

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, April 25, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Chuck Williamson
Randy Clark
Bob Goodart
Zachary Morris
Herb Pearce left at 5:55 pm
Cathy Kuehne
Zachary Morris

City Staff Present:

Finley deGraffenried, City Manager
Ryan Ward, ACM
Jody Cummings, Interim Police Chief
Monica Wright, IT Director
Becky Sims, City Secretary
Jeffrey Smith, Fire Chief
Jody Cummings, Interim Police Chief

Council Members Absent:

N/A

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. New Hope Baptist Church Appreciation

Mayor Monroe presented the following proclamation:



WHEREAS, New Hope Baptist Church of Lampasas was founded on April 10, 1869, in East Lampasas, Texas; and

WHEREAS, the location of the building sits on 0.152 acres out of Lot 7, Block 9 located in old town of East Lampasas; and

WHEREAS, Arthur Law conveyed New Hope Baptist Church via Quit Claim Deed on or about June 25, 1890; and

WHEREAS, 602 College Street has been the location of New Hope Baptist Church for many years; with many baptisms taking place in Sulphur Creek; and

WHEREAS, this church had been a staple for the community for over 150 years, for a place of worship, fellowship, family gatherings, weddings, funerals; and

WHEREAS, it is a blessed time in the life of a Church family when they witness God's gracious direction and generous provision; and

WHEREAS, Reverend Majors, Deacon Cuffie and several long-standing members of the congregation made the selfless decision to convey New Hope Baptist Church to the City of Lampasas as a historic landmark to continue the legacy; and

NOW, THEREFORE, on behalf of the City Council, I, TJ Monroe, Mayor of the City of Lampasas, acknowledge the October 2021 conveyance to the Lampasas Community on this day, April 25, 2022

The City of Lampasas extends its appreciation and best wishes to the past and present members of this congregation who have worked so faithfully and given so generously and selflessly to the Lampasas Community and entrusted the City, as stewards for the continued blessings to our Community.

3. Discussion and updates related to COVID-19 Pandemic

Chief Smith provided the following updates:

- *Total COVID-19 Cases to Date- 5,537,853.*
- *Total Fatalities across the State- 86,483*
- *Hospitalizations across the State- 752*
- *Lampasas County Total Cases to Date- 4,758*
- *Lampasas County Fatalities- 90*
- *Hospitalizations in Trauma Service Area L- 15*
 - *9- Hospitalized Adults*
 - *5- adults in ICU*
 - *3- patients on ventilator*
 - *1- Pediatric Cases*

Lampasas County (76550 Only)

- *At least one shot- 6,316*
- *Fully vaccinated- 5,571*

4. Discussion regarding setting date /time for Council Work Session.

City Manager deGraffenried advised that based on discussion from Council at the April 11, 2022, specifically the need to focus on specific items, Staff is asking Council to recommend a date/time for the next Council Work Session. Discussion may include Fund 40 projects, vision for Historic Colored School and New Hope Baptist Church and estimates related to Skate Park and Hanna Spring Improvements.

Mayor Pro-Tem Williamson advised that he requested a work session to thoroughly discuss projects, he felt there was some confusion at the last meeting.

Council member Clark requested that costs be identified for all projects.

Council agreed on meeting Thursday, May 19, 2022 from 4:00-6:00 p.m. Staff will prepare a tentative agenda and present at the next Council Meeting.

5. Discussion regarding Chamber of Commerce Bi-Annual Report.

Melissa Unger, Chamber Director presented her bi-annual report to Council. Council had no questions; applauded her for maintaining memberships.

6. Discussion regarding any item on the regular agenda

There was no discussion

7. Adjourn Workshop Session

Mayor Pro-Tem Williamson moved to adjourn workshop at 6:07 pm; Council member Morris seconded the motion and with a unanimous vote, the motion carried. (Pearce absent)

REGULAR SESSION

ANNOUNCEMENTS

1. Call to Order

Mayor Monroe called the Regular Session to order at 6:08 p.m.

2. Invocation and Pledge of Allegiance

Jody Cummings, Interim Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

3. Presentations and Proclamations

- *Municipal Clerks Week May 1-7, 2022*

	PUBLIC HEARINGS/CITIZEN COMMENTS
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1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.
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Mr. Dalton addressed council regarding his belief that people are poisoning him. He stated he had pictures on his phone to prove it, but everything on his phone has been erased and it no longer works. He stated he has trouble putting his thoughts together.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on April 14, 2022.

Mayor Pro Tem Williamson moved to approve the minutes as presented, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Pearce absent)

4.0	BOARDS/DEPARTMENT REPORTS
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Van Berry, Golf Course Manager presented his annual report

- *Aerated all the fairways and tee boxes.*
- *Applied 20,000 lbs. of pre-emergent (Prodiamine) on the fairways, rough and tee boxes. This herbicide is applied to keep weeds from germinating.*
- *Applied 800 lbs. of Gypsum on the greens.*
- *Applied 600 lbs. of 0-0-30 (potash) on the greens.*
- *Sprayed Firm-Up (soil conditioner) on the greens.*
- *Applied 400 lbs. of fertilizer and the greens.*
- *During the winter, months we trimmed numerous trees on the course and removed two Ash trees that were pretty much dead from the past winters.*
- *The 20 x 30 slab was poured for our pavilion and scoring area. They should start hanging the steel in the next week or so. Warren Thornton is doing the project and promised it should be completed a couple of weeks before our Memorial Day Tournament.*
- *It is very dry and we are watering as much as we do in July and August. Our water usage is approximately 1,200,000 to 1,300,000 of water a week.*

March 2022 Tournaments

- *March 28 – High School Boy and Girls District, 75 golfers.*
- *March 31 – Jr. High Invitational, 55 golfers.*
- *Membership for January 1, 2022 through June 30, 2022.*
 - *Single Memberships – 163*
 - *Couples Memberships – 35*
 - *Family Memberships – 9*
 - *Cart Shed Rentals - 132*
 - *Member Trail Fees - 164*

	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

Hostess House A pre-bid meeting for the structural remediation of the Hostess House was held on April 19th, with 3 contractors represented. Although the plan set has been copied to numerous plan rooms and digitally obtained by over 10 contractors, staff considered the turn out for the meeting low. Based on Requests for Information (“RFI”) the City’s architect will issue responses and addendum. If required, based on the ability of contractors to respond timely and conduct additional on-site inspection, Mr. Naylor is prepared to push the bid opening back one week. Staff also inquired regarding the progress on the renovation and addition plan set. Now that the structural design has been completed and the bidding is in process, Antonio will allocate additional time to completion of the renovation plan set, and is planning on meeting with staff in the next two weeks to review progress. Staff will report on the progress as information is available.

Citizen Comment At the previous City Council meeting, a resident of Pecan Grove apartments commented regarding traveling safety near Sulphur Creek, and the need for traffic control at 4th Street and Western. Ryan Ward has reviewed the sites and contacted the citizen. The property adjacent to Sulphur Creek may need some re-design in addition to railing, and staff is not optimistic TxDOT will warrant traffic control at 4th and

Western, however; we will let them know the resident's concern. As an option, staff may also discuss a pedestrian activated crossing at the intersection.

- West Ave C The Community Development Block Grant ("CDBG") project on West Avenue C has commenced and will consist of sewer line replacement and extension of approximately 9 blocks (3350 feet) from Key to Porter. The City originally applied for funding in the 2019-2020 funding cycle, and Council approved the contract December 13, 2021. Expect the normal disruptions and detours related to construction, however; Mike Blair and the contractor are working hard to keep as much of the road open as possible.
- Business Park Contractors continue to make good progress on road and drainage construction at the Lampasas Economic Development Corporation ("LEDC") Business Park. Notice to Proceed ("NTP") was issued for April 11th and currently grubbing, rough cuts and compaction have been initiated, in addition to excavation for the detention pond. One, minor, adjustment will be made to road construction off South 183 to allow for future dedication, if warranted, for acceleration or deceleration lanes.
- Skatepark Chris Eicher has done some initial investigation regarding estimates for excavation and pad for the Campbell Park Skatepark. As indicated by the geo-tech report, the pad will require 4 feet of excavation with compacted select fill installed, including 2 to 3 feet outside the slab. The estimates Chris received were in the neighborhood of \$70,000 to \$75,000; a significant cost, however; 25% to 30% less than the Skatepark contractor estimated. The additional costs discussed were for the connection, by sidewalk and hardscaping, to the Skatepark from the parking area. Staff would like to follow-up and receive direction from Council at an upcoming planning meeting.
- Trail of Tails As highlighted in the City Manager's report on December 10th, Shanda and Chris continue to make progress on the Story Walk, or now Trail of Tails, in Brook Park. After installation of story stands, with assistance from LCRA volunteers, staff is now waiting for acrylic page covers prior to placement of pages of one continuous story. Shanda is hopeful to change stories every 3 to 4 weeks.
- Early Voting City elections are right around the corner, and early voting will commence on April 25th and conclude May 3rd. Election day Saturday May 7th, and if you are interested, results should be available between 8:00 p.m. and 8:30 p.m. at the County Election Office.
- LEDC The regular LEDC meeting, scheduled for April 20th, was postponed due to several Board members being out of town. The meeting is now scheduled for the 27th. With construction commencing at the Business Park, the Board will spend the next several meetings discussing land use regulations, through covenants and zoning, as well as design standards. Mandy will also be discussing means, methods and options for conveyance and marketing of the property. As staff suspected, now that dirt is turning, potential businesses are beginning to make contact. The Board will also be asked to review draft amendments to the LEDC Life Safety grant application and conditions.
- Code Staff Staff would like to take the opportunity, through this report item, to highlight some of the recent activity in the Building and Development areas. In addition to the enforcement and assistance with building codes, staff also spends an extraordinary

amount of time with projects in the development or conceptual phase. With all public safety and enforcement positions, occasionally, residents or businesses, may feel undue burdens are placed upon them. At all times, staff performs their duties professionally, and in the best interests of public safety and consistency for the developer or builder.

Paser Ratings Staff have completed and mapped road Paser Ratings for all City streets. Staff graded streets, based on a comprehensive list of criteria, on a scale of 1 to 10, and then provided a color-coded mapping visual, from black (worst road condition), to red, yellow, blue and green (best condition). Mapping attributes also include road width, surface, and the last year of maintenance, if known. The ratings will be particularly helpful in the CIP and budgeting process. Attached is an example of the mapped ratings.

Trails Staff has done some initial investigation of trail routes, both along the creek and through downtown. The trail along the creek will be challenging due to topography, particularly on the west side of the creek, as well as required easements, on the east side of the creek. Staff will continue to review options and formalize, to the extent possible, for Council input at a future planning meeting. Data collected by Ryan and Chris is referenced on the attached map.

Staff Staff takes the opportunity to recognize employees who began their City of Lampasas careers in April: Kyle Harrison, 3 years; Nick Geagley, 4 years; Daniel Waters, 19 years; Steven Sheldon, 19 years; John Grantland, 13 years; Michael White, 13 years; and Renae Gromatzky, 9 years.

5.2	MAYOR’S COMMENTS
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Mayor Monroe thanked Staff for organizing the New Hope Baptist Church appreciation reception.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and acceptance of the Chamber of Commerce Bi-Annual Report
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Council member Kuehne moved to accept the Chamber of Commerce Bi-Annual Report as presented, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.2	Discuss and consider a Resolution of the City Council to support the Spring Ho Festival to be held July 4th-July 10, 2022
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Council member Kuehne moved to approve the Resolution of the City Council to support the Spring Ho Festival to be held July 4th-July 10, 2022, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried (Pearce absent)

7.3	Discussion and possible action regarding HOT Fund request by the Spring Ho Committee in the amount of \$5,000 for the Annual Spring Ho Festival July 4-10, 2022.
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Mayor Pro Tem Williamson moved to approve the HOT fund request by the Spring Ho Committee in the amount of \$5,000 for the Annual Spring Ho Festival July 4-10, 2022, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Pearce absent)

7.4	Discussion and possible action regarding an Ordinance authorizing the issuance of the City of Lampasas, Texas Combination Tax and Revenue Certificates of Obligation, Series 2022, levying an ad valorem tax and pledging certain surplus revenues in support of the certificates; approving an official statement, a paying agent/registrar agreement and other agreements relating to the sale and issuance of the certificates; and ordaining other matters relating to the issuance of the certificates.
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Jennifer Ritter, Managing Director reviewed the Combination Tax & Revenue Certificates of Obligation, Series 2022 Bid Presentation. The lowest bid came from BOK Financial Securities, Inc./First State Bank of Burnet at 3.26%. The spread between the low bid and high bid was 0.231% or 23.21 basis points. The schedule is a traditional structure for 20 years, reissuance after 9 years with no penalty for early payoff. The schedule reflects 5% coupon for the first eight (8) years, then dropping to 3% for the next three (3) years and varies for the remainder of the schedule. Ms. Rotter noted Bond principal was backloaded.

Council member Morris noted his concern for the amount of interest to be paid.

Mayor Monroe restated that there is no penalty for early payoff and reissuance is only done at a cost savings to the City.

Council member Clark moved to approve an Ordinance authorizing the issuance of the City of Lampasas, Texas Combination Tax and Revenue Certificates of Obligation, Series 2022, levying an ad valorem tax and pledging certain surplus revenues in support of the certificates; approving an official statement, a paying agent/registrar agreement and other agreements relating to the sale and issuance of the certificates; and ordaining other matters relating to the issuance of the certificates, the motion was seconded by Mayor Pro Tem Williamson, with Council member Morris voting nay, the motion carried. (Pearce absent)

7.5	Discussion and possible action regarding a sun shade installed at the Animal Shelter fully funded by the Friends of Lampasas Animal Shelter (FLAS)
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Mayor Pro Tem Williamson moved to approve a sun shade installation at the Animal Shelter fully funded by the Friends of Lampasas Animal Shelter (FLAS), the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Pearce absent)

ADJOURN-Mayor Pro-Tem Williamson moved to adjourn at 7:00 p.m., the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Pearce absent)

PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary