

**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, February 14, 2022
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Chuck Williamson
Randy Clark
Bob Goodart
Zachary Morris
Cathy Kuehne

City Staff Present:

Finley deGraffenried, City Manager
Ryan Ward, ACM
Monica Wright, IT Director
Becky Sims, City Secretary
Jeffrey Smith, Fire Chief
Sammy Bailey, Police Chief
Jody Cummings, Assistant Police Chief
Chris Eicher, Parks Director

Council Members Absent

Herb Pearce

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the meeting to order at 5:30 p.m.

2. Discussion and updates related to COVID-19 Pandemic

Chief Smith provided the following updates:

- *Total COVID-19 Cases to Date- 5,366,964.*
- *Total Fatalities across the State- 80,988.*
- *Hospitalizations across the State- 7,615.*
- *Lampasas County Total Cases to Date- 4,673.*
- *Lampasas County Fatalities- 80*
- *Hospitalizations in Trauma Service Area L- 155*
 - *110- Hospitalized Adults*
 - *42- adults in ICU*
 - *41- patients on ventilator*
 - *3- Pediatric Cases*

Lampasas County (76550 Only)

- *At least one shot- 6,201*
- *Fully vaccinated- 5,428*
- *Booster- 3,569*

3. Discussion regarding Rainwater Collection System at Campbell Park.

Finley deGraffenried, City Manager advised that in October 2021 Council approved the Campbell Park Pavilion Project in an amount not to exceed \$200,000.00 that covered the base bid and design with options. At that time Council opted to not move forward with the Rainwater Collection System. At the January 24, 2022 City Council meeting the Rainwater Systems was reported on the CM report, at that time Council member Clark wished to place on a future agenda for discussion. At the dais there is a new estimate for the cost of two (2) 5,000-gal rainwater systems in the amount of \$12,750.00. The estimate in October was \$10,200.00. The cost is still within the scope of funding for the project.

Discussion items:

- *Purchase one instead of two*
- *Possible lower price in the future*
- *Conservation efforts*
- *Possible refurbished tanks*
- *Tank material*
- *Placement of tanks*

Mrs. Crozier reported to Council that she applied for a \$10,000 grant to help with the purchase of the tank and the piping from the tank to the garden. She has not received an exact estimate to direct the flow of water from the tank to the garden; however, she is hopeful that the grant will assist. While she is thankful for the water the City provides, rainwater quality is better for the garden.

Council has requested more information from the pavilion contractor on the logistics of the build, the placement of the tanks, if the tanks can be done at a later time after the pavilion has been completed and the scope of project and an estimated cost from Mrs. Crozier to get the water from the tanks to the garden, even though this will be a Community Garden expense.

4. Discussion and updates regarding Certificate of Obligation timeline and potential projects.

Finley deGraffenried, City Manager advised that this item is follow up to the discussion held on February 7, 2022 with Bart Fowler, Bond Counsel. Jennifer Ritter, Specialized Public Finance will be in attendance at the February 28, 2022 meeting to answer any questions Council may have about funding and the proposed timeline. Authority to move forward via Resolution will start the 45-day clock. The project list will be further developed; however, the language on the project will be universal to allow more latitude for the use and conditions of the funds.

5. Discussion and update regarding LEDC Business Park Roadway and Utility Improvements Phase 1 Base Bid and Add Alternate 1.

Finley deGraffenried, City Manager advised this item is follow up to the lengthy discussion held on February 7, 2022 during the City Council Work Session. The discussion included water, drainage, sewer, and roadway improvement bids. The base bid came in as expected at a little above 2.1 million with the alternate add 1 at a little more than \$600,000.00. The alternate provides an additional access point on Highway 183.

