

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, April 24, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, April 24, 2023 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion regarding Water and Electric Rates. *(pgs. 5-6)*
3. Discussion regarding Hostess House Project Scope. *(pgs. 7-8)*
4. Discussion regarding any item on the regular agenda
5. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
 - Service Recognition
 - Nick Geagley- 5 years
 - Renae Gromatzky- 10 years
 - Steven Sheldon- 20 years
 - Proclamation supporting Lineman Appreciation Day April 18, 2023 *(pg.9)*
 - Proclamation supporting National Library Workers Day as April 25, 2023 *(pg.10)*
 - Proclamation supporting National Library Week April 23-April 29, 2023 *(pg.11)*
 - Proclamation supporting Professional Municipal Clerks Week April 30-May 6, 2023. *(pg.12)*

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on April 10, 2023	13-24

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the second reading of an Ordinance to update the Employee Personnel Policy with the departmental certification pay as it relates to <u>specific job responsibilities</u> .	25-28
3.2	Discussion and possible action regarding the second reading of an Ordinance to amend Chapter 82 Utilities, Article III Sanitary Sewer System, Division 5 Industrial Sewer Use.	29-32
3.3	Discussion and possible action regarding February 2023 Investment Report	33-52

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Golf Course Monthly Report 2. Municipal Court Monthly Report 3. City Secretary Monthly Report 4. Utility Billing and Collections Monthly Report 5. Public Works Monthly Report for Electric, Streets, Water/Wastewater 6. Police Department Monthly Report 7. Building Official Monthly Report 8. Economic Development Monthly Report 9. Fire Department Monthly Report 10. Parks and Recreation Monthly Report 11. Information Systems Monthly Report 12. Library Monthly Report 	53-74
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> • CIP • Park Board • LEDC • Health Insurance • Eclipse • Budget • Pools 	75-78

	<ul style="list-style-type: none"> • Police Department • Job Fair • Technology • I-14 Reminder • Historic Asset Funding • Staff 	
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding Community Garden Wine-Tasting Fundraising Event on May 11, 2023 from 5-8 pm.	79-84
7.2	Discussion and possible action regarding "Born to Soar" Event at the Lampasas Skate Park, May 20, 2023 from 9:00 a.m.-2:30 p.m.	85-90

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

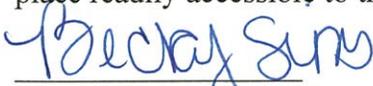
8.0	
8.1	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities
8.2	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above
8.3	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.4	Adjourn executive session and reconvene Regular Session

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 21 day of April 2023 at 2:00pm


 Becky Sims, City Secretary

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City ManagerITEM NO. WORKSHOP-2**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Water and Electric Utility Rates

Requested By: Finley deGraffenried, City Manager**Submitted By:** Finley deGraffenried, City Manager**Date Submitted:** April 20, 2023**For the Agenda of:** April 24, 2023**Procurement and Funding Statement:**

N/A

Attachments:

Summary Statement:

This item is placed on the Workshop agenda to allow discussion on impacts to wholesale costs of water and electricity. Staff will brief Council related to increased costs to Raw Water Reservations and Treatment, as well as, market and wholesale increase in electricity. Council direction and future consideration may include timing and amount of any rate increase; ways to mitigate any increases; and communication to the public. Staff will provide information from previous meetings, to include in presentation materials.

Recommendation:

Discussion and direction only

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City ManagerITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Hostess House Project Scope.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: April 20, 2023

For the Agenda of: April 24, 2023

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

On February 27, 2023 City Council, by recommendation of Staff, rejected bids for the rehabilitation and renovation of the Hostess House. The costs, submitted by 2 General Contractors, were beyond budgeted and available funds for the project. Since the bid rejection, as directed by Council, Staff have communicated with design consultants who have initiated further communication with bidders, non-bidders and contractors that assisted with, and validated estimates. To date, based on input received, staff and design consultants feel the project can be modified to achieve use goals, within available funding. Generally, staff suggests reduction in project scope, including elimination of many Add Alternates. A probable, new scope would focus on accessibility, code compliance, and patron needs (kitchen, restrooms). In preparation for a possible July target date for bidding; Staff would like to begin the process of developing a specific scope based on Council input and direction.

Recommendation:

Discussion and direction only

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PROCLAMATION
City of Lampasas
Lineman Appreciation Day
April 18th

WHEREAS, on January 3, 2017, the 115th Congress adopted House Resolution 10 recognizing linemen, the profession of linemen, the contributions these brave men and women make to protect public safety, and expressing support for the designation of April 18th National Lineman Appreciation Day; and

WHEREAS, the City Council of Lampasas celebrates the profession of electrical linemen and wishes to honor its Electric Department personnel for their exemplary service to the City and its citizens; and

WHEREAS, this profession demands passion, dedication and ongoing training and requires our linemen to work the lines 24 hours a day, 365 days a year, to keep the electricity flowing; and

WHEREAS, linemen are often first responders during storms working to repair broken and damaged electrical lines under hazardous conditions in order to make the area safe for other public safety heroes; and

WHEREAS, linemen play a vital role in the lives of our citizens by maintaining and growing our electrical infrastructure; and they put their lives on the line every day by working with the many dangers of high voltage.

NOW, THEREFORE, I, TJ Monroe, Mayor of the City of Lampasas hereby proclaim April 18th as **“Lineman Appreciation Day in Lampasas”** and I urge all citizens to remember the selfless work the City’s linemen do each day to keep our lights on.

IN WITNESS WHEREOF, I have herewith set my hand and caused the Great Seal of the City of Lampasas, Texas to be affixed.

BY MY HAND, this the 24th day of April 2023.

TJ Monroe, Mayor

2023 National Library Week Proclamation

WHEREAS, libraries provide the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life;

WHEREAS, libraries have long served as trusted institutions for all members of the community;

WHEREAS, libraries strive to develop and maintain programs and collections that are representative of the populations they serve and ensure access for all;

WHEREAS, libraries adapt to the ever-changing needs of their communities, continually expanding their collections, services, and partnerships;

WHEREAS, libraries play a critical role in the economic vitality of communities by providing internet and technology access, literacy skills, and support for job seekers and small businesses;

WHEREAS, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals;

WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all;

WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, be it resolved that I, TJ Monroe, Mayor of Lampasas, proclaim

April 23-29, 2023 National Library Week.

During this week, I encourage all residents to visit their library to explore the wealth of resources available.

IN WITNESS WHEREOF, I have herewith set my hand and caused the Great Seal of the City of Lampasas, Texas to be affixed.

BY MY HAND, this the 24th day of April 2023.

TJ Monroe, Mayor

NATIONAL
LIBRARY WORKERS DAY

2023 Proclamation

WHEREAS, Lampasas Public Library provides community members with the knowledge and information they need to live, learn and work in the 21st century;

WHEREAS, there are thousands of academic, governmental, public, school, and specialized libraries in the United States that provide excellent and invaluable service to all library users;

WHEREAS, libraries represent a microcosm of the larger society and library workers play an important and unique role in the communities that they serve by providing an inclusive environment where all are treated with respect and dignity;

WHEREAS, librarians and library support staff bring the nation a world of knowledge in person and online, as well as personal service and assistance in finding what is needed when it is needed;

WHEREAS, it is important to recognize the unique contributions of all library workers and the value to individuals and society of those contributions;

WHEREAS, a steady stream of recruits to library work is necessary to maintain the vitality of library services in today's information society;

WHEREAS, libraries, library workers, and library supporters across America are celebrating the National Library Workers Day, sponsored by the American Library Association-Allied Professional Association (ALA-APA).

THEREFORE, be it resolved that I, TJ Monroe, Mayor of Lampasas, proclaim

Tuesday, April 25, 2023, as "National Library Workers Day."

I encourage all in this community to take advantage of the variety of library resources available and to thank library workers for their exceptional contributions to American life.

IN WITNESS WHEREOF, I have herewith set my hand and caused the Great Seal of the City of Lampasas, Texas to be affixed.

BY MY HAND, this the 24th day of April 2023.

TJ Monroe, Mayor

Proclamation

54th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

April 30 - May 6, 2023

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, IJ Monroe, Mayor of Lampasas, do recognize the week of April 30th through May 6, 2023, as **Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, **Becky Sims** and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.**

Dated this 24th day of April, 2023

Mayor _____

Attest: _____

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, April 10, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Cathy Kuehne
Chuck Williamson
Herb Pearce
Davis Keele

Council Members Absent:

Zachary Morris

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Ryan Ward, ACM
Jody Cummings, Police Chief
Stacey Ybarra, EDC Director
Yvonne Moreno, Finance Director
Jeff Smith, Fire Chief
Judge Robert Gradel

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. Discussion and recap from the Solar Eclipse Town Hall Meeting

Becky Sims, City Secretary presented the following:

On Wednesday, April 5, 2023 the City of Lampasas, Chamber of Commerce, Emergency Management Personnel and County Officials hosted a Solar Eclipse Town Hall Meeting to provide citizens with information regarding Community Planning and to provide opportunity for citizens to provide insight, suggestions and comments.

The meeting was advertised to the community via the City website, City social media outlets, Lampasas Radio and the Chamber of Commerce website.

Participation/Representation

- a. City Council
- b. City of Lampasas Staff
- c. Lampasas Chamber of Commerce
- d. Lampasas County
- e. Hamilton EMS
- f. Lampasas ISD
- g. Media Coverage- Lampasas Dispatch Record)
- h. Citizens (approximately 80)

Discussion Points

- Solar Eclipse Information
 - Safety
- Expected Visitor Attendance
- Collaboration/Coordination with Entities
 - EMS
 - County/City
 - Chamber
 - TXDOT
- Planning Tools/Resources
- Logistics
- Training/Preparedness
- Life Safety
- Communication
- Maximum Staffing
 - County divided into quadrants for Emergency Services.
- Possible Closures
 - Facilities
 - Schools
 - Businesses
- Restroom Availability
- Congestion
 - Traffic
 - Internet
 - Cellular
- Supply Readiness
 - Gas
 - Water
 - Food
 - Medicines
 - Minimize travel
- Solar Eclipse Website
 - Event Form
 - List of Events/Happenings
 - FAQ
- Lease of homes/land/areas for visitors
 - AIRBNB/VRBO/HIPCAMP
- Permitting Requirements/Zoning Regulations
- Businesses
 - Adjust Hours/Staffing
 - Extra Supplies
 - Possibly additional storage areas
 - Transactions- Cash vs. Credit Cards (internet)
 - Food Prep/Limited Menu
 - Preorder eclipse merchandise to sell.

Walkaways

- Helicopters availability for emergencies
- Allow camping at Airport for plane owners
- Event Planning
 - Friday at 5:00 pm thru Tuesday at noon
- Positive experience for visitors
 - Open parks
 - Necessities
 - Restrooms
- Designated places for people to park/watch/sleep
 - Possible charter bus availability
- Radio Frequency/Radio Station Involvement
- Roll-Offs
- Port-o-Potties/ Cleaning Service
- Burn Ban/Illegal Dumping

Chamber along with Stacey Ybarra, EDC Director is hosted a business roundtable Monday, April 10, 2023, approximately 20 business owners were in attendance.

Wednesday April 12, 2023- Staff meeting scheduled to discuss recap from Town Hall, identify next steps.

Targeted meetings will be scheduled with businesses; such as Walmart and HEB

Quarterly meetings will be scheduled with all business to discuss marketing opportunities and preparedness.

3. Discussion regarding Department Certification Pay.

Becky Sims, City Secretary presented the following updates to the personnel policy. These incentives were formally adopted through the budgetary cycle and are currently being recognized as the employee achieves each goal. No changes are being requested as this time.

5.00 Employee Compensation and Advancement

5.12 Certification/Incentive Pay

FIRE-FIREFIGHTING	
Basic (one-year certificate required)	\$300 per year
Intermediate	\$600 per year
Advanced	\$1,200 per year
Master's	\$1,800 per year

FIRE-MEDICAL	
ECA	No additional pay
EMT – Basic	\$300 per year

EMT – Intermediate	\$600 per year
EMT—P	\$1,200 per year
Paramedic	\$1,800 per year

POLICE OFFICER	
Basic	No additional pay
Certified Dispatcher	\$300 per year
Intermediate/Associate’s Degree	\$600 per year
Advanced/Bachelor’s Degree	\$1,200 per year
Master Police Officer/Master’s Degree	\$1,800 per year

POLICE DISPATCHER	
Basic	no additional pay
Intermediate	\$300 per year
Advanced	\$450 per year
Masters	\$600 per year
OTHER	
Assistant Fire Marshal (Must be Police Officer)	\$600 per year
DARE	\$50 per year
Bilingual (Spanish Translation)	\$300 per year
Pesticide Applicators State License (Requires Basic & One Alternate) Basic (General Law & Regulations) <ul style="list-style-type: none"> • Alternates <ul style="list-style-type: none"> ○ Plant Pest & Weed Control \$100 per year ○ Right-of-Way Pest Control \$100 per year ○ Aquatic Plant & Animal Pest Control \$100 per year 	
Commercial Pool Operator Certification	\$300 per year
Plumber’s State License	\$600 per year
Code Enforcement State License	\$300 per year
Texas Registered Municipal Clerk Certification	\$600 per year

No Change: If a certificate or license is not required in the employee’s job description, but the city manager determines that it will benefit the city for the employee either to obtain or to maintain the additional certificate or license, the employee will be compensated at the rate of \$100 per year per certificate or license for the specified certificates or licenses. The city manager will provide written authorization for the additional certification pay, and a copy of the authorization will be placed in the employee’s personnel file.

4. Discussion regarding any item on the regular agenda

There was no discussion.

Adjourn Workshop Session

Mayor Pro Tem moved to adjourn the workshop session at 5:38 p.m.; the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris absent)

Without objection, Mayor Monroe moved into Regular Session.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Monroe called the Regular Session to order at 5:38 p.m.

B. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

Judge Gradel officiated the swearing in ceremony of Officer Jason Lemons



City Council recognized April 9th-15th as National Telecommunicators Week



City Council recognized April 9th-15th as National Animal Control Officer Appreciation Week



	PUBLIC HEARINGS/CITIZEN COMMENT
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

1.3	Public hearing to receive citizen comments regarding an amendment to Chapter 82 Utilities, Article III Sanitary Sewer System, Division 5 Industrial Sewer Use.
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Mayor Monroe opened the Public Hearing for citizen comment.

Finley deGraffenried, City Manager advised of the following proposed amendments as recommended by Jason Jones, Jones-Heroy & Associates.

- Remove reference in 82-542, Item 12, to oil and grease limit (duplicated and conflicting with prior section)
- Replace surcharge formula in 82-247(b) with the City of Brownwood formula, as edited in blue and attached (existing formula and definitions are not clear). Note the recommendation to have the surcharge rates set by the City Council.
- Remove 82-26(a-c) associated with discharge limits and surcharge formula (duplicated and conflicting with prior sections)

DIVISION 5. INDUSTRIAL SEWER USE

*Subdivision I. In General- **No Change***

Subdivision II. Administration and Enforcement- **No Change**

Subdivision III. Pretreatment and Discharge Regulations

- Sec. 82-241. Prohibited discharge standards. **No Change**
- Sec. 82-242. Specific prohibitions.
- (1)-(11) **No Change**
- (12) Any of the following pollutants, in solution or suspension, at a concentration measured at the user's end of pipe greater than as shown below:
 - a. ~~Oil and grease: 80 mg/l.~~
 - b. Total phenols: 15 mg/l.
 - c. TDS: Pending testing mg/l.
- (13)-(18) **No Change**
 - Sec. 82-243. Federal categorical pretreatment standards. **No Change**
 - Sec. 82-244. Right of revision. **No Change**
 - Sec. 82-245. Dilution prohibited. **No Change**
 - Sec. 82-246. Information statement as to industrial waste discharge; order as to minimum restrictions. **No Change**
 - Sec. 82-247. Surcharge for certain wastes, other charges and fees.
 - (a) **No Change**
 - (b) *Computation of surcharge basis.* The basis for the surcharge is to be computed as follows:

REMOVE

$$I.S.S. = V [0.21 (BOD - 200) + 0.14 (TSS - 200)]$$

I.S.S.	=	Industrial waste surcharge
V	=	Volume sewage in million gallons
BOD	=	Five-day BOD at 20 degrees Celsius in ppm
TSS	=	Total suspended solids in ppm

ADD

$$S = V(8.34)[A(BOD - 200) + B(TSS - 200)]$$

S	=	Surcharge in dollars that will appear on the customer's monthly bill
V	=	Volume of wastewater discharge from user, in millions of gallons
8.34	=	Pounds per gallon of water
A	=	Unit Charge in dollars per pound of BOD
BOD	=	Biochemical oxygen demand strength, in mg/l
200	=	BOD concentration, in mg/l
B	=	Unit charge in dollars per pound for TSS
TSS	=	Total suspended solids strength, in mg/l
200	=	TSS concentration, in mg/l

(c)-(e) **No Change**

- Sec. 82-248. Industrial permits. **No Change**
- Sec. 82-249. Permit conditions. - **No Change**
- Sec. 82-250. Compliance date report. **No Change**
- Sec. 82-251. Periodic compliance reports. **No Change**
- Sec. 82-252. Monitoring facilities. **No Change**
- Sec. 82-253. Inspection and sampling. **No Change**
- Sec. 82-254. Accidental discharges. **No Change**

- Sec. 82-255. Upset provisions. **No Change**
- Sec. 82-256. Bypass of pretreatment facilities. **No Change**
- Sec. 82-257. Pretreatment requirements. **No Change**
- Sec. 82-258. Confidential information. **No Change**
- Sec. 82-259. Interceptors required; type; location; specifications. **No Change**
- Sec. 82-260. Interceptor maintenance. **No Change**

Sec. 82-261. Review and approval; preliminary treatment; required facilities.

REMOVE

(a) ~~The admission into the public sewers of any waters or wastes having the following shall be subject to the review and approval of the city manager:~~

- ~~(1) A five-day biochemical oxygen demand greater than 300 parts per million by weight;~~
- ~~(2) Containing more than 300 parts per million by weight of suspended solids;~~
- ~~(3) Containing any quantity of substances having the characteristics described in section 82-41; or~~
- ~~(4) Having an average daily flow greater than five percent of the average daily sewage flow of the city.~~

~~(b) Where the city manager has approved the admission of subsection (a) of this section into the public sewer, that discharge may be subject to a surcharge as determined by the superintendent. Where necessary in the opinion of the superintendent, the owner shall provide at his expense such preliminary treatment as may be necessary to:~~

- ~~(1) Reduce the biochemical oxygen demand and/or TSS to 300 parts per million by weight; or~~
- ~~(2) Reduce objectionable characteristics to constituents to within the maximum limits provided for in section 82-242.~~

~~(c) A surcharge for excess strength industrial wastewater shall be charged, in addition to monthly service charges, by the city to industries designated by the city manager as industries that are permitted to discharge excess industrial strength into the city's sewer system. The measurement of excess strength is industrial wastewater that exceeds BOD₅ of 300 mg/l and/or total suspended solids in excess of 300 mg/l. The surcharge in dollars per month will be calculated with the cost being amended from time to time and set by the city council, using the following formula:~~

Surcharge in \$ per month	=	$\frac{[V \text{ (gallons per month)}] [\text{COT} (\$0.00/\text{lb.})] [\text{BOD}_5 \text{ (ppm)} - 300 \text{ ppm}]}{[8.34 \text{ lbs./1,000,000 gallons}] (1,000,000)}$
	+	$\frac{[V \text{ (gallons per month)}] [\text{COT} (\$0.00/\text{lb.})] - [\text{TSS (ppm)} - 300 \text{ ppm}]}{[8.34 \text{ lbs./1,000,000 gallons}] (1,000,000)}$

~~(d)~~ (a) Plans, specifications and any other pertinent information relating to proposed preliminary treatment facilities shall be submitted for the approval of the superintendent, and no construction of such facilities shall be commenced until such approvals are obtained in writing.

- Sec. 82-262. Preliminary treatment; maintenance of facilities. **No Change**
- Sec. 82-263. Control manhole. **No Change**
- Sec. 82-264. Measurements; tests; analyses. **No Change**

- Sec. 82-265. Damaging sewage works. **No Change**
- Sec. 82-266. Show cause hearing. **No Change**
- Sec. 82-267. Modification of federal categorical standards. **No Change**
- Secs. 82-268—82-270. Reserved. **No Change**

With no public comments the public hearing was closed.

1.4	Public hearing to receive citizen comments relating to amendment to the Employee Personnel Policy with the departmental certification pay as it relates to specific job responsibilities.
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Mayor Monroe opened the public hearing.

Becky Sims, City Secretary advised that this item was discussed during workshop and will be happy to answer any questions.

With no public comment the public hearing was closed.

2.0	MINUTES
2.1	Discussion and possible action concerning approval of minutes of the Special Meeting held on March 22, 2023

Mayor Pro-Tem Williamson moved to approve the minutes as presented; the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on March 27, 2023
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Mayor Pro-Tem Williamson moved to approve the minutes as presented; the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from March 1, 2023-March 31, 2023
3.2	Discussion and possible action regarding the second reading of an Ordinance amending Chapter 54, Parks and Recreation, Article III, Division 2. Sulphur Creek and Division 3 Parks of the Lampasas Code of Ordinances
3.3	Discussion and possible action regarding the second reading of an Ordinance to re-adopt Chapter 50 Offenses, Article II. Curfew for Minors as required by State Law every three (3) years.

Mayor Pro Tem Williamson moved to approve the consent agenda as presented; the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris absent)

4.0	BOARDS/DEPARTMENT REPORTS
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5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

Pool Season Vicki Tower and Chris Eicher are pleased to report, that as a result of recent advertising and compensation adjustments, applications are rolling in for Summer pool employment. To date the City has received 2 applications for Pool Manager, 2 applications for Assistant Pool Manager, 13 applications for Lifeguard, and 6 applications for Cashier. A far cry from the 2 applications that were reported last Council meeting. If all applications result

in a hire, the City is still short of a needed Pool workforce of approximately 28. Staff will continue to report as progress is made.

- Cooper Spring Council should have received an invitation to the Founders' Recognition Ceremony at Cooper Spring Park. The Park was a partnership with the City, that included significant contributions of land and financial resources from private parties, including, most notably, Rex and Linda Johnson. The recognition will be held on April 22, 2023 at 10:00 a.m. at the Park entrance on Hackberry.
- TxDOT TA Ryan reports that the City's Transportation Alternative ("TA") project submission to TxDOT has been selected to receive 2nd round consideration. The Call for Projects identifies funding for projects for bicycle and pedestrian infrastructure and planning. In the 2nd Round, the City will be asked to provide a Detailed Application providing a more comprehensive overview of the proposed project. The City's submission included bike lanes and pedestrian infrastructure in the vicinity of Western to North Street. The Detailed Application is due June 5, 2023 with funding action expected in Fall 2023.
- Utility Rates As a follow-up to Council discussion on March 27, 2023, staff reports on this item to seek Council input on future agenda setting, or discussion, related to external impacts to wholesale costs of water and electricity. If additional information is helpful, please let staff know.
- Skate Park Staff reports that additional grooming and final grading has been completed for the Skate Park. As referenced at the last Council meeting, backfill and shaping was necessary following the contractor's work and removal of their equipment ahead of the April 15th ribbon cutting. The City will also seed areas in hopes of vegetative cover taking hold over the next several months.
- 580 Sports Park Ryan reports he will be meeting with representatives planning for improved bike trails and for a disc golf course this week. As previously reported, both groups intend on coordinating layouts to avoid conflicts prior to re-submission to the Parks Board and eventually City Council. As in both cases, strong stakeholder support for both projects will minimize, and perhaps eliminate, any costs to the City. The attached map, showing proposed and existing layouts, does look busy, but should be clarified after the on-site meeting.
- Senior Center Under the direction from LOC Structural Engineering, the City is currently seeking bids for the repair of the west facing wall at the Senior Center. In the near future, Council will be asked to consider approval of the repair and cost depending on the amount of the contract. As mentioned to Council, the building apparently received damage as a result of an equipment or vehicle impact resulting in the shearing and displacement of wall studs. The building, with the exception of the area to be repaired, is available for use by programs offered through the Hill Country Community Action Association.
- EMS Report Attached is the monthly report of call activity for March from Hamilton EMS. Of note, Hamilton responded to 156 calls in the City of Lampasas out of 243 total calls in the County, or 65% of all calls. The average response time in the City is reported at 4 minutes and 56 seconds. Also included is a letter commending local first responders, including City of Lampasas responders, for actions taken during a cave collapse on the Lampasas River. City Fire Department responders included Frank Potter, Morris Wilkins, and Captain Colton Baker.

5.2	MAYOR'S COMMENTS
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6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Presentation and acceptance of the Emergency Management Report.
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Mayor Pro-Tem Williamson moved to accept the Emergency Management Report as presented, the motion was seconded by Council member Keele and with unanimous vote, the motion carried. (Morris absent)

7.2	Discussion and possible action regarding the ratification of purchase for a 2023 Chevrolet 1500 Crew Cab for the Cemetery in the amount of \$38,179.86
-----	--

Council member Keele moved to approve the ratification of purchase for a 2023 Chevrolet 1500 Crew Cab for the Cemetery in the amount of \$38,179.86, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

7.3	Discussion and possible action regarding amendment to Chapter 82 Utilities, Article III Sanitary Sewer System, Division 5 Industrial Sewer Use
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Council member Keele moved to approve the first reading of an Ordinance to amend Chapter 82 Utilities, Article III Sanitary Sewer System, Division 5 Industrial Sewer Use, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried. (Morris absent)

7.4	Discussion and possible action regarding Electric Design Specifications Proposal from M&S for Lampasas Business Park
-----	--

Council member Kuehne moved to approve a professional services agreement with M&S Engineering, LLC for an Electrical Engineering and Design Proposal for Phase I of the Business Park Electrical Systems, the motion was seconded by Council member Keele and with unanimous vote, the motion carried. (Morris absent)

7.5	Discussion and possible action regarding the first reading of an Ordinance to update the Employee Personnel Policy with the departmental certification pay as it relates to specific job responsibilities.
-----	--

Council member Keele moved to approve the first reading of an Ordinance to update the City of Lampasas Employee Personnel Policy with the departmental certification pay as it relates to specific job responsibilities, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried. (Morris absent)

7.6	Discussion and possible action regarding the award of a quote to Trac-N-Trol for installation of SCADA programming equipment at the Hidden Oaks lift station in the amount of \$31,875.00.
-----	--

Council member Keele moved to approve the award of a quote to Trac-N-Trol for installation of SCADA programming equipment at the Hidden Oaks lift station in the amount of \$31,875.00, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried. (Morris absent)

7.7 Discussion and Possible Action regarding acceptance of the Fiscal Year 2021-2022 Audit Report.

Council member Kuehne moved to accept the Fiscal Year 2021-2022 Audit Report, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris absent)

7.8 Discuss and consider the selection of winner of website photo contest entry

Council member Keele moved to select entry one as this month's winner, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

7.9 Discussion and possible action regarding joint statement issued by the City of Lampasas and Lampasas County regarding the US 281 Relief Route

Council member Keele moved to approve the joint statement issued by the City of Lampasas and Lampasas County regarding the US 281 Relief Route. The motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

Adjourn- Council member Kuehne moved to adjourn at 6:38 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris absent)

PASSED AND APPROVED this _____ day of _____, 2023.

TJ Monroe, Mayor

ATTEST

Becky Sims, City Secretary



City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance to amend Ordinance 1148 of the Lampasas Code of Ordinances of the City of Lampasas, Texas, which adopted the 2006 City of Lampasas Personnel Policy Manual Section 5.00 Employee Compensation and Advancement, Subsection 5.12 Certification/Incentive Pay; Repealing Conflicting Ordinances and/or City Policies; Including a severability clause; and establishing an effective date.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: April 5, 2023

For the Agenda of: April 20, 2023

Procurement and Funding Statement: N/A

Attachments: Ordinance

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance to amend Section 5.00 Employee Compensation and Advancement, Subsection 5.12 Certification/Incentive Pay of the City of Lampasas Personnel Policy; Repealing Conflicting Ordinances and/or City Policies; Including a severability clause; and establishing an effective date.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS;
AMENDING ORDINANCE 1148 WHICH ADOPTED THE 2006 CITY OF LAMPASAS
'PERSONNEL POLICIES MANUAL' SECTION 5.00 EMPLOYEE COMPENSATION
AND ADVANCEMENT, SUBSECTION 5.12 CERTIFICATION/INCENTIVE PAY;
REPEALING CONFLICTING ORDINANCES AND/OR CITY POLICIES; INCLUDING
A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Lampasas Texas is a Home Rule municipality granted the authority to enact regulations pertaining to health, safety and welfare of the City and its citizens by the State of Texas and, further, to operate pursuant to the provisions set forth in its Home Rule Charter adopted by the voting citizens of the Lampasas community; and

WHEREAS, the City of Lampasas has determined that a revision to the existing Personnel Policy in the areas listed within this Ordinance should be amended to update and align the City's policies with current workplace standards and job responsibilities; and

WHEREAS, after careful consideration and evaluation, the City Council has determined that it is in the best interest of the City to amend Section 5.00 Employee Compensation and Advancement, Subsection 5.12 Certification/Incentive Pay applicable to City employees, to be acknowledged, accepted and enforced by City Personnel, as detailed below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

Part 1: The existing City of Lampasas Personnel Policy, Section 5.00 Employee Compensation and Advancement, Subsection 5.12 Certification/Incentive Pay shall be amended as follows:

5.00 Employee Compensation and Advancement

5.12 Certification/Incentive Pay

FIRE-FIREFIGHTING	
Basic (one-year certificate required)	\$300 per year
Intermediate	\$600 per year
Advanced	\$1,200 per year
Master's	\$1,800 per year

FIRE-MEDICAL	
ECA	No additional pay
EMT – Basic	\$300 per year
EMT – Intermediate	\$600 per year
EMT – P	\$1,200 per year
Paramedic	\$1,800 per year

POLICE OFFICER	
Basic	No additional pay
Certified Dispatcher	\$300 per year
Intermediate/Associate's Degree	\$600 per year
Advanced/Bachelor's Degree	\$1,200 per year
Master Police Officer/Master's Degree	\$1,800 per year

POLICE DISPATCHER	
Basic	no additional pay
Intermediate	\$300 per year
Advanced	\$450 per year
Masters	\$600 per year
OTHER	
Assistant Fire Marshal (Must be Police Officer)	\$600 per year
DARE	\$50 per year
Bilingual (Spanish Translation)	\$300 per year
Pesticide Applicators State License (Requires Basic & One Alternate) Basic (General Law & Regulations) <ul style="list-style-type: none"> • Alternates <ul style="list-style-type: none"> ○ Plant Pest & Weed Control ○ Right-of-Way Pest Control ○ Aquatic Plant & Animal Pest Control 	\$100 per year \$100 per year \$100 per year
Commercial Pool Operator Certification	\$300 per year
Plumber's State License	\$600 per year
Code Enforcement State License	\$300 per year
Texas Registered Municipal Clerk Certification	\$600 per year

No Change: If a certificate or license is not required in the employee's job description, but the city manager determines that it will benefit the city for the employee either to obtain or to maintain the additional certificate or license, the employee will be compensated at the rate of \$100 per year per certificate or license for the specified certificates or licenses. The city manager will provide written authorization for the additional certification pay, and a copy of the authorization will be placed in the employee's personnel file.

Part 3: All ordinances, policies, resolutions, or parts of ordinances, policies and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect.

Part 4: If any provision of this Ordinance and the Policies amended and adopted hereby or application thereof to any person or circumstance, shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this Ordinance and the Policies amended and adopted hereby which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are hereby declared to be severable.

Part 5: The Mayor is hereby authorized to sign this Ordinance and the City Secretary to attest.

Part 6: The Ordinance shall take effect upon the date of adoption noted below in accordance with the City's Charter and the laws of the State of Texas.

PASSED AND APPROVED ON FIRST READING ON THE 10th of April 2023.

PASSED AND ADOPTED ON SECOND READING ON THE 24th of April 2023.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
(Signature of Attorney Provided on Separate Page to be Attached)


City ManagerITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance to amend Chapter 82 Utilities, Article III Sanitary Sewer System, Division 5 Industrial Sewer Use.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: April 5, 2023

For the Agenda of: April 20, 2023

Procurement and Funding Statement:

N/A

Attachments: N/A

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance to amend Chapter 82 Utilities, Article III Sanitary Sewer System, Division 5 Industrial Sewer Use, Section 82-242 Specific Prohibitions, Section 82-247 Surcharge for certain wastes, other charges and fees and Section 82-261 Review and approval; preliminary treatment; required facilities.

