

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, July 11, 2022  
5:30 p.m. Workshop Session  
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, July 11, 2022 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION**

1. Call to order Workshop Session
2. Discussion and presentation from Derrick Berrios, LCHEC. *(pgs. 5-6)*
3. Discuss and review the City of Lampasas Personnel Policy Section 8.00 Leave Time; Section 8.08 Public Service. *(pgs.7-8)*
4. Discussion and updates regarding City Projects. *(pgs.9-10)*
5. Discussion regarding Community Garden Rainwater Collection System. *(pgs.11-12)*
6. Discussion regarding Hanna Spring Wall at Campbell Park. *(pgs.13-14)*
7. Discussion regarding FY 2022/2023 Budget Update. *(pgs. 15-16)*
8. Discussion regarding Lampasas County procurement of EMS Services. *(pgs. 17-18)*
9. Discussion regarding any item on the regular agenda
10. Adjourn Workshop Session

**REGULAR SESSION**

**ANNOUNCEMENTS**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

**PUBLIC HEARINGS/CITIZEN COMMENTS**

**PAGES**

1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.	N/A

2.0	<b>MINUTES</b>	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on June 27, 2022	19-26

3.0	<b>CONSENT AGENDA</b>	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from June 1, 2022-June 30, 2022.	27-34
3.2	Discussion and possible action regarding the second reading of an Ordinance amending City of Lampasas Code of Ordinances, Chapter 70- Subdivision; Section 70-6 Guarantee of Performance, (f) Maintenance Guarantee.	35-38

4.0	<b>BOARDS/DEPARTMENT REPORTS</b>	PAGES
4.1	Information Technology Annual Report	N/A

5.0	<b>ROUTINE MATTERS</b>	PAGES
5.1	CITY MANAGER’S OPERATIONAL REPORT <ul style="list-style-type: none"> <li>• Business Park</li> <li>• Relief Route</li> <li>• Short Term Rentals</li> <li>• Pole Barn</li> <li>• Sales Tax</li> </ul>	39-40
5.2	MAYOR’S COMMENTS	N/A

6.0	<b>UNFINISHED BUSINESS</b>	N/A
-----	----------------------------	-----

7.0	<b>NEW BUSINESS</b>	PAGES
7.1	Discussion and selection of website photo contest.	41-42
7.2	Discussion and possible action regarding the TxDOT Highway 281 South ROW Acquisition from the City of Lampasas and cost to cure reimbursement in the amount of \$22,577.00.	43-44
7.3	Discussion and possible action regarding proposal from Schneider Engineering for SCADA Network Design and Installation in the amount of \$64,530.00	45-50
7.4	Discussion and possible action to purchase acoustic panels for Calvert Meeting Room to minimize reverberation/echo.	51-58
7.5	Discussion and possible action regarding amendment to the City of Lampasas Personnel Policy Section 8.00 Leave Time; Section 8.08 Public Service.	59-60
7.6	Discussion and possible action regarding the renewal of the City’s health insurance coverage for City Employees with Scott & White Health Plan for the October 1, 2022	61-64

	to September 30, 2023 plan year and authorize the City Manager to execute related documents.	
7.7	Discussion and possible action regarding subscription to the myLIBRO library app.	65-66
7.8	Discussion and possible action regarding a Lennox AC unit at the old WWW office to deem as surplus and allow Staff to dispose of as State Law allows	67-72

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 8 day of July 2022 at 12:10p.

  
 \_\_\_\_\_  
 Becky Sims, City Secretary

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and presentation from Derrick Berrios, Lampasas County Higher Education Center (LCHEC)

Requested By: Derrick Berrios, LCHEC

Submitted By: Becky Sims, City Secretary

Date Submitted: July 7, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

Attachments: N/A

---

---

**Summary Statement:**

Derrick Berrios will be present to provide updates to programs and funding for FY22/23

**Recommendation:**

Discussion Only

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discuss and review the City of Lampasas Personnel Policy Section 8.00 Leave Time;  
Section 8.08 Public Service.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 24, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

Attachments:

---

---

**Summary Statement:**

This item has been placed on the workshop agenda to clarify and discuss parameters for City Employees who volunteer their time during regular work hours for such events as the Spring Ho Festival, Vision Lampasas, Christmas on the Creek, or other community festivals or activities where it may take the employee away from their daily work responsibilities. Staff is seeking clarity on this section of the personnel policy and guidance on an acceptable number of hours to be paid on a monthly or annual basis, if any, in lieu of vacation time. If Council deems appropriate this section may need to be amended to specify City Events and/or Festivals.

The Public Service section of the personnel policy reads as follows:

**8.08 PUBLIC SERVICE-** *The City supports employee's participation in public service activities. To that end, subject to work load and Departmental needs, and with approval from your supervisor, employees will be allowed compensated time off for service to the Lampasas Volunteer Fire Department, for mentoring at School, to give blood, or to volunteer for public service activities providing said service does not disrupt working needs of the City.*

This item was briefly discussed at the June 27<sup>th</sup> Council Meeting. There is a corresponding action item on the Regular Agenda.

**Recommendation:**

Discussion and review only

**THIS PAGE INTENTIONALLY LEFT BLANK**

---

City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and updates regarding City of Lampasas Projects

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: July 7, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

Attachments:

---

---

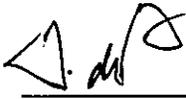
**Summary Statement:**

This item has been placed on the workshop agenda to discuss approved projects and to provide updates to Council regarding the various Public Works, Public Safety, Parks, and Cemetery Projects.

**Recommendation:**

Discussion, updates and direction from Council

PROJECT NAME	DEPARTMENT					CURRENT STATUS										Time Frame				
	STREET	ELECTRIC	W/WW	PARKS	PARKS	Scoping	Proposal	Design		Identified Funding	Funding Approved	Bid Advertised	Bid Awarded	Under Construction	Completed	FY 22	FY 23	FY 24	FY 25	FY 26
								Prelim	Final											
Business Park																				
2nd Street rebuild form Western to Main	X							X	Y					X		X				
Live Oak Water			X					X		N										
Pecan Street Sewer			X					X		N										
HMAC Paving Project	X										X		X							
Sealcoat Paving Project	X										X									
Skate Park					X				X											
Turner Field Lighting					X					N										
Ridge Street to Walnut Street and 5th Street to 9th Street Rebuild Project	X					X				N										
US 281 TXDOT Widening									X	Y										
Upper Pressure Plane Study			X						X						X					
Infiltration Project (Smoke Testing and Monitoring)			X							N										
Generation Backup			X							Y										
Electric SCADA System		X								Y										
Ave C - CDBG Sewer Project			X											X						
Campbell Park Pavillion				X											X					
Brook & 580 Parking Lot Repaving				X																
Pole Barn Erection				X																
Wayfinding Project				X					X											
Calvert Building Basement Rehab				X																
Hostess House Rehab				X																

---

City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion regarding Rainwater Collection System at Campbell Park

Requested By: Janet Crozier, Community Garden

Submitted By: Chris Eicher, Parks Director

Date Submitted: July 7, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

Attachments: N/A

---

---

**Summary Statement:**

This item has been placed on workshop to provide an opportunity for Janet Crozier to present an update to Council regarding the grant application process and funding.

**Recommendation:**

Discussion Only

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City ManagerITEM NO. WORKSHOP-6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

**Subject:**

Discussion regarding the removal of Hanna Spring Wall.

Requested By: Finley deGraffenried, City Manager

Submitted By: Chris Eicher, Parks Director

Date Submitted: June 8, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:****Attachments:****Summary Statement:**

The Heritage Foundation has been working with the City regarding improvements to the Hanna Springs located in Campbell Park. As presented and discussed at the last several meetings, Staff has consulted engineers and the City's insurance carrier for wall stability and fencing placement. At the request of the Mayor, and after discussion with representatives from the Heritage Foundation regarding other options, Staff offered to consult with the City Attorney for guidance. Options presented by the Heritage Foundation, and forwarded to the City Attorney for comment included 1) having the project administered by the Heritage Foundation, who would oversee volunteers for lowering the wall at no cost to the City; 2) conveyance of Hanna Spring to the Heritage Foundation who would be responsible for the maintenance and lowering the wall; 3) providing time, prior to installation of the permanent fence for the Heritage Foundation to raise money for lowering the wall and paying the contractor directly.

Ms. Brown generally advised Staff that in all cases, the City would assume both civil and possibly criminal exposure in these scenarios; with responsibility for damage or poor workmanship. Further, although volunteers are a valuable asset in any community, the Hanna Spring, historical asset, and the major renovation desired cannot be placed in the hands, for administration by volunteers.

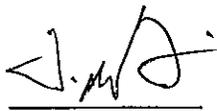
Additionally, statute prohibits circumvention of state procurement laws under criminal penalty. Moreover, regardless of who administers and procures the work to be done, the City will have financial responsibility and liability if, for example, materials are allowed to accumulate in the Spring; if the lower walls or Spring is damaged; or if the work allows access to the Spring by the public. Ms. Brown further stated that the conveyance of Park Land is prohibited generally unless voters of the City approve the conveyance.

Out of desire to limit legal expense Staff did not ask for a written comment, however; would be glad to request documentation from the City Attorney at Council's request.

**Recommendation:**

Discussion and direction only

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
**City Manager**ITEM NO. WORKSHOP-7

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion regarding FY2022/2023 Budget Update

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: July 7, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

Attachments:

---

---

**Summary Statement:**

Staff will provide an update to Council at Monday's meeting. Additionally, Staff will ask for dates for future meeting times including departmental presentations.

**Recommendation:**

Discussion Only

**THIS PAGE INTENTIONALLY LEFT BLANK**



**City Manager**

ITEM NO. WORKSHOP-8

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion regarding Lampasas County procurement of EMS Services.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: July 8, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

Attachments:

---

---

**Summary Statement:**

This item has been placed on the Workshop to allow open discussion on possible impacts to the City, of the recent termination of Acadian EMS Contract with Lampasas County. Staff will review item recently discussed between the City and the County; possible options; and next steps.

**Recommendation:**

Discussion Only

**THIS PAGE INTENTIONALLY LEFT BLANK**

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY  
 OF THE CITY OF LAMPASAS, TEXAS  
 CALVERT MUNICIPAL BUILDING  
 CITY COUNCIL CHAMBERS  
 302 E THIRD STREET  
 Monday, June 27, 2022  
 5:30 p.m. Workshop Session  
 6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

**Council Members Present:**

Davis Keele  
 Randy Clark  
 Cathy Kuehne

**City Staff Present:**

Finley deGraffenried, City Manager  
 Ryan Ward, ACM  
 Jody Cummings, Police Chief  
 Yvonne Moreno, Finance Director  
 Joe Adams, Assistant Fire Chief  
 Chris Eicher, Parks Director  
 JP Harris, Fire Marshal

**Council Members Absent:**

Chuck Williamson  
 Zachary Morris  
 Herb Pearce

**WORKSHOP SESSION**

**1. Call to order Workshop Session**

*Mayor Monroe called the meeting to order at 5:31 p.m.*

**2. Discussion and updates related to City Generation Project**

*Ryan Ward, Assistant City Manager advised the Request for Bid was packaged and advertised June 21, 2022 for the Facility Back-up Generators. The generators will be installed at the WWWW Treatment Plant, Animal Shelter and the Spring Street Pump Station. This project will be funded by ARPA (American Rescue Plan) Funds. The bid opening will take place on July 18, 2022.*

*Council member Clark inquired about mobile generation, Mr. Ward advised due to cost that was not included with the package. Council member Clark mentioned including in future budget for consideration.*

**3. Discussion and updates related to City Developments.**

*Becky Sims, City Secretary/Zoning Administrator briefed Council on the following Residential and Commercial Projects*

**Commercial Developments**

- *New Storage Units- 4th/Brown*
- *New Retail Strip Center/Storage Units 4th/Briggs*
- *Eco-Strong*
- *Silvercreek Assisted Living- (additional 42 age-restricted apartments)*
- *Beer Market- New Business Owners*
- *Lampasas Rice Building - For Sale*
- *Starbucks*
- *Santa Fe Depot Project-*

- Rutlands Building- Remodel
- Whiskey & Wrenches Bar- opening soon (old perks building)
- My Girls- (new merchandise/marketing)
- Wool & Vine (new hours, menu entertainment)
- Merk & Tilley's (expansion/new merchandise/vendors)
- Old Amvets Building (interior demolition)
- T-Mobile
- Loly's Ice Cream Shop- next to Dollar Tree (Santa Fe Shopping Center)
- Gillens Wine & Candies (marketing/promos)

**Residential Developments**

- Stone Valley
- Brodie Estates
- Hillside Acres
- Hidden Oaks
- Sheppard Lane Development-
- RKJ Homes
- Northington Creek Estates
- Chestnut House- Demolished (next to LCAD)

**4. Discussion regarding Water Conservation.**

Mr. Ward discussed the importance of water conservation. There is a link on the City Website to the Brazos River Authority Water Conservation Tips for conserving water at home.

<https://brazos.org/About-Us/Water-Supply/Conservation/Conserving-Water-at-Home>



**Water Conservation Tips**

**Tips for the bathroom:**

- Replace showerheads with a more efficient low flow model. A new showerhead can save up to six gallons of water per minute.
- Place a plastic bag or bottle filled with water in your toilet tank to reduce the amount of water per fill.
- If you have a leak, fix it! Replace worn washers and valves on sinks and pipes. A leaking faucet can waste more than 3,820 gallons of water a year.
- Take showers instead of baths.

- *Fill the sink with water instead of running it continuously while brushing your teeth or shaving.*

**Tips for the kitchen:**

- *Run the dishwasher only when fully loaded.*
- *Install faucet aerators, they cut the water use from the sink in half.*
- *When cooking, steam your vegetables instead of boiling them in a full pot of water. It's healthier and uses less water.*
- *Don't leave the water running while doing dishes; fill the sink with soapy water and rinse as needed.*

**Tips for the laundry room:**

- *Wash only full loads.*
- *Upgrade to a high efficiency washer. Most newer models use up to 40 percent less water and energy than a conventional washer.*

**Tips for outdoor use:**

- *Do not over-water your lawn. Set sprinklers for times when it is the coolest to avoid evaporation.*
- *Cover pools and spas to help against evaporation in the summer.*
- *Choose your plants wisely! Buy plants that are native and can take the heat waves.*
- *Don't cut your lawn too short. Longer grass absorbs water better than short grass.*
- *Use lots of mulch in your flower beds and around trees to help hold in moisture.*
- *If you wash your car at home, use a bucket of soapy water and a nozzle on the hose that you can turn on and off.*

**5. Discuss and review the City of Lampasas Personnel Policy Section 8.00 Leave Time; Section 8.08 Public Service.**

*Mr. deGraffenried advised this item has been placed on the agenda to clarify and discuss parameters for City Employees who volunteer their time during regular work hours for community festivals or activities where it may take the employee away from their daily work responsibilities. It has been the general practice that the employees use their vacation time.*

*The Public Service section of the personnel policy reads as follows:*

**8.08 PUBLIC SERVICE-** *The City supports employee's participation in public service activities. To that end, subject to work load and Departmental needs, and with approval from your supervisor, employees will be allowed compensated time off for service to the Lampasas Volunteer Fire Department, for mentoring at School, to give blood, or to volunteer for public service activities providing said service does not disrupt working needs of the City.*

*If Council deems appropriate this section may need to be amended to specify City events and/or festivals and to allocate number of hours to be paid on a monthly or annual basis, if any, in lieu of vacation time.*

*Mayor Monroe has always worked in private sector and when volunteering at community events she did not have to use vacation time.*

*Council member Kuehne is an advocate for volunteering in the Community*

*Council member Clark is in favor of the policy remaining the same and the employee using vacation time.*

*Council member Keele doesn't see the need in changing the policy if the work can still be done*

*This item will be brought back to Workshop at a future meeting.*

#### **6. Discussion regarding any item on the regular agenda**

*There was no discussion.*

#### **7. Adjourn Workshop Session**

*Council member Keele moved to adjourn workshop at 5:57 pm; Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Williamson, Morris and Pearce absent)*

*Without objection the Mayor went directly into the Regular Session.*

<b>REGULAR SESSION</b>
------------------------

#### **ANNOUNCEMENTS**

##### **1. Call to Order**

*Mayor Monroe called the Regular Session to order at 5:58 pm*

##### **2. Invocation and Pledge of Allegiance**

*Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.*

##### **3. Presentations and Proclamations**

*Mayor Monroe recognized the following employees for their service anniversaries*

- *Abel Palacio- 5 years*
- *Joe Levine- 15 years*
- *Sean Schroeder- 15 years*
- *Joe Adams- 20 years*



	<b>PUBLIC HEARINGS/CITIZEN COMMENTS</b>
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

*There were no citizen comments*

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.
-----	---

*There were no citizen comments*

2.0	<b>MINUTES</b>
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting on June 13, 2022

*Council member Kuehne moved to approve the minutes as presented, Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Williamson, Morris, and Pearce absent)*

3.0	<b>CONSENT AGENDA</b>
3.1	Discussion and possible action regarding May 2022 Investment Report

*Council member Kuehne moved to approve the consent agenda as presented, Council member Keele seconded the motion and with a unanimous vote, the motion carried. (Williamson, Morris, and Pearce absent)*

4.0	<b>BOARDS/DEPARTMENT REPORTS</b>
-----	----------------------------------

*There were no department reports*

	ROUTINE MATTERS
5.1	City Manager's Operational Report

*City Manager deGraffenried reviewed his report:*

- Business Park*                      *Included in this report is the Certification for Pay Application No. 2 from the Contractor to the Lampasas Economic Development Corporation. The total contract amount is \$2,747,544.25, of which the contractor has earned \$844,667.15 or 31% of the project amount. City allocation of American Rescue Plan Act ("ARPA") funds were approved at \$971,176.00 for water and wastewater infrastructure; and to date, of those allocated funds, the contractor has earned \$540,367.94, with \$54,036.80 being held in retainage, for a total paid of \$486,331.14. Pay Certification No. 2 includes \$267,590.38 in water and wastewater expense, with \$26,759.04 being held as retainage. Approximately 55% of the water and wastewater infrastructure is complete based on Pay Applications. Staff will provide a project update on Monday after on-site review.*
- Job Fair*                              *Mandy Walsh, EDC Director, reports that the Lampasas Economic Development Corporation, teaming up with Workforce Solutions of Central Texas and the Lampasas County Chamber of Commerce, conducted a successful Job Fair on June 16, 2022. Although the number of job seekers was less than previous year's, employers indicated that the quality of applicants was generally better than anticipated. Approximately 30 employers and 50 job seekers attended with 31 on-site interviews conducted and 9 job offers extended.*
- CTWSC*                                *On June 13, 2022 Central Texas Water Supply Corporation ("CTWSC") filed a Petition for Review with The Supreme Court of Texas in the ongoing dispute and litigation relating the billing methodology of CTWSC. At this time, and in consultation with Staff, Kempner and Lampasas Counsel plan to waive response. In the event one Justice votes for a response, our Counsel will provide an answer, however; the case may not proceed without a response. It also appears CTWSC has given up the claim against the Lampasas intervention, which may streamline a response if one is requested. If any Council member cares to review the Petition, staff can provide a copy.*
- Hostess House*                      *On June 15, 2022 staff met at the Hostess House with representatives from Reliance Architecture to review scope and possible add alternates to plans and bidding documents. The results of the meeting are noted in the attached follow-up email from Reliance, including the tentative, attached, schedule. Highlights include add alternates for changing rooms adjacent to Hancock Pool, a technology package, salvage items and finish upgrades. The schedule targets August/September for Plan review and approval; September advertisement; and November for construction commencement.*
- LEDC*                                    *The Lampasas Economic Development Corporation ("LEDC") met on June 15, 2022 with agenda items including review and acceptance of the Annual Audit; report and*

acceptance of May, 2022 financials; and preliminary FY 2023 Budget presentation. Additionally, Business Park related items included development and platting considerations including street naming, design standards and the identification of an additional member to the architectural control committee. The LEDC will be forwarding the Corporation budget to Council for consideration after the July meeting.

*Hanna Springs* Staff takes the opportunity to remind Council that although a private party's desired contractor was not qualified to bid on the Hanna Spring wall remediation, Council does retain the option to proceed with the project under the State and City of Lampasas procurement laws and policies. Based on estimates received, the Sealed Bid procurement process would be necessary in order to comply with State Law including requirements for bonding.

*Short Term Rentals* Council member Kuehne has inquired regarding addressing short term rentals within the City of Lampasas. The topic has gained statewide attention from jurisdictions due to the increases in use of private homes for destination stays. Additionally, many jurisdictions have attempted to balance impacts of noise and disruption in residential neighborhoods through thoughtful and well-crafted land use policies. Although the Planning Commission will ultimately make land use recommendations to City Council for consideration; Council may, according to the Zoning Regulations, request the Planning Commission take under consideration amendments to the Regulations. Providing there is no alternative input from Council, staff is prepared to place the item on upcoming Planning Commission and City Council agendas. The crafting and enactment of land use policy, where impacts to the City and adjacent land uses must be thoughtfully considered, can be tedious. Additionally, Council should consider any action, particularly land use, in the context of the Comprehensive Plan. Staff is prepared to proceed based on Council direction.

5.2	MAYOR'S COMMENTS
-----	------------------

*Mayor Monroe had no comments*

6.0	UNFINISHED BUSINESS
-----	---------------------

*There was no unfinished business.*

7.0	NEW BUSINESS
-----	--------------

7.1	Discussion and possible action regarding the first reading of an Ordinance to amend the City of Lampasas Subdivision Regulations.
-----	---

*Council member Keele moved to approve the first reading of an Ordinance amending City of Lampasas Code of Ordinances, Chapter 70- Subdivision; Section 70-6 Guarantee of Performance, (f) Maintenance Guarantee, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Williamson, Morris and Pearce absent)*

7.2 Discussion and possible action regarding award of bid for HMAc Paving Project 01-STR-22

Mr. Ward advised Council that the City received four (4) bids for the HMAc Paving Project. The highest bid was in the amount of \$470,778.25 and the low bid was in the amount of \$395,038.02. Mr. Ward advised that Staff is asking Council to award the bid to Texas Materials in the amount of \$395,038.02; which is within \$10,000.00 of the Staff estimated cost. This project will cover approximately 1.6 miles of road improvements needed within the City of Lampasas.

Council member Kuehne moved to award bid for HMAc Paving Project to Texas Materials in the amount of \$395,038.02, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Williamson, Morris and Pearce absent)

7.3 Discussion and possible action regarding approval for Pyrotecnico Fireworks, Inc. to conduct a Fireworks Display on July 6, 2022.

Council member Clark moved to approve Pyrotecnico Fireworks, Inc. to conduct a Fireworks Display on July 6, 2022, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Williamson, Morris and Pearce absent)

7.4 Discussion and possible action regarding use of 580 Sports Complex for the Annual Lampasas County Area Go Texan BBQ Cook-off October 7-8, 2022.

Council member Keele moved to approve the use of the 580 Sports Complex for the Annual Lampasas County Area Go Texan BBQ Cook-off October 7-8, 2022, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Williamson, Morris and Pearce absent)

7.5 Discussion and possible action regarding the TxDOT Highway 281 South ROW Acquisition from the City of Lampasas and cost to cure reimbursement in the amount of \$22,577.00.

Council member Clark recused himself from the dais during this item. Due to lack of quorum for this agenda item there was no action taken and will be placed on a future agenda for Council consideration.

Adjourn

Council member Keele moved to adjourn the meeting at 6:27 pm, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Williamson, Morris and Pearce absent)

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

  
City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from June 1, 2022 to June 30, 2022.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: July 6, 2022      For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

N/A

Attachments: A/P History Check Report

---

---

**Summary Statement:**

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of June 1, 2022 to June 30, 2022.

**Recommendation:**

Motion to approve by consent.

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 6/01/2022 THRU 6/30/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521373062	MAY AEP BILL	E	6/17/2022	194,398.23		000086		194,398.23
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW16990	MAY LCRA BILL	E	6/17/2022	417,638.86		000087		417,638.86
27050	IRS-PAYROLL TAXES							
I-T1 202206028213	FEDERAL WITHHOLDING	D	6/03/2022	17,971.35		000146		
I-T3 202206028213	FICA TAX	D	6/03/2022	26,411.28		000146		
I-T4 202206028213	MEDICARE TAX	D	6/03/2022	6,176.96		000146		50,559.59
27050	IRS-PAYROLL TAXES							
I-T1 202206168222	FEDERAL WITHHOLDING	D	6/17/2022	20,194.31		000149		
I-T3 202206168222	FICA TAX	D	6/17/2022	28,980.44		000149		
I-T4 202206168222	MEDICARE TAX	D	6/17/2022	6,777.66		000149		55,952.41
03301	ADVENT HEALTH FAMILY MEDICINE							
I-383 01312022	NEW HIRE SCREEN	R	6/08/2022	110.00		166703		
I-383 01312022*	FD ANNUAL PHYSICALS	R	6/08/2022	5,707.00		166703		
I-383 02282022	FD ANNUAL PHYSICAL	R	6/08/2022	439.00		166703		
I-383 03312022	NEW HIRE SCREEN	R	6/08/2022	110.00		166703		
I-383 04302022	NEW HIRE SCREENS	R	6/08/2022	440.00		166703		
I-383 05092022	NEW HIRE SCREENS	R	6/08/2022	220.00		166703		
I-383 12302021	NEW HIRE SCREENS	R	6/08/2022	220.00		166703		7,246.00
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202205198211	ACCIDENT INSURANCE	R	6/08/2022	189.17		166731		
I-AC2202206028213	ACCIDENT INSURANCE	R	6/08/2022	189.21		166731		
I-AC3202205198211	ACCIDENT INSURANCE	R	6/08/2022	724.33		166731		
I-AC3202206028213	ACCIDENT INSURANCE	R	6/08/2022	724.33		166731		
I-CN1202205198211	CANCER INSURANCE	R	6/08/2022	310.13		166731		
I-CN2202206028213	CANCER INSURANCE	R	6/08/2022	310.14		166731		
I-HO3202205198211	HOSPITAL INCOME - PRETAX	R	6/08/2022	154.37		166731		
I-HO3202206028213	HOSPITAL INCOME - PRETAX	R	6/08/2022	154.37		166731		
I-HOS202206028213	HOSPITAL INCOME - PRETAX	R	6/08/2022	0.01		166731		
I-LF3202206028213	UNIV/COL LIFE AFTER TAX	R	6/08/2022	384.45		166731		
I-LF7202205198211	NON-PRETAX LIFE INSURANCE	R	6/08/2022	384.43		166731		
I-LF8202205198211	AFTER TAX COLONIAL PRODUCTS	R	6/08/2022	810.75		166731		
I-LF8202206028213	AFTER TAX COLONIAL PRODUCTS	R	6/08/2022	810.75		166731		
I-LP1202205198211	PRETAX LPSD DISABILITY	R	6/08/2022	0.01		166731		
I-LP3202205198211	LPSD DISABILITY AFTERTAX	R	6/08/2022	26.72		166731		
I-LP3202206028213	LPSD DISABILITY AFTERTAX	R	6/08/2022	26.72		166731		5,199.89

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 6/01/2022 THRU 6/30/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02860	FUELMAN							
I-NP62212198	FUELMAN STMT	R	6/08/2022	23,982.03		166748		23,982.03
02410	LAMCO CONSTRUCTION							
I-22052601	GRATES @7TH & WESTERN	R	6/08/2022	2,300.00		166760		
I-22052602	CAMPBELL PARK PAVILION	R	6/08/2022	9,285.00		166760		11,585.00
59920	MILLER'S SERVICE CO							
I-89397	A/C MAINTENANCE	R	6/08/2022	140.00		166774		
I-89918	HVAC	R	6/08/2022	1,690.00		166774		
I-90058	RHEEM SYSTEM	R	6/08/2022	4,015.43		166774		5,845.43
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202206078220	PRINCIPAL LIFE INSURANCE COMPA	R	6/08/2022	145.34		166781		
I-202206078221	PRINCIPAL LIFE INSURANCE COMPA	R	6/08/2022	107.82		166781		
I-DN1202205198211	EMPLOYEE SHARE HEALTH INSUR	R	6/08/2022	687.40		166781		
I-DN1202206028213	EMPLOYEE SHARE HEALTH INSUR	R	6/08/2022	25.20		166781		
I-DN2202205198211	EMPLOYEE SHARE HEALTH INSUR	R	6/08/2022	25.20		166781		
I-DN2202206028213	EMPLOYEE SHARE HEALTH INSUR	R	6/08/2022	687.40		166781		
I-GDC202206028213	DENTAL INSURANCE PREMIUM	R	6/08/2022	873.62		166781		
I-GDE202206028213	DENTAL INSURANCE PREMIUM	R	6/08/2022	946.44		166781		
I-GDF202206028213	DENTAL INSURANCE PREMIUM	R	6/08/2022	1,234.87		166781		
I-GDS202206028213	DENTAL INSURANCE PREMIUM	R	6/08/2022	588.96		166781		
I-GVC202206028213	VISION INSURANCE PREMIUM	R	6/08/2022	130.34		166781		
I-GVE202206028213	VISION INSUR PREMIUM	R	6/08/2022	236.88		166781		
I-GVF202206028213	VISION INSURANCE PREMIUM	R	6/08/2022	225.12		166781		
I-GVS202206028213	VISION INSURANCE PREMIUM	R	6/08/2022	121.86		166781		
I-VS1202205198211	EMPLOYEE SHARE HEALTH PLAN	R	6/08/2022	84.42		166781		
I-VS1202206028213	EMPLOYEE SHARE HEALTH PLAN	R	6/08/2022	2.16		166781		
I-VS2202205198211	EMPLOYEE SHARE HEALTH INSUR	R	6/08/2022	2.16		166781		
I-VS2202206028213	EMPLOYEE SHARE HEALTH INSUR	R	6/08/2022	84.42		166781		6,209.61
74775	SCOTT & WHITE HEALTH PLAN							
I-202206068217	SCOTT & WHITE RETIREES	R	6/08/2022	3,934.10		166803		
I-202206078218	CITY PORTION/EMPLOYEE INS	R	6/08/2022	1,505.18		166803		
I-CCC202206028213	HEALTH INSURANCE PREMIUM	R	6/08/2022	7,105.80		166803		
I-CCE202206028213	HEALTH INSURANCE PREMIUM	R	6/08/2022	11,414.60		166803		
I-CCF202206028213	HEALTH INSURANCE PREMIUMS	R	6/08/2022	5,325.18		166803		
I-CCS202206028213	HEALTH INSURANCE PREMIUM	R	6/08/2022	3,966.65		166803		
I-HE1202206028213	HEALTH INSURANCE PREMIUM	R	6/08/2022	7,543.36		166803		
I-HEA202205198211	EMPLOYEE SHARE HEALTH INSURANC	R	6/08/2022	10,245.08		166803		
I-HEA202206028213	EMPLOYEE SHARE HEALTH INSURANC	R	6/08/2022	181.85		166803		
I-HEC202205198211	EMPLOYEE SHARE HEALTH INSURANC	R	6/08/2022	181.85		166803		
I-HEC202206028213	EMPLOYEE SHARE HEALTH INSURANC	R	6/08/2022	10,245.08		166803		
I-HI1202206028213	CITY HEALTH INSURANCE	R	6/08/2022	13,372.48		166803		
I-HID202206028213	CITY HEALTH INSURANCE	R	6/08/2022	13,842.92		166803		
I-HIE202206028213	EMPLOYEE CITY HEALTH CONTRIB	R	6/08/2022	18,987.75		166803		107,851.88

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 6/01/2022 THRU 6/30/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
82300	TECHLINE, INC							
I-128584403	LIGHT GLOBE	R	6/08/2022	816.70		166810		
I-129019001	SOCKET 4 TERMINAL 320 AMP	R	6/08/2022	756.30		166810		
I-129095000	LIGHT GLOBE	R	6/08/2022	1,200.00		166810		
I-129095300	LIGHT GLOBE	R	6/08/2022	255.50		166810		
I-129186700	WIRE TRIPLEX #4	R	6/08/2022	1,074.90		166810		
I-129186800	LIGHT GLOBE	R	6/08/2022	840.60		166810		
I-129186801	WIRE TRIPLEX #4	R	6/08/2022	1,525.00		166810		
I-129357100	37.5 KVA TRANSFORMERS	R	6/08/2022	1,195.00		166810		
I-129357200	37.5 KVA TRANSFORMERS	R	6/08/2022	12,642.00		166810		
I-311995200	LIGHT GLOBE	R	6/08/2022	518.00		166810		20,824.00
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR202205028207	RETIREMENT CONTRIBUTIONS	R	6/08/2022	1,037.50		166813		
I-TMR202205058210	RETIREMENT CONTRIBUTIONS	R	6/08/2022	50,057.14		166813		
I-TMR202205198211	RETIREMENT CONTRIBUTIONS	R	6/08/2022	50,562.57		166813		101,657.21
00307	UNITED RENTALS							
I-204693737002	SHORING RENTAL	R	6/08/2022	3,015.00		166823		
I-205606412001	HYDRAULIC HAMMER RENTAL	R	6/08/2022	3,262.98		166823		6,277.98
00365	USA BLUE BOOK							
I-974584	HERBICIDE SPRAYER	R	6/08/2022	108.20		166824		
I-974638	2.5 GALLON GLASS BOTTLE	R	6/08/2022	133.20		166824		
I-976303	FLOAT SWITCH CL2 REAGENT	R	6/08/2022	432.90		166824		
I-977892	PORTABLE SAMPLER	R	6/08/2022	6,008.80		166824		
I-982462	NITRILE GLOVES	R	6/08/2022	1,389.60		166824		
I-983777	SOLENOID VALVE	R	6/08/2022	577.42		166824		8,650.12
47585	KEMPNER WATER SUPPLY CORP							
I-05312022	MONTHLY DEBT PAYMENT	R	6/10/2022	19,146.97		166859		19,146.97
49400	LAMPASAS CENTRAL APPR DIST							
I-06082022	THIRD QUARTER PAYMENT	R	6/10/2022	7,706.00		166862		7,706.00
49350	LAMP CHAMBER OF COMMERCE							
I-06062022	HOT FUND FOR BBQ/RODEO	R	6/10/2022	7,274.15		166863		7,274.15
52200	LAMPASAS PUBLIC UTILITIES							
I-05312022	MAY 2022	R	6/10/2022	40,479.12		166870		40,479.12
02250	MOTOROLA SOLUTIONS, INC.							
C-1187076890	CORRECTING ELC STORAGE	R	6/10/2022	1,768.79CR		166885		
I-1411000227	EVIDENCE LIBRARY LOCAL	R	6/10/2022	2,725.46		166885		
I-8230369231	SERVICE FROM 5/22-9/22	R	6/10/2022	3,291.77		166885		4,248.44

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01456	S & M VACUUM & WASTE, LTD							
I-141170	SLUDGE HAUL INV#141170	R	6/10/2022	509.48		166893		
I-141171	SLUDGE HAUL INV#141171	R	6/10/2022	509.48		166893		
I-141172	SLUDGE HAUL INV#141172	R	6/10/2022	509.48		166893		
I-141173	SLUDGE HAUL INV#141173	R	6/10/2022	509.48		166893		
I-141174	SLUDGE HAUL #141174	R	6/10/2022	523.70		166893		
I-141175	SLUDGE HAUL INV#141175	R	6/10/2022	523.70		166893		
I-141176	SLUDGE HAUL INV#141176	R	6/10/2022	523.70		166893		
I-141177	SLUDGE HAUL INV#141177	R	6/10/2022	523.70		166893		
I-141178	SLUDGE HAUL INV#141178	R	6/10/2022	523.70		166893		
I-141635	SLUDGE HAUL INV#141635	R	6/10/2022	523.70		166893		5,180.12
01298	STUART C IRBY CO							
I-S012788270001	FCS INSTALL AND TRAINING	R	6/10/2022	1,995.00		166898		
I-S012833736001	FCS SOFTWARE/MAINT	R	6/10/2022	7,969.89		166898		9,964.89
82300	TECHLINE, INC							
I-129409700	15 KVA TRANSFORMER SB	R	6/10/2022	12,113.00		166900		12,113.00
02976	WASTE CONNECTIONS							
I-2278765V165	COMMERCIAL/RESIDENTIAL	R	6/10/2022	56,454.61		166908		
I-2278766V165	COMMERCIAL/RESIDENTIAL	R	6/10/2022	46,262.40		166908		
I-2278794V165	CITIZEN STATION-ROLL OFFS	R	6/10/2022	1,205.14		166908		
I-2278810V165	DISPOSAL FEE-20YD REC	R	6/10/2022	696.00		166908		104,618.15
47585	KEMPNER WATER SUPPLY CORP							
I-05312022*	WATER BILL	R	6/17/2022	65,718.72		167005		65,718.72
02754	MASTERCARD							
I-01651G	TACOS-PW WEEK MEETING	R	6/17/2022	123.75		167013		
I-01972G	LICENSE FEE	R	6/17/2022	113.75		167013		
I-04282022	LUNCH FOR CIP	R	6/17/2022	124.20		167013		
I-05062022	ONLINE CLASS	R	6/17/2022	350.00		167013		
I-05092022	MASTERCARD	R	6/17/2022	1,934.25		167013		
I-050922A	CODE ENFOR ONLINE CLASSES	R	6/17/2022	78.00		167013		
I-05112022	LICENSING&REGULATION CODE	R	6/17/2022	75.00		167013		
I-05162022	LICENSE RENEWAL	R	6/17/2022	111.00		167013		
I-05192022	FOOD/WORKSHOP	R	6/17/2022	77.95		167013		
I-05262022	PRE-EMPLOYMENT SCREEN	R	6/17/2022	7.50		167013		
I-30896	UNIVERSAL TQ PLATE	R	6/17/2022	249.55		167013		
I-35547264	ENGRAVED CRYSTAL	R	6/17/2022	25.94		167013		
I-35704841	FLOORLINERS-NEW/OLD UNIT	R	6/17/2022	467.80		167013		
I-47951518	DOMAIN PRIVATE REG RENEWA	R	6/17/2022	31.98		167013		
I-575672	TCEQ TEST FEE	R	6/17/2022	113.75		167013		
I-67B8C9	ONLINE CLASS	R	6/17/2022	495.00		167013		
I-8481765	GLASS DISPLAY CASE	R	6/17/2022	1,027.02		167013		
I-9110658	MASTERCARD	R	6/17/2022	100.54		167013		
I-9670	SHERIFFS ASSOCIATION RENE	R	6/17/2022	25.00		167013		

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 6/01/2022 THRU 6/30/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-CS0B0B090C9	WEBSITE STOCK IMAGES	R	6/17/2022	29.00		167013		
I-DS001151749	DROSEND LITE	R	6/17/2022	45.00		167013		
I-00007587991	LIFEGUARD CLASS	R	6/17/2022	205.00		167013		
I-00007588057	CPR/AED CLASS	R	6/17/2022	64.00		167013		
I-00007588105	CPR/AED CLASS	R	6/17/2022	32.00		167013		
I-00007588135	LIFEGUARD CLASS	R	6/17/2022	41.00		167013		5,947.98
03502	SPA SKATEPARKS							
I-DRAW 5 06132022	SKATEPARK-DESIGN WORK	R	6/17/2022	5,500.00		167026		5,500.00
2156	AMERICAN FENCE & SUPPLY C							
I-000388985	HOT FUND 40-HANNA FENCE	R	6/20/2022	15,414.95		167036		
I-0003889288	TRANSMITTER 300MHZ	R	6/20/2022	210.00		167036		15,624.95
00604	ENVIRONMENTAL IMPROVEMENT INC							
I-0052810IN	SPLITTER BOX GATES	R	6/20/2022	12,350.00		167044		12,350.00
03476	GAGE & CADE CONSTRUCTION,LLC							
I-NO 2 05312022	PAY EST #2 LEDC BUS PARK	R	6/20/2022	240,831.34		167046		240,831.34
82300	TECHLINE, INC							
I-129195400	15 TON CRIMPER KIT	R	6/20/2022	8,125.60		167052		
I-312041100	15 TON CRIMPER KIT	R	6/20/2022	7,040.00		167052		
I-312041101	15 TON CRIMPER KIT	R	6/20/2022	110.00		167052		
I-312041102	15 TON CRIMPER KIT	R	6/20/2022	135.00		167052		
I-312041103	15 TON CRIMPER KIT	R	6/20/2022	110.00		167052		
I-312088400	15 TON CRIMPER KIT	R	6/20/2022	70.00		167052		15,590.60
00307	UNITED RENTALS							
I-204693737 003	SHORING	R	6/20/2022	2,504.00		167056		
I-205606412 002	HYDRAULIC HAMMER	R	6/20/2022	1,801.32		167056		4,305.32
4100	AVFUEL INC							
I-016950233	AIRPORT FUEL	R	6/23/2022	24,433.29		167071		24,433.29
02344	BRENNTAG SOUTHWEST INC							
I-BSW388983	LAS 190 INJ SITE	R	6/23/2022	1,390.79		167077		
I-BSW388984	BLEACH 580 INJ SITE	R	6/23/2022	1,866.15		167077		
I-BSW388985	BLEACH 190 INJ SITE	R	6/23/2022	1,500.02		167077		4,756.96
02298	JOHN M WARREN INC							
C-0610922CM	TRAFFIC CONE CREDIT	R	6/23/2022	335.00CR		167094		
I-0610922IN	TRAFFIC CONES	R	6/23/2022	5,390.00		167094		5,055.00

VENDOR SET: 99 CITY OF LAMPASAS  
 BANK: FSB BANCORPSOUTH  
 DATE RANGE: 6/01/2022 THRU 6/30/2022

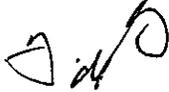
VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01717	METRO FIRE APPARATUS SPECIALIS							
I-1801671	METRO FIRE APPARATUS SPECIALIS	R	6/23/2022	9,354.00		167102		9,354.00
82300	TECHLINE, INC							
I-129233300	POLES 40FT CLASS 4	R	6/23/2022	756.00		167114		
I-129233301	POLES 40FT CLASS 4	R	6/23/2022	106.80		167114		
I-129233302	POLES 40FT CLASS 4	R	6/23/2022	407.00		167114		
I-129233303	POLES 40FT CLASS 4	R	6/23/2022	141.50		167114		
I-129233300	POLES 40FT CLASS 4	R	6/23/2022	13,002.00		167114		
I-129488200	POLES 40FT CLASS 4	R	6/23/2022	23.50		167114		
I-133342100	POLES 40FT CLASS 4	R	6/23/2022	165.00		167114		
I-312063400	POLES 40FT CLASS 4	R	6/23/2022	59.00		167114		14,660.80
01490	CENCO, INC							
I-INV 0420	POLYMER CLEANER	R	6/29/2022	4,350.00		167190		
I-INV 0421	LIFT STATION DEGREASER	R	6/29/2022	3,920.00		167190		8,270.00
00647	HOLT CAT							
I-06222022	HAUL TRAILER	R	6/29/2022	32,149.56		167196		32,149.56
03193	MCCREARY, VESELKA, BRAGG & ALL							
I-254668	COLLECTION AGENCY	R	6/29/2022	545.40		167198		
I-254669	COLLECTION AGENCY	R	6/29/2022	2,120.66		167198		
I-254670	COLLECTION AGENCY	R	6/29/2022	159.05		167198		
I-254671	COLLECTION AGENCY	R	6/29/2022	2,205.89		167198		5,031.00
02023	POLYDYNE INC							
I-1594568	POLYMER	R	6/29/2022	2,887.74		167206		
I-1598872	POLYMER	R	6/29/2022	2,887.74		167206		
I-1610483	POLYMER	R	6/29/2022	2,887.74		167206		
I-1625820	POLYMER	R	6/29/2022	2,887.74		167206		11,550.96

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	37	997,190.47	0.00	997,190.47
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	106,512.00	0.00	106,512.00
EFT:	2	612,037.09	0.00	612,037.09
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 CITY OF LAMPASAS  
BANK: FSB BANCORPSOUTH  
DATE RANGE: 6/01/2022 THRU 6/30/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
				INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
VENDOR SET: 99	BANK: FSB	TOTALS:	41	1,715,739.56	0.00			1,715,739.56
BANK: FSB	TOTALS:		41	1,715,739.56	0.00			1,715,739.56
REPORT TOTALS:			41	1,715,739.56	0.00			1,715,739.56

---

City ManagerITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

**Subject:**

Discussion and possible action regarding the second reading of an Ordinance amending City of Lampasas Code of Ordinances, Chapter 70- Subdivision; Section 70-6 Guarantee of Performance; (f) Maintenance Guarantee

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: June 23, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance, Subdivision Regulations

---

**Summary Statement:**

This is the second reading of an Ordinance

**Recommendation:**

To consider a motion to approve the second reading of an Ordinance amending City of Lampasas Code of Ordinances, Chapter 70- Subdivision; Section 70-6 Guarantee of Performance, (f) Maintenance Guarantee.

**ORDINANCE NO.**

**AN ORDINANCE AMENDING CITY OF LAMPASAS CODE OF ORDINANCES CHAPTER 70, SUBDIVISIONS PROVIDING NEW AND/OR AMENDED REGULATIONS CONCERNING CITY SUBDIVISIONS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

---

**WHEREAS**, the City of Lampasas has determined that the following amendments to the City's subdivision regulations, which provide clarification and/or new regulatory terms for City subdivisions are necessary for the orderly development and growth of the city and to ensure the public health, safety and welfare of its citizens within its jurisdiction.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, THAT:**

**Part 1:** That Chapter 70 Subdivisions of the Lampasas City Code of Ordinances be amended, to include new and/or amended regulatory provisions, to read as follows:

ARTICLE I. In General

Sec. 70-6 Guarantee of Performance

- (a) No Change
- (b) No Change
- (c) City Council at sole discretion may elect to evaluate and accept the following alternative fiscal assurance as a guarantee and warranty of Public Infrastructure constructed by subdivider.
  - 1. A Letter of Credit (LOC) may be approved administratively by the City Manager or designated authority that meets the following criteria, based on the specifics of the development and the expertise and history of the requesting subdivider in the community, such as, but not limited to: the size and complexity of the subdivision, the proposed time for future completion of the development, any proposed developmental phasing to be applied to the build out of the subdivision, the total cost of fiscal assurance and maintenance guarantees for the subdivision development:
    - a. Is issued by a financial institution acceptable to the City, regulated by and in good standing with the State and/or Federal regulators, and with sufficient financial stability and assets to support the obligations stated in the LOC, for the duration of its term.
    - b. Is timely approved by the Board of Directors of the issuing bank.
    - c. Identifies the City of Lampasas as the sole beneficiary of the LOC.
    - d. Is irrevocable for the term of the LOC.
    - e. Has an expiration date that extends (or renews in consecutive, uninterrupted terms) up to a date determined by the City, but at a minimum until such a time as the City of Lampasas notifies the issuing bank, in writing, that the subdivider/developer has met all of its obligations set forth in any pertinent development agreement, plat requirement and/or in the

City's subdivision regulations related to the subdivision's fiscal guarantees for the subdivision project.

- f. Is in an amount set by the City, but is at a minimum an amount equal to an engineer's estimated cost of constructing and installing all improvements required by the City pursuant to its subdivision regulations and the approved subdivision plan for the development, which are unconstructed at the time the LOC is issued.
- g. Includes an amount that is equal to an engineer's estimated total for the cost of maintenance of all subdivision infrastructure that is subject to future maintenance by the developer for the period of time set forth in the City's regulations, following completing of its installation by the developer.
- h. Provides that the City, as the sole beneficiary of the LOC, has a right to both 'partial' and/or 'total' draws on the LOC funds, as it deems necessary, either to complete any infrastructure installation/construction work not adequately or timely performed by the subdivider/developer, or to perform future maintenance on same.
- i. Is evaluated and finally accepted, in writing, by the City, in lieu of the money and/or bond guarantee generally required for fiscal assurance.

2. Any other form of alternative fiscal assurance, guarantee and warranty related to installation of infrastructure and/or maintenance for subdivision work by a subdivider must be proposed, in writing, to the City and will then be evaluated and considered for approval through the City Council.

(d) No Change

(e) No Change

- (f) **Maintenance guarantee.** Prior to final acceptance of the completed improvements for future maintenance obligations by the subdivider, the subdivider shall file with the City Manager, or his/her qualified designee a maintenance bond or other such guarantee acceptable to the council as *defined in paragraph (c), above*, executed by a bank or a surety company holding a license to do business in the state, and acceptable to the council, in an amount equal to one hundred (100%) percent of the estimated maintenance cost of the improvements as fully constructed for the maintenance period, as estimated by the City's regulations and approved by the City Manager, or his/her qualified designee, conditioned that the subdivider will maintain such improvements in good condition and without cost to the city for a period of two years after acceptance of completed construction, or the maintenance guarantee provided shall be available to the City for such purpose, with no further action by the city. Such money in escrow or bond shall be approved as to form and legality by the city attorney.

**Part 2:** All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect. If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

**Part 3:** This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinance, and the laws of the State of Texas.

READ and APPROVED on First Reading on the 27<sup>TH</sup> day of June, 2022.

READ and ADOPTED on Second Reading on the 11<sup>th</sup> day of July, 2022.

APPROVED:

ATTEST:

\_\_\_\_\_  
TJ Monroe, Mayor

\_\_\_\_\_  
Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

(Signature of Attorney Provided on Separate Page, to be Attached)

## City of Lampasas

## M E M O

To: Mayor and City Council  
 From: Finley deGraffenried  
 Re: Manager's Report  
 Date: 8 July 2022

## Business Park

Although the Contractor has not been on site this week, work status for Phase 1 construction remains ahead of schedule. As previously reported, subgrade is generally to elevation as final underground infrastructure is installed. The Contractor has requested a change in Storm drain RCP sizing, due to availability, which has been approved, with savings, by the EDC's consulting engineer. All hydrants are now on hand, with remaining installation to commence the week of July 10. The contractor did take the opportunity, after recent rains, to burn much of the grubbed brush. The contractor is hopeful in estimating a November completion date.

LEDC Business Park Phase 1		
Funding Recap		
June 30, 2022		
Item	Amount	Project Est. Balance
Phase 1 Construction	\$2,747,544.25	(\$2,747,544.25)
YTD Engineering expense	\$45,866.00	(\$2,793,410.25)
Well capping	\$2,950.75	(\$2,796,361.00)
City Allocation ARPA	\$971,176.00	(\$1,825,185.00)
LEDC paid to date	\$278,914.80	(\$1,546,270.20)
LEDC restricted fund balance	\$164,799.81	(\$1,381,470.39)
LEDC Loan proceeds	\$1,500,000.00	\$118,529.61
Department 75, LEDC, Operating Fund Balance available \$932,102.52 (\$593,674.72 FSB Checking; \$338,427.80 Claim on Cash held in Cash in Concentration)		

**Relief Route** TxDOT conducted a public engagement meeting in Lampasas on June 28, 2022 to seek input on a possible relief route, loop, around the City. Council previously supported the feasibility study for the route, and truck traffic has been identified as an issue to our residents and businesses through the Comprehensive Planning process. Over 100 individuals attended who were asked, by means of mapping, for their input on a possible route. In addition to many City of Lampasas residents and business owner who attended, many in the crowd also represented County property owners who could possibly be affected by the route. Over the next several months, TxDOT will compile, and map, all of the suggested routes and comments received, and then determine common routes and themes for presentation to the public on or about November 3, 2022.

**Short Term Rentals** Becky Sims continues to gather information related to Short Term Rentals from other communities and outside resources for presentation to the Planning Commission and City Council. A few of the considerations and issues being addressed by other communities include: disruption to normal residential uses; loss of long-term housing stock; parking; and occupancy. Additionally, many communities contract with a vendor to administer their short-term rentals including application, compliance and collection of funds. Staff will determine common themes, and options for proceeding for future consideration.

**Pole Barn** Chris Eicher reports that piers have been poured for the Cemetery pole barn and contractors should be standing iron the week of July 10. As a reminder, the original foot print was increased by approximately 1200 square feet due to the donation of a salvaged building. Anticipated completion is August 2022.

**Sales Tax** For the first time in approximately 36 months, the City's sales tax receipts took a dip compared to July, 2021. Receipts for July were \$233,645.36 compared to \$252,670.22 in 2021, or a 7.52% decrease. The silver lining is the City is still ahead year to date with receipts of \$1,617,795.29 compared to \$1,486,150.97 in 2021, a \$131,644.32, or 8.85%, improvement.

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: July 6, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

N/A

Attachments: June Photo Entries

---

---

**Summary Statement:**

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of June, we received one entry.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

**Recommendation:**

To consider a motion to select one of the entries as this month's winner.

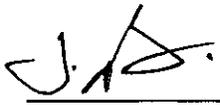
## Entry 1

Angela Baker

[asbaker02@gmail.com](mailto:asbaker02@gmail.com)

“Take a Moment” was taken by the Lampasas Police Department in Lampasas, TX.



  
City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and possible action regarding the TxDOT Highway 281 South ROW Acquisition from the City of Lampasas and cost to cure reimbursement in the amount of \$22,577.00.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 23, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

This item does not require procurement

Attachments:

---

---

**Summary Statement:**

On January 10, 2022, Council authorized the City Manager to negotiate and finalize conveyance of City property located on a narrow strip of land on the east bank of Sulphur Creek. Included in Compensation Summary, from the TxDOT contractor, is \$22,577.00 for Cost to Cure. Cost to Cure items include a portion of rock wall, fencing, cattle guard, gate, and sign pole, all of which are on City property. The property and Cost to Cure items are generally in an access easement to property owners to the west ("owners"). Staff seeks Council input to reimburse the owners for desired improvements, within TxDOT estimates, for items that the owners wish to replace, i.e. rock entrance gate.

**Recommendation:**

Motion to authorize the City Manager to reimburse owners for Cost to Cure items, within TxDOT estimates, for actual work completed.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**City Manager**

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and possible action regarding proposal from Schneider Engineering for SCADA Network Design and Installation in the amount of \$64,530.00

Requested By: Wayne Sanders, Interim Electric Superintendent

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: July 7, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

The funding for this project is available in either or combination of 510-5435 Electric System Maintenance; or 510-5231 Cost of Electricity.

Attachments: Schneider Engineering Proposal

---

---

**Summary Statement:**

The attached proposal is to provide engineering design services for the Supervisory Control and Data Acquisition (SCADA) network design and installation. The goal of this project is to provide the City of Lampasas secure remote access to SCADA system components at the customers office or offsite. This project was identified in the CIP Process after Winter Storm Uri.

Schneider Engineering proposes the installation of Sierra Wireless cellular routers at the Lampasas Substation, Naruna Substation, Walmart recloser, Santa Fe recloser and the customer's office. The five cellular routers will be configured with secured VPN tunnels to establish network communication between the five sites. Provisioning of the routers includes SIM card installation, modem setup, onsite startup, and testing as well as labeling and documenting network addressing and mobile numbers.

Cost Estimate:

Engineering: \$31,500.00

Installation Service \$11,230.00

Configuration and Startup \$9,670.00

Material \$12,130.00

**Total Cost: \$64,530.00**

**Recommendation:**

To consider a motion to accept the proposal submitted by Schneider Engineering for the SCADA Network Design and Installation in the amount of \$64,530.00.

SCHNEIDER ENGINEERING, LLC



**PROPOSAL**  
SCADA NETWORK DESIGN AND INSTALLATION

PREPARED FOR  
CITY OF LAMPASAS

JUNE 21, 2022

<b>CLIENT:</b>	City of Lampasas
<b>PROJECT:</b>	SCADA Network Design and Installation

**PROJECT SUMMARY:**

Schneider Engineering, LLC (SE) is pleased to present this proposal to provide engineering design services for the Supervisory Control and Data Acquisition (SCADA) network design and installation. The goal of this project is to provide the City of Lampasas secure remote access to SCADA system components at the customer’s office or offsite.

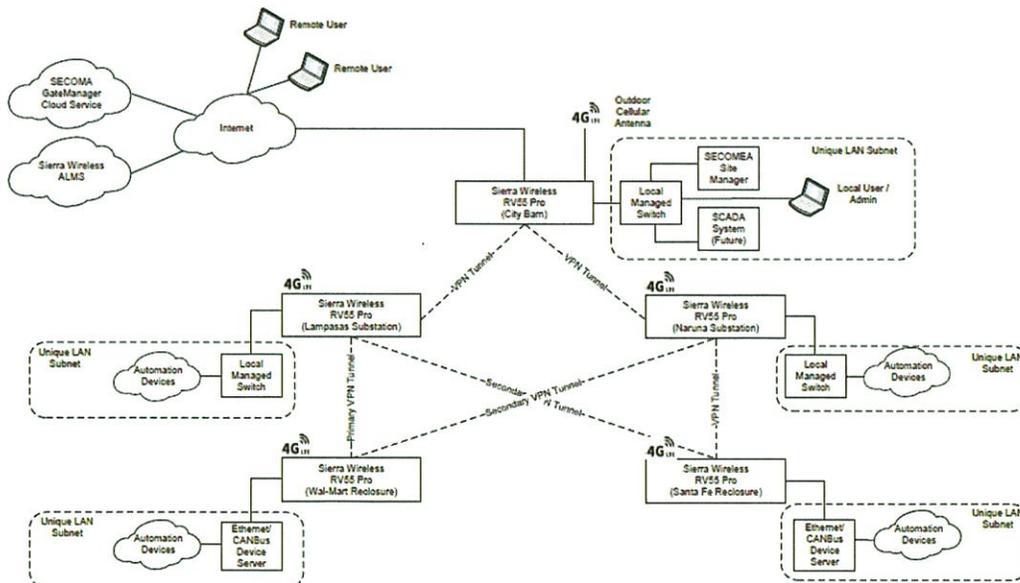
**SCOPE OF WORK:**

SE proposes the installation of Sierra Wireless cellular routers at the Lampasas Substation, Naruna Substation, Walmart recloser, Santa Fe recloser, and the customer’s office. The five cellular routers will be configured with secured VPN tunnels to establish network communication between the five sites. Provisioning of the routers includes SIM card installation, modem setup, onsite startup, and testing as well as labeling and documenting network addressing and mobile numbers.

The Secomea SiteManager will be installed at the customer’s office. The SiteManager combined with LinkManager and LinkManager Mobile licenses will provide secure remote access to the cellular network from a PC or mobile device. The SiteManager will also be configured to provide E-mail and SMS alert messages triggered by the substations’ Real Time Automation Controller (RTAC). Application training for remote features will be provided to the customer.

SE will install all listed network hardware at the five locations. The cellular router, SiteManager, and power supply will be housed within a 4U rack mount assembly at the customer office. The cellular router and power supply will be housed within a 4U rack mount assembly at the substations. The cellular router, Serial to CANopen gateway and power supply will be DIN rail mounted to the recloser enclosure mounting plate. Antenna, surge protection, and cabling is included with each installation. The power supplies will be power from an existing uninterruptible power source at each location.

**SYSTEM TOPOLOGY:**



**SYSTEM TOPOLOGY CLARIFICATIONS:**

- Each substation and reclosure locations must have a unique IP subnets. This is required for the IPSec tunnels.
- Each cellular router must have a static IP address provided by the cellular carrier.
- The Sierra Wireless cellular routers have a single Ethernet port. A local switch may be required if more than one device is on the local area network.
- Please note this quote does not include your monthly cellular service pricing. This is a separate contract between the customer and the carrier.

**NETWORK HARDWARE:**

No.	DESCRIPTION
RV50X-NA	Sierra Wireless AirLink Raven RV50X LTE Advanced Cellular Gateway for North American and EMEA (Includes Support for Band 12), Includes DC Power Cable, 1 x Precision GPS Receiver, 1 x 10/100/1000 Base TX Ethernet Port, 1 x RS232 Serial Port, and 1 x USB Port, SMA(F) Primary Cellular Antenna Connection, SMA(F) Rx Diversity Antenna Connection, SMA(F) GPS Antenna Connection, Class 1, Div. II Rated. (Manufacturer Pt #1103052)
MDM PROV-SOLVE	Network-Ready Solve Networks Modem Provisioning. Includes SIM Card, Modem Setup with Solve Networks Activation, Testing and Labeling. INS Provisioning Service includes Loading Solve SIM card into hardware Loading wireless network authentication information (provided by Solve Networks) Documenting network addressing & mobile numbers Testing network connectivity
PR03ST2LG06B	Parsec Pro-ST IP67 3-in-1 Antenna, 2 LTE, 1 GPS, 6-FT Cabling, Bolt Mount, Black.
PTAGD2L-NF	Parsec Outdoor Roof Mount 2-in-1 Antenna, 2 LTE, Includes Pole Mounting Hardware, Grey.
P8AX09-N-FF	Citel N-Female to N-Female Bulkhead 0-4 GHz Lightning Arrestor.
LMR40030NMSM	LMR400 30ft. RF Cable, N-Male/N-Male Cable Assembly
RG5803NMSM	RG58 3 Ft. RF Cable, N-Male/SMA-Male
SiteManager 3529	Secomea SiteManager 3529 LAN Hardware Gateway, DIN-Rail Mountable, Rugged Aluminum Design, 4 x 10/100Base-TX Ethernet Ports, 1 x Serial RS232 Port (DB9), 2 x Digital Input Ports, 1 x Digital Output Port, 1 x Output Relay, Micro SD Card Slot, 100 x Device Agents. (Secomea Part# 32210)
LinkManager	Secomea LinkManager Floating License for programming, Windows XP/7/8/10. Can connect to UDP and TCP based equipment, includes a virtual COM port driver for Serial equipment and will make a USB redirect. Support for both 32- and 64-bit windows, and even runs inside a virtual machine such as VMWare, ESXi or HyperV. Floating License. (Secomea Pt #26861)
LinkManager Mobile	Secomea LinkManager Mobile for accessing web enabled applications, VNC Servers or MS Remote Desktop client (RDP) Servers from mobile devices. Supported for iPhone, iPad or Android. Fixed License. (Secomea Part #26946)
AB7003	HMS Anybus Communicator Serial to CANopen Gateway, DIN-Rail Mount, 24 VDC Powered, 0 to 55 deg. C.
CBL-RJ45F9-150	8-pin RJ45 to DB9 Female Serial Cable, 1.5m.
M8B6-BE-BEBE-0 02M-SHLD	Category 6 RJ45/RJ45 Shielded Twisted Pair Patch Cable with Boots (2 Meters and Blue Jacket).
BRKT-19DR-4U	DINSpace 19-inch Rackmount DIN-Rail Adapter without cable management, 4U.
BRKT-GX-SIDE	DINSpace BRKT GX Series Side-Mount DIN-Rail Mounting Bracket for Sierra Wireless GX400/440/450 Cellular Gateways.
ML30.100	Puls MiniLine Single Phase Power Supply, 30W, 24VDC, 1.3A, 100-240VAC/110-300VDC Input, DIN-Rail Mount, Plastic Housing, -10 deg. to +70 deg. C, Class 1, Div. 2.

**COST ESTIMATE:**

<b>ENGINEERING SERVICES</b>		
Engineering	=	\$31,500
Installation Service	=	\$11,230
Configuration and Startup	=	\$9,670
Material	=	\$12,130
		<b>GRAND TOTAL: \$64,530</b>

**ACCEPTANCE OF PROPOSAL:**

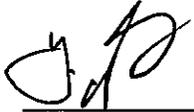
Approval Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

**Subject:**

Discussion and possible action to purchase acoustic panels for Calvert Meeting Room to minimize reverberation/echo.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: July 7, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

Funding is available in Non-Departmental Building & Grounds 10-599-5405 \$23,102.88

Attachments: Quotes

---

**Summary Statement:**

This item has been placed on the agenda to discuss sound treatment for the Calvert Building. With the lack of furniture, carpet, window coverings and/or wall coverings the meeting room has a very distinct echo. With the meeting room being utilized more often it is important that we invest in improving the acoustics. There is quite a bit of dialog that is lost due to reverberation. In keeping with the integrity and look and feel of the building Staff would like to purchase acoustic panels. It has been recommended by Noise Control Specialist based on the dimensions of the room that it would require 350' of treatment. Staff requested quotes from Heartland Acoustics and Interiors, DeWalls Acoustic Specialties and from Noise Control Specialist. Heartland Acoustics and Interiors did not supply a quote as requested. DeWalls quote was \$6,384.00, and Noise Specialist was \$5,403.46

**Recommendation:**

To consider a motion to approve the quote in the amount of \$5,403.46 from Noise Control Specialist for 350' of acoustic panels.



12990 Pandora Drive, Suite 130, Dallas, TX 75238  
 t. 214-382-2951 f. 214-382-2952

# QUOTE

**Number** NCSQ2542  
**Date** May 31, 2022  
**Due Date** 6/30/2022

## Sold To

**City of Lampasas**  
 Becky Sims  
 312 E Third Street  
 Lampasas, TX 76550  
 USA

**Phone** 512-556-6831  
**Fax**

## Ship To

**City of Lampasas**  
 Becky Sims  
 312 E Third Street  
 Lampasas, TX 76550  
 USA

**Phone** 512-556-6831  
**Fax**

Here is the quote you requested.

Salesperson	P.O. Number	Ship Via	Terms
Cindy Medrow		Best Way	Up Front

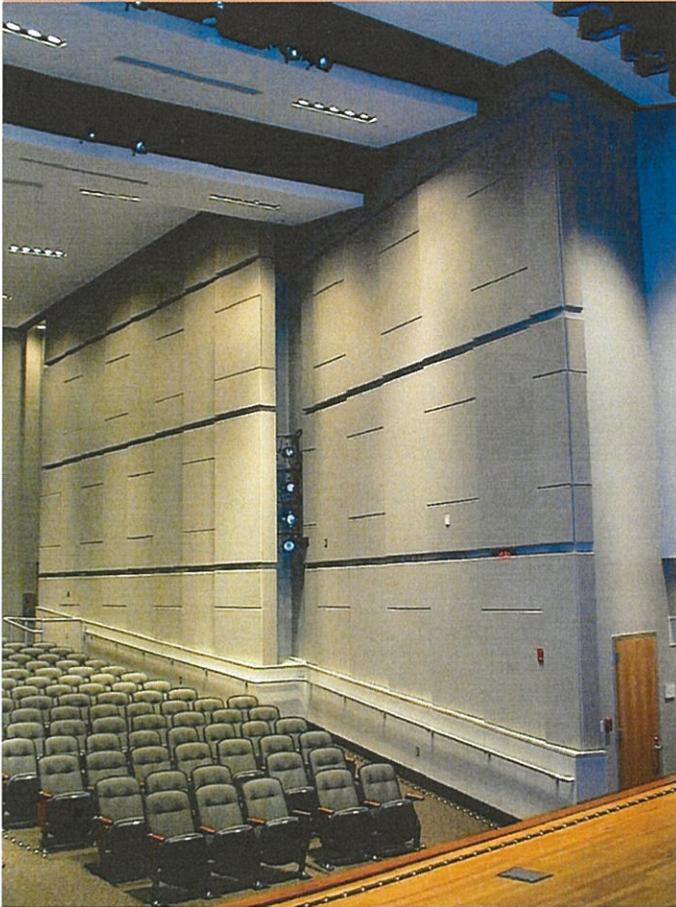
Line	Qty	Description	Unit Price	Ext. Price
1	1	SorbAll Acoustical Panels	\$4,568.46	\$4,568.46
		Thickness: 2 Inch Edge Detail: Square Edge Construction: Chemically Hardened Fabric: Guilford of Maine-Anchorage Color: TBD Mounting: Rotofast Snap on Anchors		
		Sizes & Quantities: (22) 4' x 4' x 1"		

<b>SubTotal</b>	\$4,568.46
<b>Tax</b>	\$0.00
<b>Shipping</b>	\$835.00
<b>Total</b>	<b>\$5,403.46</b>

Lead Time: 4-6 Weeks-After Receipt of Fabric  
 Installation: Not Included.  
 Returns: Custom Product, No Returns.  
 Freight: 24-Hour Delivery Notification and Lift Gate Services Included. Freight Cost is Only Valid for 10 Days  
 Credit Cards: Credit Card Payments may be Subject to a 3% Service Fee to Cover Merchant Fees.

Accepted: \_\_\_\_\_

Date: \_\_\_\_\_



## SorbAll® ACOUSTICAL WALL & CEILING PANELS

SorbAll Acoustical Wall and Ceiling Panels by Noise Control Specialist are designed to solve your acoustical needs while enhancing the aesthetic look of your space. With a variety of options to choose from including sizes, shapes, fabrics and colors it is easy to create the perfect solution for your reverberation sound problems.

The SorbAll Standard Wall Panel provides the ultimate in acoustical performance with excellent NRC ratings as high as 1.15. They are available in four standard thicknesses: 1/2", 1", 1-1/2" and 2" with custom thickness available up to 4". The SorbAll Panels are constructed with a 6-7# PCF rigid fiberglass absorber core. The edges are available in natural or chemically hardened and are available in 4 edge profiles. SorbAll panels are available in standard or custom-sizes (up to a maximum of 5' x 10') with custom, designer or C.O.M fabric available.

### APPLICATIONS:

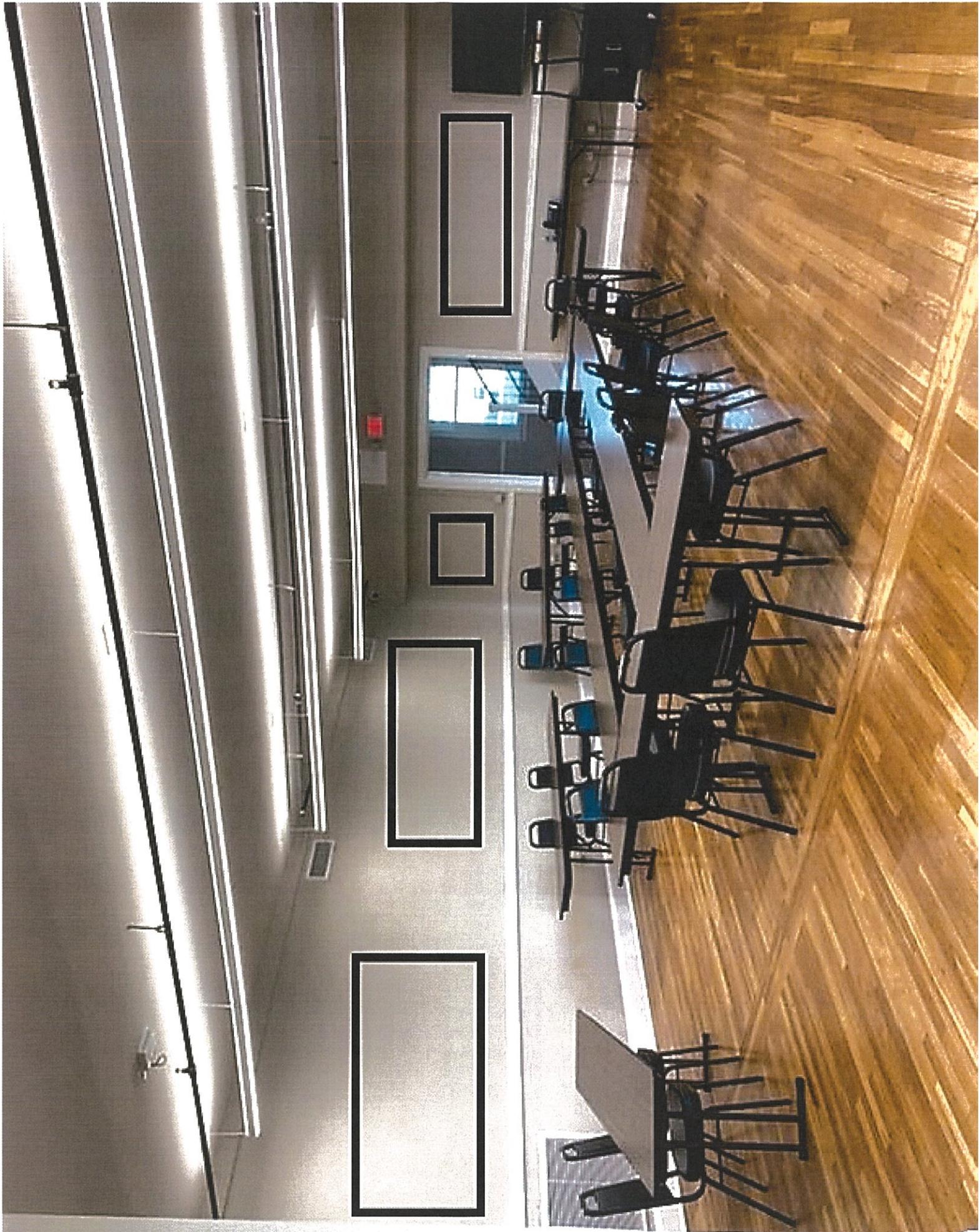
- High-quality, economical, multi-purpose panels
- Excellent acoustical performance
- Class A fire rated
- Standard, designer or C.O.M fabric
- Various mounting options
- Custom sizes and shapes
- Schools / Universities
- Auditoriums
- Houses of Worship
- Office Spaces
- Theaters / Studios
- Multi-Purpose Rooms
- Conference Rooms











DeWalls AC Corp  
 5900 South Lake Forest Dr. Suite  
 300  
 McKinney, TX 75070 US  
 +1 2149035500  
 info@de-walls.com  
 www.de-walls.com

Estimate 1278

DeWalls.

ADDRESS	SHIP TO	DATE	TOTAL
Becky Sims 312 E Third Street Lampasas, TX 76550	Becky Sims 312 E Third Street Lampasas, TX 76550	06/29/2022	\$6,805.08

SHIP DATE  
04/01/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
	<b>Sound Treatment:Acoustic Panels</b> Sound treatment wall panels. Includes material, labor, and equipment.	1	5,104.00	5,104.00T
	<b>Supplies:General job supplies and materials</b> Fasteners, connectors, and general materials for mounting systems.	1	330.00	330.00T
	<b>Shipping:Shipping fees</b> Shipping fees	1	950.00	950.00

Terms	SUBTOTAL	6,384.00
Delivery: 2 weeks procurement, depending on the color selected by the customer	TAX	421.08
Thank you! We look forward to work with you.	<b>TOTAL</b>	<b>\$6,805.08</b>

THANK YOU.

Accepted By

Accepted Date

  
**City Manager**ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

**Subject:**

Discussion and possible action regarding possible amendments to the City of Lampasas Personnel Policy Section 8.00 Leave Time; Section 8.08 Public Service.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 24, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

Attachments:

---

**Summary Statement:**

This item was discussed during the workshop to clarify and discuss parameters for City Employees who volunteer their time during regular work hours for such events as the Spring Ho Festival, Vision Lampasas, Christmas on the Creek, or other community festivals or activities where it may take the employee away from their daily work responsibilities. Staff is asking Council for clarity on this section of the personnel policy and guidance on an acceptable number of hours to be paid on a monthly or annual basis, if any, in lieu of vacation time.

The Public Service section of the personnel policy reads as follows:

**8.08 PUBLIC SERVICE-** *The City supports employee's participation in public service activities. To that end, subject to work load and Departmental needs, and with approval from your supervisor, employees will be allowed compensated time off for service to the Lampasas Volunteer Fire Department, for mentoring at School, to give blood, or to volunteer for public service activities providing said service does not disrupt working needs of the City.*

**Recommendation:**

To consider a motion to amend the City of Lampasas Personnel Policy Section 8.00 Leave Time; Section 8.08 Public Service to include volunteering in community organizations and community festivals up to 40 hours per year.

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and Possible Action regarding the renewal of the City's Health Insurance Coverage for City Employees with Scott & White Health Plan for October 1, 2022 to September 30, 2023 and authorize the City Manager to execute related documents.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: July 07, 2022      For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

N/A

Attachments:

---

---

**Summary Statement:**

The City has received its annual renewal rates from Scott & White Health Plan for FY 2022/2023. The proposed rate, based on premium to claims ratio, is 4% higher than the current rate. Scott & White has also proposed a premiere rate, however, that rate would exclude all Non-Scott and White doctors including local doctors as well as Rollins Brook Hospital and Metroplex(AdventHealth). Staff recommends the renewal of the rates at the 4% increase to ensure the same level of care/benefits for all employees. Finance did include a 5% increase in budgeting for this benefit.

**Recommendation:**

Staff recommends approval of the renewal rates at a 4% increase and authorize the City Manager to execute those documents.

**City of Lampasas  
Proposal Effective:  
October 1, 2022 to September 30, 2023**

Proposed Plan(s)	Network	Product Type	Coins.	Ind. Ded/ Max OOP	PCP / SPEC OV	Rx Plan	Rx Benefits	Employee- Only Rate	Employee- Spouse Rate	Employee- Child Rate	Employee- Family Rate
Custom	BSW Plus HMO	CC80	20%	\$750/\$3000	\$30/\$30	Custom	\$5/\$25/\$50	\$593.90	\$1,057.18	\$884.95	\$1,253.23
Custom	BSW Plus HMO	HMO40	0%	\$0/\$3000	\$40/\$40	Custom	\$5/\$25/\$50	\$768.76	\$1,368.49	\$1,145.51	\$1,622.23
<b>Alternate Plans:</b>											
LC2HP2D2	<b>BSW Premier HMO</b>	CC80	20%	\$1000/\$3500	\$25/\$50	LRXHGA22	\$8/\$45/\$85	\$507.64	\$903.63	\$756.42	\$1,071.21
LM2HP4A2	<b>BSW Premier HMO</b>	HMO40	0%	\$0/\$3000	\$40/\$40	SMXHGA22	\$8/\$45/\$85	\$693.43	\$1,234.39	\$1,033.26	\$1,463.26

	Employee- Only Rate	Employee- Spouse Rate	Employee- Child Rate	Employee- Family Rate
<b>Optional Vision &amp; Eyewear Rider Rates:</b>	\$10.22	\$20.44	\$22.44	\$33.58

**Employee Benefit Trust - Exempt from Premium Tax**

All rates include ACA Fees (Patient Centered Outcomes (PCORI) fee).

All rates assume benefits are on a Calendar basis.

All rates include a monthly producer commission of **4.00%**

Health Maintenance Organization (HMO) products are offered through Scott and White Health Plan dba Baylor Scott & White Health Plan, and Scott & White Care Plans dba Baylor Scott & White Care Plan. Insured PPO and EPO products are offered through Baylor Scott & White Insurance Company. Scott and White Health Plan dba Baylor Scott & White Health Plan serves as a third-party administrator for self-funded employer-sponsored plans. Baylor Scott & White Care Plan and Baylor Scott & White Insurance Company are wholly owned subsidiaries of Scott and White Health Plan. These companies are referred to collectively in this document as Baylor Scott & White Health Plan.

**Underwriting Assumptions For Sole Carrier Quotes**

- Participation of at least 70% of eligible employees is required.
- The employer contribution must be at least 50% of the single premium. Multiple option plan offerings must be at least 50% of the single premium on all plans.
- COBRA enrollees cannot exceed 10% of the total population.
- Retirees cannot exceed 15% of actives. If retirees exceed 15% of actives the group must meet the loss ratio per the rate certification or the rates may be adjusted to achieve a satisfactory loss ratio.
- If the group's enrollment and/or eligible population changes by 20% or more, we reserve the right to re-rate the group.
- This quote is intended as a single carrier, total replacement offering. If additional carriers are introduced on a renewing group, we reserve the right to review the other carriers' benefit summaries, review the contribution scheme and re-evaluate our rates. If additional carriers are introduced on a new sale, we reserve the right to review the other carriers' benefit summaries, review the contribution scheme and to withdraw our quote.
- We reserve the right to change any premium rate, including on a retrospective basis, when the terms of the policy are changed or our liability has been altered because of a change in state or federal law or a substantive change in the composition of the group.
- All rates assume NO GAP plan is in place unless otherwise indicated on this Rate Sheet.
- All rates assume no MEC plan is in place nor will one be added.

\_\_\_\_\_ I hereby accept these rates as presented.

Signed:

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date:

**\*It is our understanding that the employer's current contribution is at least 100% toward the employee-only rate. This quote assumes that contribution will continue. If the information is incorrect, please provide us with the current contribution strategy.**

Bi-Weekly Payroll		Employee	Employee	
Current Rates		Per pay Period	Per pay Period	City Cost
<b>MEDICAL ONLY 21-22</b>	<u>Total Rate</u>	<u>HEA</u>	<u>HEC</u>	<u>City</u>
CC30E-CCE	\$ 570.73		\$ -	\$ 570.73
CC30C-CCC	\$ 850.42	\$ 69.92	\$ 69.92	\$ 710.58
CC30S-CCS	\$ 1,015.93	\$ 111.30	\$ 111.30	\$ 793.33
CC30F-CCF	\$ 1,204.33	\$ 158.40	\$ 158.40	\$ 887.53
<hr/>				
HMOE-HIE	\$ 738.77	\$ 42.01	\$ 42.01	\$ 654.75
HMOC-HI1	\$ 1,100.82	\$ 132.52	\$ 132.52	\$ 835.79
HMOS-HE1	\$ 1,315.10	\$ 186.09	\$ 186.09	\$ 942.93
HMOF-HID	\$ 1,558.94	\$ 247.05	\$ 247.05	\$ 1,064.85

Bi-Weekly Payroll		Employee	Employee	
Proposed - 4% Increase		Per pay Period	Per pay Period	City Cost
<b>MEDICAL ONLY 22-23</b>	<u>Total Rate</u>	<u>HEA</u>	<u>HEC</u>	<u>City</u>
CC30E-CCE	\$ 593.90		\$ -	\$ 593.90
CC30C-CCC	\$ 884.95	\$ 72.76	\$ 72.76	\$ 739.43
CC30S-CCS	\$ 1,057.18	\$ 115.82	\$ 115.82	\$ 825.54
CC30F-CCF	\$ 1,253.23	\$ 164.83	\$ 164.83	\$ 923.57
<hr/>				
HMOE-HIE	\$ 768.76	\$ 43.71	\$ 43.71	\$ 681.34
HMOC-HI1	\$ 1,145.51	\$ 143.69	\$ 143.69	\$ 858.13
HMOS-HE1	\$ 1,368.49	\$ 199.44	\$ 199.44	\$ 969.61
HMOF-HID	\$ 1,622.23	\$ 262.87	\$ 262.87	\$ 1,096.49

Bi-Weekly Payroll		Employee	Employee	
Increases for FY 22-23		Per pay Period	Per pay Period	City Cost
<b>MEDICAL ONLY 22-23</b>	<u>Total Rate</u>	<u>HEA</u>	<u>HEC</u>	<u>City</u>
CC30E-CCE	\$ 23.17			\$ 23.17
CC30C-CCC	\$ 34.53	\$ 2.84	\$ 2.84	\$ 28.85
CC30S-CCS	\$ 41.25	\$ 4.52	\$ 4.52	\$ 32.21
CC30F-CCF	\$ 48.90	\$ 6.43	\$ 6.43	\$ 36.04
<hr/>				
HMOE-HIE	\$ 29.99	\$ 1.70	\$ 1.70	\$ 26.59
HMOC-HI1	\$ 44.69	\$ 11.17	\$ 11.17	\$ 22.35
HMOS-HE1	\$ 53.39	\$ 13.35	\$ 13.35	\$ 26.69
HMOF-HID	\$ 63.29	\$ 15.82	\$ 15.82	\$ 31.65

**THIS PAGE INTENTIONALLY LEFT BLANK**

  
City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

**Subject:**

Discussion and possible action regarding subscription to the myLIBRO library app.

Requested By: Shanda Subia, Library Director

Submitted By: Shanda Subia, Library Director

Date Submitted: July 6, 2022      For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

There are available funds in library budget for the \$2,950

Attachments: Quote/proposal from myLIBRO

---

**Summary Statement:**

In an effort to increase and improve patron engagement, we are requesting approval to subscribe to an innovative service, the myLIBRO app. The app is available for both iPhones and Androids; it is voice- and chat-enabled. It allows patrons to access the accounts of all household members without having to log in separately for each member; it also allows patrons to search the catalog, place reserves, and renew materials. They can also store a virtual card in the app so they don't have to carry/show their card at checkout. In addition, the library's upcoming events and social media posts are displayed on the home page. We will also be able to have an FAQs page. One feature, on the staff side, that will also be beneficial is the ability to place banner notices that will be prevalent on the front page (for emergency closures, or just upcoming programs). Like the City's app, this will be kind of a "one-stop shop" for library patrons.

**Recommendation:**

To consider a motion to approve the subscription to the myLIBRO app for the library.



# myLIBRO

July 6, 2022

## Proposal for myLIBRO for Lampasas Public Library

myLIBRO by ConverSight.ai agrees to provide patron-facing app services to Lampasas Public Library for the periods listed below, with mutually agreeable renewal options for subsequent periods thereafter.

Services provided to include the following:

- Development of full-service myLIBRO app for patrons & staff to include all services listed below, based on package selected
- Ongoing product, promotional and marketing support including Digital Marketing Kit for launch
- 24/7 Product Support and On-Going Marketing/Usage Assistance

## Term of 7/1/22-6/30/23

**MyLIBRO Starter**...includes ILS Connection for search/hold/renew & account management, Full Scheduling Features for rooms and library appointments, Blogs, Notification System & Social Media Channel Connections... **\$2,475 annual subscription**

**MyLIBRO Digital**...includes all features in Starter Package plus events/program calendar connection, Overdrive/CloudLibrary audio & eBook connection... **\$2,950 annual subscription**

---

City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

---

---

**Subject:**

Discussion and possible action regarding a Lennox AC unit at the old WWW office to deem as surplus and allow Staff to dispose of as State Law allows.

Requested By: Brandon Kepler, WWW Supervisor

Submitted By: Becky Sims, City Secretary

Date Submitted: July 8, 2022

For the Agenda of: July 11, 2022

**Procurement and Funding Statement:**

N/A

Attachments:

---

---

**Summary Statement:**

Staff would like to dispose of the surplus Lennox AC unit at the old WWW Office in preparation for demolition of the building. Staff would like to consider donating to non-profit or place on Gov Deals as State Law allows the disposal of surplus inventory

**Recommendation:**

To consider a motion to declare the AC Unit at the old WWW Office as surplus and allow staff to dispose of as State Law allows.





# LENNOX

## DALLAS, TEXAS

ASSEMBLED  
IN THE USA

M/N: KCA060S4DN3G

S/N: 5614E02211

C/N: L0874



MOTOR RATINGS *		QTY	RLA	HP	PH	FLA	LRA
COMPRESSOR (1)	COMPRESSEUR (1)	8			3		59
COMPRESSOR (2)	COMPRESSEUR (2)				3		
COMPRESSOR (3)	COMPRESSEUR (3)				3		
COMPRESSOR (4)	COMPRESSEUR (4)				3		
EVAPORATOR	EVAPORATEUR			0.75	1	2.5	
OUTDOOR FAN	CONDENSEUR	1		0.33	1	1.3	
OPT EXHAUST	OPT VENTILATEUR D'EVACUATION	1		0.33	1	1.3	

COOLING DATA				CONTAINS / CONTIENT DU HFC - 410A	
FACTORY CHARGE/CHARGE A L'USINE				MIN DESIGN PRESSURE / PRESSION	
STAGE 1	11 LBS 0 OZS	STAGE 3		LOW/BASSE	238 PSIG
STAGE 2		STAGE 4		HIGH/Haute	446 PSIG
COOLING BTUH: 59,000		SEER: 13	EER: 11.2		

ELECTRICAL RATING / CIRCUIT ELECTRIQUE					
OPTIONAL 115V CKT. RATED		EN OPTION 115V CKT. RATED:		115 VOLTS	1 PHASE
USE 75 °C (167 °F) CONDUCTORS AT 75 °C (167 °F) AMPACITY MINIMUM					
460 VOLTS W/O HEATER			MIN. CKT. AMPACITY/		MAX. FUSE OR CKT. BKR.
480 VOLTS W/ HEATER			AMPERAGE MINIMUM		FUSIBLE/COUPE CIRCUIT
3 PHASE 60-HERTZ					(HACR PER NEC)
OPERATING VOLTAGE LIMIT	MIN: 414	MAX: 508	460	OPT. 115	460
			VOLTS CKT.	VOLT CKT.	VOLT CKT.
UNIT TOTAL AMP. (WITHOUT EXHAUST)	AMP. TOTAL DE L'UNITE		14	15	20
			15	20	15
UNIT TOTAL AMP. (WITH EXHAUST)	AMP. TOTAL DE L'UNITE		16	15	20
			15	20	15

UNIT WITH ELECTRIC HEATERS: AS REQUIRED 1	NOMINAL TOTAL KW @ 480V	SINGLE POINT POWER SUPPLY CIRCUIT 480		MULTI-POINT POWER SUPPLY CIRCUIT TB3 480		SINGLE POINT POWER SUPPLY CIRCUIT 480		MULTI-POINT POWER SUPPLY CIRCUIT TB3 480	
		W EXH.	WO EXH.	480	480	W EXH.	WO EXH.	480	480
<input type="checkbox"/> T1EH0075-G	7.5	17	15	12	20	20	15		
<input type="checkbox"/> T1EH0150-G	15	28	26	23	30	30	25		
<input type="checkbox"/> T1EH0225-G	22.5	39	37	34	40	40	35		
<input type="checkbox"/>									
<input type="checkbox"/>									

NOTE: SEE HEATER NAMEPLATE(S) INSIDE UNIT FOR HEATER ONLY RATING.

### CLEARANCES

MINIMUM CLEARANCES TO COMBUSTIBLE MATERIAL WITH ELECTRIC HEAT INSTALLED:  
 CABINET: 0 IN.  
 PLENUM: 1 IN.  
 OUTLET DUCT: 1 IN. FOR A DISTANCE OF 1 FOOT.

\* - BRANCH CIRCUIT RATINGS WHERE APPLICABLE  
 UNIT TESTED AT: 0.8 IN. W.C. STATIC PRESSURE  
 MAXIMUM OUTLET AIR TEMPERATURE WITH ELECTRIC HEAT INSTALLED: 200°F  
 FOR OUTSIDE INSTALLATION ONLY. NOT FOR RESIDENTIAL USE.

AIR CONDITIONING UNIT

ASHRAE 90.1 COMPLIANT 2010

(1P) L0874

(S) 5614E02211

**AHRI CERTIFIED**  
www.ahria.org

ENERGY STAR  
A symbol of energy efficiency

**ETL** US C **SP** US  
Intertek 32005

1404307-27

Cat. No.: L0874 KCA060S4DN  
 Base Material: KCA060S4-PKG KCA060S4... PkgEE/Sto

Revision Level: 3

Characteristics	Values
Package Unit Generation	1st Generation
Package Unit Cabinet	A Cabinet
Package Unit Type	Cooling Package Unit
Package Unit Torque	5.8
Package Unit Efficiency	Standard Efficiency
Unit Refrigerant	R-410A
Unit Cabinet Height	36" (34" Coil)
Unit Orientation	Downflow
Voltage	480 Volts 3 Ph
Air Filter Type	2" HEPA - Std Filter
Unit Motor Type	Constant Volume Direct
Drive	Blower Motor
75 Hp Direct Drive	Blower Motor System
Wiring	System 01
Unit Fuse Block	24 Amp



**THIS PAGE INTENTIONALLY LEFT BLANK**