LEDC President Misti Talbert and Vice President Steve Hudson made the following comments to Council regarding the impact this development will have to the City. While it is not fun asking for money the LEDC believes strongly in this project. Staff can provide Council with talking points regarding this project that will help address citizen concerns. The Business Park Water/Wastewater Infrastructure is a project that can be funded by the American Recovery Act Fund. The water and wastewater cost is estimated at \$971,176.00. There is not another City project that would give the City the same potential ROI (Return on Investment). There is very limited commercial development space in Lampasas. The investment in the Business Park will not only provide primary jobs, but will provide sales tax revenue, utility sales and property tax revenue. The estimated project completion is 12 months. The bid is to be awarded at the LEDC meeting Wednesday, February 16, 2022. The EDC Director gets weekly request for information (RFI) from the Governor's office from business prospects looking to develop in Lampasas. Lampasas will continue to grow and this allows the City to be ahead of and prepared for the growth coming this way. The opportunity to sell land for residential development at the Business Park has been discussed by the LEDC Board; however, that is not in line with the mission of the LEDC Board. The goal is to promote and provide primary jobs. With new businesses comes the need for rooftops, and school availability and other resources that will impact the community. There are property owners that surround the Business Park that are ready to move forward with residential neighborhoods to accommodate the need with the development of the Business Park.

6. Discussion regarding field and drainage upgrades to Turner Baseball Fields.

Mr. deGraffenried, City Manager advised that a meeting was held with the Mayor, Robin Gradel, Parks Board Chair, Chris Harrison, LCYLA President and Chris Eicher, Parks Director to discuss improvements needed to the Turner Field Complex. Mr. Harrison addressed Council regarding the condition of the fields. For the 2020 season there were approximately 180 kids, for the 2021 season that number increased to close to 600. The fields are in poor shape, Mr. Harrison along with other members of the board spent many hours prepping fields to assist the Parks Crew just to make it through the season. The fields don't drain properly and they continued to bring in fill after each rain. Once improvements are made, the Parks crew will be able to maintain. Mr. Harrison spoke with several contractors and recommends using Texas Multi-Chem, LTD who is a member of Buyboard. This proposal will be presented to the Parks Board at their meeting February 17. This proposal covers 4 of the 5 fields, HEB, Turner, Campbell and Weaks Field. The t-ball field will not be improved. The cost of the proposal is \$58,150.00; however additional material costs in the amount \$14,500.00 will be needed as well.

7. Discussion and debrief relating to Council Work Session held on February 7, 2022.

Mr. deGraffenried recommends that the items not covered, such as, Comprehensive Plan and items from the December Work Session agenda be discussed over the new few Council Meetings during the Workshop portion then plan the next Council Work Session meeting in April.

Council agreed and would like Staff to identify a few dates in April for consideration.

- 8. Discussion regarding any item on the regular agenda

There was no discussion

- 9. Adjourn Workshop Session

Mayor Pro Tem Williamson moved to adjourn workshop at 6:30 p.m.; Council member Morris seconded the motion and with a unanimous vote, the motion carried. (Pearce absent)

Without objection, Council took a 10-minute break

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order

Mayor Monroe called the Regular Session to order at 6:41 p.m.

- B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

- C. Presentations and Proclamations
 - Council Annual Presentation
 - Service Awards
 - Mandy Walsh- 5 years
 - Felecia Vallejo- 10 years

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
-----	---

There were no citizen comments

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on January 24, 2022.

Mayor Pro-Tem Williamson moved to approve the January 24, 2022 minutes as presented, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Pearce absent)

2.2	Discussion and possible action concerning approval of minutes of the City Council Work Session held on February 7, 2022.
-----	--

Mayor Pro-Tem Williamson moved to approve the February 7, 2022 minutes as presented, the motion was seconded by Council member Morris and with a unanimous vote, the motion carried. (Pearce absent)

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding the second reading of an Ordinance calling for a General Election to elect the expired terms of the Council Members Places Three, Four and Five for the City Council of the City of Lampasas, Texas to be held on the 7 th day of May, 2022; Providing for polling times and places; Providing for Early Voting; and Providing for Bilingual Election materials
3.2	Discussion and possible action regarding purchases and charges in excess of \$4,000 from January 1, 2022-

	January 31, 2022
3.3	Discussion and possible action regarding December 2021 Investment Report

Mayor Pro Tem Williamson moved to approve the consent agenda, Council member Kuehne seconded the motion and with a unanimous vote, the motion carried. (Pearce absent)

4.0	BOARDS/DEPARTMENT REPORTS
-----	---------------------------

There were no board reports.

	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

- CIP** The Capital Improvement Program Committee (“CIP”) will meet for the first time in this year’s cycle on February 24th. Tentative agenda items include review of identified CIP projects that were funded by City Council, meeting timeline, and review of the Comprehensive Plan implementation action steps. The Committee normally meets once, or twice, a month preparing the CIP Report prior to budget season.
- Ice Storm** As a follow-up to the Winter storm event February 3rd and 4th, staff is pleased to report the City did not experience any weather or grid related electric outages. Trash service was disrupted for the two days, however; was recovered completely this week. A skeleton crew was available to assist residents Thursday and Friday at City Hall, however; staff made the decision to close at 3:00 p.m. on Thursday. Chief Bailey reports there were no automobile accidents in the City, however; two occurred just outside the City limits on 183 south, and 281 south. The Electric Reliability Council of Texas (“ERCOT”) maintained adequate reserve generation throughout the event, which peaked at approximately 69,000 MW.
- Skate Park** A public engagement, design kick-off meeting has been scheduled for February 22nd at 6:00 p.m. at the Hostess House for the Campbell Park Skate Park. The purpose of the meeting is to gather input for the design of a new skate park and encourage participation in an online survey. The event has been published on the City’s Facebook page, and forwarded to stakeholders. Council is welcome and encouraged to attend.
- Highway Designations** As part of South 281 improvement and reconfiguration, TxDOT has provided the attached resolution to designate Highway 281 and Business 281 as described. The reconfiguration of South 281 to move traffic to the intersection of Key and 183, rather than over the Sulphur Creek Bridge, has been discussed previously by staff, and through public meetings. Staff will place the Resolution on the February 28th meeting to allow the opportunity to seek answers to questions businesses or Council may have.
- Inmate Van** Chris Eicher reports the inmate van, used to transport trustees from Gatesville to Lampasas for Community Service, has been returned to the City. Due to on-going concerns related to COVID-19, and previous infection rates at the Gatesville facility, administrators have indicated the program will cease now and in the future. Staff seeks Council input and direction regarding the sale or auction of the van.
- Sales Tax** Sales Tax payments in February, representing December sales, were \$273,522.45, 17.4% better than February 2021 or \$40,422.39 over previous year. The two-month, year to date, improvement is 18.05%, \$499,137.55 compared to \$422,812.98.
- Sewer Interceptor** Staff met with consulting engineers regarding the draft Sewer Interceptor Study commissioned by the City in FY 2021. Per the scope, the investigation identified the sewer drainage areas and assessed possible undersized lines. Initially, staff felt, although the draft identified potential areas of concern, additional quantified flows would need to be recorded to evaluate what, if any, action would be required. Staff will continue to work with consultants to gather information on the areas identified. Once the draft is completed, and stamped, it will be presented to Council.
- Hanna Springs** Staff will prepare an agenda item for the February 28th meeting related to improvements to the Hanna Springs fencing and viewing area. As discussed recently with Council and through the FY 2022 budget process, the project calls for the removal of top of the current wall, and the installation of period appropriate fencing.

Budget reference from August 13, indicates \$40,000.00 from Fund 40 be available for the project.

Pressure Plane Staff will be meeting with consulting engineers on Friday to discuss the status of the Upper Pressure Plane study. Due to other City obligations related to the Sewer Treatment Plant, Pre-treatment study, and the need to gather additional data, the study has taken longer to complete than originally envisioned. Council may recall, the study scope included gathering data and making recommendations related to future needs, pressure fluctuations, and impacts from the 580 Sports Complex irrigation. Information will be shared as it becomes available.

Planning Commission Staff reports the Planning and Zoning Commission has elected a new Chair. Dorothy Person assumed her new role on February 10th.

5.2	MAYOR'S COMMENTS
-----	------------------

There were no Mayor comments.

6.0	UNFINISHED BUSINESS
-----	---------------------

There was no unfinished business.

7.0	NEW BUSINESS
-----	--------------

7.1	Discussion and possible action regarding a Resolution amending authorized signators for Austin Capital Bank, SSB.
-----	---

Council member Kuehne moved to approve the Resolution, Mayor Pro Tem Williamson seconded the motion; Mayor Monroe opened the floor for questions, Council member Morris questioned signatory requirements, Staff advised it depends on the document and dollar amount on how many signatures are required and by whom and with a unanimous vote, the motion carried. (Pearce absent)

7.2	Discussion and presentation of the Lampasas Police Department 2021 Annual Racial Profiling Report.
-----	--

Mayor Pro-Tem Williamson moved to acknowledge the 2021 Annual Racial Profiling Report as presented, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Pearce absent)

7.3	Discussion and possible action to issue Order of Election for Municipalities for the May 7, 2022 General Election.
-----	--

Council member Kuehne moved to approve the Order of Election, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried. (Pearce absent)

7.4	Discussion and possible action regarding a Veteran's Run and Walk on Saturday November 5, 2022 starting at 6:30 a.m. and ending at 10:00 a.m.
-----	---

Council member Kuehne moved to approve the Veteran's Run and Walk to be held on November 5, 2002, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Pearce absent)

7.5	Discussion and possible action regarding the 3 rd Street Roadway Improvement Project, as it relates to Change Order No. 1. For additional ADA accessibility ramps and other subsidiary work in an amount not to exceed \$80,000.00
-----	---

Council member Morris moved to approve Change Order 1 in an amount not to exceed \$80,000.00, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Pearce absent)

7.6	Discussion and possible action concerning a request from the Kiwanis Club for approval of a license application to operate a Circus within the city limits of the City of Lampasas and to grant a waiver for operations near schools, churches, and private residence.
-----	--

Council member Morris moved to approve the license application to operate a Circus within the city limits of the City of Lampasas and to grant a waiver for operations near schools, churches, and private residence. The motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Pearce absent)

7.7	Discussion and possible action regarding Rainwater Collection System at Campbell Park
-----	---

Council member Kuehne moved to approve the installation of one Rainwater Collection System, the motion was

seconded by Council member Goodart, Mayor Monroe opened the floor for questions. Mr. Harrison, Contractor recommended additional research on placement and material of tanks before acting on this item. Council member Morris advised that he would like to see a scope of the project to include how the tank will feed the garden before deliberating. Council member Kuehne pulled her motion without objection, until additional research can be completed on the project.

7.8	Discussion and possible action regarding LEDC Business Park Roadway and Utility Improvements Phase 1 Base Bid and Add Alternate 1; financial participation in City infrastructure.
-----	--

Council member Clark moved to allocate \$971,176.00 from the American Recovery Act to fund water/wastewater infrastructure costs for the LEDC Business Park Roadway and Utility Improvements Phase 1 Base Bid and Add Alternate 1 project, the motion was second by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried. (Pearce absent)

7.9	Discussion and possible action regarding field and drainage upgrades to Turner Baseball Fields in an amount not to exceed \$58,150.00
-----	---

Council member Morris moved to approve field and drainage upgrades to Turner Baseball Fields in an amount not to exceed \$72,650.00 which includes additional material cost conditionally upon approval from the Parks Advisory Board, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Pearce absent)

ADJOURN

Council member Morris moved to adjourn the meeting at 7:25p.m., the motion was seconded by Mayor Pro Tem Clark and with a unanimous vote, the motion carried. (Pearce absent)

PASSED AND APPROVED this _____ day of _____, 2022.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary