

**MINUTES OF REGULAR MEETING OF THE  
PARKS AND RECREATION ADVISORY BOARD  
OF THE CITY OF LAMPASAS, LAMPASAS, TEXAS  
JACK CALVERT MUNICIPAL BUILDING  
302 EAST THIRD STREET  
THURSDAY, MARCH 16, 2023  
6:00 P.M.**

The Parks and Recreation Advisory Board of the City of Lampasas met in regular session on the above date with Chairperson Robin Gradel presiding:

**Parks Board Members Present:**

Shirley Blake  
Robin Gradel  
Mindi Pratus  
Shane Jones  
Diane Davis

**Parks Board Members Absent:**

Clay Harrington  
Harvey Stinnett  
Tasha Bates

**City Staff Present:**

Ryan Ward, Assistant City Manager  
Vicki Tower, Parks Secretary/HR Coordinator

**REGULAR SESSION**

I. Call to order

Chairperson Gradel called the meeting to order at 6:00 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

Shannon Martin, local resident, told the Board that their volunteer group has been building bike trails at the 580 Complex for about the last three years. Martin told the Board that IMBA came in about two years ago and did a concept design for trails, but due to the cost of trails, the project went dormant. Martin told the Board that there has been increased amount of interest and use on the existing trails and people from out of town are filming YouTube videos on the trails. Martin told the Board that he has found a contractor out of Austin that would be about a third of the cost of what IMBA quoted for the trails.

III. Discussion and possible action regarding possible Disc Golf course at the 580 Sports Complex

Ryan Ward, Assistant City Manager, along with a local resident, Samuel Alvarado, discussed a possible Disc Golf course with the Board.

Topics of discussion included:

- Proposed layout of the Disc Golf Course
- Disc Golf Course layout can be changed if needed to work with existing hike & bike trails
- 580 Complex is a multi-use park

- Safety & visibility
- Proper signage
- Disc Golf Course maintenance
  - Mow about 30ft wide areas - grass can be 6-8 inches tall
  - Skid steer to clear paths – volunteers or City possibly
  - Most maintenance can be done by hand
  - Only need to mow about two times a year

Board member Jones moved to approve the design of the Disc Golf Course in conjunction with other stakeholders.

Board member Jones withdrew the motion.

It was the consensus of the Board to table this item.

No action was taken.

Chairperson Gradel moved to Item VII.

VII. Discussion and possible action concerning approval of minutes dated February 16, 2023 Board member Jones moved to approve the minutes. The motion was seconded by Board member Pratus and with a unanimous vote, the motion carried. (Harrington, Stinnett and Bates absent)

Chairperson Gradel moved back to Item IV.

IV. Discussion and possible action regarding possible security cameras in City parks

Ryan Ward, Assistant City Manager, discussed with the Board, possible security cameras in City parks.

Topics of discussion included:

- Security camera trailers
- Security cameras / need system to monitor parks and facilities
- Possible CIP project item

There was no action taken.

V. Discussion and possible action regarding design planning and location of fitness equipment at 580 Sports Complex

Mindi Pratus, Lions Club member, discussed with the Board, design planning and location of fitness equipment at 580 Sports Complex.

Topics of discussion included:

- Lions Club is still waiting on grant – due in July
- Need lighting details for grant

There was no action taken.

VI. Discussion and possible action regarding possible Pickleball Courts

Ryan Ward, Assistant City Manager, discussed possible Pickleball Courts with the Board.

Topics of discussion included:

- Currently there is only one court marked for Pickleball
- Need to have two courts marked for Pickleball and two courts marked for Tennis

Board member Pratus moved to mark the back two courts for Pickleball and leave the front two courts for Tennis. The motion was seconded by Board member Jones and with a unanimous vote, the motion carried. (Harrington, Stinnett and Bates absent)

VIII. Discussion and updates regarding Comprehensive Plan

Ryan Ward, Assistant City Manager, told the Board that he doesn't have any new updates at this time.

IX. Discussion regarding General Park Maintenance and Community Projects

Ryan Ward, Assistant City Manager, and Vicki Tower, Parks Secretary/HR Coordinator, discussed General Park Maintenance and Community Projects with the Board.

Topics of discussion included:

- Working on Parks Master Plan/Comprehensive Plan
- Skatepark is open and has been very busy
- Hostess House
- Pool Season
- LAFTA event – Kids Art in the Park on April 15 from 10am-2pm

X. Any item the Board would like to have placed on the next agenda

There were no items requested to be placed on the next agenda.

XI. Adjourn

Board member Blake moved to adjourn the meeting at 7:02 p.m. The motion was seconded by Board member Davis and with a unanimous vote, the motion carried. (Harrington, Stinnett and Bates absent)

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Robin Gradel, Chairperson**

**ATTEST:**

\_\_\_\_\_  
**Vicki Tower, Parks Secretary/HR Coordinator**