

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, June 13, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, June 13, 2022 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion regarding Night Skies Initiative. *(pgs. 5-6)*
3. Discussion regarding Workforce Recruitment/Retention Plan. *(pgs. 7-8)*
4. Discussion regarding design, costs and progression of the Campbell Park Skatepark. *(pgs. 9-20)*
5. Discussion regarding Hanna Spring Wall Removal. *(pgs. 21-22)*
6. Discussion regarding Lampasas Central Appraisal District (LCAD) FY 22/23 Budget. *(pgs. 23-36)*
7. Discussion regarding Budget FY 2022/2023. *(pgs. 37-38)*
8. Discussion regarding any item on the regular agenda
9. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on May 23, 2022	39-48
3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from May 1, 2022- May 31, 2022.	49-54
3.2	Discussion and possible action regarding April 2022 Investment Report	55-74
3.3	Discussion and possible action regarding the second reading of an Ordinance amending Appendix A of the City of Lampasas Code of Ordinances, Chapter 62, Solid Waste, Article III, billing Rates and Fees related to the collection of Solid Waste, providing for severability and repealer clauses; and providing an effective date.	75-80
4.0	BOARDS/DEPARTMENT REPORTS	PAGES
5.0	ROUTINE MATTERS	PAGES
5.1	CITY MANAGER'S OPERATIONAL REPORT <ul style="list-style-type: none"> • Lake Levels • Pre-Treatment • Sales Tax • Business Park • Police Department • Relief Route • Job Fair • Time Off 	81-86
5.2	MAYOR'S COMMENTS	N/A
6.0	UNFINISHED BUSINESS	N/A
7.0	NEW BUSINESS	PAGES
7.1	Discussion and selection of website photo contest.	87-90
7.2	Discussion and possible action regarding the repeal of Ordinance # 1672.	91-94
7.3	Discuss and consider implementation of workforce retention and recruitment plan including compensation adjustments.	95-96
7.4	Discuss and consider options, costs, progression and continuation of the Campbell Park Skatepark Project.	97-98
7.5	Discussion and possible action regarding request from the Lampasas County Chamber of Commerce for Hotel Occupancy Tax funds in the amount of \$1525.00 for event expenses related to the Annual Toughest 10K, 5K & 1-Mile Run on July 9, 2022.	99-106
7.6	Discussion and possible action regarding LCAD FY22/23 Budget	107-108
7.7	Discussion and possible action regarding increase in project costs for the LCRA Lampasas Substation House Upgrade in the amount of \$402,436.00	109-118
7.8	Discussion and possible action to engage Schneider Engineering Services to replace equipment at the Naruna Substation in the amount of \$32,865.00	119-122
7.9	Discussion and possible action regarding the installation of a Pole Barn at the Oakhill Cemetery in an amount not to exceed \$30,000.00.	123-126

7.10	Discussion and possible action regarding amending Car Cruise event date on the special event calendar presented to Council at the February 2022 meeting and to consider approval of road closure for the West(ern) Side Story event to be held on July 10, 2022	127-128
7.11	Discuss and consider an alternative form of guarantee for the Hidden Oaks Subdivision for the 2-year maintenance bond for public infrastructure, street and lift station.	129-130

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.076 Deliberations regarding security devices or security audits (1) the deployment, or specific occasions for implementation, of security personnel or devices; or (2) a security audit

REGULAR SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 10 day of June 2022 at 1:28pm

Becky Sims
Becky Sims, City Secretary

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City Manager

ITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation regarding Night Skies Initiative

Requested By: Dorothy Person, Night Skies Representative

Submitted By: Becky Sims, City Secretary

Date Submitted: June 8, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item has been placed on the workshop agenda to provide Vivien and Lauren Martin the opportunity to present their 4H presentation and Mr. Watson will update Council on Vision Lampasas Night Skies activities.

Recommendation:

Presentation and discussion only

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City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Recruitment/Retention Plan

Requested By: Finley deGraffenried, City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: March 20, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

As directed by Council to make recruitment and retention a budget priority at the March 21, 2022 Council Work Session, Staff began reviewing salary comparisons among municipalities. Staff presented salary comparison data among municipalities at the May 19, 2022 Council Work Session and at the May 23, 2022 Council Meeting. Compensation and cost of living adjustments (COLA) were the focus of this mid-year internal study. Multiple municipalities were included to be objective with the data analytics. The various municipalities compared were; Burnet, Fredericksburg, Brownwood, Liberty Hill, Marble Falls, Lago Vista, Gatesville, Joshua, Rockdale, Lamesa and Bastrop. Mr. Ward is presenting recommendations for Council consideration. There is a corresponding action item on the regular agenda.

Recommendation:

Discussion Only

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City ManagerITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding design, costs and progression of the Campbell Park Skatepark.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 8, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

Attachments: Timeline Memo

Summary Statement:

At the May 23, 2022 meeting, Council directed Staff to purchase and store 1,000 tons of base material at \$12.00 a ton for use for Skate Park Pad or other City projects. The second design public meeting was held on June 1, 2022 via zoom to obtain additional community and staff feedback regarding Skate Park design hosted by SPA Skate Parks. The meeting was well attended both in person and online with over 50 participants. This item has been placed on the workshop agenda for Council to review the design concept, costs associated with project, progression and next steps. Staff will review the Chronology of the project, current cost estimates and contract provisions. There is a corresponding action item on the regular agenda for Council consideration.

Recommendation:

Discussion and direction only

City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Campbell Park Improvements
Date: 13 June 2022

Staff understands a number of questions may have been asked by individual members regarding Council intentions, budgeting, timing, communications, procurement, funding, and planning. In order to validate transparent, frequent, and complete communication, or in the alternative, to identify lapses in staff communication to Council, the following chronology has been prepared.

July 13, 2020 CIP Report presented to Council by Committee. Both the Campbell Park Pavilion and Skate Park are included in the CIP schedule.

The Skatepark and Pavilion have been included on the CIP Schedule since 2015. The last two years the estimated cost has been listed at \$350,000.00.

July 27, 2020 Workshop, Budget. Council discussion included *possible funding for a Skate Park – i.e. HOT funds.*

August 3, 2020 Departmental Budget Presentations. City Manager reviewed the inclusion of the Hostess House and Colored School improvements from Fund 40. Additionally, discussed the use of Fund 68 plus HOT funds for Skatepark.

Councilman White stated he would like to see *funding earmarked for a Skate Park at Campbell Park next to the restrooms.* Chris Eicher stated a meeting had been scheduled with the LAFTA Board to receive their input and comments. Council discussion included the possible use of HOT funds for the Skate Park.

August 10, 2020 Workshop Session. Councilman White asked that staff continue to *look for funding opportunities with HOT funds for the Skate Park.*

The Manager's report included information on the August 4th meeting with LAFTA noting the primary concern was the coordination of the location of the Skate Park with the future location of a pavilion. It was noted the LAFTA Board *was generally in support of the improvement.*

August 24, 2020 Workshop Session, FY 2021 Budget. The City Manager reported *staff will budget additional funds from Fund 40 to create venues that attract out of town visitors to events and programs.*

Workshop Session, Skate Park. After representatives from LAFTA and Wings of Eagles Outreach met at Campbell Park, the option of locating the Skate Park at Hackberry and Ave A was discussed. Mr. Eicher explained *LAFTA members did not want the Skate Park near the restrooms because they have future plans for a*

pavilion at that location. Council requested that both groups be invited to a future Council workshop to discuss locations.

September 8, 2020

Workshop Discussion with LAFTA and Wings of Eagles Outreach to discuss *proposed location for City of Lampasas Skate Park*. LAFTA represented that they would prefer not to have the Skate Park next to the restrooms due to their plan to have a pavilion at that location. Additionally, a LAFTA representative stated, *With everything the City has already done for Campbell Park, they have no immediate plans to ask for assistance from the City for the pavilion.*

Discussion also included the desired location of the Skate Park next to the restrooms.

Mayor Talbert stated that, *Discussion has been that in the future, LAFTA wants a pavilion. The discussion today at this special meeting with today's Council members is the desire to facilitate the funding for both a Skatepark and a pavilion and undertake both projects very soon.* A LAFTA representative expressed gratitude at the prospect of funding both projects.

Staff was directed to coordinate an onsite meeting with LAFTA, Wings of Eagles Outreach, and Council to review locations for both facilities.

September 14, 2020

Workshop Session, Discussion and presentation concerning proposed location of City of Lampasas Skatepark from Lampasas Association for the Arts (LAFTA), and Wings of Eagles Outreach. Staff reported that an onsite meeting between the parties was held on September 10th, and LAFTA indicated their desire to locate a pavilion in the central part of the Sculpture Garden, east of the parking lot, leaving the Skate Park to be located south of the restrooms. LAFTA representatives indicated that a limited number of sculptures could be moved to locate the pavilion in the central part of Campbell Park.

Staff sought Council direction to work with both parties on the projects. *Council members unanimously agreed for City staff to move forward as discussed.*

Council approved the first reading of the budget and tax rate.

September 28, 2020

Workshop, Discussion regarding Council Work Plan. As requested, in addition to other presentation items, staff provided a current project listing of Capital and Study/Planning Items. Included were:

Skate Park-Funding identified but not approved. Location identified. Staff is working with stakeholders to develop scope for Council consideration.

Campbell Park Pavilion-Funding identified but not approved. Location identified. Staff is working with stakeholders to develop scope for Council consideration.

The Manager's Report included information on recent individual meetings with LAFTA and Wings of Eagles Outreach. As reported, the meetings were to lay

groundwork on expectations regarding scope of the projects, and possible scaling or phasing if project estimates were above available resources. Council was informed that rough estimates would be solicited and Council would be asked to consider input and direction for design and procurement methods. Staff, through the report, also encouraged concerns to be brought forward to the collective body.

October 12, 2020

The Workshop session included discussion and review of the September 14th and 28th meetings related to Campbell Park improvements; and included a Memo dated October 9, 2020 providing a chronology of communication and action related to the projects from July as well as funding availability and options. Staff reported that concerns have been mentioned regarding funding and timing of the projects, and encouraged input and consensus. Mayor Talbert *reinforced that the time for addressing issues or concerns is at this meeting. One on one meetings, outside of regular Council meetings, is not fair to other Council members.*

Staff recommended development of design/build Request for Proposals for the Pavilion, only because information related to the Skatepark had not been received. Council member Toups expressed that she was under the assumption that Council was in agreement to proceed with these two projects. City staff would be in favor of a Request for proposals for both projects.

Council consensus that both projects be combined as one when advertising for request for proposals.

Chris Eicher reported regarding a conversation he had with a Skatepark contractor, and that his research indicated costs *were significantly higher than the City had thought, and the contractor stated the site that has been selected is a great and ideal location.*

Regular Agenda, motion by Monroe, second by Toups, *to direct City Staff to prepare and advertise a Request for Proposal for design and construction of both a pavilion and skatepark at Campbell Park. Motion carried unanimously.*

November 3, 2020

Council members Nelson and Goodart were sworn in.

Workshop included update on projects including Skatepark and Pavilion indicating funding identified from Fund 40 and currently advertised as a Design/Build with deadline for submission of proposals on December 11, 2020.

December 14, 2020

Council packet included Design/Build Requests for Qualifications for the Pavilion and Skatepark, and summary page provided review of Design/Build method of procurement. Explanation of procurement process and scoring sheets were also handed out at the meeting.

The Request for Qualifications indicated the budgeted amount for the Pavilion at \$100,000.00; and the budgeted amount for the Skatepark at \$300,000.00.

The City received 4 proposals for the Pavilion including 3 local; and 6 proposals for the Skatepark including 2 local.

Motion by Monroe, second by Clark, *to direct staff to negotiate scope and fee with SPA Skateparks* (for design/build of the Campbell Park Skatepark). Motion carried unanimously.

Motion by Kuehne, second by Monroe, *to direct staff to negotiate scope and fee with LAMCO* (for design/build of the Campbell Park Pavilion). Motion carried unanimously.

January 11, 2021 Manager's Report, staff will be meeting with the Pavilion contractor on January 12, 2021 regarding plans, specifications, design, and bonding. The Skatepark kick-off is being scheduled based on availability of the SPA team.

January 25, 2021 Manager's Report, update on Campbell Park projects. Surveyor and Geo-Tech Engineering firm have been contacted. Survey and precise location of facilities will determine location of borings. Results of the borings will determine needed foundation and ultimately the cost of the facilities.

February 8, 2021 Manager's Report. The Survey with benchmarks for Campbell Park has been received and forwarded to both the Skatepark and Pavilion contractors, and the Geo-Tech firm. Future action will include consideration of Geo-Tech proposal and design/construction contracts for both contractors.

February 22, 2021 Manager's Report. Staff have staked the area for both facilities to be included on final survey for Geo-Tech.

March 8, 2021 Manager's Report. The City has not yet received a proposal from the Geo-Tech, however; staff has provided updates to stakeholder groups.

March 22, 2021 Regular meeting. Motion by Monroe, second by Kuehne, *to approve geotechnical survey at Campbell Park by Langerman, Foster Engineers in the amount of \$6,400.00*. Motion carried unanimously.

April 12, 2021 Manager's Report. Staff will be meeting with Langerman Foster on site to confirm location, depth and number of borings the week of April 11th.

May 24, 2021 Manager's Report. The Geo-Tech report has been received and forwarded to contractors for the Pavilion and Skatepark. Staff will be setting up meetings between contractors and stakeholders. Staff reminded Council that a contract will be presented to Council for consideration prior to project initiation.

June 28, 2021 Workshop Session. Regarding the draft agenda for the July 7th Planning Session meeting, including discussion related to City projects including Campbell Park improvements. Council member Clark *advised that he and Council member Williamson had met with the City Manager regarding funding, and it is hard to*

plan without understanding the funding availability. Council member Clark also stated he was for WWTP improvements and the Hostess House rehabilitation, but was not in favor of taking on new projects.

July 7, 2021

Council Planning Meeting. Facilitated discussion included, but was not limited to, project status and review, including HOT Fund projects, Funding options and status, and plans and implementation. Funding discussion included, but was not limited to, potential costs, inclusions, phasing and scaling, alternates and stakeholder input, and material and labor considerations. Fund Balances were also reviewed. Council was also advised External Impacts that may modify scopes and timing, including material and labor costs; additional study; design; and contract negotiation.

Council was advised that estimates for the Pavilion had risen to \$125,000.00; and the Skatepark estimate was between \$300,000.00 and \$400,000.00. Council was also advised that estimates for the Skatepark did not include lighting, landscaping or connecting access.

July 12, 2021

Joint Meeting with CIP Committee. Noted was the direction Council provided staff for the procurement and design of the Campbell Park Pavilion and Skatepark. Staff noted that Minutes and notes from the City's Planning Session on July 7th were still being prepared.

July 26, 2021

Workshop. Staff presented FY 2022 Budget Roll Out which included Operating and Non-Operating Fund explanation, restrictions, balances and definitions. Fund 40, HOT, funds and related projects were also presented with funding availability.

August 2, 2021

Budget Meeting. Park discussion included updates and timing for Campbell Park Pavilion and Skatepark.

August 9, 2021

Workshop including Budget Memo No. 1 dated August 5, 2021. In addition to reviewing budget adjustments, Staff also presented updates to the Campbell Park Pavilion noted as *contractor selected, base design and bid received. Project to be reviewed with Stakeholders for final design and costs. Council will consider construction contract when final costs are determined.* The status of the Campbell Park Skatepark was noted as *contractor selected. Awaiting review and approval for design process and cost.*

Staff also reminded Council on the sources and uses of HOT Funds, the 5-year trend of income and expense, and the 5-year trend of available Fund Balance. Staff also provided options for funding including Fund Balance, future Fund 40 receipts, or debt.

Staff noted updated estimates for Campbell Park Pavilion at \$150,000.00, and the Campbell Park Skatepark at \$400,000.00.

Staff recommended proceeding with the Pavilion and Skatepark, among other projects.

August 16, 2021

Budget Workshop. Campbell Park Pavilion was noted and described as a Design/Build Project. Campbell Park Skatepark was noted as Proposal for Design/(Build). Council inquired regarding a competition or recreational design, and that they would like to see a conceptual plan or examples. The estimate was included, as in previous meetings, at \$400,000.00.

September 13, 2021

Manager's Report. Fund 40 Projects. *Staff is reviewing design documents and contract from SPA Skateparks (design/build contractor) which should be ready for Council consideration on 9/27/2021. Staff has also obtained base pricing and design for the Pavilion, depending on input from stakeholders, staff should be able to bring the construction contract to Council for consideration at the same meeting.*

October 11, 2021

Workshop. Design documents and contract with SPA Skateparks were reviewed in detail. Council and staff also discussed base pricing and design for the Pavilion.

Base pricing for the Pavilion is \$100,185.00 (not including select fill/pad). Contract for the Skatepark is \$300,000.00 with noted negotiation in the event of material increases.

Regular Agenda. Motion by Kuehne, second by Goodart, to approve the design/build contract with SPA (for the Campbell Park Skatepark). Motion carried unanimously.

Motion by Clark, second by Williamson to approve base pricing and design with options (4-foot pad), in the amount not to exceed \$175,885.00 for the Campbell Park Pavilion. Motion was amended to increase the amount not to exceed \$200,000.00. Motion carried unanimously.

October 25, 2021

Workshop. Discussion regarding base pricing and design for Campbell Park Pavilion. *Mayor Monroe wanted clarification as to why the motion was modified from \$175,885.00 to \$200,000.00. Council member Kuehne advised she wanted it modified to \$200,000.00 to cover possible increase in material costs since that was the original budgeted amount for the project.*

November 8, 2021

Manager's Report. Staff noted they had met with the Pavilion contractor and was waiting for insurance, bonding and design submittals before contract execution. The Skatepark design/build contract has been executed and returned to the contractor who is preparing documentation for an initial stakeholder design meeting.

November 22, 2021

Manager's Report. Referenced that the Pavilion pad needed to be moved slightly to accommodate the larger footprint.

- December 8, 2021** Council Planning Session. Staff provided brief status update on the Pavilion and Skatepark.
- December 13, 2021** Workshop. Staff reviewed the status of on-going projects including the Skatepark and Pavilion. These items were scheduled for the December 8th meeting but were not discussed due to time constraints.
- January 10, 2022** Manager's Report. SPA Skateparks has submitted a timeline for review, (included as a hand-out at the meeting), inclusive of public input, conceptual design phase, design development and construction documents. Staff reminded Council that the contract can be terminated.
- January 24, 2022** Manager's Report. Staff noted that excavation for the Pavilion had started and select fill will be installed the following week. Staff reminded Council that rainwater collection was not included. Staff will also be scheduling with SPA to kick-off the public participation phase.
- February 7, 2022** Council Planning Session. General project updates including potential completion dates.
- February 14, 2022** Workshop. Staff reminded Council that the Pavilion scope did not include rainwater collection as reported on the Manager's Report of January 24th, *at that time Council member Clark wished to place on a future agenda for discussion. At the dais there is a new estimate for the cost of two (2) 5,000-gallon rainwater systems in the amount of \$12,750.00. The estimate in October was \$10,200.00. The cost is still within the scope of funding for the project. A motion was made to approve, and then withdrawn by Council member Kuehne, until additional research can be completed on the project.*
- Manager's Report. Staff reported that *a public engagement, design kick-off meeting has been scheduled for February 22, 2022 at 6:00 p.m. at the Hostess House for the Campbell Park Skatepark. The event has been published on the City's Facebook page, and forwarded to stakeholders. Council is welcome and encouraged to attend.*
- February 28, 2022** Workshop. Jennifer Ritter attended to advise Council regarding issuing the Notice of Intent which allows Specialized Public Finance to prepare offering documents. Additional discussion included the timeline and uses of funds.
- Manager's Report. Staff reported on the recent public engagement, design meeting conducted by SPA Skateparks. Staff also noted *a follow-up meeting will be conducted, likely virtually, to refine the design and gain additional insight from the community.*
- March 14, 2022** Manager's Report. The Pavilion slab has been formed and the project is estimated to be complete in 4 to 6 weeks.

March 21, 2022

Council Planning Session. Agenda included discussion on 2022 CO projects, current project updates, Potential ARPA projects, Fund 40 Projects and Fund projections, Balance Sheets and Fund Balances, Comprehensive Plan implementation progress, and direction from Council for clarity on project implementation and funding.

Fund 40 review included discussion on revenue production and trends, current Fund Balance, expenditures from the Fund, and identified projects: Skatepark, Campbell Park Pavilion, Hostess House, Hanna Spring Fencing and Wayfinding signage. Council reviewed the 5-year trend of income and expenditures. Project estimates with the disclaimer that *construction and material costs remain very volatile*. Staff also provided Council with current Fund Balances for all Funds. Staff also reminded Council that, *as discussed in May, July, August (budget process), and December; Fund 40 will not meet all costs for approved projects*. Council was also asked to provide additional input regarding ancillary project needs including parking.

The Campbell Park Pavilion was discussed including timeline from initiation including procurement, negotiation with contractor, and increase in pad size. Staff reported that vertical construction was estimated to begin March 28, 2022.

The Campbell Park Skatepark was discussed including procurement method (design/build), dates of direction to negotiate with highest rated contractor, timeline including award of contract, recent stakeholder meetings. Council was reminded that examples and concepts had been provided to them at the February 14th and February 28th meeting in the price range of the Skatepark budget.

March 28, 2022

Workshop. Reviewed items and tentative target dates from the March 28th Planning Session. Confirmed Council's directive to maintain a Fund Balance of \$200,000.00 in Fund 40; and to report encumbered balance and payment progress on HOT identified projects.

April 11, 2022

Workshop, Discussion regarding Fund 40 Projects and gap funding sources. Packet included Project Accounting summary, Balance Sheets, Financial Statements.

Staff reviewed estimates, however; also noted costs have increased due to current costs of *labor, materials and construction in general*. Staff reviewed Fund 40 Project Accounting to determine possible deficits that will be funded from the 2022 CO (Hostess House). Staff also noted the increased costs of pad, as well as estimates for Skatepark connectivity, not included in the contractor's scope. *Council would like to see the financial deficiencies come out of the remaining balances of the 2016 CO and the Key Avenue CO for those projects that meet bond purposes.*

Manager's Report. *Staff participated in an update call on the Campbell Park Skatepark on March 31st. Consultants presented the Workshop Summary and*

responses to on-line and in-person surveys. Based on the Geo-Tech report and technical guidance the estimated increased costs of construction to be on the order of \$170,000.00. The increased costs include excavation and base material, as well as connection and hardscaping to existing facilities (not in scope). Staff believes these costs can be reduced by use of local contractors, which is also the preference of the Skatepark contractor.

May 9, 2022

Workshop, 2nd Quarter Finance Report. Staff reviewed the financial performance of the City, October 1, 2021 to March 31, 2022. Staff also reported the percent of operating fund balance available compared to operating expenses, less capital projects, at 39.2%.

Manager's Report. Pavilion is ready for use with some punch items remaining. The second stakeholder meeting has been scheduled and advertised for June 1, 2022. Staff acknowledged *Council will have the opportunity to provide input and direction after the May 19, 2022 Planning Workshop and the May 23, 2022 Council meeting.*

May 19, 2022

Council Planning Session. Council reviewed Selected Fund Balances and staff noted that Operating Fund Balance is currently 40% of annual expenses, less capital costs. Staff reviewed Fund 40 Project Accounting noting increased cost of the Campbell Park Skate Park at \$375,00.00, which includes a reduction of the Skatepark contractor's estimated pad work of approximately \$25,000.00 by contracting locally; and a phased approach to connectivity which is not part of the contractor's scope. The Fund deficit assumes no additional net income, and 100% funding of the Hostess House as estimated. Staff stated that Council had allocated funding from the 2022 CO for the Hostess House as needed.

May 23, 2022

Regular Agenda. As indicated in the Agenda item Summary Statement, staff has provided an additional alternative to Council in consultation with a local contractor for the City to purchase select fill/base in quantities sufficient for the Skatepark pad, or for use in the Street Department, and haul material to Campbell Park as needed by the pad contractor at an additional reduced cost. Costs could be reduced approximately another \$22,000.00.

Council member Morris (in amending/clarifying a previous motion) moved to clarify the directive to purchase 1,000 tons of base material at \$12.00 per ton to be stored at the Street Department to be used for the Skatepark or other projects, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

May 26, 2022

Email to Council. As staff continued to seek more precise costs, *the Skatepark contractor indicated the costs for the conceptual design under consideration, at approximately 5000 square feet, is \$350,000.00, with the City constructing the pad and future connections. The City will receive savings from the estimated pad costs, based on the City purchasing and hauling materials, in the amount of approximately \$22,000.00. In all, the project is now estimated at \$405,000.00.*

June 2, 2022

Email to Council. *Thanks for those Council members that attended the Skatepark Design Meeting No. 2 last night. Presenters outlined drafts of three concepts and received valuable input enough to provide direction for a final concept. Approximately 40 individuals attended the stream at the Calvert Building, and an additional 26 attended virtually. From the design standpoint, it was a very productive meeting.*

The final concept should be available for Council meeting in June 13th, as staff seeks direction from Council for all options related to next steps.

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City ManagerITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding the removal of Hanna Spring Wall.

Requested By: Finley deGraffenried, City Manager

Submitted By: Chris Eicher, Parks Director

Date Submitted: June 8, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

The Heritage Foundation has been working with the City regarding improvements to the Hanna Springs located in Campbell Park. As presented and discussed at the last several meetings, Staff has consulted engineers and the City's insurance carrier for wall stability and fencing placement. The cost to remove the wall will exceed the budgeted amount for this project. Quotes for removal of wall have ranged from \$77,000.00 to \$105,000.00. Mr. Cabaniss has recommended Juan Vidal to perform the work and has been working on getting him bonded and insured. Mr. Vidal has provided a quote in the amount of \$9,500.00 and states he can have it completed in 4 days. At the May 23, 2022 Council meeting, Council provided a two-week extension for Staff to obtain additional qualified quotes. At the time of packet publication, Staff have received no additional quotations. This item has been placed on the agenda to provide Council updates. It is still staff's recommendation that we move forward with the fencing for safety and aesthetic reasons and visit the wall improvements at a later time.

Recommendation:

Discussion and direction only

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City ManagerITEM NO. WORKSHOP-6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Lampasas Central Appraisal District (LCAD) FY 22/23 Budget.

Requested By: Finley deGraffenried, City Manager

Submitted By: Susan Jones, LCAD Chief Appraiser

Date Submitted: June 8, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

N/A

Attachments: Proposed LCAD 2022-2023 Budget Plan

Summary Statement:

LCAD has provided the City with the attached preliminary budget and cover letter of explanation. As noted, the primary increase is related to new software purchase and implementation, previously considered and approved by Council by no objection. The three-year salary increase is noted at 11%, however; LCAD staff has indicated turn over has been reduced, and more qualified candidates are seeking employment.

Recommendation:

Discussion Only

LAMPASAS CENTRAL APPRAISAL DISTRICT



Board of Directors

Mike Kriegel, Chairman
Ross Oliver, Vice Chairman
Marshal Brewer, Secretary
David Barclay
Philip Garrett

P.O Box 175
Lampasas, TX 76550
Telephone:
512-556-8058
512-556-8138
Fax: 512-556-4660

June 2, 2022

Honorable Mayor Monroe
City of Lampasas
312 E. Third Street
Lampasas, TX 76550

Dear Mayor Monroe,

Attached you will find the preliminary budget of the appraisal district for your information and incorporation into your own budget. The estimated allocations are based on your 2021 levy. The allocations will be updated before the first billing in December to the 2022 levy amounts.

You will be notified before the board finally approves the 2023 budget. You will have an opportunity to present any concerns you have about the budget at a public hearing that was set by the board on June 16, 2022. Please see the attached notice. If you have any concerns now, you are welcome to contact me for an explanation.

Respectfully,


Susan Jones
Chief Appraiser

PC: Finley deGraffenried, City Manager
Yvonne Moreno, Director of Finance

**NOTICE OF PUBLIC HEARING ON
LAMPASAS CENTRAL APPRAISAL DISTRICT BUDGET**

The Lampasas Central Appraisal District will hold a public hearing on a proposed budget for the 2023 fiscal year.

The public hearing will be held on June 16, 2022 at 8:30 A.M. at 109 East Fifth Street, Lampasas, TX.

A summary of the appraisal district budget follows:

The total amount of the proposed budget	\$749,124.00
The total amount of increase over the current year's budget	\$126,536.00
The total percentage of increase over the current year's budget	20.32%
The number of employees compensated under the proposed budget	7
The number of employees compensated under the current budget	7

The primary reason for the increase is the new software purchase and conversion cost approved by the board of directors on November 19, 2021.

The appraisal district is supported solely by payments from the local taxing units served by the appraisal district.

If approved by the appraisal district board of directors at the public hearing, this proposed budget will take effect automatically unless disapproved by the governing bodies of the county, school districts, cities and towns served by the appraisal district.

A copy of the proposed budget is available for public inspection in the office of each of those governing bodies. A copy is also available for public inspection at the appraisal district office.

Lampasas Central Appraisal District
109 East Fifth Street
P.O. Box 175
Lampasas, TX 76550
512-556-8058

ALLOCATION OF COST OF LAMPASAS CENTRAL APPRAISAL DISTRICT

Tax Unit	Levy In Lamp. Co	% of Total	Non Collection Adj.	Adjusted Allocation	Total Allocation	Appraisal Allocation	Collections Allocation	Quarterly Payment
Lampasas County	\$ 11,199,283	0.3287057		0.328705664 \$	246,241 \$	148,976 \$	97,265 \$	61,560
Lampasas ISD	\$ 18,292,534	0.5368968		0.536896829 \$	402,202 \$	243,332 \$	158,870 \$	100,551
Lampasas City	\$ 1,784,891	0.0523976		0.05239762 \$	39,245 \$	23,743 \$	15,502 \$	9,811
Lometa ISD	\$ 1,902,284	0.0558332		0.055833175 \$	41,826 \$	25,305 \$	16,521 \$	10,456
Copperas Cove City	\$ 461,951	0.0135585	0.001355854	0.012202685 \$	9,141 \$	7,626 \$	- \$	2,285
Kempner City	\$ 125,118	0.0036723		0.003672288 \$	2,751 \$	1,664 \$	1,087 \$	688
Evant ISD	\$ 100,591	0.0029524	0.000295241	0.002657165 \$	1,991 \$	1,505 \$	- \$	498
Lometa City	\$ 109,673	0.003219		0.003218968 \$	2,411 \$	1,459 \$	953 \$	603
Goldthwaite CISD	\$ 90,683	0.0026616	0.00026616	0.00239544 \$	1,794 \$	1,229 \$	- \$	449
San Saba ISD	\$ 3,847	0.0001129	1.12912E-05	0.000101621 \$	76 \$	37 \$	- \$	19
Total Levy/Total Budget	\$ 34,070,855	1		0.998071454 \$	749,124 \$			

**LAMPASAS CENTRAL APPRAISAL DISTRICT
PROPOSED BUDGET-2023**

	2020 Actual	2021 Actual	2022 Budget	2023 Proposed
INCOME				
Income from Tax Units	\$ 545,273.00	\$ 543,059.00	\$ 622,588.00	\$ 749,124.00
Interest Income	\$ 5,447.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Tax Certificate Income	\$ 17,304.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00
Miscellaneous Income				
Total Income	\$ 568,024.00	\$ 554,059.00	\$ 637,588.00	\$ 764,124.00
EXPENSES				
Appraisal Firm Assistance	\$ -	\$ 46,914.00	\$ 16,000.00	\$ 18,500.00
Audit	\$ 7,900.00	\$ 16,160.00	\$ 8,500.00	\$ 10,000.00
Appraisal Review Board	\$ 3,828.00	\$ 7,960.00	\$ 5,000.00	\$ 9,500.00
Dues and Memberships	\$ 1,431.00	\$ 5,292.00	\$ 1,500.00	\$ 2,500.00
Insurance-Bond, Liability, Building	\$ 6,058.00	\$ 5,727.00	\$ 6,200.00	\$ 6,200.00
Legal Services	\$ 202.00	\$ 5,229.00	\$ 10,000.00	\$ 10,000.00
Mapping-Pictometry	\$ 29,298.00	\$ 29,299.00	\$ 31,000.00	\$ 31,000.00
Notices and Advertisements	\$ 3,341.00	\$ 1,604.00	\$ 3,000.00	\$ 3,000.00
Payroll-Salaries	\$ 290,832.00	\$ 223,619.00	\$ 290,000.00	\$ 322,000.00
Payroll-Medicare & SS	\$ 22,194.00	\$ 17,190.00	\$ 21,267.00	\$ 23,715.00
Payroll-Retirement	\$ 26,655.00	\$ 13,203.00	\$ 24,881.00	\$ 32,457.00
Payroll-Medical Insurance	\$ 54,220.00	\$ 45,488.00	\$ 60,490.00	\$ 55,002.00
Payroll-Workers Comp.-Unemployment	\$ 1,156.00	\$ 2,575.00	\$ 1,750.00	\$ 1,750.00
Postage-Mailings	\$ 18,889.00	\$ 33,562.00	\$ 20,000.00	\$ 37,000.00
Vehicle Expense	\$ 1,656.00	\$ 1,517.00	\$ 3,500.00	\$ 3,500.00
Education Expenses	\$ 5,154.00	\$ 3,201.00	\$ 8,000.00	\$ 5,500.00
Service Contracts	\$ 44,493.00	\$ 47,487.00	\$ 47,000.00	\$ 120,000.00
Office Supplies	\$ 10,441.00	\$ 11,275.00	\$ 12,500.00	\$ 12,500.00
Travel Expense	\$ 4,976.00	\$ 3,332.00	\$ 6,000.00	\$ 6,000.00
Utilities-Phone-Internet	\$ 8,387.00	\$ 13,564.00	\$ 12,000.00	\$ 15,000.00

Contingency	\$	-	\$	15,000.00	\$	10,000.00
Computer Equipment-Copier and Supplies	\$	18,342.00	\$	12,000.00	\$	12,000.00
Accounting Services	\$	6,684.00	\$	7,000.00	\$	3,500.00
Building Cleaning, Maintenance, Repairs	\$	11,131.00	\$	10,000.00	\$	8,500.00
No New Revenue Website and Mailings	\$	4,400.00	\$	5,000.00	\$	5,000.00
Capital Outlay	\$	1,694.00	\$	-		
Total Expense	\$	578,962.00	\$	637,588.00	\$	764,124.00

PAYROLL AND BENEFITS PROVIDED

	Salary	Hospital Ins	Employee Taxes	SS-Medicare	Retirement
Chief Appraiser	\$ 77,000.00	\$ 9,167.00	\$ 250.00	\$ 5,890.50	\$ 8,061.90
Mapping-Deeds Clerk	\$ 42,000.00	\$ -	\$ 250.00	\$ 3,213.00	\$ 4,397.40
Appraiser	\$ 42,000.00	\$ 9,167.00	\$ 250.00	\$ 3,213.00	\$ 4,397.40
Appraiser	\$ 40,000.00	\$ 9,167.00	\$ 250.00	\$ 3,060.00	\$ 4,188.00
Collection-Supervisor Clerical	\$ 40,000.00	\$ 9,167.00	\$ 250.00	\$ 3,060.00	\$ 4,188.00
Collections-Clerical	\$ 34,500.00	\$ 9,167.00	\$ 250.00	\$ 2,639.25	\$ 3,612.15
Collections-Appraisal BPP Clerical	\$ 34,500.00	\$ 9,167.00	\$ 250.00	\$ 2,639.25	\$ 3,612.15
Interim-Part time help	\$ 12,000.00				
Totals	\$ 322,000.00	\$ 55,002.00	\$ 1,750.00	\$ 23,715.00	\$ 32,457.00

DETAILED EXPLANATION OF INCOME

Income from Tax Units \$ 545,273.00 \$ 543,059.00 \$ 622,588.00 \$ 749,124.00

The tax units of Lampasas CAD pay their proportionate cost of operating the district based on the tax dollars generated. A detailed allocation of the cost of operations to each tax unit is attached as a part of the proposed budget. The actual billing amount will be based on the tax levies of each tax unit in the fall of 2022. Their payments are billed and collected quarterly.

Interest Income \$ 5,447.00 \$ 5,000.00 \$ 5,000.00 \$ 5,000.00

The district invests funds in the bank chosen by the board of directors. Banks bid on a two year contract for services.

Tax Certificate Income \$ 17,304.00 \$ 6,000.00 \$ 10,000.00 \$ 10,000.00

The district provides tax certificates to title companies and individuals when property is sold or refinanced to guarantee that no taxes are due. The charge for the certificate is \$10

DETAILED EXPLANATION OF EXPENDITURES

Appraisal Firm Assistance \$ - \$ 46,914.00 \$ 16,000.00 \$ 18,500.00

This account is to provide expertise in the appraisal of minerals and utilities (Capitol Appraisal) and assistance with MAP review (Western Valuation/Lori Fetterman)

Audit \$ 7,900.00 \$ 16,160.00 \$ 8,500.00 \$ 10,000.00

An audit of the financial records of the district is required by state law and must be completed in the first 150 days of the year. Eide Bailly conducts the audit.

Appraisal Review Board \$ 3,828.00 \$ 7,960.00 \$ 5,000.00 \$ 9,500.00

The Appraisal Review Board is a citizens group appointed to hear taxpayer appeals of value. They are paid \$75 per day of service

Dues and Memberships \$ 1,431.00 \$ 5,292.00 \$ 1,500.00 \$ 2,500.00

The District is a member of the Texas Association of Appraisal Districts which provides updated information on law as well as discounted education for staff. Also included is the license fees for staff required by the Texas Department of Licensing and Regulation

Insurance-Building, Contents, Bonds \$ 6,058.00 \$ 5,727.00 \$ 6,200.00 \$ 6,200.00

Employees of the District are bonded to protect the tax units from financial losses. Also, building and contents are insured

Legal Services \$ 202.00 \$ 5,229.00 \$ 10,000.00 \$ 10,000.00

The District has the potential of getting sued on value as well as the preparation of arbitration. If the District loses a case of arbitration, then we are required to pay arbitrator's fee. Also, we provide legal assistance to the ARB

Mapping-Eagleview \$ 29,298.00 \$ 31,000.00 \$ 31,000.00 \$ 31,000.00

The District contracts for oblique aerial photography from Eagleview, a national company providing that service. This service enables the district staff to find improvements behind locked gates and hidden by trees.

Notices and Advertisements \$ 3,341.00 \$ 1,604.00 \$ 3,000.00 \$ 3,000.00

The appraisal district is required to publish various taxpayer information in the newspaper about taxpayer rights, homesteads and other exemption information and budget information

Payroll-Salaries \$ 290,832.00 \$ 223,619.00 \$ 290,000.00 \$ 322,000.00

The salaries requested are more in line with other appraisal districts in the area. Salaries have previously been low resulting in high turnover. The cost to educate staff is significant and the increases will help retain competent staff members. The budgeted amounts may not be paid fully, but will allow the chief appraiser to pay staff based on education steps achieved and excellent performance. Increase in cost of living.

Medicare and Social Security \$ 22,194.00 \$ 17,190.00 \$ 21,267.00 \$ 23,715.00

This account covers the employer contributions for each employee to social security and medicare.

Retirement \$ 26,655.00 \$ 13,203.00 \$ 24,881.00 \$ 32,457.00

The Board of Directors moved the retirement system from a private system to Texas County and District Retirement system in December, 2019. This system provides a more stable retirement program than the private one at a similar cost

Medical Insurance \$ 54,220.00 \$ 55,534.00 \$ 60,490.00 \$ 55,002.00

A 15% increase is budgeted based on typical increases in insurance programs.

Workers' Compensation \$ 1,156.00 \$ 2,575.00 \$ 1,750.00 \$ 1,750.00

This District provides workers' compensation insurance through the Texas Municipal League.

Postage \$ 18,889.00 \$ 33,562.00 \$ 20,000.00 \$ 37,000.00

The District mails notices to all accounts that increase more than \$1000 in value, all business personal property accounts, and all tax bills. Additionally, there are numerous other mailings required by law.

Vehicle Expense \$ 1,656.00 \$ 1,517.00 \$ 3,500.00 \$ 3,500.00

The District owns an older vehicle, but plans to discontinue it's use for the 2022 tax year.

Education \$ 5,154.00 \$ 3,201.00 \$ 8,000.00 \$ 5,500.00

Classes are required for all employees registered with the Texas Department of Licensing and Regulation. Basic

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City ManagerITEM NO. WORKSHOP-7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding initial projections for FY22/23 Budget

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 8, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

Staff will provide Council a briefing on year-end projections and status of budget projections, and budget assumptions.

Recommendation:

Discussion Only

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, May 23, 2022
5:30 p.m. Special Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Chuck Williamson
Randy Clark
Bob Goodart
Zachary Morris
Herb Pearce

Council Members Absent:

Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Ryan Ward, ACM
Jody Cummings, Interim Police Chief
Kristy Acevedo, System Administrator
Becky Sims, City Secretary
Jeffry Smith, Fire Chief
Yvonne Moreno, Finance Director
Charlie Boswell, Lt. Investigator
Chuck Montgomery, Patrol Lt.
Chris Eicher, Parks Director

SPECIAL SESSION

I. Call to Order

Mayor Monroe called the special session to order at 5:32 pm

Surprise pinning ceremony took place for Jody Cummings as he was appointed Chief of Police.

Finley deGraffenried, City Manager by his authority appointed Jody Cummings as the new City of Lampasas Chief of Police. He has worked for the City of Lampasas for 30 years. He is a model of dedication, integrity and service. He took over as interim Chief of Police in March 2022. This is one of the easiest decisions he has made in his career.



II. Discussion and possible action concerning the appointment of the Mayor Pro Tem for the 2022-2023 term

Mayor Monroe advised per the City of Lampasas Home Rule Charter that at its first meeting following each regular election of Councilmembers, the Council shall elect one of its members as Mayor Pro Tem who shall serve in such capacity at the pleasure of the Council. The Mayor Pro Tem shall act as Mayor during the absence or disability of the Mayor, and shall have the power to perform every act the Mayor could perform if

present. This includes, but not limited to, signatory authority, personal appearances, addressing citizen concerns, attending community engagements, point of contact for city wide emergencies.

Mayor Monroe opened the floor for nominations.

Council member Clark nominated Council member Williamson

Council member Keele nominated Council member Morris

Council member Williamson received three votes, Council member Morris received two votes.

Council member Williamson will remain Mayor-Pro Tem for the 2022-2023 term.

III. Adjourn Special Session

Council member Clark moved to adjourn the Special Session at 5:44pm, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried.

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:45 p.m.

2. Discussion regarding recap from Council Work Session held on May 19, 2022.

Finley deGraffenried, City Manager reviewed topics discussed during the Council Work Session

- *Fund Balance*
- *Fund 40 projects*
- *New Hope Baptist Church and Historic Colored School*
- *Hanna Springs Fencing*
- *Campbell Park Skate Park*
- *Workforce Compensation Study*

Council agreed with the overview; minutes from session are in packet for additional review.

Mayor Monroe appreciated the format and ability to discuss projects. Council member Morris commented that parameters need to be set for citizen input and interaction during work session.

3. Discussion regarding Salary Comparison Data among Municipalities.

Ryan Ward, ACM provided additional salary analysis from Work Session. He reviewed TML Salary Survey; highlighting baseline salaries in comparison to City Staff Salaries. The analysis also shows comparison salaries between other municipalities to Lampasas from entry level, mid-range to max salary by position. These are base salaries and they do not include benefits, incentives etc. The percentages reflect the difference in the mean salary between comparable Lampasas positions. The differences range from 20% less to other municipalities to 5% more than others.

Staff will continue to analyze salaries, incentives, and certification pay, recruit and retention opportunities.

4. Discussion regarding Fire Department Incident Reporting & Billing.

As follow up to the November 2021 and May 9, 2022 Council Meetings, Fire Chief Smith advised that the billing company that is used, Fire Recovery USA, has advised that insurance providers are increasingly refusing to pay invoices that are sent directly to the provider. Their advice was to begin billing the insured individuals for services and have the individual forward the invoice to the insurance provider. The Lampasas Fire Department does recover around \$7,000.00 annually for these types of responses. At the May 9, 2022 meeting Council member Morris asked if Fire Recovery USA have attorneys on staff to assist with collections. While they do have attorneys on staff, they recommend City Staff send invoices directly to the individuals. Staff is requesting guidance on whether to begin billing for services provided on these types of incidents.

By consensus, Council agrees that the City should direct bill the individual and send request to Fire Recovery USA to assist as well.

5. Discussion regarding Capital Improvement Program Report.

Mr. deGraffenried acknowledged the Capital Improvement Program Committee (CIP) for the work they did over the past few months on behalf of the City. In attendance this evening is Shirley Blake, and Council member Pearce and Mayor Pro-Tem Williamson. The work of the committee was enhanced by the addition and expertise of the new ACM, Ryan Ward.

The meeting agendas included some of the following discussion points:

- *Orientation and procedural direction*
- *Review of Priority Definitions and Funding Statement*
- *Review status of completed projects and projects currently underway to judge the effectiveness of the process*
- *Discussion regarding 2021-2022 projects and non-CIP emergency projects*
- *Impact of the issuance of the CO to fund public works, public facilities and park projects over the past 5 years.*
- *Targeted projects for 2022 CO issue.*
- *Planning & Engineering Projects that will affect future CIP schedules*
- *Discussion regarding Public Facilities*
- *Presentation by Department Staff regarding projects and needs.*

The committee also discussed items and strategies not directly related to specific CIP projects but that could possibly have impacts on capital needs or City operations.

The City Manager also reviewed sections of the report including:

- *Public Facilities*
- *CIP FY 2021-2025 Projects*
- *Fleet Forecast and Major Maintenance*
- *Committee Statement and Summary*

The committee acknowledges the positive relationship with Council and the beneficial process of the Capital Improvement Program for the City. Through review of capital investment by the Council, the City and our residents have benefitted greatly by the process.

6. Discussion regarding any item on the regular agenda

There was no discussion

7. Adjourn Workshop Session

Council member Morris moved to adjourn workshop at 6:38 pm; Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Kuehne absent)

REGULAR SESSION

ANNOUNCEMENTS

1. Call to Order

Mayor Monroe called the Regular Session to order at 6:39 p.m.

2. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

3. Presentations and Proclamations

- *Employee Anniversaries*
 - *Francisco Palacios- 5 years*
 - *Warren Spivey Jr.- 10 years*
 - *Josh Straley- 15 years*
 - *Tony Suarez-Barrio- 20 years*

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

Scott Powell introduced himself to City Council. He is running for the Pedernales (PEC) Board of Directors, District 5.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting on May 9, 2022

Mayor Pro Tem Williamson moved to approve the minutes as presented, Council member Clark seconded the motion and with a unanimous vote, the motion carried. (Kuehne absent)

2.2	Discussion and possible action concerning the approval of minutes of the Special Meeting held on May 16, 2022.
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Mayor Pro Tem Williamson moved to approve the minutes as presented, Council member Pearce seconded the motion and with a unanimous vote, the motion carried. (Kuehne absent)

2.3	Discussion and possible action concerning the approval of minutes of the City Council Work Session held on March 19, 2022.
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Mayor Pro-Tem Williamson moved to approve the minutes as presented, Council member Keele seconded the motion, with Council member Clark abstaining, the motion carried. (Kuehne absent)

3.0	CONSENT AGENDA
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4.0	BOARDS/DEPARTMENT REPORTS
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Shanda Subia, Library Director presented her annual report.
Emily Stone- Assistant Librarian
Tania Baines- Part-Time Clerk
Nancy Roden-Part-Time Clerk
Sami McKenzie-Part-Time Clerk

- *Library collection is over 27,000; which is made up of books, audiobooks, DVDs, hotspots and microfilm.*
- *Circulation is up 26% and door count is up 74% from last year.*
- *Programs*
 - *Summer Reading*
 - *Beta Mu Story Times*
 - *Stuffed Animal Sleepover*
 - *Headstart Story Times*
 - *How Pinteresting!*
 - *Escape Room*
 - *Family Story Times*
 - *Cornelia Key Book Club*
 - *Books & Badgers/STEAM Stories*
 - *STEAM Days*
- *Dolly Parton Imagination Library*
 - *Went live August 10, 2021*
 - *Current Active members: 474*
 - *Graduates from program: 112*
- *Echoes Statue installed February 14, 2022*
 - *Park Dedication and Mural Reveal February 26, 2022*
- *Painted Chair Fundraiser*
- *Video Streaming*
- *Trail of Tales at WM Brook Park*
- *Summer Reading 2022*
- *Explore Lampasas (July 2022-May 2023)*
- *BBQ for Books- October 17, 2022*

	ROUTINE MATTERS
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5.1	City Manager's Operational Report
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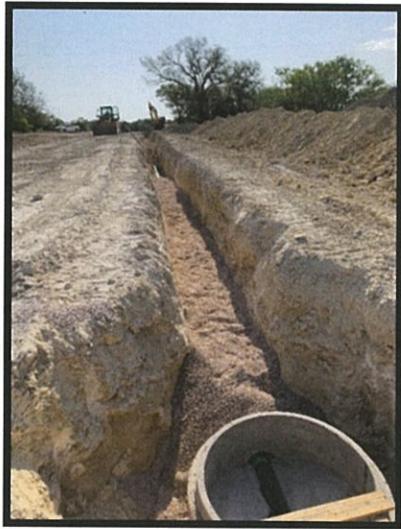
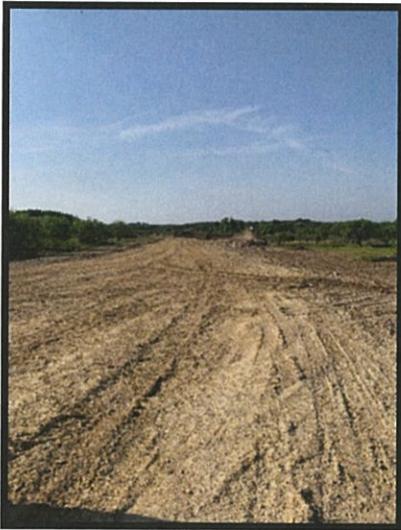
City Manager deGraffenried reviewed his report:

TxDOT Staff attended the TxDOT Public Hearing in Lampasas on the 18th regarding the Rural Transportation Improvement Program for the Brownwood District. In addition to discussing their public awareness campaign to stop the streak of daily traffic fatalities, which is now over 20 years in duration, TxDOT staff discussed current County and district projects. Council is aware of the South 281 improvement and widening, but

also of interest to the City, is the replacement of the 3rd Street bridge at Burleson Creek, tentatively scheduled for 2024. TxDOT staff also discussed I-14 and construction through Copperas Cove to add lanes to the bypass, and construct interchange into Lampasas County to Big Divide Road. Finally, TxDOT staff mentioned a public meeting is tentatively scheduled, but not yet advertised, for the relief route outside Lampasas for June 28th. Elected officials may recall the resolution of support for the feasibility study for the relief route passed by Council, and the expressed need through the Comprehensive Plan process.

Business Park

Despite being slowed by rock, Gage & Cade continue to make good progress and is now, according to staff, between 20 and 30 days ahead of schedule. Contractors continue to compact and make lifts to the sub-grade, especially at tie-ins to US 183. Sewer is currently estimated at 60% complete, with installation of storm drains scheduled to begin next week. As mentioned, crews have encountered rock in the northeast corner of the detention pond, and on the east/west road closer to US 183. Pay application No. 1 has been processed for \$483,208.92, with \$48,320.89 being retained; and of the \$434,888.03 paid, \$245,499.80 was paid from ARPA Funds for water and wastewater expenses.



Sales Tax

The City experienced another positive report on sales tax receipts for the month of May. Increases are less than the double-digit performance we've experienced recently, but the City did receive \$13,182.63 more this May than previous year, or a 5.36% increase. Year to date the City has received \$126,339.97 more than previous year or a 12.36% increase. Through 8 months of the fiscal year, the City has collected \$1,513,937.33 on an annual plan of \$1,925,000.00 or 78.65% of budget through 66% of the year.

Avenue C

Staff reports the Community Development Block Grant ("CDBG") project on west Avenue C, to replace and extend 3350 linear feet of sewer, is 50% to 60% complete. Significant work remaining includes a manhole placement on Race with tie-ins, and extension to Key. As with the Business Park project, crews have also been slowed by rock.

Kid Fish Chris Eicher reports that the popular Kid Fish event has been scheduled for June 3rd and 4th at Brook Park. The event includes a Friday night movie, overnight camping and fishing on Saturday morning. The event has typically attracted over 100 participants and their families depending on weather.

Pool Schedule One of the most asked questions this time of year is *when do the pools open?* Attached are the schedules for Hanna Springs Pool and Hancock Park free flow pool, with opening day for both May 28th, Memorial Day week-end. Special events and water aerobics are also included on the schedule. Hanna normally closes Sunday and Monday, and Hancock normally closes Monday through Wednesday.

Budget Staff is currently preparing year-end projections as the first step to the FY 2023 budget process. Typically, after the CIP process, Council will identify time to review budget priorities and goals, and provide direction to staff in their preparation of the initial plan. The formal budget roll-out has been done typically at the second meeting in June or the first meeting in July.

Staff Staff would like to recognize employees who began their City of Lampasas careers in May: Francisco Palacios, 5 years; Marisa Smith, 3 years; Rodney Kepler, 3 years; Tony Suarez-Barrio, 20 years; Warren Spivey Jr., 10 years; Jonathan Guerra, 4 years; Colton Baker, 7 years; Josh Straley, 15 years; Danicka Keeling, 4 years; Ester Ramirez, 4 years; Kyle Molter, 1 year; Marcial Chapa, 12 years; Cody Kepler, 4 years; Patricia Eicher, 6 years.

5.2	MAYOR'S COMMENTS
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There were no Mayor comments.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding support of TxDOT Project for improvements to the Lampasas Municipal Airport by Resolution in the amount of \$20,000.00 as the project cost share for the City.
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Council member Morris moved to approve the Resolution in support of TxDOT Project for improvements to the Lampasas Municipal Airport in the amount of \$20,000.00 as the project cost share for the City, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Kuehne absent)

7.2	Discussion and possible action regarding the Fire Department Incident Reporting & Billing
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Council member Pearce motioned to begin billing the insured individual directly, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Kuehne absent)

7.3	Discussion and acknowledgement of the FY 2023-FY 2028 CIP Report
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Mayor Pro-Tem Williamson moved to acknowledge the FY 2023-2028 CIP Report, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Kuehne absent).

7.4	Discussion and possible action regarding the first reading of an Ordinance amending Appendix A of the City of Lampasas Code of Ordinances, Chapter 62, Solid Waste, Article III, billing Rates and Fees related to the collection of Solid Waste, providing for severability and repealer clauses; and providing an effective date.
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Mayor Pro-Tem Williamson moved to approve the first reading of an Ordinance amending Appendix A of the City of Lampasas Code of Ordinances, Chapter 62, Solid Waste, Article III, billing Rates and Fees related to the collection of Solid Waste, providing for severability and repealer clauses; and providing an effective date, the motion was seconded by Council member Clark, with Council member Morris in opposition, the motion carried. (Kuehne absent)

7.5	Discussion and possible action to seek proposals for Skate Park Pad at Campbell Park.
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Mayor Pro-Tem Williamson moved to approve Staff to seek proposals for material for Skate Park Pad at Campbell Park, the motion was seconded by Council member Keele, with Council member Morris in opposition, the motion carried. (Kuehne absent)

Council member Morris moved to clarify the directive to purchase 1,000 tons of base material at \$12.00 a ton to be stored at the Street Department to be used for the Skate Park or other projects, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Kuehne absent)

7.5	Discussion and possible action to direct Staff to purchase fencing materials and award bid for installation to contractor in an amount not to exceed \$40,000.00.
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Mr. Cabaniss addressed Council regarding the history of Hanna Spring and the importance of returning the wall back to the original design. He feels once the fence goes up the wall will not come down. He is asking Council for more time to obtain insurance and bonding for Juan Vidal as he has quoted the Heritage Foundation \$9500.00 to remove the wall and can have it completed in four days. Chris Eicher, Parks Director, advised that all bids needed to conform to the City's scope and specifications.

Council member Morris moved to approve the purchase of fencing materials only, the motion was seconded by Council member Keele, Mayor Monroe opened the floor for discussion. Mr. Eicher asked if Staff were to obtain additional bids for the removal of the wall. Mayor Monroe advised yes. Council member Pearce asked if they should wait to purchase fencing materials until they solidify the wall project. Mr. Eicher advised the fencing placement will not change. He also advised that once the fence is installed they will have to install a water gap. Council member Pearce advised that the estimated cost to remove the wall will need to be dialed back; Mr. Eicher agreed. Council member Clark asked if the motion was to purchase fencing material only, Mayor Monroe advised yes and to extend the bid process out until the next council meeting. Council member Morris advised the two weeks was not pertaining to the bid process, we will need to amend the motion. Council member Morris moved to amend the main motion to extend bidding process for the wall removal until the next council meeting.

Mayor Monroe restated the motion to direct Staff to purchase fencing materials and to extend the bidding process for two weeks, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Kuehne absent)

ADJOURN- Council member Morris *moved to adjourn at 7:48 p.m., the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Kuehne absent)*

PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

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City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from May 1, 2022 to May 31, 2022.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: June 9, 2022 For the Agenda of: June 13, 2022

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of May 1, 2022 to May 31, 2022.

Recommendation:

Motion to approve by consent.

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 5/01/2022 THRU 5/31/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521368181	APRIL AEP BILL	E	5/20/2022	117,455.32		000084		117,455.32
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW16945	LCRA APRIL BILL	E	5/20/2022	361,059.16		000085		361,059.16
27050	IRS-PAYROLL TAXES							
I-T1 202205058210	FEDERAL WITHHOLDING	D	5/06/2022	19,258.63		000144		
I-T3 202205058210	FICA TAX	D	5/06/2022	27,039.42		000144		
I-T4 202205058210	MEDICARE TAX	D	5/06/2022	6,323.78		000144		52,621.83
27050	IRS-PAYROLL TAXES							
I-T1 202205198211	FEDERAL WITHHOLDING	D	5/20/2022	17,823.19		000145		
I-T3 202205198211	FICA TAX	D	5/20/2022	25,831.88		000145		
I-T4 202205198211	MEDICARE TAX	D	5/20/2022	6,041.44		000145		49,696.51
4100	AVFUEL INC							
I-016641096	FUEL FOR AIRPORT	R	5/02/2022	19,457.90		166222		19,457.90
17865	COLONIAL LIFE & ACCIDENT							
I-AC1202204078200	ACCIDENT INSURANCE	R	5/02/2022	189.17		166238		
I-AC2202204218202	ACCIDENT INSURANCE	R	5/02/2022	189.21		166238		
I-AC3202204078200	ACCIDENT INSURANCE	R	5/02/2022	724.33		166238		
I-AC3202204218202	ACCIDENT INSURANCE	R	5/02/2022	724.33		166238		
I-CN1202204078200	CANCER INSURANCE	R	5/02/2022	310.13		166238		
I-CN2202204218202	CANCER INSURANCE	R	5/02/2022	310.14		166238		
I-HO3202204078200	HOSPITAL INCOME - PRETAX	R	5/02/2022	154.37		166238		
I-HO3202204218202	HOSPITAL INCOME - PRETAX	R	5/02/2022	154.37		166238		
I-HOS202204218202	HOSPITAL INCOME - PRETAX	R	5/02/2022	0.01		166238		
I-LF3202204218202	UNIV/COL LIFE AFTER TAX	R	5/02/2022	384.45		166238		
I-LF7202204078200	NON-PRETAX LIFE INSURANCE	R	5/02/2022	384.43		166238		
I-LF8202204078200	AFTER TAX COLONIAL PRODUCTS	R	5/02/2022	810.75		166238		
I-LF8202204218202	AFTER TAX COLONIAL PRODUCTS	R	5/02/2022	810.75		166238		
I-LP1202204078200	PRETAX LPSD DISABILITY	R	5/02/2022	0.01		166238		
I-LP3202204078200	LPSD DISABILITY AFTERTAX	R	5/02/2022	26.72		166238		
I-LP3202204218202	LPSD DISABILITY AFTERTAX	R	5/02/2022	26.72		166238		5,199.89
01344	CORE & MAIN LP							
I-Q653028	3/4" METERS	R	5/02/2022	4,240.00		166240		
I-Q657580	1" POLY 3/4" GATE VALVE	R	5/02/2022	288.72		166240		
I-Q661485	3/4" METERS	R	5/02/2022	4,600.00		166240		
I-Q684213	100# HTH	R	5/02/2022	520.00		166240		9,648.72

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 5/01/2022 THRU 5/31/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01680	ECKERMANN ENGINEERING INC							
I-1724	2ND STREET DRAINAGE	R	5/02/2022	6,500.00		166249		6,500.00
02897	FAIRFIELD SERVICE COMPANY							
I-8040477A	BAR SCREEN WORM GEAR	R	5/02/2022	8,670.00		166250		8,670.00
02860	FUELMAN							
I-NP62016093	FUELMAN	R	5/02/2022	15,681.87		166252		15,681.87
03476	GAGE & CADE CONSTRUCTION,LLC							
I-FINAL NO 3 3252022	EAST THIRD ROADWAY IMPRV	R	5/02/2022	43,364.40		166255		
I-NO 2 03252022	EAST THIRD ROADWAY IMPRV	R	5/02/2022	265,370.85		166255		308,735.25
02410	LAMCO CONSTRUCTION							
I-22042801	CAMPBELL PARK PAVILION	R	5/02/2022	19,200.00		166266		19,200.00
49350	LAMP CHAMBER OF COMMERCE							
I-04262022	CHAMBER BI-ANNUAL REPORT	R	5/02/2022	24,546.84		166267		24,546.84
52200	LAMPASAS PUBLIC UTILITIES							
I-04082022	17 PARK LANE	R	5/02/2022	39.00		166269		
I-04292022	APRIL 2022	R	5/02/2022	37,223.96		166269		37,262.96
02803	LANCE'S FIRE TRUCK REPAIR							
I-5199	LADDER 1 REPAIRS	R	5/02/2022	5,263.48		166278		
I-5402	E-1 REPAIRS	R	5/02/2022	512.18		166278		5,775.66
03376	PRINCIPAL LIFE INSURANCE COMPA							
I-202205028206	PRINCIPAL LIFE INSURANCE COMP	R	5/02/2022	145.34		166290		
I-DN1202204078200	EMPLOYEE SHARE HEALTH INSUR	R	5/02/2022	662.20		166290		
I-DN1202204218202	EMPLOYEE SHARE HEALTH INSUR	R	5/02/2022	16.10		166290		
I-DN2202204218202	EMPLOYEE SHARE HEALTH INSUR	R	5/02/2022	662.20		166290		
I-GDC202204218202	DENTAL INSURANCE PREMIUM	R	5/02/2022	833.91		166290		
I-GDE202204218202	DENTAL INSURANCE PREMIUM	R	5/02/2022	946.44		166290		
I-GDF202204218202	DENTAL INSURANCE PREMIUM	R	5/02/2022	1,181.18		166290		
I-GDS202204218202	DENTAL INSURANCE PREMIUM	R	5/02/2022	588.96		166290		
I-GVC202204218202	VISION INSURANCE PREMIUM	R	5/02/2022	130.34		166290		
I-GVE202204218202	VISION INSUR PREMIUM	R	5/02/2022	231.84		166290		
I-GVF202204218202	VISION INSURANCE PREMIUM	R	5/02/2022	215.74		166290		
I-GVS202204218202	VISION INSURANCE PREMIUM	R	5/02/2022	121.86		166290		
I-VS1202204078200	EMPLOYEE SHARE HEALTH PLAN	R	5/02/2022	82.26		166290		
I-VS1202204218202	EMPLOYEE SHARE HEALTH PLAN	R	5/02/2022	2.16		166290		
I-VS2202204218202	EMPLOYEE SHARE HEALTH INSUR	R	5/02/2022	82.26		166290		5,902.79

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 5/01/2022 THRU 5/31/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
74775	SCOTT & WHITE HEALTH PLAN							
I-202205028205	SCOTT & WHITE RETIREES	R	5/02/2022	3,934.10		166308		
I-CCC202204218202	HEALTH INSURANCE PREMIUM	R	5/02/2022	5,684.64		166308		
I-CCE202204218202	HEALTH INSURANCE PREMIUM	R	5/02/2022	11,985.33		166308		
I-CCF202204218202	HEALTH INSURANCE PREMIUMS	R	5/02/2022	5,325.18		166308		
I-CCS202204218202	HEALTH INSURANCE PREMIUM	R	5/02/2022	3,966.65		166308		
I-HE1202204218202	HEALTH INSURANCE PREMIUM	R	5/02/2022	7,543.36		166308		
I-HEA202204078200	EMPLOYEE SHARE HEALTH INSURANC	R	5/02/2022	10,063.23		166308		
I-HEA202204218202	EMPLOYEE SHARE HEALTH INSURANC	R	5/02/2022	42.01		166308		
I-HEC202204078200	EMPLOYEE SHARE HEALTH INSURANC	R	5/02/2022	42.01		166308		
I-HEC202204218202	EMPLOYEE SHARE HEALTH INSURANC	R	5/02/2022	10,063.23		166308		
I-HI1202204218202	CITY HEALTH INSURANCE	R	5/02/2022	13,372.48		166308		
I-HID202204218202	CITY HEALTH INSURANCE	R	5/02/2022	13,842.92		166308		
I-HIE202204218202	EMPLOYEE CITY HEALTH CONTRIB	R	5/02/2022	18,333.00		166308		104,198.14
84250	TEXAS MUNICIPAL RETIREMENT SYS							
I-TMR202204018199	RETIREMENT CONTRIBUTIONS	R	5/02/2022	781.48		166318		
I-TMR202204078200	RETIREMENT CONTRIBUTIONS	R	5/02/2022	50,073.61		166318		
I-TMR202204218202	RETIREMENT CONTRIBUTIONS	R	5/02/2022	50,386.27		166318		101,241.36
02584	SILSBEE FORD INC							
I-43686F	2021 FORD EXPLORER	R	5/05/2022	51,338.75		166377		
I-44671F	2021 FORD EXPLORER	R	5/05/2022	51,338.75		166377		102,677.50
03025	CAPITOL AGGREGATES INC							
I-209021	GRADE 4 AGGREGATE	R	5/11/2022	10,500.07		166427		10,500.07
01344	CORE & MAIN LP							
I-Q225460	1' BALL CURB STOP	R	5/11/2022	673.60		166432		
I-Q725756	3/4" METERS	R	5/11/2022	4,240.00		166432		4,913.60
00647	HOLT CAT							
I-WIM60030407	BACKHOE REPAIRS	R	5/11/2022	5,327.60		166450		
I-WIM00098083	BACKHOE REPAIRS 416E	R	5/11/2022	350.00		166450		5,677.60
02209	JONES-HEROY & ASSOCIATES INC							
I-16529	UPPER PRESSURE PLANE	R	5/11/2022	6,000.00		166452		
I-16530	WATERLINE RECOMMENDATIONS	R	5/11/2022	262.50		166452		6,262.50
47585	KEMPNER WATER SUPPLY CORP							
I-04302022	DEBT PAYMENTS 91-06/91-07	R	5/11/2022	19,146.97		166453		19,146.97
00879	PHIL'S PAINT & BODY INC							
I-UNIT 15	REPAIR UNIT 15	R	5/11/2022	4,184.98		166474		4,184.98

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 5/01/2022 THRU 5/31/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
90400	UNITED STATES POST OFFICE							
I-05102022	PERMIT 81 POSTAGE	R	5/11/2022	5,000.00		166493		5,000.00
02976	WASTE CONNECTIONS							
I-2242474V165	RESIDENTIAL/COMMERCIAL	R	5/11/2022	56,358.88		166495		
I-2242475V165	RESIDENTIAL/COMMERCIAL	R	5/11/2022	49,666.97		166495		106,025.85
03476	GAGE & CADE CONSTRUCTION,LLC							
I-NO 1 04302022	LEDC BUSINESS PARK	R	5/18/2022	245,499.80		166529		245,499.80
02132	HELENA CHEMICAL CO							
I-152194171	FERTILIZER-TURF FIELDS	R	5/18/2022	6,259.98		166531		
I-152194173	FIELD CHALK	R	5/18/2022	282.00		166531		
I-152194218	FIELD CHALK	R	5/18/2022	282.00		166531		6,823.98
02754	MASTERCARD							
I-00151E	TX MUN ELECTION MANUAL	R	5/18/2022	129.00		166544		
I-01115E	MASTERCARD	R	5/18/2022	496.53		166544		
I-01125E	COUNCIL DINNER CHICK FILA	R	5/18/2022	170.76		166544		
I-01162E	SEMINAR/BECKY	R	5/18/2022	285.00		166544		
I-01201E	PUTTERS&GUTTERS GIFTCARDS	R	5/18/2022	175.00		166544		
I-01259E	EMPLOYEE LUNCHEON	R	5/18/2022	49.63		166544		
I-0139891	IACP 2022 MEMBERSHIP DUES	R	5/18/2022	190.00		166544		
I-01417E	BATTERIES, SNACKS	R	5/18/2022	50.28		166544		
I-01450E	PIZZA FOR CIP MEETING	R	5/18/2022	73.94		166544		
I-02005G	BUSINESS LUNCH	R	5/18/2022	28.50		166544		
I-02530G	COUNCIL DINNER	R	5/18/2022	113.88		166544		
I-02629G	TWUA CLASSES	R	5/18/2022	1,625.00		166544		
I-02840E	COUNCIL MEETING	R	5/18/2022	157.50		166544		
I-04052022	IDRIVE BUSINESS	R	5/18/2022	499.50		166544		
I-04092022	SIGN UP GENIUS	R	5/18/2022	269.89		166544		
I-04132022	ST DEPT PANTS	R	5/18/2022	253.31		166544		
I-04152022	CITY NEWSLETTER	R	5/18/2022	50.00		166544		
I-04162022	MASTERCARD	R	5/18/2022	431.25		166544		
I-18776	READ TONIGHT- JF SERIES	R	5/18/2022	95.94		166544		
I-20002	TRWA TRAINING MANUALS	R	5/18/2022	97.13		166544		
I-3563	ANNUAL CONFERENCE	R	5/18/2022	495.00		166544		
I-405DI81209042	PRE-EMPLOYMENT SCREEN	R	5/18/2022	7.50		166544		
I-4GL02909LL656553B	HERRING MASTER PEACE CERT	R	5/18/2022	37.31		166544		
I-53K0516694800340P	2022 TEXAS POLICE ASSOCIA	R	5/18/2022	30.00		166544		
I-746440	SWITCH PORTAL MGMT	R	5/18/2022	99.90		166544		
I-CS0C4B032CF	WEBSITE STOCK IMAGES	R	5/18/2022	29.00		166544		
I-DS001146259	DROPSSEND LITE PLAN	R	5/18/2022	45.00		166544		5,985.75

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 5/01/2022 THRU 5/31/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
59800	MID AMERICAN RESEARCH INC							
I-0761104IN	LIFT STATION DEGREASER	R	5/18/2022	2,391.00		166550		
I-0761338IN	WEED KILLER	R	5/18/2022	2,288.00		166550		4,679.00
00951	SCHNEIDER ENGINEERING LLC							
I-000000061041	REGULATORY SUPPORT	R	5/18/2022	10,011.25		166553		
I-000000061042	REGULATORY SUPPORT	R	5/18/2022	1,000.00		166553		11,011.25
47585	KEMPNER WATER SUPPLY CORP							
I-04302022*	WATER FOR APRIL 2022	R	5/23/2022	58,573.81		166598		58,573.81
00879	PHIL'S PAINT & BODY INC							
I-UNIT 4 05122022	UNIT 4 VEH REPAIRS	R	5/23/2022	4,663.63		166605		4,663.63
02203	T MORALES COMPANY ELECTRIC & C							
I-11350S	ELEC WORK AT PLANT	R	5/23/2022	570.00		166612		
I-11352S	MTS AT WILLIS LIFT STATIO	R	5/23/2022	3,250.00		166612		
I-11359S	REPAIR SOLENOID DRUMSCREE	R	5/23/2022	475.00		166612		
I-11385S	REPAIR AFNA CONTROL PANEL	R	5/23/2022	4,200.00		166612		
I-11395S	WIRING FOR TOUCH SINKS	R	5/23/2022	850.00		166612		
I-11413S	TROUBLESHOOT AFNA BLOWER	R	5/23/2022	512.30		166612		
I-11446S	REPAIR RAS CONTROLS	R	5/23/2022	530.00		166612		10,387.30

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	31	1,284,034.97	0.00	1,284,034.97
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	102,318.34	0.00	102,318.34
EFT:	2	478,514.48	0.00	478,514.48
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00	VOID CREDITS 0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: FSB	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			35	1,864,867.79	0.00	1,864,867.79
BANK: FSB	TOTALS:		35	1,864,867.79	0.00	1,864,867.79
REPORT TOTALS:			35	1,864,867.79	0.00	1,864,867.79


City ManagerITEM NO. 3.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for April 2022.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: June 9, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 127 day(s).

The City's yield to maturity is 0.374

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,881,979.49	10.42%
TexStar	\$1,628,734.80	9.02%
Bancorp South	\$6,715,063.40	37.18%
Money Market	\$3,828,975.71	21.20%
Frost Bank	\$ 8,115.45	0.04%
Federal Agency Coupon Securities	\$4,000,000.00	22.14%

Recommendation: Motion to approve by consent.



MONTHLY INVESTMENT REPORT

City of Lampasas

APRIL 30, 2022



MEEDER

PUBLIC FUNDS
PATTERSON GROUP

The First 50

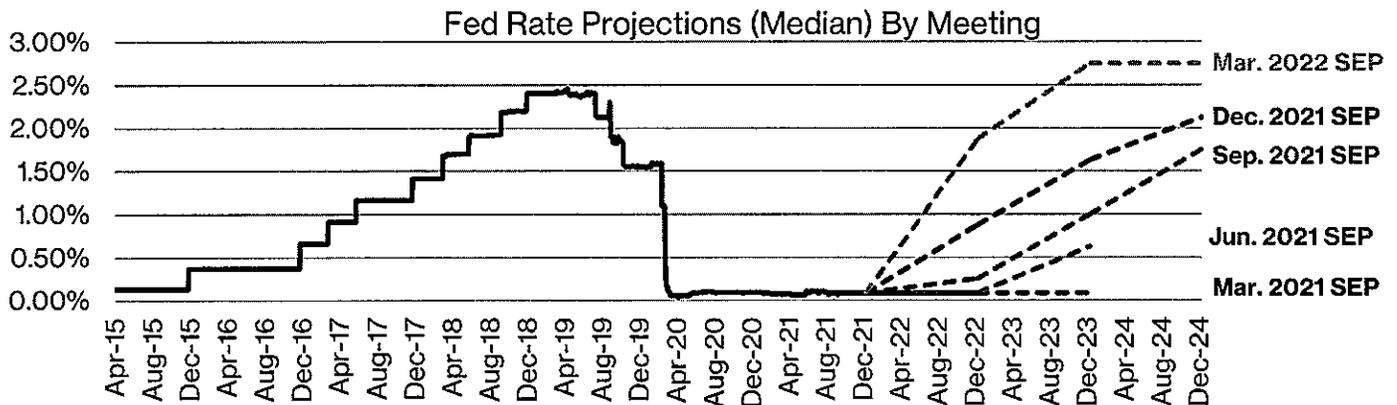


The markets are expecting a 0.50% increase in overnight rates from the Fed in May. The market has built this move into rates since March, bringing the 5-, 10- and 30-year treasuries above 3%. Talk of larger moves, like 75 bps in June, abound.

The bigger question remains regarding future moves as the Fed attempts to tame inflation while not stifling US growth. The balancing act between inflation and growth is key and will determine if the Fed can indeed create an economic soft landing historically a near impossibility. A technical recession would not be unlikely but not for 18-24 months.

Inflation is up YOY 6.6%, the most since 1982, excluding food and energy. This complicates the job of the Fed. The majority of increases come from supply side issues which renders traditional tactics less effective. Increased cost of capital and consumer goods will slow business and the consumer but does nothing for price pressures.

Growth is fragile. 1Q GDP contracted 1.4% as consumers continue to buy but at materially higher prices and personal income increases only moderately. Adjusted for inflation real income fell in April. Business spending is also down from last quarter. Going forward, the economy will continue to face challenges as inflation undermines income gains, fiscal stimulus and support declines, supply chains remain tangled and ongoing international conflicts remain as wildcards. Meanwhile policy makers must move ahead with a series of rapid and sizable interest rate hikes to control the inflation.



SOURCE: BLOOMBERG 3/31/2022

Big Questions Breed Big Uncertainty

The impacts on inflation and growth are two very large unknowns which create continuing uncertainty and its resulting market volatility.

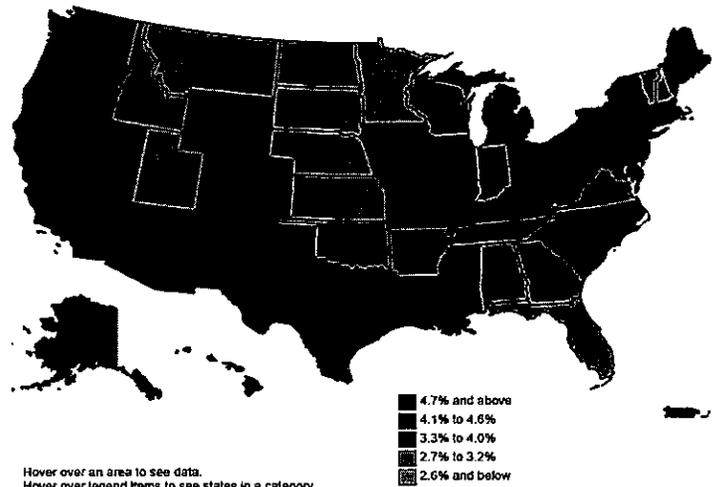
Employment - A record number of firms (70%) increased wages in the first quarter, but 4.5 million people quit their jobs in March 2022. Initial jobless claims have fallen but continuing claims (those claiming unemployment benefits) has remained steady at 1.04 million – the lowest since 1969.

With 11 million job vacancies, businesses remain desperate for workers and as such are willing to increase compensation. According to Fed's latest Beige Book, the survey noted "early signs that the strong pace of wage growth had begun to slow." Businesses cannot afford it.

Supply chains - The market continues to brace for a second wave of global supply chain chaos from China's zero-Covid policy with its lockdown measures and restrictions resulting in shipping congestion at Chinese ports, along with idled factories and warehouses. According to California based Flexport Inc., it takes an average of 111 days for goods to reach a warehouse in the U.S. from their Asian factory. That rivals the 113-day record set in January and more than double the trip time in 2019.

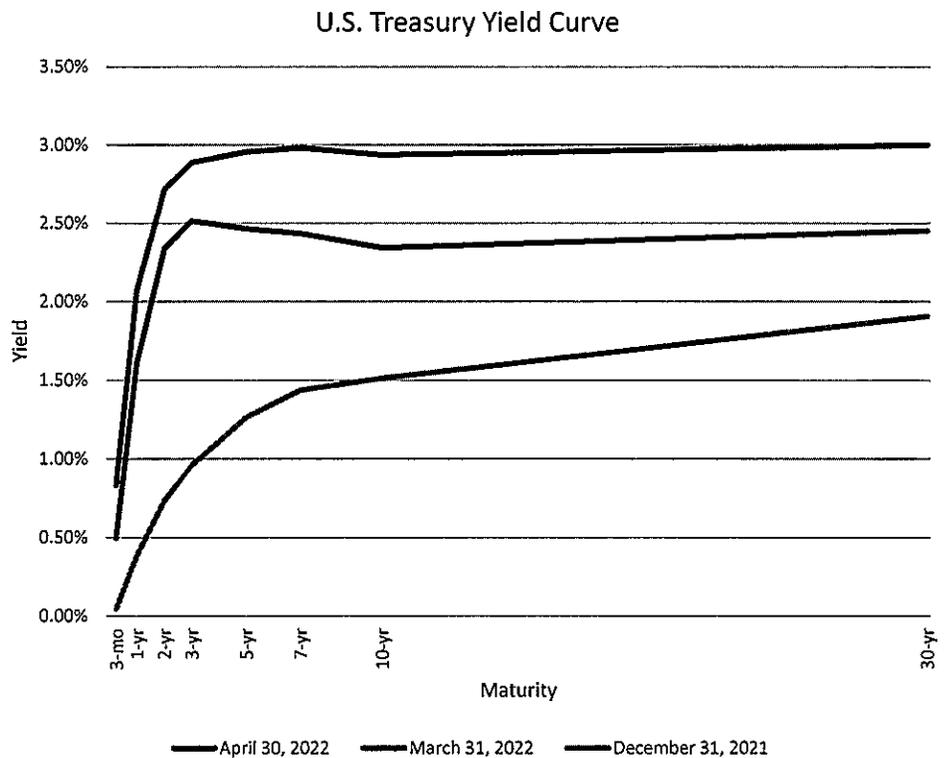
A National Association for Business Economics' survey indicated the firms seeing increased materials costs rose to its highest level since 1984. The report also indicated 45% of firms reported passing on "some" cost increases to consumers and about 71% anticipate they'll keep climbing.

State unemployment rates, March 2022, seasonally adjusted



Fed Intentions Move the Curve

- The Federal Reserve increased the overnight rate in March and telegraphed further hikes.
- The market has already built in a 98% probability of a 0.50% hike in May.
- The Fed's intention to start unwinding their balance sheet in May pushed the long end higher also because \$95B will increase long supply and lower prices which had been artificially supported since 2020.
- The simultaneous moves should keep an upward trajectory to the curve hopefully decreasing the possibility of further inversion.



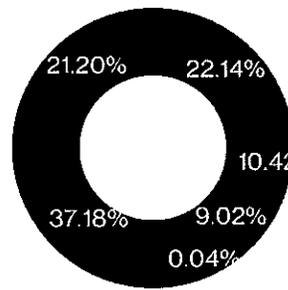
Your Portfolio



Your Portfolio Statistics

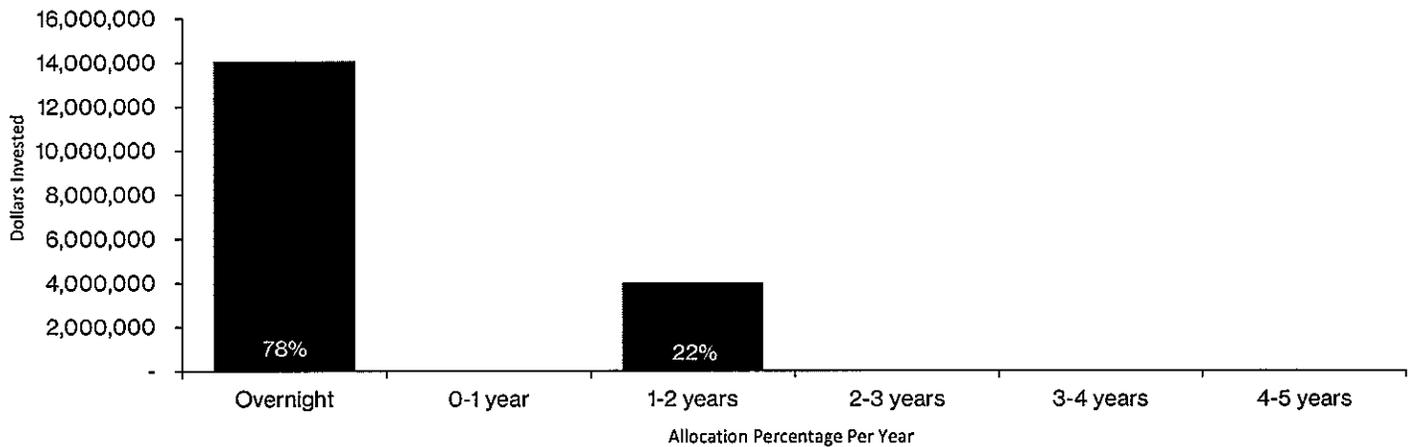
Weighted Average Maturity 0.35 years
 Weighted Average Yield (All Funds) 0.371%

Your Asset Allocation



- Agency Notes
- Texpool
- TexStar
- Frost Bank
- Bancorp
- MM

Your Maturity Distribution





**City of Lampasas, Texas
Portfolio Management
Portfolio Summary
April 30, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	4,000,000.00	3,889,344.08	4,000,000.00	22.14	730	570	0.550
Bancorp South	6,715,063.40	6,715,063.40	6,715,063.40	37.18	1	1	0.477
Texpool/Texpool Prime	1,881,979.49	1,881,979.49	1,881,979.49	10.42	1	1	0.312
TexStar	1,628,734.80	1,628,734.80	1,628,734.80	9.02	1	1	0.323
Frost Bank	8,115.45	8,115.45	8,115.45	0.04	1	1	0.000
Money Market	3,828,975.71	3,828,975.71	3,828,975.71	21.20	1	1	0.050
Investments	18,062,868.85	17,952,212.93	18,062,868.85	100.00%	162	127	0.371

Total Earnings	April 30 Month Ending	Fiscal Year To Date
Current Year	5,556.39	24,742.14

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 04/01/2022-04/30/2022
Data Updated: SET_LAMP: 05/24/2022 13:32
Run Date: 05/24/2022 - 13:33

Portfolio LAMP
AP
PM (PRF_PM) 7.3.0
Report Ver. 7.3.6.1



City of Lampasas, Texas
Summary by Type
April 30, 2022
Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	5,450,736.93	5,450,736.93	30.18	0.500	1
Federal Agency Coupon Securities	1	4,000,000.00	4,000,000.00	22.14	0.550	570
Money Market	9	3,828,975.71	3,828,975.71	21.20	0.050	1
Texpool/Texpool Prime	1	1,779,949.26	1,779,949.26	9.85	0.304	1
Subtotal	14	15,059,661.90	15,059,661.90	83.37	0.378	152
Fund: Cert. of Obligation 2016						
Texpool/Texpool Prime	1	102,030.23	102,030.23	0.56	0.444	1
Subtotal	1	102,030.23	102,030.23	0.56	0.444	1
Fund: Electric						
Bancorp South	1	368,379.16	368,379.16	2.04	0.500	1
Frost Bank	1	8,115.45	8,115.45	0.04	0.000	1
TexStar	1	1,628,734.80	1,628,734.80	9.02	0.322	1
Subtotal	3	2,005,229.41	2,005,229.41	11.10	0.354	1
Fund: LEDC						
Bancorp South	2	612,254.68	612,254.68	3.39	0.250	1
Subtotal	2	612,254.68	612,254.68	3.39	0.250	1
Fund: Seizures						
Bancorp South	2	24,692.93	24,692.93	0.14	0.499	1
Subtotal	2	24,692.93	24,692.93	0.14	0.499	1
Fund: Trust						
Bancorp South	2	71,741.89	71,741.89	0.40	0.500	1
Subtotal	2	71,741.89	71,741.89	0.40	0.500	1
Fund: Water						

Run Date: 05/24/2022 - 13:39

Portfolio LAMP
 AP
 ST (PRF_ST) 7.2.0
 Report Ver. 7.3.6.1

City of Lampasas, Texas
 Summary by Type
 April 30, 2022
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Water						
Bancorp South	1	187,257.81	187,257.81	1.04	0.500	1
Subtotal	1	187,257.81	187,257.81	1.04	0.500	1
Total and Average	25	18,082,868.85	18,082,868.85	100.00	0.371	127



City of Lampasas, Texas
Fund CASH - Cash
Investments by Fund
April 30, 2022

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Federal Agency Coupon Securities										
3130APPM1	10062	FHLB Call Note	11/22/2021	4,000,000.00	4,000,000.00	3,889,344.08	0.550	0.542	0.550	11/22/2023 570
Subtotal and Average				4,000,000.00	4,000,000.00	3,889,344.08		0.542	0.550	570
Bancorp South										
0474	10004	Bancorp South	09/01/2014	5,429,142.41	5,429,142.41	5,429,142.41	0.500	0.493	0.500	1
3213	10006	Bancorp South	09/01/2014	410.19	410.19	410.19	0.500	0.493	0.500	1
4187	10007	Bancorp South	09/01/2014	21,184.33	21,184.33	21,184.33	0.500	0.493	0.500	1
Subtotal and Average				5,450,736.93	5,450,736.93	5,450,736.93		0.493	0.500	1
Texpool/Texpool Prime										
14103	10000	Texpool	09/01/2014	1,779,949.26	1,779,949.26	1,779,949.26	0.304	0.300	0.304	1
Subtotal and Average				1,779,949.26	1,779,949.26	1,779,949.26		0.300	0.304	1
Money Market										
5001632	10023	Austin Capital Bank MM	01/29/2015	248,503.41	248,503.41	248,503.41	0.050	0.049	0.050	1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	0.00	0.00	0.00				1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	0.00	0.00	0.00				1
4001579	10027	Business Bk Ultimate Bus MM	05/01/2015	0.00	0.00	0.00				1
4001561	10030	Business Bk Ultimate Bus MM	06/30/2015	0.00	0.00	0.00				1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,150,063.29	3,150,063.29	3,150,063.29	0.050	0.049	0.050	1
XXXX561A	10060	Lone Star Capital Bank ICS	07/12/2021	430,285.71	430,285.71	430,285.71	0.050	0.049	0.050	1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	54.96	54.96	54.96				1
4001561A	10061	Lone Star Capital Bank MM	07/12/2021	68.34	68.34	68.34				1
Subtotal and Average				3,828,975.71	3,828,975.71	3,828,975.71		0.049	0.050	1
Total Investments and Average				15,059,861.90	15,059,861.90	14,949,005.98		0.371	0.376	152

Run Date: 05/24/2022 - 13:35

Portfolio LAMP
 AP
 FI (PRF_FI) 7.1.1
 Report Ver. 7.3.6.1

Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
April 30, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/08/2016	102,030.23	102,030.23	102,030.23	0.444	0.438	0.444	1
Subtotal and Average				102,030.23	102,030.23	102,030.23	0.438	0.444		1
Total Investments and Average				102,030.23	102,030.23	102,030.23	0.438	0.444		1

Fund ELEC - Electric
Investments by Fund
April 30, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	368,379.16	368,379.16	368,379.16	0.500	0.493	0.500	1
Subtotal and Average				368,379.16	368,379.16	368,379.16		0.493	0.500	1
TexStar										
17390	10001	TexStar	09/01/2014	1,628,734.80	1,628,734.80	1,628,734.80	0.323	0.318	0.322	1
Subtotal and Average				1,628,734.80	1,628,734.80	1,628,734.80		0.318	0.323	1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	8,115.45	8,115.45	8,115.45				1
Subtotal and Average				8,115.45	8,115.45	8,115.45		0.000	0.000	1
Total Investments and Average				2,005,229.41	2,005,229.41	2,005,229.41		0.349	0.354	1

Fund LEDC - LEDC
Investments by Fund
April 30, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	598,930.26	598,930.26	598,930.26	0.250	0.246	0.250	1
2363	10003	Bancorp South	09/01/2014	13,324.42	13,324.42	13,324.42	0.250	0.246	0.250	1
Subtotal and Average				612,254.68	612,254.68	612,254.68	0.247	0.250		1
Total Investments and Average				612,254.68	612,254.68	612,254.68	0.247	0.250		1

Fund SEIZ - Seizures
Investments by Fund
April 30, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	24,656.87	24,656.87	24,656.87	0.500	0.493	0.500	1
1999	10009	Bancorp South	09/01/2014	36.06	36.06	36.06				1
Subtotal and Average				24,692.93	24,692.93	24,692.93		0.492	0.499	1
Total Investments and Average				24,692.93	24,692.93	24,692.93		0.492	0.499	1

Fund TRUST - Trust
Investments by Fund
April 30, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	42,077.36	42,077.36	42,077.36	0.500	0.493	0.500	1
6348	10011	Bancorp South	09/01/2014	29,664.53	29,664.53	29,664.53	0.500	0.493	0.500	1
Subtotal and Average				71,741.89	71,741.89	71,741.89	0.493	0.500		1
Total Investments and Average				71,741.89	71,741.89	71,741.89	0.493	0.500		1

Fund WATER - Water
Investments by Fund
April 30, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1839	10012	Bancorp South	09/01/2014	187,257.81	187,257.81	187,257.81	0.500	0.493	0.500	1
Subtotal and Average				187,257.81	187,257.81	187,257.81	0.493	0.500		1
Total Investments and Average				187,257.81	187,257.81	187,257.81	0.493	0.500		1



**City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
April 1, 2022 - April 30, 2022
Yield on Average Book Value**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,779,949.26	1,779,504.30	1,779,533.96		0.304	0.304	444.96	0.00	444.96
5001632	10023	CASH	RR5	248,503.41	248,493.20	248,493.88		0.050	0.050	10.21	0.00	10.21
3130APPM1	10062	CASH	FAC	4,000,000.00	4,000,000.00	4,000,000.00	11/22/2023	0.550	0.558	1,833.34	0.00	1,833.34
0474	10004	CASH	RRP	5,429,142.41	5,526,463.34	5,478,070.12		0.500	0.500	2,251.20	0.00	2,251.20
3213	10006	CASH	RRP	410.19	460.01	430.02		0.500	0.509	0.18	0.00	0.18
4187	10007	CASH	RRP	21,184.33	21,439.44	21,077.75		0.500	0.500	8.66	0.00	8.66
XXXX579A	10058	CASH	RR5	3,150,063.29	3,149,933.92	3,149,942.54		0.050	0.050	129.37	0.00	129.37
XXXX561A	10060	CASH	RR5	430,285.71	430,268.03	430,269.21		0.050	0.050	17.68	0.00	17.68
4001561A	10061	CASH	RR5	68.34	83.34	82.34				0.00	0.00	0.00
4001579A	10059	CASH	RR5	54.96	69.96	68.96				0.00	0.00	0.00
			Subtotal	15,059,961.90	15,156,715.54	15,107,969.80			0.378	4,695.60	0.00	4,695.60
Fund: Cert. of Obligation 2016												
14103A	10041	CERTS16	RR2	102,030.23	133,102.57	106,142.28		0.444	0.443	38.66	0.00	38.66
			Subtotal	102,030.23	133,102.57	106,142.28			0.443	38.66	0.00	38.66
Fund: Electric												
17390	10001	ELEC	RR3	1,628,734.80	1,628,303.12	1,628,331.90		0.323	0.323	431.68	0.00	431.68
1732110	10022	ELEC	RR4	8,115.45	8,115.45	8,115.45				0.00	0.00	0.00
0672	10005	ELEC	RRP	368,379.16	366,728.12	367,538.19		0.500	0.500	151.04	0.00	151.04
			Subtotal	2,005,229.41	2,003,146.69	2,003,985.54			0.354	582.72	0.00	582.72
Fund: LEDC												
1092	10002	LEDC	RRP	598,930.26	599,877.23	599,415.95		0.250	0.250	123.17	0.00	123.17
2363	10003	LEDC	RRP	13,324.42	13,321.68	13,321.86		0.250	0.250	2.74	0.00	2.74
			Subtotal	612,254.68	613,198.91	612,737.82			0.250	125.91	0.00	125.91

Run Date: 05/24/2022 - 13:42

Portfolio LAMP
AP
IE (PRF_IE) 7.2.0
Report Ver. 7.3.6.1

City of Lampasas, Texas
Interest Earnings
April 1, 2022 - April 30, 2022

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Seizures												
0763	10008	SEIZ	RRP	24,656.87	17,243.64	17,710.55		0.500	0.500	7.28	0.00	7.28
1999	10009	SEIZ	RRP	36.06	36.06	36.06				0.00	0.00	0.00
			Subtotal	24,692.93	17,279.70	17,746.61			0.499	7.28	0.00	7.28
Fund: Trust												
6348	10011	TRUST	RRP	29,664.53	29,652.34	29,653.15		0.500	0.500	12.19	0.00	12.19
6349	10010	TRUST	RRP	42,077.36	43,135.08	42,061.23		0.500	0.500	17.28	0.00	17.28
			Subtotal	71,741.89	72,787.42	71,714.38			0.500	29.47	0.00	29.47
Fund: Water												
1639	10012	WATER	RRP	187,257.81	186,281.06	186,771.18		0.500	0.500	76.75	0.00	76.75
			Subtotal	187,257.81	186,281.06	186,771.18			0.500	76.75	0.00	76.75
			Total	18,062,066.85	18,182,511.89	18,107,066.81			0.373	5,556.39	0.00	5,556.39



City of Lampasas, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period May 1, 2022 - November 30, 2022

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
May 2022										
05/22/2022	10062	CASH	3130APPM1	Interest	FHLB Call Note	0.00	0.00	0.00	11,000.00	11,000.00
05/22/2022	10062	CASH	3130APPM1	Call	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
Total for May 2022						4,000,000.00	4,000,000.00	4,000,000.00	11,000.00	4,011,000.00
November 2022										
11/22/2022	10062	CASH	3130APPM1	Interest	FHLB Call Note	0.00	0.00	0.00	11,000.00	11,000.00
Total for November 2022						0.00	0.00	0.00	11,000.00	11,000.00
GRAND TOTALS:						4,000,000.00	4,000,000.00	4,000,000.00	22,000.00	4,022,000.00

Run Date: 05/24/2022 - 13:42

Portfolio LAMP
 AP
 PC (PRF_PC) 7.2.0
 Report Ver. 7.3.6.1

Disclosures



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Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

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**Meeder Public Funds
Patterson Group**

Barton Oaks Plaza II
901 S. MoPac Expy
Suite 195
Austin, Texas
78746

800.817.2442


City ManagerITEM NO. 3.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding the second reading to adopt an ordinance amending Appendix A of the City of Lampasas, Texas Code of Ordinances, Chapter 62, Solid Waste, Article III; Billing Rates and Fees related to the collection of Solid Waste; providing for severability and repealer clauses; and providing an effective date.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: June 9, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

The City renewed the contract with Waste Connections on May 1, 2020. According to the contract, Waste Connections may request an annual increase that follows the CPI index. Please find attached Waste Connection's letter requesting an increase in rates and a copy of the current and proposed rates.

Recommendation:

Motion to adopt the Ordinance to implement new rates set by contract with Waste Connections.

ORDINANCE NO. _____

AN ORDINANCE AMENDING APPENDIX A OF THE CITY OF LAMPASAS CODE OF ORDINANCES, CHAPTER 62, SOLID WASTE, ARTICLE III – BILLING, RATES AND FEES RELATED TO THE COLLECTION OF SOLID WASTE; PROVIDING SEVERABILITY AND REPEALER CLAUSES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas, as a home-rule municipal corporation legally authorized by the State of Texas to regulate the solid waste collection rates for services provided to the various classes of customers in its municipal waste collection system; and

WHEREAS, the City Council, the City Manager and the City Staff have recognized the need for an increase in the fees regarding all collection in the City; and

WHEREAS, as a result of this effort by the City Council, its City Manager and its Staff, the increase in rates will begin with the first billing in July 2022.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, Texas:

SECTION I. THAT matters and facts recited in the preamble hereof are hereby found and determined to be true and correct.

SECTION II. THAT Appendix A of the Code of Ordinances, Chapter 62, City of Lampasas, Texas is hereby amended to read as follows:

Appendix A – Fee Schedule

Chapter 62. Solid Waste

Article III. Billing; Rates and Fees

(a) Collection service fees (minimum monthly)

(1) Industrial and commercial units:

Effective for the City's Billing Cycles, beginning on or after the final approval of this Ordinance and fulfillment of applicable publication requirements.		NUMBER OF PICKUPS PER WEEK					Each Extra Pick Up
		ONE (1)	TWO (2)	THREE (3)	FOUR (4)	FIVE (5)	
SIZE OF DUMPSTER	QUANTITY						
(a) THREE CUBIC YDS	1	73.41	168.80	253.17	337.62	421.99	37.06
(b) SIX CUBIC YDS	1	168.80	337.62	506.39	675.18	844.01	74.71
(c) EIGHT CUBIC YDS	1	225.07	448.94	675.18	900.24	1125.33	92.64

(Description)

(Amount)

(1a) Commercial Hand Pick Up \$18.26

(2) (No Change in this item.)

(3) Residential units (monthly collection fees) \$20.01
"At Your Door"

(4) (No change in this item.).

SECTION III. PROVIDING FOR SEVERABILITY. If any section or part of a section of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of a section of this Ordinance.

SECTION IV. CONFLICTING ORDINANCES. This ordinance supersedes and repeals all ordinances or parts of ordinances, if any, in conflict herewith; however, such present ordinances shall remain in full force and effect until the effective date of this ordinance.

SECTION V. EFFECTIVE DATE. This ordinance shall be effective upon the 1st of the month following the final passage and publication as provided in Section 2:12 of the City Charter of the City of Lampasas, Texas.

READ and APPROVED on First Reading on the _____ day of May 2022.

READ and ADOPTED on Second Reading on the _____ day of June 2022.

T.J. Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

Approved in Form by the City Attorney:

Jo-Christy Brown, Esq.Executed on a Separate page to be Attached hereto



WASTE CONNECTIONS
LONE STAR, INC.
Connect with the Future.

May 16, 2022

Finley deGraffenried, City Manager
City of Lampasas
312 E. Third St.
Lampasas, Tx 76550

Dear Mr. deGraffenried:

Waste Connections, formerly Progressive Waste Solutions appreciates the opportunity to have serviced your community this past year. We have made every effort to ensure that you receive the best service possible at the most affordable prices.

As per our agreement, we must request from the City of Lampasas the annual Consumer Price Index (CPI) rate adjustment called for in our agreement. The percentage of increase, calculated by the mechanism within our agreement, equals 8.81% increase to your rates. I have enclosed the CPI information as well as a sheet with the revised rates for the services we provide. We request that these new rates for services rendered become effective July 1st, 2022.

Waste Connections is committed to maintaining the highest quality of service to the City of Lampasas. We would like to take this opportunity to thank the City staff, business community, and residents for your continued patronage.

Sincerely,

Jimmy Esparza
Waco District Manager
Waste Connections Lone Star, Inc.

Enclosure

1910 S. Hwy 317 McGregor, TX 76657
Phone 1.800.350.3024

**CPI for All Urban Consumers (CPI-U)
Original Data Value**

Series Id: CUUR0300SA0

Not Seasonally Adjusted

Series All items in South urban, all urban consumers, not

Title: seasonally adjusted

Area: South

Item: All items

Base 1982=84=100

Period:

Years: 2009 to 2022

<https://data.bls.gov/pdq/SurveyOutputServlet>

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2009	204.288	205.343	206.001	206.657	207.265	209.343	208.819	209.000	208.912	209.292	209.738	209.476	207.845	206.483	209.206
2010	210.056	210.020	211.216	211.528	211.423	211.232	210.988	211.308	211.775	212.026	211.996	212.488	211.398	210.913	211.764
2011	213.589	214.735	217.214	218.820	219.820	219.318	219.682	220.471	220.371	219.969	219.961	219.469	218.618	217.249	219.987
2012	220.497	221.802	223.314	224.275	223.356	223.004	222.667	223.919	225.052	224.504	223.404	223.109	223.242	222.708	223.776
2013	223.933	225.874	226.628	226.202	226.289	227.148	227.548	227.837	227.876	227.420	226.811	227.082	226.721	226.012	227.429
2014	227.673	228.664	230.095	231.346	231.762	232.269	232.013	231.611	231.762	231.131	229.845	228.451	230.552	230.302	230.802
2015	226.855	227.944	229.337	229.957	230.886	232.026	231.719	231.260	230.913	230.860	230.422	229.581	230.147	229.501	230.793
2016	229.469	229.646	230.977	231.975	232.906	233.838	233.292	233.561	234.069	234.337	234.029	234.204	232.692	231.469	233.915
2017	235.492	236.052	236.154	236.728	236.774	237.346	236.942	237.892	239.649	239.067	238.861	238.512	237.456	236.424	238.487
2018	239.772	241.123	241.595	242.486	243.279	243.770	243.776	243.605	243.640	244.163	243.484	242.150	242.737	242.004	243.470
2019	242.547	243.856	245.554	246.847	246.667	246.515	247.250	246.953	246.891	247.423	247.385	247.289	246.265	245.331	247.199
2020	248.005	248.412	248.136	246.254	245.696	247.223	248.619	249.639	250.193	250.542	250.255	250.693	248.639	247.288	249.990
2021	252.067	253.386	255.319	257.207	259.343	261.668	263.013	263.728	264.593	267.160	268.360	269.263	261.259	256.498	266.020
2022	271.634	274.688	278.598	279.879											

		New Rate for Customers	Current Rate	Increase of 8.81%
3yd	1 x week	\$ 73.41	\$ 67.47	5.94
	2 x week	\$ 168.80	\$ 155.12	13.68
	3 x week	\$ 253.17	\$ 232.66	20.51
	4 x week	\$ 337.62	\$ 310.26	27.36
	5 x week	\$ 421.99	\$ 387.81	34.18
	Extra Dump	\$ 37.06	\$ 34.05	3.01
6yd	1 x week	\$ 168.80	\$ 155.12	13.68
	2 x week	\$ 337.62	\$ 310.26	27.36
	3 x week	\$ 506.39	\$ 465.37	41.02
	4 x week	\$ 675.18	\$ 620.49	54.69
	5 x week	\$ 844.01	\$ 775.63	68.38
	Extra Dump	\$ 74.71	\$ 68.66	6.05
8yd	1 x week	\$ 225.07	\$ 206.85	18.22
	2 x week	\$ 448.94	\$ 412.57	36.37
	3 x week	\$ 675.18	\$ 620.49	54.69
	4 x week	\$ 900.24	\$ 827.31	72.93
	5 x week	\$ 1,125.33	\$ 1,034.17	91.16
	Extra Dump	\$ 92.64	\$ 85.14	7.50
	Residential	\$ 20.01	\$ 18.52	
	Commercial Hand	\$ 18.26	\$ 16.77	

City of Lampasas

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 10 June 2022

- Lake Levels** As communicated through the Central Texas Water Supply Corporation ("CTWSC"), and the Brazos River Authority ("BRA"), there are currently no mandatory water use restrictions based on our complimentary Drought Contingency Plans. Based on notification from the BRA, the City has provided encouragement of the wise use of water due to prolonged drought conditions. Stillhouse Lake levels are currently at 617.11 feet with a conservation pool at 622 feet. Stage 1 Response is triggered when Lake levels reach 605 feet. It goes without saying, we need some rain.
- Pre-Treatment** City staff are communicating with Ajinomoto Foods North America ("AFNA") regarding scheduling a regular update meeting. Council may recall, staff and consultants met, virtually, with the AFNA team as a follow-up this past April, and had tentatively targeted a late May, or early June follow-up. Although things may change, hopefully for the better, with their installation of additional grease interceptors, staff is still assuming plant upgrades, with a defined shared cost, will be necessary. Additional information will be provided as it becomes available.
- Sales Tax** Sales Tax receipts for the City continue to track ahead of previous year and plan. June receipts of \$237,387.50 are \$24,329.21 better than June 2021, a 11.41% improvement. Year to date performance is \$1,384,149.93, \$150,669.18 better than previous year or a 12.21% improvement.
- Business Park** Although the Park still looks pretty torn up, good progress compared to schedule continues to be made. Sub-grade is generally 100% to elevation, however; additional utility work and storm drain installation will require some open cuts. Both water and sewer are over 75% installed, with some delays to completion related to material delays. The contractor has noted some supply chain issues related to hydrants and concrete reinforced pipe and culverts, however; materials and appurtenances should be delivered within the next 2 to 4 weeks. The contractor estimates the project is 1 month ahead of schedule. Staff understands the City's consulting engineer has received Pay Request No. 2 and is in the process of verifying work completion prior to submission to the City and LEDC.

Police Department

Chief Cummings is pleased to announce that Cadets Jameson Varnado, John Reza, and Brandon English will be graduating from the Police Academy on June 24th. After graduation, our new Patrol Officers will be assigned to a Department Field Training Officer for an additional 6 to 8 weeks of local training. Council will have the opportunity to meet our new Patrol Officers at an upcoming meeting, however; Jody would be happy to provide additional information if you care to attend the graduation ceremony.

Relief Route

Council was previously informed that a tentative date had been identified for public meeting related to the Relief Route/Loop being investigated by TxDOT. By the attached email, the City has been notified the date for the meeting has been set for June 28, 2022 at 5:30 p.m. at the Lampasas Middle School, 902 S. Broad Street. The notification indicates that no alignment has been set, and the public will be engaged to provide input on a desired route. Additional advertisement and invitation will be provided by TxDOT to Council and the community.

Job Fair

Mandy Walsh, Lampasas Economic Development Director, has been preparing and promoting the Annual Lampasas Job Fair in cooperation with Workforce Solutions of Central Texas and the Lampasas County Chamber of Commerce. Mandy reports that over 28 employers will be represented with the possibility of on-site interviews being conducted. The event will be held on June 16, 2022 from 10:00 a.m. to 1:00 p.m. at the Lampasas Middle School, 902 S. Broad Street.

Time Off

I will be taking some time off in the coming months, slightly more than usual, in order to travel and spend some time with the grandkid. I will be out of the office from June 20 to 24; and July 12 to 15. Staff is prepared to meet any needs of Council and the City in my absence.

 **Transparency**

Tax Allocations

City Sales and Use Tax Comparison Summary June 2022

Download and further analyze current and historic data using the Texas Open Data Center.

NOTE: Some jurisdictions may have changed tax rates, thus affecting the comparison. See Local Sales Tax Rate Information Report [comptroller.texas.gov/taxes/sales/rate-report.php] for a list of jurisdictions who have changed rates in the preceding 14 months.

U/C = Unable To Compute Percentage Change

Total Net Payments This Period: **\$647,113,857.86**; Comparable Payment Prior Year: **\$585,562,470.44**; Percent Change: **10.51%**

Total Payments YTD: **\$3,965,717,583.53**; Total Prior Year Payment YTD: **\$3,395,284,257.02**; Percent Change: **16.80%**

LAMP

City	Net Payment This Period	Comparable Payment Prior Year	% Change	Payment YTD	Prior Year Payment YTD	% Change
Lampasas	\$237,387.50	\$213,058.29	11.41%	\$1,384,149.93	\$1,233,480.75	12.21%

« « Rows 1 to 1 of 1168 Total » »

If you have questions about Tax Allocation Payment Distribution Schedule, please contact us [mailto:Taxalloc.RevAcct@cpa.texas.gov].

Finley deGraffenried

From: Jodie Kelly <Jodie.Kelly@txdot.gov>
Sent: Friday, June 3, 2022 4:25 PM
To: Finley deGraffenried
Subject: Lampasas Relief Route Study

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Good Afternoon Mr. deGraffenried,

I just wanted to touch base to make sure you were aware that the first public meeting for the Lampasas Relief Route Study will be conducted on Tuesday, June 28th from 5:30 to 7:30 at the Lampasas Middle School on Broad Street. You, the Mayor and the Councilmen will be receiving letters about the meeting. Postcards will be sent to everyone in the Lampasas zip code, and there will be a newspaper ad and notice published also. No alignment has been set, we are starting with a "blank map" and having the public draw where they think a relief route should be located. There will also be a virtual meeting, for those that can't meet in person, where the public can take a survey, also draw a route on a map, and make comments. We would appreciate your attendance along with everyone else you'd like to invite. We are hoping for a big turnout! Thank you, as always, for your support!

Jodie Kelly, CFM

Planner

Brownwood District Office TP&D
2495 Hwy. 183 N, Brownwood, TX 76802
(w) 325-643-0416, (c) 325-430-2508

Jodie.Kelly@txdot.gov



#EndTheStreakTX



Media Contact: Amber Winter (254) 742-4915
amber.winter@workforcesolutionsctx.com

Annual Hiring Event to Fill Hundreds of Positions

LAMPASAS, Texas – Workforce Solutions of Central Texas and The Texas Veterans Commission is partnering with the Lampasas Economic Development Corporation and the Lampasas Chamber of Commerce for The Annual Lampasas Hiring Event.

Hundreds of jobs need to be filled in Lampasas County. In May 2022, there were nearly 230 job postings in the county. Many of the jobs that are open pay well, according to Charley Ayres, Director of Industry and Education Partnerships at WSCT.

“These job postings had a median advertised salary of \$20.00 an hour with 20% of the postings being above \$30.00 an hour,” Ayres said.

The top industries looking to fill positions in the county are positions that are vital to the economy, such as: manufacturing, retail trade, health care, and professional, scientific, and technical services.

Job seekers are encouraged to bring a copy of their resume and to dress professionally for possible on-site interviews with employers.

No registration is required.

WHAT: The Annual Lampasas Hiring Event

WHEN: Thursday, June 16

10 a.m. – 1 p.m.

WHERE: Lampasas Middle School

902 S. Broad Street, Lampasas, TX 76550

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: June 2, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

N/A

Attachments: May Photo Entries

Summary Statement:

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of May, we received two entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

Recommendation:

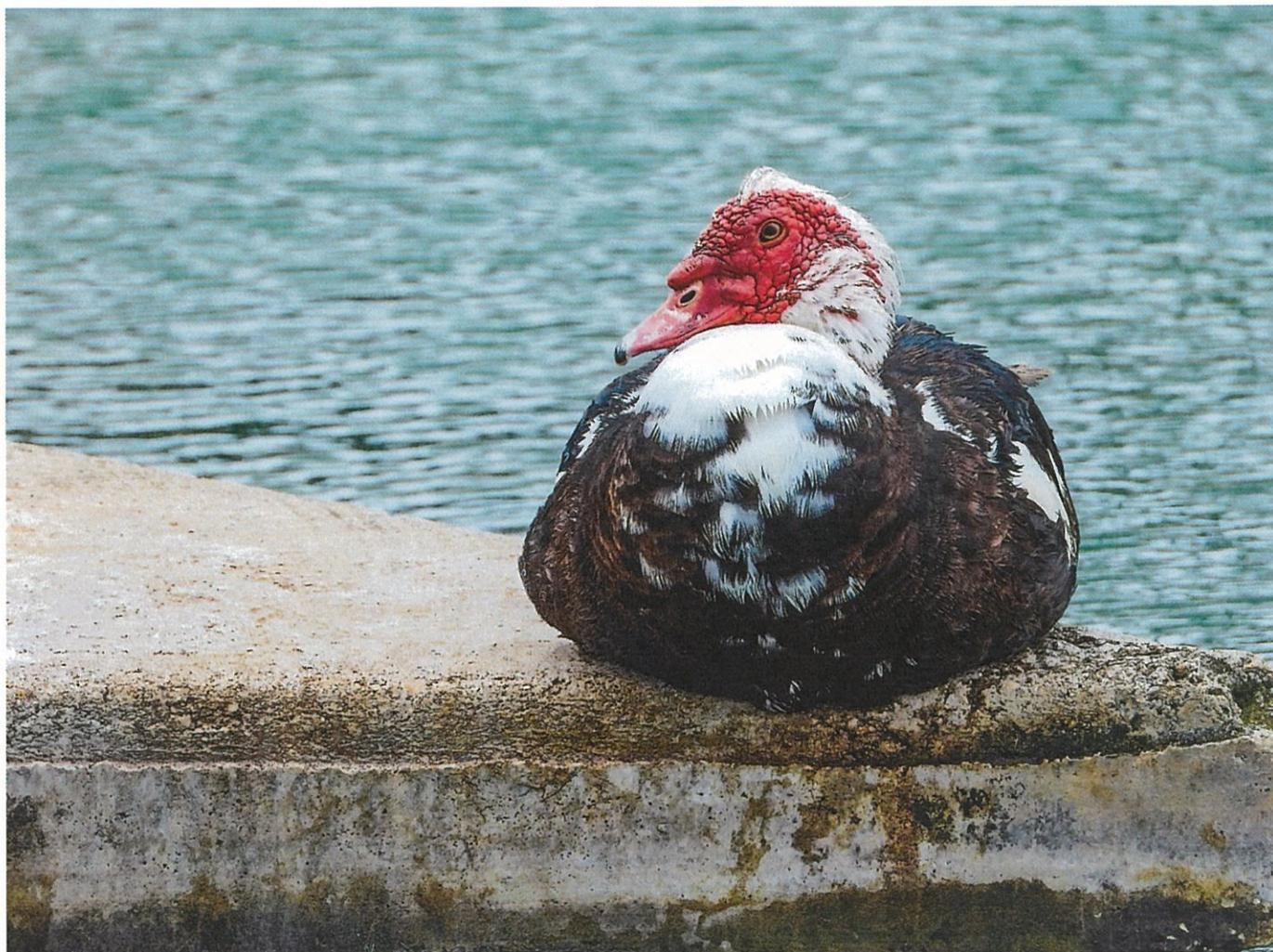
To consider a motion to select one of the entries as this month's winner.

Entry 1

Meghan James

meghanmariejames@gmail.com

“Peaceful Day on the Creek” was taken at WM Brook Park in Lampasas, TX.



Entry 2

Candice Goggans

Candicemarieg30@gmail.com

“Hope, Promise and Inspiration Class of ‘22” was taken at Lampasas High School in Lampasas, TX.



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City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding the repeal of Ordinance Number 1672.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: June 9, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

The City passed the Ordinance in January 2022 in regards to supplementing the employee's sick time with the Sick Pool if they had to miss work due to Covid 19. Since that time, the amount of hours requested have dropped dramatically. In January, 371 hours were withdrawn from the pool and in February 80 hours were withdrawn. No hours have been requested since February 2022. The Sick Pool currently has 1,710 hours. Sick Pool hours withdrawn in 2020 were 2,154 and hours withdrawn in 2021 were 2,850 hours. A contribution drive will be initiated again in January 2023. Staff is requesting the repeal of the Ordinance as of July 1, 2022.

Recommendation:

Motion to repeal Ordinance Number 1672, effective July 1, 2022.

ORDINANCE NO. 1672

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS TEMPORARILY AMENDING ORDINANCE 1148, CITY OF LAMPASAS PERSONNEL POLICIES MANUAL SECTION 8.00 LEAVE TIME, SUBSECTION 8.05 FAMILY AND MEDICAL LEAVE AND SUBSECTION 8.15 SICK LEAVE POOL IN RESPONSE TO COVID-19; REPEALING CONFLICTING ORDINANCES AND/OR CITY POLICIES; INCLUDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE AND EXPIRATION DATE.

WHEREAS, the City of Lampasas, Texas is a Home Rule municipality granted the authority to enact regulations pertaining to health, safety, and welfare of the City and its citizens by the State of Texas and, further, to operate pursuant to the provisions set forth in its Home Rule Charter adopted by the voting citizens of the Lampasas community, and

WHEREAS, after careful consideration and evaluation, the City Council has determined that it is in the best interest of the City to approve an emergency temporary amendment to the 2006 City's Personnel Policies Manual, as detailed below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

PART 1: The existing 2006 Personnel Policies Manual of the City of Lampasas dated May 2006 Section 8.00 Leave Time, Subsection 8.05 Family and Medical Leave and Subsection 8.15 Sick Leave Pool are temporarily amended as follows:

8.05 FAMILY AND MEDICAL LEAVE

Temporarily expanding the use of Sick Leave Pool until June 30, 2022 ✓ to provide paid job-protected leave for 40 (days)(hours) to both fulltime and part-time City employees who have been employed for at least 30 calendar days by the City, in response to COVID-19.

8.15 SICK LEAVE POOL

Temporarily suspend the purpose for a City employee to use in the event of a catastrophic illness or injury, surgery, or disability, and rather, to temporarily allow a City employee to request paid sick time through the sick leave pool.

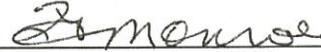
PART 2: All ordinances, policies, resolutions, or parts of ordinances, policies and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect.

PART 3: If any provision of this Ordinance and the Policies adopted herein or application thereof to any person or circumstance, shall be held invalid, such invalidity shall not affect the other provisions, or applications thereof, of this Ordinance and the Policies adopted hereby which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are hereby declared to be severable.

PART 4: The Mayor is hereby authorized to sign this Ordinance and the City Secretary to attest.

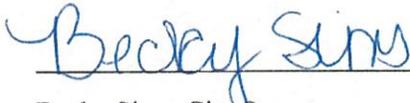
PART 5: The Ordinance shall take effect upon the date of passage noted below in accordance with the City's Charter and the laws of the State of Texas with a single reading, as authorized by law.

PASSED AND APPROVED ON THIS FIRST READING ON 10th DAY OF January, 2022, DUE TO AN EMERGENCY.



TJ Monroe, Mayor

ATTEST:



Becky Sims, City Secretary

Approved in Form by the City Attorney:

Jo-Christy Brown, Esq.

Executed on a Separate page to be Attached hereto

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City ManagerITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Workforce Recruitment/Retention Plan

Requested By: Finley deGraffenried, City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: March 20, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item was discussed during workshop.

Recommendation:

To consider a motion to approve 3% COLA for all employees and targeted salary adjustments beginning with the next pay period.

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City Manager

ITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding design, costs and progression of the Campbell Park Skatepark.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 8, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item was discussed in detail during workshop; specific to the design concept, current cost estimates, chronology of the project, progression, contract provisions and next steps.

Recommendation:

To consider a motion to approve the design concept and costs associated with Skate Park Build to allow Staff to move forward with project, recommend alternatives or to halt project and compensate SPA skateparks for their efforts and time as defined in contract.

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding request from the Lampasas County Chamber of Commerce for Hotel Occupancy Tax funds in the amount of \$1525.00 for event expenses related to the Annual Toughest 10K, 5K & 1-Mile Run on July 9, 2022.

Requested By: Melissa Unger, Chamber Director

Submitted By: Mandy Walsh, LEDC

Date Submitted: June 7, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

Funds are available in HOT Fund 40 in the City of Lampasas FY 2021/2022 Budget.

Attachments: HOT Fund Request Form

Summary Statement:

The attached request is eligible for HOT funding. The event has been most recently funded in 2021 in the amount of \$1,022.00. The funds requested will be used for advertising, promotion, participant goodie bags, timing company and race coordinator. Melissa Unger will be in attendance to present her intent for funding for this event and answer any questions/concerns.

Recommendation:

Staff recommends approval of HOT funds in the amount of \$1525.00.

HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

State Law: By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Per Chapter 351, Texas Tax Code, There is a two part test that every expenditure must pass to be valid.

1. The expenditure must directly enhance and promote tourism and the convention and hotel industry.
2. The expenditure must clearly fit into one of the seven statutory categories for expenditure of local hotel occupancy tax revenues:
 - i) **Convention Centers and Visitor Information Centers**
 - ii) **Registration of Convention Delegates**
 - iii) **Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry**
 - iv) **Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry**
 - v) **Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry**
 - vi) **Sporting Event Expenses that Substantially Increase Economic Activity at Hotels**
 - vii) **Enhancement and upgrading of existing sport facilities or fields**

City Policy: The City of Lampasas accepts applications from groups, businesses, and organizations whose program fits into one or more of the above categories. All requests for funds should be submitted in writing accompanied by the official application at least 60 days prior to the event or request for funds. The application will be reviewed by the Lampasas City Council at the earliest possible regularly scheduled meeting. The applicant may be asked to be present at the meeting to answer any questions regarding the application. Applicants will be notified one week prior to the meeting of the time and place for the review. The Lampasas City Council will make the final decision regarding any requests for Hotel Occupancy Tax expenditures.

Eligibility and Priority for Hotel Tax Funds: Priority will be given to those events and entities based on their ability to generate overnight visitors to Lampasas. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) **historic information on the number of room nights used during previous years of the same events.**
- b) **current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds.**
- c) **historical information on the number of guests at hotel or other lodging facilities that attended the funded event or facility; and/or**
- d) **examples of marketing of the activity, event, or facilities that are likely to generate encourage overnight visitors to local lodging properties.**

Use of Local Vendors: The City of Lampasas encourages all event organizers to patronize local businesses for food, supplies, materials, printing, etc.

Use of Revenues from Event: A portion of the revenues from any event and/or project receiving any type of funding assistance from the HOT funds should be channeled back into the future costs of operating that same event or the continued operation of the project.

Supplemental Information Required with Application: Along with the application, please submit the following:

 X Proposed Marketing Plan for Funded Event

 Schedule of activities, events or facility programs relating to the request

Funded Projects or Events will be required to submit a Post Event Evaluation; required to provide a link on the event or facility website to LampasasLodging.com, and to use www.LampasasLodging.com on any print advertising; and submit any invoices for reimbursement within 60 days of the conclusion of the event.

Submit to: Mandy Walsh, LEDC Director
312 E. Third
Lampasas, TX 76550
Email: mandy@cityoflampasas.com
Phone: 512-556-6831

Application

Organization Information

Date: May 25, 2022

Name of Organization: Lampapas County Chamber of Commerce and Visitor Center

Address: P.O. Box 627; 205 S Hwy 281

City, State, Zip: Lampapas, TX 76550

Contact Name: Melissa Unger

Contact Phone Number: 512-556-5172

Web Site Address for Event or Sponsoring Entity www.lampapaschamber.org

Is your organization: Non-Profit Private/For Profit

Tax ID #: 74-736310 Entity's Creation Date: 1977

Purpose of your organization: To promote business, economic growth, and tourism by partnering with current and future Chamber Members, Community Leaders, and Citizens of Lampapas County.

Name of Event, Project, or Facility Toughest 10K in Texas, 5K & 1 Mile Run

Date of Event or Project: July 9, 2022

Primary Location of Event or Project: Hancock Park Pavilion

Amount Requested: \$1,525.00

How will the funds be used: For advertising and promotion of races and lodging options in Lampapas. We will utilize a timing company & race coordinator for the event which includes vendors and three runs. By providing a timed and organized event with the most up-to-date technology we can draw attendees from outside of Lampapas County and grow participation, bringing tourism to Lampapas. Since this event happens during Spring Ho festivities and a portion of the revenue is allocated to Spring Ho, the need to expand the attendee base is crucial to the success of both Spring Ho and the event. The methods in which this event is advertised has increased each year to include multiple mediums some of which have a fee and others which are FREE. We are also a race in the Centex Race Series which gives our race more validity in the racing community and provides the opportunity to appeal to participants looking to attend a race which includes points they can obtain throughout the year.

Primary Purpose of Funded Activity/Facility: Increase tourism for the community of Lampasas and generate additional revenue for all local businesses and the hotel/motel industry. By promoting and hosting this event we will be able to market Lampasas as a destination while also contributing to Spring Ho festival activities throughout the week.

Percentage of Hotel Tax Support of Related Costs

40-100% Note Percentage of Total **Event/Advertising Costs** Covered by Hotel Occupancy Tax

25% Note Percentage of Total **Facility Costs** Covered by Hotel Occupancy Tax

25% Note Percentage of **Staff Costs** Covered by Hotel Occupancy Tax

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities N/A

Check Which Categories Apply to Funding Request and Amount Requested Under Each Category:

1. Convention Center or Visitor Information Center: construction, improvement, equipping, repairing, operation and maintenance of convention center facilities or visitor information centers, or both

2. Registration of Convention Delegates: furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;

3. Advertising, Solicitations, Promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity. \$750.00

4. Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry: encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;

5. Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums;

Expenses including promotional expenses, related to a sporting event in which most participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity. \$775.00

Sporting Related Event Funding:

If the event is a sporting related function/facility: How many individuals are expected to participate?
300-400

If the event is a sporting related function/facility: How many of the participants are expected to be from another city or county? 200+

If the event is a sporting related function/facility: Quantify how the funded activity will substantially increase economic activity at hotel and motels within the city or its vicinity?

Questions for All Funding Requests:

How many years have you held this Event or Project; or how many years have you been operating the qualified facility: 42

Expected Attendance: 300-400

How many people attending the Event or Project will use Lampasas hotels, motels, or bed & breakfasts? 50%

How many nights will they stay: 1 to 2 (possibly 3 as some local hotels are requiring a 3-night stay for the week of the Spring Ho Festival.)

Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: No- not available during this time due to Spring Ho.

Do your promotional materials and website note area lodging facilities that can host participants? Yes (please attach copy if available)

Have you negotiated a lodging rate at any hotels for participants of your event? Spring Ho rates

Please list other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

<u>City</u>	<u>Month/Year Held</u>	<u>Assistance Amount</u>	<u>Number of Hotel Rooms Used</u>
Lampasas, TX	July 2021	\$1,022.00	(Requested, but hotels no longer supply)
Lampasas, TX	July 2020	\$912.42	“ “
Lampasas, TX	July 2019	\$1,079.85	“ “

How will you measure the impact of your event on area hotel activity? Through surveying lodging facilities in the area and runner registrations/attendee count.

Please list other organizations, government entities and grants that have offered financial support to your project: We estimate approximately 7 sponsors for the event. (Limited due to Spring Ho restrictions)

Please check all promotion efforts your organization is coordinating, and the amount financially committed to each media outlet: *(See attached HOT Funding Expense Breakdown)*

Social Media: \$100 Newspaper & Magazine: \$400 (also FREE articles/ads and event listings)

Radio \$0 TV & Online: FREE listings on their event calendars

Press Releases to Media: Listings on timing company's website, RunSignUp page, Emailed out to Media

Other: \$100 Promoting via email marketing on various run site websites, at gyms/health clubs/and regional races via fliers.

What areas does your advertising and promotion reach: We will advertise in statewide runners' magazines (online), as well as on social media. Spring Ho advertising also includes our event. The focus will be throughout the state of Texas and bordering states.

What number of individuals will your proposed marketing reach that are in another city or county? Millions of people living outside of Lampasas County (digital reach.)

If a permanent facility (e.g. museum, visitor center)

Expected Attendance Monthly/Annually: N/A

Please note percentage of those in Attendance that are Staying at Area Hotels/Lodging Facilities: N/A

**2022 Toughest 10k in Texas 10k, 5k & 1-mile Race
Advertising Plan and HOT Funding Request Break-Down**

ADVERTISING (40-100%)

Social Media	
Facebook	\$ 100.00
Press Releases to Media	\$ 0.00
Print Publications	
(Dispatch, Ft. Hood, Harker Heights, Belton, Highland Lakes) 1-week schedules, online advertising	\$ 400.00
Texas Press Online	
Statewide online advertising	\$ 0.00
Television Station Calendars	
Austin, Waco & Temple TV Stations; online presence	\$ 0.00
Community Calendars	
Hamilton Cty. Electric Co-Op, City of Lampasas, Etc.	\$ 0.00
Texas Highways Events Magazine Calendar	
Online and digital	\$ 0.00
Surrounding Race Fliers (Outside 76550) (Printing/Mailing) (500)	\$ 100.00
Centex Race Series (Promotion & Designation- Online & Print)	\$ 150.00

RACE PUBLICATIONS (All Online)

Race Thread	\$ 0.00
Texas Runner and Triathlete	
Waco Striders Club	
Running The USA	
Runguides.com	
Austin Runners	
RunSignUp.com	

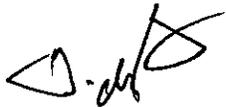
TOTAL ADVERTISING EXPENSES **\$750.00**

EVENT/FACILITY/STAFF (25%)

Pro-Fit Timing Company	\$ 1000.00- \$250.00
Restrooms	\$ 600.00- \$150.00
Race Coordinator Services	\$ 800.00- \$200.00
Security	\$ 700.00- \$175.00

TOTAL EVENT FACILITY/STAFF EXPENSES **\$775.00**

TOTAL REQUESTED HOT FUNDS **\$1525.00** (25-100%)



City ManagerITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Lampasas Central Appraisal District (LCAD) FY 22/23 Budget.

Requested By: Finley deGraffenried, City Manager

Submitted By: Susan Jones, LCAD Chief Appraiser

Date Submitted: June 8, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This item was presented during workshop. At this time City Council has the opportunity to provide input regarding the budget through Staff or in person at the Public Hearing scheduled for June 16, 2022.

Recommendation:

To consider a motion to provide formal input of the Lampasas Central Appraisal District Budget FY 22/23 or in the alternative take no action.

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City ManagerITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the increased project cost for the Lampasas Substation House Upgrade.

Requested By: Flint Geagley, Electric Superintendent

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: June 9, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

This is a reimbursable expense by Agreement

Attachments: December Proposal- Updated Cost Sheet

Summary Statement:

Council approved the attached Schneider Engineering proposal in January 2022 for work at the Lampasas Substation. The project consists of relocating two existing distribution feeder breaker protective relaying panels and one telecommunication panel into the new LCRA control house and replacing the conduit and cable connections to the existing feeder breakers. Since the approval in January the project costs have increased from \$185,000.00 to \$402,436.00

This item is being brought back to Council to acknowledge the increase in cost.

January 2022 Estimated Construction Cost \$125,300.00

January 2022 Estimated Engineering Cost \$59,700.00

Total Project Cost= \$185,000.00

May 2022 Estimated Construction Cost \$315,695.00

May 2022 Estimated Engineering Cost \$59,700.00

Additional Engineering Costs \$12,500.00

Testing \$ 14,541.00

Total New Project Cost= \$402,436.00

Recommendation:

To consider a motion to acknowledge the increase in project cost from \$185,000.00 to \$402,436.00 with the confirmation that this is a reimbursable expense by LCRA and to approve Construction Contract Addition prepared by Schneider Engineering.

SCHNEIDER ENGINEERING, LLC



PROPOSAL
P21LAM6100- LAMPASAS SUBSTATION HOUSE UPGRADE

PREPARED FOR

DECEMBER 13, 2021

CLIENT:	The City of Lampasas
PROJECT:	P21LAM6100- Lampasas Substation House Upgrade

SCOPE OF WORK:

Schneider Engineering

This proposal is for work at the Lampasas substation. The project will consist of relocating two existing distribution feeder breaker protective relaying panels and one telecommunication panel into the new LCRA control house and replacing the conduit and cable connections to the existing feeder breakers. There are three existing panels containing four SEL-351S Feeder Protection relays and one panel containing a communication processor that will be relocated to the new LCRA control House. The SEL-3332 communication processor will be replaced with a new SEL-3530 Real-Time Automation Controller (RTAC) and will require wiring modifications on the existing communication panel.

SE will review existing relay settings and SCADA mapping for four existing SEL-351S Relays.

SE will provide programming for the new SEL-3530.

SE will provide HMI displays for the new SEL-3530.

Testing & commissioning shall be provided by the Construction Contractor.

Specific tasks include:

Engineering Design

Prepare engineering drawings to include but no limited to:

- Provide a drawing cover sheet that includes the project name and a list of each drawing by name and number.
- Updating the Relay One-Line Diagram.
- Prepare new panel drawings (front and rear view) for relocation.
- Prepare drawings to relocate the existing panels and terminate the new cables for the existing SEL-351S relays.
- Provide AC and DC panel connections.
- Provide all interconnection wiring diagrams for the retrofit.
- Update the cable schedule to include new cable if required and determine cable size, and type.
- Review relay settings for the existing SEL 351S relays.
- Prepare drawings to provide panel modifications for the replacement of the existing SEL-3332 with a new SEL-3530 RTAC at Lampasas substation.

SCADA

Update the SCADA mapping/programming for integrating the existing SEL-351S relays into the SCADA system and provide programming services for the new SEL-3530 at Lampasas substation.

Plans and Drawings

Provide one set of preliminary drawings in pdf or hard copy for approval.

Provide two sets of "For Construction" drawings in hard copy.

Provide two sets of final "As-Built" drawings in hard copy and one "As-Built" copy in electronic format.

Construction Bidding and Contracting

The Bidding and Contracting will include preparing bid documents to include but not limited to:

- Notice and Instruction to Bidders
- Construction Specifications
- Bid Unit Descriptions
- Contractor's Proposal and Obligations
- Unit Bid Tabulation Forms
- Proposal Summary Form
- Lampasas Acceptance form
- Qualifying Prospective Bidders
- Mailing, Drawings, Bid Documents, Specifications, and Instructions to the Bidders
- Coordinating with prospective Bidders during bid process including addenda's
- Attending Bid Opening
- Reviewing Bid Documents, ensuring all documents submitted in accordance with the Instructions and insuring price tabulations
- Providing the City of Lampasas with recommendation of Contractor
- Prepare Contract Documents and coordinate execution of Contract with Contractor
- Verify Bonding is in place prior to construction

Construction Coordination and Inspection

Includes but not limited to reviewing and approval of Contractor provided material and drawings submittals; provide on-site inspections; coordinate between Contractor and the City of Lampasas during construction; review and approval of Contractor invoicing; perform final inspection.

TOTAL PROJECT COST ESTIMATE:

The total estimated cost to the City of Lampasas for the above-described project including the cost of Engineering services, relocating panels, associated material purchases, and construction contractor including testing and commissioning cost is projected to be **\$185,000.**

Engineering Cost Estimate: Schneider Engineering, Ltd proposes to perform these services for a budget of \$59,700 comprised of the following estimates:

Engineering Services:	\$31,500
Relay Settings:	\$3,800
SCADA:	\$6,500
Bidding and Contracting:	\$9,500
Construction Support:	\$6,600
As-Builts:	\$1,800

TOTAL: \$59,700

APPROVAL: _____

DATE: _____

ENGINEERING	\$	59,700.00	UPDATED CONSTRUCTION COST	\$	315,695.00
ESTIMATED CONSTRUCTION COST	\$	125,300.00	ENGINEERING	\$	59,700.00
ORIGINAL COST	\$	185,000.00	ADDITIONAL ENGINEERING	\$	12,500.00
			TESTING	\$	14,541.00
			TOTAL	\$	402,436.00

SCHNEIDER ENGINEERING SENT OUT BIDS TO 4 CONTRACTORS AND ONLY RECEIVED ONE BACK FOR THE \$315,695.00 THEY THOUGHT THAT IT WAS BECAUSE EVERYONE IS SO BUSY AND DID NOT WANT TO BID ON SOMETHING THAT SMALL

WE SENT AN INVOICE TO LCRA FOR THE RELOCATING OF THE POLES AT THE SUBSTAION AND RECEIVED THE CHECK 3/8/22 FOR (\$16,216.56) WE HAVE ALSO SENT AN INVOICE IN TO LCRA FOR SOME OF THE ENGINEERING AND RECEIVED THE CHECK 4/29/22 FOR (\$47,077.05)

**CITY OF LAMPASAS
THE LAMPASAS SUBSTATION HOUSE ADDITION
PROPOSAL SUMMARY**

RECAPITULATION OF GROUPS:

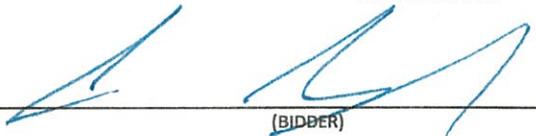
	CONTRACTOR LABOR PRICE	CONTRACTOR MATERIAL PRICE	TOTAL UNIT PRICE
GROUP G	\$44,204.00	\$2,290.00	\$46,494.00
GROUP J	\$17,839.00	\$13,485.00	\$31,324.00
GROUP K	\$127,120.00	\$57,378.00	\$184,498.00
GROUP S	\$53,379.00	\$0.00	\$53,379.00
SUBSTATION SUBTOTALS	\$242,542.00	\$73,153.00	

TOTAL CONTRACTOR LABOR \$242,542.00

TOTAL CONTRACTOR MATERIAL \$73,153.00

SUBTOTAL \$315,695.00

TOTAL CONTRACT \$315,695.00



(BIDDER)

BY: Conor Shullanberger - President - Lambda Construction I, Ltd.

DATE: 19-May-22

**CITY OF LAMPASAS
THE LAMPASAS SUBSTATION HOUSE ADDITION
UNIT PROPOSAL**

GROUP G: METERS, RELAYS AND INSTRUMENT TRANSFORMERS									
UNIT	DESCRIPTION	QTY.	UNIT	LABOR UNIT PRICE	MATERIAL UNIT PRICE	TOTAL UNIT PRICE	EXTENDED PRICE		
G3.1b	DISTRIBUTION RELAY PANEL; SEL (TWO FEEDERS-RELOCATION)	2	EA	\$5,484.00	\$125.00	\$5,609.00	\$11,218.00		
G7.6	JUNCTION BOX; DISTRIBUTION BREAKER/RECLOSER	4	EA	\$4,887.00	\$435.00	\$5,322.00	\$21,288.00		
G10.1	PANEL WIRING MODIFICATIONS	4	EA	\$3,422.00	\$75.00	\$3,497.00	\$13,988.00		
GROUP G TOTAL:							\$46,494.00		

GROUP J: COMMUNICATIONS AND SUPERVISORY CONTROL EQUIPMENT									
UNIT	DESCRIPTION	QTY.	UNIT	LABOR UNIT PRICE	MATERIAL UNIT PRICE	TOTAL UNIT PRICE	EXTENDED PRICE		
J2.5	900 MHZ RADIO CABLE ASSEMBLY ACCESSORIES	1	EA	\$9,907.00	\$3,110.00	\$13,017.00	\$13,017.00		
J2.6	RADIO SYSTEM (RELOCATION) - DELETED	1	EA	\$0.00	\$0.00	\$0.00	\$0.00		
J3.1	SCADA PANEL (RELOCATION)	1	EA	\$7,932.00	\$10,375.00	\$18,307.00	\$18,307.00		
GROUP J TOTAL:							\$31,324.00		

GROUP K: TRENCHING, CONDUIT, AND CABLE									
UNIT	DESCRIPTION	QTY.	UNIT	LABOR UNIT PRICE	MATERIAL UNIT PRICE	TOTAL UNIT PRICE	EXTENDED PRICE		
K1.1	CONDUIT; BELOW GRADE (PVC)	2,000	FT	\$27.00	\$7.75	\$34.75	\$69,500.00		
K1.1a	CONDUIT; ABOVE GRADE (PVC)	50	FT	\$100.00	\$21.00	\$121.00	\$6,050.00		
K2.1	TRENCHING AND BACKFILL FOR CONDUIT INSTALLATION	300	FT	\$35.00	\$12.70	\$47.70	\$14,310.00		
K4.4	CABLE; DC - EQUIPMENT	11	EA	\$1,801.00	\$825.00	\$2,626.00	\$28,886.00		
K4.4a	CABLE; AC/PT EQUIPMENT	3	EA	\$1,743.00	\$207.00	\$1,950.00	\$5,850.00		
K4.4r	CABLE; CONTROL CABLE RETERMINATION (LCRA UNDER-FREQUENCY)	2	EA	\$1,266.00	\$13.00	\$1,279.00	\$2,558.00		
K5.2	CABLE; ALARM/CONTROL (SHIELDED)	4	EA	\$3,727.00	\$4,690.00	\$8,417.00	\$33,668.00		
K6.17	CABLE; CT - EQUIPMENT	4	EA	\$3,100.00	\$2,132.00	\$5,232.00	\$20,928.00		
K8.1	CABLE; FIBER NETWORK (6PR FIBER) DELETED	1	EA	\$0.00	\$0.00	\$0.00	\$0.00		
K8.2r	CABLE; RS-232 RETERMINATION	4	EA	\$685.00	\$2.00	\$687.00	\$2,748.00		
GROUP K TOTAL:							\$184,498.00		

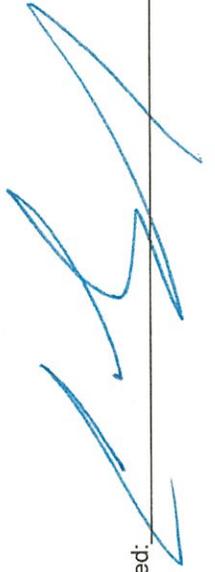
CITY OF LAMPASAS
 THE LAMPASAS SUBSTATION HOUSE ADDITION
 UNIT PROPOSAL

GROUP S: DEMOLITION AND/OR REMOVAL									
UNIT	DESCRIPTION	QTY.	UNIT	LABOR UNIT PRICE	MATERIAL UNIT PRICE	TOTAL UNIT PRICE	EXTENDED PRICE		
S8.2	REMOVAL; JUNCTION BOX	4	LOT	\$2,042.00	\$0.00	\$2,042.00	\$8,168.00		
S10.6	REMOVAL; CABLE	1	LOT	\$18,918.00	\$0.00	\$18,918.00	\$18,918.00		
S11.1	REMOVAL; CONDUIT	1	LOT	\$26,293.00	\$0.00	\$26,293.00	\$26,293.00		
GROUP S TOTAL:							\$53,379.00		

TOTAL PROJECT AMOUNT **\$315,695.00**

Contractor: Lambda Construction I, Ltd.

Signed: _____



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City ManagerITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to accept Schneider Engineering Proposal for Naruna RTU Replacement Project in the amount of \$32,865.00.

Requested By: Flint Geagley, Electric Superintendent

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: June 9, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

Funding is available in either 510-5231 Cost of Electricity, Budget Balance \$2,174,727.00; or 510-5535 Electric Systems, Budget Balance \$77,655.00

Attachments: Proposal from Schneider Engineering

Summary Statement:

This item has been placed on the agenda to discuss the replacement of obsolete equipment at the Naruna Substation. The proposal includes the configuration of SEL-3530 RTAC (Real Time Automation Controller), administrative support, engineering services, provide programming services to update SCADA mapping/programming for integrating relays in the new SEL-RTAC at the Naruna Substation and update the Human Machine Interface (HMI) displays for the existing SCADA Network and to perform acceptance testing.

Recommendation:

To consider a motion to accept Schneider Engineering Proposal for Naruna RTU Replacement Project in the amount of \$32,865.00.

SCHNEIDER ENGINEERING, LLC



PROPOSAL
NARUNA RTU REPLACEMENT PROJECT

PREPARED FOR
CITY OF LAMPASAS

JUNE 07, 2022

CLIENT:	City of Lampasas
PROJECT:	Naruna RTU Replacement

PROJECT SUMMARY:

Schneider Engineering, LLC (SE) is pleased to present this proposal to provide replacement equipment at the Naruna substation. The goal of this project is to replace obsolete equipment within the Naruna substation.

SCOPE OF WORK:

SE will configure an SEL-3530 RTAC (Real Time Automation Controller) to replace the SEL-3332 Intelligent Server. The RTAC will be configured to replicate data sent to the SCADA master.

SE SUPPORT:

SE proposes to perform administrative remote and onsite support services on an as-needed basis to be billed hourly.

CLARIFICATIONS:

Engineering Services

Prepare engineering drawings to include but not limited to:

- Prepare new panel drawings (front and rear view) for modifications.
- Provide all interconnection wiring diagrams for the new communication relay retrofit.
- Prepare drawings to provide panel modifications for the replacement of the existing SEL-3332 communication relay with a new SEL-3530 RTAC.

SCADA

- Provide programming services to update the SCADA mapping/programming for integrating the existing SEL-351S relays in the new SEL-RTAC at the Naruna substation and update the Human Machine Interface (HMI) displays for the existing SCADA network.

Acceptance Testing; SCADA/Communication Panel

- Provide acceptance testing for the new RTAC programming and verify the SCADA mapping points for the existing SEL-351S relays into the SCADA system.

COST ESTIMATE:

Schneider Engineering, Ltd. proposes to perform the above services comprised of the following services:

PROJECT MATERIALS		
SEL-3530	QTY 1 =	\$ 9,000
		Materials Total: \$9,000

PROJECT LABOR		
RTU Panel Modifications	QTY 1 =	\$ 1,700
Engineering Services	QTY 1 =	\$ 8,000
SCADA	QTY 1 =	\$ 5,365
Acceptance Testing; SCADA/Communications Panel	QTY 1 =	\$ 8,800
		Labor Total: \$23,865

GRAND TOTAL: \$32,865	
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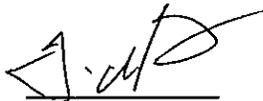
ACCEPTANCE OF PROPOSAL:

Approval Signature: _____

Date: _____

Printed Name: _____

Title: _____


City ManagerITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the approval of bid on the installation of the pole barn at the Cemetery.

Requested By: Chris Eicher, Parks Director

Submitted By: Chris Eicher, Parks Director

Date Submitted: June 9, 2022

For the Agenda of: June 23, 2022

Procurement and Funding Statement:

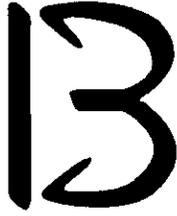
Attachments: Bid proposals

Summary Statement:

The cemetery pole barn is an item on the CIP list. The material was donated to the City by a developer. Staff budgeted \$20,000 for the installation. The installation cost came in at \$28,000; which was more than the budgeted amount. The Capital Improvement Program Committee (CIP) made this item a priority. Staff has sent out a request for proposals to three contractors. The bids are attached for consideration.

Recommendation:

To consider a motion to approve installation of pole barn in an amount not to exceed \$30,000 to Broken B Erectors.



BROKEN B ERECTORS

PO Box 605

Lampasas, TX 76550

512-564-0789

bbates724@yahoo.com

6/9/2022

City of Lampasas
Cemetery, Attn: Duane
Lampasas, TX

Estimate/proposal:

24' x 100' single slope building with three sides enclosed. Ten concrete piers per drawing.
Will use metal supplied by city and provide any additional metal material needed at additional cost.

Concrete piers: \$9,918.75
labor/equipment: \$18,000.00

Total: \$27,918.75

Additional material: priced as needed

EVANT BACKHOE & CONSTRUCTION

P.O. BOX 9

EVANT, TX 76525

(254)-471-5928 OFFICE

(512)-525-1220 CELL

OAK HILL CEMETERY JOB		
Date	DESCRIPTION OF CHARGE	Total Charges
6/7/22	<p>Erecting 24'x100' pre-used metal building with the following specifications. 8 pier holes (2x2x36") minimum + weld plates 12' high front – 10' high rear Enclosed on 3 sides 4 equally spaced bays This bid does not include any spare material that may be required, nor any dirt work besides the necessary work to complete the pier holes. Any unforeseen complications or missing materials to the build could cause an increase in the price from this bid.</p> <p>Revised price due to higher fuel/concrete price.</p>	\$31,500.00
TOTAL:		\$31,500.00

THANK YOU WE LOOK FORWARD TO YOUR BUSINESS



CHRIS OLDHAM WELDING

P. O. BOX 1563 LAMPASAS, TX 76550
 CELL: 512.734.0015 EMAIL: chrisoldhamwelding@yahoo.com

ESTIMATE

Customer

Name OAK HILL CEMETERY
 Address WEST AVE E
 City LAMPASAS State TX ZIP 76550
 Phone 512-556-6831

Date 3/16/2022

Qty	Description	Unit Price	TOTAL
1	LABOR ONLY FOR ERECTING A 24' X 100' SLANT ROOF STRUCTURE 12' FRONT HEIGHT AND 10' BACK HEIGHT, (AT CEMETERY, NO PAD WORK SUPPLIED)	\$43,200.00	\$43,200.00
		SubTotal	\$43,200.00
		TOTAL	\$43,200.00

**** ESTIMATE VAILD FOR 5 DAYS ****

Thank you and we appreciate your business.


City Manager

ITEM NO. 7.10

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding amending Sulphur Creek Car Cruise event date on the special event calendar presented to Council at the February 2022 meeting and to consider approval of road closure for the West(ern) Side Story event to be held on July 10, 2022

Requested By: Jody Cummings, Police Chief

Submitted By: Chuck Montgomery, Patrol Lt.

Date Submitted: June 7, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

The Sulphur Creek Car Cruise is scheduled for June 18, 2022, the calendar listed the event on June 11, 2022. Sunday July 10, 2022 A West(ern) Side Story event will take place at 404 E 2nd Street. Mr. Andy Fish is asking for Council consideration in closing Western Street from 2nd to 4th Street, leaving 2nd & 3rd Street open to allow traffic traveling east and westbound. The road closure will be from 11:30-5:00pm.

Recommendation:

To consider a motion to acknowledge the date change for the Sulphur Creek Car Cruise Event and to approve the street closures for the West(ern) Side Story Event.

West Side Story 2022 (11:30 am – 5:00pm)




City ManagerITEM NO. 7.11

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider an alternative form of guarantee for the Hidden Oaks Subdivision for the 2-year maintenance bond for public infrastructure, street and lift station.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: June 10, 2022

For the Agenda of: June 13, 2022

Procurement and Funding Statement:

Attachments: Portion of Subdivision Regulations

Summary Statement:

In April 2021 Council approved an alternative method of guarantee for installation of Public Infrastructure (Construction Guarantee), per section 70.6- Guarantee of Performance, City of Lampasas Subdivision Regulations. At this time, we are asking for latitude regarding the Maintenance Bond requirements as defined in the Subdivision Regulations.

*Maintenance guarantee. Prior to final acceptance for maintenance of the completed improvements, the subdivider shall file with the City Manager, or his/her qualified designee a **bond or other such guarantee acceptable to the council**, executed by a bank or a surety company holding a license to do business in the state, and acceptable to the council, in an amount equal to ten (10%) percent of the estimated construction cost of the improvements required, as estimated by the subdivider and approved by the City Manager, or his/her qualified designee, conditioned that the subdivider will maintain such improvements in good condition and without cost to the city for a period of two years after acceptance of completed construction. Such money in escrow or bond shall be approved as to form and legality by the city attorney.*

Staff will prepare an Ordinance upon direction from Council.

Recommendation:

To consider a motion to approve an amendment to the subdivision regulations to allow the City Manager or assigned designee the latitude to accept alternative form of guarantee approved by City Attorney for a Maintenance Bond.

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MISC.



Chris Felan
Vice President
Rates & Regulatory Affairs

May 25, 2022

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the June 2022 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Chris Felan".

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment



ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR
June, 2022
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)	(c)	(d)	(e)
1	Estimated Gas Cost per Unit:	\$0.86056			
2	Estimated City Gate Deliveries:	56,736,120			
3	Estimated Gas Cost:	<u>\$48,824,835</u>			
4	Lost and Unaccounted For Gas %	2.5932%			
5	Estimated Lost and Unaccounted for Gas	\$1,266,126			
6	Total Estimated City Gate Gas Cost:	<u>\$50,090,961</u>			
7	Estimated Sales Volume:	58,245,010			
8	Estimated Gas Cost Factor - (EGCF)	<u>0.85000</u>			
9	Reconciliation Factor - (RF):	0.01150			
10	Taxes (TXS):	0.00000			
11	Adjustment - (ADJ):	0.00000			
12	Gas Cost Recovery Factor - (GCRF)	<u>0.87150 per Ccf</u>	Btu Factor 0.1024	Per MMBtu \$8.5107	

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	(d)	(e)
13	Fixed Costs		Rate R - Residential	Rate C - Commercial	Rate I - Industrial Service
14	Fixed Costs Allocation Factors [Set by GUID 10170]				Rate T - Transportation ¹
15	a. Current Month Fixed Costs of Pipeline Services	100.0000%	64.3027%	30.5476%	5.1497%
16	b. Plus: Second Prior Month Recovery Adjustment	\$42,288,087	27,192,382	12,917,996	2,177,709
17	Net Fixed Costs	<u>\$42,288,087</u>	<u>\$27,192,382</u>	<u>\$12,917,996</u>	<u>\$2,177,709</u>
18	Commodity Costs				
19	a. Estimated Commodity Cost of Pipeline Services	(\$2,385,534)	(1,635,088)	(739,507)	(10,939)
20	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
21	Net Commodity Cost of Pipeline Services	<u>(\$2,385,534)</u>	<u>(\$1,635,088)</u>	<u>(\$739,507)</u>	<u>(\$10,939)</u>
22	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$39,902,553	\$25,557,294	\$12,178,489	\$2,166,770
23	Estimated Billed Volumes		66,669,900 Ccf	44,780,780 Ccf	4,856,222 MMBtu
24	Pipeline Cost Factor (PCF) [Line 20 / Line 21]		0.38330 Ccf	0.27200 Ccf	\$0.4462 MMBtu
25	Gas Cost Recovery Factor - (GCRF) [Line 12]		0.87150 Ccf	0.87150 Ccf	\$8.5107 MMBtu
26	Rider GCR		1.25480 Ccf	1.14350 Ccf	\$8.9569 MMBtu
27					\$0.4462 MMBtu

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.