

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, August 22, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, August 22, 2022 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion regarding City of Lampasas FY 2022/2023 Budget. *(pgs. 5-6)*
3. Discussion and presentation of the Parks & Recreation Department Budget. *(pgs. 7-8)*
4. Discussion regarding terms of School Resource Officer (SRO) Interlocal Agreement with Lampasas Independent School District. *(pgs. 9-10)*
5. Discussion regarding terms of Emergency Medical Services (EMS) Interlocal Agreement with Lampasas County. *(pgs. 11-12)*
6. Discussion regarding any item on the regular agenda
7. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

Service Anniversaries:

- Lupe Charping- 15 years

PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
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1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public Hearing to receive citizen input on items to be considered in the Proposed Budget for the Fiscal Year 2022-2023	13-14

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting on August 8, 2022	15-24
2.2	Discussion and possible action concerning the approval of minutes of the Special Meeting on August 15, 2022	25-28

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding July 2022 Investment Report	29-40

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Fire Department Monthly Report 2. Parks and Recreation Monthly Report 3. Information Systems Monthly Report 4. Library Monthly Report 5. Golf Course Monthly Report 6. Municipal Court Monthly Report 7. City Secretary Monthly Report 8. Utility Billing and Collections Monthly Report 9. Public Works Monthly Report for Electric, Streets, Water/Wastewater 10. Police Department Monthly Report 11. Building Official Monthly Report 12. Economic Development Monthly Report 	41-68
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager’s Operational Report <ul style="list-style-type: none"> • BRA Reservation • Police Department • Sales Tax • Drought Watch • Business Park • CTWSC • Avenue C • Hostess House • Tank True-Up • Website • Short Term Rentals 	69-78

	• Staff	
5.2	MAYOR'S COMMENTS	N/A
6.0	UNFINISHED BUSINESS	N/A
7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action concerning the Proposed Tax Rate upon all property subject to taxation within the City of Lampasas, Texas for the 2022 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2022 and ending September 30, 2023; apportioning said levy among the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the City.	79-80
7.2	Discussion and possible action concerning the scheduling of one public hearing regarding the Proposed Tax Rate upon all property subject to taxation within the City of Lampasas, Texas for the 2022 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2022 and ending September 30, 2023; apportioning said levy among the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the City	81-82
7.3	Discussion and possible action regarding terms of Emergency Medical Services (EMS) Interlocal Agreement with Lampasas County	83-84
7.4	Discussion and possible action regarding terms of School Resource Officer (SRO) Interlocal Agreement with Lampasas Independent School District.	85-86
7.5	Discussion and possible action regarding procurement of two 2023 Ford Police Interceptor vehicles for School Resource Officers (SRO) in an amount not to exceed \$170,000.00.	87-88
7.6	Discussion and possible action regarding a New Holt Caterpillar (CAT) 926M Wheel Loader & Integrated Tool Carriers in the amount of \$237,550.00.	89-92
7.7	Discussion and possible action regarding award of bid to Larsen Construction in an amount not to exceed \$51,583.00 for the Hanna Spring Wall Rehabilitation and Lowering subject to assessment of qualifications, bonding and insurance.	93-114
7.8	Discussion and possible action concerning the first reading of an Ordinance amending Appendix A (Fee Schedule), Chapter 82 (Utilities), Article V, Section (H) Water Rate of the Code of Ordinances of the City of Lampasas providing for an increase in the rates to be charged for Water Service by the City of Lampasas; providing for repeal of conflicting ordinances; providing a severability clause and providing an effective date.	115-118

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 19 day of August 2022 at 1:40pm

Becky Sims
Becky Sims, City Secretary

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City Manager

ITEM NO. ~~WORKSHOP-2~~

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding FY2022/2023 Budget Update

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: August 17, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

Staff will provide updates to the FY 2023 Budget under this workshop item.

Recommendation:

Discussion Only

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City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation of the Parks & Recreation FY 22/23 Department Budget

Requested By: Finley deGraffenried, City Manager

Submitted By: Chris Eicher, Parks & Recreation Director

Date Submitted: August 17, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement:

N/A

Attachments: Agenda

Summary Statement:

This item has been placed on the agenda for the Parks & Recreation Department Budget Presentation

Recommendation:

Discussion Only

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City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding terms of School Resource Officer (SRO) Interlocal Agreement with Lampasas Independent School District

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: August 17, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement:

Attachments: 2018 Agreement

Summary Statement:

This item has been placed on the Workshop Agenda to provide Council the opportunity to discuss potential terms of an Interlocal Agreement with the Lampasas Independent School District for providing School Resources Officers (“SRO”). In addition to the 3 currently contracted, as a starting point, representatives from LISD and City discussed the School District paying 100% of the burdened cost, plus training for 1 SRO, and 75% of the second requested SRO. Consistent with the current Agreement, the parties also discussed the cost of vehicles be born by the City. The City also represented that regardless of the percentage paid per SRO by the School District, and in consideration of other contributions by the City, SRO’s would be available to fill City needs during non-contact days. The City’s 25% share of 1 SRO is estimated at \$17,890.73.

Recommendation:

Staff seeks Council direction, and provides the opportunity for Council consideration on the regular agenda.

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City ManagerITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding terms of Emergency Medical Dispatch Services Interlocal Agreement with Lampasas County.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: August 17, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the Workshop Agenda to provide Council the opportunity to discuss potential terms of an Interlocal Agreement with Lampasas County for providing Emergency Medical Dispatch Service. Chief Cummings has estimated the first-year costs, including 3 new dispatchers, software, hardware, training and salary adjustments for our current dispatch staff for additional duties, to be between \$210,000.00 and \$282,000.00. By action, at the August 8, 2022 Commissioners Court Meeting, the County approved expenditures, up to \$282,000.00 for dispatch services by the City. The Police Department is currently preparing for the transition by advertising and recruitment of additional dispatchers and procurement of software. Year one expenses are budget neutral based on County contribution. Council may consider some cost share for staffing in years 2-5, on a percentage basis for additional dispatchers.

Recommendation:

Staff seeks Council input and direction, and provides the opportunity for Council consideration on the regular agenda.

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City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

1.3
Item Number

SUBJECT:

Public Hearing to receive citizen input on items to be considered in the Proposed Budget for the Fiscal Year 2022-2023.

REQUESTED BY: Yvonne Moreno

SUBMITTED BY: Yvonne Moreno

DATE SUBMITTED: August 17, 2022 FOR THE AGENDA OF: August 22, 2022

Expenditure Required: N/A

Available Funding: N/A

Attachments: none

SUMMARY STATEMENT:

Public Hearing to receive citizen input and comments on any items included in the proposed budget.

Recommendation: Public Hearing Only

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, August 8, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Zachary Morris
Randy Clark
Herb Pearce
Cathy Kuehne
Chuck Williamson

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Ryan Ward, ACM
Jody Cummings, Police Chief
Monica Wright, IT Director
Yvonne Moreno, Finance Director
Chris Eicher, Parks Director
Mandy Walsh, EDC Director
Jeff Smith, Fire Chief

Council Members Absent:

Davis Keele

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:32 p.m.

2. Discussion regarding additional School Resource Officers for LISD.

Jody Cummings, Police Chief advised Council that LISD is requesting two additional School Resource Officers (SRO), Currently there is an officer at the high school and middle school and the third officer rotates between the elementary schools. Dr. Rascoe had inquired about the officer program in June; however, did not request SRO's until August. The additional officers will require training, equipment, vehicles and uniforms. The estimated cost for a vehicle with the required equipment will cost over \$69,000.00. The equipment and vehicle cost has been funded through the City. The school pays 75% of the officer's salary and 100% of training associated with the position.

It was the consensus of Council to move forward with advertising for the additional officers, although there is concern with the timing of the hiring request from LISD. Council would like a meeting scheduled with LISD and Lampasas County. Staff will begin working on interlocal agreement between the City and LISD.

3. Discussion regarding August 15, 2022 Department Budget Presentation.

Council approved agenda as presented.

Monica Wright presented her FY2022-2023 Budget to Council:

Overall proposed budget for FY 2022-2023 decreased by 5.8% in comparison to FY2021-2022

- Replacement Equipment increased by \$18,055.00 for (2) PD Host Servers
- Professional Services increased by \$1,600.00 to add 2 ceiling drop microphones in the Council Chambers
- Office Equipment Maintenance increased by \$3,451.00 due to Software Renewals Maintenance Costs and offsite Cloud Storage for backups.
- Salary decreased by 20% due to removal of additional staff for this budget cycle

4. Discussion regarding Hostess House 50% Design & Development Plan and Timeline.

Finley deGraffenried, City Manager provided Council the opportunity to discuss and provide comments related to the 50% completed Hostess House Plan Set.

The following items were discussed:

- Schedule meeting at Hostess House to go through design review
- Interior Finishes
- Iron Railing
- Handicap Bathrooms on both floors
- Elevator
- Landscaping Improvements
- Fire Suppression
- Cost Estimates

Staff will provide the final Hostess House Plan Set to Council for review.

5. Discussion and updates regarding FY 2022/20223 Budget.

Finley deGraffenried, City Manager presented an update on progress, review of inclusions, utility comparisons and rate increase.

City of Lampasas 2022-2023 Budget City by All Operating Funds					
	FY 2020 Actual	FY 2021 Actual	Current Budget	Projected Y.E.	FY 2023 Proposed
Income					
4000 Tax Revenue	\$4,211,766.46	\$4,661,572.00	\$4,472,000.00	\$4,915,050.00	\$4,865,500.00
4100 Licenses and Fees	\$86,840.00	\$62,308.00	\$63,165.00	\$57,485.00	\$63,915.00
4200 Court Revenue	\$288,425.00	\$291,556.00	\$322,600.00	\$361,586.00	\$360,000.00
4300 Service Revenue	\$818,576.66	\$1,029,861.00	\$871,495.00	\$1,028,047.00	\$926,627.00
4400-4800 Other	\$20,173,678.00	\$19,771,599.00	\$21,369,132.00	\$21,424,402.00	\$22,288,144.00
4900 Transfers	\$3,633,397.46	\$5,835,330.00	\$4,453,325.00	\$4,107,380.00	\$3,818,498.00
Total Income	\$29,212,683.58	\$31,652,226.00	\$31,551,717.00	\$31,893,950.00	\$32,322,684.00
Expense					
5000 Salaries	\$5,679,351.00	\$5,943,626.00	\$6,385,072.00	\$6,124,021.00	\$6,862,133.00
5100 Benefits	\$2,675,517.00	\$2,559,704.00	\$2,663,497.00	\$2,553,251.00	\$2,816,453.00
5200 Supplies	\$7,196,259.00	\$9,754,401.00	\$8,263,555.00	\$8,784,457.00	\$8,845,477.00
5300 Contract Services	\$4,877,937.00	\$4,840,593.00	\$4,979,397.00	\$5,126,896.00	\$5,205,027.00
5400 Maintenance	\$1,547,006.00	\$1,647,987.00	\$1,944,156.00	\$2,002,119.00	\$1,791,471.00
5500 Capital Expense	\$373,299.00	\$1,366,465.00	\$1,740,000.00	\$1,654,500.00	\$1,619,373.00
5600 Contingency	\$1,164,973.00	\$1,192,743.00	\$410,028.00	\$400,000.00	\$0.00
5700 Transfers	\$4,209,722.00	\$3,809,750.00	\$5,000,879.00	\$4,493,325.00	\$4,961,451.00
5800 Debt Service	\$92,719.00	\$5,352.00	\$165,133.00	\$165,133.00	\$163,225.00
Total Expense	\$27,816,783.00	\$31,120,621.00	\$31,551,717.00	\$31,303,702.00	\$32,264,610.00
Net Surplus/(deficit)	\$1,395,900.58	\$531,605.00	\$0.00	\$590,248.00	\$58,074.00

	FY 2020 Actual	FY 2021 Actual	Current Budget	Projected Y.E.	FY 2023 Proposed
General Fund					
Income	\$10,270,773.58	\$11,663,238.00	\$11,993,358.00	\$12,057,252.00	\$12,166,763.00
Expense	\$9,626,190.00	\$11,204,659.00	\$11,993,358.00	\$11,696,222.00	\$12,111,523.00
Net Surplus/(deficit)	\$644,583.58	\$458,579.00	\$0.00	\$361,030.00	\$55,240.00
Water/Wastewater					
Income	\$6,111,453.00	\$7,227,878.00	\$5,393,739.00	\$5,391,387.00	\$5,334,850.00
Expense	\$6,123,727.00	\$4,984,380.00	\$5,393,739.00	\$5,717,113.00	\$5,557,333.00
Net Surplus/(deficit)	(\$12,274.00)	\$2,243,498.00	\$0.00	(\$325,726.00)	(\$222,483.00)
Electric					
Income	\$11,861,808.00	\$11,777,137.00	\$13,047,310.00	\$13,396,210.00	\$13,647,871.00
Expense	\$10,965,348.00	\$13,827,851.00	\$13,047,310.00	\$12,838,306.00	\$13,407,733.00
Net Surplus/(deficit)	\$896,460.00	(\$2,050,714.00)	\$0.00	\$557,904.00	\$240,138.00
Aviation					
Income	\$111,248.00	\$99,858.00	\$138,850.00	\$108,050.00	\$151,700.00
Expense	\$161,883.00	\$160,073.00	\$138,850.00	\$111,010.00	\$151,700.00
Net Surplus/(deficit)	(\$50,635.00)	(\$60,215.00)	\$0.00	(\$2,960.00)	\$0.00
Animal Shelter					
Income	\$207,755.00	\$211,054.00	\$234,718.00	\$229,611.00	\$234,742.00
Expense	\$193,729.00	\$211,054.00	\$234,718.00	\$229,611.00	\$239,031.00
Net Surplus/(deficit)	\$14,026.00	\$0.00	\$0.00	\$0.00	(\$4,289.00)
Golf Course					
Income	\$649,646.00	\$673,061.00	\$743,742.00	\$711,440.00	\$786,758.00
Expense	\$745,906.00	\$732,604.00	\$743,742.00	\$711,440.00	\$797,290.00
Net Surplus/(deficit)	(\$96,260.00)	(\$59,543.00)	\$0.00	\$0.00	(\$10,532.00)
Total Operating Funds					
Income	\$29,212,683.58	\$31,652,226.00	\$31,551,717.00	\$31,893,950.00	\$32,322,684.00
Expense	\$27,816,783.00	\$31,120,621.00	\$31,551,717.00	\$31,303,702.00	\$32,264,610.00
Net Surplus/(deficit)	\$1,395,900.58	\$531,605.00	\$0.00	\$590,248.00	\$58,074.00

Inclusions

Use of retained earnings not expensed FY 22 Capital

- Pool Liner \$150,000.00
- Electric Department Pick-up
- Water/Wastewater phased increase
- Additional \$200,000 for Paving
- Employee retention, compensation

Maintains aggressive Capital program through 2022 CO and ARPA funding in addition to City Operating Budget

Additional Budget Items

Calendar

- Departmental Presentations August 15, 2022
- Proposed, Not to Exceed, Tax Rate determined August 22, 2022, schedule public hearing on tax rate
- Adopt tax rate, first reading of ordinance adopting budget, September 12, 2022
- Second reading of ordinances adopting tax and budget September 26, 2022

Tax Rate

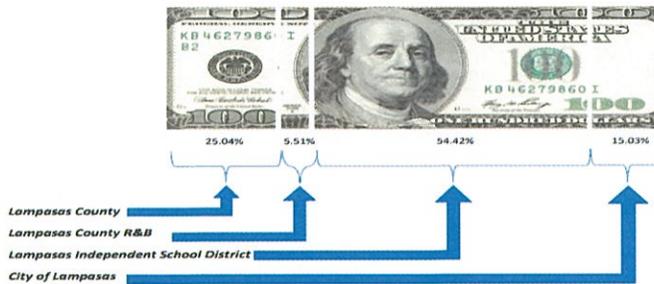
- \$0.2894 No new-revenue tax rate
- \$0.3157 Voter-approval tax rate

Some Additional Perspective

- Tax Rates

2021 Tax Rates

Lampasas County	\$ 0.5615
Lampasas County Road & Bridge	0.1235
Lampasas ISD	1.2203
City of Lampasas	<u>0.3370</u>
Total Levy	<u>\$ 2.2423</u>



- Utility Rates
- Sales Tax Receipts
- Per Capita Valuation
- Value for our Taxpayers

	Kerrville*	Fredericksburg*	Marble Falls	Burnet*	Lampasas	Horseshoe Bay	Brady*	Llano*	Liberty Hill	Copperas Cove	CTEC*	Corix	KWSC
Population (as of 2016 Census Bureau)	24,477	11,072	7,227	6,676	7,517	4,490	5,032	3,325	6,801	37,041			
Ad Valorem	0.562500	0.199823	0.599000	0.613100	0.337000	0.270000	0.390712	0.521000	0.454559	0.482763			
Net Taxable Value per capita	\$ 1,899,586,048.00 69,436	\$ 2,104,995,435.00 190,119	\$ 939,604,117.00 130,013	\$ 476,985,803.00 71,448	\$ 442,661,410.00 58,862	\$ 2,288,419,721.00 509,670	\$ 240,690,097.00 47,832	\$ 226,719,557.00 68,186	\$ 412,745,373.00 60,689	\$ 1,410,778,210.00 38,087			
Sales Tax per capita	\$ 8,476,080.47 346	\$ 5,004,972.63 452	\$ 7,871,869.47 1,089	\$ 2,064,252.54 309.20	\$ 1,703,000.00 239	\$ 1,264,923.26 282	\$ 741,368.77 147	\$ 912,911.28 275	\$ 2,670,168.34 393	\$ 4,040,882.87 109			
EDC	4B- 5%	no	4B- 5%	4B- 25%	4B- 25%	no	4B- 25%	4B- 5%	4B- 5%	4A- 375%			
Electric (2020)	KPUB		PEC			PEC			PEC	Numerous Providers			
Residential													
500 kwh	\$ 53.03	\$ 50.97	\$ 70.88	\$ 62.24	\$ 63.54	\$ 70.88	\$ 78.65	\$ 53.40	\$ 70.88	\$ 79.00			
1,000 kwh	\$ 95.82	\$ 90.57	\$ 119.26	\$ 116.49	\$ 119.08	\$ 119.26	\$ 147.04	\$ 115.79	\$ 119.26	\$ 130.49			
2,000 kwh	\$ 181.35	\$ 169.78	\$ 216.03	\$ 224.98	\$ 230.16	\$ 216.03	\$ 283.83	\$ 225.58	\$ 216.03	\$ 233.48			
Small Commercial													
2,000 kwh	\$ 199.10	\$ 187.88	\$ 218.17	\$ 244.98	\$ 239.66	\$ 218.17	\$ 167.83	\$ 222.58	\$ 218.17	\$ 244.98			
Large Commercial													
10,000 kwh	\$ 1,671.00	\$ 2,104.52	\$ 1,558.87	\$ 1,240.52	\$ 1,407.60	\$ 1,558.87	\$ 1,415.15	\$ 1,133.90	\$ 1,558.87	\$ 1,431.15			
Demand Charge	8.50/kW		6.74/kW	2.00/7.47/kW	6.36/kW	6.74/kW	3.92/kW	2.00/kW	6.74/kW	6.75/kW			
Water (2020)													
Residential													
5,000 gal	\$ 29.64	\$ 23.85	\$ 50.57	\$ 44.64	\$ 47.25	\$ 34.83	\$ 53.60	\$ 53.51	\$ 58.14	\$ 40.00			
10,000 gal	\$ 51.09	\$ 41.98	\$ 75.17	\$ 68.04	\$ 69.50	\$ 59.93	\$ 84.10	\$ 78.91	\$ 81.19	\$ 60.00			
Commercial													
50,000 gal	\$ 221.40	\$ 237.87	\$ 430.81	\$ 359.68	\$ 262.00	\$ 356.04	\$ 346.90	\$ 328.08	\$ 702.39	\$ 306.82			
100,000 gal	\$ 492.90	\$ 428.77	\$ 798.31	\$ 649.18	\$ 492.00	\$ 792.04	\$ 764.40	\$ 618.91	\$ 1,200.39	\$ 551.82			
Sewer (2020)													
Residential													
5,000 gal	\$ 37.64	\$ 30.75	\$ 44.85	\$ 55.00	\$ 41.75	\$ 59.45	\$ 40.10	\$ 73.60	\$ 49.67	\$ 44.25			
10,000 gal	\$ 65.94	\$ 49.95	\$ 68.55	\$ 80.00	\$ 59.50	\$ 59.45	\$ 57.10	\$ 97.00	\$ 49.67	\$ 68.50			
Commercial													
50,000 gal	\$ 316.84	\$ 296.10	\$ 258.15	\$ 280.00	\$ 205.50	\$ 423.50	\$ 276.30	\$ 318.00	\$ 60.87	\$ 262.50			
200,000 gal	\$ 1,221.34	\$ 999.60	\$ 969.15	\$ 1,030.00	\$ 738.00	\$ 1,637.00	\$ 1,033.80	\$ 1,050.00	\$ 60.87	\$ 990.00			

Council Direction

- Departmental Presentations
 - Additional requests from Council
- Historic Colored School and New Hope Baptist Church
- Some Curveballs
 - Lampasas County Interlocal for EMS Dispatch
 - Lampasas Independent School District Request
- Council priorities and direction

6. Discussion regarding any item on the regular agenda

There was no discussion.

7. Adjourn Workshop Session

Council member Kuehne moved to adjourn workshop at 6:45 p.m.; Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Keele absent)

Without objection Council took at 10-minute break

REGULAR SESSION

ANNOUNCEMENTS

1. Call to Order

Mayor Monroe called the Regular Session to order at 6:55 p.m.

2. Invocation and Pledge of Allegiance

ERCOT grid from the Interim Director, comments from the State Comptroller, and updates on the Federal level. The ERCOT Director did note the state of the grid is good, with forecast electric use and related reserves assessed 2 to 3 weeks in the future. He also stated that calls for conservation have been effective, and rather than waiting for an Energy Emergency Alert (“EEA”) level, calls are now made ahead of any emergency. The Comptroller also provided perspective on growth and status of State finances. He noted it now costs the average Texan \$5,000.00 more dollars per year to pay for basic living needs than it did a year ago; and every day there are 1,000 more Texans than we had the day before.

Badger Blvd

Staff was asked to inquire regarding the process, and possible Council action necessary, regarding designating the Lampasas High School entrance as Badger Boulevard. Staff has reviewed the High School development and construction plans, and contacted TxDOT and the Central Texas Council of Governments (CTCOG) regarding addressing and naming. It appears the entrance is neither dedicated nor indicated as a private road, and can generally be described as a private driveway on private property. Staff continues to investigate the appropriate path to take regarding the designation, however; the City, may or may not have authority to approve the named drive. If the entrance would require dedication, the property would require definition by metes and bounds, and a formal request made to the City. The circumstances are a bit unusual, but staff should be able to identify a specific path forward prior to the August 22nd meeting.

Retention Recruitment

As part of Council’s direction to increase the City’s ability to attract and retain a highly competent and effective workforce, attached is the draft of possible additional incentives that have been recommended by our workforce. Included are possible paid time off benefits for staff engaged in healthier lifestyles; and discounts related to use of public facilities. Based on Council direction, staff will prepare amendments to the Personnel Policy and Guidelines for formal consideration in the future.

Business Park

Ryan and Mandy report continued good progress on the Lampasas Economic Development Corporation (“LEDC”) Business Park project. Portions of the west roadway extension to the Old Austin Highway have been delayed due to the availability of pre-cast 8’x5’ storm drains, however, other sub-surface infrastructure has continued on schedule. The LEDC has received Change Order number 1 which addresses some unanticipated expenses, slab demolition and curb inlet, and reduction of costs related to boring. Staff will review the change with the consulting engineer, which will also likely reduce the allocation required from American Rescue Plan Act (“ARPA”) funds.

EMS Dispatch

On August 1 staff delivered estimates for operating Emergency Medical Dispatch to the County Judge and Commissioner Carroll as indicated in the Letter of Understanding (“LOU”) approved by Council and the Commissioners’ Court on July 25th. Staff and Mayor have met with the Judge following delivery, and suggested costs could be reduced based on additional investigation. The Commissioners will review estimates at their August 8th meeting, and respond according to the LOU. Staff has contacted the City Attorney regarding an Interlocal Agreement in anticipation of an acceptable finding from the Court.

Depot

It has been some time since permits were pulled for the Santa Fe Depot project, and staff is pleased to report that progress has been made this past week on development

of the site. Initially the developer indicated a phased development, for two buildings, would be initiated, however; it appears building 1 has been formed, and building 2, adjacent to Live Oak Street, has been cleared for a pad. The City and developer have been working cooperatively on 2nd Street improvements in anticipation of road and drainage design by the City. Additionally, Council has approved design for a looped water line from North to 2nd Street on Live Oak which will benefit additional development.

Hanna Spring

Sealed bids are due to the City on August 9th for wall rehabilitation and lowering at Hanna Spring. Vicki reports that 10 bid packets have been requested, and Chris reports that several contractors have inspected the site in preparation of their proposals. Staff will report on the responses prior to the August 22nd meeting, where formal consideration is tentatively planned.

5.2	MAYOR'S COMMENTS
-----	------------------

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
-----	--------------

7.1	Discussion and selection of website photo contest
-----	---

Council member Morris moved to approve entry #1, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Keele absent)

7.2	Discussion and possible action concerning the Audit Engagement Letter for the City of Lampasas current fiscal year which began October 1, 2021 and will end September 30, 2022.
-----	---

Council member Clark moved to approve the Audit Engagement Letter for the City of Lampasas current fiscal year, which began October 1, 2021 and will end September 30, 2022, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Keele absent)

7.3	Discussion and possible action regarding the appeal of the administrative denial of a roof sign for Larry's Lube Center
-----	---

Council member Morris moved to approve the appeal of the administrative denial of a roof sign for Larry's Lube Center, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Keele absent)

7.4	Discussion and possible action regarding approval of Professional Services Proposal between the City of Lampasas and Jones-Heroy & Associates, Inc. for Fairview Drive Drainage Study in the amount of \$35,300.00
-----	--

Council member Clark stepped away from the dais.

Council member Morris moved to approve the Professional Services Proposal between the City of Lampasas and Jones-Heroy & Associates, Inc. for Fairview Drive Drainage Study in the amount of \$35,300.00, the

motion was seconded by Mayor Pro Tem Williamson, with Council member Clark abstaining, the motion carried. (Keele absent)

7.5	Discussion and possible action regarding the award of a bid to Excel Construction Services LLC. for the installation of 2 Fontaine aluminum control gates on the clarifier splitter box at the Wastewater Treatment Facility in the amount of \$47,100.00.
-----	--

Council member Clark moved to approve the award of bid to Excel Construction Services LLC. for the installation of 2 Fontaine aluminum control gates on the clarifier splitter box at the Wastewater Treatment Facility in the amount of \$47,100.00.

Adjourn into Executive Session- Council member Morris moved to adjourn into Executive Session at 7:35, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Keele absent)

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities

Section 551.072 (deliberations about real property) - Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.

REGULAR SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no action taken

Adjourn

Mayor Pro Tem Williamson moved to adjourn the meeting at 7:56 p.m., the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Keele absent)

PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

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**MINUTES OF SPECIAL MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, August 15, 2022
5:00 p.m. Special Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Cathy Kuehne
Randy Clark
Herb Pearce
Mayor Pro-Tem Chuck Williamson
Zachary Morris
Davis Keele

Council Members Absent
N/A

City Staff Present:

Finley deGraffenried, City Manager
Ryan Ward, Assistant City Manager
Becky Sims, City Secretary
Yvonne Moreno, Finance Director
Carlos Garcia, Street Superintendent
Mike White, Street Crew Leader
Joe Levine, Heavy Equipment Operator
Van Sims, WWW Operations Manager
Brandon Kepler, Utility Supervisor
Stephen Sewell, Plant Operations Supervisor
Wayne Sanders, Interim Electric Superintendent
Justin McDonald, Lineman
Micah Harry, Lineman
Jody Cummings, Police Chief
Charlie Boswell, Assistant Police Chief
Kelli Sanguinet, Communications Supervisor
Jeffry Smith, Fire Chief

**SPECIAL SESSION
5:00 P.M.**

I. Call to order Special Session

Mayor Monroe called the Special Session to order at 5:00 p.m.

II. Departmental Budget Presentations

5:00- Opening Comments

Finley deGraffenried, City Manager presented Council with a roll-up of operating funds and an overview of the department budgets that will be presented this evening. Staff has been conservative with their individual budgets. The following are items to be considered as the budgets are presented this evening:

- School Resource Officer- (SRO) Interlocal Agreement with LISD
 - Shared costs with LISD
 - Vehicles/Equipment
- Emergency Medical Services (EMS) Interlocal Agreement with County
 - County will pay 100% year 1
 - Year 2 and beyond, Council may consider small cost share
 - Dispatchers/Staff
 - Will begin advertising soon
 - Software/Radio Upgrade costs should be minimal and covered in first year expense.
- Human Resources Software (Executime)
 - \$41,000 initial set-up- not included in budget

Street

Carlos Garcia, Street Superintendent advised the FY 2023 budget is very similar to FY 2022, 11% decrease overall due to reduction in paving expense from current year. This year's paving included excess carry over from FY 2021. Salaries increased due to COLA and market adjustments. Currently fully staffed.

Projects:

- Second Street Live Oak- Street/Drainage Rebuild.
- Fairview Drainage Study
- Pavement Improvements in the vicinity of the Middle School

Equipment

- Motor Grader- end of lease
 - Low Miles
 - HOLT CAT has offered to buy back
- Replace 2008 Loader
 - Use funds from Grader to offset costs

Typically paving is funded at approximately \$500,000.00 per year. Staff is recommending, and has included an increase in funding to \$650,000.00 for FY 2023.

Wishlist

- Skid Steer with Attachments- \$100,000.00
- (2) Message Boards- \$45,000.00
 - Communication
 - Traffic Accidents
 - Maintenance/Road Work

Water/Wastewater

Van Sims, WWW Operations Manager presented the following for FY 2023 Budget:

- 3% overall increase from FY 2022 Budget
- Salaries increased due to COLA and market adjustments
- Fully Staffed
- Capital expenditures have decreased by 47% from FY 2022

Upcoming Projects- Funded through American Recuse Plan Act (“ARPA”) Certificate of Obligation (“CO”)

- US-281 Waterline Relocation
- 2nd, 5th and 7th Street Water Looping Projects
- Emergency Generation Project
- Live Oak Street Waterline Extension
- Pecan Street Sewer Line Extension
- Parking Lot Improvements at Water/Wastewater Shop & Lab

Water Tank Maintenance has decreased by 25%

Lift Station Maintenance has increased by 74%

- Replace Check Valves
- Install Valve Vaults

Sewer Maintenance has increased by 50%

- Manhole Rehab/Replacements
- Sewer Line Root Treatment

Material & Fuel Costs have impacted budget line items

Future- FY 24-26

- EPA Lead & Copper Rule Revisions
- WWTP Treatment Unit & Equipment Assessment
- Comprehensive Sanitary Sewer System Survey (GPS/GIS, mapping, smoke testing, manhole survey etc.)

Electric

Wayne Sanders, Interim Electric Superintendent advised the FY 2023 Budget has very few changes from FY 2022. Overall there is a 10% increase for FY 2023. Salaries increased due to COLA and market adjustments. Maintenance has increased due to transformers and other line material costs. Capital expenses increased to account for a new vehicle and line extensions in the Business Park. Currently have one vacancy.

Wishlist- To rebuild 1999 bucket truck- \$200,000.00- FY 2024 or 2025

Police Department

Jody Cummings, Police Chief provided overview of FY 2023 Budget.

- Annual CAD Contract Fee
- Cradle Points- Hard Wired
 - \$25,000.00 initial install, then approximately \$2,000.00 annual maintenance fee
- Vehicle Maintenance increased by \$10,000.00 due to market
- Prisoner Expense increased by \$2,500.00
- Fuel Budget has increased.
- Salary increased due to COLA & market adjustments
- Funding for SRO vehicles may be funded from reserves.
 - Maintenance/Accountability/Longevity (benefits of officer assigned vehicles)
- EMS dispatch training, hiring & software needs are currently being identified

Fire Department

Jeff Smith, Fire Chief advised that the FY 2023 Budget has increased from FY 2022 due to Staff and supplies. Fuel budget increased by \$11,000.00. Salaries increased due to COLA and market adjustment. New personnel structure is going well; with lots of administrative work getting completed. Capital expense item allocated for new administrative vehicle. Working with a clinic in Georgetown for annual physicals and physical therapy due to injuries. Currently the department has one vacancy. There are about 5 or 6 volunteer firemen that assist on calls.

Finance- Utility Billing and Collection

Yvonne Moreno, Finance Director advised changes are minimal between both areas. The highest expenses are Professional Services and Supplies. The department is currently fully staffed.

Takeaways from Budget presentations for consideration:

- *Skid Steer*
- *Message Boards*
- *Loader*
- *EPA/TCEQ Regulations*
- *Sewer Survey*
- *Police Department Standard Operating Procedures (SOP)*
- *Rebuild 1999 Ranger Bucket Truck*
- *Designation of fund process for future Fire Engine*
- *Delivery date of new FD Engine that is being built*
- *BRA- Water Reserves- Cost per acre foot*
 - *Sulphur Creek Water Rights*
- *ERCOT Grid*
- *Water Stations*
- *Certification Pay/Standards for Departments*

III. Discussion and possible action regarding modifications to the FY 2023 Budget

There was no action taken regarding modifications at this time.

IV. Adjourn Special Session- The budget meeting was adjourned at 6:58 p.m.

PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

J. [Signature]

City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for July 2022.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: August 17, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 153 day(s).

The City's yield to maturity is 1.321

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,887,004.92	8.11%
TexStar	\$1,632,888.17	7.01%
Bancorp South	\$8,341,840.26	35.83%
Money Market	\$3,399,004.74	14.60%
Frost Bank	\$ 19,092.45	0.08%
Federal Agency Coupon Securities	\$8,000,000.00	34.36%

Recommendation: Motion to approve by consent.



MONTHLY INVESTMENT REPORT

City of Lampasas

JULY 31, 2022



M E E D E R
PUBLIC FUNDS
PATTERSON GROUP

“May You Live in Interesting Times”

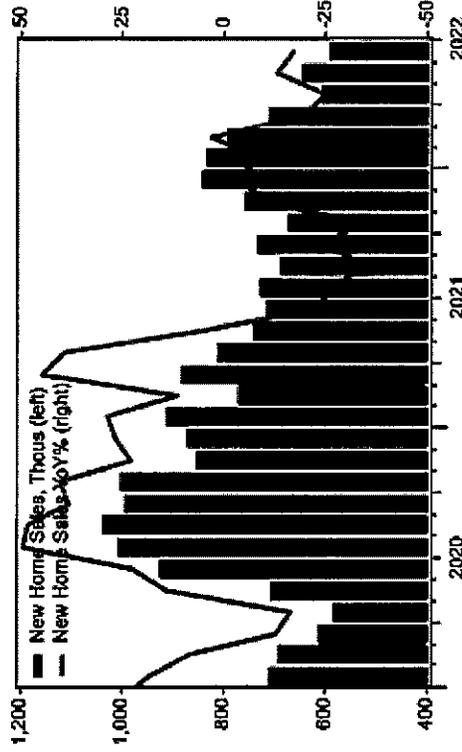
The old Chinese curse certainly echoes true today: these are without question interesting times. Growth and expectations teeter on multiple and changing indicators and events. As a result, confidence fluctuates and is generally fading. This summer has been brutal on companies and consumers alike with inflation, war, heat waves and Covid. The global supply chain problems caused by Covid were in large part the cause of the inflation and central banks have limited weapons to untangle them. They have to push rates up and hope they do not push too much and stop growth.

Russia is one key geo-political culprit regarding oil prices which is the fastest way to derail the consumer. Further atrocities and disruption in Ukraine have stopped agricultural products going to Africa, the Middle East and SW Asia. An agreement for 18M tons of wheat, corn and other crops looked hopeful until Russia bombed the Ukrainian departure port.

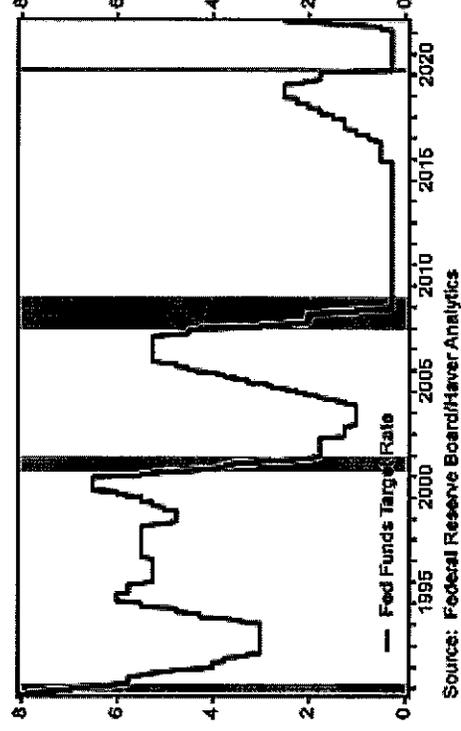
US domestic activity is slowing as the consumers’ purchasing power is eroded and businesses’ ability – and willingness – to invest deteriorates. Retail sales, ISM and personal income are all down. Housing has decreased to a two year low with rising parts and materials costs, higher labor costs and a severe shortage in specialized labor. Increased mortgage rates and housing are playing a major role in the economic outlook.

Business is cautious and trying to plan for demand going forward. Even climate change makes oil/gas companies cautious about boosting production and supplies, thus raising prices.

There are bright spots. Gas prices have declined but are still above \$4 in most of the US and a weaker economy can lower gas prices. And although headline CPI and PPI have spiked again some key commodities (like copper) have decreased slightly. There is a growing expectation that inflation has peaked. Only time will tell.



Source: Census Bureau/Haver Analytics



Source: Federal Reserve Board/Haver Analytics

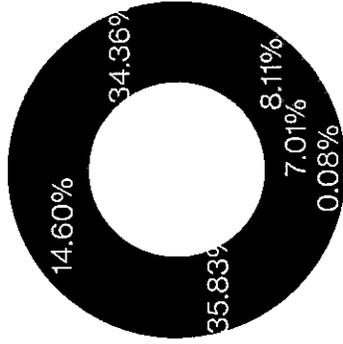
Your Portfolio

As of July 31, 2022

Your Portfolio Statistics

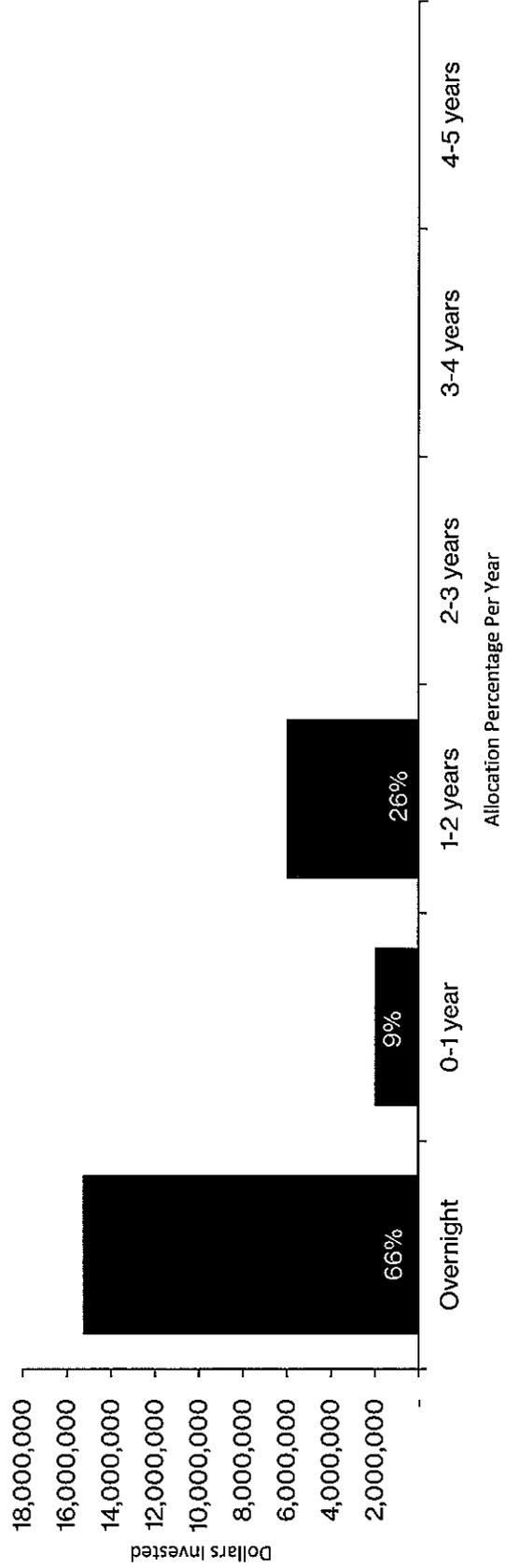
Weighted Average Maturity 0.42 years
 Weighted Average Yield (All Funds) 1.321%

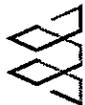
Your Asset Allocation



- Agency Notes
- Texpool
- TexStar
- Frost Bank
- Bancorp
- MM

Your Maturity Distribution





City of Lampasas, Texas
Portfolio Management
Portfolio Summary
July 31, 2022

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	8,000,000.00	7,851,599.00	8,000,000.00	34.36	593	444	1.463
Bancorp South	8,341,840.26	8,341,840.26	8,341,840.26	35.83	1	1	1.643
Texpool/Texpool Prime	1,887,004.92	1,887,004.92	1,887,004.92	8.11	1	1	1.529
TexStar	1,632,888.17	1,632,888.17	1,632,888.17	7.01	1	1	1.401
Frost Bank	19,092.45	19,092.45	19,092.45	0.08	1	1	0.000
Money Market	3,399,004.74	3,399,004.74	3,399,004.74	14.60	1	1	0.050
Investments	23,279,830.54	23,131,429.54	23,279,830.54	100.00%	205	153	1.321

Total Earnings July 31 Month Ending 26,645.25 Fiscal Year To Date 81,135.33
Current Year

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

City of Lampasas, Texas
 Summary by Type
 July 31, 2022
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Water						
Bancorp South	2	190,993.05	190,993.05	0.82	1.750	1
Subtotal	2	190,993.05	190,993.05	0.82	1.750	1
Total and Average	28	23,279,830.54	23,279,830.54	100.00	1.321	153

Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
July 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/08/2016	102,346.79	102,346.79	102,346.79	1.672	1.649	1.672	1
		Subtotal and Average		102,346.79	102,346.79	102,346.79	1.649	1.649	1.672	1
		Total Investments and Average		102,346.79	102,346.79	102,346.79	1.649	1.649	1.672	1

**Fund LEDC - LEDC
Investments by Fund
July 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Per Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date	Maturity
Bancorp South											
1092	10002	Bancorp South	09/01/2014	592,584.61	592,584.61	592,584.61	0.258	0.254	0.258		1
2363	10003	Bancorp South	09/01/2014	7,279.40	7,279.40	7,279.40	0.258	0.254	0.258		1
		Subtotal and Average		599,864.01	599,864.01	599,864.01		0.255	0.258		1
		Total Investments and Average		599,864.01	599,864.01	599,864.01		0.255	0.258		1

**Fund TRUST - Trust
Investments by Fund
July 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 385	Maturity Days To Date	Maturity
Bancorp South											
6349	10010	Bancorp South	09/01/2014	43,292.52	43,292.52	43,292.52	1.750	1.726	1.750		1
6348	10011	Bancorp South	09/01/2014	29,761.14	29,761.14	29,761.14	1.750	1.726	1.750		1
		Subtotal and Average		73,053.66	73,053.66	73,053.66		1.726	1.750		1
		Total Investments and Average		73,053.66	73,053.66	73,053.66		1.726	1.750		1



MEEDER
PUBLIC FUNDS | PATTERSON GROUP

City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
July 1, 2022 - July 31, 2022
Yield on Average Book Value

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,784,658.13	1,782,356.29	1,782,579.05		1.521	1.520	2,301.84	0.00	2,301.84
5001632	10023	CASH	RR5	248,534.72	248,524.17	248,525.19		0.050	0.050	10.55	0.00	10.55
3130APPM1	10062	CASH	FAC	4,000,000.00	4,000,000.00	4,000,000.00	11/22/2023	0.560	0.540	1,833.34	0.00	1,833.34
3130ASAN9	10063	CASH	FAC	2,000,000.00	2,000,000.00	2,000,000.00	12/13/2023	2.500	2.453	4,166.67	0.00	4,166.67
3130ASAP4	10064	CASH	FAC	2,000,000.00	2,000,000.00	2,000,000.00	06/16/2023	2.250	2.208	3,750.00	0.00	3,750.00
4187	10007	CASH	RRP	30,302.31	26,597.14	29,296.44		1.750	1.750	43.54	0.00	43.54
0474	10004	CASH	RRP	7,053,654.17	7,376,173.43	7,527,103.84		1.750	1.750	11,185.94	0.00	11,185.94
3213	10006	CASH	RRP	361.51	410.91	401.29		1.750	1.760	0.60	0.00	0.60
XXXX579A	10058	CASH	RR5	3,150,460.06	3,150,326.36	3,150,339.30		0.050	0.050	133.70	0.00	133.70
4001579A	10059	CASH	RR5	9.96	24.96	23.51				0.00	0.00	0.00
			Subtotal	20,267,980.86	20,584,413.26	20,798,268.61			1.330	23,426.18	0.00	23,426.18
Fund: Cert. of Obligation 2016												
14103A	10041	CERTS16	RR2	102,346.79	102,201.59	102,215.64		1.672	1.673	145.20	0.00	145.20
			Subtotal	102,346.79	102,201.59	102,215.64			1.673	145.20	0.00	145.20
Fund: Electric												
17390	10001	ELEC	RR3	1,632,888.17	1,630,947.54	1,631,135.34		1.401	1.401	1,940.63	0.00	1,940.63
1732110	10022	ELEC	RR4	19,092.45	19,092.45	19,092.45				0.00	0.00	0.00
0672	10005	ELEC	RRP	374,563.79	372,584.12	373,239.41		1.750	1.750	554.67	0.00	554.67
			Subtotal	2,026,544.41	2,022,624.11	2,023,467.20			1.452	2,495.30	0.00	2,495.30
Fund: LEDC												
2363	10003	LEDC	RRP	7,279.40	164,845.82	131,168.40		0.258	0.258	28.79	0.00	28.79
1092	10002	LEDC	RRP	592,584.61	594,972.47	593,980.28		0.258	0.258	130.35	0.00	130.35
			Subtotal	599,864.01	759,818.29	725,148.67			0.258	159.14	0.00	159.14

City of Lampasas, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period August 1, 2022 - February 28, 2023

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
August 2022										
08/22/2022	10062	CASH	3130APP1M1	Call	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
Total for August 2022										
						4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
September 2022										
09/16/2022	10064	CASH	3130ASAP4	Call	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
Total for September 2022										
						2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
November 2022										
11/22/2022	10062	CASH	3130APP1M1	Interest	FHLB Call Note	0.00	0.00	0.00	11,000.00	11,000.00
Total for November 2022										
						0.00	0.00	0.00	11,000.00	11,000.00
December 2022										
12/13/2022	10063	CASH	3130ASAN9	Interest	FHLB Call Note	0.00	0.00	0.00	25,000.00	25,000.00
12/16/2022	10064	CASH	3130ASAP4	Interest	FHLB Call Note	0.00	0.00	0.00	22,500.00	22,500.00
Total for December 2022										
						0.00	0.00	0.00	47,500.00	47,500.00
GRAND TOTALS:						6,000,000.00	6,000,000.00	6,000,000.00	56,500.00	6,056,500.00

Disclosures

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**Meeder Public Funds
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Lampasas Fire Department

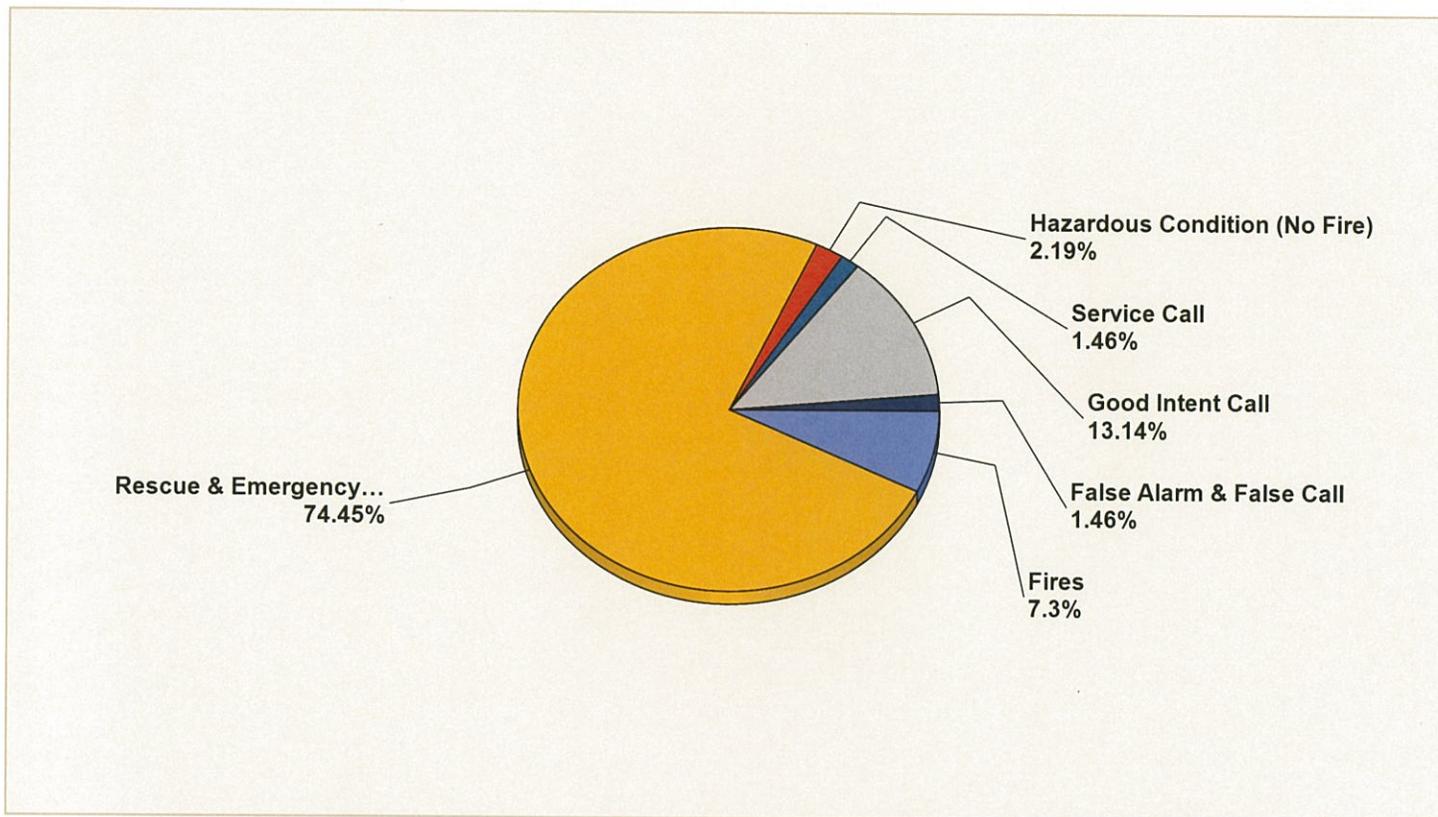
Lampasas, TX

This report was generated on 8/8/2022 7:45:35 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	7.3%
Rescue & Emergency Medical Service	102	74.45%
Hazardous Condition (No Fire)	3	2.19%
Service Call	2	1.46%
Good Intent Call	18	13.14%
False Alarm & False Call	2	1.46%
TOTAL	137	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.73%
118 - Trash or rubbish fire, contained	1	0.73%
142 - Brush or brush-and-grass mixture fire	2	1.46%
143 - Grass fire	6	4.38%
311 - Medical assist, assist EMS crew	93	67.88%
322 - Motor vehicle accident with injuries	4	2.92%
324 - Motor vehicle accident with no injuries.	4	2.92%
352 - Extrication of victim(s) from vehicle	1	0.73%
412 - Gas leak (natural gas or LPG)	2	1.46%
440 - Electrical wiring/equipment problem, other	1	0.73%
511 - Lock-out	1	0.73%
551 - Assist police or other governmental agency	1	0.73%
611 - Dispatched & cancelled en route	15	10.95%
651 - Smoke scare, odor of smoke	3	2.19%
733 - Smoke detector activation due to malfunction	1	0.73%
736 - CO detector activation due to malfunction	1	0.73%
TOTAL INCIDENTS:	137	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Memo



To: Honorable Mayor and City Council Members
CC: Finley deGraffenried, City Manager
From: Vicki Tower, Parks Secretary/HR Coordinator
Date: August 18, 2022
Re: Monthly Report July 2022

**Parks & Recreation
&
Human Resources**

Brief Monthly Overview – Parks & Recreation

Vicki Tower, Parks Secretary/HR Coordinator

- Showed Hostess House on July 6th, July 12th and July 18th
- Parks Secretary responsibilities including purchase orders, Airport Hangar waiting list, Airport Hangar vacancies, Hostess House reservations and requests, Ruth Eakin Theatre reservations, Pavilion reservations, coordinating events and assisting with various ongoing projects.

Brief Monthly Overview - Human Resources

Vicki Tower, Parks Secretary/HR Coordinator

- Attended meeting on July 1 to review proposed medical, dental, vision insurance rates for FY 22-23
- Began preparations for Open Enrollment in August
- Scheduled interview for WWW Utility Distribution/Collection Tech.
- Job Postings – Police Officer; Firefighter/EMT
- Continue to work on filing and organizing HR files
- Assisted the Accountant(s) with payroll checks and Employee Longevity checks

Personnel Information – Currently

- Current: 111 Full-time positions, 14 Part-time positions, 27 Seasonal Part-time positions
- Posted Vacancies:
 - Full-time: Park Maintenance Tech.; Apprentice Line Worker; Line Worker; Electric Superintendent; Police Officer; School Resource Officer
 - Part-time: Part-time Library Clerk

**Department: Parks
Monthly Activity Report
MONTH OF JULY 2022**

I) Regular Personnel Hours Available: 840.00

LESS:

A)	Vacation Leave	96.00
B)	Sick Leave	16.00
C)	Supervision / Training	52.00
D)	Holiday	40.00
E)	Other (?)	

SUB-TOTAL 204.00

PLUS:

A)	Over Time	122.00
B)	On-Call / Standby	21.00
C)	Part Time	
D)	Transfer	
SUB-TOTAL		143.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 779.00

II) Department Summary of Work Orders for the Month.

<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
		0	0	

III) Department Projects for the Month.

<u>Spring Ho Week</u>	273.00	

<u>On Call / Standby</u>	21.00	
Sub-total Hours on Projects:		294.00

IV) Department Operations and Maintenance for the Month.

<u>Cleaning Parks</u>	117.00	
<u>Airport Maint.</u>	21.00	
<u>Mowing/Weed eating</u>	102.00	
<u>Building and Grounds</u>	158.00	
<u>Equipment/Vehicles/Shop</u>	52.00	
<u>Office/Meetings</u>	35.00	
Sub-total Hours on Projects:		485.00

TOTAL HOURS FOR DEPARTMENT 779.00

V) Department's Proposed Projects for next Month

Total Estimated Hours on Proposed Projects:		0.00

**DEPARTMENT: CEMETERY
MONTHLY ACTIVITY REPORT**

FOR THE MONTH OF: JUL 2022

Regular Personnel Hours Available:

504

LESS:

A) Vacation Leave/Personal Day	56
B) Sick Leave	16
C) Jury Duty	0
D) Other (holiday/bad weather)	24
E) Supervision	45
SUB-TOTAL	141

PLUS:

A) Transfer from Parks	0
B) Seasonal Labor/Temp	0
C) Other (Community service)	0
D) Overtime	42
SUB-TOTAL	42

TOTAL HOURS AVAILABLE FOR THE MONTH: 405

Department Summary of Work Orders for the Month

Received	Completed	Outstanding	Void	Hours
----------	-----------	-------------	------	-------

Department Projects for the Month

	0
	0
	0

0
0
0

Sub-total Hours on Special Projects: **0**

Department Operations and Maintenance for the Month

Mowing & W/E	243
Equip & Veh Maint	18
Buildings & Grounds	107
Office Operations	37

Sub-total Hours on OM Projects: **405**

OTHER

	0
	0
	0

0
0
0

Sub-total Other: **0**

TOTAL HOURS FOR DEPARTMENT 405

Department's Proposed Projects for next Month

0
0
Total Estimated Hours on Proposed Projects: **0**

Memo

To: Chris Eicher, Parks & Rec. Director
From: Duane Griffith Cemetery Crew Leader
Date: 8/18/2022
Re: End of the month report July



Oak Hill Cemetery

Interments	9 (1) cremation
Fee's for over site	\$825.00
Sites sold	7 / \$3,000.00
Niche sales	0
Visitors Assisted	14
Level & Backfill sites	8
Meetings Attended	1

Memo
 To: Finley deGraffenried, City Manager
 From: Monica Wright, Director of Information Systems
 Date: Monday, August 8, 2022
 Re: July 2022 Monthly Report



Service Tickets - Social Media - Website Stats

IT Service Tickets	454
Facebook Followers	6,964
Twitter Followers	711
Instagram Followers	285
Website Page Views	40,767

IT Supported Hardware & Software

PCs	92	Wireless Access Points (WAP)	16	Servers	22
Laptops	52	Verizon Aircards	45	Firewalls	3
Printers	69	Network Attached Storage (NAS)	7	Tablets	22
Switches	21	Apple iPhones	33	Software Applications	30+

July Projects Completed:

- Activated (5) new SIM cards for PW tablets/added to inventory
- Configured/issued out (5) PW Dell tablets
- Police Department position changes/move PCs/hardware
- Continued working with staff/vendor on Cardinal – Incode CAD interface
- Assisted vendor with WWW VTSCADA software
- Obtained quote for Microsoft Teams licenses
- Discussion with architect regarding Hostess House technology needs
- Discussion with AT&T regarding increased fiber network bandwidth
- Build out replacement AS PC & PD SGT PC
- Attended department budget meetings with City Manager

August Projected Projects:

- Attend City website re-design meeting
- Upload new photography to new City website/update content
- Attend webinar/demo for PW Tablets SecureLink/obtain quote
- Attend webinar/demo for Verizon Mobile Device Mgmt. Mass 360/obtain quote
- Attend Incode Mobile Service Orders demo
- Attend department/council budget workshops
- Request demonstration/information/quotes for PD EMD solutions
- Install MeterReader FCS software update
- Obtain quote from Southern Star Communications for added phone hardware
- Obtain quote for replacement WWW printer all-in-one/Create PO
- Configure/install WWW printer/add to inventory
- Create forms/configure Request Tracker for Public Works work orders
- Train Public Works staff on Request Tracker module for work orders
- Submit KnowBe4 Cyber Security Training to State DIR
- Configure/replace Council Chambers laptop/add to inventory
- Quote for Microsoft Windows licenses/purchase
- Obtain quotes for IT Building maintenance/added security

FY 2021/2022 Budgeted Projects:

- PD Criminal Justice Information Systems (CJIS) Audit **(completed)**
- Configure/install new anti-virus software on client pcs/servers **(completed)**
- IT Building exterior water faucet **(completed)**

- Upgraded OS on Server Host 1 to SVR 2019 ***(completed)***
- Upgraded OS on Server Host 2 to SVR 2019 OS ***(completed)***
- Upgraded OS on SVR-WSM to SVR 2019 OS ***(completed)***
- Obtain quote/configure/replace WG WAP's with WG AP 125 (14) ***(completed)***
- Ran cable/Installed security cameras at City Barn ***(completed)***
- Obtain quotes/configure/replace (15) desktop PCs ***(completed)***
- Obtain quote/order (15) Microsoft Office 2019 STD licenses ***(completed)***
- Work with staff and vendor on WWW SCADA software solution/connection ***(completed)***
- Upgrade Incode Server OS to Windows SVR 2019 ***(completed)***
- Run structured fiber to Public Library ***(completed)***
- Upgrade Microsoft o365 exchange online plan 1 to plan 2/email archive ***(completed)***
- Configure/replace (2) PD Toughbooks ***(completed)***
- Obtain quotes/configure/replace City network fiber switch ***(completed)***
- Connect Library PCs to existing City network ***(completed)***
- Upgrade Meter Reader handheld software ***(completed)***
- Add PD Firewall to existing Watchguard Cloud ***(completed)***
- Configure/issue out (5) PW rugged tablets ***(completed)***
- Incode Court – Cardinal Interface for PD CAD project *(August 2022)*
- City wide cyber security training for all employees/submit to State DIR *(August 2022)*
- City Website re-design launch *(September 6 2022)*
- Improvements/added security to IT Building Server Room *(FY 21-22)*

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Install Windows updates on City/PD servers & workstations
- Content updates to City/EDC Website/Facebook/Twitter/Setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings
- Create cyber security phishing campaigns/deploy to employees/council members

Future Projects & Goals:

- Add (2) drop ceiling microphones to Council Chambers AV System ***(FY 22-23)***
- Obtain quotes/configure/replace (4) 10 port switches ***(FY 22-23)***
- Obtain quotes/configure/replace (2) 52 port switches ***(FY 22-23)***
- Obtain quotes/configure/replace (2) 24 port switches ***(FY 22-23)***
- Replace PD Host 1 & Host 2 Server ***(FY 22-23)***
- Tyler Technologies ExecuTime – time management software ***(FY 22-23)***
- Configure/install CradlePoint routers in PD units ***(FY 22-23)***
- Hostess House technology install/configuration ***(FY 22-23)***
- Work with staff/vendor on Electric SCADA implementation/build out Windows 10 PC ***(FY 22-23)***
- Adopt future amendments to IT Computer Policy ***(FY 22-23)***
- Work with staff/vendor on Cardinal – ESO CAD interface ***(FY 22-23)***
- Migrate Incode v.9 to Incode Cloud solution ***(FY 23-24)***

- Increase AT&T internet speeds to 1GB **(FY 23-24)**
- Point to Point wireless Internet solution for locations not on fiber network **(FY 23-24)**

LAMPASAS PUBLIC LIBRARY

JULY 2022

Circulation	We circulated 5,446 items in July, which is down 6.1% from June (5,801). The library was closed July 4 and then July 9 (for Spring Ho).
Door Count	There were 3,648 visitors during July, which is down 20.2% from June (4,569).
Internet Usage	There were 382 Internet sessions in July, compared to 512 in June (down 25.4%).
Text Interactions	We communicated, via text messages, with 155 unique phone numbers in July, which is up 17.4% from June (132). We sent/received a total of 767 messages, which is up 22.5% from last month (626).
Video Streaming	We had 54 clicks in the adult collection (up 54.3% from June) and 12 clicks in the kids' collection of videos (down 55.6% from June), for a total of 66 (up 6.5%). Just a reminder, we now offer a video streaming service, which offers 42,000+ videos in the adult collection and 12,000+ in the kids' collection.
July Programs	In July, we had the rescheduled reptile program, the first "Explore Lampasas" program, Cornelia Key Book Club, three (3) Beta Mu story times, author talk and book signing with Lance E. Osborne (<i>Bold Crossings</i>), and a weeklong Scholastic Book Fair.
Upcoming Programs	In August, we will have a "How Pinteresting!" class, two staff story times, Cornelia Key Book Club, 42 Club, and the second "Explore Lampasas" program on local history at the Lampasas County Museum. We will also be at the Back to School Bash on August 2.
Explore Lampasas	The projects that the kids turned in are on display in our new glass display case, right outside the Foundation Room. The July projects were either bubble art or a paddle boat, depending on the child's age. We will continue to display their new projects each month. We currently have 16 enrolled in this series of programs.
Book Fair	The Scholastic Book Fair was held July 25-29 in the Foundation Room. Although we only received about half the number of books we usually receive, we still had over \$2000 in sales. We will receive 50% of that back in Scholastic Dollars (credit with Scholastic).



Memo

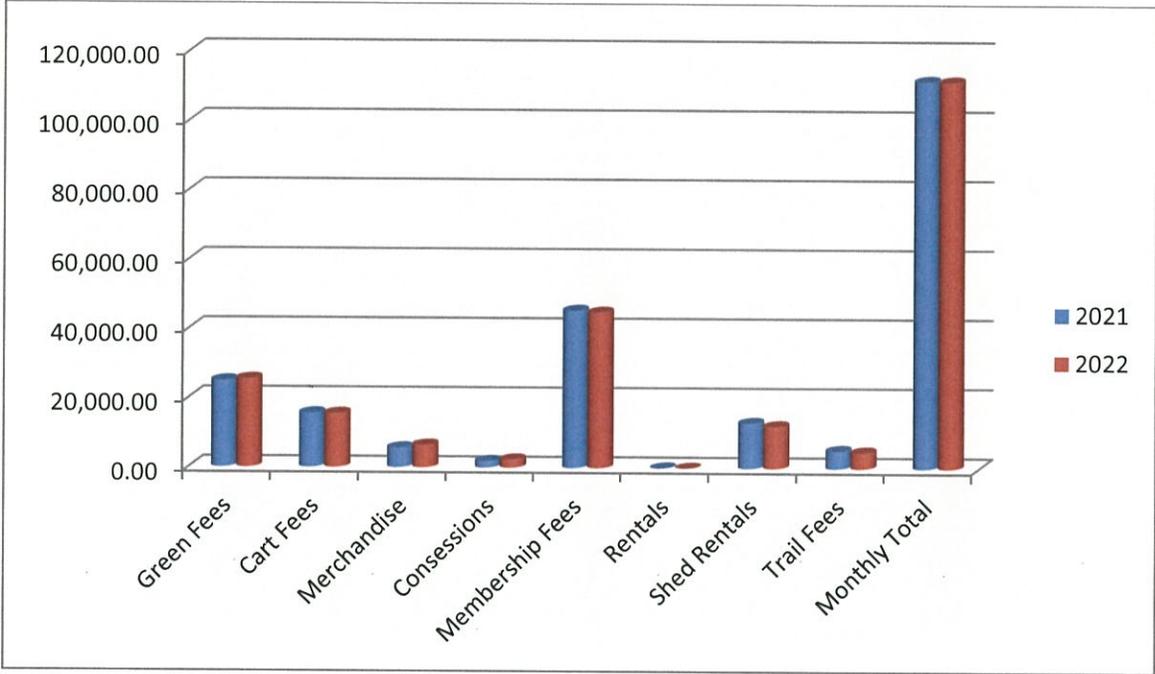
To: Finley deGraffenied, City Manager
From: Van Berry, Golf Course Manager
cc: City Council Members
Date: August 18, 2022
Re: Monthly Report, July 2022

- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Sprayed Firm-Up (soil conditioner) on the greens.
- Applied 400 lbs. of fertilizer and the greens.
- Applied 500 lbs. of fertilizer on the tee boxes.
- Normal everyday mowing and maintenance of the golf course.
- Made second application of herbicide to specific areas of the course to control nutsedge and goosegrass.
- Hand-watered hot spots on the greens daily.
- Repaired and adjusted numerous sprinklers on the golf course.
- We are watering every chance we get during the day to keep the course in shape. The course is in very good shape considering the months of hot weather that we have had.

July 2022 Tournaments

- July 11th & 12th – Badger Golf Camp, 15 golfers.
- July 15th & 16th – Britches & Bows, 140 golfers.
- July 20th – Beltway Jr. Tournament – 62 golfers

Hancock Park G.C. July Revenue Comparison 2021 and 2022



Memo



Municipal Court

To: Finley deGraffenried, City Manager, Honorable Mayor and City Council

From: Lewann Turner, Court Clerk I

Date: Friday, August 19, 2022

Re: Monthly Report July 2022

The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city's police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	114
Convictions	32
Compliance Dismissals	26
Hrs. Community Service Completed	26
Total Dollar Amount CS	\$319.90
Waived for Indigency	\$3,144.43
Total Collected	\$25,140.83
Total kept by City	\$18,023.80



CITY SECRETARY DEPARTMENT/ JULY 2022 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Becky Sims, City Secretary/Zoning Administrator

- Assisted the City Manager, ACM, EDC Director and Building Official with daily operations.
- Prepared and posted packet, attended and took minutes of the July 11, 2022 and July 25, 2022 City Council Meetings
- Prepared and posted agenda, took minutes for the July 20, 2022 LEDC Meeting
- Prepared and posted packet, facilitated and took minutes for ZBA Meeting held on July 26, 2022
- Facilitated and attended meeting with PSCE Group for proposed new commercial development on July 28, 2022.
- Worked with developers on the following projects: Starbucks, Grace Fellowship Addition, Gillmeister Easement, Kuker Property, Hardin Depot Project
- Facilitated the final infrastructure approval, reimbursement and filing of plat for Hidden Oaks Subdivision
- Researched and requested quotes for acoustic panels for Calvert Building
- Registered Staff for Annual TML Conference
- Researching and gathering data for Short Term Rentals
- Worked on finalizing Wayfinding Project RFP and prepared for publication
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

Lupe Charping, Administrative Secretary

- Assisted with issuing Building Department permits; filing for Building Department; works closely with Building Official on inspection call-ins and documentation of those inspections
- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits with minimal assistance.
- Attended and took minutes for the July 20th LEDC Meeting
- Attended and took minutes for the July 26st ZBA Meeting
- Maintain vehicle inspection/registration process for all City vehicles.
- Complete and file Cemetery Deeds
- Handles Waste Connection Inquiries.
- Continuing to cross-train and learn how to handle zoning inquiries.
- Continuing to cross-train in preparation of meeting agendas, packets and minutes
- Worked with My Government Online (MGO) to update forms and processes.



Finance/Utility Billing & Collection

MEMO

Date: August 17, 2022

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for July 2022

Finance Department:

- * Completed/reviewed all journal entries.
- * Coordinated with Human Resources regarding various questions and processes.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Worked with various directors in assisting with budgets.
- * Updated budget numbers in the system for proposed budget.
- * Reviewed capital purchases for correct GL posting.
- * Assisted with CDBG and Business Park pay estimates.
- * Sales Tax for July was \$233,670 which is a decrease of 8% from July 2021.
- * Reconciled 18 bank accounts
 - Processed 373 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for July 2022 was 21% higher than what was billed in July 2021. The Water billing for July 2022 was 33% higher than what was billed in July 2021.
- July Statistics for the department:

Total Water Customers	3,626
Total Wastewater Customers	2,894
Total Electric Customers	5,090
Residential Garbage Customers	2,762
Connects:	41
Disconnects:	42
Read In/Read Out:	37
Disconnects for Non-Pay:	8 (3 was reconnected)

Memo



To: Ryan Ward
From: Wayne Sanders
Date: August 12, 2022
Re: July Activities

Electric Department

This month's activities involved:

- Received a total of 87 work orders and completed 84.
- Operations and Maintenance
 1. Spring Ho
 2. Street/Security replaced to LED-3
 3. Line Locates-46
- Set 7 poles:
 1. Set 6 poles (replaced bad poles)
 2. Set 1 service pole on Hillside Ln
- Connected:
 1. Upgrades – 1
 2. New services – 5
 3. Temps-3
 4. Disconnect – 4
- Overtime: Received 9 callouts
 1. Oil switch burn up –1
 2. Tree – 4
 3. Refused Line–1
 4. Weather –
 5. Line Down – 1
 6. Vehicle backed into pole-1
 7. Spring Ho-1
- Activities for the Year 2021 - 2022:
 - Poles replacement from Osmos inspection : total 389 poles, have replaced 335 poles
 - Brodie Estates Subdivision: complete (will connect new houses as they are built)
 - Stone Valley: (90% complete)
 - Hidden Oaks: complete (will connect new houses as they are built)
 - Lampasas Substation Upgrade: to begin moving equipment to new control house in September

To: Ryan Ward
From: Carlos Garcia
Date: Thursday, August 18, 2022
Re: July, Monthly

Street Department

Mr. Ward,

For the month of July, the Streets Department worked on,

- 1) Street work orders, tree trimming -1, Street Repair-3, Street sweeping -3, misc. -2, Street clean-up – 1, Lay Base-1
- 2) Street department work on patching work orders.
- 3) Line of sights
- 4) Mowed and weed eaten.
- 5) Business park
- 6) Completed the hot mix project.

For the month of August, we will be continuing taking care of work orders. We will prep the streets that we will be seal coating.

Memo



To: Ryan Ward, Assistant City Manager
From: Van Sims, W/WW Operations Manager
Date: June 3, 2022
Re: May 2022 Monthly Report

Water/Wastewater & Plant Operations

- **Operation of Water Distribution System**

1. Repaired 7 water leaks.
2. Made 3 water tap.
3. 12-meter change outs.
4. Completed monthly flushing.
5. Collected 9 routine Bac T samples- all passed.
6. Completed all disinfection action plan monitoring and nitrification action plan monitoring.
7. Completed 20 Lead and Copper sample collection.

- **Operation of Wastewater Collection System**

1. Completed all monthly lift station checks.
2. Made 1 new sewer tap.
3. Repaired 4th St force main.
4. Continued TPH sampling for Tennis Court lift station.
5. Routine lift station monitoring.
6. Completed sewer line extension project in alley behind Willis St.
7. Ave C sewer construction complete crew finishing paving.
8. Water and Sewer line installation at business park continues as designed.

- **Operation of Municipal and AFNA Treatment Facilities**

1. Completed all daily checks of equipment and facilities.
2. Collected all TCEQ required sampling and analysis for the municipal plant.
3. Treated 63,362 gallons of septic waste.
4. Replaced EQ pump.
5. Performed all routine maintenance on scheduled equipment.
6. Removed 120 cubic yds of cake.

- Total Work Orders Completed – 74
- Utility Locates – 40
- Building Dept Routing Forms- 5
- Customer Service Calls – 4





Memo

To: Honorable Mayor Monroe and City Council

CC: Finley deGraffenried, City Manager

From: Jody Cummings, Police Chief

Date: 08.18.22

Re: **Police Department** Monthly Report - July 2022

Notable May Events:

1. Chief of Police Jody Cummings attended 2 workshop and council sessions.
2. Cummings attended 4 Director's Meetings
3. Cummings finalized the Police, Animal Shelter and Seized/Awarded Funds budgets and met with the City Manager.
4. Cummings and Assistant Chief Charlie Boswell represented the Police Department at a local resident's funeral.
5. The Police Department supported Spring Ho during the festival's week-long run.
6. Cummings attended an ambulance service meeting at the Court House.
7. Cummings, Boswell, Patrol Lieutenant Chuck Montgomery, and Dispatcher Supervisor/Records Clerk Kelli Sanguinet attended an ambulance service meeting at the Sheriff's Office
8. Cummings attended an ambulance service meeting at the City Hall
9. Cummings, Boswell, Montgomery and Fire Chief Jeff Smith met with County Judge Randy Hoyer about ambulance service at the police department.
10. Cummings, accompanied Montgomery, spoke at the Kiwanis Club monthly meeting.
11. Cummings met with representatives of the Salvation Army about services.
12. Cummings and Boswell met with the Director of the new Providence Christian Academy, took a tour, and initiated a school zone addition to the city's ordinances.
13. Animal Shelter Supervisor Kasey Schwartzer attended a free 3-day conference in Raleigh, SC hosted by Best Friends, a national animal rights organization.
14. Our 3 new officers continued their field training and are progressing well.
15. The department posted an opening for a patrol officer position and began taking applications.

LAMPASAS ANIMAL SHELTER
CITY LOG

DATE	INTAKE	SEX	AGE	BREED	COLOR	ADDRESS	NAME	PRECAUTIONS	DISPOSITION	OFFICER
7/1/2022	IMP P12371	M	B	DSH	BLK/WHIT	202 N KEY AVE	ROGER			112
7/1/2022	IMP P12372	F	A	TERRIER X	RED/WHIT	308 N PORTER	CANDY		ADOPT.	131
7/1/2022	IMP P12373	M	B	DSH	CHARCOAL TAB	TRACTOR SUPPLY		HBC	EUTH	CITIZEN
7/2/2022	IMP P12374	F	ADO	ACD MIX	RED/WHIT	404 N BROAD	DELLAH			CITIZEN
7/5/2022	SUR P12375	M	ADO	PITBULL MIX	BLK/WHIT	1405 E 3RD	DAX	ORE	EUTH	CITIZEN
7/5/2022	IMP P12376	F	ADO	ACD MIX	RED/WHIT	1210 BARNES	ROSIE		RTO	740
7/6/2022	IMP P12377	M	B	DSH	GREY TAB	1275 S WESTERN		FERAL	EUTH	131
7/6/2022	IMP P12378	F	ADO	DSH	TORTIE	602 S WESTERN	MONDAY		RTO	132
7/6/2022	IMP P12380	M	ADO	DSH	BLACK	1600 DIAMOND RIDGE		FERAL	EUTH	CITIZEN
7/6/2022	IMP P12381	M	A	AUSSIE MIX	RED/WHIT	101 W AVE B	RIVER		RTO	117
7/6/2022	IMP P12382	M	B	DSH	GREY/WHIT	907 E AVE F	RODNEY			131
7/6/2022	IMP P12383	M	A	TERRIER X	BLK/WHIT	TACO BELL	BENJI		RTO	CITIZEN
7/12/2022	IMP P12384	F	ADO	DSH	BRN/WHIT TAB	22 SAMAC	MCKIKO		RTO	CITIZEN
7/13/2022	SUR P12385	M	6 YRS	AKBASH X	WHITE	304 N HOWE	BAILEY		EUTH	CITIZEN
7/14/2022	IMP P12386	F	A	CHICKEN	RED/WHIT	505 E 8TH ST			ADOPTED	131
7/14/2022	IMP P12387	F	A	CHICKEN	BLACK	505 E 8TH ST			ADOPTED	131
7/14/2022	IMP P12388	M	ADO	DSH	RED TAB	1102 E AVE F			EUTH	CITIZEN
7/14/2022	IMP P12389	F	ADO	DSH	BRN TAB	1102 E AVE F			EUTH	CITIZEN
7/14/2022	IMP P12390	F	ADO	DSH	DILUTE CALICO	1102 E AVE F			EUTH	CITIZEN
7/14/2022	IMP P12391	M	ADO	DSH	WHIT/GREY TAB	1102 E AVE F			EUTH	CITIZEN
7/14/2022	IMP P12392	F	B	DSH	LYNX POINT	701 S WILLIS	ALICE		EUTH	CITIZEN
7/14/2022	IMP P12393	M	B	DSH	WHIT/BLK	701 S WILLIS	ALVIN		EUTH	CITIZEN
7/14/2022	IMP P12394	M	B	DSH	BLK	701 S WILLIS	AUSTAIR		EUTH	CITIZEN
7/15/2022	IMP P12395	F	B	DSH	BLACK	BEST WESTERN			EUTH	131
7/15/2022	IMP P12396	F	A	BULL TERRIER	WHIT/RED	SUNSET ST	BELLA		RTO	CITIZEN
7/15/2022	IMP P12397	F	A	TERRIER X	TAN/WHIT	SUNSET ST	ARIA		RTO	CITIZEN
7/15/2022	IMP P12398	M	A	DSH	BLK/WHIT	108 CHESTNUT		FERAL	EUTH	CITIZEN
7/20/2022	IMP P12399	M	A	DSH	BLK/WHIT	500 W AVE E		FERAL	EUTH	CITIZEN
7/20/2022	SUR P12400	FS	2Y	TERRIER MIX	BRINDLE/WHIT	1104 BRIDGE	SUZIE			131
7/20/2022	SUR P12401	M	B	DSH	WHIT/BLK	1905 GRAND CANYON	AMOS		RTO	CITIZEN
7/21/2022	IMP P12402	F	B	DSH	WHIT/BLK	1905 GRAND CANYON	ANDI		RTO	CITIZEN
7/21/2022	IMP P12403	M	B	DSH	BROWN TAB	1512 S MAIN		FERAL	EUTH	131
7/22/2022	IMP P12404	F	A	CHICKEN	CALICO	703 S HOWE		INJURED	EUTH	131
7/22/2022	IMP P12405	M	A	CHICKEN	RED/WHIT	505 E 8TH ST		INJURED	RELEASED	131
7/23/2022	IMP P12406	F	B	DSH	TORTIE	807 S CHESTNUT		INJURED	EUTH	131
7/24/2022	IMP P12407	F	ADO	LAB X	BLK/WHIT	200 W NORTH			EUTH	119
7/24/2022	IMP P12408	M	A	DSH	BROWN TAB	1512 S MAIN ST		FERAL	EUTH	121
7/24/2022	IMP P12409	M	B	DSH	GREY/WHIT	8TH/PECAN			DIED	111
7/25/2022	IMP P12410	M	B	DMH	WHIT/BLK	408 E 8TH				131
7/26/2022	IMP P12411	F	B	DSH	TORTIE	408 E 8TH				131
7/26/2022	IMP P12412	M	A	CHICKEN	RED	505 E 8TH ST			ADOPTED	131
7/26/2022	IMP P12413	M	A	TERRIER X	BROWN	HEB	BADGER			131
7/26/2022	IMP P12414	M	ADO	DSH	BROWN TAB	205 RIVERVIEW APT #38		FERAL/JUR	EUTH	131
7/30/2022	IMP P12415	MN	A	ACD X	BLUE MERLE	701 S KEY AVE	ROCKET		RTO	121
7/30/2022	IMP P12416	MN	A	AUSSIE X	BLUE MERLE	701 S KEY AVE	GREYSON		RTO	121
7/31/2021	IMP P12417	F	B	DSH	BLK/WHIT	1108 E 8TH ST				116

LAMPASAS POLICE DEPARTMENT
Police Chief Jody Cummings

Monthly Report
Jul-22

VEHICLE MILEAGE:	July-22	YTD	07/21 YTD
UNIT # 1 2016 FORD SUV	911	5565	6208
UNIT # 2 2014 CHEVROLET	392	3050	4659
UNIT # 3 2017 FORD	164	1496	1881
UNIT # 4 2012 CHEVROLET	581	3800	4872
UNIT # 5 2017 FORD SUV	1430	5761	4889
UNIT # 6 2014 FORD F150	972	7089	6415
UNIT # 7 2014 CHEVROLET	900	6324	6685
UNIT # 8 2016 FORD SUV	1141	6590	2806
UNIT # 9 2020 FORD	1222	6434	5857
UNIT #10 2017 FORD F150	4	1422	3428
UNIT #11 2010 FORD	530	4367	5480
UNIT #12 2010 FORD (Retired 05/2022)		1470	3309
UNIT #12 2022 FORD EXPLORER	0	372	
UNIT #13 2014 CHEVROLET	632	5564	2495
UNIT #14 2016 FORD	473	4471	6398
UNIT #15 2017 FORD	1253	4876	4708
UNIT #16 2016 FORD	458	4421	4504
UNIT #17 2011 FORD (Retired 12/2021)		0	6870
UNIT #17 2022 FORD EXPLORER	0	365	
UNIT #18 2013 CHEVROLET	196	1945	2136
UNIT #19 2019 CHEVROLET TRUCK	13	664	567
UNIT #20 2017 FORD SUV	603	5496	3469
UNIT #21 2017 FORD TRUCK	0	3639	2290
UNIT #22 2017 FORD	342	4899	3825
UNIT #23 2017 FORD	968	6543	3666
UNIT #ADMIN 2009 FORD CROWN VIC	0	2525	361
TOTAL PATROL MILEAGE	13185	99148	97778
FELONIES REPORTED	27	170	194
FELONIES CLEARED	33	160	217
MISDEMEANORS REPORTED	128	601	745
MISDEMEANORS CLEARED	119	600	813
TOTAL CASES REPORTED	155	771	939
TOTAL CASES CLEARED	152	760	1030
TOTAL INCIDENTS	26	278	174
ADULT ARRESTS	74	312	381
JUVENILE ARRESTS	4	31	21
WARRANTS/CAPIAS SERVED	15	189	77
WARRANTS PAID AT LMC	0	33	9
TRAFFIC CITATIONS ISSUED	108	785	539
WARNINGS ISSUED	325	2331	2745
TOTAL ARRESTS	201	1350	1027
TOTAL DEPARTMENT CONTACTS	526	3681	3772
REFERENCE ONLY:			
D.W.I.	2	12	30
D.U.I./MINOR	0	0	2
MARIJUANA / DRUG POSSESSION	12	81	98
JUVENILE TOBACCO POSSESSION	0	5	14
FIELD CONTACTS	11	47	32
PUBLIC RELATION CONTACTS	26	176	170

	July-22	YTD	07/2021 YTD
ACCIDENTS:			
MINOR ACCIDENTS	15	159	147
MAJOR ACCIDENTS	0	8	9
FATAL ACCIDENTS	0	0	0
TOTAL ACCIDENTS	15	167	156
CODE ENFORCEMENT:			
HIGH WEEDS & TRASH	25	104	231
JUNK / UNREGISTERED VEHICLES	1	9	10
SUBSTANDARD HOUSING	0	0	3
BUILDING COMPLAINTS	1	1	0
MISCELLANEOUS	21	142	113
TOTAL CODE COMPLAINTS	48	256	357
DAILY ACTIVITIES:			
CALLS FOR SERVICE	1035	6592	6281
TELEPHONE CALLS RECEIVED	3088	20168	21975
ESCORTS	62	413	387
MOTORIST ASSISTS	45	318	348
EMERGENCY ORDER OF DETENTION	3	16	7
BEHAVIORAL CRISIS	7	53	41
911 CALLS	275	1599	1672
TEXT TO 911	0	0	4
OPEN RECORD REQUESTS	24	181	207
ANIMAL CONTROL:			
ANIMAL CFS & FOLLOW UPS	136	1189	1170
ANIMAL IMPOUNDS	52	386	405
CPAAA VOLUNTEER HOURS:	94.00	279.50	404.75

WARRANT TOTALS

(This page includes only information on Class C LMC Warrants received at LPD - No other warrants are tallied)

	Jul-22	YTD	07/2021 YTD
WARRANT TOTALS:			
LMC WARRANTS ISSUED	0	298	454
LMC WARRANTS RECALLED	27	207	285
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	7	154	30
LMC WARRANTS PAID AT LMC / PD	0	0	0

	Jul-22	YTD	07/2021 YTD
WARRANT \$ AMOUNTS:			
LMC WARRANTS ISSUED	\$0.00	\$183,170.23	\$278,534.37
LMC WARRANTS RECALLED	\$16,504.98	\$133,522.74	\$155,672.37
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	\$5,412.03	\$96,387.34	\$24,924.04
MONEY COLLECTED AT PD	\$0.00	\$0.00	\$0.00

Report Prepared by Kelli Sanguinet 08/04/2022

Memo



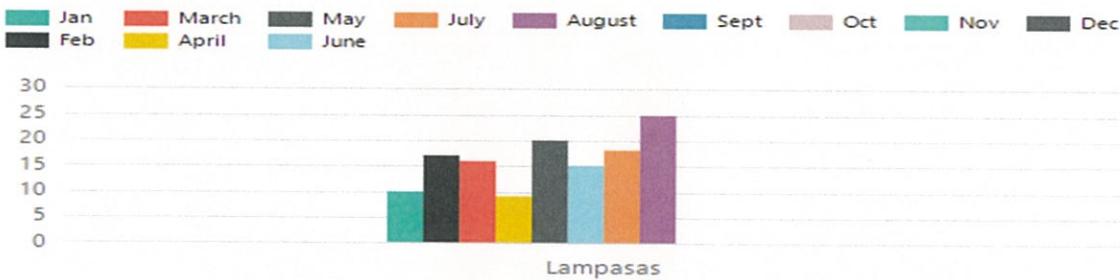
CITY OF LAMPASAS TEXAS
Building and Planning
 312 East Third, Lampasas TX 76550
 512-556-6831, Fax 512-556-8083

To: Finley deGraffenried, City Manager
 Honorable Mayor and City Council

From: Becky Sims, Zoning Administrator/City Secretary
 Lupe Charping, Administrative Secretary
 Frank Ellett, Building Official

Re: Monthly Report, July, 2022

Monthly Project Volume by Jurisdiction



Jurisdiction	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Year Total
Lampasas, TX	10	17	16	9	20	15	18	25	0	0	0	0	130
Totals:	10	17	16	9	20	15	18	25	0	0	0	0	130

JULY 2022

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
DEMOLITION	1	\$15,600.00	\$50.00
ELECTRICAL	7	\$21,384.00	\$7,095.20
FENCE	3	\$10,000.00	\$105.00
PLUMBING	3	\$500.00	\$3,375.00
REMODEL/ADDITION	8	\$32,677.07	\$456.00
SIGN	3	\$1,597.80	\$125.00
SPRINKLER	1	\$5,100.00	\$60.00
*** TOTALS***	26	\$86,858.87	\$11,275.20

JULY 2021

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
BUILDING	1	\$48,097.00	\$100.00
ELECTRICAL	12	\$6,600.00	\$8,149.04
MECHANICAL	2	\$0.00	\$135.00
PLUMBING	7	\$3,000.00	\$2,125.00
REMODEL/ADDITION	7	\$147,000.00	\$505.00
SIGN	3	\$79,030.00	\$235.00
*** TOTALS***	33	\$283,727.00	\$11,249.04

Lampasas Economic Development Corporation

From: Mandy Walsh

Re: Staff Report

Date: July 20, 2022

Development

Meeting with the property owner for the former Rutland's building to discuss a possible new tenant lease structure. (She will likely utilize the Life Safety Grant as well.) I've introduced her to a small business owner looking for a location for his gourmet popcorn/candy/gelato shop. He has several locations in Central Texas, and hopes to be open here in downtown Lampasas by late September. Additionally, Saloon 37 (former Perks building) has had their soft opening the weekend of Spring Ho and reports very positive feedback. They have closed to make a few minor adjustments, and will notify us when they start promoting the grand opening. Starbucks poured perimeter footings last week, and they are officially going vertical on their shell. Building Official has talked with the architect for the distillery going into the east side of the former Rutland's building and he reports the business owner is doing a topnotch job with the remodel and will likely be applying for the Life Safety grant. We haven't received an ETA yet on the opening. The former Lisa's Schnitzel House recently sold and the new owner hopes to create a business that flows well and complements all of the other recent developments in and around downtown. Will keep you updated as that progresses.

Website

New website design went live on July 5th. I'm working on a few edits, especially with internal pages. I'll be working to add additional content in the next several weeks as some of the business pages are dated. I'll also be adding new businesses, particularly the updates with activity downtown. The new site has a more professional look and should be easier to navigate.

TTIR

There is a new grant opportunity I received notice of on July 5th called the Texas Travel Industry Recovery Grant Program (TTIR). This grant was established by Senate Bill 8 during the 87th Legislature, Third Special Session, to administer \$180 million of funds received from the Coronavirus State Fiscal Recovery Fund, which was established under the American

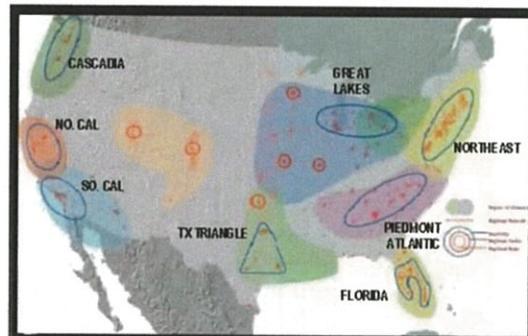
Rescue Plan Act of 2021. The purpose of TTIR is to provide grants for the recovery of Texas businesses in the tourism, travel, and hospitality industry that were negatively impacted due to COVID-19. TTIR will issue a one-time payment capped at \$20,000 to eligible Texas businesses that experienced an economic loss due to COVID-19. A grant will be available to eligible businesses in the following industries: Arts, Entertainment, and Recreation, Accommodation and Meetings, and Food Services and Drinking Places. Applications will be accepted in phases by industry group. The Texas Economic Development & Tourism Office will be hosting a series of webinars for specific industry groups in order to provide more information and answer questions on the application process. I've talked with several local business owners that may qualify, provided the webinar information and will be working with them to put together their application.

CTCOG

Central Texas Council of Governments recently held a Small Town Summit webinar where over 15 city officials and EDCs discussed benefits of the Texas Triangle. By 2050, it is predicted 35 million people, or 85% of the Texas population, will live in the four metropolitan areas that comprise the Texas Triangle (Austin, DFW, San Antonio, Houston) The Central Texas MSA is the 7th best midsize area in the country for business creation. Killeen is the 9th fastest growing city over 100,000 pop. and Fort Hood's contribution to the Central Texas economy is \$28.9 billion annually. We discussed recent estimates of 1,500 people per day move to Texas, which equates to 30/day in Central Texas. This equates to over 3,600 new homes annually in our region, over 7,200 new cars on the road, 3,000 new students annually in the CenTex region, which means two new 4A districts in our region each year!

If You Build It, They Will Come!

U.S. MEGA-REGIONS



Covenants & Restrictions Staff is still working with the subcommittee on the Covenants and Restrictions for the Business Park. As previously mentioned, the subcommittee has decided to rework the document in its entirety to replicate some of the development items from another EDC and their Business Park. Additionally, we are comparing to our current zoning regulations and making some adjustments based on that. We will review with our legal counsel once we have the draft agreed upon and ready to go, then bring back to the Board for discussion and approval.

City of Lampasas

M E M O

To: Mayor and City Council
 From: Finley deGraffenried
 Re: Manager's Report
 Date: 19 August 2022

- BRA Reservation** As requested, staff has reviewed the Brazos River Authority ("BRA") contractual water capacity for the City. Under three separate contracts with BRA the City has 5,500 acre feet ("ac-ft") per year of reserved water (1,792,180,500 gallons per year, or about 4.9 million gallons per day). In July, by comparison, the City received an average of 2.2 million gallons of water per day. The most recently renewed contract, 2021, was previously billed at a long-term rate of \$15.59 per ac-ft; at renewal it became a System Water Availability Agreement that bills at \$83.00 per ac-ft. Currently the City has a 3,000 ac-ft contract expiring in August, 2050; a 2,000 ac-ft contract expiring in August, 2029; and a 500 ac-ft contract expiring in December 2041. In addition to water availability contracts with BRA, the City also has several surface and impounded water rights on Sulphur Creek including: Water Right No. 2970 for 6.2 ac-ft with priority date 12/31/1946; Water Right No. 2971 for 3,760 ac-ft with a priority date of 6/23/1914; and Water Right No. 2972 for 228 ac-ft with a priority date of 12/31/1963. Staff believes other, smaller rights have also been acquired with the expansion of the Golf Course.
- Police Department** Chief Cummings is pleased to announce that Officer Larry Wilson has been promoted to Patrol Sergeant, and Officer Garrett Bradley has been promoted to Sergeant Investigator. The promotions are a result of staff retirements and resignations over the past 6 months including Chief Bailey and Investigator Roberts. Not including vacancies created by the addition of 2 SRO's, and upon the completion of field training of newly hired patrol, the City is only one position down from full staffing.
- Sales Tax** Sales Tax receipts from August, representing June sales, indicate an increase of \$25,063.33 over August 2021, or an 11% improvement. Year to date, the City has received \$1,881,333.13, an improvement of \$157,707.65 over the same period last year, or a 9.14% increase.
- Drought Watch** The BRA has notified the City that it has implemented Stage 1, Drought Watch, conditions for all water supply reservoirs. Although drought contingency plans for the City and BRA do not align completely, ongoing high temperatures and lack of any significant rainfall, are compelling reasons to encourage our residents to conserve. The BRA Stage 1 calls for an increase of public education and notification to customers of actions taken, with a goal of a 5% reduction in water use. Stillhouse Hollow is currently at 613.45 feet elevation, with a normal elevation of 622 feet.

Business Park

Attached is page 1 of Pay Application No. 4 for Phase 1, LEDC Business Park improvements, which was executed by staff on August 10th. As indicated, the Contractor has earned \$1,352,631.98 or 49% of the total contracted amount. Of that amount \$135,263.20 is held by the LEDC/City as retainage. Through Pay Application No. 4, the City has provided \$724,540.40 in ARPA funds, of which \$72,454.04 is in retainage. Approximately 74% of the infrastructure funded through ARPA is complete according to the Application. The Funding Recap, below, does note Change Order No. 1 with a savings to the project of \$71,380.00, however; due to the savings being primarily in water infrastructure, a reduction in eligible ARPA funds is also noted at \$94,630.00, for a total new allocation of \$876,546.00. Mandy and Ryan can supplement the status report, however; staff notes the project remains ahead of schedule with some wastewater and drainage infrastructure remaining. Base is currently being delivered to the site in preparation for final installation of underground utilities.

LEDC Business Park Phase 1		
Funding Recap		
August 15, 2022		
<u>Item</u>	<u>Amount</u>	<u>Project Est. Balance</u>
Phase 1 Construction	\$2,747,544.25	(\$2,747,544.25)
Change Order No. 1	(\$71,380.00)	(\$2,676,164.25)
YTD Engineering expense	\$45,866.00	(\$2,722,030.25)
Engineering Remaining balance	\$11,130.00	(\$2,733,160.25)
Engineering Platting balance	\$8,500.00	(\$2,741,660.25)
Well capping	\$2,950.75	(\$2,744,611.00)
City Allocation ARPA	\$876,546.00	(\$1,868,065.00)
LEDC paid to date	\$570,397.57	(\$1,297,667.43)
LEDC restricted fund balance	(\$2,749.39)	(\$1,300,416.82)
LEDC Loan proceeds	\$1,360,000.00	\$59,583.18
<div style="border: 1px solid black; padding: 5px;"> Department 75, LEDC, Operating Fund Balance available \$964,057.07 (\$588,416.27 FSB Checking; \$375,640.80 Claim on Cash held in Cash in Concentration) </div>		

CTWSC

Staff was provided notice through our attorneys that the Supreme Court of Texas has requested a response to the Petition for Review filed by Central Texas Water Supply Corporation ("CTWSC") in its dispute with Kempner Water Supply Corporation ("KWSC") and the City of Lampasas over billing methodology. Our Counsel had hoped none of the Justices would request a response, thus ending the matter, based on the strong opinion from the Court of Appeals. The response is due September 12th providing an extension is not requested.

Ave C	Ryan reports that sewer line replacement and extension on W. Avenue C is substantially complete. Staff, engineer and contractor conducted a close out walk through on August 16 and noted minor items on the punch list including seeding, sweeping/cleaning gutter lines and removal of materials from staging areas. The project was funded primarily through the Department of Agriculture as a Community Development Block Grant, and called for the replacement and extension of 3350 linear feet of 6" sewer line.
Hostess House	Staff met with representatives from Reliance Architecture to briefly review the status and inclusions of the 100% Design Development plans, and upcoming meeting dates and project milestones. Mr. Naylor indicated he would like to further develop the 50% Construction Plan Set, and in consultation with area contractors, update project estimates prior to meeting with Council. Staff suggested a meeting with Reliance at the Hostess House, with Council, in the next 4 to 6 weeks, at Council convenience.
Tank True-up	As previously reported, the Georgetown Tank coating project has been completed, and staff met this week with KWSC staff to conduct a true-up of shared expenses. Based on estimates provided by the consulting engineers, the City paid a total of \$188,602.00 towards the City's share of expenses, however; it appears the initial true-up will result in an additional payment of approximately \$20,000.00 to cover expenses including 100% of the \$65,000.00 mixing valve approved by Council as a separate item. Although, the additional payment will increase the City's share to approximately \$208,602.00, the project remains \$42,950.00 under the City's budgeted amount.
Website	Monica reports that the go live date for the City's updated website is September 6 th . The website will have a new design with updated content and photographs including special sections for popular links, and a spotlight section highlighting attractions including murals, sculptures and springs. Staff has been working on the update for approximately 1 year.
Short-term Rentals	Staff continues to gather information related to Short-term rentals in preparation for discussion with the Planning and Zoning Commission in September and possible formal consideration of an ordinance in October. As staff has researched, there are many layers to administration of a comprehensive short-term rental ordinance. Items to be considered include density, occupancy, parking, contracted administration, neighborhood issues and concerns, and HOT collection. Based on the real, and perceived, impacts to residential neighborhoods, staff would also recommend a separate public hearing on the issue to request and receive public input.
Staff	Staff takes the opportunity to recognize those employees who began their City of Lampasas careers in August: Delana Fritz, 3 years; Lupe Charping, 15 years; Sue Rowe, 11 years; Robyn White, 1 year; Kasey Schwartzner, 13 years; Aaron Weiser, 9 years; James Allen, 26 years. Also, staff is pleased to announce that

interim has been removed from Wayne Sanders' title, who is now the Electric Department Superintendent.

 **Transparency**

Tax Allocations

City Sales and Use Tax Comparison Summary August 2022

Download and further analyze current and historic data using the Texas Open Data Center.

NOTE: Some jurisdictions may have changed tax rates, thus affecting the comparison. See Local Sales Tax Rate Information Report [comptroller.texas.gov/taxes/sales/rate-report.php] for a list of jurisdictions who have changed rates in the preceding 14 months.

U/C = Unable To Compute Percentage Change

Total Net Payments This Period: **\$760,494,993.84**; Comparable Payment Prior Year: **\$692,453,780.57**; Percent Change: **9.83%**

Total Payments YTD: **\$5,381,799,581.49**; Total Prior Year Payment YTD: **\$4,662,932,795.83**; Percent Change: **15.42%**

lamp						
City	Net Payment This Period	Comparable Payment Prior Year	% Change	Payment YTD	Prior Year Payment YTD	% Change
Lampasas	\$263,537.84	\$237,474.51	10.97%	\$1,881,333.13	\$1,723,625.48	9.14%

⌂ ☰ Rows 1 to 1 of 1168 Total ⏪ ⏩

If you have questions about Tax Allocation Payment Distribution Schedule, please contact us [<mailto:Taxalloc.RevAcct@cpa.texas.gov>].



Brazos River Authority

QUALITY • CONSERVATION • SERVICE

August 11, 2022

Mr. Finley deGraffenried
City Manager
City of Lampasas
312 E. Third St.
Lampasas, Texas 76550

Re: Implementation of Stage 1 – Drought Watch for Brazos River Authority Water Supply System

Dear Mr. deGraffenried:

As you are likely aware, drought conditions continue to persist and intensify across the Brazos River basin. In addition to individual reservoir trigger levels, the Brazos River Authority's (BRA) Drought Contingency Plan (Plan) contains a storage trigger for the Stage 1 – Drought Watch condition for its system of water supply reservoirs (System) as a whole. The System's Stage 1 is triggered when the combined storage capacity reaches 1,524,177 acre-feet. The System includes the following reservoirs: Possum Kingdom, Granbury, Whitney, Aquilla, Proctor, Belton, Stillhouse Hollow, Georgetown, Granger, Limestone, and Somerville.

You are receiving this letter because on Monday, August 8, 2022, the System's water supply reached the storage trigger for declaring a Stage 1 – Drought Watch. This Stage 1 – Drought Watch condition applies to all System reservoirs except Lake Proctor, which is currently under the Stage 2 – Drought Warning condition.

Therefore, the BRA is implementing a Stage 1 – Drought Watch condition for the BRA water supply System. The stated goals in Stage 1 – Drought Watch of the Plan are to raise awareness of the developing drought situation and achieve a voluntary five percent (5%) reduction of the water use that would have occurred in the absence of any drought contingency measures.

If you have already taken action in accordance with Stage 1 Drought Watch declarations issued earlier this year for specific reservoirs within the basin, no further action is required. If not, we ask that you take action consistent with Stage 1 of the BRA Plan to achieve a five percent (5%) reduction in your water use. Activities that you should consider include:

1. Activate your entity's Drought Contingency Plan;
2. Increase public education efforts on ways to reduce water use;
3. Notify customers of actions being taken; and
4. Any other actions you deem appropriate for your situation.

Additional information on the implementation of the Stage 1 – Drought Watch condition can be found on pages 9 and 10 of the BRA Plan, which is available on our website at www.brazos.org/DCP. Current drought information is also located on the website at www.Brazos.org/Drought. The BRA is monitoring water supply and drought conditions within the basin and will notify you when changes under the Plan are made or additional action is required.

Mr. deGraffenried

August 11, 2022
Page 2

If you have any questions, please contact the appropriate individual listed below:

Upper Basin Jeff Sammon @ 254-761-3132
 Jon Dulus @ 254-761-3274

Central Basin Amy Muttoni @ 254-761-3165
Lower Basin Cathy Dominguez @ 254-761-3176

Sincerely,

A handwritten signature in blue ink, appearing to read "David Collinsworth".

DAVID COLLINSWORTH
General Manager/CEO

DC:ch

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER:
 LAMPASAS ECONOMIC DEVELOPMENT CORP
 312 EAST THIRD
 LAMPASAS, TX 76550
 FROM CONTRACTOR:
 GAGE & CADE CONSTRUCTION LLC
 1107 COUNTY RD 264
 BERTRAM, TX 78605

AIA DOCUMENT G702

APPLICATION NO: 4

PAGE 1 OF 4 PAGES

PERIOD TO: 7/31/2022

DATE: 7/31/2022

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 2,747,544.50
- 2. Net change by Change Orders \$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 2,747,544.50
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 1,352,631.98
- 5. RETAINAGE:
 - a. 10% of Completed Work \$ 135,263.20
 - (Column D + E on G703)
 - b. % of Stored Material \$ Included in above
 - (Column F on G703)
 - Total Retainage (Lines 5a + 5b or
- 6. TOTAL EARNED LESS RETAINAGE \$ 135,263.20
- (Line 4 Less Line 5 Total) \$ 1,217,368.78
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE \$ 1,017,752.09
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 199,616.69
- (Line 3 less Line 6) \$ 1,530,175.72

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:  Date: 7/31/2022

CERTIFICATION OF THE ENGINEER

I certify that I have checked and verified the above and foregoing Periodic Pay Estimate for Partial Payment, to the best of my knowledge and belief, is a true and correct statement of work performed and/or material supplied by the Contractor; all work and/or material included herein has been inspected by representatives authorized by the City of Lampasas, and this partial payment claimed/request by the contractor is computed correctly.

 DATE: 8/4/2022
 Derrek Eckerman, P.E., Eckermann Engineering, Inc.

PRE-PAYMENT CERTIFICATION BY DEPARTMENT:

I certify, to the best of my knowledge, that all work and/or materials furnished conform to the approved Contract Documents, the statement of work performed and/or materials supplied is accurate, the Contractor is observing the requirements of the Contract, and the Contractor should be paid the amount requested.

DATE: _____
 Lampasas Economic Development Corporation



THE SUPREME COURT OF TEXAS
 Post Office Box 12248
 Austin, Texas 78711

(512) 463-1312

Friday, August 12, 2022

Mr. Angus Earl McSwain
 Beard Kultgen Brophy Bostwick Dickson
 220 S 4th St
 Waco, TX 76701-2225
 * DELIVERED VIA E-MAIL *

Ms. Mary A. Keeney
 Graves Dougherty Hearon & Moody, P.C.
 401 Congress Avenue, Suite 2700
 Austin, TX 78701
 * DELIVERED VIA E-MAIL *

Mr. C. Alfred Mackenzie
 West, Webb, Allbritton & Gentry, P.C.
 510 N. Valley Mills Drive
 Suite 201
 Waco, TX 76710
 * DELIVERED VIA E-MAIL *

Mr. Charles D. Olson
 Haley & Olson, P.C.
 100 Ritchie Rd., Suite 200
 Waco, TX 76712
 * DELIVERED VIA E-MAIL *

RE: Case Number: 22-0365
 Court of Appeals Number: 08-20-00142-CV
 Trial Court Number: 302,699-C

Style: CENTRAL TEXAS WATER SUPPLY CORPORATION
 v.
 KEMPNER WATER SUPPLY CORPORATION AND CITY OF LAMPASAS

Dear Counsel:

The Supreme Court of Texas requests that respondents file a response to the petition for review in the above-referenced case. The response is due in this office on **September 12, 2022**. **PLEASE NOTE** pursuant to TEX. R. APP. P. 9.2(c)(2) all documents (except documents submitted under seal) must be e-filed through eFileTexas.gov. You may file up to midnight on the due date.

Sincerely,

Blake A. Hawthorne, Clerk

by Claudia Jenks, Chief Deputy Clerk



THE SUPREME COURT OF TEXAS
Post Office Box 12248
Austin, Texas 78711

(512) 463-1312

cc: Ms. Lauren Jaynes Olivarez (DELIVERED VIA E-MAIL)
Ms. Helen Currie Foster (DELIVERED VIA E-MAIL & POSTAL)
Mr. Michael W. Dixon (DELIVERED VIA E-MAIL)
Mr. Brandon Rhodes Oates (DELIVERED VIA E-MAIL)
Mr. Andrew Pattillo (DELIVERED VIA E-MAIL)


City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

7.1
Item Number

SUBJECT:

Discussion and Possible action regarding the proposed tax rate for the City of Lampasas upon all property subject to taxation within the City of Lampasas, Texas for the 2022 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2022 and ending September 30, 2023; Apportioning said levy amount the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the City.

REQUESTED BY: Yvonne Moreno, Finance Director

SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: August 17, 2022 FOR THE AGENDA OF: August 22, 2022

Expenditure Required: N/A

Available Funding: N/A

Attachments: Last page of LCAD worksheet

SUMMARY STATEMENT:

S.B. 2 has changed the format for adopting the tax rate. The no-new-tax rate (formerly the effective rate) is \$0.2894 and the voter approval tax rate (formerly the rollback rate) is \$0.3157. If the proposed tax rate is above the voter approval tax rate, then the entity is subject to a voter election.

The proposed tax rate of \$0.3156 is higher than the no-new-tax rate and lower than the voter approval rate. Since the proposed tax rate is higher than the no-new-tax rate, the City must publish *The Notice of Public Hearing on Tax Increase* that list the names of the governing body and how each voted. The notice will specify the date and time of the Public Hearing.

Recommendation:

Council please announce the proposed tax rate of \$0.3156 for the City of Lampasas for Fiscal Year 2022-2023. The motion must be made with a recorded roll call vote.

This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	2021 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____ /\$100
74.	Adjusted 2021 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁴ Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ _____ /\$100
75.	Increase in 2021 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ _____ /\$100
76.	Adjusted 2021 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ _____
78.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	\$ _____ /\$100
80.	2022 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ _____ /\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. \$ 2894 /\$100
 As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).
 Indicate the line number used: _____

Voter-approval tax rate. \$ 3157 /\$100
 As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax),
 Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).
 Indicate the line number used: _____

De minimis rate. \$ _____ /\$100
 If applicable, enter the 2022 de minimis rate from Line 72.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵⁵

print here → Susan Jones
 Printed Name of Taxing Unit Representative

sign here → Susan Jones
 Taxing Unit Representative

7-25-2022
 Date

⁴⁴ Tex. Tax Code §26.042(c)
⁴⁹ Tex. Tax Code §26.042(h)
⁵⁵ Tex. Tax Code §§26.04(c-2) and (d-2)


City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

7.2
Item Number

SUBJECT:

Discussion and Possible action concerning the scheduling of one public hearing regarding the proposed tax rate upon all property subject to taxation within the City of Lampasas, Texas for the 2022 Tax Year for the use and support of the Municipal Government of the City of Lampasas for the Fiscal Year beginning October 1, 2022 and ending September 30, 2023; Apportioning said levy among the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the City.

REQUESTED BY: Yvonne Moreno, Finance Director

SUBMITTED BY: Yvonne Moreno, Finance Director

DATE SUBMITTED: August 17, 2022 FOR THE AGENDA OF: August 22, 2022

Expenditure Required: N/A

Available Funding: N/A

Attachments:

SUMMARY STATEMENT:

Senate Bill 2 has changed the format for adopting the tax rate. Since the proposed tax rate of \$0.3156 is above the no-new-tax rate of \$0.2894 and below the voter approval tax rate of \$0.3157, the governing body must schedule one (1) Public Hearing on the tax increase. The hearing must take place within the boundaries of the unit, on a weekday that is not a holiday, have a quorum of the governing body, and take place in a public building or, if a public building is not available, in a building normally open to the public. The meeting to adopt the tax rate must not be held later than the seventh (7th) day after the public hearing.

Publication of the *Notice of Public Hearing on Tax Increase* must be done at least seven (7) days before the public hearing. (August 26th)

Dates available for the Public Hearing on the Tax Increase are September 6th, 7th, or 8th. These dates fall within the seven (7) day window required prior to the meeting to adopt the tax rate.

Proposed date to adopt the budget and tax rate is Monday, September 12, 2022.

Recommendation:

Council please move to schedule one Public Hearing on the proposed tax rate using the following verbage, "I move to schedule one public hearing on the proposed tax rate for (date time, and place) and the meeting to vote on the tax rate will be Monday, September 12, 2022 at 6:00pm."

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City ManagerITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the interlocal agreement with Lampasas County regarding Emergency Medical Dispatch Services

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: August 17, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

In the event Council is comfortable with terms discussed in Workshop, Staff may be directed to negotiate and finalize the Interlocal within the parameters discussed.

Recommendation:

To consider a motion to authorize the City Manager, in consultation with City Attorney, to negotiate and finalize the Interlocal Agreement by and between the City of Lampasas and Lampasas County for Emergency Medical Dispatch Services.

Or in the Alternative

To consider a motion to authorize the City Manager, in consultation with City Attorney, to finalize the draft Interlocal Agreement and return to Council for consideration.

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City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the Interlocal Agreement with Lampasas Independent School District regarding School Resource Officers (SRO)

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: August 17, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement:

Attachments: 2018 Agreement

Summary Statement:

Providing Council is comfortable with terms discussed in Workshop, Staff may be directed to negotiate and finalize the Interlocal Agreement within the parameters discussed.

Recommendation:

To consider a motion to authorize the City Manager, in consultation with the City Attorney, to negotiate and finalize the Interlocal Agreement by and between the City of Lampasas and Lampasas Independent School District for providing School Resource Officers (SRO)

Or in the Alternative

To consider a motion to authorize the City Manager, in consultation with City Attorney, to finalize the draft Interlocal Agreement and return to Council for consideration.

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding procurement of two 2023 Ford Police Interceptor vehicles for School Resource Officers (SRO)

Requested By: Finley deGraffenried, City Manager

Submitted By: Jody Cummings, Police Chief

Date Submitted: August 17, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

With the addition of two new officers, additional fleet will be required for the Police Department. The current cost of a new fully equipped police vehicle is estimated at \$83,889.50. This includes a vehicle at \$46,209.50, equipment \$14,902.00, video system \$6,210.00, radio \$6,500.00, computer \$4,467.00, radar \$3,401.00, graphics \$1,000.00, and Cradle Point Router \$1,200.00. Two vehicles are estimated to cost \$167,779.00. These vehicles will be additions to the fleet and will not replace old vehicles therefore all equipment must be purchased new. If these vehicles are approved, purchase order numbers issued, and orders made to the dealer the estimated delivery date will be May of 2023.

Recommendation:

To consider a motion to approve the purchase of two 2023 Ford Police Interceptor vehicles for the two new School Resource Officers in an amount not to exceed \$170,000.00.

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City ManagerITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a New Holt Caterpillar (CAT) 926M Wheel Loader & Integrated Tool Carriers in the amount of \$237,550.00.

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: August 18, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement:

This is an unbudgeted item with funds available, conditional on Council approval, in GL account 10-51-551-5545 Streets (Capital Outlay).

As an offset, \$83,000.00 is available when the CAT Motor Grader lease expires on October 30, 2022 and approximately \$30,000.00 included in the Streets Equipment Rental GL 10-51-551-5376. This will leave a remainder of approximately \$125,000.00 to be paid from Streets Capital Outlay on delivery in FY 2024. The purchase, rather than lease, will save the City approximately \$40,000.00 over a five-year term.

Attachments: Quote

Summary Statement:

The Street Department has a 2008 CAT Loader that has been identified on the CIP for replacement. The existing piece of equipment is used daily, for various operations, inclusive of the citizen collection station. While this loader is still functioning, there are major repairs needed to address hydraulic concerns. In most cases, the lifecycle of a Loader is 10-12 years.

The current delivery timeframe for the New Holt Caterpillar 926M Wheel Loader with Integrated Tool Carriers is 12 – 14 months. Therefore, the intent of this request is to create a Purchase Order now, allowing the City to submit documentation to CAT, reserving a place on the waiting list.

The quote provided by Holt CAT includes a 12 Month/Unlimited hour warranty and an 84 Month/5000-hour powertrain, hydraulics and tech warranty.

Recommendation:

To consider a motion to approve a New Holt Caterpillar 926M Wheel Loader & Integrated Tool Carriers in the amount of \$237,550.00.



DATE: Aug 08, 2022
QUOTE #:305691-01

CITY OF LAMPASAS
RYAN Ward

Blake Wilson
254.855.2702

312 E 3RD ST
LAMPASAS, TEXAS 76550-2820

One (1) New Caterpillar Inc Model: 926M Wheel Loaders & Integrated Tool Carriers with all standard equipment in addition to the additional specifications listed below:

SALE PRICE	\$237,550.00
EXT WARRANTY	Included
TOTAL PRICE	\$237,550.00
<hr/>	
SUB TOTAL	\$237,550.00
TOTAL PURCHASE PRICE	\$237,550.00

WARRANTY

Standard Warranty:	12 Month/Unlimited Hours Total Machine
Extended Warranty:	84 MO/5000 HR POWERTRAIN + HYDRAULICS + TECH

MACHINE SPECIFICATIONS

DESCRIPTION	REF.#
QP2/2V/AGG CWT/RC/QC&BU	541-2670
LANE 2 ORDER	0P-9002
PREP PACK, UNITED STATES	430-2943
HYDRAULICS, 2V, CPLR READY, SL	541-3072
STEERING, STANDARD	430-2996
ENVIRONMENT, STANDARD	536-5320
WEATHER, STANDARD	454-0609
ENGINE	527-0422
CAB, DELUXE	549-0451
SEAT, DELUXE	563-5967
FENDERS, STANDARD	366-8148
TOOLBOX AUX, NONE	519-8081
LIGHTS, AUX, HALOGEN	559-0841
HYDRAULIC OIL, STANDARD	619-8443
QUICK COUPLER, FUSION	536-5313
TIRES, 20.5R25 TI MXL * L3	376-0828
HYDRAULICS, STANDARD, SL	536-5281
LIGHTS, ROADING, HALOGEN, RH	541-3066
JUMPER LINES, NONE	536-5339
PACK, DOMESTIC TRUCK	0P-0210
LINES, AUX 3RD, NONE	536-5329
PRODUCT LINK, CELLULAR PL641	565-0908
DIFFERENTIAL, OPEN REAR	333-6529
STANDARD RADIO (12V), DUAL USB	333-1369
CTWT, AGGREGATE, 1420LBS, 3PCS	467-7988
SERIALIZED TECHNICAL MEDIA KIT	421-8926
RIDE CONTROL	430-2859
WARNING, BEACON, LED STROBE	333-1425
CARRIAGE, CON, FORK, 60", FUS	538-3866
FILM GP, AGGREGATE	387-4097
BUCKET-GP, 3.2 YD3, FUS, BOCE	417-4925

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City ManagerITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding award of bid to Larsen Construction in an amount not to exceed \$51,583.00 for the Hanna Spring Wall Project subject to assessment of qualifications, bonding and insurance.

Requested By: City Council

Submitted By: Chris Eicher, Parks Director

Date Submitted: August 17, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement:

Funds have been identified from Fund 40, Hotel Occupancy Tax

Attachments: Bid Submission

Summary Statement:

Attached is the bid submission for the lone bidder on the Hanna Spring Wall Project. Mike Larsen Company submitted the bid in the amount of \$51,583.00 if alternate 1 is chosen; or \$47,383.00 if alternate 2 is chosen. Staff has investigated references provided; and consulted with the City Attorney regarding risk exposure. Staff is prepared to comment at the meeting; however, based on absence of related experience, and with only a singular bid, Staff is cautious, but not entirely opposed to award if Council so directs.

Recommendation:

To consider a motion to award contract for Hanna Spring Wall Project in the amount \$51,583.00 to Mike Larsen Company and authorize the City Manager, or his designee, to vet all contract submissions and execute contract for the project.

Or in the Alternative

To consider a motion to reject bid and direct Staff to install fencing, with direction on wall to be discussed at a future City Council Meeting.



City Manager
Lampasas, Texas

The undersigned, in compliance with your invitation for bids for construction of the following Project: Removal of Hanna Springs Above Grade Rock Wall Remove existing rock and mortar structural elements as noted by LOC Structural Inc., shown in the Design Development Detail ('Exhibit A'), dated March 25, 2022. More specifically, from the top of existing stone wall to 3'-0" +/- below the described top and the point also being 2'-8" +/- above the dimension point of reference callout as water level (WSEL). The existing wall is 16" +/- wide with a circumference of 210' +/-. Avoid damaging the underlying wall that is to remain in place. Means and methods used to remove and demolish the existing wall, will be the sole responsibility of the Contractor. All Federal and State regulations shall be followed, to protect the environment and more specifically the spring. Any dewatering or demolition activities that will impact the spring directly, shall be in accordance with TCEQ requirements, inclusive of permits, reporting measures and final disposal documentation. At no time during demolition, should debris from the wall be allowed to fall into the spring. Please note that the fence detail shown on 'Exhibit A' is not part of the scope of this project, for the City of Lampasas, Texas, having examined the Project Manual, Drawings and Addenda, the site of the proposed Work and being familiar with all of the conditions surrounding construction of the proposed Project, having conducted all inquiries, tests and investigations deemed necessary and proper; hereby proposes to furnish all labor, permits, material, machinery, tools, supplies and equipment, and perform all Work required for construction of the Project in accordance with the Project Manual, Drawings and Addenda within the time indicated for the lump sum price of:

Bid Item	Quantity	Unit	Item Description and Written	Total Unit Price	Unit Price	Total Amount
<u>1</u>	<u>1</u>	<u>LS</u>	<u>Break, remove, and salvage or dispose of existing rock and mortar structural elements, associated directly with the existing wall surrounding Hanna Springs, inside of Campbell Park, complete in place for</u> <u>Thirtythree thousand and Eighthundred eightythree</u> Dollars <u>and Zero Cents</u> Cents		<u>\$ 33,883.00</u>	<u>\$ 33,883.00</u>

TOTAL LUMP SUM BASE BID (Sum of Item Nos. 1) \$ 33,883.00

Thirtythree Thousand Eighthundredeightythree and 0/100 (Figures)

(Written)

* NO HAZ MAT for this work.

ADD ALTERNATE BID ITEM

Alternate Bid Item	Quantity	Unit	Item Description and Written Total Unit Price	Unit Price	Total Amount
<u>1</u>	<u>1</u>	<u>LS</u>	<u>Limestone Cap - Minimum thickness of the cap is 3" and approximately 18" wide. All labor, tools and incidentals should be included in the cost and this cost should be clearly identified from the remainder of the overall bid, so as to allow for payment of this item only, complete in place for</u> <u>Seventeen Thousand Seven Hundred</u> Dollars <u>and 00/100</u> Cents	\$	<u>\$ 17,700.00</u>
<u>2</u>	<u>1</u>	<u>LS</u>	<u>Concrete Cap - TXDOT concrete specifications shall be used. Class A concrete is required, meeting the minimum specification of 3500 psi. Minimum thickness of the cap is 6" and approximately 16" wide or the nominal width of the wall. All labor, tools and incidentals should be included in the cost and this cost should be clearly identified from the remainder of the overall bid, so as to allow for payment of this item only, complete in place for</u> <u>Thirteen Thousand Four Hundred</u> Dollars <u>and 00/100</u> Cents	\$	<u>\$ 13,400.00</u>

SUBTOTAL ALTERNATE BID ITEM NO. 1 & 2 : \$ 31,100.00

TOTAL AMOUNT BID (Base Bid Plus Alternate 1)

\$ 51,583.00
(Figures)

TOTAL AMOUNT BID (Base Bid Plus Alternate 2)

\$ 47,383.00
(Figures)

Base Bid w Alternate #1-Fiftyone Thousand Five Hundred Eightythree & no cents

Base Bid w Alternate #2-Fortyseven Thousand Three Hundred Eightythree & No Cents

NOTES:

- For language pertaining to Bid Alternate prioritization, reference Section 00820, "Modifications to Bidding Requirements."

BID GUARANTY: Enclosed with this Bid is a bid guaranty meeting the requirements established in Section 00020, in the amount of not less than five percent (5%) of the total Bid. Following the Bid opening, submitted Bids may not be withdrawn for a period of (30) Thirty Calendar Days. Award of Contract will occur within this period, unless mutually agreed between the parties. The bid guaranty may become the property of the OWNER, or the OWNER may pursue any other action allowed by law, if: bidder withdraws a submitted Bid within the period stated above; bidder fails to submit the required post-bid information within the period specified in Section 00020 or Section 00100, or any mutually agreed extension of that period; or bidder fails to execute the Contract and furnish the prescribed documentation (bonds, insurance, etc.) needed to complete execution of the Contract within Ten (10) Calendar Days after notice of award, or any mutually agreed extension of that period.

TIME OF COMPLETION: The undersigned bidder agrees to commence work within Ten (10) Calendar Days after written notice as specified in a written "Notice to Proceed" to be issued by the OWNER and to **(substantially)(finally)** complete construction of the improvements, as required by the Project Manual, Drawings and Addenda for the Work within ninety (90) (Working) Days. The bidder further agrees that should the bidder fail to **(finally)** complete the Work within the number of days indicated in the Bid or as subsequently adjusted, bidder shall pay the liquidated damages for each consecutive day thereafter as provided below; unless the OWNER elects to pursue any other action allowed by law.

LIQUIDATED DAMAGES: The bidder understands and agrees that the timely completion of the described Work is of the essence. The bidder and the OWNER agree that for each and every **(Working)** Day the Work or any portion thereof, remains incomplete after the **(final)** completion date as established by the first sentence of the above paragraph, "Time of Completion", the bidder shall pay the amount of two hundred Dollars (\$200.00) per **(Working)** Day as Liquidated Damages, not as a penalty, but for delay damages to the OWNER. Bidders acknowledge and agree that such amount is fair and reasonable compensation to the OWNER and that such amount shall be deducted by the OWNER from any payment due to the bidder. In the event of a default or breach by the CONTRACTOR and demand is made upon the surety to complete the project, in accordance with the Contract Documents, the surety shall be liable for liquidated damages pursuant to the Contract Documents in the same manner as the CONTRACTOR would have been.

OWNER RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS AND TO WAIVE ANY MINOR INFORMALITY IN ANY BID OR SOLICITATION PROCEDURE (A MINOR INFORMALITY IS ONE THAT DOES NOT AFFECT THE COMPETITIVENESS OF THE BIDDERS).

OWNER RESERVES THE RIGHT TO AWARD THE CONTRACT TO THE LOWEST BIDDER OR TO THE BIDDER WHO PROVIDES GOODS OR SERVICES AT THE BEST VALUE FOR THE MUNICIPALITY. Loc. Gov. Code 252.043(c)

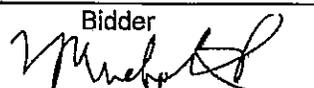
The undersigned acknowledges receipt of the following addenda:

Addendum No. 1 dated <u>August 4, 2022</u>	Received <u>August 4, 2022</u>
Addendum No. 2 dated _____	Received _____
Addendum No. 3 dated _____	Received _____

Michael L Larsen
Secretary, *if bidder is a Corporation

(Seal)

Mike Larsen Company

Bidder

Authorized Signature

President

Title

August 9, 2022

Date

1005 B Engelke Rd, Niederwald, TX 78640

Address

512-825-7750

Telephone Number / Fax Number

* Copy of Corporate Resolution and minutes with certificate of officer of bidder as to authority of signatory to bind bidder is to be signed and dated no earlier than one week before Bid date, and be attached to this document.

End



ADDITIONAL REMARKS SCHEDULE

AGENCY Higginbotham Insurance Agency, inc.		NAMED INSURED Mike Larsen Company/Mike Larsen 1005 B Engelke Road Niederwald TX 78640-3922	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Umbrella is follow form.

Contractors Equipment- special deductibles apply

Mike Larsen Company

Austin • San Antonio • Dallas / Ft. Worth • Houston • Corpus Christi

COMPANY BIOGRAPHY

**Bonding Company-Higginbotham Insurance Agency/Philadelphia Indemnity
Ms. Tricia Balolong Ph: 361-815-7242 Cell: 361-561-4236**

Thank you for considering Mike Larsen Company for your project construction needs. We are a General Contractor with specialization in Underground Storm Sewer, Sanitary Sewer, Domestic Water Utilities, Earth/Site Work Foundation and Grading Subgrade Preparation, Abrasive Blasting, Metal Repairs, Industrial Coatings, Concrete and Concrete repairs, Building Envelope repairs.

Areas of Expertise:

- Grading and Earthwork
- Site Utilities – Storm Water, Sanitary Sewer and Domestic Water
- Abrasive Blasting and Industrial Painting- Coatings
- Structural Steel Welding, Erection and Repair
- Concrete and Masonry Restoration/Repair/Foundation Repairs
- Metal Building Installation and Repair

Key Personnel:

Michael L Larsen, President of the company has 42 years' experience in the Commercial, Industrial, Institutional and Residential New Construction, Restoration and Preservation Markets. He is a NACE Certified Coating Inspector Level III (Peer Reviewed) #7441 and an individual member of SSPC, NACE, ACI, AWI, ICRI, SMACNA, ABAA and SWRI.

Manufacturer's Certifications and References:

BASF – Building/waterproofing Systems – Brian Schwab – 210-389-7823
Carboline Inc – Coatings and Linings – Frank Peterson – 512-294-3787
Chase Industries – Coatings and Linings – Joe Borges – 603-924-9481
GAF Roofing Systems – Erika Picard -- 210-379-2902
ICI Devco (Glidden) – Coatings and Linings – Joe Krause -512-848-2097
NCI Building Systems – MBCI Metal Roofing Weather Tightness Warranty
Systems - Steven Swierc Regional Manager MBCI-San Antonio 210.884.8567M
Sika Corp. – Building/waterproofing Systems – Casey Klepper -972-679-1276
ACT Pipe & Supply - Steve Haas Jr. – 512-563-6433
Bancorp South Mopac Branch - Randi Shapiro-Austin Branch Retail Manager-512-231-8821

We are active members of:

ACI American Concrete Institute

1005B Engelke Road
Niederwald, Texas 78640 E-mail: mllarsen55@icloud.com
Phone: (512) 825-7750

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ACM	Association of Computer Machinery
AWI	American Welding Institute
AWWA	American Water Works Association
AGC	Associated General Contractors
ABC	Associated Builders and Contractors
ACEA	Austin Contractors and Engineers Association
NACE	National Association of Corrosion Engineers
NRCA	National Roofing Contractors Association
PCA	Portland Cement Association
RCI	Roof Consultants Institute
REI	Roofing Educational Institute
SSPC	The Society for Protective Coatings
SWRI	Sealant Waterproofing and Roofing Institute

Our Mission is to continually pursue new ideas, means and methods to create new opportunities for our clients so that we remain a leader in our industry specialties.

If you have any questions, please call Mike Larsen at 512-825-7750.



Thank You, Michael L. Larsen

Phone: (512) 825-7750

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REFERENCES:

Project: Open Air RV Park Harker Heights, TX
Earthwork for RV Pad Site and New Roadways, 42+ acres, Storm Water Drainage, Sanitary Sewer 6,380'-6" SDR26 line, Domestic Water – 5,980' - 4" DR18 C900 w 147-3/4" Water Service Taps, 3 Fire Hydrants w Mains, 1-8"x4" Meter Assembly, 2,000' of 8" Water Main with a 6x8 Cut in Tee.

Project Value: \$1,125,000

Completed: September 2021

Customer: HB Construction – Edwin Waller – 512-626-3858

Project: Washburn Tunnel – South Portal Drainage Repair and Roadway Invert Concrete Repair Washburn Tunnel Houston, TX

Remove and Replace existing Heavy Duty Drain Grates and Concrete Approach at the South Tunnel Entrance on both North and South Bound Lanes and Remove and Replace Deteriorated Concrete Beneath the Lowest Portion of the Tunnel Roadway.

Project Value: \$352,627.86 plus \$102,592

Completed: June 2020

Customer: Harris County Engineering-Jeremy Staggs- 740-777-0340

Project: Homestead Activity Center – Homestead Parkway, Schertz, TX

Earthwork Parking Lot and Landscape Areas-4+ acres, Storm Water Drainage, Sanitary Sewer 380'-6" SDR26 line, Domestic Water – 260' - 2" Sched 80 line and 350' – 6" Fire Line w 6" DCDA and Concrete Vault with an 8" Cut in Tee, Concrete Inverts and 3,100' of Landscape Drainage

Project Value: \$447,745.40

Completed: September 2019

Customer: ILF N-T Freehold Development- Homestead Mr. Phil McPherson 512-761-0248

Project: Caliber Collision Center FM 78 & Gulfshore Blvd, San Antonio, TX

Earthwork 4 acre area, 280' of 24" RCP Storm Drainage, Sanitary Sewer line and Manhole tap, 300' LF of Domestic Water and 480' LF of Fire Line w DCVA & FDC and 500' LF of SAWS 12" Water Main with 2 Fire Hydrants and 2 Water Main Taps.

Project Value: \$388,514.58

Started: August 2016

Completed: March 2017

Customer: The Hatch Group, Inc. Mr. Israel Hernandez 714-588-2027, Mr. Ray Lionadukis 714-482-5854.

Project: VA Hospital – Big Spring, TX

Structural Concrete Repair to First Floor Concrete Joists

Project Value: \$13,586.00

Started: December 2016

Phone: (512) 825-7750

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Project Value: \$43,515
Started: March 2014
Completed: August 2014
Owner: Sabinal Group for Flexile Systems
POC: Mr. Julio Fraustro; 210 663-3630

Project: CVS #5014 New Braunfels, TX
Subcontract to Perform Site Grading, Sanitary Sewer, Domestic Water and Storm Water Service to NBU with Pipe installation.
Project Value: \$224,000.00
Developer: Suburban Group LLC, Mr. Wayne Curtis
Started: April 2014
Completed: August 2014

Project: Advanced Auto Parts – Kyle, TX
Subcontract to perform Site Work Improvements subgrade work for the building pad, parking lot and landscape areas and install Reinforced Concrete Pipe for Storm Water
Contractor: Mr. Jason Ringo, RBR Construction, Fort Worth, Texas Cell: 817-584-3889 O: 817-341-1467
Project Value: \$96,525
Started: June 2014
Completed: August 2014

Project: Wichita Falls Digester Improvements
Subcontract to perform abrasive blasting and protective coating application over interior surfaces of Mild Steel Digester Cover Lids and Exposed Concrete Walls Adjacent to Lids
Project Value: \$107,034.00
General Contractor: Associated Construction Partners, LP
Started: June 2013
Completed: February 2014
Location: Wichita Falls, TX
POC: Shane Simpson 210-698-8714

Project: Sorrento Nursing Facility
Subcontract to provide and install Sanitary Sewer, Water and Storm Sewer installations for a new Assisted Living Facility.
Project Value: \$201,000.00
Started: January 2014
Completed: October 2014
Location: San Antonio, TX
POC: Construction Group Inc. Mr. Steve Peaks 281-633-6867

Project: Horizon Food Service
Subcontract to provide and install Water and Fire Line for Warehouse Wholesale Food Service
Project Value: \$42,500.00

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Completed: December 2016

Customer: Hernandez Consulting LLC. Mr. Ray Spees 360-223-8994

Project: Austin Discovery School, Austin, TX

Bore and Install 16" Steel Casing and install 1,200 LF of 8" Water Main with an 8" x 2" Fire Demand Meter Vault across FM 969 to service the Remodeled School.

Project Value: \$206,244.00

Start Date: April 2016

Completed: December 2016

Customer: Sabre Commercial, Inc. Mr. Greg Butler 512-426-6312

Project: University Federal Credit Union – San Marcos, TX

Site Work Improvements for a new Building and Parking Area

Project Value: \$122,955.00

Started: June 2015

Completed: December 2015

Customer: Kiewit Construction Group, Mr. Mike Grams 512-914-634

Project: East Quincy Townhouses, San Antonio, TX

New Residential Construction – Installation of Domestic Water, Fire Line and Sanitary Sewer Services tying into SAWS Sewer and Water

Project Value: \$230,580.00

Started: March 2014

Completed: March 2015

Owner: Sabinal Group, Inc.

POC: Mr. Mark Wholfarth – Phone: 210-867-6688

Project: Popeye's Louisiana Kitchen – Kyle TX IH 35 @ Kyle Pkwy

Install Sanitary Sewer, Domestic Water, Fire Hydrant, Storm Sewer and Electrical Conduit with a concrete transformer pad tying into existing Sewer and water Mains.

Project Value: \$131,478

Started: November 2015

Completed February 2015

Customer: Buehner Construction Inc, Salt Lake City, UT 801-486-1888

Project: Dean Steel San Antonio, TX

New Commercial Construction – Installation of Domestic Water and Sanitary Sewer Service tying into existing SAWS Sewer and water services

Project Value: \$16,000

Started: June 2014

Completed: September 2014

Customer: Eddie Daly 210-332-7116

Project: Flexile Systems, San Antonio, TX

New Commercial Construction – Installation of Domestic Water and Sanitary Sewer Services tying into SAWS Sewer and Water

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Started: December 2013
Completed: February 2014
Location: Boerne, TX
POC: Charles Ford 210-771-4627

Project: Potranco Ranch Unit 2B Subdivision Utilities
Subcontract to provide and install water, grey water and sanitary sewer services for a subdivision addition

Started: January 2014
Completed: April 2014
Project Value: \$230,000.00
POC: D5 Enterprises, LLC Mr. Shane Davis 210-601-4190

Project: First Chinese Baptist Church
Subcontract to install water and sanitary sewer services for a church building.

Started: March 2014
Completed: April 2014
Project Value: \$39,980.00
POC: Everyday Construction LLC, Mr. John P. Jones 210-501-0861

Project: East Quincy Townhomes, LLC
Subcontract to supply and install Water, Sanitary Sewer and Fire line for a Townhome project.

Started: January 2014
Completed: October 2014
Project Value: \$194,000.00
POC: Sabinal Group LLC, Mr. Mark Wholfarth, 210-259-9259

Project: Hope Hospice Thrift Store Addition and Parking Lot
Subcontract to Furnish Labor and Materials to demolish existing Concrete curbs and gutters, Earth Work/ grading and fill, concrete curb and gutters, asphalt overlay and Building Concrete Foundation.

Started: May 2013
Completed: August 2013
Project Value: \$115,000.00
POC: J. Jacobs Commercial Construction LLC, Mr. Billy Moffet 512-271-3778

Project: Main Street-Chestnut Street Sidewalk Improvements
Prime Contractor to Form, Place and Finish 5,100 Square Feet of Bomanite Stamped and Colored Concrete Sidewalk, Approximately 700 Linear Feet of Curb and Gutter, 1 Pedestrian Bridge with Concrete Abutments, 280 LF 18" RCP Drain pipe, 4x4x10' catch basin with 800 sf concrete rip-rap, 2-concrete catch basins and 60 lf slotted drain, adjustment and relocation of 2" water line meter boxes and valves, relocation of 6" fire hydrant main and traffic control for project.

Project Value: \$190,936.00
Started: August 2012
Completed: Jan. 2013

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Location: Bastrop Texas

POC: City of Bastrop, Trey Jobe – 512-848-5716

Project: Gruene Crossing Drainage Improvements

Sub Contractor to install 1500 LF of Trickle Channel, 3'x5' box culverts, 5-bank 560lf with concrete headwalls and 5'x 16' x 4' graded catch basin, curb, gutter and asphalt installation. Traffic Control for project. Relocation of 140lf, 12" water main

Project Value: \$280,000.00

Started: January 2012

Completed: June 2013

Location: New Braunfels Texas

POC: Mike Scheiern, 512-450-4502

Project: Landa Park Pedestrian Bridge

Sub Contractor to repair a vehicle bridge with pier caps and install pedestrian bridge. Relocation of 3" irrigation line, valve and meter boxes.

Owner: City of New Braunfels

Project Value: \$250,000.00

Started: March 2012

Completed: June 2013

Location: New Braunfels Texas

POC: Mike Scheiern, 512-450-4502,

Project: Ulofts Garage Concrete Repair

Repair Deteriorated Concrete at Columns and the underside of concrete decks

Owner: Mckinney Properties LLC

Project Value: \$229,500

Started: April 2012

Completed: May 2012

2336 San Antonio St Austin, TX

Mr. Mark Gillespie 412-242-5393 Ext: 180

Project Value: \$98,000

Project: The Castillian Student Apts Garage UT

Replacement of 3 precast concrete screens on the exterior of the parking garage.

Owner: Mckinney Properties LLC

2336 San Antonio St Austin, TX

Mr. Ben Modleski 512-796-1391

Project Value: \$65,000

Completed: December 2011

Project: Hays County WCID No. 1

Painting Seams Bolted Steel Ground Storage Tank

Owner: Hays County WCID No. 1

Project Value \$35,000

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Completed: October 2011

Owner: Keystone Construction for WCID Hays Co, TX

POC: Mr. Charlie Carlisle; 512-288-6437 ; charlie@keystoneconstruct.com

Title: Lake Pointe WWTP Pipe Coating

Location: West Lake, TX

Owner: Austin Water Utilities

Completed: Oct 2011 – Project Value (\$18,000)

Brief Description: Subcontractor for Keystone Construction, Pressure Washing Pipe and installing two coats of protective epoxy and then polyurethane protective coating over pipes and valves.

Owner: Keystone Construction for the City of Austin, TX

POC: Mr. Charlie Carlisle; 512-288-6437 ; charlie@keystoneconstruct.com

Title: Del Rio Border Patrol Regional Headquarters Expansion

Location: Val Verde County, TX

Owner: US Dept of Homeland Security (GSA-led)

Status: Oct 2011 – Project Value (\$54,000)

Brief Description: Subcontractor for Site preparation, Utilities and Concrete work on a 6,800 ft Administrative Building.

NOTE: Project led by Mike Larsen using Mike Larsen Co equipment for M2 Federal Inc.

POC: Mr. Randy Metz, MCC Construction, 210 930-0263 x312, rmetz@mccconstruction.com

Title: Elm Creek Watershed Site 17A Repair (AG-7442-C-11-0049)

Location: Bell County, TX

Owner (Value): US Dept. of Agriculture, Natural Resource Conservation Service (\$225,000)

Year Completed: Aug 2011

Brief Description: Prepare 1500 ft of ROW, grub, excavate, survey and grade 1400 ft of earthen dam face and place 2,700 tons of riprap along dam face to eliminate erosion.

NOTE: Project led by Mike Larsen using Mike Larsen Co equipment for M2 Federal Inc.

POC: Mr. Tom Beach, 254-743-6352, Tom.Beach@tx.usda.gov

Title: Construct Pavilion with Concrete Pad (W91151-10-C-0158)

Location: Fort Hood, TX

Owner: US Army, Ft Hood Department of Public Works (\$150,000)

Completed: May 2011

Brief Description: Construct 53 x 103 ft concrete pad with metal picnic pavilion structure

NOTE: M2 Federal Project led by Mike Larsen using Mike Larsen Co equipment

POC: Mr. Jose Gonzales, 254-432-1380, Benavides.Gonzalez@us.army.mil

Title: Exigent Wilson County Emergency Watershed Protection (AG-7442-C-11-0003)

Location: Wilson County, TX

Owner (Value): US Dept. of Agriculture, Natural Resource Conservation Service (\$65,000)

Completed: Jan 2011

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Brief Description: Excavate, remove and replace roadway culverts with a new headwall and surrounding riprap

NOTE: M2 Project led by Mike Larsen using Mike Larsen Co equipment for M2 Federal Inc.
POC: Mr. Jerry Creasser, 254-239-4939, Jerry.Creasser@tx.usda.gov

Project: Gatesville Waste Water Treatment Plant Improvements

Sub Contractor for abrasive blasting, priming and painting of piping.

Owner: Keystone Construction for the City of San Marcos, TX

Project Value: \$64,000

Completed: June 2011

Location: Gatesville, TX

POC: Mr. Charlie Carlisle; 512-288-6437; charlie@keystoneconstruct.com

Project: Llano County MUD 1 Filter Tank Painting

Prime Contractor for abrasive blasting, priming and painting of water system.

Owner: Llano County MUD 1

Project Value: \$30,000

Status: March 2011

Location: Horseshoe Bay (Marble Falls), TX

POC: Francisco Cuevas ; (512) 327-2708; fcuevas@jmaenv.com

Project: Oakridge Booster Pumping Station Improvements

Sub Contractor for abrasive blasting, priming and painting of two potable water tanks.

Owner: Keystone Construction for the City of San Marcos, TX

Project Value: \$73,000

Status: March 2011

Location: San Marcos, TX

POC: Mr. Charlie Carlisle; 512-288-6437; charlie@keystoneconstruct.com

Project: Lackland Smokestack Repair

Prime Contractor to identify the technical requirements and perform structural carbon fiber repairs, with installation of a new lightening grounding system, for an 80 ft historic smokestack in a secure area aboard Lackland Air Force Base.

Owner: United States Air Force

Project Value: \$84,000.00

Completed: Dec 2010

Location: Lackland Air Force Base, San Antonio, TX

POC: A1C Scott Thomas; 210 671-5161; scott.thomas.25@us.af.mil

Project: Market Square Rehabilitation, Phase II

Sub Contractor to identify the technical requirements and perform epoxy injection of concrete structural supports to the El Mercado Building.

Owner: Sabinal Group for the City of San Antonio

Project Value: \$6,200.00

Completed: Oct 2010

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Location: San Antonio, TX

POC: Mr. Julio Fraustro; 210 663-3630;

Project: Ave Maria Outfall

Prime Contractor to excavate, built, backfill and compact a 400 ft enclosed 8 ft x 4 ft culvert system to improve water flow under Burwood Ln overpass. Saw cut, removed and replaced existing roadway asphalt, base, curb, gutter and sidewalk.

Owner: City of San Antonio (CIMS Division)

Project Value: \$260,000.00

Completed: July 2010

Location: San Antonio, TX

POC: Mr Ed Scott, Field Inspector; 210 422-4036; Edward.scott@sanantonio.gov

Project: CBDG-Central East Austin ADA Sidewalk and Ramp Improvements

Prime Contractor to build and renovated 10,000+ sq ft of sidewalks; 20+ ADA ramps; 1100+ lf of curb and gutter, with associated asphalt patching and repairs at sites across Central-East Austin neighborhood.

Owner: City of Austin (CIP Division)

Project Value: \$241,000.00

Completed: May 2010

Location: Austin, TX

POC: Mr Mansoor Yazdi; 512 974-8793; Mansoor.Yazdi@ci.austin.tx.us

Project: University Health Systems VA Hospital

Interior Concrete Surfaces of 4 Cooling Tower Cells - Power Wash all concrete surfaces, Abrasive Blast concrete per Sika requirements, apply Sika 224 parge coat per Sika requirements over vertical surfaces and horizontal surfaces as required to fill bug holes, voids and rock pockets in concrete and install 2 coats of Sikagard 62 per Sika requirements on the interior vertical and overhead concrete surfaces starting from the bottom of cooling tower fill media to the underside of the fan deck.

Owner: University Health Systems/Veterans Administration Hospital of San Antonio

Contractor: Roy C. Garrett, Inc.

Project Value: \$137,490.

Completed: September 25, 2009

P.O. Box 569 Cibolo Texas 78108

Tom Dreher 210-659-6701

Project: San Gabriel WWTP

Headworks – Polibrid lining of interior of all concrete headworks structures, walls and ceilings, floors are not required to receive coating per plans.

Piping, valves and equipment as required at Headworks, Pecan Branch Transfer Pump Station, Irrigation Transfer Pump Station and Irrigation High Service Pump Station.

Owner: City of Georgetown

Contractor: Excel Construction

Phone: (512) 825-7750

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Project Value: \$27,937.00

Completed: July 2009

1202 Leander Drive, Austin, TX 78641

Randall Park 512-259-5005

Project: Quonset Hut / Shootout House Texas A & M
Erection of Prefabricated Metal Building or Buildings

Owner: Texas A & M University

Contractor: TEEEX Financial Services

Project Value: \$57,270.00

Completed: July 2009

3100 ST Hwy 47, Riverside Campus, Bldg. 7751, Bryan, TX 77807

Mark Glanz 979-458-6897

Project: Beaumont Surface Water Treatment Plant

Remove deteriorated concrete and steel reinforcing bar and replace with new steel reinforcing bars as necessary and concrete repair materials as required to repair spalling concrete areas throughout structure. Epoxy resin injection at structural concrete cracks throughout pulsator basins 1, 2 and 3

Owner: City of Beaumont

Contractor: Allco

Project Value: \$1,200,000.00

Scheduled Completion: August 2010

6720 College Street, Beaumont, TX 77707

Billy Patterson 409-860-4459

Project: Texas Lutheran University Cooler Tower

Abrasive Blasting Two Cooling Towers

Contractor: Roy C. Garrett

Project Value: \$1,300.00

Completed: December 2008

P.O. Box 569 Cibolo Texas 78108

Tom Dreher 210-659-6701

Project: USAA Cooling Tower Basin

Complete abrasive blasting, vertical concrete surfaces repair, and epoxy coating.

Contractor: Dynamic Systems, Inc.

Project Value: \$29,112.30

Completed: November 2008

3901 S. Lamar Blvd. #300 Austin Texas 78704

Doug Hilbig 210-912-3965

Project: The Castillian Student Apts UT

Structural Steel Repair of Indoor Swimming Pool including demolition, replacement and repair of structural support steel and steel sheet walls of pool including concrete removal and replacement.

Owner: Mckinney Properties LLC

Phone: (512) 825-7750

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Project Value: \$229,500

Completed: May 2007

2336 San Antonio St Austin, TX

Mr. Mark Gillespie 412-242-5393 Ext: 180

Project: Travis County MUD #4

Abrasive Blasting, lining and painting of Two Trident Filter Units

Owner: Travis County Municipal Utility District #4

Contact: Murfee Engineering – Mr. Dennis Lozano

Project Value: \$64,000

Mr. Dennis Lozano 512-217-5636 mobile

Project – TAMU Agricultural Research Center

1-Ag Building Steel sheet roofing removal and replacement with cleaning existing galvanized sheet metal roofing and applying aluminum flake coating over 2 other buildings

Contractor – TAMU Ag Program Engineering

Estimated Revenue \$ 24,867

Completion Date – August 06

7607 Eastmark Drive Ste. 106, College Station, TX 77845

Daryl Spillman 979-862-6307

Project – Buda Waste Water Treatment Plant

Coating and Lining waste water treatment plant influent wells and industrial painting of steel structures

General Contractor – CSA Construction

Estimated Revenue \$100,628

Completion Date – August 06

2314 McAllister Road Houston, TX 77092

Kenneth Schultz 713-686-8868

Project – South Park Meadows

Abrasive blasting architectural concrete textures

Contractor – Keystone Concrete, Mike Barry – (512) 563-4147

Project Revenue \$12,600

Completion Date – June 06

I-35 County Rd 150 Georgetown, TX 78626

Project – Braker Center Demo

Contractor – K. Tooley Enterprises

Project Revenue \$12,926

Completion Date- June 06

P.O. Box 684426 Austin, Tx 78768

Ken Tooley 512-479-4055

Phone: (512) 825-7750

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Niederwald, Texas 78640

E-mail: mlarsen55@icloud.com

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Project -South Austin Regional WWTP Train C North
General Contractor - Fru-Con Construction Corporation
Estimated Project Revenue \$480,000
Completion May-2006
13009 Fallwell Lane, Del Valle, TX 78617
Mr. Vern Perdue 512-247-7890

Project – South Austin Regional WWTP Train C. South
General Contractor – MW Builders
Estimated Project Revenue \$ 40,376
Scheduled completion May -2006
13009 Fallwell Lane, Del Valle, TX 78617
Brett Edmonson 512-247-9305

Project – Albert H. Ulrich Contract #1
General Contractor – Archer Western Contractors Ltd.
Estimated Project Revenue \$ 61,680
Completion Date April 06
3801 Redbud Trail Austin, TX 78746
Michael Hughey 512-203-8272

Project - Palo Alto Community College District
Pool Recoating @ Natatorium Bldg.
Natatorium-Gymnasium Complex
Mr. Dennis Ryther, District Director of Athletics - Phone: 210-921-5235
1400 W. Villaret Blvd., Gym 110
San Antonio, TX 78224-2499

Project - Medical Park Towers – Exterior Repairs and Coating \$115,000
Completion June 2005
Flynn Construction
Mr. Doug Hill
Phone: 512-748-1336

Project – Vehicle Maintenance Facility
General Contractor – Medlin Construction Group
Estimated Project Revenue \$ 226,273
Completion Date May 05
18952 Redland Rd San Antonio, TX 78259
Jed Henning 210-495-6345

Project –Texas Neuro Rehabilitation Center, Austin, TX \$25,000
Dr. Childs
Completed February 2004
Remove and Replace Existing Window frames and Glass

Phone: (512) 825-7750 **1005B Engelke Road**
Niederwald, Texas 78640 **E-mail: mllarsen55@icloud.com**

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Project -Aqua Source Inc. – Digester Modifications Goforth, TX

Completed November 2003

Mr. Rick Bush / Bob Laughman President

512-990-4400 Ex: 105

Abrasive Blast, Prime and Paint existing steel containment curtain for Digester located in Goforth, TX

Project-Multiple Hotels EIFS Removal and Replacement, Caulking & Waterproofing-
Estimated Project Revenue \$11,000

Project Proposals as of 11-19-2003 - \$1.9 million

Robert "Bob" Kemper - Phone: 210-490-8779 Fax: 210-490-9564

Regional Construction Manager - Cell #210-862-6605

Extended Stay America/Crossland Hotels/Studio Plus

15035 Preston Hollow

San Antonio, TX 78247

Services provided include consulting, leak repair, EIFS façade repair/replacement, caulking, waterproofing, flashings, painting, drywall and framing.

Projects-Sears Store, Midland, TX and Barton Creek Mall, Austin, TX

Project Revenue - \$28,785

Completed August 2003

Wiley Mitchell - President - 210-410-7001 Fax: 210-492-4598

Mitchell & Phillips, Inc.

P.O. Box 780686

San Antonio, TX 78278

Services provided include exterior sealant removal and replacement of brick to brick building joints and concrete to concrete sidewalk expansion joints for weed/insect control, abrasive/sandblasting of concrete sidewalks and surfaces that required abrasive cleaning to remove gum and other stains from surfaces. The work performed for Mitchell & Phillips was for Sears's department stores.

Projects - University of Texas at Austin Cooling Tower #1

Sub Contractor to provide below and above grade waterproofing and damproofing, flashing, caulking/sealant installation, industrial painting of pipes and structural steel, cooling tower liner application, epoxy flooring, elastomeric wall coating and skylight repairs.

Project Value - \$242,000

Completed September 2003

Doug Losey - Vice President, Ron Turner - Project Manager

Harvey-Cleary Engineers & Builders

8107 Springdale Road, # 105

Austin, TX 78724

Phone: 512-482-9161 Fax: 512-928-9331

Phone: (512) 825-7750

1005B Engelke Road
Niederwald, Texas 78640

E-mail: mllarsen55@icloud.com

Mike Larsen Company

Austin • San Antonio • Dallas / Ft. Worth • Houston • Corpus Christi

Project – Wolf Creek Lift Station
Project Size - \$4,200
Steve Guerra – Cell Phone: 512-748-9743
CC Carlton Industries
Austin, TX

Project - Joshua Tree National Park Tank Lining, Marine Corp Station - Barstow, CA Waste Water Pond Liner Application. Provided consulting and field service applications of CIM 1000 and 1061 potable water liner installations at Joshua Tree National Park and Barstow Marine Corps Station.

Completed April 2001
Project Size - \$2 Million
Jerome Cardenas - 760-949-8211
J R Cardenas Construction Co.
Barstow, CA

If you have any questions please call Mike Larsen at 512-825-7750.



Thank You, Michael L Larsen

Phone: (512) 825-7750

1005B Engelke Road
Niederwald, Texas 78640

E-mail: milarsen55@icloud.com

 COPY

MIKE LARSEN GO
1005 ENGELKE RP.
NIDBEFWALA, TX 78640

RECEIVED
AUG 09 RECD
BY: 

1:50 pm

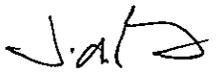
8/9/22

BID DOCS DUE 2:00pm
HANNA SPRINGS ROCKWALL

City of Lampasas

312 E. THIRD

LAMPASAS, TX 76550


City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action concerning the first reading of an Ordinance Amending Appendix A (Fee Schedule), Chapter 82 (Utilities), Article V, Section (h) (Water Rates) of the Code of Ordinances of the City of Lampasas Providing for an increase in the rates to be charged for Water Service by the City of Lampasas; Providing for repeal of conflicting ordinances; providing a severability clause and providing an effective date.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: August 17, 2022

For the Agenda of: August 22, 2022

Procurement and Funding Statement:

N/A

Attachments: Water Rate Ordinance

Summary Statement:

Please review the attached Ordinance. The rate increase was discussed during the 2022-2023 proposed budget workshop. As discussed, the base rate on the water rates will increase by \$2.25 and the rate per 1,000 gallons will increase by \$0.10. The last increase in water rates was in 2018.

Recommendation:

Motion to approve the Ordinance.

AN ORDINANCE AMENDING APPENDIX A (FEE SCHEDULE), CHAPTER 82 (UTILITIES), ARTICLE V, SECTION (h) (WATER RATES) OF THE CODE OF ORDINANCES OF THE CITY OF LAMPASAS PROVIDING FOR AN INCREASE IN THE RATES TO BE CHARGED FOR WATER SERVICE BY THE CITY OF LAMPASAS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas is a Home Rule municipality incorporated and operating under the laws of the State of Texas;

WHEREAS, the City Council of the City of Lampasas is legally empowered to regulate water rates charged to customers of its municipal system; and

WHEREAS, the City Council of the City of Lampasas recognizes a need to revise its water rates to maintain a fiscally sound enterprise fund; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE OF LAMPASAS, TEXAS:

SECTION I. THAT the matters and facts recited in the preamble hereof are hereby found and determined to be true and correct.

SECTION II. THAT Chapter 82 Appendix A—Fee Schedule, Article V “Rates, Charges, and Billing Procedures” Section (h) Water Rates of the Code of Ordinance of the City of Lampasas, Texas is hereby amended as per the following:

(h) Water rates:

- (1) Residential and Apartment rates in City (separately metered):
 - a. Minimum Base rate per month per metered water connection 27.25
 - b. Per each 1,000 gallons of water consumed per month 4.55
- (2) Apartment rates in City (mastered metered):
 - a. Minimum Base rate per month per apartment unit 22.25
 - b. Per each 1,000 gallons of water consumed per month 4.55
- (3) Commercial and Industrial rates in City:
 - a. Minimum Base rate per month per metered water connection 34.25
 - b. Per each 1,000 gallons of water consumed per month 4.70
- (4) Residential and Apartment rates outside City (separately metered):
 - a. Minimum Base rate per month per metered water connection 42.25
 - b. Per each 1,000 gallons of water consumed per month 4.60
- (5) Apartment rates outside City (master metered):
 - a. Minimum Base rate per month per metered water connection 37.25
 - b. Per each 1,000 gallons of water consumed per month 4.60
- (6) Commercial and Industrial rates outside City
 - a. Minimum Base rate per month per apartment unit 52.25
 - b. Per each 1,000 gallons of water consumed per month 4.70

SECTION III. If any section or part of a section of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of a section of this Ordinance.

SECTION IV. PROVIDING FOR SEVERABILITY. If any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or set of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Lampasas in adopting, and the Mayor in approving this Ordinance, that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision, or regulation.

SECTION V. CONFLICTING ORDINANCES. That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of said conflict.

SECTION VI. EFFECTIVE DATE. This ordinance shall be effective beginning with the first billing period for the month of October 2022.

SECTION VII. The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This Ordinance shall become effective in accordance with the City Charter and the laws of the State of Texas.

READ AND APPROVED on the First Reading this _____ day of _____, 2022.

PASSED AND APPROVED, on the Second Reading, at a regular meeting of the City Council of the City of Lampasas, Texas this _____ day of _____, 2022, at which meeting a quorum was present, held in accordance with the provisions of Article 6252-17, V.A.T.S.

APPROVED:

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

Approved as to Form:

Jo Christy Brown, City Attorney

(Signature of Attorney Provided on Separate Page, to be Attached)

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