas are categorized by the abundant presence of open space and low intensity uses including agriculture, ranching, large-lot rural residential, and natural landscapes.

### APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as RE include:

- *Agricultural Uses:* farming, ranching, orchards or gardening, greenhouses and nurseries; etc.
- *Residential Uses:* farm or ranch houses and individual homesteads; industrialized housing; and single-family detached dwellings on large lots (i.e., estate lots) or in conservation subdivisions.
- *Recreational and Entertainment Uses:* country clubs; day camps; golf courses, parks; stables.
- *Utility, Service, and Other Uses:* public facilities and infrastructure.
- *Educational, Institutional and Special Uses:* elementary and secondary schools; institutional uses (e.g., places of public assembly).
- *Retail and Service Uses:* supporting agricultural uses; limited general commercial supporting rural uses; bed and breakfasts.
- *Other:* home occupations.

### COMPATIBLE ZONING DISTRICTS

The current zoning districts that may be appropriate to implement the Rural / Estate (RE) future development category include agriculture (AG) and **planned development (PD)**.

### LOCATION & DECISION MAKING CRITERIA

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- New nonresidential commercial, civic, and other uses should be designed with a rural character, including large setbacks to maintain a “feel” of open space.
- Appropriate residential dwelling types could include rural lots, large lots, and manor lots provided that a minimum of one dwelling unit per two acres is maintained. Depending on lot size, this could necessitate minimum amounts of open space depending on lot size (e.g., conservation subdivisions could be allowed with smaller lot sizes and larger areas of protected common open space).
- New rural neighborhoods should be served by roads with rural cross-sections and should not need sidewalks or on-site stormwater detention systems.
- New rural neighborhoods are intended to be served by on-site septic and wells.
- New nonresidential development should also be designed to reflect a rural character.



## EMPLOYMENT MIXED-USE (EM)

The Employment Mixed-Use (EM) future development category is intended for areas that will be developed to support various employment opportunities predominantly related to office, service, research and technology-related, light industrial, and warehousing uses in a campus-like environment. Public and private standards are intended to create a highly attractive business environment that will encourage investors to build quality structures, which sets the tone to attract additional businesses.

### APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as EM include:

- *Recreational and Entertainment Uses:* some recreational and entertainment uses may be appropriate if they are located within spec buildings of a business park (e.g., commercial amusement, indoor).
- *Utility, Service, and Other Uses:* public facilities and infrastructure.
- *Educational, Institutional and Special Uses:* some institutional uses may be appropriate if located within spec buildings of a business park (e.g., trade schools, places of public assembly, etc.).
- *Office and Professional Uses.* office and professional use may be appropriate if it is supporting and related to an overall business park or light industrial uses.
- *Commercial Uses.* all commercial type uses.
- *Automobile and Related Uses.* all automobile and related uses;
- *Transportation and Related Uses.* all transportation and related uses.

### COMPATIBLE ZONING DISTRICTS

The current zoning districts that may be appropriate to implement the Employment Mixed-Use (EM) future development category include general commercial (GC); light industrial (LI); heavy industrial (HI); and **planned development (PD).**

### LOCATION & DECISION-MAKING CRITERIA

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- New nonresidential development should be located on and take access from a collector or greater street classification, or an internal street network designed as part of a larger center.
- Operations should be conducted within the building and generate little to no perceived off-site nuisances; setback, parking lot, and bufferyard landscaping should be used to soften large expanses of parking and auto-oriented uses and create a sub-urban character; areas for outdoor storage should be fully screened from public rights-of-way and abutting non-compatible uses.
- Areas of differing compatibility should be screened by bufferyards.



## SUBURBAN RESIDENTIAL (SR)

The Suburban Residential (SR) future development category is intended for areas to be developed primarily as new single-family detached residential subdivisions and associated amenities, including parks, trails, open space areas, and elementary schools. These areas are intended to have a mix of suburban and auto-oriented development character in which a central driveway and garage are the dominant features for residential lots. Some larger lots with a side driveways and rear detached garages are also appropriate in these developments.

### APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as SR include:

- *Residential Uses:* single-family detached dwellings; industrialized housing; and in some cases, single-family attached (i.e., duplexes, twins). Manufactured homes may be appropriate provided that they are located in a new manufactured home subdivision.
- *Recreational and Entertainment Uses:* private parks and amenities; trails and connections to public parks and trails.
- *Utility, Service, and Other Uses:* public facilities and infrastructure.
- *Educational, Institutional and Special Uses:* elementary schools; secondary schools provided that they take access from a collector roadway or greater; institutional uses (e.g., places of public assembly).
- *Retail and Service Type Uses:* neighborhood retail may be allowed.\*
- *Other:* home occupations.

### COMPATIBLE ZONING DISTRICTS

Current zoning districts that may be appropriate to implement the Suburban Residential (SR) future development category include single-family detached (SF-20, SF10, SF8, SF 6.5, SF-PH); two-family (2F, SF-A); and planned development (PD). Manufactured home parks and subdivisions may be compatible depending on site design and location.

### LOCATION & DECISION-MAKING CRITERIA

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- Appropriate residential dwelling types could include a mix of lot sizes provided that the performance standards achieve the envisioned suburban character of the area (i.e., as lot size goes down, open space goes up).
- New single-family attached uses (i.e., duplexes, twins) are allowed provided that they are located on and take access from a collector or greater street classification and are considered for areas that provide for a transition between single-family detached residential uses and other more intensive uses (e.g., more intensive zoning districts and future development areas).
- New neighborhood retail may be provided that is developed as part of a overall master planned community development
- Areas of differing compatibility should be screened by bufferyards.

**SECTION 22            MF-2 -- MULTI-FAMILY RESIDENTIAL-2 DISTRICT  
(APARTMENTS)**

**22.1    GENERAL PURPOSE AND DESCRIPTION:**

The MF-2, Multi-Family Residential-2, district is an attached residential district intended to provide the highest residential density of twenty-five (25) dwelling units per acre. The principal permitted land uses will include low-rise multiple-family dwellings and garden apartments. Recreational, religious, health and educational uses normally located to service residential areas are also permitted in this district. This district should be located adjacent to a major thoroughfare and serve as a buffer between retail/commercial development or heavy automobile traffic and medium or low density residential development.

**22.2    PERMITTED USES:**

- A. 1. Those uses specified in Section 35 (Use Charts).
- 2. Multi-family dwelling greater than four (4) units per building.
- 3. Municipally-owned facilities and uses.
- 4. Leasing offices for the apartment complex.
- 5. Temporary field or construction office for uses incidental to construction work on the premises, which said buildings shall be removed upon the completion or abandonment of construction work or by order of the Building Official. The specific time period allowed shall be specified by the Building Official upon issuance of a temporary structure permit, and site plan review and approval by the Building Official is also required. The allowed time period may be extended for an additional one (1) year period upon approval of an extension by the Building Official.
- 6. Accessory buildings and uses, customarily incidental to the above uses and located on the same lot therewith, but not involving the conduct of a retail business except as provided herein:
  - a. The term accessory use shall include customary home occupations as herein defined.
  - b. Covered parking areas.
  - c. Antennae (amateur or CB radio) or satellite dish antennae, as specified in Section 41.5.
- 7. Swimming Pool (private).
- 8. Common open space, community center, recreational building, and other facilities or amenities, provided they are for use by the residents and guests of the multi-family complex.
- 9. Such uses as may be permitted under the provisions of Specific Use Permits, Section 34.

**22.3    HEIGHT REGULATIONS:**

- A. **Maximum Height** - Four (4) stories (max 55 ft) for the main building including recreational buildings; however, structures may exceed 55 feet if part of a Planned Development, or no greater than 5 over 2 if a podium structure.
- B. All accessory buildings shall be limited to one (1) story in height.

## 22.4 AREA REGULATIONS:

### A. Size of Lots:

1. **Minimum Lot Area** - One thousand, seven hundred twenty-five (1,725) square feet per dwelling unit, not to exceed twenty-five (25) dwelling units per acre (calculated on gross acreage). The minimum lot size shall be fifteen thousand (15,000) square feet
2. **Minimum Lot Width** - One hundred feet (100')
3. **Minimum Lot Depth** - One hundred twenty-five feet (125')

### B. Size of Yards:

1. **Minimum Front Yard** – Forty- five feet (45') All areas adjacent to a street shall be deemed front yards.
2. **Minimum Side Yard** - Twenty feet (20'); sixty feet (60') when building is in excess of one story in height and adjacent to a Single-Family Zoning District
3. **Minimum Rear Yard** - Twenty-five (25'); eighty feet (80') when the building is in excess of one story and adjacent to a Single-Family Zoning District
4. **Building Separation:**
  - a. One story buildings - Ten feet (10'), for buildings with or without openings
  - b. Two story buildings (or a two-story building adjacent to a one-story building) - Fifteen feet (15'), for buildings with or without openings
  - c. Three story buildings (or a three-story building adjacent to a one- or two-story building) - Twenty feet (20'), for buildings with or without openings
  - d. Four story buildings (or a four-story building adjacent to a one- or two-story building) - Twenty-five (25'), for buildings with or without openings

### C. Minimum Floor Area per Dwelling Unit:

1. Efficiency unit - Five hundred fifty (550) square feet per unit.
2. One-bedroom unit - Six hundred (600) square feet per unit.
3. Two- or more bedroom unit - Eight hundred (800) square feet for the first two bedrooms, plus an additional two hundred (200) square feet for every bedroom over two (e.g., three-bedroom unit must have 1,000 square feet, etc.).

### D. Maximum Lot Coverage: Fifty percent (50%) total, including main and accessory buildings

### E. Parking Regulations:

1. 1.75 spaces for each efficiency or 1 bedroom unit
2. 2 spaces for each 2 bedroom unit
3. 2.5 spaces for each 3 bedroom unit
4. 3 spaces for each 4 or more bedroom unit
5. All parking areas adjacent to public streets shall be screened from view. Screening may be in the form of live plant materials, berms or brick masonry walls.
6. See Section 36, Off-Street Parking and Loading Requirements, for additional requirements.

## 22.5 REFUSE FACILITIES:

- A. Every multi-family dwelling unit shall be located within two hundred and fifty feet (250') of a refuse facility; measured along the designated pedestrian and vehicular travel way. A refuse facility shall be a dumpster or other similar receptacle designed for receiving garbage in bulk for more than one dwelling. Refuse dumpsters shall be no closer than thirty feet (30') to any adjacent single-family property.
- B. Each refuse facility shall be screened from view on three (3) sides (gate on fourth side is optional) from persons standing at ground level on the site or immediately adjoining property, by a solid screening device constructed of materials approved by the Building Official and not less than six (6) feet in height, or by an enclosure within a building. Refuse containers shall be provided and maintained in a

manner to satisfy local public health and sanitary regulations. Each refuse facility shall be located so as to provide safe and convenient pickup by refuse collection agencies. (See Illustration 11 for refuse container enclosure diagrams).

**22.6 SPECIAL REQUIREMENTS:**

- A. Single-family or duplex units constructed in this district shall conform to SF-6 and 2F district standards, respectively.
- B. Recreational vehicles, travel trailers or motor homes may not be used for on-site dwelling purposes.
- C. Open storage is prohibited.
- D. The front door of each dwelling unit shall be no more than one hundred fifty feet (150') from a fire lane (measured by an unobstructed pathway, or route, for fire hoses).
- E. A paved walkway shall connect the front door of each ground floor unit to a parking area.
- F. Buildings shall not exceed two hundred feet (200') in length.
- G. Boats, campers, trailers and other recreational vehicles shall be prohibited unless oversize parking areas are provided as part of the approved site plan. This parking area shall not be used to meet the minimum parking requirements and shall not be visible from a public street.
- H. All buildings containing residential units shall provide signage which clearly identifies the numbers (i.e., addresses) of the units within each building. Signage shall be visible from entrances into the complex and/or from vehicular drive aisles within the complex such that each individual unit is easy to locate by visitors, delivery persons, and/or emergency personnel.
- I. All parking areas shall have appropriate lighting and positioned such that no light adversely impacts adjacent residential areas.
- J. Swimming pools shall be enclosed by a security fence not less than six (6) feet in height. All swimming pool security fences shall be constructed so as not to have openings, holes or gaps larger than two (2) inches in dimension, except for doors and gates. All doors and gates shall be equipped with self-closing, self-latching devices.
- K. **Other Regulations:** As established in the Development Standards, Sections 36 through 44.

**22.7 USABLE OPEN SPACE:**

- A. Each lot or parcel of land which is used for multi-family residential uses shall provide usable open space area(s) on at least twenty percent (20%) of the total lot area. Required open space area(s) shall be located on the same lot or parcel of land upon which the multi-family uses are located.

**MULTI FAMILY RESIDENTIAL – 2 (APARTMENTS) “MF-2”**  
Permitted in District

- ACCESSORY BUILDING (RESIDENTIAL) LESS THAN 240 S.F.
- ANTENNA (NON COMMERCIAL)
- ASSISTED LIVING FACILITY
- CARETAKER'S OR GUARDS RESIDENCE
- CHILD CARE CENTER/ DAY CARE CENTER
- CHURCH, RECTORY OR TEMPLE
- COMMUNITY HOME
- FAMILY HOME (CHILD CARE)
- FARM, RANCH, GARDEN, CROPS, OR ORCHARD
- FIRE, POLICE OR MUNICIPAL BUILDINGS
- HOME OCCUPATION
- HOUSING FOR THE ELDERLY/SENIOR APARTMENT/CONGREGATE HOUSING
- INDUSTRIALIZED HOME
- LOCAL UTILITY LINE
- **MULTIPLE FAMILY DWELLING (APARTMENT)**
- MUNICIPAL FACILITY OR USE
- NON-PROFIT ACTIVITIES BY A CHURCH
- OFF-STREET PARKING INCIDENTAL TO MAIN USE
- PARK OR PLAYGROUND (PRIVATE) NON COMMERCIAL
- PARK OR PLAYGROUND (PUBLIC)
- RETIREMENT HOUSING FOR THE ELDERLY
- SCHOOL, PUBLIC OR PAROCHIAL
- SEWAGE PUMPING STATION (PUBLIC)
- **SINGLE FAMILY DWELLING ATTACHED**
- SKILLED NURSING FACILITY
- SWIMMING POOL (PRIVATE)
- TELEPHONE EXCHANGE, SWITCHING OR RELAY OR TRANSMITTING STATION
- TENNIS COURT (PRIVATE) (NO LIGHTS)
- **TWO-FAMILY DWELLING (DUPLEX)**
- WATER RESERVOIR WELL OR PUMPING STATION
- WATER STAND PIPE OR ELEVATED WATER STORAGE
- WATER TREATMENT PLANT

## OVERLAY AND SPECIAL DISTRICTS

Overlay and special prefix districts shall be used in conjunction with base zoning districts. In the use of the following overlay zoning classifications, the base district shall remain in effect if it is already in existence unless changed by zoning amendment. New base districts or changes in existing base districts may be requested at the same time overlay or special prefix districts are requested.

### SECTION 31 PD -- PLANNED DEVELOPMENT DISTRICT

#### 31.1 GENERAL PURPOSE AND DESCRIPTION:

- A. The City Council of the City of Lampasas, Texas, after public hearing and proper notice to all parties affected and after recommendation from the Planning and Zoning Commission, may authorize the creation of a Planned Development overlay district.
- B. The Planned Development (PD) district is a district which accommodates planned associations of uses developed as integral land use units such as industrial districts, offices, retail, commercial or service centers, shopping centers, residential developments of multiple or mixed housing including attached single-family dwellings or any appropriate combination of uses which may be planned, developed or operated as integral land use units either by a single owner or a combination of owners. A PD district may be used to permit new or innovative concepts in land utilization not permitted by other zoning districts in this Ordinance. While greater flexibility is given to allow special conditions or restrictions which would not otherwise allow the development to occur, procedures are established herein to ensure against misuse of increased flexibility.

#### 31.2 PERMITTED USES:

- A. An application for a PD district shall specify the base district and the use or the combination of uses proposed. Uses which may be permitted in a PD are specified in the Use Charts (Section 35) and must be specified if not permitted in the base district. In the case of residential PD districts for single-family or duplex categories, the proposed lot area shall be no smaller than the lot sizes allowed in the base zoning district except for minor changes in a small percentage of the lots in order to provide improved design. In selecting a base zoning district, the uses allowed in the base district must be similar or compatible with those allowed in the PD. PD designations shall not be attached to SUP requirements. Specific Use Permits allowed in a base zoning district are allowed in a PD only if specifically identified at the time of PD approval.

#### 31.3 PLANNED DEVELOPMENT REQUIREMENTS:

- A. Development requirements for each separate PD district shall be set forth in the amending ordinance granting the PD district and shall include, but may not be limited to: uses, density, lot area, lot width, lot depth, yard depths and widths, building height, building elevations, coverage, floor area ratio, parking, access, screening, landscaping, accessory buildings, signs, lighting, project phasing or scheduling, management associations, and other requirements as the City Council and Planning and Zoning Commission may deem appropriate.
- B. In the PD district, uses shall conform to the standards and regulations of the base zoning district to which it is most similar. The base zoning district shall be stated in the granting ordinance. All appli-

cations to the City shall list all requested deviations from the standard requirements set forth throughout this Ordinance (applications without this list will be considered incomplete). The Planned Development district shall conform to all other sections of the Ordinance unless specifically excluded in the granting ordinance.

- C. The ordinance granting a PD district shall include a statement as to the purpose and intent of the PD granted therein. A specific list is required of modifications in each district or districts and general statement citing the reason for the PD request.

D. The minimum acreage for a planned development request shall be three (3) acres; unless it is a single podium structure than the minimum required acreage shall be two (2) acres.

31.4 In establishing a Planned Development district in accordance with this Section, the City Council shall approve and file as part of the amending ordinance appropriate plans and standards for each Planned Development district. To facilitate understanding of the request during the review and public hearing process, the Planning and Zoning Commission and City Council shall require a Conceptual Plan of the proposed project. A Detailed Site Plan may be submitted in lieu of the Conceptual Plan.

- A. **Conceptual or Concept Plan** - This plan shall be submitted by the applicant at the time of the PD request (for exceptions, see Section 31.5(D)). The plan shall show the applicant's intent for the use of the land within the proposed Planned Development district in a graphic manner and as may be required, supported by written documentation of proposals and standards for development. The City may prepare application form(s) which further describe and explain the following requirements:
  - 1. **Residential Concept Plan** - A Conceptual Plan for residential land use shall show general use, thoroughfares and preliminary lot arrangements. For residential development (such as multi-family) which does not propose individual platted lots, the conceptual plan shall set forth the size, type and location of buildings and building sites, access, density, building height, fire lanes, screening, parking areas, landscaped areas, project scheduling, and other pertinent development data.
  - 2. **Nonresidential Concept Plan** - A Conceptual Plan for uses other than residential uses shall set forth the land use proposals in a manner to adequately illustrate the type and nature of the proposed development. Data which may be submitted by the applicant, or required by the Planning and Zoning Commission or City Council, may include but is not limited to the types of use(s), topography and boundary of PD area, physical features of the site, existing streets, alleys and easements, location of future public facilities, building height and location, parking ratios, project scheduling and other information to adequately describe the proposed development and to provide data for approval which is to be used in drafting the final Detailed Site Plan.
- B. **Detailed Site Plan** - This plan shall set forth the final plans for development of the Planned Development district and shall conform to the data presented and approved on the Conceptual Plan. Changes of detail on the Detailed Site Plan, which differ from the original Concept Plan, but do not alter the basic relationship of the proposed development to adjacent property, the uses permitted, or increase the density, building height or coverage of the site, the off-street parking ratio or reduce the yards provided at the boundary of the site, or does not significantly alter the landscape plans as indicated on the approved Conceptual Plan may be authorized by the Building Official. If an agreement cannot be reached regarding whether a Detailed Site Plan conforms to the original Concept Plan, the Planning and Zoning Commission shall review the request and render judgment as to the conformity. Approval of the Detailed Site Plan shall be the basis for issuance of a building permit, but does not release the applicant of the responsibility to submit plans to the Building Official for a building permit.

For any residential district, Agricultural through 2F, a preliminary plat may qualify as the Detailed Site Plan. The Detailed Site Plan may be submitted for the total area of the PD or for any sections or part

## PLANNED DEVELOPMENT "PD"

Permitted in District

- MOBILE FOOD COURT(S)/PARK(S)
- MOBILE FOOD VENDOR UNIT
- MOBILE HOME SUBDIVISION
- MORTGAGE & LOAN AGENCY
- MOTOR FREIGHT COMPANY
- MOTORCYCLE SALES AND REPAIR
- MULTIPLE FAMILY DWELLING (APARTMENT)
- MUNICIPAL FACILITY OR USE
- NEW & USED AUTO SALES
- NEWSPAPER PRINTING
- NON-PROFIT ACTIVITIES BY A CHURCH
- OFFICE SHOWROOM
- OFFICE WAREHOUSE
- OFFICES, GENERAL BUSINESS AND PROFESSIONAL
- OFF-STREET PARKING INCIDENTAL TO MAIN USE
- OPEN STORAGE, DISPLAY, OR WORK AREAS FOR MERCHANDISE OR MACHINERY
- OPTICIAN OR OPTOMETRIST
- PAINT SHOP
- PALM READER/CARD READER
- PARK OR PLAYGROUND (PRIVATE) NON COMMERCIAL
- PARK OR PLAYGROUND (PUBLIC)
- PARKING LOT STRUCTURE COMMERCIAL (AUTO)
- PARKING LOT, TRUCKS & TRAILERS
- PATIO HOME (ZERO LOT LINE DWELLING)
- PET SHOP & GROOMING
- PETROLEUM STORAGE AND COLLECTION FACILITIES
- PLAYFIELD OR STADIUM (PUBLIC)
- PLUMBING SHOP
- PORTABLE BUILDING SALES (OUTDOOR DISPLAY)
- PRINTING COMPANY
- PRIVATE CLUB
- PROPANE SALES (RETAIL)
- PUBLIC BUILDING, SHOP OR YARD OF LOCAL, STATE OR FEDERAL AGENCY
- RADIO OR TELEVISION BROADCASTING WITHOUT TOWER
- REAL ESTATE OFFICE
- RECYCLING KIOSK
- REHABILITATION CARE FACILITY (HALFWAY HOUSE)
- RESTAURANT OR CAFETERIA (NO DRIVE-THRU SERVICE)
- RESTAURANT OR EATING PLACE (DRIVE-IN SERVICE)
- RESTAURANT WITH DRIVE THRU SERVICE
- RETAIL SHOP, APPAREL, GIFT, ACCESSORY AND SIMILAR ITEMS
- RETIREMENT HOUSING FOR THE ELDERLY
- RODEO GROUNDS
- ROLLER OR ICE RINK
- RV PARK
- RV/CAMPER SALES
- SAND, GRAVEL, STONE OR PETROLEUM EXTRACTION OR STORAGE
- SCHOOL, BUSINESS
- SCHOOL, DRIVING/DEFENSIVE DRIVING
- SCHOOL, PRIVATE (PRIMARY OR SECONDARY)

## PLANNED DEVELOPMENT "PD"

Permitted in District

- SCHOOL, PUBLIC OR PAROCHIAL
- SCHOOL, COMMERCIAL, TRADE
- SECURITY SYSTEMS INSTALLATION COMPANY
- SEWAGE PUMPING STATION (PUBLIC)
- SILK SCREENING STUDIO OR TEE SHIRT SHOP
- **SINGLE FAMILY DWELLING ATTACHED**
- SINGLE FAMILY DWELLING LOFT (W/IN/ON UPPER FLOORS)
- SKILLED NURSING FACILITY
- SMALL ENGINE REPAIR SHOP
- STABLE (PRIVATE)
- STABLE (COMMERCIAL)
- STORAGE OR WHOLESALE WAREHOUSE
- STUDIO FOR RADIO OR TELEVISION
- STUDIO, DECORATOR, ARTIST, PHOTOGRAPHER
- STUDIO, HEALTH/REDUCING/FITNESS OR SIMILAR SERVICES/ESTABLISHMENT
- STUDIO, MUSIC, DANCE OR DRAMA
- SWIM, TENNIS OR HANDBALL CLUB
- SWIMMING INSTRUCTIONS AS HOME OCCUPATION
- SWIMMING POOL (COMMERCIAL)
- SWIMMING POOL (PRIVATE)
- TAXICAB/LIMOUSINE SERVICE
- TAXIDERMIST
- TELEMARKETING AGENCY
- TELEPHONE BUSINESS OFFICE
- TELEPHONE EXCHANGE, SWITCHING OR RELAY OR TRANSMITTING STATION
- TEMPORARY OUTDOOR RETAIL SALES / COMMERCIAL PROMOTION
- TENNIS COURT (LIGHTED)
- TENNIS COURT (PRIVATE) (NO LIGHTS)
- THEATER (OPEN DRIVE-IN)
- THEATER OR PLAYHOUSE (INDOOR)
- TINSMITH/SHEET METAL SHOP
- TIRE DEALERSHIP
- TOOL AND LIGHT EQUIPMENT RENTAL (INDOOR)
- TRACTOR SALES
- TRAILER & HEAVY LOAD VEHICLE REPAIR
- TRAILER OR TRUCK RENTAL
- TRAVEL BUREAU OR TRAVEL CONSULTANT
- TROPHY SALES AND ENGRAVING
- **TWO-FAMILY DWELLING (DUPLEX)**
- USED AUTO SALES
- USED MERCHANDISE OR SECOND-HAND THRIFT STORE
- USED MERCHANDISE OR SECOND-HAND THRIFT STORE (NON-PROFIT)
- UTILITY SHOPS OR STORAGE YARDS OR BUILDINGS
- VACUUM CLEANER SALES AND REPAIR
- VARIETY STORE AND SIMILAR RETAIL OUTLET
- VETERINARIAN HOSPITAL (INSIDE ANIMAL PENS ONLY)
- VETERINARIAN HOSPITAL (WITH OUTSIDE ANIMAL PENS)
- VETERINARIAN OFFICE ONLY (NO ANIMAL HOSPITAL)
- WALLPAPER, FLOORING AND CARPET STORE
- WATER RESERVOIR WELL OR PUMPING STATION

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City Manager

ITEM NO. 1.8

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Public hearing to receive citizen comments relating to the first reading of an Ordinance to amend Chapter 78, Traffic and Vehicles, Article II, Specific Street Regulations, Division 2, Stop Intersections, Sec 78-62. Same- All-way stops, of the Code of Ordinances by adding All-way stop to the intersection of Fourth Street & Spring Street.

**Requested By:** Ryan Ward, ACM  
Jody Cummings, Police Chief

**Submitted By:** Ryan Ward, ACM  
Jody Cummings, Police Chief

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:**

**Attachments:**

**Summary Statement:**

This item was discussed at the August 28, City Council meeting. At that time Council was advised that based on feedback from citizens, this intersection has become an area of concern.

Based on the MUTCD (Manual of Uniform Traffic Control Devices) requirement for an all-way stop, it would not meet solely based on crash data, since there has only been one reported crash within the last 2 years. However, after driving the roadway from multiple directions ("*Engineering Judgement*"), sight distance is a concern. Both westbound and eastbound directions of 4<sup>th</sup> Street have less than 150' of sight distance from both Spring Street approaches. Also, sight distance is limited further from left turning movements from 4<sup>th</sup> Street onto Spring Street. MUTCD requires a minimum of 270' at 30MPH, as a means of driver expectation and response time.

This agenda item provides citizens the opportunity for public testimony relating to the proposed All-way stop at the intersection of Fourth Street & Spring Street.

**Recommendation:**

Discussion only

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, August 28, 2023  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

*(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)*

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

**Council Members Present:**

Zachary Morris  
Chuck Williamson  
Charlie Pratus  
Eric Hernandez  
Davis Keele  
Cathy Kuehne

**City Staff Present:**

Finley deGraffenried, City Manager  
Becky Sims, City Secretary  
Monica Wright, IT Director  
Ryan Ward, ACM  
Chris Eicher, Parks Director  
Jody Cummings, Police Chief  
Jeff Smith, Fire Chief  
Yvonne Moreno, Finance Director  
Stacey Ybarra, EDC Director  
Van Sims, WWW Operations Manager  
Vicki Tower, Parks Secretary

**Council Members Absent:**

N/A

**WORKSHOP SESSION**

**5:30 p.m.**

**1. Call to order Workshop Session**

*Mayor Pearce opened the workshop session at 5:30 p.m.*

**2. Discussion regarding City of Lampasas FY 2023/2024 Budget.**

Finley deGraffenried, City Manager presented the following budget updates:

**Budget Balance**

*At the 14 August City Council meeting, Council provided input to the proposed modifications from the 7 August Departmental presentations. The modifications to the initial \$326,730.00 surplus budget included expense for 2 new Full Time Equivalents ("FTE"), one which would start in March; a pick-up truck for the Park Department; a study related to water supply options; a 4% cost of living adjustment ("COLA") for staff; and additional funds for certain workforce positions based on market demand. The additions to the budget were funded by initial surplus, and correction to the capital expense lines in the Electric Department.*

**Water Study (Assessment)**

*Council suggested that funding for the described Water Assessment/Study come from Fund 68, which has a current fund balance of \$79,031.85. Staff will budget revenue/transfer of \$50,000.00 from Fund 68, with a corresponding expense for the Study within the Water/Wastewater Fund. The study scope will be developed in consultation with Council and may include identification of water sources, capacity, treatment options and aquifers.*

**Adjustments**

*By deleting operating expense for the Water Assessment, an additional \$40,000.00 can be made available to address recruitment and retention of positions that are regionally in demand. The proposal by Council would provide a total of \$67,768.00 for adjustments, or approximately \$32.58 per hour that could be spread over identified positions.*

**Considerations**

Staff also seeks Council direction for any additional funding priorities including capital projects or agency funding. Council discussed potential shared funding for rural transportation. Through Central Texas Council of Governments (CTCOG), transportation resources may be decreased due to lack of necessary funding. Currently, ridership meets the needs of approximately 190 residents for education, medical, and personal care needs. Council asked Staff to include funding in the FY 2024 budget, however; requested formal consideration be placed on a future agenda.

**City of Lampasas  
FY 2023-2024**

Budget Memo #1		
Description	Budget Impact	Budget Balance
August 14, 2023 Proposed Balance		\$326,730.00
Additional FTE, Park	(59,464.20)	\$267,265.80
Mid-year FTE, Development	(42,497.10)	\$224,768.70
Park Truck	(45,000.00)	\$179,768.70
Water Assessment	(40,000.00)	\$139,768.70
Electric Capital Adjustment	200,000.00	\$339,768.70
COLA @4%	(312,000.00)	\$27,768.70
Market Adjustments	(27,768.70)	(0.00)
Budget Memo #2		
Description	Budget Impact	Budget Balance
August 28, 2023 Proposed Balance		0.00
Operating budget funding Water Study/Assessment	\$40,000.00	\$40,000.00
Transfer from Fund 68, Water Assessment	\$50,000.00	\$90,000.00
Water Assessment	(\$50,000.00)	\$40,000.00
Additional funding for Market Adjustments	(\$40,000.00)	0.00

**3. Discussion and updates related to Substandard Structures.**

Becky Sims City Secretary/Zoning Administrator provided the following update:

- In November 2022 Staff presented objectives and progress related to the Comprehensive Plan.
  - Council identified Code Enforcement as a priority.
- Code Enforcement
  - One of the action steps is to strengthen enforcement and incentives throughout the City to maintain the quality of neighborhood character and renovate older structures in disrepair.
- Increasing the focus on code inspection and enforcement can improve the appearance of neighborhoods.
  - Factors such as poor exterior maintenance of structures, overgrown vegetation and the improper use of structure and its grounds can have a negative effect on surrounding property values.

- *At the January 9, 2023 Council Meeting, Staff presented an inventory of approximately 40 homes, structures and/or lots that were in disrepair from fire, lack of maintenance or simply abandoned.*
  - *Staff focused first on those lots that had been affected by fire either partial or total loss.*
- *In March 2023, notices were sent to approximately 10 property owners that had been identified as those affected by fire.*
- *All property owners have made contact with the City.*
  - *2 houses have been demolished*
    - *Building permit has been issued for a new house on one of the two (2) properties.*
    - *Other property has some remaining debris on the ground, once abated new home will be built.*
  - *Burnt accessory structure has been removed from lot on First Street.*
  - *Progress has been made on clearing debris and burnt accessory structure on four (4) vacant lots on Avenue I. No primary structure.*
  - *Property of Fourth Street is under contract to be sold and redeveloped.*
  - *Minimal progress has been made to the property on West Ave E/Arnold.*
  - *Property on Chestnut has asked for the City's assistance with abatement.*
    - *Estimated cost to demo is \$13, 215.00.*

*As of July 2023, all property owners have been sent notices of substandard conditions. Staff will follow up with nine (9) property owners to identify timeline.*

***Next Steps:***

- *Weekly follow up with property owners*
- *Locate property owners for lots without an address (approximately 8)*
- *Create payment contract for property owners whom need City assistance to abate property in addition to a lien being placed on the real property with the condition that after one year contract terms are renegotiated if lot has not been sold and City has not recouped funds.*
  - *All payments made will go towards balance owed to City for demolition costs.*

**4. Discussion and updates related to Wayfinding Project.**

*Becky Sims City Secretary/Zoning Administrator provided Council an update on Wayfinding Master Sign Project; which included meetings held, renderings submitted, site visits, data collection and review of Comprehensive Plan and City Code of Ordinances. Ms. Sims also provided copies of draft renderings for Council review and feedback.*

**5. Discussion regarding Advisory Board Term Renewals and Vacancies.**

*Becky Sims, City Secretary provided Council with a list of board members whose term will expire at the end of September, including board vacancies and a powerpoint presentation that reviews the duties, and membership requirements of each board.*

*Staff will begin presenting applicant appointments and re-appointments for Council consideration over the next few meetings.*

**6. Discussion regarding Lampasas Economic Development Corporation FY 2023/2024 Budget.**

Stacey Ybarra, EDC Director presented the LEDC FY 23/24 Budget

LEDC OPERATING FUNDS – FY 24 PROPOSED BUDGET	
Totals	\$460,000
Increased by	\$27,000, 6.24%
• Tax Revenue	\$431,500
• All Other	\$1,500
Total Expenses FY24	\$345,542
Decreased by	-\$87,458, -20.2%
• Supplies	\$1,250
• Contract Services	\$36,975
• Maintenance	\$41,720
• Transfers	\$61,275
• Debt Service	\$204,322
Net Surplus	\$114,458

**Supplies**

• Uniforms	\$100
• Hand Tools & Small Equipment	\$100
• Computer Software & Equipment	\$750
• IPAD	
• Supplies	\$300
• Business Cards & Snacks for LEDC meetings	
<b>TOTAL</b>	<b>\$1,250</b>

*\*Increased by \$900 for IPAD and Supplies, 257%, to pay for an IPAD*

**Contract Services**

• Engineering & Surveying Services	\$475
• Legal Services	\$2,500
• Promotion & Advertising	\$7,000
• LoopNet Advertising	\$2,320
• FlyerView	\$2,195
• Other Advertisements	\$2,484
• Professional Services	\$15,000
• Impact Data Source	\$4,000
• Resimplifi	\$3,000
• Audit FY 23	\$3,200
• Local Intel	\$3,000
• Other Professional Services	\$1,800
• Admin & Overhead	\$12,000
<b>TOTAL</b>	<b>\$36,975</b>

LEDC BOND FUNDS	
Total Bond Funds	\$573,529
• Other	\$573,529
Total Expenses for LEDC Bond Funds for 2023/2024	\$573,529
• Contract Services	\$50,000
• Maintenance	\$15,000
• Capital Expense	\$508,529
Net Surplus	\$0.00

**Fund Net Surplus**

\$114,458

**Maintenance**

• Office Equipment Maintenance	\$2,520
• LEDC website renewal	
• Business Expenses	\$3,000
• Lunches/Site Visits	
• Travel & Training	\$10,000
• Conferences/Site Selection Trips	\$5,200
• OU EDI	\$4,800
• Dues and Memberships	\$1,200
• Economic Development Programs	\$25,000
• Life and Safety Grant	
• Additional Added Grants	
<b>TOTAL</b>	<b>\$41,720</b>

*\*Increased by \$7,595, 22.6%, to go toward additional travel and training*

**Debt Service**

• Debt Service	\$204,322
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**TOTAL**

\$41,720

*\*Increased by \$4.00*

**7. Discussion and direction from Council regarding Professional Services (plans and specifications) for upgrades and code compliance items for the Hostess House.**

*Finley deGraffenried, City Manager advised this item has been placed on the agenda to update Council on recent conversations with Reliance Architecture. The original proposal in the amount of \$38,000.00 includes fees associated with plans and specifications for a revised scope, that includes elevator, foundation, structural, and MEP components. Staff indicated the representatives from Reliance Architecture communicated their desire to address Council's concern regarding costs and their desire to complete the project. The new scope focuses on code compliance, accessibility, and kitchen improvements. Reliance has indicated work could be completed in six weeks with a smaller footprint and elimination of add alternates.*

*General Discussion:*

- *Hostess House has been closed for approximately one year with a compounding loss in revenue.*
- *Council asked Staff to consult with Reliance Architecture to discuss a reduced cost for new scope agreement and bring back to Council for consideration at the next meeting.*
- *Ms. Carol Wright addressed Council on the importance of the Hostess House*

## **8. Discussion regarding Solar Eclipse Event**

Staff takes this opportunity to review, and confirm, Council's direction over the past several meetings related to planning and execution of the City's Eclipse Event. ***The initial, and still primary focus of the City's participation in the event is public health and safety; and providing needed services to our residents.*** City staff will adhere to a dispersed response plan where the City will be divided into 4 quadrants, with assigned public safety personnel. Staff focus for viewing sites will be on safety and facility, rather than events.

To confirm direction and consensus from Council, Staff seeks input on items reviewed at the August 14<sup>th</sup> meeting:

- Discussed the call for assistance from Community Organizations. Based on individual calls with organizational leadership, little interest was garnered.
- Discussed the idea of reducing resources needed, staff and contracted, by limiting the number of cars/individuals at the 580 Sports Complex.
- Discussed the need for contracted security/parking, in a reduced amount, based on lower attendance
- Discussed the reduction in *day of* congestion and traffic by allowing overnight camping.
- Discussed the importance, especially with limited resources, of a site and safety plan.
- Discussed the possibility of allowing, but perhaps not recruiting, food vendors and entertainment.

Staff also, over the course of two meetings, identified additional observations, and items for Council consideration:

- From a public safety standpoint, it is important to note, that as additional activities are planned and offered, additional resources may be necessary, i.e. entertainment, food vendors, etc. Additional activities will also likely attract Lampasas residents and larger numbers, which may require additional resources.
- The NASA deployment will be an asset and an attraction to 580, not only for paid attendance, but also for local residents and children. Staff believes an alternate access can be helpful to segregate out of town campers from locals.
  - ***Council agreed with the east entrance for NASA visitors/day parking***
- The sooner planning can be finalized, the sooner resources can be identified and procured if necessary. The longer staff wait to obtain resources, the greater risk that resources may not be available.

- Viewing sites and events will be marketed without expectation of food vendors or entertainment, unless, or until, we get confirmation of those activities being available. We can't market what we have not secured.
  - *If inquiries are received by City personnel, vendors and food trucks will obtain permitting through City Secretary until designated space is full.*
- Staff also proposes the use of W.M. Brook Park for overnight camping, utilizing the Spring Ho layout. Staff believes this site could be used for primitive tent camping only, and could locate a group of viewers closer to local businesses. The site could also be maintained more easily by Park staff as they can directly access the Park from the Department Shop by golf cart.
  - *Council agreed to utilize WM Brook Park for tent camping for a flat rate of \$200. 80 spaces will be available for camping. 200 parking spots available.*
- Pricing is suggested at \$100.00 lump sum, 2 nights, for primitive tent camping; and \$300.00 lump sum for camper/RV space at 580 Sports Park, no hook-ups. The Chamber of Commerce has software capability for reservation and pre-payment of fees. The Chamber will seek some cost recovery, handling fee, for the collection and disbursement of funds.
  - *Council agreed to a flat rate of \$200.00 for WM Brook tent camping. 50 RV spots will be available at the 580 Sports Complex with a flat rate of \$400.*
  - *Overnight camping Saturday and Sunday with a TBD time to vacate premises on Monday, possibly staggered to alleviate congestion.*
  - *Council is in agreement to provide cost recovery including staff time to the Chamber of Commerce Visitor Center for reservation and collection of attendee fees*
- Staff is considering car/camper limitation of 300 at 580 Sports Park, and 80 camp-sites at W.M. Brook Park. Reservation and check-in procedures, as well as leadership will be identified in the next several staff and Council meetings.
  - *Council agreed to 300 total spaces at 580 Sports Complex with 50 being reserved for RV parking. West entrance will be utilized for overnight parking.*
  - *No hook-up with be provided*
- Staff is also seeking Council input on the marketed event name.
  - *Council agreed to naming the event "Beyond the Horizon with NASA: Total Eclipse at the Park"; however, no NASA logo.*

Based on Council direction, staff is prepared to market viewing sites, set-up for reservations and collection of fees, and secure additional contracted resources.

- *Security will be determined at a later time depending on number of reserved sites.*
- *Safety is the primary concern, oversight of events and crowd control*

*Mr. Jack Shelton addressed Council on the importance of preparing and taking care of citizens. This will be bigger than Spring Ho Festival. Visitors driving through neighborhoods, looking for viewing locations, exploring town. Citizens will have limited resources.*

**9. Discussion relating to All Way Stop at 4<sup>th</sup> and Spring Street.**

*Ryan ward, ACM presented the following:*

*With feedback from citizens, this intersection has become an area of concern. This item has been placed on the workshop agenda to discuss the possibility of making this intersection a four way stop. Based on the MUTCD (manual uniform traffic control devices) requirement for an all-way stop, it would not met solely based on crash data, since there has only been one reported crash within the last 3-5 years. However, after driving the roadway from multiple directions ("Engineering Judgement"), sight distance is a concern. Both westbound and eastbound directions of 4<sup>th</sup> Street have less than 150' of sight distance from both Spring Street approaches. Also, sight distance is limited further from left turning movements from 4<sup>th</sup> Street onto Spring Street. At a minimum, we would need 270' at 30MPH. Based on site distances, the intersection does meet requirements of MUTCD for an All-Way Stop.*

- *Council member Kuehne questioned placing a yield sign at this location*
  - *Staff advised traffic code does not allow for a yield sign to be located at intersection with stop signs.*
- *Council member Kuehne also inquired about new school speed limits signs on 281 that were previously approved.*
  - *Staff advised that TXDOT would be the responsible party and they have possibly postponed placement until the 281 project has been completed to alleviate having them removed & reinstalled afterwards.*

*Council agreed to place the All-Way Stop on a future agenda for consideration. Staff will place Public Hearing and adoption of Ordinance to amend City of Lampasas Code of Ordinances Chapter 78- Traffic and Vehicles, Article II. Specific Street Regulations, Division 2- Stop Intersections, Sec 78.61. by adding this intersection as an additional All-Way Stop in the City of Lampasas on the next agenda.*

**10. Discussion regarding any item on the regular agenda**

*There was no discussion.*

**11. Adjourn Workshop Session**

*Mayor Pro-Tem Morris moved to adjourn workshop at 7:42 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.*

*Without objection Council took at 10-minute break*

**REGULAR SESSION**

**ANNOUNCEMENTS**

**A. Call to Order**

*Mayor Pearce called the Regular Session to order at 7:55 p.m.*

**B. Invocation and Pledge of Allegiance**

*Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited*

**C. Presentations and Proclamations**

- o *Service Recognition- Aaron Weiser - 10 years*

	<b>PUBLIC HEARINGS/CITIZEN COMMENT</b>
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

*There were no citizen comments*

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
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*There were no citizen comments*

1.3	Public Hearing to receive citizen input on items to be considered in the Proposed Budget for the Fiscal Year 2023-2024
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*There were no citizen comments*

1.4	Public hearing to receive citizen comments regarding Voluntary Annexation of 12.74 acres of land out of the James Easley Survey, ABST No. 185, Lampasas County, Texas owned by Ronald and Debra Kuker.
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*Mayor Pearce opened the public hearing.*

*Mrs. Sims advised this item has been placed on the agenda as follow up to the August 14, 2023 meeting.*

*Ron Kuker filed the petition for Voluntary Annexation on July 17, 2023. Legislation has changed regarding the voluntary annexation process. Council is no longer required to grant the petition to proceed with the Public Hearing. The change to the law has granted a more expediate process for Voluntary Annexation. The subdivision is 12.74 acres of land and the owner has requested that proceeding the annexation that the property be zoned multi-family-2 apartments. Staff has published the public hearing in the newspaper and sent the required certified letters to the various entities per Local Government Code §43.0673.*

*Mr. Paul Cramer voiced his concerns with the annexation. He appreciates information provided regarding annexation process by Mayor Pro-Tem Morris. He enjoys living outside City Limits. He voiced his strong opposition to the annexation. He made reference to other entities that have been annexed and/or built within the ETJ and the various concerns with lighting and noise. He is concerned with multi- family development near his home. He would prefer a park; Lampasas does not need apartments. He asked that Council consider his request to not approve this annexation.*

*With no additional comments, Mayor Pearce closed the public hearing.*

2.0	<b>MINUTES</b>
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on August 14, 2023

Council member Williamson moved to approve the minutes as presented; the motion was seconded by Mayor Pro-Tem Morris, with Council member Kuehne abstaining, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action to approve the second reading of an Ordinance to amend Chapter 66 Streets, Sidewalks and other Places, Article IV. Excavation, adding Section 66-129 Temporary Use of Right-Of-Way for Construction, Excavation, or Facility Installation and Ordinance to amend Appendix A Fee Schedule for Section 66 Streets adding Rates and Fees for Temporary Use of Right of Way as defined.
3.2	Discussion and possible action to approve the second reading of an Ordinance to amend the City of Lampasas Zoning Ordinance by amending the following Business Park Zoning Districts: Section 30 A – Business Park Zone 1 –Low Intensity – “BPZ1” Section 30 B – Business Park Zone 2 – Medium Intensity- “BPZ2” Section 30 C – Business Park Zone 3 – High Intensity – “BPZ3”
3.3	Discussion and possible action to approve the second reading of an Ordinance to rezone property being 151.64 acres out of the Daniel Stanley Survey, Abstract 0631, more specifically being the Lampasas Economic Development Corporation Business Park located on South U.S. Highway 183 from an area zoned Agricultural “AG” to Business Park Zone 1 “BPZ1”, Business Park Zone 2 “BPZ2” and Business Park Zone 3 “BPZ3”

Mayor Pro-Tem Morris moved to approve the consent agenda, the motion was seconded by Council member Williamson and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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Chief Smith provided the Fire Department Annual report

**Responsibilities**

- Fires: Structure Fires, Vehicle Fires, Dumpster Fires, Wildland Fires
- EMS: Medical Emergencies, Injured Person, Motor Vehicle Accidents
- Hazardous Conditions: Gas Leaks, Carbon Monoxide, Smoke Detector, Fuel Spills
- Good Intent Call: Whatever else you can think of!! If you don’t know who to call, call the Fire Department

**Department Structure**

**Operational Personnel**

\*48/96 Shift Schedule

**A Shift**

**B Shift**

**C Shift**

Captain C. Baker

Captain S. Smith

Captain T. Gillis

DOP M. Wilkins

DOP J. Straley

DOP J. Payne

FF/EMT Potter

FF/PARA Bake

FF/EMT Schroeder

\*This schedule began last October as part of recruitment and retention efforts

**Fire Marshal’s Office**

**Fire Marshal JP Harris**

- Four other Inspectors
- Inspect over 250 businesses within the City of Lampasas
- Investigation of fires in the City and Lampasas County
  - agreement with the County for investigative services within the County
- Investigates internal incidents

## Operational Division

### **Deputy Chief Corey Greiner**

- Develops & Plans Fire Department Operations
- Compliance Training (Fire, EMS, HazMat, etc)
- Training is broken down into day to day and specialized
- Certification Training
- Mentoring

## Administrative Division

### **Deputy Chief Joe Adams**

- Develop SOG's & SOP's
- Budget & Finance
- Emergency Management
- Special Projects
- Compliance Testing-Pump Testing, Equipment Testing, etc.

## Statistics

August 28, 2022-August 27, 2023

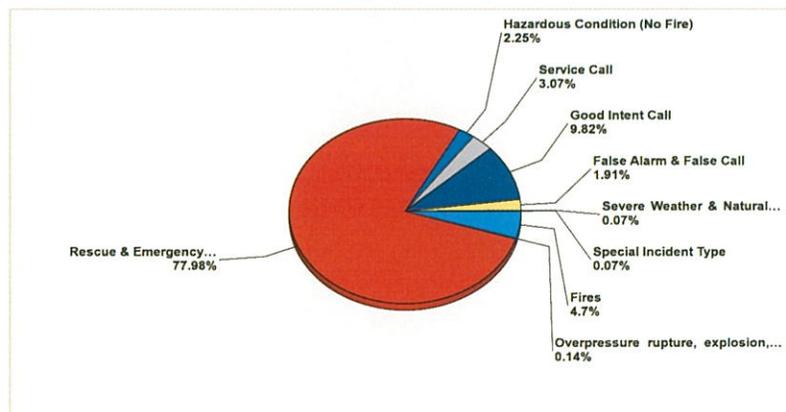
Overall Response: 1469

- EMS & Motor Vehicle Collision: 1141
- Fires: 69

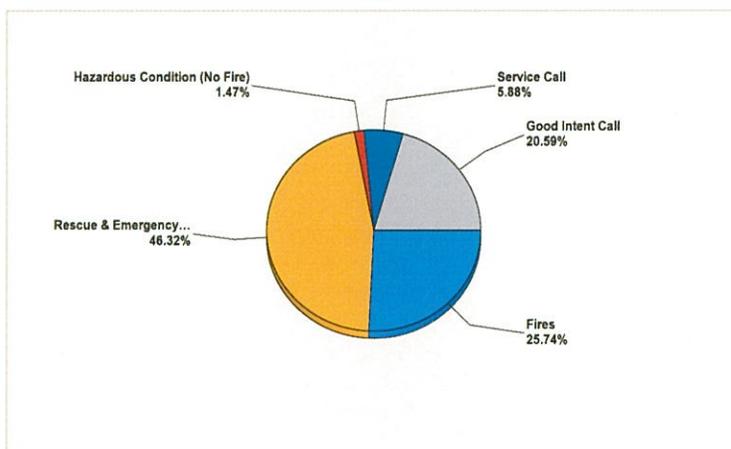
## **Geography**

- Northwest: 301=20.49%
- Southwest: 299=20.35%
- Northeast: 169=11.50%
- Southeast: 537=36.55%
- Lampasas County: 140= 9.53%
- Burnet County: 20=1.36%
- Somewhere else: 3=0.20%

**Incidents within the City of Lampasas  
1,306**



**County Incidents  
163**



**Other Emergency Management Related Items**

- Severe Weather: Thunderstorms, Tornadoes,
- Covid-19
- Winter Storm Uri
- Eclipse 2024
- Recent Water Emergency
- Increased Wildfire Danger
- Manage CARES Act and American Rescue Plan Act of 2021. (ARPA)

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

*City Manager deGraffenried reviewed his report:*

**ERCOT** Council may have noticed recent calls for conservation from the Electric Reliability Council of Texas (“ERCOT”). Although there has been call for conservation, ERCOT has not, to this point, issued any Energy Emergency Alerts (“EEA”), which will precede any disruption, or required load shed. Even with hopefully cooler weather on the horizon, staff continues to receive forecasts of tight market conditions where demand may exceed supply. Typically, these conditions are a result of high temperatures, low wind forecasts, or unanticipated thermal generation going off line. The grid is more resilient in warmer months, but we will continue to have very tight days in the current weather cycle.

**Water** Reports from Kempner Water Supply Corporation (“KWSC”) and Central Texas Water Supply Corporation (“CTWSC”) indicate progress on various projects to build capacity for water supply. KWSC has completed modifications to their raw water pump which should provide an extension of time if conditions do not change. Additionally, the interconnection with Bell County WCID has been completed. CTWSC has made upgrades and tested improvements to the Shanklin pump Station that can transfer water from the eastern portion of their system to West Bell Water Supply Corporation and Lampasas. Although steps for additional capacity have been taken, the situation, without any appreciable rain this Fall, remains serious. Residents and businesses have been responding very well, and on some days have reduced water 1 million gallons per day compared to the same date in 2022.

- Library Shanda reports plans are coming together for this year’s Bar-B-Que for Books event. Tickets will go on sale September 11, 2023 with the event being held on October 16<sup>th</sup>. The event is driven by an army of volunteers who assemble and deliver meals to area residents and businesses. Please see Shanda or any Board member for tickets.
- Drainage The long-awaited Fairview drainage study is nearing completion. The drainage begins in the vicinity of Fieldstone and 580 west and is comprised of both improved and unimproved channels draining from northwest to southeast. Staff will be meeting with engineering consultants to review the findings and recommendations in the next several weeks prior to review with Council. Fairview drainage improvements have been included for several years on the City’s CIP program.
- Bikes and Golf Ryan reports that enthusiasts from Disc Golf and Bike trails have met at the 580 Complex to review each party’s lay-out for use. Trails will be marked, and Disc Golf cages will be placed with some minimal conflicts. As both improvements take shape, the City will also be engaged for possible/occasional maintenance and signage. The improvements represent a long-standing commitment our residents and the City have in our Park systems.
- Staff Staff would like to recognize the following City of Lampasas employees who began their careers in August: Delana Fritz, 4 years; Lupe Charping, 16 years; Sue Rowe, 12 years; Robyn White, 2 years; Kasey Schwartzter, 14 years; Aaron Weiser, 10 years; and James Allen, 27 years.

5.2	MAYOR’S COMMENTS
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*There were no Mayor comments at this evenings Council meeting.*

6.0	UNFINISHED BUSINESS
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*There was no unfinished business.*

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding the first & final reading of an Ordinance to approve Voluntary Annexation request from Ronald & Debra Kuker for 12.74 acres of land out of the James Easley Survey, ABST No. 185, Lampasas County, Texas.
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*Council member Hernandez moved to approve the first and final reading for the Voluntary Annexation request from Ronald & Debra Kuker for 12.74 acres of land out of the James Easley Survey, ABST No. 185, Lampasas County, Texas, the motion was seconded by Mayor Pro-Tem Morris and with a unanimous vote, the motion carried.*

7.2	Discussion and possible action regarding approval of the Lampasas Economic Development Corporation FY 23/24 Budget
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*Council member Williamson moved to approve the Lampasas Economic Development Corporation FY 23/24 budget, the motion was seconded by Mayor Pro-Tem Morris and with a unanimous vote, the motion carried.*

**Adjourn-** *Mayor Pro Tem Morris moved to adjourn at 8:36 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.*

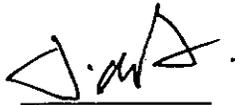
PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Herb Pearce, Mayor

ATTEST

\_\_\_\_\_  
Becky Sims, City Secretary

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City Manager

3.1  
ITEM NO. \_\_\_\_\_

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from August 1, 2023 to August 31, 2023.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: September 7, 2023

For the Agenda of: September 11, 2023

**Procurement and Funding Statement:**

N/A

Attachments: A/P History Check Report

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**Summary Statement:**

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of August 1, 2023 to August 31, 2023.

**Recommendation:**

Motion to approve by consent.

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 8/01/2023 THRU 8/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521444766	JULY AEP	E	8/18/2023	235,524.07		000114		235,524.07
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW710889728576	JULY LCRA	E	8/18/2023	600,306.68		000115		600,306.68
27050	IRS-PAYROLL TAXES							
I-T1 202308108358	FEDERAL WITHHOLDING	D	8/11/2023	22,848.97		000196		
I-T3 202308108358	FICA TAX	D	8/11/2023	32,572.40		000196		
I-T4 202308108358	MEDICARE TAX	D	8/11/2023	7,617.86		000196		63,039.23
27050	IRS-PAYROLL TAXES							
I-T1 202308248359	FEDERAL WITHHOLDING	D	8/25/2023	20,954.23		000197		
I-T3 202308248359	FICA TAX	D	8/25/2023	30,443.60		000197		
I-T4 202308248359	MEDICARE TAX	D	8/25/2023	7,119.90		000197		58,517.73
47585	KEMPNER WATER SUPPLY CORP							
I-06302023*	WATER FOR JUNE	R	8/01/2023	72,009.50		172635		72,009.50
03116	RELIANCE ARCHITECTURE							
I-395	HOSSESS HOUSE CONST DOCS	R	8/01/2023	9,357.50		172637		9,357.50
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202307138352	ACCIDENT INSURANCE	R	8/02/2023	372.59		172640		
I-AC2202307278353	ACCIDENT INSURANCE	R	8/02/2023	372.64		172640		
I-AC3202307138352	ACCIDENT INSURANCE	R	8/02/2023	657.13		172640		
I-AC3202307278353	ACCIDENT INSURANCE	R	8/02/2023	657.13		172640		
I-CN1202307138352	CANCER INSURANCE	R	8/02/2023	251.74		172640		
I-CN2202307278353	CANCER INSURANCE	R	8/02/2023	251.76		172640		
I-H01202307138352	HOSPITAL INCOME PREMIUM	R	8/02/2023	0.01		172640		
I-H03202307138352	HOSPITAL INCOME - PRETAX	R	8/02/2023	145.49		172640		
I-H03202307278353	HOSPITAL INCOME - PRETAX	R	8/02/2023	145.49		172640		
I-HOS202307278353	HOSPITAL INCOME - PRETAX	R	8/02/2023	0.01		172640		
I-LF3202307278353	UNIV/COL LIFE AFTER TAX	R	8/02/2023	396.71		172640		
I-LF7202307138352	NON-PRETAX LIFE INSURANCE	R	8/02/2023	396.72		172640		
I-LF8202307138352	AFTER TAX COLONIAL PRODUCTS	R	8/02/2023	1,158.02		172640		
I-LF8202307278353	AFTER TAX COLONIAL PRODUCTS	R	8/02/2023	1,158.02		172640		
I-LP1202307138352	PRETAX LPSD DISABILITY	R	8/02/2023	0.01		172640		
I-LP3202307138352	LPSD DISABILITY AFTERTAX	R	8/02/2023	26.72		172640		
I-LP3202307278353	LPSD DISABILITY AFTERTAX	R	8/02/2023	26.72		172640		6,016.91
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202308018357	PRINCIPAL LIFE INSURANCE COMPA	R	8/02/2023	297.19		172649		
I-DN1202307138352	EMPLOYEE SHARE HEALTH INSUR	R	8/02/2023	761.26		172649		
I-DN2202307278353	EMPLOYEE SHARE HEALTH INSUR	R	8/02/2023	761.26		172649		
I-GDC202307278353	DENTAL INSURANCE PREMIUM	R	8/02/2023	940.93		172649		
I-GDE202307278353	DENTAL INSURANCE PREMIUM	R	8/02/2023	1,019.36		172649		
I-GDF202307278353	DENTAL INSURANCE PREMIUM	R	8/02/2023	1,493.64		172649		

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	I-GDS202307278353	DENTAL INSURANCE PREMIUM	R 8/02/2023	572.90		172649		
	I-GVC202307278353	VISION INSURANCE PREMIUM	R 8/02/2023	137.20		172649		
	I-GVE202307278353	VISION INSUR PREMIUM	R 8/02/2023	267.12		172649		
	I-GVF202307278353	VISION INSURANCE PREMIUM	R 8/02/2023	243.88		172649		
	I-GVS202307278353	VISION INSURANCE PREMIUM	R 8/02/2023	94.78		172649		
	I-VS1202307138352	EMPLOYEE SHARE HEALTH PLAN	R 8/02/2023	86.20		172649		
	I-VS2202307278353	EMPLOYEE SHARE HEALTH INSUR	R 8/02/2023	86.20		172649		6,761.92
74775	SCOTT & WHITE HEALTH PLAN							
	I-202307298355	SCOTT & WHITE HEALTH PLAN	R 8/02/2023	7,288.24		172666		
	I-CCC202307278353	HEALTH INSURANCE PREMIUM	R 8/02/2023	7,394.30		172666		
	I-CCE202307278353	HEALTH INSURANCE PREMIUM	R 8/02/2023	10,096.30		172666		
	I-CCF202307278353	HEALTH INSURANCE PREMIUMS	R 8/02/2023	4,617.85		172666		
	I-CCS202307278353	HEALTH INSURANCE PREMIUM	R 8/02/2023	4,127.70		172666		
	I-HE1202307278353	HEALTH INSURANCE PREMIUM	R 8/02/2023	7,756.88		172666		
	I-HEA202307138352	EMPLOYEE SHARE HEALTH INSURANC	R 8/02/2023	11,904.87		172666		
	I-HEC202307138352	EMPLOYEE SHARE HEALTH INSURANC	R 8/02/2023	253.72		172666		
	I-HEC202307278353	EMPLOYEE SHARE HEALTH INSURANC	R 8/02/2023	11,904.87		172666		
	I-HI1202307278353	CITY HEALTH INSURANCE	R 8/02/2023	14,588.21		172666		
	I-HID202307278353	CITY HEALTH INSURANCE	R 8/02/2023	17,543.84		172666		
	I-HIE202307278353	EMPLOYEE CITY HEALTH CONTRIB	R 8/02/2023	23,846.90		172666		121,323.68
84250	TEXAS MUNICIPAL RETIREMENT SYS							
	I-TMR202307038348	RETIREMENT CONTRIBUTIONS	R 8/02/2023	998.81		172667		
	I-TMR202307138352	RETIREMENT CONTRIBUTIONS	R 8/02/2023	60,690.37		172667		
	I-TMR202307278353	RETIREMENT CONTRIBUTIONS	R 8/02/2023	58,897.51		172667		120,586.69
52200	LAMPASAS PUBLIC UTILITIES							
	I-07312023	JULY 2023	R 8/03/2023	53,127.28		172671		53,127.28
02209	JONES-HEROY & ASSOCIATES INC							
	I-19446	AENA CONTRACT	R 8/04/2023	5,825.00		172712		
	I-19447	SPRING ST PUMP STATION	R 8/04/2023	570.00		172712		6,395.00
02460	PATTERSON EQUIPMENT COMPANY, L							
	I-8147	OIL AND FILTER CHANGE	R 8/04/2023	3,274.94		172724		
	I-8148	LABOR FOR CAMEL MAINT	R 8/04/2023	1,395.95		172724		4,670.89
01298	STUART C IRBY CO							
	I-S013440838 001	2S/WD METER	R 8/04/2023	8,284.80		172735		8,284.80
02976	WASTE CONNECTIONS							
	I-2754038V165	FINAL 1311 S CHESTNUT	R 8/04/2023	37.13		172745		
	I-2764063V165	COMMERCIAL SOLID WASTE	R 8/04/2023	63,774.93		172745		
	I-2764064V165	RESIDENTIAL SOLID WASTE	R 8/04/2023	53,980.84		172745		117,792.90

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48720	LAMPASAS BUILDERS MART INC							
C-718713	LIQUID NAILS/SEALANT GRAY	R	8/11/2023	11.04CR		172799		
I-717332	NUTS/BOLTS, MOTOR OIL 10W30	R	8/11/2023	18.51		172799		
I-717337	TELESCOPIK 30" TO 44" ADJ	R	8/11/2023	80.01		172799		
I-717369	SC 40 BUSHING/ 2" TEE SCH 40	R	8/11/2023	20.20		172799		
I-717404	36" BUNGEE/TARP SILVR/BLACK	R	8/11/2023	53.30		172799		
I-717418	TRASH BAG 55 GL 15 CT CONTR	R	8/11/2023	46.89		172799		
I-717431	24 PK NESTLE WATER BOTTLE	R	8/11/2023	71.92		172799		
I-717433	TAPE FLOOR MARKING	R	8/11/2023	9.19		172799		
I-717451	SCREW PAN HEAD	R	8/11/2023	1.50		172799		
I-717458	TRIMMER 28.44 CC AUTO/LOOP	R	8/11/2023	329.99		172799		
I-717465	TRUFUEL/SCREW/CAP/GALV/BLK	R	8/11/2023	45.58		172799		
I-717521	LEVER STANDARD TANK	R	8/11/2023	4.59		172799		
I-717545	11" CABLE TIES BLK 100 PK	R	8/11/2023	13.79		172799		
I-717607	NUTS/BOLTS	R	8/11/2023	8.07		172799		
I-717669	GLOVES/AUGER DRUM	R	8/11/2023	35.86		172799		
I-717694	CONCRETE REDI MIX 60 LB SACK	R	8/11/2023	29.50		172799		
I-717707	HOSE CLAMP/ MARKING PAINT	R	8/11/2023	120.20		172799		
I-717731	MOP/REFILL/SPONGE SCRUB 3 PK	R	8/11/2023	36.40		172799		
I-717747	12" CHAIN PICCO MICRO	R	8/11/2023	28.00		172799		
I-717752	PLYWOOD CDX 1/2 15/32"	R	8/11/2023	48.96		172799		
I-717814	WHITE RUST MARKING PAINT	R	8/11/2023	18.38		172799		
I-717843	WELD ROD BRAZING BARE # 5	R	8/11/2023	0.91		172799		
I-717929	6" VALVE BOX ROUND METER	R	8/11/2023	18.38		172799		
I-717934	TRIMMER LINE COMMERCIAL	R	8/11/2023	63.00		172799		
I-717966	CONCRETE REDI MIX 80 LB SACK	R	8/11/2023	33.95		172799		
I-717971	EAR PLUGS FOAM/ 20 PK MASK	R	8/11/2023	175.40		172799		
I-718113	HEX KEY SET 22 PC EKLLND	R	8/11/2023	29.43		172799		
I-718165	SAND PLAYSAND 50 LB	R	8/11/2023	45.54		172799		
I-718171	ROOF FELT # 15	R	8/11/2023	65.98		172799		
I-718177	BUG MAX GAL/ NUTS & BOLTS	R	8/11/2023	29.73		172799		
I-718197	FIREANT KILLER/DECK SCRUB	R	8/11/2023	86.82		172799		
I-718269	GLOVES/ENGINE OIL ULTRA	R	8/11/2023	26.77		172799		
I-718270	COUPLING/BUSHING/ELBOW/TEE	R	8/11/2023	48.50		172799		
I-718280	COUPL HOSE BARB	R	8/11/2023	15.80		172799		
I-718285	EDGER SHAFT/EDGER BLADE	R	8/11/2023	312.94		172799		
I-718292	ROOF FELT # 15	R	8/11/2023	32.99		172799		
I-718298	DUST MASK	R	8/11/2023	12.13		172799		
I-718361	18" BAR/CHAIN/SMALL ENGINE	R	8/11/2023	189.00		172799		
I-718368	LYSOL CLEANER BOWEL 2 PK	R	8/11/2023	51.45		172799		
I-718433	DEWALT DRILL BIT/ANCHOR	R	8/11/2023	21.68		172799		
I-718438	4" GOOD BRUSH FLAT	R	8/11/2023	12.13		172799		
I-718441	ROOF FELT # 15	R	8/11/2023	32.99		172799		
I-718492	A/C FILTER PLEATED ACE	R	8/11/2023	33.07		172799		
I-718527	WHITE MARKING PAINT	R	8/11/2023	49.63		172799		
I-718532	8' LADDER STREP FIBER	R	8/11/2023	149.99		172799		
I-718609	BOTTLE WATER 16.09 AND 24 PK	R	8/11/2023	62.51		172799		
I-718653	NOZZLE E PATTERN FIREMAN	R	8/11/2023	14.71		172799		

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I-718655	SEALANT GRAY 10.5 OZ	R	8/11/2023	23.90		172799		
I-718679	CONCRETE REDI MIX	R	8/11/2023	28.66		172799		
I-718688	GALV SPRAY/NUTS & BOLTS	R	8/11/2023	22.03		172799		
I-718698	TRIMMER/TOWER FAN/LYSOL	R	8/11/2023	900.87		172799		
I-718700	ROPE NEWO BLU	R	8/11/2023	44.14		172799		
I-718702	ANCHOR PLASTIC 14-16	R	8/11/2023	5.44		172799		
I-718710	FIBERGLASS PICK # 5 HNDLE	R	8/11/2023	34.95		172799		
I-718768	BULB FLUR 48" FEIT	R	8/11/2023	90.10		172799		
I-718785	WATER BOTTLE 16.9 AND 24 PK	R	8/11/2023	248.95		172799		
I-718870	PADLOCK/HASP SAFETY	R	8/11/2023	64.72		172799		
I-718931	TRANSPLANTER/GRIP/SC 40 1"	R	8/11/2023	40.79		172799		
I-718937	ELL SC 40 1" 90 D SXS	R	8/11/2023	5.49		172799		
I-718962	HVY DTY 36" PICK UP TOOL	R	8/11/2023	42.30		172799		
I-718967	TANK SEAL KIT/BRASS/TANK REP	R	8/11/2023	37.69		172799		
I-718989	TRASH BAGS/VACUUM 16 G	R	8/11/2023	154.70		172799		4,369.96
02754	MASTERCARD							
C-07172023	REFUND CONFIRMATION	R	8/14/2023	83.94CR		172816		
C-07262023	PARKING REFUND	R	8/14/2023	24.00CR		172816		
I-00493G	PIZZAS- CONCESSIONS	R	8/14/2023	231.48		172816		
I-00636G*	CONCESSIONS - PIZZAS	R	8/14/2023	39.97		172816		
I-00834G	BREAKFAST-PARKS STAFF	R	8/14/2023	59.43		172816		
I-00851G*	LUNCH-PARKS STAFF	R	8/14/2023	55.62		172816		
I-00923G*	BREAKFAST-PARKS STAFF	R	8/14/2023	51.66		172816		
I-00962G	LUNCH- PARKS STAFF	R	8/14/2023	44.97		172816		
I-01422G	PIZZAS FOR CONCESSIONS	R	8/14/2023	105.92		172816		
I-01762J	DINNER FOR COUNCIL	R	8/14/2023	239.80		172816		
I-01852J	PIZZAS FOR CONCESSIONS	R	8/14/2023	119.91		172816		
I-01936J	TML TRAINING-COFFEE	R	8/14/2023	54.12		172816		
I-02193J	PIZZAS - CONCESSIONS	R	8/14/2023	129.80		172816		
I-02412J	BUSHES/COUNCIL	R	8/14/2023	51.49		172816		
I-02626G	COUNCIL DINNER	R	8/14/2023	86.39		172816		
I-02786G	PIZZAS FOR CONCESSIONS	R	8/14/2023	101.56		172816		
I-03040G	PIZZAS- CONCESSIONS	R	8/14/2023	151.88		172816		
I-07062023	JULY WEBSITE STOCK	R	8/14/2023	29.00		172816		
I-07072023	PIZZAS- CONCESSIONS	R	8/14/2023	43.27		172816		
I-07102023	PIZZAS- CONCESSIONS	R	8/14/2023	39.97		172816		
I-07102023*	COUNCIL DINNER/PIZZA HUT	R	8/14/2023	70.96		172816		
I-07112023	2023 TML CONFERENCE	R	8/14/2023	4,185.00		172816		
I-07182023	PRE-EMPLOYMENT SCREEN	R	8/14/2023	7.50		172816		
I-07192023	BREATH TEST OPT COURSE	R	8/14/2023	150.00		172816		
I-07212023	HOTEL/COUNCIL HERNANDEZ	R	8/14/2023	148.81		172816		
I-07212023*	HOTEL/COUNCIL PRATUS	R	8/14/2023	148.81		172816		
I-07252023	PRE-EMPLOYMENT SCREEN	R	8/14/2023	7.50		172816		
I-07262023*	HOTEL/TPPA FINLEY	R	8/14/2023	637.01		172816		
I-101578594	ICC TRAINING/CHARPING	R	8/14/2023	198.00		172816		
I-1336708651	HOSTESS HOUSE DOMAIN	R	8/14/2023	83.94		172816		
I-150512040	TML TRAINING AT FD-DONUTS	R	8/14/2023	38.65		172816		

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I-1967498	HOTEL/TPPA RYAN	R	8/14/2023	679.70		172816		
I-222XXE64K9	LUNCHES FOR STR & ELEC	R	8/14/2023	107.25		172816		
I-235017452	CUMMINGS HOTEL FOR TRAINI	R	8/14/2023	542.15		172816		
I-25299450	CONST CONTACT, 4IMPRINT	R	8/14/2023	555.21		172816		
I-306213	BOSWELL TRAINING PARKING	R	8/14/2023	24.00		172816		
I-3386509079	LEE HOTEL STAY FOR TRAINI	R	8/14/2023	886.04		172816		
I-3390944039	LEE HOTEL FOR TRAINING	R	8/14/2023	183.11		172816		
I-3392990007	LEE HOTEL STAY FOR TRAINI	R	8/14/2023	785.61		172816		
I-4915	TMCCP SEMINAR	R	8/14/2023	300.00		172816		
I-55871050	HOSTESS HOUSE DOMAIN	R	8/14/2023	221.90		172816		
I-773319	JS TARP 10*12 BN GN	R	8/14/2023	1,859.94		172816		
I-994745	GROUP MEMBERSHIP/TX CHAP	R	8/14/2023	361.00		172816		
I-DS001223209	DROP SEND LITE	R	8/14/2023	45.00		172816		
I-HPS 101023	PARTS FOR K SAW	R	8/14/2023	34.08		172816		13,789.47
02860	FUELMAN							
I-NP64797902	FUELMAN	R	8/16/2023	18,856.57		172853		18,856.57
47585	KEMPNER WATER SUPPLY CORP							
I-07312023	DEBT PAYMENTS 91-06/91-07	R	8/16/2023	19,146.97		172874		19,146.97
00951	SCHNEIDER ENGINEERING LLC							
I-000000067899	JULY ENGINEERING	R	8/16/2023	1,120.00		172894		
I-000000067900	JULY ENGINEERING	R	8/16/2023	5,889.40		172894		
I-000000067901	JULY ENGINEERING	R	8/16/2023	1,000.00		172894		8,009.40
82300	TECHLINE, INC							
I-134281500	LINE MATERIAL	R	8/16/2023	3,090.20		172899		
I-134288500	TRANSFORMERS	R	8/16/2023	2,416.00		172899		5,506.20
02893	TEXAS MATERIALS GROUP INC							
I-2000080409	HMAC INLAY/OVERLAY	R	8/16/2023	278,371.65		172900		
I-2000080619	STRIPING PAVED ROADS	R	8/16/2023	7,360.00		172900		285,731.65
91599	VERIZON WIRELESS							
I-9939837698	TELEPHONE SERVICES	R	8/16/2023	4,292.16		172905		4,292.16
03406	WELLS FARGO FINANCIAL LEASING							
I-5026149591	MOWER LEASE	R	8/16/2023	2,750.00		172911		
I-5026149592	MOWER LEASE	R	8/16/2023	1,470.00		172911		4,220.00
00147	APCO INTERNATIONAL INC							
I-1016883	EMD 5.4 ONLINE 68560	R	8/24/2023	4,194.00		172975		4,194.00

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 8/01/2023 THRU 8/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
8740	BRAZOS RIVER AUTHORITY							
I-13678	SYSTEM WATER AVAILABILITY	R	8/24/2023	467,500.00		172986		
I-13727	WATERMASTER FEE	R	8/24/2023	365.00		172986		467,865.00
02344	BRENNTAG SOUTHWEST INC							
I-BSW473595	BLEACH 190 INV473595	R	8/24/2023	2,196.20		172987		
I-BSW473596	BLEACH 580 INV437596	R	8/24/2023	1,720.40		172987		
I-BSW480253	LAS 190 METER SITE 480253	R	8/24/2023	1,443.06		172987		
I-BSW480254	BLEACH 580 480254	R	8/24/2023	1,134.80		172987		
I-BSW480255	BLEACH 190 480255	R	8/24/2023	1,134.80		172987		
I-BSW485573	BLEACH 190 METER SITE	R	8/24/2023	2,049.80		172987		
I-BSW485574	BLEACH 580 METER SITE	R	8/24/2023	2,049.80		172987		
I-BSW485575	BLEACH AND LAS	R	8/24/2023	612.94		172987		12,341.80
16468	CATERPILLAR FIN SER CORP							
I-34264127	LOADER/EXCAVATOR	R	8/24/2023	7,159.20		172990		7,159.20
49400	LAMPASAS CENTRAL APPR DIST							
I-08222023	QUARTERLY PAYMENT	R	8/24/2023	10,489.00		173012		10,489.00
01488	LAW OFFICES OF JO-CHRISTY BROW							
I-29864	GENERAL MATTERS/MAY	R	8/24/2023	4,882.50		173023		4,882.50
03611	HD SUPPLY INC USA BLUE BOOK							
I-INV00083433	HYDRANT LOCK	R	8/24/2023	186.48		173054		
I-INV00084171	CHART RECORDER PAPER	R	8/24/2023	82.33		173054		
I-INV00086779	QAC REAGENT SET	R	8/24/2023	302.93		173054		
I-INV00092308	CHART RECORDER PAPER	R	8/24/2023	59.95		173054		
I-INV00092945	FILTER FUNNEL	R	8/24/2023	439.78		173054		
I-INV00093535	13L GLASS BOTTLE	R	8/24/2023	1,290.53		173054		
I-INV00100601	CHEMICAL PUMP	R	8/24/2023	1,425.80		173054		
I-INV00102828	LAB SUPPLIES	R	8/24/2023	1,459.79		173054		5,247.59
02827	WRIGHT ASPHALT PRODUCTS COMPAN							
I-SINV207170	CRS-2P	R	8/24/2023	18,739.87		173057		18,739.87
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202308108358	ACCIDENT INSURANCE	R	8/28/2023	372.59		173063		
I-AC2202308248359	ACCIDENT INSURANCE	R	8/28/2023	372.64		173063		
I-AC3202308108358	ACCIDENT INSURANCE	R	8/28/2023	657.13		173063		
I-AC3202308248359	ACCIDENT INSURANCE	R	8/28/2023	657.13		173063		
I-CN1202308108358	CANCER INSURANCE	R	8/28/2023	231.44		173063		
I-CN2202308248359	CANCER INSURANCE	R	8/28/2023	231.46		173063		
I-HO1202308108358	HOSPITAL INCOME PREMIUM	R	8/28/2023	0.01		173063		
I-HO3202308108358	HOSPITAL INCOME - PRETAX	R	8/28/2023	145.49		173063		
I-HO3202308248359	HOSPITAL INCOME - PRETAX	R	8/28/2023	145.49		173063		
I-HOS202308248359	HOSPITAL INCOME - PRETAX	R	8/28/2023	0.01		173063		
I-LF3202308248359	UNIV/COL LIFE AFTER TAX	R	8/28/2023	396.70		173063		

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 8/01/2023 THRU 8/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-LF7202308108358		NON-PRETAX LIFE INSURANCE	R	8/28/2023	396.72		173063
	I-LF8202308108358		AFTER TAX COLONIAL PRODUCTS	R	8/28/2023	1,074.75		173063
	I-LF8202308248359		AFTER TAX COLONIAL PRODUCTS	R	8/28/2023	1,074.75		173063
	I-LP1202308108358		PRETAX LPSD DISABILITY	R	8/28/2023	0.01		173063
	I-LP3202308108358		LPSD DISABILITY AFTERTAX	R	8/28/2023	26.72		173063
	I-LP3202308248359		LPSD DISABILITY AFTERTAX	R	8/28/2023	26.72		173063
								5,809.76
03376			PRINCIPAL LIFE INSURANCE COMPA					
	I-202308258362		PRINCIPAL LIFE INSURANCE COMPA	R	8/28/2023	297.19		173072
	I-DN1202308108358		EMPLOYEE SHARE HEALTH INSUR	R	8/28/2023	788.65		173072
	I-DN1202308248359		EMPLOYEE SHARE HEALTH INSUR	R	8/28/2023	27.39		173072
	I-DN2202308108358		EMPLOYEE SHARE HEALTH INSUR	R	8/28/2023	27.39		173072
	I-DN2202308248359		EMPLOYEE SHARE HEALTH INSUR	R	8/28/2023	777.11		173072
	I-GDC202308248359		DENTAL INSURANCE PREMIUM	R	8/28/2023	940.93		173072
	I-GDE202308248359		DENTAL INSURANCE PREMIUM	R	8/28/2023	1,019.36		173072
	I-GDF202308248359		DENTAL INSURANCE PREMIUM	R	8/28/2023	1,604.28		173072
	I-GDS202308248359		DENTAL INSURANCE PREMIUM	R	8/28/2023	505.50		173072
	I-GVC202308248359		VISION INSURANCE PREMIUM	R	8/28/2023	137.20		173072
	I-GVE202308248359		VISION INSURANCE PREMIUM	R	8/28/2023	262.08		173072
	I-GVF202308248359		VISION INSURANCE PREMIUM	R	8/28/2023	262.64		173072
	I-GVS202308248359		VISION INSURANCE PREMIUM	R	8/28/2023	88.01		173072
	I-VS1202308108358		EMPLOYEE SHARE HEALTH PLAN	R	8/28/2023	89.66		173072
	I-VS1202308248359		EMPLOYEE SHARE HEALTH PLAN	R	8/28/2023	3.46		173072
	I-VS2202308108358		EMPLOYEE SHARE HEALTH INSUR	R	8/28/2023	3.46		173072
	I-VS2202308248359		EMPLOYEE SHARE HEALTH INSUR	R	8/28/2023	89.66		173072
								6,923.97
74775			SCOTT & WHITE HEALTH PLAN					
	I-202308288363		SCOTT & WHITE HEALTH PLAN	R	8/28/2023	7,288.24		173089
	I-202308288364		SCOTT & WHITE HEALTH PLAN	R	8/28/2023	1,666.35		173089
	I-CCC202308248359		HEALTH INSURANCE PREMIUM	R	8/28/2023	7,394.30		173089
	I-CCE202308248359		HEALTH INSURANCE PREMIUM	R	8/28/2023	8,908.50		173089
	I-CCF202308248359		HEALTH INSURANCE PREMIUMS	R	8/28/2023	4,617.85		173089
	I-CCS202308248359		HEALTH INSURANCE PREMIUM	R	8/28/2023	4,127.70		173089
	I-HE1202308248359		HEALTH INSURANCE PREMIUM	R	8/28/2023	6,787.27		173089
	I-HEA202308108358		EMPLOYEE SHARE HEALTH INSURANC	R	8/28/2023	12,155.70		173089
	I-HEA202308248359		EMPLOYEE SHARE HEALTH INSURANC	R	8/28/2023	250.83		173089
	I-HEC202308108358		EMPLOYEE SHARE HEALTH INSURANC	R	8/28/2023	250.83		173089
	I-HEC202308248359		EMPLOYEE SHARE HEALTH INSURANC	R	8/28/2023	12,155.70		173089
	I-HI1202308248359		CITY HEALTH INSURANCE	R	8/28/2023	15,446.34		173089
	I-HID202308248359		CITY HEALTH INSURANCE	R	8/28/2023	18,640.33		173089
	I-HIE202308248359		EMPLOYEE CITY HEALTH CONTRIB	R	8/28/2023	24,528.24		173089
								124,218.18
84250			TEXAS MUNICIPAL RETIREMENT SYS					
	I-TMR202308018356		RETIREMENT CONTRIBUTIONS	R	8/28/2023	634.37		173091
	I-TMR202308108358		RETIREMENT CONTRIBUTIONS	R	8/28/2023	60,756.83		173091
	I-TMR202308248359		RETIREMENT CONTRIBUTIONS	R	8/28/2023	58,652.07		173091
								120,043.27

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 8/01/2023 THRU 8/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02648	ADVANCED PROCESS							
I-2222	2HP BLOWER	R	8/31/2023	3,242.00		173092		
I-2224	PONTOON FLOATS	R	8/31/2023	3,100.00		173092		6,342.00
02860	FUELMAN							
I-NP64963531	FULEMAN 7/31-/8/27	R	8/31/2023	20,592.86		173112		20,592.86
33570	W W GRAINGER INC							
I-9593548481	NITRITE TEST STRIPS	R	8/31/2023	13.66		173115		
I-9598648435	90 ELBOW & UNION	R	8/31/2023	40.67		173115		
I-9599813103	DISINFECT CLN TRASH BAGS	R	8/31/2023	233.48		173115		
I-9599987618	NITRILE GLOVES	R	8/31/2023	1,388.88		173115		
I-9600285846	FLUKE AMP METER	R	8/31/2023	358.13		173115		
I-9602142524	21V BATTERY	R	8/31/2023	835.44		173115		
I-9616583911	FISH TAPE & GREASE	R	8/31/2023	316.87		173115		
I-9617901070	ANALOG PHONE	R	8/31/2023	16.89		173115		
I-9620053851	PAPER TOWELS	R	8/31/2023	259.99		173115		
I-9621401125	2 X 1 SS HEX BUSHING	R	8/31/2023	116.04		173115		
I-9634509237	NIX TANK PROJECT	R	8/31/2023	199.23		173115		
I-9672343838	LED BULB	R	8/31/2023	170.96		173115		
I-9690454559	2.5 X 2 HEX BUSHING	R	8/31/2023	45.56		173115		
I-9747946722	LAMP FUSE	R	8/31/2023	169.70		173115		
I-9753290221	DRY WIPE TOWELS	R	8/31/2023	160.69		173115		
I-9753339523	PAPER TOWELS	R	8/31/2023	94.42		173115		
I-9813418473	SUPPLIES	R	8/31/2023	583.10		173115		5,003.71
52200	LAMPASAS PUBLIC UTILITIES							
I-08312023	AUGUST 2023	R	8/31/2023	48,595.14		173132		48,595.14
03582	RCN COMMUNICATIONS LLC RCN TEC							
I-INV138889196	3 YR NETCLOUD MOBILE ESSE	R	8/31/2023	23,217.12		173154		
I-INV39663	3 YR NETCLOUD MOBILE ESSE	R	8/31/2023	8,373.06		173154		31,590.18
84454	TEXAS TRAILS							
I-08152023 HANCOCK	Ad for Hancock Pool	R	8/31/2023	690.00		173160		
I-08152023 LODGING	Lampasas City Lodging AD	R	8/31/2023	2,070.00		173160		
I-08162023 HOSTESS	Ad for Hostess House	R	8/31/2023	690.00		173160		
I-08162023 PROMOTION	Lampasas City Promotion A	R	8/31/2023	1,380.00		173160		4,830.00
02976	WASTE CONNECTIONS							
I-2789273V165	CITIZENS STATION	R	8/31/2023	2,362.18		173166		
I-2789273V165*	CITIZENS STATION	R	8/31/2023	845.98		173166		
I-2789274V165	RECYCLE CENTER	R	8/31/2023	400.62		173166		
I-2789274V165*	RECYCLE CENTER	R	8/31/2023	811.08		173166		4,419.86

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 8/01/2023 THRU 8/31/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	39	1,799,537.34	0.00	1,799,537.34
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	121,556.96	0.00	121,556.96
EFT:	2	835,830.75	0.00	835,830.75
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: FSB TOTALS:	43	2,756,925.05	0.00	2,756,925.05
BANK: FSB TOTALS:	43	2,756,925.05	0.00	2,756,925.05
REPORT TOTALS:	43	2,756,925.05	0.00	2,756,925.05

  
City ManagerITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:** Discussion and possible action on the Receipt of the Monthly Investment Report for July 2023

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: September 8, 2023

For the Agenda of: September 11, 2023

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

**Summary Statement:**

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The weighted average maturity of City investments is 31 day(s).

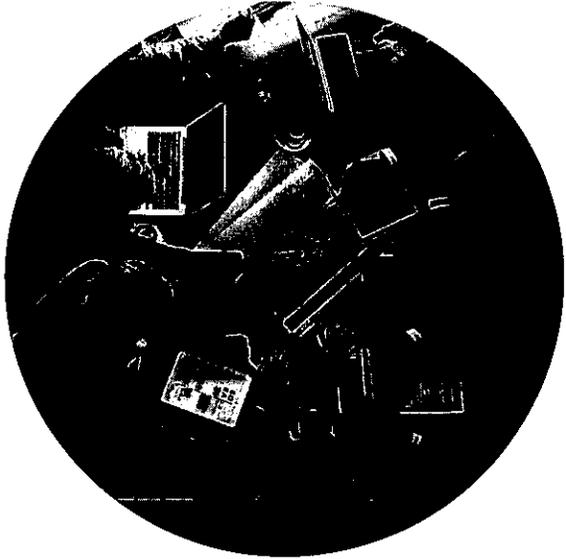
The City's yield to maturity is 3.75

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,937,710.50	8.11%
TexStar	\$1,699,399.50	7.11%
Bancorp South	\$8,946,546.40	37.42%
Money Market	\$3,186,162.82	13.33%
Frost Bank	\$2,136,056.31	8.94%
Federal Agency Coupon Securities	\$6,000,000.00	25.10%

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**Recommendation:** Motion to approve by consent.



MONTHLY INVESTMENT REPORT

# City of Lampasas

JULY 31, 2023



MEEDER

PUBLIC FUNDS  
PATTERSON GROUP

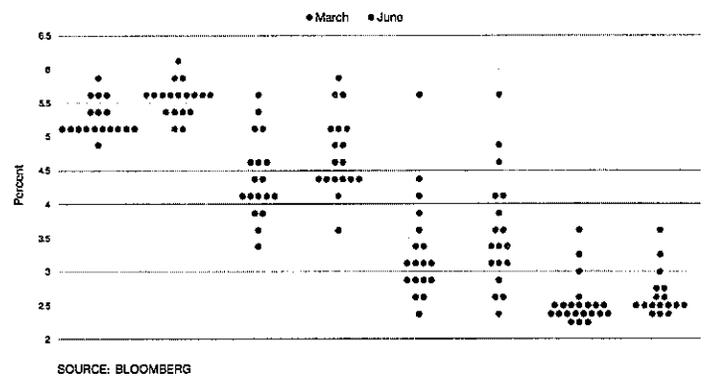
## A Fed Pause (For Now?)

For what might be the last time in the current rate hiking cycle, the Federal Open Market Committee voted to raise rates at the July meeting. At the press conference following the release, Chairman Jerome Powell iterated that the future path of rates is not set and that the future path of rate changes is data dependent. Recent economic data shows that, to date, the economy has been resilient in the face of the historic rate hiking cycle, albeit at a slower pace. With the target range for the federal funds rate now at 5.25% - 5.50%, market participants are now looking to the economy for insight into the Federal Reserve's next move.

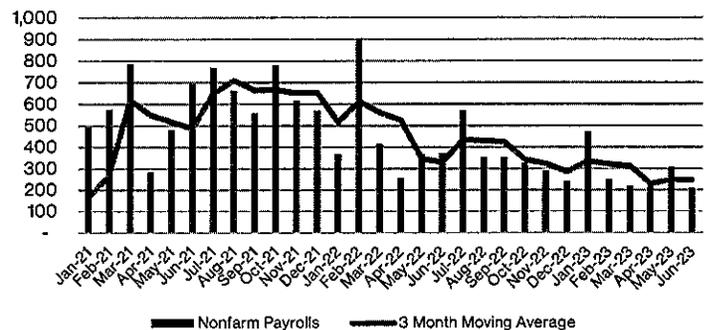
The July jobs report showed nonfarm payrolls increased by 209,000 in June, marking the first time in 15 months that the increase was less than the consensus estimate. The increase is still well above the 20-year average of 108,000 but is evidence that the labor market is coming into balance. Total labor force participation held steady at 62.6%, but the prime labor force participation rate increased to 83.5%, its highest level in 20 years. The prime labor force participation rate measures the participation of workers between the ages of 25 - 54. This expansion in the prime labor supply is a welcome sign for a Federal Reserve keen on loosening the tight labor market.

Likewise, inflation data pointed to a moderation in prices. On a year-over-year (YoY) basis, headline CPI increased by 3% in June while core CPI increased by 4.8%. Core CPI strips out food and energy prices; the fall in energy prices over the last several months has led to the divergence between the two measures. Over the last month, both headline and core CPI increased by 0.2%. This is the smallest monthly core CPI increase since August 2021, led lower by an 8.1% monthly decline in airfare and a 0.5% drop in used vehicle prices. One data point does not make a trend, and the Federal Reserve and market makers will be keenly watching the upcoming CPI releases for evidence that price increases are consistently slowing.

