

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, October 10, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, October 10, 2022 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion regarding Comprehensive Plan (*pgs.5-10*)
3. Discussion regarding any item on the regular agenda.
4. Adjourn Workshop Session.

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments regarding a request to rezone property from Commercial to Single Family Residential-6 ‘SF-6’ for property described as lots 9-10-11-12, Block 5, Whites Addition on East Avenue J (FM 580) between Casbeer Street and White Street.	11-18

	MINUTES	PAGES
2.0		
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on September 26, 2022	19-34

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from September 1-September 30, 2022.	35-40
3.2	Discussion and possible action regarding August 2022 Investment Report	41-52

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
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5.0	ROUTINE MATTERS	PAGES
5.1	CITY MANAGER'S OPERATIONAL REPORT <ul style="list-style-type: none"> • Lampasas County Chamber and Visitor Agreement • Airport Planning • LEDC • Calvert Building- Pecan Tree • Skate Park • Community Lunch • EMS Dispatching 	N/A
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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	NEW BUSINESS	PAGES
7.1	Discussion and selection of website photo contest.	53-60
7.2	Discussion and possible action regarding the first reading of an Ordinance to approve a request to rezone property from Commercial to Single Family Residential-6 'SF-6' for property described as lots 9-10-11-12, Block 5, Whites Addition on East Avenue J (FM 580) between Casbeer Street and White Street.	61-64
7.3	Discussion and possible action regarding selection of firm for Wayfinding Sign Master Plan.	65-70
7.4	Discussion and possible action regarding selection of contractor to remove concrete slab, footings, wash basins, and piers at the City of Lampasas Industrial Park.	71-74
7.5	Discussion and possible action regarding annual contract with McCoy Tree Service through contract services with LCRA for tree trimming services in the amount of \$149,963.23	75-78
7.6	Discussion and possible action regarding the first reading of an Ordinance to amend the City of Lampasas Code of Ordinances Appendix A (fee schedule) to include the Campbell Park Pavilion.	79-82
7.7	Discussion and possible action regarding approval of installation and removal of Christmas lights at WM Brook Park to H & H Tree Service in the amount of \$30,000.00 to be disbursed in three (3) installments.	83-86

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 4 day of October 2022 at 6:50pm

Becky Sims
Becky Sims, City Secretary

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City ManagerITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding phased implementation of the adopted Comprehensive Plan.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 28, 2022

For the Agenda of: October 10, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

As of December 2021, we reviewed the short-term objectives in Elements 1 – 6. At this meeting we will take the opportunity to review the action steps presented and seek additional action steps from Council. We will also take this opportunity to discuss projects completed or currently underway that were identified in the Comprehensive Plan, as well as, dates and format for future Council input.

Recommendation:

Discussion and direction only

Implementation Plan
Short term Objectives and
Action Steps



Encourage the development of new retail and entertainment uses that provide residents the services they need without having to leave the City limits.

Action Steps	Target Date	Lead
Review, identify and encourage, through zoning regulations, areas of highest and best use for hospitality and retail business		Sims, Council
Maintain property inventory and contact with real estate developers, property owners, and prospects.		Walsh, LEDC, Council
Work with Stakeholders (Chamber of Commerce, merchants, and property owners) to identify and promote opportunities for current businesses		Walsh, LEDC, Council
Review options for latitude in building codes for older/historic renovation		Sims, Ellett
Review retail leadage reports. Confer with stakeholders, developers and merchants to encourage expansion of offerings		Walsh, LEDC, Council

Strengthen enforcement and incentives throughout the City to maintain the quality of neighborhood character and renovate older structures in disrepair.

Action Steps	Target Date	Lead
Develop comprehensive Code Enforcement Goals and Action steps with Council and Stakeholders		deG, staff, elected officials
Prepare and map inventory of purported substandard/dangerous structures with deficiencies to Code. Report periodically to Council re progress		Code Enforcement staff and Building Official
Continue to provide incentives for commercial upgrades to meet life/safety code (EDC with possible City participation)		LEDC, Council
Budget funds for demolition to be utilized after all administrative and criminal remedies are exhausted		Council
Meet with Ministerial Alliance and other public assistance agencies regarding in-kind or volunteer assistance to homeowners in need to bring properties into compliance		staff

Improve service and prepare for growth by investing in improvements to the City's water pressure planes.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Implement recommendations of Western Pressure Plane Study		Public Works, Council
Implement recommended improvements to Spring Street Pump Station		Public Works, Council
Inventory undeveloped property currently within City's CCN to determine future needs and capacities		Public Works, Planning Commission, Council

Develop a comprehensive water/wastewater master plan to help identify long-term water and wastewater infrastructure needs.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
In consultation with Council and Stakeholders, develop preliminary Scope for Water/Wastewater Master Plan		Public Works, Council
Develop RFQ for procurement of Engineering services for plan deliverables		Public Works, Council
In the alternative, identify and procure directly with qualified firm to provide plan deliverables		Public Works, Council

Undertake a comprehensive analysis of the City's zoning, subdivision, and other land use regulations, and consider opportunities for improvements to provide more consistency, clarity, and compatibility with existing uses.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Identify stakeholders, facilitate meeting to determine needs, perceptions, opportunities		Council, Planning Commission
Identify and consult with planning resources and like communities		Staff
If determined necessary, develop draft scope for professional services. In the alternative, provide direction of modification of current land use regulations		Council, Planning Commission
Procure consulting services for assessment and draft of land use regulations		Council, Planning Commission

Identify opportunities for mixed-use activities and higher density residential uses in transitional residential areas near downtown and Silk-Stocking Row and review and amend the zoning regulations to facilitate these activities.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Identify stakeholders including downtown residents, businesses and property owners		Staff, Council, Planning Commission
Facilitate and identify areas for likely mixed and compatible uses		Stakeholders
Incorporate findings with Element 3.1.1 Action Steps		Staff

Establish a Buy Local campaign.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Identify Stakeholders (Chamber, CYSA, local retailers) and meet to discuss needs and desired outcomes of a buy local campaign		Staff, Council, LEDC
Discuss, review and establish elements of a buy local campaign		LEDC, City Council
Implementation		Staff

Find opportunities for cost-sharing for infrastructure improvements.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Inventory possible State and Federal funding sources		staff
Discuss funding sources with City's grantwriter		staff
Investigate like communities and their successes/obstacles for funding		staff
Review current subdivision policy related to infrastructure improvements, recommend revision if deemed appropriate		staff, Planning Commission, City Council
Report same to Council and CIP Committee		staff

Encourage the expansion of existing businesses offering higher paying, high skill jobs.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Maintain and continue LEDC business expansion retention program		LEDC
Maintain and continue LEDC major employer visits to assess workforce conditions, expansion opportunities, and market impacts to business		LEDC
Maintain and continue LEDC business training and networking opportunities		LEDC

Establish Historic Preservation Design Guidelines.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Identify stakeholders and develop process for drafting guidelines		staff, Council
Review like communities' efforts, best practices for engagement, and model ordinances		Stakeholders
Incorporate findings and draft with Element 3.1.1		Stakeholders, staff
Communicate progress with Planning Commission and City Council		staff
Present draft ordinance to Planning Commission and City Council for consideration		Stakeholders, staff

Expand options for event space by investing in renovation of existing properties such as the Hostess House as well as the long-range demand for a new conference center.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Continue to assess options for code compliance, expansion, and expanded use of the Hostess House		City Council, Park Board, staff
Procure design professional for the structural and renovation plans and specifications		City Council
Identify timing and funding for renovation project		City Council, staff
Initiate construction based on Council award		staff
Assess future needs related to conference, meeting and event space (mid-term objective)		City Council, Park Board, staff

Consider available opportunities to establish new truck route ordinance to reroute truck traffic away from Main Street.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Establish working group for downtown traffic issues including TxDOT, City staff, Police Chief, Fire Chief, and major businesses that receive frequent and normal shipments by truck		City Council
Assess need for additional, and effective, signage directing thru traffic to US 190		Stakeholders
Review enforcement options		Stakeholders
Participate with, and report on, TxDOT's efforts to assess relief route options and timeline		staff

Connect the City's network of natural springs through a citywide greenbelt.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Identify stakeholders including downtown residents, Park Board, and interested business and property owners		City Council
Conduct walking tour to identify options, obstacles and possible resources		Stakeholders, staff
Identify transition areas, and needed wayfinding signage		Stakeholders, staff
Seek funding options with TPWD		staff
Prepare preliminary professional scope of service for design and route specifications		staff
Procure design professional(s), implement project		City Council

Update the Lampasas Parks, Recreation, and Open Space Master Plan by 2022.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Conduct joint Park Board and City Council meeting to discuss desired inclusions and outcomes for a Parks Masterplan		City Council, Park Board
Conduct Parks Town Hall to seek public input regarding needs and areas of emphasis		Park Board
Prepare preliminary scope for procurement of professional services for facilitation, research, public engagement and plan deliverable		staff
Consideration for adoption by Parks Board and City Council		City Council, Park Board

Continue to support and expand the mission of the Lampasas County Higher Educational Center (LCHEC) in order to provide additional academic, vocational and certificate training to increase the range of skills Lampasas residents can offer potential employers.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Request joint LCHEC Board, City Council meeting to discuss workforce needs and issues		City Council, LEDC
Seek input, and report on workforce training needs as expressed by local employers. Support creation of targeted training models to address needs		LEDC
Request semi-annual report and update from the LCHEC Executive Director		City Council, LEDC

Support Fire Department efforts to increase the amount of training for both paid and volunteer personnel (e.g., emergency response training, supervisory training, etc.).

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Maintain and update Professional Development Plan for all employees		staff
Target annual training goals for all employees		staff
Present training budget to Council for consideration including coverage costs while employees attend training		City Council

Continue to support Fire Department efforts in advancing the use of technology to improve the safety of the Lampasas community.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Prepare Public Safety Technology Plan in consultation with IT Department and identified best practices		staff
Continue to include Technology projects in the City's annual CIP process		CIP Committee

Evaluate the near- and long-term needs regarding Lampasas provision of EMS response.

<i>Action Steps</i>	<i>Target Date</i>	<i>Lead</i>
Convene meeting (regular) of EMS providers, County Commissioners, Public Safety personnel, and City Council to discuss trends and future demands for Police, Fire and EMS in Lampasas County		Stakeholders
Develop alternate protocols for response based on funding, staffing and support services		Stakeholders
Assess funding options during City budget process		City Council


City Manager

ITEM NO. 1.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request to rezone property from Commercial to Single Family Residential-6 ‘SF-6’ for property described as lots 9-10-11-12, Block 5, Whites Addition on East Avenue J (FM 580) between Casbeer Street and White Street.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: September 28, 2022

For the Agenda of: October 10, 2022

Procurement and Funding Statement:

Attachments: P & Z Packet

Summary Statement:

Mr. Marshall Brewer, Bent Tree Construction is asking for consideration in rezoning property from Commercial “C” to Single Family Residential-6 “SF-6”. The property is currently zoned Commercial “C”. The area is characterized as mixed use. The property is surrounded by businesses, undeveloped land and residential homes. All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed seven (7) notices to property owners within 200 feet of the applicant’s property, one letter has been received in favor of the request and none in protest. This case was heard by the Planning Commission on October 4, 2022 and they did recommend approval to Council.

Recommendation:

Discussion only



Oct 4/17

ZONING APPLICATION

ANTICIPATED MEETING DATES: P&Z: 10/6/2022 City Council: 10/10/2022
DATE OF PRE-APPLICATION CONFERENCE WITH CITY REPS & PLANNER (required): 8/4/2022

Application Type:

- Initial Zoning (newly annexed property)
- Rezoning (property currently zoned)
- Planned Development (PD) - see Zoning Ordinance for special requirements and procedures
- Specific Use Permit (SLIP) - see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: Whites Addition Lots 9, 10, 11 + 12 Block 5

Physical Location of Property: FM 580 East between Casbeer St. + White St.
[General Location -- approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate metes and bounds description): Lots 9, 10, 11 + 12 Block 5 Whites Addition
[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Acreage: 0.528 Existing Zoning: Commercial Proposed Zoning: SF6

Applicant / Owner's Name: Mae Bent Tree Construction, Ltd.

Contact Person: Marshal Brewer Title: member

Company Name: Bent Tree Construction, Ltd.

Street/Mailing Address: P.O. Box 889 City: Lampasas State: Tx Zip: 76550

Phone: (512) 774-5868 Fax: _____ Email Address: marshal.brewer@gmail.com

Engineer / Representative's Name: See Above

Contact Person: _____ Title: _____

Company Name: _____

Street/Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email Address: _____

Nature of Request/Proposed Use of the Property: _____

The highest and best use of the property to maintain harmony in the area is single family residential.

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)

All applications must be COMPLETE before they will be scheduled for P&Z agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.

All application materials (one copy) must be delivered to the City's Planner. The name, address, phone number, etc. of the City's Planner can be obtained from City staff. Failure to submit all materials to the City's Planner may result in delays scheduling the development application for a P&Z agenda. The City will invoice the applicant for all consulting fees (by City's Planner, Engineer, Attorney, etc.) incurred for City review of this project.

Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: marshal B Title: Authorized Agent Date: 8/26/2022

Office Use Only: Date Rec'd _____ Fees Paid:\$ _____ Check #: _____ Accepted By: _____

August 8, 2022

Marshal Brewer
Bent Tree Construction, Ltd.
P.O. Box 889
Lampasas, TX 76550

Re: Owner's Authorization
Danny and Brenda Britton
TBD E Ave. J (580 E)
Lampasas, Texas 76550

Dear Mr. Brewer:

This letter shall serve as authorization for Marshal Brewer of Bent Tree Construction, Ltd. to submit all required applications associated with the development of TBD E Ave. J (580 E). Associated applications may include but are not limited to zoning, variances, subdivision, site development, and building permit applications for the subject tract.

Please contact me at 512-525-2406, if additional information is required.

Sincerely,

Danny and Brenda Britton

Danny Britton
Danny Britton

Brenda Britton
Brenda Britton

STATE OF TEXAS

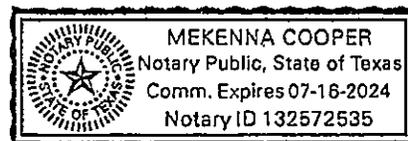
County of Lampasas

Before me, the undersigned authority, on this day personally appeared Danny Britton, known unto me to be the person whose name is subscribed to the foregoing instrument, and acknowledge to me that such person executed the same for the purposes and considerations therein stated.

Given under my hand and seal of office this 12 day of August, 2022.

Mekenna Cooper
Notary Public for Texas

My Commission Expires: 7-16-24



STATE OF TEXAS

County of Lampasas

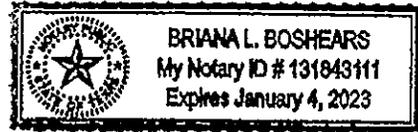
Before me, the undersigned authority, on this day personally appeared Brenda Britton, known unto me to be the person whose name is subscribed to the foregoing instrument, and acknowledge to me that such person executed the same for the purposes and considerations therein stated.

Given under my hand and seal of office this 11th day of August, 2022.

Briana L. Boshears

Notary Public for Texas

My Commission Expires: 1-4-23



NOTICE OF PUBLIC HEARINGS

HEARING DATES/TIMES:

PLANNING AND ZONING COMMISSION: October 4, 2022 - 6:00 p.m.

CITY COUNCIL: October 10, 2022 - 6:00 p.m.

HEARING(S) LOCATION: CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 EAST THIRD STREET, LAMPASAS, TEXAS

The Planning and Zoning Commission of the City of Lampasas, Texas will hold a public hearing to receive comments on the following item:

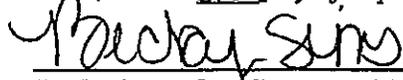
Bent Tree Construction, Marshal Brewer (representative) is asking the City of Lampasas Planning & Zoning Commission and the City Council to consider a request to rezone property from Commercial to Single Family Residential-6 'SF-6" for property described as lots 9-10-11-12, Block 5, Whites Addition on East Avenue J (FM 580) between Casbeer Street and White Street.

The purpose of the public hearing noted herein is to allow members of the public to voice their views to the Planning and Zoning Commission. The first public hearing will be held on **Tuesday, October 4, 2022 at 6:00 p.m.** in the Calvert Municipal Building, City Council Chambers located at 302 East Third Street, Lampasas, Texas, before a recommendation is made to the City Council.

The City Council will hold a public hearing on **Monday, October 10, 2022 at 6:00 p.m.** in the Calvert Municipal Building, City Council Chambers located at 302 East Third Street, Lampasas, Texas 76550.

All persons interested in the above referenced item and potential actions are invited to attend the public hearings and to provide their comments at the times and places referenced above. Comments may also be submitted *in writing* to the City Secretary's office, no later than 12 Noon on the date of either public hearing referenced in this public notice, at the following address: 312 East Third Street, Lampasas, Texas 76550. For additional information, please contact Becky Sims, City Secretary at (512) 556-6831 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

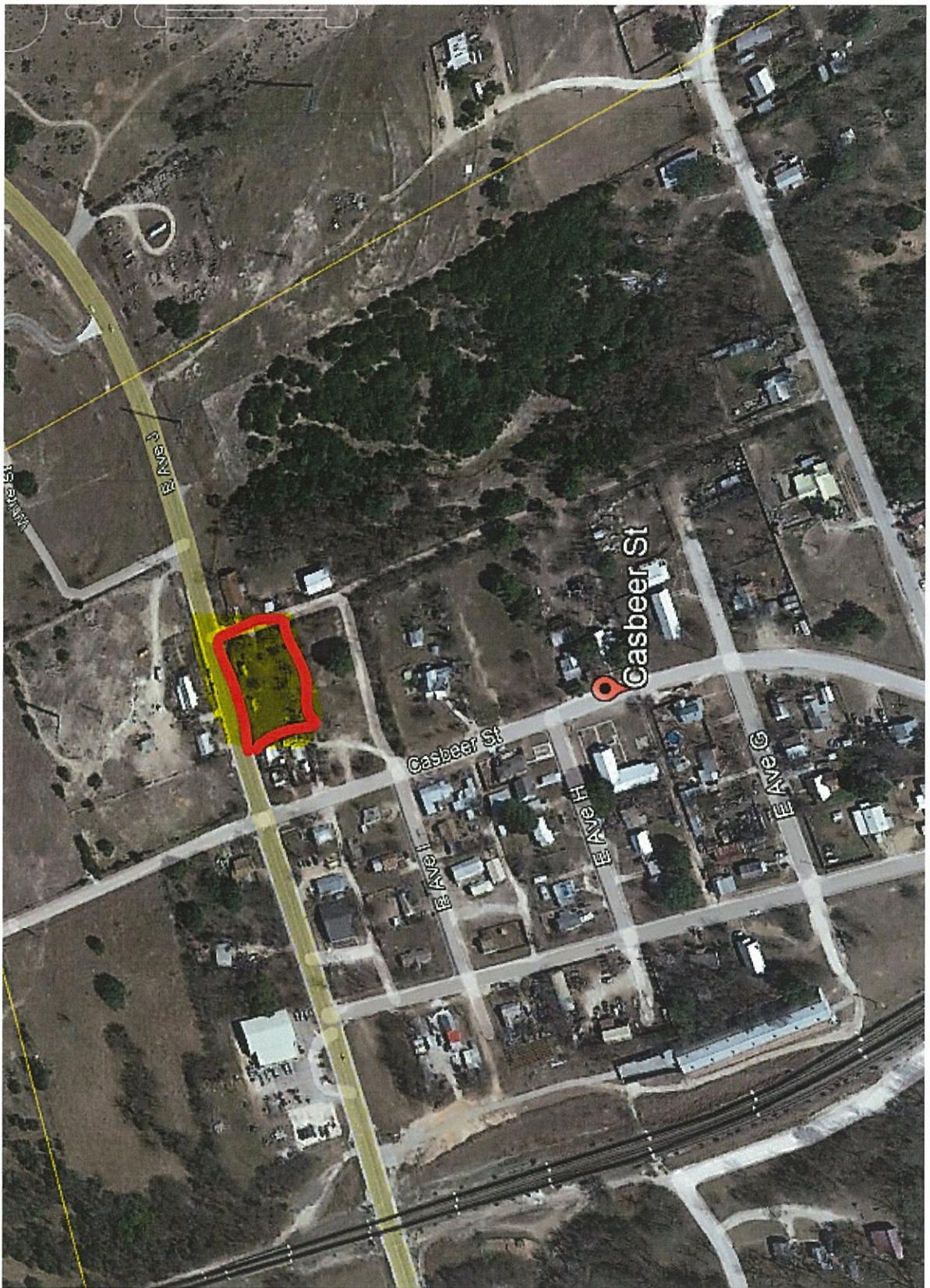
I, Becky Sims, City Secretary/Zoning Administrator of the City of Lampasas, Texas, do hereby certify this Notice of Public Hearings/Meeting was posted on the bulletin board of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 20 day of September 2022 at 12:30pm



Becky Sims, City Secretary/Zoning Administrator

City of Lampasas
Planning and Zoning Board
Staff Report
(Bent Tree-Brewer-Rezone)

Subject Property	The property is described as block 5, lots 9-12, Whites Addition on East Avenue J (FM 580) between Casbeer Street and White Street Lampasas, Texas Lampasas County.
Request	The applicant is asking for consideration in rezoning property from Commercial “C” to Single Family Residential-6 “SF-6”.
Current Zoning	The property is currently zoned Commercial “C”
Character	The area is characterized as mixed use. The property is surrounded by businesses, undeveloped land and residential homes.
Notification	All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed seven (7) notices to property owners within 200 feet of the applicant’s property, to date no letters have been received.
Consideration	In making a determination for a change of Zoning the Planning and Zoning Board, and the City Council shall consider the factors outlined in Section 10, City of Lampasas Zoning Regulations.
Recommendation	<p>If the Planning and Zoning Board and the City Council find the request in compliance with Section 10, City of Lampasas Zoning Regulations and, that there will be no adverse impact to the neighborhood; the zoning of the tract is currently unsuitable; and that the change of zoning bears a relationship to public health, safety, morals or general welfare of the community, then a motion to approve the change of zoning may be made.</p> <p>If the Planning and Zoning Board and the City Council find that the request is not in compliance with Section 10, City of Lampasas Zoning Regulations, then a motion to deny the request may be made. The Planning and Zoning Board should also consider adverse impacts of any other permitted land use in the Retail District.</p> <p>The zoning change is reasonable and would not have a negative impact on the surrounding neighborhood.</p>





**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, September 26, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Zachary Morris
Randy Clark
Herb Pearce
Davis Keele
Chuck Williamson

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Ryan Ward, ACM
Jody Cummings, Police Chief
Jeff Smith, Fire Chief
Yvonne Moreno, Finance Director
Mandy Walsh, EDC Director
Vicki Tower, Parks Secretary
Frank Ellett, Building Official

Council Members Absent:

Cathy Kuehne

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. Discussion regarding Lampasas County Chamber of Commerce and Visitor Center Agreement Renewal for FY 22/23.

Melissa Unger, Chamber Director and Alexis Thompson, Board President reviewed the agreement with Council. Mrs. Unger asked to clarify if Council would like to review event requests 30 days prior to the event as stated in Section II HOT Funds to be Provided-Services to be Rendered, A. *The Chamber of Commerce will be required to submit a HOT Funding Application Form and if the Event is approved, a Post Event Form within 60 days after an Event.* Or annually with the Budget Presentation as stated in Section VII Reporting Requirements A. HOT Fund Program of Work & Budget: *The Chamber of Commerce shall provide an annual Program of Work and a projected line item budget to the City Council for approval that will include operational costs, advertising, and promotional costs, event/festival costs and capital outlay expenses to be paid from HOT Funds. Such report and budget shall be provided no later than July 1st of each year for the upcoming municipal fiscal year(s).*

By consensus, Staff and Council agreed that our annual request of all known events is acceptable during the budget review presentation with post event forms being submitted within 60 days after each event for reimbursement.

3. Discussion and updates regarding Advisory Board terms, renewals and vacancies.

Becky Sims, City Secretary advised that Council will be asked to consider an appointment and reappointments on a couple of the boards this evening on the regular agenda. There are two

vacancies for alternates on the Zoning Board of Adjustments and Staff is still accepting applications to fill vacancies on the Lampasas Economic Development Board, the Library Advisory Board and the Capital Improvement Program Committee.

4. Discussion regarding reservation procedures and rental fees for the Campbell Park Pavilion.

Vicki Tower, Parks Secretary advised that since the pavilion has been completed, committees, organizations and citizens have shown interest in reserving and/or renting the Campbell Park Pavilion. The Hancock Park Pavilion and the Ruth Eakin Amphitheater are rented for \$75.00 per day with a \$75.00 refundable deposit. Staff feels that we can utilize this same fee structure. Staff would like to install appropriate signage advising the public that the facility must be reserved along with contact information. The Parks Board does recommend moving forward with implementation of policy & fee structure.

5. Discussion regarding Residential and Commercial Developments.

Becky Sims, City Secretary/Zoning Administrator and Frank Ellett, Building Official provided the following overview to Council with regards to recent Developments in the City of Lampasas.

COMMERCIAL DEVELOPMENTS 2022

- New Storage Units- 4th/Brown
- New Retail Strip Center/Storage Units 4th/Briggs
- Eco-Strong Manufacturing – Pecan Street
- Silver Creek Assisted Living Addition
- Starbucks
- Santa Fe Depot- 2nd/Liveoak- Metal Building/Shell (Business TBD)
- Rutlands Building- Renovations-
 - Distillery/Tasting Room-
 - Retail space (Candy/Popcorn/Gelato)
- T-Mobile- (Golden Chick Strip Mall)
- Community Church
- Church of Christ- Activity Center
- Grace Fellowship- Sunday School/Office Addition/Remodel
- Hodges & Sergeants/ Bancorp South Building
- LISD Auto-Tech Building
- Sneed Crematorium

NEW BUSINESSES 2022

- Whiskey & Wrenches- Saloon 37
- Beer Market- New Business Owners- open for lunch- pool tourneys/trivia
- Loly’s Ice Cream- Next to Dollar Tree- Santa Fe Shopping Center
- Gillen’s Wine & Candies
- Always Home Properties

- WM Roofing
- Rollo Insurance (Civitas Building)
- Sulphur Creek Urgent Care
- The Steele Magnolia

NEW RESIDENTIAL DEVELOPMENTS

- Jan 2022- present- 19 new home permits
- Jan 2022-present- 74 remodel/addition permits (interior, roof, shed, driveways. carports, patios etc.)
- Stone Valley 67 Home Subdivision- approximately 7 lots left to develop
- Brodie Estates 22 Home Subdivision- 6 lots have been completed or are in progress
- Hillside Acres-28 Home Subdivision- 8 lots have been completed or are in progress
- Hidden Oaks- 12 Home Subdivision-Infrastructure approved & accepted by City-
 - Issued first building permit for new home.
- 4 new homes underway on Shephard Lane
- 5 new homes by RKJ Construction on Bridge/Brown
- 3 new homes by RKJ Construction on Gamel/Northington area coming soon
- 3 new homes by Tom Lancaster Homes on N Summer coming soon
- Northington Creek Estates- proposed 177 home subdivision (48 acres) Mill/Brown Street
 - Egress/ingress, line upsize/fire flow/domestic service/ traffic impact study for 4th street.

6. Discussion regarding any item on the regular agenda

There was no discussion.

7. Adjourn Workshop Session

Mayor Pro-Tem Williamson moved to adjourn workshop at 5:47 p.m., the motion was seconded by Council member Morris and with a unanimous vote, the motion carried (Kuehne absent)

REGULAR SESSION

ANNOUNCEMENTS

1. Call to Order

Mayor Monroe called the Regular Session to order at 5:48 p.m.

2. Invocation and Pledge of Allegiance

Jeffrey Smith, Fire Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

3. Presentations and Proclamations

Fire Prevention Week Proclamation- October 9-15, 2022



Service Anniversaries:

- Kristy Acevedo- 5 years
- Raymond Roberts- 25 years
- Jody Cummings- 30 years



	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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Mr. Gail Weeks commented on the item 3.1. He had questions regarding Mr. Kuker’s project at 101 N Rice and asked if he was putting in a driveway. Mrs. Sims advised that he was not putting in another driveway, that he was remodeling the workshop and turning into a guest house.

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Special Public Hearing held on September 7, 2022

Council member Morris moved to approve the minutes with the condition that the day be corrected and that it be noted that Council member Clark was not present, the motion was seconded by Council member Keele and with unanimous vote, the motion carried. (Kuehne absent)

2.2	Discussion and possible action concerning the approval of minutes of the Regular Meeting on September 12, 2022
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Council member Keele moved to approve the minutes as presented, the motion was seconded by Council member Pearce, with Mayor Monroe & Council member Morris abstaining, the motion carried. (Kuehne absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance to consider approval, denial or approval with modifications for a Specific Use Permit (SUP) to allow for an accessory structure commonly referred to as a guesthouse in an area zoned Single Family Residential-10 “SF-10” Lampasas County, Lampasas, Texas, for property described as Block 2, lots 6-7, Fairview Addition, commonly known as 101 N Rice Street, Lampasas, Texas

Council member Clark move to approve the consent agenda as presented, the motion was seconded by Council member Pearce and with unanimous vote, the motion carried. (Kuehne absent)

4.0	BOARDS/DEPARTMENT REPORTS
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Mandy Walsh, EDC Director presented her annual report.

LEDC MISSION:

To enhance economic opportunities and quality of life for our citizens through strategic business

retention & attraction.

LEDC VISION:

To be recognized as a thriving community with diverse economic opportunities while maintaining our excellent quality of life.

HISTORY:

In 1998, recognizing the need for economic development efforts, the citizens of Lampasas voted to install a 1/4 cent sales tax to be utilized for economic development

8.25% Sales Tax Funding Breakdown:

- 6.25% State of Texas
- 1.25% City of Lampasas
- 0.50% Lampasas County
- 0.25% Lampasas EDC

Example

Kids Hey Dudes from Merk & Tilley's:

- Store Price: \$45.99
- Sales Tax (8.25%): \$3.79
- Total Cost: \$49.78
- State of Texas receives: \$2.87
- City of Lampasas receives: \$0.57
- Lampasas County receives: \$0.23
- Lampasas EDC receives: \$0.11

RECRUITMENT

Primary Producers are businesses whose products or services are purchased primarily by customers located outside of the immediate area of the businesses.

PROSPECTS

- Research & Development
- Distribution & Logistics
- Light/Medium Manufacturing
- Technology & IT Services
- Data Management
- Food Processing

Business Park Phase 1 Roadway & Utility Improvements:

- Land purchased in 2004
- Utilities extended in 2015
- Completed engineering in 2019 for Roadway & Utility Improvements Phase 1
- LEDC secured \$1.5M loan Sept. 2021
 - Additional LEDC funding of \$1.2M
- City given \$1.978M from the American Recovery Act Fund, which is to be used for water, sewer and fiber projects
- City Council approved \$971,176 in Feb. 2022 to cover water/wastewater for Phase 1

- Total bid from Gage & Cade \$2,747,544.50

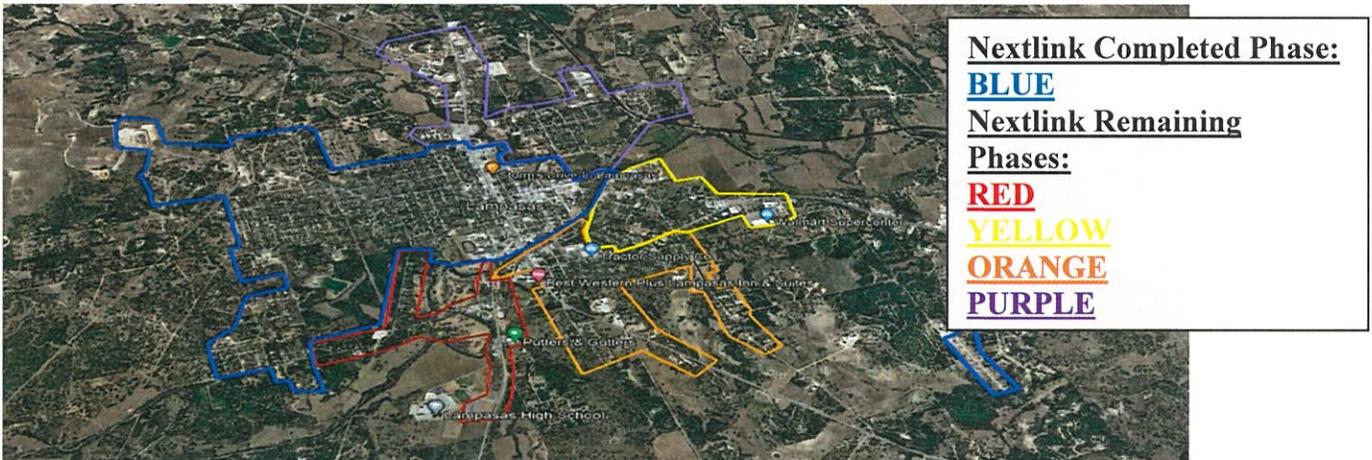
Project Update 9.21.2022

- 90% of Water/Wastewater complete
- Almost finished with curb
- Testing manholes
- Putting final course of base in – rolling and compacting
- Paving set to begin this week (9.26.22)
- Putting seed out now for grass
- Still waiting on riser parts
- Working on wingwalls and headwalls of box culverts
- Outlet box for detention pond being installed

MARKETING

- Meetings with commercial real estate developers & site selectors
- Flyer View printed marketing materials distributed to commercial development firms
- Neon Cloud community/economic development video
- Site Selection Magazine

INTERNET (Nextlink)



2022 JOB FAIR

Lampasas Middle School
 June 16, 2022- 10am-1pm

Highlights:

- 30 employers
- Around 65 job seekers
- 31 on-the-spot interviews and more were scheduled in the days following the event
- 9 offers made during the event

Feedback from Employers:

- Great opportunity to find potential applicants & for business promotion.
- Everyone was very kind & well organized. Thank You for Lunch too!
- Thank You for having us; we were pleased with our results!
- Wish we had a bigger turnout, but maybe this is a good thing and Lampasas residents are all

employed!

- Well put together; Facilities were excellent.
- We had a great turnout. Appreciate the event.
- Set up was great. Enjoyed being here!

Workforce:

- Labor Force
- Unemployment by Demographics
- Job Trends
- Population Characteristics
- Talent Works vs. Talent Lives
- In-Demand Skills

NEW DEVELOPMENT

COMMERCIAL DEVELOPMENTS 2022

- 4th & Brown Retail Center
- Silver Creek Assisted Living expansion
- Starbucks
- Santa Fe Depot development
- Rutland's Building
- Distillery/Tasting Room
- Candy Shop/Popcorn/Gelato
- Community Church
- Church of Christ Activity Center
- Grace Fellowship Addition
- LISD Auto-Tech Building
- Sneed Crematorium

Thank you



	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

- CTWSC As reported to Council previously, Central Texas Water Supply Corporation (“CTWSC”) has notified the City and Kempner Water Supply Corporation (“KWSC”), that due to mechanical issues with raw water pumps, they have requested, and we have issued, notice of Stage 2 Water Conservation measures. In addition to repair of pump motors currently out of service, CTWSC is also prepared to utilize floating pumps, and is seeking water from additional sources. We need rain, cooler weather, and timely repairs.
- Hillside Acres Ryan reports that the City has received the response letter from the engineer of record for Hillside Acres, providing the City with the basis for conditional acceptance of infrastructure. Final acceptance will be contingent on receipt of the Maintenance Bond or Letter of Credit (“LOC”) in the amount indicated on the attached letter. Also, infrastructure has been accepted for the Hidden Oaks subdivision with the LOC being received.
- Bridge The East Third Street bridge has been on the Capital Improvement Program (“CIP”) list over the past several years due to age and narrowness, and it appears it will be replaced by TxDOT within the next 18 to 24 months. Ryan has discussed the design with TxDOT personnel who indicated the bridge may be slightly elevated and be designed for bicycle and pedestrian use. TxDOT is hopeful a preliminary design can be completed by Q1, 2023, including assessment of any needed, additional, ROW.
- Paving Ryan reports that remaining emulsion has been utilized to extend paving on West First Street from Willis past Rice Street. The Street Department will, weather permitting, purchase additional emulsion prior to the fiscal year-end to pave Briggs, from College to 4th.
- Audit Yvonne and her staff will be preparing over the next several weeks for year-end close out and upcoming audit. Accountants from Singleton, Clark will be in City Hall next Monday for the field audit, and Yvonne will be running close-out reports next Friday evening, September 30th, the last day of the fiscal year. As Council likely remembers, it will take normally 2 to 3 months to close out all outstanding purchase orders and invoices from FY 2022 before staff will be prepared to comprehensively discuss year end performance.
- Way Finding Requests for Proposals (“RFP”), for Way Finding consultation and design, are due to the City no later than October 3, 2022. Becky reports that 14 entities have requested copies of the RFP, and 3 have submitted Requests for Information (“RFI”). Recommendation for a contractor will be based on a scoring of a number of criteria including cost. Staff will prepare tabulations for Council consideration at the October 10th meeting.
- Eclipse Staff and the Chamber Director met on September 22nd to touch base regarding any pressing needs related to Eclipse planning. As a reminder, Lampasas will

be in the direct path of the total solar eclipse of the sun on April 8, 2024 and can anticipate a large influx of travelers. The meeting was also initiated based on changes in planning participation from outside organizations. Tentatively staff will begin to prepare information sheets on the event for businesses and residents, and will hold a planning meeting Q1 2023, in preparation for a Town Hall meeting in April, approximately one year from the event. As discussed with Council and community members, the City's primary focus will be delivery of City services, response to community needs, and public safety.

Fire Prevention In case you haven't heard, Chief Smith has announced that October 9 to 15 is designated as Lampasas Fire Prevention Week. Keep an eye out for personnel and apparatus at local elementary schools, with perhaps a little water in the air. The annual event is intended to promote home safety and fire prevention in the home, while giving kids access to some of our local heroes.

National Night Out Council may have seen recent postings advertising National Night Out, October 4th, for local first responders and public safety entities. The annual event, held in the parking lot of HEB, highlights local law enforcement agencies, fire departments, and community service organizations. Families will have the opportunity to meet public safety staff, grab a hot dog, and listen to some local musical talent. The event is one of several efforts the City participates in for community outreach and public education.

Website Monica reports the Website update has been completed, with new content, design and photos. She does also encourage continued Council and staff review and input, and invites comment and suggestion for modified text or photos. The City's website often provides the first impression of our community to travelers, and businesses and families interested in relocation. Please direct your input to Monica.

Gateway Sign Staff met with representatives from Vision Lampasas and property owners on September 13 regarding a new Lampasas welcome sign on South US 183. Bill Metzger, sign donor, was also on site to discuss orientation, loading needs and foundation requirements. Mr. Metzger offered to provide scaled, conceptual rendering of the sign to determine the best location and orientation. Ryan Ward also provided additional input regarding TxDOT allowances for use of ROW. The sign will be of similar scale to the north 281, Airport, sign. Staff acknowledges and thanks Vision and Libby Bluntzer, and the Bumpus family for allowing a portion of the sign to be located on their property. The project was one of many community improvements that Catherine Metzger envisioned.

Comp Plan With the budget and various Interlocal Agreements finalized, staff seeks Council input for a future meeting devoted to Comprehensive Plan updates and implementation. Prior to the budget season, Council met three times, in round table format, to discuss and prioritize items identified in the City's Comprehensive Plan. Staff is prepared to review previous work, and facilitate

a discussion on future actions and goals of Council. Based on Council input, staff is prepared to place discussion on this matter on a future agenda.

Hostess House Staff reminds Council of the Special Called meeting at the Hostess House, October 17, 2022 at 5:30 p.m. Antonio Naylor and his team from Reliance Architecture is prepared to review the Construction Plans and Specifications, including finishes and alternates, for the Hostess House renovation. The meeting provides Council updates, and the opportunity for input prior to advertisement for bid. As a reminder, the renovation includes structural remediation to address loading on the first floor.

Staff Staff is pleased to recognize the following staff who began their City of Lampasas careers in September: Fidel Morua, 18 years; Raymond Roberts, 25 years; Kristy Acevedo, 5 years; Thomas Kelley, 6 years; Garrett Bradley, 6 years; Steven Knowlton, 1 year; Jody Cummings, 30 years; Vicki Tower, 6 years; Carlos Rodriguez, 1 year; Monica Wright, 17 years; Tania Baines, 6 years.

5.2	MAYOR'S COMMENTS
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The Mayor had no comments this evening.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action concerning the second reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning on October 1, 2022 and ending on September 30, 2023; appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal sinking fund requirements on all indebtedness; providing a severability clause; providing a repealer clause for the repeal of all Ordinances and appropriations in conflict with the provisions of this Ordinance; and establishing an effective date
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Council member Morris moved to approve the second reading of an Ordinance approving and adopting a Budget for operating the Municipal Government of the City of Lampasas for the fiscal year beginning on October 1, 2022 and ending on September 30, 2023, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried. (Kuehne absent)

The recorded roll call vote was as follows:

- Council member Clark- aye
- Council member Keele- aye
- Mayor Pro-Tem Williamson- aye
- Mayor Monroe-aye

- *Council member Morris-aye*
- *Council member Pearce- aye*

7.2	Discussion and possible action concerning the second reading of an Ordinance setting the Tax Rate and levying a tax upon all property subject to taxation within the City of Lampasas, Texas for the 2022 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the fiscal year beginning October 1, 2022 and ending September 30, 2023; apportioning said levy among the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt for the City of Lampasas; and establishing an effective date
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Mayor Pro Tem Williamson moved to approve that the property tax rate be decreased by the adoption of a tax rate of \$0.3156, which is effectively a 9.05 percent increase in the tax, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Kuehne absent)

The recorded roll call vote was as follows:

- *Council member Clark- aye*
- *Council member Keele- aye*
- *Mayor Pro-Tem Williamson- aye*
- *Mayor Monroe-aye*
- *Council member Morris-aye*
- *Council member Pearce- aye*

7.3	Discussion and possible action regarding ratifying the property tax revenue increase reflected in the Fiscal Year 2022-2023 Budget
-----	--

Mayor Pro Tem Williamson moved to approve ratifying the property tax revenue increase reflected in the Fiscal Year 2022-2023 Budget, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Kuehne absent)

The recorded roll call vote was as follows:

- *Council member Clark- aye*
- *Council member Keele- aye*
- *Mayor Pro-Tem Williamson- aye*
- *Mayor Monroe-aye*
- *Council member Morris-aye*
- *Council member Pearce- aye*

7.4	Discussion and possible action regarding Lampasas County Chamber of Commerce & Visitor Center Agreement for FY 22/23
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Council member Morris moved to approve the Lampasas County Chamber of Commerce & Visitor Center Agreement with the recommended amendments discussed during workshop, Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Kuehne absent)

7.5	Discussion and possible action regarding request from the Lampasas County Chamber of Commerce
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- *Council member Morris-aye*
- *Council member Pearce- aye*

7.2	Discussion and possible action concerning the second reading of an Ordinance setting the Tax Rate and levying a tax upon all property subject to taxation within the City of Lampasas, Texas for the 2022 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the fiscal year beginning October 1, 2022 and ending September 30, 2023; apportioning said levy among the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt for the City of Lampasas; and establishing an effective date
-----	---

Mayor Pro Tem Williamson moved to approve that the property tax rate be decreased by the adoption of a tax rate of \$0.3156, which is effectively a 9.05 percent increase in the tax, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Kuehne absent)

The recorded roll call vote was as follows:

- *Council member Clark- aye*
- *Council member Keele- aye*
- *Mayor Pro-Tem Williamson- aye*
- *Mayor Monroe-aye*
- *Council member Morris-aye*
- *Council member Pearce- aye*

7.3	Discussion and possible action regarding ratifying the property tax revenue increase reflected in the Fiscal Year 2022-2023 Budget
-----	--

Mayor Pro Tem Williamson moved to approve ratifying the property tax revenue increase reflected in the Fiscal Year 2022-2023 Budget, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Kuehne absent)

The recorded roll call vote was as follows:

- *Council member Clark- aye*
- *Council member Keele- aye*
- *Mayor Pro-Tem Williamson- aye*
- *Mayor Monroe-aye*
- *Council member Morris-aye*
- *Council member Pearce- aye*

7.4	Discussion and possible action regarding Lampasas County Chamber of Commerce & Visitor Center Agreement for FY 22/23
-----	--

Council member Morris moved to approve the Lampasas County Chamber of Commerce & Visitor Center Agreement with the recommended amendments discussed during workshop, Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Kuehne absent)

7.5	Discussion and possible action regarding request from the Lampasas County Chamber of Commerce
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for Hotel Occupancy Tax funds in the amount of \$1,671.00 for advertising expenses related to the Hunters Welcome Event.

Mayor Pro-Tem Williamson moved to approve the request from the Lampasas County Chamber of Commerce for Hotel Occupancy Tax funds in the amount of \$1,671.00 for advertising expenses related to the Hunters Welcome Event, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Kuehne absent)

7.6 Discussion and possible action regarding ratification of funding for emergency purchase of Heating/Cooling Unit at the Lampasas Police Department in the amount of \$5,400.00

Council member Morris moved to approve the ratification of funding for emergency purchase of Heating/Cooling Unit at the Lampasas Police Department in the amount of \$5,400.00, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Kuehne absent)

7.7 Discussion and possible action regarding approval of Veterans Day 5K Event Run Route and Street Closure hosted by Lampasas Run Club (Jackie Bunce)

Council member Morris moved to approve the Veterans Day 5K Run Route and Street Closure as presented by Police Chief Cummings, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Kuehne absent)

7.8 Discussion and possible action regarding procurement of one 2023 Ford Police Interceptor vehicle and one CID vehicle for the Assistant Police Chief in an amount not to exceed \$110,000.00.

Council member Pearce moved to approve the 2023 Police Interceptor from Silsbee in the amount of \$61,111.50 and the CID vehicle in the amount of \$44,716.00 from Silsbee with the understanding the purchase will not exceed \$110,000.00 as budgeted, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried. (Kuehne absent)

7.9 Discussion and possible action regarding the acceptance of exercise equipment by the Lions Club to be installed at the 580 Sports Park.

Council member Morris moved to approve the acceptance of exercise equipment from the Lions Club to be installed at the 580 Sports Complex, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Kuehne absent)

In discussion Council requested details of installation of equipment, sidewalk, water fountains and extension of electric for security lighting will be brought before Council with costs associated with project including labor and timeline at a later date for further discussion and consideration

7.10 Discussion and possible action regarding reservation procedures and rental fees for the Campbell Park Pavilion.

Council member Keele moved to approve moving forward with implementing a reservation policy, fee structure Ordinance and signage for the Campbell Park Pavilion, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Kuehne absent)

7.11	Discussion and possible action regarding procurement of one 2023 Chevy Tahoe for the Lampasas Fire Department in an amount not to exceed \$65,000.00.
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Council member Pearce moved to approve the request to procure a 2023 Chevy Tahoe for the Lampasas Fire Department, the motion was seconded by Mayor Pro-Tem Williamson, with Council member Morris, Davis and Clark in opposition the motion failed. (Kuehne absent)

7.12	Discussion and possible action regarding the award of quote to Harrison Construction for the Skate Park Pad in the amount of \$42,500.00
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Council member Morris moved to approve the award of quote to Harrison Construction for the Skate Park Pad in the amount of \$42,500.00, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Kuehne absent)

7.13	Discussion and possible action regarding the re-appointment of board members to the Airport Zoning Board of Adjustment
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Council member Keele moved to reappoint John Fingerhut and Steven Cohen to the Airport Zoning Board of Adjustment, the motion was seconded by Council member Morris & with a unanimous vote, the motion carried. (Kuehne absent)

7.14	Discussion and possible action regarding re-appointment of board members to the Construction Board of Adjustment and Appeal
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Council member Keele moved to reappoint Lesley Wilson, Clifford Butts and Nathan Hooten to the Construction Board of Adjustment and Appeal, the motion was seconded by Mayor Pro-Tem Williamson & with a unanimous vote, the motion carried. (Kuehne absent)

7.15	Discussion and possible action regarding the re-appointment of board members to Parks & Recreation Advisory Board
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Council member Keele moved to reappoint Diane Davis, Clay Harrington, Shirley Blake and Harvey Stinnett and appoint Mindi Pratus to the Parks and Recreation Advisory Board, the motion was seconded by Council member Morris & with a unanimous vote, the motion carried. (Kuehne absent)

7.16	Discussion and possible action regarding the re-appointment of board members to the Planning Commission.
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Council member Keele moved to reappoint Michael Sibberson and Robert McCauley to the Planning and Zoning Commission, the motion was seconded by Council member Morris & with a unanimous vote, the motion carried. (Kuehne absent)

Adjourn into Executive Session

Council member Morris moved to adjourn into Executive Session at 7:16 pm, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.072 (deliberations about real property) - Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.

REGULAR SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session.

There was no action taken.

Adjourn-Council member Morris moved to adjourn the meeting at 7:45 pm, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary


City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from September 1, 2022 to September 30, 2022.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: September 30, 2022 For the Agenda of: October 10, 2022

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of September 1, 2022 to September 30, 2022.

Recommendation:

Motion to approve by consent.

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 9/01/2022 THRU 9/30/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521389519	ELECTRICITY	E	9/20/2022	187,423.25		000092		187,423.25
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW17137	AUGUST LCRA BILL	E	9/20/2022	530,076.06		000093		530,076.06
27050	IRS-PAYROLL TAXES							
I-T1 202209088248	FEDERAL WITHHOLDING	D	9/09/2022	19,816.34		000158		
I-T3 202209088248	FICA TAX	D	9/09/2022	28,027.70		000158		
I-T4 202209088248	MEDICARE TAX	D	9/09/2022	6,554.82		000158		54,398.86
27050	IRS-PAYROLL TAXES							
I-T1 202209228249	FEDERAL WITHHOLDING	D	9/23/2022	21,614.87		000159		
I-T3 202209228249	FICA TAX	D	9/23/2022	28,410.06		000159		
I-T4 202209228249	MEDICARE TAX	D	9/23/2022	6,644.44		000159		56,669.37
01344	CORE & MAIN LP							
I-Q879354	8 X 2 TAP SADDLE	R	9/12/2022	161.82		168179		
I-R356796	INSERTA VALVE SLEEVE	R	9/12/2022	3,383.94		168179		
I-R476051	WATER APPURTENANCES	R	9/12/2022	726.60		168179		4,272.36
02860	FUELMAN							
I-NP62772637	TEXAS FLEET FUEL	R	9/12/2022	20,380.20		168182		20,380.20
03476	GAGE & CADE CONSTRUCTION,LLC							
I-NO 5 08232022	LEDC BUSINESS PARK	R	9/12/2022	80,159.08		168184		80,159.08
02132	HELENA CHEMICAL CO							
I-152195463	PROMATE 0-0-7 PRE AND FER	R	9/12/2022	6,700.00		168187		6,700.00
52200	LAMPASAS PUBLIC UTILITIES							
I-08312022	AUGUST 2022	R	9/12/2022	57,476.49		168203		57,476.49
03116	RELIANCE ARCHITECTURE							
I-329	HOSTESS HOUSE CONST DOCS	R	9/12/2022	14,775.00		168216		14,775.00
01456	S & M VACUUM & WASTE, LTD							
I-141800	SLUDGE HAUL INV\$141800	R	9/12/2022	519.75		168217		
I-141801	SLUDGE HAUL INV# 141801	R	9/12/2022	519.75		168217		
I-141803	SLUDGE HAUL INV#141803	R	9/12/2022	519.75		168217		
I-141804	SLUDGE HAUL INV#141804	R	9/12/2022	519.75		168217		
I-141805	SLUDGE HAUL INV#141805	R	9/12/2022	519.75		168217		
I-141806	SLUDGE HAUL INV#141806	R	9/12/2022	519.75		168217		
I-141818	SLUDGE HAUL INV#141818	R	9/12/2022	511.06		168217		
I-141819	SLUDGE HAUL INV#141819	R	9/12/2022	519.75		168217		4,149.31

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
82300	TECHLINE, INC							
I-129186803	WIRE TRIPLEX #4	R	9/12/2022	1,820.00		168222		
I-129679600	LIGHTS	R	9/12/2022	1,724.80		168222		
I-129727400	LIGHTS	R	9/12/2022	2,590.00		168222		
I-312261200	TECHLINE, INC	R	9/12/2022	92.00		168222		6,226.80
02976	WASTE CONNECTIONS							
I-2386331V165	RESIDENTIAL SOLID WASTE	R	9/12/2022	61,273.29		168225		
I-2386332V165	RESIDENTIAL SOLID WASTE	R	9/12/2022	50,607.36		168225		
I-2386358V165	CITIZENS STATION	R	9/12/2022	2,030.35		168225		
I-2386374V165	LAMPASAS RECYCLE	R	9/12/2022	1,138.70		168225		115,049.70
03273	DELL MARKETING LP							
I-10613024087	AS REPLACEMENT PC	R	9/15/2022	1,375.57		168249		
I-10613635514	REPLACEMENT PCS	R	9/15/2022	3,777.96		168249		5,153.53
47585	KEMPNER WATER SUPPLY CORP							
I-08312022	DEBT PAYMENTS	R	9/15/2022	19,146.97		168270		19,146.97
02344	BRENNTAG SOUTHWEST INC							
I-BSW394367	10% BLEACH SOLUTION	R	9/15/2022	1,940.65		168313		
I-BSW401618	10% BLEACH SOLUTION	R	9/15/2022	2,160.10		168313		
I-BSW403859	10% BLEACH SOLUTION	R	9/15/2022	1,665.08		168313		
I-BSW408687	10% BLEACH SOLUTION	R	9/15/2022	2,105.19		168313		
I-BSW408688	10% BLEACH SOLUTION	R	9/15/2022	1,208.27		168313		9,079.29
01344	CORE & MAIN LP							
I-Q879358	METER ADAPTER 3/4 X 1"	R	9/15/2022	498.24		168316		
I-R126633	WATER PARTS	R	9/15/2022	318.40		168316		
I-R346569	6" INSTERTA VALVE	R	9/15/2022	2,747.85		168316		
I-R506445	3/4 X 1 MTR ADAPTER	R	9/15/2022	764.16		168316		
I-R507327	2" PVC PIPE	R	9/15/2022	224.00		168316		
I-R515095	4" METER & PARTS	R	9/15/2022	4,553.84		168316		
I-R523243	3/4 GATE VALVES	R	9/15/2022	161.64		168316		
I-R524813	1" METERS	R	9/15/2022	6,232.90		168316		15,501.03
47585	KEMPNER WATER SUPPLY CORP							
I-08312022*	WATER FOR AUG 2022	R	9/15/2022	85,380.37		168321		85,380.37
01488	LAW OFFICES OF JO-CHRISTY BROW							
I-29856*	GENERAL MATTERS/JULY	R	9/15/2022	4,165.00		168324		4,165.00
02754	MASTERCARD							
C-00894G	TAX REFUND	R	9/15/2022	25.76CR		168325		
I-00206G	TEXAS MUNICIPAL CLERKS	R	9/15/2022	55.00		168325		
I-02265G	TOOL BOX, ROLLER CABINET	R	9/15/2022	337.98		168325		
I-02352G*	STORAGE-KIDFISH SUPPLIES	R	9/15/2022	89.97		168325		
I-028230	LIGHTS-MOONLIGHT SWIM	R	9/15/2022	89.97		168325		

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 9/01/2022 THRU 9/30/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-02879G	DINNER FOR POOL EMPLOYEES	R	9/15/2022	273.74		168325		
I-07272022	FINLEY DEGRAFFENRIED	R	9/15/2022	380.59		168325		
I-07272022**	JP HARRIS	R	9/15/2022	106.01		168325		
I-07282022	PRE-EMPLOYMENT SCREEN	R	9/15/2022	7.50		168325		
I-08052022	WEBSITE STOCK IMAGES	R	9/15/2022	29.00		168325		
I-08172022	SUBSTANDARD STRUCTURECLAS	R	9/15/2022	90.00		168325		
I-08212022	DRONEDEPLOY YEARLY SUBSCR	R	9/15/2022	1,266.41		168325		
I-08232022	CONSTANT CONTACT	R	9/15/2022	336.00		168325		
I-08262022	HOTEL/BECKY	R	9/15/2022	401.88		168325		
I-101344209	CODE ENFORCEMENTCLASS	R	9/15/2022	165.00		168325		
I-170572	MASTERCARD	R	9/15/2022	56.49		168325		
I-170954	STATE EXAM	R	9/15/2022	56.49		168325		
I-2022Q4	TUITION	R	9/15/2022	480.00		168325		
I-23350674	WRANGLER ORDER	R	9/15/2022	337.74		168325		
I-243	COUNCIL DINNER	R	9/15/2022	90.89		168325		
I-52429	REDACTING RECORDS	R	9/15/2022	159.00		168325		
I-82374	LODGING	R	9/15/2022	810.75		168325		
I-DS001167941	DROPSEND LITE	R	9/15/2022	45.00		168325		
I-G61196	LUMBER FOR 16" TRAILER	R	9/15/2022	246.19		168325		5,885.84
59920	MILLER'S SERVICE CO							
I-91513	HVAC INSTALL UNIT	R	9/15/2022	5,400.00		168331		5,400.00
02692	APSCO INC./BROWNWOOD PLUMBING							
I-S1345324001	FIRE HYDRANTS	R	9/23/2022	11,360.00		168395		11,360.00
03538	EXCEL CONSTRUCTION SERVICES, L							
I-APP 1	CONTROL GATE INSTAL	R	9/23/2022	47,100.00		168405		47,100.00
02908	GABRIEL, ROEDER SMITH & COMPAN							
I-473355	OPEB VALUATION 22-23	R	9/23/2022	4,434.00		168409		4,434.00
03547	LAMBDA CONSTRUCTION 1, LTD							
I-NO 1 08312022	CONDUIT	R	9/23/2022	75,429.00		168418		75,429.00
00983	CHRIS OLDHAM							
I-09142022	HYDRO TANK REPAIRS	R	9/23/2022	4,265.98		168423		4,265.98

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 9/01/2022 THRU 9/30/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
	REGULAR CHECKS:	22		601,489.95		0.00		601,489.95
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	2		111,068.23		0.00		111,068.23
	EFT:	2		717,499.31		0.00		717,499.31
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00	0.00		

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: FSB	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			26	1,430,057.49	0.00	1,430,057.49
BANK: FSB	TOTALS:		26	1,430,057.49	0.00	1,430,057.49
REPORT TOTALS:			26	1,430,057.49	0.00	1,430,057.49

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City ManagerITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for August 2022.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: September 30, 2022

For the Agenda of: October 10, 2022

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 146 day(s).

The City's yield to maturity is 1.660

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,890,483.19	8.33%
TexStar	\$1,635,588.22	7.20%
Bancorp South	\$7,763,043.58	34.19%
Money Market	\$3,399,134.00	14.97%
Frost Bank	\$ 19,071.90	0.08%
Federal Agency Coupon Securities	\$8,000,000.00	35.23%

Recommendation: Motion to approve by consent.



MONTHLY INVESTMENT REPORT

City of Lampasas

AUGUST 31, 2022



MEEDER

PUBLIC FUNDS
PATTERSON GROUP

Continuing Supply Chain Blues

Fortunately, geo-politics played a lesser role in the month's market view even with a controversial stop in Taiwan by Nancy Pelosi. China may have larger problems than Ms. Pelosi because of the challenges to its own economy which has slowed.

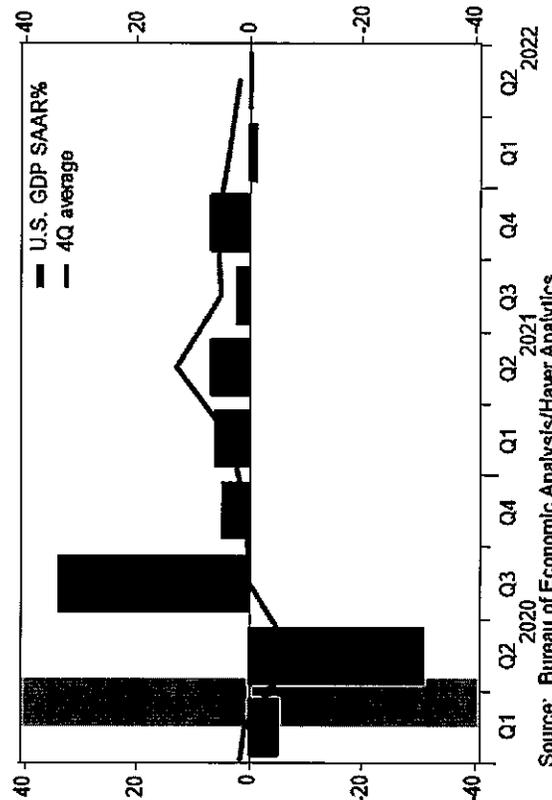
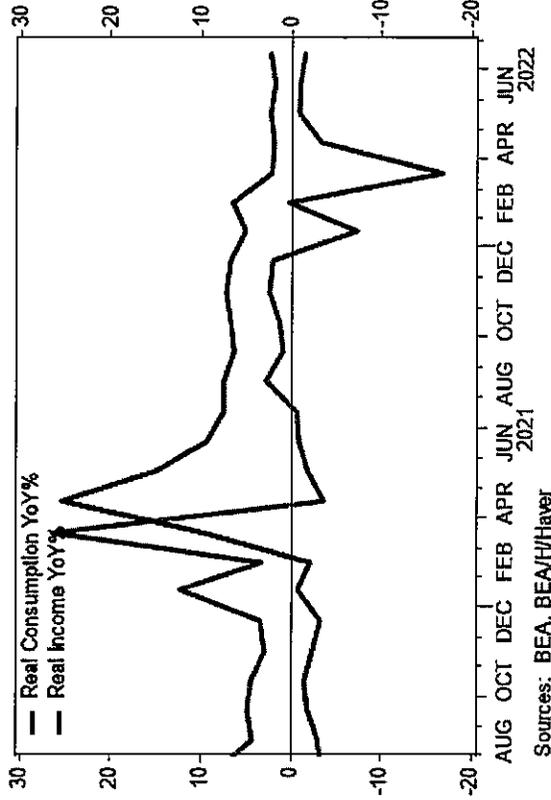
China's Sichuan province, a key manufacturing hub for EV batteries and solar panels, has announced sizable power cuts among other provinces, affecting a myriad of global manufacturers. Reports indicate the region is broadly facing the worst drought conditions since the 1960s. This will surely impact the supply chain tangles which were beginning to open up.

These drought conditions are global. U.S. agricultural forecasters note that U.S. farmers could face severe crop shortages including a 40% reduction in the cotton crop. In addition, reports indicate a plethora of farmland acreage has been left unused this season due to drought, rising input costs and fertilizer costs.

These longer-term impacts will lengthen the inflation woes and the supply chain delays. Besides raising short term rates, the Fed is continuing its plan towards accelerating quantitative tightening (QT) to further drain pandemic-era stimulus from the financial system and increase lending rates for longer term assets all to weaken inflation.

In the US, high supply costs, declining real income growth, and a limited access to labor, particularly skilled labor, are undermining the U.S. housing market. While demand is still positive and supply still limited, keeping prices elevated, momentum in housing and construction activity is clearly slowing.

This sluggish economy framed in elevated prices has produced back-to-back quarters of declining GDP growth. Growth however is not as negative as expected however so a true recession may not be in the cards and a soft landing could be a possibility.



Source: Bureau of Economic Analysis/Haver Analytics

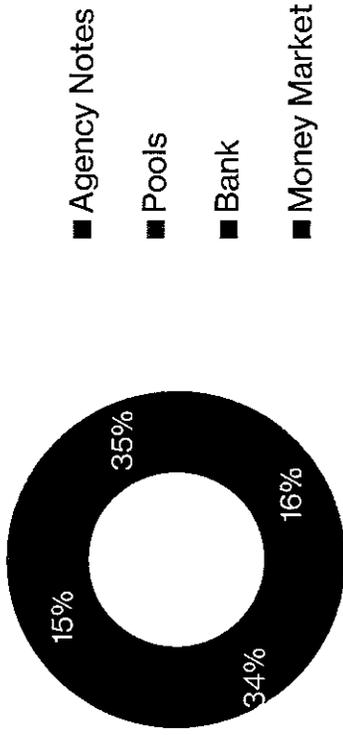
Your Portfolio

As of August 31, 2022

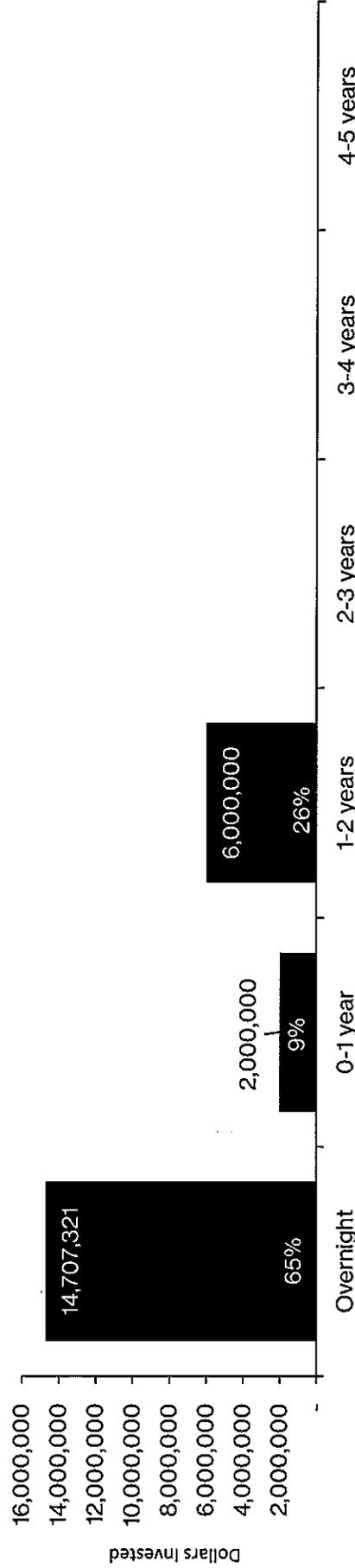
Your Portfolio Statistics

Weighted Average Maturity 0.40 years
 Weighted Average Yield (All Funds) 1.66%

Your Asset Allocation



Your Maturity Distribution





City of Lampasas, Texas
Portfolio Management
Portfolio Summary
August 31, 2022

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM
Federal Agency Coupon Securities	8,000,000.00	7,785,122.46	8,000,000.00	35.23	593	413	1.463
Bancorp South	7,763,043.58	7,763,043.58	7,763,043.58	34.19	1	1	2.387
Texpool/Texpool Prime	1,890,483.19	1,890,483.19	1,890,483.19	8.33	1	1	2.170
TexStar	1,635,588.22	1,635,588.22	1,635,588.22	7.20	1	1	1.947
Frost Bank	19,071.90	19,071.90	19,071.90	0.08	1	1	0.000
Money Market	3,399,134.00	3,399,134.00	3,399,134.00	14.97	1	1	0.050
Investments	22,707,320.89	22,492,443.35	22,707,320.89	100.00%	210	146	1.660

Total Earnings	August 31	Month Ending	Fiscal Year To Date
Current Year	33,553.39		114,688.72

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

City of Lampasas, Texas
 Summary by Type
 August 31, 2022
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Water						
Bancorp South	2	256,488.38	256,488.38	1.13	2.500	1
Subtotal	2	256,488.38	256,488.38	1.13	2.500	1
Total and Average	22	22,707,320.89	22,707,320.89	100.00	1.660	146

Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
August 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date	Maturity
Texpool/Texpool Prime											
14103A	10041	Texpool Prime	11/08/2016	102,546.95	102,546.95	102,546.95	2.303	2.271	2.302		1
			Subtotal and Average	102,546.95	102,546.95	102,546.95		2.271	2.303		1
			Total Investments and Average	102,546.95	102,546.95	102,546.95		2.271	2.303		1

**Fund LEDC - LEDC
Investments by Fund
August 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	586,910.25	586,910.25	586,910.25	1.032	1.017	1.031	1
2363	10003	Bancorp South	09/01/2014	8,643.56	8,643.56	8,643.56	1.032	1.017	1.031	1
Subtotal and Average				595,553.81	595,553.81	595,553.81		1.018	1.032	1
Total Investments and Average				595,553.81	595,553.81	595,553.81		1.018	1.032	1

**Fund TRUST - Trust
Investments by Fund
August 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date
Bancorp South										
6349	10010	Bancorp South	09/01/2014	43,384.44	43,384.44	43,384.44	2.500	2.465	2.500	1
6348	10011	Bancorp South	09/01/2014	29,824.33	29,824.33	29,824.33	2.500	2.465	2.500	1
Subtotal and Average				73,208.77	73,208.77	73,208.77		2.466	2.500	1
Total Investments and Average				73,208.77	73,208.77	73,208.77		2.466	2.500	1



MEEDER
PUBLIC FUNDS | PATTERSON GROUP

City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
August 1, 2022 - August 31, 2022
Yield on Average Book Value

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,787,936.24	1,784,658.13	1,784,763.88		2.163	2.163	3,278.11	0.00	3,278.11
5001632	10023	CASH	RR5	248,545.27	248,534.72	248,535.06		0.050	0.050	10.55	0.00	10.55
3130APP1	10062	CASH	FAC	4,000,000.00	4,000,000.00	4,000,000.00	11/22/2023	0.550	0.540	1,833.33	0.00	1,833.33
3130ASAN9	10063	CASH	FAC	2,000,000.00	2,000,000.00	2,000,000.00	12/13/2023	2.500	2.453	4,166.66	0.00	4,166.66
3130ASAP4	10064	CASH	FAC	2,000,000.00	2,000,000.00	2,000,000.00	06/16/2023	2.250	2.208	3,750.00	0.00	3,750.00
4187	10007	CASH	RRP	35,365.89	30,302.31	33,716.32		2.500	2.500	71.58	0.00	71.58
0474	10004	CASH	RRP	6,406,169.25	7,053,654.17	7,261,359.61		2.500	2.500	15,416.90	0.00	15,416.90
3213	10006	CASH	RRP	362.28	361.51	361.53		2.500	2.508	0.77	0.00	0.77
XXXX579A	10058	CASH	RR5	3,150,593.77	3,150,460.06	3,150,464.37		0.050	0.050	133.71	0.00	133.71
4001579A	10059	CASH	RR5	-5.04	9.96	9.48				0.00	0.00	0.00
	Subtotal			19,628,967.66	20,287,980.86	20,479,210.25			1.648	28,661.61	0.00	28,661.61
Fund: Cert. of Obligation 2016												
14103A	10041	CERTS16	RR2	102,546.95	102,346.79	102,353.25		2.303	2.303	200.16	0.00	200.16
	Subtotal			102,546.95	102,346.79	102,353.25			2.303	200.16	0.00	200.16
Fund: Electric												
17390	10001	ELEC	RR3	1,635,588.22	1,632,888.17	1,632,975.27		1.947	1.947	2,700.05	0.00	2,700.05
1732110	10022	ELEC	RR4	19,071.90	19,092.45	19,081.84				0.00	0.00	0.00
0672	10005	ELEC	RRP	377,360.94	374,563.79	375,456.44		2.500	2.500	797.15	0.00	797.15
	Subtotal			2,032,021.06	2,026,544.41	2,027,513.55			2.031	3,497.20	0.00	3,497.20
Fund: LEDC												
2363	10003	LEDC	RRP	8,643.56	7,279.40	24,790.47		1.032	1.032	21.72	0.00	21.72
1092	10002	LEDC	RRP	586,910.25	592,584.61	589,985.36		1.032	1.032	516.13	0.00	516.13
	Subtotal			595,553.81	599,864.01	613,775.83			1.032	537.85	0.00	537.85

City of Lampasas, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period September 1, 2022 - March 31, 2023

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
September 2022										
09/16/2022	10064	CASH	3130ASAP4	Call	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
Total for September 2022										
November 2022										
11/22/2022	10062	CASH	3130APPM1	Interest	FHLB Call Note	0.00	0.00	0.00	11,000.00	11,000.00
11/22/2022	10062	CASH	3130APPM1	Call	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
Total for November 2022										
December 2022										
12/13/2022	10063	CASH	3130ASAN9	Interest	FHLB Call Note	0.00	0.00	0.00	25,000.00	25,000.00
12/16/2022	10064	CASH	3130ASAP4	Interest	FHLB Call Note	0.00	0.00	0.00	22,500.00	22,500.00
Total for December 2022										
GRAND TOTALS:						6,000,000.00	6,000,000.00	6,000,000.00	58,500.00	6,058,500.00



Disclosures

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Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data have been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by the investment adviser. This information is provided as a client convenience and the investment adviser assumes no responsibility for performance of these accounts or the accuracy of the data reported.

Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.

**Meeder Public Funds
Patterson Group**

Barton Oaks Plaza II
901 S. MoPac Expy
Suite 195
Austin, Texas
78746
800.817.2442

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: October 3, 2022

For the Agenda of: October 10, 2022

Procurement and Funding Statement:

N/A

Attachments: September Photo Entries

Summary Statement:

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of September, we received seven entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

Recommendation:

To consider a motion to select one of the entries as this month's winner.

Entry 1

Kayla Belasco
kmbelasco@yahoo.com

“Kids” was taken at the LTX sign downtown in Lampasas, TX.



Entry 2

Donna Scoggins

DonnaScoggins@Icloud.com

“Bubbles” was taken at the downtown Lampasas square in Lampasas, TX.



Entry 3

Elizabeth Pekins
pekinse@lisdtx.org

“School Day Sunrise at Hanna” was taken at Hanna Springs Elementary School in Lampasas, TX.

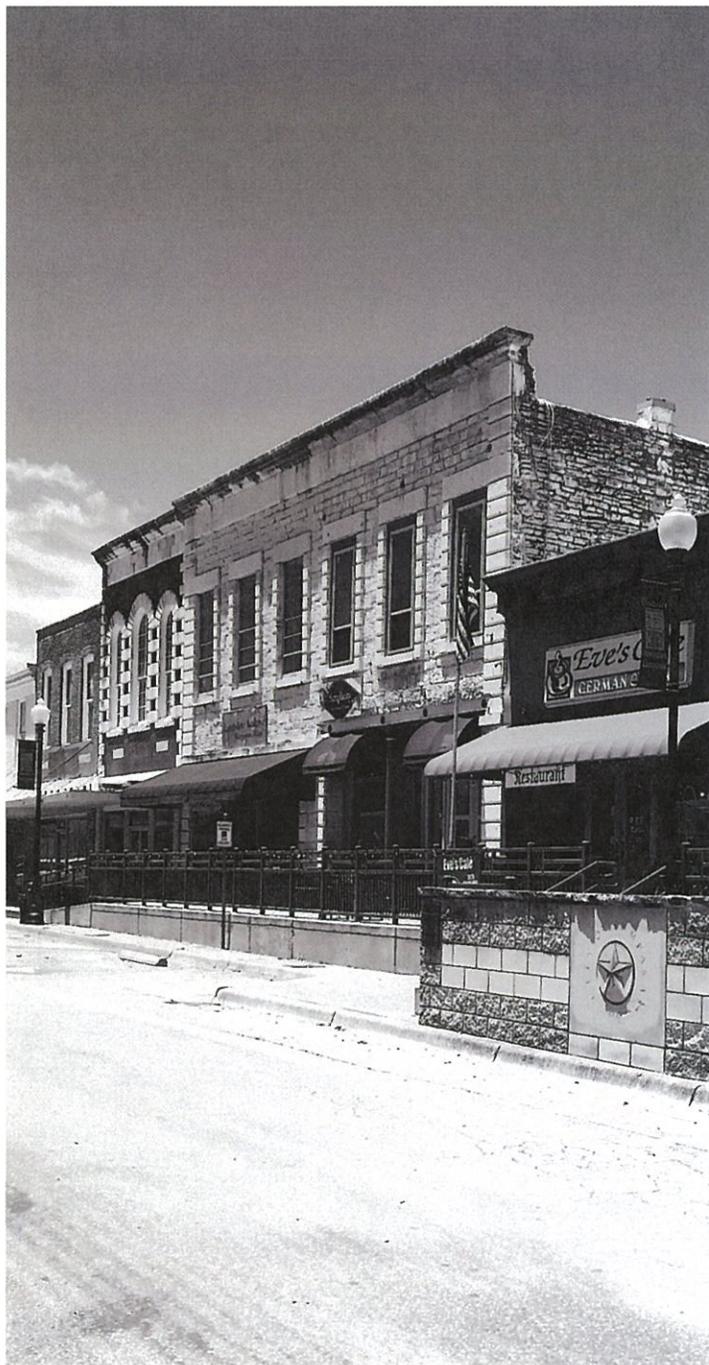


Entry 4

Ashbi Alexander

ashbialexander@gmail.com

“Lampapas Square” was taken in Lampapas, TX.



Entry 5

Jaime Hummel

Nicole.jamie2014@gmail.com

“Be Someone’s Rainbow” was taken on 2nd Street in Lampasas, TX.

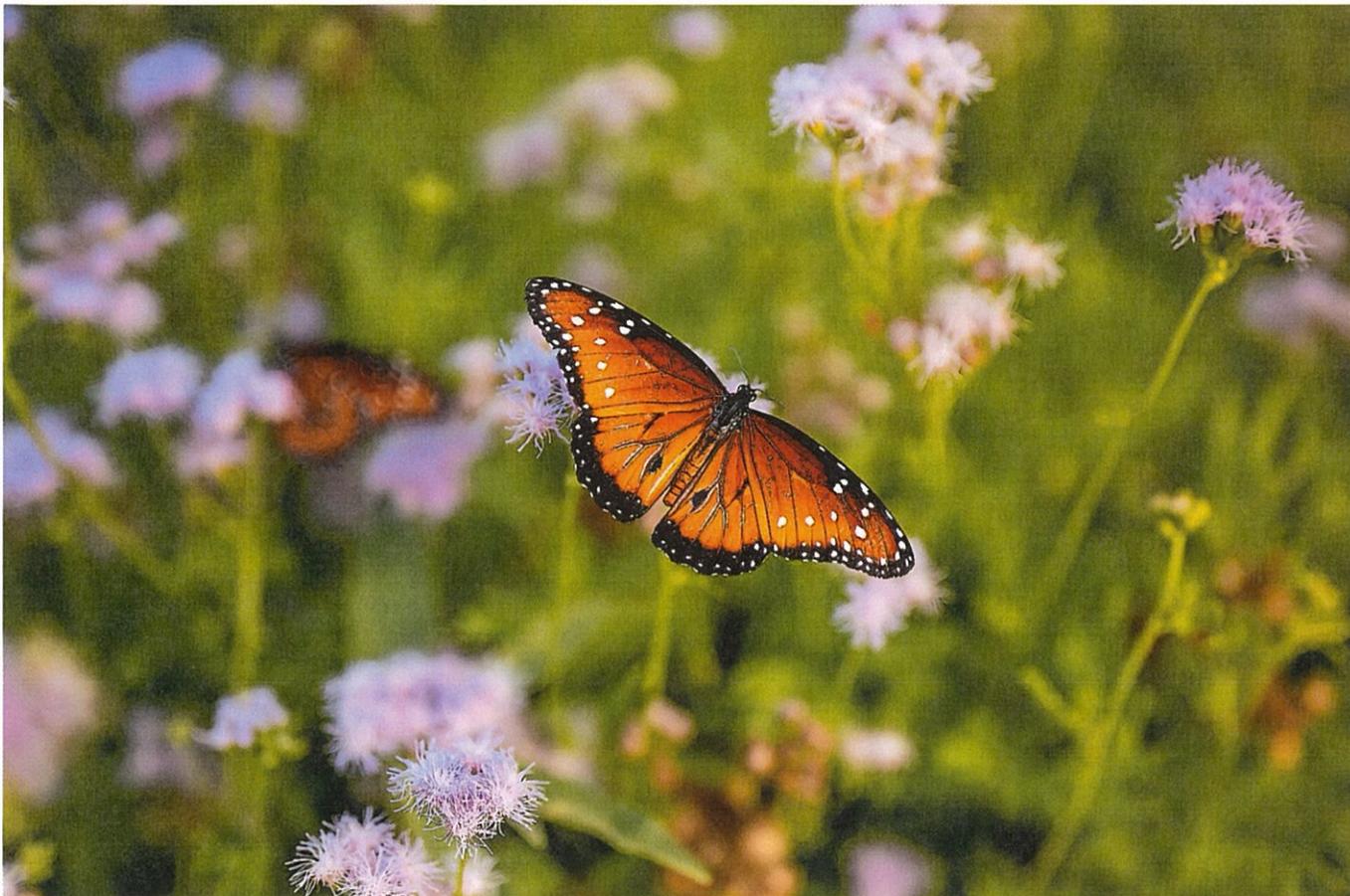


Entry 6

Alexis Velez

Alexis.velez1989@gmail.com

“Beauty of Nature” was taken at the nature trail and butterfly sanctuary in Lampasas, TX.



Entry 7

Ryan DeBacker

ryan76md@gmail.com

“Hidden Treasures of the Creek” was taken at the creek bank along the walking trail in the park ... found her just before the bridge at Western.at W.M. Brook Park in Lampasas, TX.





City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance to approve a request to rezone property from Commercial to Single Family Residential-6 ‘SF-6’ for property described as lots 9-10-11-12, Block 5, Whites Addition on East Avenue J (FM 580) between Casbeer Street and White Street.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: October 4, 2022

For the Agenda of: October 10, 2022

Procurement and Funding Statement:

Attachments: P & Z Packet

Summary Statement:

Mr. Marshall Brewer, Bent Tree Construction is asking for consideration in rezoning property from Commercial ‘C’ to Single Family Residential-6 ‘SF-6’. The property is currently zoned Commercial ‘C’. The area is characterized as mixed use. The property is surrounded by businesses, undeveloped land and residential homes. All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed seven (7) notices to property owners within 200 feet of the applicant’s property, one letter has been received in favor of the request and none in protest. This case was heard by the Planning Commission on October 4, 2022 and they did recommend approval to Council.

Recommendation:

To consider a motion to approve the first reading of an Ordinance to approve a request to rezone property from Commercial to Single Family Residential-6 ‘SF-6’ for property described as lots 9-10-11-12, Block 5, Whites Addition on East Avenue J (FM 580) between Casbeer Street and White Street.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM COMMERCIAL TO SINGLE FAMILY RESIDENTIAL-6 “SF-6” FOR PROPERTY DESCRIBED AS BLOCK 5, LOTS 9,10,11,12, WHITES ADDITION ON EAST AVE J (FM580) BETWEEN CASBEER STREET AND WHITE STREET, LAMPASAS, TEXAS LAMPASAS COUNTY. DETAILING RESTRICTIONS RELATED THERETO; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Bent Tree Construction, Marshal Brewer (representative) is asking the City of Lampasas Planning & Zoning Commission and the City Council to consider a request to rezone property from Commercial to Single Family Residential-6 ‘SF-6’ for property described as lots 9-10-11-12, Block 5, Whites Addition on East Avenue J (FM 580) between Casbeer Street and White Street.

WHEREAS, pursuant to Section 10 of the City’s Zoning Ordinance, notice of the request to rezone property was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on October 4, 2022 by the Planning & Zoning Commission regarding the request for a rezone by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on October 10, 2022 by the City Council regarding the request for a rezone by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to rezone the property from Commercial “C” to Single Family Residential-6 “SF-6”.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the rezone requested by Bent Tree Construction, Marshal Brewer (representative) asking the City of Lampasas Planning & Zoning Commission and the City Council to consider a request to rezone property from Commercial to Single Family Residential-6 ‘SF-6’ for property described as lots 9-10-11-12, Block 5, Whites Addition on East Avenue J (FM 580) between Casbeer Street and White Street is hereby approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED THE FIRST READING ON THE 10th DAY OF OCTOBER 2022

PASSED AND ADOPTED ON THE SECOND READING ON THE 24TH DAY OF OCTOBER 2022.

APPROVED:

ATTEST:

TJ Monroe, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City ManagerITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding selection of firm for Wayfinding Sign Master Plan

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: October 4, 2022

For the Agenda of: October 10, 2022

Procurement and Funding Statement:

Based on fund growth cost can be covered out of Fund 40

Attachments: Scoring Spreadsheet and Cost Proposal

Summary Statement:

Staff presented Council with goals, strategy, sign types, city sign mock-ups and feedback from sign contractors in the Fall of 2021. At the May 2022 Council Meeting, Staff provided Council with an RFQ draft and references regarding Wayfinding and Gateway Signage from the adopted Comprehensive Plan. At that time Council directed Staff to move forward with the Request for Qualifications. Staff finalized RFQ and published notice for bids September 2, 2022 with a deadline of October 3, 2022 for submittals. The City received proposals from the following firms: *Design Workshop*- Austin, TX, *KMA Design*- Carnegie, PA, *Studio 16:19* Round Rock, TX, *Mijksenaar*- New York, NY and from *FSG* Austin, TX. A panel of five reviewed each proposal for professional qualifications, understanding of proposed work to be done, quality of proposal, approach to creating master plan, anticipated timeline for completion along with references and work samples. While we feel most would be able to complete the task based on their portfolio, we feel that Studio 16:19 not only met the qualifications, but they have a good understanding of our community and the importance of the Wayfinding Master Sign Plan for the City of Lampasas to grow and highlight those attributes that make us special.

Recommendation:

To consider a motion to award Studio 16:19 as the firm to work with the City of Lampasas in creating a Wayfinding Sign Master Plan and to allow the City Manager, or his designee to negotiate contract details in an amount not to exceed \$60,000.00.

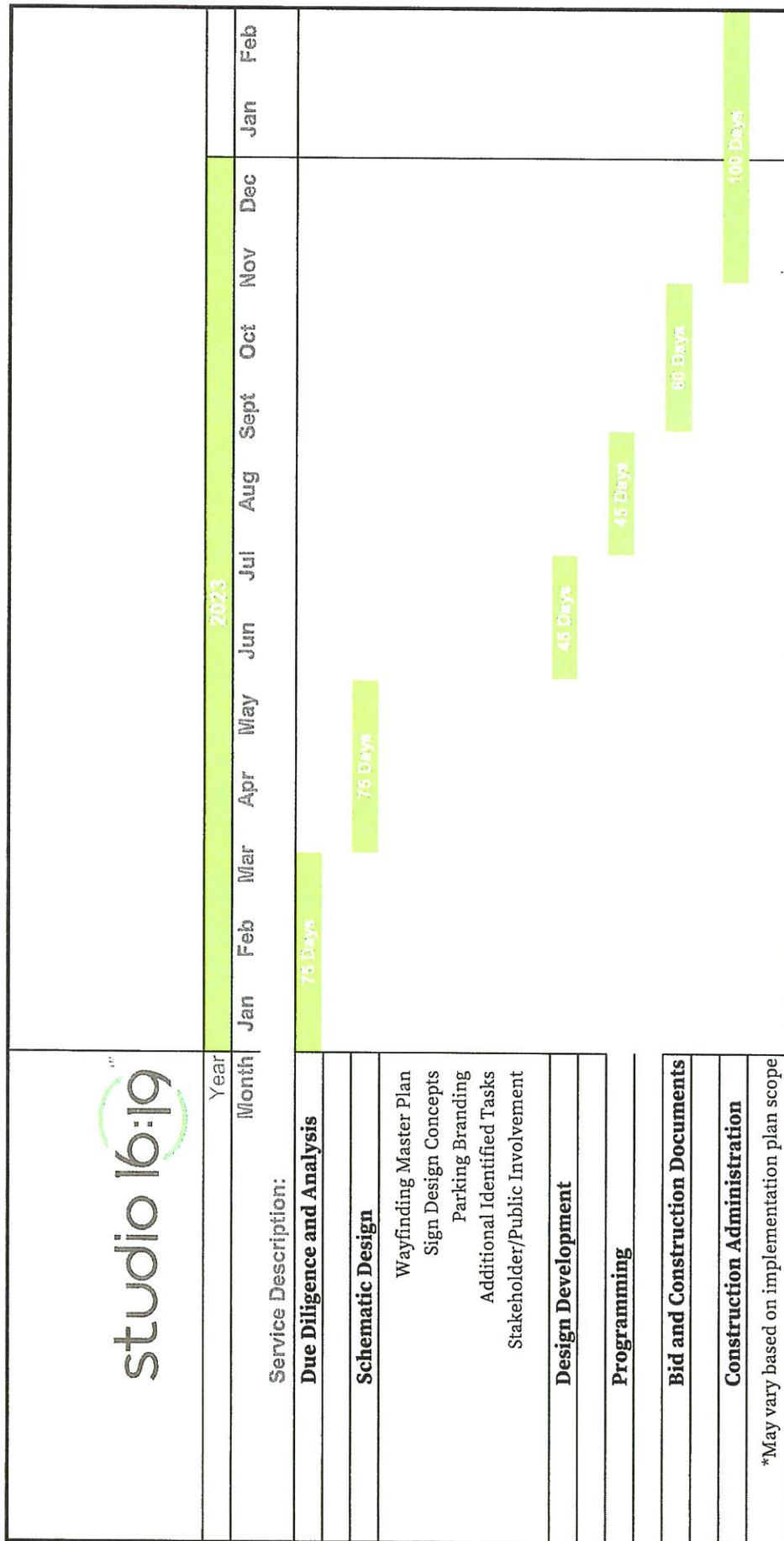
Task	Description	Lump Sum Fee (Not to Exceed)	Proposed Hours
1	Due Dilligence and Analysis	\$ 13,440	128
2	Schematic Design	\$ 10,920	104
3	Design Development / Programming	\$ 16,560	144
4	Documentation for Bid and Construction	\$ 7,360	64
5	Construction Administration and Oversight	\$ 11,040	96

All Tasks Grand Total (Not to Exceed) \$ **59,320** **536.00**

*Cost may vary higher or lower based on final scoping conversations and verifications with City.

Hourly Rate Schedule - 2022

- Managing Principal- Planner/Landscape Architect: \$ 195.00/hr.
- Principal- Planner / Landscape Architect: \$ 150.00/hr.
- Associate Principal- Planner / Landscape Architect: \$ 135.00/hr.
- Senior Associate- Planner/ Landscape Architect: \$ 125.00/hr.
- Associate II- Planner/ Landscape Architect: \$ 100.00/hr.
- Associate- Planner/ Landscape Designer: \$ 85.00/hr.
- Administrative \$ 75.00/hr.



*May vary based on implementation plan scope

City of Lampasas
Fund 40 Project Accounting

**Fund 40 HOT Balance
September 30, 2022**

	\$1,373,851.30								
YTD Income	\$208,635.12								Capital Building & Grounds
YTD Expenditures	Engineering/Surveying	Organ. Requests	Chamber Allocation ¹	Promo Advertising					\$283,792.80
	\$32,580.00	\$44,628.51	\$24,546.84	\$8,030.00					
Total YTD Expenses	\$393,578.15								
Project Allocation Estimated/Actual	Campbell Pavilion	Hostess House	Campbell Skatepark ²	Hanna Spring Fencing	Wayfinding Signage				
Contract Amount ³	\$178,047.85	\$1,379,913.00	\$400,000.00	\$40,000.00	\$59,000.00				
Expenditures to date ⁴	\$182,247.85	\$59,100.00	\$26,850.00	\$15,594.95					
Amt to Completion	(\$4,200.00)	\$1,320,813.00	\$373,150.00	\$8,500.00	\$59,000.00				
Total to Completion	\$1,757,263.00								
Fund Balance	\$1,373,851.30								
Surplus/(deficit) ⁵	(\$383,411.70)								

¹ The Lampasas Chamber of Commerce has received allocation for 1Q & 2Q per Visitor Center Agreement. Q3 and Q4 will be expensed to FY 2022, approx \$25,000.00
² Excavation and pad cost increases have been estimated at \$50,000. Precise cost determined by pad footprint and bid.
³ Campbell Pavilion represents contracted amount. Hostess House represents estimate from July, 2021 inclusive of soft costs, structural and addition
⁴ Campbell Pavilion project complete incl electric and ramp. Hostess House represents design and partial construction documents. Skatepark represents public engagement and design
⁵ Assumes no additional net income from fund

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City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding selection of contractor to remove concrete slab, footings, wash basins and piers at the City of Lampasas Industrial Park.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 28, 2022

For the Agenda of: October 10, 2022

Procurement and Funding Statement:

[Empty box for Procurement and Funding Statement]

Attachments: Quotes

Summary Statement:

Staff has identified the need to remove surplus, excess, damaged, and unusable concrete work at the City's Industrial Park to make the property more marketable. The City received quotes from WT Excavation and Harrison Construction with the lowest qualified quote being from WT Excavation in the amount of \$38,300.00.

Recommendation:

To consider a motion to award contract for concrete removal from the City's Industrial Park to in the amount of \$38,300.00 to WT Excavation.

HARRISON CONSTRUCTION, CO.
P.O. BOX 456
Lampasas, TX 76550

PROPOSAL 092822

DATE: September 28, 2022
TO: City of Lampasas c/o Mandy Love
REFERENCE: Industrial Park, 1310 N. McLean Street

Proposal includes demo of all vertical structures inside fenced area of old batch plant site. Structures will be removed below existing grade, hauled off site and compacted type A grade 2 road base will be compacted in place to grade.

TOTAL Cost of Project: \$52,500.00

- This quote expires **30** days from date of proposal.
- Upon completion, the job site will be left in a clean and orderly condition, consistent with good construction practice.
- If you wish for HARRISON CONSTRUCTION, CO. to execute these work items, please sign and date the proposal below and return a signed copy.
- **Draw schedule to be agreed upon acceptance of proposal.**

Thank you and please feel free to call if you have any questions.

Accepted _____ Date _____

Respectfully submitted by: Chris Harrison



September 26th, 2022

To: Mandy Walsh/Brant Martin

Re: Bid Proposal for Industrial Park Concrete Plant

Demolition and site cleanup:

- * Demo all concrete to ground level.
- * Place all concrete in S.E. corner of property.
- * Level out site over concrete with roadbase.

Total: \$27,550.

Deposit: \$13,000.

Remainder due upon completion: \$14,550.

Concrete Haul Off:

- * Haul off approx. 420tons of demo concrete.

Total: \$10,750.

Deposit: \$5,000.

Remainder due upon completion: \$5,750.

Prices good for 14 days

Any questions please call me at the number listed below. Thank you for the opportunity!

Warren Thornton
WT Excavation LLC.
1009 East 4th St.
Lampasas, TX 76550
wtexcavation@yahoo.com
Cell (254) 392-0823

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ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the award of contract for utility line tree trimming to LCRA and McCoy Tree Surgery in an amount not to exceed \$150,000.00.

Requested By: Wayne Sanders, Electric Superintendent

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: September 28, 2022

For the Agenda of: October 10, 2022

Procurement and Funding Statement:

The electric department requested a quote from LCRA through our Cooperative Purchasing Agreement with LCRA. We received a quote from LCRA for a total amount of \$149,963.23. The funding is secured by the budgeted amount in the 2022-2023 annual budget for Tree Trimming Services (81-510-5350). The total amount budgeted for this project is \$150,000.00.

Attachments: Customer Service Contract

Summary Statement:

The City of Lampasas has a Cooperative Purchasing Agreement with LCRA which McCoy Tree Surgery participates in. The City Of Lampasas has been using the LCRA contractors to trim our trees out of the power lines since 2005 and have had good success with their work and dealing with the public. This program also increases the reliability of our system and reduces outages.

Recommendation:

To consider a motion to award the bid to McCoy Tree Surgery and LCRA to trim trees out of the power lines in an amount not to exceed \$150,000.00 and to allow the City Manager to execute any required documents.

CUSTOMER SERVICES CONTRACT

CUSTOMER: City of Lampasas
312 East Third Street
Lampasas, Texas 76550
Attn: Flint Geagley

DATE SUBMITTED: August 26, 2022

SCOPE OF SERVICES:

JOB NUMBER:

The Lower Colorado River Authority ("LCRA") will provide the Customer access to LCRA's tree trimming services contract (the "Agreement") with McCoy Tree Surgery ("McCoy"). The City will specify which lines McCoy is to clear prior to the start of work.

Per hour rates will depend on individual classification of each employee. (See attached rate schedule). McCoy will bill Customer directly, on a weekly basis, and Customer will pay invoices directly to McCoy in accordance with the terms and conditions of the Agreement.

Scope of Tree Trimming:	Estimated at 8 crew-weeks of trimming
Estimated Services Value:	\$ 142,822.13 per year (direct charge from McCoy)
Total Amount of Services (includes LCRA Fee):	\$ 149,963.23 Estimate

See Attached Terms and Conditions.

SCHEDULE:

Customer and McCoy will determine a mutually acceptable time for the start of services. Services have a target start of December 12, 2022 with a 8 week completion.

CONTRACT PRICE:

LCRA Administration Fee:	\$ 7,141.11
The Administration Fee will be added to the Customer's monthly power bill upon execution of contract. (or invoiced direct as applicable).	

Customer and the Lower Colorado River Authority agree that the work described above shall be performed in accordance with the terms and conditions on the front and reverse (or attached) sides of this form.

City of Lampasas

Lower Colorado River Authority

By: _____
 Title: _____
 Date: _____

By: Sam Woolard
 Title: VP, Trans Const & Maintenance
 Date: _____

OFFICE USE ONLY

Accounting: _____ 0 _____

Approved By: _____
Completion Date: _____

Personnel Level	Rates	1	2021 Rate
Supervisor/General Foreperson	\$50.53	1 \$	50.53
Foreperson	\$40.00	1 \$	40.00
Trimmer	\$34.30	1 \$	34.30

Equipment

Chain Saws (each)	0.92	1 \$	0.92
Bucket Truck with Chip bed	15.3	1 \$	15.30
Chipper	5.82	1 \$	5.82
GF PickUp	10.97	1 \$	10.97

Crew Rate (using Max Rates)

Supervisor/General Foreperson	\$50.53	1 \$	50.53
GF PickUp	\$10.97	1 \$	10.97
Foreperson	\$40.00	3 \$	120.00
Trimmer	\$34.30	6 \$	205.80
Chain Saws (each)	\$ 0.92	9 \$	8.28
Bucket Truck with Chip bed	\$15.30	3 \$	45.90
Chipper	\$ 5.82	3 \$	17.46

Total Hourly Crew Rate		\$	458.94
Total Weekly Crew Rate		\$	18,357.60
Total weeks (estimated)	7.8	\$	142,822.13
Total Trimmers		10	

Includes per diem costs for Lodging and meals

Total (using max rates)	\$	142,822.13	Note: This is the estimated direct
Average/week	\$	18,357.60	charge from McCoy

Actual Charges according to the rate schedule will be billed.

LCRA will bill a fee to cover the cost of scheduling and administering the program

The Administration fee is: \$ 7,141.11

FOR BUDGETING PURPOSES ONLY

Total (LCRA and McCoy)	\$	149,963.23	7 PERSON CREW
Total (LCRA and McCoy) weekly avg.	\$	19,275.48	

Terms and Conditions

The services under this Customer Services Contract are provided pursuant to the Technical Services Agreement between LCRA and the City, dated November 12, 1979 and under the authority of Chapter 791 of the Texas Government Code, Chapter 271 of the Texas Local Government Code, and in furtherance of LCRA's statutory and constitutional authority to provide electric utility services. The purpose of this Customer Services Contract is to increase the reliability of electric service within Customer's service territory, and to realize savings and efficiencies by cooperatively procuring services.

Customer will purchase services from McCoy under the same terms and conditions and pricing contained in the Agreement. All orders and payments for such purchases will be issued directly from Customer to McCoy, and McCoy will provide the services and associated invoices directly to Customer. LCRA is not a party to, and will in no way be responsible to either Customer or McCoy for, such orders, including without limitation any payments, performance, costs, expenses, losses or damages arising from such transactions between McCoy and Customer. Customer releases LCRA from any liability associated with Customer's transactions under the Agreement.

Customer represents that (i) all payments made pursuant to this Customer Services Contract will be paid from current revenues and (ii) it has the authority to enter into this Customer Services Contract.


City ManagerITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance amending Appendix A Fee Schedule, Chapter 54 Parks and Recreation, Article I, Section (h) adding new section (6) related to Campbell Park Pavilion Rental, Booking Fees and Deposits.

Requested By: Chris Eicher, Parks and Recreation Director

Submitted By: Vicki Tower, Parks Secretary

Date Submitted: October 3, 2022

For the Agenda of: October 10, 2022

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

At the September 26, 2022 meeting Council directed Staff to move forward with implementing a reservation policy, fee structure Ordinance and signage for the Campbell Park Pavilion. This item has been placed on the agenda to amend Appendix A Fee Schedule to add the Campbell Park Pavilion as one of the Parks and Recreation facilities in the Lampasas Code of Ordinance.

Recommendation:

To consider a motion to approve the first reading of an Ordinance amending Appendix A Fee Schedule, Chapter 54 Parks and Recreation, Article I, Section (h) adding new section (6) related to Campbell Park Pavilion Rental, Booking Fees and Deposits.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY LAMPASAS, TEXAS AMENDING APPENDIX A FEE SCHEDULE, CHAPTER 54, ENTITLED ‘PARKS AND RECREATION’, ARTICLE I, SECTION (h) ENTITLED ‘PARK FACILITY PER DAY RENTAL AND DEPOSITS’; ADDING NEW SECTION (6) RELATED TO CAMPBELL PARK PAVILION RENTAL/BOOKING FEES AND DEPOSITS; CONTAINING SEVERABILITY AND REPEALER CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

RECITALS

WHEREAS, the City of Lampasas, Texas is a Home Rule Municipality located in Lampasas County, Texas, that is authorized and enabled by its Charter and the laws of Texas to enact local legislation for the benefit and proper operation of the City’s facilities and amenities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, THAT THE LAMPASAS CODE OF ORDINANCES HEREBY BE AMENDED AS FOLLOWS:

PART 1:

Appendix “A” Fee Schedule, Chapter 54, entitled ‘Parks and Recreation’, Article I, Section (h)entitled ‘Park Facilities Per Day Rental and Deposits’ hereby amended to add the following new provision, to be codified as new subsection **(6) “Campbell Park Pavilion Rental/Booking Fees and Deposits**, as worded and detailed below:

APPENDIX A

Chapter 54

Article I – In General

(a)-(h) (no changes)

(h) Park Facilities Per Day Rental and Deposits

(1)-(5) (no changes)

NEW

(6)	Campbell Park Pavilion Rental/Booking and Deposit Fees (In City and Out of City)	
	Non-Commercial and Commercial Daily Rental Rate	\$75.00
	(Individuals, family gatherings, weddings, events that are open to the public and the event is not promoting a product or service and Businesses, profit, nonprofit and not-for-profit organizations, or any function or event that charges a fee for admission or promotes or sells a product)	

	Non-Profit Organizations	No- Charge
	(Non-Profit Organizations that are not raising funds or charging a fee of any kind, including youth service organizations for meeting or ceremonial use)	
	Deposit for Rental	\$75.00

PART 2: If any section or part of a section of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of a section of this Ordinance.

PART 3: This Ordinance supersedes and repeals all ordinances or parts of ordinances, if any, in conflict herewith; however, such present ordinances shall remain in full force and effect until the effective date of this Ordinance.

PART 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City’s Charter, Code of Ordinances, and the laws of State of Texas.

Date of First Reading: October 10, 2022

Date of Second Reading: October 24, 2022

PASSED AND APPROVED THIS THE _____ DAY OF _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
(Signature of Attorney Provided on Separate Page, to be Attached)

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City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval of installation and removal of Christmas lights at WM Brook Park to H & H Tree Service in the amount of \$30,000.00 to be disbursed in three (3) installments.

Requested By: Chris Eicher, Director of Park and Recreation

Submitted By: Chris Eicher, Director of Park and Recreation

Date Submitted: October 4, 2022

For the Agenda of: October 10, 2022

Procurement and Funding Statement:

This is a budgeted item. Funding is available in 40-599-5357.

Attachments: Agreement

Summary Statement:

This is an annual agreement between the City of Lampasas and H&H Tree Service to install, remove and package Christmas lights

Recommendation:

To consider a motion to recommend approval of funds to H&H Tree Service in the amount of \$30,000.00 for installation and removal of Christmas lights at WM Brook Park to be disbursed in three (3) installments per agreement.

AGREEMENT

This agreement is by and between H & H Tree Services (“H & H”) and the City of Lampasas (“City”) for installation of tree lighting at WM Brook Park (“Park”) as described in this agreement and the H & H written estimate, made part of this agreement by reference. Executed this _____ day of _____, 2022.

Performance

H & H represents that they are competent, qualified, capable, and equipped to install lights in approximately 31 trees in WM Brook Park (draped over tree canopies, and as otherwise described) within the time period specified.

H & H shall commence work on or about October 17, 2022 and shall complete installation no later than November 24, 2022. Lights shall be removed after the holidays no earlier than January 4, 2023 and no later than January 31, 2023.

City Responsibilities

1. City shall provide all lighting (bulbs, sockets, and weights) boxed and labeled per tree to H & H at a mutually agreed location. H & H shall be responsible for the care and condition of the lighting once in H & H possession.
2. City shall hire, at City expense, a qualified electrical contractor to connect installed lighting to power source.

H & H Responsibilities

1. H & H shall be responsible for all costs of equipment, manpower, insurance, and incidentals required to perform the installation.
2. H & H shall be responsible for the means and method of installation.
3. H & H shall be responsible for worksite safety, including, but not limited to, safety of H & H employees; City of Lampasas employees and volunteers; Park patrons and the public.
4. H & H shall keep in full force and effect insurance coverage during the term of this agreement, including without limitation statutory workers’ compensation insurance; employer’s liability and commercial general liability insurance. The insurance certificate shall name the City, its agents, officers, servants and employees as additional insured. Minimum coverage shall be at least \$1,000,000.00 per incident, claim or occurrence and \$2,000,000.00 aggregate. The automobile insurance minimum coverage shall be at least \$1,000,000.00 covering all owned, non-owned, and hired vehicles.

Independent Contractor

It is understood that H & H and its subcontractors, if any, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as our agent or employee of the City.

Compensation

For services described in the agreement, the City shall compensate H & H thirty-thousand dollars (\$30,000.00) payable in the following installments:

- \$10,000.00 upon execution of this agreement
- \$10,000.00 upon complete installation
- \$10,000.00 upon complete removal, labeling and packaging of lights and materials.

Indemnity

H & H shall indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, liabilities and losses whatsoever (including damages to property and injuries to or death of persons, court costs, and reasonable attorney’s fees) to the extent occurring or resulting from H & H’s negligent or unlawful performance of its obligations under or breach of the terms of the agreement, unless such claims, liabilities or losses arise out of, or are caused at least in part by the sole negligence or willful misconduct of the City.

Termination

Once executed, neither party may voluntarily terminate this Agreement. In the event installation of the lighting is not commenced by October 17, 2022 the City at its sole discretion may terminate this agreement immediately and shall be due all funds paid to H & H per this agreement.

Failure to complete installation or removal by specified time, may also result in immediate termination of this agreement at City’s sole discretion.

Notice

Any notice required to be given under this agreement shall be in writing, either served in personally, or sent by first class mail to the following:

City:
 City of Lampasas
 Chris Eicher, Director of Parks and Recreation
 312 E. Third Street
 Lampasas, Texas 76550
 Phone 512-556-6831
 ceicher@cityoflampasas.com

H & H:
 Lucien Hodges
 PO Box 70
 Lometa, Texas 76853
 Phone 512-734-2961

Entire Agreement

This agreement constitutes the entire agreement between the parties here and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter contained herein.

City:
City of Lampasas
A Municipal Corporation

H & H Tree Service

By: _____
Name: Finley deGraffenried
Title: City Manager

By: _____
Name: Lucien Hodges Jr.
Title: President

Attest:

Witness:

Becky Sims, City Secretary
