

**MINUTES OF MEETING OF THE
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE
OF THE CITY OF LAMPASAS
JACK CALVERT MUNICIPAL BUILDING
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550
THURSDAY May 12, 2022
12:00 p.m. (noon)**

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date and time:

CIP Committee Members Present:

Chuck Williamson
Neal Leavell
Shirley Blake
Gail long
Robert McCauley
Herb Pearce

CIP Committee Members Absent:

Donnell Rathman
Diana Hodges

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Joe Adams, Deputy Fire Chief
Jeff Smith, Fire Chief
Ryan Ward, Assistant City Manager
Lupe Charping, Administrative Assistant
Robyn White, PW Secretary
Flint Geagley, Electric Supervisor
Jody Cummings, Interim Police Department
Yvonne Moreno, Finance Director

**REGULAR MEETING
12:00 NOON**

I. Call to Order

City Manager deGraffenried called the meeting to order at 12:06 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated April 28, 2022.

Board member Blake moved to approve the minutes, the motion was seconded by Board member McCauley and with a unanimous vote, the motion carried. (Rathman & Hodges absent)

IV. Review updated CIP Schedule.

Mr. deGraffenried asked if there were any questions regarding the CIP Schedule that was discussed in previous meeting, committee had no questions.

V. Review Draft Narrative

Mr. deGraffenried stated that Capital Improvement Program (CIP) has met six times since March 3rd to review capital needs and forecasts for the City. The work of the committee was enhanced by the addition and experience of the new Assistant City Manager Ryan Ward. Mr. deGraffenried thanked the members who take on this important work on behalf of the City. He reviewed items that the Committee has discussed and asked if there was anything he needed to add to his report for Council. Mr deGraffenried stated that he would present report to Council on May 23, 2022 and invited the committee to attend.

VI. Items that the Board Members may request to be placed on the next agenda
N/A

VII. Schedule next meeting

May 23, 2022 City Council Meeting

IX. Adjourn – *The meeting was adjourned at 12.46 p.m.*

PASSED AND APPROVED this 23 day of February, 2022.



Finley deGraffenried, City Manager

ATTEST:


Becky Sims, City Secretary