DOT PLOT COMPARISON



TRENDS IN THE LABOR MARKET



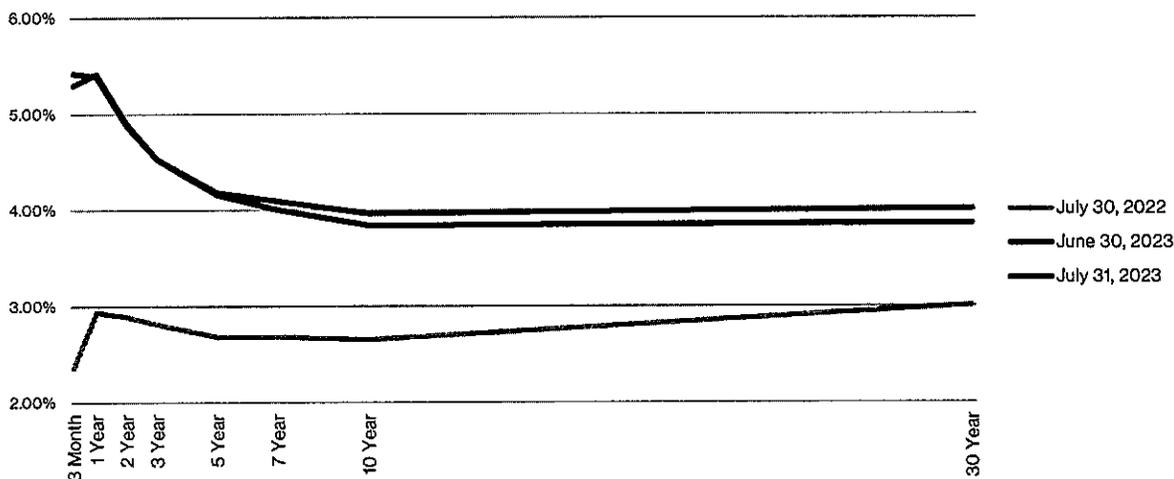
SOURCE: BLOOMBERG

## Rates Move Higher

Following the FOMC's decision, markets are pricing in no rate changes for the rest of the month as markets believe the Federal Reserve is content leaving rates where they are, and that economic data will support not hiking again. Markets have pushed pricing for cuts into mid-2024 as recession fears have waned. Treasury rates bounced throughout the month but ended the month mostly where they began. The 2 Year US Treasury yield decreased 0.02% to 4.88%, and the 5 Year US Treasury yield increased 0.02% to 4.18%. Long-term treasury rates are more reflective of the market's outlook on growth. The 10 Year US Treasury yield increased by 0.16% to 3.96%, steeping the curve some. At the end of July, the yield curve was still inverted by 0.92% as markets anticipate the Federal Reserve to cut rates in the future.

With recession fears fading and issuance remaining constrained, spreads on credit products, including corporate bonds, commercial paper, and municipal bonds, ground tighter in July. Spreads on agency bonds widened marginally as issuance stayed elevated during the month. We will continue to look to add value by picking up incremental yield on high-quality bonds. Although the yield curve is still inverted, adding duration and buying at current yields will benefit portfolio income when the yield curve eventually normalizes, and rates fall when this hiking cycle ends.

**US Treasury Yield Curve**



# Your Portfolio

As of July 31, 2023

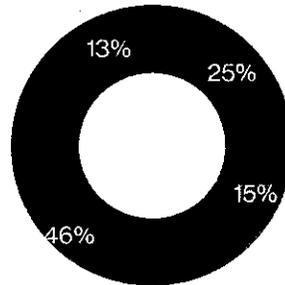


## Your Portfolio Statistics

Weighted Average Maturity 0.09 years

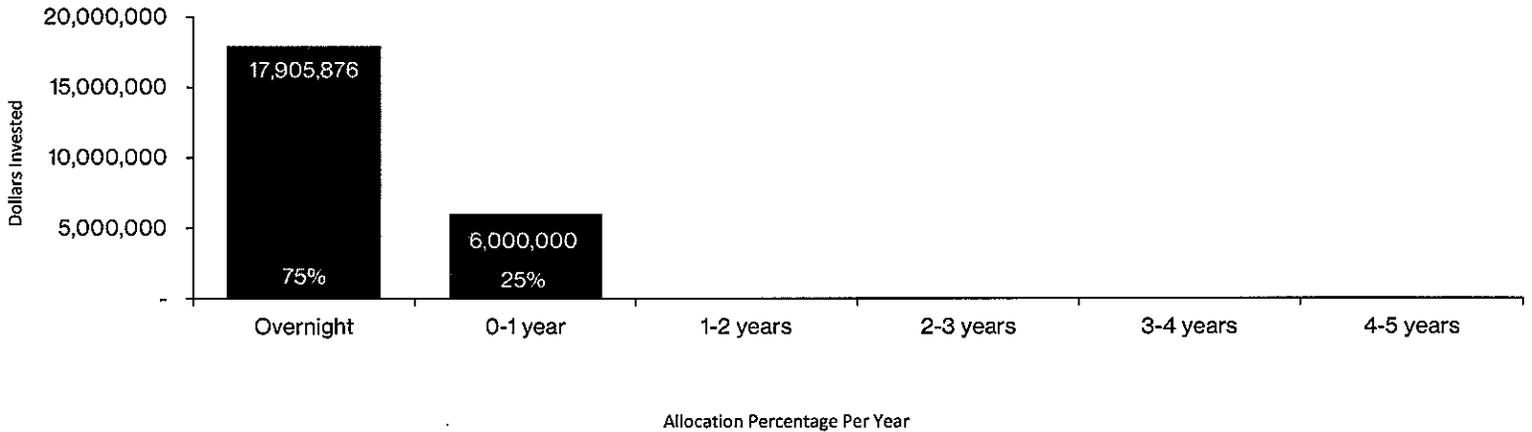
Weighted Average Yield (All Funds) 3.75%

## Your Asset Allocation



- Agency Notes
- Pools
- Bank
- Money Market

## Your Maturity Distribution





**City of Lampasas, Texas  
Portfolio Management  
Portfolio Summary  
July 31, 2023**

Meeder Public Funds  
901 S. MoPac  
Suite 300  
Austin, TX 78746

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 365 Equiv.</b>
Federal Agency Coupon Securities	6,000,000.00	5,916,509.20	6,000,000.00	25.10	669	120	1.200
Bancorp South	8,946,546.40	8,946,546.40	8,946,546.40	37.42	1	1	5.340
Texpool/Texpool Prime	1,937,710.50	1,937,710.50	1,937,710.50	8.11	1	1	5.134
TexStar	1,699,399.50	1,699,399.50	1,699,399.50	7.11	1	1	5.115
Frost Bank	2,136,056.31	2,136,056.31	2,136,056.31	8.94	1	1	0.000
Money Market	3,186,162.82	3,186,162.82	3,186,162.82	13.33	1	1	5.030
<b>Investments</b>	<b>23,905,875.53</b>	<b>23,822,384.73</b>	<b>23,905,875.53</b>	<b>100.00%</b>	<b>169</b>	<b>31</b>	<b>3.760</b>

<b>Total Earnings</b>	<b>July 31 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	76,395.90	597,911.95

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 07/01/2023-07/31/2023  
Data Updated: SET\_LAMP: 08/30/2023 12:14  
Run Date: 08/30/2023 - 12:14

Portfolio LAMP  
AP  
PM (PRF\_PM1) 7.3.0  
Report Ver: 7.3.6.1



**City of Lampasas, Texas  
Summary by Type  
July 31, 2023  
Grouped by Fund**

Meeder Public Funds  
901 S. MoPac  
Suite 300  
Austin, TX 78746

<u>Security Type</u>	<u>Number of Investments</u>	<u>Par Value</u>	<u>Book Value</u>	<u>% of Portfolio</u>	<u>Average YTM 365</u>	<u>Average Days to Maturity</u>
<b>Fund: Cash</b>						
Bancorp South	3	7,186,953.31	7,186,953.31	30.06	5.500	1
Federal Agency Coupon Securities	2	6,000,000.00	6,000,000.00	25.10	1.200	120
Money Market	3	3,186,162.82	3,186,162.82	13.33	5.030	1
Texpool/Texpool Prime	1	1,857,972.85	1,857,972.85	7.77	5.124	1
<b>Subtotal</b>	<b>9</b>	<b>18,231,088.98</b>	<b>18,231,088.98</b>	<b>78.26</b>	<b>3.964</b>	<b>40</b>
<b>Fund: Cert. of Obligation 2016</b>						
Texpool/Texpool Prime	1	79,737.65	79,737.65	0.33	5.360	1
<b>Subtotal</b>	<b>1</b>	<b>79,737.65</b>	<b>79,737.65</b>	<b>0.33</b>	<b>5.360</b>	<b>1</b>
<b>Fund: Electric</b>						
Bancorp South	1	410,949.07	410,949.07	1.72	5.500	1
Frost Bank	1	2,136,056.31	2,136,056.31	8.94	0.000	1
TexStar	1	1,699,399.50	1,699,399.50	7.11	5.115	1
<b>Subtotal</b>	<b>3</b>	<b>4,246,404.88</b>	<b>4,246,404.88</b>	<b>17.77</b>	<b>2.579</b>	<b>1</b>
<b>Fund: LEDC</b>						
Bancorp South	2	1,022,335.70	1,022,335.70	4.28	4.100	1
<b>Subtotal</b>	<b>2</b>	<b>1,022,335.70</b>	<b>1,022,335.70</b>	<b>4.28</b>	<b>4.100</b>	<b>1</b>
<b>Fund: Seizures</b>						
Bancorp South	2	40,554.46	40,554.46	0.17	5.500	1
<b>Subtotal</b>	<b>2</b>	<b>40,554.46</b>	<b>40,554.46</b>	<b>0.17</b>	<b>5.500</b>	<b>1</b>
<b>Fund: Trust</b>						
Bancorp South	2	76,220.79	76,220.79	0.32	5.500	1
<b>Subtotal</b>	<b>2</b>	<b>76,220.79</b>	<b>76,220.79</b>	<b>0.32</b>	<b>5.500</b>	<b>1</b>
<b>Fund: Water</b>						

City of Lampasas, Texas  
 Summary by Type  
 July 31, 2023  
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Water</b>						
Bancorp South	2	209,533.07	209,533.07	0.88	5.500	1
<b>Subtotal</b>	<b>2</b>	<b>209,533.07</b>	<b>209,533.07</b>	<b>0.88</b>	<b>5.500</b>	<b>1</b>
<b>Total and Average</b>	<b>21</b>	<b>23,905,875.53</b>	<b>23,905,875.53</b>	<b>100.00</b>	<b>3.750</b>	<b>31</b>



**City of Lampasas, Texas  
Fund CASH - Cash  
Investments by Fund  
July 31, 2023**

Meeder Public Funds  
901 S. MoPac  
Suite 300  
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Federal Agency Coupon Securities</b>											
3130APPM1	10062	FHLB Call Note	11/22/2021	4,000,000.00	4,000,000.00	3,938,691.28	0.550	0.542	0.550	11/22/2023	113
3130ASAN9	10063	FHLB Call Note	06/13/2022	2,000,000.00	2,000,000.00	1,977,817.92	2.500	2.465	2.500	12/13/2023	134
<b>Subtotal and Average</b>				<b>6,000,000.00</b>	<b>6,000,000.00</b>	<b>5,916,509.20</b>		<b>1.184</b>	<b>1.200</b>		<b>120</b>
<b>Bancorp South</b>											
0474	10004	Bancorp South	09/01/2014	7,147,877.78	7,147,877.78	7,147,877.78	5.500	5.424	5.500		1
3213	10006	Bancorp South	09/01/2014	376.82	376.82	376.82	5.500	5.424	5.500		1
4187	10007	Bancorp South	09/01/2014	38,698.71	38,698.71	38,698.71	5.500	5.424	5.500		1
<b>Subtotal and Average</b>				<b>7,186,953.31</b>	<b>7,186,953.31</b>	<b>7,186,953.31</b>		<b>5.425</b>	<b>5.500</b>		<b>1</b>
<b>Texpool/Texpool Prime</b>											
14103	10000	Texpool	09/01/2014	1,857,972.85	1,857,972.85	1,857,972.85	5.124	5.053	5.123		1
<b>Subtotal and Average</b>				<b>1,857,972.85</b>	<b>1,857,972.85</b>	<b>1,857,972.85</b>		<b>5.054</b>	<b>5.124</b>		<b>1</b>
<b>Money Market</b>											
5001632	10023	Austin Capital Bank MM	01/29/2015	0.00	0.00	0.00					1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,186,162.82	3,186,162.82	3,186,162.82	5.030	4.961	5.030		1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	0.00	0.00	0.00					1
<b>Subtotal and Average</b>				<b>3,186,162.82</b>	<b>3,186,162.82</b>	<b>3,186,162.82</b>		<b>4.961</b>	<b>5.030</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>18,231,088.98</b>	<b>18,231,088.98</b>	<b>18,147,596.18</b>		<b>3.910</b>	<b>3.964</b>		<b>40</b>

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Report Ver. 7.3.6.1

Fund CERTS16 - Cert. of Obligation 2016  
Investments by Fund  
July 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Texpool/Texpool Prime</b>										
14103A	10041	Texpool Prime	11/08/2016	79,737.65	79,737.65	79,737.65	5.360	5.286	5.359	1
<b>Subtotal and Average</b>				<b>79,737.65</b>	<b>79,737.65</b>	<b>79,737.65</b>		<b>5.286</b>	<b>5.360</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>79,737.65</b>	<b>79,737.65</b>	<b>79,737.65</b>		<b>5.286</b>	<b>5.360</b>	<b>1</b>

**Fund ELEC - Electric  
Investments by Fund  
July 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
0672	10005	Bancorp South	09/01/2014	410,949.07	410,949.07	410,949.07	5.500	5.424	5.500	1
<b>Subtotal and Average</b>				<b>410,949.07</b>	<b>410,949.07</b>	<b>410,949.07</b>		<b>5.425</b>	<b>5.500</b>	<b>1</b>
<b>TexStar</b>										
17390	10001	TexStar	09/01/2014	1,699,399.50	1,699,399.50	1,699,399.50	5.115	5.044	5.114	1
<b>Subtotal and Average</b>				<b>1,699,399.50</b>	<b>1,699,399.50</b>	<b>1,699,399.50</b>		<b>5.045</b>	<b>5.115</b>	<b>1</b>
<b>Frost Bank</b>										
1732110	10022	Frost Bank Public Checking	01/20/2015	2,136,056.31	2,136,056.31	2,136,056.31				1
<b>Subtotal and Average</b>				<b>2,136,056.31</b>	<b>2,136,056.31</b>	<b>2,136,056.31</b>		<b>0.000</b>	<b>0.000</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>4,246,404.88</b>	<b>4,246,404.88</b>	<b>4,246,404.88</b>		<b>2.544</b>	<b>2.579</b>	<b>1</b>

**Fund LEDC - LEDC  
Investments by Fund  
July 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
1092	10002	Bancorp South	09/01/2014	857,893.55	857,893.55	857,893.55	4.100	4.043	4.100	1
2363	10003	Bancorp South	09/01/2014	164,442.15	164,442.15	164,442.15	4.100	4.043	4.100	1
<b>Subtotal and Average</b>				<b>1,022,335.70</b>	<b>1,022,335.70</b>	<b>1,022,335.70</b>	<b>4.044</b>	<b>4.100</b>	<b>4.100</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>1,022,335.70</b>	<b>1,022,335.70</b>	<b>1,022,335.70</b>	<b>4.044</b>	<b>4.100</b>	<b>4.100</b>	<b>1</b>

**Fund SEIZ - Seizures  
Investments by Fund  
July 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 385	Maturity Days To Date Maturity
<b>Bancorp South</b>										
0763	10008	Bancorp South	09/01/2014	40,551.48	40,551.48	40,551.48	5.500	5.424	5.500	1
1999	10009	Bancorp South	09/01/2014	2.98	2.98	2.98				1
<b>Subtotal and Average</b>				<b>40,554.46</b>	<b>40,554.46</b>	<b>40,554.46</b>		<b>5.424</b>	<b>5.500</b>	<b>1</b>
<b>Total Investments and Average</b>				<b>40,554.46</b>	<b>40,554.46</b>	<b>40,554.46</b>		<b>5.424</b>	<b>5.500</b>	<b>1</b>

Fund TRUST - Trust  
Investments by Fund  
July 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
6349	10010	Bancorp South	09/01/2014	45,167.45	45,167.45	45,167.45	5.500	5.424	5.500	1
6348	10011	Bancorp South	09/01/2014	31,053.34	31,053.34	31,053.34	5.500	5.424	5.500	1
<b>Subtotal and Average</b>				<b>76,220.79</b>	<b>76,220.79</b>	<b>76,220.79</b>	<b>5.425</b>	<b>5.500</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>76,220.79</b>	<b>76,220.79</b>	<b>76,220.79</b>	<b>5.425</b>	<b>5.500</b>		<b>1</b>

**Fund WATER - Water  
Investments by Fund  
July 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
<b>Bancorp South</b>										
1639	10012	Bancorp South	09/01/2014	209,401.42	209,401.42	209,401.42	5.500	5.424	5.500	1
0482A	10065	Bancorp South	06/08/2022	131.65	131.65	131.65	5.500	5.424	5.500	1
<b>Subtotal and Average</b>				<b>209,533.07</b>	<b>209,533.07</b>	<b>209,533.07</b>	<b>5.425</b>	<b>5.500</b>		<b>1</b>
<b>Total Investments and Average</b>				<b>209,533.07</b>	<b>209,533.07</b>	<b>209,533.07</b>	<b>5.425</b>	<b>5.500</b>		<b>1</b>



**City of Lampasas, Texas**  
**Interest Earnings**  
**Sorted by Fund - Fund**  
**July 1, 2023 - July 31, 2023**  
**Yield on Beginning Book Value**

Meeder Public Funds  
 901 S. MoPac  
 Suite 300  
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings			
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings	
<b>Fund: Cash</b>													
14103	10000	CASH	RR2	1,857,972.85	1,849,922.58	1,857,972.85		5.124	5.124	8,050.27	0.00	8,050.27	
3130ASAN9	10063	CASH	FAC	2,000,000.00	2,000,000.00	2,000,000.00	12/13/2023	2.500	2.453	4,166.67	0.00	4,166.67	
3130APPM1	10062	CASH	FAC	4,000,000.00	4,000,000.00	4,000,000.00	11/22/2023	0.550	0.540	1,833.34	0.00	1,833.34	
0474	10004	CASH	RRP	7,147,877.78	7,651,897.68	7,147,877.78		5.500	5.292	34,391.92	0.00	34,391.92	
3213	10006	CASH	RRP	376.82	424.97	376.82		5.500	5.126	1.85	0.00	1.85	
4187	10007	CASH	RRP	38,698.71	36,846.53	38,698.71		5.500	5.289	165.53	0.00	165.53	
XXXX579A	10058	CASH	RR5	3,186,162.82	3,172,909.94	3,186,162.82		5.030	4.918	13,252.88	0.00	13,252.88	
			<b>Subtotal</b>	<b>18,231,068.98</b>	<b>18,712,001.70</b>	<b>18,231,068.98</b>				<b>3,893</b>	<b>61,862.48</b>	<b>0.00</b>	<b>61,862.48</b>
<b>Fund: Cert. of Obligation 2016</b>													
14103A	10041	CERTS16	RR2	79,737.65	79,376.37	79,737.65		5.360	5.359	361.28	0.00	361.28	
			<b>Subtotal</b>	<b>79,737.65</b>	<b>79,376.37</b>	<b>79,737.65</b>				<b>5,359</b>	<b>361.28</b>	<b>0.00</b>	<b>361.28</b>
<b>Fund: Electric</b>													
17390	10001	ELEC	RR3	1,699,399.50	1,692,051.07	1,699,399.50		5.115	5.113	7,348.43	0.00	7,348.43	
1732110	10022	ELEC	RR4	2,136,056.31	2,136,056.31	2,136,056.31				0.00	0.00	0.00	
0672	10005	ELEC	RRP	410,949.07	408,249.00	410,949.07		5.500	5.264	1,825.07	0.00	1,825.07	
			<b>Subtotal</b>	<b>4,246,404.88</b>	<b>4,236,356.38</b>	<b>4,246,404.88</b>				<b>2,550</b>	<b>9,173.50</b>	<b>0.00</b>	<b>9,173.50</b>
<b>Fund: LEDC</b>													
1092	10002	LEDC	RRP	857,893.55	855,876.53	857,893.55		4.100	4.095	2,976.50	0.00	2,976.50	
2363	10003	LEDC	RRP	164,442.15	163,871.97	164,442.15		4.100	4.097	570.18	0.00	570.18	
			<b>Subtotal</b>	<b>1,022,335.70</b>	<b>1,019,748.50</b>	<b>1,022,335.70</b>				<b>4,095</b>	<b>3,546.68</b>	<b>0.00</b>	<b>3,546.68</b>
<b>Fund: Seizures</b>													
1999	10009	SEIZ	RRP	2.98	2.98	2.98				0.00	0.00	0.00	
0763	10008	SEIZ	RRP	40,551.48	36,886.61	40,551.48		5.500	5.835	182.81	0.00	182.81	
			<b>Subtotal</b>	<b>40,554.46</b>	<b>36,889.59</b>	<b>40,554.46</b>				<b>5,835</b>	<b>182.81</b>	<b>0.00</b>	<b>182.81</b>

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 Report Ver. 7.3.6.1

City of Lampasas, Texas  
Interest Earnings  
July 1, 2023 - July 31, 2023

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Trust</b>												
6349	10010	TRUST	RRP	45,167.45	44,966.64	45,167.45		5.500	5.258	200.81	0.00	200.81
6348	10011	TRUST	RRP	31,053.34	30,915.28	31,053.34		5.500	5.258	138.06	0.00	138.06
			<b>Subtotal</b>	<b>76,220.79</b>	<b>75,881.92</b>	<b>76,220.79</b>			<b>5.258</b>	<b>338.87</b>	<b>0.00</b>	<b>338.87</b>
<b>Fund: Water</b>												
0482A	10065	WATER	RRP	131.65	131.06	131.65		5.500	5.300	0.59	0.00	0.59
1639	10012	WATER	RRP	209,401.42	207,946.71	209,401.42		5.500	5.264	929.71	0.00	929.71
			<b>Subtotal</b>	<b>209,533.07</b>	<b>208,077.77</b>	<b>209,533.07</b>			<b>5.264</b>	<b>930.30</b>	<b>0.00</b>	<b>930.30</b>
			<b>Total</b>	<b>23,905,875.53</b>	<b>24,368,332.23</b>	<b>23,905,875.53</b>			<b>3.891</b>	<b>76,395.90</b>	<b>0.00</b>	<b>76,395.90</b>



**City of Lampasas, Texas**  
**Projected Cashflow Report**  
 Sorted by Fund  
 For the Period August 1, 2023 - February 29, 2024

Meeder Public Funds  
 901 S. MoPac  
 Suite 300  
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
<b>Cash</b>										
08/22/2023	10062	CASH	3130APPM1	Call	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
11/22/2023	10062	CASH	3130APPM1	Maturity	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	11,000.00	4,011,000.00
12/13/2023	10063	CASH	3130ASAN9	Maturity	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	25,000.00	2,025,000.00
<b>Total for Cash</b>						<b>10,000,000.00</b>	<b>10,000,000.00</b>	<b>10,000,000.00</b>	<b>36,000.00</b>	<b>10,036,000.00</b>
<b>GRAND TOTALS:</b>						<b>10,000,000.00</b>	<b>10,000,000.00</b>	<b>10,000,000.00</b>	<b>36,000.00</b>	<b>10,036,000.00</b>

Run Date: 08/30/2023 - 12:17

Portfolio LAMP  
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 Report Ver. 7.3.6.1

## Disclosures



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**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

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### Meeder Public Funds

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901 S. MoPac Expy  
Suite 300  
Austin, Texas  
78746

866.633.3371

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## City of Lampasas

## M E M O

To: Mayor and Council  
From: Finley deGraffenried  
Re: Manager's Report  
Date: 8 September 2023

- Airport** Staff met with representatives from Parkhill (contractor) and Centurion Planning (sub-contractor) on September 6<sup>th</sup> to discuss the TxDOT funded Airport Master Plan project. The project is approximately 6 months behind the anticipated start date due to a protracted contracting period between the contractor and TxDOT. Over the next several weeks, staff will be soliciting stakeholders for participation on the Planning Committee that will review and provide input to project documents and forecasts. As referenced previously to Council, the Committee will be made up of two members from the Airport Advisory Board, one member of the Pilots' Association, one member from the Lampasas EDC, one member from Council, and one member from the Chamber of Commerce. Over the next 12 months, the Committee will meet three to four times.
- Water** Stillhouse Hollow Lake is currently holding at 603.86 feet elevation, down slightly from previously reported 604.5 feet. Our entire area is hopeful that forecast rain in the next week will be the beginning of a wetter than normal Winter. Residents and businesses continue to do their part to conserve, and staff continue to monitor and notify high water users by personal calls, door hangers, and visits from the City's Code Enforcement Officer. To date no citations have been issued, however; several residents have received warnings. Records set this Summer include highest number of days over 100, and highest number of days over 105.
- EMS** Attached is a longer than usual Lampasas County EMS report from Hamilton County Hospital District. The Disposition of Calls indicate that of the 363 total calls in Lampasas County, 177, or 49%, originated in the City of Lampasas. The report also includes, for the first time, the destination of calls, including transfers. Chief Cummings also reports dispatch staff are receiving upgraded training and certification in Emergency Medical Dispatch.
- Hancock Pool** Council has undoubtedly heard that the Pool season ended sooner than anticipated due to mechanical issues at Hancock Pool. Normally the Pool remains open on week-ends through September, subject to available staff, however; due to the failure of the fill valve, the Pool cannot be emptied and cleaned as required. Staff from the Parks Department and Water Department will coordinate repairs this Fall.

**Developers' Meeting** At the suggestion from a couple of members of Council, staff is beginning to plan for a meeting of area developers, builders and real estate professionals. The target date for the meeting is early to mid-October. The intent of the meeting is to seek input from developers regarding the City's processes and requirements, and ways to make permitting more efficient. Over the past several years, the City has hosted similar meetings regarding Code updates and communication, with positive results. Council will be invited.

**Eclipse** Staff continues to prepare marketing information consistent with Council direction for the April 2024 Eclipse. The Chamber of Commerce is also prepared to accept on-line reservations and payment, and is assessing their pass through costs to the City between 5% and 10%. Staff continues to meet to discuss event management, and also has been attending regional and local meetings to discuss planning.



EMERGENCY MEDICAL SERVICES  
 400 N. Brown, Hamilton, Texas 76531  
 (254) 386-1898  
 TX #097006

**Lampasas County EMS Report August 2023**

**RESPONSE TIMES:**

County (15min 90% Annual)      AVG 11 min 03 sec  
 City (8min 59sec 90% Annual)      AVG 5 min 26 sec

**DISPOSITION OF CALLS BY MICU NUMBER:**

	EMS	EMS	MED										
	6	60	11	41	42	61	62	63	69				
Cancelled (No Patient Contact)		1				4	1	2					
Cancelled (Prior to Arrival at Scene)		1	1		1	2	2	4					
Cancelled on Scene / No Patient Found		1				4	3						
Patient Refused Evaluation/Care (W/O Transport)		4				15	19	7					
Patient Treated, Released (AMA)		2				17	8	9					
Patient Treated, Transferred Care to Another EMS Professional/Unit						1	5	1					
Patient Treated, Transported by Law Enforcement						1							
Standby – Public Safety, Fire or EMS Operational Support Provided	6	10						2				1	
Transported Lights/Siren						5	3						
Transported No Lights/Siren				1		80	81	54					
Transported No Lights/Siren, Upgraded						3						1	

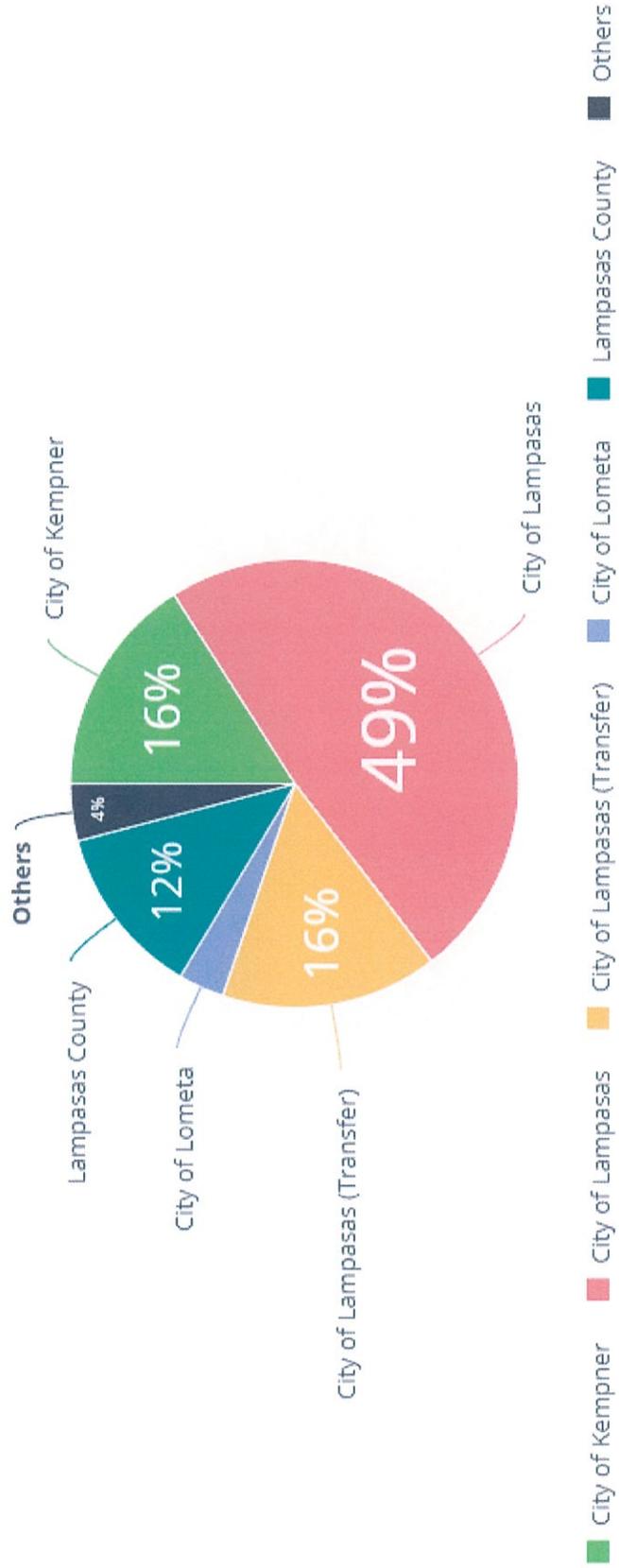
Total: 363

**Level of Service by MICU Number:**

Unit	Advance Life Support	Basic Life Support	Critical Care	N/A
EMS 6				6
EMS 60	3	16		
MED 11		1		
MED 41	1			
MED 42	1			
MED 61	75	53		4
MED 62	70	51	1	
MED 63	49	25		5
MED 69	1			1

**CALLS FOR SERVICE BY LAMPASAS COUNTY AREAS**

AREA	# of Calls
City of Lampasas	177
Kempner Fire District	58
Lometa Fire District	12
Adamsville Fire District	6
Lampasas Volunteer Fire District	45
Lampasas Transfers	57
Mutual Aid Given	8



## Destination By Zone

Scene Zone	Destination Predefined Location	# of unique Patient Care Record ID
Adamsville	McLane Childrens Hospital ER	1
Bell County	Advent Health - Rollins Brook	1
City of Copperas Cove	Advent Health Central Texas (Metroplex)	5
City of Kempner	Advent Health - Rollins Brook	2
	Advent Health Central Texas (Metroplex)	32
	Baylor Scott and White Medical Center - Temple	1
	Darnall Army Medical Center	1
	Kempner VFD Station 2 - Landing Zone	1
	N/A	2
	Seton Medical Center Harker Heights	2
	Transfer - Advent Health- Rollins Brook	1
City of Lampasas	Advent Health - Rollins Brook	50
	Advent Health Central Texas (Metroplex)	45
	Baylor Scott and White Medical Center - Temple	1
	Lampasas Municipal Airport - Landing Zone	1
	McLane Childrens Hospital ER	1
	N/A	3
	Seton Highland Lakes	2
	Seton Medical Center Harker Heights	4
	Veterans Administration - Temple	1
City of Lampasas (Transfer)	Advent Health - Rollins Brook	1
	Advent Health Central Texas (Metroplex)	32
	Baylor Scott and White Hillcrest	2
	Baylor Scott and White Medical Center - Marble Falls	1
	Baylor Scott and White Medical Center - Temple	9
	Caraday of Lampasas	1
	Lily Springs Rehab & Healthcare Center	1
	McLane Childrens Hospital ER	1
	N/A	5
	Seton Medical Center - Austin	1
	St. David's North Austin Medical Center	1

## Destination By Zone

Scene Zone	Destination Predefined Location	# of unique Patient Care Record ID
City of Lampasas (Transfer)	St. David's Round Rock Medical Center	1
	Transfer - Advent Health- Rollins Brook	1
City of Lometa	Advent Health - Rollins Brook	2
	Advent Health Central Texas (Metroplex)	2
	Lometa Regional Park - Landing Zone	1
Lampasas County	Advent Health - Rollins Brook	5
	Advent Health Central Texas (Metroplex)	10
	Baylor Scott and White Medical Center - Temple	1
	Hamilton General Hospital	1

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: September 5, 2023

For the Agenda of: September 11, 2023

**Procurement and Funding Statement:**

N/A

Attachments: August Photo Entries

---

**Summary Statement:**

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of August, we received eight entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

**Recommendation:**

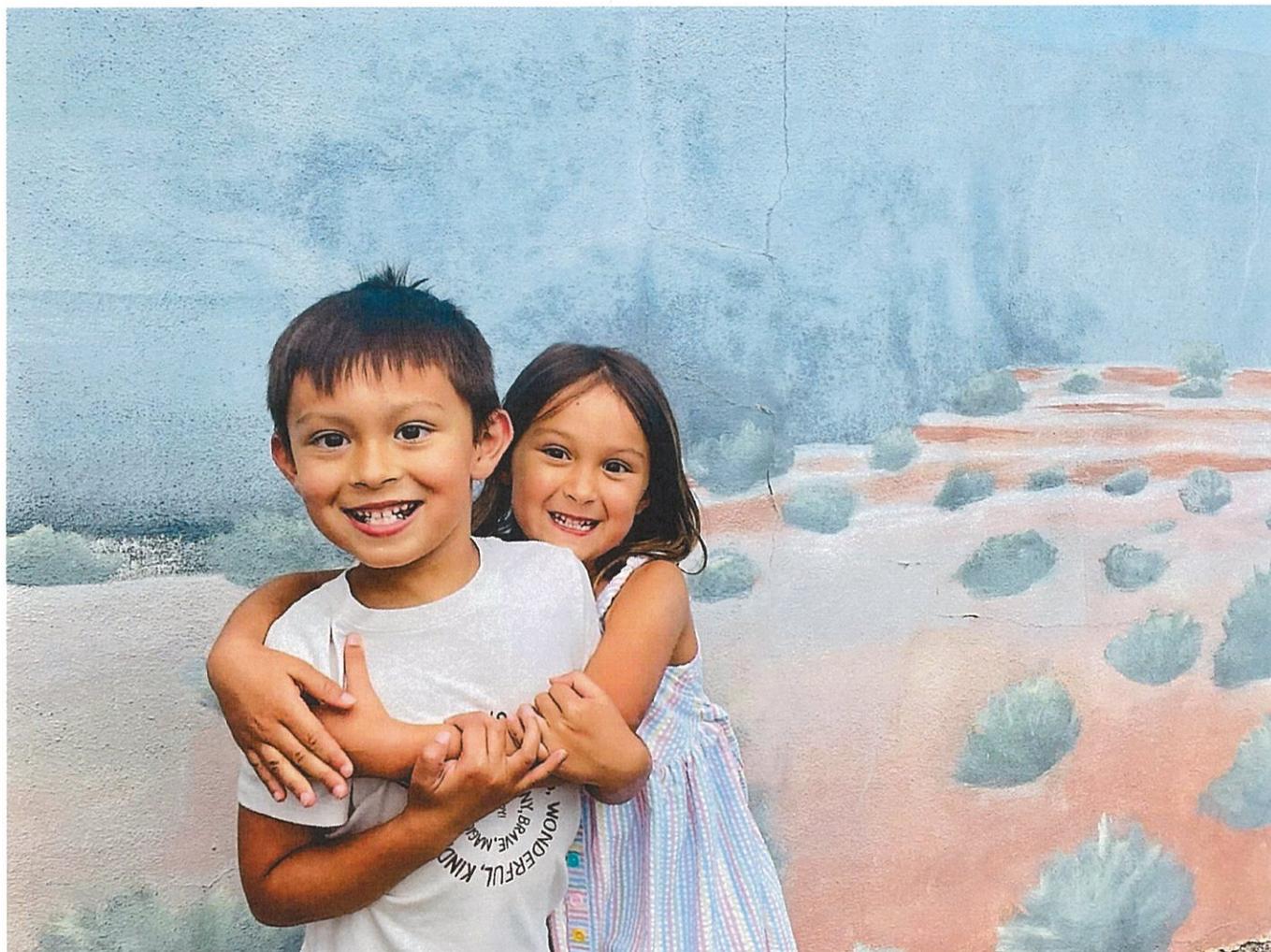
To consider a motion to select one of the entries as this month's winner.

## Entry 1

Maria Ruiz

[Mjruiz91@gmail.com](mailto:Mjruiz91@gmail.com)

“Summer Evening” was taken near Cherry on Top in Lampasas, TX.



## Entry 2

Alexis Velez

[Alexis.velez1989@gmail.com](mailto:Alexis.velez1989@gmail.com)

“Coco !” was taken at a Bridge Street residence in Lampasas, TX.



### Entry 3

Angela Allen

[Allenangela2022@gmail.com](mailto:Allenangela2022@gmail.com)

“Morgan Girls Love of Art” was taken at the Sculpture Park in Lampasas, TX.



## Entry 4

Randy Gray

[Rgray@mysticalrealm.net](mailto:Rgray@mysticalrealm.net)

“The Square at Night” was taken downtown of the courthouse and square in Lampasas, TX.



## Entry 5

Teresa Garrett  
[tgarrett32@gmail.com](mailto:tgarrett32@gmail.com)

“Cooper Spring Bird” was taken at Cooper Spring Nature Park in Lampasas, TX.



## Entry 6

Scott Sterba Sr.  
[sterba70@gmail.com](mailto:sterba70@gmail.com)

“Dawn's Promise: Sunrise Sentinels Await Precious Cargo” was taken at Lampasas ISD Bus Barn in Lampasas, TX.

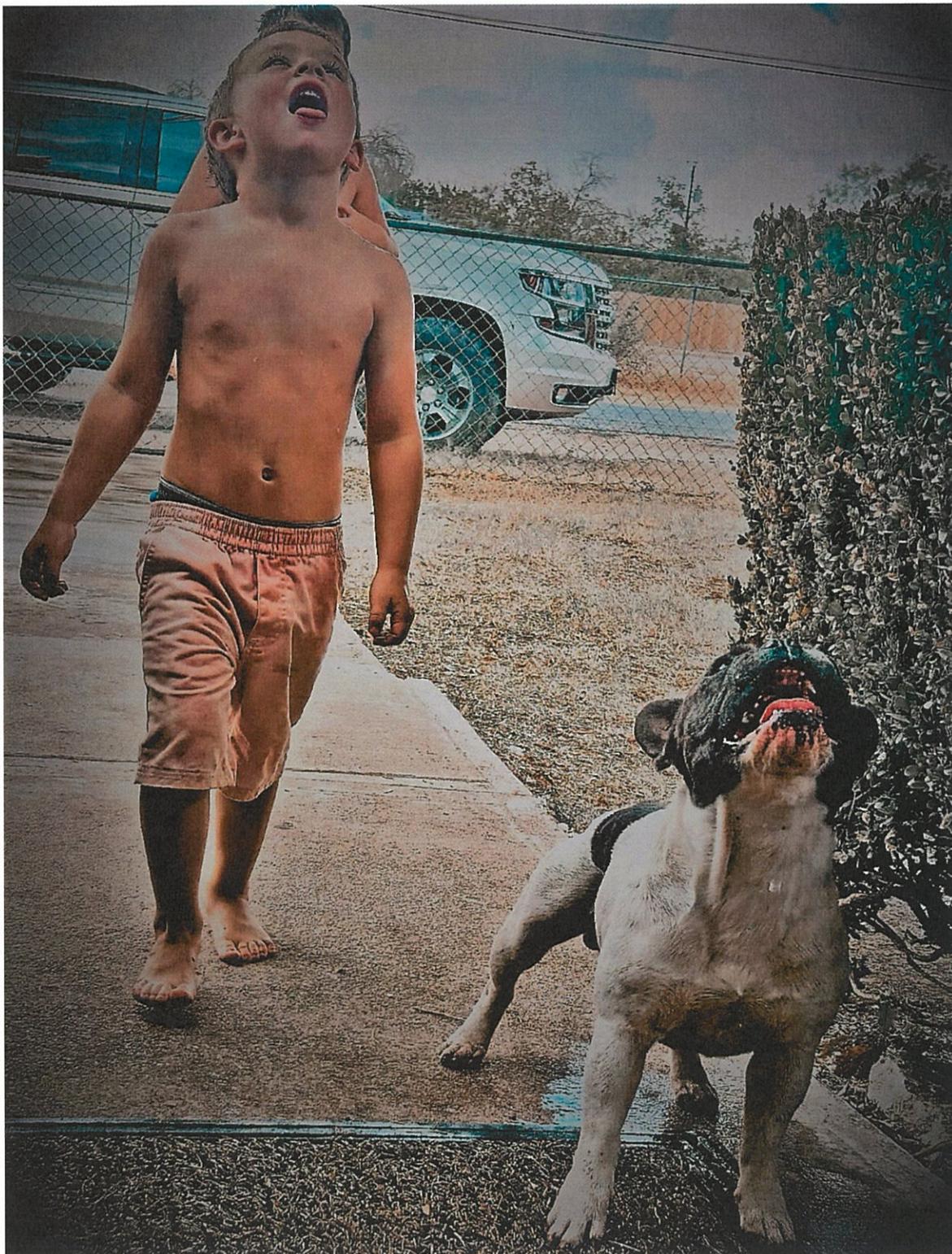


## Entry 7

Melissa Sunberg

[Melissa.sunberg@yahoo.com](mailto:Melissa.sunberg@yahoo.com)

“Just a boy and his dog. Bring on the Rain” was taken at 1712 East Ave. F in Lampasas, TX.

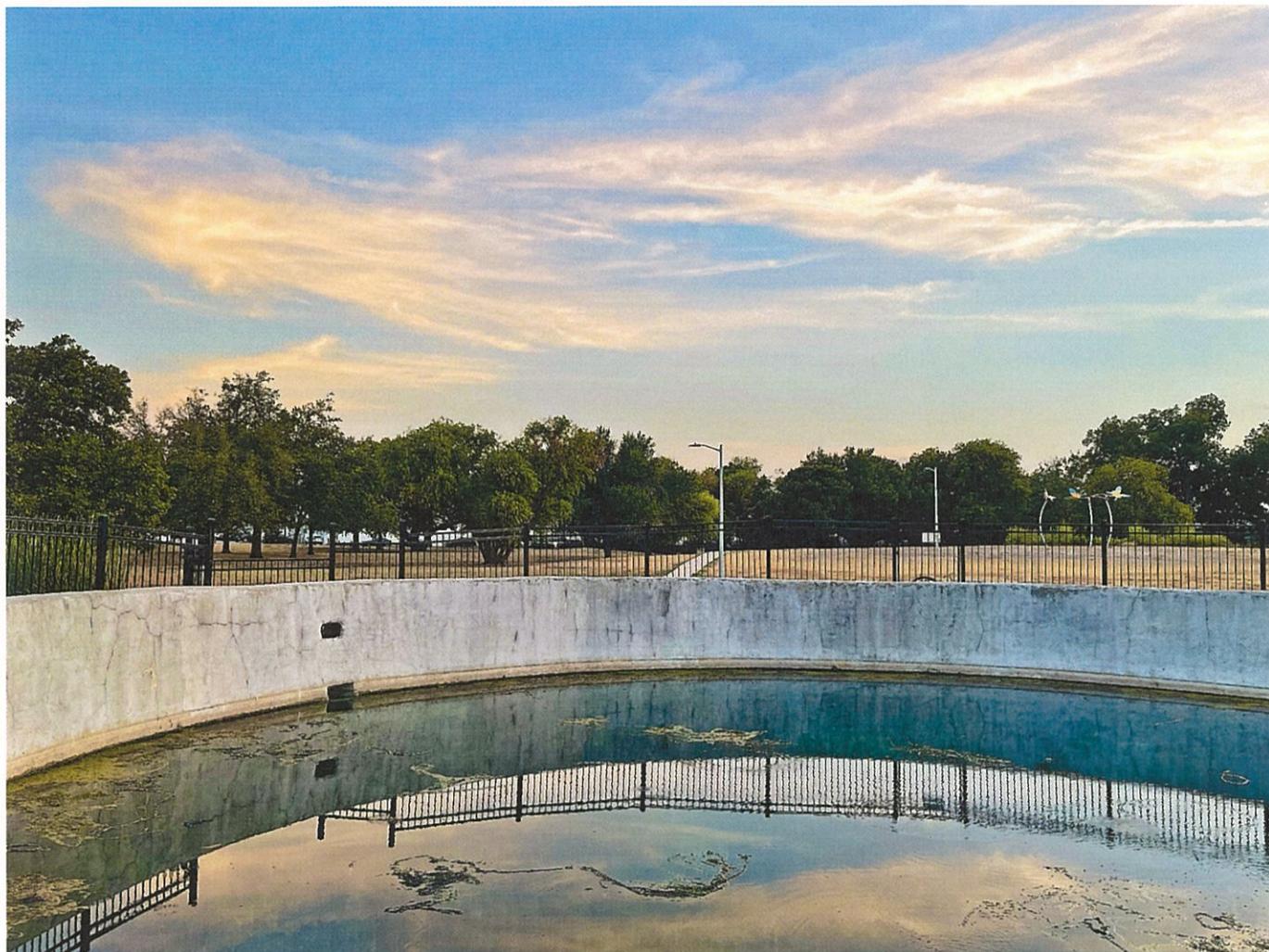


## Entry 8

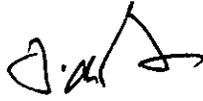
Meghan James

[meghanmariejames@gmail.com](mailto:meghanmariejames@gmail.com)

“Healing Sulphur Springs” was taken at Sulphur Springs in Lampasas, TX.



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City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**Subject:**

Discussion and possible action regarding award of bid to Ryan Bales, Badger Buildings and Storage to build a Cattery at the Lampasas Animal Shelter in an amount not to exceed \$28,699.00.

