

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, January 9, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Zach Morris
Chuck Williamson
Herb Pearce
Cathy Kuehne
Davis Keele
Chuck Williamson

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Jeff Smith, Fire Chief
Ryan Ward, ACM
Jody Cummings, Police Chief
Charlie Boswell, Asst. Police Chief
Frank Ellett, Building Official
Kasey Schwertzer, Animal Shelter Supervisor
Van Sims, WWW Operations Manager
Wayne Sanders, Electric Superintendent
Robyn White, Public Works Asst.

Council Members Absent:

Randy Clark

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. Discussion and presentation of Substandard Properties.

During the November 2022 Council Planning Session, Council identified Code Enforcement as a priority. One of the action steps is to strengthen enforcement and incentives throughout the City to maintain the quality of neighborhood character and renovate older structures in disrepair. Frank Ellett, Building Official presented Council with 38 substandard residential properties. Mr. Ellett reviewed the standards for repair, continued use and commencement of proceedings as defined in City of Lampasas Code of Ordinances, Chapter 18 Building and Building Regulations.

Over the next few weeks staff will begin preparing violation reports and send notice of violations to residential property owners, and compile commercial inventory

3. Discussion regarding Skate Park Signage

Ryan Ward, ACM advised SPA Skateparks has given guidance, based on their experience with other municipalities in Texas, that the City should have rules and signage in place before the park is completed, reducing tort liability to the City of Lampasas. The recommended rules are consistent with other municipalities and State of Texas Title 75 standards. SPA has mobilized and we would like to have signage approved and in place by the end of January 2023. Staff has also reached out to the Parks Board and TML for feedback and guidance as well.

Council discussion included:

- o How to discourage graffiti*
- o Possible contest for graphic art*
- o Possibility of installing security cameras at park*
- o Wings of Eagles involvement in Skate Park*

4. Discussion regarding Interceptor Study.

Ryan Ward, ACM provided the following update related to the Interceptor Study provided by Eckermann Engineering. Staff emphasizes capacity volumes were calculated based on modeling, not on actual data and flow volumes. Staff suggested additional data be collected of actual flows over a period of time to validate or refute modeled capacities.

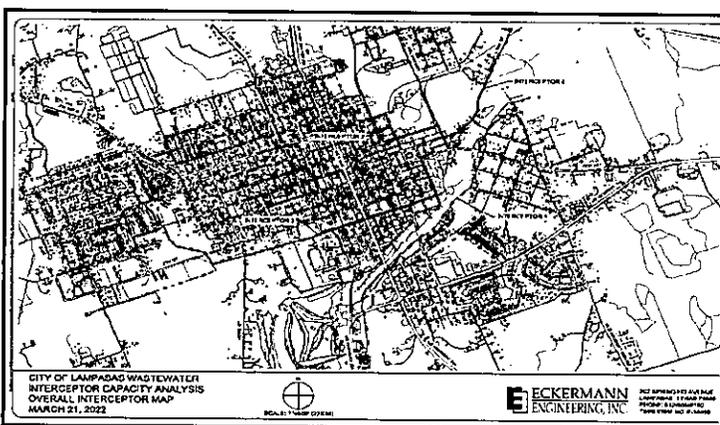
Interceptor Capacity Analysis Background

- Peaking Factor (PF) was calculated by dividing the peak hour flow by the average daily flow, utilizing actual flow data provided by the city from wastewater treatment plant.
- Based on this existing data, a peaking factor of 2.3 was utilized for this analysis.
- The City of Lampasas provided SCADA information for the entry point into the wastewater treatment plant. This data was used not only to calculate the peaking factor, but also used as a comparison or backcheck of the calculated peak wet weather flows.
- The actual flow data provided by the City included peak hour flows with a maximum of approximately 2,000 GPM on six days of 2020. Calculated Peak Wet Weather Flow (PWWF) for Sewersheds 1 through 4 resulted in a peak hour flow of approximately 2,080 GPM.

Unit Flows Used for Analysis

- Residential – 240 GPD per house (1 LUE)
- Apartments/Senior Living – 150 GPD per unit
- Retail/Office/Commercial – 240 GPD per office (Assumes the average office is 2,000 to 3,000 sf)
- Restaurant – 1,200 GPD per restaurant/convenience store (Assumes the average restaurant is 1,000 sf or contains approximately 40 seats)
- Convenience Store – 1,200 GPD per store (Assumes the average store serves approximately 500 people per day)
- Hotels – 75 GPD per room
- Church – 5 GPD per visitor
- School – 20 GPD per student (equates to approximately 1 LUE per 12-13 students)
- Infiltration/Inflow (I&I) – 500 GPD/acre

Overall Interceptor Map



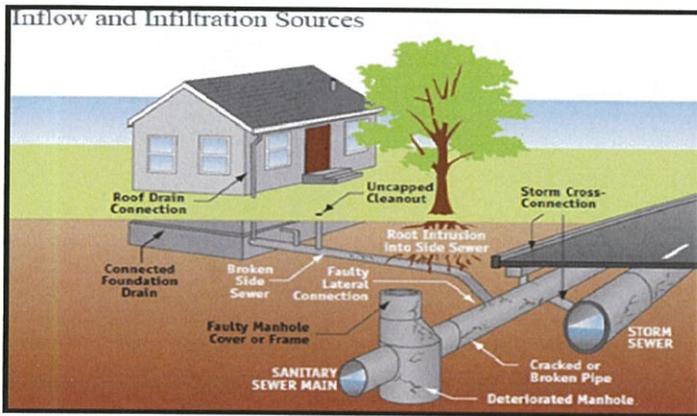
Proposed First Phase Inflow & Infiltration Data Collection Project

Intent

- ❑ Target Wastewater Interceptor segments 1 – 3, where PWWF capacity has been identified as exceeds or over 75%.
- ❑ Use I&I metering devices to collect PWWF & PDWF data for approx. 4 miles of sewer.
- ❑ Collect data on the manholes that feed into the Interceptors at the point of intersection.
- ❑ Proposed cost would be approx. \$50,000.

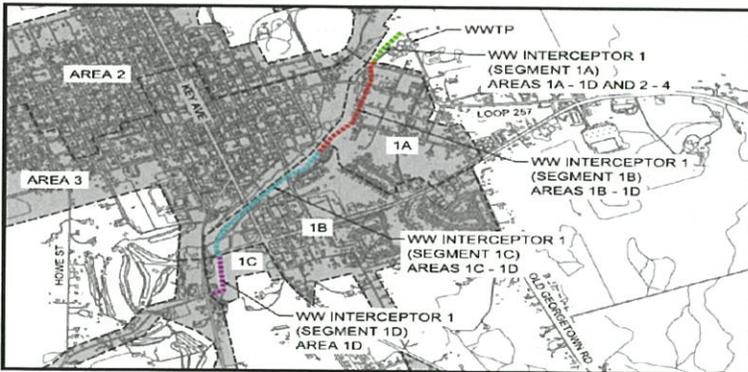
Outcome

- ❑ Determine if I&I factors exist or if the size of the existing pipe should be upsized to increase the capacity, clearly defining future infrastructure improvement projects.



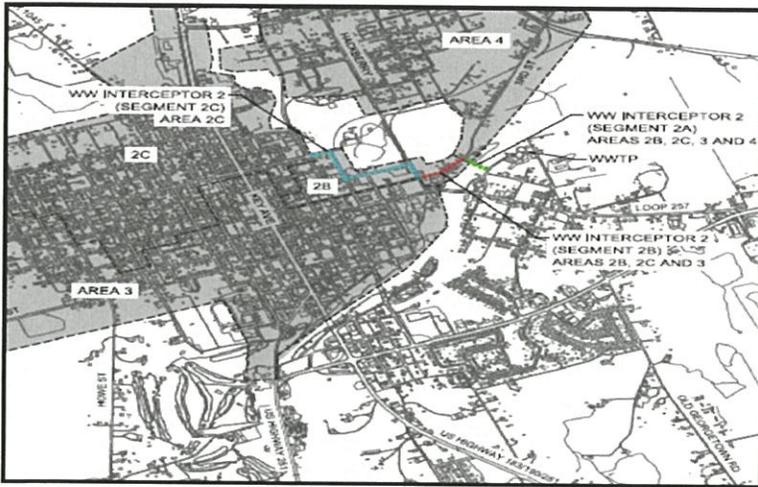
Identified Interceptor 1 Capacity Exceedance

