

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, March 27, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Cathy Kuehne
Chuck Williamson
Herb Pearce
Davis Keele

Council Members Absent:

Zachary Morris

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Ryan Ward, ACM
Jody Cummings, Police Chief
Stacey Ybarra, EDC Director
Yvonne Moreno, Finance Director
Vicki Tower, Parks Secretary
Jeff Smith, Fire Chief
Judge Robert Gradel

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. Discussion regarding Water and Electric Rate.

Finley deGraffenried, City Manager presented the following

Discussion Items

- Review and update trends and impacts to wholesale costs
- Not advocating increases through this discussion, however; Council should anticipate increased costs outside of our direct control
- FY 2022, City had the ability absorb increased costs based on water and electric sales. Increased sales, in part, attributed to dry/hot summer
- Rate comparisons, and recent discussion with other retail providers

Water

- Primary drivers
 - Noted in FY 22 Year-end Financial Report, Cost of Water and Water Rights \$421,318.65 over spent to plan due to increases in BRA contracts and Cost of treated water (increases in O&M and chemical).
- Discussed in FY 22 Budget process, rate increases over two budget years may be required.
- October 1, 2022 Increase of \$0.10 per 1000 gallons, and \$2.25 readiness to serve per meter.

Electric

- Generally, total costs include wholesale costs and market (ERCOT) costs.
- As discussed, post Winter Storm Uri, market costs related to reliability, transmission, congestion and ancillary costs have increased. Management of grid has also impacted costs.
- 28-month trend indicates a +/- \$0.0045 per kWh increase in market costs.
- Base wholesale costs are also forecast to increase +/- \$0.0048 per kWh due to increases in fuel, O&M, interest expense, and regulation.

Rates

- Rates are relative to City's pricing, cost philosophy, and debt service for new facilities

- Commercially or Residentially weighted by example
 - Sales and Property Tax supported
- Pricing Methodology, Generally two retail pricing formats
 - Total monthly wholesale cost (\$) divided by number of kWh sold plus a non-variable distribution cost. Line loss covered, variable expense to customers. Burden on consumers for swings in kWh purchased v sold
 - Per kWh charge, inclusive of wholesale and market expenses. Burden on City to manage over/under
- Last increase in Water, October 2022; Last increase in Electric, November 2021 (FY 2017 previous increase)