**Requested By:** Charlie Boswell, Assistant Police Chief  
Kasey Schwartz, Animal Shelter Supervisor

**Submitted By:** Charlie Boswell, Assistant Police Chief  
Kasey Schwartz, Animal Shelter Supervisor

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:**

The procurement process was followed by soliciting three written quotes from contractors. Funding for this project has been procured through grant funding.

**Attachments: Memo, Building Specifications and Quotes**

**Summary Statement:**

As part of the grant funding from Best Friends Shelter Coalition that the Lampasas Animal Shelter was awarded, \$25,000.00 of the fund was dedicated to an addition of the shelter referred to as a "Cattery". This project will be used to house the growing number of cats taken in by the shelter. With direction from Ryan Ward, ACM and Frank Ellett, Building Official, plans for the Cattery were created and quotes were solicited from Irving Steel, Bent Creek Construction and Badger Buildings. Mr. Irvin opted out due to existing project schedule, Mr. McDonald bid the project at \$39,000.00 and Mr. Bales bid the job at \$28,699.00.

**Recommendation:**

To consider a motion to award bid to Ryan Bales of Badger Buildings in the amount of \$28,699.00. Project will be fully funded through grant from Best Friends Shelter Coalition.



08/24/2023

Mr. deGraffenried,

As part of the grant funding from Best Friends Shelter Coalition that Animal Shelter Supervisor Kasey Schwartz was awarded earlier this year, \$25,000 of the funds was dedicated to an addition of the shelter referred to as a “cattery”. This addition is to house the growing number of cats taken in by the Lampasas Animal Shelter. With some direction from Assistant City Manager Ryan Ward, and assistance from Building and Code Officer Frank Ellet, the process began with a site plan that was worked up by Shawn Kirkpatrick. Adjustments and recommendations were made that resulted in a 299 square foot enclosed structure that includes concrete flooring, AC/ heat, electrical and plumbing (See Attached Site Plan).

Per City of Lampasas policy, I did reach out to three separate contractors to request a quote to build the said structure to specs and per City of Lampasas building codes. Mike Irvin of Irvin Steel did reply by email that he was unable to quote the said job due to ongoing projects he was already committed to. Matt McDonald of Bent Creek Construction submitted a quote after being notified of the project. The quote submitted by McDonald came in at a total of \$39,900.00. Ryan Bales of Badger Buildings and Storage also submitted a quote after being notified of the project. The quote submitted by Bales came in at a total of \$28,699.00.

Both said quotes did come in over the \$25,000.00 building budget. I did meet with Animal Shelter Supervisor Schwartz to discuss options for the additional funding to meet the quotes submitted. Animal Shelter Supervisor Schwartz did have documented email conversation with Best Friends National Manager Sarah Quintanilla who approved to move un-used funding from other portions of the grant to pay the difference.

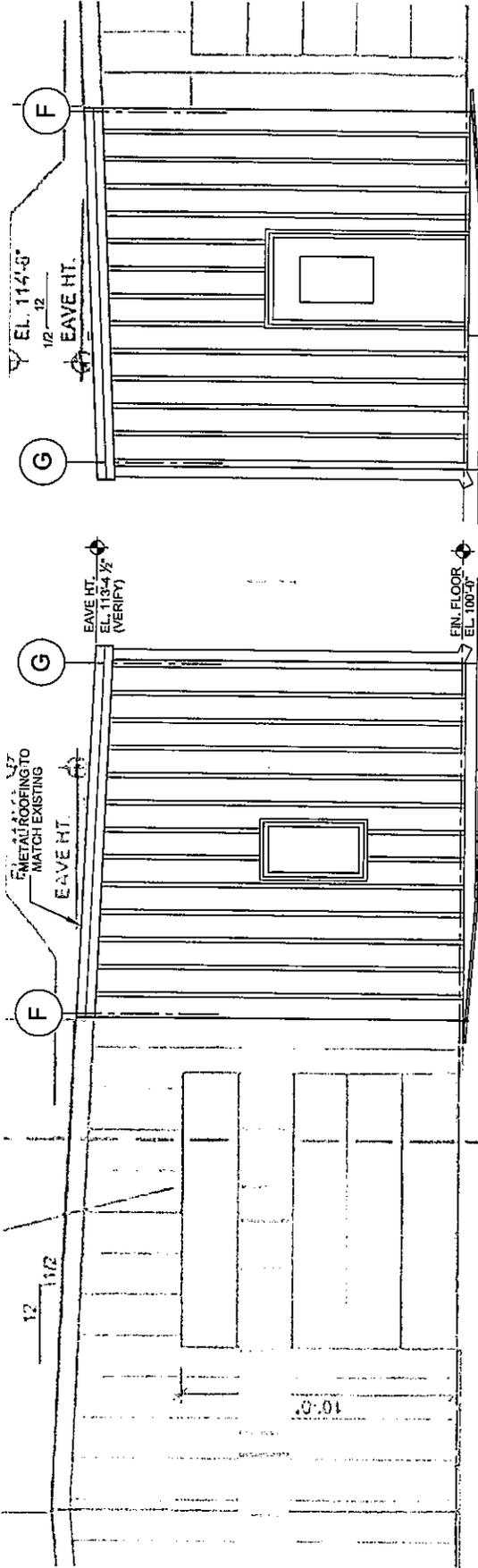
It is my recommendation that the cattery project be awarded to the lowest bidder which is Ryan Bales of Badger Buildings and Storage. Final funding would be \$25,000.00 from the dedicated funds for the building along with \$3,699.00 from other un-used funding of the grant to make-up the difference.

Charlie Boswell

**CHIEF OF POLICE JODY CUMMINGS**







**1 WEST ELEVATION**  
1/4" = 1'-0" @ 11x17 PRINT SIZE

**2 EAST ELEVATION**  
1/4" = 1'-0" @ 11x17 PRINT SIZE

**3 SOUTH ELEVATION**  
1/4" = 1'-0" @ 11x17 PRINT SIZE

GUTTER AND  
DOWNSPOUT TO  
MATCH EXISTING

METAL SIDING TO  
MATCH EXISTING

FINISHED METAL DOWNSPOUT TYP

FIN. FLOOR  
EL. 100'-0"

EAVE HT.  
EL. 113'-4 1/2"  
(VERIFY)

EL. 114'-6"  
1/2  
EAVE HT.

EAVE HT.  
EL. 113'-4 1/2"  
(VERIFY)

FIN. FLOOR  
EL. 100'-0"

FINISHED METAL DOWNSPOUT TYP  
EAVE HT.

FINISHED METAL DOWNSPOUT TYP  
EAVE HT.

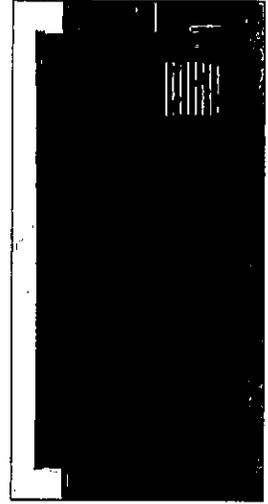
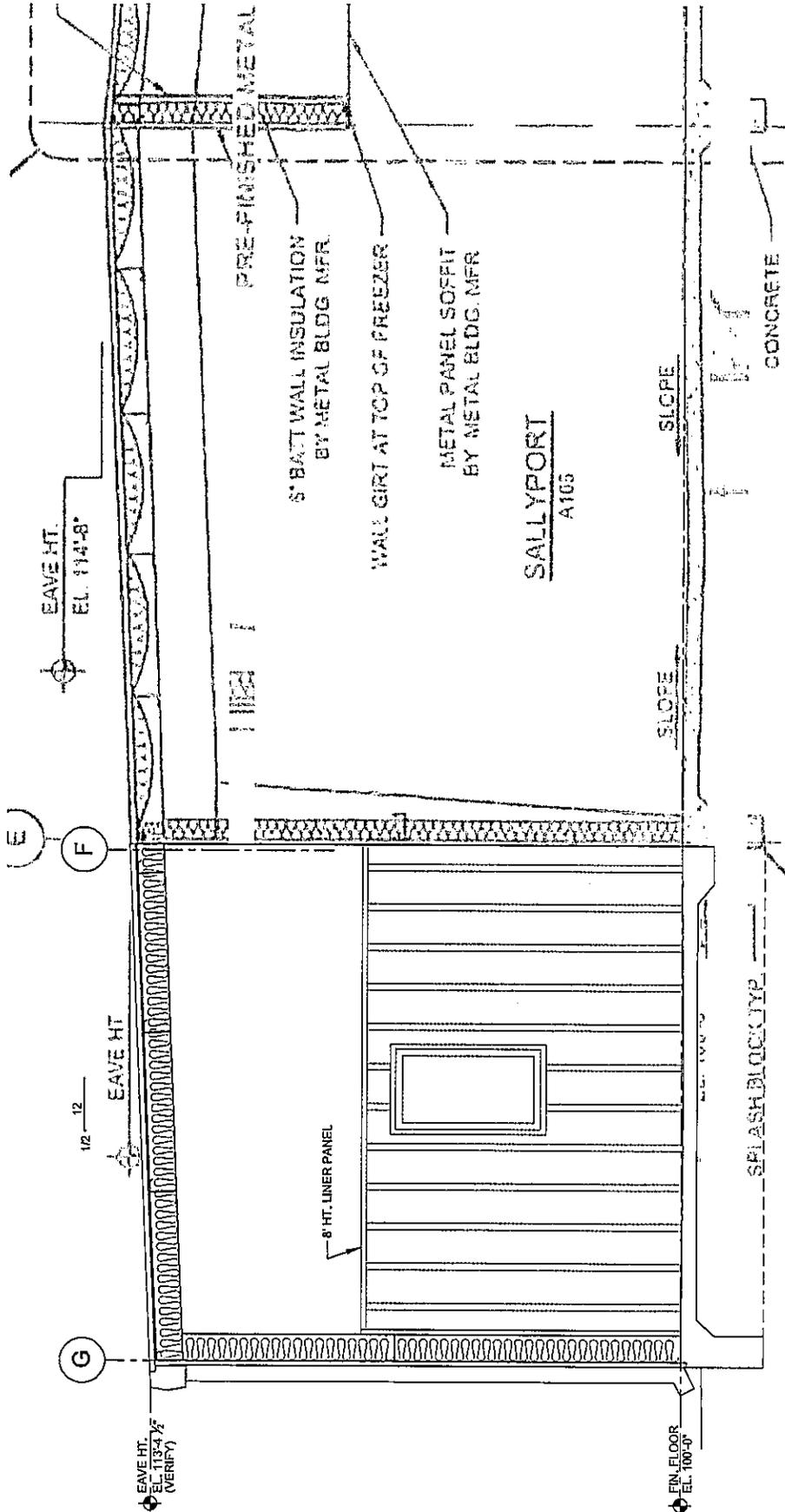
Revisions:

Date: 06.14.23  
Drawn by: S. Jorgensen  
Checked by: S. Jorgensen  
File Name: CTSR-02

Sheet Description:  
CROSS  
SECTION

Sheet Number:

A4  
4 of 8

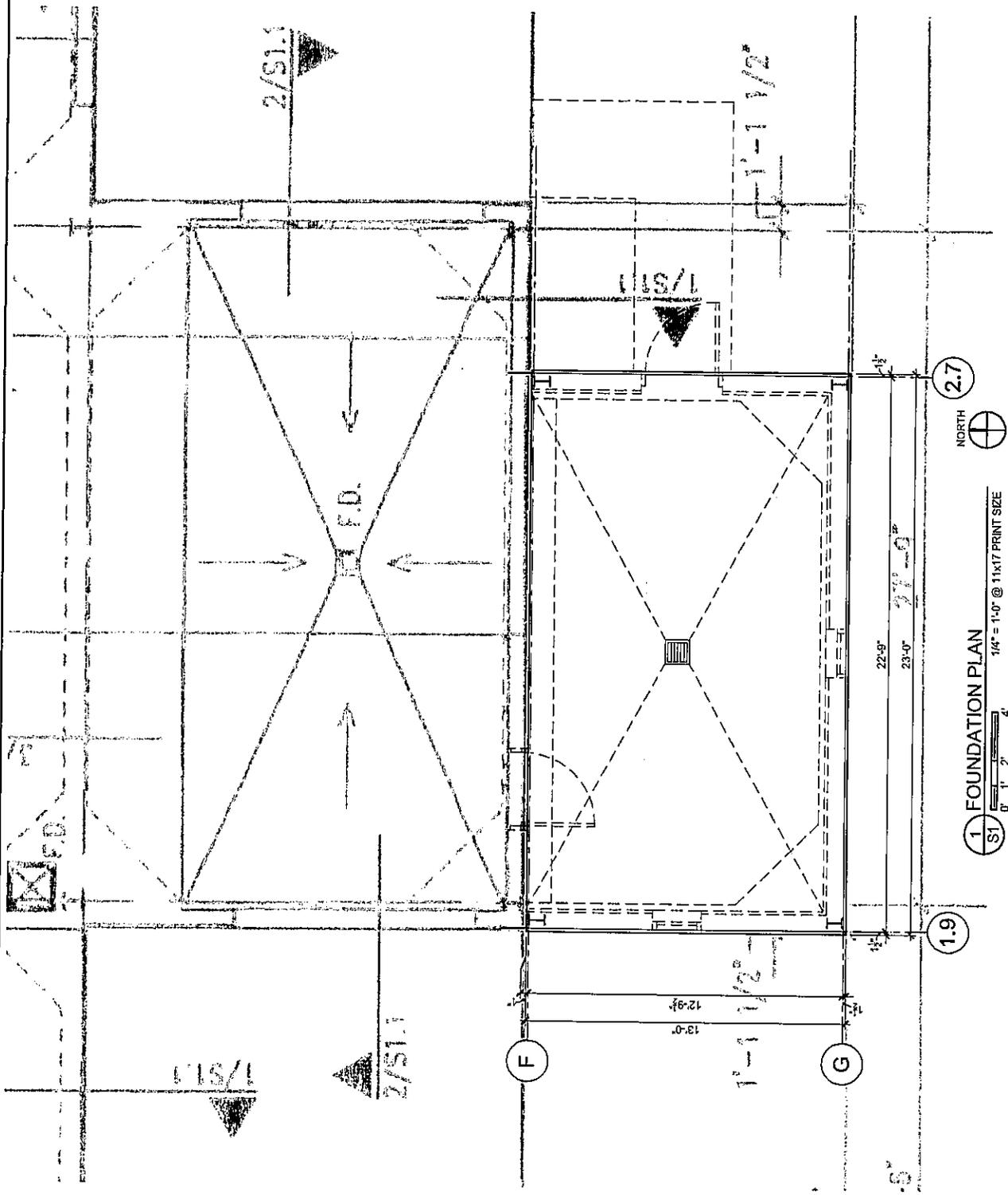


EXISTING SOUTH VIEW

A CROSS SECTION  
A4  
3/8" = 1'-0" @ 11x17 PRINT SIZE



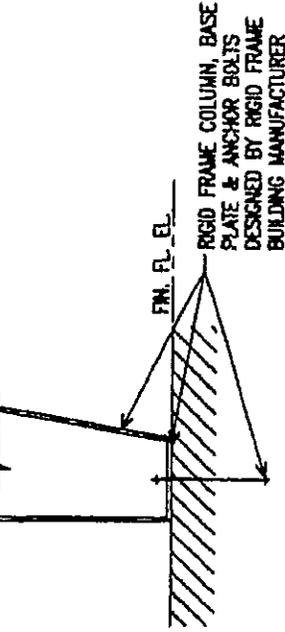
EXISTING WEST VIEW



2.7  
NORTH

1 FOUNDATION PLAN  
S1 0 1 2 4  
1/4" = 1'-0" @ 11x17 PRINT SIZE

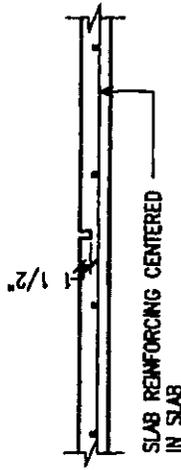
1.9



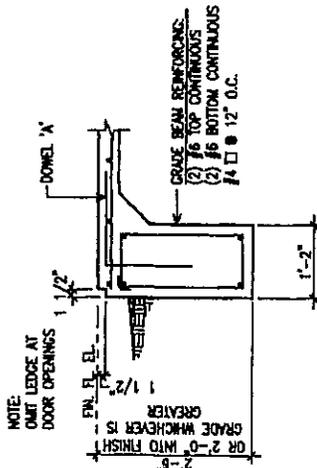
ELEVATION

3 COLUMN DETAIL  
S2

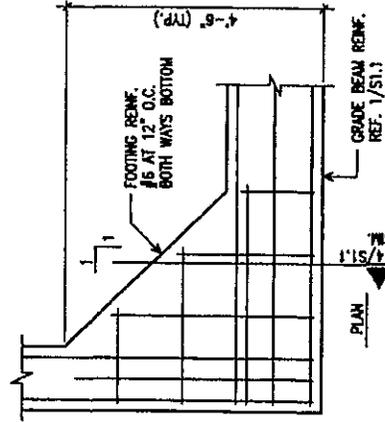
NOTE:  
SAWN JOINT SHALL BE CUT WITHIN  
12 HOURS OF SLAB PLACEMENT.



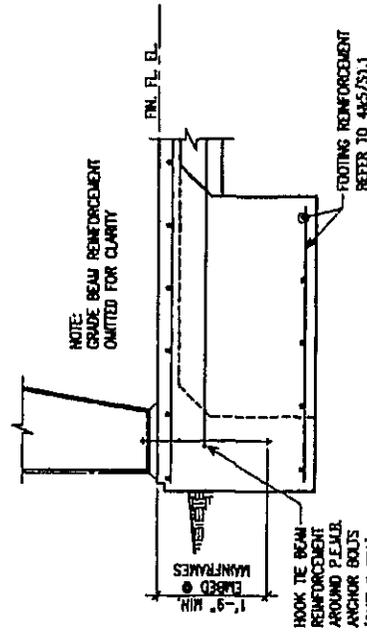
2 SLAB DETAIL  
S2



1 PERIMETER GRADE BEAM  
S2



5 CORNER PLAN  
S2



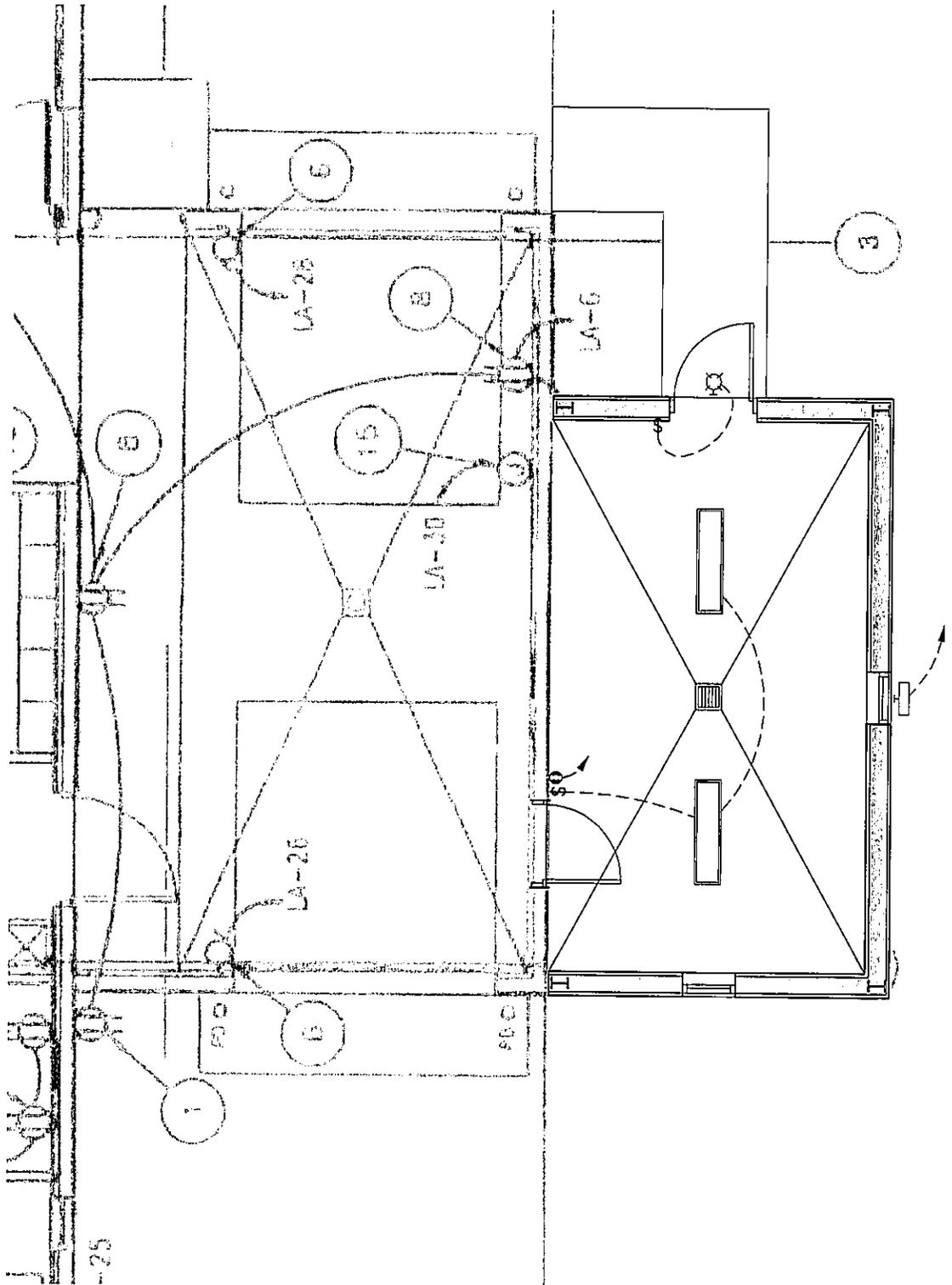
4 CORNER SECTION  
S2

Revisions:

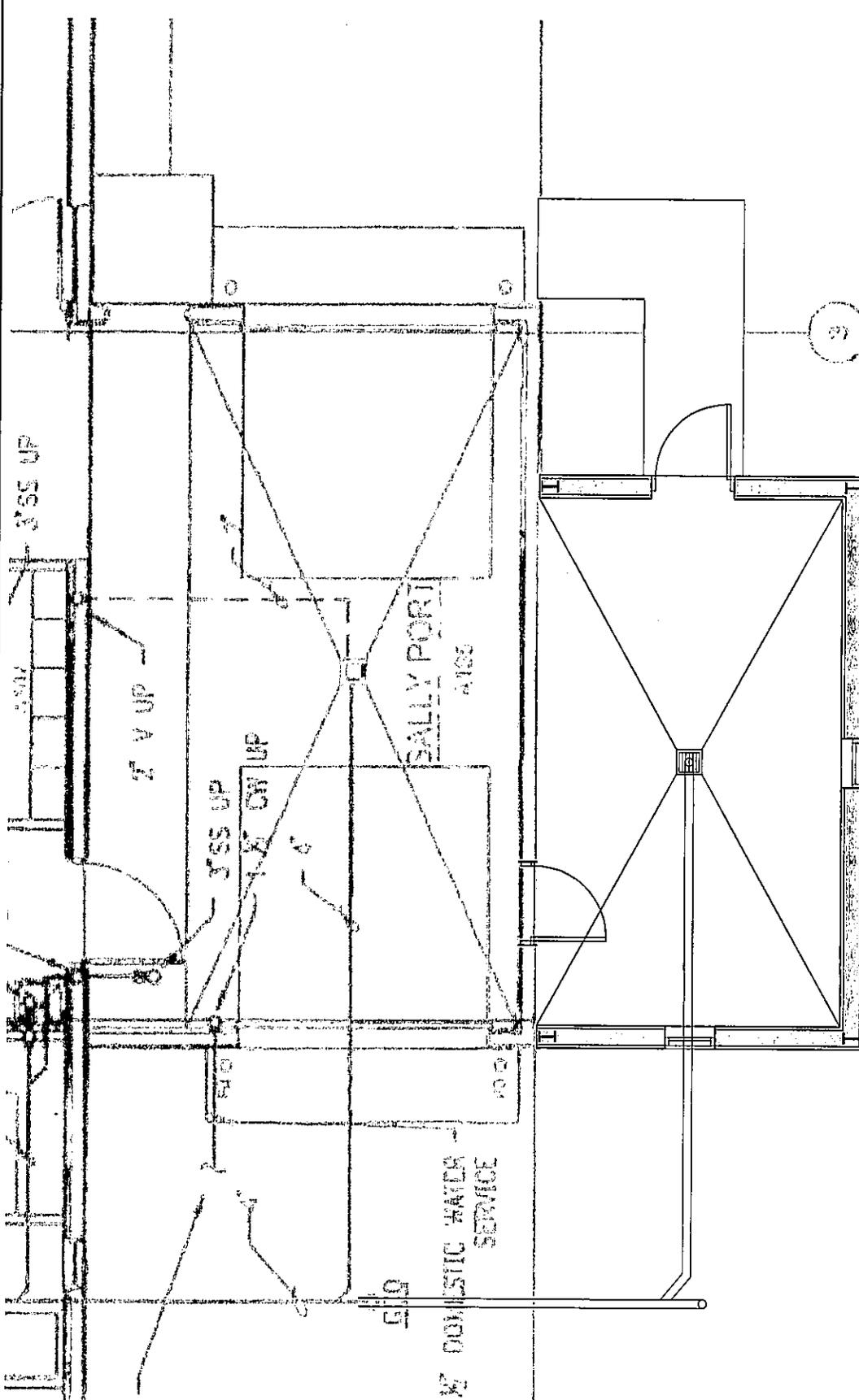

Date: 06.14.23  
Drawn by: S. Schlegel  
Checked by: P. Elliott  
Fabricator: CTS/RSZ

Sheet Description:  
**ELECTRICAL  
PLAN**

Sheet Number:  
**E1**  
7 of 8



**1** ELECTRICAL PLAN  
1/4" = 1'-0" @ 11x17 PRINT SIZE  
0 1' 2' 4'



**shk3**  
Shawn Kirkpatrick  
Consulting  
706 S. ARNOLD STREET  
LAMPASAS, TX 76850  
512.542.0801  
www.shawnir.com

**CONSTRUCTION  
DRAWING**

A Cattery Addition to the  
Lampasas Animal Shelter  
301 College Street Lampasas, Texas 76850

Revisions:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: 06.14.23  
Drawn by: S.Kirkpatrick  
Check by: F. Ebleit  
File Name: C18402  
Sheet Description:  
**PLUMBING  
PLAN**

Sheet Number:  
**P1**  
8 of 8



**1 PLUMBING PLAN**  
P1  
0 1 2 4  
1/4" = 1'-0" @ 11x17 PRINT SIZE



Bent Creek Construction  
14 Powell Dr  
Lampasas, TX 76550  
Phone:512-734-9032  
Contact:Matt McDonald  
Email:matt.bcc@yahoo.com



**Customer Address**

Lampasas Animal Shelter Charlie Boswell  
cboswell@cityoflampasas.com

Quote #: 181  
Date: Aug 10, 2023

Description	Total
<b>Metal building</b>	<b>\$39,900.00</b>
Erect metal structure to match plans provided by customer.	
Including all necessary dirt work and concrete.	
Electrical, plumbing, and hvac will match plans provided by customer.	
This estimate includes spray foam insulation.	
<b>Total</b>	<b>\$39,900.00</b>

**Notes**

\*\*\*Connecting to existing sewer MAY require cutting portions of the driveway and curb. If those must be cut and repaired, that cost will be added to the total. \*\*\*

\*\*\*Please note that the plans show NO electrical outlets, or water lines.\*\*\*

Re: Bid/ Quote



📘 You replied on Mon 7/24/2023 1:37 PM

**MI** Michael Irvin <mike@michaelirvinsteel.com>  
To: Charlie Boswell



Mon 7/24/2023 12:50 PM

**Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.**

Hi Charlie,

I really do appreciate the consideration for this project. Unfortunately, I am covered up right now for about 8-12 months. I would not be able to get to this as soon as I think the city needs it. I am truly sorry. I could reach out to a few that I know, and would recommend, if that is acceptable to you? Again, I am sorry. I have a few deadlines that are coming fast and just cannot afford to pull away in the near future.

Thanks,

Mike Irvin  
Irvin Steel Construction  
1009 East 4th St.  
Lampasas, TX 76550  
(512) 659-8859  
[mike@michaelirvinsteel.com](mailto:mike@michaelirvinsteel.com)

On Mon, Jul 24, 2023 at 10:19 AM Charlie Boswell <[cboswell@cityoflampasas.com](mailto:cboswell@cityoflampasas.com)> wrote:

Good Morning Mike,

The Lampasas Animal Shelter has received a grant to build an addition to house animals. There funds are limited, but I feel that we can get the structure built with the funds allowed. Frank Ellet gave me your email and suggested that I contact you about a quote to build.

If you don't mind, and are interested, can you please put together a quote so that I can submit it. The only thing not on the plans is a mini-split heating and air condition unit that will need to be installed and compatible for the size of the structure. This will need to be part of the quote.

Permits will be required but the fee will be waived. All inspections will still need to be called in and the building should meet all of City of Lampasas Codes and Ordinances.

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City Manager

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

**7.3**  
**Item No.**

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**SUBJECT:**

Discussion and possible action concerning the first reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the Fiscal Year Beginning on October 1, 2023 and ending on September 30, 2024; Appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal Sinking Fund requirements on all indebtedness; Providing a severability clause; providing a repealer clause for the repeal of all Ordinances and Appropriations in conflict with the provisions of this Ordinance; and Establishing an Effective Date.

REQUESTED BY: Yvonne Moreno, Finance Director

SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: Sept. 7, 2023 FOR THE AGENDA OF: Sept 11, 2023

Expenditure Required: N/A

Available Funding: N/A

Attachments: Ordinance

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**SUMMARY STATEMENT:**

The attached ordinance will formally adopt the proposed budget for the 2023-2024 Fiscal Year.

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**Recommendation: Please take record vote on adopting the budget.**

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE FOR THE REPEAL OF ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, a budget for operating the municipal government of the City of Lampasas for the fiscal year October 1st, 2023, to September 30th, 2024, has been prepared and reviewed by City Council through a series of workshops with city staff; and

**WHEREAS**, opportunity for public input was provided at the Public Hearing conducted on August 28, 2023 for which notice was posted in the local newspaper; and

**WHEREAS**, after full and final consideration of proposed expenditures, revenues, financial condition, and comparative expenditures as presented, it is the consensus of opinion that the budget as considered and amended should be approved and adopted;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS:**

**SECTION 1.** That the City Council of the City of Lampasas ratifies, approves and adopts the budget as finally considered for the fiscal year of October 1, 2023, to September 30, 2024, a copy of which shall be filed with the office of the City Secretary and with the Lampasas County Clerk and which is incorporated herein for all intents and purposes.

**SECTION 2.** That the appropriations for the 2023-2024 fiscal year for the different administrative units and purposes of the City of Lampasas, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for the payment of the principal and interest and the retirement of the bonded debt of the City of Lampasas.

**SECTION 3.** That the expenditure of the budgeted items shall comply with the City's Purchasing Policy and the City Charter.

**SECTION 4.** That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of a section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

**SECTION 5.** That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

**SECTION 6.** That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

READ AND APPROVED on the First Reading this 11<sup>th</sup> day of September, 2023.

PASSED AND ADOPTED, on the Second Reading, at a regular meeting of the City Council of the City of Lampasas, Texas this 25<sup>th</sup> day of September, 2023, at which meeting a quorum was present, held in accordance with the provisions of Article 6252-17, V.A.T.S.

**APPROVED**

\_\_\_\_\_  
Herb Pearce, Mayor

**ATTEST:**

\_\_\_\_\_  
Becky Sims, City Secretary

**APPROVED AS TO FORM:**

Jo Christy Brown, City Attorney

(Signature of Attorney Provided on Separate Page, to be Attached)

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City Manager

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

7.4  
Item No.

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**SUBJECT:**

Discussion and possible action concerning the first reading of an Ordinance setting the Tax Rate and Levying a tax upon all property subject to taxation within the City of Lampasas, Texas for the 2023 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; Apportioning said levy among the various funds and items for which revenue must be raised including providing a Sinking Fund for the retirement of the Bonded Debt for the City of Lampasas; and establishing an Effective date.

REQUESTED BY: Yvonne Moreno, Finance Director

SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: Sept. 7, 2023 FOR THE AGENDA OF: Sept. 11, 2023

Expenditure Required: N/A

Available Funding: N/A

Attachments:

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**SUMMARY STATEMENT:**

The attached ordinance adopts a total tax rate of \$0.304888 cents for the 2023 tax year. The tax rate is divided between \$0.239283 cents for general fund maintenance and operations and \$0.065605 cents for debt service (interest and sinking fund.)

**The motion to adopt the ordinance that sets the tax rate must be made in the following form with a record vote:**

**“I move that property tax rate be decreased by the adoption of a tax rate of \$0.304888, which is effectively a 4.92 percent increase in the tax rate.”**

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**Recommendation: Please take record vote on setting the tax rate.**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF LAMPASAS, TEXAS, FOR THE 2023 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Chief Appraiser of the Lampasas County Tax Appraisal District has prepared and certified the appraisal roll for the City of Lampasas, Texas, said roll being that portion of the approved appraisal roll of the Lampasas County Tax Appraisal District which lists property taxable by the City of Lampasas, Texas; and

**WHEREAS**, the City has duly complied with all state requirements regarding notification of the public; and

**WHEREAS**, a public hearing was duly held on September 6, 2023 and all interested persons were given an opportunity to be heard; and

**WHEREAS**, the City Council has complied with all applicable requirements of the Texas Property Tax Code prior to setting the tax rate for said City for 2023; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS:**

**SECTION 1.** That the tax rate of the City of Lampasas, Texas for the tax year 2023 be, and is hereby, set at \$0.304888 on each one hundred dollars (\$100) of the taxable value of real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.92 PERCENT AND WILL DECREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$7.22**

**SECTION 2.** That there is hereby levied and there shall be collected for the tax year 2023 for the use, support, and permanent improvements of the municipal government of the City of Lampasas, Texas and to provide interest and sinking funds for the retirement of debt, upon all real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City, said tax; and said tax,

so levied and collected shall be apportioned to the specific purposes hereinafter set forth; to wit;

- A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) \$0.239283 cents on each one hundred dollars (\$100) of the taxable value of such property; and,
- B. To pay interest and principal sinking fund requirements on all outstanding indebtedness of said City \$0.065605 Cents on each \$100 dollars (\$100) of taxable value of such property.

**SECTION 3.** That the Chief Appraiser is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

**SECTION 4.** That the Director of Finance in said City shall keep accurate and complete records of all monies collected under this Ordinance and of the purposes for which same are expended.

**SECTION 5.** That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Lampasas Annual Budget 2023-2024.

**SECTION 6.** That all monies collected which are not specifically appropriated shall be deposited in the general fund.

**SECTION 7.** That all ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

READ AND APPROVED on the First Reading this 11<sup>th</sup> day of September, 2023.

PASSED AND ADOPTED, on the Second Reading, at a regular meeting of the City Council of the City of Lampasas, Texas this 25<sup>th</sup> day of September, 2023, at which meeting a quorum was present, held in accordance with the provisions of Article 6252-17, V.A.T.S.

**APPROVED**

\_\_\_\_\_  
Herb Pearce, Mayor

**ATTEST:**

\_\_\_\_\_  
Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo Christy Brown, City Attorney

(Signature of Attorney Provided on Separate Page, to be Attached)

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City Manager

BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS

7.5  
Item Number

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**SUBJECT:**

Discussion and possible action regarding Ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2023-2024 Budget.

REQUESTED BY: Yvonne Moreno

SUBMITTED BY: Yvonne Moreno

DATE SUBMITTED: Sept. 7, 2023

FOR THE AGENDA OF: Sept. 11, 2023

Expenditure Required: N/A

Available Funding: N/A

Attachments: none

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**SUMMARY STATEMENT:**

Local Government Code, Section 102.007 requires a separate vote of the governing body of a city to ratify the property tax revenue increase reflected in the budget. The separate vote is in addition to and separate from the vote to adopt the budget or a vote required to set the tax rate.

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**Recommendation: Staff recommends approval to ratify the property tax increase reflected in the budget by a Record Vote.**

**\*\*Mayor, please request the City Secretary to take a Recorded Roll Call Vote.**

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**City Manager**

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action to approve the first reading of an Ordinance to consider a request for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.

**Requested By:** Becky Sims, City Secretary/Zoning Administrator

**Submitted By:** Becky Sims, City Secretary/Zoning Administrator

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:**

**Attachments: Ordinance**

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**Summary Statement:**

Dennis Johnson, business owner is applying for a Specific Use Permit (SUP) to allow for the sale of portable buildings in an area zoned Commercial.

The property is zoned Commercial "C", the area surrounding the property is Commercial "C", Single Family Residential-6 "SF-6" and Single Family Residential-10 "SF-10"

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant's property, to date no letters have been received in favor or in protest of the request.

The Planning Commission did recommend approval at the September 7, 2023 meeting.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance for a Specific Use Permit to allow the sale of portable buildings in an area zoned Commercial, described as 1 acre, Abstract 0042, John Burleson Survey, commonly known as 615 Central Texas Expressway Lampasas, Texas Lampasas County.

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**City Manager**

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the first reading of an Ordinance for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.

**Requested By:** Becky Sims, City Secretary/Zoning Administrator

**Submitted By:** Becky Sims, City Secretary/Zoning Administrator

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:**

**Attachments: Ordinance**

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**Summary Statement:**

The business owner is applying for a Specific Use Permit (SUP) to allow for a daycare facility in an area zoned Retail.

The property is zoned Retail “R”, the area surrounding the property is Retail “R”.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-five (25) notices to property owners within 200 feet of the applicant’s property, to date Staff has received one letter in favor of the request and non in protest.

The Planning Commission did recommend approval at the September 7, 2023 meeting.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance for a Specific Use Permit to allow for a daycare in an area zoned Retail, described as approximately ±3 acres, Lots 1 & 2, Block 58, AH Barnes Addition, commonly known as 808 S Western Ave. Lampasas, Texas Lampasas County.

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**City Manager**ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the first reading of an Ordinance to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County.

**Requested By:** Becky Sims, City Secretary/Zoning Administrator

**Submitted By:** Becky Sims, City Secretary/Zoning Administrator

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:**

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**Summary Statement:**

- The subdivision is 36.76 and is platted into 26 lots.
- Staff is recommending the zoning distinction as SF-10 for Hillside Acres

The Planning Commission recommended approval at the September 7, 2023 meeting.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hillside Acres Subdivision, 36.76 acres located in Lampasas, Texas Lampasas County.

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**City Manager**ITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the first reading of an Ordinance to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.

**Requested By:** Becky Sims, City Secretary/Zoning Administrator

**Submitted By:** Becky Sims, City Secretary/Zoning Administrator

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:**

N/A

**Attachments:** Packet

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**Summary Statement:**

- The subdivision is 4.00 acres and is platted into 12 lots.
- Staff is recommending the zoning distinction as SF-10 for Hidden Oaks as it is the closest fit to the subdivision layout.
- Staff reviewed the four (4) sets of house plans that have already been completed or in progress and they are above the minimum floor area of 1200 sq ft.
- The Planning Commission recommended approval at the September 7, 2023 meeting.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance to amend the Lampasas Code of Ordinances, Zoning Regulations to consider Single Family Residential-10 "SF-10" Zoning Classification for Hidden Oaks Subdivision, 4.00 acres located in Lampasas, Texas Lampasas County.

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**City Manager****ITEM NO. 7.10**

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the request to rezone 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments.

**Requested By:** Becky Sims, City Secretary/Zoning Administrator**Submitted By:** Becky Sims, City Secretary/Zoning Administrator**Date Submitted:** September 7, 2023**For the Agenda of:** September 11, 2023**Procurement and Funding Statement:**

N/A

**Attachments:** Packet

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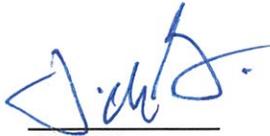
**Summary Statement:**

- The property was voluntarily annexed into the City Limits at the August 28, 2023 City Council Meeting at the request of Ron Kuker, property owner.
- The property owner is asking for consideration in rezoning property from Agriculture “AG” to Multi-Family-2 (Apartments)
- The area is characterized as mixed use. The property is surrounded by the Lampasas EDC Business Park, undeveloped land and residential homes.
- All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed six (6) notices to property owners within 200 feet of the applicant’s property, to date no letters in favor or in protest have been received.
- The Planning Commission recommended approval at the September 7, 2023 meeting.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance to rezone 12.74 acres of land out of the James Easley Survey, ABST No. 0185, Lampasas, Texas, Lampasas County owned by Ronald and Debra Kuker from Agriculture to Multi Family-2 Apartments.

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**City Manager**ITEM NO. 7.11

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action relating to the first reading of an Ordinance to amend Chapter 78, Traffic and Vehicles, Article II, Specific Street Regulations, Division 2, Stop Intersections, Sec 78-62. Same- All-way stops, of the Code of Ordinances by adding All-way stop to the intersection of Fourth Street & Spring Street.

**Requested By:** Ryan Ward, ACM  
Jody Cummings, Police Chief

**Submitted By:** Ryan Ward, ACM  
Jody Cummings, Police Chief

**Date Submitted:** September 7, 2023

**For the Agenda of:** September 11, 2023

**Procurement and Funding Statement:****Attachments:**

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**Summary Statement:**

This item was discussed at the August 28, City Council meeting, with an opportunity provided for testimony during the public hearing section of this agenda item.

As discussed, this intersection has become an area of concern. Based on the MUTCD (Manual of Uniform Traffic Control Devices) requirement for an all-way stop, it would not meet solely based on crash data, since there has only been one reported crash within the last 2 years. However, after driving the roadway from multiple directions (“*Engineering Judgement*”), sight distance is a concern. Both westbound and eastbound directions of 4<sup>th</sup> Street have less than 150’ of sight distance from both Spring Street approaches. Also, sight distance is limited further from left turning movements from 4<sup>th</sup> Street onto Spring Street. MUTCD requires a minimum of 270’ at 30MPH, as a means of driver expectation and response time.

**Recommendation:**

To consider a motion to approve the first reading of an Ordinance to amend Chapter 78, Traffic and Vehicles, Article II, Specific Street Regulations, Division 2, Stop Intersections, Sec 78-62. Same- All-way stops, of the Code of Ordinances by adding All-way stop to the intersection of Fourth Street & Spring Street.

ORDINANCE NO. \_\_\_\_

**AN ORDINANCE OF THE CITY OF LAMPASAS CODE OF ORDINANCES AMENDING CHAPTER 78 TRAFFIC AND VEHICLES, ARTICLE II. SPECIFIC STREET REGULATIONS, DIVISION 2. STOP INTERSECTIONS, SEC. 78-62 SAME- ALL WAY STOPS ADDING FOURTH AND SPRING, REPEALING ANY INCONSISTENT PROVISIONS; PROVIDING FOR SEVERABILITY CLAUSE; REPEALER CLAUSE AND PROVIDING AN EFFECTIVE DATE.**

*WHEREAS*, the City of Lampasas, Texas is a Home Rule municipality incorporated and operating under the Laws of the State of Texas; and

*WHEREAS*, the City Council of the City of Lampasas recognizes the need to amend the current ordinance to meet the changing dynamics of our community; and

*WHEREAS*, the City Council understands the importance of protecting citizens by ensuring safe passage through intersections; and

*WHEREAS*, the City Council has determined a need to amend its Code of Ordinances, as shown herein below,

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:**

**Part 1:** That Chapter 78, Traffic and Vehicles, Article II, Specific Street Regulations, Division 2, Stop Intersections, Sec 78-62. Same- All-way stops, of the Code of Ordinances, City of Lampasas, is hereby amended as follows:

**Sec.78-62 Same- All-way stops-** All traffic approaching from all directions shall come to a complete stop at the following intersections:

Adding the follow intersection

Street 1	Street 2
Fourth Street	Spring Street

***READ AND APPROVED ON THE FIRST READING THIS 11<sup>th</sup> DAY OF SEPTEMBER***

***READ AND ADOPTED ON THE SECOND READING THIS 25<sup>TH</sup> DAY OF SEPTEMBER***

APPROVED:

ATTEST:

\_\_\_\_\_  
Herb Pearce, Mayor

\_\_\_\_\_  
Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney  
[Signature of Attorney Provided on Separate Page to be Attached]

  
**City Manager**

ITEM NO. 7.12

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the appointment of board members to the Planning & Zoning Commission.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: September 7, 2023

For the Agenda of: September 11, 2023

**Procurement and Funding Statement:**

Attachments:

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**Summary Statement:**

This item has been placed on the agenda to appoint Zach Carnley to the Planning and Zoning Commission. The Commission recommended appointment at the September 7, 2023 meeting.

**Recommendation:**

To consider a motion to appoint Zach Carnley to the Planning & Zoning Commission.

Becky Sims

**From:** noreply@civicplus.com  
**Sent:** Thursday, September 2, 2021 7:56 AM  
**To:** Becky Sims; Finley deGraffenried  
**Subject:** Online Form Submittal: Application for Appointment to a City Board or Commission

**Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.**

Application for Appointment to a City Board or Commission

Date	9/2/2021
Personal Information	
First Name	Zach
Last Name	Carnley
Address1	
City	Lampasas
State	TX
Zip	76550
Home Phone Number	
Mobile Phone Number	
Email Address	zach@sneedfuneralchapel.net
Business Address	201 E. Third St, Lampasas, TX, 76550
Business Phone Number	512-556-1183
Occupation	Funeral Home Owner/Director
Please indicate board/commission/committe preference(s):	Planning and Zoning Commission
Residency Information	

Length of residency in City of Lampasas In total 18 years

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Length of residency of Lampasas County In total 18 years

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Are you a registered voter? Yes

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Voter Registration Number *Field not completed.*

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Did you vote in the last City Election? Yes

---

Organization Membership Information

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Are you currently serving on other Boards, Commissions, or Committees? No

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If yes, please list current service, including dates. *Field not completed.*

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Have you served on a Board, Commission, or Committee before? No

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If yes, please list past service, including dates. *Field not completed.*

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Please state why you wish to serve. I was born and raised here in Lampasas, I am now back raising my family here and owning and operating a business and want to give back to the community in various ways, this being one of them.

---

What are your top three goals and objectives for the City Board, Commission or Committee you are applying for? *Field not completed.*

---

Please list any special knowledge or experience applicable to City Board, Commission, or Committee with that you are applying for. I have served on a few different commissions in towns prior to moving back to Lampasas.

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Please attach resume or additional experience to application *Field not completed.*

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Signature of Applicant

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