

**MINUTES OF MEETING OF THE
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE
OF THE CITY OF LAMPASAS
JACK CALVERT MUNICIPAL BUILDING
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550
THURSDAY, APRIL 28, 2022
12:00 p.m. (noon)**

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date and time:

CIP Committee Members Present:

Chuck Williamson
Diana Hodges
Shirley Blake
Robert McCauley
Neal Leavell
Gail Long

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Ryan Ward, Assistant City Manager
Lupe Charping, Admin Secretary/Permit Tech
Robyn White, PW Secretary
Flint Geagley, Electric Superintendent
Jody Cummings, Interim Police Chief
Jeff Smith, Fire Chief
Joe Adams, Deputy Chief
Van Sims, WWW Operations Manager

CIP Committee Members Absent:

Donnell Rathman
Herb Pearce

**REGULAR MEETING
12:00 NOON**

I. Call to Order

City Manager deGraffenried called the meeting to order at 12:04 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated April 14, 2022.

Committee member Hodges moved to approve the minutes, the motion was seconded by Committee member Blake and with a unanimous vote, the motion carried. (Rathman and Pearce absent)

IV. Review updated Draft CIP Schedule

Mr. deGraffenried reviewed the draft schedule. He noted those items that are close or that have been completed have been removed from the schedule such as; the mobile SCADA, WM Brook Park retaining walls, dam gates, chip readers, etc. He also noted that the pool liner increased to \$150,000.00, the PD Host Servers increased to \$50,000.00 and the Substation upgrade is \$185,000.00.

Ryan Ward, Assistant City Manager took the opportunity to review the paser project with the Committee. Staff has completed pavement assessment. The street condition is rated a 1-10; with a 10 being the highest and a 1 failing. Fifty (50) miles rated fair to excellent. Of the 50 miles, a little over 14 miles needs 1"-2" overlay/sealcoat. Five (5) miles of City street would benefit from a 2" overlay/rebuild. The approximate cost for a contractor to rebuild per mile is approximately two million, typically City Staff completes in-house seal-coat projects averaging approximately \$50,000.00-\$60,000.00 per mile.

042822 minutes

Mr. deGraffenried asked each member to provide feedback regarding the projects identified and what areas of focus they would like Staff to work on as we continue to move forward.

Mr. Williamson

- *To maintain and manage growth*
- *Water Master Plan*
- *Contribute to WCID for dam rehabilitation*
- *Wayfinding Signage*

Ms. Blake

- *Homeless Population*
 - *Impact to City Facilities/Resources*
 - *Loitering*
 - *Options*
 - *Shelters (Closest one is in Killeen)*

Mr. McCauley

- *Information Technology*
- *Public Safety*

Mr. Leavell

- *Pleased with how the CIP schedule aligns with the Comprehensive Plan*
- *WCID Committee*
 - *No funding to upgrade dams from legislative session*
 - *10-12-million-dollar project to upgrade high hazard dams*
 - *Public Safety issue*
 - *Seeking \$175,000 locally*
 - *Community outreach*
 - *City participation*
 - *County participation*

Ms. Long

- *Public Safety*
 - *Communication*

Mrs. Hodges

- *Walking Trails*
- *Hostess House Rehabilitation*
- *Water Availability*

V. Review Fleet Schedule

The fleet schedule is a five-year projection by department. The replacement schedule is determined by departmental needs, miles, and condition of fleet. Police vehicles are generally replaced at 10 years/100,000 miles. Most equipment is leased and will follow the schedule according to the agreed upon terms.

VI. Items that the Board Members may request to be placed on the next agenda

- *Draft Narrative*

VII. Schedule next meeting- *May 12, 2022 at noon.*

VIII. Adjourn- *Business concluded at 1:12 p.m.*

042822 minutes

PASSED AND APPROVED this _____ day of _____, 2022.

Finley deGraffenried, City Manager

ATTEST:

Becky Sims, City Secretary

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