

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, May 9, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, May 9, 2022 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion regarding draft agenda for May 19, 2022 Council Work Session. *(pgs. 5-6)*
3. Discussion regarding FY 2022 Second Quarter (2Q) Financial Update. *(pgs. 7-8)*
4. Discussion regarding Calvert Municipal Building Improvement Project Scope. *(pgs. 9-10)*
5. Discussion and presentation of FY 2022 Street Improvement Projects. *(pgs. 11-22)*
6. Discussion regarding walking trails combination and options. *(pgs. 23-24)*
7. Discussion regarding zoning amendments related to building height. *(pgs. 25-28)*
8. Discussion regarding Wayfinding Signage. *(pgs. 29-40)*
9. Discussion regarding Fire Department Incident Reporting & Billing. *(pgs. 41-42)*
10. Discussion regarding any item on the regular agenda
11. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
 - “National Police Week” May 15, 2022-May 21, 2022 *(pgs. 43-44)*
 - “National Public Works Week” May 15, 2022-May 21, 2022 *(pgs. 45-46)*

PUBLIC HEARINGS/CITIZEN COMMENTS

PAGES

1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on April 25, 2022	47-54

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from April 1, 2022- April 30, 2022	55-60
3.2	Discussion and possible action regarding March 2022 Investment Report	61-80

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
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5.0	ROUTINE MATTERS	PAGES
5.1	CITY MANAGER'S OPERATIONAL REPORT <ul style="list-style-type: none"> • Pavilion • Kiwanis • Skate Park • AFNA • Insurance Reporting • Business Park • Summer Reading • Tex-21 	81-82
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and selection of website photo contest.	83-86
7.2	Discussion and possible action regarding replacement of Rheem 4 Ton Unit at City Hall.	87-90
7.3	Discussion and presentation of FY 2022 Street Improvement Projects.	91-92
7.4	Discussion and possible action regarding Fire Department Incident Reporting & Billing.	93-94

Adjourn into Executive Session

EXECUTIVE SESSION

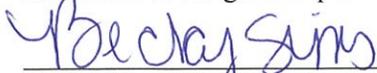
The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) – Utilities

Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 6 day of May 2022 at 1:15pm



Becky Sims, City Secretary

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City ManagerITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding draft agenda for May 19, 2022 Council Work Session

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: May 4, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item has been placed on the workshop agenda to provide Council the opportunity to review the draft agenda. As reflected in the April 11th minutes and discussed at the April 25th Council Meeting, the agenda for the planning meeting includes additional discussion of FUND 40 projects, gaps in funding and fund balance, vision for Historic Colored School and New Hope Baptist Church, use and historic significance; and estimates related to Skatepark and Hanna Spring improvements.

Recommendation:

Discussion and direction only

Notice of 2022 City Council Planning Session of the
Governing Body of the City of Lampasas
Thursday, May 19, 2022 at 4:00 p.m.
Jack Calvert Municipal Building
302 E Third Street
Lampasas, Texas 76550

- I. Call to order
- II. Welcome and Review Objectives and Expectations.
- III. Discussion regarding financial positions and fund balances.
- IV. Discussion regarding Fund 40 Projects and gaps in funding.
- V. Discussion regarding vision and potential uses of the Historic Colored School and New Hope Baptist Church. Discuss additional public engagement desired.
- VI. Discussion regarding any updated project costs for Campbell Park Skate Park and Hanna Spring Fencing.
- VII. Review Summary of Identified Tasks
- VIII. Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the ____ day of _____ 2022 at _____

Becky Sims, City Secretary


City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding FY 2022 Second Quarter (2Q) Financial update.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: May 4, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

Staff will provide updates and exhibits at the meeting referencing financial performance of the City through March 30, 2022. As a preview, the City has received 49.12% of budgeted revenue and used 41.25% of budgeted expense. The City has also performed a net \$2,576,905.53 better than previous year through 2Q.

Recommendation:

Discussion Only

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City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding improvements to the Calvert Building; specifically, 3,000 sq ft basement area, interior and exterior lighting, interior wall finishes and landscaping.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: May 5, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

The project scope for the Jack Calvert Building Rehabilitation in 2019 did not include the basement finish out or landscaping. Staff opted to delay the landscaping and exterior lighting until the Third Street Project was completed. At this time Staff is asking for Council consideration to move forward with preparing a project scope for the basement that will include lighting, electrical and wall finishes; exterior lighting, landscaping and signage.

Recommendation:

Discussion only

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City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation of FY 2022 Street Improvement Projects.

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: May 5, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

Street improvements and maintenance are budgeted items with funds available in GL accounts 82-551-5545 Streets (Capital Outlay).

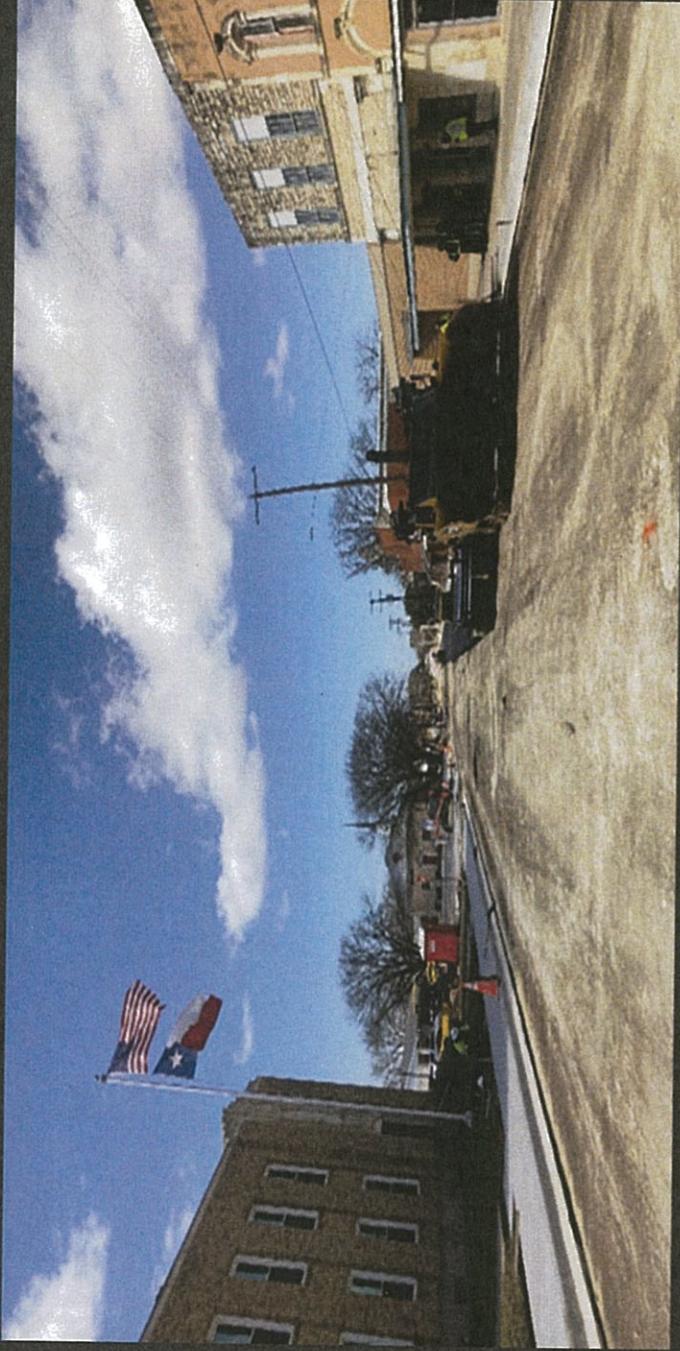
Attachments: Mill and Overlay 2022, Sealcoat 2022, PASER Road Improvements 2022

Summary Statement:

The City of Lampasas currently maintains approximately sixty (60) miles of streets. Our goal is to be strategic, as well as transparent, in the approach to maintaining and improving streets. Our Street Department has implemented the PASER (Pavement Evaluation System), collecting visual data from the street surface. This is instrumental in clearly identifying the specific streets that require maintenance and improvement.

Recommendation:

Discussion only



Proposed Road Improvements 2022

May 9, 2022

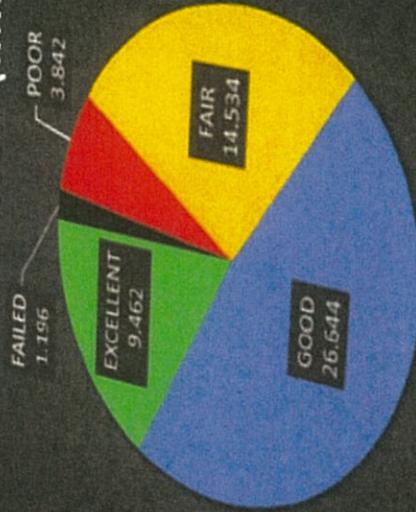
OVERVIEW OF PAVEMENT EVALUATION (PASER)

The City of Lampasas currently maintains approximately sixty (60) miles of streets.

- Our goal is to be strategic, as well as transparent, in the approach to maintaining and improving streets.
- Recently, the PASER Rating System of pavement assessment was implemented by our Street Department.
 - This assessment consist of visually inspecting the pavement surface.
 - Then using the PASER scoring method ,consisting of rating the surface from 1 – 10.
 - The worst condition is scored as a 1, with the best condition scored as a 10.
- Collection of the data was then incorporated into our current GIS system, allowing for the visual representation of all City streets.

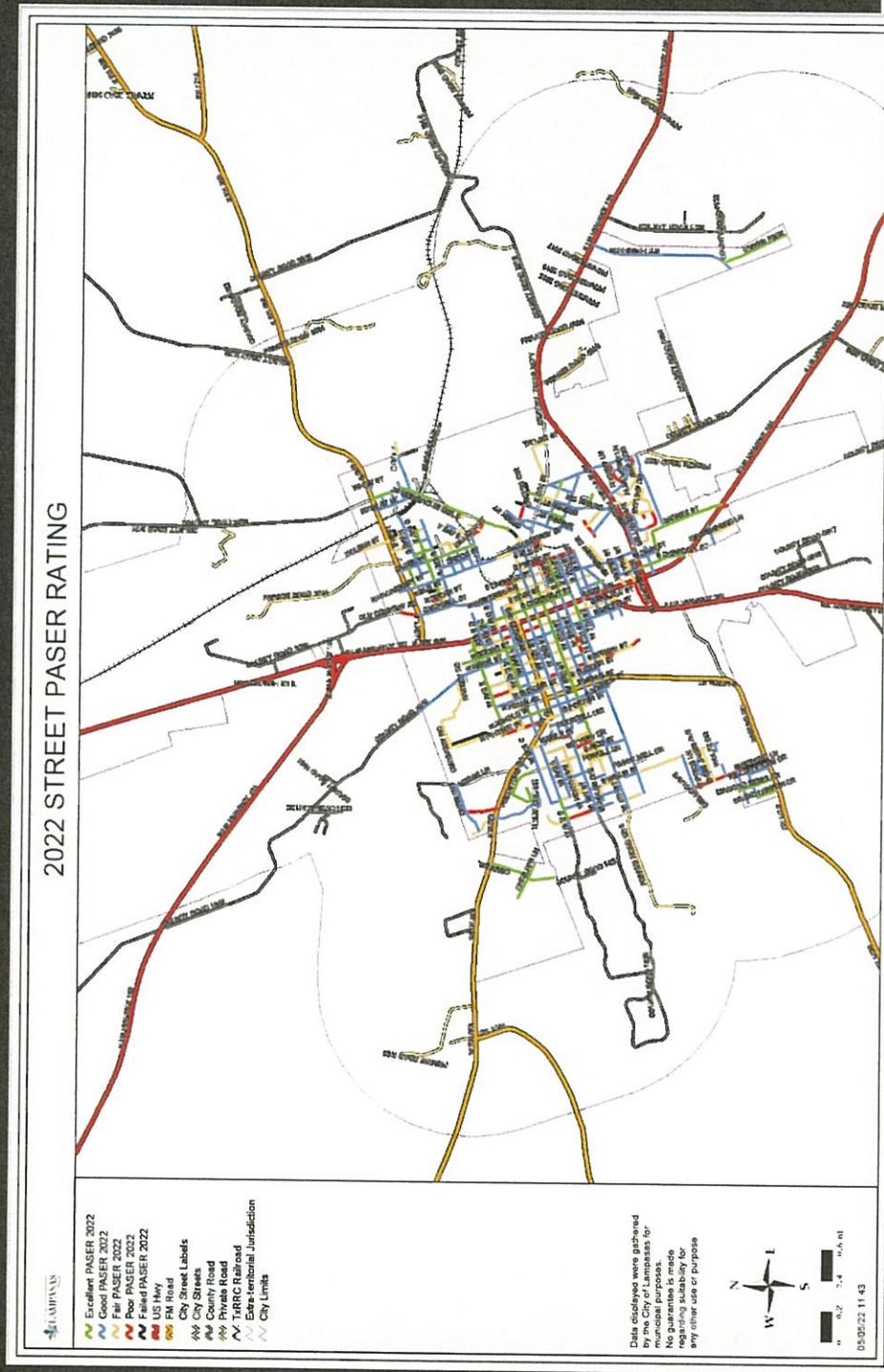
CURRENT OVERALL PASER ROAD CONDITIONS

ROAD CONDITION (MILES)

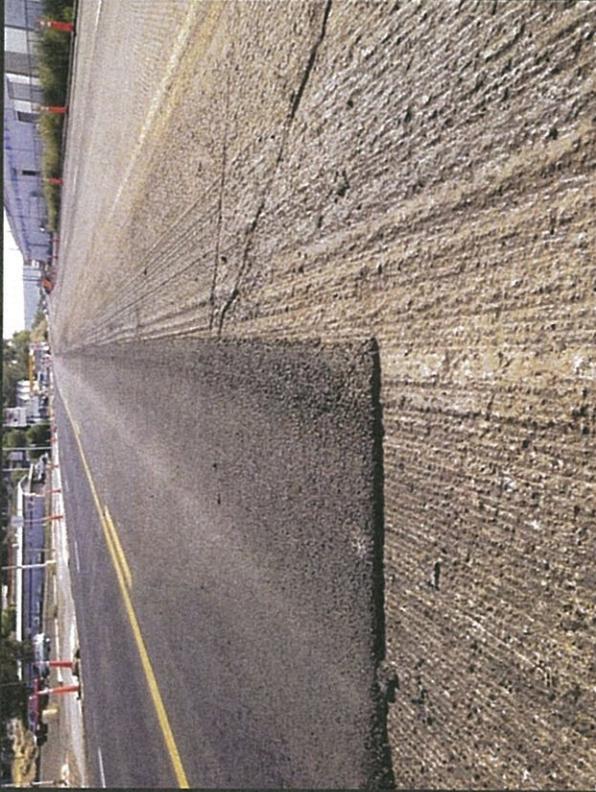


CONDITION	MILES	REPAIR OPTION
FAILED	1.196	REBUILD
POOR	3.842	2" OVERLAY/REBUILD
FAIR	14.534	1" - 2" OVERLAY/SEALCOAT
GOOD	26.644	SEALCOAT
EXCELLENT	9.462	NO MAINTENANCE