Rate Comparisons
As of 8/4/2022

	Kerrville*	Fredericksburg*	Marble Falls	Burnet*	Lampasas	Horseshoe Bay	Brady*	Llano*	Liberty Hill	Copperas Cove	CTEC*	Corix	KWSC
Population (as of 2016 Census Bureau)	24,477	11,072	7,227	6,676	7,517	4,490	5,032	3,325	6,801	37,041			
Ad Valorem	0.562500	0.199823	0.599000	0.613100	0.337000	0.270000	0.390712	0.521000	0.454559	0.482763			
Net Taxable Value per capita	\$ 1,099,586,048.00 69,436	\$ 2,104,995,435.00 190,119	\$ 939,604,117.00 130,013	\$ 476,985,803.00 71,448	\$ 442,691,410.00 58,892	\$ 2,288,419,721.00 509,670	\$ 240,690,097.00 47,832	\$ 226,719,557.00 68,186	\$ 412,745,373.00 60,689	\$ 1,410,778,210.00 38,087			
Sales Tax per capita	\$ 8,476,080.47 346	\$ 5,004,972.63 452	\$ 7,871,669.47 1,069	\$ 2,064,252.54 309.20	\$ 1,793,000.00 239	\$ 1,264,923.26 282	\$ 741,398.77 147	\$ 912,911.28 275	\$ 2,670,168.34 393	\$ 4,040,882.87 109			
EDC	4B- 5%	no	4B- 5%	4B- 25%	4B- 25%	no	4B- 25%	4B- 5%	4B- 5%	4A- 375%			
Electric (2020)	KPUB		PEC			PEC			PEC	Numerous Providers			
Residential													
500 kwh	\$ 53.03	\$ 50.97	\$ 70.88	\$ 62.24	\$ 63.54	\$ 70.88	\$ 78.65	\$ 53.40	\$ 70.88		\$ 79.00		
1,000 kwh	\$ 95.82	\$ 90.57	\$ 119.26	\$ 116.49	\$ 119.09	\$ 119.26	\$ 147.04	\$ 115.79	\$ 119.26		\$ 130.49		
2,000 kwh	\$ 181.35	\$ 169.78	\$ 216.03	\$ 224.98	\$ 230.16	\$ 216.03	\$ 283.83	\$ 225.58	\$ 216.03		\$ 233.48		
Small Commercial													
2,000 kwh	\$ 199.10	\$ 187.88	\$ 218.17	\$ 244.98	\$ 239.66	\$ 218.17	\$ 167.83	\$ 222.58	\$ 218.17		\$ 244.98		
Large Commercial													
10,000 kwh	\$ 1,671.00	\$ 2,104.52	\$ 1,558.87	\$ 1,240.52	\$ 1,407.60	\$ 1,558.87	\$ 1,415.15	\$ 1,133.90	\$ 1,558.87		\$ 1,431.15		
Demand Charge	8.50/KW		6.74/KW	2.00/7.47/KW	6.36/KW	6.74/KW	3.92/KW	2.00/KW	6.74/KW		6.75/KW		
Water (2020)													
Residential													
5,000 gal	\$ 29.64	\$ 23.85	\$ 50.57	\$ 44.64	\$ 47.25	\$ 34.83	\$ 53.60	\$ 53.51	\$ 58.14	\$ 40.00			
10,000 gal	\$ 51.09	\$ 41.98	\$ 75.17	\$ 68.04	\$ 69.50	\$ 59.93	\$ 84.10	\$ 76.91	\$ 81.19	\$ 60.00			
Commercial													
50,000 gal	\$ 221.40	\$ 237.87	\$ 430.81	\$ 359.68	\$ 282.00	\$ 356.04	\$ 346.90	\$ 328.08	\$ 702.39	\$ 306.82			
100,000 gal	\$ 492.90	\$ 428.77	\$ 798.31	\$ 649.18	\$ 492.00	\$ 792.04	\$ 764.40	\$ 618.91	\$ 1,200.39	\$ 551.82			
Sewer (2020)													
Residential													
5,000 gal	\$ 37.64	\$ 30.75	\$ 44.85	\$ 55.00	\$ 41.75	\$ 59.45	\$ 40.10	\$ 73.60	\$ 49.67	\$ 44.25			
10,000 gal	\$ 65.94	\$ 49.95	\$ 68.55	\$ 80.00	\$ 59.50	\$ 59.45	\$ 57.10	\$ 97.00	\$ 49.67	\$ 68.50			
Commercial													
50,000 gal	\$ 316.84	\$ 296.10	\$ 258.15	\$ 280.00	\$ 205.50	\$ 423.50	\$ 276.30	\$ 318.00	\$ 60.87	\$ 262.50			
200,000 gal	\$ 1,221.34	\$ 999.60	\$ 969.15	\$ 1,030.00	\$ 738.00	\$ 1,637.00	\$ 1,033.80	\$ 1,050.00	\$ 60.87	\$ 990.00			

* These communities utilize a retail electric pricing methodology that includes a distribution cost, and the cost of purchased wholesale electricity (dollars) divided by the total kwh sold to determine the cost per kwh charged to customers. In these cases, City of Lampasas average cost/kWh sold were used. Less reliable, and rural systems will likely operate less efficiently and ultimately relate to higher retail cost to customers.

Rate Comparison

- Staff normally selects 7 to 8 accounts to provide examples of impacts of any increases
- Commercial and residential levels of varying uses are described for monthly and annual financial impacts
- Includes inside (City Limits) and outside
- Readiness to Serve (per meter) charge will impact all users
- Cost per unit can be influenced by personal/business conservation. Some control
- Staff will prepare modified fee Ordinances only at the direction of Council to include timing of implementation

Electric

5/10 of \$.01 = .005 increase - October 2023					7/10 of \$.01 = .007 - April 2023				
Residential					Residential				
	Consumption	Current Rate	Proposed Rate	Impact		Consumption	Current Rate	Proposed Rate	Impact
1. Family of Four Inside					1. Family of Four Inside				
February 2023	2,466 kwh	\$ 294.25	\$ 306.58	\$ 12.33	February 2023	2,466 kwh	\$ 289.32	\$ 306.58	\$ 17.26
Previous 12 months	27,325 kwh	\$ 3,267.89	\$ 3,404.51	\$ 136.63	Previous 12 months	27,325 kwh	\$ 3,213.24	\$ 3,404.51	\$ 191.28
			Monthly Avg.	\$ 11.39				Monthly Avg.	\$ 15.94
2. Elderly (1) Inside					2. Elderly (1) Inside				
February 2023	533 kwh	\$ 69.87	\$ 72.54	\$ 2.67	February 2023	533 kwh	\$ 68.80	\$ 72.54	\$ 3.73
Previous 12 months	6,416 kwh	\$ 752.77	\$ 784.85	\$ 32.08	Previous 12 months	6,416 kwh	\$ 739.94	\$ 784.85	\$ 44.91
			Monthly Avg.	\$ 2.67				Monthly Avg.	\$ 3.74
3. Family of Six-Outside					3. Family of Six-Outside				
February 2023	2,148 kwh	\$ 264.34	\$ 275.08	\$ 10.74	February 2023	2,148 kwh	\$ 260.04	\$ 275.08	\$ 15.04
Previous 12 months	29,848 kwh	\$ 3,479.76	\$ 3,629.00	\$ 149.24	Previous 12 months	29,848 kwh	\$ 3,420.06	\$ 3,629.00	\$ 208.94
			Monthly Avg.	\$ 12.44				Monthly Avg.	\$ 17.41
4. Elderly Couple Inside					4. Elderly Couple Inside				
February 2023	387 kwh	\$ 52.92	\$ 54.86	\$ 1.94	February 2023	387 kwh	\$ 52.15	\$ 54.86	\$ 2.71
Previous 12 months	6,872 kwh	\$ 805.70	\$ 840.06	\$ 34.36	Previous 12 months	6,872 kwh	\$ 791.96	\$ 840.06	\$ 48.10
			Monthly Avg.	\$ 2.86				Monthly Avg.	\$ 4.01
Commercial: 5/10 of \$.01 = .005 increase - October 2023					Commercial: 7/10 of \$.01 = .007 - April 2023				
1. Locally owned business- Large General -Restaurant					1. Locally owned business- Large General -Restaurant				
February 2023	7,680 kwh	\$ 749.83	\$ 788.23	\$ 38.40	February 2023	7,680 kwh	\$ 734.47	\$ 788.23	\$ 53.76
Previous 12 months	107,720 kwh	\$ 10,269.64	\$ 10,808.24	\$ 538.60	Previous 12 months	107,720 kwh	\$ 10,054.20	\$ 10,808.24	\$ 754.04
			Monthly Avg.	\$ 44.88				Monthly Avg.	\$ 62.84
2. Local Hardware business- Large General 2/10 of \$.01 = .002 increase - April 2023					2. Local Hardware business- Large General 2/10 of \$.01 = .002 increase - April 2023				
February 2023	9,440 kwh	\$ 917.31	\$ 964.51	\$ 47.20	February 2023	9,440 kwh	\$ 898.43	\$ 964.51	\$ 66.08
Previous 12 months	178,360 kwh	\$ 16,991.74	\$ 17,883.54	\$ 891.80	Previous 12 months	178,360 kwh	\$ 16,635.02	\$ 17,883.54	\$ 1,248.52
			Monthly Avg.	\$ 74.32				Monthly Avg.	\$ 104.04
3. Local Tire Shop- Small General					3. Local Tire Shop- Small General				
February 2023	1,609 kwh	\$ 202.08	\$ 210.12	\$ 8.04	February 2023	1,609 kwh	\$ 198.86	\$ 210.12	\$ 11.26
Previous 12 months	23,129 kwh	\$ 2,710.88	\$ 2,826.52	\$ 115.65	Previous 12 months	23,129 kwh	\$ 2,664.62	\$ 2,826.52	\$ 161.90
			Monthly Avg.	\$ 9.64				Monthly Avg.	\$ 13.49
4. Local Entertainment- Large General Outside					4. Local Entertainment- Large General Outside				
February 2023	33,040 kwh	\$ 3,170.09	\$ 3,335.29	\$ 165.20	February 2023	33,040 kwh	\$ 3,104.01	\$ 3,335.29	\$ 231.28
Previous 12 months	481,080 kwh	\$ 45,798.57	\$ 48,203.97	\$ 2,405.40	Previous 12 months	481,080 kwh	\$ 44,836.41	\$ 48,203.97	\$ 3,367.56
			Monthly Avg.	\$ 200.45				Monthly Avg.	\$ 280.63

Residential		Water		\$2.00 increase in base & \$0.10 inc in water per 1,000 gallons	
		Consumption	Current Rate	Proposed Rate	Impact
1. Family of Four Inside					
June 2018	5,500 gallons	\$ 52.28	\$ 54.83	\$ 2.55	
Previous 12 months	72,100 gallons	\$ 355.31	\$ 364.52	\$ 23.51	
2. 1 Elderly Female-Inside					
June 2018	800 gallons	\$ 30.89	\$ 32.97	\$ 2.08	
Previous 12 months	13,400 gallons	\$ 88.22	\$ 91.56	\$ 17.64	
3. Family of Six-Outside					
June 2018	24,100 gallons	\$ 151.91	\$ 156.32	\$ 4.41	
Previous 12 months	164,300 gallons	\$ 789.82	\$ 808.25	\$ 32.73	
4. Elderly Couple Inside					
June 2018	2,400 gallons	\$ 38.17	\$ 40.41	\$ 2.24	
Previous 12 months	23,500 gallons	\$ 134.18	\$ 138.53	\$ 18.65	

Commercial:					
1. Locally owned business- Large General					
June 2018	9,300 gallons	\$ 77.96	\$ 80.89	\$ 2.93	
Previous 12 months	162,700 gallons	\$ 798.94	\$ 817.21	\$ 32.57	
2. Local Factory business- Large General					
June 2018	101,100 gallons	\$ 509.42	\$ 521.53	\$ 12.11	
Previous 12 months	2,415,600 gallons	\$ 11,387.57	\$ 11,631.13	\$ 257.86	
3. Local Machine Shop- Large General					
June 2018	700 gallons	\$ 37.54	\$ 39.61	\$ 2.07	
Previous 12 months	8,800 gallons	\$ 75.61	\$ 78.49	\$ 17.18	
4. Local Entertainment- Large General Outside					
June 2018	99,300 gallons	\$ 518.96	\$ 530.89	\$ 11.93	
Previous 12 months	508,900 gallons	\$ 2,444.08	\$ 2,496.97	\$ 67.19	

Staff will place on future agenda for Council consideration regarding any rate increases.

3. Discussion regarding staffing for pool season.

Vicki Tower, Park Secretary advised that we currently have two applications for cashier and one for lifeguard. For the City of Lampasas to operate both pools safely it requires a minimum of 28-32 employees; which includes management, lifeguards, maintenance personnel and cashiers. The starting pay for each is \$8.25 for the City of Lampasas. Surrounding municipalities range from \$9.00-\$15.00 per hour. Staff recommends increasing the pay to be competitive with the local market. Ms. Tower did attend the High School Job Fair to promote the seasonal positions. Mr. deGraffenried advised that while the increase is not budgeted, we need to find the funding to ensure we are able to open the pools this season.

At Council direction staff will increase starting wages and will repost job positions in hopes of recruiting staff for the current season.

4. Discussion regarding any item on the regular agenda

There was no discussion.

Adjourn Workshop Session

Council member Keele moved to adjourn the workshop session at 6:05 p.m., the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Morris absent)

Without objection Council took at 10-minute break

REGULAR SESSION

ANNOUNCEMENTS

- **Call to Order**

Mayor Monroe called the Regular Session to order at 6:15 p.m.

- **Invocation and Pledge of Allegiance**

Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

- **Presentations and Proclamations**

- Council recognized the following service anniversaries
 - Hunter Sanguinet- 5 years
 - Kelli Sanguinet- 20 years
- Mayor Monroe & Council recognized the Lampasas 36 Club as Misti Talbert Community Champions

The Lampasas 36 Club works throughout the year volunteering time and contributing in our community to make our community a better place. They have collectively donated to the Lampasas Mission, provided School Supplies to Lampasas ISD, Created Thanksgiving Baskets for Families in Need, Supported Christmas on the Creek, Vision Lampasas, The CATE Program at the High School to provide scholarships for students to who have chosen to pursue nontraditional post-secondary education, they support the Library Foundation, and if there is a project or need in the community then the Lampasas 36 Club answers the call.

Two years ago, this organization was approached to take over the Lampasas County Fair during Spring Ho. The ladies of the Lampasas 36 Club graciously accepted the opportunity to host the Lampasas County Fair and have kept the tradition alive for the last 2 years and is honored to host it again for the 2023 Spring Ho Festival.

Founded in 1936 in Lampasas, the Lampasas 36 Club is part of the General Federation of Women's Clubs- an International Organization with its mission steeped in Literacy, Community Service, Leadership and Community Improvement by enhancing the lives of others. This is why the Ladies of the Lampasas 36 Club do what they do every month and WHY they make a difference in the City of Lampasas and are all Community Champions!

PUBLIC HEARINGS/CITIZEN COMMENT	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
-----	---

Andrea Lawson advised that while she was the assistant supervisor at the Hancock Pool, she does not have the skill set to run both pools the way Ms. Watkins has done in the past. She has not applied as the city needs a qualified pool manager. The pay increase should help in recruiting staff.

Kristi Allison advised she is a teacher at the high school and runs the summer swim camp at the pool. She sees the value in swimming and is a master swimmer. In speaking with students there are many that do not know how to swim or are not strong swimmers. She would volunteer to teach them. The increase in wages will help and by increasing the entry fee at Hancock Pool for out-of-town guests, it will help offset costs, since it is a tourist attraction.

Dan Lawson commented on the Historic Spring-Fed Hancock Pool, it is tourist attraction and the community and guests enjoy it. The pool does need some improvements and dressing rooms however; it is widely used by the community. It is a great form of exercise and is sought out by visitors coming to Lampasas.

1.3	Public Hearing to receive citizen comments regarding the first reading of an Ordinance amending Chapter 54, Parks and Recreation, Lampasas Code of Ordinances
-----	---

Mayor Monroe opened the public hearing.

Becky Sims, City Secretary advised of the following amendments:

Pg. 10

- *Removed reference to Water Plant on Spring Street*
- *Removed reference to Community Development Director*
- *Removed reference to permit to swim/bathe in creek*

Pg. 11

- *Validate Park hours- 6am-10pm.*
- *Amplified music is prohibited at Hancock Park*

Pg. 12

- *Removed reference to Restaurant at Hostess House*
- *Changed City Secretary to Park Administration*

Pg. 13

- *Updated minor from 8 yrs. old to 12 yrs. old. for being without an adult at public pool (per Secretary of State)*
- *Changed City Secretary to Park Administration*

Pg. 14

- *Added Skate Park Rules*

With no additional comments, the public hearing was closed.

1.4	Public Hearing to receive citizen comments regarding the first reading of an Ordinance to re-adopt Chapter 50, Article II, Sec. 50:31-36 Curfew for Minors
-----	--

Mayor Monroe opened the public hearing.

Jody Cummings, Police Chief advised of the following:

Before the third anniversary of the date of adoption of a juvenile curfew ordinance by a general-law municipality or a home-rule municipality or an order of a county commissioner's court, and every third year thereafter, the governing body of the general-law municipality or home-rule municipality or the commissioner's court of the county shall:

- (1) review the ordinance or order's effects on the community and on problems the ordinance or order was intended to remedy;*
- (2) conduct public hearings on the need to continue the ordinance or order; and*
- (3) abolish, continue, or modify the ordinance or order. (b) Failure to act in accordance with Subsections (a)(1)-(3) shall cause the ordinance or order to expire.*

City results of Ordinance are as follows:

- 2020 violations – 23 warnings / 15 arrests*
- 2021 violations – 20 warnings / 3 arrests*
- 2022 violations – 7 warnings/ 1 arrest*

With no additional comments, the public hearing was closed.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on held on March 13, 2023

Mayor Pro-Tem Williamson moved to approve the minutes as presented; the motion was seconded by Council member Keele, with Council member Kuehne abstaining, the motion carried. (Morris absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible regarding the seconded reading of an Ordinance for a Specific Use Permit in an area zoned Retail "R" to allow for a Tire Shop at property described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue Lampasas, Texas, Lampasas County.

Mayor Pro Tem Williamson moved to approve the consent agenda as presented; the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris absent)

4.0	BOARDS/DEPARTMENT REPORTS
-----	---------------------------

Judge Gradel presented the following to Council:

From 2019 to present

Average 2,000 + violations annually

Over \$200,000 collected in fines annually

5,407 cases sent to Collection Agency

2020- 228 cases resolved, \$110,000+ collected

2021- 772 cases resolved, \$110,000+ collected

2022- 225 cases resolved, \$99,000+ collected

After 6-months of non-payment, cases will be sent to collections

Warrant Round-Up is now referred to as Warrant Resolution

New collections methods

- Postcards*
- Text Messages*

One pending jury trial

No bench trials

No more zoom trials- all in person

Community Service Hours

2019-3,515

2020-1,332

2021-1,205

2022- 436

Municipal court staff assists county and district clerks to help identify and research driver's license issues, such as suspensions.

Court staff continues to meet Continuing Education Requirements for certifications

5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

Sales Tax *March sales tax receipts marked a continued positive trend for the City. For the month the City was allocated \$219,646.87 compared to March 2022 receipts of \$203,308.33, an 8.3% increase. Year to date payments have been \$751,549.79 compared to \$702,445.88 in the previous year, a 6.99% improvement. Through one half of the year, the City has collected 56.4% of its annual sales tax budget.*

Airport Planning *The City received news this week that final negotiations for the Airport Planning contract have been completed between TxDOT and the selected consultant, Parkhill. The Plan scope includes inventory of assets, assessment of future needs, and associated layout plan. Council will be asked to appoint a planning advisory committee, likely to include 1-2 Airport Advisory Board members, a member from the Pilots' Association, a Council member, and representation from the LEDC and/or the Chamber. The negotiated Planning contract price was higher than the original TxDOT estimate, which will require a slightly greater match from the City, \$23,000.00 compared to \$20,000.00, however; as a reminder the last Airport grant project came in well under budget, and the City was reimbursed approximately \$48,000.00 from our match.*

EMS Report *Attached is the February monthly report from Hamilton County Emergency Medical Services for call activity in Lampasas County. The report notes approximately 62% of the 184 calls were within the City of Lampasas. Average response time in the City was a very respectful 5 minutes 3 seconds.*

Skate Park *Chris Eicher reports tremendous activity and use of the Campbell Park, Skate Park. Chris noted over Spring Break instances of 25 plus users at one time, with a number of folks from out of town. Word spreads quickly. In conjunction with other park activity on April 15th, the City in coordination with stakeholders, have scheduled a ribbon cutting at 9:00 a.m. Some final grooming and backfill will be done prior the event.*

Audit *City staff have received the draft FY 2022 audit, and will begin internal review this coming week. Traditionally, Council has appointed an ad-hoc committee to review the audit with the City's CPA firm, which has included the Mayor, Mayor Pro-tem, and one additional Council member. Without objection, staff would seek Council identification of a third Council member to participate in the review prior to the April 10th meeting.*

Council member Kuehne volunteered to be part of ad-hoc committee.

Park Board *The Park Board met on March 16th and discussed, among other items, the coordination of layouts of the disc golf course and the hike and bike trails. Stakeholders for both groups discussed the various stages of their planning process and the need to eliminate use conflicts. It is also staff's understanding that additional investment may be made by trail stakeholders to specify and layout bike and walking paths. Both groups, with staff, will*

meet in the near future at the park to coordinate a plan for presentation to the Park Board on April 20th.

Eclipse This is the last reminder to Council regarding the April 5th Town Hall meeting on the 2024 eclipse to be held at the Old Middle School starting at 5:30 p.m. Chief Smith will be reviewing and fine tuning the presentation agenda with staff and presenters on March 29. As previously mentioned, in addition to the primary planning focus of public safety; a parallel planning and communication track is also taking place to address business needs and preparation, and disruptions for our residents.

LEDC The Lampasas Economic Development Corporation (“LEDC”) met twice since the last Council meeting, March 15th and 23rd. The focus of the meetings has been completing the final, rough, draft of land use covenants prior to legal review, as well as, discussion regarding electric infrastructure design and installation. The Planning and Zoning Commission will also finalize zoning and land use for the Park in the coming months. Additionally, Stacey reported progress on discussions with prospects for the Business Park.

CIP The Capital Improvement Program (“CIP”) committee will meet on March 30th at the Water/Wastewater Shop and Lab to continue the planning process for the FY 2024-FY 2028 Report. Agenda items will include review of the Committee purpose and priority definitions, and also include reports and forecast projects from the Public Works Departments.

Staff Staff is pleased to recognize employees who began their City of Lampasas careers in March: Hunter Sanguinet, 5 years; Richard Cox, 7 years; Franklin Potter, 1 year; Heather McDonald, 2 years; Tim Ryan, 29 years; Chris Eicher, 16 years; Glen Chism, 1 year; Kelli Sanguinet, 20 years; and Pamela Torrez, 3 years.

5.2	MAYOR’S COMMENTS
-----	------------------

6.0	UNFINISHED BUSINESS
-----	---------------------

There was no unfinished business.

7.0	NEW BUSINESS
-----	--------------

7.1	Discussion and possible action regarding award of bid for annual emulsion contract
-----	--

Council member Kuehne moved to approve the acceptance of bid for emulsion from Wright Asphalt Products Co., not to exceed \$86,280.00 from April 1, 2023 to April 1, 2024, with the option to extend the contract for one year, expiring on April 1, 2025, the motion was seconded by Council member Keele. Mayor Monroe opened the floor for discussion, Council member Kuehne inquired as to the estimated dirt roads inside city limits, Ryan Ward, ACM advised 1-2 miles total. With no further discussion, the motion carried with a unanimous vote. (Morris absent)

7.2	Discussion and possible action to approve a Resolution authorizing the submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for the Community Development Fund.
-----	---

Council member Keele moved to approve a Resolution authorizing the submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for the Community Development Fund, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Morris absent)

7.3	Discussion and possible action to approve a Resolution authorizing city representative to act in matters pertaining to the city's participation in the Texas Community Development Block Grant
-----	--

Council member Keele moved to approve a Resolution authorizing city representatives to act in matters pertaining to the city's participation in the Texas Community Development Block Grant Program; specifically Mayor, ACM or City Manager serve as the City's Chief Executive Officer and authorize grant applications and other contractual documents and whereas the Finance Director, City Secretary and Council Members certify funding, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried (Morris absent)

7.4	Discussion and possible action to approve a Resolution to declare an area of the designated Historic Downtown/Commercial District as a blighted area.
-----	---

Council member Keele moved to approve a Resolution to declare Third Street from Western to Live Oak and Western from Second Street to Third Street and Live Oak from Second to Third Street as a blighted area in the Historic Downtown District, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried. (Morris absent)

7.5	Discussion and possible action to approve a Resolution authorizing the submission of a Downtown Revitalization Program (DRP) application to the Texas Department of Agriculture.
-----	--

Council member Keele moved to approve a Resolution authorizing the submission of a Downtown Revitalization Program (DRP) application to the Texas Department of Agriculture, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Morris absent)

7.6	Discussion and possible action to approve a Resolution authorizing the signatories for the 2023 Downtown Revitalization Program (DRP) application and future grants administered through Texas Department of Agriculture TDA Go grants online.
-----	--

Council member Keele moved to approve a Resolution authorizing city representatives as signatories for the 2023 Downtown Revitalization Program (DRP) administered through Texas Department of Agriculture (TDA); specifically Mayor, ACM or City Manager serve as the City's Chief Executive Officer and authorize grant applications and other contractual documents and whereas the Finance Director, City Secretary and Council Members certify funding, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried (Morris absent)

7.7	Discussion and possible action regarding use of HOT Funds for the 2023 Riata Rodeo & LTX BBQ Fest requested by the Lampasas Country Chamber of Commerce and Visitor Center.
-----	---

Council member Kuehne moved to approve HOT funds in the amount of \$7,013.74 for event expenses related to the Riata Roundup Rodeo & LTX BBQ Fest on April 27-29, 2023, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried. (Morris absent)

7.8	Discussion and possible action regarding the first reading of an Ordinance amending Chapter 54, Parks and Recreation, Lampasas Code of Ordinances.
-----	--

Council member Keele moved to approve the first reading of an Ordinance amending Chapter 54, Parks and Recreation, Lampasas Code of Ordinances, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Morris absent)

7.9	Discussion and possible action regarding the first reading of an Ordinance to re-adopt Chapter 50 Offenses, Article II. Curfew for Minors as required by State Law every three (3) years.
-----	---

Mayor Pro-Tem Williamson moved to approve the first reading of an Ordinance to re-adopt Chapter 50 Offenses, Article II. Curfew for Minors as required by State Law every three (3) years, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Morris absent)

7.10	Discussion and possible action regarding Notice of May 6, 2023 Election
------	---

Council member Keele moved to approve the Notice of Election, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried. (Morris absent)

Adjourn into Executive Session- Mayor Pro-Tem Williamson moved to adjourn into Executive Session at 7:14 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Morris absent)

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.071 (1) (A) and 551.071(2), Consultation with Attorney by telephone and/or in person concerning matters upon which the attorney has a duty and/or responsibility to report to the governmental body; and/or other matters posted on the regular agenda.
8.2	Adjourn executive session and reconvene Regular Session

Council reconvened into regular session at 8:21 p.m.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken

Adjourn- Mayor Pro Tem Williamson moved to adjourn the meeting at 8:22 p.m. the motion was seconded by Council member Kuehne and with a unanimous vote the motion carried. (Morris absent)

PASSED AND APPROVED this _____ day of _____, 2023.

TJ Monroe, Mayor

ATTEST

Becky Sims, City Secretary