Interceptor 1A = 95.2% - 860 LF
Interceptor 1C = 80.9% - 3270 LF
Total Length of Interceptor 1 = 7720 LF



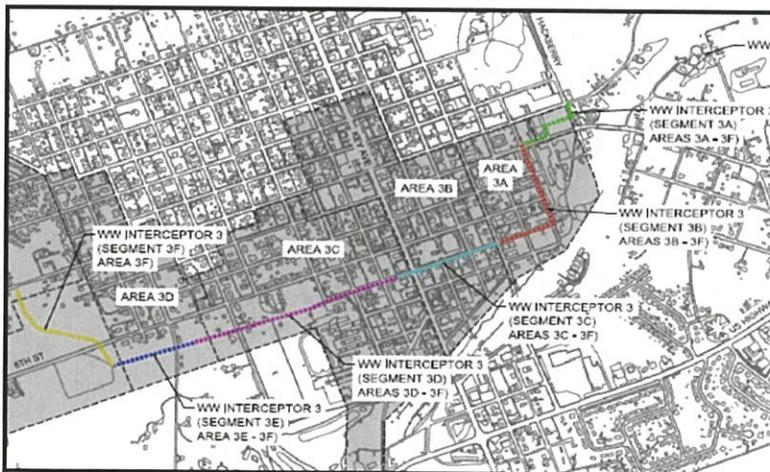
Identified Interceptor 2 Capacity Exceedance

Interceptor 2A = 117.6% - 450 LF
Interceptor 2B = 98.1% - 790 LF
Total Length of Interceptor 2 = 3600 LF



Identified Interceptor 3 Capacity Exceedance

- Interceptor 3A = 94.9% - 970 LF
- Interceptor 3B = 90.3% - 1720 LF
- Interceptor 3C = 77.1% - 1230 LF
- Interceptor 3D = 135.5% - 2550 LF
- Interceptor 3E = 120.8% - 960 LF
- Total Length of Interceptor 3 = 9030 LF



5. Discussion regarding hours and programs at the Animal Shelter.

Police Chief Cummings and Kasey Schwertzer, Animal Shelter Supervisor presented the following proposed changes and opportunities:

- Modify hours of operation to allow staff more time to care for the animals
- Monthly Saturday Events
- Modify Volunteer Program
- Foster Program
- Public Relations
- Williamson County Mentorship Opportunity

- Best Friends Animal Society Grant Funding
- 6. **Discussion regarding any item on the regular agenda**

There was no discussion.

Adjourn Workshop Session

Mayor Pro-Tem Williamson moved to adjourn the workshop session at 6:15 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Clark absent)

Without objection, Council took a 10-min break.

REGULAR SESSION

ANNOUNCEMENTS

- **Call to Order**

Mayor Monroe called the Regular Session to order at 6:25 p.m.

- **Invocation and Pledge of Allegiance**

Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

- **Presentations and Proclamations**

- Swearing in Ceremony
 - *Officer Trevor Johnstone was sworn in by Judge Robert Gradel.*



- Service Recognition
 - Yvonne Moreno -25 years

	PUBLIC HEARINGS/CITIZEN COMMENT
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

1.3	Public hearing to receive citizen comments regarding proposed amendments to the Lampasas Zoning Ordinance, Chapter III Zoning Districts, Height and Area Regulations; specific to Non-Single-Family Residential Districts; such as Multi-Family-2 (Apartments), Office, Retail, Light and Heavy Industrial.
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Mayor Monroe opened the public hearing.

Becky Sims, Zoning Administrator advised of the following:

- *The proposed height restrictions were presented in September 2022 to the Planning Commission and City Council, since that time there has been no recommended changes to what was presented.*
- *Staff collected data from other municipalities and the American Planning Association*
- *The proposed amendments fall in line with how other municipalities regulate lot size and setbacks in relation to height restrictions by district.*
- *The amendments focus on multifamily (apartments), office, retail and light industrial.*
 - *3-Story Max, (45 feet) with the exception of Multi-Family Apartments which would allow 4 stories (55 feet)*
- *At this time there is no recommended amendment to the height restrictions to residential as the max height is 2 ½ stories (35 feet) which is standard with other municipalities.*
- *The recommended zoning amendments align with actionable objectives within the Comprehensive Plan such as; opportunities to accommodate the demand for commercial growth, to catalyze new types of investments and to provide a wide range of housing options such as 4-story multi-family (apartments)*

With no additional comments, the public hearing was closed.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on held on December 12, 2022.

Mayor Pro-Tem Williamson moved to approve the minutes as presented; the motion was seconded by Council member Keele and with Council member Morris abstaining the motion carried. (Clark absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from December 1, 2022 through December 31, 2022
3.2	Discussion and possible action regarding the November 2022 Investment Report
3.3	Discussion and possible action regarding the second reading of an Ordinance to consider approval, denial or approval with modifications the request to rezone property from Commercial “C” to Single Family Residential-6 “SF-6” described as being the west one-half (W 1/2) of Lot One (1), Block Two (2), East

	Lampasas, Lampasas County, commonly known as 1001 Bridge Street.
3.4	Discussion and possible action regarding the second reading of an Ordinance to vacate, abandon and convey 0.24 acres (60-foot-wide) of un-opened Deb Lynn Street- East of South Howe Street between outlot 18 and outlot 25 of the L.H.W Johnson Survey; part of 1003 S. Howe Street

Mayor Pro-Tem Williamson moved to approve the consent agenda as presented; the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Clark absent)

4.0	BOARDS/DEPARTMENT REPORTS
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Ryan Ward, ACM presented the annual Public Works report:

Water/Wastewater Department Mission

To provide the citizens of Lampasas reliable and cost-efficient water and wastewater services through excellence in operations, customer service, environmental compliance, and organizational development. We are committed to providing superior water services to our community,

Certifications

Organization	Certification	License	Years of Experience Required	Number of Staff Certified
W/WW	LICENSES ISSUED THROUGH TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)	WATER DISTRIBUTION CLASS D	ENTRY LEVEL, GED OR HIGH SCHOOL DIPLOMA, 20HRS CLASSROOM TRAINING	3
W/WW		WATER DISTRIBUTION CLASS C	GED OR HS DIPLOMA, 60 HRS OF CLASSROOM TRAINING, 2YRS OF WORK EXPERIENCE	1
W/WW	ALL COURSE MATERIAL PROVIDED AND APPROVED BY TCEQ.	WATER DISTRIBUTION CLASS B	GED OR HS DIPLOMA, 120 HRS OF CLASSROOM TRAINING, 5YRS OF WORK EXPERIENCE	4
W/WW	TRAINING PROVIDERS ARE TEXAS WATER UTILITY ASSOCIATION (TWUA) AND TEXAS ENGINEERING EXTENSION SERVICE (TEEX)	WASTEWATER COLLECTION I	ENTRY LEVEL, GED OR HIGH SCHOOL DIPLOMA, 20HRS CLASSROOM TRAINING	1
W/WW		WASTEWATER COLLECTION II	GED OR HS DIPLOMA, 60 HRS OF CLASSROOM TRAINING, 2YRS OF WORK EXPERIENCE	2
W/WW		WASTEWATER COLLECTION III	GED OR HS DIPLOMA, 120 HRS OF CLASSROOM TRAINING, 5YRS OF WORK EXPERIENCE	2
W/WW		WASTERWATER TREATMENT CLASS D	ENTRY LEVEL, GED OR HIGH SCHOOL DIPLOMA, 20HRS CLASSROOM TRAINING	3
W/WW		WASTERWATER TREATMENT CLASS C	GED OR HS DIPLOMA, 60 HRS OF CLASSROOM TRAINING, 2YRS OF WORK EXPERIENCE	0
W/WW		WASTERWATER TREATMENT CLASS B	GED OR HS DIPLOMA, 120 HRS OF CLASSROOM TRAINING, 5YRS OF WORK EXPERIENCE	1
W/WW		WASTERWATER TREATMENT CLASS A	GED OR HS DIPLOMA, 184 HRS OF CLASSROOM TRAINING, 8YRS OF WORK EXPERIENCE	1
W/WW		BACKFLOW PREVENTION ASSEMBLY TESTER (BPAT)	GED OR HS DIPLOMA, A 40HR HANDS ON CLASS, 2YRS OF WORK EXPERIENCE	1
W/WW		CUSTER SERVICE INSPECTOR (CSI) LICENSE	GED OR HS DIPLOMA, 16 HRS OF CLASSROOM TRAINING, 2YRS OF WORK EXPERIENCE	4
W/WW		CLASS B CDL		4
W/WW		CLASS A CDL		1

Water Annual Budget

Maintenance \$585,698

- Water Tank Maintenance Kempner
- Water Tank Maintenance City
- Equipment
- Vehicle
- SCADA System
- Meter Replacements
- Water System
- Kempner Tank or Line Repairs
- Travel & Training

- Membership Dues

Capital Improvement \$165,500

- Water Extension & Upgrades
- Equipment
- Vehicles

Sewer Collection Annual Budget

Maintenance \$114,400

- Equipment
- Vehicle
- Sewer Systems
- Lift Station
- Travel & Training
- Membership Dues

Capital Improvement \$165,000

- Sewer Extension & Upgrades
- Equipment
- Vehicles

Sewer Plant Annual Budget

Maintenance \$247,600

- Equipment
- Vehicle
- SCADA System
- Pretreatment Facility
- Travel & Training
- Membership Dues

Capital Improvement \$45,000

- Equipment

Water/Wastewater Department Projects

- Georgetown Tank Rehabilitation with Tide Flex mixer installed
- Water line relocation at 3rd Street & Western
- Total Petroleum Hydrocarbon testing at Oil States and Tennis Court Lift Stations
- Replaced 2 clarifier control gates at WWTP
- Replaced 2 control valves at Willis Street Lift Station
- 400' sewer line extension in the alley at Willis Street & 6th Street
- 200' water line replacement on Dent Street
- Avenue C CDBG (Block Grant) sewer line replacement
- Repaired 4th Street Lift Station Force Main
- Repaired 12 Lift Station Pumps
- 20 lead & copper samples (required every 3 years)

952- Work Orders Completed

Electric Department Mission

To provide the citizens of Lampasas with safe and reliable power at an affordable price. We strive to provide prompt service while continuously growing through technology and training.

Certifications

Organization	Certification	License	Years of Experience Required	Number of Staff Certified
ELECT	CURRENT (4YEARS)	INTRODUCTORY PERIOD	1040 HRS	1
ELECT	APPRENTICE LINEWORKER PROGRAM	APPRENTICE LINEWORKER I	2080HRS	
ELECT	PAST (4 YEARS)	APPRENTICE LINEWORKER II	2080HRS	1
ELECT	LCRA and RED SIMPSON Inc.	APPRENTICE LINEWORKER III	2080HRS	1
ELECT	JOURNEMAN LINEMAN SCHOOL	APPRENTICE LINEWORKER IV	2080HRS	
ELECT		LINEMAN I		2
ELECT		LINEMAN II		2
ELECT		Valid Texas Class B driver's license with the ability to obtain a Class A driver's license as required.		7

Electric Department Annual Budget

Maintenance \$298,000

- Equipment
- Vehicle
- Electric Systems
- Meter Replacements
- Transformers
- Travel & Training
- Membership Dues

Capital Improvement \$101,000

- Electric Systems

Electric Department Projects

- Moved existing lines at Turner Field
- Installed new line at Grace Fellowship
- Repaired leaking transformer at CEFCO
- Brodie Estates Subdivision electrical system installation
- Hidden Oaks Subdivision electrical system installation
- Campbell Park Pavilion
- Council Chamber Street Lights
- Hoffpaur Charging Stations
- 503 S Pecan
- LED Light change out

1229- Work Orders Completed

Street Department Mission

To provide safety, connectivity and mobility, while maintaining and improving city-owned streets, rights-of-way and drainage appurtenances. The safety and welfare of our citizens and general public is our highest priority.

Street Department Annual Budget

Maintenance \$91,300

- Equipment
- Vehicle
- Street
- Travel & Training
- Membership Dues

Capital Improvement \$960,000

- Buildings & Grounds
- Streets Projects (Capital Outlay)
- Drainage Projects

Street Department Projects

- Sealcoat Miles - 3.18 miles
- Asphalt Pavement Miles – 2.5 miles
- Brush Chipping Tons - 15 tons
- Established PASER Rating
- Business Park – Project Inspection
- 3rd Street project – Project Inspection

117- Work Orders Completed

Citizens Collection Station Mission

To provide the citizens of Lampasas an alternative solution for removal of debris and recycle material from their property locally, eliminating the need to travel out of the City Limits to dispose of the material.



REVENUE COLLECTED-APPROXIMATELY \$34,100.00

- CITIZEN'S COLLECTION STATION- \$30,713.00
 - HAUL CHARGE- \$331.51 @ 69 hauls
 - PER TON- \$34.29
 - TONS COLLECTED- 244
- RECYCLE CENTER- \$16,370.00
 - HAUL CHARGE- \$342.75 @ 42 hauls
 - PER TON- \$54.41
 - TONS COLLECTED- 32

5.1	City Manager's Operational Report
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City Manager deGraffenried reviewed his report:

- West First St.* Paving and road repairs to West First Street should be completed this week by the Starbuck's developer. Based on elevations not matching, per plan, and significant utility cuts in the street, the City required new pavement, primarily crown to gutter with a smaller section gutter to gutter for the 100 block of West First. City Street Department staff were on site during the paving process to monitor work by the contractor and insure paving was installed as specified.
- Police Department* Chief Cummings reports, that unlike most of his peers, the Lampasas Police Department is fully staffed with the exception of one dispatcher. He is also pleased to announce that Delana Fritz, Communications Officer, has accepted the position of Officer Cadet and is enrolled in the Central Texas College Police Academy beginning January 30th.
- Skate Park* Ryan reports that SPA Skateparks will have materials delivered this week, and will be on site next week to begin construction. SPA reviewed the site prior to ordering mobilization and expressed their satisfaction with the pad built by Harrison Construction. Chris Eicher has also been preparing signage in consultation with SPA and the Texas Municipal League Intergovernmental Risk Pool ("Risk Pool"). Both SPA and the Risk Pool recommended placing signage before the project is complete, because when its done, its open.
- Freeze Repairs* Damages from the freeze over the Christmas break appear to be limited to the Park Department and the Golf Course. In addition to some sprinkler head issues at the Golf Course, Van reported some damage in the pump room and at the Women's Clubhouse. Chris Eicher also reported damage at several of the Park restrooms. This occurred, despite best efforts by staff to keep the areas warm with space heaters. Both Chris and Van will be investigating more robust heating, insulation and perhaps cooling systems to avoid expensive repairs in the future.
- Evaluations* If Council is inclined, staff will include a closed session item on an upcoming agenda for the evaluation of one or more of Council appointed officials. Those positions include the Municipal Judge, City Secretary, and City Manager. The City Attorney is considered an appointed official, but is not an employee and is normally not included in the evaluation process. Staff seeks Council input regarding agenda setting for this report item.
- Welcome Sign* Staff has previously reported on the efforts by Vision Lampasas! particularly Libby Bluntzer, Bill Metzger, and Ron and Sue Ellen Bumpus, for the installation of a Welcome Sign on South US 183. Staff notes that the City has been asked to relocate the fence on private property to allow for the sign and to pour the footings for the base, which staff view as relatively minor investment compared to the inputs of Vision and others. Gateway signage is a cited Objective in the Comprehensive Plan.
- Christmas Lights* Christmas lights at Brook Park should be removed and stored by the end of this week. Lucien and Chris report that some strands and bulbs may require replacement prior to next season, however; the Parks Department has approximately 3000 additional feet of strand and bulbs that could be used prior to additional purchases. Chris also notes that once cameras were deployed in the Park, vandalism was significantly reduced.
- Fire Department* A couple of quick notes from the Fire Department. Chief Smith has circulated a copy of the Emergency Management Plan for the City of Lampasas to Director level staff for review. This is not considered a re-write, simply an update of identified staff, locations, and contact information.

The Plan outlines staff and elected official responsibilities, span of control, and communications. Once the draft is updated, Chief Smith will present the Plan to Council.

EMS Report Attached is the monthly EMS report from Hamilton County Hospital District for December. Of note is the average response time in the City, 4 minutes 53 seconds; and the total number of calls in the City, 182 or 58% of the total Lampasas County calls.

Holidays Attached are the City Holiday closings for 2023. As is the case in most years, several holidays fall on a week-end and will be observed following, or preceding the holiday on a week day.

Staff Staff is pleased to recognize the following employees that began their City of Lampasas careers in December: Shanda Subia, 16 years; and Yvonne Moreno, 25 years

5.2	MAYOR'S COMMENTS
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Mayor Monroe had no comments this evening.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding a Joint Election Agreement between the Lampasas Independent School District and the City of Lampasas
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Council member Kuehne moved to approve the Joint Election Agreement between the Lampasas Independent School District and the City of Lampasas, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Clark absent)

7.2	Discuss and consider the selection of winner of website photo contest.
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Mayor Pro-Tem Williamson moved to approve the photo entry "Courthouse Square", the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Clark absent)

7.3	Discussion and possible action regarding the first reading of an Ordinance to modify Appendix A- Fee Schedule, Public Works, Electric Security Light Installation Fee.
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Council member Morris moved to approve the first reading of an Ordinance to modify Appendix A- Fee Schedule, Public Works, Electric Security Light Installation Fee, the motion was seconded by Council member Kuehne and with unanimous vote, the motion carried. (Clark absent)

7.4	Discussion and possible action regarding the first reading of an Ordinance to modify the City of Lampasas Personnel Policy, Employee Responsibilities; Uniform Allowances, Meal Allowances, Stand by Duty Hourly Pay and Public Service Hours.
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Council member Morris moved to approve the first reading of an Ordinance to modify the City of Lampasas Personnel Policy, Employee Responsibilities; Uniform Allowances, Meal Allowances, Stand by Duty Hourly Pay and Public Service

Hours, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Clark absent)

7.5 Discussion and possible action regarding Best Friends Animal Society providing grant funding to Lampasas Animal Shelter through a mentorship with the Williamson County Regional Animal Shelter

Council member Kuehne moved to approve the City of Lampasas entering into an agreement with Best Friends Animal Society to provide grant funding through a mentorship with the Williamson County Regional Animal Shelter, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Clark absent)

7.6 Discussion and possible action regarding proposal for professional services between the City of Lampasas and Jones-Heroy & Associates for Spring Street Pump Station Conversion to Inline Booster Station to include design, bidding and construction phase in an amount not to exceed \$25,000.00.

Mayor Pro-Tem Williamson moved to approve the proposal for professional services between the City of Lampasas and Jones-Heroy & Associates for Spring Street Pump Station Conversion to Inline Booster Station to include design, bidding and construction phase in an amount not to exceed \$25,000.00, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Clark absent)

7.7 Discussion and possible action regarding the first reading of an Ordinance to consider approval, denial or approval with modifications to the proposed amendments to the Lampasas Zoning Ordinance, Chapter III Zoning Districts, Height and Area Regulations; specific to Non-Single-Family Residential Districts; such as Multi-Family-2 (Apartments), Office, Retail, Light and Heavy Industrial.

Council member Kuehne moved to approve the first reading of an Ordinance to approve the amendments to the Lampasas Zoning Ordinance, Chapter III Zoning Districts, Height and Area Regulations; specific to Non-Single-Family Residential Districts; such as Multi-Family-2 (Apartments), Office, Retail, Light and Heavy Industrial, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Clark absent)

Adjourn- Mayor Pro-Tem Williamson moved to adjourn the meeting at 7:20 pm, the motion was seconded by Council member Morris and with a unanimous vote the motion carried. (Clark absent)

PASSED AND APPROVED this _____ day of _____, 2023.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary