

**MINUTES OF MEETING OF THE
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE
OF THE CITY OF LAMPASAS
JACK CALVERT MUNICIPAL BUILDING
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550
THURSDAY FEBRUARY 23, 2023
12:00 p.m. (noon)**

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date and time:

CIP Committee Members Present:

Chuck Williamson
Neal Leavell
Shirley Blake
Diana Hodges
Herb Pearce
Craig Hammett

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Joe Adams, Deputy Fire Chief
Ryan Ward, Assistant City Manager
Jody Cummings, Police Chief
Lupe Charping, Administrative Assistant
Robyn White, PW Secretary
Stacy Ybarra LEDC Director
Yvonne Moreno, Finance Director

CIP Committee Members Absent:

Gail Long
Robert McCauley

REGULAR MEETING

I. Call to Order

City Manager deGraffenried called the meeting to order at 12:05 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated May 12, 2022.

Board member Hodges moved to approve the minutes, the motion was seconded by Board member Blake and with a unanimous vote, the motion carried. (Long & McCauley absent)

IV. Review and update on Capital Projects initiated in FY 22-23 and previous CIP projects

Mr. deGraffenried provided progress report on previous CIP and Projects Initiated in FY 22-23

- *Street Projects*
 - *PASER grading system initiated*
 - *East Third Street*
 - *Key to Western*
 - *Possible grant opportunity for sidewalk project- Western to Live Oak*
 - *LEDC Business Park*
 - *Fairview/Landon Drainage is in the design phase*
- *Water Projects*
 - *Upper Pressure Plane-In-Line Pump in design and permitting phase-Master Plan*
 - *LEDC Business Park*
 - *Looping Project- Live Oak, North to 2nd in design phase*
 - *SCADA Upgrades and Mobile Access done*

- *Wastewater*
 - *Pre-treatment upgrades, PER complete*
 - *LEDC Business Park*
 - *Mobile Generation, in design phase*
 - *Should be completed by the end of the month*
 - *Haul Trailer, purchased*
 - *Plant Splitter upgrade complete*
 - *Line Replacement, Pecan, 5th to 9th in design phase*
- *Parks*
 - *Pavilion, complete*
 - *Future addition may include serving and/or storage area*
 - *Hanna Spring Fencing, complete*
 - *Skate Park, March 1 completion date*
 - *Trail Extensions, TXDOT TA Funding Phase 2*
 - *Connectivity Grant Opportunity- Transportation Alternative- Application Accepted- Next Steps TBD*
- *Electric*
 - *Business Park, design phase*
 - *SCADA, complete*
 - *Substation Upgrade, 90% complete*
- *Cemetery*
 - *Pole Barn, Columbarium, and Veteran's Memorial are complete*
- *Public Safety*
 - *Wayfinding, under contract*
 - *WCID Dams, funding may become available*
- *Apparatus/Equipment*
 - *Fire Engine, Delivery estimate June-July*
- *Planning*
 - *Interceptor Capacity, validation of engineer model*
 - *Airport Master Plan, Contract phase- 10% match*
 - *Eclipse Public Safety Plan, in progress*
 - *Personnel-Compensation, Jobs Evaluation, complete*
- *Technology*
 - *Utility asset mapping, in progress*
 - *Remote Network Connections, is available*
 - *Human Resource Management, Contracted, in the implementation phase (Executime)*
 - *PD Host Servers, Complete*

V. Discussion regarding meeting schedule, format, location and content.

- *Normally meets at noon, approximately twice per month through May 15th*
- *Remote meeting locations based on Committee's interest*
 - *Possible presentation by Jones-Heroy associate*
 - *WWTP Tour*
 - *Business Park Tour*
- *Staff Departmental presentations based on Committee's interest*
- *Meetings typically follow Report categories*
 - *Priority Rating and Committee Statement*
 - *Public Facilities*
 - *Capital Improvements Schedule*
 - *Major Maintenance*
 - *Fleet*

Additional discussion by Board

- *Colored School*
 - *Interior finish*
- *New Hope Baptist Church*
 - *Not currently funded by Council.*
 - *Staff recommends moving forward with engineer assessment as a starting point*
- *Substandard Inventory*
- *Infrastructure Prioritization*
- *Plan for future growth*

VI. Items that the Board Members may request to be placed on the next agenda
N/A

VII. Schedule next meeting

March 30, 2023 at noon.

IX. Adjourn – *The meeting was adjourned at 1:12 p.m.*

PASSED AND APPROVED this _____ day of _____, 2023.

Finley deGraffenried, City Manager

ATTEST:

Becky Sims, City Secretary