DIVISION 5. INDUSTRIAL SEWER USE

Subdivision I. In General- **No Change**

Subdivision II. Administration and Enforcement- **No Change**

Subdivision III. Pretreatment and Discharge Regulations

- Sec. 82-241. Prohibited discharge standards. **No Change**
- Sec. 82-242. Specific prohibitions.
 - (1)- (11) **No Change**
 - (12) Any of the following pollutants, in solution or suspension, at a concentration measured at the user's end of pipe greater than as shown below:
 - a. ~~Oil and grease: 80 mg/l.~~
 - b. Total phenols: 15 mg/l.
 - c. TDS: Pending testing mg/l.
 - (13)-(18)- **No Change**
- Sec. 82-243. Federal categorical pretreatment standards. **No Change**
- Sec. 82-244. Right of revision. **No Change**
- Sec. 82-245. Dilution prohibited. **No Change**
- Sec. 82-246. Information statement as to industrial waste discharge; order as to minimum restrictions. **No Change**
- Sec. 82-247. Surcharge for certain wastes, other charges and fees.
 - (a) **No Change**
 - (b) *Computation of surcharge basis.* The basis for the surcharge is to be computed as follows:

REMOVE

~~$I.S.S. = V [0.21 (BOD - 200) + 0.14 (TSS - 200)]$~~

I.S.S.	=	Industrial waste surcharge
V	=	Volume sewage in million gallons
BOD	=	Five-day BOD at 20 degrees Celsius in ppm
TSS	=	Total suspended solids in ppm

ADD

$$S=V(8.34)[A(BOD-200)+B(TSS-200)]$$

S	=	Surcharge in dollars that will appear on the customer's monthly bill
V	=	Volume of wastewater discharge from user, in millions of gallons
8.34	=	Pounds per gallon of water
A	=	Unit Charge in dollars per pound of BOD
BOD	=	Biochemical oxygen demand strength, in mg/l
200	=	BOD concentration, in mg/l
B	=	Unit charge in dollars per pound for TSS
TSS	=	Total suspended solids strength, in mg/l
200	=	TSS concentration, in mg/l

(c)-(e) **No Change**

- Sec. 82-248. Industrial permits. **No Change**
- Sec. 82-249. Permit conditions. - **No Change**
- Sec. 82-250. Compliance date report. **No Change**
- Sec. 82-251. Periodic compliance reports. **No Change**
- Sec. 82-252. Monitoring facilities. **No Change**
- Sec. 82-253. Inspection and sampling. **No Change**
- Sec. 82-254. Accidental discharges. **No Change**
- Sec. 82-255. Upset provisions. **No Change**
- Sec. 82-256. Bypass of pretreatment facilities. **No Change**
- Sec. 82-257. Pretreatment requirements. **No Change**
- Sec. 82-258. Confidential information. **No Change**
- Sec. 82-259. Interceptors required; type; location; specifications. **No Change**
- Sec. 82-260. Interceptor maintenance. **No Change**

Sec. 82-261. Review and approval; preliminary treatment; required facilities.

REMOVE

- (a) ~~The admission into the public sewers of any waters or wastes having the following shall be subject to the review and approval of the city manager:~~
- ~~(1) A five-day biochemical oxygen demand greater than 300 parts per million by weight;~~
 - ~~(2) Containing more than 300 parts per million by weight of suspended solids;~~
 - ~~(3) Containing any quantity of substances having the characteristics described in section 82-41; or~~
 - ~~(4) Having an average daily flow greater than five percent of the average daily sewage flow of the city.~~

~~(b) Where the city manager has approved the admission of subsection (a) of this section into the public sewer, that discharge may be subject to a surcharge as determined by the superintendent. Where necessary in the opinion of the superintendent, the owner shall provide at his expense such preliminary treatment as may be necessary to:~~

~~(1) Reduce the biochemical oxygen demand and/or TSS to 300 parts per million by weight; or~~

~~(2) Reduce objectionable characteristics to constituents to within the maximum limits provided for in section 82-242.~~

~~(c) A surcharge for excess strength industrial wastewater shall be charged, in addition to monthly service charges, by the city to industries designated by the city manager as industries that are permitted to discharge excess industrial strength into the city's sewer system. The measurement of excess strength is industrial wastewater that exceeds BOD₅ of 300 mg/l and/or total suspended solids in excess of 300 mg/l. The surcharge in dollars per month will be calculated with the cost being amended from time to time and set by the city council, using the following formula:~~

Surcharge in \$ per month	=	$\frac{[V \text{ (gallons per month)}] [COT \text{ } (\$0.00/lb.)] [BOD_5 \text{ (ppm)} - 300 \text{ ppm}] [8.34 \text{ lbs./1,000,000 gallons}]}{(1,000,000)}$
	+	$\frac{[V \text{ (gallons per month)}] [COT \text{ } (\$0.00/lb.)] [TSS \text{ (ppm)} - 300 \text{ ppm}] [8.34 \text{ lbs./1,000,000 gallons}]}{(1,000,000)}$

~~(d) (a) Plans, specifications and any other pertinent information relating to proposed preliminary treatment facilities shall be submitted for the approval of the superintendent, and no construction of such facilities shall be commenced until such approvals are obtained in writing.~~

- Sec. 82-262. Preliminary treatment; maintenance of facilities. **No Change**
- Sec. 82-263. Control manhole. **No Change**
- Sec. 82-264. Measurements; tests; analyses. **No Change**
- Sec. 82-265. Damaging sewage works. **No Change**
- Sec. 82-266. Show cause hearing. **No Change**
- Sec. 82-267. Modification of federal categorical standards. **No Change**
- Secs. 82-268—82-270. Reserved. **No Change**



City Manager

ITEM NO. 3.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for February 2023..

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: April 20, 2023

For the Agenda of: April 24, 2023

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 75 day(s).

The City's yield to maturity is 2.987

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,924,671.43	7.74%
TexStar	\$1,664,683.74	6.70%
Bancorp South	\$10,042,030.44	40.39%
Money Market	\$3,151,379.50	12.68%
Frost Bank	\$ 77,556.31	0.31%
Federal Agency Coupon Securities	\$8,000,000.00	32.18%

Recommendation: Motion to approve by consent.



MONTHLY INVESTMENT REPORT

City of Lampasas

FEBRUARY 28, 2023



MEEDER

PUBLIC FUNDS
PATTERSON GROUP

How high? How long?

Markets are coming to grips with the idea that the Fed is going to keep moving rates higher until they get inflation under control. The overall modest growth of the economy, tight labor markets and a resilient consumer added to the stubbornly high inflation is showing the Fed that more hikes are not only appropriate but may be necessary to reinstate price stability.

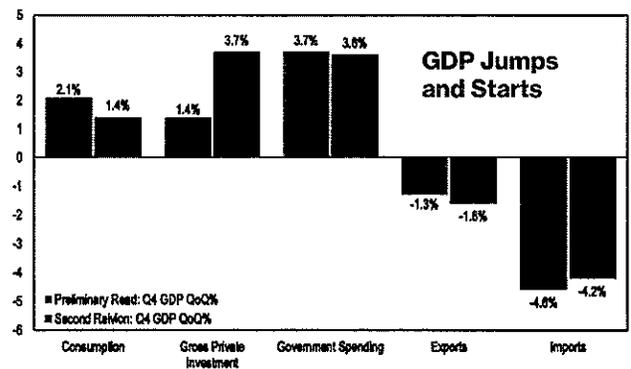
In fact, this month's uptick in economic strength may convince some FOMC voting members that the pace of rate ascent should also re-accelerate. Having come to the inflation fight late they are unlikely to leave too early. There is another meeting in March.

From the Fed's perspective these indicators are showing a modest but steady economy which means that the consumer and business can withstand significantly higher rates.

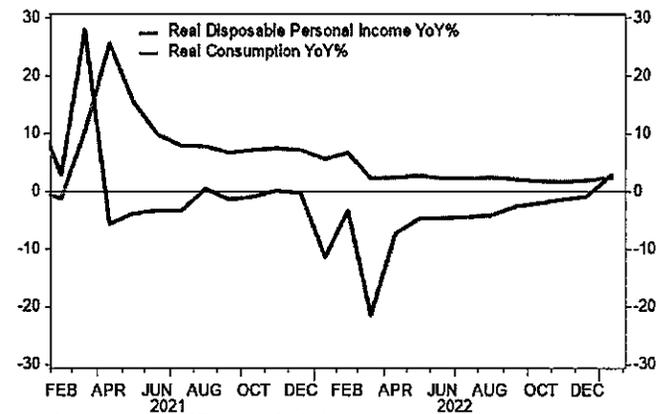
The economy, as measured by the GDP, has had its fits and starts. The Q4 report showed slowing but the consumer keeps consuming. That consumer activity however is coming from credit card use, maxed out savings and no anticipation of further fiscal stimulus which must eventually reduce the spending.

Real durable goods, a major economic index, dropped measurably in January, the largest drop since April of 2020. While headline orders continue to disappoint underlying the numbers suggest that business investment has improved however giving the Fed more wiggle room to increase rates.

Manufacturing in general has taken the brunt of the hit as consumers not only cut back, but also increasingly shift from goods to services expenditures. The service industry has – as a broader trend – also seen a sizable reduction in activity this year. The picture is hazy and it will require time to find the trajectory.



Source: BEA/Haver Analytics



Source: Bureau of Economic Analysis/Haver Analytics

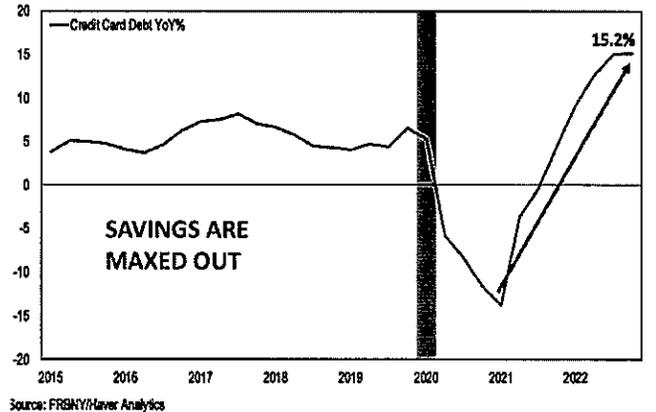
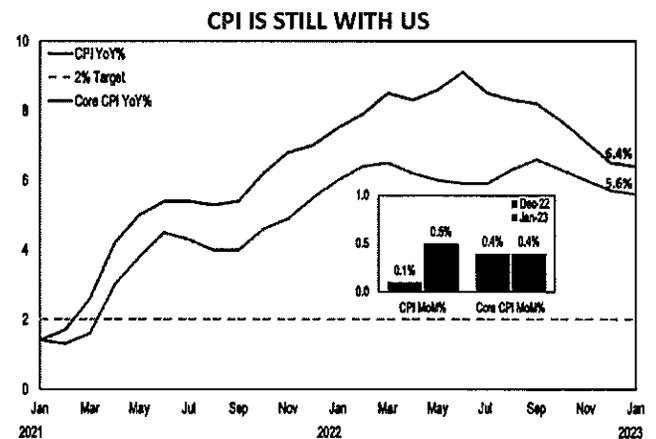
Stubborn Inflation vs Price Stability



The CPI and PPI clearly remain stubbornly high – especially the PPI. While there is improvement from last month the rate of improvement has slowed, falling short of expectations. The Fed’s favorite inflation indicator the PCE (up 0.6%) has reversed its recent downward trend. The Fed needs to slow inflation from peak levels but also assure a continuation of decline back down to a more palatable and sustainable level at the Fed’s 2% target. For the Fed, halfway won’t cut it. Year-over-year, core inflation increased 4.7% from 4.6% last month.

Energy price concerns are once again taking center stage (along with eggs!). Reacting to global sanctions Moscow is cutting production and raising rates. Thanks to a warmer than usual winter this has saved Europe somewhat. Crude prices pose a sizeable risk to European economies (our trading partners) many of which are teetering on the brink of recession. In the EU, CPI rose 8.6% in January following a 9.2% in December. In the UK inflation is now 10.1% and is likely to continue driving those central banks to higher rates also.

Globally, China is another factor on the road to higher rates. The Chinese government appears to be taking control over exports especially in tech areas and those decisions will be at least partially driven by geo-politics which may raise prices. At least some trade curtailments may help US manufacturers domestically.



Expectations Drive Rates



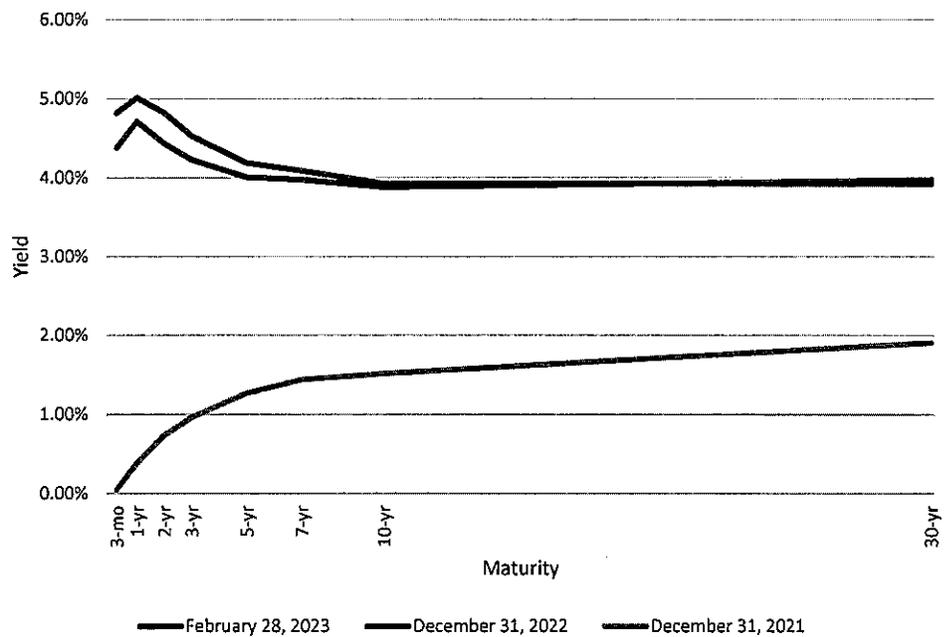
The Fed further moderated their pace of rate hikes, giving us only a 0.25% hike on February 2.

The Fed fully concedes that higher rates will slow growth but is willing to take these actions to tame inflation through lessening demand.

Continued inflation within a modestly strong economy may allow the Fed to re-invigorate their hikes however.

There are signs of slightly slowing inflation such as lower rents and a reduced need for workers. Housing however continues to slow amid high mortgage rates. Strapped consumers are struggling not only to make every day nondiscretionary purchases, but also certainly large ticket purchases such as a home. Low home inventory will not allow prices to drop any real degree.

U.S. Treasury Yield Curve



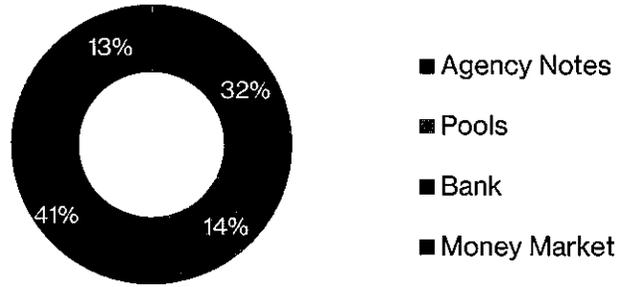
Your Portfolio

As of February 28, 2023

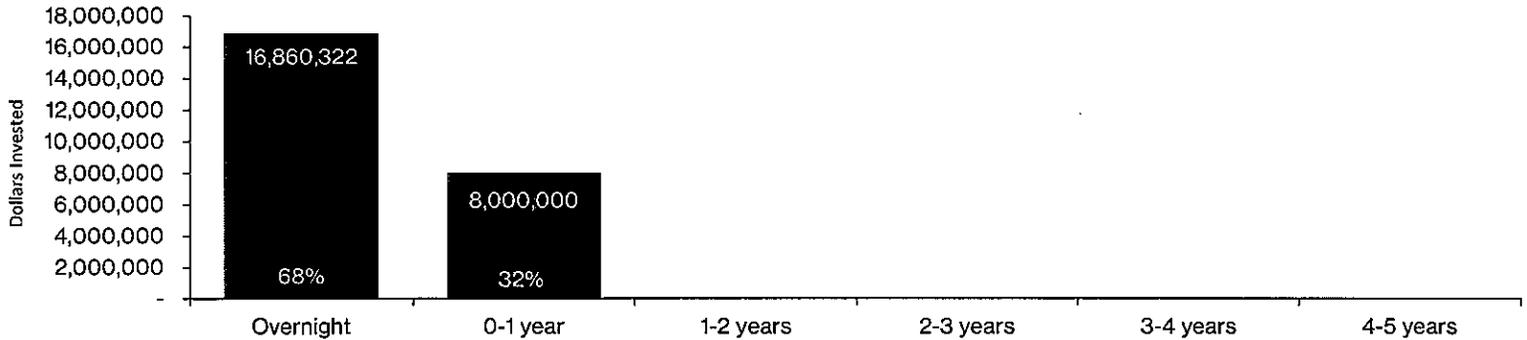
Your Portfolio Statistics

Weighted Average Maturity **0.21 years**
 Weighted Average Yield (All Funds) **2.99%**

Your Asset Allocation



Your Maturity Distribution



Allocation Percentage Per Year



**City of Lampasas, Texas
Portfolio Management
Portfolio Summary
February 28, 2023**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	8,000,000.00	7,806,049.52	8,000,000.00	32.18	593	232	1.463
Bancorp South	10,042,030.46	10,042,030.46	10,042,030.46	40.39	1	1	4.604
Texpool/Texpool Prime	1,924,671.43	1,924,671.43	1,924,671.43	7.74	1	1	4.512
TexStar	1,664,683.74	1,664,683.74	1,664,683.74	6.70	1	1	4.492
Frost Bank	77,556.31	77,556.31	77,556.31	0.31	1	1	0.000
Money Market	3,151,379.50	3,151,379.50	3,151,379.50	12.68	1	1	0.050
Investments	24,860,321.44	24,666,370.96	24,860,321.44	100.00%	192	75	2.987

Total Earnings	February 28 Month Ending	Fiscal Year To Date
Current Year	57,541.28	240,971.42

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 02/01/2023-02/28/2023
Data Updated: SET_LAMP: 03/27/2023 13:45
Run Date: 03/27/2023 - 13:45

Portfolio LAMP
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1



City of Lampasas, Texas
Summary by Type
February 28, 2023
Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Security Type	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	8,277,989.33	8,277,989.33	33.30	4.750	1
Federal Agency Coupon Securities	3	8,000,000.00	8,000,000.00	32.18	1.463	232
Money Market	3	3,151,379.50	3,151,379.50	12.68	0.050	1
Texpool/Texpool Prime	1	1,820,139.53	1,820,139.53	7.32	4.499	1
Subtotal	10	21,249,508.36	21,249,508.36	85.48	2.794	88
Fund: Cert. of Obligation 2016						
Texpool/Texpool Prime	1	104,531.90	104,531.90	0.42	4.733	1
Subtotal	1	104,531.90	104,531.90	0.42	4.733	1
Fund: Electric						
Bancorp South	1	394,226.41	394,226.41	1.59	4.750	1
Frost Bank	1	77,556.31	77,556.31	0.31	0.000	1
TexStar	1	1,664,683.74	1,664,683.74	6.70	4.492	1
Subtotal	3	2,136,466.46	2,136,466.46	8.60	4.378	1
Fund: LEDC						
Bancorp South	2	1,075,163.31	1,075,163.31	4.32	3.390	1
Subtotal	2	1,075,163.31	1,075,163.31	4.32	3.390	1
Fund: Seizures						
Bancorp South	2	18,638.28	18,638.28	0.07	4.456	1
Subtotal	2	18,638.28	18,638.28	0.07	4.456	1
Fund: Trust						
Bancorp South	2	74,617.34	74,617.34	0.30	4.750	1
Subtotal	2	74,617.34	74,617.34	0.30	4.750	1
Fund: Water						

City of Lampasas, Texas
 Summary by Type
 February 28, 2023
 Grouped by Fund

Security Type	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Water						
Bancorp South	2	201,395.79	201,395.79	0.81	4.750	1
Subtotal	2	201,395.79	201,395.79	0.81	4.750	1
Total and Average	22	24,860,321.44	24,860,321.44	100.00	2.987	75



**City of Lampasas, Texas
Fund CASH - Cash
Investments by Fund
February 28, 2023**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3130APPM1	10062	FHLB Call Note	11/22/2021	4,000,000.00	4,000,000.00	3,864,631.44	0.550	0.542	0.550	11/22/2023	266
3130ASAN9	10063	FHLB Call Note	06/13/2022	2,000,000.00	2,000,000.00	1,957,961.70	2.500	2.465	2.500	12/13/2023	287
3130ASAP4	10064	FHLB Call Note	06/16/2022	2,000,000.00	2,000,000.00	1,983,456.38	2.250	2.219	2.250	06/16/2023	107
Subtotal and Average				8,000,000.00	8,000,000.00	7,806,049.52		1.442	1.463		231
Bancorp South											
0474	10004	Bancorp South	09/01/2014	8,242,581.16	8,242,581.16	8,242,581.16	4.750	4.684	4.750		1
3213	10006	Bancorp South	09/01/2014	268.24	268.24	268.24	4.750	4.684	4.750		1
4187	10007	Bancorp South	09/01/2014	35,139.93	35,139.93	35,139.93	4.750	4.684	4.750		1
Subtotal and Average				8,277,989.33	8,277,989.33	8,277,989.33		4.685	4.750		1
Texpool/Texpool Prime											
14103	10000	Texpool	09/01/2014	1,820,139.53	1,820,139.53	1,820,139.53	4.499	4.437	4.499		1
Subtotal and Average				1,820,139.53	1,820,139.53	1,820,139.53		4.437	4.499		1
Money Market											
5001632	10023	Austin Capital Bank MM	01/29/2015	0.00	0.00	0.00					1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,151,374.54	3,151,374.54	3,151,374.54	0.050	0.049	0.050		1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	4.96	4.96	4.96					1
Subtotal and Average				3,151,379.50	3,151,379.50	3,151,379.50		0.049	0.050		1
Total Investments and Average				21,249,508.36	21,249,508.36	21,055,557.88		2.758	2.794		87

Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
February 28, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/08/2016	104,531.90	104,531.90	104,531.90	4.733	4.667	4.732	1
Subtotal and Average				104,531.90	104,531.90	104,531.90	4.668	4.733		1
Total Investments and Average				104,531.90	104,531.90	104,531.90	4.668	4.733		1

**Fund ELEC - Electric
Investments by Fund
February 28, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	394,226.41	394,226.41	394,226.41	4.750	4.684	4.750	1
Subtotal and Average				394,226.41	394,226.41	394,226.41		4.685	4.750	1
TexStar										
17390	10001	TexStar	09/01/2014	1,664,683.74	1,664,683.74	1,664,683.74	4.492	4.430	4.491	1
Subtotal and Average				1,664,683.74	1,664,683.74	1,664,683.74		4.430	4.492	1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	77,556.31	77,556.31	77,556.31				1
Subtotal and Average				77,556.31	77,556.31	77,556.31		0.000	0.000	1
Total Investments and Average				2,136,466.46	2,136,466.46	2,136,466.46		4.317	4.376	1

**Fund LEDC - LEDC
Investments by Fund
February 28, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	913,334.47	913,334.47	913,334.47	3.390	3.343	3.390	1
2363	10003	Bancorp South	09/01/2014	161,828.84	161,828.84	161,828.84	3.390	3.343	3.390	1
Subtotal and Average				1,075,163.31	1,075,163.31	1,075,163.31	3.344	3.390		1
Total Investments and Average				1,075,163.31	1,075,163.31	1,075,163.31	3.344	3.390		1

**Fund SEIZ - Seizures
Investments by Fund
February 28, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	17,420.80	17,420.80	17,420.80	4.750	4.684	4.750	1
1999	10009	Bancorp South	09/01/2014	1,217.48	1,217.48	1,217.48	0.250	0.246	0.250	1
Subtotal and Average				18,638.28	18,638.28	18,638.28	4.395	4.456		1
Total Investments and Average				18,638.28	18,638.28	18,638.28	4.395	4.456		1

**Fund TRUST - Trust
Investments by Fund
February 28, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	44,219.17	44,219.17	44,219.17	4.750	4.684	4.750	1
6348	10011	Bancorp South	09/01/2014	30,398.17	30,398.17	30,398.17	4.750	4.684	4.750	1
Subtotal and Average				74,617.34	74,617.34	74,617.34	4.685	4.750		1
Total Investments and Average				74,617.34	74,617.34	74,617.34	4.685	4.750		1

Fund WATER - Water
Investments by Fund
February 28, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 395	Maturity Days To Date Maturity
Bancorp South										
1639	10012	Bancorp South	09/01/2014	201,266.91	201,266.91	201,266.91	4.750	4.684	4.750	1
04B2A	10065	Bancorp South	06/08/2022	128.88	128.88	128.88	4.750	4.684	4.750	1
Subtotal and Average				201,395.79	201,395.79	201,395.79	4.685	4.750		1
Total Investments and Average				201,395.79	201,395.79	201,395.79	4.685	4.750		1



City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
February 1, 2023 - February 28, 2023
Yield on Beginning Book Value

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,820,139.53	1,813,879.21	1,820,139.53		4.499	4.499	6,260.32	0.00	6,260.32
3130ASAN9	10063	CASH	FAC	2,000,000.00	2,000,000.00	2,000,000.00	12/13/2023	2.500	2.716	4,166.66	0.00	4,166.66
3130APPM1	10062	CASH	FAC	4,000,000.00	4,000,000.00	4,000,000.00	11/22/2023	0.550	0.597	1,833.33	0.00	1,833.33
3130ASAP4	10064	CASH	FAC	2,000,000.00	2,000,000.00	2,000,000.00	06/16/2023	2.250	2.444	3,750.00	0.00	3,750.00
0474	10004	CASH	RRP	8,242,581.16	8,031,013.43	8,242,581.16		4.750	4.843	29,836.35	0.00	29,836.35
3213	10006	CASH	RRP	268.24	267.28	268.24		4.750	4.682	0.96	0.00	0.96
4187	10007	CASH	RRP	35,139.93	32,137.57	35,139.93		4.750	5.059	124.73	0.00	124.73
XXX579A	10058	CASH	RR5	3,151,374.54	3,151,253.74	3,151,374.54		0.050	0.050	120.80	0.00	120.80
4001579A	10059	CASH	RR5	4.96	19.96	4.96				0.00	0.00	0.00
Subtotal				21,249,508.38	21,028,571.19	21,249,508.38			2.857	48,093.15	0.00	48,093.15
Fund: Cert. of Obligation 2018												
14103A	10041	CERTS16	RR2	104,531.90	104,153.74	104,531.90		4.733	4.733	378.16	0.00	378.16
Subtotal				104,531.90	104,153.74	104,531.90			4.733	378.16	0.00	378.16
Fund: Electric												
17390	10001	ELEC	RR3	1,664,683.74	1,658,967.17	1,664,683.74		4.492	4.492	5,716.57	0.00	5,716.57
1732110	10022	ELEC	RR4	77,556.31	77,556.31	77,556.31				0.00	0.00	0.00
0672	10005	ELEC	RRP	394,226.41	391,685.64	394,226.41		4.750	4.712	1,415.77	0.00	1,415.77
Subtotal				2,136,466.46	2,128,209.12	2,136,466.46			4.369	7,132.34	0.00	7,132.34
Fund: LEDC												
1092	10002	LEDC	RRP	913,334.47	932,045.18	913,334.47		3.390	3.374	2,412.55	0.00	2,412.55
2363	10003	LEDC	RRP	161,828.84	257,695.64	161,828.84		3.390	2.349	464.37	0.00	464.37
Subtotal				1,075,163.31	1,189,740.82	1,075,163.31			3.152	2,876.92	0.00	2,876.92
Fund: Seizures												
1999	10009	SEIZ	RRP	1,217.48	1,217.22	1,217.48		0.250	0.278	0.26	0.00	0.26
0763	10008	SEIZ	RRP	17,420.80	19,719.96	17,420.80		4.750	4.532	68.56	0.00	68.56

Run Date: 03/27/2023 - 13:58

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 IE (PRF_IE) 7.2.0
 Report Ver. 7.3.6.1

City of Lampasas, Texas
Interest Earnings
February 1, 2023 - February 28, 2023

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Subtotal				18,638.28	20,937.18	18,638.28			4.285	68.82	0.00	68.82
Fund: Trust												
6349	10010	TRUST	RRP	44,219.17	44,060.13	44,219.17		4.750	4.705	159.04	0.00	159.04
6348	10011	TRUST	RRP	30,398.17	30,288.84	30,398.17		4.750	4.705	109.33	0.00	109.33
Subtotal				74,617.34	74,348.97	74,617.34			4.705	268.37	0.00	268.37
Fund: Water												
0482A	10065	WATER	RRP	128.88	128.42	128.88		4.750	4.669	0.46	0.00	0.46
1639	10012	WATER	RRP	201,266.91	200,168.85	201,266.91		4.750	4.709	723.06	0.00	723.06
Subtotal				201,395.79	200,297.27	201,395.79			4.709	723.52	0.00	723.52
Total				24,860,321.44	24,748,258.29	24,860,321.44			3.031	57,541.28	0.00	57,541.28



City of Lampasas, Texas
Projected Cashflow Report
 Sorted by Monthly
 For the Period March 1, 2023 - September 30, 2023

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
March 2023										
03/16/2023	10064	CASH	3130ASAP4	Call	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
Total for March 2023						2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
May 2023										
05/22/2023	10062	CASH	3130APPM1	Interest	FHLB Call Note	0.00	0.00	0.00	11,000.00	11,000.00
05/22/2023	10062	CASH	3130APPM1	Call	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
Total for May 2023						4,000,000.00	4,000,000.00	4,000,000.00	11,000.00	4,011,000.00
June 2023										
06/13/2023	10063	CASH	3130ASAN9	Interest	FHLB Call Note	0.00	0.00	0.00	25,000.00	25,000.00
06/13/2023	10063	CASH	3130ASAN9	Call	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
06/16/2023	10064	CASH	3130ASAP4	Maturity	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	22,500.00	2,022,500.00
Total for June 2023						4,000,000.00	4,000,000.00	4,000,000.00	47,500.00	4,047,500.00
GRAND TOTALS:						10,000,000.00	10,000,000.00	10,000,000.00	58,500.00	10,058,500.00

Run Date: 03/27/2023 - 13:57

Portfolio LAMP
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 PC (PRE_PCI) 7.2.0
 Report Ver. 7.3.6.1

Disclosures



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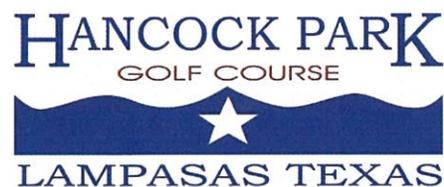
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**Meeder Public Funds
Patterson Group**

Barton Oaks Plaza II
901 S. MoPac Expy
Suite 195
Austin, Texas
78746

800.817.2442



Memo

To: Finley deGraffenied, City Manager

From: Van Berry, Golf Course Manager

cc: City Council Members

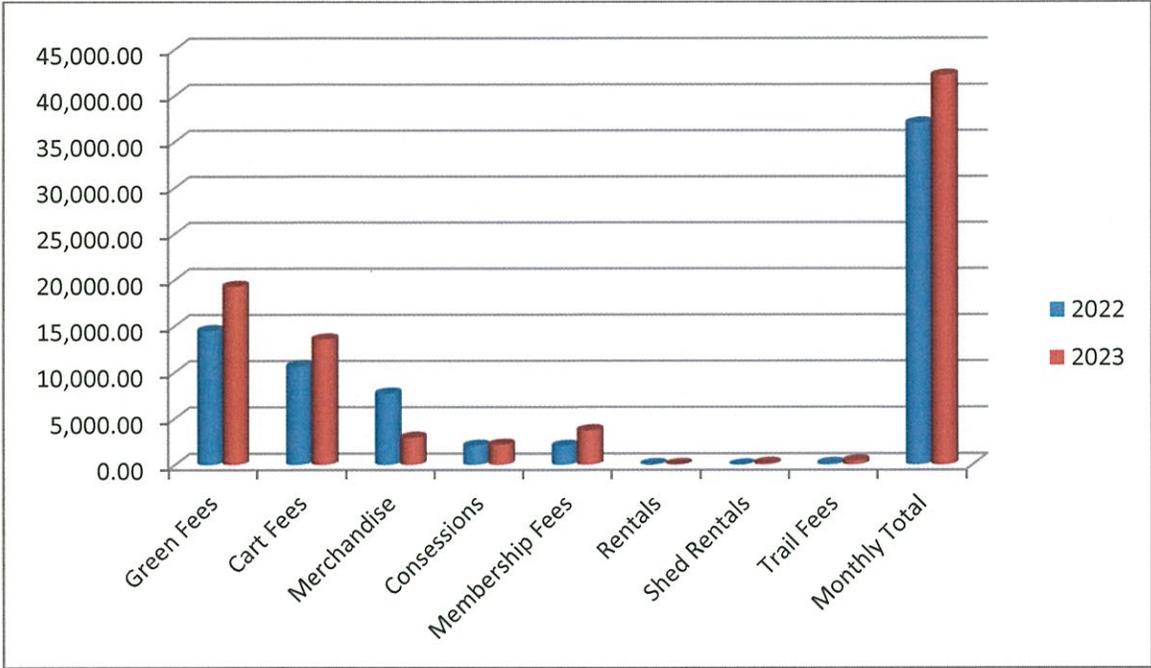
Date: April 17, 2023

Re: Monthly Report, March 2023

-
- Weekly mowing and maintenance of the golf course.
 - Applied 900 lbs. of Gypsum on the greens.
 - Applied 600 lbs. of 0-0-30 (potash) on the greens.
 - Applies 400 lbs. of fertilizer on the greens.
 - Applied 20,000 lbs. of pr-emergence and fertilizer to the fairways and rough.
 - Applied 1,100 lbs. of Ronstar (Pre-emerge) on the tee boxes and green surrounds.
 - Despite preparing for the cold temperatures we had in December, we had some costly repairs to the pump station. The cost for the repairs were \$12,996.00. I do add an additional \$10,000.00 to my equipment maintenance line item for unexpected expenses to the pump station. I am looking into a heater that is made for and mounts to our current pump station.
 - While the pump station was down, we replaced the foot-valve.
 - We enlarged one of the tee boxes on hole #1. The Hancock Park Golf Association paid for the expenses for this project totaling \$5,915.00.
 - When Dan Waters retired at the end of the year, I moved Garry Spore up to his old position (Greens Keeper Supervisor). Garry has been employed at the golf course for 14 years and does a good job. I hired Mike Oden as a Greens Keeper.

- Memberships from January 1, 2023 through June 30, 2023
 - Single Memberships – 183 (163 – 1/22 through 6/22)
 - Couples Memberships – 38 (35 – 1/22 through 6/22)
 - Family Memberships – 8 (9 – 1/22 through 6/22)
 - Member Trail Fees – 167 (164 – 1/22 through 6/22)
 - Shed Rentals – 131 (131 – 1/22 through 6/22)
- Play at the golf course continues to be very good, so far, each month this year has been equal to or better than the prior year.

Hancock Park G.C. March Revenue Comparison 2022 and 2023



Memo



To: Finley deGraffenried, City Manager, Honorable Mayor and City Council Municipal Court
From: Lewann Turner, Court Clerk I
Date: Friday, April 21, 2023
Re: Monthly Report March 2023

The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city's police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	118
Convictions	55
Compliance Dismissals	213
Hrs. Community Service Completed	0
Total Dollar Amount CS	\$750.00
Waived for Indigency	\$0.00
Total Collected	\$31,528.82
Total kept by City	\$22,880.24



CITY SECRETARY DEPARTMENT/ MARCH 2023 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Becky Sims, City Secretary/Zoning Administrator

- Assisted the City Manager, ACM, EDC Director and Building Official with daily operations.
- Prepared and posted packet, facilitated and took minutes for the Planning Meeting held on March 2nd.
- Attended the Hill Country Chapter Meeting- Dripping Springs March 3, 2023
- Attended Solar Eclipse Meeting on March 9th.
- Prepared and posted packet, attended and took minutes of the March 13th & March 27th City Council Meetings
- Met with Studio 16:19 for Wayfinding Project on March 13th & March 28th.
- Posted agenda/packet, attended, and took minutes for LEDC Meeting held on March 15th and the Special Called meeting held on March 23, 2023
- Attended/Participated in an Athenian Dialogue on March 23rd (“I Love It Here, Clint Pulver”)
- Posted agenda, attended, and took minutes for the March 30th CIP meeting.
- Facilitated Records Retention/Management on March 30th.
- Compiled list of Community Organizations
- CDBG Projects
- Worked on TML claims
- May Election Preparation
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

Lupe Charping, Administrative Secretary

- Assisted with issuing Building Department permits; filing for Building Department; works closely with Building Official on inspection call-ins and documentation of those inspections
- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits with minimal assistance.
- Attended and took minutes for the Planning Meeting, LEDC Meeting and CIP meeting.
- Maintain vehicle inspection/registration process for all City vehicles.
- Complete and file Cemetery Deeds
- Handles Waste Connection Inquiries.
- Continuing to cross-train and learn how to handle zoning inquiries.
- Continuing to cross-train in preparation of meeting agendas, packets and minutes
- Worked with My Government Online (MGO) to update forms and processes.



Finance/Utility Billing & Collection

MEMO

Date: April 20, 2023

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for March 2023

Finance Department:

- * Met with auditor and audit committee to review FYE 2022 audit.
- * Verified sewer rates with billing clerk regarding sewer averaging.
- * Coordinated with Human Resources regarding various questions and processes.
- * Worked with auditors on Final audit preparation.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Worked with various directors in assisting with budget questions.
- * Reviewed capital purchases for correct GL posting.
- * Recorded various Journal entries for sales tax, bank reconciliations, etc.
- * Sales Tax for March was \$219,647 which is an increase of 8% from March 2022.
- * Reconciled 18 bank accounts
 - Processed 387 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for March 2023 was 9% lower than what was billed in March 2022.
The Water billing for March 2023 was 10% higher than what was billed in March 2022.
- March Statistics for the department:

Total Water Customers	3,622
Total Wastewater Customers	2,884
Total Electric Customers	5,102
Residential Garbage Customers	2,765
Connects:	36
Disconnects:	26
Read In/Read Out:	43
Disconnects for Non-Pay:	15 (9 was reconnected)

Memo



To: Van Sims (W/WW Op Manager)
From: Stephen Sewell (W/WW Op Supervisor)
Date: Friday, April 21, 2023
Re: Monthly Report

Water/Wastewater

Water Distribution

- 9 routine Bac-T's collected
- 1 Special Bac-T collected
- Routine disinfectant residual monitoring
- Routine nitrification action plan monitoring
- Routine Injection Site monitoring
- Special notes: none

Wastewater Collection

- Routine lift station monitoring
- 2 lift station pumps pulled
- Special notes: Excess grease noted at Golf Course Lift Station. Excess petroleum residue at Oil States Lift Station and Hoffpauir Lift Station.

Wastewater Treatment

- Routine monitoring of treatment processes
- Routine sample collection and analysis
- 40,400 gallons of septic waste accepted
- 16 containers (20 cu yds ea) of sludge removed
- Special notes: Excess grease in clarifier; concern is documented.

Pre-Treatment

- Routine monitoring of treatment processes
- Routine sample collection and analysis
- AFNA Shutdown; major maintenance items completed.
- Special notes: Concerned of abundance of grease in lift station, equalization basin, and Pre-Treatment Plant; concern is documented.



To: Ryan Ward
From: Carlos Garcia
Date: Friday, April 21, 2023
Re: March, Monthly

Street Department

Mr. Ward,

For the month of March, the Streets Department worked on;

- 1) Street work orders consisting of Street sweeping -3, Street Repair -2, Trim trees/ Haul Brush-1
- 2) Street Patching
- 3) Line of sights
- 4) Brush Chipping Program
- 5) Landfill Maintenance
- 6) GIS Mapping

For the month of April, we will be mowing, street sweeping, tree trimming, patching streets, general maintenance throughout the city, and we will continue taking care of work orders as they are issued.

Memo



To: Ryan Ward
From: Wayne sanders
Date: April 18, 2023
Re March

Electric Department

month's activities involved

- Operations and Maintenance
Electric – Total Work Orders =121 , total Completed =121 , Void=0 (157 Hrs)
Replaced 2 street lights to LED
Line Locates – 76
3 work orders for trees

- Set poles: 10 total
Service poles
New lines extensions
Replaced 10 (3 Hwy 281 project)

- Services Connected:
Remove Service -
Solar meter -2
Upgrades – 4
New services –2
Temps –6

- Overtime: 5 call outs = 7 hrs OT
 1. On customer side –1
 2. Equipment failure -
 3. Tree –1
 4. Animal Contact -
 5. House fire –
 6. Weather –
 7. Line Down –1 (TV cable)
 8. Auto Accident -
 9. Connect /Disconnect -2

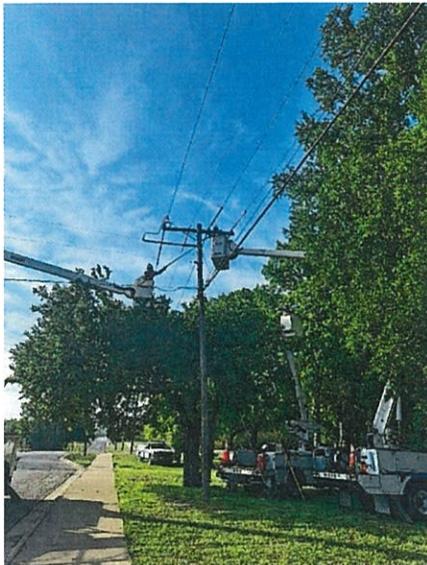
- Projects:
Trim trees 108.5 hrs
Hwy 281 & Naruna Rd 122 hrs

DATA PROCESSING WEEKLY REPORT (continued)

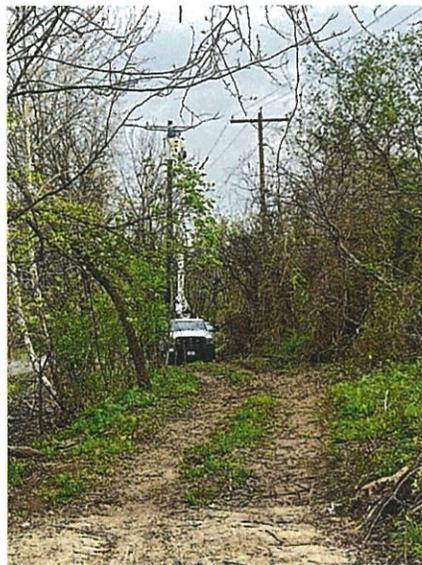
- Activities for the Year

- Osmos Pole Inspection replacement: have replaced 350 poles of 389 total
- Naruna Rd & Hwy 281 Moved 3 poles , rerouted lines on Hwy 281 , waiting on material estimated June
- Hillside Acres Complete , will build tap lines as house are built
- Brodie Estates Subdivision: complete will set transformers as houses are built
- Stone Valley: complete will connect house as built
- Hidden Oaks: complete will connect new houses as they are built
- Lampasas Substation SCADA is 95% complete
- **Lampasas Substation Upgrade: Panels are complete**

Replacing Crossarm



Hwy 281 Pole Relocation



Lights at City Barn





Memo

To: City Manager Finley deGraffenried

From: Police Chief Jody Cummings

Date: 04.06.23

Re: **Police Department** Monthly Report - March 2023

1. Chief of Police Jody Cummings attended 2 regular City Council workshops and 2 regular City Council meeting.
2. Chief Cummings attended 1 Special Council Meeting for the Hostess House.
3. Chief Cummings attended 1 Capital Improvements Plan meeting.
4. Chief Cummings attended 4 Director's meetings.
5. Chief Cummings attended 1 eclipse meeting.
6. Chief Cummings coordinated with the news paper to construct a picture add for the 2023 Welcome to Lampasas supplement.
7. Chief Cummings updated the police department's Bank Robbery Response procedure and coordinated it with all three banks.
8. Chief Cummings, Assistant Chief Charlie Boswell, Patrol Sergeant Tony Barrio and Dispatcher-Data Entry Clerk Mary Mendez attended the Hill Country 100 Club Annual Banquet where Mendez was honored as Lampasas Police's First Responder of the Year.
9. School Resource Officer Sergeant Steve Sheldon attended a monthly Chief's Meeting at the Lampasas High School Hosted by Highway Patrol Sergeant Ryan McKitrick.
10. The Citizen's Police Academy Alumni Association (CPAAA) refurbished the Police Department's flower beds.
11. Bearcom began the Police Department's (PD's) radio console, tower and 2 channel upgrade-addition project.
12. Patrol Lieutenant Chuck Montgomery attended a meeting with a Riata Roundup Rodeo and BBQ Fest representative about the upcoming event and possible street dance next fall.
13. Chief Cummings and Lt. Montgomery participated in an interview for the news paper about the Cradlepoints project.
14. Lt. Montgomery attended a CPAAA monthly meeting.
15. Chief Cummings attended the monthly Lampasas Area Republican Women's meeting as an invited speaker and guest.
16. Chief Cummings, Lt. Montgomery and Dispatch Supervisor-Records Clerk Kelli Sanguinet presented a Response to Bank Alarm presentation to the First Texas Bank
17. Supervisor Sanguinet participated in the PD's annual FAST Fingerprints audit by the Texas Department of Public Safety.
18. The Police Department made 18 Facebook posts.

Memo



To: Finley deGraffenried, City Manager
Honorable Mayor and City Council

Building and Planning
312 East Third, Lampasas TX 76550
512-556-6831, Fax 512-556-8083

From: Becky Sims, Zoning Administrator/City Secretary
Lupe Charping, Administrative Secretary
Frank Ellett, Building Official

Re: Monthly Report, March, 2023

MGO-My Permit-122

March 2023

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
BUILDING	4	\$1,130,000.00	\$3,310.40
ELECTRICAL	17	\$785,208.07	\$3,762.60
FENCE	5	\$10,000.00	\$175.00
MECHANICAL	7	\$584,000.00	\$300.00
PLUMBING	14	\$623,800.00	\$470.00
SWIMMING POOL	1	\$102,845.90	\$200.00
REMODEL/ADDITION	30	\$446,220.05	\$2,020.00
SIGN	1	\$0.00	\$40.00
*** TOTALS***	83	\$3,702,074.02	\$10,278.00

March 2022

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
BUILDING	6	\$851,055.00	\$1,905.20
DEMOLITION	3	\$8,600.00	\$100.00
ELECTRICAL	17	\$28,000.00	\$2671.00
FENCE	1	\$10,000.00	\$35.00
MECHANICAL	9	\$17,400.00	\$415.00
PLUMBING	11	\$0.00	\$2,770.00
REMODEL/ADDITION	4	\$44,228.00	\$335.00
SIGN	2	\$1,000.00	\$0.00
SPRINKLER	4	\$13,550.00	\$240.00
*** TOTALS***	62	\$973,833.00	\$8,471.20

Lampasas Fire Department

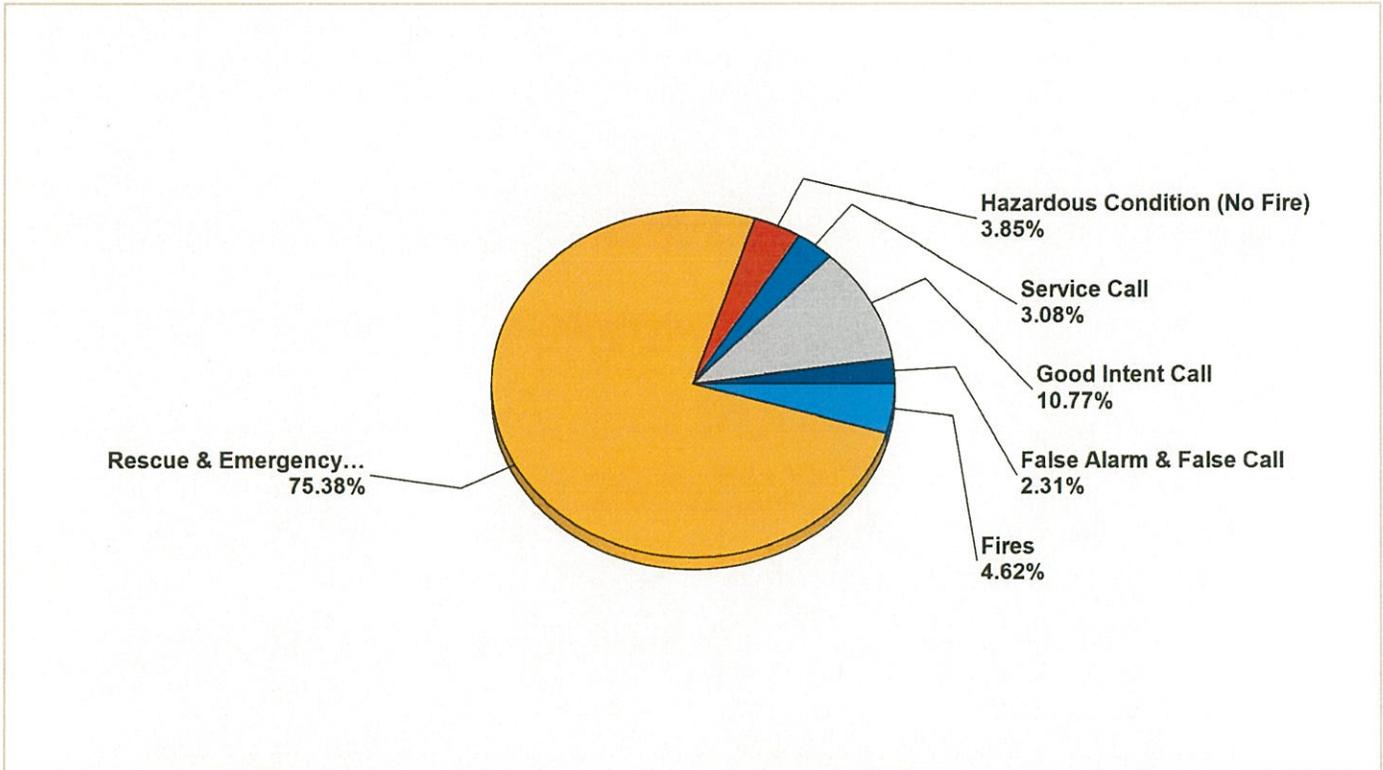
Lampasas, TX

This report was generated on 4/3/2023 8:29:57 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2023 | End Date: 03/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	4.62%
Rescue & Emergency Medical Service	98	75.38%
Hazardous Condition (No Fire)	5	3.85%
Service Call	4	3.08%
Good Intent Call	14	10.77%
False Alarm & False Call	3	2.31%
TOTAL	130	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
142 - Brush or brush-and-grass mixture fire	4	3.08%
143 - Grass fire	2	1.54%
311 - Medical assist, assist EMS crew	86	66.15%
322 - Motor vehicle accident with injuries	5	3.85%
324 - Motor vehicle accident with no injuries.	6	4.62%
350 - Extrication, rescue, other	1	0.77%
411 - Gasoline or other flammable liquid spill	1	0.77%
412 - Gas leak (natural gas or LPG)	3	2.31%
424 - Carbon monoxide incident	1	0.77%
511 - Lock-out	1	0.77%
553 - Public service	2	1.54%
561 - Unauthorized burning	1	0.77%
611 - Dispatched & cancelled en route	11	8.46%
622 - No incident found on arrival at dispatch address	1	0.77%
631 - Authorized controlled burning	1	0.77%
651 - Smoke scare, odor of smoke	1	0.77%
700 - False alarm or false call, other	2	1.54%
745 - Alarm system activation, no fire - unintentional	1	0.77%
TOTAL INCIDENTS:	130	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Memo



To: Honorable Mayor and City Council Members
CC: Finley deGraffenried, City Manager
From: Vicki Tower, Parks Secretary/HR Coordinator
Date: April 19, 2023
Re: Monthly Report - March 2023

**Parks & Recreation
&
Human Resources**

Brief Monthly Overview – Parks & Recreation

Vicki Tower, Parks Secretary/HR Coordinator

- Attended meeting with TxDOT in Brownwood on March 2nd regarding TA application
- Attended meeting with Reliance Architecture on March 3rd - update on Hostess House Addition & Renovation project
- Prepared Airport Board agenda and attended Airport Board meeting on March 8th
- Attended City Council meeting on March 13th
- Attended meeting with Reliance Architecture on March 16th to review scope of work on Hostess House Addition & Renovation project
- Prepared Parks Board agenda and attended Parks Board meeting on March 16th
- Attended meeting with Reliance Architecture on March 21st to review scope of work on Hostess House Addition & Renovation project
- Met with Wings of Eagles Outreach on March 22nd regarding ribbon cutting ceremony for the Skatepark and a possible special event at the Skatepark in May 2023
- Attended Special City Council meeting on March 22nd at the Hostess House
- Attended City Council meeting on March 27th
- Parks Secretary responsibilities including purchase orders, Airport Hangar waiting list, Airport Hangar vacancies, Hostess House inquiries, Ruth Eakin Theatre reservations, Pavilion reservations, coordinating events and assisting with various ongoing projects.

Brief Monthly Overview - Human Resources

Vicki Tower, Parks Secretary/HR Coordinator

- New hire paperwork and orientations on March 6th for three new hires - Police Communications Officer, Animal Shelter Technician and Golf Course Greenskeeper
- CJIS Audit on March 23rd
- Job postings - posted Animal Shelter Technician position on March 27th
- Job postings – updated postings for Seasonal Pool Positions on March 28th
- Assisted the Finance Dept. with reviewing with payroll
- Assisted the Finance Dept. with Longevity checks
- Continue to work on filing and organizing HR files

Personnel Information – Currently

- Current: 115 Full-time positions, 15 Part-time positions, 1 Seasonal Part-time position
- Posted Vacancies:
 - Full-time: Park Maintenance Tech.; Apprentice Line Worker; Line Worker; Animal Shelter Technician; Police Communications Officer

Memo

To: Finley deGraffenried, City Manager
From: Monica Wright, Director of Information Systems
Date: Wednesday, April 12, 2023
Re: March 2023 Monthly Report



Information
Systems

Service Tickets - Social Media - Website Stats

IT Service Tickets	282
Facebook Followers	7,167
Twitter Followers	727
Instagram Followers	712
Website Page Views	27,747

IT Supported Hardware & Software

PCs	97	Wireless Access Points (WAP)	16	Servers	30
Laptops	57	Verizon Aircards	52	Firewalls	3
Printers	70	Network Attached Storage (NAS)	5	Tablets	15
Switches	22	Apple iPhones	36	Software Applications	30+
CC Reader	7	Security Cameras	20		

March Projects Completed:

- Attended CradlePoint meeting with PD staff/vendor
- PD CradlePoint subscription/activated NetCloud account for Cradlepoint management
- Purchased Solar Eclipse domain name/created Solar Eclipse website
- Attended Solar Eclipse meeting
- Assisted with the Collection Center building move/fiber/run CAT6 cable from Electric switch to CCC
- Obtained quote for receipt printers for Animal Shelter and Collection center
- Configured (1) 16-port replacement Netgear switches at Electric/added to inventory
- Obtained quote for TylerTechnologies ExecuTime proximity badges/ordered
- Azbell Electronics installed ceiling microphones at Council Chambers
- Configured/replaced W/WWW laptop/added to inventory
- Ordered/activated W/WWW Verizon aircard/added to inventory
- Attended meeting with Chamber of Commerce to discuss Solar Eclipse website content
- Assisted Golf point of sale software vendor with hardware & software upgrade
- Contacted vendor for Utility Billing Printronix printer power supply replacement
- Contacted plumber for quote to fix IT building water faucet
- Purchased/configured/installed Ubiquiti camera DVR
- Built out replacement PC for Utility Billing clerk
- Ordered Utility billing replacement printer
- Configured/installed (1) 52-port replacement Netgear switch at W/WWW/added to inventory
- WatchGuard video software updates
- Built out replacement PC for Golf Course Manager/added to inventory
- Meeting with staff to discuss security cameras for City Facilities/Parks

April Projected Projects:

- Complete TylerTech ExecuTime action project items/project schedule
- Build out testing PC for TylerTech ExecuTime project/timeclocks
- Configure/install replacement utility billing printer/add to inventory
- Obtain quotes for ExecuTime badge printer/ID card software/purchase
- Attend meeting with staff and vendor to discuss TylerTechnologies Incode Cloud software upgrade quote
- Schedule installation of Verizon CradlePoint routers with vendor and PD staff
- Configure/issue out (2) PD Patrol replacement Dell Toughbook PCs/add to inventory
- Research security cameras for City facilities/Parks/Substations
- Obtain quotes for CIP projects (Incode Cloud & Security Cameras)
- Attend Solar Eclipse meetings/add content/forms to website



- Assist Library Director with Google analytics for State Library report
- Assist staff/vendor with WWW SCADA Specific Energy software install
- Renew PD CJIS annual certification
- FY 22-23 IT Department budget projections
- FY 23-24 Budget/quotes

FY 2022/2023 Budgeted Projects:

- Work with staff/vendor on PD EMD software solution *(completed)*
- Configure/install new anti-virus software on client pcs/servers *(completed)*
- Configure/install (3) security cameras at PW City Barn *(completed)*
- Nextlink internet service at Golf Course *(completed)*
- Obtain quote for replacement HelpDesk software solution/configure *(completed)*
- Obtain quotes/configure/replace (2) PD SRO Toughbooks *(completed)*
- Obtain quotes/configure/replace (3) Animal Shelter replacement PCs *(completed)*
- Obtain quotes/configure/install Citrix remote management solution on staff pcs/tablets/phones *(completed)*
- Configure/build out (4) VM servers for Citrix *(completed)*
- Obtain quotes/configure/replace PD Host 1 & Host 2 Server *(completed)*
- Obtain quotes/configure/replace (2) 24 port switches *(completed)*
- Work with staff and vendor on Electric SCADA remote management project/OnSolve cellular service *(completed)*
- Obtain quote/order (15) Microsoft Office 2019 STD licenses *(completed)*
- Install Epanic software on (40) PCs *(completed)*
- Obtain quotes/configure/replace (15) desktop PCs *(completed)*
- Obtain quotes/configure/replace (2) Panasonic PD Patrol Toughbooks *(completed)*
- Obtain quotes/configure/replace (3) 16 port switches *(completed)*
- Work with AV vendor to install ceiling microphones in Council Chambers *(completed)*
- Golf point of sale software vendor on hardware & software upgrade *(completed)*
- Obtain quotes/configure/replace (2) 52 port switches *(completed)*
- Work with staff and vendor to implement Tyler Technologies ExecuTime time management software *(in progress)*
- Configuration/installation (18) PD CradlePoint routers *(in progress)*
- Obtain quotes for Hostess House technology needed/purchase *(FY 22-23)*
- Configure/install Hostess House hardware/software/internet solutions *(FY 22-23)*
- City wide cyber security training for all employees/submit to State DIR *(FY 22-23)*
- Dispose of outdated/broken technology items *(FY 22-23)*
- FY 22-23 Budget projections *(FY 22-23)*
- FY 23-24 Proposed Budget *(FY 22-23)*

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Install Windows updates on City/PD servers & workstations
- Content updates to City/EDC Website/Facebook/Twitter/Setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings
- Create cyber security phishing campaigns/deploy to employees/council members

Future Projects & Goals:

- Adopt future amendments to IT Computer Policy *(FY 23-24)*
- Obtain quotes for Core & Main water meter software upgrade/EOL solution *(FY 23-24)*
- Migrate Incode v.9 to Incode Cloud solution *(FY 23-24)*
- Replace (20) security cameras due to EOL *(FY 23-24)*
- Increase AT&T internet speeds to 1GB *(FY 23-24)*
- Improvements/added security to IT Building Server Room *(FY 23-24)*
- Point to Point wireless Internet solution for locations not on fiber network *(FY 23-24)*
- City Website Re-Design *(FY 24-25)*
- EDC Website Re-Design *(FY 24-25)*

LAMPASAS PUBLIC LIBRARY

MARCH 2023

Circulation	We circulated 4,297 items in March, which is up 5.1% from February (4,088).
Door Count	There were 2,921 visitors during March, which is up 18.7% from February (2,460).
Internet Usage	There were 215 Internet sessions in March, compared to 197 in February (up 9.1%).
Wifi Usage	In March, 102 unique visitors accessed our wifi network. This is up 29.1% from last month. Our total number of visits in March was 271, up 42.6% from February. (See attached infographics as well.)
Text Interactions	We communicated, via text messages, with 142 unique phone numbers in March, which is up 19.3% from February (119). We sent/received a total of 634 messages, which is up 28.6% from last month (493).
Video Streaming	We had 41 clicks in the adult collection (up 32.3% from February) and 38 clicks in the kids' collection of videos (up 22.6% from February), for a total of 79 (up 27.4% overall).
March Programs	In March, we had three staff story times, How Pinteresting!, Cornelia Key Book Club, Explore Lampasas (botany), 42 Club, and STEAM Day (agriculture). Also, Carol Wright shared about "Symbols of Texas" and Janet Crozier talked about Square Foot Gardening.
Upcoming Programs	In April, we will have two staff story times, a decorating program, How Pinteresting!, Defeat Diabetes, Explore Lampasas (meteorology), Cornelia Key Book Club, STEAM Day, Internet & Online Security class, and 42 Club. We are also getting ready for another escape room, which will be held in May.
Library Conference	Shanda and Emily will be attending the Texas Library Association annual conference in Austin, April 20-22.

In March, 102 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

Change from prior month



271 ↑ 42.63%

Monthly Sessions



233 ↑ 41.21%

Total Visits



102 ↑ 29.11%

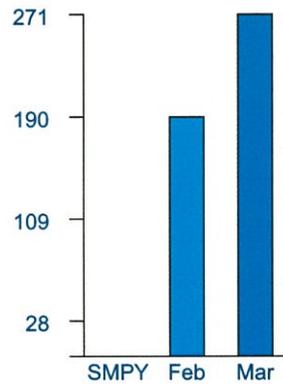
Unique Visitors



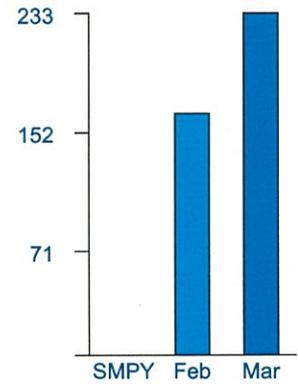
2.28 ↑ 9.09%

Average Return Rate

Total Monthly Session Count

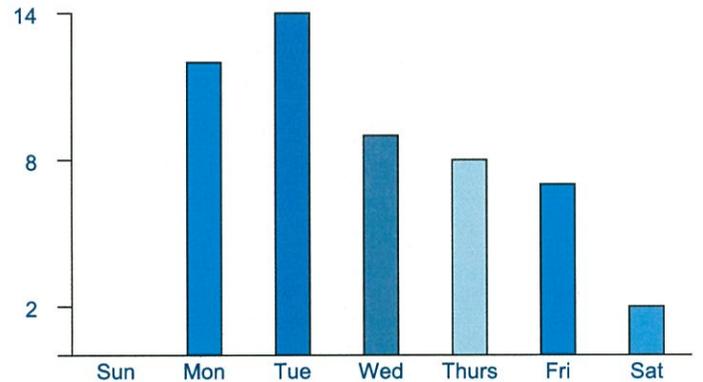


Total Monthly Visits

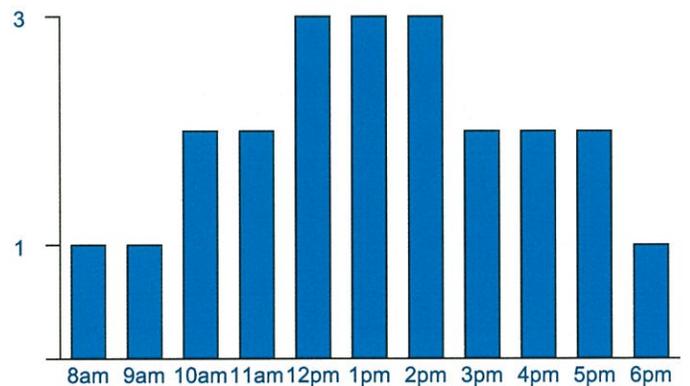


*SMPY: Same Month Prior Year

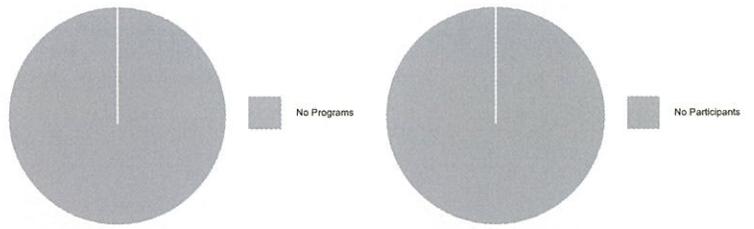
Average Daily Visits



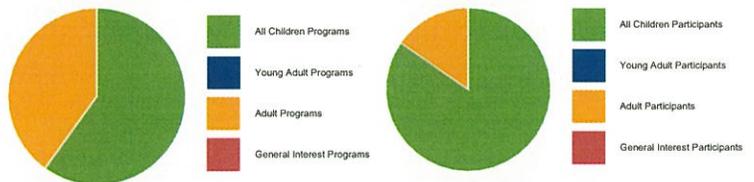
Average Peak Hourly



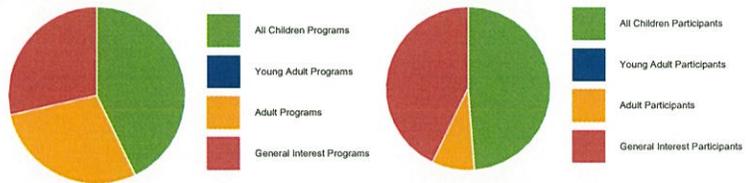
October					
Overview					
All Children Programs	0	0%	All Children Participants	0	0%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	0	0%	Adult Participants	0	0%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	0		Total Participants	0	



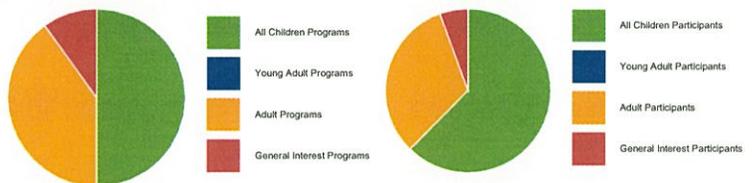
November					
Overview					
All Children Programs	6	60%	All Children Participants	83	84.69%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	15	15.31%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	98	



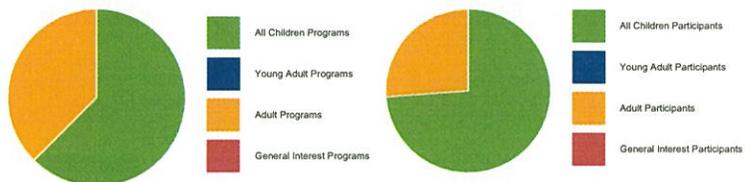
December					
Overview					
All Children Programs	3	42.86%	All Children Participants	58	48.74%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	2	28.57%	Adult Participants	10	8.4%
General Interest Programs	2	28.57%	General Interest Participants	51	42.86%
Total Programs	7		Total Participants	119	



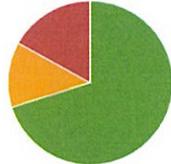
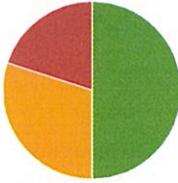
January					
Overview					
All Children Programs	5	50%	All Children Participants	68	62.39%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	35	32.11%
General Interest Programs	1	10%	General Interest Participants	6	5.5%
Total Programs	10		Total Participants	109	



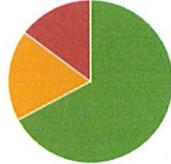
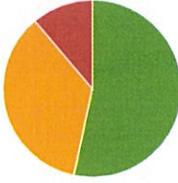
February					
Overview					
All Children Programs	5	62.5%	All Children Participants	62	73.81%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	37.5%	Adult Participants	22	26.19%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	84	



March					
Overview					
All Children Programs	5	50%	All Children Participants	108	70.13%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	30%	Adult Participants	20	12.99%
General Interest Programs	2	20%	General Interest Participants	26	16.88%
Total Programs	10		Total Participants	154	



Year in Review					
Overview					
All Children Programs	24	53.33%	All Children Participants	379	67.2%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	16	28.89%	Adult Participants	102	14.54%
General Interest Programs	5	6.67%	General Interest Participants	83	10.11%
Total Programs	45		Total Participants	564	



City of Lampasas

M E M O

To: Mayor and City Council
 From: Finley deGraffenried
 Re: Manager's Report
 Date: 21 April 2023



- CIP** The Capital Improvement Program Committee ("CIP") met on April 11th to review updates to the CIP project schedule and the public facilities schedule. The meeting was held at the City owned Senior Center on East Eighth Street; the building where structural damage was found this past month. Chris Eicher, Parks Director, provided some perspective regarding the lease arrangement with Hill Country Community Action Association ("HCCAA") and the services their organization provides to the community. Of note, during the meeting, was discussion regarding facility security, updates on the Hostess House, and improvements to City Hall and the Calvert Building. Ryan Ward also highlighted new projects included on the CIP schedule, including 2nd and 5th Street improvements, and upgrades to the Wastewater Treatment Facility. The next meeting has been scheduled for May 4, 2023 at the Calvert Building.
- Park Board** The City of Lampasas Park Board was scheduled to meet on April 20, 2023 to discuss events at Campbell Park including a possible wine tasting at the Community Garden, a Wings of Eagles program at the Skate Park; a Go Texan Concert on the square and BBQ Cook-off at the 580 Sports Park, however; due to inclement weather the meeting was postponed. Agenda items also included use of the 580 Sports Park for a Disc Golf Course, and multi-use trail system. Council may be asked to consider conditional action based on staff and the Chair's prerogative.
- LEDC** The Lampasas Economic Development Corporation ("LEDC") met on April 19, 2023 and continued the discussion of land use covenants and zoning after having just receiving legal comment. The Board also discussed development in general, and recent activity from business prospects. Additional agenda items included the upcoming solar eclipse, the Joint City/County Statement on the TxDOT feasibility study for a Relief Route, and signage for the Business Park.
- Health Insurance** City staff received the mid-year review and plan performance from consultants and staff for the City's health insurance carrier, Baylor Scott & White. The baseline report includes the ratio of premiums paid v. claims. Unfortunately, for the first time in several years the claim to premium ratio exceeded 100%, at 102.96%. The City's three-year average claim to premium ratio is a respectable 84%. The report also details providers, cost of prescriptions, categories of care, and enrollment demographics. Although the City will not know its FY 2024 rate until after underwriting, it does appear rates will increase. Staff will also discuss ways and tools for minimizing costs including virtual appointments, and prescription options with employees.

Eclipse	As reported to Council, Ryan Ward coordinated a meeting with City of Austin Event Planning Staff and Transportation Staff. The meeting provided great insight in to coordinating major events including health and safety, traffic, congestion and cost recovery. Lampasas will provide greater education and communication to business and private parties than Austin requires, and will also need to clearly communicate areas available for public viewing while putting measures into place to protect assets. Despite what has been anecdotally reported, restrooms, water stations and dumpsters are available. Staff conducted a follow-up meeting after the Austin visit, and is preparing a preliminary event budget and deployment plan. These items are nothing new, just a continuation of the City's process as outlined through Chief Smith's team.
Budget	Staff has started preparation for the FY 2024 Budget process beginning with FY 2023 year-end projections. Council will start their process beginning in May. As in year's past, staff will review Fund accounting and balances, and provide an overview of items impacting revenues and expenses for Council consideration. The other important part of the process is review of the CIP report, which should be available by the end of May or beginning of June. Council certainly will have latitude to fund priorities based on the financial health of the City as reported in the FY 2022 Audit.
Pools	Staff is pleased to report that Sundae Hein has conditionally accepted the position of Pool Manager for the City of Lampasas Hanna Spring and Hancock Park pools. Sundae has previous aquatic and recreational experience with the Cities of Temple, Melbourne, and Killeen. Vicki also reports that the City has received 29 applications for Lifeguard, 2 applications for Assistant Manager, 10 applications for cashier, and 2 applications for maintenance. Chris has initiated the mechanical start-up for Hanna Spring pool, and reports circulation, filtration and disinfection is operating normally. The schedule for training and orientation is slightly compressed, but we are in a better place than we were 30 days ago.
Police Department	Chief Cummings reports that Sergeant Investigator Fidel Morua, and Sergeant Investigator Garrett Bradley will be attending a three-day Search Warrant Writing course. In the next few months officers will attend Active Shooter Instructor Course. The course will provide background and expertise to provide first responder training locally to City of Lampasas personnel and other regional agencies. In other PD news, Lieutenant Chuck Montgomery reports that Patrol will now carry, and administer if necessary, Narcan. Although opioid issues are rarely encountered by Patrol, the PD now has an additional tool that could possibly save a life.
Job Fair	Stacey has started the planning process with Workforce Solutions of Central Texas and the Lampasas County Chamber of Commerce for the annual Job Fair. Historically, the Fair has attracted approximately 40 local businesses, and up to 200 job seekers. The Job Fair has been held, in previous years, at the Old Middle School, however due to summer renovation, the Job Fair will be held at

the Calvert Municipal Building. The Job Fair will take place in June; date to be determined; however the hours will be from 10:00 a.m. to 1:00 p.m.

Technology

Just a couple of technology updates: Operations and IT staff are working on alternatives for surveillance of parks and other City assets. This became noticeably useful during the Christmas holidays when portable towers discouraged and prevented vandalism at WM Brook Park. Staff have also been working on the implementation of Executime, an HR program for timekeeping, time off requests and approval, and paid time off tracking. Executime will integrate with the City's payroll and general ledger software. Monica also reports that by the end of 2023 or first part of 2024, the City's primary operating and financial software will migrate from server to cloud base with an upgraded version. The software upgrades and security have all been identified and placed on the City's CIP schedule with Council providing implementation through the budget process.

I-14 Reminder

Council is invited to attend the TxDOT sponsored I-14 listening session on April 26th at 9:30 a.m. Staff will link the virtual session in the City Hall conference room that morning, however; if you are unable to make the morning session, the same information will be presented at 1:30 p.m. Please let us know if you would like staff to re-send the link.

Historic Asset Funding

Boyce Cabaniss recently discussed, with staff, possible historical asset funding that may be available through the State. As he described, projects that can be related in location, interest or period may be eligible for funding for renovation or to provide interpretation of assets. Mr. Cabaniss will research further, and without objection, may inquire and apply on behalf of some of our East Lampasas assets.

Staff

Staff is pleased to recognize the following employees who began their City of Lampasas careers in April: Kyle Harrison, 4 years; Nick Geagley, 5 years; Steven Sheldon, 20 years; Brandon English, 1 year; John Grantland, 14 years; Michael White, 14 years; Renae Gromatzky, 10 years; and Amy Catron, 1 year.

City of Lampasas Mid Year Review

	Baylor Scott & White			
Time Period	3/2020 - 2/2021	6/2021 - 2/2022	3/2022 - 2/2023	AVERAGE
Premiums Paid	\$1,308,709.00	\$1,267,874.00	\$1,326,003.00	\$1,300,862.00
Average EE Count	113	112	114	113
Annual Cost Per EE	\$11,598.60	\$11,345.63	\$11,640.11	\$11,528.12
Monthly Cost Per EE	\$966.55	\$945.47	\$970.01	\$960.68
Total Cost of Claims	\$833,150.00	\$1,073,012.00	\$1,365,240.00	\$1,090,467.33
Loss Ratio	64%	85%	103%	84%
Cost of Claims Per EE Per Mo	\$615.32	\$800.16	\$998.71	\$804.73
Surplus	\$475,559.00	\$194,862.00	(\$39,237.00)	\$210,394.67


City ManagerITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding Lampasas Community Garden Wine-Tasting Fundraiser Event to be held on May 11, 2023, from 5:00-8:00 p.m.

Requested By: Janet Crozier, Community Garden President

Submitted By: Chris Eicher, Parks & Recreation Director

Date Submitted: April 21, 2023

For the Agenda of: April 24, 2023

Procurement and Funding Statement: N/A

Attachments: Event Application

Summary Statement:

This item has been placed on the agenda for Council consideration in approving this event on the condition that it is approved by the Lampasas Park Advisory Board. This item was scheduled to be presented to the Park Board on April 20, 2023; however due to severe weather, the Park Board meeting was canceled. A special called Park Board meeting is tentatively scheduled for Tuesday, April 25, 2023.

Recommendation:

To consider a motion to conditionally approve the Lampasas Community Garden Wine-Tasting Fundraiser Event to be held May 11, 2023 from 5:00-8:00 p.m.



Special Events Application

Event Information			
Event Name		Application Date	
		4.13.2023	
Event Starting Date	Event Starting Time	Event Ending Date	Event Ending Time
MAY 11, 2023	5:00	8:00 5-11-2023	8:00
Sponsor Information			
Sponsor is defined as the Organization, Business or Individual who has primary responsibility for the management of this event.			
Sponsor Name / Group Name			
LAMPASAS COMMUNITY GARDENS / SEASON THREE VINEYARD			
Address		Telephone	
501 E NORTH AVE.			
City	State	Zip	
LAMPASAS	TX	76550	
Sponsors Primary Contact		Telephone	
Janet Crozier		512-434-9293	

EVENT TYPE / DESCRIPTION

Street Closure Event
 Party/Event Registration
 Parade
 Assembly/Outdoor Music at Ruth Eakin Theater
 Other (describe) FUNDRAISER TO BE HELD AT THE COMMUNITY GARDENS UNLESS RAIN, APPLIED FOR PERMIT FOR THE USE OF THE PAULION

Event Location / Route 501 E. NORTH AVE, BEHIND THE HANNA SPRINGS POOL

Purpose of the Event (Describe event) FUNDRAISER - WINE TASTING TO SUPPORT THE LCG GARDENING INITIATIVE.

Number expected to attend 25-50

Number of Event Staff POSSIBLY 5-10 VOLUNTEERS

SPONSOR'S REPRESENTATIVE(S)

Name SEASON THREE WINEYARDS / MARIAN UARD

Home Phone

Address 22800 FM 963

Work Phone

City / State / Zip BRIGGS, TX 78608

Cell Phone 713-647-1818

Email Address SEASONTHREEWINEYARDS@gmail.com

Other Phone

Name

Home Phone

Address

Work Phone

City / State / Zip

Cell Phone

Email Address

Other Phone

SERVICES/EQUIPMENT NEEDED

My Event will have or need the following: (Check all that apply)

Traffic Control / Other Equipment

Barricades

Traffic Cones

Police Officers 1

Tents / Temporary Structures

Will Tents be used YES NO

#

Sizes 2-3 10X10 CANOPIES

Will other Temporary Structures be used YES NO

Describe

Will electricity need to be provided YES NO

How?

Will water need to be provided YES NO

How?

ALCOHOL

Alcohol Permit Required YES NO

(Permit required if alcohol consumed or possessed in public park / sports recreational facility)

Date Applied

of Officers 1 @ \$ / hour

Temporary Liquor License Applied for YES NO

Date Applied

MUSIC

Starting Time 5:00

Ending Time 8:00

of Acts

Music Type ACOUSTIC

Sound Amplification Equipment to be used YES NO

Maximum Amps Available

OTHER

Has this event been held before YES NO

If Yes, when?

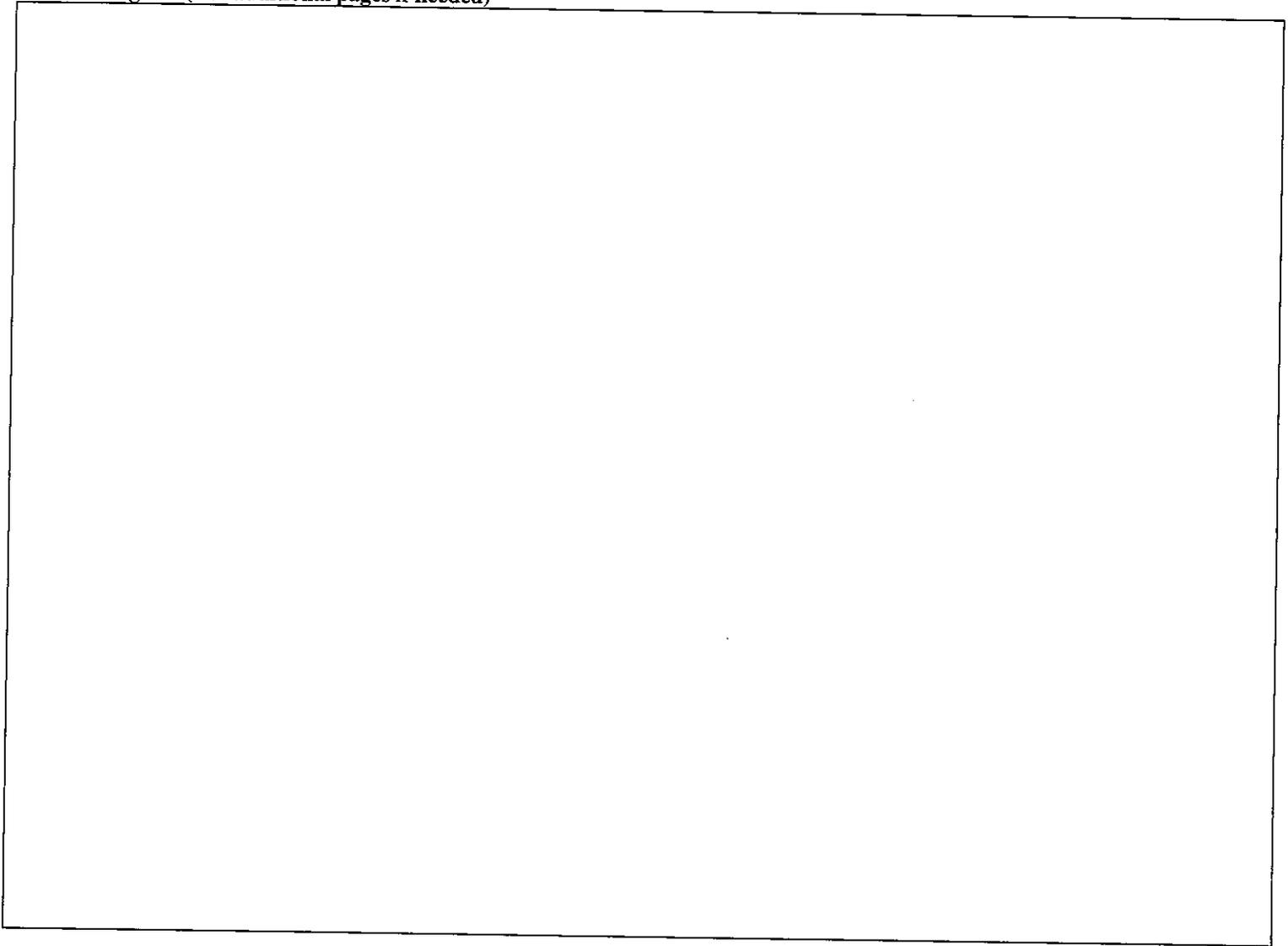
I have reviewed the **Special Events Requirements and Procedures** and accept the responsibilities associated with this event. I have provided a diagram with this application. I request approval of this event.

Signature of Representative _____

Date

81

Event Diagram (Use additional pages if needed)



APPROVAL

Officers Scheduled YES NO # of Officers _____ Equipment Scheduled YES NO

Lieutenant Signature _____ Date _____

Chief of Police Signature _____ Date _____

Comments:

APPLICATION FOR PERMIT FOR POSSESSION AND CONSUMPTION OF ALCOHOLIC BEVERAGES IN A CITY PARK

Date/Time Application Received from Applicant: _____

GROUP, ASSOCIATION, OR ORGANIZATION INFORMATION

Name of Organization LAMPASAS COMMUNITY Phone Number: _____

Address 501 E. NORTH AVE ^{GARDENS} City LAMPASAS State TX Zip 76550

CONTACT PERSON INFORMATION

Name SARAH CROZIER Position with organization PRESIDENT

Address 404 S. CHESTNUT ST City LAMPASAS State TX Zip 76550

Phone Number 512-434-9293

EVENT INFORMATION

Type/Purpose of Event FUNDRAISER FOR LAMPASAS COMMUNITY GARDENS

Location of Event LCG GARDENS SITE Estimated Number to Attend 25-50

Date(s) of Event MAY 11, 2023 Time(s) of Event 5-8 PM

Alcoholic beverages will be served and/or supplied by personal means of those attending.

Explain THIS IS A WINE TASTING EVENT. SMALL AMOUNTS OF WINE WILL BE CONSUMED AS A TASTING.

For events in which the attendance is estimated to be 25 or more persons, this permit may be conditioned upon employment of off-duty police or other approved security. The Chief of Police or his designee may, upon documented complaint or violation of the law, suspend and confiscate the permit.

PERMITS ARE NON-TRANSFERABLE.

APPROVAL/DISAPPROVAL

Date/Time Received: _____

CHIEF OF POLICE _____

DATE

Approved Disapproved

Off-duty police/other security required

Yes No

Arrangements for security complete

Yes No

Comments _____

Date/Time Received: _____

DIRECTOR OF PARKS AND RECREATION _____

DATE

Approved Disapproved

Comments _____

Date/Time Received: _____

CITY MANAGER _____

DATE

Approved Disapproved

Comments _____

EVENT TYPE / DESCRIPTION

Street Closure Event
 Party/Event Registration
 Parade
 Assembly/Outdoor Music at Ruth Eakin Theater
 Other (describe) **FUNDRAISER TO BE HELD AT THE COMMUNITY GARDENS UNLESS RAIN, APPLIED FOR PERMIT FOR THE USE OF THE PAVILION**
 Event Location / Route **501 E. NORTH AVE, BEHIND THE HANNA SPRINGS POOL**

Purpose of the Event (Describe event) **FUNDRAISER - WINE TASTING TO SUPPORT THE LCG GARDENING INITIATIVE.**

Number expected to attend **25-50** Number of Event Staff **POSSIBLY 5-10 VOLUNTEERS**

SPONSOR'S REPRESENTATIVE(S)

Name SEASON THREE WINE GARDENS / MARIÓN VANCE	Home Phone
Address 22800 FM 963	Work Phone
City / State / Zip BRIGGS, TX 78608	Cell Phone 713-647-1818
Email Address SEASONTHREEWINEGARDENS@gmail.com	Other Phone
Name	Home Phone
Address	Work Phone
City / State / Zip	Cell Phone
Email Address	Other Phone

SERVICES/EQUIPMENT NEEDED

My Event will have or need the following: (Check all that apply)

Traffic Control / Other Equipment

Barricades
 Traffic Cones
 Police Officers **1**

Tents / Temporary Structures

Will Tents be used YES NO # **2-3** Sizes **10X10 CANOPIES**
 Will other Temporary Structures be used YES NO Describe
 Will electricity need to be provided YES NO How?
 Will water need to be provided YES NO How?

ALCOHOL

Alcohol Permit Required YES NO Date Applied
(Permit required if alcohol consumed or possessed in public park / sports recreational facility)
 # of Officers **1** @ \$ **_____** / hour
 Temporary Liquor License Applied for YES NO Date Applied

MUSIC

Starting Time **5:00** Ending Time **8:00** # of Acts Music Type **ACOUSTIC**
 # Sound Amplification Equipment to be used YES NO Maximum Amps Available

OTHER

Has this event been held before YES NO If Yes, when?

I have reviewed the **Special Events Requirements and Procedures** and accept the responsibilities associated with this event. I have provided a diagram with this application. I request approval of this event.

Signature of Representative _____

Date **84**


City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding Wings of Eagles Outreach “Born to Soar” Event at the Lampasas Skate Park on May 20, 2023 from 9:30 a.m. to 2:30 p.m.

Requested By: Rachel Hefley, WOE Representative

Submitted By: Chris Eicher, Parks & Recreation Director

Date Submitted: April 21, 2023

For the Agenda of: April 24, 2023

Procurement and Funding Statement: N/A

Attachments: Event Application

Summary Statement:

Due to time constraints this item has been placed on the agenda for Council consideration in approving this event on the condition that it is approved by the Lampasas Park Advisory Board. This item was scheduled to be presented to the Park Board on April 20, 2023; however due to severe weather, the Park Board meeting was canceled. A special called Park Board meeting is tentatively scheduled for Tuesday, April 25, 2023.

Recommendation:

To consider a motion to conditionally approve the Wings of Eagles Outreach “Born to Soar” Event at the Lampasas Skate Park on May 20, 2023 from 9:30 a.m. to 2:30 p.m.



Special Events Application

Event Information			
Event Name <i>Born to Soar</i>		Application Date <i>3-24-23</i>	
Event Starting Date <i>5-20-23</i>	Event Starting Time <i>9:30 A</i>	Event Ending Date <i>5-20-23</i>	Event Ending Time <i>2:30 P</i>
Sponsor Information			
Sponsor is defined as the Organization, Business or Individual who has primary responsibility for the management of this event.			
Sponsor Name / Group Name <i>Wings of Eagles Outreach</i>			
Address <i>1326 Naruna Rd</i>		Telephone <i>512 619 6620</i>	
City <i>Lampasas</i>	State <i>TX</i>	Zip <i>76550</i>	
Sponsors Primary Contact <i>Rachel Hefley</i>		Telephone <i>512 619 6620</i>	

EVENT TYPE / DESCRIPTION

Street Closure Event
 Party/Event Registration
 Parade
 Assembly/Outdoor Music at Ruth Eakin Theater
 Other (describe) _____

Event Location / Route Lampasa Skatopark

Purpose of the Event (Describe event) Grand Opening

Number expected to attend 200 Number of Event Staff 15

SPONSOR'S REPRESENTATIVE(S)

Name <u>Rachel Heffley</u>	Home Phone _____
Address <u>1326 Naruna Rd</u>	Work Phone _____
City / State / Zip <u>Lampasas TX 76550</u>	Cell Phone <u>512 619-6620</u>
Email Address <u>Rzheffley@hotmail.com</u>	Other Phone <u>512 784 1010</u>

Name <u>Marisa Skiles</u>	Home Phone _____
Address <u>Naruna Rd</u>	Work Phone _____
City / State / Zip <u>Lampasas TX 76550</u>	Cell Phone <u>512 556-1305</u>
Email Address <u>marisaskiles@gmail.com</u>	Other Phone _____

SERVICES/EQUIPMENT NEEDED

My Event will have or need the following: (Check all that apply)

Traffic Control / Other Equipment

Barricades
 Traffic Cones
 Police Officers CPAAK

Tents / Temporary Structures

Will Tents be used <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	# _____	Sizes _____
Will other Temporary Structures be used <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Describe <u>Vendor canopy</u>	
Will electricity need to be provided <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	How? <u>DJ / PA system</u>	
Will water need to be provided <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	How? <u>fill 10 gallon jugs for Gatoraid</u>	

ALCOHOL

Alcohol Permit Required <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Date Applied _____	# of Officers _____ @ \$ _____ / hour
Temporary Liquor License Applied for <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Date Applied _____	

MUSIC

Starting Time <u>9:15</u>	Ending Time <u>3p</u>	# of Acts <u>1</u>	Music Type <u>DJ</u>
# Sound Amplification Equipment to be used <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Maximum Amps Available <u>? Ask Chris E.</u>	

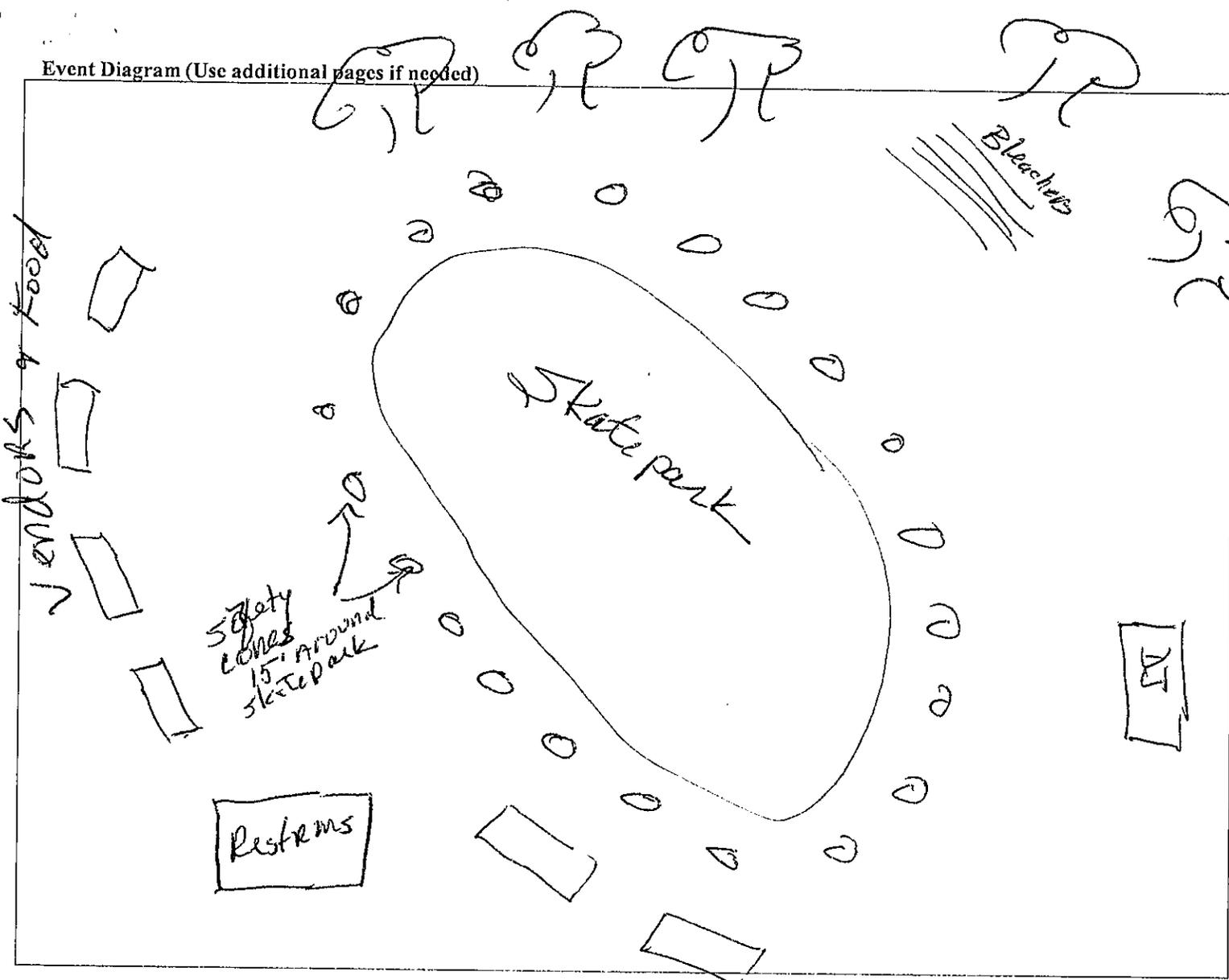
OTHER

Has this event been held before YES NO If Yes, when? _____

I have reviewed the **Special Events Requirements and Procedures** and accept the responsibilities associated with this event. I have provided a diagram with this application. I request approval of this event.


 Signature of Representative _____ Date 87

Event Diagram (Use additional pages if needed)



APPROVAL

Officers Scheduled YES NO # of Officers _____ Equipment Scheduled YES NO

Lieutenant Signature _____ Date _____

Chief of Police Signature _____ Date _____

Comments:

**“Born to Soar”
Lampasas Skate Park Grand Opening / Dedication**

ACTION PLAN for May 20th, 9:30 a.m. – 2:30 p.m.

PRODUCTION TEAM

Rachel Hefley (Team Lead)	Marisa Skiles
Brandon Crawford	Mike White
Kathy Crawford (and X)	James Summerville

INVITE LIST

- Movers/Shakers individuals (supporters & youth-oriented clubs)
- Students (area-wide)
- Youth Groups
- YMCA in Burnet Something in San Saba?
- Skate Parks...Post flyer on bulletin boards?

OPENING PRAYER—Pastor X

FOOD / DRINK VENDORS....Grab & Go food, due to limited seating

- Food Trucks (self-contained....runs on their own generator)
- Icee / Shaved Ice
- Hot Dogs and Chips
- Pretzels
- Blends / Iced Coffee
- Loly’s iced pops

PROMOTION / PRODUCT VENDORS

- Skateboard Equipment & Supplies
- BMXer Equipment & Supplies
- Apparel
- Safety Equipment
- WoE..Fundraising, Fun Skate Promo B2S Material (give away or sale)...board stickers, press on tatoo

TALENT... Professionals, Semi and Novice...Individuals and/or Groups

Organized Demonstrations, Q&As, Active Clinics

- Brandon Crawford/group
- Mike White/group
- Julia Brueckler...competed in 2020 Olympics Skateboarding Debut...lives in Belton, Tx
- Cody McEntire,* professional skateboarder, lives in Belton, Tx
* hopes to help Central Tx communities by advancing their skateparks and promoting skateboarding as a sport

MUSIC....DJ... Cody Leach is on board

MEDIA...PROMO AND SUPPORT....Radio, Print and Social Presence

- Press Release, Photography, Radio announcements etc

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Chris Felan
Vice President
Rates & Regulatory Affairs

March 27, 2023

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the April 2023 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR

April, 2023
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)
1	Estimated Gas Cost per Unit:	\$0.17289
2	Estimated City Gate Deliveries:	84,227,890
3	Estimated Gas Cost:	<u>\$14,562,160</u>
4	Lost and Unaccounted For Gas %	2.5932%
5	Estimated Lost and Unaccounted for Gas	<u>\$377,626</u>
6	Total Estimated City Gate Gas Cost:	<u>\$14,939,786</u>
7	Estimated Sales Volume:	<u>119,514,770</u>
8	Estimated Gas Cost Factor - (EGCF)	<u>0.12500</u>
9	Reconciliation Factor - (RF):	0.00594
10	Taxes (TXS):	0.00000
11	Adjustment - (ADJ):	<u>0.00000</u>
12	Gas Cost Recovery Factor - (GCRF) (Taxable)	0.13094 per Ccf

Btu Factor
0.1024

Per MMBtu
\$1.2787

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	(d)	(e)
13	Fixed Costs				
14	Fixed Costs Allocation Factors [Set by GUD 10170]	100.0000%	64.3027%	30.5476%	5.1497%
15	a. Current Month Fixed Costs of Pipeline Services	\$49,255,837	\$31,672,833	\$15,046,476	2,536,528
16	b. Plus: Second Prior Month Recovery Adjustment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Net Fixed Costs	<u>\$49,255,837</u>	<u>\$31,672,833</u>	<u>\$15,046,476</u>	<u>\$2,536,528</u>
17	Commodity Costs				
18	a. Estimated Commodity Cost of Pipeline Services	(\$623,941)	(633,289)	(261,297)	70,645
19	b. Plus: Second Prior Month Recovery Adjustment	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Net Commodity Cost of Pipeline Services	<u>(\$623,941)</u>	<u>(\$633,289)</u>	<u>(\$261,297)</u>	<u>\$70,645</u>
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$48,431,896	\$31,039,544	\$14,785,179	\$2,607,173
21	Estimated Billed Volumes		67,565,540 Ccf	45,941,610 Ccf	4,912,060 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21] (Taxable)		0.45940 Ccf	0.32180 Ccf	\$0.5308 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12] (Taxable)		0.13094 Ccf	0.13094 Ccf	\$1.2787 MMBtu
24	Rider GCR		<u>0.59034 Ccf</u>	<u>0.45274 Ccf</u>	<u>\$1.8095 MMBtu</u>
25			<u>\$0.5308 MMBtu</u>	<u>\$0.5308 MMBtu</u>	<u>\$0.5308 MMBtu</u>

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.