

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, March 13, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, March 13, 2023 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion regarding Hostess House Bid Analysis *(pgs. 5-6)*
3. Discussion regarding Comprehensive Plan Implementation. *(pgs. 7-14)*
4. Discussion regarding any item on the regular agenda
5. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
 - Fair Housing Month *(pgs. 15-16)*

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments to consider a request for a Specific Use Permit in an area zoned Retail “R” to allow for a Tire Shop at property described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue Lampasas, Texas, Lampasas County.	17-18

	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on February 27, 2023	19-28

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the second reading of an Ordinance to add Swimming Pool Adult Lap Fees to City of Lampasas Code of Ordinances Fee Schedule (Appendix A)	29-32
3.2	Discussion and possible action regarding purchases and charges in excess of \$4,000 from February 1, 2023- February 28, 2023	33-40
3.3	Discussion and possible action regarding January 2023 Investment Report	41-60

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
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5.0	ROUTINE MATTERS	PAGES
5.1	CITY MANAGER'S OPERATIONAL REPORT <ul style="list-style-type: none"> • Disc Golf • Pool Season • Eclipse • Skate Park • Sewer Averaging • Microphones • CPF 	61-64
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action to consider a request for a Specific Use Permit in an area zoned Retail "R" to allow for a Tire Shop at property described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue Lampasas, Texas, Lampasas County.	65-68
7.2	Discussion and possible action regarding the approval of TxDOT Resolution covering blanket coverage of various projects, including covering the installation, construction, existence, use, operation and maintenance of certain highway lighting in the City of Lampasas.	69-70
7.3	Discussion and possible action regarding an Agreement for Construction, Maintenance, and Operation of Continuous Highway Lighting System between the State of Texas through TxDOT and the City of Lampasas.	71-76
7.4	Discussion and possible action to consider award of administrative services contract for the preparation of the City's 2023-2024 Texas Community Block Grant (TxCDBG) CD application and subsequent administrative services contract, if funded to Langford Community Management Services.	77-82
7.5	Discussion and possible action to consider award of engineering services for the City's 2023-2024 Texas Community Block Grant (TxCDBG) CD application to Eckermann Engineering.	83-86
7.6	Discussion and possible action to consider award of administrative services contract for the preparation of the City's 2023-2024 Downtown Revitalization Program Grant application and subsequent administrative services contract, if funded to Langford Community Management Services.	87-90
7.7	Discussion and possible action to consider award of engineering services for the City's 2023-2024 Downtown Revitalization Program Grant application to Eckermann Engineering	91-94
7.8	Discussion and possible action to approve an amended TxDOT Resolution for the replacement or rehabilitation of the structurally deficient Third Street Bridge as part of the	95-96

	Highway Bridge Replacement and Rehabilitation Programs (HBRRP) that has been approved for 100% federal and state funding through the Infrastructure Investment and Jobs ACT, whereas the local match fun participation has been waived.	
7.9	Discussion and selection of website photo contest winner.	97-98
7.10	Discussion and possible action regarding 2023 Consumer Price Index (CPI), adjustment to Municipal Telecommunications Right-of-Way access line rates.	99-102

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

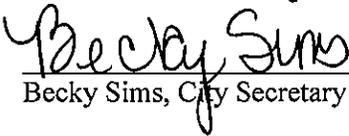
8.0	
8.1	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities
8.2	Adjourn executive session and reconvene Regular Session

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning item posted and discussed by Council in Executive Session

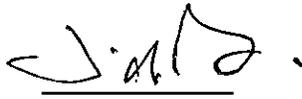
Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 10 day of March 2023 at 1:45pm



 Becky Sims, City Secretary

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City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Hostess House Bid Analysis provided by Reliance Architecture

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: March 8, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

On February 27, 2023 City Council, by recommendation of Staff, rejected bids for the rehabilitation and renovation of the Hostess House. The costs, submitted by 2 General Contractors, were beyond budgeted and available funds for the project. Since the bid rejection, as directed by Council, Staff have communicated with design consultants who have initiated further communication with bidders, non-bidders and contractors that assisted with, and validated estimates. To date, based on input received, staff and design consultants feel the project can be modified to achieve use goals, within available funding. Staff is prepared to discuss modification, and outside comments received regarding the project for Council discussion and direction. Generally, staff suggests reduction in project scope, including elimination of many Add Alternates. A probable, new scope would focus on accessibility, code compliance, and patron needs (kitchen, restrooms). Staff will review more details of the discussion with Reliance Architecture and seek Council direction to proceed with the modification of scope and re-bid.

Recommendation:

Discussion and direction only

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City ManagerITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Comprehensive Plan Implementation

Requested By: Finley deGraffenried, City Manager

Submitted By: Becky Sims, City Secretary
Ryan Ward, ACM
Stacey Ybarra, EDC Director

Date Submitted: March 8, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

At the November 8, 2022 Council Planning Session, Council received an update on action steps previously identified for short-term priorities. At that time, Council was asked to provide additional input for remaining action steps and identified items for more immediate attention. This item has been placed on the agenda to provide updates to the progress being made on each objective.

Recommendation:

Discussion and direction only

Action 1.1.4 Retail and Hospitality

- Encourage the development of new retail and entertainment uses that provide residents the services they need without having to leave the City limits.
 - Council feels this is a priority, keep momentum going and to increase efforts once LEDC Staff is onboard.
 - Stacey Ybarra began her role as the New EDC Director in January 2023
 - Ongoing meet & greet with business owners
 - Attending the Chamber Networking Meetings every Wednesday
 - Gathering and updating the list of available business sites.
 - Providing information about the Life Safety Grant to businesses that qualify
 - Exploring additional grant program opportunities that may benefit existing businesses
 - Meeting and working with Workforce Solutions, CTE, and LCHEC
 - Attended the High School Job fair and organizing the community job fair in June
 - Reviewing funding opportunities with Staff and Langford Community Management, the City's grant writer
 - Applying for the CDBG Downtown Revitalization Grant for street, drainage, and accessibility repairs on Third Street.

Action 1.1.6 Project Cohesion and Implementation

- Provide for orderly growth by Integrating the City's CIP and Utility Master Plans.
 - Council feels this is a priority. Several steps toward the goal have been accomplished this past year, as these two items become more integral.
 - Street Projects that have been identified using the new PASER Rating system are continually vetted with our Water/Wastewater Department to ensure underground upgrades are completed or improved before project construction begins.
 - The Upper Pressure Plane Study lends itself to this process, as we align all CIP projects with future needs for expansion of water service.
 - Focus has also been placed on electrical infrastructure to ensure future supply and demand can be capitalized through redundancy in the system, using planning methodology for looping feeder projects, with the Business Park being one.

Action 1.3.4 Code Enforcement

- Strengthen enforcement and incentives throughout the City to maintain the quality of neighborhood character and renovate older structures in disrepair
 - Council feels this is a priority.
 - Staff will prepare a list of substandard properties, identifying efforts made and present to Council at January 2023 meeting.
 - Staff provided Council a residential inventory list in January 2023 of approximately 40 homes that appeared to be unsafe due to substandard conditions or hazardous due to fire.
 - In February 2023, Staff sent certified letters to property owners of those structures affected by fires to obtain a timeline for demolition due to unsafe conditions.
 - Since that time, Staff has made contact with 5 out of the 7 property owners.

Action 2.2.1 Improve the Condition of Local Streets

- Continue to develop a phased program of street repairs and improvements that incorporates public input and aligns with the CIP.
 - The PASER Rating System was reestablished in 2022 and was revisited in January of 2023 for updates and reevaluation.
 - The Council session on February 27, 2023, the preliminary Street Improvement Forecast for the next 3 years was presented and will continually be reevaluated, yearly going forward.

Action 2.2.2 Improve the Condition of Sidewalks

- Assess the location of City sidewalks and determine where opportunities exist to expand the pedestrian network.
 - Staff collected pedestrian network GPS data in the Spring of 2022, to enhance future grant opportunities for pedestrian improvements.
 - Currently the City is working through the Transportation Accessibility (TA) Grant with TXDOT, to improve pedestrian mobility and connectivity on Western Street and North Street, by proposing sidewalks and bike lanes.

Action 2.3.1 Pressure Planes

- Improve service and prepare for growth by investing in improvements to the City's water pressure planes.
 - Study has been completed
 - Evolved into long range master plan
 - Study includes inventory of land in City's CCN for future growth
 - Staff has requested engineering proposal for Phase 1 improvements for Spring Street Pump station
 - Received and approved by Staff
 - Council would like Staff to stay on current path, continue improvement efforts.

Action 2.3.2 WWW Master Plans

- Develop a comprehensive water/wastewater master plan to help identify long-term water and wastewater infrastructure needs.
 - Water Master Plan is achieved by analysis and action steps related to the Upper Pressure Plane Study
 - Progress identified in 2.3.1
 - Wastewater Master Plan will need supplementation from Pre-Treatment Study; however, improvements for long term capacity are also included.
 - Council would like validation of next steps for the Interceptor Study
 - Possible Data Collection and Validation from Third Party
 - More education on Interceptor model provided by Consulting Engineers.

Action 2.3.4 Evaluate Impact Fees

- Periodically evaluate and modify necessary utility rates and impact fees to ensure economically sustainable continuation of operations.

- The Electric Department evaluated security lighting rates for installation and maintenance, allowing Council approval to increase the rate in 2022, incorporating materials, labor and incidentals needed.

Action 2.3.5 Evaluate Public Works Staffing Needs

- Evaluate the need to increase the number of staff in the Public Works Department.
 - The Water/Wastewater Department has evaluated staffing needs and identified possible positions required to improve the level of service.
 - 1 - Lab Tech
 - 1 – Plant Operator
 - 3 – Construction Tech

Action 2.4.3 Develop Drainage Master Plan

- Develop a comprehensive Drainage Master Plan for Lampasas.
 - The first step has been made in this effort. While there is not an all-inclusive plan identified, the Fairview Drainage Study contracted to Jones-Heroy Engineers is underway.
 - Council has also approved a first phase inflow and infiltration study as it relates to monitoring storm drainage impacts to the City sewer interceptors. This project can potentially identify storm drain infrastructure needs as well as sewer impacts.
 - Cemetery Creek Drainage area has been identified as a need for future study and improvements.

Action 4.1.5 Infrastructure Cost Share

- Find opportunities for cost-sharing for infrastructure improvements.
 - Generally, the City utilizes all action steps for Cost Share including developer responsibilities by way of Development Agreements (380 Agreements) dependent upon Return on Investment (ROI), Block Grant Funding, and special assessment.
 - Mrs. Ybarra met with 11th District Staff to discuss Community Project Funding (“CPF”) opportunities funded through Federal Appropriation.
 - City stays in close communications with grant writers to assist with Public Works Projects.
 - 2023-2024 CDBG Grant initiated for Grant Administration & Engineering for Drainage Improvements
 - Opportunities may be available with amendments to Subdivision Regulations.
 - Council is interested in learning more about Solar Systems and impact to City Electric resources.
 - Robyn White, Public Works Secretary worked with the ACM to create a flyer to educate citizens on Solar Panels and City Interconnection Agreement.

Action 4.2.2 Business Expansion, High Paying Jobs

- Encourage the expansion of existing businesses offering higher paying, high skill jobs.
 - Opportunities within Phase 1, Business Park Improvements
 - LEDC will play primary role in meeting objective

- Continue to recruit vital, sustainable businesses that will employ people at competitive wages.
 - Updating data on the LEDC website
 - Updating the business park maps to reflect the anticipated zoning and revised parcels
 - Creating a new interactive EDC map with 3cGeo that is more user friendly and better highlights the available sites in town
 - Creating a Business Park Flyer to send out to commercial real estate agents, the Texas Economic Development Office, and regional EDC corporations
 - Connecting with the Texas Economic Development Corporation, Killeen Economic Development Corporation, and Williamson County Economic Development Corporation to strengthen relationships and identify future leads

Action 4.4.3 Investment in Existing Properties

- Expand options for event space by investing in renovation of existing properties such as the Hostess House as well as the long-range demand for a new conference center
 - 3 of the 5 action steps have been completed
 - Award of construction bid for Hostess House will be considered later this year
 - February 2023 bids were rejected due to the estimated costs coming in higher than projected. Staff is currently working with Reliance Architect to analyze bid submittals to determine next steps.
 - Assessment of future needs is identified as a mid-term action step. (next 3-10 years)
 - Council would like Staff to continue efforts in investing in existing properties

Action 5.3.2 Trails and Greenbelt

- Connect the City's network of natural springs through a citywide greenbelt
 - Conceptual mapping investigated for walking trail
 - Stakeholders walked the potential route
 - Wayfinding initiated
 - Staff has met with Studio 16:19 three times since engaging their services in December 2022.
 - Contractor has provided proposed locations for signage, and will work with TxDOT to permit placements.
 - Staff provided firm the TxDOT link for 281 Improvements to assist with sign placement.
 - Standing bi-monthly meetings are scheduled
 - Council supports Staff in moving forward with project.
 - Explore all avenues for pedestrian travel
 - Creek bed clean-up
 - Verify property owners
 - Grant opportunities
 - February 2023-Applied for TxDOT accessibility project grant to add more connectivity and mobility in the community to assist with pedestrian and bicycle facilities.

Action 6.1.5 Parks Master Plan

- Update the Lampasas Parks, Recreation and Open Space Master Plan by 2022
 - Staff has been looking at other municipalities Park Master Plans to research best practices and available resources.
 - Procurement of Park Planning Professionals for facilitation and publication of plan.
 - Council priority to identify needs
 - Operational Plan
 - Additional Park Needs
 - City maintained
 - Additional staff
 - Additional resources
 - More Recreational Opportunities
 - Pickle Ball
 - Disc Golf
 - Site has been identified at 580 Sports Complex
 - Exercise Equipment
 - Equipment has been received, still working on exact site at 580 Sports Complex to include lighting needs
 - Hike/Bike Trail- Currently working with local mountain bike association to consider improvements to trails at 580 Sports Complex

Action 6.2.2 Continue to Support LCHEC

- Continue to support and expand the mission of LCHEC in order to provide additional academic, vocational and certificate training to increase the range of skills Lampasas residents can offer potential employers.
 - City provides and will continue to provide annual support and partner with LCHEC for annual Job Fair and other initiatives.
 - Job Fair is scheduled for June 2023

Transportation Planning

- Comprehensive Plan addresses future vision, but not identified corridors for improvement
- One of the primary concerns identified through public engagement is truck traffic on Key and through Downtown
- Currently the City is engaged with TxDOT on the feasibility study on a relief route to reduce traffic, particularly truck traffic, on Key and 4th Streets
- Staff seeks additional input for areas of study or scope of work for assessment
 - Pedestrian Traffic
 - Focus on high traffic streets
 - Fourth Street (TxDOT)
 - Western (gaps)
 - North
 - Sixth Street
 - Bike Route to Sports Complex (TxDOT)

Solar Panels and your Home

Solar Panel FAQs

1 Kw = 1,000 Watts

kWh: Is the amount of electricity consumed over a period of time.

1 kWh is equivalent to one kW of power used over a one-hour period of time.

Kilowatt hours (kWh) delivered means 1000 watts of electricity delivered in a one-hour period by an electric provider to an actual consumer

Kilowatt hours (kWh) received means 1000 watts of electricity delivered in a one-hour period by the customer to the electric provider.

Lampasas Public Utilities Charges for KWH delivered to the customer And pays the customer for any excess electricity they produce and send back to the Electric Grid (KWH received).

Please note: "kWh Received" is NOT the total amount of energy your system produced during that billing period. It is likely that you are just consuming all of the solar energy you are producing at the time it is being produced. If your solar energy system is small relative to your energy needs, you might never send energy back to the grid because you are consuming all of it.

"kWh Delivered" is the amount of energy Lampasas Public Utilities sent to you while "kWh Received" indicates the amount of energy you have given back to Lampasas Public Utilities.

Will I still have an electric bill?

- Yes.

What is the City of Lampasas's Responsibility?

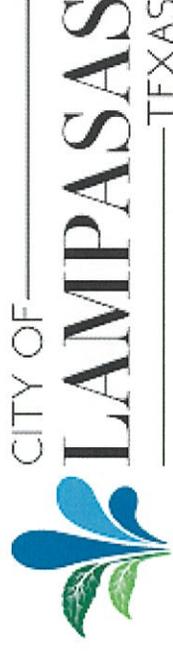
- The City will set a new solar meter once the PV System is complete.
- The City will read the meter monthly to determine the electric use and buy-back adjustment.
- All energy produced by the PV system and used by household needs is not monitored by the City and is the sole responsibility of the customer.

Why is the Buy-Back Rate less than the Sales Rate?

- The City buys electricity at less than retail rate to support the City's distribution system.

Questions about solar power and connection to City's distribution? Call or come by City Hall, 512-556-6831

- As your Solar Panels create electricity, it is being used to offset City supplied electricity to your home.
- Any excess energy created during peak hours may be stored (batteries); or fed to the City's distribution system for use by others.
- Panels normally only supplement normal use and produce electricity based on weather, hours of sunlight per day, and mounting angle. Customers will still receive a bill based on the amount of electricity provided by the City.



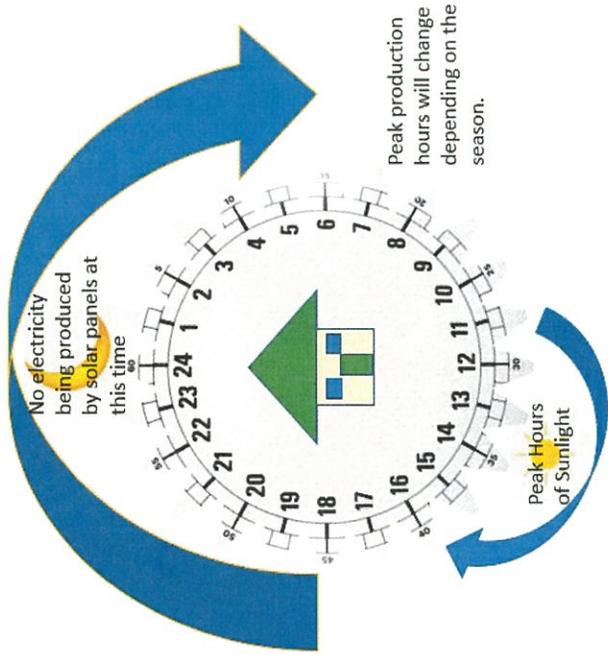
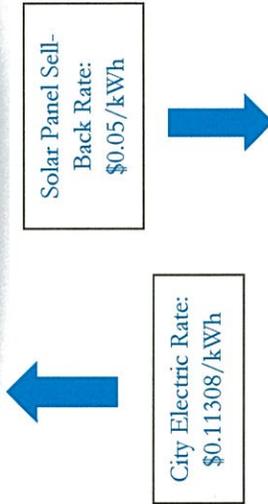
City of Lampasas

312 E Third St, Lampasas TX 76550

Understanding how Solar Panels will affect your Electric Bill

Homeowners in Lampasas with solar panels have had adjustments on their electric bill as high as \$66.00. The average savings will vary, depending on the size of the solar panels and the amount of direct sunlight the solar panels receive. Solar panels should be placed in areas that receive as much direct sunlight as possible. The City of Lampasas recommends homeowners considering solar panels perform adequate research before purchasing solar panels. The City encourages an informed decision.

Your electric meter will keep track of the amount of energy used from the City and the amount of energy produced by the solar panels in excess of your household load. You will still have an amount owed for electric usage on your utility bill, due to the fact that during low solar hours, or night time, your home will still be using kWh. During periods of time when your panels generate electricity in excess of your current use, the City purchases back the excess at a rate of \$0.05/kWh.



Hours of Peak & Low Sunlight

Central Texas averages around 230 days of sunlight a year. The amount of direct sunlight and hours per day the solar panels receive will affect the amount of electricity produced. It is important to understand that the position of the solar panels in relation to the sun will be one of the most important factors in energy production.

During the summer months you may notice higher adjustments on your bill due to the longer peak hours of direct sunlight. The shorter days will keep your solar panels from producing as many kWh, resulting in lower adjustments on your bill.



**PROCLAMATION
FAIR HOUSING MONTH
April 2023**

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS, The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS, The anniversary of this National Fair Housing Law provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE I TJ Monroe Mayor of the City of Lampasas, Texas on behalf of the Lampasas City Council, proclaim April as Fair Housing Month

BY MY HAND, this 13th day of March 2023.

TJ Monroe, Mayor

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City ManagerITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public Hearing to receive citizen comments regarding a request for a Specific Use Permit in an area zoned Retail "R" to allow for a Tire Shop at property described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue Lampasas, Texas, Lampasas County.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: March 8, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Business owners David & Felicia Perez are asking for Council consideration for a Specific Use Permit to allow for a Tire Shop at property described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue Lampasas, Texas, Lampasas County.

The property is zoned Retail "R", the area surrounding the property is Retail "R" and Single Family Residential-6 "SF-6"

Staff mailed twenty-eight (28) notices to property owners within 200 feet of the applicant's property, to date two letters have been received in favor of the request and none in protest.

The Planning Commission heard this request on March 2, 2023 and they did recommend approval.

Recommendation:

Discussion Only

City of Lampasas
Planning and Zoning Board
Staff Report
(Perez)

Subject Property	The property is described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue Lampasas, Texas, Lampasas County.
Request	The property owner is applying for a Specific Use Permit (SUP) to allow for a Tire Store.
Current Zoning	The property is zoned Retail “R”, the area surrounding the property is Retail “R” and Single Family Residential-6 “SF-6”
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed twenty-eight (28) notices to property owners within 200 feet of the applicant’s property, to date no letters have been received in favor or in protest of the request.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 34, City of Lampasas Zoning Regulations.
Recommendation	<p>In approving a requested SUP, the Planning and Zoning Commission and City Council may consider the following:</p> <ol style="list-style-type: none">1. The use is in conformance with the intent of the Comprehensive Plan and with general objectives of the City; and containing such requirements and safeguards as are necessary to protect adjoining property;2. The use is harmonious and compatible with surrounding existing uses or proposed uses;3. The activities requested by the applicant are normally associated with the permitted uses in the base district;4. The nature of the use is reasonable;5. Any negative impact on the surrounding area has been mitigated;6. That any additional conditions specified ensure that the intent of the district purposes are being upheld.

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, February 27, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Zach Morris
Chuck Williamson
Herb Pearce
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Jeff Smith, Fire Chief
Ryan Ward, ACM
Jody Cummings, Police Chief
Stacey Ybarra, EDC Director
Kristy Acevedo, System Administrator
Vicki Tower, Parks Secretary

Council Members Absent:

Davis Keele

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. Discussion regarding Hostess House Rehabilitation Project

Finley deGraffenried, City Manager presented the initial bid analysis. He briefly reviewed the bid tabs by division and overall. There is still work to be done in analyzing the project costs and identifying next steps. Council has options moving forward and there were several alternates that do not have to be done during this initial phase. At this time Council will be asked to consider rejecting the bids received during the regular session. Reliance Architecture continues to analyze data and speak with those that bid and those that did not, Staff will have additional data to present to Council at a later meeting that will assist in identifying next steps.

3. Discussion regarding Street Improvement Forecast- Three (3) Year Projection.

Ryan Ward, Assistant City Manager provided an overview of the proposed street maintenance schedule through FY 2025. Mr. Ward reviewed the schedule detail by street condition as defined by the PASER rating for type of proposed work i.e., rebuild, overlay, sealcoat, mill & inlay etc. to be completed.

Mr. Ward also provided the following detail:

- *The failing roadway/drainage area on East 2nd Street from Main to Pecan is currently in design phase*
- *The reconstruction of the roadway near the Lampasas Middle School from Ridge to Key and from 5th Street to 9th Street will be done in phases, with an anticipated start date of FY 2024.*

At the request of Council, Mr. Ward explained the differences between the different types of road improvements.

4. Discussion regarding any item on the regular agenda

There was no discussion.

Adjourn Workshop Session

Mayor Pro-Tem Williamson moved to adjourn the workshop session at 5:55 p.m. the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Keele Absent)

Without objection, Council took a 10-min break.

REGULAR SESSION

ANNOUNCEMENTS

- **Call to Order**

Mayor Monroe called the Regular Session to order at 6:08 p.m.

- **Invocation and Pledge of Allegiance**

Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

- **Presentations and Proclamations**

There were no presentations or proclamations.

	PUBLIC HEARINGS/CITIZEN COMMENT
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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Clydell Wallace addressed council on the importance of preserving the historical designation for the Hostess House. The use of the building has been a center for the community to use for weddings, reunions, birthdays etc. The building holds lots of memories and while the City owns the building the renovations must adhere to the State of Texas Historical Designation requirements to retain the marker.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on held on February 13, 2023.

Mayor Pro-Tem Williamson moved to approve the minutes as presented; the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Keele absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance calling the May 6, 2023

General Election for the City of Lampasas to elect the expired terms of the Mayor, Council Members Places One, Two and Six; providing for early voting, polling times and places and bilingual election materials.
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Council member Kuehne moved to approve the consent agenda as presented, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote the motion carried. (Keele absent)

4.0	BOARDS/DEPARTMENT REPORTS
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Becky Sims presented the following:

Utility Billing/Finance Annual Report

Staff:

- Bessie White, Finance 8 years
- Felecia Vallejo, Utilities 11 years
- Heather McDonald, Utilities 2 years
- Amy Catron, Utilities, 10 months
- Sarah Sutton, Utilities 4 months
- Courtney Owens-Ramp, Utilities 2 months
- Tom Zimpel, Meter Technician 12 years
- Jr. Spivey, Meter Technician 11 years (May)

Utility Billing, Deposits processed twice daily.

- Cash / Check payments
- Credit Card payments
- Bank drafts
- Web Payments
 - Library collects, staff counts, inputs, and processes deposit.
 - Golf Course collects, staff counts, inputs, and processes deposit.
 - Hanna Pool collects, staff counts, inputs, and processes deposit.
 - Hancock Pool collects, staff counts, inputs, and processes deposit.
 - Citizen Collection Station collects, staff processes payments and deposit.
 - Animal Shelter collects, staff processes payments and deposit.
 - Airport Fuel, paid by credit card, staff processes payments.
 - Parks/Parks Facilities Department, fees paid at City Hall.
 - Online Building Permits, staff processes payment.
 - Cemetery payments made at City Hall.
 - Fire Dept. payments processed at City Hall.
 - Court collects, staff processes deposit

Processed 56,396 Receipts

Utility Billing

Three Cycles

- Due on the 5th, 15th & 25th
- Two (2) Residential Cycles, 1 Commercial Cycle
- Print and mail Late notices – due 10 days past due date
- Door tags, then disconnection
- Figure sewer rates on annual basis using Winter Averaging (December, January, and February)

Day to Day Operations:

- Process NSF Checks
- Process Refund Checks

- Process Solar Read Credits
- Work with Hill Country Community Action regarding pledges
- Set up all utility accounts and process work orders
- Set up bank drafts on accounts
- Daily deposits
- Prepare Adjustments to accounts as needed
- Customer Service in person and over the phone

Number of Customers:

- Water-3,620
- Electric-4,680 (Includes security lights)
 - Demand customers: 432
- Wastewater 2,891
- Residential Garbage 2,760

Work Orders

- Turn on service 413
- Disconnect service 368
- Read In/Read Out 436
- Service Change 85

Finance

- Annual Budget – Property Tax Calculations, Notifications
- Annual TML Workers Comp Audit
- 941 Employers Tax – Quarterly
- Record Fixed Assets – Annual Depreciation Schedules
- Accounts Receivable
- Prepare Journal Entries
- Accounts Payable – Processed 4,365 checks
- Payroll – Bi-Weekly
- Process Insurance Payments (Health, Vision/Dental, TMRS, Life) Monthly
- Process Longevity Checks Monthly
- Bank Reconciliations Monthly
 - Large Cash/Concentration done daily
- Airport Fuel Reconcile Monthly
- Purchase Orders, review and send to departments
- Investments
- Record Sales Tax Receipts
- Report/Pay monthly sales tax owed to the State
- Close out books and install new budgets

Future Goals

- Update Utility Policy
- Update Cash Policy
- Continue in compliance with Card Readers
- Cross train all utility positions
- Utilize training opportunities
- Continue meter change out program for both electric and water
- Continue to provide excellent customer service to all of our citizens

City Secretary Annual Report

Staff:

Becky Sims City Secretary/Zoning Administrator

Lupe Charping- Administrative Secretary/Permit Technician

Department Duties

- *Open Records Request (50+)*
- *Records Retention/Management*
- *Code of Ordinances/Codification*
- *Resolutions*
- *Annexations*
- *Petitions*
- *Building Permits/Project Facilitation*
- *Waste Connections*
- *Planning & Zoning Inquiries/Land Use*
- *Zoning Map*
- *Zoning Board of Adjustments*
- *Capital Improvement Program (CIP) Packets*
- *Wayfinding Program*
- *Gov Deals-Surplus*
- *ROW Conveyance/ Quit Claim Deeds*
- *Elections*
- *Texas Municipal League(TML) City Insurance /Inventory*
- *TML Risk Pool- Claims*
- *Contracts/Agreements*
- *Council Packets*
- *LEDC Packets*
- *Budget Books*
- *Cemetery Deeds*
- *Maintain Vehicle Registrations (Titles)*
- *My Government Online*
- *Xerox*

Administrative Support

For 2022, we attended, created packets and/or took minutes for 68 meetings.

Planning & Zoning

P & Z Meetings

- *6 Meetings*
- *5 Public Hearings*
- *112 Certified Letters*
- *4 Rezone Requests*
- *5 Plat Approvals*
- *4 Specific Use Permits*

ZBA Meetings

- *5 Meetings*
- *6 Public Hearings*
- *91 Certified Letters*
- *2- Parking Variances*
- *3 Lot/Depth Variances*
- *1 Setback Variance*

Support Building Department

- *700+ building permits issued.*

- Educate home owners and contractors on licensing requirements, building plans, setbacks, inspection process etc.
- Identify utility availability through PW Department
- Verify Zoning to ensure Land Use is utilized as intended.
- Facilitated 17+pre-con/pre-development meetings

Training

- Code Enforcement from A-Z Webinar
- Land Use
- Abatement: Sanitation, Structures, & Vehicles Webinar
- TMCA Records Management Seminar
- Code Enforcement and Customer Service Webinar
- TML Annual Conference
- TMCA OMA/PIA Seminar
- Election Law Seminar

5.0	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

CIP The Capital Improvements Program Committee (“CIP”) met on February 23rd to initiate the FY 2024-2028 Report. The meeting included a review of projects in progress and completed over the past year, as well as obstacles the City has encountered in initiating new projects. The Report will include identified projects that *could* be initiated in the next five years, subject to Council approval and funding. Over the last several years the Report has been expanded beyond Ordinance requirements to include Major Maintenance, Fleet, Planning, and Technology. The Committee also welcomed new member Craig Hammett.

LEDC The Lampasas Economic Development Corporation (“LEDC”) met on February 15th to discuss status of the Business Park, including Pay Applications No. 7 and 8, exterior finishes, covenants, and zoning district boundaries. Due to recently passed legislation, the LEDC will need to regulate exterior finishes by deed restriction (covenants), rather than through the City’s zoning ordinance. The Board reviewed proposed boundary lines for zoning districts which generally provides for less intensive land uses on more visible parcels, with more intense land uses being located to the south and west of the property. The Board also reviewed finances and discussed planning of the potential TxDOT relief route.

Parks Board The Park Board met on February 16th to discuss assistance to Cooper Spring Nature Park, the location and additional funding of exercise equipment at the 580 Sports Park, and lighting at the Goodrich Tennis Courts. Harrell Clary attended representing Cooper Spring, and discussed possible use and parking regulations as well as funding for specific projects. Generally, the Board felt Mr. Clary should also present the Nature Park’s request directly to Council, but the Board was not in favor of creating a No Parking zone on Hackberry. The Board also discussed the placement of exercise equipment, donated by the Lions Club, and the Club’s desire to solicit a Lower Colorado River Authority Grant for concrete pads and possible lighting.

TxDOT TA Grant As previously reported, Ryan Ward has submitted a Preliminary Application on behalf of the City to TxDOT for Transportation Alternative funding. Eligible projects generally relate to non-vehicular traffic including trails, bike lanes and sidewalks. Ryan reports this week that the Preliminary Application has been selected for further consideration and staff have been

invited to review the project and process at the District office in Brownwood on March 2nd. The maximum award is \$300,000.00.

Downtown Grant Stacey Ybarra, Economic Development Director, reports that procurement has been initiated for engineering and grant administration for a Downtown revitalization grant through the Texas Department of Agriculture, Community Development Block Grant (“CDBG”) program. Eligible projects include drainage, accessibility and street improvements in Downtown areas in an amount up to \$500,000.00. Staff has initially identified continued improvements to East Third Street from Western to Live Oak as a possible qualifying project. Advertisement for engineering services and grant administration represents the first step for the process, with formal grant applications due to the State in May.

Rollins Brook Staff wanted to pass on good news related to our local AdventHealth Rollins Brook Hospital. Periodically, staff has provided information regarding the services provided, and patient feedback on the Hospital, which has always been positive. The quality of services from the Hospital has been reinforced recently through recognition as a Leapfrog Top Rural Hospital. Hospitals earning that designation have better systems and safety measures in place to prevent medication errors, achieve higher quality metrics and have lower infection rates. Thirteen Hospitals received this award nationally and Rollins Brook was one of three hospitals recognized in Texas.

Staff Staff is pleased to recognize the following employees who began their City of Lampasas careers in February: Felecia Vallejo, 11 years; Cory Greiner, 9 years; Bessie White, 8 years; Chuck Montgomery, 21 years; Carlos Garcia, 19 years.

5.2	MAYOR’S COMMENTS
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6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and acceptance of the Fiscal Year 2021-2022 Year-End Financial Report.
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Mayor Pro-Tem Williamson move to accept the FY 2021-2022 Year-End, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Keele absent)

7.2	Discussion and possible action regarding selection of firm for Hostess House Rehabilitation Project
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Council member Morris moved to reject all bids received for the Hostess House Rehabilitation Project, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried. (Keele absent)

7.3	Discussion and request for approval for the 2023 Annual Community Events
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Council member Morris moved to approve the 2023 Annual Community Events, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Keele Absent)

7.4	Discussion and possible action regarding the appointment of a new Library Board member.
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Mayor Pro-Tem Williamson moved to appoint Libby Lange Lansford to the Library Board, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Keele absent)

7.5	Discussion and possible action regarding update of the Library's Art Exhibit Policy
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Council member Morris moved to approve the Library Art Exhibit Policy, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Keele absent)

7.6	Discussion and possible action regarding the first reading of an Ordinance to add Swimming Pool Adult Lap Fees to City of Lampasas Code of Ordinances Fee Schedule (Appendix A)
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Council member Morris moved to approve the first reading of an Ordinance to add Swimming Pool Adult Lap Fees to City of Lampasas Code of Ordinances Fee Schedule (Appendix A), the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Keele absent)

7.7	Discussion and possible action regarding appointment of board member to the Zoning Board of Adjustment advisory board.
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Council member Kuehne moved to consider the appointment Tim Hefley to the Zoning Board of Adjustment advisory board, the motion was seconded by Mayor Pro-Tem Williamson. Council member Morris moved to amend the motion to appoint Tim Hefley to the Zoning Board of Adjustment advisory board, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Keele absent)

7.8	Discussion and possible action regarding approval of award of quote to RCN Technologies for (18) CradlePoint mobile routers, installation, and services related for wireless connectivity in police patrol vehicles.
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Council member Morris moved to award quote to RCN Technologies for (18) CradlePoint mobile routers, installation, and services related for wireless connectivity in police patrol vehicles in the amount of \$35,964.07, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Keele absent)

Adjourn into Executive Session

Mayor Pro-Tem Williamson moved to adjourn into Executive Session at 6:45 p.m., the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Keele absent)

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.2	Adjourn executive session and reconvene Regular Session

Council reconvened into regular session at 7:15 p.m.

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken

Adjourn- *Mayor Pro-Tem Williamson moved to adjourn the meeting at 7:16 p.m., the motion was seconded by Council member Morris and with a unanimous vote the motion carried.*

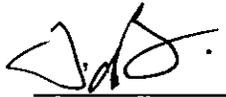
PASSED AND APPROVED this _____ day of _____, 2023.

TJ Monroe, Mayor

ATTEST

Becky Sims, City Secretary

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City ManagerITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance amending Appendix A Fee Schedule, Chapter 54, Parks and Recreation, Article I. General; Fees and Charges for Parks & Recreation Facilities: Section (a) Swimming (4) Additional Activities, adding Adult Lap Swim \$40.00 per month.

Requested By: Chris Eicher, Parks Director

Submitted By: Becky Sims, City Secretary

Date Submitted: February 24, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This is the second reading of an Ordinance

Recommendation:

To consider a motion to approve the second reading of an Ordinance to amend Appendix A Fee Schedule, Chapter 54, Parks and Recreation, Article I. General; Fees and Charges for Parks & Recreation Facilities: Section (a) Swimming (4) Additional Activities, adding Adult Lap Swim \$40.00 per month.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY LAMPASAS,
TEXAS AMENDING APPENDIX A FEE SCHEDULE, CHAPTER 54,
PARKS AND RECREATION, ARTICLE I. GENERAL; FEES AND
CHARGES FOR PARKS AND RECREATION FACILITIES, SECTION
(A) SWIMMING (4) ADDITIONAL ACTIVITIES, ADDING ADULT LAP
SWIM CONTAINING SEVERABILITY AND REPEALER CLAUSES;
AND PROVIDING FOR AN EFFECTIVE DATE.**

RECITALS

WHEREAS, the City of Lampasas, Texas is a Home Rule Municipality located in Lampasas County, Texas, that is authorized and enabled by its Charter and the laws of Texas to enact local legislation for the benefit and proper operation of the City's facilities and amenities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, THAT THE LAMPASAS CODE OF ORDINANCES HEREBY BE AMENDED AS FOLLOWS:

PART 1:

Appendix "A" Fee Schedule, Chapter 54, Parks and Recreation, Article I. General; Fees and Charges for Parks & Recreation Facilities: Section (a) Swimming (4) Additional Activities, adding Adult Lap Swim as worded and detailed below:

APPENDIX A- Fee Schedule
Chapter 54-Parks and Recreation
Article I – General
Fees and Charges for Parks and Recreation Facilities
(a)-Swimming
(1)-(3) No Changes
(4) Add Adult Lap Swim \$40 (per month)

PART 2: If any section or part of a section of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of a section of this Ordinance.

PART 3: This Ordinance supersedes and repeals all ordinances or parts of ordinances, if any, in conflict herewith; however, such present ordinances shall remain in full force and effect until the effective date of this Ordinance.

PART 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Date of First Reading: February 27, 2023

Date of Second Reading: March 13, 2023

PASSED AND ADOPTED THIS 13th DAY OF MARCH 2023

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

APPROVED AS TO FORM: Jo-Christy Brown, City Attorney
(Signature of Attorney Provided on Separate Page, to be Attached)

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City Manager

ITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from February 1, 2023 to February 28, 2023.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 7, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of February 1, 2023 to February 28, 2023.

Recommendation:

Motion to approve by consent.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521414821	AEP BILL	E	2/17/2023	127,974.65		000102		127,974.65
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW17382	JANUARY	E	2/17/2023	446,064.02		000103		446,064.02
27050	IRS-PAYROLL TAXES							
I-T1 202302098303	FEDERAL WITHHOLDING	D	2/10/2023	20,352.87		000177		
I-T3 202302098303	FICA TAX	D	2/10/2023	29,401.80		000177		
I-T4 202302098303	MEDICARE TAX	D	2/10/2023	6,876.28		000177		56,630.95
27050	IRS-PAYROLL TAXES							
I-T1 202302238304	FEDERAL WITHHOLDING	D	2/24/2023	19,107.06		000178		
I-T3 202302238304	FICA TAX	D	2/24/2023	28,784.84		000178		
I-T4 202302238304	MEDICARE TAX	D	2/24/2023	6,731.98		000178		54,623.88
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202301128299	ACCIDENT INSURANCE	R	2/03/2023	416.36		170141		
I-AC2202301268300	ACCIDENT INSURANCE	R	2/03/2023	416.41		170141		
I-AC3202301128299	ACCIDENT INSURANCE	R	2/03/2023	657.14		170141		
I-AC3202301268300	ACCIDENT INSURANCE	R	2/03/2023	657.14		170141		
I-CN1202301128299	CANCER INSURANCE	R	2/03/2023	251.74		170141		
I-CN2202301268300	CANCER INSURANCE	R	2/03/2023	251.76		170141		
I-HO1202301128299	HOSPITAL INCOME PREMIUM	R	2/03/2023	0.01		170141		
I-HO3202301128299	HOSPITAL INCOME - PRETAX	R	2/03/2023	145.49		170141		
I-HO3202301268300	HOSPITAL INCOME - PRETAX	R	2/03/2023	145.49		170141		
I-HOS202301268300	HOSPITAL INCOME - PRETAX	R	2/03/2023	0.01		170141		
I-LF3202301268300	UNIV/COL LIFE AFTER TAX	R	2/03/2023	396.71		170141		
I-LF7202301128299	NON-PRETAX LIFE INSURANCE	R	2/03/2023	396.72		170141		
I-LF8202301128299	AFTER TAX COLONIAL PRODUCTS	R	2/03/2023	1,204.32		170141		
I-LF8202301268300	AFTER TAX COLONIAL PRODUCTS	R	2/03/2023	1,204.32		170141		
I-LP1202301128299	PRETAX LPSD DISABILITY	R	2/03/2023	0.01		170141		
I-LP3202301128299	LPSD DISABILITY AFTERTAX	R	2/03/2023	26.72		170141		
I-LP3202301268300	LPSD DISABILITY AFTERTAX	R	2/03/2023	26.72		170141		6,197.07
01344	CORE & MAIN LP							
I-R678808	TAP SADDLES	R	2/03/2023	761.56		170143		
I-S059097	INSERTA VALVE AND SLEEVE	R	2/03/2023	4,590.05		170143		5,351.61
48720	LAMPASAS BUILDERS MART INC							
I-706406	CABLE TIES 10 PK/STRAAP CABLE	R	2/03/2023	17.43		170152		
I-706443	CAULK/3 HOLE OUTLET/INSULATION	R	2/03/2023	49.02		170152		
I-706444	SOLID PLUG/SHOVEL LONG HANDLE	R	2/03/2023	33.09		170152		
I-706484	NARROW WHEEL HUB	R	2/03/2023	37.98		170152		
I-706495	PLIERS TOUNG & GROOVE 16"	R	2/03/2023	71.74		170152		
I-706499	SPRING SNAP	R	2/03/2023	2.20		170152		
I-706500	PUNCH PIN 6 PK KIT	R	2/03/2023	18.39		170152		
I-706501	GORILLA TAPE/DUCT TAPE T REX	R	2/03/2023	26.66		170152		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-706523	NUTS/BOLTS	R	2/03/2023	2.99		170152		
I-706529	VALVE BOX W/LID/SC 40 2" COUP	R	2/03/2023	44.49		170152		
I-706593	18" BOLT CUTTER	R	2/03/2023	34.95		170152		
I-706594	GLV LTHR DRVR PIGSKIN LG	R	2/03/2023	14.71		170152		
I-706626	CONNECTR ARMORED VINL 20 A	R	2/03/2023	9.19		170152		
I-706628	12" CHAIN 1/4" PICCO MICRO	R	2/03/2023	56.00		170152		
I-706629	PEST GERM 1 GAL/ADAPTER SC40	R	2/03/2023	17.27		170152		
I-706650	# 3 POND PINE	R	2/03/2023	21.40		170152		
I-706681	CONCRETE BLK SOLID	R	2/03/2023	11.56		170152		
I-706708	PAINT BRUSH/TRAY SET/TAPE	R	2/03/2023	151.73		170152		
I-706710	CHAIN PICCO SLIM 16" 3/8 .043	R	2/03/2023	26.00		170152		
I-706715	TAPE 3/4"/ELEC BEST 8.5 MIL	R	2/03/2023	15.43		170152		
I-706791	1/4" CHAIN COIL PROOF ZINC	R	2/03/2023	367.10		170152		
I-706817	PAINTER TAPE/DROP CLOTH	R	2/03/2023	180.03		170152		
I-706844	RYT INT EGG LTX NTRL GAL	R	2/03/2023	33.11		170152		
I-706845	9.9 W LED BULB	R	2/03/2023	8.99		170152		
I-706880	COVER FAUCET SOCK LARGE	R	2/03/2023	15.63		170152		
I-706883	WEDGE ANCHOR 3/4"	R	2/03/2023	31.95		170152		
I-706895	WRENCH IMPACT TORQUE 1/2"	R	2/03/2023	229.99		170152		
I-706896	RECTOR SEAL 1/4 PT	R	2/03/2023	11.03		170152		
I-706911	A/C FILTER/GLUE BASE/WALL PLAT	R	2/03/2023	83.75		170152		
I-706983	CONN WIRE/STIPPER CUTTER	R	2/03/2023	56.84		170152		
I-707003	24" LEVEL ALUM JOHNSON	R	2/03/2023	25.75		170152		
I-707023	59W BULB COOL WHITE 1 PK	R	2/03/2023	29.42		170152		
I-707347	PUSH BROOM ROUGH SUR 24"	R	2/03/2023	34.95		170152		
I-707348	PUSHBROOM 24" SUPER STIFF	R	2/03/2023	41.39		170152		
I-707426	BUSHING HEX/WALL/RAIN GUAGE	R	2/03/2023	20.02		170152		
I-707481	#2 WW/SCREW DECK/GAUGE	R	2/03/2023	77.90		170152		
I-707492	DRAINBOILER/WOOD SHOVEL/RAKE	R	2/03/2023	62.53		170152		
I-707508	59W BULB CFL COOL WHITE 1 PK	R	2/03/2023	147.11		170152		
I-707523	FOAM GREAT STUFF TRIPLE	R	2/03/2023	22.05		170152		
I-707538	CLOX CLEANER/PLEGE LEMON	R	2/03/2023	27.76		170152		
I-707690	NIPPLE BRASS/BALL VALVE	R	2/03/2023	41.55		170152		
I-707708	NUTS/BOLTS	R	2/03/2023	5.94		170152		
I-707711	HAND BROOM/WOODCUTTER GAL	R	2/03/2023	47.55		170152		
I-707749	NIPPLE BRASS/RED BRASS	R	2/03/2023	8.26		170152		
I-707788	CONCRETE BLK HEAVY	R	2/03/2023	18.50		170152		
I-707814	CONCRETE BLK HEAVY	R	2/03/2023	37.00		170152		
I-707818	CONCRETE BLK HEAVY/CEMENT	R	2/03/2023	145.94		170152		
I-707837	MASKING TAPE	R	2/03/2023	25.72		170152		
I-707847	WASHER/BOLT/NUT/CAP	R	2/03/2023	856.60		170152		
I-707857	ANTIFREEZE GAL/HEATER 1500 W	R	2/03/2023	349.90		170152		
I-707922	PRUNER/SHOVEL	R	2/03/2023	109.44		170152		
I-707968	BOLT CUTTER 24"	R	2/03/2023	41.39		170152		
I-707982	PRIMER PURPLE/CEMENT	R	2/03/2023	15.25		170152		
I-708062	SCREW BOLT/DRILL BIT CARB	R	2/03/2023	45.98		170152		
I-708068	EXT CORD/ORANGE POW BLOCK	R	2/03/2023	76.33		170152		
I-708084	HAMMER DRILL BIT SDS	R	2/03/2023	22.07		170152		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-708104	BATTERY/RECTOR SEAL	R	2/03/2023	84.53		170152		
I-708106	INSUL PIPE WRAP	R	2/03/2023	23.90		170152		
I-708121	CDX 5/8 PLYWOOD	R	2/03/2023	56.82		170152		
I-708123	GLASS SINGLE STRENGTH	R	2/03/2023	27.20		170152		
I-708129	NUTS/BOLTS	R	2/03/2023	29.48		170152		
I-708145	LEXEL CAULK 5.5 OZ CLEAR	R	2/03/2023	7.90		170152		4,246.78
52200	LAMPASAS PUBLIC UTILITIES							
I-01312023	JANUARY 2023	R	2/03/2023	33,557.88		170164		33,557.88
01050	MCCOY TREE SURGERY COMPANY							
I-9600	TREE TRIMMING	R	2/03/2023	2,460.00		170173		
I-9601	TREE TRIMMING	R	2/03/2023	5,299.20		170173		
I-9602	TREE TRIMMING	R	2/03/2023	4,956.20		170173		
I-9603	TREE TRIMMING	R	2/03/2023	2,460.00		170173		
I-9604	TREE TRIMMING	R	2/03/2023	3,215.00		170173		
I-9605	TREE TRIMMING	R	2/03/2023	4,101.72		170173		22,492.12
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR202301038294	RETIREMENT CONTRIBUTIONS	R	2/03/2023	580.39		170181		
I-TMR202301128299	RETIREMENT CONTRIBUTIONS	R	2/03/2023	62,226.37		170181		
I-TMR202301268300	RETIREMENT CONTRIBUTIONS	R	2/03/2023	59,113.65		170181		121,920.41
03403	TURN-KEY MOBILE INC							
I-INV70123	PANASONIC TOUGHBOOKS	R	2/03/2023	9,402.00		170182		9,402.00
02343	W T EXCAVATING							
I-1263	DEMO, LEVELING, HAULING	R	2/03/2023	20,300.00		170185		20,300.00
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-02022023	PRINCIPAL LIFE INSURANCE COMPA	R	2/03/2023	243.46		170193		
I-DN1202301128299	EMPLOYEE SHARE HEALTH INSUR	R	2/03/2023	794.42		170193		
I-DN2202301268300	EMPLOYEE SHARE HEALTH INSUR	R	2/03/2023	794.42		170193		
I-GDC202301268300	DENTAL INSURANCE PREMIUM	R	2/03/2023	940.93		170193		
I-GDE202301268300	DENTAL INSURANCE PREMIUM	R	2/03/2023	908.56		170193		
I-GDF202301268300	DENTAL INSURANCE PREMIUM	R	2/03/2023	1,659.60		170193		
I-GDS202301268300	DENTAL INSURANCE PREMIUM	R	2/03/2023	572.90		170193		
I-GVC202301268300	VISION INSURANCE PREMIUM	R	2/03/2023	137.20		170193		
I-GVE202301268300	VISION INSUR PREMIUM	R	2/03/2023	246.96		170193		
I-GVF202301268300	VISION INSURANCE PREMIUM	R	2/03/2023	253.26		170193		
I-GVS202301268300	VISION INSURANCE PREMIUM	R	2/03/2023	101.55		170193		
I-VS1202301128299	EMPLOYEE SHARE HEALTH PLAN	R	2/03/2023	87.06		170193		
I-VS2202301268300	EMPLOYEE SHARE HEALTH INSUR	R	2/03/2023	87.06		170193		6,827.38

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
74775	SCOTT & WHITE HEALTH PLAN							
I-02012023	CHAD CURTIS INSURANCE	R	2/03/2023	398.88		170208		
I-02032023	SCOTT & WHITE HEALTH PLAN	R	2/03/2023	5,919.75		170208		
I-CCC202301268300	HEALTH INSURANCE PREMIUM	R	2/03/2023	8,133.73		170208		
I-CCE202301268300	HEALTH INSURANCE PREMIUM	R	2/03/2023	10,096.30		170208		
I-CCF202301268300	HEALTH INSURANCE PREMIUMS	R	2/03/2023	3,694.28		170208		
I-CCS202301268300	HEALTH INSURANCE PREMIUM	R	2/03/2023	4,127.70		170208		
I-HEL202301268300	HEALTH INSURANCE PREMIUM	R	2/03/2023	9,696.10		170208		
I-HEA202301128299	EMPLOYEE SHARE HEALTH INSURANC	R	2/03/2023	11,574.53		170208		
I-HEC202301268300	EMPLOYEE SHARE HEALTH INSURANC	R	2/03/2023	11,574.53		170208		
I-HI1202301268300	CITY HEALTH INSURANCE	R	2/03/2023	14,588.21		170208		
I-HID202301268300	CITY HEALTH INSURANCE	R	2/03/2023	17,543.84		170208		
I-HIE202301268300	EMPLOYEE CITY HEALTH CONTRIB	R	2/03/2023	21,121.54		170208		118,469.39
03358	BEDFORDS PLUMBING SERVICE							
I-1819	REPLACE TOILETS-CAMPBELL	R	2/16/2023	1,340.68		170244		
I-1820	RESTROOM REPAIRS-580	R	2/16/2023	1,981.16		170244		
I-1821	RUN LARGE SEWER MACHINE	R	2/16/2023	286.25		170244		
I-1822	RESTROOM REPAIRS-TURNER	R	2/16/2023	586.19		170244		4,194.28
8740	BRAZOS RIVER AUTHORITY							
I-13274	REPLACEMENT WATER AGRMT	R	2/16/2023	7,480.00		170246		7,480.00
01490	CENCO, INC							
I-INV0494	POLYMER CLEANER	R	2/16/2023	3,640.00		170250		
I-INV0495	LIFT STATION DEGREASER	R	2/16/2023	3,710.00		170250		7,350.00
03273	DELL MARKETING LP							
I-10647211811	REPLACEMENT TOUGHBOOKS	R	2/16/2023	5,492.52		170265		5,492.52
02860	FUELMAN							
I-NP63715629	TEXAS FLEET FUEL	R	2/16/2023	14,335.55		170269		14,335.55
00925	HOFFPAUIR FORD MERCUR INC							
I-02102023	'22 FORD #1045	R	2/16/2023	49,903.05		170279		49,903.05
03547	LAMBDA CONSTRUCTION 1, LTD							
I-NO 3 12122022	CONDUIT ,CABLE AND PANEL	R	2/16/2023	48,041.10		170284		48,041.10
02754	MASTERCARD							
C-00484G	REFUND OF TAX PAID	R	2/16/2023	16.18CR		170296		
C-01417G	REFUND OF TAX PAID	R	2/16/2023	29.06CR		170296		
C-02210G	REFUND OF TAX PAID	R	2/16/2023	40.57CR		170296		
C-02213G	REFUND OF TAX PAID	R	2/16/2023	22.53CR		170296		
C-02219G	REFUND OF TAX PAID	R	2/16/2023	106.80CR		170296		
C-02738G*	REFUND OF TAX PAID	R	2/16/2023	42.00CR		170296		
I-003728725	CLASS	R	2/16/2023	385.00		170296		
I-00934G	BUSHES FOR COUNCIL	R	2/16/2023	115.52		170296		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-01192023	TEXAS WATER ANN CONF	R	2/16/2023	395.00		170296		
I-01232023	COUNCIL DINNER/PIZZA HUT	R	2/16/2023	109.94		170296		
I-01232023*	LUNCH FOR PW TRAINING	R	2/16/2023	135.42		170296		
I-01350G	UTILITY DEPT LUNCHEON	R	2/16/2023	54.72		170296		
I-02002J	BKFST FOR PW TRAINING	R	2/16/2023	72.69		170296		
I-02410J	BKFST FOR PW TRAINING	R	2/16/2023	65.11		170296		
I-02438J	LUNCH FOR PW TRAINING	R	2/16/2023	114.66		170296		
I-12292022	PRE-EMPLOYMENT SCREEN	R	2/16/2023	7.50		170296		
I-1317949464	ECLIPSE WEBSITE DOMAIN	R	2/16/2023	1.99		170296		
I-24246684	BLAIRS SHIRTS(4)	R	2/16/2023	212.17		170296		
I-24273157	ECLIPSE MAGNETS	R	2/16/2023	306.66		170296		
I-27451	SCAG MOWER PARTS	R	2/16/2023	373.88		170296		
I-290014A	HOTEL /BECKY SIMS	R	2/16/2023	369.28		170296		
I-5503469089	TRAINING	R	2/16/2023	275.43		170296		
I-5503528839	TRAINING	R	2/16/2023	183.62		170296		
I-901030 200100	GARCIA/MULL TCOLE EXAM	R	2/16/2023	50.00		170296		
I-BE1P4FC2F3DC	TLA MEMB DUES & CONF REG	R	2/16/2023	490.00		170296		
I-BG1P6CBBDDDF	TLA MEMB DUES & CONF REG	R	2/16/2023	230.00		170296		
I-BL1P8CF9427E	TLA MEMB DUES & CONF REG	R	2/16/2023	182.00		170296		
I-BL1P8CF97EA9	TLA MEMB DUES & CONF REG	R	2/16/2023	118.00		170296		
I-CS0BCB1W41A	WEBSITE STOCK IMAGES	R	2/16/2023	29.00		170296		
I-DS001193763	DROPSEND LITE	R	2/16/2023	45.00		170296		
I-H58929	PVC PARTS	R	2/16/2023	29.94		170296		
I-TC1674036268345	ALL SAWS CLASS	R	2/16/2023	600.00		170296		4,695.39
01050	MCCOY TREE SURGERY COMPANY							
I-9606	TREE TRIMMING	R	2/16/2023	2,460.00		170303		
I-9607	TREE TRIMMING	R	2/16/2023	3,890.40		170303		6,350.40
02250	MOTOROLA SOLUTIONS, INC.							
I-1187092232	APX 4500 MOBILE RADIO RES	R	2/16/2023	46,331.79		170307		46,331.79
01456	S & M VACUUM & WASTE, LTD							
I-143309	SLUDGE HAUL INV#143309	R	2/16/2023	505.53		170315		
I-144729	SLUDGE HAUL INV#144729	R	2/16/2023	505.53		170315		
I-144730	SLUDGE HAUL INV#144730	R	2/16/2023	500.00		170315		
I-144731	SLUDGE HAUL INV#144731	R	2/16/2023	500.00		170315		
I-144732	SLUDGE HAUL INV#144732	R	2/16/2023	500.00		170315		
I-145284	SLUDGE HAUL INV#145284	R	2/16/2023	507.11		170315		
I-145285	SLUDGE HAUL INV#145285	R	2/16/2023	507.11		170315		
I-145289	SLUDGE HAUL INV#145289	R	2/16/2023	507.11		170315		4,032.39
00951	SCHNEIDER ENGINEERING LLC							
I-000000065262	ENGINEERING	R	2/16/2023	4,395.00		170318		
I-000000065263	ENGINEERING	R	2/16/2023	10,849.60		170318		
I-000000065264	ENGINEERING	R	2/16/2023	372.50		170318		
I-000000065265	ENGINEERING	R	2/16/2023	6,897.50		170318		
I-000000065266	ENGINEERING	R	2/16/2023	1,000.00		170318		
I-000000065267	ENGINEERING	R	2/16/2023	1,700.00		170318		25,214.60

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
82300	TECHLINE, INC							
I-133512500	INSULATOR PIN F NECK	R	2/16/2023	138.24		170323		
I-133549200	LINE MATERIAL	R	2/16/2023	3,920.40		170323		4,058.64
02976	WASTE CONNECTIONS							
I-2559437V165	COMMERCIAL SOLID WASTE	R	2/16/2023	59,978.91		170337		
I-2559438V165	RESIDENTIAL SOLID WASTE	R	2/16/2023	50,607.35		170337		
I-2559460V165	CITIZENS STATION	R	2/16/2023	837.90		170337		
I-2559473V165	RECYCLE	R	2/16/2023	770.93		170337		112,195.09
02681	COMPOSITECH PRODUCTS MFG							
I-921656	BELT PRESS PARTS	R	2/24/2023	4,268.00		170386		
I-921662	FIELD SERVICE CREW	R	2/24/2023	8,164.80		170386		12,432.80
02298	JOHN M WARREN INC							
I-0111123IN	SIGN POSTS, & MISC	R	2/24/2023	4,619.43		170398		4,619.43
01050	MCCOY TREE SURGERY COMPANY							
I-9608	TREE TRIMMING	R	2/24/2023	2,460.00		170405		
I-9609	TREE TRIMMING	R	2/24/2023	3,890.40		170405		6,350.40
01717	METRO FIRE APPARATUS SPECIALIS							
I-1979621	METRO FIRE APPARATUS SPECIALIS	R	2/24/2023	4,210.00		170407		4,210.00
03502	SPA SKATEPARKS							
I-DRAW 13 02162023	SKATEPARK-DRAW 13	R	2/24/2023	211,299.00		170420		211,299.00
03406	WELLS FARGO FINANCIAL LEASING							
I-5023756721	MOWER LEASE	R	2/24/2023	2,750.00		170429		
I-5023756722	MOWER LEASE	R	2/24/2023	1,470.00		170429		4,220.00
47585	KEMPNER WATER SUPPLY CORP							
I-01312023	LOAN PAYMENT	R	2/24/2023	19,146.97		170433		19,146.97

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	31	950,718.04	0.00	950,718.04
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	111,254.83	0.00	111,254.83
EFT:	2	574,038.67	0.00	574,038.67
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00	VOID CREDITS 0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 CITY OF LAMPASAS
BANK: FSB BANCORPSOUTH
DATE RANGE: 2/01/2023 THRU 2/28/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
				INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
VENDOR SET: 99	BANK: FSB	TOTALS:	35	1,636,011.54	0.00			1,636,011.54
BANK: FSB	TOTALS:		35	1,636,011.54	0.00			1,636,011.54
REPORT TOTALS:			35	1,636,011.54	0.00			1,636,011.54


City ManagerITEM NO. 3.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for January 2023..

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: March 9, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 84 day(s).

The City's yield to maturity is 2.809

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,918,032.95	7.67%
TexStar	\$1,658,967.17	6.64%
Bancorp South	\$9,940,428.16	39.77%
Money Market	\$3,399,869.37	13.60%
Frost Bank	\$ 77,556.31	0.31%
Federal Agency Coupon Securities	\$8,000,000.00	32.01%

Recommendation: Motion to approve by consent.



MONTHLY INVESTMENT REPORT

City of Lampasas

JANUARY 31, 2023



MEEDER

PUBLIC FUNDS
PATTERSON GROUP

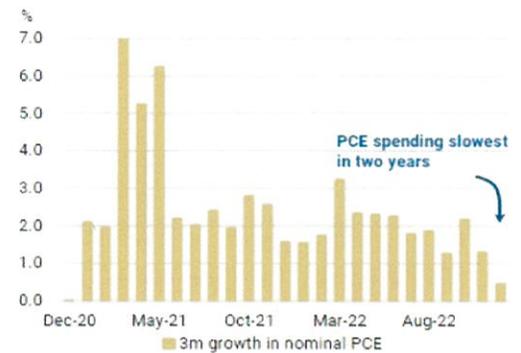
Still Room to Go on Rates?

As expected, the FOMC decision on February 1 brought the overnight rate to a range of 4.5% to 4.75%. The Fed also indicated that it will continue its campaign against inflation. The Fed is continuing to intentionally slow the economy, tamp down inflation, along with consumption, to produce a slower pace of economic activity and by extension lower inflation.

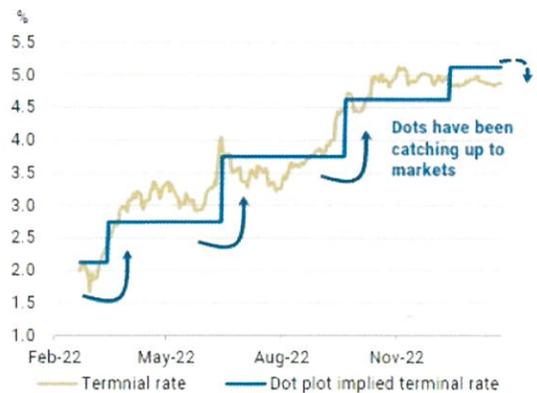
There has been a slight decrease in inflation rates and the economy is slowing but the labor markets remain strong. As a result, the labor market remains front and center; both good and bad. Job cuts in the tech industry make headlines but overall labor remains robust but should begin to slow. Tech firms make up about one quarter of total market capitalization of the equity markets, but the labor footprint is much smaller. Only 3 million workers (less than 1.5% of total workers) are in tech. Probable slowdowns in construction with higher mortgage and loan rates should produce a slowdown. Transportation and warehousing, manufacturing and retails are prime candidates for a softer labor demand. The hiring freezes and layoffs do indicate that management is getting more disciplined while adjusting to a weaker economic environment.

Strong jobs lead us directly to the consumer who was able to maintain and even increase spending going into December while still flush with pandemic savings and fiscal support. Now however as savings dwindle and stimulus payments fade the consumer is feeling the weight of rising prices. Personal income is up but real income calculated against inflation is down.

The slowdown in consumer demand is not a strong signal that the Fed will pause or cease rate hikes altogether as the market tends to believe, but evidence that policy has been successful so far. The consumer slowdown and deteriorating business sentiment may cause a flight to quality lowering Treasury yields, but it is far from the only influencing element in the markets currently.



Source: Bloomberg, Morgan Stanley Research



Source: Bloomberg, Morgan Stanley Research

An Old Factor Becomes New Again

The debt ceiling debate has been around since 1939 but hasn't involved this much political theater since 2011. Now it has become a political hot point even raising questions and pressure for a balanced budget.

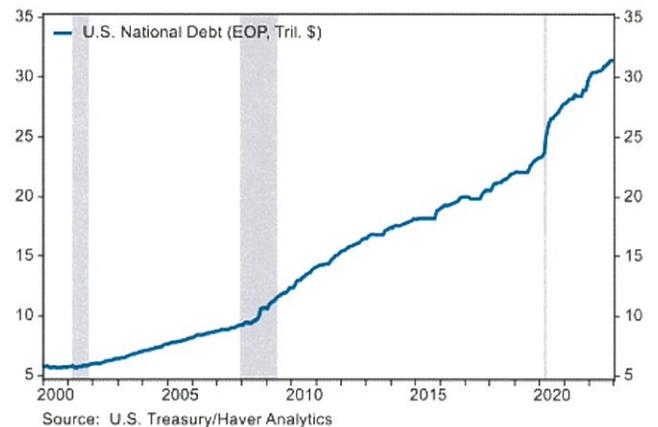
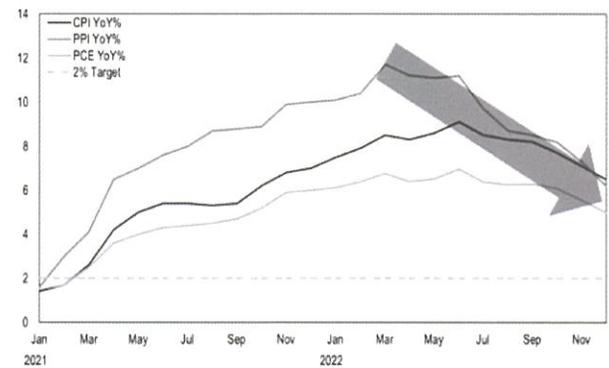
Since WWII the Congress has increased the ceiling limit over 100 times. Although it is largely procedural the current debt ceiling debate, setting the country's statutory debt limit, is critical and carries with it possible catastrophic economic consequences for the Treasury market, the dollar, and the economy. The debt ceiling is the maximum amount the federal government is able to borrow to finance obligations that lawmakers and presidents have already approved. It is not a limit going forward for new programs.

Extensions are often created using *extraordinary measures* now likely until June. Offering unique cash management bills to adjust funding is one approach which impacts the short T-Bills. Failure to raise the \$31.4T debt ceiling could result in negative consequences including raising borrowing costs and a heightened risk of recession.

Essentially if not raised the Treasury is no longer allowed to borrow it will not be able to pay its bills. The high credit quality of Treasuries will be challenged. If Moody's and Fitch lower their AAA ratings (S&P already has it set at AA+) there would be major mandatory portfolio liquidations and rates would accordingly rise (prices fall).

Any concern which arises because the US is not able to pay its bills also affects the dollar. Its credit worthiness and stability have made it the reserve currency of the world. A failure could threaten this status.

These periodic debates, as noted by Fed Pres. Dudley, 'perpetuates political indecision and causes unnecessary market gyrations and damage'. It is an old recurring factor which is playing a major role in 2023.



Expectations Drive Rates

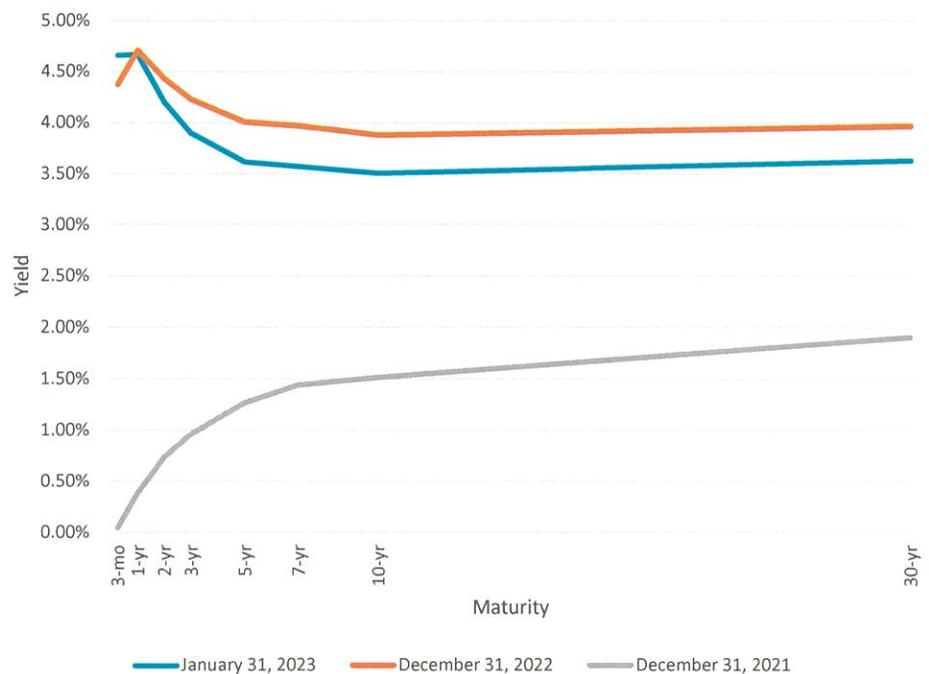
The Fed further moderated their pace of rate hikes, giving us only a 0.25% hike On February 2.

The Fed fully concedes that higher rates will slow growth but is willing to take these actions to tame inflation through lessening demand.

The expected increase in GDP has changed the recession discussion somewhat with the market even beginning to think a soft landing possible.

There are signs of slightly slowing inflation such as lower rents and a reduced need for workers. The continuously changing environment has even the Fed debating how much more tightening is needed.

U.S. Treasury Yield Curve



Your Portfolio

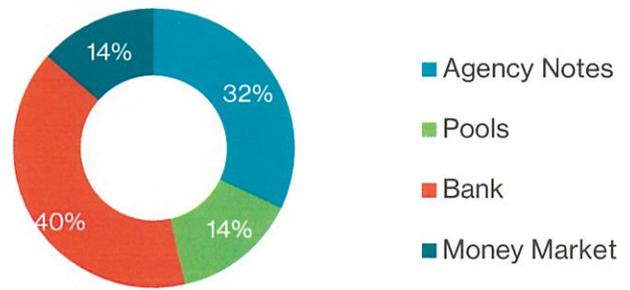
As of January 31, 2023



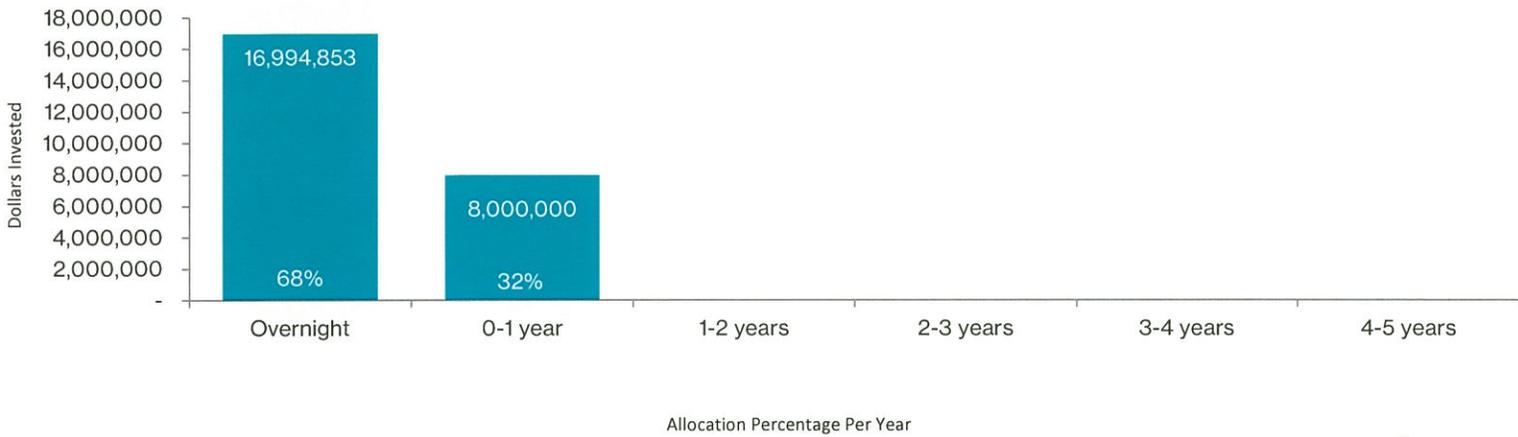
Your Portfolio Statistics

Weighted Average Maturity 0.23 years
 Weighted Average Yield (All Funds) 2.81%

Your Asset Allocation



Your Maturity Distribution





**City of Lampasas, Texas
Portfolio Management
Portfolio Summary
January 31, 2023**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	8,000,000.00	7,801,285.24	8,000,000.00	32.01	593	260	1.463
Bancorp South	9,940,428.16	9,940,428.16	9,940,428.16	39.77	1	1	4.338
Texpool/Texpool Prime	1,918,032.95	1,918,032.95	1,918,032.95	7.67	1	1	4.259
TexStar	1,658,967.17	1,658,967.17	1,658,967.17	6.64	1	1	4.252
Frost Bank	77,556.31	77,556.31	77,556.31	0.31	1	1	0.000
Money Market	3,399,869.37	3,399,869.37	3,399,869.37	13.60	1	1	0.050
Investments	24,994,853.96	24,796,139.20	24,994,853.96	100.00%	191	84	2.809

Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	59,368.76	183,430.14

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 01/01/2023-01/31/2023
Data Updated: SET_LAMP: 02/28/2023 12:22
Run Date: 02/28/2023 - 12:22

Portfolio LAMP
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1



City of Lampasas, Texas
Summary by Type
January 31, 2023
Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Security Type	Number of Investments	Per Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	8,063,418.28	8,063,418.28	32.26	4.500	1
Federal Agency Coupon Securities	3	8,000,000.00	8,000,000.00	32.01	1.463	260
Money Market	3	3,399,869.37	3,399,869.37	13.60	0.050	1
Texpool/Texpool Prime	1	1,813,879.21	1,813,879.21	7.26	4.244	1
Subtotal	10	21,277,166.86	21,277,166.86	85.13	2.625	88
Fund: Cert. of Obligation 2016						
Texpool/Texpool Prime	1	104,153.74	104,153.74	0.42	4.520	1
Subtotal	1	104,153.74	104,153.74	0.42	4.520	1
Fund: Electric						
Bancorp South	1	391,685.64	391,685.64	1.57	4.500	1
Frost Bank	1	77,556.31	77,556.31	0.31	0.000	1
TexStar	1	1,658,967.17	1,658,967.17	6.64	4.251	1
Subtotal	3	2,128,209.12	2,128,209.12	8.52	4.142	1
Fund: LEDC						
Bancorp South	2	1,189,740.82	1,189,740.82	4.76	3.150	1
Subtotal	2	1,189,740.82	1,189,740.82	4.76	3.150	1
Fund: Seizures						
Bancorp South	2	20,937.18	20,937.18	0.08	4.253	1
Subtotal	2	20,937.18	20,937.18	0.08	4.253	1
Fund: Trust						
Bancorp South	2	74,348.97	74,348.97	0.30	4.500	1
Subtotal	2	74,348.97	74,348.97	0.30	4.500	1
Fund: Water						

City of Lampasas, Texas
 Summary by Type
 January 31, 2023
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Water						
Bancorp South	2	200,297.27	200,297.27	0.80	4.500	1
Subtotal	2	200,297.27	200,297.27	0.80	4.500	1
Total and Average	22	24,994,853.96	24,994,853.96	100.00	2.809	84



**City of Lampasas, Texas
Fund CASH - Cash
Investments by Fund
January 31, 2023**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3130APPM1	10062	FHLB Call Note	11/22/2021	4,000,000.00	4,000,000.00	3,862,107.08	0.550	0.542	0.550	11/22/2023	294
3130ASAN9	10063	FHLB Call Note	06/13/2022	2,000,000.00	2,000,000.00	1,959,274.14	2.500	2.465	2.500	12/13/2023	315
3130ASAP4	10064	FHLB Call Note	06/16/2022	2,000,000.00	2,000,000.00	1,979,904.02	2.250	2.219	2.250	06/16/2023	135
Subtotal and Average				8,000,000.00	8,000,000.00	7,801,285.24	1.442	1.483			259
Bancorp South											
0474	10004	Bancorp South	09/01/2014	8,031,013.43	8,031,013.43	8,031,013.43	4.500	4.438	4.500		1
3213	10006	Bancorp South	09/01/2014	267.28	267.28	267.28	4.500	4.438	4.500		1
4187	10007	Bancorp South	09/01/2014	32,137.57	32,137.57	32,137.57	4.500	4.438	4.500		1
Subtotal and Average				8,063,418.28	8,063,418.28	8,063,418.28	4.438	4.500			1
Texpool/Texpool Prime											
14103	10000	Texpool	09/01/2014	1,813,879.21	1,813,879.21	1,813,879.21	4.244	4.186	4.244		1
Subtotal and Average				1,813,879.21	1,813,879.21	1,813,879.21	4.186	4.244			1
Money Market											
5001632	10023	Austin Capital Bank MM	01/29/2015	248,595.67	248,595.67	248,595.67	0.050	0.049	0.050		1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,151,253.74	3,151,253.74	3,151,253.74	0.050	0.049	0.050		1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	19.96	19.96	19.96					1
Subtotal and Average				3,399,869.37	3,399,869.37	3,399,869.37	0.049	0.050			1
Total Investments and Average				21,277,166.86	21,277,166.86	21,078,452.10	2.589	2.625			98

Run Date: 02/28/2023 - 12:23

Portfolio LAMP
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Report Ver. 7.3.6.1

Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/08/2016	104,153.74	104,153.74	104,153.74	4.520	4.458	4.520	1
Subtotal and Average				104,153.74	104,153.74	104,153.74		4.458	4.520	1
Total Investments and Average				104,153.74	104,153.74	104,153.74		4.458	4.520	1

**Fund ELEC - Electric
Investments by Fund
January 31, 2023**

Page 3

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	391,685.64	391,685.64	391,685.64	4.500	4.438	4.500	1
Subtotal and Average				391,685.64	391,685.64	391,685.64		4.438	4.500	1
TexStar										
17390	10001	TexStar	09/01/2014	1,658,967.17	1,658,967.17	1,658,967.17	4.252	4.193	4.251	1
Subtotal and Average				1,658,967.17	1,658,967.17	1,658,967.17		4.193	4.252	1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	77,556.31	77,556.31	77,556.31				1
Subtotal and Average				77,556.31	77,556.31	77,556.31		0.000	0.000	1
Total Investments and Average				2,128,209.12	2,128,209.12	2,128,209.12		4.086	4.142	1

Run Date: 02/28/2023 - 12:23

Portfolio LAMP
AP
FI (PRF_FI) 7.1.1
Report Ver. 7.3.5.1

**Fund LEDC - LEDC
Investments by Fund
January 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	932,045.18	932,045.18	932,045.18	3.150	3.106	3.150	1
2363	10003	Bancorp South	09/01/2014	257,695.64	257,695.64	257,695.64	3.150	3.106	3.150	1
Subtotal and Average				1,189,740.82	1,189,740.82	1,189,740.82	3.107	3.150		1
Total Investments and Average				1,189,740.82	1,189,740.82	1,189,740.82	3.107	3.150		1

**Fund SEIZ - Seizures
Investments by Fund
January 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM %	YTM %	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	19,719.96	19,719.96	19,719.96	4.500	4.438	4.500	1
1999	10009	Bancorp South	09/01/2014	1,217.22	1,217.22	1,217.22	0.250	0.246	0.250	1
Subtotal and Average				20,937.18	20,937.18	20,937.18	4.195	4.253		1
Total Investments and Average				20,937.18	20,937.18	20,937.18	4.195	4.253		1

Fund TRUST - Trust
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	44,060.13	44,060.13	44,060.13	4.500	4.438	4.500	1
6348	10011	Bancorp South	09/01/2014	30,288.84	30,288.84	30,288.84	4.500	4.438	4.500	1
Subtotal and Average				74,348.97	74,348.97	74,348.97		4.438	4.500	1
Total Investments and Average				74,348.97	74,348.97	74,348.97		4.438	4.500	1

**Fund WATER - Water
Investments by Fund
January 31, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1639	10012	Bancorp South	09/01/2014	200,168.85	200,168.85	200,168.85	4.500	4.438	4.500	1
0482A	10065	Bancorp South	06/08/2022	128.42	128.42	128.42	4.500	4.438	4.500	1
Subtotal and Average				200,297.27	200,297.27	200,297.27	4.438	4.500		1
Total Investments and Average				200,297.27	200,297.27	200,297.27	4.438	4.500		1



City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
January 1, 2023 - January 31, 2023
Period Yield on Average Book Value

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Yield This Period	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,813,879.21	1,807,364.13	1,807,574.29		4.244	4.244	6,515.08	0.00	6,515.08
5001632	10023	CASH	RR5	248,595.67	248,586.82	248,587.11		0.050	0.042	8.85	0.00	8.85
3130ASAN9	10063	CASH	FAC	2,000,000.00	2,000,000.00	2,000,000.00	12/13/2023	2.500	2.453	4,166.67	0.00	4,166.67
3130APPM1	10062	CASH	FAC	4,000,000.00	4,000,000.00	4,000,000.00	11/22/2023	0.550	0.540	1,833.34	0.00	1,833.34
3130ASAP4	10064	CASH	FAC	2,000,000.00	2,000,000.00	2,000,000.00	06/16/2023	2.250	2.208	3,750.00	0.00	3,750.00
0474	10004	CASH	RRP	8,031,013.43	7,461,269.89	7,479,648.71		4.500	4.833	30,700.51	0.00	30,700.51
3213	10006	CASH	RRP	267.28	316.16	293.62		4.500	4.491	1.12	0.00	1.12
4187	10007	CASH	RRP	32,137.57	32,270.03	32,757.75		4.500	4.499	125.18	0.00	125.18
XXXX579A	10058	CASH	RR5	3,151,253.74	3,151,120.00	3,151,124.31		0.050	0.050	133.74	0.00	133.74
4001579A	10059	CASH	RR5	19.96	34.96	34.48				0.00	0.00	0.00
Subtotal				21,277,186.86	20,700,961.99	20,720,020.27			0.228	47,234.49	0.00	47,234.49
Fund: Cert. of Obligation 2016												
14103A	10041	CERTS16	RR2	104,153.74	103,755.40	103,768.25		4.520	4.520	398.34	0.00	398.34
Subtotal				104,153.74	103,755.40	103,768.25			0.384	398.34	0.00	398.34
Fund: Electric												
17390	10001	ELEC	RR3	1,658,967.17	1,652,999.65	1,653,192.15		4.252	4.250	5,967.62	0.00	5,967.62
1732110	10022	ELEC	RR4	77,556.31	77,556.31	77,556.31				0.00	0.00	0.00
0672	10005	ELEC	RRP	391,685.64	388,048.79	389,081.43		4.500	4.499	1,486.85	0.00	1,486.85
Subtotal				2,128,209.12	2,118,604.75	2,119,829.89			0.352	7,454.37	0.00	7,454.37
Fund: LEDC												
1092	10002	LEDC	RRP	932,045.18	929,804.33	929,675.71		3.150	3.139	2,478.84	0.00	2,478.84
2363	10003	LEDC	RRP	257,695.64	257,010.30	257,032.41		3.150	3.139	685.34	0.00	685.34
Subtotal				1,189,740.82	1,186,814.63	1,186,708.12			0.267	3,164.18	0.00	3,164.18

Run Date: 02/28/2023 - 12:25

Portfolio LAMP
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 IE (PRF_IE) 7.2.0
 Report Ver. 7.3.6.1

City of Lampasas, Texas
Interest Earnings
January 1, 2023 - January 31, 2023

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Yield This Period	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Seizures												
1999	10009	SEIZ	RRP	1,217.22	1,216.96	1,216.97		0.250	0.252	0.26	0.00	0.26
0763	10008	SEIZ	RRP	19,719.96	17,246.43	19,280.15		4.500	4.500	73.68	0.00	73.68
			Subtotal	20,937.18	18,463.39	20,497.11			0.361	73.94	0.00	73.94
Fund: Trust												
6349	10010	TRUST	RRP	44,060.13	43,892.38	43,897.79		4.500	4.499	167.75	0.00	167.75
6348	10011	TRUST	RRP	30,288.84	30,173.52	30,177.24		4.500	4.499	115.32	0.00	115.32
			Subtotal	74,348.97	74,065.90	74,075.03			0.362	283.07	0.00	283.07
Fund: Water												
0482A	10065	WATER	RRP	128.42	127.93	127.95		4.500	4.509	0.49	0.00	0.49
1639	10012	WATER	RRP	200,168.85	198,333.97	198,846.39		4.500	4.499	759.88	0.00	759.88
			Subtotal	200,297.27	198,461.90	198,974.33			0.362	760.37	0.00	760.37
			Total	24,994,853.98	24,400,827.98	24,423,873.01			0.243	59,368.76	0.00	59,368.76



City of Lampasas, Texas
Projected Cashflow Report
 Sorted by Monthly
 For the Period February 1, 2023 - August 31, 2023

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
February 2023										
02/22/2023	10062	CASH	3130APPM1	Call	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
Total for February 2023						4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
March 2023										
03/16/2023	10064	CASH	3130ASAP4	Call	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
Total for March 2023						2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
May 2023										
05/22/2023	10062	CASH	3130APPM1	Interest	FHLB Call Note	0.00	0.00	0.00	11,000.00	11,000.00
Total for May 2023						0.00	0.00	0.00	11,000.00	11,000.00
June 2023										
06/13/2023	10063	CASH	3130ASAN9	Interest	FHLB Call Note	0.00	0.00	0.00	25,000.00	25,000.00
06/13/2023	10063	CASH	3130ASAN9	Call	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
06/16/2023	10064	CASH	3130ASAP4	Maturity	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	22,500.00	2,022,500.00
Total for June 2023						4,000,000.00	4,000,000.00	4,000,000.00	47,500.00	4,047,500.00
GRAND TOTALS:						10,000,000.00	10,000,000.00	10,000,000.00	58,500.00	10,058,500.00

Run Date: 02/28/2023 - 12:24

Portfolio LAMP
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 PC (PRF_PC) 7.2.0
 Report Ver. 7.3.6.1

Disclosures



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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

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**Meeder Public Funds
Patterson Group**

Barton Oaks Plaza II
901 S. MoPac Expy
Suite 195
Austin, Texas
78746

800.817.2442

City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 10 March 2023

- Disc Golf** Staff and volunteers have been working on coordination and layout of a Disc Golf Course proposed at the 580 Sports Complex. The project will be reviewed by the Parks Board on March 16th and then be referred to City Council for consideration. It is staff's understanding all equipment and installation will be done by volunteer stakeholders, and that maintenance should be minimal. Ryan will also coordinate installation of the course with hike and bike path stakeholders to avoid conflicts.
- Pool Season** Vicki Tower and Chris Eicher report poor interest in part time Pool positions this Summer. To date the City has received one application for cashier. Vicki did report some interest at the recent High School Job Fair, however; it has not resulted in any new applicants. The City will continue to advertise for employees and reach out to former lifeguards for interest.
- Eclipse** Although Chief Smith provides Council regular, detailed briefings, staff takes the opportunity to report on the recent staff and stakeholder meeting of March 9. The meeting included updates and responses of other Central Texas communities. Discussion also included possible closures of certain City facilities based on the ability to control, maintain and staff identified areas. Public Safety and Utility response continues to be the primary concern of the City, however; Chief Smith reports that parallel meetings will begin to focus on business communication and outreach. Melissa Unger, Chamber Executive, and Stacey Ybarra will lead this effort. A Town Hall meeting has been scheduled for April 5, 2023 at 5:30 p.m. at the Old Middle School to present details of the event and the City's response. Monica and Stacey will be working to include FAQ's and other related information on the event website, www.lampasaseclipse2024.com
- Skate Park** As reported, construction is now complete for the Skate Park. The City is still withholding retainage pending removal of the construction connex and results of the final concrete strength test. Ryan and Chris report that staff will coordinate a ribbon cutting in the next few weeks with Wings of Eagles and other stakeholders. Staff anticipates the park will be open prior to the ribbon cutting after materials and the fence is removed.

Sewer Averaging

Felicia reports that utility billing in March will include updated sewer rates for the next year. As a reminder to Council, sewer rates are based on the 3 month averaging of water use during the Winter, over December, January and February. Felicia also reports that due to cold snaps in December and February, the City did make some adjustments to compensate averaging in the event of water pipe ruptures.

Microphones

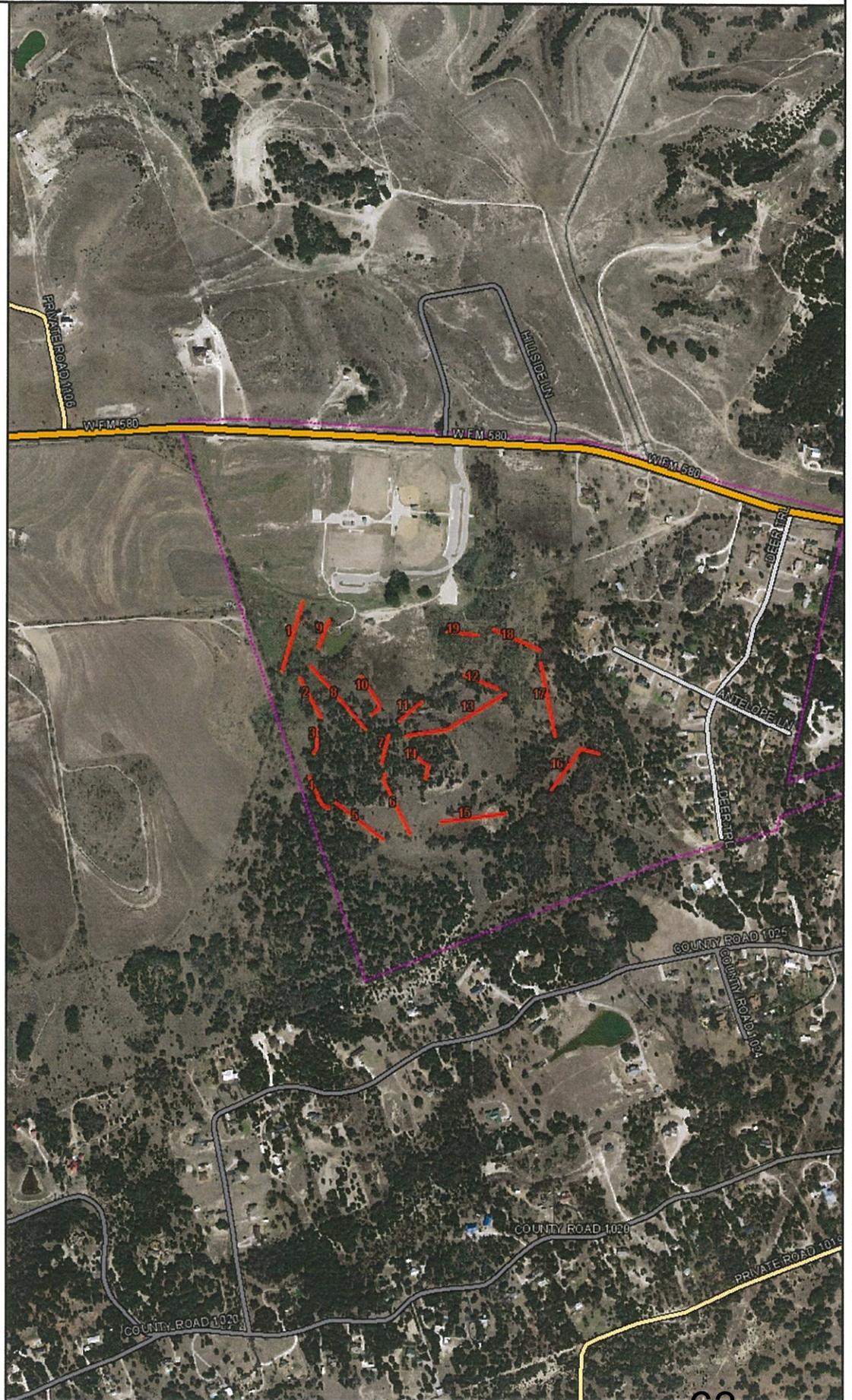
Monica reports that Azbell Electronics will install ceiling microphones on March 16th in Council Chambers. The installation has been discussed, and budgeted, to allow for more complete meeting recordings of public comments, and to provide clearer sound to Council members. Staff will also post signage to inform meeting attendees that their comments may be recorded, even if unintended.

CPF

Stacey reports that staff continue to identify and refine potential projects for federal funding through the Community Project Funding ("CPF") program. Applications are initially vetted by District 11 Congressional Staff in Representative Pfluger's D.C. Office. Congressional Staff emphasized that projects must have a federal nexus, and encouraged submissions related to roads, law enforcement, and wastewater treatment.

Proposed Disc Golf

- Proposed Disc Golf Holes
- US Hwy
- FM Road
- City Street Labels
- City Streets
- County Road
- Private Road
- TxRRC Railroad
- Extra-territorial Jurisdiction
- City Limits



Data displayed were gathered by the City of Lampasas for municipal purposes. No guarantee is made regarding suitability for any other use or purpose.



03/10/23 08:32

Eclipse 2024 Planning Meeting
Emergency Management Planning

This meeting may be a little lengthy. The majority of the discussion will focus on what to anticipate from visitors in the City of Lampasas. This encompasses planned events and opportunities of businesses and how this will impact City of Lampasas public areas. (Parks)

Chamber/Economic Development

Update on Planning from surrounding areas

IT

What information for website and what format to use.

Library

Public Works

Parks & Recreation Department

Discussion on management of public parks.

Public Safety

Hamilton EMS

Lampasas Police Department

Lampasas Fire Department

Town Hall Meeting

Develop the agenda. Present the details of the event, discuss the potential and expected numbers. Do we focus on opportunities for citizens and businesses? Do we focus on Public Safety? Do we plan on discussing both?

Wrap Up

Focus on FAQ's. Start sending information for the website

Major Upcoming Dates

TOWN HALL MEETING APRIL 5, 2023 5:30 Old Lampasas Middle School

Table Top Exercise

November 8, 2023?

April 8, 2024 Total Solar Eclipse at approximately 1:32 pm – 1:41


City ManagerITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to consider a request for a Specific Use Permit in an area zoned Retail "R" to allow for a Tire Shop at property described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue Lampasas, Texas, Lampasas County.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: March 8, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Business owners David & Felicia Perez are asking for Council consideration for a Specific Use Permit to allow for a Tire Shop at property described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue Lampasas, Texas, Lampasas County.

The property is zoned Retail "R", the area surrounding the property is Retail "R" and Single Family Residential-6 "SF-6"

Staff mailed twenty-eight (28) notices to property owners within 200 feet of the applicant's property, to date two letters have been received in favor of the request and none in protest, .

The Planning Commission heard this request on March 2, 2023 and they did recommend approval.

Recommendation:

To consider a motion to approve the first reading of an Ordinance to approve a Specific Use Permit in an area zoned Retail "R" to allow for a Tire Shop at property described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue Lampasas, Texas, Lampasas County

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A TIRE STORE IN AN AREA ZONED RETAIL "R" DESCRIBED AS LOT 7-8, BLOCK 51, AH BARNES, COMMONLY KNOWN AS 101 S KEY AVENUE LAMPASAS, TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Felecia Perez, (Business Owner), and Pepper Procter, PMCGP, INC. (Property Owner) filed a request for a Specific Use Permit to allow for a Tire Shop in an area zoned Retail "R" Lampasas, Texas Lampasas County described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue.

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 2, 2023 by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on March 13, 2023, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for a Tire Shop in an area zoned Retail "R"

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Felecia Perez, (Business Owner), and Pepper Procter, PMCGP, INC. (Property Owner), for a Tire Shop in an area zoned Retail "R" Lampasas, Texas Lampasas County. The property is described as Lot 7-8, Block 51, AH Barnes Addition; commonly known as 101 S. Key Avenue

Part 2: The City's staff shall take actions necessary to reflect this revision in City documentation, including a change to the City's Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 13th day of March 2023.

Passed and Adopted on the Second Reading on the 27th day of March 2023

APPROVED:

ATTEST:

TJ Monroe, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the approval of a TxDOT Resolution for a Blanket Agreement of Construction, Maintenance and Operation of Continuous Highway Lighting Systems within a Municipality, in the City of Lampasas.

Requested By: Ryan Ward, ACM**Submitted By: Ryan Ward, ACM****Date Submitted: March 9, 2023****For the Agenda of: March 13, 2023****Procurement and Funding Statement:****Attachments:**

Summary Statement:

TXDOT and the City of Lampasas originally entered into an “Agreement for Construction, Maintenance and Operation of Continuous Highway Lighting Systems within a Municipality (Freeways or Expressways) (Blanket),” on June 28, 2010. With the upcoming US-281 highway project, there will be new highway lighting constructed that the City of Lampasas will be required to accept and maintain, once the project has been completed and accepted by TXDOT. TXDOT has requested the City to enter into a new “Agreement for Construction, Maintenance and Operation of Continuous Highway Lighting Systems within a Municipality (Freeways or Expressways) (Blanket),” with the intent of complying with Texas Administrative Code.

Recommendation:

To consider a motion to approve a Resolution for Construction, Maintenance, and Operation of Continuous Highway Lighting Systems between the State of Texas (TXDOT) and the City of Lampasas.

RESOLUTION _____

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF: LAMPASAS:

SECTION 1.

That the certain agreement dated March 13, 2023 between the State of Texas and the City of LAMPASAS, for the blanket coverage of various projects covering the installation, construction, existence, use, operation and maintenance of certain highway lighting in the City of LAMPASAS, be and the same is hereby approved, and MAYOR, T J MONROE is hereby authorized to execute said contract on behalf of said City and to transmit the same to the State of Texas for appropriate action.

Section 2.

That this Resolution shall take effect immediately upon its passage.

ADOPTED: March 13, 2023

APPROVED: March 13, 2023

Mayor T J Monroe

ATTEST:

Becky Sims, City Secretary

APPROVED AS TO FORM:

City Attorney



City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding an Agreement for Construction, Maintenance, and Operation of Continuous Highway Lighting Systems between the State of Texas through TxDOT and the City of Lampasas.

Requested By: Ryan Ward, ACM

Submitted By: Ryan Ward, ACM

Date Submitted: March 9, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

Attachments:

Summary Statement:

TXDOT and the City of Lampasas originally entered into an “Agreement for Construction, Maintenance and Operation of Continuous Highway Lighting Systems within a Municipality (Freeways or Expressways) (Blanket),” on June 28, 2010. With the upcoming US-281 highway project, there will be new highway lighting constructed that the City of Lampasas will be required to accept and maintain, once the project has been completed and accepted by TXDOT. TXDOT has requested the City to enter into a new “Agreement for Construction, Maintenance and Operation of Continuous Highway Lighting Systems within a Municipality (Freeways or Expressways) (Blanket),” with the intent of complying with Texas Administrative Code.

Recommendation:

To consider a motion to approve an Agreement for Construction, Maintenance, and Operation of Continuous Highway Lighting System between the State of Texas through TxDOT and the City of Lampasas.

City's consent to construct the lighting system prior to awarding the contract, said City consent to be signified by the signatures of duly authorized City officers in the spaces provided on the title sheet of plans containing the following notation:

"Attachment No. _____ to special AGREEMENT FOR CONSTRUCTION, MAINTENANCE, AND OPERATION OF CONTINUOUS HIGHWAY LIGHTING SYSTEMS WITHIN A MUNICIPALITY, (BLANKET), dated March 13, 2023. The City-State construction, maintenance and operation responsibilities shall be as heretofore agreed to, accepted, and specified in the Agreement to which these plans are made a part."

- B. All costs of constructing the lighting system will be borne by the State, and the lighting system will remain the property of the State.

Article 2. MAINTENANCE AND OPERATION RESPONSIBILITIES

- A. The City hereby agrees to furnish, at its expense, the electrical energy required for proper operation of the lighting system, such electrical energy to be provided at points on the lighting system as designated by the State. The City further agrees to maintain and operate the lighting system in an efficient and sightly condition, including the furnishing of all equipment and labor and making any replacements which may become necessary, without cost to the State.
- B. The City shall assume maintenance and operation on a date to correspond with the date construction of the lighting system is completed and accepted by the State. The State will provide written notification to the City of such acceptance. The City hereby agrees to furnish at its expense the electrical energy consumed by the system during the period of trial operation prior to acceptance by the State. If the lighting system is constructed by sections, this provision shall apply to each such separately constructed section.
- C. The City shall obtain approval of the Executive Director before making any major changes in the design and/or operation of the lighting system as designed and constructed by the State or before the removal of any part of the installation except for the purpose of replacement where identical or accepted equivalent equipment to that originally installed is used.

Article 3. GENERAL

- A. This Agreement shall remain in force for a period of two years from the date that maintenance and operation responsibilities are first assumed by the City and shall be automatically renewed for two-year periods unless modified by mutual agreement of both parties.
- B. The State will not incur any financial obligation to the City as a result of this Agreement.
- C. This Agreement may be terminated sixty (60) days after the filing of a written notice by either party of a desire for cancellation. The State reserves the right

- to remove the lighting system upon cancellation of the Agreement.
- D. If, at any time, the City does not maintain and operate the lighting system in a satisfactory manner, the State reserves the right to either arrange for maintenance at the expense of the City or to remove the lighting system. Should the lighting system be removed due to lack of maintenance, the City hereby agrees to reimburse the State for the cost of removal.
 - E. Should disputes arise as to the parties' obligations under this Agreement, the State's decision shall be final and binding.
 - F. The City shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any court or administrative bodies or tribunals in any matter affecting the performance of this Agreement.
 - G. Changes in time frame, character, cost, or obligations authorized herein shall be enacted by written amendment. Any amendment to this Agreement must be executed by both parties within the contract period.
 - H. This Agreement shall bind, and shall be for the sole and exclusive benefit of the respective parties and their legal successors. The City shall not assign or transfer its interest in this Agreement without written consent of the State.
 - I. In case any one or more of the provisions contained in this Agreement shall, or any reason, be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
 - J. This Agreement constitutes the sole and only agreement for lighting at the location described herein of the parties hereto and supersedes any prior understandings or written or oral agreement between the parties respecting the within subject matter.
 - K. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 4. INDEMNIFICATION

The City acknowledges that it is not an agent, servant, or employee of the State and, thus, is responsible for its own acts and deeds and for those of its agents or employees during the performance of the work defined in this Agreement.

Article 5. AUDIT

The State Auditor may conduct an audit or investigation of any entity receiving funds directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the State Auditor with access to any information the State Auditor considers relevant to the investigation or audit.

Each party is signing this agreement on the date stated below that party's signature.

ATTEST:

CITY OF LAMPASAS

By: _____

Mayor, City of Lampasas

(Date)

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

APPROVED:

By: _____
District Engineer

Brownwood District

Date: _____

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City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to consider award of administrative services contract for the preparation of the City's 2023-2024 Texas Community Block Grant (TxCDBG) CD application and subsequent administrative services contract, if funded to Langford Community Management Services.

Requested By: Becky Sims, City Secretary**Submitted By:** Becky Sims, City Secretary**Date Submitted:** March 9, 2023**For the Agenda of:** March 13, 2023**Procurement and Funding Statement:**

N/A

Attachments: Grant Documents

Summary Statement:

In December 2022 the City of Lampasas held a Public Hearing to advise the community of the intent to submit application to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) to obtain citizen feedback. In February a Request for Proposals for grant application and administration services for the TDA CDBG 2023-2024 Community Development Program were sent to the following three firms: ASI Grant Consulting, Esser & Company Consulting, Inc and to Langford Community Management Services, Inc. Staff only received a response from one firm, Langford Community Management Services, Inc. The City is satisfied with the qualifications of Langford Community Management Services, Inc. and has contracted their services for grant applications for many years and very pleased with their work.

Recommendation:

To consider a motion to award administrative services contract for the preparation of the City's 2023-2024 Texas Community Block Grant (TxCDBG) CD application and subsequent administrative services contract, if funded to Langford Community Management Services.

PUBLIC HEARING NOTICE
CITY OF LAMPASAS
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

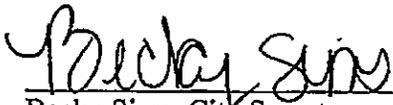
The City of Lampasas will hold a public hearing at 6:00 p.m. on Monday, December 12, 2022, at the Calvert Municipal Building, Lampasas Council Chambers located at 302 E. Third St, Lampasas, Texas regarding the submission of an application(s) to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) grant. The purpose of this meeting is to allow citizens an opportunity to discuss the citizen participation plan, the development of local housing and community development needs, the amount of TxCDBG funding available, all eligible TxCDBG activities, and the use of past TxCDBG funds. The City encourages citizens to participate in the development of this TxCDBG application(s) and to make their views known at this public hearing. Citizens unable to attend this meeting may submit their views and proposals to Becky Sims, City Secretary, at the Lampasas City Hall. Persons with disabilities that wish to attend this meeting should contact City Hall to arrange for assistance. Individuals who require auxiliary aids or services for this meeting should contact the city at least two days before the meeting so that appropriate arrangements can be made. For more information in Spanish, please contact Becky Sims at (512) 556-6831 or email to bsims@cityoflampasas.com.

AVISO DE AUDIENCIA PÚBLICA
CIUDAD DE LAMPASAS

PROGRAMA DE SUBVENCIONES PARA BLOQUES DE DESARROLLO COMUNITARIO DE TEXAS

La ciudad de Lampasas celebrará una audiencia pública en. 6:00 p.m. el Lunes 12 diciembre 2022 en el Ayuntamiento de Lampasas ubicado en 302 E. Third St, Lampasas, Texas con respecto a la presentación de una solicitud al Departamento de Agricultura de Texas para una subvención del Programa de Subvenciones para Bloques de Desarrollo Comunitario de Texas (TxCDBG). El propósito de esta reunión es permitir a los ciudadanos la oportunidad de discutir el plan de participación ciudadana, el desarrollo de las necesidades locales de vivienda y desarrollo comunitario, la cantidad de financiamiento de TxCDBG disponible, todas las actividades elegibles de TxCDBG, y el uso de fondos anteriores de TxCDBG. La Ciudad alienta a los ciudadanos a participar en el desarrollo de esta aplicación TxCDBG y a dar a conocer sus puntos de vista en esta audiencia pública. Los ciudadanos que no puedan asistir a esta reunión podrán presentar sus puntos de vista y propuestas a Becky Sims, alcaldesa, en el Ayuntamiento de Lampasas. Las personas con discapacidad que deseen asistir a esta reunión deben ponerse en contacto con el Ayuntamiento para organizar la asistencia. Las personas que requieran ayudas o servicios auxiliares para esta reunión deben ponerse en contacto con la ciudad al menos dos días antes de la reunión para que se puedan hacer las disposiciones apropiadas. Para obtener más información en español, póngase en contacto con Becky Sims al (512 556-6831) o envíe un correo electrónico a bsims@cityoflampasas.com.

I Becky Sims posted this notice on the bulletin board at City Hall on December 6, 2022 to allow for public comments at the Public Hearing to be held Monday, December 12, 2022. 6:00 p.m. at the Calvert Municipal Building, City Council Chambers located at 302 E. Third Street, Lampasas, Texas.


Becky Sims, City Secretary

12-6-22
Date:

12:20pm
Time:

Texas Community Development Block Grant
Phase Two Solicitation for Administrative/Planning Services
Request for Project-Specific Proposal

Applicant Community:	City of Lampasas		
Name of Firm Solicited:	Asi' Grant Consulting		
Firm Email Address:	candyhobbs@gmail.com		
Date Solicitation Sent:	2/3/2023	Date Response Due: (at least 6 days from solicitation)	2/17/2023
Program: (list ONLY one program per form, create separate A506 for each additional program)	2023-24 Community Development Fund		
Description of Anticipated Project:	Infrastructure Project		
Anticipated Scope of Work: (revise/add/delete services in this section as appropriate)	<ul style="list-style-type: none"> ✓ Application Preparation Services ✓ Basic Contract Implementation Services Planning services (include details/specifics): _____ ✓ Assistance for Acquisition of Real Property ✓ Compliance with federal Labor Standards (for construction contracts) ✓ Environmental Review Services including Section 106 compliance Other _____ 		
Evaluation Criteria (provide for each: <ul style="list-style-type: none"> • the maximum number of points up to a combined 100 points; • categories such as Very Important, Somewhat Important, or Minor Importance; or • other indication of the relative importance of the criteria 	Criteria	Maximum Score or Relative Importance	Not Used
	Experience	40	
	Prior Work Performance	30	
	Capacity to Perform	20	
	Proposed Cost	10	
	Other _____		
	Other _____		
Email A507 Response to:	Name	Robyn White	
	Email Address	robyn@cityoflampasas.com	

Texas Community Development Block Grant
Phase Two Solicitation for Administrative/Planning Services
Request for Project-Specific Proposal

Applicant Community:	City of Lampasas		
Name of Firm Solicited:	Langford Community Management Service, Inc.		
Firm Email Address:	judy@lcmsinc.com		
Date Solicitation Sent:	2/3/2023	Date Response Due: (at least 6 days from solicitation)	2/17/2023
Program: (list ONLY one program per form, create separate A506 for each additional program)	2023-24 Community Development Fund		
Description of Anticipated Project:	Infrastructure Project		
Anticipated Scope of Work: (revise/add/delete services in this section as appropriate)	<ul style="list-style-type: none"> ✓ Application Preparation Services ✓ Basic Contract Implementation Services Planning services (include details/specifics): _____ ✓ Assistance for Acquisition of Real Property ✓ Compliance with federal Labor Standards (for construction contracts) ✓ Environmental Review Services including Section 106 compliance Other _____ 		
Evaluation Criteria (provide for each: <ul style="list-style-type: none"> • the maximum number of points up to a combined 100 points; • categories such as Very Important, Somewhat Important, or Minor Importance; or • other indication of the relative importance of the criteria 	Criteria	Maximum Score or Relative Importance	Not Used
	Experience	40	
	Prior Work Performance	30	
	Capacity to Perform	20	
	Proposed Cost	10	
	Other: _____		
Other _____			
Email A507 Response to:	Name	Robyn White	
	Email Address	robyn@cityoflampasas.com	

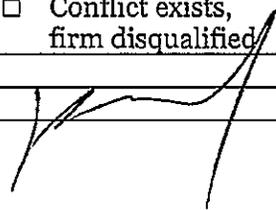
Texas Community Development Block Grant
Phase Two Solicitation for Administrative/Planning Services
Request for Project-Specific Proposal

Applicant Community:	City of Lampasas		
Name of Firm Solicited:	Esser & Company Consulting, LLC		
Firm Email Address:	carl.esser@hotmail.com		
Date Solicitation Sent:	2/3/2023	Date Response Due: (at least 6 days from solicitation)	2/17/2023
Program: (list ONLY one program per form, create separate A506 for each additional program)	2023-24 Community Development Fund		
Description of Anticipated Project:	Infrastructure Project		
Anticipated Scope of Work: (revise/add/delete services in this section as appropriate)	<ul style="list-style-type: none"> ✓ Application Preparation Services ✓ Basic Contract Implementation Services Planning services (include details/specifics): _____ ✓ Assistance for Acquisition of Real Property ✓ Compliance with federal Labor Standards (for construction contracts) ✓ Environmental Review Services including Section 106 compliance Other _____ 		
Evaluation Criteria (provide for each: <ul style="list-style-type: none"> • the maximum number of points up to a combined 100 points; • categories such as Very Important, Somewhat Important, or Minor Importance; or • other indication of the relative importance of the criteria 	Criteria	Maximum Score or Relative Importance	Not Used
	Experience	40	
	Prior Work Performance	30	
	Capacity to Perform	20	
	Proposed Cost (required)	5	
	Other: HUB Certified Other _____	5	
Email A507 Response to:	Name	Robyn White	
	Email Address	robyn@cityoflampasas.com	

Texas Community Development Block Grant

Phase Two Solicitation for Administrative/Planning Services

Evaluation of Proposals

Applicant Community:								
Evaluation Team: (at least three persons required, including one local official)	Name of Evaluator		Title					
	T J Monroe		Mayor					
	Ryan Ward		Assistant City Manager					
Carlos Garcia		Street Superintendent						
Program: (**list ONLY one program per form, create a separate A508 for each additional program)	2023-24 TxCDBG Community Development							
Description of Anticipated Project:	Storm Water/Surface Water Drainage							
Date Solicitation Sent:	2/3/2023							
Responses received:	Name of Firm		Date Response Received					
	Langford Community Management Services		2/6/2023					
Evaluation of Proposals: (revise/add/delete services in this section as appropriate)		Enter for each criterion & proposal: (criteria listed on A506) <ul style="list-style-type: none"> • Points awarded, or • Evaluation such as Highly Advantageous (H), Advantageous (A), Not Advantageous (N), or Unacceptable (U). 						
Name of Firm		Experience	Prior Work Performance	Capacity to Perform	Proposed Cost	Other: HUB	Other	Notes: Only one response received (from Langford Community Management Services). No need for scoring.
Langford Community Management Services								
Firm Recommended:		Langford Community Management Services						
Firm Selected:		Langford Community Management Services						
		* If Firm Selected differs from Firm recommended by Evaluators, provide explanation						
Conflict of Interest Evaluated by:		<input type="checkbox"/> Conflict exists, firm disqualified		<input checked="" type="checkbox"/> No conflict exists				
Date Awarded by Governing Body:								
Signature of Lead Evaluator:								



City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to consider award of engineering services for the City's 2023-2024 Texas Community Block Grant (TxCDBG) CD application to Eckermann Engineering.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 9, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments: Grant Documents

Summary Statement:

In December 2022 the City of Lampasas held a Public Hearing to advise the community of the intent to submit application to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) to obtain citizen feedback. In February a Request for Qualifications for preliminary engineering services and design engineering services were published in the Lampasas Dispatch Record and solicited to the following five firms as required: BEFCO, Cruz-Hogan, Eckermann Engineering, Inc, Gallegos Engineering, Inc., Lynn Engineering and Wilson Engineering Company. The City received one response from Eckermann Engineering.

Recommendation:

To consider a motion to award engineering services for the City's 2023-2024 Texas Community Block Grant (TxCDBG) CD application to Eckermann Engineering.



312 EAST THIRD STREET
LAMPASAS, TEXAS • 76550-2820
PHONE: (512) 556-6831
FAX: (512) 556-8083
WWW.CITYOFLAMPASAS.COM

February 21, 2023

To All Interested Parties:

RE: Proposed Contract Funding for the *2023-2024 Texas Community Development Program Fund* and for the *Downtown Revitalization Program Fund*

Attached is a copy of the City of Lampasas's Request for Qualifications for *preliminary engineering services and design engineering services*. These services are being solicited to assist the city in its application and project implementation of a contract, if awarded, from the *2023-2024 Texas Community Development Fund* and from the *Downtown Revitalization Program Fund* of the Texas Community Development Block Grant Program of the Texas Department of Agriculture (TDA). Individuals/Companies are invited to submit on both the Community Development and Downtown Revitalization Program, a submission for each is required. Identification of which program the proposal is being submitted should be noted on the front of the envelope and the proposal cover. The City reserves the right to award a contract to one engineering firm for both programs or may choose to award each program to more than one engineering firm. The city will be applying for funding for an infrastructure improvement project and a sidewalk project in the City of Lampasas.

The submission requirements for these proposals are also included on the attached Request for Qualifications (RFQ) form. Firms and/or individuals should have past experience with federally funded programs. **All respondents must be registered with SAM.gov.**

Please submit **3 hard copies and email a digital copy** of proposal of services and/or a statement of qualifications for one or both programs to:
Becky Sims, City Secretary, 312 E Third St., Lampasas, TX 76550 and to bsims@cityoflampasas.com

The deadline for submission of proposals is 3:00 PM, March 3, 2023.

The City of Lampasas reserves the right to negotiate with all persons or firms submitting proposals, per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards

The City of Lampasas is an Affirmative Action/Equal Opportunity Employer.

Sincerely,

Becky Sims
City Secretary
City of Lampasas

Attachment: RFQ for Engineering Services

"REMEMBERING THE PAST WITH VISION FOR THE FUTURE"

Request for Qualifications (RFQ) for Engineering

The City of Lampasas is seeking to enter into an engineering services contract(s) with a state-registered engineer(s). The following outlines this request for qualifications.

- I. Scope of Work #1 – The Engineering contract(s) will include the development/preparation of a Table 2 (cost estimate), project map and certification documents for the City's TDA CD and/or DRP applications.

Scope of Work #2 – With funding of project, the Engineering contract(s) will encompass all project-related engineering/architectural/surveying services to the City of Lampasas, including but not limited to the following:

- Preliminary and final design plans and specifications;
- Preparation of the bid packet;
- Conduct all field testing and inspections (interim and final); and
- Other special services.

Please specify actual tasks to be performed under each of these categories. The specific project will be developed as part of the application which will include an infrastructure improvement project for CD or streets, sidewalks, street scape, signage and lighting for DRP.

- II. Statement of Qualifications - The City of Lampasas is seeking to contract with a competent engineering firm(s), registered to practice in the State of Texas, that has had experience in the following areas:

- Municipal construction including but not limited to water, sewer, and/or other infrastructure improvements projects for CD and sidewalk and/or street projects for DRP;
- Registered and in good standing as a professional engineer per the Texas Engineering Practice Act
- Federally-funded construction projects; and
- Projects located in this general region of the state
- Engineer/Firm is not debarred or suspended from the Excluded Parties List System (EPLS) of the System for Award Management (SAM) www.Sam.gov .

As such, please provide within your proposal a list of past local government clients, as well as resumes of all engineers that will or may be assigned to this project if you receive the engineering services contract award.

Also, please provide a copy of your current certificate of insurance for professional liability.

- III. Evaluation Criteria - The proposals received will be evaluated and ranked according to the following criteria:

<u>Criteria</u>	<u>Maximum Points</u>
Experience	60
Work Performance	25
Capacity to Perform	<u>15</u>
Total	100

- IV. For this RFQ, Respondent's qualifications will be evaluated, and the most qualified Respondent will be selected, subject to negotiation of fair and reasonable compensation.
- For costs of architectural/engineering (A/E) professional services, negotiations must occur after the initial selection of the engineer or architect as price cannot be used as a selection factor. (See 2 CFR 200.320(d)(5) and Texas Government Code § 2254.004)
- V. Affirmative Action/EEO: The City of Lampasas is an Affirmative Action/Equal Opportunity Employer and strives to attain goals for Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) as amended. Section 3 Residents and Business Concerns, Minority Business Enterprises, Small Business Enterprises and Women Business Enterprises are encouraged to submit proposals.
- VI. Deadline for Submission - The proposals received will be received no later than **3:00 pm on Friday, March 3, 2023** at the following addresses:

3 hard copies and email a digital copy of proposal of services and/or a statement of qualifications for one or both programs to:
Becky Sims, City Secretary, 312 E Third St., Lampasas, TX 76550 and to
bsims@cityoflampasas.com



City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to consider award of administrative services contract for the preparation of the City's 2023-2024 Downtown Revitalization Program Fund application and subsequent administrative services contract, if funded to Langford Community Management Services.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 9, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments: Grant Documents

Summary Statement:

In December 2022 the City of Lampasas held a Public Hearing to advise the community of the intent to submit application to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) to obtain citizen feedback. In February a Request for Proposals for grant application and administration services for the 2023-2024 Downtown Revitalization Program were sent to the following three firms: ASI Grant Consulting, Esser & Company Consulting, Inc and to Langford Community Management Services, Inc. Staff only received a response from one firm, Langford Community Management Services, Inc. The City is satisfied with the qualifications of Langford Community Management Services, Inc. and has contracted their services for grant applications for many years and very pleased with their work.

Recommendation:

To consider a motion to award administrative services contract for the preparation of the City's 2023-2024 Downtown Revitalization Program application and subsequent administrative services contract, if funded to Langford Community Management Services.

PUBLIC HEARING NOTICE
CITY OF LAMPASAS
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

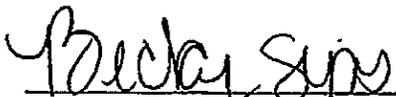
The City of Lampasas will hold a public hearing at 6:00 p.m. on Monday, December 12, 2022, at the Calvert Municipal Building, Lampasas Council Chambers located at 302 E. Third St, Lampasas, Texas regarding the submission of an application(s) to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) grant. The purpose of this meeting is to allow citizens an opportunity to discuss the citizen participation plan, the development of local housing and community development needs, the amount of TxCDBG funding available, all eligible TxCDBG activities, and the use of past TxCDBG funds. The City encourages citizens to participate in the development of this TxCDBG application(s) and to make their views known at this public hearing. Citizens unable to attend this meeting may submit their views and proposals to Becky Sims, City Secretary, at the Lampasas City Hall. Persons with disabilities that wish to attend this meeting should contact City Hall to arrange for assistance. Individuals who require auxiliary aids or services for this meeting should contact the city at least two days before the meeting so that appropriate arrangements can be made. For more information in Spanish, please contact Becky Sims at (512) 556-6831 or email to bsims@cityoflampasas.com.

AVISO DE AUDIENCIA PÚBLICA
CIUDAD DE LAMPASAS

PROGRAMA DE SUBVENCIONES PARA BLOQUES DE DESARROLLO COMUNITARIO DE TEXAS

La ciudad de Lampasas celebrará una audiencia pública en 6:00 p.m. el lunes 12 diciembre 2022 en el Ayuntamiento de Lampasas ubicado en 302 E. Third St, Lampasas, Texas con respecto a la presentación de una solicitud al Departamento de Agricultura de Texas para una subvención del Programa de Subvenciones para Bloques de Desarrollo Comunitario de Texas (TxCDBG). El propósito de esta reunión es permitir a los ciudadanos la oportunidad de discutir el plan de participación ciudadana, el desarrollo de las necesidades locales de vivienda y desarrollo comunitario, la cantidad de financiamiento de TxCDBG disponible, todas las actividades elegibles de TxCDBG, y el uso de fondos anteriores de TxCDBG. La Ciudad alienta a los ciudadanos a participar en el desarrollo de esta aplicación TxCDBG y a dar a conocer sus puntos de vista en esta audiencia pública. Los ciudadanos que no puedan asistir a esta reunión podrán presentar sus puntos de vista y propuestas a Becky Sims, alcaldesa, en el Ayuntamiento de Lampasas. Las personas con discapacidad que deseen asistir a esta reunión deben ponerse en contacto con el Ayuntamiento para organizar la asistencia. Las personas que requieran ayudas o servicios auxiliares para esta reunión deben ponerse en contacto con la ciudad al menos dos días antes de la reunión para que se puedan hacer las disposiciones apropiadas. Para obtener más información en español, póngase en contacto con Becky Sims al (512 556-6831) o envíe un correo electrónico a bsims@cityoflampasas.com.

I Becky Sims posted this notice on the bulletin board at City Hall on December 6, 2022 to allow for public comments at the Public Hearing to be held Monday, December 12, 2022. 6:00 p.m. at the Calvert Municipal Building, City Council Chambers located at 302 E. Third Street. Lampasas, Texas.


Becky Sims, City Secretary

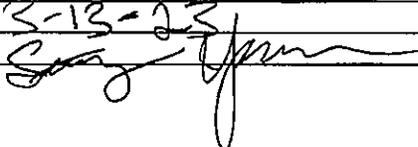
12-6-22
Date:

12:20pm
Time:

Texas Community Development Block Grant

Phase Two Solicitation for Administrative/Planning Services

Evaluation of Proposals

Applicant Community:							
Evaluation Team: (at least three persons required, including one local official)		Name of Evaluator			Title		
		TJ Monroe			Mayor		
		Ryan Ward			Assistant City Manager		
		Stacey Ybarra			Economic Development Director		
Program: (**list ONLY one program per form, create a separate A508 for each additional program)		2023-24 TDA Downtown Revitalization Program (DRP)					
Description of Anticipated Project:		Streets, drainage, and accessibility improvements in downtown district on 3 rd Street from S Western Ave to S Live Oak St					
Date Solicitation Sent:		2/16/2023					
Responses received:		Name of Firm			Date Response Received		
		Langford Community Management Services			2/16/2023		
Evaluation of Proposals: (revise/add/delete services in this section as appropriate)		Enter for each criterion & proposal: (criteria listed on A506) <ul style="list-style-type: none"> • Points awarded, or • Evaluation such as Highly Advantageous (H), Advantageous (A), Not Advantageous (N), or Unacceptable (U). 					
Name of Firm		Experience	Prior Work Performance	Capacity to Perform	Proposed Cost	Other: HUB	Other
Firm Recommended:		Langford Community Management Services					
Firm Selected:		Langford Community Management Services					
		* If Firm Selected differs from Firm recommended by Evaluators, provide explanation					
Conflict of Interest Evaluated by:		<input type="checkbox"/> Conflict exists, firm disqualified		<input checked="" type="checkbox"/> No conflict exists			
Date Awarded by Governing Body:		3-13-23					
Signature of Lead Evaluator:							

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City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to consider award of engineering services for the City's 2023-2024 Downtown Revitalization Program Grant application to Eckermann Engineering.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: March 9, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments: Grant Documents

Summary Statement:

In December 2022 the City of Lampasas held a Public Hearing to advise the community of the intent to submit application to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) to obtain citizen feedback. In February a Request for Qualifications for preliminary engineering services and design engineering services were published in the Lampasas Dispatch Record and solicited to the following five firms as required: BEFCO, Cruz-Hogan, Eckermann Engineering, Inc, Gallegos Engineering, Inc., Lynn Engineering and Wilson Engineering Company. The City received one response from Eckermann Engineering.

Recommendation:

To consider a motion to award engineering services for the City's 2023-2024 Downtown Revitalization Program Grant application to Eckermann Engineering.



312 EAST THIRD STREET
LAMPASAS, TEXAS • 76550-2820
PHONE: (512) 556-6831
FAX: (512) 556-8083
WWW.CITYOFLAMPASAS.COM

February 21, 2023

To All Interested Parties:

RE: Proposed Contract Funding for the *2023-2024 Texas Community Development Program Fund* and for the *Downtown Revitalization Program Fund*

Attached is a copy of the City of Lampasas's Request for Qualifications for *preliminary engineering services and design engineering services*. These services are being solicited to assist the city in its application and project implementation of a contract, if awarded, from the *2023-2024 Texas Community Development Fund* and from the *Downtown Revitalization Program Fund* of the Texas Community Development Block Grant Program of the Texas Department of Agriculture (TDA). Individuals/Companies are invited to submit on both the Community Development and Downtown Revitalization Program, a submission for each is required. Identification of which program the proposal is being submitted should be noted on the front of the envelope and the proposal cover. The City reserves the right to award a contract to one engineering firm for both programs or may choose to award each program to more than one engineering firm. The city will be applying for funding for an infrastructure improvement project and a sidewalk project in the City of Lampasas.

The submission requirements for these proposals are also included on the attached Request for Qualifications (RFQ) form. Firms and/or individuals should have past experience with federally funded programs. **All respondents must be registered with SAM.gov.**

Please submit **3 hard copies and email a digital copy** of proposal of services and/or a statement of qualifications for one or both programs to:

Becky Sims, City Secretary, 312 E Third St., Lampasas, TX 76550 and to bsims@cityoflampasas.com

The deadline for submission of proposals is 3:00 PM, March 3, 2023.

The City of Lampasas reserves the right to negotiate with all persons or firms submitting proposals, per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards

The City of Lampasas is an Affirmative Action/Equal Opportunity Employer.

Sincerely,

Becky Sims
City Secretary
City of Lampasas

Attachment: RFQ for Engineering Services

Request for Qualifications (RFQ) for Engineering

The City of Lampasas is seeking to enter into an engineering services contract(s) with a state-registered engineer(s). The following outlines this request for qualifications.

- I. Scope of Work #1 – The Engineering contract(s) will include the development/preparation of a Table 2 (cost estimate), project map and certification documents for the City’s TDA CD and/or DRP applications.

Scope of Work #2 – With funding of project, the Engineering contract(s) will encompass all project-related engineering/architectural/surveying services to the City of Lampasas, including but not limited to the following:

- Preliminary and final design plans and specifications;
- Preparation of the bid packet;
- Conduct all field testing and inspections (interim and final); and
- Other special services.

Please specify actual tasks to be performed under each of these categories. The specific project will be developed as part of the application which will include an infrastructure improvement project for CD or streets, sidewalks, street scape, signage and lighting for DRP.

- II. Statement of Qualifications - The City of Lampasas is seeking to contract with a competent engineering firm(s), registered to practice in the State of Texas, that has had experience in the following areas:

- Municipal construction including but not limited to water, sewer, and/or other infrastructure improvements projects for CD and sidewalk and/or street projects for DRP;
- Registered and in good standing as a professional engineer per the Texas Engineering Practice Act
- Federally-funded construction projects; and
- Projects located in this general region of the state
- Engineer/Firm is not debarred or suspended from the Excluded Parties List System (EPLS) of the System for Award Management (SAM) www.Sam.gov .

As such, please provide within your proposal a list of past local government clients, as well as resumes of all engineers that will or may be assigned to this project if you receive the engineering services contract award.

Also, please provide a copy of your current certificate of insurance for professional liability.

- III. Evaluation Criteria - The proposals received will be evaluated and ranked according to the following criteria:

<u>Criteria</u>	<u>Maximum Points</u>
Experience	60
Work Performance	25
Capacity to Perform	<u>15</u>
Total	100

- IV. For this RFQ, Respondent's qualifications will be evaluated, and the most qualified Respondent will be selected, subject to negotiation of fair and reasonable compensation.
- For costs of architectural/engineering (A/E) professional services, negotiations must occur after the initial selection of the engineer or architect as price cannot be used as a selection factor. (See 2 CFR 200.320(d)(5) and Texas Government Code § 2254.004)
- V. Affirmative Action/EEO: The City of Lampasas is an Affirmative Action/Equal Opportunity Employer and strives to attain goals for Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) as amended. Section 3 Residents and Business Concerns, Minority Business Enterprises, Small Business Enterprises and Women Business Enterprises are encouraged to submit proposals.
- VI. Deadline for Submission - The proposals received will be received no later than **3:00 pm on Friday, March 3, 2023** at the following addresses:

3 hard copies and email a digital copy of proposal of services and/or a statement of qualifications for one or both programs to:
Becky Sims, City Secretary, 312 E Third St., Lampasas, TX 76550 and to
bsims@cityoflampasas.com


City ManagerITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve and amended TxDOT Resolution for the replacement or rehabilitation of the structurally deficient Third Street Bridge as part of the Highway Bridge Replacement and Rehabilitation Programs (HBRRP) that has been approved for 100% federal and state funding through the Infrastructure Investment and Jobs ACT, whereas the local match fun participation has been waived.

Requested By: Ryan Ward, ACM**Submitted By:** Ryan Ward, ACM**Date Submitted:** March 9, 2023**For the Agenda of:** March 13, 2023**Procurement and Funding Statement:**

Attachments: Resolution**Summary Statement:**

TXDOT manages off-system bridges throughout the State of Texas, to ensure federal standards are met for safety. The Third Street Bridge at Burleson Creek, National Bridge Inventory (NBI) Structure Number 23140B00645001, is one such structure that is currently on the list for replacement. TXDOT has reached out to the City of Lampasas to move this project forward, allowing the City to contribute its match for funding as an in-kind match, using City staff and equipment, with an estimate of \$56,507.19. Currently, the project total estimate provided by TXDOT is \$540,858.12.

The two in-kind match bridges that were approved by TXDOT were NBI structure 231410B00610001, Western Avenue at Burleson Creek, in the amount of \$15,186.95 and NBI structure 231410B00610002, Western Avenue at Sulphur Creek, in the amount of \$44,756.70, for a total amount of in-kind match to be \$59,943.65.

TXDOT has since communicated to the City that the in-kind match for the structurally deficient Third Street Bridge, as part of the Highway Bridge Replacement and Rehabilitation Programs (HBRRP), has been approved for 100% federal and state funding through the Infrastructure Investment and Jobs ACT, whereas the local match fun participation has been waived.

Recommendation:

To consider a motion to amend and approve by Resolution, the replacement or rehabilitation of the structurally deficient Third Street Bridge as part of the Highway Bridge Replacement and Rehabilitation Programs (HBRRP), removing the previously required in-kind match.

RESOLUTION # _____

The State of Texas
County of **Lampasas**

WHEREAS, the federal off-system bridge program is administered by the Texas Department of Transportation (the State) to replace or rehabilitate structurally deficient and functionally obsolete (collectively referred to as deficient) bridges located on public roads and streets off the designated state highway system; and

WHEREAS, **City of Lampasas**, hereinafter referred to as the Local Government owns bridges located at **Burleson Creek** on **3rd Street**, National Bridge Inventory (NBI) Structure Number **231410B00645001**, State Control-Section-Job (CSJ) Number **0923-10-021**; and

WHEREAS, a project to remedy the bridge is included in the currently approved program of projects as authorized by Texas Transportation Commission Minute Order Number **116073**. Dated **August 2021**; and

WHEREAS, federally-eligible items of work for this project are approved for 100% federal and state funding through the Infrastructure Investment and Jobs Act (IIJA) as well as the Highway Bridge Replacement and Rehabilitation Program (HBRRP).

WHEREAS, the typical estimated local match fund participation requirement for federally-eligible items of work is waived in full for CSJ **0923-10-021**.

WHEREAS, any non-eligible items of work will be paid by the Local Government; and

THEREFORE, BE IT RESOLVED that the Local Government approves the execution of an Advance Funding Agreement with the State. The Mayor, **TJ Monroe**, is authorized to execute the agreement on behalf of the Local Government.

Approved this the ____ day of _____, 20__.

Approved

TJ Monroe, Mayor



**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: March 2, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments: February Photo Entries

Summary Statement:

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of February, we received one entry.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

Recommendation:

To consider a motion to select one of the entries as this month's winner.

Entry 1

Alexis Velez

Alexis.velez1989@gmail.com

“V8 Art” was taken next to the beer market in Lampasas, TX.




City Manager

ITEM NO. 7.10

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding 2023 Consumer Price Index (CPI), adjustment to Municipal Telecommunications Right-of-Way access line rates.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Becky Sims, City Secretary

Date Submitted: March 9, 2023

For the Agenda of: March 13, 2023

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This item is considered annually by Council as a pass-through rate to telephone customers. For the past 10 years the City has opted not to increase access line rates to consumers and due to the relative small impact, staff recommends no action.

Recommendation:

To consider no action or a motion not to raise Right-of-Way access line rates.



Public Utility Commission of Texas

1701 N. Congress Ave., PO Box 13326, Austin, TX 78711-3326

2023 CONSUMER PRICE INDEX (CPI) ADJUSTMENT TO MUNICIPAL TELECOMMUNICATIONS RIGHT-OF-WAY ACCESS LINE RATES

March 1, 2023

PURPOSE

This letter is to notify you that your city's 2023 maximum access line rates have increased by 4.2883% due to inflation, as measured by the CPI. This adjustment has been made pursuant to Chapter 283 of the Local Government Code (House Bill 1777).

DEFAULT RATES FOR 2023: NO CHANGE

Based on the choice made by your city in April 2022, your city's 2023 rate will either be adjusted for inflation, or will remain the same as your 2022 rate. According to our records, when similar CPI adjustments were made in April 2022, you opted NOT to adjust your rates for inflation, (i.e. you chose LESS than the maximum allowable CPI-adjusted rates). Therefore, your 2023 rates will REMAIN at your 2022 level and your rates will NOT increase. You have the option to refuse this default rate and request an increase in rates by taking the action explained below.

ACTION BY CITY: TO REQUEST AN INCREASE

(1) You do not have to respond if you desire to keep your 2023 rates at the 2022 levels. (2) Respond ONLY if you want an INCREASE from the 2022 rates. (3) To request an increase, notify the PUC using page 2 of this letter no later than April 30, 2023. (4) The PUC does not require City council authorization; however, if your city charter requires it, please do so immediately. (5) Verify your contact information and highlight any changes. (6) Make a copy of this document.

WHAT HAPPENS IF A CITY DOES NOT RESPOND BY APRIL 30, 2023?

If a city does not respond by April 30, 2023, the rates for your city will remain at the 2022 levels. The next opportunity to adjust your rates will be September 1, 2023.

WHAT HAPPENS NEXT?

The PUC will notify telephone companies of your desired rates and you will be compensated accordingly no later than July 1, 2023.

FUTURE REVISIONS TO CPI

The access line rates will be revised annually in March depending on whether the CPI changes for the previous year. If the CPI changes for the year 2023, you will receive a similar letter in 2024.

See over...

City of Lampasas

SECTION 1: Your new 2023 CPI adjusted maximum rates are as follows:

Residential: \$1.91 Non-Residential: \$4.32 Point-to-Point: \$6.49

SECTION 2: Your default rates for 2023 are as follows and are the same as your 2022 rates.

Note: This is lower because you have chosen to do so previously.

Residential: \$1.23 Non-Residential: \$2.83 Point-to-Point: \$4.31

To increase your default rates by any amount up to your 2023 maximum rates shown in SECTION 1, notify the PUC by completing the section below. You can mail or fax this page to the PUC. To accept rates in SECTION 2, no action is required.

I _____, Title _____, am an authorized representative for the City/Town/Village of _____. The City declines to accept the default rates indicated in SECTION 2 above. Instead, we choose the following rates: Residential _____; Non-Residential _____; Point-to-Point _____.

Date: _____ Signature: _____

Other Comments:

HOW TO RESPOND

Mail: Stephen Mendoza
Public Utility Commission
P.O. Box 13326
Austin, TX 78711-3326

INQUIRIES

Inquiries only. NOT for sending your response.
HB1777@puc.texas.gov
Phone No: 512-936-7394

Or FAX to Stephen Mendoza at: 512-936-7428;
EMAIL to stephen.mendoza@puc.texas.gov

BY:

CITY CONTACT INFORMATION

Please notify us if the contact information we have on file for your city has changed. Thank you.

Phone No. 1: (512) 556-6831
Phone No. 2: _____
Fax No: (512) 556-2074
Email: yvonne@cityoflampasas.com

Address

YVONNE MORENO FINANCE DIRECTOR
or current city official responsible for right-of-way issues
CITY OF LAMPASAS
312 EAST THIRD ST
LAMPASAS TX 76550

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Christopher A. Felan
Vice President
Rates & Regulatory Affairs

February 24, 2023

TO THE GOVERNING BODY OF THE CITIES IN THE ATMOS TEXAS MUNICIPALITIES COALITION SERVED BY ATMOS ENERGY CORPORATION'S MID-TEX DIVISION

Dear City Official,

Please find enclosed the 2022 Interim Rate Adjustment Application ("IRA") for the incorporated areas of the Atmos Texas Municipalities Coalition ("ATM Cities") served by Atmos Energy Corporation's Mid-Tex Division, (the "Mid-Tex Division" or the "Company").

This filing includes information labeled as follows:

- (a) The ATM Cities Interim Rate Adjustment Application ("IRA Application" Section) and the Annual Earnings Monitoring Report ("EMR Report" Section).
- (b) The Project Report describing the investment projects used by the Company in providing utility service which were both completed and placed in service from January 1, 2022 through December 31, 2022 as well as the investments retired or abandoned from January 1, 2022 through December 31, 2022 ("Project Report" Section). The Project Report also states the cost, need, and customers benefited by the change in investment. A Project Report is also included which states the project by FERC Account and amount.
- (c) The Relocation Project Report providing certain supplemental information about relocation project costs included in the Project Report for the period of January 1, 2022 through December 31, 2022 ("Relocation Project Report" Section).
- (d) The affidavits of Christopher A. Felan and Barbara W. Myers. Mr. Felan's affidavits attest to (i) the method and date on which notice will be given to all customers, and (ii) relocations. Ms. Myers provides an affidavit which verifies that the Mid-Tex Division's books and records are kept in accordance with the rules of the Railroad Commission of Texas and verifies that the schedules enclosed are

Atmos Energy Corporation
5420 LBJ Freeway, Suite 1862
Dallas, TX 75240
P 214-206-2568 Christopher.Felan@atmosenergy.com

summaries of the Mid-Tex Division's books and records related to the invested capital used by the Company in providing utility service ("Affidavits" Section).

The tariffs included in the enclosed package in the section designated "IRA Application" following IRA-3 will be effective on April 25, 2023. These tariffs establish an IRA that will affect the monthly customer charge or meter charge applicable to the ATM Cities. As authorized under Section 104.301 of the Texas Utilities Code, the IRA will recover the difference between the values of invested capital for the Mid-Tex Division's system as of December 31, 2022, and the value of the invested capital for the Mid-Tex Division's system as of December 31, 2021. This investment is used to provide gas services and the IRA will remain in effect until the issuance of a final decision in a rate case that is filed after the implementation of these tariffs. All amounts collected under these tariffs are subject to refund.

The IRA set forth in the tariffs accompanying this filing was calculated by applying the methodologies approved by the Railroad Commission of Texas in GUD No. 10779 and the factors established in the Final Order Finding of Fact Nos. 45 and 46 and Exhibit B. GUD No. 10779 established the latest effective rates for customers within the ATM Cities. Upon approval, the IRA will be added to the customer/meter charges that are effective for customers within the ATM Cities.

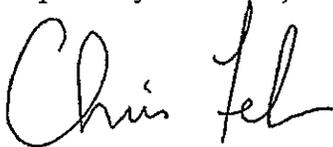
Under Section 104.301, as amended, ATM Cities are provided the opportunity to review the filing and either: (i) take final action before April 25, 2023; or (ii) suspend the effective date of these tariffs for forty-five (45) days after April 25, 2023. The source documentation supporting the new investment is available for review through Atmos Energy's electronic databases. If you wish to schedule an opportunity to review the electronic databases or any hard copy project files related to the new investment, please contact me at 214-206-2568. In addition, the Company has elected to make certain adjustments in this filing. These adjustments are detailed in the Company's IRA schedules. Elective adjustments have been made to remove certain employee expenses identified via a detailed review of every employee expense report for items recorded to capital projects for the Shared Services Division and the Mid-Tex Division. These expenses have been removed to reduce controversy. The Company reserves its right to seek recovery of these expenses in a rate proceeding involving a review of the Company's invested capital through at least December 31, 2022.

Atmos Energy Corporation
5420 LBJ Freeway, Suite 1862
Dallas, TX 75240
P 214-206-2568 Christopher.Felan@atmosenergy.com

Notice of this proceeding will be provided to affected customers in the incorporated areas of the ATM Cities by bill insert or individual mailing within 45 days after the date of this filing in accordance with Section 104.301. The tariffs included in the IRA Application Section of this GRIP filing do not require any action on the part of your city to become effective on April 25, 2023.

In closing, please accept for filing this cover correspondence, the above mentioned tariffs, filing package and enclosures. Please contact me with any questions you may have regarding this filing.

Respectfully Submitted,

A handwritten signature in black ink that reads "Chris Felan". The signature is written in a cursive, flowing style.

Chris Felan



Chris Felan
Vice President
Rates & Regulatory Affairs

February 23, 2023

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the March 2023 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Chris Felan".

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR

March, 2023
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)	(c)	(d)	(e)
1	Estimated Gas Cost per Unit:	\$0.29943			
2	Estimated City Gate Deliveries:	174,541,850			
3	Estimated Gas Cost:	<u>\$52,263,066</u>			
4	Lost and Unaccounted For Gas %	2.5932%			
5	Estimated Lost and Unaccounted for Gas	\$1,355,286			
6	Total Estimated City Gate Gas Cost:	<u>\$53,618,352</u>			
7	Estimated Sales Volume:	194,976,310			
8	Estimated Gas Cost Factor - (EGCF)	<u>0.27500</u>			
9	Reconciliation Factor - (RF):	0.00594			
10	Taxes (TXS):	0.00000			
11	Adjustment - (ADJ):	0.00000			
12	Gas Cost Recovery Factor - (GCRF) (Taxable)	0.28094	per Ccf	Btu Factor 0.1024	Per MMBtu \$2.7436

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	(d)	(e)
13	Fixed Costs				
14	Fixed Costs Allocation Factors (Set by GUD 10170)	100.0000%			
15	a. Current Month Fixed Costs of Pipeline Services	\$46,071,485	64.3027%	30.5476%	5.1497%
16	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	2,372,543
	Net Fixed Costs	<u>\$46,071,485</u>	<u>\$29,625,209</u>	<u>\$14,073,733</u>	<u>\$2,372,543</u>
17	Commodity Costs				
18	a. Estimated Commodity Cost of Pipeline Services	(\$815,235)	(626,840)	(261,109)	72,714
19	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
	Net Commodity Cost of Pipeline Services	<u>(\$815,235)</u>	<u>(\$626,840)</u>	<u>(\$261,109)</u>	<u>\$72,714</u>
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$45,256,250	\$28,998,369	\$13,812,624	\$2,445,257
21	Estimated Billed Volumes		69,827,360 Ccf	46,007,600 Ccf	4,986,344 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21] (Taxable)		0.41530 Ccf	0.30020 Ccf	\$0.4904 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12] (Taxable)		0.28094 Ccf	0.28094 Ccf	\$2.7436 MMBtu
24	Rider GCR		<u>0.59624 Ccf</u>	<u>0.58114 Ccf</u>	<u>\$3.2340 MMBtu</u>
25				<u>Rate I -</u>	<u>\$0.4904 MMBtu</u>
				<u>Rate T -</u>	<u>\$0.4904 MMBtu</u>

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.

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