CURRENT OVERALL PASER ROAD CONDITIONS



PREVENTIVE PAVEMENT MEASURES



MILL/OVERLAY APPLICATION

Thin layer of Asphalt removed with
Hot Mix Asphalt placed on top

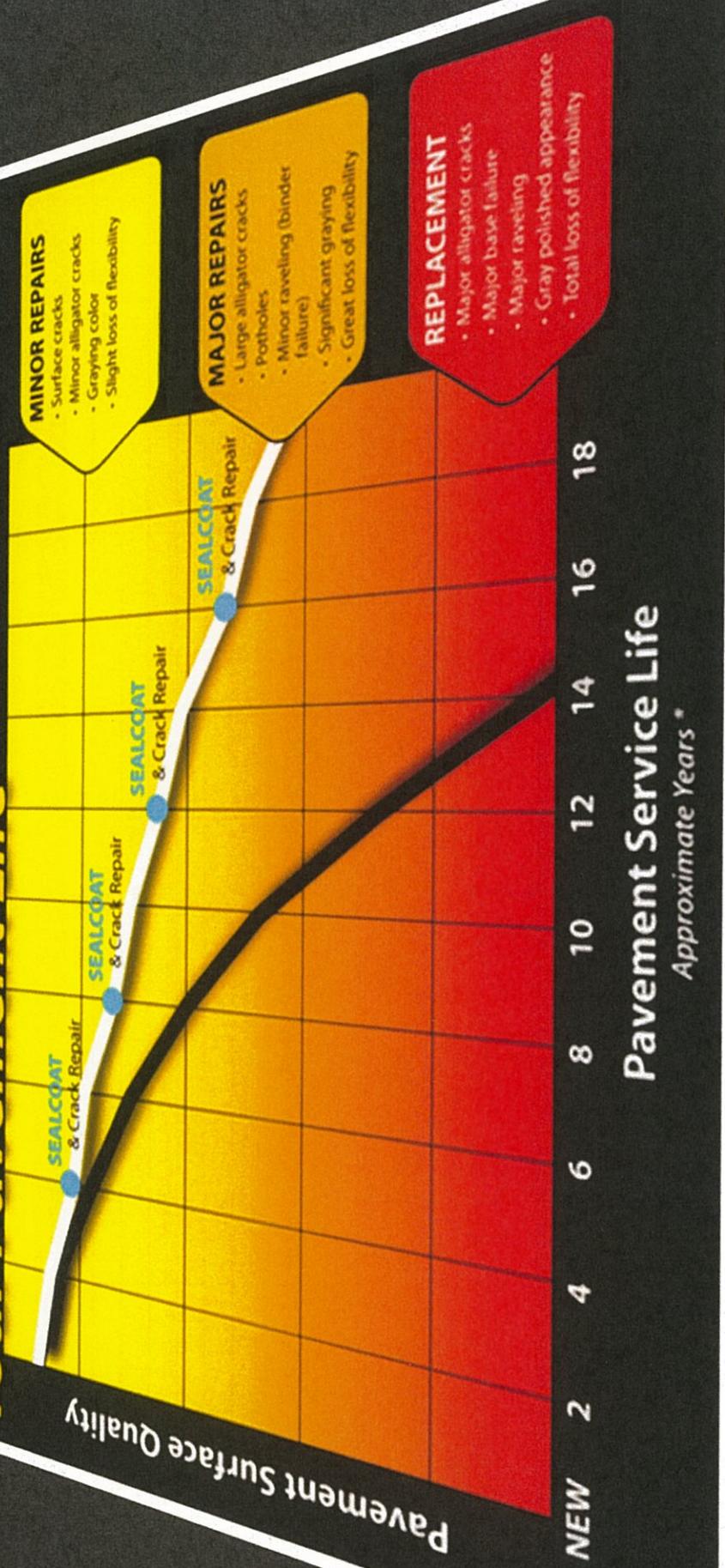


SEALCOAT APPLICATION

Emulsified Asphalt (Liquid) and
Aggregate Rock

PREVENTIVE PAVEMENT LIFE CYCLE

Your Pavement Life



MINOR REPAIRS

- Surface cracks
- Minor alligator cracks
- Graying color
- Slight loss of flexibility

MAJOR REPAIRS

- Large alligator cracks
- Potholes
- Minor raveling (binder failure)
- Significant graying
- Great loss of flexibility

REPLACEMENT

- Major alligator cracks
- Major base failure
- Major raveling
- Gray polished appearance
- Total loss of flexibility

PROPOSED MILL/OVERLAY PAVING PROJECTS (CONTRACTED)

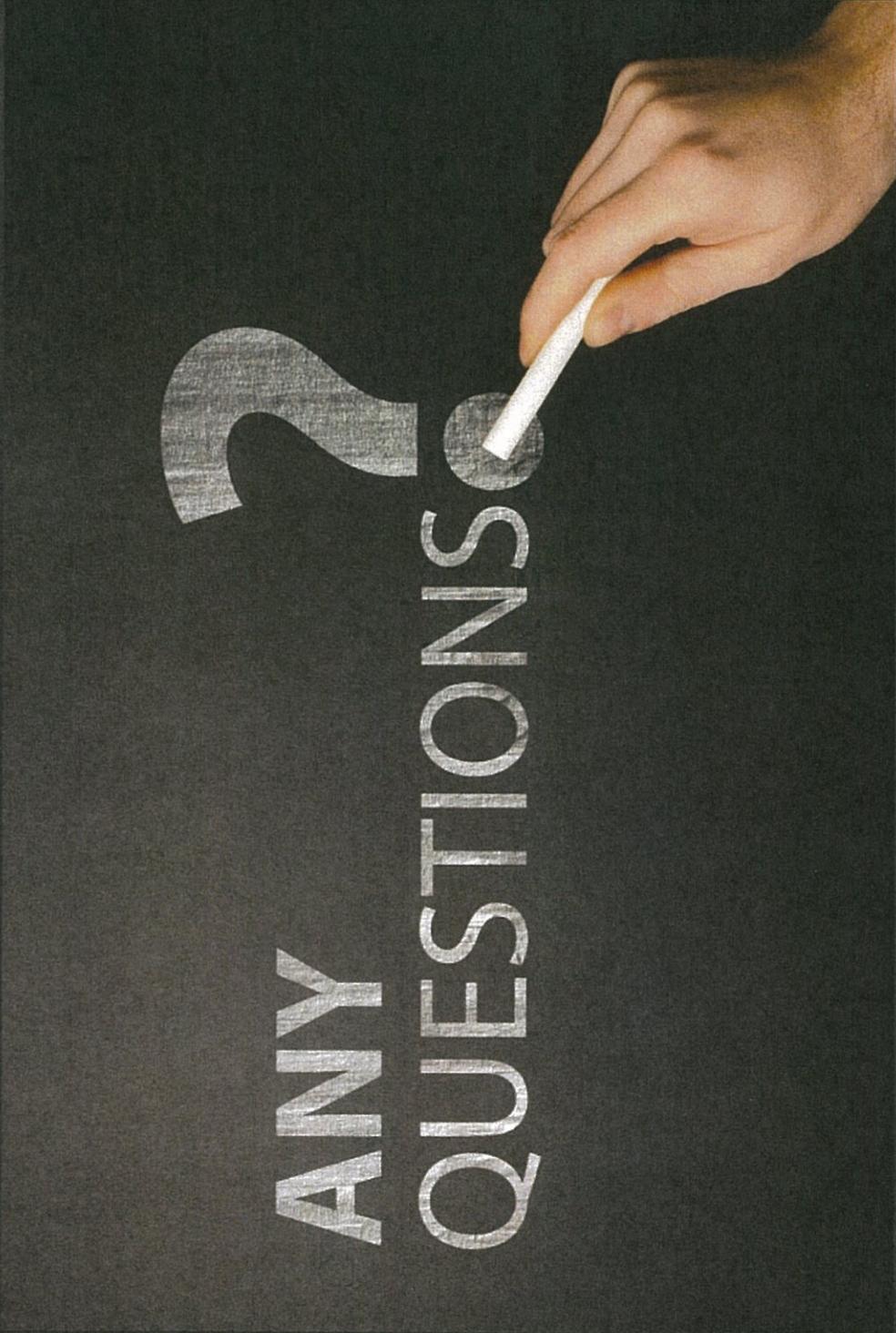
Mill/Overlay Projects FY 2022										
BLOCK	STREET NAME	LENGTH	PASER_2022	PASER_2016	WIDTH	Last_Work	Work_Yr	PROPOSED WORK	PROPOSED SY	PROPOSED COST
207	N WALNUT ST	347.2137	3	5	42	NEEDS SEAL COAT	0	MILL & INLAY	1,620.33	\$24,337.37
2	PARK LN	82.33159	3	7	32	SEAL COAT	2005	OVERLAY	292.73	\$3,220.08
10	PARK LN	312.4626	3	7	32	SEAL COAT	2005	OVERLAY	1,110.98	\$12,220.76
12	PICCADILLY CIR	204.7338	3	7	32	SEAL COAT	2005	MILL & INLAY	727.94	\$10,933.70
12	RAMSEY LN	584.9206	3	0	40		0	MILL & INLAY	2,599.65	\$39,046.70
20	RAMSEY LN	287.6823	3	0	40		0	MILL & INLAY	1,278.59	\$19,204.39
514	S LIVE OAK ST	336.3928	3	4	40	NEEDS SEAL COAT	0	MILL & INLAY	1,495.08	\$22,456.09
110	S LIVE OAK ST	346.0229	3	5	35	NEEDS SEAL & CURB	0	MILL & INLAY	1,345.64	\$20,211.58
208	S WALNUT ST	337.5523	2	8	42	SEAL COAT	2009	OVERLAY	1,575.24	\$17,327.68
708	S WALNUT ST	336.8332	2	4	42	NEEDS REBUILD	0	OVERLAY	1,571.89	\$17,290.77
108	S WALNUT ST	364.6662	3	8	42	SEAL COAT	2009	OVERLAY	1,701.78	\$18,719.53
220	SKYVIEW DR	685.471	2	5	32	SEAL COAT	2008	OVERLAY	2,437.23	\$26,809.53
49	SNELL DR	286.4426	3	0	40		0	MILL & INLAY	1,273.08	\$19,121.64
50	SUE ANN DR	854.3912	3	7	32	SEAL COAT	2005	OVERLAY	3,037.84	\$33,416.19
14	SUNSET DR	284.034	3	7	32	SEAL COAT	2005	OVERLAY	1,009.90	\$11,108.89
24	SUNSET DR	216.2844	3	7	32	SEAL COAT	2005	OVERLAY	769.01	\$8,459.12
4	SUNSET DR	147.2238	3	7	32	SEAL COAT	2005	OVERLAY	523.46	\$5,758.09
LF		7750.04						TOTAL	24,370.37	\$309,642.11
MILES		1.467811				Brown/Bridge/Heatherly		ADDITIONAL		\$81,783.00
										\$391,425.11
									CURRENT BUDGET	\$456,573.00
									REMAINDER	\$65,147.89



PROPOSED SEALCOAT PAVING PROJECTS (INTERNAL)

SEALCOAT PROJECTS 2022												
BLOCK	STREET NAME	LENGTH	PASER_2022	PASER_2016	WIDTH	Last_Work	Work_Yr	PROPOSED WORK	PROPOSED SY	PROPOSED COST		
109	W 4TH KEY TO WALNUT	349.2142	8	6	40			SEAL COAT	1,552.06	\$4,330		
209	W 4TH WALNUT TO BROAD	351.0604	7	6	40			SEAL COAT	1,560.27	\$4,353		
309	W 4TH BROAD TO RIDGE	356.6438	7	6	40			SEAL COAT	1,585.08	\$4,422		
609	W 4TH RACE TO SPRING	359.2602	7	6	42			SEAL COAT	1,676.55	\$4,677		
709	W 4TH SPRING TO SUMMER	342.1172	7	6	42			SEAL COAT	1,596.55	\$4,454		
812	E AVE F HACKBERRY TO BROOK	344.0379	7	5	35	SEAL COAT	2013	SEAL COAT	1,337.93	\$3,732		
912	E AVE F BROOK TO GAMEL	387.5037	8	5	35	SEAL COAT	2013	SEAL COAT	1,506.96	\$4,204		
1009	E AVE F GAMEL TO NORTHINGTON	351.8326	8	3	35	SEAL COAT	2013	SEAL COAT	1,368.24	\$3,817		
1114	E AVE F NORTHINGTON TO HOOVER	381.4912	8	3	35	SEAL COAT	2013	SEAL COAT	1,483.58	\$4,139		
1212	E AVE F HOOVER TO MCLEAN	381.1163	6	3	35	SEAL COAT	2013	SEAL COAT	1,482.12	\$4,135		
1310	E AVE F MCLEAN TO DEAD END	290.9388	6		35			SEAL COAT	1,131.43	\$3,156		
	LF	3895.216						TOTAL	16,280.76	\$45,423		
	MILES	0.73773										





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City Manager

ITEM NO. WORKSHOP-6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding walking trails combination and options

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: May 5, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

Attachments: Trail Routes

Summary Statement:

As reported in the CM report at the April 21, 2022 meeting, Staff has begun some initial investigation of trail routes, both along the creek and through downtown. This item has been placed on the agenda to provide Council the opportunity to further review the trail routes and provide recommendations for next steps.

Recommendation:

Discussion and direction

Trail Investigation

- Proposed Trails
- US Hwy
- FM Road
- City Street Labels
- City Streets
- County Road
- Private Road
- TxRRC Railroad
- Extra-territorial Jurisdiction
- City Limits



Data displayed were gathered by the City of Lampasas for municipal purposes. No guarantee is made regarding suitability for any other use or purpose.



04/21/22 10:39


City ManagerITEM NO. WORKSHOP-7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding zoning amendments related to building height.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: May 4, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

Discussion regarding proposed zoning amendments to residential and commercial building height. This item was presented to the Planning Commission at the May 5, 2022 meeting.

Recommendation:

Discussion and direction only

Current regulations:

Residential

- 2 ½ stories or 35 feet.
- *A story is typically 13 or 14 ft*
- Multi-Family Apartments 3-Story
 - Exception- Planned Development- (*may exceed 35 ft*)
 - Planned Development is an overlay of the base district- accommodates industrial districts, offices, retail, commercial, shopping centers, residential developments of multiple or mixed housing. May be used to permit new or innovative concepts in land utilization.
 - Podium Structure- 5 over 2
- Multi-Family- Triplex/Quadrplex- 2 Story

Commercial

- Office- 2 story
- Neighborhood Retail- 1-story
- Retail- 2 story
- CBD- 3-story
- Commercial- 3-story
- LI- Occupied Structures- 2-stories /35 ft (15,000 sq ft lot)
 - Unoccupied- no height limit unless adjacent to residential- then setbacks
- HI-Occupied Structures- 3- stories/45 ft (15,000 sq ft lot)

Things to consider:

- *Building height regulations are intended to secure safety, provide adequate lighting and air, and to protect the character of the districts.*
- Lot Size
- Density
- Set backs
- Water Availability
- Fire Safety/Fire Hazard (30 ft.)
- Fire Suppression
- Character of Neighborhood /Area
 - *Stand out/Blend in*
- Protection of view/obstruction
- Aesthetics – appreciation of surroundings
- Aviation Regulations

Comprehensive Plan

Action 3.1.2 Consider a comprehensive update to the City's zoning, subdivision, and other development regulations to implement the recommendations identified in the Comprehensive Plan and improve the quality and character of the built environment. To improve design criteria and the built environment over time, an update to the City's zoning, subdivision, and development regulations will be needed. Each future land use classification described in Chapter 4 contains recommendations intended to improve the quality and character of development in the City. The proposed recommendations are intended to restructure the City's zoning districts to base them on the quality and character of development, rather than predominantly by their permitted land uses. As such, it is recommended that the City follow up with a comprehensive update to the zoning regulations found in Ordinance 878, Zoning Ordinance of the City's Code of Ordinances. The process of updating the City's zoning should include review and modification of permitted, limited, and conditional use lists, site development regulations, and other applicable development regulations. The update could also include a restructuring of the existing regulations to improve readability and usability.

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City ManagerITEM NO. WORKSHOP-8**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Wayfinding Signage.

Requested By: Becky Sims, City Secretary/Zoning Administrator

Submitted By: Becky Sims, City Secretary/Zoning Administrator

Date Submitted: May 4, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

Staff presented Council with goals, strategy, sign types, city sign mock-ups and feedback from sign contractors in the Fall of 2021. Since that time Staff has continued to research the best options and strategy for Lampasas. Initial locations have been identified and proposed signage has been modified. The next steps include working with TxDOT regarding placement and to move forward with Request for Proposals for Council consideration. It is still the intent of Staff for this to be a phased project, to engage the community, and stakeholders on successes of wayfinding project.

Recommendation:

Discussion and direction only

Action 2.2.3

Enhance the appearance of local streets with design guidelines for landscaping, lighting and accessibility. During the public participation process, residents expressed particular interest in improving the pedestrian environments associated with Lampasas streets. While sidewalks are an important part of this equation, creating pedestrian environments that encourage people to walk can help ensure that those sidewalks are used. Landscape improvements like street trees and planted areas provide a buffer from automobile traffic and a shade canopy for the hot Lampasas summers. Lighting increases roadway safety at night for both cars and pedestrians, while providing the additional benefit of enhanced security for home and property owners. Benches, planters and trash receptacles can create an inviting and functional walkway that encourages foot traffic to local businesses. All street improvements should incorporate appropriate slopes and navigational considerations for accessibility. Taken together, these elements comprise what is known as the streetscape. Adopting design guidelines for both the rehabilitation of existing streets and the establishment of streets in new areas of town can improve the curb appeal of Lampasas and make it a more welcoming and attractive place to live and work.

Action 2.2.4

Utilize scaled entrance monuments, signage, and landscaping to identify points of entry into Lampasas. Gateways promote a sense of community identity that could capture the attention of the thousands of motorists passing through Lampasas each day. The Comprehensive Plan Advisory Committee identified five potential “Community Gateway” locations where public art, landscaping, monument signage, and special lighting might be installed to convey the character of Lampasas, creating a sense of arrival in the community. Gateways with the most traffic and highest visibility are appropriate for primary gateways, lower traffic roads may benefit from secondary gateways. A downtown gateway could potentially serve to draw people into the City’s historic district.

■ Primary Gateways:

- » U.S. Highway 281 southbound at the Lampasas Airport
- » U.S. Highway 281 northbound at CR 4016
- » U.S. Highway 190 westbound at CR 3010
- » U.S. Highway 183 northbound at CR 4034
- » U.S. Highway 183/190 southbound at CR 1045

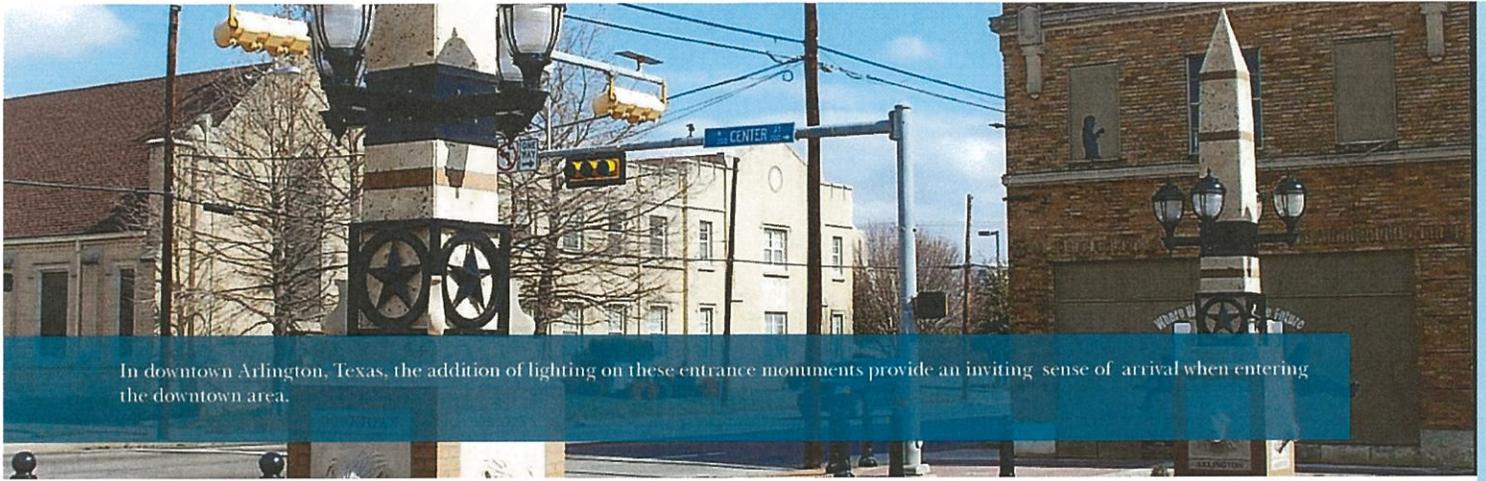
■ Secondary Gateways:

- » Texas FM 580 eastbound at the Sports Complex
- » Texas FM 580 westbound at White Street
- » Texas FM 1478 (Naruna Road) eastbound at Diamond Ridge subdivision

■ Downtown Gateway:

- » East Third Street eastbound at Chestnut
- » East Fourth Street (Loop 257) westbound at Taylor
- » Western Street northbound at U.S. 190
- » East North Avenue eastbound at Chestnut

Primary gateways are located next to the City boundary and are the ingress points from the major corridors, such as U.S. Highways 281, 183 and 190. These gateways



In downtown Arlington, Texas, the addition of lighting on these entrance monuments provide an inviting sense of arrival when entering the downtown area.

could be designed as part of a coherent theme with entrances with high quality and highly visible signage, requiring relatively low-maintenance landscaping. Building on the City's successes with its public art program, public art installments are appropriate to incorporate. Monument signs at these locations should be uniform, while the rest of the installment elements should be done in a manner that is most suitable for the space available.

Secondary gateways are located along smaller arterial roads. This distinction is not intended to understate their role in the promotion of City identity and pride, but to match the scale of the roadway where they are located. Design elements for entry into the City should use similar materials and landscaping at a reduced scale.

If Lampasas chose to invest in a Downtown gateway, it should have an architectural form and design that reflects the City's historic features. Signage directing the traveling public to Downtown could be located on adjacent corridors at Key Avenue, and U.S. 190. The intersection of Third Avenue and Main Street is a good potential location given existing traffic patterns and points of entry to Court Yard Square.

Community gateways should be located on City-owned property and in City rights-of-way where possible, provided there is the room to accommodate them. Proper maintenance will ensure the longevity of these features. Wherever gateway elements are to be located, they should be highly visible and placed in context with their surroundings. Consideration of gateways and associated elements should be integrated into the Capital Improvements Program Committee process.

Consider incorporating wayfinding signage at key points around the City.

Wayfinding refers to information and signage systems intended to guide people and to enhance their experience of navigating through a city. It can be an important economic development tool in that it allows cities to compete more effectively with surrounding communities for tourist and visitor dollars. Wayfinding signage gives visitors the tools they need to help them to discover unique events, attractions, and destinations on their own. As a growing destination for day travelers and overnight tourists, Lampasas should consider a comprehensive wayfinding signage system with prominent signage that directs visitors to important landmarks and key destinations such as the Lampasas County Visitor's Center, Downtown, City Hall, the Hancock Free Flow Pool, the Hanna Springs Sculpture Garden and the City's other parks and attractions.

provide direction in the development and possible alteration of building facades in the Downtown Historic District. Guidelines frequently encourage the repair rather than replacement of deteriorated architectural features, or the use of replacement materials that are similar in composition, design, color and texture.

Although there are cost implications associated with the preservation of historic resources, there are a number of state and federal programs that offer some form of financial assistance to encourage proper maintenance and rehabilitation. The State of Texas offers financial assistance programs for the rehabilitation of historic structures, such as the Texas Historic Courthouse Preservation and Historic Downtown Programs. Federal incentives are also available. The Historic Tax Credit program offers a federal tax credit worth 20 percent of the eligible rehabilitation costs for buildings listed in the National Register of Historic Places. Texas encourages applicants to this program to apply simultaneously for the 25% tax credit offered by the Texas Historic Preservation Tax Credit Program.

Action 4.3.4

Create an interpretive wayfinding signage program for Downtown that is integrated with other City signage. Wayfinding systems include information and signage to guide and enhance people's understanding and experience moving in and through a community. Wayfinding can also be an important economic development tool as jurisdictions frequently compete for the same tourist and visitor dollars. A successful wayfinding signage system provides visitors to Lampasas with the tools they need to successfully navigate the City, helping them to discover unique events, attractions, and destinations on their own. Moving forward, the City should consider a comprehensive wayfinding signage system denoting key shopping and event destinations and important historic and cultural landmarks like the Hancock Springs Free Flow Pool, Hanna Springs, the Historic Downtown and Cooper Spring Nature Park.

Objective 4.4

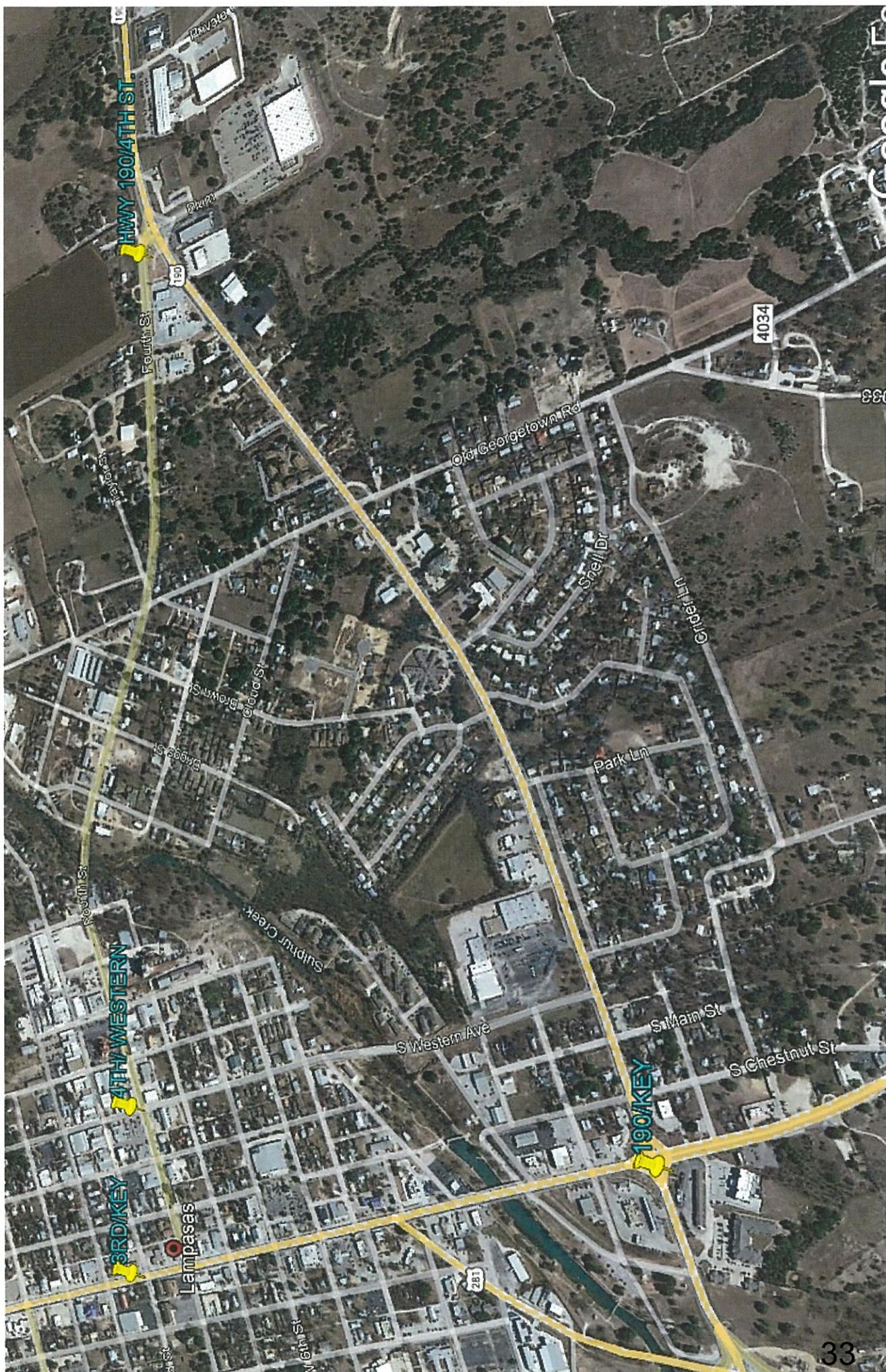
Build upon community events and historic character to promote tourism.

Action 4.4.1

Increase the number of lodging opportunities for visitors who wish to attend Lampasas special events like Spring Ho. The recent addition of two new hotels to Lampasas has greatly expanded the ability of the City to accommodate business travelers and host large social gatherings, like weddings and family reunions. In order to stay relevant and competitive as a special events and conference destination, Lampasas must continue to ensure that its hotel property inventory expands as demand for visitation to the City grows.

Action 4.4.2

Develop a Historic Lampasas Tour to encourage pedestrians and motorists alike to stop and visit a wide variety of sites in the City. Lampasas boasts several listings on the National Register of Historic Places, including the County Courthouse and the Lampasas Colored School. In 2004, the entire Lampasas Downtown Historic District, bounded by Second, Pecan, Fourth and Chestnut Streets received its designation. There are a number of organizations and individuals who serve as stewards of this legacy, both caring for the District and cultivating in-depth knowledge of the history behind its structures. The Courtyard Square organization might be the most logical choice to lead this effort, drawing upon the research of local historians and expertise gained during the restoration of the Keystone Star Hotel.



HWY 190/4TH ST

HWY 37TH WESTERN

HWY 3RD/KEY

HWY 190/KEY

Fourth St

South St

North St

Lampasas

Sulphur Creek

S Western Ave

Old Georgetown Rd

Park Ln

S Main St

S Chestnut St

Shell Dr

Gridler Ln

4034

880

VEHICULAR WAYFINDING SIGNAGE

PLACEMENT 4TH & 190

CITY OF
LAMPASAS
— TEXAS



HISTORIC DOWNTOWN
LAMPASAS COUNTY MUSEUM
LAMPASAS COUNTY COURTHOUSE
SHOPPING/DINING



PLACEMENT 4TH & WESTERN

CITY OF
LAMPASAS
— TEXAS



CITY HALL
LAMPASAS COUNTY MUSEUM
LIBRARY
CAMPBELL PARK
HANNA SPRINGS POOL



PLACEMENT 190 & KEY

CITY OF
LAMPASAS
— TEXAS



HISTORIC HOSTESS HOUSE
HANCOCK SPRINGS FED POOL



HISTORIC DOWNTOWN
SHOPPING/DINING



PLACEMENT 3RD & KEY

CITY OF
LAMPASAS
— TEXAS



CITY HALL
HISTORIC DOWNTOWN
SHOPPING/DINING



Request for Proposals (RFP): Wayfinding Master Plan

PROJECT OVERVIEW

The City of Lampasas, Texas (The City) is requesting proposals for professional services in the development of a wayfinding signage master plan for the City of Lampasas. The signage program includes pedestrian and vehicle wayfinding signs throughout the city. The City reserves the right to accept or reject any and all proposals and to award the contract to the proposer who offers the best value to the City of Lampasas.

DELIVERY AND DEADLINE

The City of Lampasas will receive sealed Proposals at Lampasas City Hall located at 312 E Third Street until (date TBD) for professional services in the development of a wayfinding signage master plan for the City of Lampasas at which time the names of proposers shall be read aloud. Provide three (3) printed copies of the Proposal, in an envelope that is sealed and labeled "Attn: Becky Sims, Sealed Proposal, Wayfinding Master Plan". No submittals received after the time and date deadline listed above will be considered.

Sealed Proposal may be sent to the following address on or before the deadline:

City of Lampasas
Attention: Becky Sims
312 E Third Street
Lampasas, Texas 76550

INQUIRIES

Questions or clarification requests regarding the RFP or Project should be directed in writing to: Becky Sims, City Secretary via email bsims@cityoflampasas. Note: All bidders will receive the inquiry request and response.

1.0 GENERAL INFORMATION

1.1 PURPOSE

The City's goal is to procure the Consultant services and work product necessary to create a Wayfinding Master Plan. The selected proposer will provide professional services for the design, planning and implementation oversight of a graphically unified family of directional, contextual and identification signs across a range of signage mediums. The Wayfinding Program is intended to guide motorists, bicyclists, and pedestrians along and through streets, sidewalks and public spaces throughout the City of Lampasas. The Wayfinding Program must be flexible in order to accommodate future changes. The program must include a phased approach, with signage directing people to historic downtown from various city entry points as the top priority. Deliverables of the Wayfinding Master Plan at minimum include:

1. Template/prototype designs for wayfinding signage, identifying a standard aesthetic, materials selection and specific signage elements, including final concepts/schematics for, at minimum:
 - a. Gateway signs
 - b. Automobile navigation
 - c. Destination signs, including public sites and municipal facilities
 - d. Pedestrian and bicycle navigation
 - e. Pathway signs
2. Establish style guidelines for future signage implementation.

3. Develop statement of probable cost for fabrication and installation of wayfinding signage, i.e. bid-ready documents.
4. A wayfinding implementation plan, including identification of signage locations and prioritized phases of installation. The purpose of the phased approach will be to prioritize historic downtown first then identify other phases. Installation may need to be phased throughout several budget cycles dependent on cost and needs of the community and stakeholders.

1.2 BACKGROUND INFORMATION:

The City of Lampasas is growing exponentially. Downtown is thriving and there are several buildings going through rehabilitation and a few new businesses have made Downtown Lampasas their home.

From a residential standpoint, Lampasas has four active development projects equating to approximately 200 new single-family rooftops in the next five years.

1.3 PROFESSIONAL SERVICES AGREEMENT:

City of Lampasas shall require the team selected to execute a Professional Services Agreement upon award of a contract.

1.4 PROJECT TIMING:

The City anticipates the award of this project in Q4 of 2022.

2.0 PROPOSAL REQUIREMENTS

2.1 FORMAT OF PROPOSAL:

Proposals should be organized as shown below with tab dividers between sections and should include all the information indicated. Limit entire length of response to sixty (60) pages or less. Three (3) printed copies shall be submitted shall be included by the Proposals Due deadline shown on page 1.

SECTION A. INTRODUCTORY STATEMENT

SECTION B. QUALIFICATIONS AND APPROPRIATENESS OF PROPOSED STAFF

1. Project team. Proposers are to demonstrate significant municipal experience in wayfinding master plan development.
2. Provide names and resumes of key personnel proposed for this project.

SECTION C. APPROPRIATENESS AND QUALITY OF PROPOSER'S EXPERIENCE

Include experience on projects of similar scope to this RFP and how long proposer has been providing wayfinding master plans to clients.

SECTION D. PROPOSED APPROACH

Based on the project description and scope of services, the firm should discuss how it would approach and

manage the project.

SECTION E. TIMELINE

Include proposed timeline for the Master Plan Development

SECTION F. REFERENCES AND WORK SAMPLES

Any additional information relevant to the firm's qualifications for this project may be included at the firm's option.

SECTION G. PRICE FOR SERVICES

Cost proposal for consultation, planning, account management and design

SECTION H. SIGNED COPY OF THIS RFP AND MANDATORY FORMS

3.0 CRITERIA OF EVALUATION

3.1 PROPOSAL EVALUATION:

The City of Lampasas will evaluate proposals based on the factors outlined within this RFP, which shall be applied to all eligible - responsive proposals in selecting the successful team. The City reserves the right to disqualify any proposal it deems as non-responsive and/or non-responsible. The City reserves the right to make such investigations of the qualifications of the proposer as it deems appropriate.

Award of any proposal may be made without discussion with respondents after responses are received. The City reserves the right to cease contract negotiations if it is determined that the respondent cannot perform services specified in their response or within the City's budget. Evaluation criteria will be grouped into percentage factors as follows:

Criteria	Weight
Professional qualifications; experience with similar projects	25%
Understanding of the work; quality of the proposal	25%
Proposed approach and timeline for completing the work	20%
References and work samples	20%
Cost	10%
Total	100%

It is the intent and desire of the City of Lampasas to identify, through this RFP process, the team and proposal that provides the best value to the City for this project. The teams submitting sealed RFPs responses will be evaluated and ranked based on the criteria enumerated above.

If so desired or deemed necessary by the committee, the top ranked teams *may* be asked to come in for an interview. Once the top ranked team is identified, the City will move forward with the terms of the agreement. If negotiations should stall, then negotiations shall begin with the second highest team and so on until an agreement can be made.

Once terms are agreed upon with a team, it shall be presented to the City Manager, followed by the City Council for approval.

3.2 FALSE INFORMATION:

Respondents who provide false or misleading information, whether intentional or not, in any documents presented to the City for consideration in the selection process shall be excluded.

3.3 CONFIDENTIAL INFORMATION:

All responses shall be held confidential from other parties by the City to the extent allowable by law until after the selection process is completed. Respondents should be aware that at the completion of the selection process, the contents of their proposals are subject to the provisions of the Texas Public

Information Act and may be made public. Confidential and/or Sensitive information should not be included in the proposal.

3.4 RIGHTS OF THE CITY:

The City reserves the right to accept or reject any and all proposals and to award the contract to the proposer who offers the best value to the City of Lampasas.

There is not expressed or implied obligation for the City to reimburse responding team for any expense incurred in preparing submittals in response to this request. Proposals submitted to the City shall become property of the City and will not be returned to respondent.

3.5 MANDATORY FORMS:

Complete all forms in Attachment 2: Proposer Guarantee, Proposer Warranty, and Conflict of Interest Questionnaire.

TYPE OR PRINT:

_____	_____
TEAM NAME	AUTHORIZED REPRESENTATIVE & TITLE
_____	_____
STREET ADDRESS and/or P.O. BOX NO.	CITY/STATE/ZIP CODE
PHONE NUMBER: ()	FAX NUMBER: ()
_____	_____
FIRM'S TAX IDENTIFICATION NUMBER	E-MAIL ADDRESS

SIGNATURE	DATE
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A. PROPOSER GUARANTEES

Printed Name: _____, is an authorized signer for this proposal.

(1) He/She is the (owner, partner, officer, representative or agent) of _____
_____, the proposer that has submitted the attached
proposal;

(2) He/She is fully informed respecting the preparation and contents of the attached proposal and all the
pertinent circumstances respecting such proposal;

(3) Such proposal is genuine and is not a collusive or sham proposal; The proposal will remain subject
to acceptance for 60 days after the proposal’s due date to the City.

(4) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or
corporation, and is not submitted in conformity with any Agreement or rules of any group, association,
organization, or corporation; PROPOSER has not directly or indirectly induced or solicited any other
PROPOSER to submit a false or sham Bid; PROPOSER has not solicited or induced any person, firm,
or corporation to refrain from bidding; and PROPOSER has not sought by collusion to obtain for itself
any advantage over any other PROPOSER or over OWNER.

(5) All responsible parties will comply with Chapter 176 Local Government Code and complete the
Conflict of Interest Questionnaire (CIQ).

AUTHORIZED SIGNATURE

B. PROPOSER WARRANTIES

(1) Proposer warrants that it is willing and able to comply with State of Texas laws with respect to
foreign (non-state of Texas) corporations.

(2) Proposer warrants that it is willing and able to obtain an errors and omissions insurance policy
providing a prudent amount of coverage for the willful or negligent acts, or omissions of any officers,
employees or agents thereof.

(3) Proposer warrants that it will not delegate or subcontract its responsibilities under an
agreement without the prior written permission of the City of Lampasas.

(4) Proposer warrants that all information provided by it in connection with this proposal is true and
accurate,

Signature of Official:

Name (typed): _____

Title: _____

Firm: _____

Date: _____

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City ManagerITEM NO. WORKSHOP-9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Fire Department Incident Reporting and Billing

Requested By: Jeff Smith, Fire Chief

Submitted By: Jeff Smith, Fire Chief

Date Submitted: May 5, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

On November 22, 2021, the Lampasas Fire Department requested guidance from City Council on whether to begin billing individuals for services provided by the Lampasas Fire Department as it pertains to motor vehicle accidents. The billing company that is used, Fire Recovery USA, has advised that insurance providers are increasingly refusing to pay invoices that are sent directly to the provider. Their advice was to begin billing the insured individuals for services and have the individual forward the invoice to the insurance provider. The Lampasas Fire Department does recover around \$7,000.00 annually for these types of responses. Staff is requesting guidance on whether to begin billing for services provided on these types of incidents. Staff will need to begin billing again or cancel the account with Fire Recovery USA.

Recommendation:

Discussion and direction only

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National Police Week Proclamation

Whereas, the Congress and President of the United States have designated May 15 as Peace Officer Memorial Day, and the week in which it falls as Police Week; and

Whereas, the members of the Lampasas Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Lampasas; and

Whereas, it is important that all citizens know and understand the problems; duties and responsibilities of their Police Department, and that members of our Police Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the week against oppression or intimidation; and

Whereas, the Lampasas Police Department has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service:

NOW, THEREFORE, BE IT RESOLVED that I, Mayor TJ Monroe, call upon all citizens to observe the week of **May 15-21, 2022** as **National Police Week** by commemorating and thanking our police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER wish to extend appreciation to Interim Chief Jody Cummings and the Lampasas Police Department for the vital services they perform and their exemplary dedication our community.

IN WITNESS WHEREOF I have hereunto set my hand this the 9th day of May 2022.

Mayor TJ Monroe

ATTEST:

Becky Sims, City Secretary

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Public Works Week Proclamation

WHEREAS, public works services provided in our community are an integral part of our citizen's everyday lives; and

WHEREAS, the support of an understanding and informed public is vital to the efficient operation of public works systems and programs including water, sewer, streets, public buildings, and wastewater disposal, to provide these essential services to our citizens; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skills of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding the importance of the work they perform.

NOW, THEREFORE, I, TJ Monroe, Mayor of the City of Lampasas, do hereby proclaim the week of May 15-22, 2022 as

Public Works Week "Building for Today, Planning for Tomorrow"

in the City of Lampasas, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Lampasas to be affixed this 9th day of May, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, April 25, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Chuck Williamson
Randy Clark
Bob Goodart
Zachary Morris
Herb Pearce left at 5:55 pm
Cathy Kuehne
Zachary Morris

City Staff Present:

Finley deGraffenried, City Manager
Ryan Ward, ACM
Jody Cummings, Interim Police Chief
Monica Wright, IT Director
Becky Sims, City Secretary
Jeffry Smith, Fire Chief
Jody Cummings, Interim Police Chief

Council Members Absent:

N/A

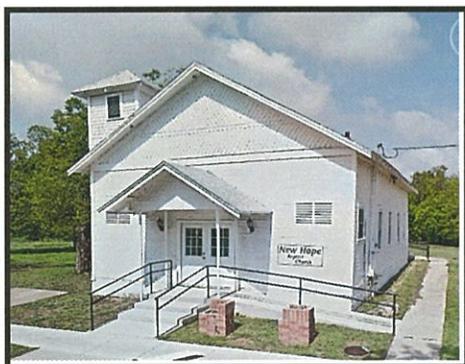
WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. New Hope Baptist Church Appreciation

Mayor Monroe presented the following proclamation:



WHEREAS, New Hope Baptist Church of Lampasas was founded on April 10, 1869, in East Lampasas, Texas; and

WHEREAS, the location of the building sits on 0.152 acres out of Lot 7, Block 9 located in old town of East Lampasas; and

WHEREAS, Arthur Law conveyed New Hope Baptist Church via Quit Claim Deed on or about June 25, 1890; and

WHEREAS, 602 College Street has been the location of New Hope Baptist Church for many years; with many baptisms taking place in Sulphur Creek; and

WHEREAS, this church had been a staple for the community for over 150 years, for a place of worship, fellowship, family gatherings, weddings, funerals; and

WHEREAS, it is a blessed time in the life of a Church family when they witness God's gracious direction and generous provision; and

WHEREAS, Reverend Majors, Deacon Cuffie and several long-standing members of the congregation made the selfless decision to convey New Hope Baptist Church to the City of Lampasas as a historic landmark to continue the legacy; and

NOW, THEREFORE, on behalf of the City Council, I, TJ Monroe, Mayor of the City of Lampasas, acknowledge the October 2021 conveyance to the Lampasas Community on this day, April 25, 2022

The City of Lampasas extends its appreciation and best wishes to the past and present members of this congregation who have worked so faithfully and given so generously and selflessly to the Lampasas Community and entrusted the City, as stewards for the continued blessings to our Community.

3. Discussion and updates related to COVID-19 Pandemic

Chief Smith provided the following updates:

- *Total COVID-19 Cases to Date- 5,537,853.*
- *Total Fatalities across the State- 86,483*
- *Hospitalizations across the State- 752*
- *Lampasas County Total Cases to Date- 4,758*
- *Lampasas County Fatalities- 90*
- *Hospitalizations in Trauma Service Area L- 15*
 - *9- Hospitalized Adults*
 - *5- adults in ICU*
 - *3- patients on ventilator*
 - *1- Pediatric Cases*

Lampasas County (76550 Only)

- *At least one shot- 6,316*
- *Fully vaccinated- 5,571*

4. Discussion regarding setting date /time for Council Work Session.

City Manager deGraffenried advised that based on discussion from Council at the April 11, 2022, specifically the need to focus on specific items, Staff is asking Council to recommend a date/time for the next Council Work Session. Discussion may include Fund 40 projects, vision for Historic Colored School and New Hope Baptist Church and estimates related to Skate Park and Hanna Spring Improvements.

Mayor Pro-Tem Williamson advised that he requested a work session to thoroughly discuss projects, he felt there was some confusion at the last meeting.

Council member Clark requested that costs be identified for all projects.

Council agreed on meeting Thursday, May 19, 2022 from 4:00-6:00 p.m. Staff will prepare a tentative agenda and present at the next Council Meeting.

5. Discussion regarding Chamber of Commerce Bi-Annual Report.

Melissa Unger, Chamber Director presented her bi-annual report to Council. Council had no questions; applauded her for maintaining memberships.

6. Discussion regarding any item on the regular agenda

There was no discussion

7. Adjourn Workshop Session

Mayor Pro-Tem Williamson moved to adjourn workshop at 6:07 pm; Council member Morris seconded the motion and with a unanimous vote, the motion carried. (Pearce absent)

REGULAR SESSION

ANNOUNCEMENTS

1. Call to Order

Mayor Monroe called the Regular Session to order at 6:08 p.m.

2. Invocation and Pledge of Allegiance

Jody Cummings, Interim Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

3. Presentations and Proclamations

- *Municipal Clerks Week May 1-7, 2022*

PUBLIC HEARINGS/CITIZEN COMMENTS	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

Mr. Dalton addressed council regarding his belief that people are poisoning him. He stated he had pictures on his phone to prove it, but everything on his phone has been erased and it no longer works. He stated he has trouble putting his thoughts together.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on April 14, 2022.

Mayor Pro Tem Williamson moved to approve the minutes as presented, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Pearce absent)

4.0	BOARDS/DEPARTMENT REPORTS
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Van Berry, Golf Course Manager presented his annual report

- *Aerated all the fairways and tee boxes.*
- *Applied 20,000 lbs. of pre-emergent (Prodiamine) on the fairways, rough and tee boxes. This herbicide is applied to keep weeds from germinating.*
- *Applied 800 lbs. of Gypsum on the greens.*
- *Applied 600 lbs. of 0-0-30 (potash) on the greens.*
- *Sprayed Firm-Up (soil conditioner) on the greens.*
- *Applied 400 lbs. of fertilizer and the greens.*
- *During the winter, months we trimmed numerous trees on the course and removed two Ash trees that were pretty much dead from the past winters.*
- *The 20 x 30 slab was poured for our pavilion and scoring area. They should start hanging the steel in the next week or so. Warren Thornton is doing the project and promised it should be completed a couple of weeks before our Memorial Day Tournament.*
- *It is very dry and we are watering as much as we do in July and August. Our water usage is approximately 1,200,000 to 1,300,000 of water a week.*

March 2022 Tournaments

- *March 28 – High School Boy and Girls District, 75 golfers.*
- *March 31 – Jr. High Invitational, 55 golfers.*
- *Membership for January 1, 2022 through June 30, 2022.*
 - *Single Memberships – 163*
 - *Couples Memberships – 35*
 - *Family Memberships – 9*
 - *Cart Shed Rentals - 132*
 - *Member Trail Fees - 164*

	ROUTINE MATTERS
5.1	City Manager’s Operational Report

City Manager deGraffenried reviewed his report:

Hostess House A pre-bid meeting for the structural remediation of the Hostess House was held on April 19th, with 3 contractors represented. Although the plan set has been copied to numerous plan rooms and digitally obtained by over 10 contractors, staff considered the turn out for the meeting low. Based on Requests for Information (“RFI”) the City’s architect will issue responses and addendum. If required, based on the ability of contractors to respond timely and conduct additional on-site inspection, Mr. Naylor is prepared to push the bid opening back one week. Staff also inquired regarding the progress on the renovation and addition plan set. Now that the structural design has been completed and the bidding is in process, Antonio will allocate additional time to completion of the renovation plan set, and is planning on meeting with staff in the next two weeks to review progress. Staff will report on the progress as information is available.

Citizen Comment At the previous City Council meeting, a resident of Pecan Grove apartments commented regarding traveling safety near Sulphur Creek, and the need for traffic control at 4th Street and Western. Ryan Ward has reviewed the sites and contacted the citizen. The property adjacent to Sulphur Creek may need some re-design in addition to railing, and staff is not optimistic TxDOT will warrant traffic control at 4th and

Western, however; we will let them know the resident's concern. As an option, staff may also discuss a pedestrian activated crossing at the intersection.

- West Ave C The Community Development Block Grant ("CDBG") project on West Avenue C has commenced and will consist of sewer line replacement and extension of approximately 9 blocks (3350 feet) from Key to Porter. The City originally applied for funding in the 2019-2020 funding cycle, and Council approved the contract December 13, 2021. Expect the normal disruptions and detours related to construction, however; Mike Blair and the contractor are working hard to keep as much of the road open as possible.
- Business Park Contractors continue to make good progress on road and drainage construction at the Lampasas Economic Development Corporation ("LEDC") Business Park. Notice to Proceed ("NTP") was issued for April 11th and currently grubbing, rough cuts and compaction have been initiated, in addition to excavation for the detention pond. One, minor, adjustment will be made to road construction off South 183 to allow for future dedication, if warranted, for acceleration or deceleration lanes.
- Skatepark Chris Eicher has done some initial investigation regarding estimates for excavation and pad for the Campbell Park Skatepark. As indicated by the geo-tech report, the pad will require 4 feet of excavation with compacted select fill installed, including 2 to 3 feet outside the slab. The estimates Chris received were in the neighborhood of \$70,000 to \$75,000; a significant cost, however; 25% to 30% less than the Skatepark contractor estimated. The additional costs discussed were for the connection, by sidewalk and hardscaping, to the Skatepark from the parking area. Staff would like to follow-up and receive direction from Council at an upcoming planning meeting.
- Trail of Tails As highlighted in the City Manager's report on December 10th, Shanda and Chris continue to make progress on the Story Walk, or now Trail of Tails, in Brook Park. After installation of story stands, with assistance from LCRA volunteers, staff is now waiting for acrylic page covers prior to placement of pages of one continuous story. Shanda is hopeful to change stories every 3 to 4 weeks.
- Early Voting City elections are right around the corner, and early voting will commence on April 25th and conclude May 3rd. Election day Saturday May 7th, and if you are interested, results should be available between 8:00 p.m. and 8:30 p.m. at the County Election Office.
- LEDC The regular LEDC meeting, scheduled for April 20th, was postponed due to several Board members being out of town. The meeting is now scheduled for the 27th. With construction commencing at the Business Park, the Board will spend the next several meetings discussing land use regulations, through covenants and zoning, as well as design standards. Mandy will also be discussing means, methods and options for conveyance and marketing of the property. As staff suspected, now that dirt is turning, potential businesses are beginning to make contact. The Board will also be asked to review draft amendments to the LEDC Life Safety grant application and conditions.
- Code Staff Staff would like to take the opportunity, through this report item, to highlight some of the recent activity in the Building and Development areas. In addition to the enforcement and assistance with building codes, staff also spends an extraordinary

amount of time with projects in the development or conceptual phase. With all public safety and enforcement positions, occasionally, residents or businesses, may feel undue burdens are placed upon them. At all times, staff performs their duties professionally, and in the best interests of public safety and consistency for the developer or builder.

Paser Ratings Staff have completed and mapped road Paser Ratings for all City streets. Staff graded streets, based on a comprehensive list of criteria, on a scale of 1 to 10, and then provided a color-coded mapping visual, from black (worst road condition), to red, yellow, blue and green (best condition). Mapping attributes also include road width, surface, and the last year of maintenance, if known. The ratings will be particularly helpful in the CIP and budgeting process. Attached is an example of the mapped ratings.

Trails Staff has done some initial investigation of trail routes, both along the creek and through downtown. The trail along the creek will be challenging due to topography, particularly on the west side of the creek, as well as required easements, on the east side of the creek. Staff will continue to review options and formalize, to the extent possible, for Council input at a future planning meeting. Data collected by Ryan and Chris is referenced on the attached map.

Staff Staff takes the opportunity to recognize employees who began their City of Lampasas careers in April: Kyle Harrison, 3 years; Nick Geagley, 4 years; Daniel Waters, 19 years; Steven Sheldon, 19 years; John Grantland, 13 years; Michael White, 13 years; and Renae Gromatzky, 9 years.

5.2	MAYOR’S COMMENTS
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Mayor Monroe thanked Staff for organizing the New Hope Baptist Church appreciation reception.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and acceptance of the Chamber of Commerce Bi-Annual Report
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Council member Kuehne moved to accept the Chamber of Commerce Bi-Annual Report as presented, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.2	Discuss and consider a Resolution of the City Council to support the Spring Ho Festival to be held July 4th-July 10, 2022
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Council member Kuehne moved to approve the Resolution of the City Council to support the Spring Ho Festival to be held July 4th-July 10, 2022, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried (Pearce absent)

7.3	Discussion and possible action regarding HOT Fund request by the Spring Ho Committee in the amount of \$5,000 for the Annual Spring Ho Festival July 4-10, 2022.
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Mayor Pro Tem Williamson moved to approve the HOT fund request by the Spring Ho Committee in the amount of \$5,000 for the Annual Spring Ho Festival July 4-10, 2022, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Pearce absent)

7.4	Discussion and possible action regarding an Ordinance authorizing the issuance of the City of Lampasas, Texas Combination Tax and Revenue Certificates of Obligation, Series 2022, levying an ad valorem tax and pledging certain surplus revenues in support of the certificates; approving an official statement, a paying agent/registrar agreement and other agreements relating to the sale and issuance of the certificates; and ordaining other matters relating to the issuance of the certificates.
-----	--

Jennifer Ritter, Managing Director reviewed the Combination Tax & Revenue Certificates of Obligation, Series 2022 Bid Presentation. The lowest bid came from BOK Financial Securities, Inc./First State Bank of Burnet at 3.26%. The spread between the low bid and high bid was 0.231% or 23.21 basis points. The schedule is a traditional structure for 20 years, reissuance after 9 years with no penalty for early payoff. The schedule reflects 5% coupon for the first eight (8) years, then dropping to 3% for the next three (3) years and varies for the remainder of the schedule. Ms. Rotter noted Bond principal was backloaded.

Council member Morris noted his concern for the amount of interest to be paid.

Mayor Monroe restated that there is no penalty for early payoff and reissuance is only done at a cost savings to the City.

Council member Clark moved to approve an Ordinance authorizing the issuance of the City of Lampasas, Texas Combination Tax and Revenue Certificates of Obligation, Series 2022, levying an ad valorem tax and pledging certain surplus revenues in support of the certificates; approving an official statement, a paying agent/registrar agreement and other agreements relating to the sale and issuance of the certificates; and ordaining other matters relating to the issuance of the certificates, the motion was seconded by Mayor Pro Tem Williamson, with Council member Morris voting nay, the motion carried. (Pearce absent)

7.5	Discussion and possible action regarding a sun shade installed at the Animal Shelter fully funded by the Friends of Lampasas Animal Shelter (FLAS)
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Mayor Pro Tem Williamson moved to approve a sun shade installation at the Animal Shelter fully funded by the Friends of Lampasas Animal Shelter (FLAS), the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Pearce absent)

ADJOURN-Mayor Pro-Tem Williamson moved to adjourn at 7:00 p.m., the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Pearce absent)

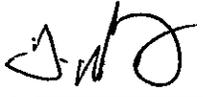
PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

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City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding purchases and charges in excess of \$4,000 from April 1, 2022 to April 30, 2022.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: May 3, 2022 For the Agenda of: May 9, 2022

Procurement and Funding Statement:

N/A

Attachments: A/P History Check Report

Summary Statement:

The Check History Report presents the detail of individual charges and amounts for all checks over \$4,000 for the period of April 1, 2022 to April 30, 2022.

Recommendation:

Motion to approve by consent.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02856	AEP ENERGY PARTNERS, INC.							
I-17521363310	MARCH AEP BILL	E	4/19/2022	119,746.78		000082		119,746.78
56260	LOWER COLORADO RIVER AUTHORITY							
I-EW16892	MARCH LCRA BILL	E	4/19/2022	401,930.00		000083		401,930.00
27050	IRS-PAYROLL TAXES							
I-T1 202204078200	FEDERAL WITHHOLDING	D	4/08/2022	17,667.95		000140		
I-T3 202204078200	FICA TAX	D	4/08/2022	25,579.74		000140		
I-T4 202204078200	MEDICARE TAX	D	4/08/2022	5,982.38		000140		49,230.07
27050	IRS-PAYROLL TAXES							
I-T1 202204218202	FEDERAL WITHHOLDING	D	4/22/2022	17,814.89		000141		
I-T3 202204218202	FICA TAX	D	4/22/2022	25,621.62		000141		
I-T4 202204218202	MEDICARE TAX	D	4/22/2022	5,992.26		000141		49,428.77
02344	BRENNTAG SOUTHWEST INC							
I-BSW368989	BLEACH	R	4/08/2022	1,683.04		165955		
I-BSW368990	BLEACH	R	4/08/2022	1,455.80		165955		
I-BSW369342	LAS	R	4/08/2022	1,760.64		165955		4,899.48
02860	FUELMAN							
I-NP61843237	CITY FUEL	R	4/08/2022	16,134.74		165971		16,134.74
48720	LAMPASAS BUILDERS MART INC							
I-689291	PAINT THINNER/BRUSH TRIM	R	4/08/2022	20.44		165986		
I-689338	PLIERS/HOSE CLAMP	R	4/08/2022	32.73		165986		
I-689366	MARKING PAINT BLUE/GREEN	R	4/08/2022	88.22		165986		
I-689379	BATTERY ALKLIN DURA AA CD8	R	4/08/2022	10.11		165986		
I-689401	CLEANER/SPRAYER/MARKER BLK	R	4/08/2022	19.55		165986		
I-689403	WD 40 12 OZ SPRAY	R	4/08/2022	13.18		165986		
I-689407	BALL VALVE/SHOVEL/INSERT BIT	R	4/08/2022	40.61		165986		
I-689437	PAINT BRUSH/FOAM/LINER	R	4/08/2022	56.02		165986		
I-689443	STOOL BIG STEP WHITE 23"	R	4/08/2022	41.39		165986		
I-689450	COUPLING 4" CONCRETE PVC	R	4/08/2022	18.38		165986		
I-689465	BATTERY/NUTS/BOLTS	R	4/08/2022	82.79		165986		
I-689475	COUPLING HOSE/FILE GUIDE	R	4/08/2022	24.51		165986		
I-689502	SMARTFLO MAX HOE 5/8x25'	R	4/08/2022	26.67		165986		
I-689637	NUTS/BOLTS	R	4/08/2022	5.28		165986		
I-689641	HAMMER/BUNGEE CORD/DISC	R	4/08/2022	27.11		165986		
I-689654	BIT DRILL/TIN/TRBOMK	R	4/08/2022	51.49		165986		
I-689673	TAPE MEASURE 25' STANLEY	R	4/08/2022	22.18		165986		
I-689734	HINGE RES CRNR 3"	R	4/08/2022	7.34		165986		
I-689744	A/C FILTER 16x20x1	R	4/08/2022	52.78		165986		
I-689782	LEVER FLUSH/4" WHEEL HUBLESS	R	4/08/2022	17.64		165986		
I-689803	SCREW GUARD/INSERT BIT/SETTER	R	4/08/2022	46.26		165986		
I-689822	GALV NIPPLE 1" x 6"	R	4/08/2022	4.59		165986		
I-689865	LEVER FLUSH	R	4/08/2022	4.59		165986		

VENDOR SET: 99 CITY OF LAMPASAS
 BANK: FSB BANCORPSOUTH
 DATE RANGE: 4/01/2022 THRU 4/30/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-689885	CLICK LIGHTERS/POLYPRO ROPE	R	4/08/2022	18.38		165986		
I-689941	NUTS/BOLTS	R	4/08/2022	2.42		165986		
I-690068	NUTS/BOLTS/LIME RUST/EAR PLUG	R	4/08/2022	30.56		165986		
I-690093	MOP HEAD/PAIL/THINNER/BRUSH	R	4/08/2022	123.01		165986		
I-690111	WRENCH/HAMMER	R	4/08/2022	63.45		165986		
I-690115	ULTRA OIL ENGINE 6.4 OZ PK	R	4/08/2022	86.67		165986		
I-690192	SPRAY PAINT/FILM 5"/JIG BLADE	R	4/08/2022	49.63		165986		
I-690224	TAPE MEASURE/FINE POINT BLK	R	4/08/2022	37.52		165986		
I-690245	PAINT I/O ENAM RUSTSTOP SOFT	R	4/08/2022	31.99		165986		
I-690265	NUTS/BOLTS	R	4/08/2022	0.92		165986		
I-690267	ELECT TAPE/GORILLA/CABLE TIE	R	4/08/2022	34.09		165986		
I-690291	IMPACT WRENCH 18V 1/2" M18	R	4/08/2022	249.99		165986		
I-690331	PLATE MENDING ZINC	R	4/08/2022	8.45		165986		
I-690334	CONDUIT/PVC/BLADE SAW/RECIP	R	4/08/2022	23.84		165986		
I-690348	CAP SC40 THRD	R	4/08/2022	10.44		165986		
I-690367	MARKING PAINT BLUE/GREEN	R	4/08/2022	66.16		165986		
I-690468	CAP SC40 1" THRD	R	4/08/2022	2.38		165986		
I-690511	LEVEL/CONCRETE REDI MIX 80 LB	R	4/08/2022	99.53		165986		
I-690542	MARKING PAINT GREEN/FENCE	R	4/08/2022	82.74		165986		
I-690545	MARKING WAND PRO	R	4/08/2022	29.43		165986		
I-690556	COMBOKIT 6 TOOL 18 V	R	4/08/2022	699.00		165986		
I-690558	STARTER FLUID/PRIMER CAP	R	4/08/2022	19.51		165986		
I-690582	OAK CHARCOAL/KING LIGHTER	R	4/08/2022	21.69		165986		
I-690602	ENGINE OIL ULTRA 6 PACK 2.6 OZ	R	4/08/2022	13.12		165986		
I-690638	TRIMMER 28.44 CC AUTO LOOP	R	4/08/2022	659.98		165986		
I-690644	HARDBOARD 1/4" 4x8	R	4/08/2022	25.61		165986		
I-690654	ROUNDUP GAL WEED & GRASS	R	4/08/2022	15.99		165986		
I-690666	FILTER FINE DUST CRAFTSMAN	R	4/08/2022	38.63		165986		
I-690689	HOSE CLAMP/U BOLT 4" & 16"	R	4/08/2022	9.71		165986		
I-690707	ACE TOP SOIL 40 #	R	4/08/2022	103.60		165986		
I-690710	HOOK BOLT/NUTS/BOLTS	R	4/08/2022	4.80		165986		
I-690712	CONCRETE REDI MIX 60 LB SACK	R	4/08/2022	28.50		165986		
I-690760	RED MARKING PAINT	R	4/08/2022	44.11		165986		
I-690826	RL ST CORD 3 MM/ROPE HANDLES	R	4/08/2022	8.58		165986		
I-690859	GORILLA SILICONE 2.8 OZ	R	4/08/2022	6.43		165986		
I-690864	GALV PLUG 1/4"	R	4/08/2022	2.38		165986		
I-690889	ANCH/BRUSH/SEAL/DISC FLAP	R	4/08/2022	73.21		165986		
I-690899	TIEDOWN RACHET/BALL HITCH	R	4/08/2022	58.98		165986		
I-690937	SAW PRUNING 7" FLOODING	R	4/08/2022	27.59		165986		
I-690941	BLACK PLUG 1"	R	4/08/2022	8.25		165986		
I-690951	BLUE MARKING PAINT	R	4/08/2022	47.94		165986		
I-690977	MASKING TAPE/STEELWOOL/FOAM	R	4/08/2022	20.20		165986		
I-691020	NUTS & BOLTS	R	4/08/2022	20.28		165986		
I-691023	PRIMER/DEWALT/LIGHTER/SOAP	R	4/08/2022	54.73		165986		
I-691026	10" WRENCH ADJUSTABLE BLK	R	4/08/2022	24.83		165986		
I-691029	WHITE MARKING PAINT RUST	R	4/08/2022	36.76		165986		
I-691050	CONCRETE REDI MIX/PALLET	R	4/08/2022	278.26		165986		
I-691053	TOILET TANK RENEWAL KIT	R	4/08/2022	27.58		165986		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-691062	WHEELBARROW/POST HOLE	R	4/08/2022	133.38		165986		
I-691070	IMPACT DRIVE READY SET 34 PC	R	4/08/2022	25.75		165986		
I-691081	CHARCOAL LIGHTER/FLUSH	R	4/08/2022	10.65		165986		
I-691108	STARTER FLUID 11 OZ	R	4/08/2022	5.51		165986		
I-691116	BLOWER TUNE UP KIT	R	4/08/2022	19.99		165986		4,340.99
52200	LAMPASAS PUBLIC UTILITIES							
I-03312022	MARCH 2022	R	4/08/2022	32,582.89		166006		32,582.89
00951	SCHNEIDER ENGINEERING LLC							
I-000000060677	REGULATORY SUPPORT	R	4/08/2022	21,480.00		166025		
I-000000060678	REGULATORY SUPPORT	R	4/08/2022	1,000.00		166025		22,480.00
01357	SINGLETON, CLARK & COMPANY, PC							
I-1990	AUDIT - REPORT ISSUANCE	R	4/08/2022	6,620.00		166028		6,620.00
01298	STUART C IRBY CO							
I-S012659847 001	2S WITH DEMAND METERS	R	4/08/2022	5,866.80		166030		5,866.80
82300	TECHLINE, INC							
I-129150700	WIRE #2 ACSR	R	4/08/2022	8,519.33		166034		8,519.33
03403	TURN-KEY MOBILE INC							
I-34777	REPLACEMENT LAPTOP	R	4/08/2022	3,355.00		166042		
I-34778	PANASONIC FZ-55	R	4/08/2022	3,355.00		166042		6,710.00
02976	WASTE CONNECTIONS							
I-2205871V165	COMMERCIAL/RESIDENTIAL	R	4/08/2022	56,116.95		166049		
I-2205872V165	COMMERCIAL/RESIDENTIAL	R	4/08/2022	49,448.18		166049		
I-2205903v165	EMPTY ROLL OFFS	R	4/08/2022	867.39		166049		
I-2205920v165	EMPTY BIN	R	4/08/2022	690.50		166049		107,123.02
47585	KEMPNER WATER SUPPLY CORP							
I-03312022	DEBT PAYMENTS	R	4/11/2022	19,146.97		166065		19,146.97
01456	S & M VACUUM & WASTE, LTD							
I-139507	SLUDGE HAUL INV#139507	R	4/11/2022	500.00		166071		
I-139508	SLUDGE HAUL INV#139508	R	4/11/2022	500.00		166071		
I-139509	SLUDGE HAUL INV#139509	R	4/11/2022	500.00		166071		
I-139510	SLUDGE HAUL INV#139510	R	4/11/2022	500.00		166071		
I-139511	SLUDGE HAUL INV#139511	R	4/11/2022	500.00		166071		
I-139512	SLUDGE HAUL INV#139512	R	4/11/2022	500.00		166071		
I-139513	SLUDGE HAUL INV#139513	R	4/11/2022	500.00		166071		
I-139514	SLUDGE HAUL INV#139514	R	4/11/2022	500.00		166071		
I-139515	SLUDGE HAUL INV#139515	R	4/11/2022	500.00		166071		
I-139516	SLUDGE HAUL INV#139516	R	4/11/2022	515.80		166071		
I-139517	SLUDGE HAUL INV#139517	R	4/11/2022	500.00		166071		
I-139518	SLUDGE HAUL INV#139518	R	4/11/2022	515.80		166071		6,031.60

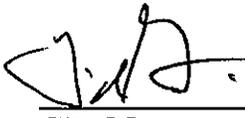
VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
47585	KEMPNER WATER SUPPLY CORP							
I-03312022*	WATER BILL MARCH 2022	R	4/13/2022	62,812.93		166090		62,812.93
00983	CHRIS OLDHAM							
I-02212022	NEW LETTERS INSTALLED	R	4/13/2022	5,205.09		166104		5,205.09
82300	TECHLINE, INC							
I-129018200	STREET LIGHTS	R	4/13/2022	4,568.32		166108		
I-129018201	STREET LIGHTS	R	4/13/2022	2,450.00		166108		
I-129018202	STREET LIGHTS	R	4/13/2022	1,645.00		166108		
I-129018203	STREET LIGHTS	R	4/13/2022	320.52		166108		
I-129018204	STREET LIGHTS	R	4/13/2022	88.32		166108		
I-129018205	STREET LIGHTS	R	4/13/2022	98.56		166108		9,170.72
03358	BEDFORDS PLUMBING SERVICE							
I-1716	SEWER LINE REPLACEMENT	R	4/20/2022	3,850.00		166147		
I-1717	SEWER LINE REPLACEMENT	R	4/20/2022	302.50		166147		4,152.50
01680	ECKERMANN ENGINEERING INC							
I-1725	INTERCEPTOR STUDY	R	4/20/2022	2,650.00		166160		
I-1726	WILLIS ST SEWER EXTENSION	R	4/20/2022	1,740.00		166160		4,390.00
00925	HOFFPAUIR FORD MERCUR INC							
I-52488	TRANSMISSION	R	4/20/2022	8,033.35		166167		8,033.35
01488	LAW OFFICES OF JO-CHRISTY BROW							
I-29852*	MARCH GENERAL MATTERS	R	4/20/2022	4,665.00		166181		4,665.00
82300	TECHLINE, INC							
I-129198900	TRANSFORMER 37.5 KVA DB	R	4/20/2022	4,515.00		166195		4,515.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	20	343,400.41	0.00	343,400.41
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	98,658.84	0.00	98,658.84
EFT:	2	521,676.78	0.00	521,676.78
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 CITY OF LAMPASAS
BANK: FSB BANCORPSOUTH
DATE RANGE: 4/01/2022 THRU 4/30/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
				INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
VENDOR SET: 99	BANK: FSB	TOTALS:	24	963,736.03	0.00			963,736.03
BANK: FSB	TOTALS:		24	963,736.03	0.00			963,736.03
REPORT TOTALS:			24	963,736.03	0.00			963,736.03


City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for March 2022.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: May 5, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 133 day(s).

The City's yield to maturity is 0.345

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,912,606.87	10.52%
TexStar	\$1,628,303.12	8.96%
Bancorp South	\$6,804,638.00	37.42%
Money Market	\$3,828,848.45	21.06%
Frost Bank	\$ 8,115.45	0.04%
Federal Agency Coupon Securities	\$4,000,000.00	22.00%

Recommendation: Motion to approve by consent.



MONTHLY INVESTMENT REPORT

City of Lampasas

MARCH 31, 2022



MEEDER

PUBLIC FUNDS
PATTERSON GROUP

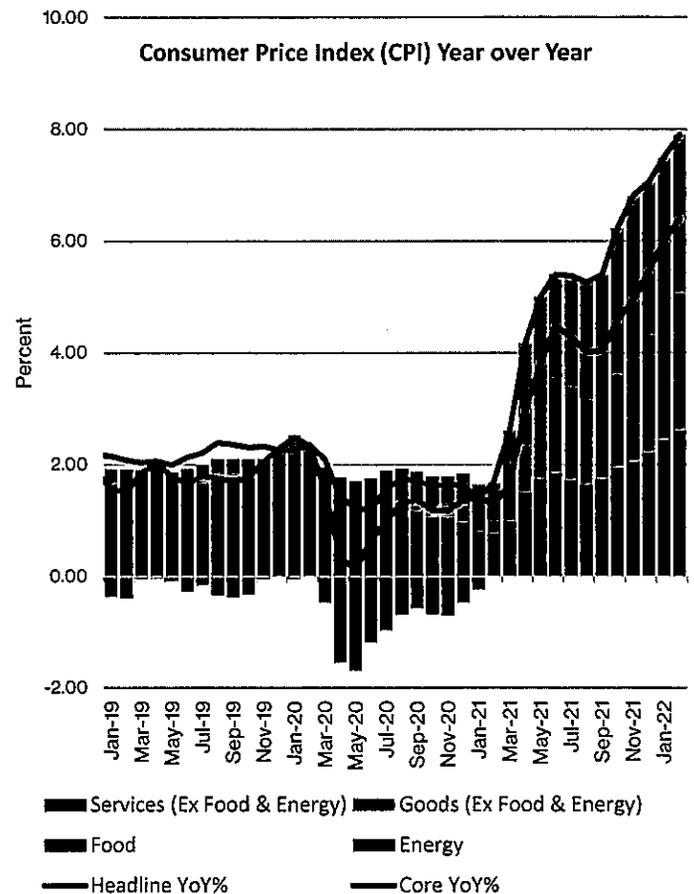
The Fed Steps In

After raising overnight rates in March for the first time in 3 years the Fed has outlined a plan for aggressive ongoing rate increases (perhaps 6 in 2022). This is in response to runaway inflation. The Fed recognizes the potential of high and fast hikes to control inflation may also deliberately undermine the economy, but they appear that they may move to do so regardless. Most central banks agree.

The persistent price pressures from supply chains and fiscal stimulus have created a solid upward trajectory in costs. The ideal scenario would be for the Fed to raise rates enough to slow demand and guide inflation lower without forcing the economy into recession. Such a soft landing has been historically difficult, if not impossible. The Fed intends to take measured steps knowing increases can take 4 quarters to impact the economy.

The markets are way ahead of the Fed. There is a dichotomy between the two because the markets are pummeled by immense and immediate cross-currents and all those result in major volatility. The fear now is that the curve has been moving to inversion which historically has been a precursor of recessions. However, as some prominent economists have noted it may be different this time given the distortion of the markets due primarily to extreme monetary policy manipulation.

Even an inverted curve will clearly not stop the Fed. So much of the controlling factors now are out of anyone's control. The Fed will focus on its primary objective to reduce inflation.



SOURCE: BLOOMBERG 3/31/2022

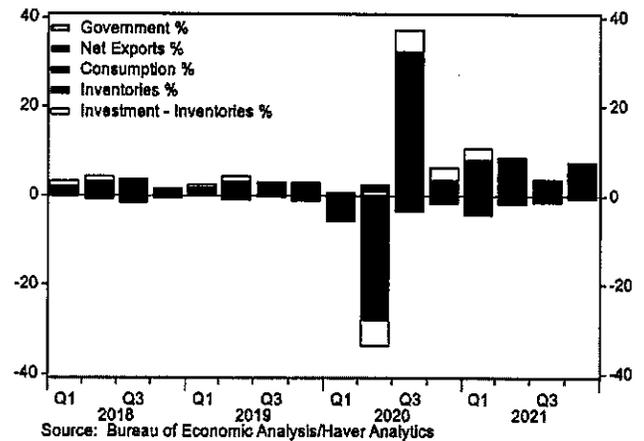
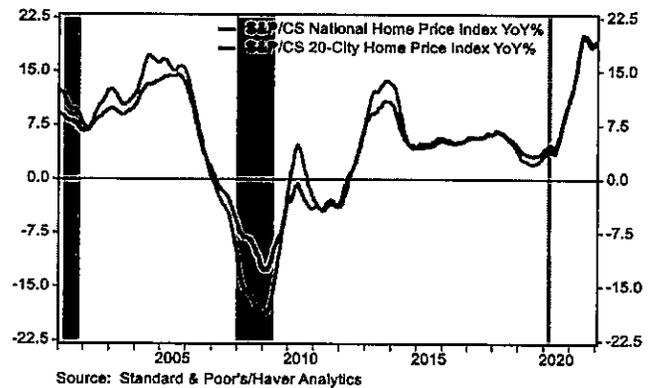
Cross Currents: Fire and Ice

The global economy is reflecting a fragile balance where inflation has become 'too hot' and growth could become 'too cold.'

On the inflation side, every scenario is clouded by factors driving inflation steadily up. Russia's invasion of Ukraine, the global sanctions applied and resulting massive gyrations in commodity markets and Covid cast a thick layer of uncertainty. Russia accounts for only 1.5% of global trade but has a large footprint in energy and non-energy commodities. (Oil hit \$130 a barrel in March.) Ukraine is a large producer of grain (which US growers cannot make up in one season) but it is also an important supplier for Europe's auto industry and materials for chips. Shortages in such raw materials have outsized impact on prices. Now China is closing its doors again on a new Covid resurgence.

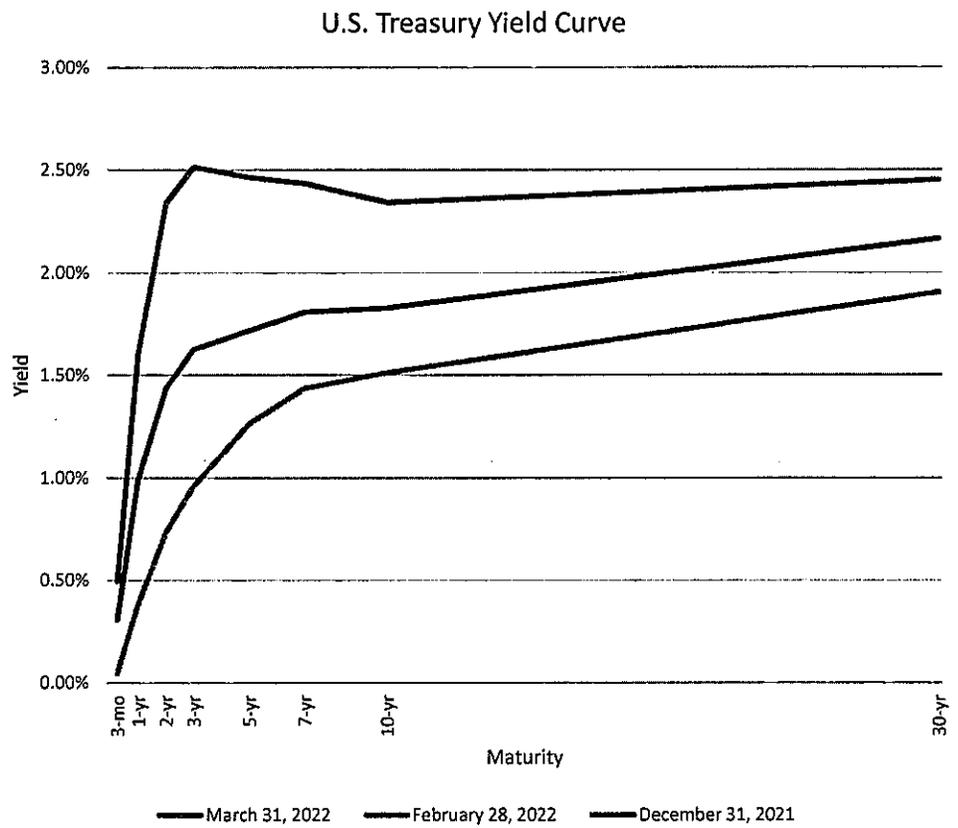
US growth remains strong. The growth is supported by post-pandemic economic re-openings and solid pent-up demand as well as increased salaries aimed at luring employees back to work. US growth is solid with consumer consumption strong as well as consumer sentiment and confidence.

Inflation may begin to decline as supply chains re-open and jobs are filled, but extended supply chain woes with tighter financial conditions could lower confidence for both business and the consumer. If so, that will begin to slow growth.



Fed Moves Foretell More Curve Changes

- The Federal Reserve's increase in the overnight rate in March has finally moved the curve off zero.
- The Fed's *hawkish* tone has the market and some Fed Governors calling for six or more hikes this year. That will bring the short end up to meet the long end.
- The market had already moved in anticipation of the Fed hike rising in the *belly of the curve*.
- As the short end rises on Fed moves it produces a flatter curve while cross currents at the long end have brought on-and-off inversions.



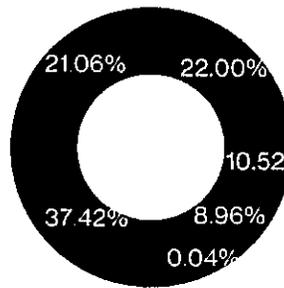
Your Portfolio



Your Portfolio Statistics

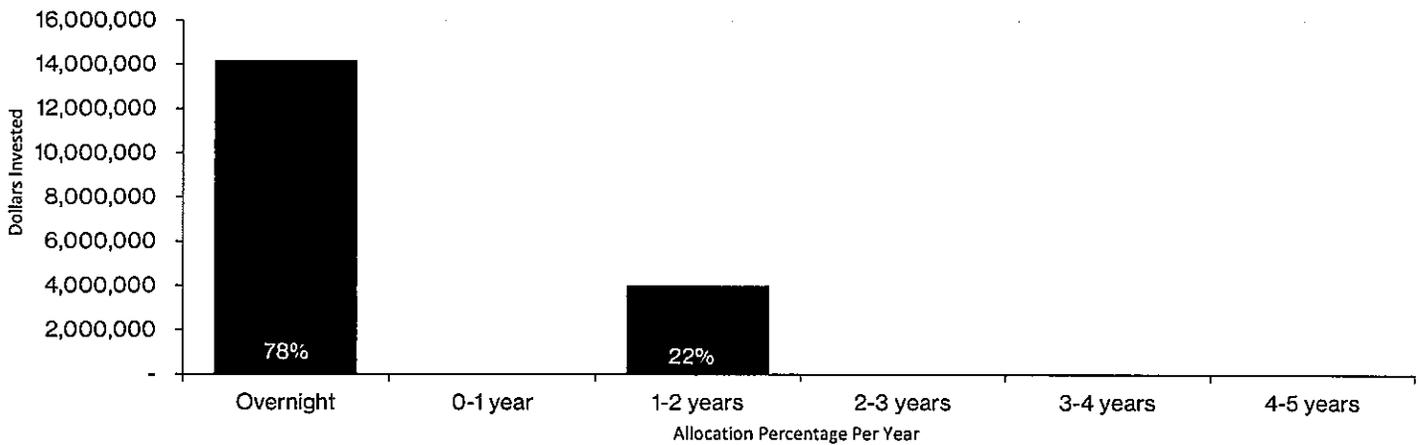
Weighted Average Maturity 0.36 years
 Weighted Average Yield (All Funds) 0.345%

Your Asset Allocation



- Agency Notes
- Texpool
- TexStar
- Frost Bank
- Bancorp
- MM

Your Maturity Distribution





**City of Lampasas, Texas
Portfolio Management
Portfolio Summary
March 31, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	4,000,000.00	3,906,288.12	4,000,000.00	22.00	730	600	0.550
Bancorp South	6,804,638.00	6,804,638.00	6,804,638.00	37.42	1	1	0.500
Texpool/Texpool Prime	1,912,606.87	1,912,606.87	1,912,606.87	10.52	1	1	0.162
TexStar	1,628,303.12	1,628,303.12	1,628,303.12	8.96	1	1	0.107
Frost Bank	8,115.45	8,115.45	8,115.45	0.04	1	1	0.000
Money Market	3,828,848.45	3,828,848.45	3,828,848.45	21.06	1	1	0.050
Investments	18,182,511.89	18,088,800.01	18,182,511.89	100.00%	161	133	0.345

Total Earnings	March 31	Month Ending	Fiscal Year To Date
Current Year		4,348.47	19,185.75

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of Investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 03/01/2022-03/31/2022
Data Updated: SET_LAMP: 04/22/2022 15:57
Run Date: 04/22/2022 - 15:57

Portfolio LAMP
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1



**City of Lampasas, Texas
Summary by Type
March 31, 2022
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	5,548,362.79	5,548,362.79	30.51	0.500	1
Federal Agency Coupon Securities	1	4,000,000.00	4,000,000.00	22.00	0.550	600
Money Market	9	3,828,848.45	3,828,848.45	21.06	0.050	1
Texpool/Texpool Prime	1	1,779,504.30	1,779,504.30	9.79	0.154	1
Subtotal	14	15,156,715.54	15,156,715.54	83.36	0.359	159
Fund: Cert. of Obligation 2016						
Texpool/Texpool Prime	1	133,102.57	133,102.57	0.73	0.272	1
Subtotal	1	133,102.57	133,102.57	0.73	0.272	1
Fund: Electric						
Bancorp South	1	366,728.12	366,728.12	2.02	0.500	1
Frost Bank	1	8,115.45	8,115.45	0.04	0.000	1
TexStar	1	1,628,303.12	1,628,303.12	8.96	0.107	1
Subtotal	3	2,003,146.69	2,003,146.69	11.02	0.179	1
Fund: LEDC						
Bancorp South	2	613,198.91	613,198.91	3.37	0.500	1
Subtotal	2	613,198.91	613,198.91	3.37	0.500	1
Fund: Seizures						
Bancorp South	2	17,279.70	17,279.70	0.10	0.489	1
Subtotal	2	17,279.70	17,279.70	0.10	0.489	1
Fund: Trust						
Bancorp South	2	72,787.42	72,787.42	0.40	0.500	1
Subtotal	2	72,787.42	72,787.42	0.40	0.500	1
Fund: Water						

Run Date: 04/22/2022 - 16:03

Portfolio LAMP
AP
ST (PRF_ST) 7.2.0
Report Ver. 7.3.6.1

City of Lampass, Texas
 Summary by Type
 March 31, 2022
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Water						
Bancorp South	1	186,281.06	186,281.06	1.02	0.500	1
	Subtotal	186,281.06	186,281.06	1.02	0.500	1
	Total and Average	25	18,182,511.89	100.00	0.345	133



**City of Lampasas, Texas
Fund CASH - Cash
Investments by Fund
March 31, 2022**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3130APPM1	10062	FHLB Call Note	11/22/2021	4,000,000.00	4,000,000.00	3,906,288.12	0.550	0.542	0.550	11/22/2023	600
Subtotal and Average				4,000,000.00	4,000,000.00	3,906,288.12		0.542	0.550		600
Bancorp South											
0474	10004	Bancorp South	09/01/2014	5,526,463.34	5,526,463.34	5,526,463.34	0.500	0.493	0.500		1
3213	10006	Bancorp South	09/01/2014	460.01	460.01	460.01	0.500	0.493	0.500		1
4187	10007	Bancorp South	09/01/2014	21,439.44	21,439.44	21,439.44	0.500	0.493	0.500		1
Subtotal and Average				5,548,362.79	5,548,362.79	5,548,362.79		0.493	0.500		1
Texpool/Texpool Prime											
14103	10000	Texpool	09/01/2014	1,779,504.30	1,779,504.30	1,779,504.30	0.154	0.151	0.153		1
Subtotal and Average				1,779,504.30	1,779,504.30	1,779,504.30		0.151	0.154		1
Money Market											
5001632	10023	Austin Capital Bank MM	01/29/2015	248,493.20	248,493.20	248,493.20	0.050	0.049	0.050		1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	0.00	0.00	0.00					1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	0.00	0.00	0.00					1
4001579	10027	Business Bk Ultimate Bus MM	05/01/2015	0.00	0.00	0.00					1
4001561	10030	Business Bk Ultimate Bus MM	06/30/2015	0.00	0.00	0.00					1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,149,933.92	3,149,933.92	3,149,933.92	0.050	0.049	0.050		1
XXXX561A	10060	Lone Star Capital Bank ICS	07/12/2021	430,268.03	430,268.03	430,268.03	0.050	0.049	0.050		1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	69.96	69.96	69.96					1
4001561A	10061	Lone Star Capital Bank MM	07/12/2021	83.34	83.34	83.34					1
Subtotal and Average				3,828,848.45	3,828,848.45	3,828,848.45		0.049	0.050		1
Total Investments and Average				15,156,715.54	15,156,715.54	15,063,003.86		0.354	0.359		159

Run Date: 04/22/2022 - 16:03

Portfolio LAMP
AP
FI (PRF_FI) 7.1.1
Report Ver. 7.3.6.1

Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
March 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/08/2016	133,102.57	133,102.57	133,102.57	0.272	0.267	0.271	1
Subtotal and Average				133,102.57	133,102.57	133,102.57	0.268	0.272		1
Total Investments and Average				133,102.57	133,102.57	133,102.57	0.268	0.272		1

**Fund ELEC - Electric
Investments by Fund
March 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	366,728.12	366,728.12	366,728.12	0.500	0.493	0.500	1
Subtotal and Average				366,728.12	366,728.12	366,728.12		0.493	0.500	1
TexStar										
17390	10001	TexStar	09/01/2014	1,628,303.12	1,628,303.12	1,628,303.12	0.107	0.105	0.107	1
Subtotal and Average				1,628,303.12	1,628,303.12	1,628,303.12		0.106	0.107	1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	8,115.45	8,115.45	8,115.45				1
Subtotal and Average				8,115.45	8,115.45	8,115.45		0.000	0.000	1
Total Investments and Average				2,003,148.89	2,003,148.89	2,003,148.89		0.176	0.179	1

**Fund LEDC - LEDC
Investments by Fund
March 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	599,877.23	599,877.23	599,877.23	0.500	0.493	0.500	1
2363	10003	Bancorp South	09/01/2014	13,321.68	13,321.68	13,321.68	0.500	0.493	0.500	1
Subtotal and Average				613,198.91	613,198.91	613,198.91	0.493	0.500		1
Total Investments and Average				613,198.91	613,198.91	613,198.91	0.493	0.500		1

**Fund SEIZ - Seizures
Investments by Fund
March 31, 2022**

CUBIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 380	YTM 385	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	17,243.64	17,243.64	17,243.64	0.500	0.493	0.500	1
1999	10009	Bancorp South	09/01/2014	36.06	36.06	36.06				1
Subtotal and Average				17,279.70	17,279.70	17,279.70		0.492	0.499	1
Total Investments and Average				17,279.70	17,279.70	17,279.70		0.492	0.499	1

Fund TRUST - Trust
Investments by Fund
March 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	43,135.08	43,135.08	43,135.08	0.500	0.493	0.500	1
6348	10011	Bancorp South	09/01/2014	29,652.34	29,652.34	29,652.34	0.500	0.493	0.500	1
Subtotal and Average				72,787.42	72,787.42	72,787.42	0.493	0.500		1
Total Investments and Average				72,787.42	72,787.42	72,787.42	0.493	0.500		1

**Fund WATER - Water
Investments by Fund
March 31, 2022**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1639	10012	Bancorp South	09/01/2014	186,281.06	186,281.06	186,281.06	0.500	0.493	0.500	1
Subtotal and Average				186,281.06	186,281.06	186,281.06	0.493	0.500		1
Total Investments and Average				186,281.06	186,281.06	186,281.06	0.493	0.500		1



City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
March 1, 2022 - March 31, 2022
Yield on Average Book Value

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,779,504.30	1,779,272.14	1,779,279.63		0.154	0.154	232.16	0.00	232.16
5001632	10023	CASH	RR5	248,493.20	248,482.65	248,482.99		0.050	0.050	10.55	0.00	10.55
3130APPM1	10062	CASH	FAC	4,000,000.00	4,000,000.00	4,000,000.00	11/22/2023	0.550	0.540	1,833.33	0.00	1,833.33
0474	10004	CASH	RRP	5,526,463.34	5,382,772.70	5,649,036.55		0.500	0.337	1,615.12	0.00	1,615.12
3213	10006	CASH	RRP	460.01	459.88	459.88		0.500	0.333	0.13	0.00	0.13
4187	10007	CASH	RRP	21,439.44	20,721.95	19,927.92		0.500	0.340	5.76	0.00	5.76
XXXX579A	10058	CASH	RR5	3,149,933.92	3,149,900.26	3,149,804.57		0.050	0.050	133.66	0.00	133.66
XXXX561A	10060	CASH	RR5	430,268.03	445,299.58	434,134.05		0.050	0.050	18.45	0.00	18.45
4001561A	10061	CASH	RR5	83.34	73.34	91.40				0.00	0.00	0.00
4001579A	10059	CASH	RR5	69.96	84.96	84.48				0.00	0.00	0.00
			Subtotal	15,150,715.54	15,020,967.46	15,281,301.47				0.297	0.00	3,849.16
Fund: Cert. of Obligation 2016												
14103A	10041	CERTS16	RR2	133,102.57	144,817.39	144,050.52		0.272	0.271	33.18	0.00	33.18
			Subtotal	133,102.57	144,817.39	144,050.52				0.271	0.00	33.18
Fund: Electric												
17390	10001	ELEC	RR3	1,628,303.12	1,628,155.21	1,628,159.98		0.107	0.107	147.91	0.00	147.91
1732110	10022	ELEC	RR4	8,115.45	8,115.45	8,115.45				0.00	0.00	0.00
0672	10005	ELEC	RRP	366,728.12	364,772.80	365,980.81		0.500	0.339	105.32	0.00	105.32
			Subtotal	2,003,146.69	2,001,043.46	2,002,256.24				0.149	0.00	253.23
Fund: LEDC												
1092	10002	LEDC	RRP	599,877.23	656,588.98	616,204.83		0.500	0.250	130.84	0.00	130.84
2363	10003	LEDC	RRP	13,321.68	1,919.08	12,235.29		0.500	0.250	2.60	0.00	2.60
			Subtotal	613,198.91	658,508.06	628,440.12				0.250	0.00	133.44

Run Date: 04/22/2022 - 16:04

Portfolio LAMP
 AP
 IE (PRF_IE) 7.2.0
 Report Ver. 7.3.6.1

City of Lampasas, Texas
Interest Earnings
March 1, 2022 - March 31, 2022

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Seizures												
0763	10008	SEIZ	RRP	17,243.64	17,488.65	17,375.91		0.500	0.338	4.99	0.00	4.99
1999	10009	SEIZ	RRP	36.06	36.06	36.06				0.00	0.00	0.00
			Subtotal	17,279.70	17,524.71	17,411.97			0.337	4.99	0.00	4.99
Fund: Trust												
6346	10011	TRUST	RRP	29,652.34	29,643.81	29,644.09		0.500	0.339	8.53	0.00	8.53
6349	10010	TRUST	RRP	43,135.08	43,122.67	43,123.07		0.500	0.339	12.41	0.00	12.41
			Subtotal	72,787.42	72,766.48	72,767.16			0.339	20.94	0.00	20.94
Fund: Water												
1639	10012	WATER	RRP	186,281.06	185,552.53	186,006.68		0.500	0.339	53.53	0.00	53.53
			Subtotal	186,281.06	185,552.53	186,006.68			0.339	53.53	0.00	53.53
			Total	18,182,511.89	18,107,180.09	18,332,244.16			0.279	4,348.47	0.00	4,348.47



City of Lampasas, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period April 1, 2022 - October 31, 2022

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
May 2022										
05/22/2022	10062	CASH	3130APPM1	Interest	FHLB Call Note	0.00	0.00	0.00	11,000.00	11,000.00
05/22/2022	10062	CASH	3130APPM1	Call	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00
Total for May 2022						4,000,000.00	4,000,000.00	4,000,000.00	11,000.00	4,011,000.00
GRAND TOTALS:						4,000,000.00	4,000,000.00	4,000,000.00	11,000.00	4,011,000.00

Run Date: 04/22/2022 - 16:04

Portfolio LAMP
 AP
 PC (PRF_PC) 7.2.0
 Report Ver. 7.3.6.1

Disclosures



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**Meeder Public Funds
Patterson Group**

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Suite 195
Austin, Texas
78746

800.817.2442

City of Lampasas

M E M O

To: Mayor and Council
From: Finley deGraffenried
Re: Manager's Report
Date: 6 May 2022

- Pavilion** Chris Eicher reports the Pavilion will be ready for use for the Lampasas Association for the Arts ("LAFTA") Art in the Park for Kids this Saturday. Some remaining work is will be required for electric connections, however; all flat work and structural work is complete. The City did install an expanded, and thicker, ramp into the pavilion to allow for possible access by food vendors or other displays. With a new, potentially rentable, facility, staff plan to discuss possible rental procedures and rates with the Park Board prior to referral to Council for consideration.
- Kiwanis** Staff understands, through the Lampasas Kiwanis' President, that the grant application their organization submitted for a splash pad was not awarded. The President did meet with staff however; and discussed the possibility of funding from the local Club for the same purpose. Although a more thorough investigation of installation, water and maintenance costs will need to be explored, staff suggested the conversation continue through the Park Board and Council if any item is determined to be actionable.
- Skatepark** Since staff's last report to Council on April 25th, staff has tentatively scheduled a 2nd Stakeholders' meeting for June 1st. The meeting was scheduled understanding, Council will have the opportunity to provide input and direction on the Skatepark after the May 19th planning workshop and the May 23rd Council meeting. The timing should also provide staff the opportunity to act on direction provided by Council.
- AFNA** Staff and consultants met, virtually, with representatives from Ajinomoto Foods North America ("AFNA") on May 5th to discuss the progress on improvements at the AFNA site as well as any additional information needed by AFNA to move the pre-treatment process forward. As reported at the meeting, the on-site grease interceptors are at 95% design phase, and can be ready for bidding within the next 30 days providing capital funding is approved by AFNA. The City's engineering consultant also sent AFNA staff previously sent and new requested information related to the quality of effluent, conceptual design and cost methodology. Another meeting will be scheduled after AFNA has the opportunity to review provided information, but no later than the end of May.

- Insurance Reporting** Staff received a briefing on May 5th related to the City's claims to premium ratios for employee health coverage in anticipation of rate setting for FY 2023. Although the running 12 month claims were 84% of premiums, rate prospects could improve by waiting 1-2 months for high cost months to drop off. Annually the shared cost of health insurance is approximately \$1,265,000.00.
- Business Park** Staff on the ground report good progress on Phase 1 construction at the Business Park. With the exception of tie-ins to US 183, and drain culvert elevations, the sub-grade is to elevation and will be ready for base after installation of water, sewer and drainage. The detention pond is excavated to elevation, and handled our recent rain as designed. Based on the contractor's schedule, utility construction will commence the week of May 9th. The project is estimated, conservatively, 2 to 3 weeks ahead of schedule. Mandy or Ryan would be happy to coordinate and schedule a drive through for interested Council members.
- Summer Reading** Shanda reports Summer Reading Program registration will begin on May 16th for youth and teens. Programming will begin June 1st and run through July 1st with youth meeting Monday, Wednesday and Friday; and teens meeting on Tuesdays. The theme this year is Read Beyond the Beaten Path, and as with the Trail of Tails, the Library is coordinating with the Park Department for use of City Parks for their program locations. Shanda anticipates 75 to 100 participants.
- Tex-21** Staff attended, virtually, the first Tex-21 meeting since Council approved membership. Several items of local interest were discussed including US Representative John Carter encouraging continued dialogue between the Department of Defense and various State Departments of Transportation to gain momentum for I-14; and the current status of feasibility and design of I-14 through the Brazos Valley Metropolitan Planning Organization ("MPO"). The MPO estimates, under the best of circumstances, with funding available, it could take 15 years before a shovel is turned. Additional discussion related to the inclusive nature of the organization to include multi-modal programs: freight, rail, and port.

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider the selection of winner of website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: May 2, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

N/A

Attachments: April Photo Entries

Summary Statement:

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City website and City Facebook page. For the month of April, we received three entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

Recommendation:

To consider a motion to select one of the entries as this month's winner.

Entry 1

Amanda Eves

Amanda.eves@yahoo.com

“Hope” was taken at Hanna Springs Sculpture Garden in Lampasas, TX.

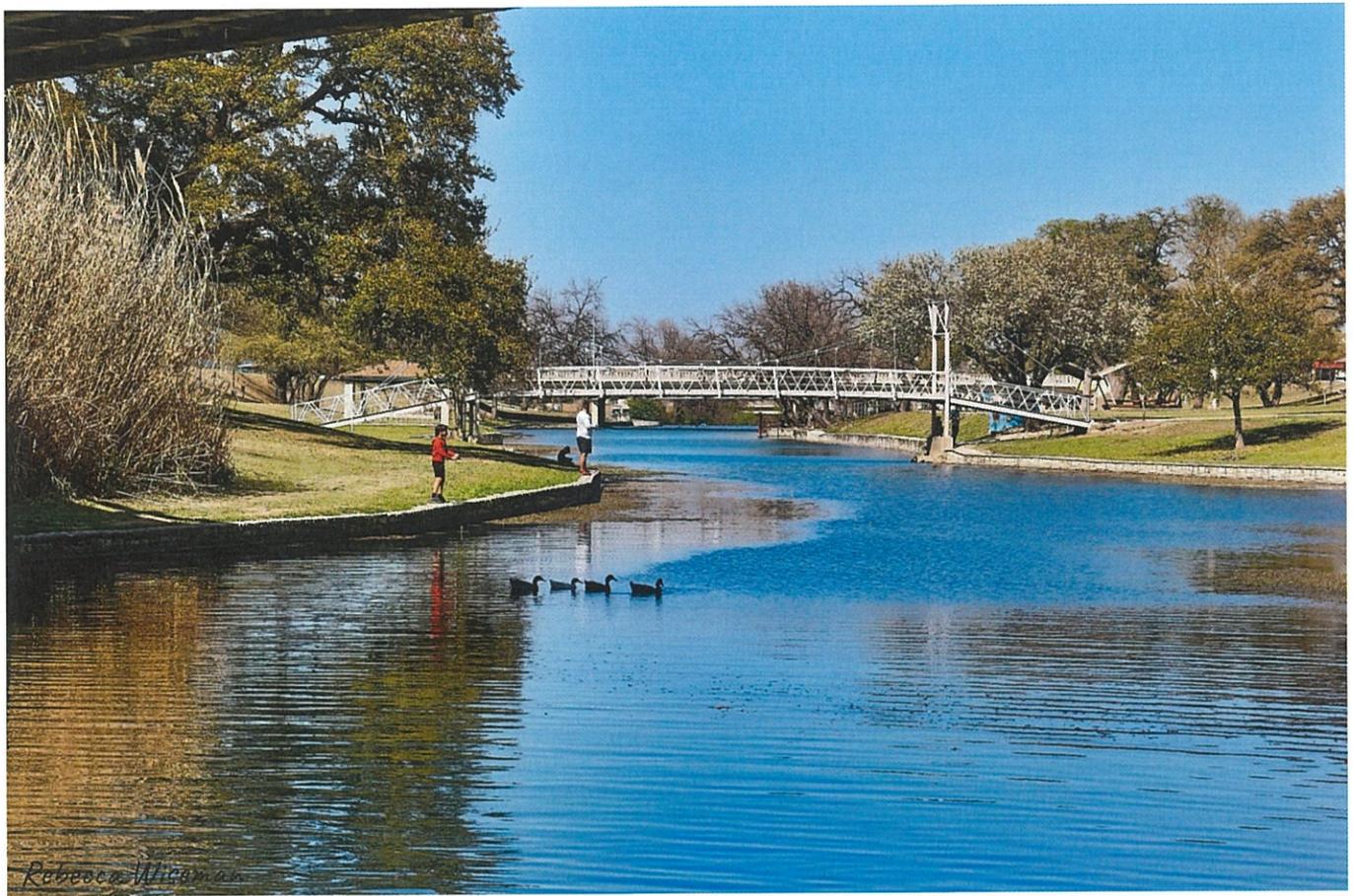


Entry 2

Rebecca Wiseman

wiseman.r1@outlook.com

“Sunday on Sulphur Creek” was taken at WM Brook Park in Lampasas, TX.



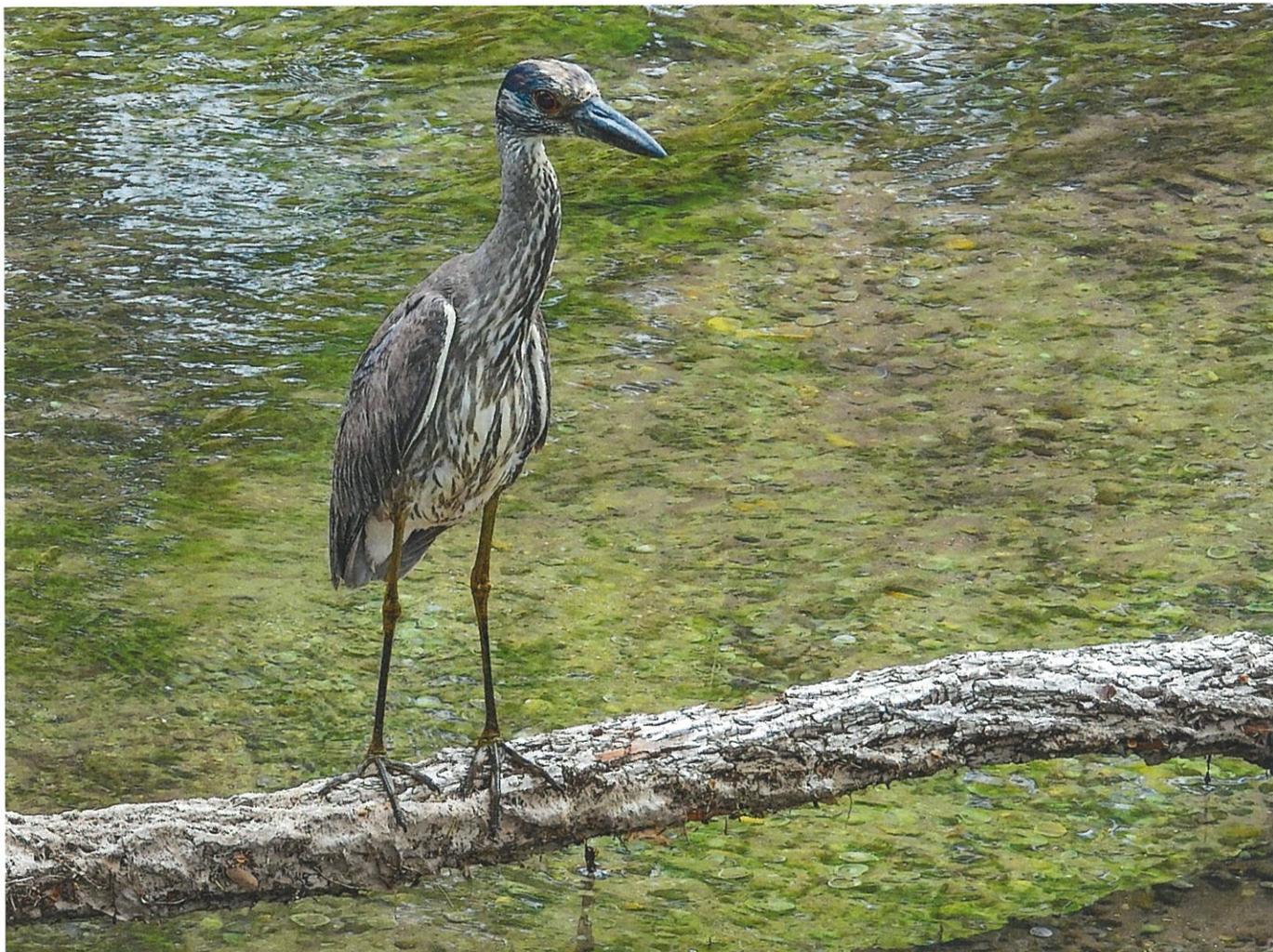
Rebecca Wiseman

Entry 3

Meghan James

meghanmariejames@gmail.com

“Juvenile Yellow Crowned Heron” was taken at WM Brook Park in Lampasas, TX.





City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding replacement of Rheem 4 Ton Unit at City Hall in an amount not to exceed \$6,500.00.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: May 4, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

This is a non-budgeted item; however, funds can be utilized from Building and Grounds- Non-Departmental 10-599-5405 \$3,075.31 and from 10-599-5415 \$21,753.46.

Attachments: Estimates

Summary Statement:

This item has been placed on the agenda to review estimates received from local contractors to replace the lobby unit at City Hall that was recently found to have a coil leak. The City has a professional services agreement with All Seasons who performs monthly preventative maintenance on the units and responds to trouble calls as needed. Staff requested estimates from All Seasons Service Company, Miller's Service, and KSR Air. At time of publication, staff presents a not to exceed motion, as one additional quote has not been received.

Recommendation:

To consider a motion to approve the replacement of the Rheem 4 Ton Heating and Cooling System at City Hall in an amount not to exceed \$6,500.00.

ALL SEASONS SERVICE, INC.

P.O. BOX 1491
LAMPASAS, TX 76550
512-556-4000

Estimate

Date	Estimate #
5/2/2022	7671

Name / Address
City of Lampasas 312 East Third Lampasas, Tx. 76550

P.O. No.	Other
14 Seer R-410A	Upgrade system

Description	Qty
Rheem/4 Ton/14 Seer/Gas Heater/Coil/Condenser/R410A Freon	1
Filter	12
Filter rack	1
Pad. condenser	1
Supply box connection	1
Flue pipe connection	1
Drain line connection	1
Floor Upgrade	1
Duct Sealer/Tape/Glue	1
Gas stop & flex	1
Labor	1
Warranty/10 yr compressor/1 yr labor/10 yr parts/with online registration	1
Lift	1
TACLB023160E	
Sales Tax (8.25%) \$0.00	
Total \$6,350.00	

Signature _____

Phone #
512-556-4000

Miller's Service Company

*405 North Key Ave
Lampasas, Texas 76550
(512) 556-6585*

Estimate For: Lampasas City Hall

Scope of work: Remove and dispose of 4 ton gas heat system. Install new Rheem system complete, {4-ton, 14 seer, gas heat} all parts, labor and equipment included to complete installation. Price and time frame may vary depending on availability of system and components. At this time all components are available.

Total \$5815.43

Thank You,

Tim Miller 5-3-22

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ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation of FY 2022 Street Improvement Projects.

Requested By: Ryan Ward, Assistant City Manager

Submitted By: Ryan Ward, Assistant City Manager

Date Submitted: May 5, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

Street improvements and maintenance are budgeted items with funds available in GL accounts 82-551-5545 Streets (Capital Outlay).

Attachments: Mill and Overlay 2022, Sealcoat 2022, PASER Road Improvements 2022

Summary Statement:

The City of Lampasas currently maintains approximately sixty (60) miles of streets. Our goal is to be strategic, as well as transparent, in the approach to maintaining and improving streets. Our Street Department has implemented the PASER (Pavement Evaluation System), collecting visual data from the street surface. This is instrumental in clearly identifying the specific streets that require maintenance and improvement.

Recommendation:

Staff recommends using the identified Mill and Overlay streets cost estimate list to develop a project scope and advertise for Request for Bid (RFB).

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City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding Fire Department Incident Reporting and Billing.

Requested By: Jeff Smith, Fire Chief

Submitted By: Jeff Smith, Fire Chief

Date Submitted: May 5, 2022

For the Agenda of: May 9, 2022

Procurement and Funding Statement:

Attachments:

Summary Statement:

On November 22, 2021, the Lampasas Fire Department requested guidance from City Council on whether to begin billing individuals for services provided by the Lampasas Fire Department as it pertains to motor vehicle accidents. The billing company that is used, Fire Recovery USA, has advised that insurance providers are increasingly refusing to pay invoices that are sent directly to the provider. Their advice was to begin billing the insured individuals for services and have the individual forward the invoice to the insurance provider. The Lampasas Fire Department does recover around \$7,000.00 annually for these types of responses. Staff is requesting guidance on whether to begin billing for services provided on these types of incidents. Staff will need to begin billing again or cancel the account with Fire Recovery USA.

Recommendation:

To consider a motion to begin billing the insured individual directly or to cancel the account with Fire Recovery USA and not recover costs for services provided at motor vehicle accidents.

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Chris Felan
Vice President
Rates & Regulatory Affairs

April 26, 2022

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the May 2022 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Chris Felan".

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR

May 2022
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)
1	Estimated Gas Cost per Unit	\$0.68063
2	Estimated City Gate Deliveries:	60,948,840
3	Estimated Gas Cost:	\$41,483,609
4	Lost and Unaccounted For Gas %	2.5932%
5	Estimated Lost and Unaccounted for Gas	\$1,075,753
6	Total Estimated City Gate Gas Cost:	\$42,559,362
7	Estimated Sales Volume:	66,499,150
8	Estimated Gas Cost Factor - (EGCF)	0.64000
9	Reconciliation Factor - (RF):	0.01150
10	Taxes (TXS):	0.00000
11	Adjustment - (ADJ):	0.00000
12	Gas Cost Recovery Factor - (GCRF)	0.65150 per Ccf

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	(d)	(e)
13	Fixed Costs		Rate R - Residential	Rate C - Commercial	Rate I - Industrial Service
14	Fixed Costs Allocation Factors [Set by GUD 10170]	100.0000%	64.3027%	30.5476%	5.1497%
15	a. Current Month Fixed Costs of Pipeline Services	\$42,288,087	27,192,382	12,917,996	2,177,709
16	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
	Net Fixed Costs	\$42,288,087	\$27,192,382	\$12,917,996	\$2,177,709
17	Commodity Costs				
18	a. Estimated Commodity Cost of Pipeline Services	(\$2,382,792)	(1,633,501)	(739,258)	(10,033)
19	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
	Net Commodity Cost of Pipeline Services	(\$2,382,792)	(\$1,633,501)	(\$739,258)	(\$10,033)
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$39,905,295	\$25,558,881	\$12,178,738	\$2,167,676
21	Estimated Billed Volumes		67,226,530 Ccf	44,867,960 Ccf	4,888,763 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21]		0.38020 Ccf	0.27140 Ccf	\$0.4434 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12]		0.65150 Ccf	0.65150 Ccf	\$6.3623 MMBtu
24	Rider GCR		1.03170 Ccf	0.92290 Ccf	\$6.8057 MMBtu
25					Rate I - MMBtu
					Rate T - MMBtu

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.