

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, June 26, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Zachary Morris
Chuck Williamson
Davis Keele
Eric Hernandez

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Ryan Ward, ACM
Charlie Boswell, Assistant Police Chief
Jeff Smith, Fire Chief
Yvonne Moreno, Finance Director
Stacey Ybarra, EDC Director
Chris Eicher, Parks Director

Council Members Absent:

Cathy Kuehne
Charlie Pratus

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Pearce opened the workshop session at 5:30 p.m.

2. Discussion and presentation from Derrick Berrios, LCHEC

Mr. Berrios is proud to promote Lampasas County Higher Education Center, thankful for the community and partners who help in making affordable education possible in Lampasas. He has been a part of LCHEC for 6 years and LCHEC has been offering services for 14 years. Since 2010, over 1100 courses have been offered, and 3300 students have attended classes. Since 2010, over 900 summer programs have been offered for kids, 670 students have been part of the allied health program, and 650 students have taken part in adult education classes. They strive to trim expenses and increase revenue. They have a strong relationship with Advent Health, Baylor Scott & White and Lily Springs. The center offers GED preparation courses, resume building and job boards. The center is very appreciative for the annual support.

3. Discussion and presentation from Lampasas County Museum Board.

Carol Wright and Sherry Gillen-Milligan advised the foundation is requesting funding to assist with the operation of the museum. The museum provides a safe and secure environment for historical objects and documents related to the 150-year history of Lampasas. The museum is run by volunteers; they have no paid staff. They rely on fundraisers and donations to cover expenses. The museum supports, hosts, and participates in several downtown events and activities. The museum has purchased Solar Eclipse merchandise and has a small gift shop at the museum to assist with raising funds. The museum would appreciate consideration of funding during this budget cycle.

4. Discussion regarding City Pools and Lap Swim Fees.

Chris Eicher, Parks Director advised this item has been placed on the agenda as follow up to the June 12, 2023 to give Council the opportunity to formalize fees. Mr. Eicher advised that the previous rate was \$25.00 for 10 visits,

the adopted fee of \$40.00 is per month; which equates to approximately 16-18 opportunities to lap swim at \$2.50 per visit. The month will begin at the date of purchase. Approximately 12 patrons take the opportunity to lap swim.

Council member Hernandez asked if the fee offsets some of the costs, Mr. Eicher advised that the pool is not a revenue source for the city.

Council member Keele inquired if the issue was resolved regarding floaties and noodles. Mr. Eicher advised yes that is State Regulated not City.

5. Discussion regarding July 17, 2023 Council Work Session Draft Agenda

Finley deGraffenried, City Manager presented the tentative agenda. By consensus, Council agreed with the agenda as presented; however, would like to add revenue ideas for New Hope, Historic Colored School and the Hostess House, as well as, progress update on substandard properties for discussion.

6. Discussion regarding any item on the regular agenda

There was no discussion.

7. Adjourn Workshop Session

Council member Keele moved to adjourn the workshop session at 5:48 p.m.; the motion was seconded by Mayor Pro-Tem Morris and with a unanimous vote, the motion carried. (Kuehme and Pratus absent)

Without objection Council took at 10-minute break

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Pearce called the Regular Session to order at 6:00 p.m.

B. Invocation and Pledge of Allegiance

Charlie Boswell, Assistant Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

Mayor Pearce along with Council recognized Julie Salvato as the Misti Talbert Community Champion

The nomination was received from Mr. Joey McQueen:

Julie is the outgoing CTE Director. In the last 4 years under Julie's direction, our LHS CTE Program has grown to offer 9 programs. The programs have grown by creating certifications and job opportunities for LISD students. Julie was instrumental in getting the new CTE Building built and making the program what it is today. We are thankful to have her in our community.

As Mayor for the City of Lampasas and on behalf of City Council it is our honor to recognize Julie Salvato as the Misti Talbert Community Champion.

	PUBLIC HEARINGS/CITIZEN COMMENT
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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Andrea Lawson addressed Council regarding lap swim fees. Mrs. Lawson would like the fee to go back to last year's rate of \$25.00 for 10 visits with a punch card. She commented on pool safety and supervision. She also commented on staffing at the moonlight swim event.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on June 12, 2023.

Council member Keele moved to approve the minutes as presented; the motion was seconded by Council member Williamson, with Mayor Pro-Tem Morris abstaining, the motion carried. (Kuehne and Pratus absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance to amend Appendix A “Fee Schedule” Chapter 38 Fire Prevention and Protection, Article I. Fees for Permits, Inspections and Licenses.

Council member Keele moved to approve the consent agenda as presented, the motion was seconded by Council member Williamson and with a unanimous vote, the motion carried. (Kuehne and Pratus absent)

4.0	BOARDS/DEPARTMENT REPORTS
4.1	<p>Monica Wright, IT Director presented the IT Annual Report:</p> <ul style="list-style-type: none"> • Technology Team • Vision and Mission Statement • Location • What IT Supports <ul style="list-style-type: none"> ○ Hardware <ul style="list-style-type: none"> ▪ 97 PCS ▪ 57 Laptops ▪ 70 Printers ▪ 22 Switches ▪ 9 Credit Card Readers ▪ 16 Wireless Access Points ▪ 52 Verizon JetPacks ▪ 36 Apple iPhones ▪ 20 Security Cameras ▪ 30 Servers

	<ul style="list-style-type: none"> ▪ 3 Firewalls ▪ 16 Tablets ○ 30+ Software Applications ○ Websites/Social Media ● Daily/Weekly/Monthly Job Duties <ul style="list-style-type: none"> ○ Backups ○ Updates ○ Maintenance ○ Help Desk Tickets ○ City Socia Media ○ City Website ○ Research ○ Documentation (SOP's/Training) ○ Cyber Security Training ○ Software/Hardware Installs ○ Network Monitoring/Security ○ Budget/Project Planning ○ Training ● Provided update to FY22/23 Projects ● City Servers ● Fiber Network Diagram
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5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

Appraisal Roll	This past week the City received the 2023 Preliminary Totals from the Lampasas County Appraisal District ("LCAD"). In the accompanying email, the Chief Appraiser also noted that LCAD currently has 1150 properties under protest with the last day to file a protest being June 23 rd . The Preliminary Total indicates a \$653,317,076.00 estimate of taxable value, compared to the 2022 Roll of \$577,41,485.00, or a 13.1 % increase. As a reminder, Council has generally responded to increases in appraised values by lowering the City's tax rate.
Hostess House	Staff had a productive meeting with consulting architects on June 14 th to discuss and review potential scopes for a new bidding cycle for the Hostess House. The meeting included discussion regarding elimination of all add alternates, modification of the foot print, keeping ground level posts and elimination of any structural amendments necessary to span load, and elimination of Pool level changing rooms. Staff and consultants subsequently discussed providing contractors more latitude on a start time, and more leniency for time to complete. Staff will be prepared to present options to Council on July 10 th .
Job Fair	Stacey reports a reasonably well attended job fair at the Calvert Building last week. The event was sponsored in conjunction with Workforce Solutions and the Lampasas County Chamber of Commerce. 17 Employers attracted over 50 job seekers in restaurant, manufacturing, public safety, and service positions. Stacey has also started to review ideas for greater participation next year.

LEDC The Lampasas Economic Development Corporation met on June 21st with a relatively light agenda. The Board discussed the FY 2023 year-end projections, which, based on sales tax revenue, should provide an approximate \$200,000.00 net surplus. Staff also presented an initial balanced FY 2024 Budget with a slight surplus, which will be further discussed over the next two meetings. The subject of Business Park land use regulations was also discussed and ways to define more diverse land uses without jeopardizing compatibility. The staff report highlighted a number of business retention visits, discussion with staff from the Governor’s Office of Economic Development and Tourism, and training opportunities.

Road Projects Ryan and Carlos report on recent road projects including re-build of Briggs, chip seal in the Wildwood Acres subdivision, and alley and drainage work in the downtown area. Texas Materials will also be in town next week for mill and overlay on Pecan between 3rd and 2nd, overlay of Briggs, work on Western, and mill and overlay of the Sunrise Hills approach that was damaged during Winter Storm Uri. City crews will continue the seal coat program with paving in the Hillcrest/Hollywood neighborhood, and on Naruna Road.

Staff Staff is pleased to recognize employees who began their City of Lampasas careers in June: Joe Adams, 21 years; Danny Donovan, 13 years; Joshua Reams, 2 years; Lewann Turner, 7 years; Sean Schroeder, 16 years; Sean Kampmeier, 2 years; Adrian Torrez, 1 year; Anthony Resa, 2 years; Dave Paddie, 14 years; Rachel White, 3 years; Jeremy Herring, 3 years; Joe Levine, 16 years; K A Morris, 1 year; Abel Palacio, 6 years; Morris Wilkins, 4 years; Garry Spore, 18 years; and Elisabeth Georges, 1 year

5.2	MAYOR’S COMMENTS
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Mayor Pearce commented on Staff dedication. It is an honor to work with City of Lampasas Staff. Acknowledge citizen appreciation for the town and the power of partnership. Invest in people, partnership with City and citizens and a solid platform.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action to accept proposal from Central Texas Valet in the amount of \$20,000.00 for Parking Management for the Solar Eclipse Event on April 8, 2024
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Mayor Pro-Tem Morris moved to approve proposal from Central Texas Valet in the amount of \$20,000.00 for Parking Management for the Solar Eclipse Event on April 8, 2024, the motion was seconded by Council member Keele, Mayor Pearce opened the floor for discussion.

Mayor Pro Tem Morris is concerned about difference in costs by each vendor. Council member Hernandez agrees about difference in costs. Central Texas Valet is the highest proposed bid. Council member Williamson is concerned with the cost for the Solar Eclipse initiative overall. Discussion also included parking fee options.

Mayor Pro Tem Morris wants to amend motion to have item brought back before Council at the next meeting with more detail and answer to some of the questions such as itemized differences, needs of staffing, fee application

options etc. Council member Keele is in agreement. The motion on the table dies and will be brought back to Council at the July 10th meeting for further discussion and action.

7.2	Discussion and possible action relating to pool lap swim fees.
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Mayor Pro Tem Morris moves to modify lamp swim fees to \$25.00 for 10 visits, the motion was seconded by Council member Keele, with Council member Williamson, Council member Hernandez and Mayor Pearce in opposition the motion failed. (Kuehne and Pratus absent)

Council member Williamson moved to take no action, keep the fees as adopted per 30 days in effect, the motion failed to obtain a second. (Kuehne and Pratus absent)

Council member Hernandez moved to increase fee to \$3.50 per visit, the motion was seconded by Council member Williamson, with Mayor Pro-Tem Morris, Council member Keele and Mayor Pearce in opposition the motion failed. (Kuehne and Pratus absent)

Council member Keele moved to take no action, keeping the adopted rate at \$40.00 per 30 days in effect, the motion was seconded by Council member Hernandez and with a unanimous vote the motion carried. (Kuehne and Pratus absent)

7.3	Discussion and possible action concerning the Audit Engagement Letter for the City of Lampasas current fiscal year which began October 1, 2022 and will end September 20, 2023
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Council member Keele moved to approve the Audit Engagement Letter for the City of Lampasas current fiscal year which began October 1, 2022 and will end September 20, 2023 in the amount of \$45,000.00 the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried. (Kuehne and Pratus absent)

7.4	Discussion and possible action regarding approval of funds from the joint use facility account to purchase and install a generator at the Highway 195 Pump Station that services the Ivy Mountain Tank; which supports Kempner and Lampasas.
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Mayor Pro Tem Morris moved to approve funds from the joint use facility account to purchase and install an emergency generator at the Highway 195 Pump Station that services the Ivy Mountain Tank; which supports Kempner and Lampasas in sn amount not to exceed \$400,000.00, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Kuehne and Pratus absent)

7.5	Discussion and possible action regarding the Lampasas Country Appraisal District (LCAD) FY 2024 Budget.
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Mayor Pro-Tem Morris moved to deny the LCAD FY24 budget as presented, the motion failed to obtain a second.

Council member Williamson moved to approve by taking no action regarding the Lampasas Central Appraisal District FY 24 budget, the motion was seconded by Council member Keele, with Mayor Pro Tem Morris in opposition the motion carried. (Kuehne and Pratus absent)

7.6	Discussion and possible action to accept proposal from Lite & Barricade for Traffic Control Management, and from Street Smart for Portable Security Cameras for the Solar Eclipse Event in April 2024 in an amount not to exceed \$16,000.00
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Council member Keele moved to accept proposal from Lite & Barricade for Traffic Control Management, and from Street Smart for Portable Security Cameras for the Solar Eclipse Event in April 2024 in an amount not to

exceed \$16,000.00, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried. (Kuehne and Pratus absent)

Adjourn into Executive Session

Council member Williamson moved to adjourn into Executive Session at 7:20 pm, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Kuehne and Pratus absent)

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	
8.1	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) -- Utilities
8.2	Adjourn executive session and reconvene Regular Session

Council adjourned executive session and reconvened regular session at 7:38 pm.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken.

Adjourn- Council member Keele moved to adjourn at 7:38 p.m., the motion was seconded by Council member Williamson and with a unanimous vote, the motion carried. (Kuehne and Pratus absent)

PASSED AND APPROVED this _____ day of _____, 2023.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary