

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, May 22, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, May 22, 2023 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

SPECIAL SESSION

- I. Call to Order
- II. Administer Oath of Office to Newly Elected Mayor and Council Members.
- III. Presentation to outgoing Mayor.
- IV. Discussion and possible action concerning the appointment of the Mayor Pro Tem for the 2023-2024 term
- V. Discussion and appointment of Judge Robert Gradel as the Municipal Court Judge for the City of Lampasas for another two-year term.
- VI. Adjourn Special Session

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion and presentation of Commercial Substandard Inventory. *(pgs. 5-6)*
3. Discussion regarding assessment of New Hope Baptist Church and Historic Colored School. *(pgs. 7-8)*
4. Discussion regarding Lampasas County Recycling. *(pgs. 9-16)*
5. Discussion regarding any item on the regular agenda
6. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

Council Agenda May 22, 2023

- Call to Order
- Invocation and Pledge of Allegiance
- Presentations and Proclamations
 - Library Recognition- Explore Lampasas
 - Service Recognition
 - Jonathan Guerra- Street Department-5 years
 - Cody Kepler- Street Department- 5 years
 - Danicka Keeling- Police Department-5 years
 - Ester Ramirez- Municipal Court- 5 years
 - Community Champion- Michael Blount- Boys & Girls Club
 - Proclamation Supporting EMS Week May 21-27, 2023

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments to consider a request to rezone parcel 8121, 48.13 acres, abstract 0042, John Burleson Survey, commonly known as 1206 Mills Street and to rezone parcels 8246, 8247, 8248, 31.83 acres, abstract 0042, John Burleson Survey, commonly known as 1705 E 4 th Street. <ul style="list-style-type: none"> • Request to rezone 79.917 acres as defined on concept plat as follows: <ul style="list-style-type: none"> ○ 3.046 acres to Single Family Attached- SFA-(Townhomes) ○ 10.141 acres to Single Family Residential-6 “SF-6” ○ 35.195 acres to Single Family Residential-8 “SF-8” ○ 29.360 acres to Single Family Residential-10 “SF-10” ○ 2.175 acres to Commercial “C” 	17-36

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on May 8, 2023	37-46

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the second reading of an Ordinance to approve proposed electric rates.	47-50
3.2	Discussion and possible action regarding the second reading of an Ordinance to approve proposed water rates	51-54
3.3	Discussion and possible action regarding the second reading of an Ordinance to approve proposed garbage rates.	55-58

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Library Monthly Report 2. Golf Course Monthly Report 3. Municipal Court Monthly Report 4. City Secretary Monthly Report 5. Utility Billing and Collections Monthly Report 6. Public Works Monthly Report for Electric, Streets, Water/Wastewater 7. Police Department Monthly Report 8. Building Official Monthly Report 9. Economic Development Monthly Report 10. Fire Department Monthly Report 11. Parks and Recreation Monthly Report 12. Information Systems Monthly Report 	59-84
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> • WCID • CIP • LEDC • Eclipse • Staff 	85-86
5.2	MAYOR'S COMMENTS	N/A
6.0	UNFINISHED BUSINESS	N/A
7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding award of bid for HMAC Paving Project	87-108
7.2	Discussion and possible action regarding approval of Resolution supporting the Transportation Alternative (TA) application to provide funding for bicycle and pedestrian infrastructure and planning.	109-110
7.3	Discussion and possible action in moving forward with procuring assessment services for New Hope Baptist Church.	111-112
7.4	Discussion and possible action to declare outdated IT equipment as surplus and allow to dispose of as State Law allows.	113-114.
7.5	Discussion and possible action regarding request from the Lampasas County Chamber of Commerce for Hotel Occupancy Tax funds in the amount of \$1,250.00 for event expenses related to the Annual Toughest 10K, 5K & 1-Mile Run on July 8, 2023.	115-122
7.6	Discussion and possible action to identify date for Council Workshop/Work Session on short and mid-range goals.	123-130
7.7	Discussion and possible action regarding expansion of Recycling Program to Lampasas County Residents and to establish a tracking method and associated annual fee for service.	131-132
7.8	Discussion and possible action to approve, deny or approve with modification the request to rezone 79.971 acres, commonly known as 1206 Mills Street and 1705 E	133-134

	4 th Street as presented on concept plat, consistent with the Lampasas Comprehensive Plan	
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Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	
8.1	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities
8.2	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above
8.3	Adjourn executive session and reconvene Regular Session

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 19 day of May 2023 at 1:35pm


 Becky Sims, City Secretary


City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation of Commercial Substandard Properties

Requested By: City Council

Submitted By: Becky Sims, City Secretary

Date Submitted: May 18, 2023

For the Agenda of: May 22, 2023

Procurement and Funding Statement:

N/A

Attachments: Presentation

Summary Statement:

During the November 2022 Council Planning Session, Staff presented objectives and progress related to the Comprehensive Plan. Council identified Code Enforcement as a priority. One of the action steps is to strengthen enforcement and incentives throughout the City to maintain the quality of commercial buildings and renovate older structures in disrepair. Council asked that Staff prepare a list of substandard properties and present to Council. In January Council was provided an inventory of residential structures. This item has been placed on the agenda to present Council with a listing of Commercial properties that are in need of improvement and/or extensive repair and/or abatement.

Recommendation:

Discussion and direction only

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City ManagerITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding assessment of New Hope Baptist Church and Historic Colored School.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: May 18, 2023

For the Agenda of: May 22, 2023

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

In May 2021, Council was asked to engage the services of Reliance Architecture, LLC to conduct a feasibility study in the amount \$9,800.00 that included Architectural Services, Historic Preservation, MEP Services and Structural Services. At that time Council opted to focus on other City Projects. Since that time, there has been interest by Council, Staff and the Community to use this facility and possibly the Historic Colored School. The described assessment represents one possible path forward. Other investigation options exist including conferring with trades, engagement and inquiry of specific engineering disciplines, or in the alternative no action. Staff seeks direction through this agenda item, and on the regular agenda, on proceeding with evaluation of both facilities.

Recommendation:

Discussion and direction only

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City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Lampasas County Recycling

Requested By: Ryan Ward, ACM

Submitted By: Ryan Ward, ACM

Date Submitted: May 18, 2023

For the Agenda of: May 22, 2023

Procurement and Funding Statement:

Attachments: Presentation

Summary Statement:

In November 2022, Staff began researching opportunities and possible impacts to service if this was made available to County Residents. The City of Lampasas has been providing recycle bins at the Citizen Collection Center since December of 2018. At this time, and in consultation with the City's solid waste hauler, recycling drop off has been available to City residents. While other services have been available to County residents, for a fee, Staff now seeks Council input and direction to include recycling drop off for County residents.

Recommendation:

Discussion Only



County Recycle Fee Consideration May 22, 2023

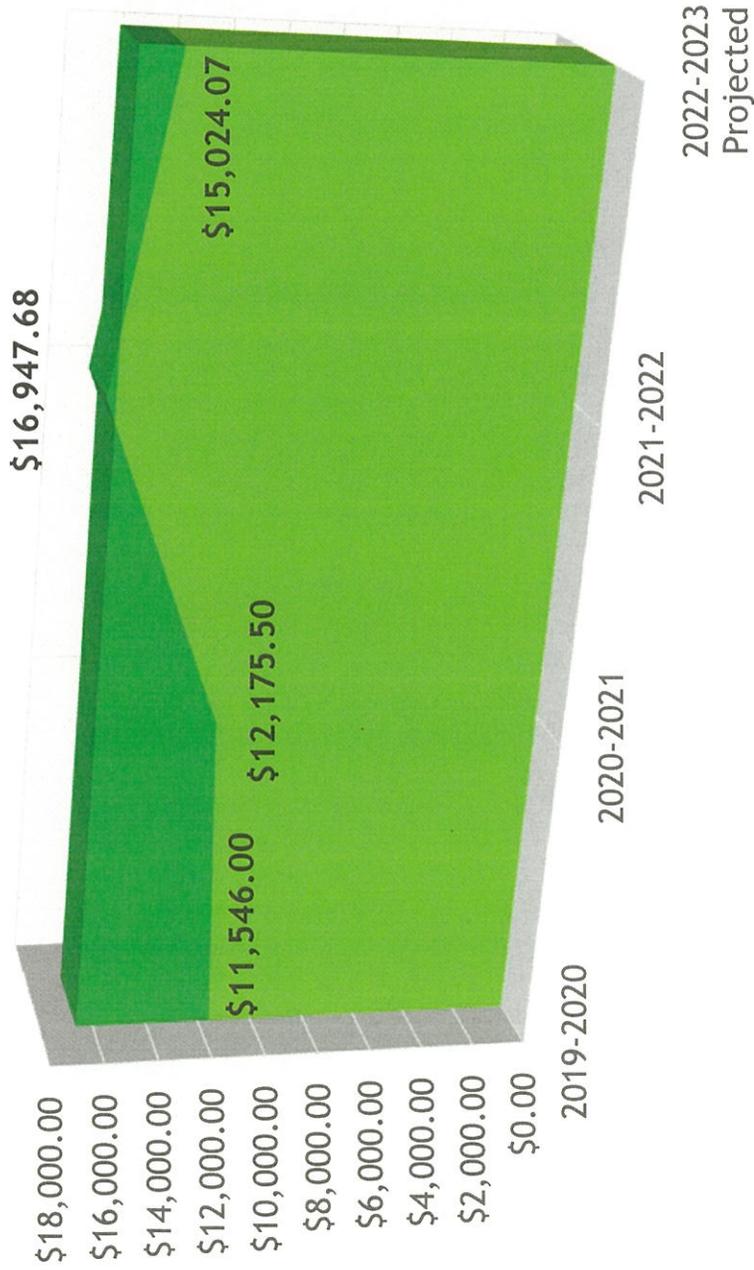


BACKGROUND INFORMATION

The City of Lampasas has been providing recycling bins at the Citizen Collection Center since December of 2018. As with any other City service, it's currently **ONLY** available to City residents.

- Since 2018, when the recycle fee was implemented on citizens utility bills, it has remained \$0.50 a month, with a total of 2,767 utility customers, totaling of \$16,602 yearly.
- In 2020 the fee per ton was \$50, increasing to \$54.41 per ton in 2022.
- As a citizen of Lampasas, you are required to show proof of residence and one form of ID to use the Collection Center.
- The facility was updated this year, to allow for drive up service, no longer requiring citizens to exit their vehicle to pay.

RECYCLE FEES



■ YEARLY DISPOSAL FEE ■ YEARLY CUSTOMER FEE





ADOPTED COLLECTION CENTER FEES

MATERIALS	RESIDENT	NON RESIDENT	CONTRACTOR
Construction Debris (CY)	\$20.00 (CY)	\$25.00 (CY)	\$30.00 (CY)
Brush/Leaves/Grass (CY)	\$5.00 Per load	\$10.00 per load	\$20.00 per load
Appliances (with Freon removed)	\$1.00 each	\$2.00 each	\$2.00 each
Batteries	\$1.00 each	\$1.00 each	\$1.00 each
Scrap Metal	\$1.00 (CY)	\$2.00 (CY)	\$2.00 (CY)
Tires 14" & smaller	\$2.00 each	\$4.00 each	\$4.00 each
Tires 15" to 16"	\$5.00 each	\$10.00 each	\$10.00 each
Tires 16.5" to 19.5"	\$10.00 each	\$20.00 each	\$20.00 each
Tires 20" and larger	\$20.00 each	\$40.00 each	\$40.00 each

Passenger tires with rims will be charged \$40.00 and semi tires with rims will be \$45.00

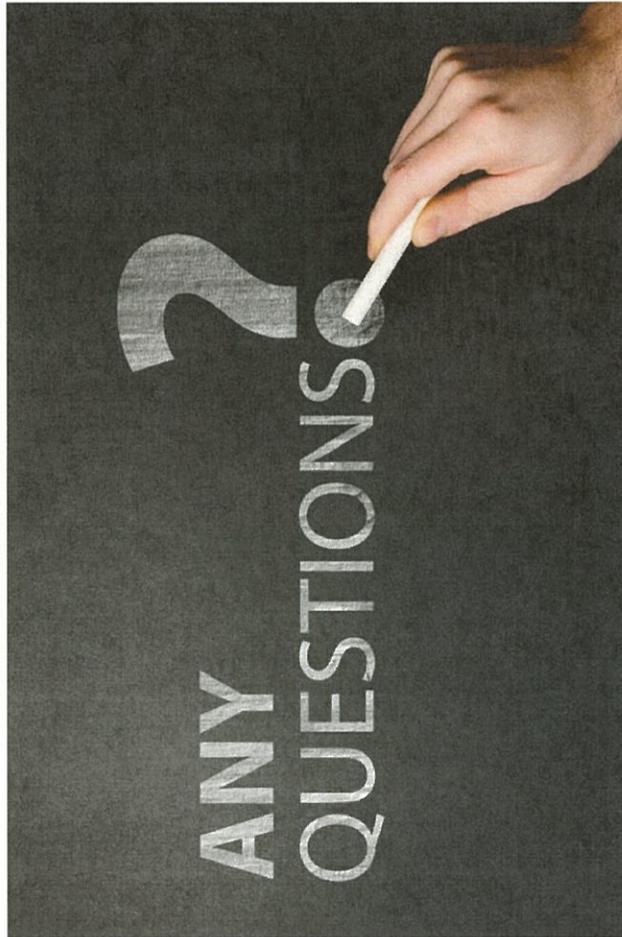
- Cubic yardage fees will be rounded up or down to the nearest dollar amount
- Credit/debit cards and checks are accepted at the citizen collection center
- Cash is not accepted at the citizen collection center

COUNTY CONSIDERATION FOR RECYCLING

Recently there has been interest from County residents to bring their recycle goods to the Citizens Collection Center. Possible items of consideration:

- Allowing County residents to recycle, benefits our environment and minimizes impacts on our local landfills.
- The fee structure could allow for a yearly charge to be paid through the City's current Utility Billing process and tracked through our accounting system.
- An example of a standard fee to be used for County residents is:
 - \$3 a month, for a yearly total of \$36.





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City Manager**ITEM NO. 1.3**

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments to consider a request to rezone parcel 8121, 48.13 acres, abstract 0042, John Burleson Survey, commonly known as 1206 Mills Street and to rezone parcel 8246, 8247, 8248, 31.83 acres, abstract 0042, John Burleson Survey, commonly known as 1705 E 4th Street.

Requested By: Becky Sims, City Secretary**Submitted By:** Becky Sims, City Secretary**Date Submitted:** May 3, 2023**For the Agenda of:** May 22, 2023**Procurement and Funding Statement:**

N/A

Attachments: Staff Report, Layout, Citizen Letters, Comp Plan

Summary Statement:

Tri-Cru Ventures, LLC, Emilio Perales is asking the City Council to consider the following rezone

Request to rezone 79.917 acres as defined on concept plat as follows:

- 3.046 acres to Single Family Attached- SFA-(Townhomes)*
- 10.141 acres to Single Family Residential-6 "SF-6"*
- 35.195 acres to Single Family Residential-8 "SF-8"*
- 29.360 acres to Single Family Residential-10 "SF-10"*
- 2.175 acres to Commercial "C"*

The property is currently zoned Agriculture and Single Family-6 "SF-6" The area surrounding the property is Commercial, Single Family Residential and Retail

All notifications and publications, as required by Ordinance and Statute, have been made. The City sent eighteen (18) notices to property owners within 200 feet of the applicant's property. At the time of preparing this report, the City received one notice in favor of the request and seven (7) in opposition. The testimony is attached and the Planning Commission heard this case on May 4th and during a Special Called Meeting on May 11, 2023.

The Planning Commission recommended to approve the zoning as requested with the exception of amending the 3 acres of SFA- Townhomes to SF-PH (Patio Homes)

Recommendation:

Discussion only

City of Lampasas
Zoning Board of Adjustment
Staff Report (Northington Creek Estates)

Subject Property The property is described as parcel 8121, **48.13** acres, abstract 0042, John Burleson Survey, commonly known as 1206 Mills Street and parcel 8246, 8247, 8248, **31.83** acres, abstract 0042, John Burleson Survey, commonly known as 1705 E 4th Street

Request Tri-Cru Ventures, LLC, Emilio Perales is asking the City’s Planning Commission to consider the following rezone

Request to rezone 79.917 acres as defined on concept plat as follows:

- *3.046 acres to Single Family Attached- SFA-(Townhomes)*
- *10.141 acres to Single Family Residential-6 “SF-6”*
- *35.195 acres to Single Family Residential-8 “SF-8”*
- *29.360 acres to Single Family Residential-10 “SF-10”*
- *2.175 acres to Commercial “C”*

Current Zoning The property **is currently zoned Agriculture and Single Family-6 “SF-6”** The area surrounding the property is Commercial, Single Family Residential and Retail.

Notification All notifications and publications, as required by Ordinance and Statute, have been made. The City sent eighteen (18) notices to property owners within 200 feet of the applicant’s property. At the time of preparing this report, the City has received one notice in favor of the request and seven (7) in opposition.

You did hear public testimony at the May 4, 2023 regarding citizen concerns regarding the development as a whole, primarily drainage, impact to infrastructure, and traffic congestion.

Consideration The requested rezone fits within the existing character of the neighborhood and within the community as outlined in the Comprehensive Plan, Suburban Residential, Suburban Mixed-Use, Corridor Commercial.

As I presented at the previous 2 planning meetings this zoning is in line with the Comprehensive Plan, it fits with the future planning of the area. If you were to deny this zoning request it goes against the Comprehensive Plan that was approved and adopted by the Planning Commission & City Council in April 2021; which would require amending the Comprehensive Plan.

10.6 PLANNING AND ZONING COMMISSION CONSIDERATION AND REPORT:

The Planning and Zoning Commission shall function in accordance with Section 8 of this Ordinance. **The Planning and Zoning Commission, after the public hearing is closed, shall prepare its report and recommendations on the proposed change stating its findings, its evaluation of the request and of the relationship of the request to the Comprehensive Plan.** The Planning and Zoning Commission may defer its report for not more than ninety (90) days from the time it was posted on the agenda, or until it has had an opportunity to consider other proposed changes which may have a direct bearing thereon, unless a postponement is requested by the applicant.

10.7 (a) If the Planning and Zoning Commission recommends denial of the zoning change request, it shall offer reasons to the applicant for the denial, if requested by the applicant. The Planning and

Zoning Commission, at its discretion, may also recommend to the City Council that the zoning change request be denied, with prejudice (see Subsection 10.8(C) 2). The Planning and Zoning Chairman shall inform the applicant of the right to receive reasons for the denial.

(b) Alternatively, when an applicant requests a change of zoning on a parcel or parcels that the Planning and Zoning Commission does not approve, the Planning and Zoning Commission may, at its sole discretion, make a recommendation to the City Council that the Council consider and/or approve a zoning designation that is different than the zoning requested by the applicant, which the Commission determines would be appropriate and beneficial for the parcel in question, but such alternative recommendation shall only be made with the consent of the applicant. For example the Planning and Zoning Commission may recommend consideration and approval of “Light Industrial” or “Commercial” zoning on an applicant’s denied request for “Industrial” zoning; or, the Commission may recommend the Council consider and approve SF-10 zoning on an applicant’s denied request for SF-7.5.

10.8 CITY COUNCIL CONSIDERATION:

B. Applications Recommended for Denial by the Planning and Zoning Commission - When the Planning and Zoning Commission makes a recommendation that a proposal should be denied (either with or without prejudice), then the request is deemed to have been denied and it will not be placed on the City Council agenda for consideration unless the applicant submits a written appeal of the Planning and Zoning Commission's decision within ten (10) days of such action/denial. Upon receipt of a written request (i.e., appeal) for City Council consideration of a denied application, the City Secretary shall cause to be published notice of a public hearing before City Council as described in Subsection E below (also see Subsection F.2 below).



TURLEY ASSOCIATES, INC.
THE PROFESSIONAL SURVEYING AND MAPPING DIVISION OF TURLEY ASSOCIATES, INC. AND A DIVISION OF TURLEY ASSOCIATES, INC. HAS PREPARED THIS PRELIMINARY PLAT OF NORTHINGTON CREEK ESTATES IN ACCORDANCE WITH THE APPLICABLE STATUTES AND RULES OF THE BOARD OF SURVEYING AND MAPPING, STATE OF TEXAS. THE APPLICABLE STATUTES AND RULES OF THE BOARD OF SURVEYING AND MAPPING, STATE OF TEXAS, ARE AVAILABLE FOR REVIEW AT THE OFFICE OF THE BOARD OF SURVEYING AND MAPPING, STATE OF TEXAS, 1000 WEST WASHINGTON STREET, AUSTIN, TEXAS 78701.

PRELIMINARY PLAT OF:
NORTHINGTON CREEK ESTATES
LAMPASAS, TEXAS

PREPARED FOR:
763 HOLDINGS, LLC
7446 HONEYSUCKLE
TEMPLE, TEXAS 78062

NO.	DATE	DESCRIPTION	BY
1	2/17/2022	ISSUED FOR REVIEW	JK
2	2/22/2022	REVISED PER COMMENTS	JK
3	2/23/2022	REVISED PER COMMENTS	JK
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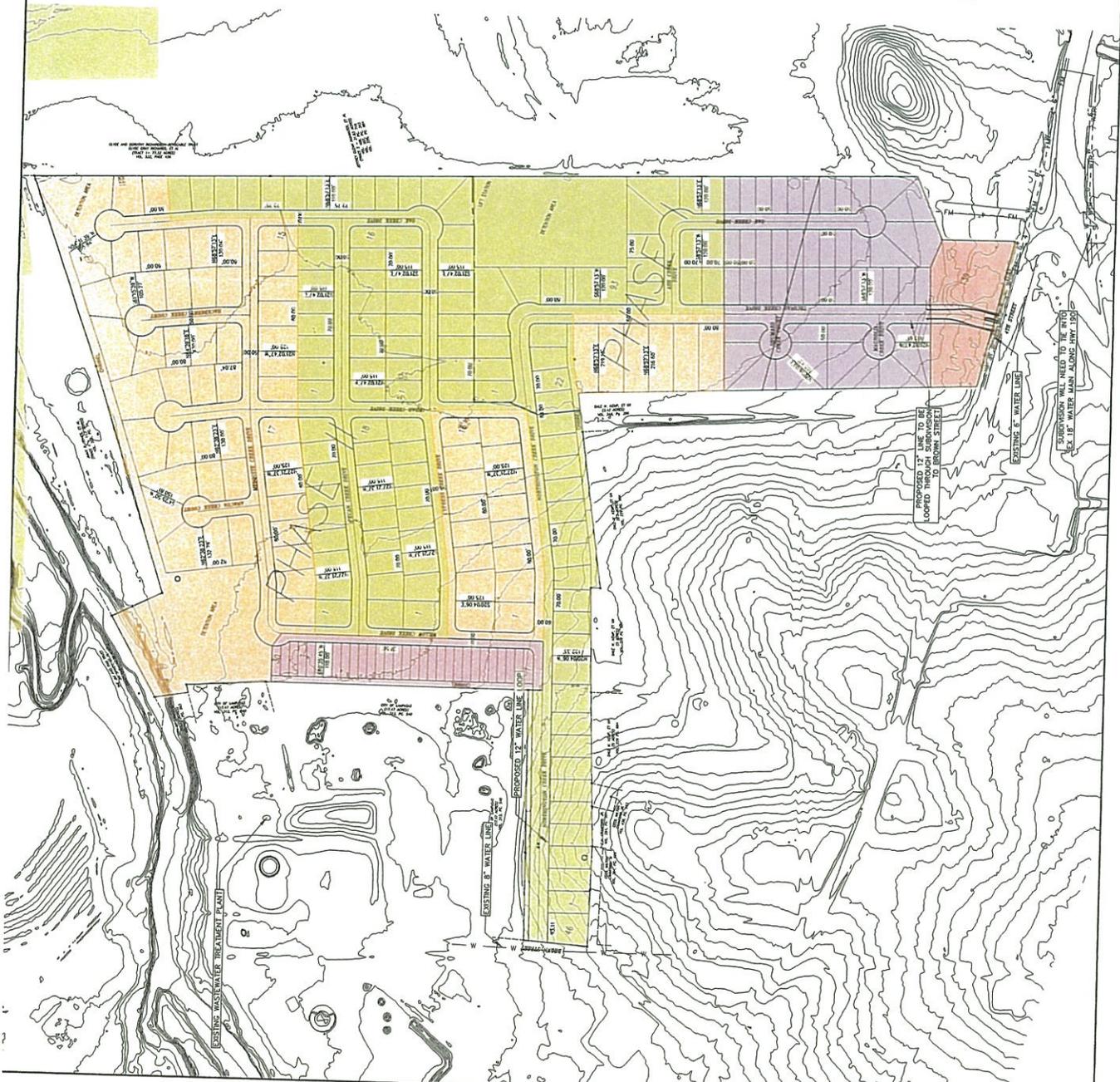
22-3283 01
SHEET

ZONING LEGEND

- SINGLE FAMILY RESIDENTIAL, SF-6
- SINGLE FAMILY RESIDENTIAL, SF-8
- SINGLE FAMILY RESIDENTIAL, SF-10
- COMMERCIAL, C
- SINGLE FAMILY ATTACHED, SFA

FOR REVIEW PURPOSES ONLY - NOT FOR CONSTRUCTION

PRELIMINARY PLAT OF:
NORTHINGTON CREEK ESTATES
267 ACRES, BLOCKS
79.917 ACRES
OUT OF AND A PART OF JOHN BURLESON SURVEY,
ABSTRACT NO. 22
CITY OF LAMPASAS, LAMPASAS COUNTY, TEXAS
79.917 ACRES MORE FULLY DESCRIBED BY METES AND BOUNDS BY SEPARATE FIELD NOTES





May 5th, 2023

Becky Sims, TRMC
City of Lampasas
312 E. Third St.
Lampasas, Tx 76550

RE: Appeal Letter of the Planning and Zoning Commission's decision

Dear Ms. Sims,

On behalf of our client, Turley Associates, Inc. respectfully appeals the decision of the Planning and Zoning(P&Z) Commission's decision on 1206 Mills Street and 1705 E 4th Street. We have been on the January 5th P&Z meeting and May 5th P&Z meeting.

We originally started talking with the city on the 1206 Mills Street property back in January of 2022. We were told there were access issues for emergency vehicles and water pressure issues on our 177 lot plan. We were told by the city's engineer what we needed to do to get water capacity and knew we needed another access. The developer then bought the adjacent property 1705 E 4th Street property that connects onto 4th Street and put us closer to the 18" waterline along 290 that we needed to tie into and that resolved all these issues.

On January 5th 2023 we got on the P&Z meeting and were unanimously denied zoning with 353 lots of SF-6, commercial, and SFA lots. We then revised our site plan to go from SF-6 lots to SF-8 and SF-10 on a large portion of the site and keeping a few commercial and SFA lots, and had a lot count of 267 lots. On the May 5th 2023 P&Z meeting we came with this new 267 lot zoning plan, and had a few motions made by the P&Z members but in the end no action was taken. One P&Z member made a motion to make the zoning straight SF-8, another member made a motion change the SFA lots to Patio Home lots (not sure what the official zoning of that is) and the last motion was to deny the zoning request by one of the members. All three requests did not have enough votes to pass, and it was adjourned with no action. We ask that the city council accept this appeal of the P&Z commissions no decision to move forward to the city council meeting. Please feel free to call to discuss any questions or concerns that you might have regarding this project.

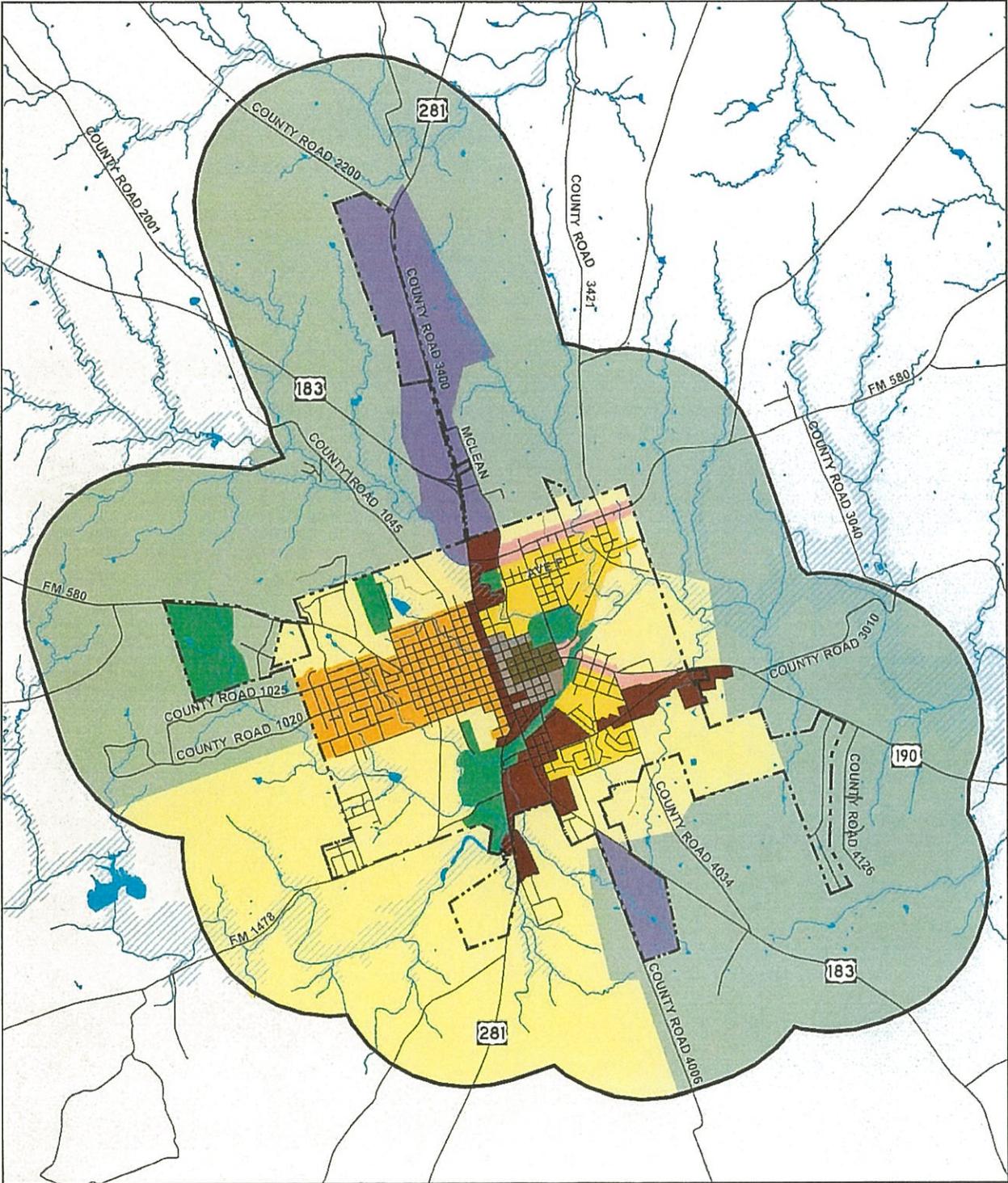
Sincerely,

A handwritten signature in blue ink that reads "Kendell Wimberly".

Kendell Wimberly, E.I.T

TURLEY ASSOCIATES, INC.
301 NORTH THIRD STREET · TEMPLE, TEXAS 76501
(254) 773-2400 F-1658 · TBPLS No. 10056000

MAP 4.2, FUTURE LAND USE PLAN



LEGEND

- | | | | |
|-------------------------|-----------------------|--------------|----------------------|
| Parks and Open Space | Suburban Mixed-Use | Watercourses | Lampasas ETJ |
| Rural Estate | Corridor Commercial | Water Bodies | Roads |
| Suburban Residential | Employment Mixed-Use | Floodzone | Lampasas City Limits |
| Traditional Residential | Downtown Transitional | | N |
| Urban Residential | Downtown Core | | 0 0.5 1 2 Miles |

Note: A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.



SUBURBAN RESIDENTIAL (SR)

The Suburban Residential (SR) future development category is intended for areas to be developed primarily as new single-family detached residential subdivisions and associated amenities, including parks, trails, open space areas, and elementary schools. These areas are intended to have a mix of suburban and auto-oriented development character in which a central driveway and garage are the dominant features for residential lots. Some larger lots with a side driveways and rear detached garages are also appropriate in these developments.

APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as SR include:

- *Residential Uses:* single-family detached dwellings; industrialized housing; and in some cases, single-family attached (i.e., duplexes, twins). Manufactured homes may be appropriate provided that they are located in a new manufactured home subdivision.
- *Recreational and Entertainment Uses:* private parks and amenities; trails and connections to public parks and trails.
- *Utility, Service, and Other Uses:* public facilities and infrastructure.
- *Educational, Institutional and Special Uses:* elementary schools; secondary schools provided that they take access from a collector roadway or greater; institutional uses (e.g., places of public assembly).
- *Retail and Service Type Uses:* neighborhood retail may be allowed.*
- *Other:* home occupations.

COMPATIBLE ZONING DISTRICTS

Current zoning districts that may be appropriate to implement the Suburban Residential (SR) future development category include single-family detached (SF-20, SF10, SF8, SF 6.5, SF-PH); two-family (2F, SF-A); and planned development (PD). Manufactured home parks and subdivisions may be compatible depending on site design and location.

LOCATION & DECISION-MAKING CRITERIA

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- Appropriate residential dwelling types could include a mix of lot sizes provided that the performance standards achieve the envisioned suburban character of the area (i.e., as lot size goes down, open space goes up).
- New single-family attached uses (i.e., duplexes, twins) are allowed provided that they are located on and take access from a collector or greater street classification and are considered for areas that provide for a transition between single-family detached residential uses and other more intensive uses (e.g., more intensive zoning districts and future development areas).
- New neighborhood retail may be provided that is developed as part of a overall master planned community development
- Areas of differing compatibility should be screened by bufferyards.



SUBURBAN MIXED-USE (SM)

The Suburban Mixed-Use (SM) future development category is intended for mixed-use areas to be developed at a higher density/intensity and for uses not allowed in the Suburban Residential classification. These areas, predominantly along higher trafficked arterial or collector corridors within Suburban Residential areas, are intended to provide the opportunity for transitioning residential to commercial uses, designed in a manner that is more appropriate to the character of the surrounding areas.

APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as SM include:

- *Residential Uses:* single-family detached dwellings; industrialized housing; single-family attached (i.e., duplexes and twins, triplexes, and quadriplexes).
- *Recreational and Entertainment Uses:* private recreational and entertainment uses where operations are primarily contained indoors (e.g., amusement, commercial indoor); private parks and amenities; trails and connections to public parks and trails.
- *Utility, Service, and Other Uses:* public facilities and infrastructure.
- *Educational, Institutional and Special Uses:* elementary schools; secondary schools provided that they take access from a collector roadway or greater; institutional uses (e.g., places of public assembly); assisted living and skilled nursing facilities.
- *Office and Professional Uses:* general and professional offices provided that they comply with neighborhood-scale design standards.
- *Retail and Service Type Uses:* neighborhood retail and service type uses that comply with neighborhood-scale design standards and do not include drive-throughs. These could be stand-alone or as part of a multi-building strip center.
- *Other:* home occupations.

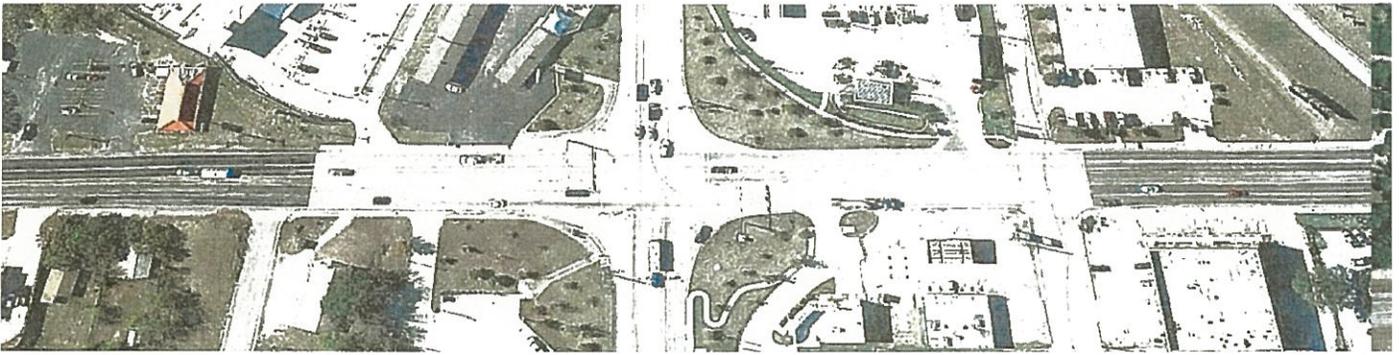
COMPATIBLE ZONING DISTRICTS

The current zoning districts that may be appropriate to implement the Suburban Mixed-Use (SM) future development category include single-family detached (SF10, SF8, SF 6.5); two-family (2F, SF-A); multi-family (MF-1); office (O); neighborhood retail (NR); and planned development (PD). Manufactured home parks may be compatible depending on site design and location.

LOCATION & DECISION-MAKING CRITERIA

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- New nonresidential development should be located on and take access from a collector or greater street classification and may not include drive-throughs.
- New nonresidential development should be subject to scale limitations and design considerations (e.g., screened parking; residential appearance, etc.) which may vary depending upon the functional classification of roadway.



CORRIDOR COMMERCIAL (CC)

The Corridor Commercial (CC) future development category is intended for areas to be developed to primarily support local and regionally-serving businesses that rely on higher traffic volumes and the visibility that is associated with being located along a major roadway (e.g., U.S. Highway 281). In these areas, the predominant character of development is focused on serving the automobile.

APPROPRIATE LAND USE TYPES

Representative primary and secondary uses allowed in areas identified as CC include:

- *Residential Uses:* existing single-family; multi-family.
- *Recreational and Entertainment Uses:* All recreational and entertainment uses.
- *Utility, Service, and Other Uses:* public facilities and infrastructure.
- *Educational, Institutional and Special Uses:* schools; colleges, and universities; institutional uses (e.g., places of public assembly); assisted living and skilled nursing facilities.
- *Office and Professional Uses.* All office and professional uses.
- *Retail and Service Type Uses:* all retail and service type uses.
- *Commercial Uses.* Some commercial uses provided that it requires no federal permits and consists of indoor operations with no external nuisances (e.g., bakery, H-VAC sales; kennel (indoor pens); print shops; hotels and motels; etc.).
- *Automobile and Related Uses.* automobile services and repair, excluding sales.

COMPATIBLE ZONING DISTRICTS

The current zoning districts that may be appropriate to implement the Corridor Commercial (CC) future development category include general retail (GR); general commercial (GC); office (O); neighborhood retail (NR); multi-family (MF-1); and planned development (PD).

LOCATION & DECISION MAKING CRITERIA

The following decision-making criteria should be considered as part of rezonings and other City decisions, as may be applicable.

- New nonresidential development should be located on and take access from a arterial or greater street classification, or an internal street network designed as part of a larger center.
- While accommodating the automobile will continue to be the predominant focus, improved street-side and parking lot landscaping, buffers, appropriately designed and scaled signage, higher quality development standards and landscaping, and access management techniques (e.g., limited access points and inter-parcel connectivity) can soften the impact and improve overall quality and appearance of the City's main economic spines.

Dale Kemp

1613 Taylor St

Lampasas, TX 76550

4 May 2023

Dear Zoning Board Members,

The request by Tri-Cru Ventures to rezone 79.917 acres as defined on the concept plat, is vehemently opposed by the Kemps.

We are writing to express our concern regarding the proposed housing development on the 79.917-acre plot of land adjacent to our property. While we understand the need for affordable housing in the area, we believe that this development will have significant negative impacts on our property, the community, and the environment.

Firstly, the new construction of the Lampasas Community Church and the CEFCO Truck Stop has already caused excessive drainage onto our land, resulting in significant erosion on our fields and compromising our fences. The proposed development will only exacerbate this problem of flooding on our land. We also have concerns about the integrity of our safety if this proposed development is completed, as our expensive equipment and other physical property will be visible from the windows of around 90 homes.

Furthermore, we are concerned about the impact of this development on the public at large. The building of 267 single-family homes and single-family attached homes on this plot of land will result in a densely

*BJM
5-4-23*

populated community, which will affect the availability of yard space and privacy for potential homeowners. Overcrowding will also leave little room for open space or recreational areas, which can be important for the health and well-being of residents. Moreover, the proposed development lacks adequate streets to accommodate its size, which will impact accessibility and response times for first responders.

Additionally, a development of this size will generate a significant increase in traffic leading to congestion on local roads and potentially impacting the quality of life for citizens. The current traffic on Fourth Street, (as counted by TXDOT) near the Lampasas Post Office, is 6,560 cars per day (average annual daily traffic). If the proposed subdivision and two large commercial buildings are built, it is estimated that more than 500 additional cars per day will be added to this already congested area. Fourth Street is already narrow and ill-equipped to handle such a population/traffic growth. Both exits from the proposed development feed onto Fourth Street, at CEFCO, Post Office and near WalMart. It is vital to inform the public of the potential traffic congestion problems that may arise from this development, particularly in relation to the post office and Highway 190.

We also have significant concerns about the impact of this development on the local infrastructure and environment. A development of this size will put strain on local infrastructure, such as the water, electricity, and sewage systems. The current Lampasas sewer system is near capacity and cannot support this housing development proposal. Furthermore, covering 79 acres of land with impervious cover, such as roads, driveways, and buildings, to support this development will result in the loss of natural ground cover and vegetation, contributing to excessive surface runoff/flooding and significant erosion during any level of rain events. Runoff from impervious surfaces will carry pollutants, such as oil, grease, asphalt, and heavy metals into Sulfur Creek as well as the surrounding

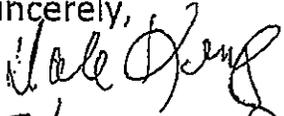
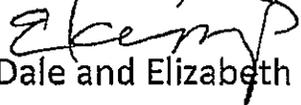
agricultural lands. This will lead to an increase in flooding, decreased carbon capture, and an increased heat island effect.

To address these potential problems, it will be necessary for the City of Lampasas to study and implement various measures to assure that this community and the citizens of Lampasas will not be unfavorably impacted by this proposal. The developers need to commission a stormwater runoff and flooding study for the proposed subdivision, to assess the potential impact of up to 3 million square feet of new impervious cover on Sulfur Creek. This study should be evaluated by engineers from the Natural Resources Conservation Service, a branch of the USDA.

We urge you to table this zoning request for the proposed development until all of the problems are addressed and to take into account the significant negative impacts it will have on our property, the community, and the environment.

Thank you for your attention to this matter.

Sincerely,



Dale and Elizabeth Kemp

512-868-7678

Lampasas Planning and Zoning Commission and City Council,

Regarding the rezone request of Tri-Cru Ventures, LLC, we the property owners of 1703 E, 4th Street, **strongly protest** the requested change in the zoning from Agriculture to Single Family Residential-6,8,10 Townhomes and Commercial "C". 30.98 acres, abstract 0042, John Burleson Survey

We currently have serious water drainage issues due to new construction along 4th Street (Cefco and the Church located on the corner of 4th and Taylor). The drainage ditch along 4th Street is beyond capacity to handle the current water flow during a moderate to heavy rain. We have experienced flooding of our yard and driveway and have provided a video from last November to show the severity of our situation.

