

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, June 27, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, June 27, 2022 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion and updates related to City Generation Project *(pgs. 5-6)*
3. Discussion and updates related to City Developments. *(pgs. 7-8)*
4. Discussion regarding Water Conservation. *(pgs. 9-10)*
5. Discuss and review the City of Lampasas Personnel Policy Section 8.00 Leave Time; Section 8.08 Public Service. *(pgs. 11-12)*
6. Discussion regarding any item on the regular agenda
7. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
Service Anniversaries:
 - Abel Palacio- 5 years
 - Joe Levine- 15 years
 - Sean Schroeder- 15 years
 - Joe Adams- 20 years

PUBLIC HEARINGS/CITIZEN COMMENTS

PAGES

1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting on June 13, 2022	13-22

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding May 2022 Investment Report	23-44

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Information Systems Monthly Report (<i>will present at the July 11th Meeting</i>) 2. Library Monthly Report 3. Golf Course Monthly Report 4. Municipal Court Monthly Report 5. City Secretary Monthly Report 6. Utility Billing and Collections Monthly Report 7. Public Works Monthly Report for Electric, Streets, Water/Wastewater 8. Police Department Monthly Report 9. Building Official Monthly Report 10. Economic Development Monthly Report 11. Fire Department Monthly Report 12. Parks and Recreation Monthly Report 	45-70

5.0	ROUTINE MATTERS	PAGES
5.1	City Manager’s Operational Report <ul style="list-style-type: none"> • Business Park • Job Fair • CTWSC • Hostess House • JR Police Academy • Short Term Rentals • Staff 	N/A
5.2	MAYOR’S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding the first reading of an Ordinance to amend the City of Lampasas Subdivision Regulations.	71-96

7.2	Discussion and possible action regarding award of bid for HMAC Paving Project 01-STR-22	97-98
7.3	Discussion and possible action regarding approval for Pyrotecnico Fireworks, Inc. to conduct a Fireworks Display on July 6, 2022.	99-124
7.4	Discussion and possible action regarding use of 580 Sports Complex for the Annual Lampasas County Area Go Texan BBQ Cook-off October 7-8, 2022.	125-132
7.5	Discussion and possible action regarding the TxDOT Highway 281 South ROW Acquisition from the City of Lampasas and cost to cure reimbursement in the amount of \$22,577.00.	133-134

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 24 day of June 2022 at 3:30pm

Becky Sims
Becky Sims, City Secretary

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City ManagerITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates related to City Generation Project

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: June 23, 2022

For the Agenda of: June 27, 2022

Procurement and Funding Statement:

This is a project that will come out of ARPA Funding.

Attachments:

Summary Statement:

The Request for Bid (RFB) for Facility Backup Generators 2022 was packaged and advertised on June 21, 2022. The Generators will be installed at the Wastewater Treatment Plant, Animal Shelter, and Spring Street Pump Station. These generators would be beneficial in a natural disaster situation in which we may experience a power outage and help us avoid an additional dilemma of the City of Lampasas being without water. The bid opening will be held on July 18, 2022 and the bid will be awarded to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.

Recommendation:

Discussion only

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City ManagerITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates related to City Developments

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: June 23, 2022

For the Agenda of: June 27, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item has been placed on the agenda for Staff to provide an update relating to Residential and Commercial Developments.

Recommendation:

Discussion only

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Water Conservation

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: June 23, 2022

For the Agenda of: June 27, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

Water is our most precious resource and one that everyone should be prioritizing during summer months, when the heat has potential to impact the City of Lampasas water supply. Our efforts in communicating water conservation alternatives to our citizens can help reduce the burden on this vital water supply. The City has recently posted information on our website that identifies simple steps to reduce water consumption on an everyday basis, as well as increase awareness of long-term alternatives, such as xeriscape, etc. The Brazos River Authority manages the water rights used by the city of Lampasas, so we monitor any changes as we near drought phase restrictions in the near future to ensure our citizens are prepared, should the climate remain hot and dry.



Water Conservation Tips

Recommendation:

Discussion only

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and review the City of Lampasas Personnel Policy Section 8.00 Leave Time; Section 8.08 Public Service.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 24, 2022

For the Agenda of: June 27, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item has been placed on the workshop agenda to clarify and discuss parameters for City Employees who volunteer their time during regular work hours for such events as the Spring Ho Festival, Vision Lampasas, Christmas on the Creek, or other community festivals or activities where it may take the employee away from their daily work responsibilities. Staff is seeking clarity on this section of the personnel policy and guidance on an acceptable number of hours to be paid on a monthly or annual basis, if any, in lieu of vacation time. If Council deems appropriate this section may need to be amended to specify City Events and/or Festivals.

The Public Service section of the personnel policy reads as follows:

8.08 PUBLIC SERVICE- *The City supports employee's participation in public service activities. To that end, subject to work load and Departmental needs, and with approval from your supervisor, employees will be allowed compensated time off for service to the Lampasas Volunteer Fire Department, for mentoring at School, to give blood, or to volunteer for public service activities providing said service does not disrupt working needs of the City.*

Recommendation:

Discussion and review only.

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, June 13, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Davis Keele
Randy Clark
Cathy Kuehne
Zachary Morris
Herb Pearce

City Staff Present:

Finley deGraffenried, City Manager
Ryan Ward, ACM
Jody Cummings, Police Chief
Monica Wright, IT Director
Yvonne Moreno, Finance Director
Jeff Smith, Fire Chief
Chris Eicher, Parks Director
Lupe Charping, Administrative Secretary
Vicki Tower, Parks Secretary
Wayne Sanders, Electric Crew Supervisor
Justin McDonald, Lineworker

Council Members Absent:

Chuck Williamson

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:31 p.m.

2. Discussion regarding Night Skies Initiative.

Mike Watson introduced Lauren and Vivien Martin who presented their Night Skies 4-H skit to Council. Mr. Watson discussed progress relating to the Night Skies Initiative, recognized board members, volunteers, community outreach and appreciation for Vision Lampasas.

3. Discussion regarding Workforce Recruitment/Retention Plan.

Ryan Ward, Assistant City Manager reviewed the data presented over the past few meetings regarding salary comparisons among municipalities. Compensation and cost of living adjustments (COLA) were the focus on this mid-year internal study. Mr. Ward stated while the immediate need to address compensation disparities remains clear, there is also an understanding that this must be approached in a strategic and well-defined manner, for retention of employees in the long-term. Meaning, the City must structure job categories that compare and contrast other municipalities staff knowledge, skills and abilities, with wages that correctly compensate employees and keep the talent local. This plan will need to be revisited again at the first of the fiscal year and incrementally over the next few years. There is a sense of urgency in the current job environment, when the matter of sustained retention is to be the outcome. The City would like to be pro-active during this time and engage Council on a clear path forward.

The Assistant City Manager continued, the key importance of proposing the 3% COLA now, allows all staff to receive a pay increase to help hedge the current inflation cost. This step will be immediate and add some relief to all City employees. The City would tentatively plan to revisit a possible actionable COLA beginning next fiscal year, with a similar percentage at or about 3%. The proposed COLA adjustment cost at 3% for the remainder of the year would be approximately \$68,600. The burden cost yearly will be approximately \$205,801. The funds used to implement this year's COLA will come from vacancy and salary savings within the General Fund and Enterprise Funds. These are funds budgeted specifically for salaries.

The targeted jobs were all customer centric positions, where industry or services provided were critical to sustaining existing infrastructure, as well as safety sensitive positions that provide first responder services. There is a total of fifty-two (52) positions currently targeted for this additional increase, with a cost of approximately \$152,209 for the remainder of the year. Next fiscal year the increased salary burden will be approximately \$456,629. This proposed increase would be inclusive of the mentioned departments; Development Services, Parks, Police, Fire, Municipal Court, Facilities and Public Works (Water/Waste Water, Electric and Streets).

Aside from these two proposed increases, there were other considerations for non-monetary benefits, with the understanding that performance evaluations are a critical piece of the puzzle going forward. The Manager's Office believes that positive impact for retainage of current staff is found beyond just monetary accolades. Although future monetary salary increases, must merit the increased salary based on performance. Unfortunately, the expeditious time manner that this study required to implement did not allow staff time to perform a due diligence effort with these additional benefits and performance measures. So, if Council will allow staff to bring these additional benefits and performance measures before them at a later date, but prior to next fiscal year, staff can receive input on the most important benefits and bring them back to Council for approval, as well as propose structured organizational change, allowing defined career paths within the City.

In the interest of employee retention as it relates to compensation, the City Manager's Office recommends approval of the 3% COLA and targeted salary adjustments, beginning of the next pay period.

4. Discussion regarding design, costs and progression of the Campbell Park Skatepark.

Finley deGraffenried, City Manager reviewed discussions, actions and timelines regarding Skate Park Project.

Agenda Item Goals

- Opportunity to address questions
- Encourage participation
- Review timeline and Council communication
- Review Contract points
- Validate transparent, frequent, unassuming and complete communication; or in the alternative, lapses in Staff communication to Council
- Consensus and formal action on direction

Project Chronology

- Previous Council's intention was clear that both the Pavilion and Skatepark projects should be done concurrently
- The Public and Stakeholders have been engaged and have been valuable to the process
- Budgets and Costs for both the Pavilion and Skatepark projects have increased above amounts advertised in the Requests for Qualification
- Council has been reminded of the terms of the Skatepark Contract including provisions to terminate the Contract
- Council has been provided background and opportunity to discuss and consider funding, procurement, project scope, costs, needs and design.

Timeline Highlights

- 47 Date References/Communications since July 13, 2020
- **Funding sources** - options, clarification including sources and uses of HOT Funds, Operating and Non-Operating Fund Balances, and use of Certificates of Obligation were referenced 18 times

- **Project Estimates** - estimates, changes in market conditions affecting estimates, modification to estimates, and options for mitigating project costs were referenced 16 times
- **Direction from Council**- including direction to move forward, approval of procurement method, approval of design/build contracts, request to investigate funding options, consideration and modification of scope, and approval of construction contracts were referenced 13 times
- **Combined Projects**— identification of projects being combined was referenced 7 times
- **Procurement**— methods, definition of design/build, statutory guidelines, procurement process and specific scope and review of Request for Qualifications were referenced 5 times.

Contract Notes

- Direction to seek Requests for Qualification ("RFQ") for Design/Build of Campbell Park Skatepark, October 12, 2020
- RFQ's scored December 11, 2020. 6 received, 2 local
- Direction to proceed with highest ranked firm received from Council December 14, 2020
- Contract includes milestones for conceptual design, construction plans and specifications, notice to proceed from City and construction
- All drawings and documents shall be the sole property of the City and may be conditionally used
- City may terminate Contract at any time effective on 15 days' notice

Contracting Status

- 2. Plans and Specifications
 - Promptly upon acceptance and written approval of the Design Drawings by the City, Contractor shall prepare all necessary construction documents for the project including a layout plan, a drainage plan, construction details, a final project budget, and other such plans and specifications as may be required for the Project, consistent with the Master Plan Design Drawings (collectively, the "Plans and Specifications")
 - Upon acceptance and written approval of the Plans and Specifications by the City, the City shall pay Contractor the total of \$12,000.00.
 - Approximately every 4 weeks during the progress of the Project's Plans and Specifications phase, Contractor will submit an application for payment covering a portion of the work performed.

Council Consideration

- Staff Seeks Council Direction
 - Consideration of a Motion to approve Design Drawings for the Campbell Park Skate Park and proceed with the Project under terms defined by Contract including approval of construction in the amount of \$350,000.00 with the City taking responsibility for the construction of the pad/foundation as specified by the Geotechnical Report, or in the alternative
 - Consideration of a Motion to terminate the Contract with SPA Skate Parks for the Design and Construction of the Campbell Park Skate Park under the terms of the Contract

Ryan Ward, Assistant City Manager reminded Council that although it is designed as a Skate Park it will and can be used by those who choose to skate, bike, roller blade, ride scooters etc., Chris Eicher, Parks Director advised that although the Wings of Eagles Organization has been a champion and advocate for the Skate Park it is a community facility. Council Member Morris inquired about timing to break ground if funded. Yann Curtis is hopeful the project can start within the next 4-6 weeks. Council member Kuehne inquired about cost, will the cap remain at \$350,000 as estimated or could the cost increase, Mr. Curtis advised that the project is locked in at \$350,000 to SPA/Newline Skate. Chris Eicher, Parks Director advised that the \$350,000 does not include additional dirt work, pad and additional parking. The pad work has been estimated at approximately \$45,000.00; however, the City will go out for bids.

Mike White, citizen addressed Council that this project has been on-going for some time; it is known that if Council does not approve this project this evening that it will not happen. It is terrible that costs have increased but it is a facet in all areas of life. This park will be used daily. It is a shame that the community has to continue to show support for this project in order for it to be approved. The kids need a place to skate, rollerblade and ride their bikes. If they ride on the sidewalk, jump off curbs etc. they get in trouble. They need a place to go. The design is beautiful and will fit nicely in Campbell Park.

5. Discussion regarding Hanna Spring Wall Removal.

Chris Eicher, Parks Director advised that Staff provided quotes for the wall removal at the May 23rd Council Meeting, the quotes came in higher than budgeted. At that time Council allowed additional time to obtain qualified bids through this meeting. Staff had not received any additional qualified bids; however, he understood Mr. Cabaniss may have received one.

Mr. Cabaniss updated Council that he has received a quote from 3-B Electric that will hire Juan Vidal to do the work upon approval from Council; however, Mr. Vidal will have to obtain his own insurance. The updated estimate for the wall removal with Mr. Vidal completing the work is \$26,000.00. Staff advised this is not a qualified bid since the contractor is not bonded and insured. The procurement process must be followed.

Mr. Eicher advised the fence has been ordered. The material and installation were approved at a previous Council meeting. Once the fence is installed Staff will know the requirements for the water gap and at that time will bring that item back to Council for approval.

6. Discussion regarding Lampasas Central Appraisal District (LCAD) FY 22/23 Budget.

Mr. deGraffenried advised that the appraisal district provided the Preliminary Budget for review. This is basically an invitation to attend the Public Hearing to be held on June 16, 2022. The budget does show a 20% increase from last year which is for new software that was approved in the Fall of 2021. Upon receipt of the LCAD Final Budget the City will have 30 days to respond.

7. Discussion regarding Budget FY 2022/2023.

Mr. deGraffenried, City Manager presented FY 2022-2023 Budget Starting Points for Council

- **Assumptions**

- Staffing- FTE's to meet current needs
- Compensation- Budget impact of Retention and Recruitment Plan
- Tax Rate- \$0.337
- Sales Tax- slight increase based on trends
- Property Tax- slight increase due to growth
- Health Insurance-Undetermined
- Fees & Rates- Water impacted by BRA (Brazos River Authority) and Tank Maintenance

- **Issues and Impacts**

- **Utility Consumption**
 - Concerns regarding ERCOT, Fuel and Market impacts to Wholesale Rates
 - Impacts of New Development

- *Impacts on Wholesale Water Costs*
 - *Planning Activities*
 - *Pre-treatment negotiation and implementation*
 - *Upper Pressure Plane/Water Master Plan*
 - *Comprehensive Plan*
 - *Park, Zoning and Subdivision*
 - *CIP*
 - *Apparatus*
 - *ARPA Projects*
 - *2022 CO Projects*
 - *Fund 40 Projects*
 - *Fleet*
 - *Use of Fund Balances*
 - *Leased Equipment*
 - *Compensation*
- **Dates**
 - *Audit Committee*
 - *Staff PYE (year-end projections) and Initial Budget-June 15*
 - *Internal Budget Review*
 - *Council Update/Initial Projections- June 27/July 11*
 - *Council Update/Workshops-July*
 - *LCAD No New/Rollback Tax Rates- July 31*
 - *Departmental Hearings- August 15*
 - *Notice of Proposed- August 8*
 - *First Reading- September 12*
 - *Second Reading-September 26*

8. Discussion regarding any item on the regular agenda

There was no discussion.

9. Adjourn Workshop Session

Council member Morris moved to adjourn workshop at 6:57 pm; Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Williamson absent)

Without object Council took at 10-minute break

REGULAR SESSION

ANNOUNCEMENTS

1. Call to Order

Mayor Monroe called the Regular Session to order at 7:10 p.m.

2. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

3. Presentations and Proclamations

There were no presentations or proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

Robert Howell citizen from 1108 Bridge Street presented a petition from neighbors and addressed concerns regarding needed street repairs in the proximity of 1197-1203 Bridge Street and the 500 block of Brown Street due to street cuts for water/sewer tap installation for new homes.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting on June 13, 2022

Council member Keele moved to approve the minutes as presented, Council member Morris seconded the motion, with Council Member Kuehne abstaining, the motion carried. (Williamson absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from May 1, 2022- May 31, 2022.
3.2	Discussion and possible action regarding April 2022 Investment Report
3.3	Discussion and possible action regarding the second reading of an Ordinance amending Appendix A of the City of Lampasas Code of Ordinances, Chapter 62, Solid Waste, Article III, billing Rates and Fees related to the collection of Solid Waste, providing for severability and repealer clauses; and providing an effective date.

Council member Kuehne moved to approve the consent agenda as presented, Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Williamson absent)

4.0	BOARDS/DEPARTMENT REPORTS
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There were no department reports

	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

- Lake Levels** As communicated through the Central Texas Water Supply Corporation (“CTWSC”), and the Brazos River Authority (“BRA”), there are currently no mandatory water use restrictions based on our complimentary Drought Contingency Plans. Based on notification from the BRA, the City has provided encouragement of the wise use of water due to prolonged drought conditions. Stillhouse Lake levels are currently at 617.11 feet with a conservation pool at 622 feet. Stage 1 Response is triggered when Lake levels reach 605 feet. It goes without saying, we need some rain.
- Pre-Treatment** City staff are communicating with Ajinomoto Foods North America (“AFNA”) regarding scheduling a regular update meeting. Council may recall, staff and consultants met, virtually, with the AFNA team as a follow-up this past April, and had tentatively targeted a late May, or early June follow-up. Although things may change, hopefully for the better, with their installation of additional grease interceptors, staff is still assuming plant upgrades, with a defined shared cost, will be necessary. Additional information will be provided as it becomes available.
- Sales Tax** Sales Tax receipts for the City continue to track ahead of previous year and plan. June receipts of \$237,387.50 are \$24,329.21 better than June 2021, a 11.41% improvement. Year to date performance is \$1,384,149.93, \$150,669.18 better than previous year or a 12.21% improvement.
- Business Park** Although the Park still looks pretty torn up, good progress compared to schedule continues to be made. Sub-grade is generally 100% to elevation, however; additional utility work and storm drain installation will require some open cuts. Both water and sewer are over 75% installed, with some delays to completion related to material delays. The contractor has noted some supply chain issues related to hydrants and concrete reinforced pipe and culverts, however; materials and appurtenances should be delivered within the next 2 to 4 weeks. The contractor estimates the project is 1 month ahead of schedule. Staff understands the City’s consulting engineer has received Pay Request No. 2 and is in the process of verifying work completion prior to submission to the City and LEDC.
- Police Department** Chief Cummings is pleased to announce that Cadets Jameson Varnado, John Reza, and Brandon English will be graduating from the Police Academy on June 24th. After graduation, our new Patrol Officers will be assigned to a Department Field Training Officer for an additional 6 to 8 weeks of local training. Council will have the opportunity to meet our new Patrol Officers at an upcoming meeting, however; Jody would be happy to provide additional information if you care to attend the graduation ceremony.
- Relief Route** Council was previously informed that a tentative date had been identified for public meeting related to the Relief Route/Loop being investigated by TxDOT. By the attached email, the City has been notified the date for the meeting has been set for June 28, 2022 at 5:30 p.m. at the Lampasas Middle School, 902 S. Broad Street. The notification indicates that no alignment has been set, and the public will be engaged to provide input on a desired route. Additional advertisement and invitation will be provided by TxDOT to Council and the community.

Job Fair Mandy Walsh, Lampasas Economic Development Director, has been preparing and promoting the Annual Lampasas Job Fair in cooperation with Workforce Solutions of Central Texas and the Lampasas County Chamber of Commerce. Mandy reports that over 28 employers will be represented with the possibility of on-site interviews being conducted. The event will be held on June 16, 2022 from 10:00 a.m. to 1:00 p.m. at the Lampasas Middle School, 902 S. Broad Street.

Time Off I will be taking some time off in the coming months, slightly more than usual, in order to travel and spend some time with the grandkid. I will be out of the office from June 20 to 24; and July 12 to 15. Staff is prepared to meet any needs of Council and the City in my absence.

5.2	MAYOR'S COMMENTS
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Mayor Monroe stated that she has been part of the Skate Park discussion since it was first presented to Council, she wanted to thank everyone who has been a part of and supported this project regardless of the outcome this evening.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and selection of website photo contest.
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Council member Kuehne moved to approve Entry #1, Council member Morris seconded the motion and with a unanimous vote, the motion carried. (Williamson absent)

7.2	Discussion and possible action regarding the repeal of Ordinance # 1672
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Council member Keele moved to repeal Ordinance #1672 that was adopted to assist those employees affected by COVID-19, Council member Morris seconded the motion and with a unanimous vote, the motion carried. (Williamson absent)

7.3	Discuss and consider implementation of workforce retention and recruitment plan including compensation adjustments
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Council member Clark moved to approve 3% COLA and salary adjustments effective the next pay period, the motion was seconded by Council Pearce and with a unanimous vote, the motion carried. (Williamson absent)

7.4	Discuss and consider options, costs, progression and continuation of the Campbell Park Skatepark Project.
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Council member Morris moved to approve the Skate Park design drawings for the Campbell Park Skate Park and proceed with the project conditional on construction commencing within 90 days in an amount not to exceed \$400,000.00 (including installation of pad, with City provided materials) funded by Fund 40/HOT Funds, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Williamson absent)

7.5	Discussion and possible action regarding request from the Lampasas County Chamber of Commerce for Hotel Occupancy Tax funds in the amount of \$1525.00 for event expenses related to the Annual Toughest 10K, 5K & 1-Mile Run on July 9, 2022
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Council member Kuehne moved to approve HOT funds in the amount of \$1525.00 for event expenses related to the Annual Toughest 10K, 5K & 1-Mile Run on July 9, 202, the motion was seconded by Council member Davis and with a unanimous vote, the motion carried. (Williamson absent)

7.6	Discussion and possible action regarding LCAD FY22/23 Budget
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No action taken

7.7	Discussion and possible action regarding increase in project costs for the LCRA Lampasas Substation House Upgrade in the amount of \$402,436.00
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Council member Clark moved to approve the increase in reimbursable project costs for the LCRA Lampasas Substation House Upgrade in the amount of \$402,436.00, the motion was seconded by Council member Pearce and with a unanimous vote, the motion carried. (Williamson absent)

7.8	Discussion and possible action to engage Schneider Engineering Services to replace equipment at the Naruna Substation in the amount of \$32,865.00
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Council member Clark moved to approve Schneider Engineering Services to replace equipment at the Naruna Substation in the amount of \$32,865.00, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Williamson absent)

7.9	Discussion and possible action regarding the installation of a Pole Barn at the Oakhill Cemetery in an amount not to exceed \$30,000.00.
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Council member Kuehne moved to approve the installation of a Pole Barn at the Oakhill Cemetery in an amount not to exceed \$30,000.00 to Broken B Erectors, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Williamson absent)

7.10	Discussion and possible action regarding amending Car Cruise event date on the special event calendar presented to Council at the February 2022 meeting and to consider approval of road closure for the West(ern) Side Story event to be held on July 10, 2022
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Council member Morris moved to approve the amendment to the Sulphur Creek Car Cruise Event Date to Saturday June 18th and to approve the road closure for the West(ern) Side Story event to be held on July 10, 2022, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Williamson absent)

7.11	Discuss and consider an alternative form of guarantee for the Hidden Oaks Subdivision for the 2-year maintenance bond for public infrastructure, street and lift station.
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Council member Keele moved to approve an amendment to the subdivision regulations to allow the City Manager or assigned designee the latitude to accept an alternative form of guarantee approved by the City Attorney for a Maintenance Bond. (Williamson absent)

Adjourn into Executive Session- Council member Morris moved to adjourn into Executive Session at 7:49 pm, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Williamson absent)

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.076 Deliberations regarding security devices or security audits (1) the deployment, or specific occasions for implementation, of security personnel or devices; or (2) a security audit

REGULAR SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session

No action taken

Adjourn

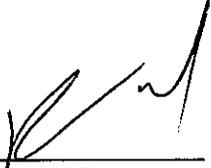
Council member Morris moved to adjourn Regular Session at 8:32 pm, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Williamson absent)

PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary


City ManagerITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for May 2022.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: June 22, 2022

For the Agenda of: June 27, 2022

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 91 day(s).

The City's yield to maturity is 0.710

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,882,991.37	7.86%
TexStar	\$1,629,628.24	6.81%
Bancorp South	\$13,011,977.37	54.35%
Money Market	\$3,398,700.90	14.20%
Frost Bank	\$ 19,115.45	0.08%
Federal Agency Coupon Securities	\$4,000,000.00	16.71%

Recommendation: Motion to approve by consent.



MONTHLY INVESTMENT REPORT

City of Lampasas

MAY 31, 2022



MEEDER

PUBLIC FUNDS
PATTERSON GROUP

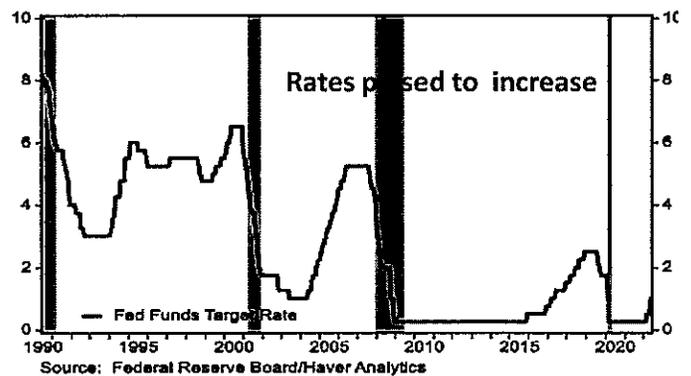
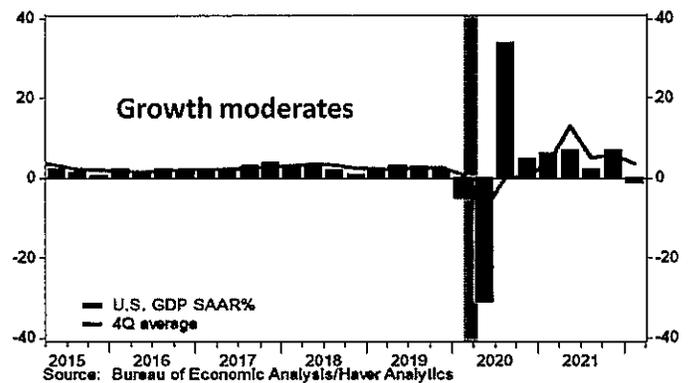
At a Cross-Roads

The Federal Reserve is at a cross-road as it attempts to tame our runaway inflation without stifling economic growth in the US. The FOMC Board is voicing opposing views regarding the upcoming pace and size of rate increases.

Inflation remains high and raising rates in concert with reduction of the Fed balance sheet (which will raise rates on the long end) will help, but, how far and how fast they go rests on two key factors since (a) the majority of price pressures are the result of supply-side constraints, making traditional remedies less effective in fighting inflation, and (b) the economy is already showing signs of weakening.

Growth is fragile as GDP has contracted for the first time since Q2 2020. Consumers are buying at higher prices and personal income increases are moderate. 70% of GDP is the consumer. The consumer is sustaining goods buying but not the important service component hindered by worker shortages. As we move to the 2nd half of the year the Fed will have a difficult time justifying robust rate increases as weakness becomes increasingly – and perhaps overwhelmingly – apparent.

At some point the consumer will not be able to absorb the higher prices. YOY headline consumer spending increased 9.2% but personal income only 2.6%: a definite mis-match. Oil prices continue to rise and may go further as the EU bars the door for Russian gas/oil. Energy is already up 80% YOY and we are seeing historically high airline prices as we enter the travel season.



Supply Side Economics and Politics

The supply side angst cannot last forever but hurdles remain. The supply chains themselves may be changing with the historic stress seen over two years.

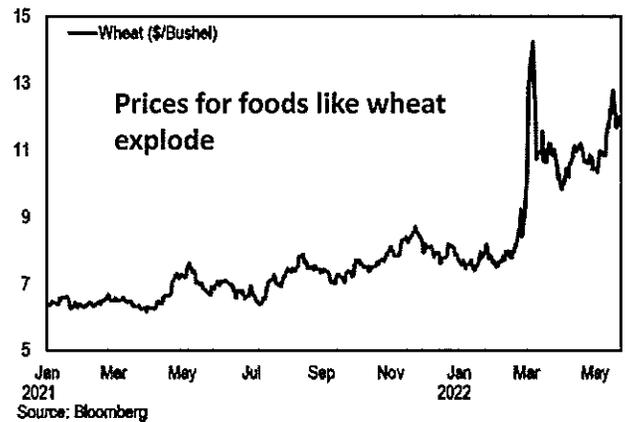
We have seen global supply chains start to untangle slightly as Covid case numbers decrease, however we now have monkeypox with which to contend. The destruction in Ukraine has now escalated a major agricultural supply crises which could lead to serious hunger and even famine conditions in third-world countries.

The supply woes created by the globe's dependence on cheap Chinese goods, the sanctions on Russian energy, trucks at the border, and India's decision to not export its agricultural goods is also slowly changing supply side thinking.

The cost of the Russian sanctions and China's saber rattling over Taiwan may be interestingly moving corporations and governments to create future supply chains with more and friendlier sources. The "just in time" philosophy that drove trade for decades may be morphing into a "just in case" philosophy.

Another facet of the supply-side puzzle is the supply of workers for the service sector. Services, as well as consumer goods spending, must be re-established for GDP to grow.

The supply side problems will be very difficult to solve, and it may take months or years to re-balance. The Fed may have to moderate rate increases later in the year in order to engineer its desired soft landing.



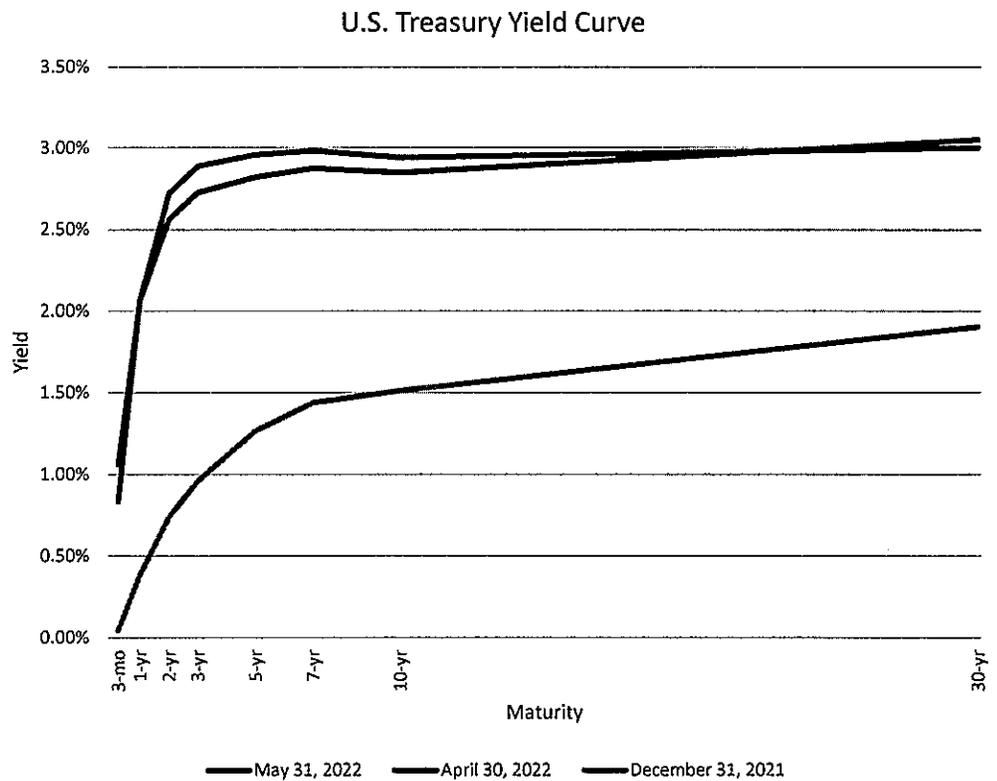
Built in Rate Increases

Short End:

- The market had already built in 50bps hikes in both June and July.
- The short end should rise with the hikes flattening the yield curve slightly.
- Most economists consider 2.25% to 2.50% to be the neutral rate for Fed Funds. Going too high may bind the economy.

Long End:

- The Fed's unwinding of the balance sheet in will start in June. \$95B a month in long bonds' supply will keep prices lower than could be expected given a slowing of the economy and rate increases.



SOURCE: BLOOMBERG

Your Portfolio

As of May 31, 2022

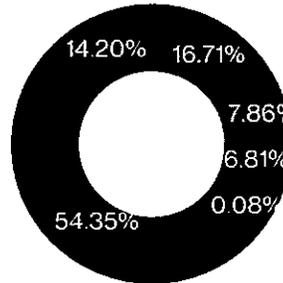


Your Portfolio Statistics

Weighted Average Maturity 0.25 years

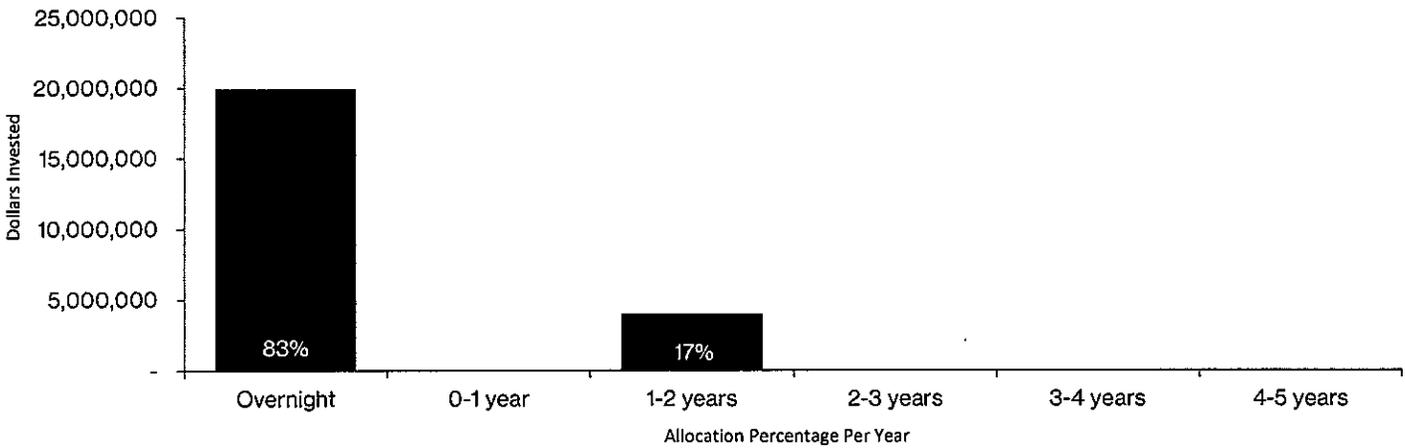
Weighted Average Yield (All Funds) 0.71%

Your Asset Allocation



- Agency Notes
- Texpool
- TexStar
- Frost Bank
- Bancorp
- MM

Your Maturity Distribution





**City of Lampasas, Texas
Portfolio Management
Portfolio Summary
May 31, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	4,000,000.00	3,903,866.56	4,000,000.00	16.71	730	539	0.550
Bancorp South	13,011,977.37	13,011,977.37	13,011,977.37	54.35	1	1	0.951
Texpool/Texpool Prime	1,882,991.37	1,882,991.37	1,882,991.37	7.86	1	1	0.633
TexStar	1,629,628.24	1,629,628.24	1,629,628.24	6.81	1	1	0.646
Frost Bank	19,115.45	19,115.45	19,115.45	0.08	1	1	0.000
Money Market	3,398,700.90	3,398,700.90	3,398,700.90	14.20	1	1	0.050
Investments	23,942,413.33	23,846,279.89	23,942,413.33	100.00%	123	91	0.710

Total Earnings	May 31	Month Ending	Fiscal Year To Date
Current Year		10,678.79	35,420.93

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2255). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 05/01/2022-05/31/2022
Data Updated: SET_LAMP: 06/13/2022 10:28
Run Date: 06/13/2022 - 10:28

Portfolio LAMP
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1



**City of Lampasas, Texas
Summary by Type
May 31, 2022
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	11,512,862.57	11,512,862.57	48.09	1.000	1
Federal Agency Coupon Securities	1	4,000,000.00	4,000,000.00	16.71	0.550	539
Money Market	9	3,398,700.90	3,398,700.90	14.20	0.050	1
Texpool/Texpool Prime	1	1,780,890.73	1,780,890.73	7.44	0.623	1
Subtotal	14	20,692,454.20	20,692,454.20	86.44	0.725	105
Fund: Cert. of Obligation 2016						
Texpool/Texpool Prime	1	102,100.64	102,100.64	0.43	0.813	1
Subtotal	1	102,100.64	102,100.64	0.43	0.813	1
Fund: Electric						
Bancorp South	1	370,577.50	370,577.50	1.55	1.000	1
Frost Bank	1	19,115.45	19,115.45	0.08	0.000	1
TexStar	1	1,629,628.24	1,629,628.24	6.81	0.646	1
Subtotal	3	2,019,321.19	2,019,321.19	8.44	0.705	1
Fund: LEDC						
Bancorp South	2	844,379.04	844,379.04	3.53	0.250	1
Subtotal	2	844,379.04	844,379.04	3.53	0.250	1
Fund: Seizures						
Bancorp South	2	22,716.02	22,716.02	0.09	0.998	1
Subtotal	2	22,716.02	22,716.02	0.09	0.998	1
Fund: Trust						
Bancorp South	2	72,870.37	72,870.37	0.30	1.000	1
Subtotal	2	72,870.37	72,870.37	0.30	1.000	1
Fund: Water						

Run Date: 06/13/2022 - 10:31

Portfolio LAMP
AP
ST (PRF_ST) 7.2.0
Report Ver. 7.3.6.1

City of Lampasas, Texas
 Summary by Type
 May 31, 2022
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Water						
Bancorp South	1	188,571.87	188,571.87	0.79	1.000	1
Subtotal	1	188,571.87	188,571.87	0.79	1.000	1
Total and Average	25	23,942,413.33	23,942,413.33	100.00	0.710	91



**City of Lampasas, Texas
Fund CASH - Cash
Investments by Fund
May 31, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3130APPM1	10062	FHLB Call Note	11/22/2021	4,000,000.00	4,000,000.00	3,903,866.56	0.550	0.542	0.550	11/22/2023	539
Subtotal and Average				4,000,000.00	4,000,000.00	3,903,866.56		0.542	0.550		539
Bancorp South											
0474	10004	Bancorp South	09/01/2014	11,488,337.73	11,488,337.73	11,488,337.73	1.000	0.986	1.000		1
3213	10006	Bancorp South	09/01/2014	410.49	410.49	410.49	1.000	0.986	1.000		1
4187	10007	Bancorp South	09/01/2014	24,114.35	24,114.35	24,114.35	1.000	0.986	1.000		1
Subtotal and Average				11,512,862.57	11,512,862.57	11,512,862.57		0.986	1.000		1
Texpool/Texpool Prime											
14103	10000	Texpool	09/01/2014	1,780,890.73	1,780,890.73	1,780,890.73	0.623	0.614	0.622		1
Subtotal and Average				1,780,890.73	1,780,890.73	1,780,890.73		0.614	0.623		1
Money Market											
5001632	10023	Austin Capital Bank MM	01/29/2015	248,513.96	248,513.96	248,513.96	0.050	0.049	0.050		1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	0.00	0.00	0.00					1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	0.00	0.00	0.00					1
4001579	10027	Business Bk Ultimate Bus MM	05/01/2015	0.00	0.00	0.00					1
4001561	10030	Business Bk Ultimate Bus MM	06/30/2015	0.00	0.00	0.00					1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,150,196.98	3,150,196.98	3,150,196.98	0.050	0.049	0.050		1
XXXX561A	10060	Lone Star Capital Bank ICS	07/12/2021	0.00	0.00	0.00	0.050	0.049	0.050		1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	-10.04	-10.04	-10.04					1
4001561A	10061	Lone Star Capital Bank MM	07/12/2021	0.00	0.00	0.00					1
Subtotal and Average				3,398,700.90	3,398,700.90	3,398,700.90		0.049	0.050		1
Total Investments and Average				20,692,454.20	20,692,454.20	20,596,320.76		0.715	0.725		105

Run Date: 06/13/2022 - 10:24

Portfolio LAMP
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Report Ver. 7.3.6.1

**Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
May 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/08/2016	102,100.64	102,100.64	102,100.64	0.813	0.801	0.812	1
Subtotal and Average				102,100.64	102,100.64	102,100.64	0.801	0.813		1
Total Investments and Average				102,100.64	102,100.64	102,100.64	0.801	0.813		1

**Fund ELEC - Electric
Investments by Fund
May 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	370,577.50	370,577.50	370,577.50	1.000	0.986	1.000	1
Subtotal and Average				370,577.50	370,577.50	370,577.50		0.986	1.000	1
TexStar										
17390	10001	TexStar	09/01/2014	1,629,628.24	1,629,628.24	1,629,628.24	0.646	0.637	0.645	1
Subtotal and Average				1,629,628.24	1,629,628.24	1,629,628.24		0.637	0.646	1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	19,115.45	19,115.45	19,115.45				1
Subtotal and Average				19,115.45	19,115.45	19,115.45		0.000	0.000	1
Total Investments and Average				2,019,321.19	2,019,321.19	2,019,321.19		0.695	0.705	1

**Fund LEDC - LEDC
Investments by Fund
May 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	595,098.16	595,098.16	595,098.16	0.250	0.246	0.250	1
2363	10003	Bancorp South	09/01/2014	249,280.88	249,280.88	249,280.88	0.250	0.246	0.250	1
Subtotal and Average				844,379.04	844,379.04	844,379.04		0.247	0.250	1
Total Investments and Average				844,379.04	844,379.04	844,379.04		0.247	0.250	1

**Fund SEIZ - Seizures
Investments by Fund
May 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	22,679.96	22,679.96	22,679.96	1.000	0.986	1.000	1
1999	10009	Bancorp South	09/01/2014	36.06	36.06	36.06				1
Subtotal and Average				22,716.02	22,716.02	22,716.02		0.985	0.988	1
Total Investments and Average				22,716.02	22,716.02	22,716.02		0.985	0.988	1

Fund TRUST - Trust
Investments by Fund
May 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	43,183.90	43,183.90	43,183.90	1.000	0.986	1.000	1
6348	10011	Bancorp South	09/01/2014	29,686.47	29,686.47	29,686.47	1.000	0.986	1.000	1
Subtotal and Average				72,870.37	72,870.37	72,870.37		0.986	1.000	1
Total Investments and Average				72,870.37	72,870.37	72,870.37		0.986	1.000	1

**Fund WATER - Water
Investments by Fund
May 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1639	10012	Bancorp South	09/01/2014	188,571.87	188,571.87	188,571.87	1.000	0.986	1.000	1
Subtotal and Average				188,571.87	188,571.87	188,571.87		0.986	1.000	1
Total Investments and Average				188,571.87	188,571.87	188,571.87		0.986	1.000	1



City of Lampasas, Texas
Cash Reconciliation Report
 For the Period May 1, 2022 - May 31, 2022
 Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Cash											
05/22/2022	10062	CASH	Interest	3130APPM1	4,000,000.00	FHLBC 4.0M 0.55% Mat. 11/22/2023	11/22/2023	0.00	11,000.00	0.00	11,000.00
Subtotal								0.00	11,000.00	0.00	11,000.00
Total								0.00	11,000.00	0.00	11,000.00

Run Date: 06/13/2022 - 10:31

Portfolio LAMP
 AP
 AC (PRF_AC) 7.2.0
 Report Ver. 7.3.6.1



**City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
May 1, 2022 - May 31, 2022
Yield on Average Book Value**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,780,890.73	1,779,949.26	1,779,979.63		0.623	0.623	941.47	0.00	941.47
5001632	10023	CASH	RR5	248,513.96	248,503.41	248,503.75		0.050	0.050	10.55	0.00	10.55
3130APPM1	10062	CASH	FAC	4,000,000.00	4,000,000.00	4,000,000.00	11/22/2023	0.550	0.540	1,833.33	0.00	1,833.33
0474	10004	CASH	RRP	11,488,337.73	5,429,142.41	7,896,761.42		1.000	0.914	6,132.32	0.00	6,132.32
3213	10006	CASH	RRP	410.49	410.19	410.20		1.000	0.861	0.30	0.00	0.30
4187	10007	CASH	RRP	24,114.35	21,184.33	23,303.16		1.000	0.878	17.37	0.00	17.37
XXXX579A	10058	CASH	RR5	3,150,196.98	3,150,063.29	3,150,067.60		0.050	0.050	133.69	0.00	133.69
XXXX561A	10060	CASH	RR5	0.00	430,285.71	152,682.03		0.050	0.050	6.48	0.00	6.48
4001561A	10061	CASH	RR5	0.00	68.34	35.27				0.00	0.00	0.00
4001579A	10059	CASH	RR5	-10.04	54.96	52.86				0.00	0.00	0.00
Subtotal				20,862,454.20	15,059,961.90	17,251,795.93			0.819	9,075.51	0.00	9,075.51
Fund: Cert. of Obligation 2018												
14103A	10041	CERTS16	RR2	102,100.64	102,030.23	102,032.50		0.813	0.813	70.41	0.00	70.41
Subtotal				102,100.64	102,030.23	102,032.50			0.813	70.41	0.00	70.41
Fund: Electric												
17390	10001	ELEC	RR3	1,629,628.24	1,628,734.80	1,628,763.62		0.646	0.646	893.44	0.00	893.44
1732110	10022	ELEC	RR4	19,115.45	8,115.45	10,954.16				0.00	0.00	0.00
0672	10005	ELEC	RRP	370,577.50	368,379.16	369,445.24		1.000	0.871	273.34	0.00	273.34
Subtotal				2,019,321.19	2,005,229.41	2,009,163.02			0.684	1,166.78	0.00	1,166.78
Fund: LEDC												
1092	10002	LEDC	RRP	595,098.16	598,930.26	596,143.09		0.250	0.250	126.58	0.00	126.58
2363	10003	LEDC	RRP	249,280.88	13,324.42	139,702.10		0.250	0.250	29.66	0.00	29.66
Subtotal				844,379.04	612,254.68	735,845.19			0.250	156.24	0.00	156.24

Run Date: 06/13/2022 - 10:25

Portfolio LAMP
AP
IE (PRF_IE) 7.2.0
Report Ver. 7.3.6.1

City of Lampasas, Texas
Interest Earnings
May 1, 2022 - May 31, 2022

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Seizures												
0763	10008	SEIZ	RRP	22,679.96	24,656.87	23,564.20		1.000	0.865	17.31	0.00	17.31
1999	10009	SEIZ	RRP	36.06	36.06	36.06				0.00	0.00	0.00
Subtotal				22,716.02	24,692.93	23,600.26			0.864	17.31	0.00	17.31
Fund: Trust												
6348	10011	TRUST	RRP	29,686.47	29,664.53	29,665.24		1.000	0.871	21.94	0.00	21.94
6349	10010	TRUST	RRP	43,183.90	42,077.36	42,563.86		1.000	0.872	31.54	0.00	31.54
Subtotal				72,870.37	71,741.89	72,229.10			0.872	53.48	0.00	53.48
Fund: Water												
1639	10012	WATER	RRP	188,571.87	187,257.81	187,955.84		1.000	0.871	139.05	0.00	139.05
Subtotal				188,571.87	187,257.81	187,955.84			0.871	139.05	0.00	139.05
Total				23,942,413.33	18,062,966.85	20,382,621.84			0.817	10,878.79	0.00	10,878.79



City of Lampasas, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period June 1, 2022 - December 31, 2022

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
August 2022										
08/22/2022	10052	CASH	3130APPM1	Call	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
Total for August 2022						4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
November 2022										
11/22/2022	10052	CASH	3130APPM1	Interest	FHLB Call Note	0.00	0.00	0.00	11,000.00	11,000.00
Total for November 2022						0.00	0.00	0.00	11,000.00	11,000.00
GRAND TOTALS:						4,000,000.00	4,000,000.00	4,000,000.00	11,000.00	4,011,000.00

Run Date: 06/13/2022 - 10:32

Portfolio LAMP
 AP
 PC (PRF_PC) 7.2.0
 Report Ver. 7.3.6.1

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**Meeder Public Funds
Patterson Group**

Barton Oaks Plaza II
901 S. MoPac Expy
Suite 195
Austin, Texas
78746

800.817.2442

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Information
Systems

Memo
To: Finley deGraffenried, City Manager
From: Monica Wright, Director of Information Systems
Date: Tuesday, June 7, 2022
Re: May 2022 Monthly Report

Service Tickets - Social Media - Website Stats

	2022	2021
IT Service Tickets	434	468
Facebook Followers	6.9k	6,697
Twitter Followers	694	626
Instagram Followers	278	120
Website Page Views	30,230	33,174

IT Supported Hardware & Software

PCs	92	Wireless Access Points (WAP)	16	Servers	22
Laptops	52	Verizon Aircards	45	Firewalls	3
Printers	69	Network Attached Storage (NAS)	7	Tablets	22
Switches	21	Apple iPhones	33	Software Applications	30+

May Projects Completed:

- FY 21-22 Budget Projections
- Obtained quotes for (5) PW rugged tablets/purchased
- Configured (2) FD Toughbooks for CAD
- Submitted City website revisions to vendor
- Meter Reader software upgrade/training/documentation
- Worked with staff/vendor on Cardinal – Incode Court CAD interface
- Added PD firewall to current WG Cloud account
- Completed PD CJIS security training
- Obtained quotes for FY 22-23 renewals
- Server and network maintenance

June Projected Projects:

- FY 22-23 Budget Project Planning
- Request quotes for FY 22-23 IT projects
- Activate (5) new SIM cards for PW tablets/add to inventory
- Configure/issue out (5) PW Dell tablets
- Research tablet management software/purchase
- Quotes for Microsoft Windows licenses/purchase
- Continue working with staff/vendor on Cardinal – ESO CAD interface
- Continue working with staff/vendor on Cardinal – Incode CAD interface
- Submit City website design revisions to vendor
- Approve City website re-design concept
- Move WG WAPs to Cloud
- Obtain quotes for replacement switches/order if available
- Obtain quotes for IT Building maintenance/added security
- Obtain quote for (16) PD CradlePoint routers for MDT's
- Work on IT related policy amendments
- Send out KnowBe4 Email phishing campaigns/provide user education

FY 2021/2022 Budgeted Projects:

- PD Criminal Justice Information Systems (CJIS) Audit **(completed)**
- Configure/install new anti-virus software on client pcs/servers **(completed)**
- IT Building exterior water faucet **(completed)**

- Upgraded OS on Server Host 1 to SVR 2019 ***(completed)***
- Upgraded OS on Server Host 2 to SVR 2019 OS ***(completed)***
- Upgraded OS on SVR-WSM to SVR 2019 OS ***(completed)***
- Obtain quote/configure/replace WG WAP's with WG AP 125 (14) ***(completed)***
- Ran cable/Installed security cameras at City Barn ***(completed)***
- Obtain quotes/configure/replace (15) desktop PCs ***(completed)***
- Obtain quote/order (15) Microsoft Office 2019 STD licenses ***(completed)***
- Work with staff and vendor on WWW SCADA software solution/connection ***(completed)***
- Upgrade Incode Server OS to Windows SVR 2019 ***(completed)***
- Run structured fiber to Public Library ***(completed)***
- Upgrade Microsoft o365 exchange online plan 1 to plan 2/email archive ***(completed)***
- Configure/replace PD Toughbooks ***(completed)***
- Obtain quotes/configure/replace City network fiber switch ***(completed)***
- Connect Library PCs to existing City network ***(completed)***
- Upgrade Meter Reader handheld software ***(completed)***
- Add PD Firewall to existing Watchguard Cloud ***(completed)***
- Incode Court – Cardinal Interface for PD CAD project (June 2022)
- Fire Programs – Cardinal interface for PD CAD project (June 2022)
- City Website re-design (July 2022)
- Configure/issue out (5) PW rugged tablets (July 2022)
- Obtain quotes/configure/replace (2) 52 port switches (FY 21-22)
- Obtain quotes/configure/replace (2) 24 port switches (FY 21-22)
- Adopt future amendments to IT Computer Policy (FY 21-22)
- City wide cyber security training for all employees (FY 21-22)
- Improvements/added security to IT Building Server Room (FY 21-22)

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Install Windows updates on City/PD servers & workstations
- Content updates to City/EDC Website/Facebook/Twitter/Setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings
- Create cyber security phishing campaigns/deploy to employees/council members

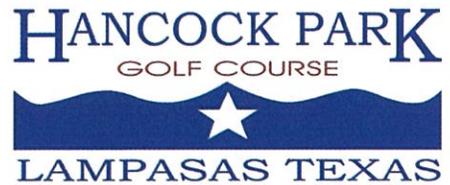
Future Projects & Goals:

- Add (2) drop ceiling microphones to Council Chambers AV System (FY 22-23)
- Obtain quotes/configure/replace (4) 10 port switches (FY 22-23)
- Point to Point wireless Internet solution for locations not on fiber network (FY 22-23)
- Replace PD Host 1 & Host 2 Server (FY 22-23)
- Tyler Technologies ExecuTime – time management software (FY 22-23)
- Configure/install CradlePoint routers in PD units (FY 22-23)
- Work with staff/vendor on Electric SCADA implementation (FY 22-23)
- Migrate Incode v.9 to Incode Cloud solution (FY 23-24)

LAMPASAS PUBLIC LIBRARY

MAY 2022

Circulation	We circulated 4,602 items in May, which is up 16.9% from April (3,938). The library was closed May 30 for Memorial Day.
Door Count	There were 3,012 visitors during May, which is up 6.9% from April (2,817).
Internet Usage	There were 374 Internet sessions in May, compared to 289 in April (up 29.4%).
Wifi Usage	With the switch from Cisco Meraki to WatchGuard, we are no longer able to retrieve our usage statistics.
Text Interactions	We communicated, via text messages, with 114 unique phone numbers again in May, which is exactly the same number as in April. We sent/received a total of 522 messages, which is down 11.5% from last month (590).
May Programs	In May, we had STEAM Stories (robots), How Pinteresting!, two staff story times, Cornelia Key Book Club, Family Story Time, 42 Club, as well as story times at HeadStart twice a month.
Upcoming Programs	For the month of June, we'll have Summer Reading programs for children and tweens/teens, Cornelia Key Book Club, and 42 Club.
Summer Reading	<p>Summer Reading officially started on June 6 and will end on July 1. The theme is "Read Beyond the Beaten Path." The children's programs are held Mondays, Wednesdays, and Fridays at 10am. Our Monday and Friday programs will be at the library, but the Wednesday programs will be at the various parks around town. The teen programs will be on Tuesdays at 3pm at the library.</p> <p>We have 123 kids (ages 3-10 yrs) and 37 tweens/teens (ages 11-17 yrs) signed up. If they read a total of 100,000 minutes, one of the staff will get a pie in the face on July 1st! (You may vote for your favorite staff person each time you visit the library.)</p>
Explore Lampasas	In July, we are beginning an 11-month long series of programs called "Explore Lampasas" for kids ages 5-13 years. We will hold programs at various locations around town, depending on the topic that month. In July, we will meet at Hanna Springs/Campbell Park and hear from Boyce Cabaniss about the local springs. The kids will have a project to complete and turn in to the library. For each assigned project that they complete and turn in, they will receive a "badge" for that topic.



Memo

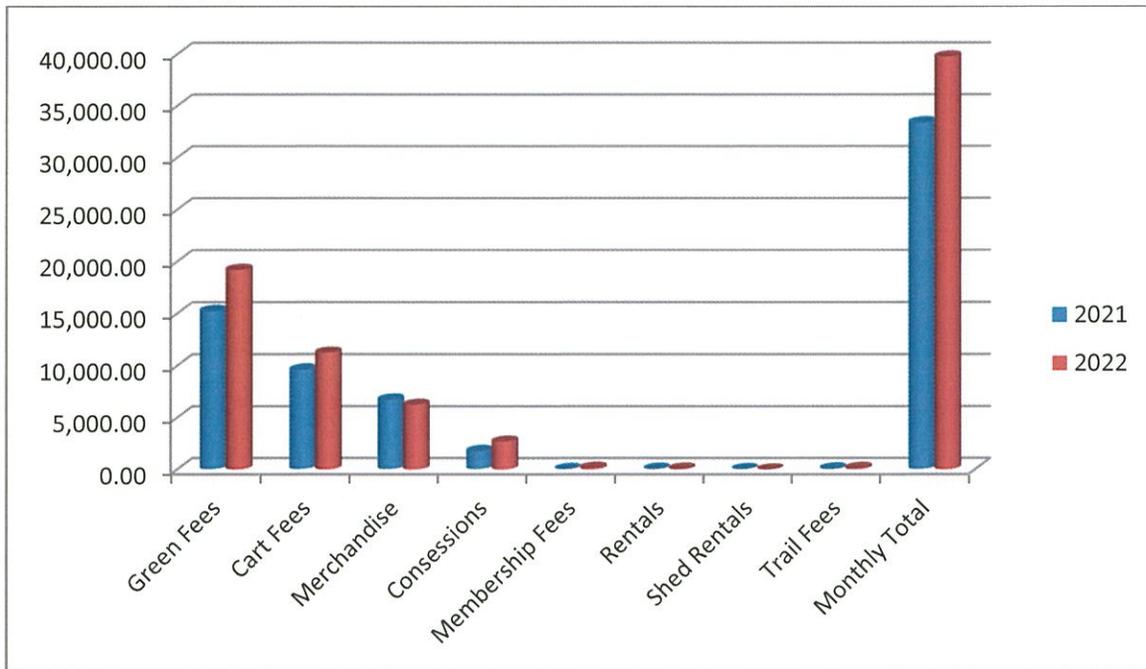
To: Finley deGraffenied, City Manager
From: Van Berry, Golf Course Manager
cc: City Council Members
Date: June 21, 2022
Re: Monthly Report, May 2022

- Warren Thornton Const. completed our 20 x 30 pavilion and scoring area just in time for our Memorial Day Golf Tournament. I worked out really well and all the golfers seemed to enjoy sitting under it and watching the golf.
- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Sprayed Firm-Up (soil conditioner) on the greens.
- Applied 400 lbs. of fertilizer and the greens.
- Normal everyday mowing and maintenance of the golf course.
- The course is in very good shape considering the lack of rain we had for this time of year. Our water usage is as if it would be in July or August, we are using approximately 1.8 to 2 million gallons of water weekly.
- Our 71st Annual A.C. January Memorial Day Golf Tournament was a big success this year, we had 192 golfers for three days and we had numerous compliments on the condition of the course.

May 2022 Tournaments

- May 7 – A.L. Sanchez 3Person Scramble, 78 golfers.
- May 28th, 29th & 30th – 71st Annual A.C. January Memorial Day Golf Tournament, 192 golfers.

Hancock Park G.C. May Revenue Comparison 2021 and 2022



Memo



Municipal Court

To: Finley deGraffenried, City Manager, Honorable Mayor and City Council

From: Lewann Turner, Court Clerk I

Date: Friday, June 24, 2022

Re: Monthly Report May 2022

The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city's police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	114
Convictions	93
Compliance Dismissals	28
Hrs. Community Service Completed	0
Total Dollar Amount CS	\$0.00
Waived for Indigency	\$0.00
Total Collected	\$26,107.52
Total kept by City	\$18,299.23

CITY SECRETARY DEPARTMENT/ MAY 2022 MONTHLY REPORT

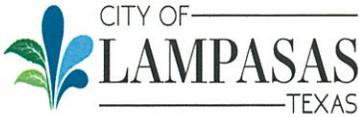
Brief Monthly Overview of Department Employees:

Becky Sims, City Secretary/Zoning Administrator

- Assisted the City Manager, ACM, EDC Director and Building Official with daily operations.
- May 4nd- Civic Clerk Meeting
- May 7th- Election Day
- Prepared and posted agenda, took minutes for the May 12th CIP Meeting.
- Prepared and posted packet, attended and took minutes of the May 9th City Council Meeting, May 16th Special Council Meeting and the May 23rd City Council Meeting.
- Prepared and posted packet, facilitated and took minutes for ZBA Meeting held on May 17th.
- Prepared and posted agenda, took minutes for the May 18th LEDC Meeting
- Prepared and posted agenda, took minutes for the May 19th Council Work Session
- Worked with SCC Development and contractor to facilitate demolition of gas station for Starbucks location.
- Reached out to contractors to get estimates for AC/Heating Unit replacement at City Hall
- Reached out to contractor to get estimates for acoustic panels for Calvert Building meeting room.
- Worked with developer and surveyor regarding Gibson Branch Estates
- Worked with FLAS and issued permit for Animal Shelter Sun Shade
- Worked with developers regarding Oncken Plat on Sheppard later.
- Worked with engineers and staff regarding Northington Creek Estates proposed subdivision
- Worked with Dave Stone regarding addition to Grace Fellowship
- Xerox Maintenance
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

Lupe Charping, Administrative Secretary

- Assisted with issuing Building Department permits; filing for Building Department; works closely with Building Official on inspection call-ins and documentation of those inspections
- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits with minimal assistance.
- Maintain vehicle inspection/registration process for all City vehicles.
- Complete and file Cemetery Deeds
- Handles Waste Connection Inquiries.
- Continuing to cross-train and learn how to handle zoning inquiries.
- Continuing to cross-train in preparation of meeting agendas, packets and minutes
- Worked with My Government Online (MGO) to update forms and processes.



Finance/Utility Billing & Collection

MEMO

Date: June 22, 2022

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for May 2022

Finance Department:

- * Completed/reviewed all journal entries.
- * Coordinated with Human Resources regarding various questions and processes.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Input projections in the system for Departmental Budgets.
- * Assisted numerous departments with budget issues and questions.
- * Reviewed capital purchases for correct GL posting.
- * Assisted with CDBG and Business Park pay estimates.
- * Sales Tax for May was \$258,988 which is an increase of 5% from May 2021.
- * Reconciled 18 bank accounts
 - Processed 361 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for May 2022 was 18% higher than what was billed in May 2021. The Water billing for May 2022 was 2.5% higher than what was billed in May 2021.
- May Statistics for the department:

Total Water Customers	3,605
Total Wastewater Customers	2,872
Total Electric Customers	5,041
Residential Garbage Customers	2,743
Connects:	45
Disconnects:	31
Read In/Read Out:	33
Disconnects for Non-Pay:	3 (1 was reconnected)

Memo

To: Ryan Ward
From: Flint Geagley
Date: June 3, 2022
Re: May Activities

Electric Department

This month's activities involved:

- Received a total of 113 work orders and completed 110.
- Operations and Maintenance
 1. Worked on new street lights for council chamber
 2. Completed building line for Hidden Oak subdivision
 3. Transferred lines at Starbucks to new pole
 4. Upgraded line on east Ave A 1500 block
 5. Line Locates - 38
- Set 9 poles:
 1. Set 2 poles (replaced bad poles)
 2. Set 4 poles (upgrade line)
 3. Set 2 poles (new poles to service house on Hillside Ln)
 4. Set 1 pole (new service pole for customer)
 - 5.
- Connected:
 1. Upgrades – 14
 2. New services – 12
 3. Temps - 0
- Overtime: Received 13 callouts
 1. On customer side – 4
 2. Tree – 1
 3. Animal Contact – 1
 4. House fire –
 5. Weather – 5
 6. Line Down – 2 (TV cable)
- Activities for the Year 2021 - 2022:
 - Pole Inspection replacement: **total 389 poles, have replaced 331 poles**
 - Brodie Estates Subdivision: **complete (will connect new houses as they are built)**
 - Stone Valley: **(90% complete)**
 - Hidden Oaks: **complete (will connect new houses as they are built)**
 - **to begin moving equipment to new control house in September**

Memo



To: Ryan Ward, Assistant City Manager
From: Van Sims, W/WW Operations Manager
Date: June 3, 2022
Re: May 2022 Monthly Report

Water/Wastewater & Plant Operations

- ***Operation of Water Distribution System***

1. Repaired 2 water leaks.
2. Made 3 water taps.
3. 1-meter change out.
4. Completed monthly flushing.
5. Collected 9 routine Bac T samples and 1 construction (all passed).
6. Completed all disinfection action plan monitoring and nitrification action plan monitoring.
7. Georgetown Tank rehabilitation completed on schedule.

- ***Operation of Wastewater Collection System***

1. Completed all monthly lift station checks.
2. Made 2 new sewer taps.
3. Service on 3 lift station pumps.
4. Continued TPH sampling for Oil States lift station.
5. Routine lift station monitoring.
6. Continued sewer line extension project in alley behind Willis St.
7. CDBG sewer project on Ave C continuing on schedule.
8. Water and Sewer line installation at business park continues as designed.

- ***Operation of Municipal and AFNA Treatment Facilities***

1. Completed all daily checks of equipment and facilities.
2. Collected all TCEQ required sampling and analysis for the municipal plant.
3. Treated 41,800 gallons of septic waste.
4. Performed all routine maintenance on scheduled equipment.
5. Removed 200 cubic yds of cake.

- Total Work Orders Completed – 62
- Utility Locates – 42
- Building Dept Routing Forms- 5
- Customer Service Calls – 7

To: Ryan Ward
From: Carlos Garcia
Date: Friday, June 24, 2022
Re: May, Monthly

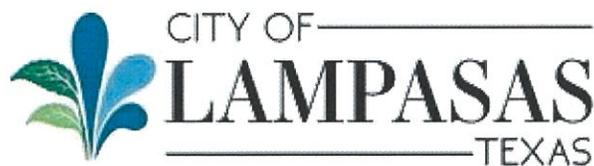
Street Department

Mr. Ward,

For the month of May, the Streets Department worked on,

- 1) Street work orders, tree trimming -2, Street sweeping -1, misc. -3, alley clean up -1, Street repair - 4
- 2) Street department work on patching work orders.
- 3) Line of sights
- 4) Mowed and weed eated.
- 5) Business park

For the month of June, we will be continuing taking care of work orders. We will prep the streets that we will be seal coating and hot mixing. We will prep for spring ho by cleaning up our down town area.



Memo

To: Honorable Mayor Monroe and City Council

CC: Finley deGraffenried, City Manager

From: Jody Cummings, Police Chief

Date: 06.22.22

Re: **Police Department** Monthly Report - May 2022

Notable May Events:

1. Lt. Inv. Charlie Boswell attended the monthly Multidisciplinary Team Case Review meeting hosted by the Children's Advocacy Center at the County Building.
2. Pat. Lt. Chuck Montgomery met with the Citizens Police Academy president about future events the association helps host.
3. Patrol Officers provided an escort out of town for the girls' softball team who were headed to a playoff game.
4. Patrol extra-patrolled and monitored the Arts in the Park event.
5. Lt. Boswell and Sgt. Inv. Tim Ryan presented cases to the grand jury.
6. Chief Jody Cummings attended a CIP meeting.
7. Pat./Code Enforcement Sgt. Tony Barrio celebrated his 20-year anniversary with the police department.
8. Lt. Montgomery addressed the Citizen Police Academy's monthly meeting.
9. Chief Cummings & Lt. Montgomery hosted a meeting with select Spring Ho Committee members.
10. Lt. Montgomery hosted a Field Training Officer meeting in advance of the three police academy cadets soon graduating and starting field training.
11. Chief Cummings met with a Lampasas Dispatch Record news paper reporter about a special story.
12. Chief Cummings provided Budget Projections to Finance.

13. Numerous staff attended CPR and Stop the Bleed training hosted by Fire Chief Smith.
14. Chief Cummings hosted 4 staff meetings.
15. Lt. Montgomery worked on the Incode/Badge integration.
16. Lt. Montgomery worked on the Motorola Watchguard patrol car video camera installations for the two new patrol units.
17. Chief Cummings attended two council and workshop meetings, a special council meeting, a council workshop and a CIP meeting.
18. Chief Cummings, Lt. Boswell and Lt. Montgomery and Patrol/SRO Sgt. Steve Sheldon attended a school safety meeting at the middle school hosted by LISD administration.

LAMPASAS POLICE DEPARTMENT
Police Chief Jody Cummings

Monthly Report
May-22

VEHICLE MILEAGE:	May-22	YTD	05/21 YTD
UNIT # 1 2016 FORD SUV	1080	3583	4391
UNIT # 2 2014 CHEVROLET	353	2091	3230
UNIT # 3 2017 FORD	246	1038	1185
UNIT # 4 2012 CHEVROLET	235	2605	3657
UNIT # 5 2017 FORD SUV	1609	4139	2850
UNIT # 6 2014 FORD F150	1172	5072	4367
UNIT # 7 2014 CHEVROLET	993	4420	5374
UNIT # 8 2016 FORD SUV	884	4490	1503
UNIT # 9 2020 FORD	668	4242	3969
UNIT #10 2017 FORD F150	119	1392	2321
UNIT #11 2010 FORD	557	3137	4192
UNIT #12 2010 FORD	432	1470	2458
UNIT #13 2014 CHEVROLET	793	4110	1999
UNIT #14 2016 FORD	845	3644	4527
UNIT #15 2017 FORD	906	2699	3699
UNIT #16 2016 FORD	606	3342	3190
UNIT #17 2011 FORD <small>(Retired 12/2021)</small>			5108
UNIT #18 2013 CHEVROLET	239	1564	1592
UNIT #19 2019 CHEVROLET TRUCK	10	615	100
UNIT #20 2017 FORD SUV	766	3926	2344
UNIT #21 2017 FORD TRUCK	1059	2718	1593
UNIT #22 2017 FORD	389	3924	2765
UNIT #23 2017 FORD	1148	4485	2940
UNIT #ADMIN 2009 FORD (Admin)	407	2525	348
TOTAL PATROL MILEAGE	15516	71231	69702
FELONIES REPORTED	13	123	150
FELONIES CLEARED	20	107	170
MISDEMEANORS REPORTED	94	382	502
MISDEMEANORS CLEARED	72	391	523
TOTAL CASES REPORTED	107	505	652
TOTAL CASES CLEARED	92	498	693
TOTAL INCIDENTS	47	218	124
ADULT ARRESTS	34	207	268
JUVENILE ARRESTS	3	26	16
WARRANTS/CAPIAS SERVED	20	146	49
WARRANTS PAID AT LMC	17	33	7
TRAFFIC CITATIONS ISSUED	111	586	371
WARNINGS ISSUED	374	1662	1917
TOTAL ARRESTS	185	998	711
TOTAL DEPARTMENT CONTACTS	559	2660	2628
REFERENCE ONLY:			
D.W.I.	2	10	23
D.U.I./MINOR	0	0	2
MARIJUANA / DRUG POSSESSION	3	58	72
JUVENILE TOBACCO POSSESSION	0	4	8
FIELD CONTACTS	8	30	24
PUBLIC RELATION CONTACTS	28	111	110

	May-22	YTD	05/2021 YTD
ACCIDENTS:			
MINOR ACCIDENTS	25	127	102
MAJOR ACCIDENTS	0	8	5
FATAL ACCIDENTS	0	0	0
TOTAL ACCIDENTS	25	135	107
CODE ENFORCEMENT:			
HIGH WEEDS & TRASH	25	54	142
JUNK / UNREGISTERED VEHICLES	0	7	8
SUBSTANDARD HOUSING	0	0	2
BUILDING COMPLAINTS	0	0	0
MISCELLANEOUS	20	93	70
TOTAL CODE COMPLAINTS	45	154	222
DAILY ACTIVITIES:			
CALLS FOR SERVICE	1104	4602	4391
TELEPHONE CALLS RECEIVED	3062	14087	16008
ESCORTS	67	296	274
MOTORIST ASSISTS	48	235	250
EMERGENCY ORDER OF DETENTION	4	13	5
BEHAVIORAL CRISIS	8	41	33
911 CALLS	247	1110	1153
TEXT TO 911	0	0	2
OPEN RECORD REQUESTS	27	134	159
ANIMAL CONTROL:			
ANIMAL CFS & FOLLOW UPS	209	860	799
ANIMAL IMPOUNDS	92	254	272
CPAAA VOLUNTEER HOURS:	32.75	146.50	167.25

WARRANT TOTALS

(This page includes only information on Class C LMC Warrants received at LPD - No other warrants are tallied)

	May-22	YTD	05/2021 YTD
WARRANT TOTALS:			
LMC WARRANTS ISSUED	0	267	86
LMC WARRANTS RECALLED	45	156	240
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	34	140	23
LMC WARRANTS PAID AT LMC / PD	0	0	0

	May-22	YTD	05/2021 YTD
WARRANT \$ AMOUNTS:			
LMC WARRANTS ISSUED	\$0.00	\$163,022.79	\$51,529.64
LMC WARRANTS RECALLED	\$27,665.69	\$100,767.03	\$132,961.45
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	\$19,889.05	\$86,597.01	\$18,238.91
MONEY COLLECTED AT PD	\$0.00	\$0.00	\$0.00

Report Prepared by Kelli Sanguinet 06/07/2022

Intake	City	County	Total month	Total for may 2021	Year to Date 2022
Dogs Impounded	19	23	42	38	150
Dogs Surrendered	4	0	4	15	33
Dogs Quarantined	0	3	3	0	12
Total Number of Dogs	23	26	49	53	195
Cats					
Cats Impounded	48	59	107	55	258
Cats Surrendered	4	0	4	0	33
Cats Quarantined	1	0	1	1	3
Total number of Cats	53	59	112	56	294
Other Animals	25	1	26	2	80
Outcome					
Dogs Adopted	4	1	5	8	13
Dogs Reclaimed by Owner	10	10	20	10	75
Dogs sent to Rescue	0	0	0	19	26
Dogs Euthanized	4	1	5	2	17
Dogs still Housed at Shelter	4	14	18	14	58
Rabies Submit	0	0	0	0	0
DOA/Escaped	1	0	0	0	0
Cats					
Cats Adopted	6	6	12	0	36
Cats Reclaimed by Owners	0	0	0	3	8
Cats sent to rescue	0	0	0	20	19
Cats Euthanized	33	38	71	23	153
Cats Still housed at Shelter	12	15	27	9	60
Rabies Submit	0	0	0	0	0
DOA/Escaped	2	0	0	0	0
Other Animal					
Rabies Submit	2	0	2	1	4
Adopted	20	0	20	1	48
Rescue/Wildlife Rehab	3	0	3	0	6
Still housed at shelter	0	0	0	0	6
Euth	0	1	1	0	9
Livestock Reclaim	0	0	0	0	2
Adoption Returns					
	Dog	Cat	Total for Month		Year to Date
	1	0	0	0	1

Memo



To: Finley deGraffenried, City Manager
Honorable Mayor and City Council

Building and Planning
312 East Third, Lampasas TX 76550
512-556-6831, Fax 512-556-8083

From: Becky Sims, Zoning Administrator/City Secretary
Lupe Charping, Administrative Secretary
Frank Ellett, Building Official

Re: Monthly Report, May, 2022

MGO-My Government Online
Permits Issued- May -20

MAY 2022

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
BUILDING	3	\$625,000.00	\$6,138.80
DEMOLITION	1	\$0.00	\$0.00
ELECTRICAL	11	\$6,700.00	\$8,801.12
FENCE	1	\$3,000.00	\$35.00
MECHANICAL	6	\$17,000.00	\$445.00
PLUMBING	8	\$5,500.00	\$415.00
REMODEL/ADDITION	11	\$220,300.00	\$3,855.00
*** TOTALS***	44	\$877,500.00	\$19,689.92

MAY 2021

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
BUILDING	6	\$1,360,000.00	\$6,599.20
ELECTRICAL	17	\$19,432.50	\$7,817.83
FENCE	4	\$12,500.00	\$140.00
MECHANICAL	10	\$0.00	\$475.00
PLUMBING	11	\$0.00	\$580.00
REMODEL/ADDITION	13	\$369,357.00	\$1,845.00
SIGN	2	\$0.00	\$95.00
SPRINKLERS	2	\$6,700.00	\$120.00
*** TOTALS***	73	\$1,767,989.50	\$17,722.03

Lampasas Fire Department

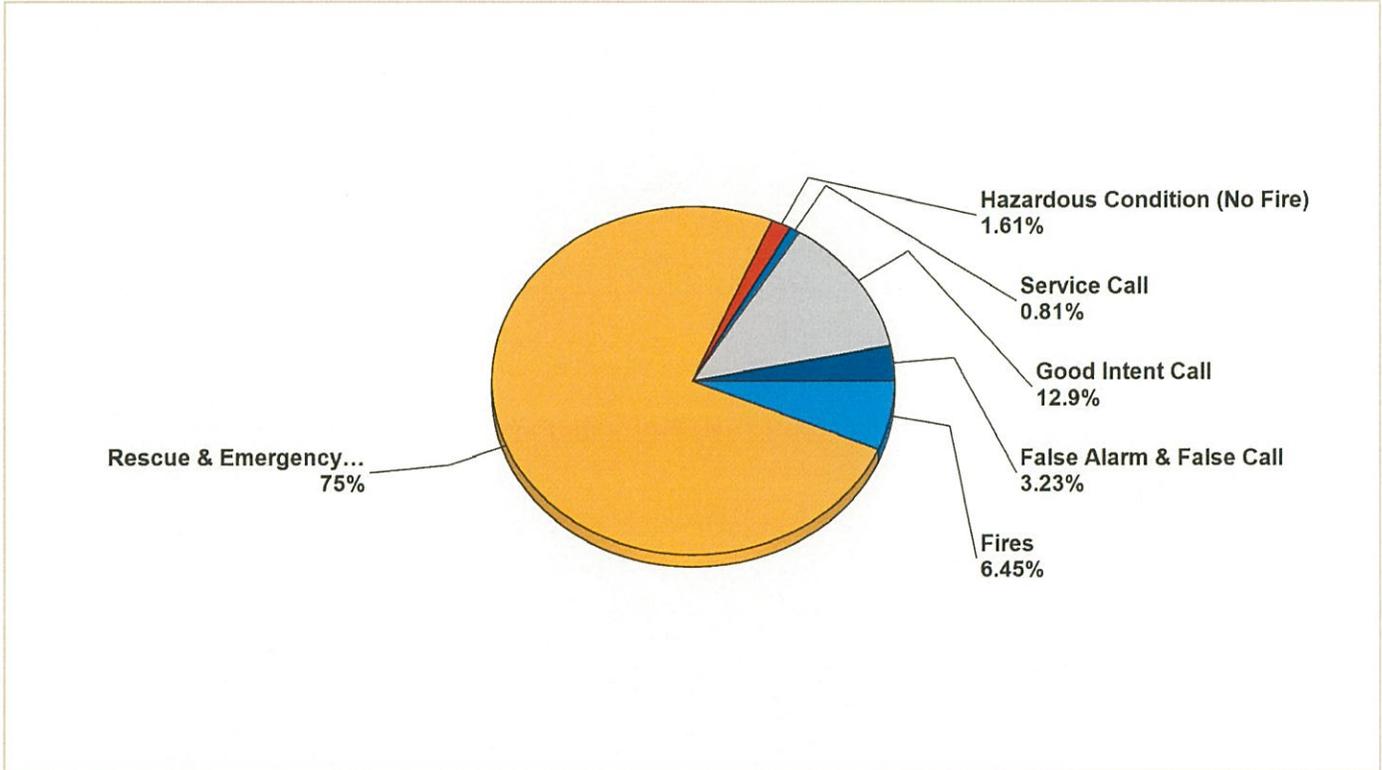
Lampasas, TX

This report was generated on 6/2/2022 8:20:43 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2022 | End Date: 05/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	6.45%
Rescue & Emergency Medical Service	93	75%
Hazardous Condition (No Fire)	2	1.61%
Service Call	1	0.81%
Good Intent Call	16	12.9%
False Alarm & False Call	4	3.23%
TOTAL	124	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.81%
113 - Cooking fire, confined to container	1	0.81%
118 - Trash or rubbish fire, contained	1	0.81%
131 - Passenger vehicle fire	2	1.61%
142 - Brush or brush-and-grass mixture fire	1	0.81%
143 - Grass fire	1	0.81%
154 - Dumpster or other outside trash receptacle fire	1	0.81%
311 - Medical assist, assist EMS crew	85	68.55%
322 - Motor vehicle accident with injuries	4	3.23%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.81%
324 - Motor vehicle accident with no injuries.	3	2.42%
412 - Gas leak (natural gas or LPG)	1	0.81%
441 - Heat from short circuit (wiring), defective/worn	1	0.81%
553 - Public service	1	0.81%
611 - Dispatched & cancelled en route	13	10.48%
651 - Smoke scare, odor of smoke	3	2.42%
700 - False alarm or false call, other	2	1.61%
733 - Smoke detector activation due to malfunction	1	0.81%
744 - Detector activation, no fire - unintentional	1	0.81%
TOTAL INCIDENTS:	124	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Memo



To: Honorable Mayor and City Council Members
CC: Finley deGraffenried, City Manager
From: Vicki Tower, Parks Secretary/HR Coordinator
Date: June 23, 2022
Re: Monthly Report May 2022

**Parks & Recreation
&
Human Resources**

Brief Monthly Overview – Parks & Recreation

Vicki Tower, Parks Secretary/HR Coordinator

- Staff attended meeting on May 3 with Kiwanis Club member to discuss possible splash pad
- Showed Hostess House on May 5
- Prepared Parks Board Agenda for May 19 Parks Board Meeting – meeting was cancelled due to lack of quorum
- Parks Secretary responsibilities including purchase orders, Airport Hangar waiting list, Airport Hangar vacancies, Hostess House reservations and requests, Ruth Eakin Theatre reservations, Pavilion reservations, coordinating events and assisting with various ongoing projects.

Brief Monthly Overview - Human Resources

Vicki Tower, Parks Secretary/HR Coordinator

- Scheduled and attended interview for Light Equipment Operator
- Attended insurance meeting May 5 – mid-year review
- New Hire paperwork/orientation for P/T Citizen Collection Worker
- New Hire paperwork/orientation for 2022 Season Pool Employees
- Job Postings
- Continue to work on filing and organizing HR files
- Assisted the Accountant(s) with payroll checks and Employee Longevity checks

Personnel Information – Currently

- Current: 112 Full-time positions, 14 Part-time positions, 29 Seasonal Part-time positions
- Posted Vacancies:
 - Full-time: Park Maintenance Tech.; Apprentice Line Worker; Line Worker; Electric Superintendent; Utility Dist/Collection Tech.
 - Part-time/Seasonal: Seasonal Pool Position - Cashier

Memo



Oak Hill Cemetery

To: Chris Eicher, Parks & Rec. Director
From: Duane Griffith Cemetery Crew Leader
Date: 6/10/2022
Re: End of the month report May

Interments	10 (5) cremations
Fee's for over site	\$625.00
Sites sold	0
Niche sales	0
Visitors Assisted	10
Level & Backfill sites	5
Meetings Attended	1

DEPARTMENT: CEMETERY
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: MAY 2022

Regular Personnel Hours Available:			528
LESS:			
A) Vacation Leave/Personal Day	57		
B) Sick Leave	8		
C) Jury Duty	0		
D) Other (holiday/bad weather)	24		
E) Supervision	50		
	SUB-TOTAL 139		
PLUS:			
A) Transfer from Parks	0		
B) Seasonal Labor/Temp	0		
C) Other (Community service)	0		
D) Overtime	22		
	SUB-TOTAL 22		
TOTAL HOURS AVAILABLE FOR THE MONTH:			411

Department Summary of Work Orders for the Month

Received	Completed	Outstanding	Void	Hours
----------	-----------	-------------	------	-------

Department Projects for the Month

0			0
0			0
0			0
Sub-total Hours on Special Projects:			0

Department Operations and Maintenance for the Month

Mowing & W/E			230.5
Equip & Veh Maint			18
Buildings & Grounds			131
Office Operations			31.5
Sub-total Hours on OM Projects:			411
OTHER			
0			0
0			0
0			0
Sub-total Other			0

TOTAL HOURS FOR DEPARTMENT **411**

Department's Proposed Projects for next Month

			0
			0
Total Estimated Hours on Proposed Projects:			0

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ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance amending City of Lampasas Code of Ordinances, Chapter 70- Subdivision; Section 70-6 Guarantee of Performance; (f) Maintenance Guarantee

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: June 23, 2022

For the Agenda of: June 27, 2022

Procurement and Funding Statement:

N/A

Attachments: Ordinance, Subdivision Regulations

Summary Statement:

In June 2021, Council adopted an Ordinance amending the City of Lampasas Subdivision Regulations; Guarantee of Performance; Construction Guarantee to allow alternative method of guarantee in the form of an Irrevocable Letter of Credit or alternative fiscal assurance be approved administratively by the City Manager or designee. At this time we are asking for Council consideration in allowing the same latitude for the Maintenance Guarantee. Any proposed alternative method of guarantee will be reviewed by the City Attorney prior to Staff approval.

This item was presented to Council at the June 13, 2022 meeting.

Recommendation:

To consider a motion to approve the first reading of an Ordinance amending City of Lampasas Code of Ordinances, Chapter 70- Subdivision; Section 70-6 Guarantee of Performance, (f) Maintenance Guarantee.

ORDINANCE NO.

AN ORDINANCE AMENDING CITY OF LAMPASAS CODE OF ORDINANCES CHAPTER 70, SUBDIVISIONS PROVIDING NEW AND/OR AMENDED REGULATIONS CONCERNING CITY SUBDIVISIONS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas has determined that the following amendments to the City's subdivision regulations, which provide clarification and/or new regulatory terms for City subdivisions are necessary for the orderly development and growth of the city and to ensure the public health, safety and welfare of its citizens within its jurisdiction.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS, THAT:

Part 1: That Chapter 70 Subdivisions of the Lampasas City Code of Ordinances be amended, to include new and/or amended regulatory provisions, to read as follows:

ARTICLE I. In General

Sec. 70-6 Guarantee of Performance

- (a) No Change
- (b) No Change
- (c) City Council at sole discretion may elect to evaluate and accept the following alternative fiscal assurance as a guarantee and warranty of Public Infrastructure constructed by subdivider.
 - 1. A Letter of Credit (LOC) may be approved administratively by the City Manager or designated authority that meets the following criteria, based on the specifics of the development and the expertise and history of the requesting subdivider in the community, such as, but not limited to: the size and complexity of the subdivision, the proposed time for future completion of the development, any proposed developmental phasing to be applied to the build out of the subdivision, the total cost of fiscal assurance and maintenance guarantees for the subdivision development:
 - a. Is issued by a financial institution acceptable to the City, regulated by and in good standing with the State and/or Federal regulators, and with sufficient financial stability and assets to support the obligations stated in the LOC, for the duration of its term.
 - b. Is timely approved by the Board of Directors of the issuing bank.
 - c. Identifies the City of Lampasas as the sole beneficiary of the LOC.
 - d. Is irrevocable for the term of the LOC.
 - e. Has an expiration date that extends (or renews in consecutive, uninterrupted terms) up to a date determined by the City, but at a minimum until such a time as the City of Lampasas notifies the issuing bank, in writing, that the subdivider/developer has met all of its obligations set forth in any pertinent development agreement, plat requirement and/or in the

City's subdivision regulations related to the subdivision's fiscal guarantees for the subdivision project.

- f. Is in an amount set by the City, but is at a minimum an amount equal to an engineer's estimated cost of constructing and installing all improvements required by the City pursuant to its subdivision regulations and the approved subdivision plan for the development, which are unconstructed at the time the LOC is issued.
- g. Includes an amount that is equal to an engineer's estimated total for the cost of maintenance of all subdivision infrastructure that is subject to future maintenance by the developer for the period of time set forth in the City's regulations, following completing of its installation by the developer.
- h. Provides that the City, as the sole beneficiary of the LOC, has a right to both 'partial' and/or 'total' draws on the LOC funds, as it deems necessary, either to complete any infrastructure installation/construction work not adequately or timely performed by the subdivider/developer, or to perform future maintenance on same.
- i. Is evaluated and finally accepted, in writing, by the City, in lieu of the money and/or bond guarantee generally required for fiscal assurance.

2. Any other form of alternative fiscal assurance, guarantee and warranty related to installation of infrastructure and/or maintenance for subdivision work by a subdivider must be proposed, in writing, to the City and will then be evaluated and considered for approval through the City Council.

(d) No Change

(e) No Change

- (f) **Maintenance guarantee.** Prior to final acceptance of the completed improvements for future maintenance obligations by the subdivider, the subdivider shall file with the City Manager, or his/her qualified designee a maintenance bond or other such guarantee acceptable to the council as **defined in paragraph (c), above**, executed by a bank or a surety company holding a license to do business in the state, and acceptable to the council, in an amount equal to **one hundred (100%) percent** of the estimated maintenance cost of the improvements as fully constructed for the maintenance period, as estimated by the City's regulations and approved by the City Manager, or his/her qualified designee, conditioned that the subdivider will maintain such improvements in good condition and without cost to the city for a period of two years after acceptance of completed construction, or the maintenance guarantee provided shall be available to the City for such purpose, with no further action by the city. Such money in escrow or bond shall be approved as to form and legality by the city attorney. (**modified June/July 2022**)

Part 2: All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect. If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinance, and the laws of the State of Texas.

READ and APPROVED on First Reading on the 27TH day of June, 2022.

READ and ADOPTED on Second Reading on the 11th day of July, 2022.

APPROVED:

ATTEST:

TJ Monroe, Mayor

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

(Signature of Attorney Provided on Separate Page, to be Attached)



July 2018 Subdivision Regulations

Chapter 70 - SUBDIVISIONS⁽¹⁾

ARTICLE I. - IN GENERAL

Sec. 70-1. - Jurisdiction, authority and purpose of chapter.

Under the authority of V.T.C.A., Local Government Code § 212.001 et seq., which is made a part of this chapter, the city council does hereby adopt the regulations of this chapter to control the subdivision of land within the corporate limits of the city and in the extraterritorial jurisdiction of the city to:

- (1) Implement the city comprehensive plan through the regulation of subdivision development;
- (2) Provide for the orderly development of the city and its extraterritorial jurisdiction;
- (3) Ensure adequate provision for streets, alleys, parks, water and wastewater lines, storm drainage and other facilities indispensable to the community;
- (4) Ensure adequate fire protection and adequate access and egress for fire and other emergency services;
- (5) Ensure access to adequate amounts of light and air; and
- (6) Ensure the overall health, safety and general welfare of the community.

This chapter is also governed by the 2012/2015 International Fire Code including appendixes A, B C, D and I.

(Ord. No. 726, § 3.01, 3-13-95)

Sec. 70-2. - Definitions and exceptions.

- (a) The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commission means the city planning and zoning commission.

Plat means a map or chart of the subdivision or the act of mapping or charting the subdivision. It shall include plan, plat or replat, in both singular and plural.

- (1) *Minor plat* means a plat involving four or fewer lots fronting on an existing street and not requiring the creation of any new street or the extension of municipal facilities.
- (2) *Replat* means the division of an existing subdivision, together with any change of lot size therein, or with the relocation of any street lines.

Subdivision means the division of a tract or parcel of land into two or more parts for laying out suburban, building or other lots and to lay out streets, alleys, squares, parks or other parts of the tract intended to be dedicated to public use or for the use of purchasers, owners, renters or other users of such partitions of the tract or lots fronting thereon or adjacent thereto for the purpose, whether immediate or future, of sale, lease or building development.

- (b) Divisions of land otherwise within the scope of this chapter are an exception to the definition of subdivision when each of the subdivided tracts are 5 acres or larger in area and where the extension or installation of streets and/or utilities and the dedication of streets, alleys, squares, parks or other parts of the tract to public use is not involved.

(Ord. No. 726, §§ 2.02, 2.03, 2.05, 3-13-95)

Cross reference— Definitions generally, § 1-2.

Sec. 70-3. - Penalty for violation of chapter.

Any person violating this chapter or any portion of this chapter shall, upon conviction, be punished according to the provisions of section 1-15.

(Ord. No. 726, § 5.13, 3-13-95)

Sec. 70-4. - Approval of plats required prior to public utility installation.

No subdivision plat shall be filed or recorded, and no lot in a subdivision inside of the corporate limits or within the extraterritorial jurisdiction of the city shall be improved or sold until the plat shall have been approved as required in this chapter. The city shall have the authority to prohibit the installation of public utilities and to deny the issuance of building, plumbing, electrical and mechanical permits, as applicable, in unapproved subdivisions.

(Ord. No. 726, § 3.02, 3-13-95)

State Law reference— Plat required, V.T.C.A., Local Government Code § 212.004.

Sec. 70-5. - Conformance with the general plan.

Plats approved under this chapter shall be considered based on any plans for roads, streets, and public highways with the city and in the extraterritorial jurisdiction; taking into account access to and extension of sewer and water mains and instrumentalities of public utilities. Plats may be considered for approval based on Capital Improvement Plans, Park Plan, Comprehensive Plan, or any other planning document in existence at time of Plat submission. This chapter shall govern every person, firm, association or corporation owning any tract of land within the corporate limits and extraterritorial jurisdiction of the city who proposes to divide the tract into two or more parts for the purpose of laying out any subdivision of land or any addition to the city, or for laying out suburban, building or other lots, and to lay out streets, alleys, squares, parks or other parts of the tract intended to be dedicated to public use or for the use of purchasers, owners, renters or other users of such partitions of the tract or lots fronting thereon or adjacent thereto.

(Ord. No. 726, § 1, 3-13-95)

State Law reference— Standards for approval, V.T.C.A., Local Government Code § 212.010.

Sec. 70-6. - Guarantee of performance.

- (a) *Construction inspection and certification.* All plans and actual construction of required improvements shall be inspected by the City Manager, or his/her qualified designee; however, the City may obtain 3rd party review services as it deems necessary for technical and professional review. No plans or completed construction will be considered for approval or acceptance by the council without certification from the City Manager, or his/her qualified designee or 3rd party reviewer that such plans and calculations and such construction is complete and that they are in accordance with specifications

contained or referenced in this chapter, including the city detail specifications, and/or with plans previously approved for the subject subdivision. The City Manager, or his/her qualified designee shall make frequent field inspections during the construction period and arrange for testing and compliance in accordance with the adopted City of Lampasas Standard Details and Specifications. The costs of such tests shall be paid by the subdivider prior to approval of the final plat. The City Manager, or his/her qualified designee shall submit periodic progress reports to the council during the construction period. The final responsibility for the adequacy and acceptability of all construction shall rest with the subdivider. The subdivider shall retain the services of a professional engineer, licensed in the State of Texas, whose seal shall be placed on each sheet of the construction drawings; if required, and who shall be responsible for the inspection of the drainage, roads, and streets, and sewer and water facilities within the subdivision.

- (b) *Construction guarantee.* Prior to approval of the final plat, the subdivider shall file with the City Manager a performance bond executed by a corporate surety licensed to do business in the State of Texas, in an amount equal to the cost of the uncompleted and unaccepted improvements required by this Ordinance, as approved by the City Manager, conditioned that the subdivider will complete such improvements within two (2) years from the date of final plat approval.
- (c) **City Council at sole discretion may elect to evaluate and accept the following alternative fiscal assurance as a guarantee and warranty of Public Infrastructure constructed by subdivider. (modified June 2021)**
 - 1. ***A Letter of Credit (LOC) may be approved administratively by the City Manager or designated authority that meets the following criteria, based on the specifics of the development and the expertise and history of the requesting subdivider in the community, such as, but not limited to: the size and complexity of the subdivision, the proposed time for future completion of the development, any proposed developmental phasing to be applied to the build out of the subdivision, the total cost of fiscal assurance and maintenance guarantees for the subdivision development:***
 - a. *Is issued by a financial institution acceptable to the City, regulated by and in good standing with the State and/or Federal regulators, and with sufficient financial stability and assets to support the obligations stated in the LOC, for the duration of its term.*
 - b. *Is timely approved by the Board of Directors of the issuing bank.*
 - c. *Identifies the City of Lampasas as the sole beneficiary of the LOC.*
 - d. *Is irrevocable for the term of the LOC.*
 - e. *Has an expiration date that extends (or renews in consecutive, uninterrupted terms) up to a date determined by the City, but at a minimum until such a time as the City of Lampasas notifies the issuing bank, in writing, that the subdivider/developer has met all of its obligations set forth in any pertinent development agreement, plat requirement and/or in the City's subdivision regulations related to the subdivision's fiscal guarantees for the subdivision project.*
 - f. *Is in an amount set by the City, but is at a minimum an amount equal to an engineer's estimated cost of constructing and installing all improvements required by the City pursuant to its subdivision regulations and the approved subdivision plan for the development, which are unconstructed at the time the LOC is issued.*
 - g. *Includes an amount that is equal to an engineer's estimated total for the cost of maintenance of all subdivision infrastructure that is subject to future maintenance by the developer for the period of time set forth in the City's regulations, following completing of its installation by the developer.*
 - h. *Provides that the City, as the sole beneficiary of the LOC, has a right to both 'partial' and/or 'total' draws on the LOC funds, as it deems necessary, either to complete any*

infrastructure installation/construction work not adequately or timely performed by the subdivider/developer, or to perform future maintenance on same.

- i. Is evaluated and finally accepted, in writing, by the City, in lieu of the money and/or bond guarantee generally required for fiscal assurance.*

2. Any other form of alternative fiscal assurance, guarantee and warranty related to installation of infrastructure and/or maintenance for subdivision work by a subdivider must be proposed, in writing, to the City and will then be evaluated and considered for approval through the City Council.

- (d) *Acceptance of construction.* The City Manager, or his/her qualified designee shall inspect such improvements upon completion of construction and shall notify the subdivider and the city attorney in writing as to his acceptance or rejection of the construction. He shall reject such construction if it fails to comply with the city's standards and specifications for construction of subdivision improvements. If he rejects such construction, the city attorney shall, on direction of the council, proceed to enforce the guarantees provided in this chapter.

Prior to final acceptance for maintenance of the completed improvements by the City Council, the subdivider shall file with the City Manager or his designee the following:

1. Three (3) sets of reproducible "record drawings" for each project, which further contains or has attached certification from a professional engineer that all improvements comply with this Ordinance.
 2. An affidavit from the subdivider stating that to the best of his information and belief, the contractor has complied with the regulations contained in this Ordinance.
- (e) *Extension of time to complete construction.* Where good cause exists, the council may extend the period of time for completion under this section for an additional period of time not to exceed six months if the subdivider has not completed the required site improvements or completed such improvements in compliance with this chapter. No such extension shall be granted unless security and maintenance guarantees as required herein have been provided by the subdivider covering the extended period of time.
 - (f) **Maintenance guarantee.** Prior to final acceptance of the completed improvements for future maintenance obligations by the subdivider, the subdivider shall file with the City Manager, or his/her qualified designee a maintenance bond or other such guarantee acceptable to the council as **defined in paragraph (c), above**, executed by a bank or a surety company holding a license to do business in the state, and acceptable to the council, in an amount equal to one hundred (100%) percent of the estimated maintenance cost of the improvements as fully constructed for the maintenance period, as estimated by the City's regulations and approved by the City Manager, or his/her qualified designee, conditioned that the subdivider will maintain such improvements in good condition and without cost to the city for a period of two years after acceptance of completed construction, or the maintenance guarantee provided shall be available to the City for such purpose, with no further action by the city. Such money in escrow or bond shall be approved as to form and legality by the city attorney. **(modified June/July 2022)**
 - (g) *Use of security and maintenance guarantees.* Security and/or maintenance guarantees shall not be released back to the subdivider by the city until all the requirements for approval and acceptance of improvements and/ or maintenance have been met. If it becomes apparent that the subdivider is not going to complete the construction of any or all of the required improvements in accordance with the previously approved plans and chapter requirements, or provide the necessary maintenance during the stipulated two-year period (or any extension thereof granted under this section), the City Manager, or his/her qualified designee shall so inform the council in writing, and the council shall take necessary action against the guarantees and security posted by the subdivider to complete such construction and/or maintenance at no cost to the city. If necessary, the council may also file appropriate proceedings in district court against the subdivider and his security as set forth in this section.

(Ord. No. 726, § 4.04, 3-13-95)

Sec. 70-7. - Conformance with chapter; exceptions and/or modifications.

Alternative Method of Compliance

- a) The Planning and Zoning Commission, City Council may grant or approve through the Platting process a justified exception or modification from this chapter. An "Alternate Method of Compliance" application shall accompany all requests for a modification(s) to this chapter.
 - (1) Exception means the basis for non-application of a particular standard in these regulations or related codes, approved at the discretion of the Planning Commission, City Council as part of the application process, and based on general circumstances and criteria specified in these regulations.
 - (2) Modification means an [alteration](#) or [adjustment](#) to a particular standard in these regulations or related codes, as an Alternate Method of Compliance approved at the discretion of the Planning Commission, City Council as part of the application process, and based on general circumstances and criteria specified in these regulations.
- (b) *Required.* Any subdivision within the corporate city limits or the extraterritorial jurisdiction of the city shall be governed by these regulations as well as any Interlocal Cooperative agreements with Burnet or Lampasas County for administration of subdivision regulations.
- (c) *Exceptions.* Subdivisions meeting all of the following criteria may be exempt from the curb and gutter and street width requirements:
 - (1) Each lot, tract or parcel of land within the subdivision must contain a minimum of one acre.
 - (2) Each lot, tract or parcel of land within the subdivision must contain a minimum frontage of 150 feet, excluding tracts located in a cul-de-sac.
 - (3) Each lot, tract or parcel must be subject to the mandatory prohibition against further subdivision of any lot, tract or parcel into a lot, tract or parcel containing less than one acre.
- (d) *Streets.* The specifications for streets exempted under subsection (c) of this section shall:
 - (1) Meet the city-adopted construction specifications for the design of drainage, subgrade, compacted base and asphalt applications for paving.
 - (2) Drainage shall be designed by a registered professional engineer of the state, and drainage designs submitted must be approved by the City Manager, or his/her qualified designee prior to city acceptance.
 - (3) Crushed limestone flexible base shall be used and conform to the city construction specifications for design and installation requirements. On-site materials may be substituted in lieu of flexible base provided the materials meet either the State Department of Transportation standard #248 or are approved in writing by the City Manager, or his/her qualified designee prior to placement.
 - (4) Streets shall be a minimum of 26 feet unobstructed paved width of approved two course rock and asphaltic overlay application, HMAAC; of approved concrete in accordance with acceptable street construction standards.
 - (5) Compacted based shoulders, as specified in subsection (c)(3) of this section, shall be installed extending four feet on both sides of the paved surface and consist of crushed limestone flexible base material compacted at least six inches in depth to a minimum of 95 percent proctor density.

(Ord. No. 726, § 5.10, 3-13-95; Ord. No. 791, § 1, 1-16-97)

Secs. 70-8—70-40. - Reserved.

ARTICLE II. - ADMINISTRATION^[2]

Footnotes:

--- (2) ---

Cross reference— Administration, ch. 2.

DIVISION 1. - GENERALLY

Sec. 70-41. - Compliance with chapter provisions required prior to construction.

- (a) Construction plans and specifications shall be submitted after approval of the final plat and 30 days prior to any construction. Such plans and specifications shall comply with all city ordinances, and must be approved or disapproved by the City Manager, or his/her qualified designee in writing within 30 days after submitted.
- (b) All construction of improvements shall be inspected while in progress by the appropriate city department, and a final approval shall be required.
- (c) The city may refuse to issue any building, repair, plumbing or electrical permits, and may refuse to provide any public utility services to any improvement within any subdivision for which a final plat has not been approved and filed for record, or for any structure on a lot within a subdivision in which the standards required by this chapter or any other city requirement has not been complied with in full.

(Ord. No. 726, § 5.12(1)—(3), 3-13-95)

Sec. 70-42. - Enforcement of chapter; issuance of permits and services.

Enforcement Responsibility

- This Ordinance shall be administered and enforced by the City Manager

Remedies and Enforcement Powers

1. Violations

Any person, firm or corporation violating this provision shall be deemed guilty of a misdemeanor and, upon conviction in the municipal court of the City of Lampasas, Texas, shall be subject to a fine not to exceed the sum of five hundred dollars (\$500.00) for each offense, except however, where a different penalty has been established by state law for such offense the penalty shall be that fixed by state law, and for any offense which is a violation of any provision of law that governs fire safety, zoning, or public health and sanitation, including dumping of refuse, the penalty shall be a fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and each and every day said violation is continued shall constitute a separate offense.

2. Stop Work

Whenever any construction work is being done contrary to the provisions of this Ordinance, the Building Official may order the work stopped by notice in writing served on the owner or contractor doing or

causing such work to be done, and such person shall forthwith stop such work until authorized by the Building Official to proceed with the work.

3. Inspections

The Building Official Officer shall have the right to enter upon any premises at any reasonable time for the purpose of making inspections of buildings or premises necessary to carry out his duties in the enforcement of this Ordinance.

Enforcement Procedures

1. Notice

The Building Official shall give written notice by certified mail to the owner of land on which a violation exists. The notice shall state the nature of the violation.

2. Notice of Criminal Penalty

In no case shall any person acting on behalf of the City seek a criminal penalty for violation of this Ordinance without giving thirty (30) days prior notice of the violation, specifying the action necessary to correct the violation and avoid criminal prosecution.

3. Other Enforcement Powers

In addition to the enforcement powers specified in this Ordinance, the City may exercise any and all enforcement powers granted to it by Texas law, as it may be amended from time to time.

4. Continuation

Nothing in this Ordinance shall prohibit the continuation of previous enforcement actions, undertaken pursuant to previous, valid resolutions, ordinances and laws.

Grandfather Clause- Issuance of permits and services. This chapter shall not in any way be construed to prohibit the issuance of permits or utility services for any lots upon which improvements were in existence prior to March 13, 1995, if such subdevelopment in which the lot is located was filed for record before March 13, 1995, or if such subdevelopment complied with the city Ordinance No. 284, which ordinance was known as a subdivision ordinance and was repealed and superseded by this chapter.

(Ord. No. 726, § 5.12(4), (5), 3-13-95)

Secs. 70-43—70-65. - Reserved.

DIVISION 2. VARIANCES WITHIN PLAT

Sec. 70-66. – Definitions.

- (a) Variance means an adjustment in the application of the specific regulations of the Zoning Ordinance to a particular parcel of property which, because of special conditions or circumstances of hardship peculiar to the particular parcel, is necessary to prevent the property from being deprived of rights and privileges enjoyed by other parcels in the same vicinity and zoning district. Variances shall be noted for individual lots on the final plat and shall be subject to approval process as outlined in this chapter.

(Ord. No. 726, § 5.11(2), 3-13-95)

Sec. 70-69. - Application; fees.

- (a) *Application.* All requests for variances must be made in writing and should be submitted at the earliest possible date at which the subdivider identifies the need for a variance. In any case, a request for variances shall be submitted and noted on preliminary plat.

(Ord. No. 726, § 5.11(3), (4), 3-13-95)

Secs. 70-70—70-100. - Reserved.

ARTICLE III. - PLATS

DIVISION 1. - GENERALLY

Sec. 70-101. - Preapplication conference.

A preapplication conference with the City Manager, and/or his/her qualified designees shall be required for all subdivisions. The subdivider shall provide a sketch of the proposed layout showing general road patterns and lot configuration at which time the City Manager, and/or his/her qualified designees shall review the layout for compliance with the general subdivision requirements. The City Manager, and/or his/her qualified designees shall note special design considerations that might apply to the subdivision as are evident to him/her at the time of preapplication. The preapplication conference shall be for information purposes only and shall not be construed as a formal approval or commitment by the city.

(Ord. No. 726, § 4.01, 3-13-95)

Sec. 70-102. - Administrative approval of amending plats, minor plats and replats.

- (a) *Administrative approval.* The administrative approval procedure may be followed for the approval of applicable amending plats or, minor plats, if the land proposed for subdivision or re-subdivision meets the conditions and requirements, in accordance with the Local Government Code, Section 212.0065, as follows:
 - (1) Is an amending plat described in the Local Government Code, Section 212.016 that result in five or fewer adjoining/contiguous lots; or
 - (2) Is a minor plat or replat such that it results in four or fewer adjoining/contiguous lots, each of which is fronting on an existing street that does not require the creation of any new street or the extension of any municipal infrastructure or facilities, or
- (b) *Amendment of certain nonconforming plats.* The city manager or manager's designee may, at his sole discretion, utilize the administrative approval procedure for the approval of amendments to legally nonconforming plats, without voiding the nonconforming status of the plats involved, when the amendment:
 - (1) Does not increase density in the subdivision; and

- (2) Results in a plat that more closely conforms to the current Code, even if full conformance is not achieved, and
 - (3) Results in four or fewer adjoining/contiguous lots.
- (c) Plats noted above in (a) (1)(2) and/or (b)(1)—(3) may be administratively processed and approved by the city manager, or his/her qualified designee, without review or approval action of the municipal planning commission and/or the city council. The city manager or the manager's designee shall have full and sole discretion to elect to present the plat in question to the municipal planning commission or city council, or both, for approval or denial, for any reason determined by the city manager or the manager's designee. The city manager or the manager's designee shall not deny the plat, but rather, if unable or unwilling to approve the plat, shall refer such plat to the municipal planning commission for action within 30 days from the date of filling of the administratively complete plat application.
- (d) The city manager or manager's designee shall have final authority to determine whether a subdivision qualifies to be processed administratively, based on the information presented at the preapplication conference.
- (e) The filing fees for plat approvals under this section are in the amounts listed in appendix A of this Code, or any fee that may be subsequently adopted by the city council in the annual budget fee schedule.
- (f) Administrative approval for residential development across interior lot lines.
- (1) Definitions applicable only to this subsection (f):

The following definitions shall apply in the interpretation and enforcement of this subsection (f).

 - (A) "Interior lot lines" shall mean property lines that separate one or more tracts of land (i.e., lots) owned by one property owner in a platted subdivision, interior lot lines are not, by definition, the boundary lines that form any part of the perimeter of the tract(s) in question.
 - (B) "Development" shall mean construction, erection or fabrication of any structure which is allowed to occur on tracts within a subdivision, in accord with provisions of the city's Zoning Code, applicable to the tracts in question.
 - (C) "Development across interior lot lines" shall mean the partial placement of a primary or accessory building across a portion of the interior lot line located on the property. Placement of a primary building on one lot and the associated accessory building entirely on the separate lot, with an interior lot line between the two structures will not be permitted, even if drives and walkways connect them and cross the interior lot lines.
 - (2) *Development across interior lot lines.*
 - (A) Development across interior lot lines may only be approved in cases when there is one owner for the lots proposed to be developed as a single development tract.
 - (B) A request for approval by the city manager for development across interior lot lines may be made for property located in any residential zoning district, as long as the proposed building(s) and site plans meet all other requirements of the applicable zoning district and applicable City Codes.
 - (C) The developer shall be required to record, in the Lampasas Real Property Records, documentation related to the development across the interior lot lines, which documentation shall warrant that no separate conveyance of the tracts involved will be permitted in the future, by either the developer or any future heir, assign, buyer or owner, so long as the improvements across the interior lot lines exists.
 - (D) The development will not be permitted if the city manager determines, in his sole judgment, that it may have a negative or adverse effect on any property in the platted subdivision, the surrounding area, or on the values or uses of adjacent properties.
 - (3) *Application process.*

- (A) A development packet related to the requested residential development across interior lot lines must be provided for the city manager's review. To be considered for approval, the packet shall include copies of:
 - (1) A site plan of the proposed development across the interior lot lines.
 - (2) Documentation demonstrating ownership of all lots involved.
- (B) The city manager may contact the applicant to set a time to review the application prior to making a final decision on the request.
- (C) Approval of the request is within the sole discretion of the city manager and the city manager reserves the right to require a replat of the development, if all conditions are not met or if doing so is in the best interest of the city or the adjacent property owners.
- (D) No development shall be initiated until the city manager approves that portion of the building permit governing the site plan.

(Ord. No. 726, § 4.05, 3-13-95; Ord. No. 1317, § 1, 4-25-2011; Ord. No. 1423, § 1, 8-25-2014)

Secs. 70-103—70-125. - Reserved.

DIVISION 2. - PRELIMINARY PLAT

Sec. 70-126. - Required.

A preliminary plat of any proposed subdivision, prepared by a registered engineer or registered public surveyor and bearing his seal, shall be submitted to the city for approval before the subdivider proceeds with the final plat for record, and shall be drawn to a scale of 100 feet to the inch. Scale variances may be granted by the City Manager, or his/her qualified designee.

- (1) The City Manager, or his/her qualified designee may make the determination that the preliminary plat and final plat may be combined/submitted as one submission under the following conditions:
 - a. All related conditions of this chapter are met and;
 - b. The subdivision is or would result in 15 or fewer lots
 - c. The City Manager, at sole discretion may require a preliminary plat for subdivisions of 15 or fewer lots

(Ord. No. 726, § 4.02, 3-13-95)

Sec. 70-127 - Existing features inside subdivision.

The existing features inside the subdivision to be shown on the preliminary plat are as follows:

- (1) The existing boundary lines of the land to be subdivided. Boundary lines shall be drawn sufficiently wide to provide easy identification.
- (2) The location of existing watercourses (including the 100-year floodplain), railroads, and other similar drainage and transportation features.
- (3) The location and width of existing streets, alleys, easements, buildings, structures and other improvements.
- (4) Topographical information with contour lines at two-foot intervals or closer.
- (5) Accurate location of land by reference to the volume and page of the deed records of the county or counties in which such land is located, including record access.

- (6) All zoning designations applicable to the land to be subdivided and the boundaries of such zoning districts.
- (7) The city limit line, extraterritorial jurisdiction boundary or other political boundaries that pass through the land to be subdivided.
- (8) Cemeteries, landfill sites, junkyards or other significant past or present uses.

(Ord. No. 726, § 4.02(1), 3-13-95)

Sec. 70-128. - Existing features outside subdivision.

Existing features outside of a subdivision to be shown on the preliminary plat are as follows:

- (1) The name and property lines of adjoining property owners.
- (2) The name and location of adjacent subdivisions, streets, easements, pipelines, watercourses, etc.
- (3) All zoning designations applicable to the land adjacent to the land to be subdivided and the boundaries of such zoning districts.
- (4) The city limit line, extraterritorial jurisdiction boundary or other political boundaries that pass within 200 feet of the land to be subdivided. All lines outside of subdivision boundaries shall be dashed.

(Ord. No. 726, § 4.02(2), 3-13-95)

Sec. 70-129. - New features inside of subdivision.

New features inside of the subdivision to be shown on the preliminary plat are as follows:

- (1) The proposed name of the subdivision.
- (2) The location, right-of-way width and names of proposed streets.
- (3) The approximate width and depth of all lots. If the side lines are not parallel, the approximate distance between them at the building line and at the narrowest point should be given.
- (4) The location of building lines, alleys and easements.
- (5) The location and approximate size of sites for schools, churches, parks and other special land uses.
- (6) The approximate acreage of the property to be subdivided.

(Ord. No. 726, § 4.02(3), 3-13-95)

Sec. 70-130. - Key map.

A key map showing the relation of the subdivision to well-known streets in all directions to a distance of at least one mile shall be included in the preliminary plat.

(Ord. No. 726, § 4.02(4), 3-13-95)

Sec. 70-131. - Date, graphic scale, north point, title, etc.

The date, graphic scale, north point and title under which the plat is to be recorded, with the name of the owner and the registered professional engineer or registered public surveyor platting the tract, shall be included in the preliminary plat.

(Ord. No. 726, § 4.02(5), 3-13-95)

Sec. 70-132. - Restrictions.

A copy of proposed restrictions, if any, must accompany the preliminary plat.

(Ord. No. 726, § 4.02(6), 3-13-95)

Sec. 70.133 Exceptions, Modifications and Variances

All requested exceptions, modifications, and variances, if any, shall be listed on the preliminary plat.

Sec. 70-134. - Submission.

The planning and zoning commission and City Manager, or his/her qualified designee shall be furnished with three legible prints of the preliminary plat and with three copies of a letter of transmittal stating briefly the type of street surfacing, drainage, sanitary facilities and water supply proposed, and the name and address of the owner, the subdivider if different from the owner, and the engineer, ten days or more before the regular planning commission meeting. These documents shall be filed in the office of the City Manager, or his/her qualified designee in the city hall.

(Ord. No. 726, § 4.02(7), 3-13-95)

Sec. 70-135. - Approval.

The planning and zoning commission shall approve, conditionally approve or disapprove within 30 days any preliminary plat submitted to it. Within 30 days after action by the planning and zoning commission, the city council shall approve, conditionally approve or disapprove such preliminary plat. Approval of the preliminary plat shall not constitute final acceptance of the final plat. Preliminary approval will expire six months after the approval by the city council, except if the subdivider applies in writing prior to the end of such six-month period, stating reasons for needing an extension. This period may then be extended for successive six-month periods.

(Ord. No. 726, § 4.02(8), 3-13-95)

Sec. 70-136. - Fee.

A filing fee in an amount established by the city and listed in appendix A of this Code (or as hereafter established upon adoption of the annual fee schedule), except for minor plats, shall be paid to the city at the time of filing the preliminary plat. The preliminary plat shall not be considered filed until such fee has been paid. The filing fee for minor plats and the resubmittal of plats previously disapproved is in an amount established by the city and listed in appendix A of this Code (or as hereafter established upon adoption of the annual fee schedule).

(Ord. No. 726, § 4.02(9), 3-13-95)

Secs. 70-137—70-155. - Reserved.

DIVISION 3. - FINAL PLAT

Sec. 70-156. - Required.

After approval of a preliminary plat by the city council, a final plat prepared by a registered engineer or registered public surveyor and bearing his seal shall be submitted to the city prior to filing with the county clerk, by filing in the office of the city secretary. Such plat shall have all changes and alterations made on it that were required on the previously submitted preliminary plat. Also required is the preparation of the plat of the subdivision in a format that is compatible with that of the city for purposes of submitting and entering the final plat into the city geographic information system.

(Ord. No. 726, § 4.03, 3-13-95)

Sec. 70-157. - Sheet size and scale.

All final plats shall be drawn on mylar sheets, 18 x 24 and to a scale of one inch equals 100 feet. Variances of scale and size may be granted for good cause.

(Ord. No. 726, § 4.03(1), 3-13-95)

Sec. 70-158. - Existing features inside subdivision.

The existing features inside the subdivision to be shown on the final plat are as follows:

- (1) The existing boundary lines with accurate distances and bearings of the land to be subdivided. Boundary lines shall be drawn sufficiently wide to provide easy identification.
- (2) The location of existing watercourses (including the 100-year floodplain), railroads, other similar drainage and transportation features and utilities installations.
- (3) True bearings and distances to the nearest established street lines, official monuments, or subdivision corner, which shall be accurately described on the plat, and with at least one bearing and distance to the nearest subdivision corner or original patent survey corner.
- (4) The location and width of existing streets, alleys, easements, right-of-way, buildings and structures to be retained.
- (5) An accurate location of the subdivision in reference to the deed records of the county which shall include the volume and page of the deed of the property to be subdivided.
- (6) Topographical information with contour lines at two-foot intervals or closer. Such information may be presented by separate plat filed with the subdivision plat if an overlay is also provided. For purposes of preparation, contour intervals may be interpolated and verified through representative spot checking.

(Ord. No. 726, § 4.03(2), 3-13-95)

Sec. 70-159. - Existing features outside subdivision.

The existing features outside the subdivision to be shown on the final plat are as follows:

- (1) The name and property lines of adjoining subdivisions and of the adjoining property owners, together with the respective plat or deed references.
- (2) The names and location of adjacent streets, alleys, easements, watercourses, subdivisions, etc. All lines outside of subdivision boundaries to be dashed.

(Ord. No. 726, § 4.03(3), 3-13-95)

Sec. 70-160. - New features inside subdivision; streets, alleys, easements and utilities.

The lines and names of all proposed streets or other ways or easements shall be dedicated to public use, with the following engineering data:

- (1) *Streets.* Length and bearings of all tangents, dimensions from all angle points of curve to an adjacent side lot line shall be shown on the centerline or on each side of streets, and showing bearing and distance for chords of all curves.
- (2) *Watercourses and easements.* Distances to be provided along the side lot lines from the front lot line or the high bank of a stream. The traverse line shall be provided along the edge of all large watercourses in a convenient location, preferably along a utility easement if paralleling the drainage easement of stream.
- (3) *Utilities.* The locations and sizes of all proposed utility lines and appurtenances, including manholes, fire hydrants, flush assemblies, lift stations, sewer and water lines, sewer force mains, valves, cleanouts, etc. All utility sheets shall be accompanied by profiles and details showing conformance to the city detail design criteria.

(Ord. No. 726, § 4.03(4), 3-13-95)

Sec. 70-161. - Lots and blocks.

The lines and numbers of all proposed lots and blocks with complete bearings and dimensions for front, rear and side lot lines shall be shown on the final plat. All sewered lots inside the city limits shall have an area that complies/conforms with the underlying zoning. All sewered lots outside the city limits and inside the city's extraterritorial jurisdiction shall have an area of 6,500 square feet or more. Unsewered lots in areas where wastewater collection facilities are not available shall meet the minimum lot size requirements of the state department of health for onsite sewer facilities.

(Ord. No. 726, § 4.03(5), 3-13-95)

Sec. 70-162. - Reservations.

The use and property dimensions of all special reservations, including sites for schools, churches, and parks shall be shown on the final plat.

(Ord. No. 726, § 4.03(6), 3-13-95)

Sec. 70-163. - Monuments and control points.

Monuments and control points shall be indicated on the final plat as follows:

- (1) The description and location of all permanent survey monuments and control points.
- (2) Suitable primary control points to which all dimensions, bearings and similar data shall be referred. Dimensions shall be shown in feet and decimals of a foot.

(Ord. No. 726, § 4.03(7), 3-13-95)

Sec. 70-164. - Key map.

A key map showing the relation of the subdivision to well-known streets in all directions to a distance of at least one mile shall be shown on the final plat.

(Ord. No. 726, § 4.03(8), 3-13-95)

Sec. 70-165. - Date, graphic scale, north point, seal, etc.

The date, graphic scale, north point and subdivision title, name and address of subdivider, name, address, and seal of engineer or registered public surveyor shall be shown on the final plat.

(Ord. No. 726, § 4.03(9), 3-13-95)

Sec. 70-166. - Dedications and certificates.

Dedications and certificates as are applicable, or as required, shall be shown on the final plat.

(Ord. No. 726, § 4.03(10), 3-13-95)

Sec. 70-167. - Special restrictions.

Where restrictions on the use of land, other than those given in this division, are to be imposed by the subdivider, such restrictions shall be placed on the final plat or on a separate instrument filed with the plat or previously filed in the deed records.

(Ord. No. 726, § 4.03(11), 3-13-95)

Sec. 70.168 Exceptions, Modifications and Variances

All exceptions, modifications, and variances, if any, shall be listed on the final plat.

Sec. 70-169. - Tax receipt.

A certificate, showing that all city taxes, if any, have been paid, shall be submitted concurrent with the final plat.

(Ord. No. 726, § 4.03(12), 3-13-95)

Sec. 70-170. - Filing.

The planning and zoning commission and the City Manager, or his/her qualified designee shall each be furnished with three legible prints and the original tracing of the final plat. These documents shall be filed in the office of the City Manager, or his/her qualified designee in the city hall. A filing fee shall be paid to the city at the time of filing the preliminary plat as prescribed in division 2 of this article. The plat shall not be considered filed until such fee has been paid. Such fee shall be required each time a plat is submitted or resubmitted if such plat has previously been disapproved.

(Ord. No. 726, § 4.03(13), 3-13-95)

Sec. 70-171. - Review.

Within ten business days after filing, the City Manager, or his/her qualified designee, or a person designated by him, shall review the final plat as to form and content, and may return the final plat to the subdivider for correction as to form or content.

(Ord. No. 726, § 4.03(14), 3-13-95)

Sec. 70-172. - Actions by planning and zoning commission.

At the next regularly scheduled meeting of the planning and zoning commission (which shall not be more than 30 days from the date of filing), such commission shall consider the final plat and shall make a written recommendation to the city council for approval or disapproval of such plat. If the recommendation is for disapproval, there shall be stated the reasons for disapproval. If recommended for approval with variances there shall be stated the reasons why such variances are recommended to be approved. The subdivider or his representative shall meet with the planning and zoning commission at the time of consideration of the final plat.

(Ord. No. 726, § 4.03(15), 3-13-95)

Sec. 70-173. - Action by the city council.

Within 30 days after a recommendation is received from the planning and zoning commission on a final plat, the council shall consider the plat and the recommendations of the planning and zoning commission thereon. No recommendation of the commission shall be binding upon the city council, and such recommendations shall be advisory only. The council need not consider the final plat unless the subdivider or his representative is present at such meeting. The mayor or mayor pro tem as acting mayor is authorized to call a special council meeting for the consideration of the final plat if deemed necessary by him. If the city council approves the final plat as submitted, it shall be noted on such final plat that it has been approved by the planning and zoning commission and the city council. If the final plat is not approved, the council shall advise the subdivider of the reasons for disapproval and the requirements necessary in order for such final plat to be approved.

(Ord. No. 726, § 4.03(16), 3-13-95)

Sec. 70-174. - Expiration of approval.

Final approval will expire 90 days after final action by the city council's granting approval of any final plat unless the final plat has been filed for record, except that if the subdivider shall apply in writing prior to the end of such 90-day period, stating reasons for needing an extension, this period may, at the discretion of the city council, be extended for successive periods of 90 days each, not to exceed one year.

(Ord. No. 726, § 4.03(17), 3-13-95)

Secs. 70-175—70-205. - Reserved.

ARTICLE IV. - GENERAL REQUIREMENTS AND DESIGN STANDARDS

Sec. 70-206. - Streets.

- (a) *Conformity to major street plan.* The width and location of streets shall conform to such street plan as the planning and zoning commission or city council may have adopted, both as to horizontal and vertical alignment and right-of-way widths.
- (b) *Relation to adjoining street system.* The proposed street system shall extend all existing major streets and such existing secondary and local access streets as may be desirable for convenience of circulation. Where possible, the width and the horizontal and vertical alignment of extended streets shall be preserved.
- (c) *Street jogs.* Where off-sets in street alignment are, in the opinion of the planning and zoning commission, unavoidable, such off-sets may be employed, provided the distance between centerlines is not less than 125 feet.

- (d) *Large lot subdivisions.* If the lots in the proposed subdivision are large enough to suggest resubdivision in the future, or if part of the tract is not subdivided, consideration must be given to possible future street openings for access to future lots and future development of adjoining lands.
- (e) *Through traffic.* Local residential streets shall be designed so as to discourage high-speed or through traffic.
- (f) *Topography.* The street system shall bear a logical relationship to the natural topography of the ground.
- (g) *Street widths.* Street widths shall be measured from front lot line to front lot line of opposite lots as follows:
 - (1) *Local streets.* Local streets shall have a minimum right-of-way width of 50 feet.
 - (2) *Secondary streets.* Secondary or feeder streets shall have a minimum right-of-way width of 60 feet.
 - (3) *Major streets.* The right-of-way width of major streets shall be determined by the planning and zoning commission up to a maximum of 150 feet in width.
- (h) *Dead-end streets and cul-de-sacs.* Dead-end streets and cul-de-sacs shall be as follows:
 - (1) *Turnarounds.* Turnarounds are to have a minimum right-of-way radius of 50 feet for single-family and two-family use and 60 feet for other uses.
 - (2) *Maximum length.* The maximum length of a dead-end street or cul-de-sac with a permanent turnaround shall be 600 feet, except in conditions of unusual topography.
 - a) The maximum length of a dead-end street or cul-de-sac in the City's ETJ meeting the following criteria may be extended to a length of 750':
 - (1) Shall have sufficient fire protection
 - (3) *Temporary turnaround.* Temporary turnarounds are to be provided at the end of streets more than 400 feet long that will be extended in the future. The following note should be placed on the plat: "Cross-hatched area is temporary easement for turnaround until street is extended (give direction) in a recorded plat."
- (i) *Street intersections.* Street intersections shall be as follows:
 - (1) *Angle of intersection.* Except where existing conditions will not permit, all streets, major and minor, shall intersect at a 90-degree angle. Variations of more than ten degrees on minor streets and more than five degrees on major or secondary streets must first be approved by the planning and zoning commission.
 - (2) *Radius at acute corners.* Acute angle intersections approved by the planning and zoning commission shall have 25-foot or greater radii at acute corners.
 - (3) *Centerline tie with existing streets.* Each new street intersecting with or extending to meet an existing street shall be tied to the existing street on the centerline, with dimensions bearings to show the relationship.
- (j) *Partial or half streets.* Partial or half streets may be provided where the planning and zoning commission finds that a major street should be located on a property line. The pavement width for partial or half streets shall be at least 30 feet. A proportionate amount of right-of-way based on the full future street width and the full future right-of-way width shall be dedicated, also. Partial or half streets shall not be allowed for local streets or local collectors.
- (k) *Reserve strips; ingress/egress.* Reserve strips are prohibited, as are ingress/egress rights into the subdivision from property outside the subdivision via the use of dead-end streets.
- (l) *Street names.* New streets shall be named so as to provide continuity of name with existing streets and so as to prevent conflict with identical or similar names in other parts of the city. All street names are subject to approval of the city.

- (m) *Private streets.* Private streets are prohibited.
- (n) *Conformity of improvements with city design criteria.* All improvements shall be in conformance to the City Design Criteria for Public Works Construction.

(Ord. No. 726, § 5.01, 3-13-95)

Cross reference— Street construction, § 66-36 et seq.; site visibility triangle for street intersections, § 66-91 et seq.; excavations in public streets, § 66-126 et seq.

Sec. 70-207. - Lots.

- (a) *Conformance with zoning.* On the basis of the district in which they lie and the use to which they are to be put, all lots inside the city limits must conform to the regulations of the zoning ordinance, including minimum area, width and depth. In case of a conflict between zoning ordinance requirements and the requirements listed in this section, the more restrictive shall govern.
- (b) *Size.* All sewerred lots inside the city limits shall have an area that complies/conforms with the underlying zoning. All sewerred lots outside the city limits and inside the city's extraterritorial jurisdiction shall have an area of 6,500 square feet or more. Unsewerred lots in areas where wastewater collection facilities are not available shall meet the minimum lot size requirements of the state water commission and county health department for onsite wastewater disposal systems.
- (c) *Minimum width.* The minimum width (sewerred inside the city limits) shall be as required by the zoning ordinance. The minimum width (sewerred outside the city limits) shall be 60 feet at the building line. The minimum width (unsewerred) shall be 100 feet at the building line.
- (d) *Minimum depth.* The minimum depth shall be 100 feet.
- (e) *Minimum area.* The minimum area (sewerred inside the city limits) shall comply/conform with the underlying zoning. The minimum area (sewerred outside the city limits) shall be 6,500 square feet. The minimum area (unsewerred) shall be one-half acre or more based on requirements for on-site wastewater disposal systems established by the state department of health.
- (f) *Corner lots.* Corner lots shall comply/conform to the underlying zoning requirements.
- (g) *Lot shape.* Lots should be rectangular insofar as practicable. Sharp angles between lot lines should be avoided. The ratio of depth to width should not ordinarily exceed 2½ times.
- (h) *Lot lines.* Side lot lines should be perpendicular or tangent to street frontage, and the following note may be used in lieu of bearings: "All side lot lines are either perpendicular or tangent to street frontage unless otherwise noted."
- (i) *Lot facing.* Lot facing shall be as follows:
 - (1) *Street frontage.* Each lot shall be provided with adequate access to an existing or proposed public street by frontage on such street.
 - (2) *Double front.* Double front lots are lots, other than corner lots, that front upon more than one street; such lots are prohibited except when backed up to major thoroughfares.
 - (3) *Front facing.* Wherever feasible, each lot should face the front of a similar lot across the street. In general, an arrangement placing adjacent lots at right angles to each other should be avoided.
- (j) *Lot numbering.* All lots are to be numbered consecutively within each block. Lot numbering may be cumulative throughout the subdivision if the numbering continues from block to block in a uniform manner that has been approved on an overall preliminary plat.

(Ord. No. 726, § 5.02, 3-13-95)

Sec. 70-208. - Blocks.

(a) *Block length.* Block length shall be as follows:

- (1) *Residential.* Block length for residential use shall be no more than 600 feet, measured along the center of the block, provided that blocks up to 1,200 feet may be approved upon request.
- (2) *Major streets.* Maximum block length along a major street may be 1,600 feet, except under special conditions and upon approval of the city council.

(b) *Block width.* Blocks shall be wide enough to allow two tiers of lots of at least minimum depth, except when prevented by the size of the property or the need to back up to a major thoroughfare.

(c) *Block numbering.* Blocks are to be numbered consecutively within the overall plat and/or sections of an overall plat as recorded.

(Ord. No. 726, § 5.03, 3-13-95)

Sec. 70-209. - Building lines.

(a) *Front street.* The front building line shall not be less than 25 feet from the front property line.

(b) *Side street.* The building line on the side of corner lots shall comply/conform with the underlying zoning requirements.

(c) *Side and rear.* Side and rear building lines shall comply with the underlying zoning requirements and shall also be at least seven feet from all power lines.

(d) *Zoning ordinances to control.* Zoning ordinances, if any, shall be controlling as to all building lines. If there should ever be a conflict between this chapter and any zoning ordinance, the zoning ordinance shall control.

(Ord. No. 726, § 5.04, 3-13-95)

Sec. 70-210. - Alleys.

(a) *Alley width.* Where provided, alleys shall not be less than 20 feet in width.

(b) *Cutoffs.* In case of intersecting alleys, a cutoff shall be required at each corner. Cutoffs shall be triangles having two equal sides, each of which shall be not less than ten feet in length.

(c) *Dead-end alleys.* Dead-end alleys will not be permitted. Alleys in new subdivisions shall connect to alleys in adjacent subdivisions wherever feasible.

(d) *Alleys required.* Alleys shall be required in all business areas and in those portions of new residential subdivisions where partial blocks are needed to complete existing blocks with alleys. All alleys must be provided with drainage and paved in the same manner as for streets.

(Ord. No. 726, § 5.05, 3-13-95)

Sec. 70-211. - Easements.

(a) Easements shall be required as needed.

(b) *Size.* The size of easements where alleys are not provided shall not be less than ten feet on each side or rear lot lines. The full width of an easement shall be not less than twenty feet at ground level, nor less than 20 feet above the ground.

(c) *Use.* Where necessary, easements shall be retained for poles, wires, conduits, storm sewers, sanitary sewers, water lines, open drains, gas lines or other utilities. Such easements may be required across

parts of lots (including side lines) other than as described above, if in the opinion of the city council the same is needed. If serving the subdivision with utilities requires the running of utility lines across lands not within the boundaries of the subdivision, the developer, at his sole expense, shall provide the necessary easements across the lands of others.

(Ord. No. 726, § 5.06, 3-13-95)

Sec. 70-212. - Improvements.

- (a) *Monuments.* Concrete monuments four inches in diameter and at least 15 inches long shall be placed at all corners of the boundary lines of a subdivision. The exact intersection point on the monument shall be marked with a metal marker embedded in the concrete monument. When impractical to set marker at exact corner, witness monuments may be used. Intermediate property corners, curve points and angle points shall be marked with a piece of reinforcing rod not less than one-half inch in diameter and not less than 12 inches in length, driven flush with the finished ground level, or lower if necessary, in order to keep same from being disturbed.
- (b) *Sidewalks.* Concrete sidewalks of not less than four feet in width shall be required along one side of all streets radiating from a school or area designated for future schools for a distance of two standard blocks, or a minimum of 1,000 feet.
- (c) *Curbing and guttering.* All streets shall be curbed and guttered in accordance with the city construction detail specifications, or as otherwise approved by the city council. Curbs shall be installed by the subdivider on both sides of all interior streets, and on the subdivision's side of all streets forming part of the boundary line of the subdivision.
- (d) *Paving specifications.* All streets within the subdevelopment must be paved, with preparation, base and paving materials according to specifications approved by the city council.
- (e) *Street signs.* Street signs of a type approved by the city council shall be installed at all street intersections within or abutting the subdivision by the City at the subdivider's expense.
- (f) *Streetlights.* Streetlights shall be installed at all street intersections, or as otherwise approved by the city council by the City at the subdivider's expense.
- (g) *Alleys.* Alleys serving any business or commercial tracts within the development must be paved.
- (h) *Water supply.* All subdivisions shall be provided with water supply and water distribution systems approved by the city council. Such systems shall include standard fire hydrants per specifications of the fire chief or his/her qualified designee of the city and of the state board of insurance, or as otherwise specifically approved by the city.
- (i) *Sewage disposal.* All subdivisions shall be provided with an approved sewage disposal system. Septic tanks may be approved if deemed advisable, and the subdivider shall meet all TCEQ "OSSF" requirements. Connection with the sanitary sewer system of the city shall be required when the system is within 200 feet of the subdivision boundary.
- (j) *Installation of utility lines.* All utility lines that pass under a street or alley shall be installed before the street or alley is paved at a point at least 12 inches from the curb and a minimum of 5' outside the curb where the utility crosses the road.
- (k) *Drainage facilities.* Where, in the opinion of the city, the terrain or drainage requires that special drainage structures are advisable, such drainage facility shall be designed and constructed at the cost of the subdivider. Design of all drainage facilities, including but not limited to streets, inlets, storm sewers, outfalls, culverts, ditches and channels shall conform to normally accepted engineering standards as determined by the City.
- (l) *Extension of utilities; drainage criteria.* The extension of utilities to a subdivision shall be in accordance with the city utility extension policies, as approved by the city council.

(m) *Compliance with construction detail specifications.* All improvements shall comply with the city construction detail specifications.

(Ord. No. 726, § 5.07, 3-13-95)

Sec. 70-213. - Dedication of park land.

A subdivider may propose the dedication of park land within the area of a proposed subdivision. However, the city council is not obligated to accept such dedication.

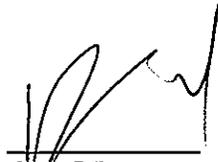
(Ord. No. 726, § 5.08, 3-13-95)

Sec. 70-214. - Reservations of land.

Reservations of land within a subdivision are not allowed except as future phases of a multiple phase subdivision plat, in which case separate plats are required for each phase.

(Ord. No. 726, § 5.09, 3-13-95)

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City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding award of bid for HMAC Paving Project 01-STR-22

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: June 23, 2022

For the Agenda of: June 27, 2022

Procurement and Funding Statement:

Street improvements and maintenance are budgeted items with funds available in GL account 82-551-5545 Streets (Capital Outlay).

Attachments:

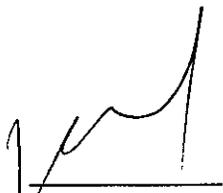
Summary Statement:

On May 9, 2022, Council gave direction to move forward with a Request for Bid (RFB) for HMAC Paving Project 01-STR-22, which was then packaged and advertised beginning on 6-10-2022. The City of Lampasas currently maintains approximately sixty (60) miles of streets. Our goal was to be strategic, as well as transparent, in the approach to select this year's street improvements. Our Street Department recently implemented the PASER (Pavement Evaluation System), collecting visual data from the street surface. This was instrumental in clearly identifying the specific streets that require maintenance and improvements. The list of identified streets was one in which the PASER scores were typically between 2 – 5, otherwise considered as in the worst need of repair, but repairable with a new asphaltic surface, requiring minimal or no work needed to the subsurface. The roads making up the 1.6 miles of improvement are N. Walnut St., Hetherly St., Briggs St., Brown St., Bridge St., Skyview, Dr., Sunset Dr., Snell Dr., Sue Ann Dr., Piccadilly Cir., Ramsey Ln., S. Live Oak St. and Park Ln.

Recommendation:

To consider a motion to award bid for HMAC Paving Project 01-STR-22 to the lowest bidder or to the contractor who provides the best value for the municipality per Staff recommendation from bid tabulation that took place at bid opening at 2:00 pm, June 27, 2022.

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City ManagerITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval for Pyrotecnico Fireworks, Inc. to conduct a Fireworks Display on July 6, 2022.

Requested By: Jeff Smith, Fire Chief
Jon-Paul Harris, Fire Marshal

Submitted By: Jeff Smith, Fire Chief
Jon-Paul Harris, Fire Marshal

Date Submitted: June 20, 2022

For the Agenda of: June 27, 2022

Procurement and Funding Statement:

N/A

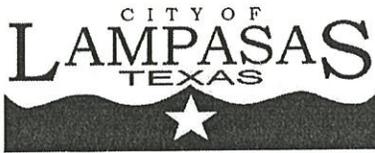
Attachments:

Summary Statement:

Staff is requesting approval from Council to allow Pyrotecnico Fireworks, Inc. to conduct the Annual Firework Display on Wednesday July 6, 2022 to begin at approximately 9:15 p.m. and last about 15 minutes. This display is part of the Spring Ho Festival Community Event. This is the same company that has been used the last four years. The Lampasas Gavin Garrett Soccer Complex parking lot will be the site location for this event. The vendor has provided site plan, insurance policy and application to the State Fire Marshal's office. The Lampasas Fire Marshal will inspect the site and the LFD will have two (2) fire trucks on site during the event. FD will also assist Officer Montgomery with traffic control.

Recommendation:

To consider a motion to approve Pyrotecnico Fireworks, Inc. to conduct a Fireworks Display on July 6, 2022.



City of Lampasas, Texas
Fireworks Display Application*
(\$ 300 permit fee required)

Applicant Name: Meghan Hunter, Production Coordinator

Name of Organization: Pyrotecnico Fireworks, Inc.

Address: 299 Wilson Road, New Castle, PA 16101 Phone: 407-686-6345

Operator of Display***: Matthew Finto Phone: 512-915-1569

***Attach a copy of the qualifications of the person(s) operating the fireworks display.

Event Date/Alternate Date: Event date 7/6/22, no alternate date

Time and Duration: 9:15pm approx 15 minutes

Location of the display: Gavin Garrett Soccer Park, 850 Spring St., Lampasas, TX 76550

Types of fireworks to be ignited:
1.3G Aerial Fireworks

Proposed trajectory and landing site of all fireworks that will be airborne (attach map of the display area):
Please see attached

Persons transporting/setting up/storing fireworks:
Name Matthew Finto Contact Phone # 512-915-1569

Storage location: Locked Pyrotecnico truck on fireworks firing site, and then mortars - Pyrotecnico fireworks personnel shall not leave the fireworks unattended

Applicant's signature [Signature] Date: 05/28/22

*Application must be submitted 21 days prior to date of proposed display event!

For City use only:
Date Received: 6-14-22 By: [Signature]
Attachments provided? [X] Operator Qualifications [X] map of display area [X] proof of insurance
Based on the information supplied, it is the recommendation of the Fire Marshal to:
[X] Approve [] Not Approve this event. \$300 Permit Fee Paid?
Signature of Fire Marshal [Signature] Date 6-14-2022
City Manager: This application is: (Approved) Not Approved (circle one) by [Signature], City Manager Date: 6/15/2022

Texas State Fire Marshal's Office Site Inspection Certification (required)

1. Permit holder information

Permit holder name Pyrotecnico Fireworks, Inc.
Address PO Box 149
City New Castle State PA ZIP 16103 County Lawarence
Phone (required) 407-686-6345

2. Display information

Date of display 07/06/2022 Time ~9:15 PM
Date of alternate display _____ Time _____

3. Location of display and/or alternate display. If no exact location, please describe the location.

Gavin Garrett Soccer Park 850 Spring Street Lampasas, TX 76550

4. As the fire prevention officer, I approve of the display site and have reviewed the site diagram. Yes No
5. I approve of the location and manner for storage of display fireworks before and during the display. Yes No
6. I approve of the potential landing area for fireworks debris. Yes No
7. The display is to be conducted in compliance with the Texas Occupations Code, Regulation of Fireworks and Fireworks Display, and the Fireworks Rules. Yes No
8. My approval is subject to the following conditions. List conditions, if applicable, or indicate "None."

NONE

9. As the fire prevention officer, I have inspected the display site(s) to determine whether this proposed display is of a nature or in a location that could be hazardous to property or dangerous to any person. This form is my notice to the Texas State Fire Marshal of the results of the inspection as required by the Texas Occupations Code, Section 2154.206.

Fire prevention officer:

Print name Jon-Paul Harris Title Deputy chief Fire Marshal
Signature JPH/KG Date 6-14-2022
Department Lampasas FIRE Dept. Email sharris@cityoflampasas.com
Phone 512-556-3446 Cell 512-734-3122



Display Information

Applicant:

Pyrotecnico Fireworks, Inc.
PO Box 149
New Castle, PA 16103

Contact:

Meghan Hunter, Production Coordinator
Direct Line: 407-686-6345
mhunter@pyrotecnico.com

Event:

Name: Lampasas Spring Ho Festival Fireworks Display
Display Location: Gavin Garrett Soccer Park
850 Spring St
Lampasas, TX 76550

Display Date(s): July 6, 2022

Pyrotechnician(s):

Matthew Finto | 512-915-1569 | mattfinto@yahoo.com | FPO-1949399



Roaming Personnel to secure fall out zone on all 4 sides.

- Fire
 - Police
 - Marine Security
 - Medical
 - Distance to Audience 600+'
 - Wind Direction - TBD
 - Secured/Blocked During Display
 - Audience
 - Radius
 - Firing Site
 - Safety Fallout Zone
 - Closed
- 5" Maximum Device Per Pyrotechnico 100' Per Inch Policy**
- 500' Safety Fall Out Radius**

<p>Lampasas Spring Ho Festival Pyrotechnic Site Plan Show Date: 7/16/22</p>	<p>Gavin Garrett Soccer Park 850 Spring Street Lampasas, TX 76650</p>	<p>Display time: ~ 9:15 pm 14 - 15 Minute Display</p>	<p>31° 03' 22.97" N 98° 11' 08.73" W</p>	<p>Max. 1.3g Firework Diameter: 5", Red Circle depicts 500' Radius (1000' Diameter) which exceeds NFPA 1123 for 5" Shells.</p>	<p>NOTES: Site plan is drawn to an approximate scale using NFPA 1123, NFPA 1126 or NFPA 160 as applicable.</p>	<p>No health care, detention or correction facilities within distance required by NFPA 1123. There are no licensed day care, churches or open schools within 600' of firing site. No Hazmat is within twice the NFPA distance of the firing site.</p>	<p>DRAWN BY: J. Love Revised Date: 5/24/22</p>	<p>PYROTECNICO™ VITALE FAMILY FIREWORKS • 1889 299 Wilson Rd. New Castle, PA 16103 800-854-4705</p>
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Lampasas Spring Ho Festival, Inc.

220706 Lampasas Spring Ho Festival, Inc.

SHELL / FINALE COUNT TOTALS

Show Date 07/06/2022 / Display Duration: 15 minutes

Sales Order SO-C46302 / Work Order WO-7218

Group	Qty
CANDLE AERIAL 3IN	8
FINALE 3IN X 10	12
FINALE 4IN X 6	5
FINALE 5IN X 5	4
IGNITERS	270
SHELL 3IN X 2	72
SHELL 3IN X 5 TD	12
SHELL 4IN X 2	36
SHELL 4IN X 6 TD	10
SHELL 5IN	90

Verified through TDI
BIAA

Issued To:
Finto, Matthew William
401 E 8TH ST APT 4
LAMPASAS TX 76550-3271

License Number
FPO-1949399

Expiration Date: 10-10-2021
EFFECTIVE DATE: 10-10-2014

FIREWORKS PYROTECHNIC OPERATOR'S LICENSE

DEPARTMENT OF INSURANCE
TEXAS DEPARTMENT OF INSURANCE
STATE FIRE MARSHAL'S OFFICE
TEXAS

DATE ISSUED: May 14, 2021

Orlando P. Hernandez
Orlando P. Hernandez, State Fire Marshal

SF081 | 1119

Personal Report for: Finto, Matthew William

License Types

License Type	License Nbr.	Date Issued	Exp. Date
FEO=Flame Effects Operator	FEO-1991901	04/03/2015	04/03/2023
FPO=Pyrotechnic Operator	FPO-1949399	10/10/2014	10/10/2022
SEO=Pyrotechnic Special Effects Operator	SEO-1991904	04/03/2015	04/03/2023

Employment

Employer	Position	License Types
NOT REQUIRED-FIREWORKS		FEO, FPO, SEO

Print out from State of Texas Department of Insurance website showing valid license.

Paper license has not yet been received via mail.

Edit View	Technician	Tech Type	Project	Show Date
Edit View	Finto, Matthew-PR	Lead Pyro Technician	181231 Top Golf USA, Inc. - Oklahoma City, OK	12/31/2019
Edit View	Finto, Matthew-PR	Lead Pyro Technician	200627 Ennis, TX City of	06/27/2020
Edit View	Finto, Matthew-PR	Lead Pyro Technician	210704 KR Acquisitions, LLC - Kalahari Round Rock	07/04/2021
Edit View	Finto, Matthew-PR	Lead Pyro Technician	210707 Lampasas Spring Ho Festival, Inc.	07/07/2021
Edit View	Finto, Matthew-PR	Assistant Pyro Technician	220205 - 220528 Austin Gilgron's - AG Rugby	02/05/2022
Edit View	Finto, Matthew-PR	Lead Pyro Technician	220706 Lampasas Spring Ho Festival, Inc.	07/06/2022



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/19/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Pyrotechnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103	2299	INSURER A : Everest Indemnity Insurance Co. NAIC # 10851
		INSURER B : Everest Denali Insurance Company 16044
		INSURER C : Arch Speciality Ins Co 21199
		INSURER D :
		INSURER E :
		INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 1592483049 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	Y	SI8ML00891-221	1/14/2022	1/14/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	SI8CA00141-221	1/14/2022	1/14/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	UXP1035252-02	1/14/2022	1/14/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Excess Liability #2	Y	Y	SI8EX01314-221	1/14/2022	1/14/2023	Each Occ/ Aggregate Total Limits \$5,000,000 \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
 Fireworks Display Date: July 6, 2022
 Location: Gavin Garrett Soccer Fields, Lampasas TX
 Additional Insured: Lampasas Spring Ho Festival 304 Spring Ho Avenue Lampasas, TX 76550

CERTIFICATE HOLDER**CANCELLATION**

Lampasas Spring Ho Festival
 304 Spring Ho Avenue
 Lampasas TX 76550

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	8-PA-073-23-4J-12122
Chief, Federal Explosives Licensing Center (FELC)	<i>Mama Howard</i>	Expiration Date	September 1, 2024

Name
PYROTECNICO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
**299 WILSON RD
NEW CASTLE, PA 16101-**

Type of License or Permit
23-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement
The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)
PYROTECNICO FIREWORKS INC
PYROTECNICO
PO BOX 149
NEW CASTLE, PA 16103-0149

[Signature]
Licensee/Permittee Responsible Person Signature
STEPHEN VITALE
Printed Name
President/CEO
Position Title
Nov. 29, 2021
Date

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431
Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov
ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card	
License/Permit Name:	PYROTECNICO FIREWORKS INC
Business Name:	PYROTECNICO
License/Permit Number:	8-PA-073-23-4J-12122
License/Permit Type:	23-IMPORTER OF EXPLOSIVES
Expiration:	September 1, 2024
Please Note: Not Valid for the Sale or Other Disposition of Explosives.	

WARNINGS

1. As provided in Title XI of the Organized Crime Control Act of 1970 (U.S.C. § 842(i)), it is unlawful for any person who (1) is under indictment for, or has been convicted in any court of, a crime punishable by imprisonment for a term exceeding 1 year, (2) is a fugitive from justice, (3) is an unlawful user of, or addicted to any controlled substance (as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802)), (4) has been adjudicated as a mental defective or has been committed to a mental institution, to ship, transport, or receive any explosive materials in interstate or foreign commerce, (5) is an alien, other than an alien who is lawfully admitted for permanent residence (as that term is defined in section 101(a)(20) of the Immigration and Naturalization Act), or meets any other exception under section 842(i)(5), (6) has been discharged from the armed forces under dishonorable conditions, or (7) having been a citizen of the United States, has renounced the citizenship of that person.
2. **Federal Regulation 27 CFR 555.53 - Licensees and permits issued under this part are not transferable to another person. In the event of the lease, sale, or other transfer of the business or operations covered by the license or permit, the successor must obtain the license or permit required by this part before commencing business or operations.**
3. **Alteration or Changes to the License or Permit. Alterations or changes in the original license or permit or in duplications thereof violates 18 U.S.C. 1001, an offense punishable by imprisonment for not more than 5 years and/or a fine of not more than \$250,000.**

NOTICES

1. Any change in trade name or control of this business or operations **MUST** be reported within 30 days of the change to the Chief, Federal Explosives Licensing Center (FELC), 244 Needy Road, Martinsburg, WV 25405-9431. (27 CFR 555.56-555.57). A licensee or permittee who reports a Change of Control must, upon expiration of the license or permit, file an ATF Form 5400.13/5400.16.
2. Under § 555.46, Renewal of License/Permit, if a licensee or permittee intends to continue the business or operations described on a license or permit issued under this part during any portion of the ensuing year, the licensee or permittee shall, unless otherwise notified in writing by the Chief, FELC, execute and file with ATF prior to the expiration of the license or permit an application for a license or permit renewal, ATF Form 5400.14/5400.15 Part III, in accordance with the instructions on the form, and the required fee. In the event the licensee or permittee does not timely file an ATF Form 5400.14/5400.15 Part III, the licensee or permittee must file an ATF Form 5400.13/5400.16 as required by § 555.45, and obtain the required license or permit before continuing business or operations. A renewal application will automatically be mailed by ATF to the "mailing address" on the license or permit approximately 60 days prior to the expiration date of the license or permit. If the application is not received 30 days prior to the expiration date, the licensee or permittee should contact the FELC.
Note: The user-limited permits are not renewable.
3. This license or permit is conditional upon compliance by you with the Clean Water Act (33 U.S.C. § 1341(a)).
4. **THIS LICENSE OR PERMIT MUST BE POSTED AND KEPT AVAILABLE FOR INSPECTION (27 CFR 555.101).**

ATF Form 5400.14/5400.15 Part I
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

(Continued from front)

Discontinuance of Business (27 CFR 555.61)(27 CFR 555.128). Where an explosives materials business or operations is succeeded by a new licensee or permittee, the records prescribed by this subpart shall appropriately reflect such facts and shall be delivered to the successor, or may be, within 30 days following business discontinuance, delivered to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located. Where discontinuance of the business is absolute, the records shall be delivered within 30 days following the business discontinuance to the ATF Out-of-Business Records Center, 244 Needy Road, Martinsburg, WV 25405, or to any ATF office in the division in which the business was located.

Explosive materials must be stored in conformance with requirements set forth in 27 CFR, Part 55. It is unlawful for any person to store any explosive materials in a manner not in conformity with these regulations.

**TO REPORT LOST OR STOLEN EXPLOSIVES, YOU MUST IMMEDIATELY NOTIFY ATF:
CALL TOLL FREE - (888) ATF-BOMB**

✂ Cut Here

Federal Explosives Licensing Center (FELC) Toll-free number: (877) 283-3352
244 Needy Road Fax number: (304) 616-4401
Martinsburg, WV 25405-9431 E-mail: FELC@atf.gov

ATF Hotline Numbers

Arson Hotline: 1-888-ATF-FIRE (1-888-283-3473)
Bomb Hotline: 1-888-ATF-BOMB (1-888-283-2662)
Report Illegal Firearms Activity: 1-800-ATF-GUNS (1-800-283-4867)
Firearms Theft Hotline: 1-888-930-9275
Report Stolen, Hijacked or Seized Cigarettes: 1-800-659-6242
Other Criminal Activity: 1-888-ATF-TIPS (1-888-283-8477)

Safety Data Sheet
acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017

Revision: 01/06/2017

1 Identification

- **Product identifier:** Fireworks, Division 1.3 Explosive
- **Trade name:**

- **Product code:**

- **Recommended use and restriction on use**
- **Recommended use:** Explosive product for professional use for entertainment and technical purposes
- **Restrictions on use:** Contact manufacturer/supplier
- **Details of the supplier of the Safety Data Sheet**
- **Manufacturer/Supplier:**

- **Emergency telephone number:**
ChemTel Inc.
(800)255-3924, +1 (813)248-0585

2 Hazard(s) Identification

- **Classification of the substance or mixture**
Expl. 1.3 H203 Explosive; fire, blast or projection hazard.

 - **Label elements**
 - **GHS label elements**
The product is classified and labeled according to the Globally Harmonized System (GHS).
 - **Hazard pictograms:**
- 

GHS01
- **Signal word:** Danger
 - **Hazard statements:**
H203 Explosive; fire, blast or projection hazard.
 - **Precautionary statements:**
 - P210 Keep away from heat/sparks/open flames/hot surfaces. No smoking.
 - P250 Do not subject to grinding/shock/friction.
 - P280 Wear protective gloves/protective clothing/eye protection/face protection.
 - P373 DO NOT fight fire when fire reaches explosives.
 - P370+P380 In case of fire: Evacuate area.
 - P372 Explosion risk in case of fire.

(Cont'd. on page 2)

Safety Data Sheet

acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017

Revision: 01/06/2017

Trade name:

(Cont'd. of page 1)

P401 Store in accordance with local/regional/national/international regulations.
 P501 Dispose of contents/container in accordance with local/regional/national/international regulations.

• **Other hazards** There are no other hazards not otherwise classified that have been identified.

• **Explosive Product Notice**

PREVENTION OF ACCIDENTS IN THE USE OF EXPLOSIVES - The prevention of accidents in the use of explosives is a result of careful planning and observance of the best known practices. The explosives user must remember that he is dealing with a powerful force and that various devices and methods have been developed to assist him in directing this force. He should realize that this force, if misdirected, may either kill or injure both him and his fellow workers.

WARNING - All explosives are dangerous and must be carefully handled and used following approved safety procedures either by or under the direction of competent, experienced persons in accordance with all applicable federal, state, and local laws, regulations, or ordinances. If you have any questions or doubts as to how to use any explosive product, DO NOT USE IT before consulting with your supervisor, or the manufacturer, if you do not have a supervisor. If your supervisor has any questions or doubts, he should consult the manufacturer before use.

3 Composition/information on ingredients

• **Chemical characterization: Mixtures**

• **Components:**

Components for product possessing only physical hazards do not require reporting. These components are considered proprietary.

4 First-aid measures

• **Description of first aid measures**

• **General information:**

Information is only applicable to product contents, and not to product as normally supplied. This information is applicable to damaged, leaking, or spilled product as contact with contents is possible under these conditions.

• **After inhalation:** Supply fresh air; consult doctor in case of complaints.

• **After skin contact:**

Wash with soap and water.

In case of minor burns, flush with cool water.

If skin irritation is experienced, consult a doctor.

• **After eye contact:**

Remove contact lenses if worn.

Rinse opened eye for several minutes under running water. If symptoms persist, consult a doctor.

• **After swallowing:**

Unlikely route of exposure.

Do not induce vomiting; immediately call for medical help.

(Cont'd. on page 3)

Safety Data Sheet

acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017

Revision: 01/06/2017

Trade name:

(Cont'd. of page 2)

- **Most important symptoms and effects, both acute and delayed:**
Blast injury if mishandled.
Thermal burns, if mishandled.
- **Danger:** Danger of blast or crush-type injuries.
- **Indication of any immediate medical attention and special treatment needed:**
Product may produce physical injury if mishandled. Treatment of these injuries should be based on the clinical presentation.

5 Fire-fighting measures

- **Extinguishing media**
- **Suitable extinguishing agents:**
DO NOT fight fire when fire reaches explosives.
Flood area with water. If no water is available, carbon dioxide, dry chemical or earth may be used. If the fire reaches the cargo, withdraw and let fire burn.
- **For safety reasons unsuitable extinguishing agents:** None.
- **Special hazards arising from the substance or mixture**
Explosive; fire, blast or projection hazard.
During heating or in case of fire poisonous gases are produced.
- **Advice for firefighters**
- **Protective equipment:**
Wear self-contained respiratory protective device.
Wear fully protective suit.
- **Additional information:**
Eliminate all ignition sources if safe to do so.
In case of fire: Evacuate area. Fight fire remotely due to the risk of explosion.
Cool endangered receptacles with water spray.
Flammability Classification: (defined by 29 CFR 1910.1200) Explosive. Can explode under fire conditions. Individual devices will randomly explode. Mass explosion of multiple devices is possible under certain conditions. Burning material may produce toxic and irritating vapors. In unusual cases, shrapnel may be thrown from exploding devices under containment. See 2012 Emergency response Guidebook for further information.

6 Accidental release measures

- **Personal precautions, protective equipment and emergency procedures**
Wear protective equipment. Keep unprotected persons away.
Remove persons from danger area.
Ensure adequate ventilation.
Isolate area and prevent access.
- **Environmental precautions**
Do not allow undiluted product or large quantities of it to reach ground water, water course or sewage system.
- **Methods and material for containment and cleaning up**
Pick up mechanically.

(Cont'd. on page 4)

Safety Data Sheet

acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017

Revision: 01/06/2017

Trade name:

(Cont'd. of page 3)

Send for recovery or disposal in suitable receptacles.

- **Reference to other sections**

See Section 7 for information on safe handling.

See Section 8 for information on personal protection equipment.

See Section 13 for disposal information.

7 Handling and storage

- **Handling**

- **Precautions for safe handling:**

Handle with care. Avoid jolting, friction and impact.

Restrict the quantity stored at the work place.

Keep out of reach of children.

- **Information about protection against explosions and fires:**

In case of fire: Evacuate area.

Explosion risk in case of fire.

Keep away from sparks and open flames. - No smoking.

Emergency cooling must be available in case of nearby fire.

- **Conditions for safe storage, including any incompatibilities**

- **Storage**

- **Requirements to be met by storerooms and receptacles:**

Avoid storage near extreme heat, ignition sources or open flame.

- **Information about storage in one common storage facility:**

Store in accordance with local/regional/national/international regulations.

Store away from foodstuffs.

Store away from flammable substances.

- **Further information about storage conditions:**

Store in cool, dry conditions in well sealed receptacles.

Store locked up.

- **Specific end use(s)** No relevant information available.

8 Exposure controls/personal protection

- **Control parameters**

- **Components with limit values that require monitoring at the workplace:**

The product does not contain any relevant quantities of materials with critical values that have to be monitored at the workplace.

- **Exposure controls**

- **Personal protective equipment:**

- **General protective and hygienic measures:**

The usual precautionary measures for handling chemicals should be followed.

Keep away from foodstuffs, beverages and feed.

Wash hands before breaks and at the end of work.

- **Engineering controls:** Provide adequate ventilation.

(Cont'd. on page 5)

Safety Data Sheet

acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017

Revision: 01/06/2017

Trade name:

(Cont'd. of page 4)

- **Breathing equipment:** Not required under normal conditions of use.
- **Protection of hands:** When needed, wear gloves for protection against mechanical hazards.
- **Eye protection:**



Safety glasses

- Follow relevant national guidelines concerning the use of protective eyewear.
- **Body protection:** When needed, wear protective clothing for protection against mechanical hazards.
- **Limitation and supervision of exposure into the environment**
No relevant information available.
- **Risk management measures**
Organizational measures should be in place for all activities involving this product.

9 Physical and chemical properties

· Information on basic physical and chemical properties

· Appearance:

Form: Outer shell containing powder, granular, or solid materials.
Color: According to product specification

· Odor: Odorless

· Odor threshold: Not determined.

· pH-value: Not applicable.

· Melting point/Melting range: Not determined.

· Boiling point/Boiling range: Not determined.

· Flash point: Not applicable.

· Flammability (solid, gaseous): Fire or projection hazard.

· Auto-ignition temperature: Not determined.

· Decomposition temperature: Not determined.

· Danger of explosion: Heating may cause an explosion.

· Explosion limits

Lower: Not determined.

Upper: Not determined.

· Vapor pressure: Not applicable.

· Density: Not determined.

· Relative density: Not determined.

· Vapor density: Not applicable.

· Evaporation rate: Not applicable.

(Cont'd. on page 6)

Safety Data Sheet

acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017

Revision: 01/06/2017

Trade name:

(Cont'd. of page 5)

- **Solubility in / Miscibility with Water:** Insoluble.
- **Partition coefficient (n-octanol/water):** Not determined.
- **Viscosity**
 - Dynamic: Not applicable.
 - Kinematic: Not applicable.
- **Other information** No relevant information available.

10 Stability and reactivity

- **Reactivity:** No relevant information available.
- **Chemical stability:**
- **Thermal decomposition / conditions to be avoided:** Risk of explosion if heated under confinement.
- **Possibility of hazardous reactions**
 - Explosive; fire, blast or projection hazard.
 - Toxic fumes may be released if heated above the decomposition point.
 - Reacts with strong acids and alkali.
- **Conditions to avoid**
 - Excessive heat.
 - Sources of ignition: sparks, open flame, incompatible materials
- **Incompatible materials** Oxidizers, strong bases, strong acids
- **Hazardous decomposition products**
 - Carbon monoxide and carbon dioxide
 - Nitrogen oxides
 - Sulfur oxides (SOx)

11 Toxicological information

- **Information on toxicological effects**
- **Acute toxicity:**
- **LD/LC50 values that are relevant for classification:** None.
- **Primary irritant effect:**
- **On the skin:**
 - Not a skin irritant in unused form. Vapors/particles from used product are possibly irritating to skin.
- **On the eye:**
 - Not an eye irritant in unused form. Vapors/particles from used product are possibly irritating to eyes.
- **Sensitization:** Based on available data, the classification criteria are not met.
- **Carcinogenic categories**
- **IARC (International Agency for Research on Cancer):**
 - None of the ingredients are listed.

(Cont'd. on page 7)

Safety Data Sheet

acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017

Revision: 01/06/2017

Trade name:

(Cont'd. of page 6)

- **NTP (National Toxicology Program):**

None of the ingredients are listed.

- **OSHA-Ca (Occupational Safety & Health Administration):**

None of the ingredients are listed.

- **Probable route(s) of exposure:**

Skin contact.

Eye contact.

Inhalation.

- **Acute effects (acute toxicity, irritation and corrosivity):**

Danger of blast or crush-type injuries.

Risk of thermal burns.

- **Repeated dose toxicity:** From product as supplied: None.

- **CMR effects (carcinogenicity, mutagenicity and toxicity for reproduction)**

- **Germ cell mutagenicity:** Based on available data, the classification criteria are not met.

- **Carcinogenicity:** Based on available data, the classification criteria are not met.

- **Reproductive toxicity:** Based on available data, the classification criteria are not met.

- **STOT-single exposure:** Based on available data, the classification criteria are not met.

- **STOT-repeated exposure:** Based on available data, the classification criteria are not met.

- **Aspiration hazard:** Based on available data, the classification criteria are not met.

12 Ecological information

- **Toxicity**

- **Aquatic toxicity** No relevant information available.

- **Persistence and degradability** No relevant information available.

- **Bioaccumulative potential:** May be accumulated in organism

- **Mobility in soil:** No relevant information available.

- **Other adverse effects** No relevant information available.

13 Disposal considerations

- **Waste treatment methods**

- **Recommendation:**

Must not be disposed of together with household garbage. Do not allow product to reach sewage system. Incinerate in accordance with local, state and federal regulations.

The user of this material has the responsibility to dispose of unused material, residues and containers in compliance with all relevant local, state and federal laws and regulations regarding treatment, storage and disposal for hazardous and nonhazardous wastes. Residual materials should be treated as hazardous.

(Cont'd. on page 8)

Safety Data Sheet

acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017

Revision: 01/06/2017

Trade name:

(Cont'd. of page 7)

- **Uncleaned packagings**
- **Recommendation:** Disposal must be made according to official regulations.

14 Transport information

· UN-Number	
· DOT, ADR, IMDG	UN0335
· IATA	FORBIDDEN

· UN proper shipping name	
· DOT, ADR, IMDG	Fireworks
· IATA	FORBIDDEN

· Transport hazard class(es)

· DOT



· Class	1.3
· Label	1.3G

· ADR



· Class	1.3
· Label	1.3G

· IMDG



· Class	1.1
· Label	1.3G

· IATA

· Class	FORBIDDEN
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· Packing group

· DOT	II
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· Environmental hazards

· Marine pollutant:	No
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· Special precautions for user	Not applicable.
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(Cont'd. on page 9)

Safety Data Sheet
acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017

Revision: 01/06/2017

Trade name:

(Cont'd. of page 8)

· EMS Number:	F-S,B-X
---------------	---------

· Transport in bulk according to Annex II of MARPOL73/78 and the IBC Code	Not applicable.
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15 Regulatory information

- Safety, health and environmental regulations/legislation specific for the substance or mixture
- United States (USA)
- SARA

· Section 302 (extremely hazardous substances):

None of the ingredients are listed.

· Section 304 (emergency release notification):

None of the ingredients are listed.

· Section 355 (extremely hazardous substances):

None of the ingredients are listed.

· Section 313 (Specific toxic chemical listings):

Contact manufacturer.

· TSCA (Toxic Substances Control Act)

All ingredients are listed.

· Proposition 65 (California)

· Chemicals known to cause cancer:

Contact manufacturer.

· Chemicals known to cause reproductive toxicity for females:

Contact manufacturer.

· Chemicals known to cause reproductive toxicity for males:

Contact manufacturer.

· Chemicals known to cause developmental toxicity:
--

Contact manufacturer.

· Carcinogenic categories

· EPA (Environmental Protection Agency):
--

None of the ingredients are listed.

· IARC (International Agency for Research on Cancer):

Contact manufacturer.

(Cont'd. on page 10)

Safety Data Sheet

acc. to OSHA HCS (29 CFR 1910.1200)

Printing date: 01/06/2017

Revision: 01/06/2017

Trade name:

(Cont'd. of page 9)

· **NIOSH-Ca (National Institute for Occupational Safety and Health):**

Contact manufacturer.

16. Other information

This information is based on our present knowledge. However, this shall not constitute a guarantee for any specific product features and shall not establish a legally valid contractual relationship.

· **Date of preparation / last revision** 01/06/2017 / -

· **Abbreviations and acronyms:**

ADR: European Agreement concerning the International Carriage of Dangerous Goods by Road
 IMDG: International Maritime Code for Dangerous Goods
 DOT: US Department of Transportation
 IATA: International Air Transport Association
 CAS: Chemical Abstracts Service (division of the American Chemical Society)
 LC50: Lethal concentration, 50 percent
 LD50: Lethal dose, 50 percent
 NIOSH: National Institute for Occupational Safety
 OSHA: Occupational Safety & Health
 TLV: Threshold Limit Value
 PEL: Permissible Exposure Limit
 REL: Recommended Exposure Limit
 LDLo: Lowest Lethal Dose Observed
 Expl. 1.3: Explosives – Division 1.3

· **Sources**

Website, European Chemicals Agency (echa.europa.eu)
 Website, US EPA Substance Registry Services (ofmpub.epa.gov/sorinternet/registry/substreg/home/overview/home.do)
 Website, Chemical Abstracts Registry, American Chemical Society (www.cas.org)
 Patty's Industrial Hygiene, 6th ed., Rose, Vernon, ed. ISBN: 978-0-470-07488-6
 Casarett and Doull's Toxicology: The Basic Science of Poisons, 8th Ed., Klaassen, Curtis D., ed., ISBN: 978-0-07-176923-5.
 Safety Data Sheets, Individual Manufacturers

SDS Prepared by:

ChemTel Inc.

1305 North Florida Avenue

Tampa, Florida USA 33602-2902

Toll Free North America 1-888-255-3924 Intl. +01 813-248-0573

Website: www.chemtelinc.com



Pyrotecnico's Standard Operating Procedure – Safety Plan

Pyrotecnico Fireworks, Inc.
P.O. Box 149
New Castle, PA 16103
Office: 800.854.4705
www.pyrotecnico.com

Pyrotecnico Emergency Contacts:

- Bob Ross, Director of Fireworks Operations
 - Office: 724.652.9555 | Cell: 702.300.8363 | Email: bross@pyrotecnico.com
- Paul Gaffney, Director of Facilities/Safety & Compliance
 - Office: 856.697.1023 | Cell: 610.656.0385 | Email: pgaffney@pyrotecnico.com
- Christopher Mele, Show Producer
 - Office: 724.652.9555 | Cell: 724.510.6194 | Email: cmele@pyrotecnico.com
- Chem-Tel 24-Hour Emergency Response: 1.800.255.3924

Standard Guidelines:

All inspections of the firing areas as required by authorities having jurisdiction will be arranged in advance.

Arrangements should be made by the event sponsor for fire service and EMS to be available during fireworks displays.

Appropriate insurance with limits of \$10M included.

A safe perimeter of 70' per inch of largest shell per National Fire Protection Association (NFPA) codes 1123 and/or 1126 guidelines will be maintained and secured.

The fireworks shall not be unattended at any time while on the display site

Fireworks Display Termination Procedure:

In the event of bad weather conditions, the firing will be terminated. Weather conditions will be defined and be determined by the fire official and the lead fireworks exhibitor on the display site, according to the conditions on site at firing time. Bad weather can be winds in excess of 15 mph or wind gusts of 20 mph or more, along with rain and/or thunderstorms. Other non-weather related emergencies can also terminate firing, which shall be determined by the fire official and the lead fireworks exhibitor at the display site.

Pre-Display Site Checklist:

All safety precautions per National Fire Protection Association (NFPA) codes 1123 and/or 1126 will be adhered to at all times.

Security on site will be arranged via the event sponsor, if necessary.

Pyrotecnico will have a minimum of two (2) water pressure fire extinguishers on site during the fireworks display and all fireworks firing equipment will be protected from inclement weather at all times.

No smoking or smoking material such as matches, lighters or open flame shall be within 50' of fireworks or pyrotechnic materials.

No person shall be allowed on site that are under the influence of alcohol, narcotics or medication that could adversely affect them performing their duty to safely fire the pyrotechnic effects or fireworks.

Only assigned exhibitors required to perform the display set-up and firing of show will be allowed on the display site.

Cell phone use and/or radios that generate radio frequencies use will be kept to a minimum within the immediate discharge area while pyrotechnics are being prepared, loaded, set-up and fired.

All personnel will wear protective safety equipment during set up and firing of pyrotechnics.

Any mortars and/or racks used will be made of approved materials and constructed of approved materials sufficient to provide a safe display per National Fire Protection Association (NFPA) codes 1123 and/or 1126.

Racks will be secured as to prevent falling over during use. Inspection of all equipment and materials will be completed prior to set up.

All fireworks display shells will be pre-loaded and checked for proper fit into mortars.

Display Checklist:

We will make sure applicable personnel are available and ready prior to firing of display.

Proper communications will be established between fireworks crew, event sponsor and fire service/EMS units.

Crowd control is imperative and must be maintained by using security personnel, monitors and barriers.

Technicians will be required to wear safety protective equipment for head, eye, hearing and feet, as well as be required to wear long-sleeved cotton or similar flame resistant material. Shorts shall not be acceptable.

The lead fireworks exhibitor will monitor the current weather and approaching weather with event sponsor and keep crowd control maintained at all time.

Post Display:

All safety and protective equipment will be worn for clean up duties.

Fifteen minutes after the conclusion of display a search will be conducted by Pyrotecnico personnel of the display and fallout areas to confirm that any unfired live product or shells are accounted for, properly handled, repackaged and secured according to federal DOT regulations.

Once the all clear sign is given disassembly of the display shall begin.

A first light search will be assigned for the following day.

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City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding use of 580 Sports Complex for the Annual Lampasas County Area Go Texan BBQ Cook-off to be held on October 7th-8th, 2022

Requested By: Tina Loeffler, Ambassador

Submitted By: Chris Eicher, Parks Director

Date Submitted: June 20, 2022

For the Agenda of: June 27, 2022

Procurement and Funding Statement:

N/A

Attachments: Special Event Package

Summary Statement:

Lampasas County Area Go Texas Organization is asking for use of the 580 Sports Complex to host the Annual Lampasas County Go Texan BBQ Cook-Off to be held October 7th-8th, 2022. The organization will take care of the preparation and clean up. They have asked for additional trash cans and use of water; however, generators will be used for electricity and port-a-potties will be provided. The event has been approved by the City Manager, Parks Director and the Police Chief. The Parks Board has been made aware of the event and support this activity. Security for the event has been arranged and an alcohol permit has been issued for those that choose to bring their own beverages. No alcohol will be served. New to this event will be a Cody Hibbard Concert Friday Night from 7:00-Midnight. An agenda of events has been provided and once the detail has been finalized an event diagram will be made available to City Staff.

Recommendation:

To consider a motion to approve the use of 580 Sports Complex for the Annual Lampasas County Area Go Texan BBQ Cook-off to be held on October 7th-8th, 2022.



Special Events Application

Event Information			
Event Name <i>Lampasas County Area Go Texan BBQ Cook-Off & Concert</i>		Application Date <i>4/30/22</i>	
Event Starting Date <i>October 7, 2022</i>	Event Starting Time <i>8:00am</i>	Event Ending Date <i>October 8, 2022</i>	Event Ending Time <i>7:00 pm</i>
Sponsor Information			
<small>Sponsor is defined as the Organization, Business or Individual who has primary responsibility for the management of this event.</small>			
Sponsor Name / Group Name <i>Lampasas County Area Go Texan</i>			
Address <i>PO Box 1965</i>		Telephone <i>512 734-1237</i>	
City <i>Lampasas</i>	State <i>TX</i>	Zip <i>76550</i>	
Sponsors Primary Contact <i>Tim Hoeffler - Ambassador</i>		Telephone <i>512 734-1237</i>	

Special Event Requirements and Procedures

1. **Application Submission**
 - a. Permit requests must be submitted at least 45 days prior to the date of the event.
2. **Special Considerations**
 - a. It shall be unlawful to consume alcoholic beverages without a permit in all areas of the public parks and sports and recreation facilities, including park roads, parking areas and restrooms. The designated playing area of the Hancock Park Golf Course (defined as the portion of the course actually used for the game of golf) shall be excluded from this requirement.
 - b. If the event is being held on leased property, evidence of approval by the landlord or property manager may be required. It is strongly suggested that event sponsors provide evidence of that approval. The City of Lampasas may contact landlords to confirm approval of the event prior to issuing the permit.
3. **Equipment Requests**
 - a. Event organizers are responsible for the pickup and return of all city owned equipment (ie. Cones / barricades) unless other arrangements are authorized by city staff.
 - b. Sponsors may be responsible for replacing equipment that is lost, damaged or destroyed.
 - c. Event sponsors are responsible for equipment set up at the designated time and tear down immediately following the event or as instructed by city staff. Event diagrams must be followed.
4. **Conference Requirement**
 - a. If requested by the Police Chief or designee, the sponsor may be asked to attend a meeting with them or City Council in order to clarify or offer suggestions concerning the proposed event.
5. **During the Event – Sponsors Must**
 - a. Keep fire lanes and streets accessible to emergency vehicles.
 - b. Comply with all applicable laws and ordinances as well as conditions placed upon the event.
 - c. Be present or have a representative who has been designated in this application be present throughout the entire course of the event.
6. **Following the event**
 - a. Event sponsors are responsible for the removal of all trash, litter, garbage and debris from the event area as well as from any public or private property in the vicinity of the event. This clean up must be done at the conclusion of the event.
7. **Permit Revocation**
 - a. Representatives of the city may revoke the special event permit if the event sponsors, staff or attendees violate any state laws or local ordinances, or if the event creates a risk to public safety or level of nuisance such that a breach of peace may occur.
 - b. The permit may also be revoked if the event sponsor and or sponsor designees are impaired to the level that they are unable to control their guests / attendees or provide a continuing safe venue for the event.
 - c. The City will not be responsible for loss of income or expenses incurred by the sponsor if the permit is revoked.

EVENT TYPE / DESCRIPTION			
<input type="checkbox"/> Street Closure Event	<input type="checkbox"/> Party/Event Registration	<input type="checkbox"/> Parade	<input type="checkbox"/> Assembly/Outdoor Music at Ruth Eakin Theater
<input checked="" type="checkbox"/> Other (describe) <u>BBO Cook off / Concert</u>			
Event Location / Route <u>580 Sports Complex</u>			
Purpose of the Event (Describe event) <u>Fundraiser and committee awareness</u>			
Number expected to attend <u>1,000+</u>		Number of Event Staff <u>15</u>	
SPONSOR'S REPRESENTATIVE(S)			
Name <u>Tina Loeffler</u>		Home Phone	
Address <u>5725 NUS Hwy 281</u>		Work Phone <u>512 556-5444</u>	
City / State / Zip <u>Lampasas TX 76550</u>		Cell Phone <u>512 734-1237</u>	
Email Address <u>tinaloeffler@shglobal.net</u>		Other Phone	
Name <u>Rusti Baker</u>		Home Phone	
Address <u>203 E Ave J</u>		Work Phone	
City / State / Zip <u>Lampasas TX 7655</u>		Cell Phone <u>512 734-1464</u>	
Email Address <u>bakerrusti@yahoo.com</u>		Other Phone	
SERVICES/EQUIPMENT NEEDED			
My Event will have or need the following: (Check all that apply)			
Traffic Control / Other Equipment			
<input type="checkbox"/> Barricades	<input type="checkbox"/> Traffic Cones	<input checked="" type="checkbox"/> Police Officers	
Tents / Temporary Structures			
Will Tents be used <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		# <u>2</u>	Sizes
Will other Temporary Structures be used <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Describe <u>Portacans</u>	
Will electricity need to be provided <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		How?	
Will water need to be provided <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		How? <u>under at concession/storage</u>	
ALCOHOL			
Alcohol Permit Required <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <small>(Permit required if alcohol consumed or possessed in public park / sports recreational facility)</small>		Date Applied <u>4/30/22</u>	# of Officers <u> </u> @ \$ <u> </u> / hour
Temporary Liquor License Applied for <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		Date Applied	
MUSIC			
Starting Time <u>Oct 7, 2022 7:00</u>	Ending Time <u>Oct 8, 2022 12:00am</u>	# of Acts <u>2</u>	Music Type <u>Country</u>
# Sound Amplification Equipment to be used <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Maximum Amps Available	
OTHER			
Has this event been held before <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		If Yes, when? <u>last year, but adding</u>	
I have reviewed the Special Events Requirements and Procedures and accept the responsibilities associated with this event. I have provided a diagram with this application. I request approval of this event. <u>concert</u>			

APPLICATION FOR PERMIT FOR POSSESSION AND CONSUMPTION OF ALCOHOLIC BEVERAGES IN A CITY PARK

Date/Time Application Received from Applicant: _____

GROUP, ASSOCIATION, OR ORGANIZATION INFORMATION

Name of Organization Lampasas County Area 60 Levee Phone Number: 512 734-1237
 Address PO Box 1965 City Lampasas State TX Zip 76550

CONTACT PERSON INFORMATION

Name Tina Hoeffler Position with organization Ambassador
 Address 5725 N US Hwy 281 City Lampasas State TX Zip 76550
 Phone Number 512 734-1237

EVENT INFORMATION

Type/Purpose of Event BBQ cook-off / concert
 Location of Event 580 Sports Complex Estimated Number to Attend 1000+
 Date(s) of Event Oct 7-8, 2022 Time(s) of Event Oct 7 - 8:00-12:00am
Oct 8 - 8:00-7:00pm
 Alcoholic beverages will be served and/or supplied by personal means of those attending.
 Explain BYOB

For events in which the attendance is estimated to be 25 or more persons, this permit may be conditioned upon employment of off-duty police or other approved security. The Chief of Police or his designee may, upon documented complaint or violation of the law, suspend and confiscate the permit.
PERMITS ARE NON-TRANSFERABLE.

APPROVAL/DISAPPROVAL

Date/Time Received: _____

CHIEF OF POLICE

DATE

Approved Disapproved

Off-duty police/other security required Yes No
 Arrangements for security complete Yes No

Comments _____

Date/Time Received: _____

DIRECTOR OF PARKS AND RECREATION

DATE

Approved Disapproved

Comments _____

Date/Time Received: _____

CITY MANAGER

DATE

Approved Disapproved

Comments _____

Event Diagram (Use additional pages if needed)

will supply as planning continues

APPROVAL							
Officers Scheduled	<input type="checkbox"/> YES	<input type="checkbox"/> NO	# of Officers _____	Equipment Scheduled	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Lieutenant Signature _____				Date _____			
Chief of Police Signature _____				Date _____			
Comments:							

Lampasas County Area Go Texan 4th Annual BBQ/Concert

October 7-8, 2022

580 Sports Complex

Concert (Friday, October 7th)

Extreme Music Group (production company)....light, stage, labor to set-up & tear down

Lee Crosby Agency (Cody Hibbard)

Gates open 5:30, Opening 7:00, Main 9:00 finish 12:00 am

BBQ (Friday-Saturday, October 7-8th) 4th annual

Lone Star Sanctioned

Ask for trash cans, committee will provide clean-up (Sunday)

Ask for water access (fill water storage and various containers)

Still in planning process....would like to start working on sponsorships for the event

LCAGT formed in 2014, give local scholarships which are provided thru our fundraisers. We are a 501c3

With our formation of the committee, HLSR gives a graduating senior a \$20,000 scholarship. Houston has awarded \$176,000 to this county in 9 years.

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the TxDOT Highway 281 South ROW Acquisition from the City of Lampasas and cost to cure reimbursement in the amount of \$22,577.00.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 23, 2022

For the Agenda of: June 27, 2022

Procurement and Funding Statement:

This item does not require procurement

Attachments:

Summary Statement:

On January 10, 2022, Council authorized the City Manager to negotiate and finalize conveyance of City property located on a narrow strip of land on the east bank of Sulphur Creek. Included in Compensation Summary, from the TxDOT contractor, is \$22,577.00 for Cost to Cure. Cost to Cure items include a portion of rock wall, fencing, cattle guard, gate, and sign pole, all of which are on City property. The property and Cost to Cure items are generally in an access easement to property owners to the west ("owners"). Staff seeks Council input to reimburse the owners for desired improvements, within TxDOT estimates, for items that the owners wish to replace, i.e. rock entrance gate.

Recommendation:

Motion to authorize the City Manager to reimburse owners for Cost to Cure items, within TxDOT estimates, for actual work completed.

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