

**MINUTES OF MEETING OF THE
CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE
OF THE CITY OF LAMPASAS
JACK CALVERT MUNICIPAL BUILDING
302 EAST THIRD STREET, LAMPASAS, TEXAS 76550
THURSDAY, MARCH 3, 2022
12:00 p.m. (noon)**

Meeting was postponed from February 24, 2022 to March 3, 2022 due to weather

The Capital Improvements Program Committee of the City of Lampasas met in regular session on the above date and time:

CIP Committee Members Present:

Chuck Williamson
Neal Leavell
Shirley Blake
Robert McCauley
Gail Long
Herb Pearce
Diana Hodges

CIP Committee Members Absent:

Donnell Rathman

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Flint Geagley, Electric Superintendent
Joe Adams, Deputy Fire Chief
Jeff Smith, Fire Chief
Ryan Ward, Assistant City Manager
Yvonne Moreno, Finance Department
Lupe Charping, Administrative Assistant

REGULAR MEETING
12:00 NOON

I. Call to Order

City Manager deGraffenried called the meeting to order at 12:01 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated June 24, 2021.

Board member Williamson moved to approve the minutes, the motion was seconded by Board member Blake and with a unanimous vote, the motion carried. (Rathman absent)

IV. Review and update on Capital Projects initiated in FY 21-22.

Ryan Ward, Assistant City Manager gave an update on Capital Projects initiated in FY 21-22

BUDGETED

- *East Third Street Paving and Rehab- estimated completion March 2022*

- *Water Meter Installation- Summer 2022*
- *Tree-Trimming- estimated completion April 2022*
- *Cemetery Pole Barn-estimated completion Spring 2022*
- *Upper Pressure Plane Study- estimated completion Spring 2022*
 - *Data collection/assessment phase*
- *Pre-Treatment Assessment- estimated completion May 2022*
 - *Assessment complete- negotiations for project completion/funding*
- *PD Roof Replacement- estimated completion March 2022*
 - *95% complete*
- *Fire Apparatus-Estimated Order Date- June 2022*
- *MyGovernment Online (MGO)- Complete*
 - *Working on improving- adding data/training/streamlining processes*
- *Brook Park Retaining Wall- Complete*
- *Comprehensive Plan Adoption- Complete*
 - *Chapter 1-6 Action Steps*
 - *Focus on quick wins first, prioritize action steps*
- *IT Building Improvements-Complete*
- *Chip Readers (credit card processing upgrade)-Complete*
- *Electric Subdivision Extensions- Complete*
- *Sweeper-Purchased-Operational*
- *VAC Truck- Purchased-Operational*

EMERGENCY PROJECTS

- *West Third Street Culvert Replacement- Complete*
- *East Avenue H. Culvert/Undermining- Complete*

HOT FUND

- *Campbell Park Pavilion- estimated completion March 2022*
 - *Slab has been completed*
- *Campbell Park Skate Park- estimated completion February 2023*
 - *Design Meeting held February 22, 2022*
- *Hostess House Rehabilitation- estimated completion TBD*
 - *Structural Repair-lower level*
 - *Upgrades to Floor Plan/Mechanical- 1st quarter 2023.*
- *580 Hike & Bike Trails- Volunteers Completed Rough Cut Trails*

LEDC

- *Business Park Phase 1 Infrastructure- Bid Approval- February 2022*

UNBUDGETED

- *Interceptor Evaluation- estimated completion April 2022*
 - *Data Collection Phase*
- *2020 CDBG- estimated completion January 2023*
- *Industrial Park Property- estimated completion April 2022*
- *Lampasas Substation Upgrades- estimated completed December 2022*
- *Internet Deployment- Roll Call 217 contacts - Nextlink 1000 contacts - 33% for residential/businesses 100% complete*
 - *Schedule Progress Update Meeting*
- *South 281 Utility Relocation (TxDOT Project)- Estimated completed 2022/2023*

- *Airport Terminal Area Plan- TBD*

PARTIALLY BUDGETED

- *Budgeted funds from third street project can be allocated for paving Broad and Walnut Street from 6th to 9th Street.*

ECONOMIC DEVELOPMENT

- *6" water line extension on Live Oak from North to 2nd Street- TBD*
- *Wastewater line replacement on Pecan from 8th Street to 5th Street- TBD*
- *East 2nd Street Drainage and ROW Improvements- TBD*

DEFERRED PROJECTS

- *Historic Colored School*
- *New Hope Baptist Church*
 - *Assessment needs to be completed*
 - *Reception*
- *Fiber Installation to the Library*
 - *Approved by Council February 28, 2022*
- *Cooper Springs- Walking Trails/Entrance Improvements*
 - *In process*

Mr. deGraffenried discussed possible new projects:

- *Onsite and mobile generation*
- *Sports' Field lighting upgrades*
 - *Gavin Garrett Soccer Field*
 - *Turner Complex*
 - *Night Sky Initiative*
- *Parking lot rehabilitation-various locations*
- *Tub Grinder*
- *Eclipse*
 - *Health and Public Safety*
 - *Expectations*
 - *Manpower*
- *Winter Storm Maintenance and Upgrades*

V. Discussion regarding meeting schedule and format.

- *Staff Meetings*
 - *Input from department heads*
- *Joint Council/CIP workshops*
- *I-14 Corridor Project- Updates*

VI. Items that the Board Members may request to be placed on the next agenda

- *Items for next agenda were discussed during project review.*

VII. Schedule next meeting

➤ *March 17, 2022 at noon*

X. Adjourn – *The meeting was adjourned at 1:07 p.m.*

PASSED AND APPROVED this _____ day of _____, 2022.

Finley deGraffenried, City Manager

ATTEST:

Becky Sims, City Secretary