As of this time, the runoff water drains into the agricultural fields described above and forms acres of stranding water in the middle of the proposed 30.98-acre development behind 1705 E. 4th. **If allowed to proceed with this development, the land would have to be elevated to prevent the home sites and roadways from flooding.** This would create a restriction, essentially a dam, and likely flood our home and property during moderate to heavy rains.

Although Tri-Cru Ventures will assure the nearby property owners that they will take care of the drainage issues, we were given the same assures by Cefco and a representative of the Church. **The current runoff is the worst we have ever seen in the 25 years we have lived here. We have absolutely no confidence in Tri-Cru Ventures to handle the current and future runoff of this housing project.**

What is the environmental impact of the increased amount of water flowing into Sulfur Creek instead of naturally being absorbed into the soil of the fields and aquifer? The proposed holding ponds on the plat submitted by Tri-Cru Ventures look to be severely insufficient to contain the amount of water a moderate to heavy rain would produce. Not counting the water runoff of the elevated property to the South and West of this proposed development (30 plus acres), the proposed development would have **80 acres of homes, driveways and roads resulting in over 2 million gallons of water per 1" of rainfall.**

Before a decision is made for rezoning, we respectfully request that the Lampasas Planning and Zoning commission and the City Council require Tri-Cru Ventures to submit a certified **Hydrology report detailing the current and future water runoff from the proposed development and how they intend to remediate the runoff water problem without adversely affecting the neighboring properties or Sulphur creek.**

We realize everyone's home is important to them but our home, along with Dale and Betsy Kemp's home, are two of oldest homes in Lampasas. Our home was built in about 1910 and although we have renovated, rather than restored our home, we have tried to keep with the character of the period the home was built. We do not want to lose the current view of the fields but most importantly we do not want our home, outbuildings and property to be under constant threat of flooding.

Can the current infrastructure support fresh water and sewage treatment to accommodate the 300+ plus additional homes and townhomes? Can Lampasas schools support that many additional children.

If the answer is no, to any of these services (sewer, water or schools) who is going to have to pay those costs?

The city council and the planning and zoning commission should know the answers to these questions before they approve any request for rezoning. If the rest of Lampasas residents have to pay the additional cost they should have a say in it beforehand.

Traffic on 4th street would be terrible. It has steadily worsened with the post office and now the semi-trucks are coming out of CEFCO. If TX Dot approves the plan to connect the proposed housing development to E 4th street it will cause significant traffic problems in this area. This will be another reason to support the need for a bypass around our town which would negatively impact local businesses.

There are many vacant lots in town right now and many more in the surrounding area. There are also new unsold homes that have been on the market for some time. If this development is approved, I expect it will have empty unsold lots for many years to come. Meanwhile the taxpayers will likely have to pay the extra costs for required infrastructure upgrades regardless of whether the houses are built or not and the property taxes on the empty lots will not cover these costs.

Changing the character of Lampasas. Small developments seem to merge into an existing community. Large developments do not. The residents of large developments residents do not have that sense of community.

At the last meeting the planning and zoning committee stated they support the idea of more roofs in Lampasas but they did not specifically state they were in favor of this particular planned development.

In conclusion we feel this would not be good for Lampasas and its taxpayers. We realize change is inevitable, but progress certainly is not inevitable.

David and Laural Matthews

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Northington Estates)

I own 1763 E 4th St., [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

(You are welcome to attend, even if you indicate on this form that you do not plan to do so)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change that the Applicant has asked the Council to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Council to consider in the spaces below.

My support/objection to the request is because:

- (1) trash
- (2) flooding
- (3) safe vehicles

(Further information may be written on back of this sheet, if additional space is needed.)

Signed [Signature] Date April 24, 2023

Dorothy Richardson

Joyce Virginia Spears
%CG and Dorothy Richardson
PO Box 967
Lampasas, Texas 76550

May 4, 2023
[Signature]

Written Form Received by City Staff on: _____, 20____ by _____.

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Northington Estates)

I own _____, [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

(You are welcome to attend, even if you indicate on this form that you do not plan to do so)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change that the Applicant has asked the Council to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Council to consider in the spaces below.

My support/objection to the request is because:

- (1) Flooding
- (2) Traffic
- (3) _____

(Further information may be written on back of this sheet, if additional space is needed.)

Signed  Date 4/3/23, 2023

Michael & Kay Richardson
1743 E 4th Street
Lampasas, Texas 76550

*May 4, 2023
Bjorn*

Written Form Received by City Staff on: _____, 20____ by _____.

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Northington Estates)

I own 77 acres east of project, [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

(You are welcome to attend, even if you indicate on this form that you do not plan to do so)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change that the Applicant has asked the Council to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Council to consider in the spaces below.

My support/objection to the request is because:

- (1) Drainage onto our property
- (2) Disturbance of existing water wells
- (3) Trespassing/Poaching

(Further information may be written on back of this sheet, if additional space is needed.)

Signed JVR Date 5-4-, 2023

Joyce Virginia Spears
%CG and Dorothy Richardson
PO Box 967
Lampasas, Texas 76550

Written Form Received by City Staff on: May 4, 2023 by BSUB

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Northington Estates)

I own 1743 E 4th St., [address] in Lampasas, Texas.

At this time, I (do) or (do not) plan to attend the Public Hearing noted above.

(You are welcome to attend, even if you indicate on this form that you do not plan to do so)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or (approve) the requested zoning change that the Applicant has asked the Council to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Council to consider in the spaces below.

My support/objection to the request is because:

(1) Flood Plane

(2) # of Homes

(3) Traffic Safety

(Further information may be written on back of this sheet, if additional space is needed.)

Signed Kay Richardson Date 4/10/23, 2023

Michael & Kay Richardson
1743 E 4th Street
Lampasas, Texas 76550

Written Form Received by City Staff on: May 4, 2023, 20 by [Signature]

WRITTEN COMMENTS FOR A ZONING CHANGE REQUEST
(Northington Estates)

I own _____, [address] in Lampasas, Texas.

At this time, I _____ (do) or _____ (do not) plan to attend the Public Hearing noted above.

(You are welcome to attend, even if you indicate on this form that you do not plan to do so)

As a property owner who may be affected by the requested change, I want the Board to know that I, (protest) or _____ (approve) the requested zoning change that the Applicant has asked the Council to grant.

Please place a check mark beside your choice above and/or note any reasons or concerns you want the Council to consider in the spaces below.

My support/objection to the request is because:

- (1) # of Houses for area - concentration
- (2) Excess flooding
- (3) East 4th Street is already over max #

(Further information may be written on back of this sheet, if additional space is needed.)

Signed  Date Apr 21, 20 23

Dorothy Roark Richardson
Revocable Trust
%Michael W Richardson
1743 E 4th Street
Lampasas, Texas 76550

May 4, 2023
YBMB

Written Form Received by City Staff on: _____, 20____ by _____.

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, May 8, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Cathy Kuehne
Chuck Williamson
Herb Pearce
Davis Keele
Zachary Morris

Council Members Absent:

N/A

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Ryan Ward, ACM
Jody Cummings, Police Chief
Jeff Smith, Fire Chief
Yvonne Moreno, Finance Director
Stacey Ybarra, EDC Director
Carlos Garcia, Street Superintendent
K.A. Morris, Electric Crew Supervisor
Wayne Sanders, Electric Superintendent

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. Adjourn into Executive Session

Council member Kuehne moved to adjourn into executive session at 5:32 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities

Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above

Section 551.071 (1) (A) and 551.071(2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body including but not limited to discussion and/or other matters posted on the regular agenda.

Adjourn Executive Session and reconvene workshop session @ 7:07 p.m.

Without objection Council took a 15-minute break, Workshop reconvened @ 7:17 p.m.

WORKSHOP SESSION

3. Discussion and possible action concerning items posted and discussed by Council in Executive Session.

Council member Morris moved to direct staff to procure engagement and/or extension of engineering and analyst services related to pre-treatment of Ajinomoto Foods effluent within parameters discussed during closed session, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Council member Morris moved pursuant to Lampasas Code of Ordinances, Chapter 82, Utilities, Division 5, Industrial Sewer Use, to set wastewater surcharge fees at 88.49 cents per lb. of BOD and 23.02 cents per lb. of TSS, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

Council member Morris moved to authorize staff to negotiate terms of a purchase power agreement related to the City's Wholesale Electric providers, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

4. Discussion and updates related to Solar Eclipse Event

Chief Smith presented the preliminary budgetary needs to fund the Solar Eclipse Event in April 2024

Solar Eclipse 2024 - Total Budget	
Item	Total Cost
Sanitary Restrooms	\$46,914.00
Dumpsters	\$10,348.69
Fencing	\$23,000.00
Parking Management	\$15,000.00
Radios	\$960.00
Traffic Management	\$50,000.00
O/T Staffing	\$31,136.00
Supplies	\$5,000.00
Total	\$182,358.69

Solar Eclipse 2024 - Staff O/T Budget	
Department	O/T Cost
Police	\$2,500
Fire	\$5,500
Parks	\$6,400
Electric	\$6,400
W/WW	\$6,720
Streets	\$3,616
Total	\$31,136

Solar Eclipse 2024-Budget by Facilities									
Facility	Number of Parking Spaces	Estimated Number of People	Estimated Number of Sanitary Restrooms	Estimated Number of Dumpsters	Price for Restrooms w/everything included	Estimated Price for Dumpsters	Estimated Price for Fencing	Estimated Price for Parking Mgmt.	Total Price per Facility
Turner	285	1140	23	1	\$3,978	\$941.00			\$4,919
Sports Complex	2110	8440	169	3	\$28,658	\$2,822	\$23,000	\$15,000	\$69,480
Brook Park	200	800	16	1	\$2,890	\$941.00			\$3,831
Avenue A	70	280	6	1	\$1,226	\$941.00			\$2,167
Campbell	60	240	5	1	\$1,098	\$941.00			\$2,039
Garrett	105	420	8	1	\$1,674	\$941.00			\$2,615
Downtown			10	1	\$1,930	\$941.00			\$2,871
Airport			20	1	\$3,530	\$941.00			\$4,471
Business Park			10	1	\$1,930	\$941.00			\$2,871
Total	2830	11320	266	11	\$46,914	\$10,349	\$23,000	\$15,000	\$95,263

*Estimated number of people is based on the number of parking spaces multiplied by 4

*Estimated number of Sanitary Restrooms is based on 2 restrooms for every 100 people

*Dumpster Prices are based on: (\$285.79 for delivery + \$428.68 for haul + \$6.86 for rent/a day + \$34.29 for disposal per ton)

We will have the dumpsters Saturday through Tuesday. The typical 40 yard roll off holds 5-6 tons.

*Fencing at 580 Sports Complex is to fence off 16 acres of land with irrigation

5. Discussion and updates related to Substandard Structures.

Becky Sims, City Secretary provided Council progress updates to the substandard properties identified by Staff in January 2023. Staff sent letters to ten (10) property owners in March; responses have been good; improvements to properties have been made. Staff will prepare letters for the remaining 25 properties identified and exhaust all efforts to mitigate the properties.

6. Discussion regarding Chamber of Commerce and Visitor Center Bi-Annual Report

Melissa Unger, Chamber Director presented the bi-annual report. Staff reviewed expenditures and recommends reimbursement of expenses in the amount of \$27,835.87. There is a corresponding action item on the regular agenda.

7. Discussion regarding HOP- Rural Transit System

Finley deGraffenried, City Manager attended the May HOP- Rural Transit System meeting with Mayor Monroe. He took the opportunity to advise of services provided, funding needs and counties they serve. During the regular session Council will be asked for volunteers and appointment of members to a sub-committee with County Commissioners.

8. Discussion regarding FY 2024 Budget

Mr. deGraffenried presented the following:

- *Budget Assumptions*
 - *Maintain flat expense, with a conservative revenue plan*

- *Optional use of fund balance as allowed by Policy*
- *Review organizational needs related to personnel, compensation, equipment, and capital needs.*
- *Seek Council input on priorities, workshops, workshop topics and department hearings.*
- *Funds and Fund Balances*
- *Target Dates*
 - *Year End Projections by May 30th*
 - *Preliminary Department Budget complete by before June 15th*
 - *CIP Report for Council Presentation- June 12th*
 - *Health Insurance Rate- June 15th*
 - *Appraisal District Preliminary Role- July 31st*
 - *FY 2024 Budget Roll-Out July 10th*
- *Next Steps and Council Direction*
 - *Specific topics, study, research or investigation.*

9. Discussion regarding any item on the regular agenda

There was no discussion.

Adjourn Workshop Session

Council member Morris moved to adjourn the workshop session at 7:53 p.m.; the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Monroe called the Regular Session to order at 5:55 p.m.

B. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

Mayor Monroe and Council recognized the following via Proclamation:

- *The Mayor and City Council recognized National Police Week May 14th-May 20th 2023*



- *The Mayor and City Council recognized National Public Works Week May 21st- May 27th, 2023*



	PUBLIC HEARINGS/CITIZEN COMMENT
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

1.3	Public hearing to receive citizen comments to amend Appendix A (Fee Schedule), Chapter 82 (Utilities), Article V, Section (h) (Water Rates) of the Code of Ordinances of the City of Lampasas providing for an increase in the rates.
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Mayor Monroe opened the public hearing:

Finley deGraffenried, City Manager advised the proposed rate increase was discussed at the February 13th, March 27th and April 24th Council Meetings. The proposed base rate will increase the ready to service rate by \$2.25 per month and the consumption rate will increase by \$0.10 per 1,000 gallons consumed.

With no additional comments the public hearing was closed.

1.4	Public hearing to receive citizen comments to amend Appendix A (Fee Schedule), Chapter 82 (Utilities), Article V, Section (f) (Electric Service Rates) of the Code of Ordinances of the City of Lampasas providing for an increase in the rates
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Mayor Monroe opened the public hearing:

Finley deGraffenried, City Manager advised the proposed rate increase was discussed at the February 13th, March 27th and April 24th Council Meetings. The proposed increase in electric rates was discussed as a means to off-set increases in future ancillary costs, increases related to electric reliability, and increases to wholesale cost of electricity. An increase of \$0.0070 per kwh is proposed for all service categories.

With no additional comments the public hearing was closed.

1.5	Public hearing to receive citizen comments to amend Appendix A (Fee Schedule), Chapter 62 (Solid Waste), Article III, Billing, Rates and Fees related to the collection of Solid Waste
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Mayor Monroe opened the public hearing:

Mr. deGraffenried, advised the solid waste contract between the City of Lampasas and Waste Connections was renewed for a five-year term in May 2020. The contract allows for annual increases as deemed necessary per the Consumer Price Index (CPI), The percentage of increase, calculated by the mechanism within agreement, equals 6.41% increase to the solid waste rates. The new rates are outlined in the attached Ordinance.

With no additional comments the public hearing was closed.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Special Meeting held on April 24, 2023

Mayor Pro-Tem Williamson moved to approve the minutes as presented; the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from April 1, 2023- April 30, 2023
3.2	Discussion and possible action regarding the March 2023 Investment Report.

Mayor Pro Tem Williamson moved to approve the consent agenda as presented; the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

I-14 On April 26, 2023 City staff and some elected officials participated in a TxDOT presentation on the I-14 System in Texas. Discussion included an overview of the proposed System including Infrastructure, Demographics and Economic Analysis, Freight, Safety and Traffic. The Congressional designation of I-14 as a high priority corridor includes roadway from Augusta, Georgia to Odessa, Texas, however; there is currently no specific

federal or state funding. Staff is pleased to share the entire power point presentation to Council on request.

Campbell Park

Staff is sorry to have to report that Campbell Park was the target of vandalism last weekend. This happens too frequently, at many City facilities, and staff have responded by continuing to research options for surveillance and deterrent, including mobile and permanent video devices. The Police Department is investigating all leads in this most recent incident.

Drainage Projects

Staff met, virtually, with consultants for the Lower Brazos Regional Flood Planning Group to receive an update on the 2023 Plan and to discuss possible eligible projects for inclusion as a Plan amendment. In 2019, Senate Bill 8 was passed to create a comprehensive Flood Plan for the State of Texas, modeled similarly to the State Water Plan. Staff reviewed, with consultants, current work on the Fairview drainage area as well as flooding issues in the northeast part of Lampasas. Halff and Associates, the consultants to the Plan, will review Lampasas projects to include in the Plan, which is a requirement in the event funding is sought through the Texas Water Development Board.

Wings of Eagles

Council member Pearce reported to staff a recent conversation with sponsors of the Wings of Eagles outreach. The group is seeking potential locations to conduct their outreach and work with youth, and the discussion included the possible use of the City owned Historic Colored School and New Hope Baptist Church. Staff provides this information as a report item, but also encourages discussion regarding interest from the Council and possible next steps. Mr. Pearce may offer comment as well.

Pools

Council may have noticed recent, additional, advertisement for Swimming Pool positions at both Hancock Park and Hanna Spring. The positions were closed, however; after contacting applicants, staff determined the number of qualified, available potential employees needed to be increased. Chris Eicher also reports his grateful satisfaction with the new Pool Manager, and her ability to handle all aspects of the position.

EMS Report

Attached is the Hamilton County Hospital District Emergency Medical Services (“EMS”) report for April. The Report indicates that out of 229 calls for the month in Lampasas County, 122, or 53%, were for service within the City of Lampasas. Response times for the City remain well within goal at 4 minutes and 31 seconds.

Springs

Chris Eicher reports that staff from the Texas Water Development Board (“TWDB”) were in Lampasas on April 28th to review and sample springs. TWDB staff noted that Hanna Spring runs about 24,400 gallons per hours and has about 8000 ppm corrosive dissolved solids, where a typical well or spring will have 400 to 600 dissolved solids. When the remaining information is compiled, TWDB will email the report, which will be passed on to Council.

5.2	MAYOR’S COMMENTS
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The Mayor had no comments.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discuss and consider the selection of winner of the website photo contest entry
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Council member Kuehne moved to approve selection #2, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

7.2	Discussion and acceptance of the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report.
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Council member Keele moved to accept the Lampasas County Chamber of Commerce and Visitor Center Bi-Annual Report, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding the first reading of an Ordinance to approve proposed electric rates
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Council member Keele moved to approve the first reading of an Ordinance approve proposed electric rates, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding the first reading of an Ordinance to approve proposed water rates.
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Mayor Pro Tem Williamson moved to approved the first reading of an Ordinance to approve proposed water rates, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding the first reading of an Ordinance to approve proposed garbage rates.
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Council member Keele moved to approve the first reading of an Ordinance approve proposed garbage rates, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

7.6	Discuss and consider a Resolution of the City Council to support the Spring Ho Festival to be held July 3-9, 2023
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Council member Keele moved to approve the Resolution in support of the Spring Ho Festival to be held July 3-9, 2023, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

7.7	Discussion and possible action regarding HOT Fund request by the Spring Ho Committee in an amount not to exceed \$7,500.00 for the Annual Spring Ho Festival July 3-9, 2023
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Council member Kuehne moved to approve the HOT fund request in an amount not to exceed \$7,500.00 for the annual Spring Ho Festival, the motion was seconded by Council member Keele, with Council member Morris abstaining the motion carried

7.8	Discussion and possible action regarding the approval of a street closure for the GO Texan Street Dance to be held on the Courtyard Square September 23, 2023
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Council member Morris moved to approve the street closure for the Lampasas County GO Texan Street Dance to be held on the Courtyard Square on September 23, 2023, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

7.9 Discussion and possible action regarding Lampasas County Area Go Texan BBQ Cook-off at the 580 Sports Complex October 13-14, 2023.

Council member Keele moved to approve the Go Texan BBQ Cook-off at the 580 Sports Complex October 13-14, 2023, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

7.10 Discussion and possible action regarding the 580 Sports Complex- Multi Purpose Trail System and disc golf.

Council member Morris moved to approve moving forward with the trail design phase with a completion date of July 15, 2023 or before and upon completion set the disc golf tee boxes as designed, the motion was seconded by Council member Kuehne and with unanimous

7.11 Discussion and possible action regarding approval of Spring Ho Fireworks Event coordinated by Pyrotecnico Fireworks, Inc. to be held during Spring Ho week at Gavin Garrett Soccer Field on July 5, 2023.

Council member Kuehne moved to approve the Spring Ho Fireworks Event coordinated by Pyrotecnico Fireworks, Inc. to be held during Spring Ho week at Gavin Garrett Soccer Field on July 5, 2023, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

7.12 Discussion and possible action regarding appointment of City Council members to the HOP-Rural Transit sub-committee with Lampasas County.

Council member Kuehne moved to appoint Council member Keele and Council member Morris to the HOP-Rural Transit sub-committee with County Commissioners, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried.

7.13 Discussion and possible action regarding amendments to the 1445 agreement between the City of Lampasas and Lampasas County.

Council member Keele moved to approve the amended 1445 agreement between the City of Lampasas and Lampasas County the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried.

Adjourn- Council member Morris moved to adjourn at 8:50 p.m., the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2023.

TJ Monroe, Mayor

ATTEST

Becky Sims, City Secretary

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City ManagerITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance amending the Electric Rates.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: May 17, 2023 For the Agenda of: May 22, 2023

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

During the previous Council meetings, an increase in electric rates was discussed as a means to off-set increases in ancillary costs, increases related to electric reliability, and increases in wholesale rates. An increase of \$0.0070 per kwh is proposed for all service categories. The attached ordinance includes the increase, which is proposed to take effect on the first billing in July 2023.

Recommendation:

Motion to approve the rate increase of \$0.0070 per kwh for all customers.

ORDINANCE NO. _____

AN ORDINANCE AMENDING APPENDEX A (FEE SCHEDULE), CHAPTER 82 (UTILITIES), ARTICLE V, SECTION (f) (ELECTRIC SERVICE RATES) OF THE CODE OF ORDINANCES OF THE CITY OF LAMPASAS PROVIDING AOR AN INCREASE IN THE RATES TO BE CHARGED FOR ELECTRICAL SERVICE BY THE CITY OF LAMPASAS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lampasas is legally empowered to regulate electrical rates charged to customers of its municipal system; and

WHEREAS, certain Electric Fund expenses incurred by the City of Lampasas have increased; and

WHEREAS, the Council of Lampasas, Texas deems it necessary to raise rates to maintain a fiscally sound enterprise fund; and

NOW THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

SECTION I. THAT the matters and facts recited in the preamble hereof are hereby found and determined to be true and correct.

SECTION II. THAT Appendix A – Fee Schedule, Chapter 82 – Utilities, Article V – Rates, Charges, and Billing Procedures, Section (f) – Electric Service Rates, of the Code of Ordinances, City of Lampasas, Texas is hereby amended to read as follows:

(f) Electric Service Rates:

- (1) Residential (R):
 - a. Meter Charge, inside city limits (per month) No change
 - b. Meter Charge, outside city limits (per month) No change
 - c. Distribution energy rate (per KWh) \$0.0473
 - d. Generation rate (per KWh) No change

- (2) Small General Service (SGS):
 - a. Meter Charge, inside city limits (per month) No change
 - b. Meter Charge, outside city limits (per month) No change
 - c. Distribution energy rate (per KWh) \$0.0488
 - d. Generation rate (per KWh) No change

- (3) Large General Service (LGS):
 - a. Meter Charge, inside city limits (per month) No change
 - Meter Charge, outside city limits (per month) No change
 - b. Distribution energy rate (per KWh) \$0.02738
 - c. Generation rate (per KWh) No change

- (4) Industrial (L):
 - a. Meter Charge (per month) No change
 - b. Demand Charge (per KW) No change
 - c. Distribution energy rate (per KWh) \$0.02588
 - d. Generation rate (per KWh) No change

(5) Industrial Contract (IC):

All customers qualifying for the Industrial Contract rate class must enter into a contract with the City.

(6) Municipal (M):

- | | |
|---------------------------------------|-----------|
| a. Meter Charge (per month) | No change |
| b. Distribution energy rate (per KWh) | \$0.02808 |
| c. Generation rate (per KWh) | No change |

SECTION III. PROVIDING FOR SEVERABILITY. If any provision, section, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances is for an reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall be affected there by, it being the intent of the City Council of the City of Lampasas in adopting, and the Mayor in approving this Ordinance, that no portion hereof or provision or regulation of any portion, provision, or regulation.

SECTION IV. CONFLICTING ORDINANCES. That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of said conflict.

SECTION V. EFFECTIVE DATE. This ordinance shall be effective beginning with the first billing period for the month of July 2023.

SECTION VI. The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This Ordinance shall become effective in accordance with the City Charter and the laws of the State of Texas.

Passed and Approved the First Reading on this the _____ day of _____, 2023.

Passed and Approved the Second Reading on this the _____ day of _____, 2023.

APPROVED:

ATTEST:

TJ Monroe, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

(Signature of Attorney Provided on Separate Page, to be Attached)

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City Manager

3.2

Item Number

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

SUBJECT:

Discussion and Possible Action concerning the second reading of an Ordinance amending Water Rates.

REQUESTED BY: Yvonne Moreno, Finance Director

SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: May 17, 2023 FOR THE AGENDA OF: May 22, 2023

Expenditure Required: N/A

Available Funding: N/A

Attachments:

SUMMARY STATEMENT:

Please review and approve the attached ordinance. This proposed rate increase was discussed during previous Council meetings. As discussed, the proposed rate will increase the base rate by \$2.25 per month and the consumption rate will be increased by \$0.10 per 1,000 gallons consumed.

=====

Recommendation Motion to approve by consent

AN ORDINANCE AMENDING APPENDIX A (FEE SCHEDULE), CHAPTER 82 (UTILITIES), ARTICLE V, SECTION (h) (WATER RATES) OF THE CODE OF ORDINANCES OF THE CITY OF LAMPASAS PROVIDING FOR AN INCREASE IN THE RATES TO BE CHARGED FOR WATER SERVICE BY THE CITY OF LAMPASAS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas is a Home Rule municipality incorporated and operating under the laws of the State of Texas;

WHEREAS, the City Council of the City of Lampasas is legally empowered to regulate water rates charged to customers of its municipal system; and

WHEREAS, the City Council of the City of Lampasas recognizes a need to revise its water rates to maintain a fiscally sound enterprise fund; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF LAMPASAS, TEXAS:

SECTION I. THAT the matters and facts recited in the preamble hereof are hereby found and determined to be true and correct.

SECTION II. THAT Chapter 82 Appendix A—Fee Schedule, Article V “Rates, Charges, and Billing Procedures” Section (h) Water Rates of the Code of Ordinance of the City of Lampasas, Texas is hereby amended as per the following:

(h) Water rates:

- (1) Residential and Apartment rates in City (separately metered):
 - a. Minimum Base rate per month per metered water connection 29.50
 - b. Per each 1,000 gallons of water consumed per month 4.65
- (2) Apartment rates in City (mastered metered):
 - a. Minimum Base rate per month per apartment unit 24.50
 - b. Per each 1,000 gallons of water consumed per month 4.65
- (3) Commercial and Industrial rates in City:
 - a. Minimum Base rate per month per metered water connection 36.50
 - b. Per each 1,000 gallons of water consumed per month 4.80
- (4) Residential and Apartment rates outside City (separately metered):
 - a. Minimum Base rate per month per metered water connection 44.50
 - b. Per each 1,000 gallons of water consumed per month 4.70
- (5) Apartment rates outside City (master metered):
 - a. Minimum Base rate per month per metered water connection 39.50
 - b. Per each 1,000 gallons of water consumed per month 4.70
- (6) Commercial and Industrial rates outside City
 - a. Minimum Base rate per month per apartment unit 54.50
 - b. Per each 1,000 gallons of water consumed per month 4.80

SECTION III. If any section or part of a section of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of a section of this Ordinance.

SECTION IV. PROVIDING FOR SEVERABILITY. If any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or set of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Lampasas in adopting, and the Mayor in approving this Ordinance, that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision, or regulation.

SECTION V. CONFLICTING ORDINANCES. That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of said conflict.

SECTION VI. EFFECTIVE DATE. This ordinance shall be effective beginning with the first billing period for the month of July 2023.

SECTION VII. The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This Ordinance shall become effective in accordance with the City Charter and the laws of the State of Texas.

READ AND APPROVED on the First Reading this _____ day of _____, 2023.

PASSED AND APPROVED, on the Second Reading, at a regular meeting of the City Council of the City of Lampasas, Texas this _____ day of _____, 2023, at which meeting a quorum was present, held in accordance with the provisions of Article 6252-17, V.A.T.S.

APPROVED:

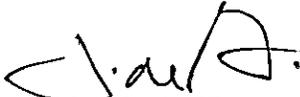
TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

Approved as to Form:
Jo Christy Brown, City Attorney
(Signature of Attorney Provided on Separate Page, to be Attached)

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City Manager

ITEM NO. 33

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding the second reading of an ordinance amending Appendix A of the City of Lampasas, Texas Code of Ordinances, Chapter 62, Solid Waste, Article III; Billing Rates and Fees related to the collection of Solid Waste; providing for severability and repealer clauses; and providing an effective date.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: May 17, 2023

For the Agenda of: May 22, 2023

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

The City renewed the contract with Waste Connections on May 1, 2020. According to the contract, Waste Connections will receive an annual increase that follows the CPI index.

Recommendation:

Motion to adopt the Ordinance to implement new rates set by consent

ORDINANCE NO. _____

AN ORDINANCE AMENDING APPENDIX A OF THE CITY OF LAMPASAS CODE OF ORDINANCES, CHAPTER 62, SOLID WASTE, ARTICLE III – BILLING, RATES AND FEES RELATED TO THE COLLECTION OF SOLID WASTE; PROVIDING SEVERABILITY AND REPEALER CLAUSES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas, as a home-rule municipal corporation legally authorized by the State of Texas to regulate the solid waste collection rates for services provided to the various classes of customers in its municipal waste collection system; and

WHEREAS, the City Council, the City Manager and the City Staff have recognized the need for an increase in the fees regarding all collection in the City; and

WHEREAS, as a result of this effort by the City Council, its City Manager and its Staff, the increase in rates will begin with the first billing in July 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, Texas:

SECTION I. THAT matters and facts recited in the preamble hereof are hereby found and determined to be true and correct.

SECTION II. THAT Appendix A of the Code of Ordinances, Chapter 62, City of Lampasas, Texas is hereby amended to read as follows:

Appendix A – Fee Schedule

Chapter 62. Solid Waste

Article III. Billing; Rates and Fees

(a) Collection service fees (minimum monthly)

(1) Industrial and commercial units:

Effective for the City's Billing Cycles, beginning on or after the final approval of this Ordinance and fulfillment of applicable publication requirements.		NUMBER OF PICKUPS PER WEEK					Each Extra Pick Up
		ONE (1)	TWO (2)	THREE (3)	FOUR (4)	FIVE (5)	
SIZE OF DUMPSTER	QUANTITY						
(a) THREE CUBIC YDS	1	78.11	179.61	269.39	359.25	449.03	39.43
(b) SIX CUBIC YDS	1	179.61	359.25	538.83	718.43	898.08	79.50
(c) EIGHT CUBIC YDS	1	239.49	477.70	718.43	957.91	1197.42	98.58

(Description)

(Amount)

(1a) Commercial Hand Pick Up \$19.42

(2) *(No Change in this item.)*

(3) Residential units (monthly collection fees) \$21.17
"At Your Door"

(4) *(No change in this item.)*

SECTION III. PROVIDING FOR SEVERABILITY. If any section or part of a section of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of a section of this Ordinance.

SECTION IV. CONFLICTING ORDINANCES. This ordinance supersedes and repeals all ordinances or parts of ordinances, if any, in conflict herewith; however, such present ordinances shall remain in full force and effect until the effective date of this ordinance.

SECTION V. EFFECTIVE DATE. This ordinance shall be effective upon the 1st of the month following the final passage and publication as provided in Section 2:12 of the City Charter of the City of Lampasas, Texas.

READ and APPROVED on First Reading on the _____ day of May 2023.

READ and ADOPTED on Second Reading on the _____ day of May 2023.

T.J. Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

Approved in Form by the City Attorney:

Jo-Christy Brown, Esq. Executed on a Separate page to be Attached hereto

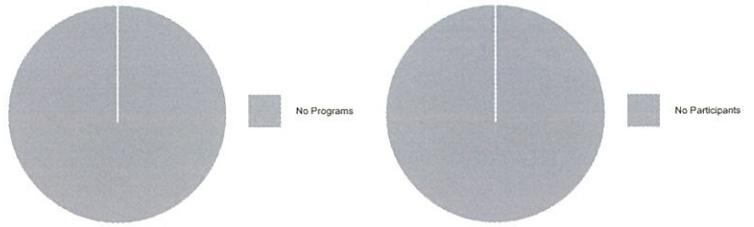
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LAMPASAS PUBLIC LIBRARY

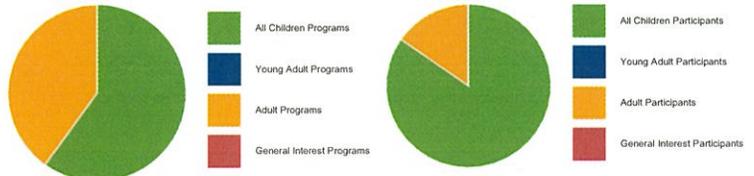
APRIL 2023

Circulation	We circulated 3,629 items in April, which is down 15.5% from March (4,297). The library was closed April 7-8 for Good Friday/Easter.
Door Count	There were 2,539 visitors during April, which is down 13.1% from March (2,921), due to the holiday closure.
Internet Usage	Our vendor notified us of issues with their reporting system, so we were not able to get the number of Internet sessions for April.
Wifi Usage	In April, 105 unique visitors accessed our wifi network. This is up 2.9% from last month. Our total number of visits in April was 274, up 1.1% from March. (See attached infographics as well.)
Text Interactions	We communicated, via text messages, with 129 unique phone numbers in April, which is down 9.2% from March (142). We sent/received a total of 572 messages, which is down 9.8% from last month (634).
Video Streaming	We had 7 clicks in the adult collection (down 82.9% from March) and 5 clicks in the kids' collection of videos (down 86.8% from March), for a total of 12 (down 84.8% overall). We've had some issues with images/videos loading on computers, though it seems to work fine on phones (and we assume other devices). We've been in contact with the vendor for several weeks now.
April Programs	In April, we had two staff story times, a decorating program, How Pinteresting! (fairy doors), Defeat Diabetes, Explore Lampasas (meteorology), Cornelia Key Book Club, STEAM Day, Internet & Online Security class, and 42 Club. (See attached infographic also.)
Upcoming Programs	In May, we'll have a "Get Caught Reading" escape room for ages 6-adult (12 time slots over 6 days), How Pinteresting! (bead flowers in pot), two staff story times, Cornelia Key Book Club, the last Explore Lampasas program (Survival 101 at Colorado Bend State Park), Comanche History with Lance Tahmahkera (great-great grandson of Quanah Parker), 42 Club, and "Just Dewey It" Brain & Behavior program (at Estates of Lampasas and at the library).
Family Night	Shanda and Emily will be attending the Kline Whitis Elementary Family Night on May 8, promoting the summer reading and 1000 Books Before Kindergarten programs.

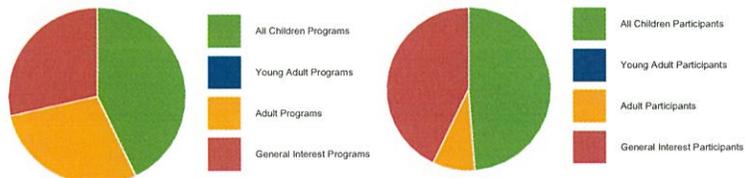
October					
Overview					
All Children Programs	0	0%	All Children Participants	0	0%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	0	0%	Adult Participants	0	0%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	0		Total Participants	0	



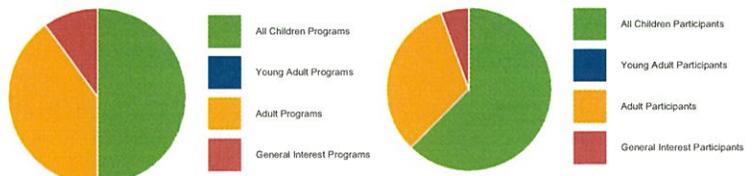
November					
Overview					
All Children Programs	6	60%	All Children Participants	83	84.69%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	15	15.31%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	98	



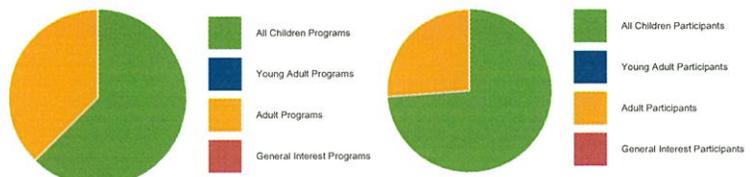
December					
Overview					
All Children Programs	3	42.86%	All Children Participants	58	48.74%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	2	28.57%	Adult Participants	10	8.4%
General Interest Programs	2	28.57%	General Interest Participants	51	42.86%
Total Programs	7		Total Participants	119	



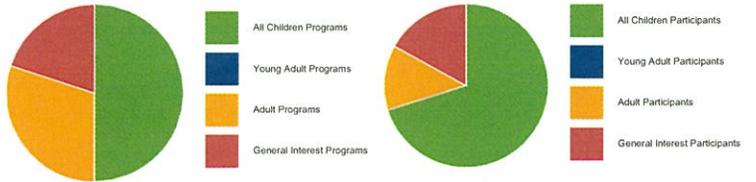
January					
Overview					
All Children Programs	5	50%	All Children Participants	68	62.39%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	35	32.11%
General Interest Programs	1	10%	General Interest Participants	6	5.5%
Total Programs	10		Total Participants	109	



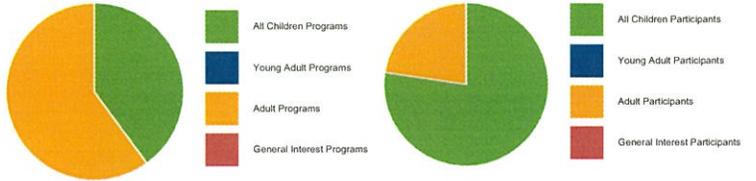
February					
Overview					
All Children Programs	5	62.5%	All Children Participants	62	73.81%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	37.5%	Adult Participants	22	26.19%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	84	



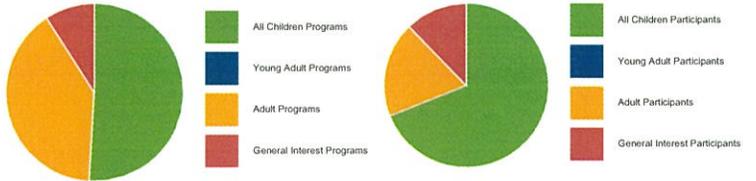
March					
Overview					
All Children Programs	5	50%	All Children Participants	108	70.13%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	30%	Adult Participants	20	12.99%
General Interest Programs	2	20%	General Interest Participants	26	16.88%
Total Programs	10		Total Participants	154	



April					
Overview					
All Children Programs	4	40%	All Children Participants	89	77.39%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	6	60%	Adult Participants	26	22.61%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	115	



Year in Review					
Overview					
All Children Programs	28	50.91%	All Children Participants	468	68.92%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	22	29.09%	Adult Participants	128	15.02%
General Interest Programs	5	9.09%	General Interest Participants	83	12.22%
Total Programs	55		Total Participants	679	



In April, 105 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.



Change from prior month
274 ↑ **1.11%**

Monthly Sessions



243 ↑ **4.29%**

Total Visits



105 ↑ **2.94%**

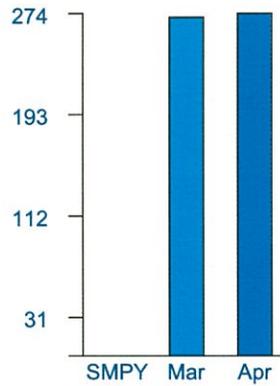
Unique Visitors



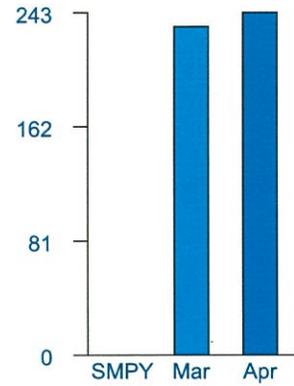
2.31 ↑ **1.32%**

Average Return Rate

Total Monthly Session Count

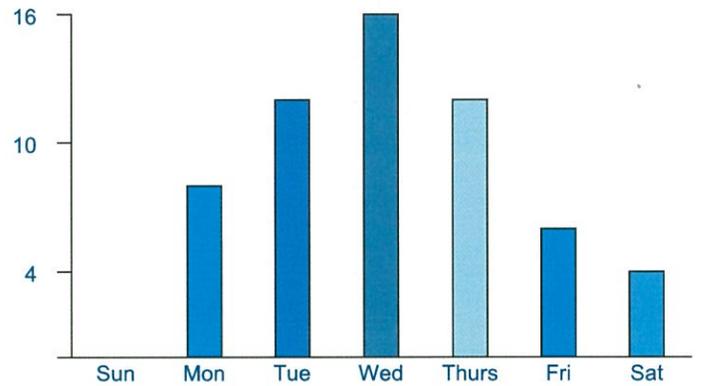


Total Monthly Visits

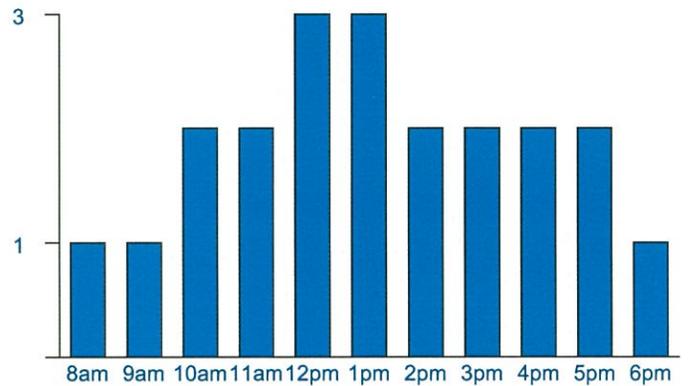


*SMPY: Same Month Prior Year

Average Daily Visits



Average Peak Hourly



Memo

To: Finley deGraffenried, City Manager

From: Van Berry, Golf Course Manager

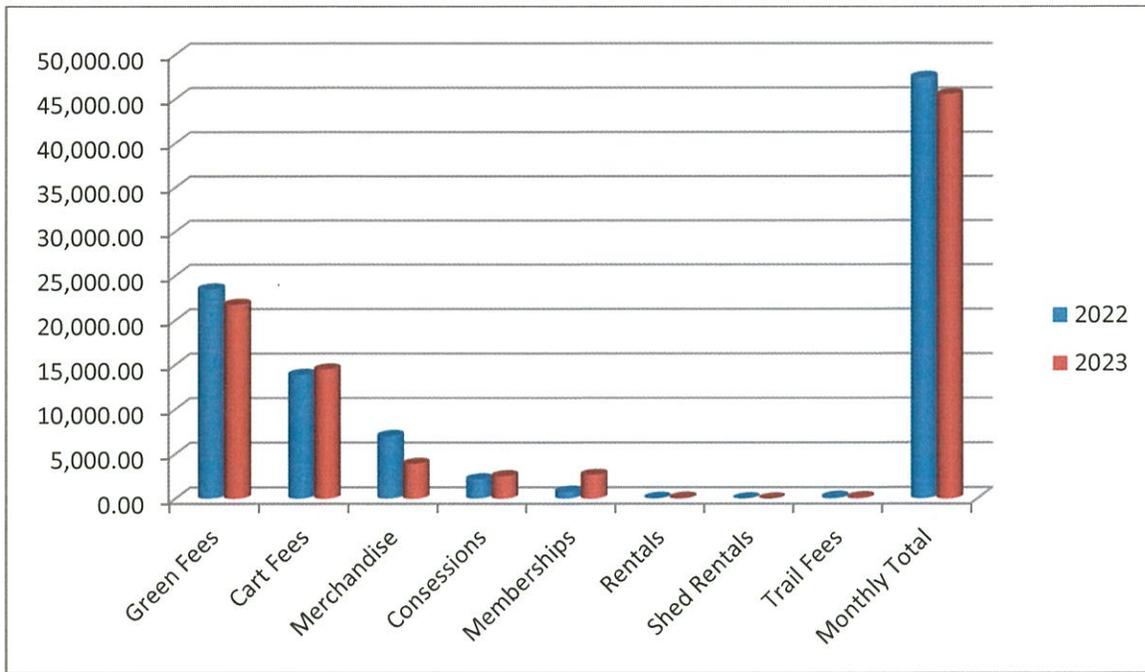
cc: City Council Members

Date: May 18, 2023

Re: Monthly Report, April 2023

- We aerated the greens and top-dressed them with sand. This is a project that is usually done the first part of April every year.
- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Sprayed Firm-Up (soil conditioner) on the greens.
- The greens haven't been coming in that well this Spring, so we have been applying 350 lbs. of 25-5-15 on the green bi-weekly.
- Number 2 green has been very slow coming into Spring, so we have been applying a starter fertilizer weekly on it. We are currently keeping the golfers off of it, so we have a temporary green on this side of the island green.
- We applied 6,500 lbs. of fertilizer on the fairways, rough and tee boxes.
- The maintenance crew check all the sprinkler heads and made repairs and replaced the ones that needed it.
- We are still having to do a lot of watering for this time of year, we are using 1,200,000 to 1,500,000 gallons weekly.

Hancock Park G.C. April Revenue Comparison 2022 and 2023



CITY SECRETARY DEPARTMENT/ APRIL 2023 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Becky Sims, City Secretary/Zoning Administrator

- Assisted the City Manager, ACM, EDC Director and Building Official with daily operations.
- Attended Solar Eclipse Town Hall Meeting on April 5th & Staff meetings on April 19th & 26th
- Prepared and posted packet, attended and took minutes of the April 10th & April 24th City Council Meetings
- Met with Studio 16:19 for Wayfinding Project on April 17th
- My Gov Meetings on April 10th, 17th & 18th.
- Posted agenda/packet, attended, and took minutes for LEDC Special Called Meeting held on April 3rd and the Regular Meeting held on April 19th.
- Posted agenda, attended, and took minutes for the April 18th CIP meeting.
- Attended the Sustainable Environment Month Proclamation signing and Environmental Ambassador Awards April 24th
- CDBG Projects
- Attended TXDOT I-14 Listening Session- April 26th
- Facilitated and attended Industrial Park Project Meeting.
- Worked on TML claims
- May Election Preparation
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

Lupe Charping, Administrative Secretary

- Assisted with issuing Building Department permits; filing for Building Department; works closely with Building Official on inspection call-ins and documentation of those inspections
- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits with minimal assistance.
- Attended and took minutes for the LEDC Meeting and CIP meeting.
- Maintain vehicle inspection/registration process for all City vehicles.
- Complete and file Cemetery Deeds
- Handles Waste Connection Inquiries.
- Continuing to cross-train and learn how to handle zoning inquiries.
- Continuing to cross-train in preparation of meeting agendas, packets and minutes
- Worked with My Government Online (MGO) to update forms and processes.



Finance/Utility Billing & Collection

MEMO

Date: May 18, 2023

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for April 2023

Finance Department:

- * Worked with Water Dept and engineer on wastewater rates/historical data.
- * Worked on budget reports and spreadsheets to start budget process.
- * Coordinated with Human Resources regarding various questions and processes.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Worked with various directors in assisting with budget questions.
- * Reviewed capital purchases for correct GL posting.
- * Recorded various Journal entries for sales tax, bank reconciliations, etc.
- * Sales Tax for April was \$204,177 which is an increase of 11% from April 2022.
- * Reconciled 18 bank accounts
 - Processed 395 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for April 2023 was 12% lower than what was billed in April 2022.
The Water billing for April 2023 was 10% lower than what was billed in April 2022.
- April Statistics for the department:

Total Water Customers	3,608
Total Wastewater Customers	2,876
Total Electric Customers	5,100
Residential Garbage Customers	2,750
Connects:	39
Disconnects:	25
Read In/Read Out:	15
Disconnects for Non-Pay:	13 (7 reconnected)

Memo



To: Ryan Ward, Assistant City Manager
From: Van Sims, W/WW Operations Manager
Date: May 16, 2023
Re: April 2023 Monthly Report

Water/Wastewater & Plant Operations

- **Operation of Water Distribution System**

1. Repaired 4 water leaks.
2. Made 1 water tap.
3. Completed monthly flushing. Total of 639,300 gallons flushed.
4. Collected 9 routine Bac T samples- all passed.
5. Completed all State mandated disinfection action plan monitoring and nitrification action plan monitoring.
6. Completed 8" fire main for buildings on north side of the square.

- **Operation of Wastewater Collection System**

1. Completed all monthly lift station checks. Maintenance on 3 lift station pumps.
2. Completed 1 sewer repair.
3. Resolved 1 sewer stoppages.
4. Installed 3 new sewer taps.

- **Operation of Municipal and AFNA Treatment Facilities**

1. Routine monitoring of treatment processes.
2. Completed all TCEQ required sampling and analysis for the municipal plant.
3. Treated 43,050 gallons of septic waste.
4. Performed all routine maintenance on scheduled equipment.
5. Removed 180 cubic yds of cake.

- Total Work Orders Completed – 59
- Utility Locates – 43
- Building Dept Routing Forms- 2

To: Ryan Ward
From: Carlos Garcia
Date: Thursday, May 18, 2023
Re: April, Monthly

Street Department

Mr. Ward,

For the month of April, the Streets Department worked on;

- 1) Street work orders consisting of Street Sweeping -2, Street Repair -6, Trim Trees/ Haul Brush-2, Alley Clean Up -1
- 2) Street Patching
- 3) Line of Sights
- 4) Landfill Maintenance
- 5) GIS Mapping

For the month of May, we closed on a bid for our summer sealcoat project, we will continue mowing, street sweeping, tree trimming, patching streets, general maintenance throughout the city, and taking care of work orders as they are issued.

Memo

To: Ryan Ward
From: Wayne sanders
Date: May 18, 2023
Re April

Electric Department

month's activities involved

- Operations and Maintenance
Electric – Total Work Orders =77 , total Completed =76 , Void=0 (157 Hrs)
Replaced 1 street lights to LED
Line Locates – 47
5 work orders for trees
- Set poles: total
Service poles 2
New lines extensions 1
Replaced 3
- Services Connected:
Remove Service -
Solar meter -2
Upgrades – 3
New services –4
Temps –1
- Overtime: 3 call outs = 6.5 hrs OT
 1. On customer side –
 2. Equipment failure -1
 3. Tree –
 4. Animal Contact - 1
 5. House fire –
 6. Weather – 1
 7. Line Down –
 8. Auto Accident -
 9. Connect /Disconnect -
- Operation and maintenance

Switching in Substations for LCRA
Replace insulators on feeders NA 10 and Na 20 due to storm damage
Transfer load from NA 10 to Na 40 to balance system , Diamond Ridge and Hoffpaur sub division

DATA PROCESSING WEEKLY REPORT (continued)

- Activities for the Year

- Osmos Pole Inspection replacement: have replaced 352 poles of 389 total
- Naruna Rd & Hwy 281 Moved 3 poles , rerouted lines on Hwy 281 , waiting on material estimated June
- Hillside Acres Complete , will build tap lines as house are built
- Brodie Estates Subdivision: complete will set transformers as houses are built
- Stone Valley: complete will connect house as built
- Hidden Oaks: complete will connect new houses as they are built
- Lampasas Substation SCADA is 95% complete , need to add SCADA to Business Park Breaker
- **Lampasas Substation Upgrade: Panels are complete**



Setting pole at E Ave F



Memo

To: City Manager Finley deGraffenried

From: Police Chief Jody Cummings

Date: 5.15.23

Re: **Police Department** Monthly - April 2023

1. Chief of Police Jody Cummings attended 2 regular City Council workshops and 2 regular City Council meeting.
2. Chief Cummings attended 1 Capital Improvements Plan meeting.
3. Chief Cummings attended 4 Director's meetings.
4. Chief Cummings attended 3 general Eclipse meetings.
5. Chief Cummings attended 1 Eclipse Town Hall Meeting.
6. Chief Cummings attended 1 CIP meeting.
7. Patrol Lieutenant Chuck Montgomery hosted a patrol meeting.
8. Patrol Officer Jason Leamon's began employment.
9. School Resource Officer Steve Sheldon celebrated his 20-year work anniversary.
10. Lampasas Police celebrated National Animal Control Officer Appreciation Week.
11. Lampasas Police celebrated National Public Safety Telecommunicators Week.
12. Police Officer Cadet Megan Hale began employment and the police academy.
13. The Lampasas Fire Department trained the Citizen Police Academy Alumni Association in CPR.
14. Assistant Chief Charlie Boswell coordinated the bi annual DEA Drug Takeback event.
15. Lt. Montgomery coordinated the completion of the radio tower and console upgrade project.
16. AC Boswell represented LPD at a Texas Alcoholic Beverage Commission employees' retirement.
17. LPD supported the annual Riata Roundup.
18. Chief Cummings and Lt. Montgomery met with Hamilton EMS Director Patrick Cobbs about developing a coordinated Rescue Task Force and Tactical Medicine Operations training program.
19. Chief Cummings and AC Boswell attended a Chief's Meeting at the Lampasas Sheriff's Office.
20. Sgt Inv's Garrett Bradley and Fidel Morua attended Search Warrant School in Denton, Texas.

Memo



To: Finley deGraffenried, City Manager
Honorable Mayor and City Council

Building and Planning
312 East Third, Lampasas TX 76550
512-556-6831, Fax 512-556-8083

From: Becky Sims, Zoning Administrator/City Secretary
Lupe Charping, Administrative Secretary
Frank Ellett, Building Official

Re: Monthly Report, April, 2023

MGO-My Permit-59

April 2023

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
BUILDING	8	\$1,977,000.00	\$10,679.10
DEMOLITION	1	\$49,795.00	\$0.00
ELECTRICAL	18	\$43,400.00	\$17,915.00
MECHANICAL	12	\$21,308.00	\$725.00
PLUMBING	20	\$12,000.00	\$950.00
REMODEL/ADDITION	26	\$404,754.65	\$2460.00
SIGN	2	\$400.00	\$75.00
SPRINKLER	1	\$4,200.00	\$60.00
*** TOTALS***	96	\$2,512,857.65	\$32,864.10

April 2022

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
BUILDING	9	\$1,319,900.00	\$5,915.10
DEMOLITION	1	\$6,000.00	\$50.00
ELECTRICAL	17	\$21,727.15	\$10,494.99
FENCE	3	\$3,300.00	\$135.00
MECHANICAL	10	\$2,000.00	\$555.00
PLUMBING	17	\$6,085.00	\$2,020.00
REMODEL/ADDITION	6	\$56,323.95	\$310.00
*** TOTALS***	72	\$1,415,336.10	\$19,480.09



LAMPASAS ECONOMIC DEVELOPMENT CORPORATION – MAY 23' REPORT

Brief Monthly Overview of LEDC - Stacey Ybarra, Economic Development Director

- Attended a Vision Tour with Diane Hodges and ACM, Ryan Ward
- Attended a site tour and meeting with Belton EDC and Cedar Park EDC on April 21st and April 28th
- Attended the CenTex Public Transportation Summit on April 26th
- Attended a meeting with Lankford Grant Writing services on April 28th and worked with City staff to complete the CDBG Downtown Revitalization Program Application for sidewalk and drainage improvements downtown
- Gathered materials and information for potential business prospects
- Attended meetings with potential business prospects
- Attended a Pre-Development Meeting with Brant Martin about the Industrial Park Development on April 26
- Attended a Pre-Development Meeting regarding the parking lot at 404 E 3rd Street
- Attended the CIP Meeting on May 4th
- Worked with Porter Septic to get a quote for Lampasas Monuments
- Worked with Public Works and M&S Engineering regarding the electric design at the Business Park
- Embedded Catylist, a marking and listings platform for Commercial Real Estate brokers, on the LEDC website
- Listed the Business Park and other local properties on Commercial Exchange and LoopNet
- Applied to RFI's from the Governor's Office
- Worked on Covenants for the Business Park
- Worked with Studio 16:19 on the Business Park Sign
- Worked with City Attorney regarding Open Records Requests
- Attended Chamber of Commerce Networking Committee Meetings
- Attended a meeting with ED Suite regarding potential marketing services on May 1st
- Attended the Internal Solar Eclipse Meeting on April 26th and May 3rd
- Worked with Fire Chief Jeff Smith on Solar Eclipse 2024 materials including a draft budget proposal for City Council to discuss on May 8th
- Hosted a meeting with Lampasas retailers to discuss the Solar Eclipse 2024 on May 5th

Lampasas Fire Department

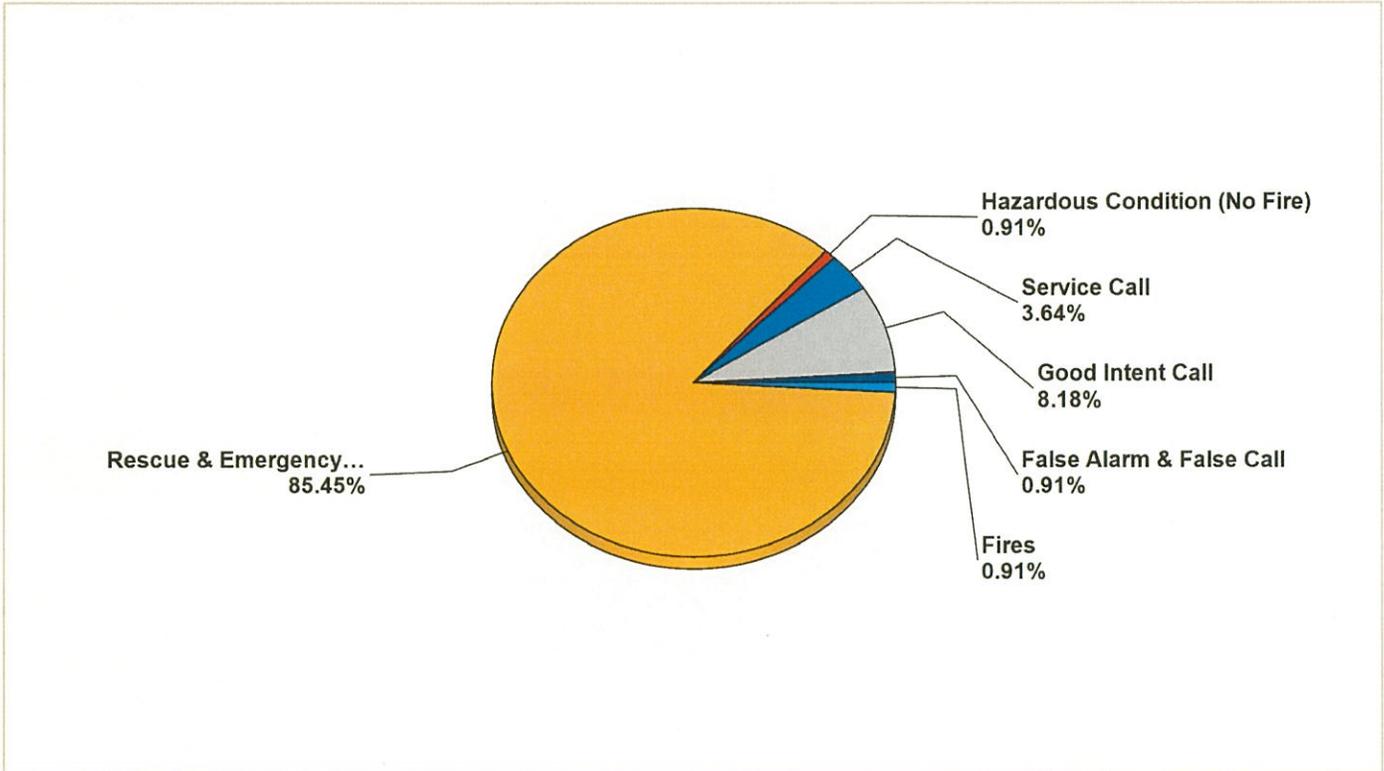
Lampasas, TX

This report was generated on 5/1/2023 8:16:28 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2023 | End Date: 04/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	0.91%
Rescue & Emergency Medical Service	94	85.45%
Hazardous Condition (No Fire)	1	0.91%
Service Call	4	3.64%
Good Intent Call	9	8.18%
False Alarm & False Call	1	0.91%
TOTAL	110	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.91%
300 - Rescue, EMS incident, other	1	0.91%
311 - Medical assist, assist EMS crew	83	75.45%
321 - EMS call, excluding vehicle accident with injury	1	0.91%
322 - Motor vehicle accident with injuries	2	1.82%
324 - Motor vehicle accident with no injuries.	7	6.36%
412 - Gas leak (natural gas or LPG)	1	0.91%
550 - Public service assistance, other	1	0.91%
551 - Assist police or other governmental agency	1	0.91%
553 - Public service	1	0.91%
561 - Unauthorized burning	1	0.91%
611 - Dispatched & cancelled en route	8	7.27%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.91%
736 - CO detector activation due to malfunction	1	0.91%
TOTAL INCIDENTS:	110	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Memo



To: Honorable Mayor and City Council Members
CC: Finley deGraffenried, City Manager
From: Vicki Tower, Parks Secretary/HR Coordinator
Date: May 17, 2023
Re: Monthly Report - April 2023

**Parks & Recreation
&
Human Resources**

Brief Monthly Overview – Parks & Recreation

Vicki Tower, Parks Secretary/HR Coordinator

- Staff met local volunteers and residents on April 5th regarding possible disc golf course and the multi-use trail system at the 580 Sports Complex
- Attended the Town Hall meeting on April 5th regarding the 2024 Eclipse
- Attended the Skatepark ribbon cutting ceremony on April 15th
- Staff attended Eclipse meetings on April 12th, April 19th & April 26th
- Worked on getting quotes for Sanitary Restrooms and hand washings stations for the 2024 Eclipse
- Prepared Parks Board agendas and attended a Special Called Parks Board meeting on April 25th
- Parks Secretary responsibilities including purchase orders, Airport Hangar waiting list, Airport Hangar vacancies, Hostess House inquiries, Ruth Eakin Theatre reservations, Pavilion reservations, coordinating events and assisting with various ongoing projects.

Brief Monthly Overview - Human Resources

Vicki Tower, Parks Secretary/HR Coordinator

- New hire paperwork and orientation on April 3rd for Police Officer
- Attended mid-year review meeting regarding health insurance claims and rates
- New hire paperwork and orientation on April 12th for Police Cadet
- New hire paperwork and orientation on April 21st for P/T Firefighter
- New hire paperwork and orientation on April 24th for Pool Manager
- Assisted the Finance Dept. with reviewing with payroll
- Assisted the Finance Dept. with Longevity checks
- Continue to work on filing and organizing HR files

Personnel Information – Currently

- Current: 116 Full-time positions, 16 Part-time positions, 2 Seasonal Part-time positions
- Posted Vacancies:
 - Full-time: Park Maintenance Tech.; Apprentice Line Worker; Line Worker; Police Communications Officer



DEPARTMENT: CEMETERY
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: APR 2017

Regular Personnel Hours Available:	480	480
LESS:		
A) Vacation Leave/Personal Day	24	
B) Sick Leave	51	
C) Jury Duty	0	
D) Other (holiday/bad weather)	24	
E) Supervision	29	
SUB-TOTAL	128	
PLUS:		
A) Transfer from Parks	0	
B) Seasonal Labor/Temp	0	
C) Other (Community service)	0	
D) Overtime	33.5	
SUB-TOTAL	33.5	
TOTAL HOURS AVAILABLE FOR THE MONTH:		385.5

Department Projects for the Month

0	0	
0	0	
0	0	
Sub-total Hours on Special Projects:		0

Department Operations and Maintenance for the Month

Mowing & W/E	227.5	
Equip & Veh Maint	16	
Buildings & Grounds	116.5	
Office Operations	25.5	
Sub-total Hours on OM Projects:		385.5

OTHER

Meeting	0	
0	0	
0	0	
Sub-total Other		0

TOTAL HOURS FOR DEPARTMENT **385.5**

Department's Proposed Projects for next Month

	0	
	0	
Total Estimated Hours on Proposed Projects:		0

Memo



Oak Hill Cemetery

To: Chris Eicher, Parks & Rec. Director
From: Duane Griffith Cemetery Crew Leader
Date: 5/9/2023
Re: End of the month report April

Interments	6(2) cremation
Fee's for over site	\$450.00
Sites sold	3 / \$1,500.00
Visitors Assisted	8
Level & Backfill sites	2
Meetings Attended	1

- Planted 10 Trees (6) Red Oak , (4) White Oak
- Built divider wall in pole barn

**Department: SPORTS FACILITIES
Monthly Activity Report
Apr-23**

I) Regular Personnel Hours Available: 480.00

LESS:

A) Vacation Leave	0.00
B) Sick Leave	16.00
C) Supervision/Training	0.00
D) Holiday	24.00
E) Comp Taken	0.00

SUB-TOTAL 40.00

PLUS:

A) Over Time	29.00
B) On call/Standby	28.00
C) Part Time	0.00
D) Comp Accrued	0.00

SUB-TOTAL 57.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 497.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

Other: ON CALL HOURS	28.00		
Sub-total Hours on Projects:			28.00

IV) Department Operations and Maintenance for the Month.

Cleaning Parks	95.00	
Turf Management	44.00	
Mowing/Weed eating	210.00	
Building and Grounds	80.00	
Equipment/Vehicles/Shop	20.00	
Office/Meetings	20.00	
Sub-total Hours on Projects:		469.00

TOTAL HOURS FOR DEPARTMENT 497.00

V) Department's Proposed Projects for next Month

?			
?			
?			
Total Estimated Hours on Proposed Projects:			0.00

Memo

To: Finley deGraffenried, City Manager
From: Monica Wright, Director of Information Systems
Date: Wednesday, May 10 2023
Re: April 2023 Monthly Report



Information Systems

Service Tickets - Social Media - Website Stats

IT Service Tickets	246
Facebook Followers	7,201
Twitter Followers	731
Instagram Followers	730
Website Page Views	29,574

IT Supported Hardware & Software

PCs	97	Wireless Access Points (WAP)	16	Servers	30
Laptops	57	Verizon Aircards	52	Firewalls	3
Printers	70	Network Attached Storage (NAS)	5	Tablets	15
Switches	22	Apple iPhones	36	Software Applications	30+
CC Reader	8	Security Cameras	20		

April Projects Completed:

- Attended Solar Eclipse meetings/Town Hall meeting
- Obtained quote for ExecuTime ID card software/printer/purchased
- Attended TylerTechnologies ExecuTime meetings/approved project timeline
- Activated Cloud Badging ExecuTime software/gave permissions to users
- Placed order for PD CradlePoint router SIM cards with Verizon/added to inventory
- Activated CradlePoint NetCloud management software/gave permissions as needed
- Activated license keys for PD Watchguard software renewals
- Configured/installed replacement utility billing printer/added to inventory
- Obtained quote for Utility Billing Clerk receipt printer/credit card reader/purchased
- Configure/installed Utility Billing Clerk receipt printer/added to inventory
- Renewed PD CJIS LASO annual certification
- Researched security cameras for City facilities/Parks/Substations
- Obtained quotes for security cameras for City facilities/infrastructure for CIP
- Obtained updated quote for Incode Cloud migration for CIP/FY 23-24 budget
- Attended meeting with staff and Incode to discuss Incode Cloud quote
- Replaced Golf Manager PC/added to inventory
- Worked with Incode to configure/install AcuServer on Incode server/configurations to make Incode run faster
- Assisted Library Director with Google analytics for State report
- Worked with vendor on Solar Eclipse graphics/content
- Ordered/configured replacement Verizon jetpacks for Pool & FD Engine

May Projected Projects:

- Contact AT&T regarding Parks barn internet problems/create support ticket
- Rebuild City network domain controller server
- Quote for PD scanner/purchase/install
- Troubleshoot/rebuild domain controller server
- Configure/install Utility Billing credit card reader
- Build out UNIFI NVR system for security cameras/add HDDs
- SW Fiber Optics onsite to give quote on running fiber to Hanna Springs Pool
- Activate PD NetMotion software renewals
- Obtain quote for Citrix remote desktop user licenses (5)/purchase
- Build out RDS license server for Citrix users
- FY 22-23 Budget projections
- FY 23-24 renewal quotes/budget project planning

- Research TylerTechnologie's merchant software
- Install Microsoft TEAMS software on employee PCs
- Configure/install printer on Hanna Springs PC/add to inventory
- Attend TylerTechnologies ExecuTime meetings/trainings/testing
- TylerTechnologies ID badge software configuration/training
- Configure/install Fargo ID Card Badge printer in HR office
- Complete setup/configuration form for PD CradlePoint routers
- Research MGO software integration with Incode for MyGov
- Schedule installation of Verizon CradlePoint routers with vendor and PD staff
- Configure/install (1) 52-port replacement Netgear switch at W/WWW/add to inventory
- Configure/issue out (2) PD Patrol replacement Dell Toughbook PCs/add to inventory
- Agenda item to dispose of outdated/broken technology equipment as state law allows
- Attend Solar Eclipse meetings/add new content to webpage
- Attend CIP meeting/CIP Project list/updated quotes
- Assist staff/vendor with Specific Energy software install
- Install WWW server rack/shelves/UPS
- Order photo contest winner prizes
- Post Summer Parks/Golfs events on website/socials

FY 2022/2023 Budgeted Projects:

- Work with staff/vendor on PD EMD software solution **(completed)**
- Configure/install new anti-virus software on client pcs/servers **(completed)**
- Configure/install (3) security cameras at PW City Barn **(completed)**
- Nextlink internet service at Golf Course **(completed)**
- Obtain quote for replacement HelpDesk software solution/configure **(completed)**
- Obtain quotes/configure/replace (2) PD SRO Toughbooks **(completed)**
- Obtain quotes/configure/replace (3) Animal Shelter replacement PCs **(completed)**
- Obtain quotes/configure/install Citrix remote management solution on staff pcs/tablets/phones **(completed)**
- Configure/build out (4) VM servers for Citrix **(completed)**
- Obtain quotes/configure/replace PD Host 1 & Host 2 Server **(completed)**
- Obtain quotes/configure/replace (2) 24 port switches **(completed)**
- Work with staff and vendor on Electric SCADA remote management project/OnSolve cellular service**(completed)**
- Obtain quote/order (15) Microsoft Office 2019 STD licenses **(completed)**
- Install Epanic software on (40) PCs **(completed)**
- Obtain quotes/configure/replace (15) desktop PCs **(completed)**
- Obtain quotes/configure/replace (2) Panasonic PD Patrol Toughbooks **(completed)**
- Obtain quotes/configure/replace (3) 16 port switches **(completed)**
- Work with AV vendor to install ceiling microphones in Council Chambers **(completed)**
- Golf point of sale software vendor on hardware & software upgrade **(completed)**
- Obtain quotes/configure/replace (2) 52 port switches **(completed)**
- Work with vendor/pd staff on configuration/implementation of PD CradlePoint routers *(in progress)*
- Obtain quotes for WWW server rack/equipment/move PCs to server room *(ordered)*
- Work with staff and vendor to implement Tyler Technologies ExecuTime time management software *(in progress)*
- Obtain quotes for Hostess House technology needed/purchase *(FY 22-23)*
- Configure/install Hostess House hardware/software/internet solutions *(FY 22-23)*
- City wide cyber security training for all employees/submit to State DIR *(FY 22-23)*
- Dispose of outdated/broken technology items *(FY 22-23)*
- FY 22-23 Budget projections *(FY 22-23)*
- FY 23-24 Proposed Budget *(FY 22-23)*

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks
- Assist with all issues related to online payments
- Install Windows updates on City/PD servers & workstations
- Content updates to City website/social media platforms/Setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

Future Projects & Goals:

- Adopt future amendments to IT Computer Policy *(FY 23-24)*
- Core & Main water meter software upgrade/EOL solution *(FY 23-24)*
- Printronix utility billing printer EOL *(FY 23-24)*
- Migrate Incode v.9 to Incode Cloud solution *(FY 23-24)*
- Replace (20) security cameras due to EOL *(FY 23-24)*
- Increase AT&T internet speeds to 1GB *(FY 23-24)*
- Improvements/added security to IT Building Server Room *(FY 23-24)*
- Point to Point wireless Internet solution for locations not on fiber network *(FY 23-24)*
- City Website Re-Design *(FY 24-25)*
- EDC Website Re-Design *(FY 24-25)*

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City of Lampasas

M E M O

To: Mayor and City Council
 From: Finley deGraffenried
 Re: Manager's Report
 Date: 19 May 2023

- WCID** As previously reported, the Lampasas County Water Control and Improvement District ("WCID") has filed a request for a contested hearing before the TCEQ on the proposed Pitt Creek subdivision. The subdivision lies approximately 1 mile west of the City's extra-territorial jurisdiction ("ETJ") and drains into a portion of the WCID flood control dam system. The WCID raised concern regarding potential impacts to flood control facilities, and have requested civil drawings for review. As a reminder to Council, the only concerns of the WCID are potential impacts to dam structures. Providing a third party validates the developer's drainage design, the WCID will likely cease any further requests. The initial appearance for the parties, through the State Office of Administrative Hearings (SOAH), has been scheduled for May 23rd.
- CIP** The Capital Improvement Program ("CIP") Committee met on May 18th with the primary agenda item concentrating on review of the Committee Summary Statement and Narrative. Over the previous 4 meetings the Committee has reviewed project schedules for Public Facilities, Capital improvement projects including planning and technology, Major Maintenance schedule, and Fleet forecast. Staff will make final edits to the Narrative, with the Committee presentation of the FY 2024-2029 CIP Report scheduled for the June 12th Council meeting.
- LEDC** The Lampasas Economic Development Corporation ("LEDC") met a week earlier than normal, May 10th, to accommodate consultation with attorney, and to consider action on draft covenants. After several years of discussion, staff is pleased to report the LEDC approved land use covenants, addressing consistent development and exterior finishes for the Business Park. Once final edits, as directed by the LEDC Board, are made, the document will be filed in the County Clerk's Office.
- Staff is also pleased to report that through the efforts of Stacey Ybarra, EDC Director, staff and the Board Chair, scheduled and attended a captive lunch, in Austin, with representatives of the Governor's Office of Economic Development and Tourism. The legislative season can be a very busy time for the Governor's staff, and City staff was fortunate that 11 State Economic Development staff were able to attend including the Executive Director, Director of Business and Community Development, Finance Specialist, and Project Development Coordinator. Discussion included State resources that are available, as well as the benefits of doing business in Lampasas, including the availability of sites in the Business Park. Good job, Stacey.

Eclipse Through this report, and without Council objection, staff would like to proceed with seeking formal proposals/bids for leased items, equipment, and services related to the 2024 total eclipse. Last meeting, the Fire Chief reviewed estimates for items including parking services, health and sanitary services, and communications. Staff will continue to investigate funding options, and providing Council directs staff to proceed, formal bidding documents will be prepared and advertised, with results submitted to Council for formal consideration.

Staff Staff is pleased to recognize the following employees who began their City of Lampasas careers in May: Francisco Palacios, 6 years; Marisa Smith, 4 years; Rodney Kepler, 4 years; Pricilla West, 1 year; Tony Suarez-Barrio, 21 years; Warren Spivey, Jr., 11 years; Jonathan Guerra, 5 years; Colton Baker, 8 years; Josh Straley, 16 years; Danicka Keeling, 5 years; Ester Ramirez, 5 years; Marcial Chapa, 13 years; Cody Kepler, 5 years; and Patricia Eicher, 7 years.



City ManagerITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding award of bid for HMAC Paving Project 03-STR-23

Requested By: Ryan Ward, ACM

Submitted By: Ryan Ward, ACM

Date Submitted: May 18, 2023

For the Agenda of: May 22, 2023

Procurement and Funding Statement:

Street improvements and maintenance are budgeted items with funds available in GL account 82-551-5545 Streets (Capital Outlay).

Attachments:

Summary Statement:

The City of Lampasas currently maintains approximately sixty (60) miles of streets. Our goal was to be strategic, as well as transparent, in the approach to select this year's street improvements by focusing on existing PASER ratings and average daily traffic (ADT) volumes. The list of identified streets, considered repairable with a new asphaltic surface, to be paved are Western Avenue, S Pecan Street, Sunrise Hills, Briggs Street, E Avenue B, and 6th Street. These streets total approximately 1 mile.

Recommendation:

To consider a motion to award a bid for HMAC Paving Project 03-STR-23 to Texas Materials Group, Inc., with the lowest base bid of \$229,041.30 and Alternate Bid Item One (1) of \$63,262.60, for a total bid tabulation of \$292,303.90.



**PLANS, SPECIFICATIONS, AND
CONTRACT DOCUMENTS**

**FOR THE
STREET DEPARTMENT
HMAC PAVING PROJECT**

May 2023

Bid Tab
HMAC Paving Project 03-STR-23

Company	Base Bid	Base Bid +Alt 1	Base Bid +Alt 2
Bennett Paving	\$332,335.20	\$410,799.25	\$400,144.90
Texas Materials Group Inc	\$229,041.30	\$292,303.90	\$284,642.60

City Manager
 Lampasas, Texas

The undersigned, in compliance with your invitation for bids for construction of the following Project: 2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; Western, S Pecan St., and Sunrise Hills, 2" TYP D-HMAC (TxDOT) Overlay; Briggs St., and E Ave B
Add Alternate 1; 2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; 6th St.
Add Alternate 2; 2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; S Main St.
 (No.: 03-STR-23) for the City of Lampasas, Texas, having examined the Project Manual, Drawings and Addenda, the site of the proposed Work and being familiar with all of the conditions surrounding construction of the proposed Project, having conducted all inquiries, tests and investigations deemed necessary and proper; hereby proposes to furnish all labor, permits, material, machinery, tools, supplies and equipment, and perform all Work required for construction of the Project in accordance with the Project Manual, Drawings and Addenda within the time indicated for the lump sum price of:

Bid Item	Quantity	Unit	Item Description and Written	Total Unit Price	Unit Price	Total Amount
1	9654	SY	2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; Western, S Pecan St., and Sunrise Hills, <u>SIXTEEN</u> Dollars and <u>EIGHTY FIVE</u> Cents		\$ <u>16.85</u>	\$ <u>162,669.90</u>
2	4338	SY	2" TYP D-HMAC (TxDOT) Overlay; Briggs St., and E Ave B <u>FIFTEEN</u> Dollars and <u>THIRTY</u> Cents		\$ <u>15.30</u>	\$ <u>66,371.40</u>
TOTAL LUMP SUM BASE BID (Sum of Item Nos. <u>1,2</u>)						\$ <u>229,041.30</u> (Figures)
<u>TWO HUNDRED TWENTY NINE THOUSAND FORTY ONE DOLLARS</u> (Written)						<u>THIRTY CENTS</u>

ALTERNATE BID ITEM

Alternate Bid Item	Quantity	Unit	Item Description and Written Total Unit Price	Unit Price	Total Amount
<u>1</u>	<u>3071</u>	<u>SY</u>	<u>2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; 6th St.,</u> <u>TWENTY</u> Dollars and <u>SIXTY</u> Cents	\$ <u>20.60</u>	\$ <u>63,262.60</u>

ALTERNATE BID ITEM

Alternate Bid Item	Quantity	Unit	Item Description and Written Total Unit Price	Unit Price	Total Amount
<u>2</u>	<u>2654</u>	<u>SY</u>	<u>Add Alternate 2; 2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; S Main St.,</u> <u>TWENTY</u> Dollars and <u>NINETY FIVE</u> Cents	\$ <u>20.95</u>	\$ <u>55,601.30</u>

TOTAL AMOUNT BID (Base Bid Plus Alternate 1)

\$ 292,303.90

TWO HUNDRED NINETY TWO THOUSAND THREE HUNDRED THREE DOLLARS NINETY CENTS
(Written) (Figures)

TOTAL AMOUNT BID (Base Bid Plus Alternate 2)

\$ 284,642.60

TWO HUNDRED EIGHTY FOUR THOUSAND SIX HUNDRED FORTY TWO DOLLARS SIXTY CENTS
(Written) (Figures)

NOTES:

- For language pertaining to Bid Alternate prioritization, reference Section 00820, "Modifications to Bidding Requirements."

BID GUARANTY: Enclosed with this Bid is a bid guaranty meeting the requirements established in Section 00020, in the amount of not less than five percent (5%) of the total Bid. Following the Bid opening, submitted Bids may not be withdrawn for a period of **(30) Thirty** Calendar Days. Award of Contract will occur within this period, unless mutually agreed between the parties. The bid guaranty may become the property of the OWNER, or the OWNER may pursue any other action allowed by law, if: bidder withdraws a submitted Bid within the period stated above; bidder fails to submit the required post-bid information within the period specified in Section 00020 or Section 00100, or any mutually agreed extension of that period; or bidder fails to execute the Contract and furnish the prescribed documentation (bonds, insurance, etc.) needed to complete execution of the Contract within Ten (10) Calendar Days after notice of award, or any mutually agreed extension of that period.

TIME OF COMPLETION: The undersigned bidder agrees to commence work within Ten (10) Calendar Days after written notice as specified in a written "Notice to Proceed" to be issued by the OWNER and to **(substantially)(finally)** complete construction of the improvements, as required by the Project Manual, Drawings and Addenda for the Work within one hundred sixty (160) **(Working)** Days. The bidder further agrees that should the bidder fail to **(finally)** complete the Work within the number of days indicated in the Bid or as subsequently adjusted, bidder shall pay the liquidated damages for each consecutive day thereafter as provided below; unless the OWNER elects to pursue any other action allowed by law.

LIQUIDATED DAMAGES: The bidder understands and agrees that the timely completion of the described Work is of the essence. The bidder and the OWNER agree that for each and every **(Working)** Day the Work or any portion thereof, remains incomplete after the **(final)** completion date as established by the first sentence of the above paragraph, "Time of Completion", the bidder shall pay the amount of two hundred Dollars (\$200.00) per

(Working) Day as Liquidated Damages, not as a penalty, but for delay damages to the OWNER. Bidders acknowledge and agree that such amount is fair and reasonable compensation to the OWNER and that such amount shall be deducted by the OWNER from any payment due to the bidder. In the event of a default or breach by the CONTRACTOR and demand is made upon the surety to complete the project, in accordance with the Contract Documents, the surety shall be liable for liquidated damages pursuant to the Contract Documents in the same manner as the CONTRACTOR would have been.

OWNER RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS AND TO WAIVE ANY MINOR INFORMALTY IN ANY BID OR SOLICITATION PROCEDURE (A MINOR INFORMALTY IS ONE THAT DOES NOT AFFECT THE COMPETITIVENESS OF THE BIDDERS).

OWNER RESERVES THE RIGHT TO AWARD THE CONTRACT TO THE LOWEST BIDDER OR TO THE BIDDER WHO PROVIDES GOODS OR SERVICES AT THE BEST VALUE FOR THE MUNICIPALITY. Loc. Gov. Code 252.043(c)

The undersigned acknowledges receipt of the following addenda:

Addendum No. 1 dated _____ Received _____
Addendum No. 2 dated _____ Received _____
Addendum No. 3 dated _____ Received _____


Secretary, *if bidder is a Corporation

(Seal)

TEXAS MATERIALS
Bidder


Authorized Signature

AUTHORIZED EMPLOYEE
Title

5/16/2023
Date

* Copy of Corporate Resolution and minutes with certificate of officer of bidder as to authority of signatory to bind bidder is to be signed and dated no earlier than one week before Bid date, and be attached to this document.

1320 ARROW POINT DR
CEDAR PARK TX 78613
Address

512 861 7100
Telephone Number / Fax Number

End

HMAC Paving Project 03-STR-23



A CRH COMPANY

Texas Materials Group, Inc.

1320 Arrow Point Drive, Suite 600

Cedar Park, TX 78613

Contact: Kenneth Voet

Email: kenneth.voet@texasmaterials.com

Phone: 512-221-7331

Project: Street Department HMAC Paving Project
Location: City of Lampasas
County: Lampasas
Bid Date: 5/17/2023

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	2" MILL & 2" TYP D-HMAC INLAY	9,654.00	SY	16.85	162,669.90
2	2" TYP D-HMAC OVERLAY	4,338.00	SY	15.30	66,371.40
1	ADD ALTERNATE 1; 2" MILL & 2" TYPE D-HMAC INLAY	3,071.00	SY	20.60	63,262.60
2	ADD ALTERNATE 2; 2" MILL & 2" TYP D-HMAC INLAY	2,654.00	SY	20.95	55,601.30
GRAND TOTAL					\$347,905.20

NOTES:

Terms are net 10th of the month. This quote is limited to acceptance within 21 days from the date of this quotation after which time quotation is subject to review and or revision. All courses preceding those to be paved by Texas Materials Group, Inc. (TMGI) shall meet or exceed the governing specifications and meet or exceed the ride specifications. TMGI is not responsible for horizontal and or vertical control and if longitudinal joint location is critical or desired, they shall be laid out by the general contractor prior to the placement of any courses. No retainage shall be withheld from any payments due TMGI. This quote will become part of the subcontract agreement and shall supersede any other conflicting language in the subcontract agreement.

Prior to executed agreement our credit application must be completed and approved for the total subcontract value. Additional terms of this quote are based upon: acceptable contract/subcontract language.

The prime contractor and or owner shall provide adequate access to the work area for conventional hot mix paving equipment and trucks to pass adjacent to paving equipment for hot mix, seal coat and prime placement. All prices quoted above are based on milling out repairs and placing HMA paving with conventional equipment.

TMGI is not responsible for subsurface conditions. TMGI will not accept the responsibility of any subsequent course the prime coat, hot mix, surface treatment, and or seal coat (pavement) are to be placed on prior to or after our work is completed that might cause the pavement to fail.

Prices on accepted and signed quote are firm until December 31st, 2023. After December 31st, 2023, the above prices shall be escalated.

Mobilization to be paid in full on first billing with no deductions after initial move-in to the project. The Mobilization Bid Item is a standalone item and is not related to Item 4 in the Inclusion notes below.

Due to the implications of COVID-19 on Texas Materials, performance may be delayed. Texas Materials agrees to timely notify Contractor of COVID-19 related delays and when such delays have been rectified.

TMGI is not responsible for positive drainage of any pavement on slopes less than 2%.

Scope of Work Included in Estimate:

- 2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; Western, S Pecan St., and Sunrise Hills
- 2" TYP D-HMAC (TxDOT) Overlay; Briggs St., and E Ave B
- Add Alternate 1; 2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; 6th St.
- Add Alternate 2; 2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; S Main St.

Inclusions:

1. If a Payment and Performance Bond is required add 1.5% to the total bid.
2. Testing for HMAC QC production and placement and QA ride testing for item 585 when applicable for the HMAC TMGI places.
3. Unless the words "Lump Sum" appear next to a price for an item, all prices are per unit, and payments will be based upon the actual number of units performed.
4. A maximum one (1) mobilization is included. Any additional mobilizations shall be at \$5,500.00 each.
5. TMGI shall retain all production, ride and placement bonus/penalty on HMAC item(s) according to specification where applicable. The bonus/penalty calculations shall be based on TMGI's unit prices or the unit bid prices whichever is greater.
6. All work not covered by a specific pay item or stated subsidiary will be billed according to TXDOT's 2014 Standard Specifications Item 9.7 Force Account Work or an agreed upon unit price change order.
7. General contractor to provide onsite staging area convenient to TMGI's work for equipment, material storage, and equipment cleaning within the project limits.
8. Flexible pavement repair, ACP Drives & Detours include HMAC items only.

Exclusions:

1. State and local sales tax.
2. Removal of TABS, buttons, existing pavement markings, etc.
3. TMGI excludes all penalties and damages assessed by Owner except as stated in inclusions note 5 above.
4. Railroad protective insurance if applicable.
5. Item 351 & 508 excludes all removals.
6. Hand placed hot mix (Priced on Request).
7. Pavement Repairs less than 7' wide (Priced on Request).
8. Builders Risk Insurance.

NOTE:

All material is guaranteed to be as specified. All work is to be completed in a work-manlike manner per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written change orders and will become an extra charge over and above this estimate.

Quote Accepted by:

Signed: _____
 Title: _____
 Date: _____
 Company: _____
 Address: _____
 Telephone: _____

Requirements, Contract Forms & Conditions of the Contract
Nonresident Bidder Provisions Section 00475

Bidder must answer the following questions in accordance with Vernon's Texas Statutes and Codes Annotated Government Code § 2252.002, as amended:

- A. Is the bidder that is making and submitting this bid a "resident bidder" or a "non-resident bidder"?

Answer RESIDENT BIDDER

- (1) Texas Resident Bidder - A bidder whose principal place of business is in Texas and includes a Contractor whose ultimate parent company or majority owner has its principal place of business in Texas.
(2) Nonresident Bidder - A bidder who is not a Texas Resident Bidder.

- B. If the Bidder is a "Nonresident Bidder", does the state, in which the Nonresident Bidder's principal place of business is located, have a law requiring a Nonresident Bidder of that state to bid a certain amount or percentage under the bid of a Resident Bidder of that state in order for the nonresident bidder of that state to be awarded a contract on his bid in such state?

Answer: Yes or No Which state?

- C. If the answer to Question B is "yes", then what amount or percentage must a Texas Resident Bidder bid under the bid price of a Resident Bidder of that state in order to be awarded a contract on such bid in said state?

Answer _____


Signature

End



A CRH COMPANY

Oldcastle Materials Texas, Inc.
 1320 Arrow Point Drive, Suite 600
 Cedar Park, TX 78613
 Phone: (512) 861-7100

Experience Record

<u>Amount of Contract Award</u>	<u>Type of Work</u>	<u>Date Completed</u>	<u>Name and Address of Owner</u>
<u>\$395,038.02</u>	<u>Milling & Paving</u> 14,866 SY Milling 2,600 Tons HMAc	<u>8/22</u>	<u>City of Lampasas</u>
<u>\$447,800.00</u>	<u>Milling & Paving</u> 15,000 SY Milling 2,850 Tons HMAc	<u>3/23</u>	<u>City of Copperas Cove</u>
<u>\$2,189,243.58</u>	<u>Milling & Paving</u> 33K SQY Mill 1600 Tons TOM HMAc Side Walk and Drainage Reconstruction	<u>5/23</u>	<u>City of Waco</u>

City of Lampasas: Carlos Garcia 512-734-2178 312 E Third, Lampasas, TX 76550

City of Copperas Cove: John Field 254-547-2168 1601 N First St. Copperas Cove, TX 76522

City of Waco: John Reid 254-750-5440 401 Franklin Ave Waco, TX 76701

Texas Materials Paving Equipment List

Equipment#	Equipment Type
13.550403	International 4300
13.559553	Lay-Mor SM450
13.559719	Lay-Mor SM400
14.551115	John Deere 550J
14.551120	Cat D5K
23.550539	Volvo L150E
23.551607	Cat 272D
23.552045	John Deere 824K
23.552182	Cat 980M
23.552185	Volvo L180H
23.552188	John Deere 544K
23.559062	John Deere 210LE
23.559181	John Deere 210LE
24.551237	John Deere 310L
24.551238	John Deere 310L
24.551241	John Deere 310LEP
30.551112	Cat 140M3
34.550039	International 4700
34.550040	International 4700
34.550041	International 4700
34.550042	Ford F650
60.550304	Roadtec SB2500
60.550306	Roadtec SB2500E
60.550313	Weller E2850
62.550410	Cat AP1000F
62.550419	Cat AP1000F
62.550421	Cat AP1000F
62.550424	Cat AP1000F
62.550434	Roadtec SP200
64.380412	Cat CS563C
64.550399	Hamm 3412
64.550505	Sakai SW990
64.550513	Volvo PT125R
64.550527	Bomag BW190AD5
64.550532	Cat CP54B
64.550554	Cat CB24B
64.550562	Cat CB64
64.550563	Cat CB64
64.550564	Cat CB24B
64.550565	Cat CB24B
65.550397	Sakai SW850H

Texas Materials Paving Equipment List

65.550399	Hamm GRW280-10
65.550400	Cat CW14
65.550403	Cat CW34
65.550412	Cat CW16
65.550419	Volvo PT240R
69.380359	Roadtec RX900
69.550001	Roadtec RX600-3

ACTION BY WRITTEN CONSENT
OF THE BOARD OF DIRECTORS
OF
TEXAS MATERIALS GROUP, INC.

The undersigned, being all of the members of the Board of Directors of Texas Materials Group, Inc., a Delaware corporation (the “*Corporation*”), do hereby, pursuant to applicable Delaware statute, give this written consent to the taking of the following actions, such actions to have the same force and effect had a meeting been duly called and held:

I. ELECTION OF OFFICERS

RESOLVED, that effective December 16, 2022, all previous elections of officers are terminated, and the following persons be, and hereby are, elected to serve as officers of the Corporation (each individually, an “*Officer*” and collectively, the “*Officers*”) in the capacities set forth opposite their respective names until such time as their successors shall be elected and qualified:

Aaron Price	President
Kristin Davis	Secretary/Treasurer
Kal A. Kincaid	Vice President/Assistant Secretary
John Shogren	Vice President/Assistant Secretary
Nicholas Schack	Vice President/Assistant Secretary
Mike Brown	Vice President/Assistant Secretary
Rodney McCarn	Vice President/Assistant Secretary
Tony Ferguson	Vice President/Assistant Secretary
Wayne Sweet	Vice President/Assistant Secretary
David M. Toolan	Admin. Vice President/Assistant Secretary
Robert Banks	Assistant Secretary

FURTHER RESOLVED, that the Officers be, and each of them hereby is, authorized to execute and deliver agreements, contracts, documents, certificates, and other instruments, under the seal of the Corporation if required, for the purpose of conducting the Corporation’s business, including without limitation, selling products and securing construction work, and to take such other action, as they may deem necessary, advisable, convenient, or appropriate to carry out and fully perform duties incident to the office or offices so appointed, and such other duties as may be prescribed by the Board of Directors from time to time;

FURTHER RESOLVED, that the following persons are hereby designated Officers solely for the purpose of attesting signatures of other Officers signing on behalf of the Corporation, and for executing and attesting various corporate documents, tax returns, affidavits, and other instruments as may be necessary from time to time:

Jessica Aldrich	Assistant Secretary/Assistant Treasurer
Michael F. Deaton	Assistant Secretary
Tim George	Assistant Secretary
William P. Jones	Assistant Secretary
David C. Lewis	Assistant Secretary

II. APPOINTMENT OF AUTHORIZED EMPLOYEES

RESOLVED, that effective December 16, 2022 all previous appointments of authorized employees are terminated, and that the following persons be and each of them hereby is appointed to serve as an authorized employee of the Corporation, which persons shall be authorized to execute and deliver such agreements, contracts, documents, certificates and other instruments, under the seal of the Corporation if required, for the purpose of conducting the Corporation's business including, without limitation, selling products and securing construction work:

Robert Brown	Kaylon Page
Melissa Willis	Barry Egbert
James A. Connor	Ron Stinson
Dean Donnellan	Stephen Koonce
Lance Phillips	Artie Tucker
David Reese	Ben Liggett
Scott Blanchard	Brian Miller
Angela Kvarme	TJ Brown
Lisa Roberts	Derek Schluterman
Tom Hershberger	Sam Davis
Kelly Andrews	Kevin Guy
Phillip King	Kirk Morris
Ben Wibbenmeyer	Kyle Lewis
Keith Pierson	Jacob Trim
Chris Michael	Dean W. Buchanan
Colin Tinsley	Jason (Thad) Traverse
Johnathan Murphy	Troy Rakes
Jake Kilgore	Geno Carrier IV
Eugene Carrier	Clint Teutsch
David Moore	Jared Dean
Bobby Daggett	Larry Martin

FURTHER RESOLVED, that the President of the Corporation may, from time to time, without further action by the Board of Directors, appoint other persons to serve as authorized employees, or remove any individuals from this capacity, and to direct those appointed to take such action, as he may deem necessary, advisable, convenient or appropriate to carry out and fully perform the duties incident to the office of President.

III. AUTHORIZATION OF TRADE NAMES

RESOLVED, that the activities and operations of the Corporation may be carried on in any of the following manners or styles as may from time-to-time be deemed necessary or appropriate:

East Texas Asphalt, A CRH Company
Gulf Coast, A CRH company
Moore Brothers Construction, A CRH Company
Texas Bit, A CRH company
Texas Concrete, A CRH company
Texas Materials, A CRH company

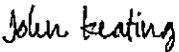
FURTHER RESOLVED, that the President of the Corporation may, from time to time, without further action by the Board of Directors, authorize the use of additional trade names, and to deem unauthorized any trade name previously authorized, as he may deem necessary, advisable, convenient or appropriate.

IV. MISCELLANEOUS

RESOLVED, that all actions previously taken by any Officer of the Corporation appointed hereunder in his/her capacity as such Officer be, and each of them hereby is, adopted, ratified, confirmed and approved in all respects as the authorized acts and deeds of the Corporation;

FURTHER RESOLVED, that each undersigned agrees that electronic signatures, whether digital or encrypted, of the Board of Directors are intended to authenticate this consent and to have the same force and effect as manual signatures. As used in the previous sentence, the term "electronic signatures" means any electronic sound, symbol or process attached to or logically associated with this consent and executed and adopted by a member of the Board of Directors with the intent to sign such consent, including, but not limited to, e-mail electronic signatures executed through DocuSign Services; and

FURTHER RESOLVED, that this Consent, following execution by all of the members of the Board of Directors, be filed in appropriate order in the minute book of the Corporation.

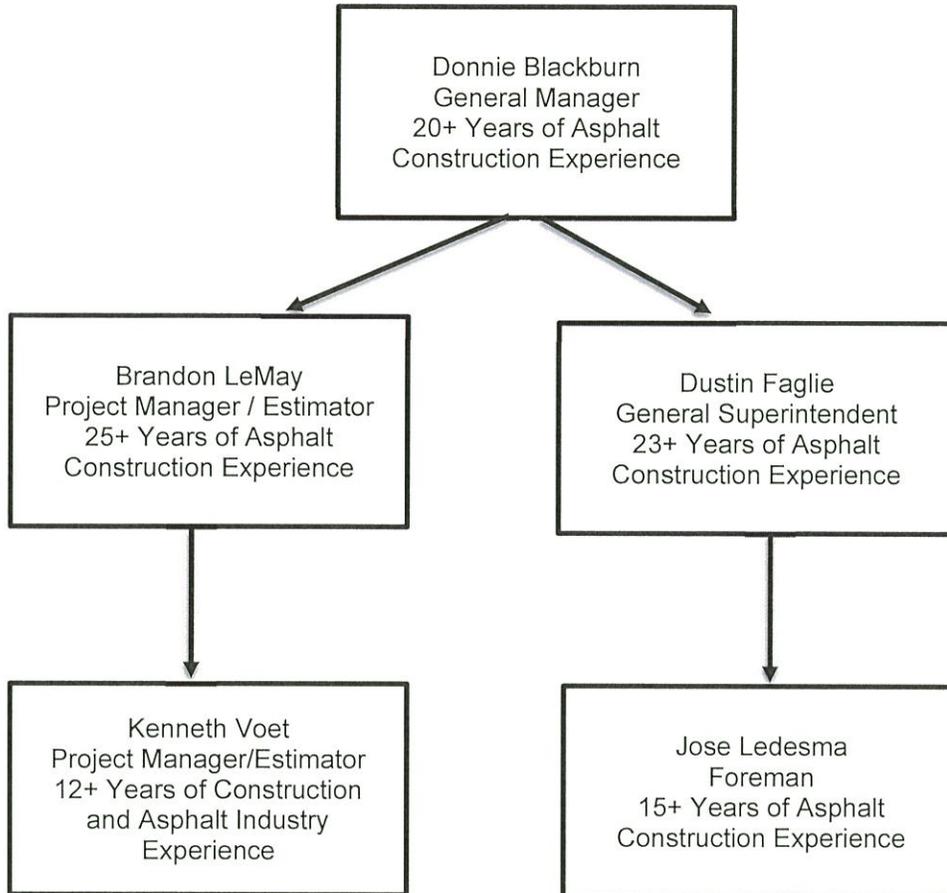
DocuSigned by:

C6B00AA0E404EA...

John J. Keating

DocuSigned by:

F677D56C11274ED...

Aaron Price



Kenneth Voet

Estimator/Project Manager

Build quality and lasting projects for our clients, as well as grow and facilitate current and new customer relationships.

Experience

July 2022-Current

Texas Materials Waco/Belton Estimator/Project Manager

Estimate and Manage new and ongoing projects. Build and facilitate relationships with external and internal customers.

January 2021 – July 2022

Texas Materials Waco QC/QA Manager

Manage roadway QC personnel and facilitate field quality inspection. Oversee production QC lab personnel in daily materials testing, mix design and equipment calibration. Operate internal High Speed Inertial Profiler for surface smoothness testing.

January 2016-December 2020

Texas Materials Waco Commercial Paving Superintendent

Manage the field commercial paving operations for municipal, government, and private asphalt paving and maintenance projects. Oversaw our award winning asphalt placement of the Bell County Expo Center Equestrian Center Parking Lot and Highly applauded Clarke Rd Phase 2 Project at Fort Hood

April 2015-August 2016

Texas Materials HMA Roadway 1B QC Technician

Performed daily roadway asphalt testing and quality control support of asphalt paving operations on commercial, TXDOT, and government projects in accordance with project specifications

Education

Harker Heights High School

2001-2005

Skills

- Problem Solving
- Drive
- Leadership
- Teamwork
- Communication

Contact

801 S 40th St

Temple, TX 76501

(512)221-7331

Kenneth.voet@texasmaterials.com



Texas Materials

10 yrs 3 mos

Central Texas

- **General Superintendent**
Jan 2015 - Present · 7 yrs 6 mos
- **Project Superintendent**
Apr 2012 - Jan 2015 · 2 yrs 10 mos

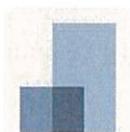


Superintendent

Ranger Excavating

Sep 2010 - Apr 2012 · 1 yr 8 mos

Austin, Texas

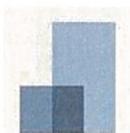


Project Superintendent

Big Creek Construction

Jan 2009 - Sep 2010 · 1 yr 9 mos

Waco, Texas Area



Garey Construction

10 yrs 5 mos

Central Texas

- **Project Superintendent**
Oct 2003 - Oct 2008 · 5 yrs 1 mo
- **Equipment Operator**
Jun 1998 - Oct 2003 · 5 yrs 5 mos



AIA Document A310™ - 2010

Bond No. 8208032-1014

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Texas Materials Group, Inc.
1320 Arrow Point Drive, Ste. 600
Cedar Park, TX 72613

SURETY:

(Name, legal status and principal place of business)

LIBERTY MUTUAL INSURANCE COMPANY
175 BERKELEY STREET
BOSTON, MA 02116

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Lampasas
312 East Third
Lampasas, TX 76550

BOND AMOUNT: Five percent (5%) of the Amount Bid.

PROJECT:

(Name, location or address, and Project number, if any)

03-STR-23 City of Lampasas HMAC Paving Project - 2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; Western, S Pecan St., and Sunrise Hills, 2" TYP D-HMAC (TxDOT) Overlay; Briggs St., and E Ave B Add Alternate 1; 2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; 6th St. Add Alternate 2; 2" Mill & 2" TYP D-HMAC (TxDOT 340) Inlay; S Main St.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 4th day of May, 2023.


(Witness)

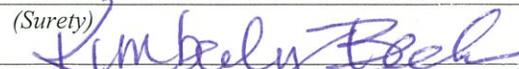

(Witness)

Texas Materials Group, Inc.

(Principal)  (Seal)

(Title) Authorized Employee

LIBERTY MUTUAL INSURANCE COMPANY

(Surety)  (Seal)

(Title) Attorney-in-Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8208032-985872

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Barry Egbert, Ben Liggett, Bob Banks, David Reese, Dean Buchanan, Georgian Kastner, Jacob Trim, John Shogren, Kimberly Beck, Matti Phipps, Mike Brown, Thomas Hersherberger, William Hazlewood

all of the city of Cedar Park state of TX each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all bid bonds on behalf of Texas Materials Group, Inc.

, and the execution of such bid bonds, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 13th day of May, 2022.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 13th day of May, 2022 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 4th day of May, 2023.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

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City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a Resolution by the City of Lampasas in support of the Texas Department of Transportation 's 2023 Transportation Alternatives set-aside (TA) call for projects.

Requested By: Ryan Ward, ACM

Submitted By: Ryan Ward, ACM

Date Submitted: May 18, 2023

For the Agenda of: May 22, 2023

Procurement and Funding Statement:

Attachments:

Summary Statement:

The Texas Department of Transportation issued a call for projects in December 2022 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; the TA funds may be used for development of preliminary engineering (plans, specifications, and estimates and environmental documentation) and construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible. The City of Lampasas would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds. This item has been placed on the agenda for Council support as we move forward through the application process.

Recommendation:

To consider a motion to approve the Resolution in support of the Texas Department of Transportation 's 2023 Transportation Alternatives set-aside (TA) call for projects; specifically preliminary engineering (plans, specifications, and estimates and environmental documentation) and construction of pedestrian and/or bicycle infrastructure to include local match.

A RESOLUTION SUPPORTING CITY OF LAMPASAS APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2023 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) CALL FOR PROJECTS

WHEREAS, the Texas Department of Transportation issued a call for projects in December 2022 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

WHEREAS, the TA funds may be used for development of preliminary engineering (plans, specifications, and estimates and environmental documentation) and construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible. The City of Lampasas would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS THAT: The City Council supports funding this project(s) as described in the 2023 TA Detailed Application (including the preliminary engineering budget, if any, construction budget, the department's direct state cost for oversight, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City of Lampasas is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

DULY PASSED by majority vote of all members of the City Council of the City of Lampasas on the 22nd day of May, 2023.

Herb Pearce, Mayor

(Print or type Name of signatory 2)

Attest: Becky Sims, City Secretary

(Print or type Title of signatory 2)


City Manager**ITEM NO. 7.3**

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to direct staff to move forward with procuring assessment services for New Hope Baptist Church.

Requested By: Finley deGraffenried, City Manager**Submitted By:** Finley deGraffenried, City Manager**Date Submitted:** May 18, 2023**For the Agenda of:** May 22, 2023**Procurement and Funding Statement:****Attachments:**

Summary Statement:

In May 2021, Council was asked to engage the services of Reliance Architecture, LLC to conduct a feasibility study in the amount \$9,800.00 that included Architectural Services, Historic Preservation, MEP Services and Structural Services. At that time Council opted to focus on other City Projects. Since that time, there has been interest by Council, Staff and the Community to use this facility and possibly the Historic Colored School. Staff seeks Council formal direction to validate pricing for the referenced assessment, or use other resources to assess the condition of New Hope Baptist Church. In the alternative, Council may elect to take no action.

Recommendation:

To consider a motion to direct staff to seek, and obtain proposals for trade, and professional resources related to the New Hope Baptist Church.

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to declare unusable City owned IT Equipment as surplus and allow staff to dispose of as State Law allows.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: May 16, 2023

For the Agenda of: May 22, 2023

Procurement and Funding Statement:

N/A

Attachments: Photos of IT Equipment

Summary Statement:

Staff is requesting approval to dispose of City owned unusable IT Equipment that was used at various departments. Equipment includes; desktop pcs, monitors, switches, laptops, wireless access points, toner, UPS, tablets, and printers.

The IT equipment that staff is requesting to dispose of is either end of life, no longer supported, broken, or has been replaced. Staff has removed all parts that could serve a purpose, to the City, off the equipment.

Additionally, all hard drives have been removed or wiped containing City data.

Recommendation:

To consider a motion to declare unusable IT Equipment as surplus and allow staff to dispose of as State Law allows.





City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding request from the Lampasas County Chamber of Commerce for Hotel Occupancy Tax funds in the amount of \$1,250.00 for event expenses related to the Annual Toughest 10K, 5K & 1-Mile Run on July 8, 2023.

Requested By: Melissa Unger, Chamber Director

Submitted By: Becky Sims, City Secretary

Date Submitted: May 15, 2023

For the Agenda of: May 22, 2023.

Procurement and Funding Statement:

Funds are available in HOT Fund 40 in the City of Lampasas FY 2022/2023 Budget.

Attachments: HOT Fund Request Form

Summary Statement:

The attached request is eligible for HOT funding. The event has been most recently funded in 2022 in the amount of \$746.24. The funds requested will be used for advertising, promotion, participant goodie bags, timing company and race coordinator. Melissa Unger will be in attendance to present her intent for funding for this event and answer any questions/concerns.

Recommendation:

Staff recommends approval of HOT funds in the amount of \$1,250.00

HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

State Law: By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Per Chapter 351, Texas Tax Code, There is a two part test that every expenditure must pass to be valid.

1. The expenditure must directly enhance and promote tourism and the convention and hotel industry.
2. The expenditure must clearly fit into one of the seven statutory categories for expenditure of local hotel occupancy tax revenues:
 - i) **Convention Centers and Visitor Information Centers**
 - ii) **Registration of Convention Delegates**
 - iii) **Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry**
 - iv) **Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry**
 - v) **Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry**
 - vi) **Sporting Event Expenses that Substantially Increase Economic Activity at Hotels**
 - vii) **Enhancement and upgrading of existing sport facilities or fields**

City Policy: The City of Lampasas accepts applications from groups, businesses, and organizations whose program fits into one or more of the above categories. All requests for funds should be submitted in writing accompanied by the official application at least 60 days prior to the event or request for funds. The application will be reviewed by the Lampasas City Council at the earliest possible regularly scheduled meeting. The applicant may be asked to be present at the meeting to answer any questions regarding the application. Applicants will be notified one week prior to the meeting of the time and place for the review. The Lampasas City Council will make the final decision regarding any requests for Hotel Occupancy Tax expenditures.

Eligibility and Priority for Hotel Tax Funds: Priority will be given to those events and entities based on their ability to generate overnight visitors to Lampasas. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) **historic information on the number of room nights used during previous years of the same events.**
- b) **current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds.**
- c) **historical information on the number of guests at hotel or other lodging facilities that attended the funded event or facility; and/or**
- d) **examples of marketing of the activity, event, or facilities that are likely to generate encourage overnight visitors to local lodging properties.**

Use of Local Vendors: The City of Lampasas encourages all event organizers to patronize local businesses for food, supplies, materials, printing, etc.

Use of Revenues from Event: A portion of the revenues from any event and/or project receiving any type of funding assistance from the HOT funds should be channeled back into the future costs of operating that same event or the continued operation of the project.

Supplemental Information Required with Application: Along with the application, please submit the following:

 X Proposed Marketing Plan for Funded Event

 Schedule of activities, events or facility programs relating to the request

Funded Projects or Events will be required to submit a Post Event Evaluation; required to provide a link on the event or facility website to LampasasLodging.com, and to use www.LampasasLodging.com on any print advertising; and submit any invoices for reimbursement within 60 days of the conclusion of the event.

Submit to: Becky Sims

Application

Organization Information

Date: May 15, 2023

Name of Organization: Lampasas County Chamber of Commerce and Visitor Center

Address: P.O. Box 627; 205 S Hwy 281

City, State, Zip: Lampasas, TX 76550

Contact Name: Melissa Unger

Contact Phone Number: 512-556-5172

Web Site Address for Event or Sponsoring Entity www.lampasaschamber.org

Is your organization: Non-Profit Private/For Profit

Tax ID #: 74-736310 Entity's Creation Date: 1977

Purpose of your organization: To promote business, economic growth, and tourism by partnering with current and future Chamber Members, Community Leaders, and Citizens of Lampasas County.

Name of Event, Project, or Facility Toughest 10K in Texas, 5K & 1 Mile Run

Date of Event or Project: July 8, 2023

Primary Location of Event or Project: Hancock Park Pavilion

Amount Requested: \$1,250.00

How will the funds be used: For advertising and promotion of races and lodging options in Lampasas. We will utilize a timing company & race coordinator for the event which includes vendors and three runs. By providing a timed and organized event with the most up-to-date technology we can draw attendees from outside of Lampasas County and grow participation, bringing tourism to Lampasas. Since this event happens during Spring Ho festivities and a portion of the revenue is allocated to Spring Ho, the need to expand the attendee base is crucial to the success of both Spring Ho and the event. The methods in which this event is advertised has increased each year to include multiple mediums some of which have a fee and others which are FREE. We are also a race in the Centex Race Series which gives our race more validity in the racing community and provides the opportunity to appeal to participants looking to attend a race which includes points they can obtain throughout the year.

Primary Purpose of Funded Activity/Facility: Increase tourism for the community of Lampasas and generate additional revenue for all local businesses and the hotel/motel industry. By promoting and hosting this event we will be able to market Lampasas as a destination while also contributing to Spring Ho festival activities throughout the week.

Percentage of Hotel Tax Support of Related Costs

40-100% Note Percentage of Total **Event/Advertising Costs** Covered by Hotel Occupancy Tax

25% Note Percentage of Total **Facility Costs** Covered by Hotel Occupancy Tax

25% Note Percentage of **Staff Costs** Covered by Hotel Occupancy Tax

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities N/A

Check Which Categories Apply to Funding Request and Amount Requested Under Each Category:

1. Convention Center or Visitor Information Center: construction, improvement, equipping, repairing, operation and maintenance of convention center facilities or visitor information centers, or both

2. Registration of Convention Delegates: furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;

3. Advertising, Solicitations, Promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity. \$750.00

4. Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry: encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;

5. Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums;

Expenses including promotional expenses, related to a sporting event in which most participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity. \$500.00

Sporting Related Event Funding:

If the event is a sporting related function/facility: How many individuals are expected to participate?
300-400

If the event is a sporting related function/facility: How many of the participants are expected to be from another city or county? 200+

If the event is a sporting related function/facility: Quantify how the funded activity will substantially increase economic activity at hotel and motels within the city or its vicinity?

Questions for All Funding Requests:

How many years have you held this Event or Project; or how many years have you been operating the qualified facility: 43

Expected Attendance: 300-400

How many people attending the Event or Project will use Lampasas hotels, motels, or bed & breakfasts? 50%

How many nights will they stay: 1 to 2 (possibly 3 as some local hotels are requiring a 3-night stay for the week of the Spring Ho Festival.)

Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: No- not available during this time due to Spring Ho.

Do your promotional materials and website note area lodging facilities that can host participants? Yes (please attach copy if available)

Have you negotiated a lodging rate at any hotels for participants of your event? Spring Ho rates

Please list other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

<u>City</u>	<u>Month/Year Held</u>	<u>Assistance Amount</u>	<u>Number of Hotel Rooms Used</u>
Lampasas, TX	July 2022	\$746.24	(Requested, but hotels no longer supply)
Lampasas, TX	July 2021	\$1,022.00	" "
Lampasas, TX	July 2020	\$912.42	" "

How will you measure the impact of your event on area hotel activity? Through surveying lodging facilities in the area and runner registrations/attendee count.

Please list other organizations, government entities and grants that have offered financial support to your project: We estimate approximately 4 sponsors for the event. (Limited due to Spring Ho restrictions)

Please check all promotion efforts your organization is coordinating, and the amount financially committed to each media outlet: *(See attached HOT Funding Expense Breakdown)*

Social Media: \$100 Newspaper & Magazine: \$400 (also FREE articles/ads and event listings)

Radio \$0 TV & Online: FREE listings on their event calendars

Press Releases to Media: Listings on timing company's website, RunSignUp page, Emailed out to Media

Other: \$100 Promoting via email marketing on various run site websites, at gyms/health clubs/and regional races via fliers. \$150 for race series promotion (online & print)

What areas does your advertising and promotion reach: We will advertise in statewide runners' magazines (online), as well as on social media. Spring Ho advertising also includes our event. The focus will be throughout the state of Texas and bordering states.

What number of individuals will your proposed marketing reach that are in another city or county? Millions of people living outside of Lampasas County (digital reach.)

If a permanent facility (e.g. museum, visitor center)

Expected Attendance Monthly/Annually: N/A

Please note percentage of those in Attendance that are Staying at Area Hotels/Lodging Facilities: N/A

**2023 Toughest 10k in Texas 10k, 5k & 1-mile Race
Advertising Plan and HOT Funding Request Break-Down**

ADVERTISING (40-100%)

Social Media

Facebook \$ 100.00

Press Releases to Media

\$ 0.00

Print Publications

(Dispatch, Ft. Hood, Harker Heights, Belton, Highland Lakes)
1-week schedules, online advertising \$ 400.00

Texas Press Online

Statewide online advertising \$ 0.00

Television Station Calendars

Austin, Waco & Temple TV Stations; online presence \$ 0.00

Community Calendars

Hamilton Cty. Electric Co-Op, City of Lampasas, Etc. \$ 0.00

Texas Highways Events Magazine Calendar

Online and digital \$ 0.00

Surrounding Race Fliers (Outside 76550) (Printing/Mailing) (500) \$ 100.00

Centex Race Series (Promotion & Designation- Online & Print) \$ 150.00

RACE PUBLICATIONS (All Online)

TOTAL ADVERTISING EXPENSES

\$750.00

EVENT/FACILITY/STAFF (25%)

Pro-Fit Timing Company \$ 1100.00- \$275.00

Restrooms \$ 300.00- \$75.00

Security \$ 600.00- \$150.00

TOTAL EVENT FACILITY/STAFF EXPENSES

\$500.00

TOTAL REQUESTED HOT FUNDS

\$1,250.00

(25-100%)



City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to identify date for Council Workshop/Work Session on short and mid-range goals.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: May 18, 2023

For the Agenda of: May 22, 2023

Procurement and Funding Statement: N/A

Attachments: November 2022 Minutes

Summary Statement:

Staff, in discussion with Mayor Pearce, seeks Council input on a future date for a roundtable workshop meeting. The purpose of the meeting, as envisioned, would be to allow discussion regarding Council priorities, orientation and updates on City Projects, clarification on governance, and other topics prescribed by Council within his agenda item.

Recommendation:

To consider a motion on date and time for referenced meeting.

Minutes of the 2022 City Council Planning Session of the
Governing Body of the City of Lampasas that was held
Tuesday, November 8, 2022 at 5:30 p.m.
Jack Calvert Municipal Building
302 E Third Street
Lampasas, Texas 76550

I. Call to order

Mayor Monroe called the meeting to order at 5:30 p.m.

II. Welcome and Review Objectives, Expectations of Meeting

Finley deGraffenried, City Manager took the opportunity to discuss the meeting expectations and format.

- Review Progress on Comprehensive Plan Implementation. Short-term objectives only.
- Seek Council direction for dedicating resources
- Acknowledge other projects, priorities and processes
 - New Hope
 - Historic Colored School
 - Additional Transportation Planning
 - Capacity Building and Coordination (County, Chamber, LISD, Community Organizations)

Questions we'll be asking tonight, *should we be doing more, less, differently? Do we need to discuss, investigate more?*

- Short-Term Goals, Format, Time, Unfinished Business

III. Action 1.1.4 Retail and Hospitality

- Encourage the development of new retail and entertainment uses that provide residents the services they need without having to leave the City limits.
 - Council feels this is a priority, keep momentum going and to increase efforts once LEDC Staff is onboard.

Action 1.3.4 Code Enforcement

- Strengthen enforcement and incentives throughout the City to maintain the quality of neighborhood character and renovate older structures in disrepair
 - Council feels this is a priority.
 - Staff will prepare a list of substandard properties, identifying efforts made and present to Council at January 2023 meeting.

Action 2.3.1 Pressure Planes

- Improve service and prepare for growth by investing in improvements to the City's water pressure planes.
 - Study has been completed
 - Evolved into long range master plan

- Study includes inventory of land in City's CCN for future growth
- Staff has requested engineering proposal for Phase 1 improvements for Spring Street Pump station
- Council would like Staff to stay on current path, continue improvement efforts.

Action 2.3.2 WWW Master Plans

- Develop a comprehensive water/wastewater master plan to help identify long-term water and wastewater infrastructure needs.
 - Water Master Plan is achieved by progress on Pressure Plane Improvements
 - Progress identified in 2.3.1
 - Wastewater Master Plan will need supplementation from Pre-Treatment Study, however; improvements, for long term capacity, as also included
 - Council would like validation of next steps, medium priority.
 - Possible Comprehensive Study from outside company
 - More education on study model provided by Eckermann Engineering

Action 3.1.1 Update on Land Use Regs

- Undertake a comprehensive analysis of the City's zoning, subdivision, other land use regulations, and consider opportunities for improvements to provide more consistency, clarity and compatibility with existing uses

Action 3.2.1 Encourage Mixed Uses

- Identify opportunities for mixed-use activities and higher density residential areas near downtown and Silk-Stocking Row and review and amend the zoning regulations to facilitate these activities.
 - These two objectives will be worked through together.
 - Council agrees with moving forward based on needs and visions of community.
 - Identify areas that stand out and focus on improvements to regulations
 - Possible future procurement of professional services to assist Staff with complete re-write, if/when the need arises.

Action 4.1.3 Buy Local Campaign

- Establish a Buy Local Campaign
 - Not formally initiated by City staff, however; previous, generally seasonal, campaigns have been conducted
 - Chamber currently highlighting local businesses and buying local
 - Action Steps are inclusive of retailers, the Chamber of Commerce and Courtyard Square Association

City Staff will continue to encourage "Buy Local" marketing as a routine objective in day to day interactions with citizens and visitors.

Action 4.1.5 Infrastructure Cost Share

- Find opportunities for cost-sharing for infrastructure improvements.
 - Generally, the City utilizes all action steps for Cost Share including developer responsibilities by way of Development Agreements (380 Agreements) dependent upon Return on Investment (ROI), Block Grant Funding, and special assessment.
 - City stays in close communications with grant writers to assist with Public Works Projects.
 - Opportunities may be available with amendments to Subdivision Regulations.
 - Council is interested in learning more about Solar Systems and impact to City Electric resources.

Action 4.2.2 Business Expansion, High Paying Jobs

- Encourage the expansion of existing businesses offering higher paying, high skill jobs.
 - Opportunities within Phase 1, Business Park Improvements
 - LEDC will play primary role in meeting objective
 - Continue to recruit vital, sustainable businesses that will employ 15-20 people at competitive wages above the median.

Action 4.3.3 Historic Preservation Guidelines.

- Establish Historic Preservation Design Guidelines.
 - This objective will be included in the Land Use/Zoning Regulation Objectives.

Action 4.4.3 Investment in Existing Properties

- Expand options for event space by investing in renovation of existing properties such as the Hostess House as well as the long-range demand for a new conference center
 - 3 of the 5 action steps have been completed
 - Award of construction bid for Hostess House will be considered later this year
 - Assessment of future needs is identified as a mid-term action step. (next 3-10 years)
 - Council would like Staff to continue efforts in investing in existing properties

Action 5.1.4 Truck Traffic

- Consider available opportunities to establish new truck route ordinance to reroute truck traffic away from main street. (Third & Fourth Street- Non-Route traffic areas)
 - Council feels this is a priority item to get trucks routed properly. While the Ordinance and signage states for them to use the main highways unless they are delivering goods or services this is not being adhered to.
 - Continued use of streets not built to withstand weight of semi-trucks will continue to deteriorate
 - Recommend to have roundtable with stakeholders
 - Meeting with business owners who receive deliveries.
 - Schedule meeting with TxDOT to discuss signage on Key Avenue
 - Sign pollution/visibility

- Attend November 17th TxDOT meeting to discuss relief route.

Action 5.3.2 Trails and Greenbelt

- Connect the City’s network of natural springs through a citywide greenbelt
 - Conceptual mapping investigated for walking trail
 - Stakeholders walked the potential route
 - Wayfinding initiated
 - Council supports Staff in moving forward with project.
 - Explore all avenues for pedestrian travel
 - Creek bed clean-up
 - Verify property owners
 - Grant opportunities

Action 6.1.5 Parks Master Plan

- Update the Lampasas Parks, Recreation and Open Space Master Plan by 2022
 - Procurement of Park Planning Professionals for facilitation and publication of plan.
 - Council priority to identify needs
 - Operational Plan
 - Additional Park Needs
 - City maintained
 - Additional staff
 - Additional resources
 - More Recreational Opportunities
 - Pickle Ball
 - Disc Golf
 - Exercise Equipment

Action 6.2.2 Continue to Support LCHEC

- Continue to support and expand the mission of LCHEC in order to provide additional academic, vocational and certificate training to increase the range of skills Lampasas residents can offer potential employers.
 - City provides and will continue to provide annual support and partner with LCHEC for annual Job Fair and other initiatives.

Action 6.5.4 Increase Training for Fire Dept.

Action 6.5.6 Technology Advancements

- The Fire Department continues to promote training opportunities to all firefighters on a daily, weekly and monthly basis. The Fire Chief encourages and supports continuing education and additional certification opportunities.
- The Fire Department, with Council direction, continues to invest in safety and technology upgrades.

Action 6.5.7 Needs of EMS Response.

- Evaluate the near-and long-term needs regarding Lampasas provision of EMS response.
 - Action Steps call for increased and frequent communication and meeting of stakeholders (City, County, Public Safety)
 - By need, the City has addressed cost share and budgeting for EMS support
 - Action Steps call for Public Safety personnel to assess and develop protocols for changing needs
 - As of October 2022, the City & County entered into an interlocal agreement to support EMS services.
 - City & County will continue to work together to cost share and evaluate services provided by Hamilton EMS to ensure the community is provided with adequate services.

Other items

New Hope Baptist Church/ Historic Colored School

- Some possible traction with Lampasas Heritage Foundation for cooperative development
 - Council would like more detail on vision for project
- Staff recommends completion of floor, ceiling, sidewalk repair, and lighting for Historic Colored School; and MEP and Structural assessment of New Hope Baptist Church
 - Possible opportunity for Building Badger Program at High School
 - Move forward with New Hope Assessment
- Staff also recommends continued discussion with the Lampasas Heritage Foundation for partnership on the project
- Staff's vision includes upgrade of both facilities with possible pavilion/exterior improvements for an historical landmark and reference, and as a uniquely Lampasas venue for public use.

Transportation Planning

- Comprehensive Plan addresses future vision, but not identified corridors for improvement
- One of the primary concerns identified through public engagement is truck traffic on Key and through Downtown
- Currently the City is engaged with TxDOT on the feasibility study on a relief route to reduce traffic, particularly truck traffic, on Key and 4th Streets
- Staff seeks additional input for areas of study or scope of work for assessment
 - Pedestrian Traffic
 - Focus on high traffic streets
 - Fourth Street (TxDOT)
 - Western (gaps)
 - North
 - Sixth Street
 - Bike Route to Sports Complex (TxDOT)

Capacity Building and Coordination

- Stakeholder/Organization meetings in Action Steps for Short term objectives are referenced 15 times
- Public engagement, and engagement with Organizations, School, Service providers, and City Boards are all incorporated as an inclusive part of meeting Comprehensive Plan Objectives

- Staff is prepared to coordinate meetings on Comprehensive Plan topics, or reoccurring, information sharing meetings at Council direction

IV. Adjourn

Council member Clark moved to adjourn at 7:15 p.m., Council member Morris seconded the motion and with a unanimous vote, the motion carried. (Kuehne absent)

PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

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City ManagerITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding expansion of Recycling Program to Lampasas County Residents and to establish a tracking method and associated annual fee for service.

Requested By: Ryan Ward, ACM

Submitted By: Ryan Ward, ACM

Date Submitted: May 18, 2023

For the Agenda of: May 22, 2023

Procurement and Funding Statement:

Attachments: Presentation

Summary Statement:

This item was discussed during workshop. At this time, we are asking Council consideration on moving forward with this project to expand recycling services to Lampasas County in the amount of \$36.00 annually. Staff would provide an application for Lampasas County residents to sign up and agree to making annual payment for recycling services at the Collection Center located at 100 Brown Street.

Recommendation:

To consider a motion to approve the expansion of recycling services to Lampasas County residents with latitude to reevaluate as needed to ensure the same level of service is being provided to Lampasas citizens.

Date

Name/Address

Dear ?

The City Council of the City of Lampasas directed by formal action by the adoption of an Ordinance on **Date TBD** to expand recycling service to Lampasas County Residents; whom reside outside the City of Lampasas for an annual fee in the amount of \$36.00.

If you would like to participate, understand you will be invoiced annually for this service beginning **?** by the City of Lampasas. You will continue to be billed annually until you request to terminate this service. If the fee is not paid annually, you understand that this service will be suspended, until payment has been satisfied.

If you have any questions, please feel free to contact City Hall at 512-556-6831.

Sincerely,

I do hereby request to participate in the City of Lampasas Recycling Program located at the Citizen Collection Station, at 100 Brown Street, Lampasas, Texas.

Name: _____

Physical Address: _____

Billing Address, if different _____

Contact Number: _____

Email Address: _____

Signature: _____

Date: _____


City ManagerITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve, deny or approve with modifications the request to rezone parcel 8121, 48.13 acres, abstract 0042, John Burleson Survey, commonly known as 1206 Mills Street and to rezone parcel 8246, 8247, 8248, 31.83 acres, abstract 0042, John Burleson Survey, commonly known as 1705 E 4th Street.

Requested By: Becky Sims, City Secretary**Submitted By:** Becky Sims, City Secretary**Date Submitted:** May 3, 2023**For the Agenda of:** May 22, 2023**Procurement and Funding Statement:**

N/A

Attachments: Staff Report, Layout, Citizen Letters, Comp Plan**Summary Statement:**

Tri-Cru Ventures, LLC, Emilio Perales is asking the City Council to consider the following rezone

Request to rezone 79.917 acres as defined on concept plat as follows:

- 3.046 acres to Single Family Attached- SFA-(Townhomes)*
- 10.141 acres to Single Family Residential-6 "SF-6"*
- 35.195 acres to Single Family Residential-8 "SF-8"*
- 29.360 acres to Single Family Residential-10 "SF-10"*
- 2.175 acres to Commercial "C"*

The property is currently zoned Agriculture and Single Family-6 "SF-6" The area surrounding the property is Commercial, Single Family Residential and Retail

All notifications and publications, as required by Ordinance and Statute, have been made. The City sent eighteen (18) notices to property owners within 200 feet of the applicant's property. At the time of preparing this report, the City received one notice in favor of the request and seven (7) in opposition. The testimony is attached and the Planning Commission heard this case on May 4th and during a Special Called Meeting on May 11, 2023.

The Planning Commission recommended to approve the zoning as requested with the exception of amending the 3 acres of SFA- Townhomes to SF-PH (Patio Homes)

Recommendation:

To consider a motion to approve, deny or approve with modification the rezone request of 79.971 acres, commonly known as 1206 Mills Street and 1705 E 4th Street as presented on the concept plat, consistent with the Lampasas Comprehensive Plan

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