

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, November 28, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Zachary Morris
Chuck Williamson
Herb Pearce
Cathy Kuehne
Davis Keele
Chuck Williamson

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Monica Wright, IT Director
Ryan Ward, ACM
Jody Cummings, Police Chief
Jeff Smith, Fire Chief
Chris Eicher, Parks Director

Council Members Absent:

Randy Clark

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. Discussion regarding Recycling Program.

Becky Sims, City Secretary advised of the following:

- This item has been placed on the workshop agenda to discuss including Lampasas County Residents to be part of the Recycling Program.
- September 2018 the City of Lampasas began a Recycling Program as an addition to the Citizens Collection Station.
- In 2018 the cost to haul was \$315.00 per load and \$25.00 per ton
- Today the cost to haul is \$342.75 per load and \$54.41 per ton
- Cost to citizens for service is .50 cents per month.
- The current average cost for the Recycling Program for haul-off only is approximately \$1,700.00 per month.
- This program is not a revenue generator; it provides a service to the residents of Lampasas.

Things to consider

- Cost to citizens
- Cost to the City for additional recyclables
- Need for additional containers
- Ability for Waste Connections to maintain same level of service

It was the consensus from Council to continue to gather data and create a cost analysis for increased service.

3. Discussion regarding LCRA Steps Forward Projects.

Chris Eicher, Parks Director advised of the following:

LCRA partners with member communities to give back to their customers by helping with local projects. They have been instrumental in helping Lampasas with several community projects over the years. On April 14, 2023 LCRA employees will volunteer in communities throughout the lower Colorado River basin. The deadline to submit projects is December 9, 2022.

City of Lampasas Proposed Projects:

- Hand Rail Painting
- Tree Planting at Cemetery
- Painting and upgrades to Tennis Court Area

Mayor Monroe inquired about walking bridge on Western towards Hanna Springs. Mr. Eicher advised he would look at it; however, it will take a specialized contractor to prevent any spillage into the creek. This would be similar to the work done at WM Brook Park.

4. Discussion regarding any item on the regular agenda

There was no discussion.

Adjourn Workshop Session

Mayor Pro-Tem Williamson moved to adjourn the workshop session at 5:43 p.m., the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Clark absent)

REGULAR SESSION

ANNOUNCEMENTS

1. Call to Order

Mayor Monroe called the Regular Session to order at 5:45 pm.

2. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

3. Presentations and Proclamations

- The following employees were recognized for their service to the City
 - Mary Garcia- 5 years
 - Mary Mendez- 15 years
 - Joe Schwartzer- 15 years



	PUBLIC HEARINGS/CITIZEN COMMENT
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on held on November 14, 2022

Mayor Pro-Tem Williamson moved to approve the minutes as presented; the motion was seconded by Council member Morris and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance amending Lampasas Code of Ordinances, Appendix A -Fee Schedule Chapter 54 Parks and Recreation, (G) Golf Course Fees.

Mayor Pro-Tem Williamson moved to approve the consent agenda as presented; the motion was seconded by Council member Morris and with unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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Jody Cummings, Police Chief provided his department annual report.

Staff
 Chief of Police
 Assistant Police Chief

- 3 Sergeant Investigators
- 1 Code Enforcement Sergeant
- 1 Animal Control Officer
- 1 Animal Shelter Director
- 2 Animal Shelter Technicians

Patrol Lieutenant

- Patrol & 1 SRO Sergeants
- 9 Patrol & 5 SRO Officers

Dispatch Supervisor & Records Clerk

- 1 Dispatcher/Data Entry Clerk
- 8 Dispatchers

15 Citizen Police Academy Alumni

3 Firemen/Police Officers

37 Total Paid Employees

- 23 Officers
- 10 Dispatchers
- 3 Animal Shelter

1 Animal Control Officer

Some Yearly Numbers

Police

35,526 Phone Calls (2,901 911-Calls)

11,850 Calls for Service

779 Arrests

1387 Traffic Citations

4138 Traffic Warnings

171,974 Miles with 26 Vehicles

Citizens Police Academy Alumni Association (“CPAAA”)

569 Volunteer Hours

Emergency Medical Dispatch (*October 2022*)

133 City (133 x 12= 1596)

117 County (117 x 12 = 1404)

250 Total (250 x 12 = 3,000)

Animal Shelter

458 Dogs

577 Cats

95 Other Animals

Animal Control (City)

2055 Calls for Service

Additional Duties Assigned

Unlock Vehicles

Jump Start Vehicles

Council Youth

Bank Escorts

Speaking Engagements

Dignitary Security

Paid Security

Funeral Escorts

Traffic Escorts

special permitting. The Board also discussed the status of the hiring process for the Economic Development Director.

- 580 Sports Park There seems to be some renewed interest in the identification and improvement of hike and bike trails at the 580 Sports Park. As Council may recall, the City executed a conceptual design and feasibility contract with International Mountain Bike Association (“IMBA”) in October of 2020 who delivered a Concept Plan in May, 2021. The project lost momentum due to the lack of direction on next steps. With recent discussions with Shannon Martin, an alternative step may be discussed by the Park Board and ultimately Council, which would include professional marking of trails, with improvements to be done by volunteers. Staff will provide updates, and encourages Council comment.
- Wayfinding Becky and Ryan report a productive meeting with representatives from the City’s highest ranked firm for development of a Wayfinding program. Design consultants from Studio 16:19 visited Lampasas on November 15th to discuss program goals with City staff and tour travel corridors and attractions. The contract is currently under staff review, and will be finalized by staff per Council’s motion.
- 3rd Street Bridge Ryan reports that TxDOT have reached out regarding the design and scope of the East Third Street bridge replacement project. As mentioned previously to Council, the bridge will be replaced by TxDOT and include adequate width for some pedestrian use, which may require the acquisition of additional right of way (“ROW”). The City will be required to provide a 10% match on the project, which can be provided through in-kind labor by the City. Current estimate of the match is \$56,000.00. Staff will report as the project progresses and in-kind labor opportunities are identified.
- Weather Delays Both the Industrial Park concrete demolition and removal, and the Skate Park pad completion have been stalled by recent wet weather. As reported previously, the Skate Park pad is generally to the required base elevation, and has passed all compaction tests, however; elevated portions of the pad remain to be completed. Staff anticipates both projects will be completed in relatively short time once commenced.
- In Service Training Ryan reports that public works staff have participated in a number of in-service trainings providing additional skills and team building for our workforce. Additionally, as a byproduct of our chip-seal paving program, staff have received opportunities for cross training on equipment use. Skills that will continue to be emphasized include geo-locating, GIS, SCADA, shooting grade, work-zone safety, and equipment operation.
- Northington Creek Staff has previously reported to Council, through the Manager’s report, that a conceptual plat for a larger residential subdivision had been received. Based on egress concerns and water availability, the proposer has optioned additional property and submitted the attached, updated, conceptual plan located just east of the City’s Wastewater Treatment Facility (“WWTF”). Staff will review and provide comment, however; it is staff’s understanding the proposer would like to initiate rezoning.
- Roofing As mentioned on the November 14h meeting, the City is teeming with roofing and dent repair contractors. As a reminder, door to door solicitors are required to obtain and carry a Peddlers’ Permit from the City. If you are contacted by a concerned citizen regarding solicitors please encourage them to contact Becky Sims or the Police

Department. Most companies are certainly reputable, however; there are always a few bad apples as well.

5.2	MAYOR'S COMMENTS
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There were no Mayor comments at this evenings meeting.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding amending Recycling Program.
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Council member Morris moved to direct staff to continue efforts to identifying impact and consideration to allow for additional recycling volume at the City yard, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Clark absent)

7.2	Discussion and possible action regarding cancelling the December 26, 2022 City Council Meeting. .
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Council member Morris moved to approve cancelling the December 26, 2022 City Council Meeting, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Clark absent)

7.3	Discussion and possible action regarding a request to close Briggs Street from East Fourth Street to Mills Street on December 17, 2022 from 10:00 a.m. to 2:00 p.m. for the Community Toy Drive to help mitigate traffic congestion.
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Council member Morris moved to approve the closure of Briggs Street from East Fourth Street to Mills Street on December 17, 2022 from 10:00 a.m. to 2:00 p.m. for the Community Toy Drive to help mitigate traffic congestion, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Clark absent)

Adjourn- Mayor Pro-Tem Williamson moved to adjourn the meeting at 6:15 pm, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Clark absent)

PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary